



CARVER COUNTY

minnesota

Carver County Board of Commissioners October 19, 2021 Regular Session

The County Board Room is open to the public. However, Board Room audience capacity is limited to twelve (12) due to COVID-19 concerns.

Individuals who are not able to attend in person and wish to provide public comments can do so by email at admin-contact@co.carver.mn.us or by leaving a voicemail at (952) 361-1516. Public comments received in writing such as those received by e-mail will be summarized during the meeting and posted on the County website at

<https://www.co.carver.mn.us/government/county-board-of-commissioners/county-board-meetings-and-agendas> following the meeting.

Voicemail public comments will be played during the meeting. If you would like to join the Regular Session videoconference please send an e-mail, no later than noon on the Monday prior to the scheduled meeting date, to Carver County Administration at admin-contact@co.carver.mn.us to receive a WebEx invitation.

Public comments that relate to an item on the agenda will be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

The Regular Session portion of the meeting will be webcast live at: <https://www.youtube.com/user/CarverCountyMN/live>

- 9:00 a.m. 1. a) **CONVENE**
- b) Pledge of allegiance
- c) Public comments submitted via email/voice mail
- 2. Agenda review and adoption
- 3. Approve minutes of October 5, 2021 Regular Session 1-3
- 4. Community Announcements
- 9:20 a.m. 5. **CONSENT AGENDA**
- Communities: Create and maintain safe, healthy, and livable communities*
- 5.1 OJP Coronavirus Emergency Response Grant 2021 (Amendment)..... 4
- 5.2 Resolution Authorizing Execution of Agreement TZD Toward Zero Deaths Grant 5-6

Connections: Develop strong public partnerships and connect people to services and information

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Culture: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government

5.7	Resolution Updating 2021 Non-Bargaining Compensation	12-15
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5.9	Approval of Memorandum of Agreement (MOA) Defining Terms of the Transition of Court Services Agents from First Judicial District Employment to Carver County Employment	18

Growth: Manage the challenges and opportunities resulting from growth and development

5.10	Initial Offers for Right of Way Acquisition for the Jonathan Carver Parkway Project - Phase 1.....	19-22
5.11	Amendment 4 to Highway 11 Professional Services Agreement with WSB & Associates Inc.....	23

Finances: Improve the County's financial health and economic profile

5.12	Review/Social/Commissioners' Warrants.....	NO ATT
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9:20 a.m.	6. COMMUNITIES: Create and maintain safe, healthy, and livable communities	
	6.1 Medical Reserve Corps Volunteer Appreciation Day.....	24-25
	6.2 Draft High Water No Wake Ordinance For Public Comment.....	26-31
9:50 a.m.	7. CONNECTIONS: Develop strong public partnerships and connect people to services and information	
	7.1 FirstNet Wireless Communication Provider.....	32
10:05 a.m.	8. County Administrator Report	
10:15 a.m.	ADJOURN REGULAR SESSION	
	WORK SESSION	
10:15 a.m.	A. CONNECTIONS: Develop strong public partnerships and connect people to services and information	
	1. Advisory Committee Youth Appointments.....	33
	1. Roadway Dedications	34

David Hemze
County Administrator

UPCOMING MEETINGS

October 19, 2021	11:30 a.m. Arboretum & Hwy 5 Regional Trail Ribbon Cutting (tentative-Oct 26 th rain date) Lifetime Fitness Campus Near 5 and 41
October 21, 2021	1:55 p.m. House Committee Bonding Tour Stop Meet at Intersection of 82 nd St and McKnight Road
October 26, 2021	7:30 a.m. Carver County Leaders Meeting
October 26, 2021	9:00 a.m. Work Session
November 2, 2021	9:00 a.m. Board Meeting
November 9,2021	No Meeting
November 16, 2021	9:00 a.m. Board Meeting
November 23, 2021	9:00 a.m. Work Session

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on October 5, 2021. Chair Tim Lynch convened the session at 9:02 a.m.

Members present: Tim Lynch, Chair, Gayle Degler, Vice Chair, John P. Fahey, Matt Udermann and Tom Workman.

Members absent: None.

Under public comments, John Michel, 15650 Green Meadow Circle, Carver, raised issues with a neighbor's CUP and believed the property owner was not following the rules. He pointed out drainage issues, the number of semi-trailers on site, hours of operation and noise. He stated he had documentation and would be submitting that to the County Administrator.

Degler moved, Workman seconded, to approve the agenda. Motion carried unanimously.

Degler moved, Fahey seconded, to approve the minutes of the September 21, 2021, Regular Session. Motion carried unanimously.

Degler moved, Workman seconded, to approve the following consent agenda items:

Resolution #86-21, Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for Highway 24 Project.

Family Homeless Prevention and Assistance Program agreement with CAP Agency for 2021-2023 biennium.

Family Homeless Prevention and Assistance Program agreement with the Greater Twin Cities United Way for the 2021-2023 biennium.

Family Homeless Prevention and Assistance Program agreement with His House Foundation for the 2021-2023 biennium.

Authorized the Chair to enter into an agreement acquiring hazardous materials management services by the vendors contained within the State of Minnesota Cooperative Purchasing Venture program and contract H-69(5).

Contract with Braun Intertec Corporation pending finalization of the contract review process.

Approved Amendment No. 1 to the professional services agreement with SRF Consulting Group for construction administration services on the Highway 5 Regional Trail Project pending the contract review process.

Contract with Marnita's Table, Inc., pending approval of Attorney and Risk.

Approved the 2022 benefits for non-bargaining employees as outlined including 2022 monthly cafeteria contribution amounts for full-time benefit eligible non-bargaining employees based on the

employee's election of health insurance with \$855.48 for single, \$1,393.20 for employee + spouse, \$1,048.70 for employee + child(ren), \$1,772.79 for family, and \$150.00 for waiver; maintaining the \$250.00 per month toward the cost of single health insurance for employees budgeted at least half-time but less than 0.8 FTE; and providing HRA/VEBA contributions in the amounts of \$750/\$1,500 and contributions for those electing the HSA High Deductible Health Plan option in the amounts of \$1,100/\$2,000 as outlined.

