



Carver County Board of Commissioners
 May 15, 2012
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

4:00 p.m.	1.	<ul style="list-style-type: none"> a) CONVENE b) Pledge of allegiance c) Public comments (limited to five minutes) d) Introduction of New Employees 	
	2.	Agenda review and adoption	
	3.	Approve minutes of May 1, 2012 Regular Session	1-5
	4.	Community Announcements	
4:00 p.m.	5.	CONSENT AGENDA	
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
		5.1 2012 Roadside right of way weed spraying agreement	6
		5.2 Donation to the Encore Program	7
		<i>Connections: Develop strong public partnerships and connect people to services and information</i>	
		5.3 Adoption of Resolution	8-9
		5.4 Sheriff's Office donation	10
		5.5 SQL Managed Services	11
		5.6 Charitable gambling premises permit application – Watertown Lions	12
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
		5.7 AMA/District 23 Hare Scrambles – Motokazie, Inc. (PH/E)	13-19
		5.8 Lake Waconia Triathlon (PH/E)	20-23
		<i>Culture: Provide an organizational culture which fosters individual accountability to achieve goals</i>	
		5.9 Eliminate police contract assistant FTE	24-25
		<i>Finances: Improve the County's financial health and economic profile</i>	
		5.10 Cisco Network equipment maintenance	26
		5.11 Community Social Services warrants	NO ATT
		5.12 Commissioners' warrants	SEE ATT
4:00 p.m.	6.	COMMUNITIES: Create and maintain safe, healthy and livable communities	
		6.1 Carver County Mental Health Advisory Council Annual Board report	27-30

4:20 p.m.	7. CONNECTIONS: Develop strong public partnerships and connect people to services and information 7.1 New Beginnings program award..... 31
4:30 p.m.	8. GROWTH: Manage the challenges and opportunities resulting from growth and development 8.1 Public Hearing – Carver County Stormwater pollution prevention Program..... 32-38 8.2 CCWMO Annual Report 39-40
4:50 p.m.	RECESS AS COUNTY BOARD AND CONVENE AS CARVER COUNTY REGIONAL RAIL AUTHORITY
	9. COMMUNITIES: Create and maintain safe, healthy and livable communities 9.1 Authorize use of CCRRA property for New Germany 125 th Celebration 41-42
4:55 p.m.	ADJOURN AS CARVER COUNTY REGIONAL RAIL AUTHORITY AND RECONVENE AS CARVER COUNTY BOARD
4:55 p.m.	10. CULTURE: Provide an organizational culture which fosters individual accountability to achieve goals 10.1 Closed Session – County Administrator’s annual performance evaluation 43
5:40 p.m.	ADJOURN REGULAR SESSION
5:40 p.m.	BOARD REPORTS 1. Chair 2. Board Members 3. Administrator 4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

May 22, 2012	7:30 a.m. Minnehaha Creek Watershed District Informational Meeting County Board Room
May 22, 2012	9:00 a.m. Board Meeting
May 29, 2012	No Board Meeting
June 5, 2012	9:00 a.m. Board Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on May 1, 2012. Chair James Ische convened the session at 9:01 a.m.

Members present: James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman.

Members absent: None.

Under public participation, Bruce Schwichtenberg, San Francisco Township, explained his comments related to redistricting and the issues raised last week pertaining to the size of Commissioner District 5 if it included Hollywood Township. He suggested, considering his past door knocking, it was difficult to cover the entire district now and there would be little impact if the district were made larger. He stated if Hollywood Township was left with Watertown Township and Waconia the deviation goes over 10% and District 5 would be under 7 ½%. Schwichtenberg indicated instead of having the District go over 10% there was the option of Plan 1. He added if Hollywood Township was left with Watertown Township and Waconia there would be a difference of 18% in population. He asked that the Board look at Plan 1 and that his concern was the variation in population.

Degler moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Maluchnik moved, Workman seconded, to approve the minutes of the April 24, 2012, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Degler moved, Lynch seconded, to approve the following consent agenda items:

Contract with AAA Striping Service in the amount of \$364,427.56 for the 2012 pavement marking program and related Public Works budget amendment.

Authorized County Engineer to advertise for bids the 2012 County wide overlay program.

Authorized the issuance of a Certificate of Zoning Compliance for the May 20, 2012, St. Peter Lutheran Church Maifest celebration.

Adopted the Findings of Fact and issued Order PZ20120011 for the issuance of Conditional Use Permit #PZ20120011, Jane Zimmermann, Dahlgren Township.

Adopted the Findings of Fact and issued Order PZ20120009 for the issuance of Conditional Use Permit #PZ20120009, Northern States Power d/b/a Xcel Energy, Dahlgren Township.

Approved the following abatements:

25-3360470 Highcrest Meadows Homeowners Assoc. (2011, 2102)
75-3131170 Legacy Village@Waconia & Master Association (2011, 2012)

75-3150710 Interlaken Single Family Assn.
75-3150720 Interlaken Single Family Assn.
75-3150730 Interlaken Single Family Assn.
02-9500009 David & Mary Latzig
30-9510393 Jason Eberhardt
30-9510333 Unoccupied Lot
30-9510220 Unoccupied Lot
55-0040100 Carver County Reg. R.R. Authority
25-1601260 State of MN in Trust C/O Carver Co Auditor
06-0290610 Jerrol Schultz
55-0500320 David & Eleanora Heimerl
06-0350510 Ruben & Opal Schumacher
11-0310700 Michael Huber
20-4250380 Kjirsten & Andrew Mooney
20-4260030 Adam & Keri Bearder
25-1602230 Randy Rutledge
25-2010200 Michael Doty & Kelli Minor
25-3360300 Shane Robbins & Katherine Bjorn Bobbins
25-4310220 Henry Norton Jr. & Yvonne Molenaar Norton
25-6470190 Andrea & Jason Burckhard
30-0650090 Kimberly Sicheneder
30-4880450 Weston & Alycia Melby
50-2420050 Brian Sandeen
58-1920060 Deborah Hughes & Scott Lord
65-3860100 Robert & Jodi Alama
65-5000060 Jeffrey Luethmers & Lisa Lund
75-4490270 Robert & Rebekah Melchert
30.2560060 Karen Romano

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Maluchnik moved, Lynch seconded, to reconvene the redistricting public hearing. Motion carried unanimously.

Maluchnik requested that the comments made by Bruce Schwichtenberg be included as part of the public hearing.

Mark Lundgren, Taxpayer Services, reviewed the redistricting timeline. He pointed out the public information meeting on April 10th, the work session held April 17th, the public hearing held on April 24th and continued until today for final comments and adoption of a plan. Lundgren clarified the final

plan would be filed with the Auditor's office today and that no plans were received from the public. He recognized the Resolution received from Hollywood Township asking that Hollywood Township be included in District 4 as opposed to District 5. Lundgren noted last week the Board selected four plans for further consideration.

Lundgren acknowledged the presentation made last week by the County Attorney and the discussion that occurred on islands and annexation that causes unique situations.

Chair Ische asked for additional comments from the public but none were received.

Degler moved, Lynch seconded, to close the public hearing. Motion carried unanimously.

Ische asked the Board to provide direction to staff and adopt a final plan.

Maluchnik stated he advocated for Plan 2 in that the equality of the population was good. He stated they cannot get to the 10% due to the problems that were created with the islands. He indicated if they were to get to the 10% it would require a voting precinct to be split and they are not allowed to do that. He noted they talked many times about the problems with the islands that were created.

He stated if Hollywood Township was included in District 5 that district would have a greater "U" shape and gerrymandering look to it. He stated Plan 2 was bounded by precinct lines, was composed of contiguous territory and was regular and compact in nature. Maluchnik recognized Hollywood Township's comments on Plan 1 not being compact and spanning from the northwest corner to the southeast corner. He believed residents would be better represented by their commissioner with less territory to cover. He stated Plan 2 was important in that it preserved communities of interest, preserves the eastern communities by not spreading the district across three cities and retains a separation of the rural culture on the west and urban culture on the east. Maluchnik added it also preserves the core districts that have been in existence for decades.

Maluchnik pointed out Plan 2 was supported by the Resolutions of the City of Carver and Hollywood Township and it did not split any voting districts.

Degler acknowledged they had 24 plans to look at and there were plans that pitted incumbents against each other. He stated he also supported Plan 2 and recognized Plan 2 did not pit incumbents but that there were more than enough reasons that were just reiterated to support this plan. He stated the population variation only amounts to 96 people over the 10% variation. Degler recognized the City of Mayer and Waconia Township could not split and that was an unintended consequence of the islands. He noted these islands would disappear in the foreseeable future after they are annexed to the cities.

He recognized the two Resolutions supporting Plan 2, that Plan 2 follows the boundaries set by Statute and stated that Hollywood and Watertown Township share a common school district. Degler pointed out agricultural continues in a large portion of the County and if one Commissioner represents the entire rural area there could be unequal representation for that community.

Ische agreed they looked at a number of plans and protecting incumbents could not and would not be a factor in their decision.

Lynch relayed a comment he received over the weekend on managing a district that would span from Hollywood Township to the southeastern corner and the resident advocating for keeping Hollywood Township in District 4.

