

ACCEL Meeting
 June 5, 2012 - 7:30 a.m.
 Oak Lake Conference Room



Carver County Board of Commissioners
 June 5, 2012
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

9:00 a.m.	1.	a) CONVENE b) Pledge of allegiance c) Public comments (limited to five minutes) d) Introduction of New Employees	
	2.	Agenda review and adoption	
	3.	Approve minutes of May 22, 2012 Regular Session	1-4
	4.	Community Announcements	
9:00 a.m.	5.	CONSENT AGENDA <i>Culture: Provide an organizational culture which fosters individual accountability to achieve goals</i> 5.1 County Attorney's Office employment contract adjustments	5
		<i>Communities: Create and maintain safe, healthy and livable communities</i> 5.2 PH/E – Approval of employee's out of state travel request 5.3 Carver County Project No. 1214 – furnish bituminous material for 2012 Countywide seal coat program.....	6 7-9
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i> 5.4 Lola's Lake Waconia ½ Marathon and 5K (PH/E) 5.5 Set public hearing date for proposed amendments to Carver County Ordinance 153: Water Resource Management	10-12 13
		<i>Finances: Improve the County's financial health and economic profile</i> 5.6 Community Social Services warrants 5.7 Commissioners' warrants.....	NO ATT SEE ATT
9:00 a.m.	6.	COMMUNITIES: Create and maintain safe, healthy and livable communities 6.1 Award contract for Phase II of the Dakota Rail Regional Trail	14-15
9:20 a.m.	7.	GROWTH: Manage the challenges and opportunities resulting from growth and development 7.1 Vacate Child and Supervisor FTE, create a Long Term Care Manager Position and Long Term Care Supervisor	16

9:35 a.m. **8. CONNECTIONS: Develop strong public partnerships and connect people to services and information**

8.1 Signs of Safety reserve account 17

8.2 Contract with the University of Maryland at Baltimore and Carver County Community Social Services 18-19

8.3 Request for out state travel 20

10:00 a.m. ADJOURN REGULAR SESSION

- 10:00 a.m. **BOARD REPORTS**
1. Chair
 2. Board Members
 3. Administrator
 4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

- | | |
|---------------|--|
| June 12, 2012 | 9:00 a.m. Board Work Session |
| June 18, 2012 | 5:00 p.m. County Board of Equalization |
| June 19, 2012 | 4:00 p.m. Board Meeting |
| June 26, 2012 | 9:00 a.m. Board Meeting |

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on May 22, 2012. Chair James Ische convened the session at 9:02 a.m.

Members present: James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch and Tom Workman.

Members absent: Randy Maluchnik.

Under public participation, Bruce Borman, Chaska, stated he was present to discuss the issue with the rubble strips on County Road 10. He stated it was his understanding that only a portion of the rubble strips would be filled in and questioned why the County would not fill in the rubble strips on the entire road. He pointed out the number of houses that were located along the strip not to be filled in. Borman stated that these homes are located in passing lanes, are on the noisiest part of the road and suggested these spots should also get filled in at this time. Chair Ische acknowledged they have had discussions on this issue and will be looking at it closely.

The following amendment was made to the agenda:

6.2 Legislative update from Senator Ortman

Degler moved, Lynch seconded, to approve the agenda as amended. Motion carried unanimously.

Lynch moved, Workman seconded, to approve the minutes of the May 15, 2012, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Degler moved, Lynch seconded, to approve the following consent agenda items:

Approved juvenile detention contract with Scott County.

Approved request of one to four day temporary on sale liquor license for Augusta Ball Club, Chaska for their event June 1-3, 2012.

Approved the following abatements/additions:

06.0120200	James Neaton and Brian Neaton
06.0120300	James Neaton and Brian Neaton
10.0061131	James Neaton and Brian Neaton
10.0070510	James Neaton and Brian Neaton
06.0010700	Joshua & Jenny Grandy
10.0240220	Stephen Penegor and Jodene Heldt
30.9510049	Brandonale Mobile Home Park
30.9510494	Brandondale/CMH Inc.
30.9520160	Lori Lynn Kickbusch/Brakemeier
30.4880100	Elizabeth T. Ha

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

Lyndon Robjert, Public Works, requested the Board approve an agreement with the Minnesota Department of Transportation and Southwest Transit to provide transit during the Highway 5 construction project. He explained major construction work on Highway 5 would begin to occur Memorial Day and go through Labor Day, with several road closures affecting the use of Highway 5. He stated they have worked with Southwest Transit and Mn/DOT to try and alleviate the congestion and have come up with a plan to provide temporary transit services.