Set health insurance contributions for eligible retirees as follows, not to exceed the coverage tier level provided at the time of separation: Retirees selecting family coverage would receive \$1,772.79 per month toward their medical insurance premium, employee + spouse would receive \$1,393.20, employee + children would receive \$1,048.70, and those electing single coverage would receive the lesser of the single premium amount or \$855.48 per month

Adopted Findings of Fact and issue Order #PZ20210052 for the issuance of a Conditional Use Permit, Heidi Dalbec, Watertown Township.

Reviewed September 28, 2021, Community Social Services' actions/Commissioners' warrants in the amount of \$298,907.09 and reviewed October 5, 2021, Community Social Services' actions/Commissioners' warrants in the amount of \$337,302.34.

Motion carried unanimously.

Lyndon Robjent, Public Works, requested the Board authorize the Chair to sign a comment letter on Metropolitan Council's 2022 Regional Solicitation process. He explained every two years the Met Council does regional solicitation for federal funding for transportation projects in the Twin Cities. He indicated the scoring process is complex and it was important to keep track of changes and scoring criteria.

Angie Stenson, Sr. Transportation Planner, explained the regional solicitation is a funding process administered by the Met Council for federal transportation funding for local projects. She stated the documents under review right now are used to solicit, score and rank projects. She noted \$180 million was available for the seven-county metro area for 2026-2027. She indicated projects were eligible in the areas of roadways, transit and bicycle/pedestrian. Stenson recapped the projects submitted in 2020 and the grants awarded.

She reviewed proposed policy positions related to the modal funding split, multiuse trails funding, and highway safety funding. She noted the decreased funding for roads and bridges and the need to restore funding. She stated multiuse trails funding was a popular category and the maximum award limits the number of projects that are funded. Stenson indicated approximately 22 million was available for locally led safety projects. She pointed out 18 projects from cities and counties went unfunded and stressed the need to prioritize local agency led safety projects to receive this funding ahead of MnDOT led projects.

Stenson highlighted technical revision requests. She stated the Met Council staff and committees would consider public comments and make recommendations to the TAB Board. She indicated after the document is approved, they would begin efforts on funding applications in early 2022.

Udermann moved, Fahey seconded, to approve a letter of comments regarding the Metropolitan Council's 2022 regional solicitation and authorized the Chair to sign the letter. Motion carried unanimously.

Dave Hemze, County Administrator, requested the Board nominate a Board member for the Greater MSP Board of Directors. He explained this was a private nonprofit group with a mission of regional development. He noted the County was the only County excluded on the Board of Directors and the MSP Director has agreed to consider a nomination from Carver County. He indicated the CDA has been paying the dues and have been participating in their meetings.

Workman moved, Fahey seconded, to nominate Commissioner Udermann for Greater MSP Board of Director member consideration. Motion carried unanimously.

Workman moved, Degler seconded, to adjourn the Regular Session at 10:02 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

OJP Coronavirus Emergency Response Grant 2021 (Amendment)

Primary Originating Division/Dept: Sheriff

Meeting Date: 10/19/2021

Contact: Kelly Miller Title: EM Specialist

Item Type:
Consent

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

This is an amendment to the grant due to an extension of the deadline from 12/31/21 to 12/31/22

The Minnesota Office of Justice Programs is the administering agency for these coronavirus response funds awarded to the Federal Bureau of Justice Assistance (BJA) through the federal CARES Act for these Coronavirus Emergency Supplemental Funding grants. CESF provides funding to prevent, prepare for, and respond to coronavirus to agencies operating across the criminal justice system.

Effective communication is key during a pandemic. It allows leaders and public safety agencies to stay connected with staff and provide key public safety messages to our communities. The Sheriff's Office conference spaces and remote offices currently lack full video/audio capability to remotely communicate with employees, as well as with our communities when it is not possible to congregate in social gathering places.

ACTION REQUESTED:

Motion to authorize the County Board Chair and the County Administrator to sign and accept the amended Grant Agreement for the Office of Justice Programs (OJP) Grant. The grant has been reviewed and approved by the County Attorney's Office and Risk Management.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars = \$25,000.00

FTE IMPACT: None

Total \$25,000.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7894

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution Authorizing Execution of Agreement TZD Toward Zero Deaths Grant

Primary Originating Division/Dept: Sheriff - Patrol Services

Meeting Date: 10/19/2021

Contact: George Pufahl Title: Lieutenant

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Resolution Authorizing Execution of Agreement with the Minnesota Department of Public Safety for the Towards Zero Death (TZD) grant awarded to the Carver County Sheriff's Office starting October 1, 2021 through September 30, 2022. These funds are for traffic safety education and enforcement and have been previously approved by the board.

ACTION REQUESTED:

Resolution Authorizing Execution of Agreement TZD Toward Zero Deaths Grant 2022

FISCAL IMPACT: Included in current budget

If "Other", specify: Grant

FTE IMPACT: None

FUNDING

County Dollars =	\$0.00
Grant	\$16,125.00
Total	\$16,125.00

Insert additional funding source

Related Financial/FTE Comments:

02-201-236-1605-5363 Safe and Sober Grant

Office use only:

RBA 2021 - 7921



BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA

Date: Resolution No.:
Motion by Commissioner: Seconded by Commissioner:

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

Be it resolved that the Carver County Sheriff's Office enter into grant agreements with the Minnesota Department of Public Safety, Office of Traffic Safety for the project entitled Towards Zero Deaths during the period from October 1, 2021 through September 30, 2022.

The Carver County Sheriff is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Carver County Sheriff's Office and to be the fiscal agent and administer the grant.

Table with 3 columns: YES, ABSENT, NO. Each column has five horizontal lines for signature or initials.