Maluchnik noted Plan 22 would cause two districts to be close to the 10% deviation and would not be conducive for Carver County.

Degler also recognized that Plan 22 had a greater overall deviation than the Plan 2 they are considering. He stated this Plan spreads out districts, creates pockets in District 1 and was not as square and contiguous as Plan 2.

Ische pointed out Plan 1 was the first most equal in population, Plan 2 was the second most equal in population, Plan 22 was the third most equal and Plan 24 was the fourth most equal.

Maluchnik stated Plan 24 also has two districts with almost 10% in deviation and was not conducive to the one man one vote concept. Degler stated Plan 24 was also less compact for the eastern districts and would make an odd shaped district.

The Board expressed consensus to move forward with Plan 2 and prepare a Resolution with the appropriate findings.

David Hemze, County Administrator, suggested they allow time for staff to prepare findings and vote on the final plan after they have taken action item 7.2. He noted they would also need to vote on staggered terms and requested direction.

Maluchnik noted the rotation that is already established and suggested Districts 1, 3 and 5 have four year terms and District 2 and 4, have two year terms. The Board expressed agreement.

Degler moved, Maluchnik seconded, to postpone the adoption of the redistricting Resolutions until the completion of agenda item 7.2. Motion carried unanimously.

Degler moved, Maluchnik seconded, to go into closed session at 9:40 a.m., according to Minnesota Statute 13D.05, to review confidential appraisal data and develop potential settlement as necessary for parcels 3, 4 and 5 of Carver County Right of Way Plat 18. Motion carried unanimously.

The Board adjourned the closed session at 10:30 a.m. and recessed.

Lynch moved, Degler seconded, to reconvene the meeting at 11:20 a.m. Motion carried unanimously.

Lyndon Robjent, Public Works, requested the Board approve two temporary permits to construct related to the County Road 11 reconstruction project. He explained they were in the process of

acquiring right of way along the corridor and in order to expedite the construction of the intersection 61 and 11 he was asking for approval of an agreement with members of the Kloos family for three parcels to allow them early access to the property.

Robgent stated he was recommending they approve a temporary permit to construct with the Kloos Family LP and Delmar H. Kloos and Donna M. Kloos Trust in the amount of \$10,000.

Degler moved, Lynch seconded to approve temporary permits to construct with the Kloos Family LP and Delmer Kloos Trust and Donna Kloos trust. Motion carried unanimously.

The Board reviewed the proposed Resolution to adopt a County Commissioner Redistricting Plan and the Resolution to determine Commissioner District terms.

Ische clarified the proposed Resolution adopts Plan 2 and lists reasons why that Plan was chosen and why it was picked over the other plans.

Maluchnik offered the following Resolution, seconded by Degler:

Resolution #27-12
Adopting Carver County Commissioner Redistricting Plan

On vote taken, all voted aye.

Degler offered the following Resolution, seconded by Lynch:

Resolution # 28-12
Determining Commissioner District Terms

On vote taken, all voted aye.

Lynch moved, Degler seconded, to adjourn the Regular Session at 11:30 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2012 Roadside Right-Of-Way Weed Spraying Agreement (CP 1213)

Primary Originating Division/Dept: <input type="text" value="Public Works - Highway Maintenance"/>	Meeting Date: <input type="text" value="5/15/2012"/>
Contact: <input type="text" value="Mike Legg"/> Title: <input type="text" value="Hwy. Superintendent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

This agreement is for the spraying of county road right-of-way for noxious weeds, thistles and brush. Philip's Tree Care provided us with this service in 2011 and also provided GPS Data of weed location. They have agreed to provide us with the same service and at the same price as 2011.

ACTION REQUESTED:

Approve the professional service agreement between Carver County and Philip's Tree Care for 2012 Roadside Spraying with a not-to-exceed amount of \$35,500.00 and authorize the County Board Chair and County Administrator to execute the agreement.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING <table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$35,500.00</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$35,500.00</td> </tr> </table>	County Dollars =	\$35,500.00			Total	\$35,500.00
County Dollars =	\$35,500.00						
Total	\$35,500.00						
FTE IMPACT: <input type="text" value="None"/>							

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1132

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Donation to the Encore Program

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

A \$100 cash donation has been offered to the Encore program by a faith based organization.

ACTION REQUESTED:

Motion to accept the \$100 donation .

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =	<input type="text" value=""/>
Donation	\$100.00
Total	\$100.00

FTE IMPACT:

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1179

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Adoption of Resolution

Primary Originating Division/Dept: Sheriff

Meeting

Date: 5/15/2012

Contact: David M. Williams Title: Lieutenant

Item Type:

Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The Bureau of Criminal Apprehension and the MN Internet Crimes Against Children Task Force offers and Equitable Sharing program that allows law enforcement agencies to share in asset forfeiture proceeds and equipment seized during joint investigations with the State of MN and MN ICAC. The Sheriff's Office has received forfeited assets through this program in the past and this proposed resolution allows the Sheriff's Office to continue the relationship and defines Sheriff Jim Olson and County Administrator Dave Hemze as the authorizes persons to sign the agreements. The resolution indicates who has the authority to sign the agreement which has already been signed.

ACTION REQUESTED:

Adoption of the resolution

FISCAL IMPACT: None

FUNDING

If "Other", specify:

County Dollars =

FTE IMPACT: None

Total \$0.00

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1135

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE _____

RESOLUTION NO. _____

MOTION BY COMMISSIONER _____

SECONDED BY COMMISSIONER _____

Equitable Sharing Program with the Minnesota Internet Crimes Against Children Task Force/Minnesota Bureau of Criminal Apprehension

WHEREAS, the County of Carver desires to continue participation in the above program with the State of Minnesota and ICAC Task Force.

NOW THEREFORE BE IT RESOLVED, THAT THE Carver County Sheriff and County Administrator are authorized to sign the compliance letter, made a part hereof, between the County of Carver and the Minnesota Internet Crimes Against Children Task Force/Minnesota Bureau of Criminal Apprehension.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ___ of _____, 2012, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Donations

Primary Originating Division/Dept: Sheriff

Meeting

Date: 5/15/2012

Contact: Leslie Michel Title: Admn Services Manager

Item Type:

Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Donation of \$100.00 from RMG refer a friend - Cheryl Doty to use for the Sheriff's Office Reserve program.

ACTION REQUESTED:

Approve donation of \$100.00 for Sheriff's Office Reserve program.

FISCAL IMPACT: Other

If "Other", specify: Donation

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Related Financial/FTE Comments:

\$100.00 to 02-204-000-0000-5756 Sheriff's Office Reserve program.

Office use only:

RBA 2012- 1136

Carver County Board of Commissioners Request for Board Action



Agenda Item:

SQL Managed Services

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Consent

Contact: Title:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

I.T. utilizes outsourced professionals for management of SQL servers and databases. This provides us with monitoring and subject matter experts to maintain.

I.T. has worked to reduce the footprint of the SQL environment with clustering and sharing of resources within our sql environment. This reduced the county sql servers from four servers to one so ultimately we reduced the managed services cost down from \$67k in 2011 to approximately \$26K for 2012.

The reduction in servers will also save in Data Center rack space, electricity, cooling and I.T. maintenance time.

ACTION REQUESTED:

Approval of Professional Services Contract for I.T. SQL Managed Services

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1147

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Charitable Gambling Premises Permit Application - Watertown Lions

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Consent

Contact: Title:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

A Charitable Gambling Premises Permit application was received from Watertown Lions to sell Pull Tabs at Hollywood Road House located at 5475 County Road 33, New Germany, MN 55367 .

ACTION REQUESTED:

Watertown Lions request approval of the Premises Permit application to sell pull tabs at the Hollywood Road House located at 5475 County Road 33, New Germany, MN 55367.

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1164

Carver County Board of Commissioners Request for Board Action



Agenda Item:

AMA/District 23 Hare Scrambles - Motokazie, Inc. (PH/E)

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Consent

Contact: Title:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

File #A20120095. Motokazie, Inc is requesting a Special Event Permit for their 2nd Annual AMA/District 23 Hare Scrambles race on June 10, 2012 from 9:00 am - 4:00 pm. The one-day event will be held at the River Valley Horse Ranch, owned by Terry Hanson, using the horse trails and portions of the sand/gravel pit. The course is the same as last year. Event organizers will begin setting up for the event at the property on June 9, 2012. Temporary signage will be placed along CSAH 11 to alert motorists of congestion and slow traffic.

The applicant will provide proof of insurance prior to the event, contract for portable restroom and waste disposal as well as an Agreement for Law Enforcement Services if required by the Sheriff's Office. Notices of the event will be distributed by the applicant to surrounding neighbors prior to the event. The San Francisco Town Board has been notified and has no objections.

