

## Carver County Retention schedule

All data compiled by a body-worn camera (BWC) will be subject to the following data retention schedules. When a particular recording is subject to multiple classifications and retention periods, it shall be maintained for the longest applicable period.

- 1. Evidence-Criminal:                      Seven-year retention period**  
The information has evidentiary value with respect to an actual or suspected criminal incident or charging decision.
- 2. Evidence-Force:                              Seven-year retention period**  
Whether or not enforcement action was taken or an arrest resulted, the event involved the application of force by a law enforcement officer of this or another agency.
- 3. Evidence-Property:                          One-year retention period**  
Whether or not enforcement action was taken or an arrest resulted, an officer seized property from an individual or directed an individual to dispossess property.
- 4. Evidence-Administrative:                  Seven-year retention period**  
The incident involved an adversarial encounter or resulted in a complaint against the officer.
- 5. Evidence-Other:                              Seven-year retention period**  
The recording has potential evidentiary value for reasons identified by the officer at the time of labeling.
- 6. CSC/OIS/Death Investigation/Missing Person:      Indefinite retention period**  
The event was such that the incident requires indefinite storage of the data.
- 7. Not evidence:                                  90-day retention period**  
The recording does not contain any of the foregoing categories of information and has no apparent evidentiary value. Recordings of general citizen contacts and unintentionally recorded footage are not evidence.