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 19th day of October, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approve continuation of PT Community Service Officer hour increase

Primary Originating Division/Dept: Sheriff - Patrol Services

Meeting Date: 10/19/2021

Contact: Michael Wollin Title: Commander

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The Carver County Sheriff's Office was approved to temporarily increase two part-time Community Service Officers to 0.70 FTE for approximately 6 months to allow the Sheriff's Office to fulfill contract obligations. The Sheriff's Office experienced the resignation of the previous full-time Community Service Officer effective 09/26/21, and the transfer of one part-time Community Service Officer to full-time effective 09/27/21. The Sheriff's Office now employs one full-time Community Service Officer and one part-time Community Service Officer, and has four vacant part-time Community Service Officer positions created by previous resignations in 2020 and 2021. The Sheriff's Office has a continued need to provide contractual CSO coverage to contracting cities. The continuation of increased hours up to 28 hours per week for one PT CSO beyond the initial approval remains necessary due to contract obligations. The continuation of increased hours keeps the current PT CSO part-time benefits eligible. The temporary FTE increase will be offset by a corresponding temporary decrease in FTE for one of the existing approved CSO vacancies.

ACTION REQUESTED:

Approve a continuation in the temporary increase of a 0.40 CSO to 0.70 CSO to work up to 28 hours per week. The temporary FTE increase will be offset by a corresponding temporary decrease in FTE for one of the existing approved CSO vacancies.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: Other staffing change (grade, classification, hours, etc.)

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Increase cost funded by Sheriff's Office City policing contract revenue.

Office use only:

RBA 2021 - 7927

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Encore Donations: Q3 2021**

Primary Originating Division/Dept: Health & Human Services

Meeting Date: 10/19/2021

Contact: Jill Willems Title: HHS-HCBC Supervisor

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Quarter 3 2021 (July - September), Encore: Carver County Adult Day Services received 2 donations, for a total of \$82.65. These funds will be used for program enhancement as we work to rebuild our census.

ACTION REQUESTED:

Motion to approve receipt of monetary donations.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

 Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7930

Carver County Board of Commissioners Request for Board Action



Agenda Item:
New Tobacco License

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

One Stop Station Two Chanhassen LLC applied for a Tobacco License for the store in Chanhassen MN. This is new owners to an existing location that had sold tobacco in the past. The address of the location is 7755 Century Blvd. Chanhassen. They are in compliance with the Carver County Tobacco Ordinance. The owners are requesting Carver County Board of Commissioners approval to sell tobacco products.

ACTION REQUESTED:

Approval of the County Board to issue a tobacco license for One Stop Station Two Chanhassen LLC.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7931

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Land Records Specialist Senior

Primary Originating Division/Dept: <u>Property & Financial Services - Property Records</u>	Meeting Date: <u>10/19/2021</u>
Contact: <u>Kathleen Smith</u> Title: <u>Land Records Manager</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Customer Service: Continue the County's delivery of high value, timely service and support

BACKGROUND/JUSTIFICATION:

Recording of land records has significantly increased since the start of the COVID-19 pandemic which is expected to continue as Carver County's tax base continues to grow. In response to the increase in volume, the County Board has approved additional short-term temporary positions, a part-time Land Records Specialist and the Department's staff have been working significant amounts of overtime. The County Administrator's Recommended 2022 Budget includes a request for a full-time Land Records Specialist Senior funded by non-levy funds: increased land record recording fees, reassigning statutory Technology Fees related to Land Records software being moved to the Cloud, and overtime costs reduced in 2022. The Land Records software move to the Cloud project has been completed which allows for a permanent redirection of statutory Technology Fees. Thus, the Land Records management team is requesting the full-time Land Records Specialist Senior be approved now in 2021 rather than waiting for the 2022 Budget to be approved.

ACTION REQUESTED:

Approve adding a 1.0 FTE Land Records Specialist Senior position in 2021 .

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
2021 funding	\$13,747.00
2022 funding	\$79,427.00
Total	\$93,174.00

FTE IMPACT: Increase budgeted staff

Related Financial/FTE Comments:

Increased recording fees, redirecting statutory Technology Fees, and 2022 overtime reductions will be used to fund the requested 1.0 FTE Land Records Specialist Senior position with no levy funded needed and the request for a Land Records Specialist Senior in the 2022 Budget will be removed. The cost for 2021 is estimated at \$13,747 and the full year cost starting in 2022 is \$79,427. **No additional levy dollars will be needed for this FTE change.**

Summary of FTEs (does not include Temporary/STOC positions):

2021 Budget Board approved FTEs - 1/1/21:	729.84
Non-levy funded Board Approved net FTE changes so far in 2021:	9.00
Oct 19th RBA non-levy funded net FTE changes:	1.00
2021 Total FTE - 10/19/21	739.84

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Land Records Specialist Senior

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
2021- Sal & Ben	01-100.61xx	\$13,747.00	2021- Recorder fees	01-100.5502	\$13,747.00
2022- Sal & Ben	01-100.61xx	\$79,427.00	2022- Facilities- Mgr initiatives	01-110.2001.6640	\$15,000.00
2022-Service Agreements	02-100.040.6263	\$52,100.00	2022- software licensing	01-049-060.6265	\$15,000.00
2022- Transfers In	01-049-67.5880	\$30,000.00	2022- OT	01-100.6113	\$4,000.00
			2022- Recorder fees	01-100.5502	\$23,327.00
TOTAL		\$175,274.00	2022- transfer out	02-100.6932	\$30,000.00
			2022-software licensing	01-100-6263	\$52,100.00
			2022 - Tech Fees	02-100.5502	\$22,100.00
			TOTAL		\$175,274.00

Reason for Request:

Increased recording fees, redirecting statutory Technology Fees, and 2022 overtime reductions will be used to fund the requested 1.0 FTE Land Records Specialist Senior position with no levy fundeds needed and the request for a Land Records Specialist Senior in the 2022 Budget will be removed. The cost for 2021 is estimated at \$13,747 and the full year cost starting in 2022 is \$79,427.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution Updating 2021 Non-Bargaining Compensation

Primary Originating Division/Dept: <u>Employee Relations</u>	Meeting Date: <u>10/19/2021</u>
Contact: <u>Kerie Anderka</u> Title: <u>Employee Relations Division ...</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The County Board has the right to define and make adjustments to non-bargaining compensation. The Board originally set the 2021 percentages used to compute pay-for-performance salary actions based on the overall rating on each employee's performance evaluation at: zero percent (0.00%) for needs improvement, one percent (1.00%) for successful, two percent (2.00%) for exceeds expectations, and three percent (3.00%) for outstanding payable as a lump sum, but did so with the authority to make additional adjustments to non-bargaining compensation.