ACTION REQUESTED:

A motion authorizing the issuance of a Certificate of Zoning Compliance (#A20120095) for the June 10, 2012 AMA/District 23 Hare Scrambles.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

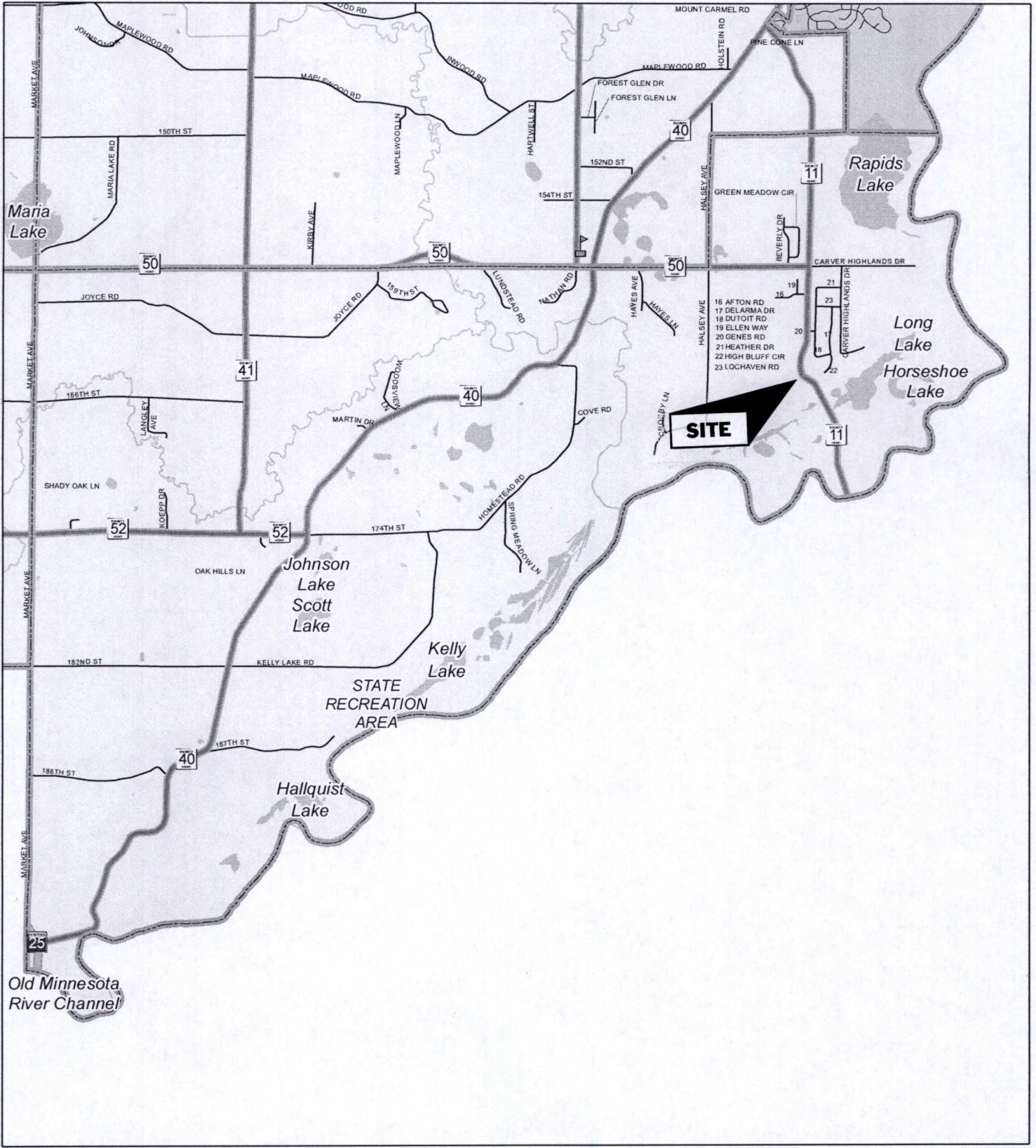
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Related Financial/FTE Comments:

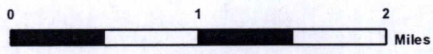
Office use only:

RBA 2012- 1184

SAN FRANCISCO TOWNSHIP

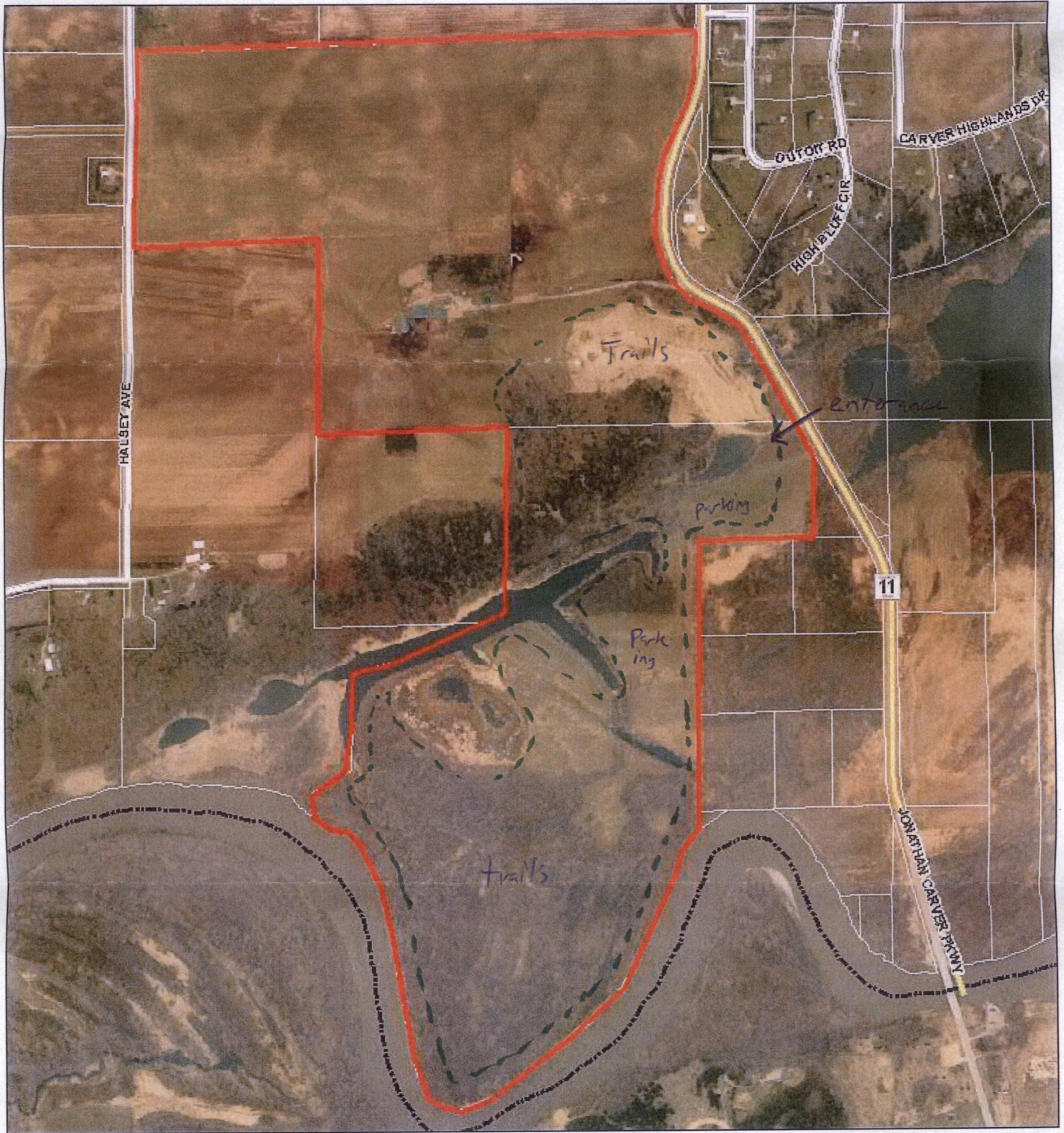


This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Map Created by Carver County GIS

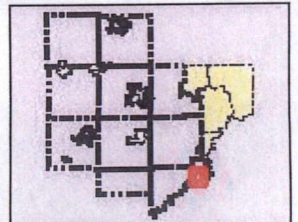
PIDs 080010500 & 080120500



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0 320 640 1,280 1,920 2,560 Feet

Map Date: 10/20/10



COUNTY OF CARVER
CERTIFICATE OF ZONING COMPLIANCE

FILE/CERTIFICATE # A20120095

DATE ISSUED: May 15, 2012

TYPE OF CERTIFICATE: ONE TIME SPECIAL EVENT – 2012 AMA/District 23 Hare Scrambles

This permit certificate is issued for the 2012 AMA/District 23 Hare Scrambles to be held on June 10, 2012. The event is being coordinated by Lee Theis, owner of Motokazie, Inc. and will be held on a portion of the approximately 400 acres (PID 080010500 & 080120500) owned by Terry Hanson. The properties are currently the site of Mr. Hanson's residence, the River Valley Horse Ranch and a gravel mine.

