

October 26, 2021 – 7:30 a.m.
Carver County Leaders WebEx Meeting



**Carver County Board of Commissioners
October 26, 2021
Work Session**

The County Board Room is open to the public. However, Board Room audience capacity is limited to twelve (12) due to COVID-19 concerns.

- 9:00 a.m. **A. CONNECTIONS: Develop strong public partnerships and connect people to services and information**
 - 1. Environmental Services Grant Program for Cities and Townships 1

- 9:25 a.m. **B. COMMUNITIES: Create and maintain safe, healthy, and livable communities**
 - 1. Update on Healthy Meals and Food Security..... 2
 - 2. Waconia Regional Park Waterfront Center Project Update..... 3-4

- 10:45 a.m. **C. CULTURE: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government**
 - 1. Cybersecurity Update 5

David Hemze
County Administrator

UPCOMING MEETINGS

- | | |
|-------------------|---|
| October 26, 2021 | 11:30 a.m. Highway 101 Ribbon Cutting Event |
| November 2, 2021 | 9:00 a.m. Board Meeting |
| November 9, 2021 | No Meeting |
| November 16, 2021 | 9:00 a.m. Board Meeting |
| November 23, 2021 | 9:00 a.m. Board Meeting/Work Session |
| November 30, 2021 | No Meeting |

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Environmental Services Grant Program for Cities and Townships

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County Environmental Services has been providing grant opportunities to our partner Cities and Townships since 1989, to encourage increased recycling in our county.

Environmental Services would like to provide the Board with a brief overview of our City and Township Grant program from the last 30+ years, and discuss possible changes being contemplated for how the grant dollars are distributed. Those changes include requesting proposals from applicants which could be used for scoring and distributing grant awards.

ACTION REQUESTED:

Input from the Board on proposed changes to the Environmental Services Department City and Township Grant Program.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
Proposed 2022 ES Budget	\$144,523.00
Total	\$144,523.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Funding for our City and Township Grant program comes from the Environmental Services Budget, including dollars from the State of Minnesota (LRDG and SCORE Grant), and our Carver County Solid Waste Fees. All is included in our 2022 ES budget.

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Carver County Board of Commissioners Request for Board Action



Agenda Item:

Update on Healthy Meals and Food Security.

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Commissioner Udermann has requested that Health and Human Services present to the Board an update on the services and the partnerships that Carver County Health and Human Services has in place to address the issues of food security and healthy meals for county residents. The COVID-19 pandemic has brought into focus the needs of residents struggling with food insecurity and the necessity to provide healthy food options.

Public Health Program Specialist Caitlin Huiras will lead the presentation, and facilitate an opportunity for questions.

ACTION REQUESTED:

Receive update on food security and healthy meals activities.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

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Carver County Board of Commissioners Request for Board Action



Agenda Item:

Waconia Regional Park Waterfront Service Center Project Update

Primary Originating Division/Dept: <u>Public Works - Parks</u>	Meeting Date: <u>10/26/2021</u>
Contact: <u>Martin Walsh</u> Title: <u>Parks and Recreation Director</u>	Item Type: <u>Work Session</u>
Amount of Time Requested: <u>20</u> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: _____ Title: _____	

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

On April 6th, 2021 HGA Architects and Parks staff reviewed the preliminary schematic design of the waterfront service center, also known as Lake Waconia Regional Park Phase II Development. Primary elements of that design included restrooms, concession area, rental area, event room and outdoor pavilion. The initial project budget was \$5 million (\$2.5M 2020 State Bonds, \$2.5M County funds). At that meeting the County Board authorized staff to proceed to 20% design and cost estimates for the concept presented. The project team presented 20% level design and cost information at the April 27th Board meeting. The preferred concept estimate was \$6.6 million, well above the original budget. Options to reduce the cost closer to the budget were presented but involved a significant reduction in building size and functionality. The County Board directed staff to proceed with value engineering and additional funding options for designs that met the intent and function of the preferred concept.

At the June 1, 2021 meeting the County Board authorized a new State Bonding request for \$2.25 million to help cover the increased costs of waterfront service center as well as continue with additional park development including playgrounds, trails, docks and piers and other amenities (known as Phase III development) The county is required to match this request with \$2.25 million in county funds. The County Board also authorized staff to proceed with 50% level design and cost estimate for the waterfront service center.

HGA Architects have completed the 50% schematic design for the building and RJM Construction Management has developed a cost estimate based on the design work to date. The current cost estimate is now \$7.36 million. This estimate includes cost escalation and contingency due to continued market volatility. Staff and the consultant team will update the County Board on the design, cost estimates, funding sources and schedule and seek direction to proceed to construction documents. Bid alternate options will be presented as well to provide potential cost saving measures.

ACTION REQUESTED:

Direction is requested to move forward with the development of construction documents.

FISCAL IMPACT: None

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	\$2,500,000.00
State of Mn Bonds 2020	\$2,500,000.00
Met Council Grant SG-...	\$200,000.00
Met Council Grant SG-...	\$306,000.00
Met Council 21/22 CIP	\$736,000.00
Year- End Savings	\$1,118,000.00
Total	\$7,360,000.00

Related Financial/FTE Comments:

\$2.5M County Funds: Wellness Center \$2.5M bond sale to reimburse County for \$2.5M of reserves (\$2M Parkland Aquisition + \$500K Year-End Savings) that were used to purchase Wellness Center building and land.

\$2.5M State of Mn funds: Bonding approved by 2020 Legislature

\$2.36M Additional County Funds*:

\$506K Met Council Grants SG-11286 & 2294-03-01

\$736K: 2021-22 Met Council CIP Funds

\$1.118M: Year-End-Savings

*The County is requesting from the 2022 Legislature an additonal \$2.25M in State Bonding for further site development, Phase III, including playground, paths, docks, etc. The total project cost of Phase II and III is \$9.61M. The County would use the \$2.36M additional County Funds to 50/50 match the \$2.25M in State Bonding.

If the County's \$2.25M request from the 2022 State Legislature is not successful, Phase III will be put on hold until alternative funding sources can be identified.

The 12/31/20 Year-End Savings reserve balance was approximately \$5M. Finance expects the 12/31/21 Year-End Savings reserves balance to continue to be in the \$5M ballpark.

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Carver County Board of Commissioners Request for Board Action



Agenda Item:
Cybersecurity Update

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Cybersecurity is one of the County's most critical programs. The County Board has been supportive in this effort over the years. The IT Department would like to provide the County Board with an update on some of the security risks the County is facing and what IT is doing to mitigate those risks. October is Cybersecurity Awareness Month.

ACTION REQUESTED:

None.

FISCAL IMPACT:
If "Other", specify:

FUNDING
County Dollars =

Total

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

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