A majority of the Collective Bargaining Agreements that were open for 2021 have settled with the following percentages used to compute pay-for-performance salary actions based on the overall rating on each employee's performance evaluation at: zero percent (0.00%) for needs improvement, one percent (1.00%) for successful, three percent (3.00%) for exceeds expectations, and four and one quarter percent (4.25%) for outstanding, all payable as lump sums.

The attached Resolution updates percentages used to compute pay-for-performance salary actions based on the overall rating on each employee's performance evaluation for non-bargaining employees to reflect: zero percent (0.00%) for needs improvement, one percent (1.00%) for successful, three percent (3.00%) for exceeds expectations, and four and one quarter percent (4.25%) for outstanding, payable as lump sums.

The action requested is adoption of the Resolution defining the updated 2021 compensation for non-bargaining employees.

ACTION REQUESTED:

Motion to adopt the Resolution to define updated 2021 non-bargaining employee compensation.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	\$3,806,715.00
Total	\$3,806,715.00

Related Financial/FTE Comments:

The increase in PFP matrix results in an additional cost of \$33,315. The updated 2021 wage and benefit cost (excluding health insurance) for non-bargaining employees is \$3,806,715.

Office use only:

RBA 2021 - 7942

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA
Resolution Updating 2021 Non-Bargaining Employee Compensation**

DATE _____

RESOLUTION NO. _____

MOTION BY COMMISSIONER _____

SECONDED BY COMMISSIONER _____

WHEREAS, the Carver County Board of Commissioners has authority to establish and to make additional adjustments to compensation systems for non-bargaining employees; and

WHEREAS, the Carver County Board of Commissioners has established a pay-for-performance system for non-bargaining employees; and

WHEREAS, the pay-for-performance system includes the salary ranges for the affected employees' classifications, the methods, amounts, and timing of salary actions based on employee performance evaluation ratings; and

THEREFORE, BE IT RESOLVED, Carver County shall set forth an updated pay-for-performance system effective in 2021 for non-bargaining employees, indicating salary payment methods, percentage salary actions based on employee performance evaluation overall ratings, and timing of salary actions:

- A. In 2021, regular non-bargaining employees and probationary employees shall receive a one percent (1.00%) general increase, not to exceed the new range maximum, effective the first full pay period of January 2021.
- B. In 2021, the percentages used to compute pay-for-performance salary actions based on the overall rating on each employee's performance evaluation shall be: zero percent (0.00%) for needs improvement, one percent (1.00%) for successful, three percent (3.00%) for exceeds expectations, and four and one quarter (4.25%) for outstanding.
- C. In 2021, pay-for-performance salary actions shall be calculated and applied as lump sum payments as follows:
 1. For employees whose base pay is at or below the target rate, their pay-for-performance salary actions shall be a lump sum payment, computed on the target rate of the salary range.
 2. For employees whose base pay is above the target rate and below the maximum of the salary range, their pay-for-performance salary actions shall be a lump sum payment, calculated on the employee's base rate not to exceed the salary range maximum.
 3. For any employee whose current salary is at or above the range maximum their pay-for-performance salary actions shall be a lump sum payment, calculated based on the salary range maximum.
- D. Effective with the first full pay period following successful completion of a new hire probationary period or a trial period resulting from a promotion, non-bargaining employees shall receive pay-for-performance compensation that correlates to the overall rating on the probationary or trial period evaluation.
- E. Employees shall only receive pay-for-performance compensation based on the months they are actively employed by the County in a position eligible for pay-for-performance, or on an eligible leave of absence, during the calendar year under review.
- F. Non-bargaining employees shall be evaluated for all months worked in an eligible position; and there shall be no compounding of pay-for-performance increases; and employees shall only receive pay-for-performance compensation based on the months they are actively employed in the eligible group.

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Resolution Updating 2021 Non-Bargaining Compensation

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Wages and Benefits	01-xxx.61xx	\$33,315.00	2021 Debt Service Levy	35.6701	\$33,315.00
TOTAL		\$33,315.00	TOTAL		\$33,315.00

Reason for Request:

The incremental cost for the PFP matrix increase, a budget amendment is necessary to reallocate funds to the respective department wage accounts.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of the AFSCME Health and Human Services 2021-2022 Collective Bargaining Agreement

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="10/19/2021"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="ER Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government"/>	

BACKGROUND/JUSTIFICATION:

The AFSCME Health and Human Services Bargaining Unit and the County have completed negotiations for the successor collective bargaining agreement (CBA) and the membership has ratified the 2021-2022 CBA.

Following is a summary of the highlights of the tentative agreement reached with the AFSCME Health and Human Services Bargaining Unit:

- Two year agreement (2021 – 2022)
- 2021 General Adjustment: 1.00% (applied to base rate)
- 2022 General Adjustment: 2.00% (applied to base rate)
- 2021 Pay-for-Performance Matrix: 0%, 1%, 3%, 4.25% effective first full pay period in March paid as lump sums only.
- 2022 Pay-for-Performance Matrix: 0%, 1%, 2%, 3% effective first full pay period in March with base/lump sum split (same as the 2020 PFP matrix).
- Implement salary ranges as established by County Board effective first full pay period in January 2021.
- Implement salary ranges as established by County Board effective first full pay period in January 2022.
- 2021 Insurance: Increase County contributions and maintain percentages defined in current contract language.
 - Employee: \$755.48 (+ \$20.48)
 - Employee + Child(ren): \$948.70 (+ \$53.70)
 - Employee + Spouse: \$1,293.20 (+\$73.20)
 - Family: \$1,584.70 (+ \$89.70)
- 2022 Insurance: Increase County contribution by \$100 per month, across all plan levels and options. Maintain percentages defined in current contract language.
 - Employee: \$855.48
 - Employee + Child(ren): \$1,048.70
 - Employee + Spouse: \$1,393.20
 - Family: \$1,684.70
- On-call pay: Increase from \$150 to \$165 for 2021 and 2022

ACTION REQUESTED:

Motion to approve the 2021 - 2022 AFSCME Health and Human Services Unit Collective Bargaining Agreement.