Motokazie staff will be setting up for the event on Saturday, June 9, 2012 from 1:00 p.m. – 8:00 p.m. The public will be accessing the property on Sunday, June 10, 2012 from 7:00 a.m. – 7:00 p.m. During this event motorcyclists from 4 – 60 years old will ride motorcycles in groups on trials. Their performance is timed and they receive awards and points. The existing horse trails and gravel pit area on the properties will be used. Attendees will access the event from the gravel pit entrance and will be directed back onto the property to sign waivers (for participants) and parking in an effort to alleviate any back-up on County Road 11. Signage will be placed along County Road 11 warning of slow traffic ahead and directing participants. Approximately 200 riders and approximately 200 observers/pit crew members (total of 400 people) are expected for this event. Prior to the events starting, all participants will have their motorcycles complete a sound check to ensure all motorcycles comply with MN DNR and federal guidelines of 94DBA pipes.

Motokazie, Inc. coordinates with a MN licensed food provider to sell food and beverages. No alcohol will be sold at this event. There will be no other vendors at the event. Motokazie, Inc. will also supply security and garbage clean-up for the event. Portable restrooms will be provided by Town & Country Sanitation of Lonsdale. On-site ambulance service will be provided by Allina.

This event is allowed with a Certificate of Zoning Compliance, pursuant to Chapter 152, section 152.074 B6 of the Carver County Code. **This certificate is issued to:**

Terry Hanson & Lee Theis, Motokazie, Inc.
16480 Jonathan Carver Parkway
Carver, MN 55315-9659

And is not transferable to another person or to another parcel of property.

Purpose of Certificate: To certify that the permittee and/or organization to which this certificate is issued is permitted and authorized to hold the 2012 AMA/District 23 Hare Scrambles on June 10, 2012 at the property described in Exhibit A. The event shall take place in San Francisco Township in accordance with the conditions listed on this permit and in accordance with Chapter 152, Section 152.074 B6 of the Carver County Code.

THE FOLLOWING CONDITIONS ARE ATTACHED AND MUST BE COMPLIED WITH:

1. The Permit is valid only for June 10, 2012.
2. The event must be conducted in accordance with the Operational Plan & Site Maps attached hereto.
3. The permittee is responsible to clean up all excess trash and litter during and after the event.
4. Emergency vehicle access must be provided within the activity areas of the event.
5. Parking shall be provided as described in the application. In the event of dry weather, the grass in the parking area(s) shall be mowed low to the ground and/or maintained according to recommendations from the Environmental Services Department. No parking shall be allowed on County Road 11. In the event of wet weather, the applicant is responsible for keeping County Road 11 clear of mud and debris.
6. The permittee shall submit a copy of the Certificate of Liability Insurance to the Land Management Department prior to the event.
7. Submit proof of fully executed Agreement for Law Enforcement Services with the Carver County Sheriff's Office to the Land Management Department prior to the event if required.
8. The permittee shall comply with the road authority and Sheriff's Office requirements relating to additional signage on County Road 11 near Afton Road or Genes Road stating "Slow Congestion Ahead".
9. The permittee shall inform adjacent residents, San Francisco Town Board and the Carver County Public Works Department of the date(s) in which the event will take place and provide a copy of written notification to Land Management.

Amanda Schwabe
Associate Planner

THIS CERTIFICATE IS ISSUED FOR JUNE 10, 2012, AND IS NOT EFFECTIVE UNTIL SIGNED:

I HAVE READ THE ABOVE CONDITIONS AND AGREE TO FOLLOW THEM. I REALIZE THAT FAILURE TO ABIDE BY THE CONDITIONS IS A VIOLATION OF THE ZONING ORDINANCE. I AGREE THAT THE ZONING ADMINISTRATOR OR A DESIGNATED REPRESENTATIVE MAY ENTER UPON THE SUBJECT PROPERTY TO CHECK FOR COMPLIANCE OR FOR REVIEW PURPOSES. I AGREE THAT BY SIGNING BELOW I AM RESPONSIBLE TO OBTAIN COMPLIANCE WITH BUILDING AND FIRE CODES, FOOD HANDLING REQUIREMENTS AND LIQUOR LICENSURE REQUIREMENTS FROM ANY AND ALL LOCAL AND STATE AGENCIES. I ALSO UNDERSTAND THAT THIS IS NOT A BUILDING PERMIT AND THAT OTHER PERMITS MAY BE REQUIRED.

Signature of Certificate Holder

Date

Signature of Property Owner

Date



Presented by: Lee Theis
Owner, Motokazie Inc.
(952) 492-2090

Event Name: AMA/ District 23 Hare Scrambles

Location: River Valley Horse Ranch, Carver, MN using the horse trails and gravel pit.

Date: Sunday June 10th 2012

Hours: Saturday 1pm to 8pm Trail workers will set up event
Sunday Gates open at 7:00 am, First Motorcycle event 9am. Last event approx 4pm.

Attendance: Estimated at 200 riders, Pit crew estimated at 200, Total 400 people

Event Coordinator: Lee Theis, owner Motokazie Inc. 612-282-5463
lee@motokazie.com

Land Owner: Terry Hanson 952-361-3361

San Francisco Township approved this event at their 10/18/2010 meeting

Activity Planned: Motorcyclists from 4 years old to 60 years old will ride motorcycles in groups on trails. Their performance is timed and they receive awards and points. The existing horse trails will be used. This type of event has been operating through out Minnesota for 40 years. The events are held in state forests and private land.

Parking: In grass field

Bathrooms: Porto Potties provided by Town and County Sanitation Lonsdale

Medical: Onsite Ambulance service provided by Allina.

Sound: All motorcycles conform to MN DNR and Federal Guidelines of 94DBA pipes. These exhaust pipes are tested Sunday morning before the event. The sound from this event is very minimal in comparison to Harleys or racing bikes. The 94DBA pipe produces minimal noise after 500ft from a trail. With this event it is unlikely that neighboring homes will hear motorcycles. Minnesota Pollution Control Agency laws

govern sound limits in Carver County. The residential limits during the day time hours is called L10 65DBA. This event would not violate any MPCA rules. As sound carries through the woods our L10 levels are likely to be 50DBA at the nearest home.

Insurance: \$1,000,000 per occurrence coverage carried by Motokazie, Inc. we use a company called National Motorsports Inc. Insurance certificates are provided 15 days before the event.

Access: The event will use the gravel entrance of the gravel pit. Approximately 150 vehicles would enter the property. Motokazie staff is trained to effectively manage vehicles entering our property. We will not back up traffic on to the county road. Event signs with arrows will be placed in the ditch 1500 ft before the driveway. Furthermore event site maps are used by our participants to organize their behaviors.

Parking: Parking will take place in the grass fields and part of the gravel pit if needed.

No Alcohol: There will be no alcohol served at the event

No Temporary Buildings or Lights will be needed for this event.

Security: Motokazie supplies it own security. These events never have issues that require security.

Food: Motokazie hires a MN licensed food provider to sell food and beverage.

Garbage: Motokazie will haul out any trash from the event. Event clean up occurs on Sunday afternoon and Monday after the event completion.

Additional: Motokazie is an experienced event promoter with over 950 events operated. We have not had any issues with our events that operate in Scott County, Rice County, Winona County. In fact Motokazie promotes an event at the Carver County fair.

The history of Hare Scrambles shows a proven record of many benefits to communities, while not creating complaints. MN DNR allows this use in State managed forests, The City of Monticello hosts an annual event with-in the city limits with zero complaints. Trollhaugen Ski Area hosts an event closer than 1 mile from town with zero complaints. Our participants are nice, hard working families that respect the environment and their neighbors. I look forward to building a great event in Carver County.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Lake Waconia Triathlon (PH/E)

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Contact: Title:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

File #A20120093. The Lake Waconia Triathlon Committee is requesting approval of a Special Event Permit for their 23rd Annual event. The one-day event will be conducted on June 24, 2012 from 6:00 am - 1:00 pm. The swimming, biking and running course begins and ends at Lake Waconia Regional Park and portions of the course are conducted on streets within the City of Waconia and County Roads in the surrounding townships including, Waconia, Laketown, Watertown and Camden.

The applicant has submitted copies of a certificate of insurance naming Carver County as a certificate holder, an Agreement with the Sheriff's Office for Law Enforcement Services as well as copies of correspondence with MnDOT, Carver County Water Patrol, Carver County Public Works, Parks Department, surrounding Townships and communities.

ACTION REQUESTED:

A motion authorizing the issuance of a Certificate of Zoning Compliance (#A20120093) for the Lake Waconia Triathlon event.