FISCAL IMPACT: <input type="text" value="Budget amendment request form"/> If "Other", specify: <input type="text"/>	FUNDING <table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$22,310,099.00</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$22,310,099.00</td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	County Dollars =	\$22,310,099.00			Total	\$22,310,099.00
County Dollars =	\$22,310,099.00						
Total	\$22,310,099.00						
FTE IMPACT: <input type="text" value="None"/>							

Related Financial/FTE Comments:

The incremental cost for the 2021 AFSCME Health and Human Services Unit Collective Bargaining Agreement total compensation is \$638,818. A budget amendment is necessary to reallocate funds to the respective Department wage accounts since the 2021 Adopted Budget assumed a 0% wage increase. The total compensation 2021 Budget for the AFSCME Health and Human Services Unit Collective Bargaining Agreement is \$22,310,099.

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Approval of the AFSCME Health and Human Services 2021-2022 Collective Bargaining Agreement

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Cafeteria Contributions	11-xxx.6121	\$97,050.00
Wages & Benefits- AFSCME HHS	11-xxx.61xx	\$541,768.00
TOTAL		\$638,818.00

CREDIT		
Description of Accounts	Acct #	Amount
Health & Life Insurance	01-820.6152	\$97,050.00
2021 Debt Service Levy	35.6701	\$379,588.00
COVID related budget uncertainties- State Aid, Property Taxes, financial support, etc.	01-820.5391	\$162,180.00
TOTAL		\$638,818.00

Reason for Request:

The incremental cost for the 2021 AFSCME Health and Human Services Unit collective bargaining agreement total compensation is \$638,818. A budget amendment is necessary to reallocate funds to the respective Department wage accounts since the 2021 Adopted Budget assumed a 0% wage increase.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Initial Offers for Right of Way Acquisition for the Jonathan Carver Parkway Project - Phase 1

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="10/19/2021"/>
Contact: <input type="text" value="Zach Mahan"/> Title: <input type="text" value="Right of Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The 2021 construction season includes the Jonathan Carver Parkway Project - Phase 1 which is the reconstruction and expansion of Highway 11 (Jonathan Carver Parkway) to a four-lane highway between 4th Street and Highway 61 in the City of Carver. The project is near completion. Additional right-of-way was needed to complete the project scope. Carver County contracted with appraisers in order to establish fair market value for the right of way acquisitions needed in support of the project and Public Works staff reviewed the appraisals. Public Works staff also completed minimum damage assessments to establish fair market value for parcels that did not require an appraisal.

One additional parcel of land is being acquired in fee title in order to obtain clear title to the land for all highway and public purposes and this request is for that parcel. The acquisition area is currently encumbered with a drainage & utility easement on the subdivision plant and a prescriptive (unrecorded) trail easement. The fee acquisition would allow for clear title to use the property for all public transportation, trail and utility purposes. Public Works staff are recommending the county board authorize written initial offers of compensation to the impacted property owners based on the completed appraisal.

ACTION REQUESTED:

Motion to adopt a resolution to authorize a written initial offer of compensation for right-of-way acquisition for the Jonathan Carver Parkway Project - Phase 1

FISCAL IMPACT:
 If "Other", specify:

FTE IMPACT:

FUNDING	
County Dollars =	
CSAH Const. Funds	\$19,150.00
City of Carver	\$19,150.00
Total	\$38,300.00

Insert additional funding source

Related Financial/FTE Comments:

Costs will be split 50/50 in a JPA for this project with the City of Carver.

Office use only:

RBA 2021 - 7938

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: 10/19/2021

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for the Jonathan Carver Parkway Project – Phase 1

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for a Jonathan Carver Parkway Project – Phase 1 (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests described in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owners submit to the County the information necessary for reimbursement.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements as part of the Jonathan Carver Parkway Project – Phase 1 constitute a valid public use or public purpose; and

Exhibit A

to

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests

CR 11 Project – Jonathan Carver Parkway

Carver County Public Works No. 168811

Property Tax Identification No. 20.2400150

Fee Owners: Gunner & Sara Geller

Property Address: 1126 Lorraine Court, Carver MN 55315

Permanent public right-of-way purposes contains 5,849 **sq. ft.**, more or less.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment 4 to Highway 11 Professional Services Agreement with WSB & ASSOCIATES INC

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

WSB & Associates Inc. (WSB) has completed the preliminary and final design of the Johnathan Carver Parkway (JCP) Reconstruction and Safety Improvement Project. With that project new signals were installed at Ironwood Drive and Monroe Drive as well as modifications to the lane configurations at the Highway 212 and Highway 61 signals. This contract amendment provides for signal phasing and timing, data collection of the actual post construction traffic, the optimization of phasing and timing for actual traffic conditions and synchronization with all signals on the project.

ACTION REQUESTED:

Motion to approve Amendment 4 to the Highway 11 Professional Services Agreement with WSB & ASSOCIATES INC pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	\$15,969.00
City of Carver	\$15,969.00
Total	\$31,938.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7941

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Carver County Medical Reserve Corps Volunteer Appreciation Day

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Medical Reserve Corps (MRC) volunteers play an essential role in Carver County's COVID-19 pandemic response, and have dedicated over 1500 hours of volunteer service thus far assisting with COVID-19 testing, contact investigation and contract tracing, vaccination clinics, food distribution events and provision of essential services. Carver County MRC volunteers consistently and reliably heed the call to support the ongoing local response to the COVID-19 and other public health emergencies. The Minnesota Responds Medical Reserve Corps exists as a partnership integrating and engaging local, state and regional volunteers to strengthen public health and health care, reduce vulnerability, build resilience, and improve preparedness, response and recovery capabilities.

ACTION REQUESTED:

Motion to approve proclamation recognizing October 19, 2021 Carver County Medical Reserve Corps Volunteer Appreciate Day.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7943



“Carver County Medical Reserve Corps Volunteer Appreciation Day”

October 19, 2021

Whereas, Minnesota Responds Medical Reserve Corps exists as a partnership integrating and engaging local, state and regional volunteers to strengthen public health and health care, reduce vulnerability, build resilience, and improve preparedness, response and recovery capabilities; and,

Whereas, Carver County Medical Reserve Corps volunteers engage in assisting our community and stand ready to respond to all types of health disasters contributing their time and expertise in a public health emergency; and,

Whereas, Carver County Medical Reserve Corps volunteers willingly and enthusiastically responded to Carver County’s Covid-19 emergency response, dedicating 1500+ hours of volunteer service thus far; and,

Whereas, Carver County Medical Reserve Corps volunteers, both licensed health care professionals and non-medical volunteers, supported work in the following COVID-19 response efforts: call center, personal protective equipment distribution, community food distribution, COVID-19 testing, contact investigation/tracing and mass vaccination clinics; and,

Whereas, Carver County Medical Reserve Corps volunteers consistently and reliably heed the call to support in the ongoing local response to the COVID-19 pandemic,

Therefore, the Carver County Board of Commissioners, do hereby proclaim **October 19, 2021 Carver County Medical Reserve Corps Volunteer Appreciation Day** in honor and recognition of the vital and exceptional volunteer service of our Carver County Medical Reserve Corps volunteers. We commend and thank them for their service during the COVID-19 pandemic.

BOARD OF COMMISSIONERS

Tim Lynch, Chair
Gayle Degler, Vice Chair
John Fahey
Matt Udermann
Tom Workman

Carver County Board

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Draft High Water No Wake Ordinance For Public Comment

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

In 2014 and 2019 following significant rainfall events, the County Board adopted temporary ordinances to enact slow no-wake requirements on select lakes (Lake Waconia, Lake Bavaria, and Reitz Lake). Since 2019, staff has suggested moving forward with a permanent ordinance which would automatically be triggered when high water events occur. Staff discussed the proposed ordinance and process at the August 24, 2021 Board work session and recieved direction to prepare a draft ordinance. The attached memo and map provide more background and the draft ordinance is also attached.

ACTION REQUESTED:

Motion to approve release of the draft High Water No Wake Ordinance for the 45 day public comment.

FISCAL IMPACT:
If "Other", specify:

FUNDING
County Dollars =

Total

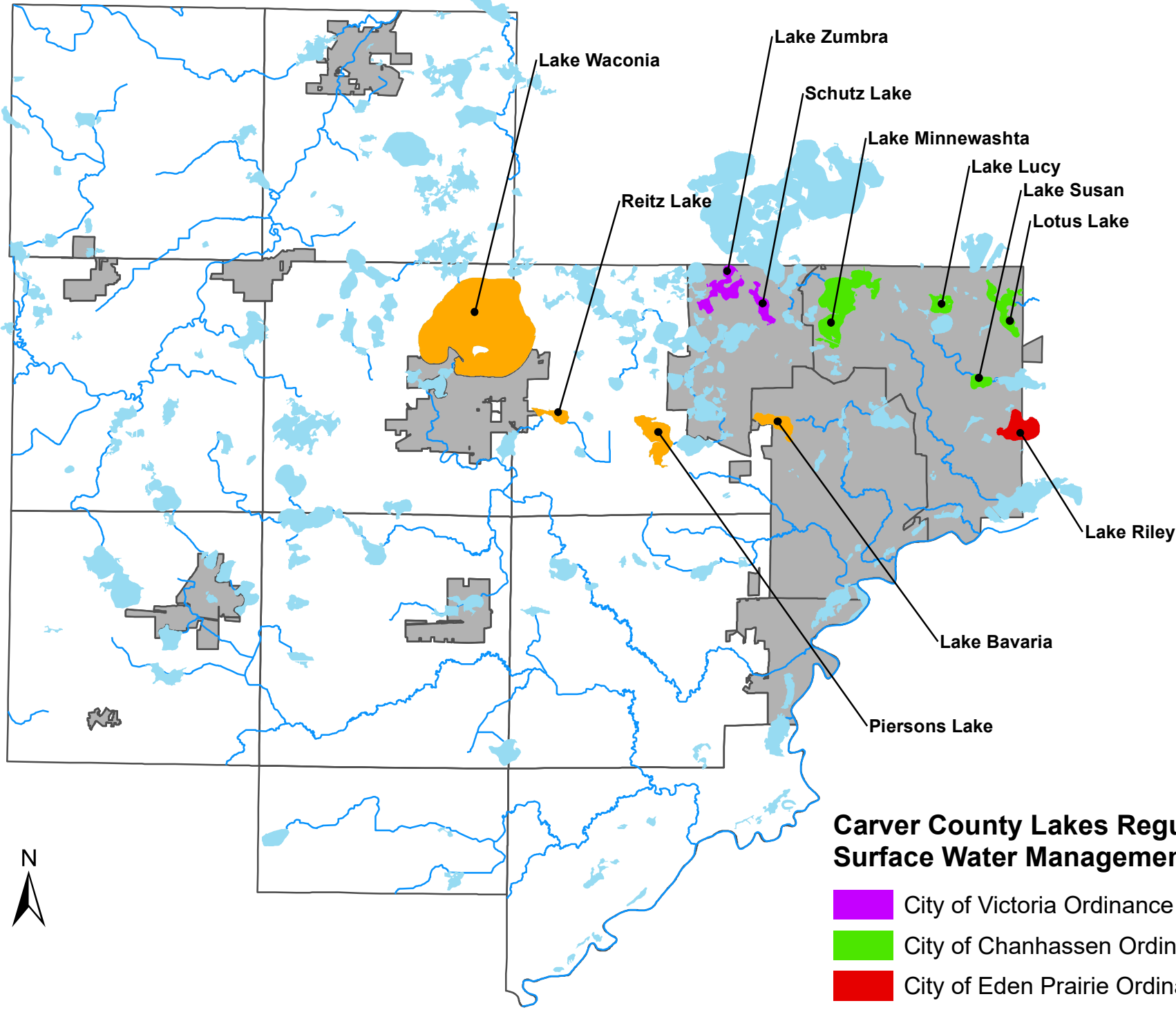
FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7934



Carver County Lakes Regulated by Surface Water Management Ordinances

- City of Victoria Ordinance
- City of Chanhassen Ordinance
- City of Eden Prairie Ordinance
- Proposed Carver County Ordinance

Memo

To: Carver County Board of Commissioners, David Hemze
From: Paul Moline, Planning & Water Management
Date: October 8, 2021
Re: Slow No-Wake Ordinance

Enclosures: Draft Slow-No Wake Ordinance, Map of Carver County Lakes Regulated by Surface Water Management Ordinances.