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =

FTE IMPACT:

Total **\$0.00**

Related Financial/FTE Comments:

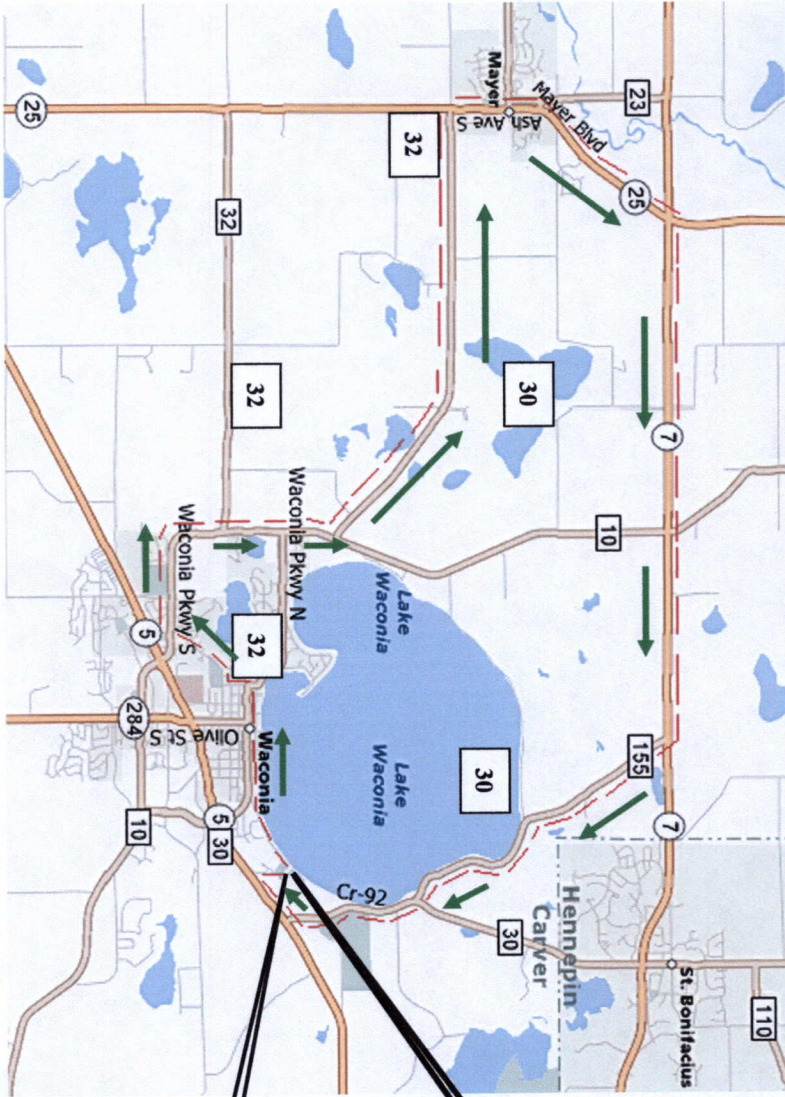
Office use only:

RBA 2012- 1183

LAKE WACONIA TRIATHLON JUNE 24, 2012 ◆ 8:30 AM



Bike Course: 20 Miles



Start

Finish

COUNTY OF CARVER
CERTIFICATE OF ZONING COMPLIANCE

FILE/CERTIFICATE # A20120093

DATE ISSUED: May 15, 2012

TYPE OF CERTIFICATE: ONE TIME SPECIAL EVENT- LAKE WACONIA TRIATHLON

This permit certificate is issued for the Annual Lake Waconia Triathlon to be held on June 24, 2012, in Waconia, Watertown, Laketown and Camden Townships as described on the approved site plan, pursuant to Chapter 152, section 152.074 B6 of the Carver County Code. **This certificate is issued to:**

**Lake Waconia Triathlon
Jeff Schnobrich
304 William Lakeshore Drive
Waconia, MN 55387**

And is not transferable to another person or to another parcel of property.

Purpose of Certificate: To certify that the permittee and/or organization to which this certificate is issued is permitted and authorized to hold the Lake Waconia Triathlon on June 24, 2012. The event shall take place in Waconia, Watertown, Laketown and Camden Townships in accordance with the conditions listed on this permit and in accordance with Chapter 152, Section 152.074 B6 of the Carver County Code.

THE FOLLOWING CONDITIONS ARE ATTACHED AND MUST BE COMPLIED WITH:

1. The Permit is valid for Sunday, June 24, 2012, only.
2. The event must be conducted in accordance with the Operational Plan & Site Maps attached hereto.
3. There shall be at least (2) extra bathroom satellites during the event.
4. The sponsors are responsible to clean up all excess trash and litter throughout the park during and after the event.
5. The permit shall conform to Carver County Public Works requirements. The Public Works Department shall be notified about the proposed use of the county roads and signage for the street closing. PLEASE NOTE: this permit does not allow for painting directional arrows or other defacing of the County roadways.
6. The permit shall conform to Carver County Sheriff Department requirements. The permittee shall contract County Sheriff's Deputies for the event. As well as 2-4 volunteers for each intersection along the course.
7. The permittee shall coordinate with the Carver County Sheriff's Department and Waconia Fire Department to provide a Water Rescue Team during the swimming portion of the Triathlon.
8. All parking shall be in the Lake Waconia Events Center and the Lake Waconia Regional Park. The number of participants and spectators shall be governed by the parking spaces available in these two sites.
9. Emergency vehicle access must be provided within the staging areas of the event and throughout the race route.

10. The permittee shall inform surrounding residents of the date of the event, any hours that the road may be closed and alternate routes that may be used during the event. Notification shall be provided prior to the event.
11. The permittee shall sign the Carver County Waiver of Liability form at the time of signing of the permit.

Amanda Schwabe
Associate Planner

THIS CERTIFICATE IS ISSUED FOR JUNE 24, 2012 AND IS NOT EFFECTIVE UNTIL SIGNED:

I HAVE READ THE ABOVE CONDITIONS AND AGREE TO FOLLOW THEM. I REALIZE THAT FAILURE TO ABIDE BY THE CONDITIONS IS A VIOLATION OF THE ZONING ORDINANCE. I AGREE THAT THE ZONING ADMINISTRATOR OR A DESIGNATED REPRESENTATIVE MAY ENTER UPON THE SUBJECT PROPERTY TO CHECK FOR COMPLIANCE OR FOR REVIEW PURPOSES. I ALSO UNDERSTAND THAT THIS IS NOT A BUILDING PERMIT AND THAT OTHER PERMITS MAY BE REQUIRED.

Signature of Certificate Holder

Date

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Eliminate Police Contract Assistant FTE

Primary Originating Division/Dept: Sheriff

Meeting

Date: 5/15/2012

Contact: Jason Kamerud Title: Commander

Item Type:
Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The Sheriff's Office has 1 FTE Police Contract Assistant position to research, build and complete police service plans and police service contracts, and assist in developing strategies to combat crime trends. The position is currently vacant. The cities contracting for police services recognize the value in retaining the position, but believe it financially impractical at this time. Sheriff Olson has agreed to remove the position from the billable contract amount, thereby eliminating funding for the position.

ACTION REQUESTED:

Eliminate Police Contract Assistant FTE, adjusting the budget accordingly.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars =	\$0.00
Contract Cities	(\$55,955.00)
Total	(\$55,955.00)

FTE IMPACT: Decrease budgeted staff

Related Financial/FTE Comments:

Elimination of this position decreases projected contract revenue by \$55,955.

Office use only:

RBA 2012- 1118

Budget Amendment Request Form



Agenda Item: Eliminate Police Contract Assisstant FTE

Department:

Meeting Date: 5/15/2012

Requested By: Cmdr. Jason Kamerud x1784

Fund:

- 01 - General
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails

Description of Accounts	Acct #	Amount
Police Contracts	01-201-236-0000-55...	(\$27,977.50)
Police Contracts	01-201-236-1620-55...	(\$27,977.50)
TOTAL		(\$55,955.00)

Description of Accounts	Acct #	Amount
Salaries & Wages - Permanent	01-201-201-0000-61...	\$38,418.00
Cafeteria Contributions	01-201-201-0000-61...	\$13,800.00
Life/Dental Insurance	01-201-201-0000-61...	\$271.44
Medicare	01-201-201-0000-61...	\$557.06
PERA	01-201-201-0000-61...	\$2,785.28
Worker Comp	01-201-201-0000-61...	\$42.26
LT Disability	01-201-201-0000-61...	\$105.15
TOTAL		\$55,979.19

Reason for Request:

The funding source has been eliminated, resulting in a decrease in projected Police Contract revenues and proportionate decrease in salary & wage expense.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Cisco Network Equipment maintenance

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Extend our annual Maintenance/Support for Cisco network equipment to a 5 year program at a reduced cost to the county.

I.T. maintains annual Hardware/Software Support agreements with vendor. By purchasing 5 years of maintenance and agreeing to pay \$30,600 per year along with realigning equipment by utilizing a in-house spares we will save approximately \$20k per year plus no increases due to inflation.

The support provides us unlimited phone support, software updates, and 4 hour hardware replacement in the event of catastrophic failures.

ACTION REQUESTED:

Approval to 5 year payment term for Cisco Smartnet.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

\$30,533 to be paid annually out of Infrastructure budget.

Office use only:

RBA 2012- 1180

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Carver County Mental Health Advisory Council Annual Board Report

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Contact:

Title:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Mental Health Advisory Council would like to update the Board of Commissioners on their activities and findings from the previous year. The Council will also report to the Board the Council's goals and initiatives for the upcoming year.

ACTION REQUESTED:

It is requested that Board receive the Mental Health Advisory Council's report.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1181

March 27, 2012

Dear Board of Commissioners:

We would like to begin by thanking the Board for your support and concern for issues related to mental health in Carver County. We are grateful for your leadership in addressing the needs of persons affected by mental illness in our community. We are also grateful for the opportunity the Board has afforded each us on the Local Mental Health Advisory Council in advising you on issues related to mental health. Research seems to have established that problems with mental health can affect all areas of life. Life stressors (such as the current economic down-turn) are likely to cause an increase in the number of people experiencing mental illness, and they tend to trigger mental illness and exacerbate symptoms of those already diagnosed with a mental illness. We appreciate the opportunity to support you in your efforts to ensure that the citizenry in Carver County has access to services, programs and funding to prevent and/or remedy crises, promote recovery, and improve and sustain healthier, productive lives.

In 2011, we focused our efforts on educating ourselves about the mental health concerns and programs in Carver County. We began our research into outreach programs available for senior citizens. Because it is hard to identify which seniors have mental health difficulties, we went on the presumption that it is advantageous for general good health for people to get out of their homes and socialize, especially since symptoms of mental illness often include withdrawal and isolation. To this end, we visited three senior facilities: Encore in Waconia, the Senior Citizen Center in Chanhassen, and the Lodge in Chaska. We learned that these programs are significant as well as beneficial for seniors in Carver County; however, there are gaps between those who may most need these services. Perhaps the most significant gap is public awareness, both of the programs and availability of public transportation opportunities to get to and from these programs.

We also had several guest speakers at our council meetings. Early in the year, we met with Don Heywood, Manager of Behavioral Health for Carver County, and discussed current mental health services, including services to those incarcerated in Carver County's jail. Later, Gary Bork, Director of Carver County Social Services, visited with us to talk about school-based mental health services in the county. In October, Ed Eide, Executive Director of the Mental Health Association of Minnesota, came to discuss the role and function of local advisory councils. Mr. Eide joined us in November for our 2012 goal planning session.

We would like to take this opportunity to share with you our goals so that you will be aware of our focus areas for 2012. One of the three main areas we have chosen involves trying to recruit more identified mental health consumers to serve on our council. During his visits, Mr. Eide emphasized the need for and importance of having consumers on the local advisory council so that they can have a say in their own representation, and assist in identifying concerns within the local mental health community. Consensus within available professional literature on mental health consumer recovery and empowerment appears to support the involvement of mental health consumers on local mental health advisory councils (mentalhealth.samhsa.gov/publications/allpubs/sma05-4129). We further believe

having multiple consumers on the LAC is important in “curbing” what can often be the marginalization of what is often a minority but important voice.

A second goal is to work on reducing the stigma so often associated with mental illness. To this end, our third goal works in tandem with the second: to look for ways to make information about mental health services and area resources more visible in Carver County. As the old adage goes – knowledge is power – the more information that is made available to citizens, especially consumers and family and friends of consumers, the more empowered those consumers will be to take action and seek help. Stigma associated with mental illness is believed partly responsible for preventing many persons from seeking help for mental health difficulties. A former campaign by mental health advocates proclaimed “untreated depression” as the leading “cause” of suicide.

Indeed, raising awareness of mental health issues and concerns, including available programs and how one can access these programs, is a primary focus area for us this year. We feel that while there are some excellent programs, public education regarding their availability and how to tap into them are seriously lacking. We do have a premier Crisis Team program, for which we are fortunate in Carver County; the ideal, however, would be to aid people with mental illness to be involved in programs that can help prevent crises from occurring.

Last but not least, another important area of concern that we would like to bring to the Board’s attention is that of funding for mental health programs in Carver County. Upon examination of preliminary data, there appears to be a significant inequity among Minnesota counties in the recent distribution of funds from the Minnesota Department of Human Services. It is quite disconcerting to consider that we cannot serve more people because we lack the capability due to insufficient funding. We will continue to investigate this matter, and, as soon as we are able to gather and confirm more data, we expect to present our findings to the Board in a follow-up report.

In conclusion, we also want to express our appreciation to the Board for the opportunity to serve on the Carver County LAC. Certain areas have improved, particularly transportation. The establishment of SmartLink Transit has been of significant and noteworthy benefit to consumers who need transportation to both medical appointments and jobs. However, as mentioned earlier, there is room for ongoing improvement in this area, particularly in regards to making consumers more aware of how to access transportation. Another area that continues to be helpful is the position of the grant writer employed by Carver County. She has been of enormous help with grant applications for the adult behavioral health program at First Street Center. By working together to improve services and funding, awareness and accessibility, we will continue to make a positive difference in both the quality and longevity of life for people living with mental illness in Carver County.

Sincerely,

Carver County Mental Health Advisory Council

Christine Dondlinger, Chair
Caroline Beise
Sam Deweese, Vice Chair
Lisa Gjerde, Secretary
Cris Leiendecker
Susan Stubson
Christine Ullom

Carver County Board of Commissioners Request for Board Action



Agenda Item:

New Beginnings Program Award

Primary Originating Division/Dept: <input type="text" value="Community Social Services"/>	Meeting Date: <input type="text" value="5/15/2012"/>
Contact: <input type="text" value="Rod Franks"/> Title: <input type="text" value="Child/Family Supervisor"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text" value="Kelly Froehle"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The New Beginnings Program was selected for the Teenwise Minnesota Outstanding Program of the Year Award. This award is given each year to a program that has made an outstanding contribution to improving the quality of life for young people facing difficult issues. The New Beginnings Program is recognized as a wonderful example of a program that has been meeting the needs of pregnant and/or parenting teens. The award also highlights the collaboration between Carver County Community Social Services, Carver Scott Education Cooperative, Scott County Human Services, and West Suburban Teen Clinic. Carver County has two part time staff at New Beginnings, Kelly Froehle, Social Worker II and Barbara Priebe, Therapist. The award was presented to New Beginnings on May 3rd.

ACTION REQUESTED:

Recognition of the Outstanding Program of the Year Award.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1157

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Public Hearing - Carver County Stormwater Pollution Prevention Program

Primary Originating Division/Dept: <input type="text" value="Public Health & Environment - Planning/Water"/>	Meeting Date: <input type="text" value="5/15/2012"/>
Contact: <input type="text" value="Paul Moline"/> Title: <input type="text" value="Manager PWM Dept"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes Presenter: <input type="text" value="Paul Moline"/> Title: <input type="text" value="Manager PWM Dept"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

As required by a 1987 amendment to the federal Clean Water Act, Carver County submitted an application to receive a general permit to discharge stormwater in June 2006. This permit requires an annual report and public hearing on the Stormwater Pollution Prevention Plan (SWPPP) developed as a part of the permit application. Attached is a summary of the SWPPP. Highlights of 2011 activities will be presented to the Board, and the SWPPP annual report will be submitted to the Minnesota Pollution Control Agency (MPCA) after consideration of any public comments received. Report is due June 30, 2012

ACTION REQUESTED:

Motion to open the public hearing to consider the Storm Water Pollution Prevention Program (SWPPP) for Carver County. Motion to close the public hearing. Motion to Authorize signature of the Carver County NPDES Phase II permit 2011 annual report by the County Board Chair and approve submittal of the report to the MN Pollution Control Agency.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1142



Minnesota Pollution Control Agency

520 Lafayette Road North
St. Paul, MN 55155-4194

MS4 Annual Report for 2011

Municipal Separate Storm Sewer Systems (MS4s)

Reporting period January 1, 2011 to December 31, 2011

Due June 30, 2012

Doc Type: Permitting Annual Report

Instructions: By completing this mandatory MS4 Annual Report form, you are providing the Minnesota Pollution Control Agency (MPCA) with a summary of your status of compliance with permit conditions, including an assessment of the appropriateness of your identified best management practices (BMPs) and progress towards achieving your identified measurable goals for each of the minimum control measures as required by the MS4 Permit. If a permittee determines that program status or compliance with the permit can not be adequately reflected within the structure of this form additional explanation and/or information may be referenced in an attachment. This form has significant limitations and provides only a snap shot of MS4 compliance with the conditions in the permit. After reviewing the information, MPCA staff may need to contact the permittee to clarify or seek additional information.

Submittal: This MS4 Annual Report must be submitted electronically to the MPCA using the submit button at the end of the form, from the person that is duly authorized to certify this form. All questions with an asterisk (*) are required fields (these fields also have a red border), and must be completed before the form will send. A confirmation e-mail will be sent in response to electronic submissions.