Recommendation

Staff is requesting that the Board authorize the release of the DRAFT Slow-No Wake Ordinance for a 45-day review and comment period.

Background

Carver County has previously had temporary no-wake ordinances in high water years. In both 2014 and 2019 the County Board established temporary no-wake ordinances on Lake Waconia, Lake Bavaria and Reitz Lake. Staff drafted this ordinance based on interest in having a permanent no-wake ordinance which would automatically be triggered based on high water.

Minnesota Statutes give counties, cities, and towns the ability to regulate by ordinance the use of surface waters by watercraft, including slow-no wake ordinances. These ordinances must be approved by the commissioner of the DNR. State statutes also outline the type of regulations a local government can make in regard to watercraft on surface waters, and the procedure for the development and approval of these ordinances.

Draft Ordinance

The draft ordinance is similar to the 2014 and 2019 temporary ordinances. It establishes no-wake zones on Lake Waconia, Lake Bavaria, Reitz Lake and Piersons Lake. The lakes included have had high water issues noted in the past, higher boating demand and/or requests from the township for this type of restrictions. Several other lakes in the county are already governed by city ordinances, as identified in the attached map.

These no-wake restrictions will be triggered by OHW elevations or FEMA elevations, as identified in the draft ordinance. Lake elevations will be monitored by Planning & Water Management Staff. The ordinance will be enforced by the Sheriff's Department.

Staff have reached to the cities of Waconia and Chaska, and Laketown Township as well as the County Attorney's office and the Sheriff for their input on the draft ordinance.

Next Steps

If approved by the Board, staff will release the draft ordinance and ask for comments from the public and affected jurisdictions. Public outreach will be done through the County website and social media, along with the Water Management Organization newsletter. Staff will send the draft directly to the affected townships and cities for feedback.

Once the 45-day review period is complete the draft will be revised based on public feedback. Staff will return to the County Board to review the updated draft, hold a public hearing, and request approval to send the draft to the DNR. The DNR has 120 days to review the draft ordinance. If approved, staff will return to the County Board and ask them to adopt the ordinance.

CARVER COUNTY, MINNESOTA

ORDINANCE XX-202X

**AN ORDINANCE
IMPOSING
SLOW-NO WAKE WATERCRAFT
RESTRICTIONS ON DESIGNATED LAKES**

THE COUNTY BOARD OF COMMISSIONERS OF CARVER COUNTY, MINNESOTA HEREBY ORDAINS:

SECTION 1. TITLE.

This ordinance shall be known, cited, and referred to as the Carver County Slow-No Wake Ordinance.

SECTION 2. DEFINITIONS.

Terms used in this ordinance related to boating are defined in Minnesota Statutes §86B.005.

SECTION 3. STATUORY AUTHORIZATION AND PURPOSE.

- (A) This Ordinance is enacted under the general powers delegated to the Counties by the State of Minnesota, pursuant to Minn. Stat. §§ 375.51, 86B.205, and 459.20, and Minnesota Rules 6110.3000-6110.3800 as now in effect and as hereafter amended.
- (B) It is the intent and purpose of this Ordinance to:
 - (1) To promote the full use and enjoyment by all of the people, now and in the future, and to promote safety for all persons and property in connection with the use of waters of Carver County;
 - (2) To conserve the quality of the natural environment;
 - (3) To harmonize and integrate the varying uses of said waters; and
 - (4) To promote the general health, safety, and welfare of the general public.

SECTION 4. DECLARATION AND DESIGNATED LAKES.

- (A) The County Board of Commissioners declares a high water emergency on the Designated Lakes as defined by Section 4(B) and imposes a Slow-No Wake restriction pursuant to Minnesota Rule 6110.3700, Subpart 9.
- (B) Designated Lakes. This Ordinance shall control and regulate the use of the waters of the following lakes located in Carver County along with the following triggers:

Lake	Area of Lake	Water Level at Which Slow-No Wake Restrictions Apply
Lake Bavaria	Entire water body	At or above the Ordinary High Water Level of 972.7'
Reitz Lake	Entire water body	At or above Ordinary High Water Level of 937.8'
Lake Waconia	600' from shore	At or above FEMA 100-Yr. Flood Elevation 962.92'
Lake Waconia	Entire water body	At or above Ordinary High Water Level of 963.1'
Piersons Lake	Entire water body	At or above FEMA 100-Yr. Flood Elevation 962.98'

SECTION 5. WATERCRAFT SPEED RESTRICTIONS.

During the period this Ordinance is in effect, including any extensions herein, it shall be unlawful for any person to operate a watercraft at greater than a slow-no wake speed, 24 hours per day within the Slow-No Wake restriction area specified on any Designated Lake.

SECTION 6. REMOVAL OF SPEED RESTRICTIONS.

The Slow-No Wake Restrictions shall be promptly removed from any Designated Lake, pursuant to this Ordinance, once the water body has been 0.1 feet below the elevation that triggers the Slow-No Wake Restriction for three (3) consecutive days.

SECTION 7. ENFORCEMENT.

The primary responsibility for enforcement of this Ordinance shall rest with the Carver County Sheriff's Office. Other licensed peace officers, including conservation officers of the Minnesota Department of Natural Resources, are also authorized to enforce the provisions of this Ordinance.