If you have further questions, please contact one of these MPCA staff members (toll-free 800-657-3864):

- Joyce Cieluch 218-846-8126
- Scott Fox 651-757-2368
- Amy Garcia 651-757-2377

General Contact Information (*Required fields)

*Name of MS4: _____ *Contact name: _____

*Mailing address: _____

*City: _____ *State: _____ *Zip code: _____

*Phone (including area code): _____ *E-mail: _____

Minimum Control Measure 1: Public Education and Outreach [V.G.1] (*Required fields)

- A. The permit requires each permittee to implement a public education program to distribute educational materials to the community or conduct equivalent outreach activities about the impacts of stormwater discharges on water bodies and steps that the public can take to reduce pollutants in stormwater runoff. [Part V.G.1.a]

Note: Please indicate which of the following distribution methods you used. Indicate the number distributed in the spaces provided (enter "0" if the method was not used or "NA" if the data does not exist):

Media type	Number of media	Number of times published	Circulation/ Audience
<i>Example: Brochures:</i>	<i>3 different brochures</i>	<i>published 5 times</i>	<i>about 10,000</i>
Brochures:			
Newsletter:			
Posters:			
Newspaper articles:			
Utility bill inserts:			
Radio ads:			
Television ads:			
Cable Access Channel:			
Other:			
Other:			
Other:			

- B. *Do you use a website as a tool to distribute stormwater educational materials? Yes No
 What is the URL: _____
- C. If you answered yes in question B. above, do you track hits to the website? Yes No
 How many hits were to the stormwater webpage: _____
- D. *Did you hold stormwater related events, presentations to schools or other such activities? Yes No
 If yes, please describe:
- E. *Have specific messages been developed and distributed during this reporting year for Minimum Control Measure (MCM):
 MCM 1: Yes No MCM 4: Yes No
 MCM 2: Yes No MCM 5: Yes No
 MCM 3: Yes No MCM 6: Yes No
- F. *Have you developed partnerships with other MS4s, watershed districts, local or state governments, educational institutions, etc., to assist you in fulfilling the requirements for MCM 1? Yes No
- G. List those entities with which you have partnered to meet the requirements of this MCM and describe the nature of the agreement(s): *(Attach a separate sheet if necessary.)*
- H. *Have you developed methods to assess the effectiveness of your public education/outreach program? Yes No
 If yes, please describe:

Minimum Control Measure 2: Public Participation/Involvement [V.G.2] (*Required fields)

- A. *Did you hold a public meeting to present accomplishments and to discuss your Stormwater Pollution Prevention Program (SWPPP)? [Part V.G.1.e] Yes No
 If no, explain:
- B. What was the date of the public meeting (mm/dd/yyyy): _____
- C. How many citizens attended specifically for stormwater (excluding board/council members and staff/hired consultants)? _____
- D. Was the public meeting a stand-alone meeting for stormwater or was it combined with some other function (City Council meeting, other public event, etc.)? Stand-alone Combined
- E. *Each permittee must solicit and consider input from the public prior to submittal of the annual report. Did you receive written and/or oral input on your SWPPP? [Part V.G.2.b.1-3] Yes No
- F. *Have you revised your SWPPP in response to written or oral comments received from the public since the last annual reporting cycle? [Part V.G.2.c] Yes No
 If yes, describe: *(Attach a separate sheet if necessary.)*

Minimum Control Measure 3: Illicit Discharge Detection and Elimination [V.G.3] (*Required fields)

The permit requires permittees to develop, implement, and enforce a program to detect and eliminate illicit discharges as defined in 40 CFR 122.26(b)(2). You must also select and implement a program of appropriate BMPs and measurable goals for this minimum control measure.

- A. *Did you update your storm sewer system map? Yes No
 If yes, please explain which components (ponds, pipes, outfalls, waterbodies, etc.) were updated/added:

Note: The storm sewer system map was to be completed by June 30, 2008. [Part V.G.3.a]

- B. *Have you modified the format in which the map is available? Yes No

- C. If yes, indicate the new format:
 Hardcopy only GIS system CAD Other system: _____

- D. *Have you established an ordinance or other regulatory mechanism to prohibit illicit discharges and/or non-stormwater discharges from entering the MS4? Yes No

Note: The permit required the ordinance or other regulatory mechanism to be established by June 30, 2010 [Part V.G.3.b].

- E. If yes, indicate which mechanism you have established: Ordinance Regulatory

- F. If you answered yes in question D above, provide the date the ordinance or other regulatory mechanism was adopted (mm/dd/yyyy): _____

- G. *Did you inspect for illicit discharges during the reporting year? Yes No

- H. If you answered yes in question G above, did you identify any illicit discharges? Yes No

- I. If you answered yes in question H above, how many illicit discharges were detected during the reporting period: _____

- J. If you answered yes in question I above, did the illicit discharge result in an enforcement action? Yes No

If yes, what type of enforcement action(s) was taken (check all that apply):

- Verbal warning Notice of violation Fines Criminal action
 Civil penalties Other (describe): _____

Minimum Control Measure 4: Construction Site Stormwater Runoff [V.G.4] (*Required fields)

The permit requires that each permittee **develop, implement, and enforce a program** to reduce pollutants in any stormwater runoff to your small MS4 from construction activities within your jurisdiction that result in a land disturbance of equal to or greater than one acre, including the disturbance of less than one acre of total land area that is part of a larger common plan of development or sale if the larger common plan will ultimately disturb one or more acres. [Part V.G.4.]

- A. The permit requires an erosion and sediment control ordinance or regulatory mechanism that must include sanctions to ensure compliance and contains enforcement mechanisms [Part V.G.4.a]. Indicate which of the following enforcement mechanisms are contained in your ordinance or regulatory mechanism and the number of actions taken for each mechanism used during the reporting period (enter "0" if the method was not used or "NA" if the data does not exist). **Check all that apply.**

Enforcement mechanism	Number of actions
<input type="checkbox"/> Verbal warnings	#
<input type="checkbox"/> Notice of violation	#
<input type="checkbox"/> Administrative orders	#
<input type="checkbox"/> Stop-work orders	#
<input type="checkbox"/> Fines	#
<input type="checkbox"/> Forfeit of security of bond money	#
<input type="checkbox"/> Withholding of certificate of occupancy	#
<input type="checkbox"/> Criminal actions	#
<input type="checkbox"/> Civil penalties	#
<input type="checkbox"/> Other:	#

- B. *Have you developed written procedures for site inspections? Yes No
- C. *Have you developed written procedures for site enforcement? Yes No
- D. *Identify the number of active construction sites greater than an acre in your jurisdiction during the reporting period year: _____
- E. *On average, how frequently are construction sites inspected (e.g., weekly, monthly, etc.)? _____
- F. *How many inspectors, at any time, did you have available to verify erosion and sediment control compliance at construction sites during the reporting period: _____

Minimum Control Measure 5: Post-construction Stormwater Management in New Development and Redevelopment [V.G.5] (*Required fields)

The permit requires each permittee to develop, implement, and enforce a program to address stormwater runoff from new development and redevelopment projects within your jurisdiction that disturb an area greater than or equal to one acre, including projects less than one acre that are part of a larger common plan of development or sale that discharge into your small MS4. Your program must ensure that controls are in place that would prevent or reduce water quality impacts. You must also select and implement a program of appropriate BMPs and measurable goals for this minimum control measure.

Note: The MS4 permit requirements associated with this minimum control measure were required to be fully developed and implemented by June 30, 2008.

- A. *Have you established design standards for stormwater treatment BMPs installed as a result of post-construction requirements? Yes No
- B. *Have you developed procedures for site plan review which incorporate consideration of water quality impacts? Yes No
- C. *How many projects have you reviewed during the reporting period to ensure adequate long-term operation and maintenance of permanent stormwater treatment BMPs installed as a result of post-construction requirements? [Part V.G.5.b.and Part V.G.5.c]. _____
- D. *Do plan reviewers use a checklist when reviewing plans? Yes No
- E. *How are you funding the long-term operation and maintenance of your stormwater management system? (Check all that apply)
 Grants Stormwater utility fee Taxes Other: _____

Minimum Control Measure 6: Pollution Prevention/Good Housekeeping for Municipal Operations [V.G.6] (*Required fields)

The permit requires each MS4 to develop and implement an operation and maintenance program that includes a training component and has the ultimate goal of preventing or reducing pollutant runoff from municipal operations. Your program must include employee training to prevent and reduce stormwater pollution from activities, such as park and open space maintenance, fleet and building maintenance, new construction and land disturbances, and stormwater system maintenance.

- A. *Indicate the total number of structural pollution control devices (for example-grit chambers, sumps, floatable skimmers, etc.) within your MS4, the total number that were inspected during the reporting period, and calculate the percent inspected. Enter "0" if your MS4 does not contain structural pollution control devices or none were inspected. Enter "NA" if the data does not exist:

	*Total number	*Number inspected	*Percentage
*Structural pollution control devices:			

- B. *Did you repair, replace, or maintain any structural pollution control devices? Yes No
- C. *For each BMP below, indicate the total number within your MS4, how many of each BMP type were inspected and the percent inspected during the reporting period. Enter "0" if your MS4 does not contain BMPs or none were inspected. Enter "NA" if the data does not exist:

Structure/Facility type	*Total number	*Number inspected	*Percentage
*Outfalls to receiving waters:			
*Sediment basins/ponds:			
*Total			

- D. Of the BMPs inspected in C. above, did you include any privately owned BMPs in that number? Yes No
- E. If yes in D. above, how many: _____

Section 7: Impaired Waters Review (*Required fields)

The permit requires any MS4 that discharges to a Water of the State, which appears on the current U. S. Environmental Protection Agency (EPA) approved list of impaired waters under Section 303(d) of the Clean Water Act, review whether changes to the SWPPP may be warranted to reduce the impact of your discharge [Part IV.D].

- A. *Does your MS4 discharge to any waters listed as impaired on the state 303 (d) list? Yes No
- B. *Have you modified your SWPPP in response to an approved Total Maximum Daily Load (TMDL)? Yes No

If yes, indicate for which TMDL: _____

Section 8: Additional SWPPP Issues (*Required fields)

- A. *Did you make a change to any BMPs or measurable goals in your SWPPP since your last report? [Part V.H.] Yes No

- B. If yes, briefly list the BMPs or any measurable goals using their unique SWPPP identification numbers that were modified in your SWPPP, and why they were modified: *(Attach a separate sheet if necessary.)*

- C. *Did you rely on any other entities (MS4s, consultants, or contractors) to implement any portion of your SWPPP? Yes No

If yes, please identify them and list activities they assisted with:

Owner or Operator Certification (*Required fields)

The person with overall administrative responsibility for SWPPP implementation and Permit compliance must certify this MS4 Annual Report. This person must be duly authorized and should be either a principal executive (i.e., Director of Public Works, City Administrator) or ranking elected official (i.e., Mayor, Township Supervisor).

- *Yes - *I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete (Minn. R. 7001.0070). I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment (Minn. R. 7001.0540).*

*Name of certifying official: _____

*Title: _____ *Date: _____
(mm/dd/yyyy)

Carver County MS4 Annual Report for 2011

Minimum Control Measure 1: Public Education and Outreach [V.G.1]

G. List those entities with which you have partnered to meet the requirements of this MCM and describe the nature of the agreement(s):

- 1) City of Chanhassen & City of Chaska: MOU agreement states that the CCWMO education coordinator will provide and distribute documents, publications, flyers, presentations, and other educational materials and tools to meet cities' MS4 requirements.
- 2) Watershed Districts: CCWMO collaborates with many metro watershed districts to share educational materials, co-host events, partner on projects. In 2011, CCWMO partnered with Minnehaha Creek Watershed District and Nine Mile Watershed District to host Winter Road Maintenance (Road Salt) workshops.
- 3) Blue Thumb: CCWMO is a partner with Blue Thumb and signs a yearly contract to provide at least 30 hours of education relating to Blue Thumb (raingardens, shorelines, and native plants). CCWMO does this through workshops, displays, information booths, brochure distribution, articles, and websites.
- 4) Watershed Partners: CCWMO is a partner of the Metro Area Watershed Partners and provides finances to support the WSP media campaign. The media campaign does a number of educational advertisements (cable, TWINS stadium, radio, State Fair, etc.) on water resources and stormwater.
- 5) Non-point Source Education for Municipal Officials (NEMO): CCWMO is a funding and charter member of NEMO. This charter states that our staff can attend NEMO trainings on presentations and activities but must not share the materials with other non-charter members. CCWMO has helped share, helped create, and used many NEMO documents, presentations, and programs.
- 6) Crow River Organization of Water (CROW): CCWMO provides finances to support CROW which in turn provides education on water resources and stormwater in areas of Carver County located in the CROW watershed.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

CCWMO Annual Report

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Contact:

Title:

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

In 2010, the County Board adopted the Carver County Water Management Organization (CCWMO) Water Management Plan Update. Per MN Statute 103B, the CCWMO is required to submit an Annual Report on plan progress and implementation activity to the MN Board of Water and Soil Resources (BWSR). The 2011 Annual Report has been prepared and is presented to the Board for consideration. Staff is requesting that the Board approve the 2011 report for submittal to BWSR. Highlights of the report are attached and will be presented by staff. The full report can be found at

http://www.co.carver.mn.us/departments/LWS/docs/CCWMO_2011_Annual_Report.pdf

ACTION REQUESTED:

Motion to submit the CCWMO 2011 Annual Report to the MN Board of Water and Soil Resources.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1178



CCWMO 2011 Annual Report Summary

BACKGROUND

The Carver County Water Management Organization (CCWMO) is responsible for implementing the Water Management Plan to comply with MN legislative requirements. The goal of the Plan is to protect, preserve and manage the CCWMO's surface and groundwater systems in the midst of rapid growth and intensive agricultural activity. The CCWMO includes the following watersheds; Bevens Creek, Carver Creek, East and West Chaska Creek, Pioneer-Sarah, and the Crow River.

The CCWMO Annual Report is intended to provide a look at the **activities accomplished as well as challenges encountered** by the CCWMO. This summary presents highlights for 2011. Please see the annual report for more detailed information on the CCWMO's activities in 2011. Visit:

http://www.co.carver.mn.us/departments/LWS/docs/CCWMO_2011_Annual_Report.pdf

2011 HIGHLIGHTS

- Monitored 18 lakes, 12 stream sites for nutrients and TSS, 23 stream sites for Fecal coliform, 24 stormwater BMP's, and conducted bio-monitoring at 8 stream sites.
- Implemented Ipad technology for water quality sampling which allows immediate data entry while in the field, thus eliminating several manual steps and saving staff time. Similar applications will go on line in 2012 for stormwater sampling.
- The first alum treatment in the WMO was performed on Burandt Lake in 2011; results so far are excellent.
- Installed 7 neighborhood rain gardens around Lake Burandt, and another 7 landowner cost share practices to treat stormwater runoff.
- Installed stormwater treatment for 30 acres in Watertown using bio-retention and the "MN filter".
- Continued working the Technical Advisory Committee to revise the Water Management Ordinance.
- Provided 205 landowners with wetland related technical assistance.
- Continued installation of the sod farm wetland restoration discharging to Lake Waconia
- Feedlot Management - Registered 270 feedlots and inspected 78 feedlots.
- In 2011, the Direct Discharge SSTS Incentive program spurred the replacement of 90 non-compliant systems and 48 direct discharge systems.
- Education Programs - direct contact with 954 people through programs such as NEMO, the WENR tour, Wetlands Education Program, Children's Water Festival and other K12 programs, public meetings, and others. Over 90,000 were reached through indirect media, such as the County fair exhibit, newspaper columns and radio/TV ads.
- Secured and administered 10 state, federal and local grant agreements to help match the local WMO levy of \$570,000 for implementation activities in 2011.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Authorize use of CCRRA property for New Germany 125th Celebration

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="5/15/2012"/>
Contact: <input type="text" value="Lenny Schmitz"/> Title: <input type="text" value="Parks Coordinator"/>	Item Type: <input type="text" value="Ditch/Rail Authority"/>
Amount of Time Requested: <input type="text" value="5"/> minutes Presenter: <input type="text" value="Marty Walsh"/> Title: <input type="text" value="Parks Director"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The City of New Germany will be celebrating its 125th anniversary over the weekend of July 13th - 15th, 2012. The New Germany Celebration Committee has made a request to utilize CCRRA property between County Road 33 and Adams Street. The three-day event will begin at 3 p.m. on Friday, July 13th and conclude at approximately 6 p.m., Sunday, July 15th, 2012. The activities planned to take place within the Carver County Regional Rail Authority property are: music and beer tent, Sunday church service, parking, portable restrooms, dumpsters for trash, car/tractor show, kids inflatable jumpers, petting zoo, seating for fireworks and limited number of food vendors.

New Germany is not requesting any additional services from Carver County and the CCRRA and will be responsible for all set up, take down and clean up from the activities. Additionally, construction planned for the Dakota Rail Regional Trail will not begin in the area between County Road 33 and Adams Street until after the community celebration to minimize disturbance to the event.

Staff has received a certificate of insurance from the City of New Germany for the activities including the sale of beer. The organizers will also provide CCRRA with certificates of insurance for all other vendors who will be conducting activities on CCRRA property with Carver County and the CCRRA listed as additionally insured prior to the event.

This is recommended for approval by the Carver County Parks Commission at the April 11th, 2012 meeting.

ACTION REQUESTED:

Authorize the New Germany 125th Celebration Committee the ability to sell beer or wine in conformance with state statutes and designate the depot area in New Germany a place where beer and wine can be possessed and consumed during July 13th - 15th, 2012 city celebration. Further authorize staff to issue a use permit for events and activities to take place on CCRRA property during the same time period.

FISCAL IMPACT: None

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

Total \$0.00

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1112

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Closed Session for County Administrator's Annual Performance Evaluation

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="5/15/2012"/>
Contact: <input type="text" value="Doris Krogman"/> Title: <input type="text" value="Employee Relations Director"/>	Item Type: <input type="text" value="Closed Session"/>
Amount of Time Requested: <input type="text" value="40"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County Personnel Policy requires that staff members receive annual Performance Evaluations.

Minnesota Statute 13D.05, Subd. 3. allows the Board to meet in a closed session for purposes of evaluating the performance of an individual who is subject to the Board's authority. The County Administrator reports directly to the County Board, so a closed session is appropriate for this discussion.

Many other counties use this process on an annual basis to evaluate the performance of the County Administrator.

At the next regular session, a summary statement reflecting the conclusions reached during the closed session will be presented for the public record.

ACTION REQUESTED:

Motion to enter closed session to conduct the Administrator's annual performance review.

<p>FISCAL IMPACT: <input type="text" value="None"/></p> <p><i>If "Other", specify:</i> <input type="text"/></p>	<p>FUNDING</p> <p>County Dollars = <input type="text"/></p> <p><input type="text"/></p> <p>Total <input type="text" value="\$0.00"/></p>
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Related Financial/FTE Comments:

Office use only:

RBA 2012-