SECTION 8. EXCEPTIONS.

All authorized Resource Management, Emergency and Enforcement Personnel, while acting in the performance of their assigned duties, are exempt from the foregoing restrictions.

SECTION 9. NOTIFICATION.

It shall be the responsibility of Carver County to provide for adequate notification to the public, which shall include notification on its website and news releases. Carver County is also responsible for placement of a sign at each Designated Lake public watercraft access, outlining essential elements of this Ordinance.

SECTION 11. EFFECTIVE DATE.

This Ordinance shall be effective upon passage by the Carver County Board of Commissioners.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

FirstNet Wireless Communication Provider

Primary Originating Division/Dept: <u>Public Services - IT</u>	Meeting Date: <u>10/19/2021</u>
Contact: <u>Peter Henschel</u> Title: <u>Chief Information Officer</u>	Item Type: <u>Regular Session</u>
Amount of Time Requested: <u>10</u> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <u>Peter Henschel</u> Title: <u>Chief Information Officer</u>	

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The Carver County Information Technology Department (IT) did an analysis of wireless communication providers and is recommending the County move from Verizon to FirstNet. The FirstNet network is built on the AT&T backbone network but is its own network setup for public safety. It was developed by the Federal government after 911. The Carver County Sheriff's Office has already transitioned to FirstNet allowing the rest of the County to come onboard. Coverage within the County and State for FirstNet is comparable to the Verizon network.

Benefits for moving to the FirstNet network:

- Priority service on the public safety network
- If there is some type of disaster that takes down wireless communication service, FirstNet will bring in mobile trucks to build a network in the area that is impacted
- Financial
 - Monthly billing savings, including reduced cost on some plans (estimated around \$1,000/month)
 - One-time credit per iPhone and MiFi device (estimated around \$80,000)
 - County will sell current devices (estimated around \$10,000)
- New iPhone 11 model for all employees with an 18-month upgrade plan
 - A few models higher than the free Verizon model
 - Increased security and processing speed on an iPhone 11
- All County devices on the same wireless communication network

The County would be purchasing FirstNet devices and wireless communication plans off the MN National Association of State Procurement Officials (NASPO) contract. Transition to FirstNet should only take a couple months to complete. FirstNet will provide resources to transfer County staff from Verizon to FirstNet. One-time cost savings for moving to FirstNet will be allocated to pay for professional services to setup a device management solution, which includes mobile devices (iPhones and iPads). Another allocation will be towards aging technology hardware, including network switches, computing devices and printers. Ongoing cost savings will help meet the Information Technology Department's levy adjustment decrease for wireless communication in 2022.

ACTION REQUESTED:

Approve authorization for the Chief Information Officer to move the County's wireless communication provider to FirstNet.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>
	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>
Total	<input style="width: 90%;" type="text"/>	\$0.00

FTE IMPACT: None

Related Financial/FTE Comments:

Information Technology's current annual budget for wireless communication is \$262,852.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Advisory Committee Youth Appointments

Primary Originating Division/Dept: Administration (County)

Meeting Date: 10/19/2021

Contact: Dave Hemze Title:

Item Type:
Work Session

Amount of Time Requested: 20 minutes

Attachments: Yes No

Presenter: Dave Hemze Title: County Administrator

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Commissioner Udermann has requested consideration of adding youth appointments to certain advisory committees. A list of committees considered and related recommendations are provided on the attached document.

ACTION REQUESTED:

Board direction.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7936

Carver County Advisory Committee Youth Representation Options

Committee	Members	Statutory Change Required?*	Ordinance Change Required?*	Notes	Recommendation
Arts Committee	5 including 2 County Commissioners, 2 at large appointments, and 1 appointed by the Arts Consortium.	No.	No.	County Board created committee. Youth member could be at large or membership could be changed in County policy.	No change.
Library Board	5 representing 5 Commissioner Districts.	Yes.	No.	2008 special legislation established the number of members. Youth member could be appointed to represent a Commissioner district or statute would need to be amended to change number of members.	Add nonvoting youth liaison appointment via County Board action.
Mental Health Advisory Committee	Up to 14 members with 9 mandated service areas defined in statute plus 5 at large seats.	No.	No.	Youth member could be appointed to at large seat.	No change.
MN Extension Committee	9 members including 2 County Board members, the County Auditor or designee, and 6 at large members.	No.	No.	Youth member appointment made by the County Board and that appointment is considered 1 of the 6 at large members.	No change.
Parks Commission	7 members.	No.	Yes.		Add nonvoting youth liaison appointment via County Board action.

Committee	Members	Statutory Change Required?*	Ordinance Change Required?*	Notes	Recommendation
Planning Commission	7 members comprised of 1 County Board member; 1 appointed by Township Association; 2 from unincorporated area; and 3 others from anywhere in county.	No.	Yes.		No change.
Water Management Organization (WMO)	11 members comprised of 5 representatives from Commissioner Districts (1 from each district; 1 representative from the Soil & Water Conservation Board; 4 representatives from watersheds (1 from each watershed); 1 representative from the Technical Advisory Committee.	No.	No.	Members defined in WMO plan that would need to be amended by County Board and approved by BWSR.	No change.

*Denotes a statutory or ordinance revision needed to change membership numbers and appoint a full voting member.

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Roadway Dedications

Primary Originating Division/Dept: Administration (County)

Meeting Date: 10/19/2021

Contact: Dave Hemze Title: County Administrator

Item Type:
Work Session

Amount of Time Requested: 30 minutes

Attachments: Yes No

Presenter: Dave Hemze and Lyndon Robj Title: County Administrator and Public

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

On September 7, 2021 the County Board approved designating a portion of Powers Boulevard to honor Global War on Terrorism (GWOT) veterans and their families. Commissioner Udermann has requested that the Board consider dedicating additional Carver County roadways to honor other groups. Possible groups and roadways and policy issues to consider will be discussed during the meeting.

ACTION REQUESTED:

Board direction.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Nominal cost impact for sign creation and installation.

Office use only:

RBA 2021 - 7937