Jon Solberg, Mn/DOT representative, reviewed policies that allow them to use transit as an option to mitigate construction congestion. He stated they looked at the length of closures, the significant amount of traveling public on Highway 5, the demand for transit in the area, possible partnerships and the ability to capture data on riders. He highlighted the east and westbound schedules and breakdown of cost for the partnership. Solberg clarified that Southwest Transit has proposed that the first month would be free for riders originating from Victoria and Waconia and Southwest would re-evaluate after that.

Degler moved, Lynch seconded, to approve a cooperative agreement with the Minnesota Department of Transportation to partially fund temporary transit service provided by Southwest Transit during the reconstruction of TH 5. Motion carried unanimously.

Senator Ortman appeared before the Board to give a legislative update. She believed she was elected in 2010 with a mandate to balance the State's budget deficient and they have been able to do that. She stated they accomplished major reforms in the property tax system and put in place a clear tax aid system. She indicated they focused on business property tax relief and tried to pass a property tax bill to assist businesses. Ortman stated the bonding bill was disappointing this year, pointing out the 101 river bridge crossing was taken out which was a high priority for her. She noted the bonding bill also did not include a wastewater treatment system for Norwood/Young America. She pointed out changes to the conciliation court jurisdiction levels, changes to the insurance liability laws and the new sex offender notification law. Ortman stated they also did not cut County program aid to allow counties some predictability and sustainability.

She noted they had a surplus this year but next year suggested they would have a budget showdown which will be critical. She stated she believed residents deserved strong leadership in St. Paul and today filed for re-election in the State Senate with the hope to serve again. She thanked the Board for making time for her today.

The Board acknowledged 101 was a critical project and thanked her for her work on the project.

Shane Patrick, Employee Relations, explained the Public Employee Excellence Recognition award program that began in 2009 to recognize employees that provide the services to citizens.

He stated nominations were received in March, went through a review process on the division level and the PEER Committee determined who received an award.

Steve Taylor, Administrative Services, reviewed a list of nominees in the area of customer service and the seven finalists. He stated this year's award went to Bill Fouks in Public Health & Environment.

Tanya Sabol, Community Social Services, highlighted the list of nominees and finalists for the Innovation Award and indicated this year's award went to Perry Clark in Public Works.

Lenny Schmitz, Public Works, reviewed the list of projects for the Teamwork award and stated this year's award went to the 2011 Support Staff Conference Planning Committee.

The Board congratulated the nominees and thanked them for their work.

Shane Patrick requested the Board recognize and congratulate employees reaching milestones of service in 2012.

The Board recognized Gary Bork, Luann Burandt, Bridget Christiansen, Lester Crowl, Elaine Lureen, James Olson, Jan Radde, Rosemary Rooney and Todd Wasser for 25 years of service, Greg Anderson, Tari Clay and Laurie Engelen for 30 years of service and Monica Gulden and Kathy Perschmann for 35 years of service.

Chair Ische explained the Board was asked to fill out a survey on the County Administrator's performance and asked the Board to accept his summary statement. He stated the Commissioners were pleased with Hemze's performance. They appreciated his strengths which are professionalism, approachability, critical thinking and information sharing. They are also pleased with his open mindedness, understanding of County government and his fairness in handling personnel matters. They encouraged him to exercise creativity in addressing challenges the County is facing, such as budget and change.

Degler moved, Lynch seconded, to accept the Chair's statements as the summary of Mr. Hemze's performance over the past year. Motion carried unanimously.

The Board commended Hemze for the work he has done and looked forward to working with him in the future.

Dave Hemze, County Administrator, thanked the Board for their support and leadership.

Lyndon Robjent, Public Works, requested the Board approve a joint powers agreement with the City of New Germany and concur in award of construction contract for the City's USDA rural

development project. He stated the City had worked on this for a number of years and submitted a grant to reconstruct their water and sewer systems. He stated the entire City streets would be reconstructed and the City was asking for help as two roads were County roads. He stated the only road work eligible under the grant is the road work above the trenches themselves.

Robgent reviewed their previous discussions on the County's share and the detailed design that was subsequently done that determined additional work needed to be done. He highlighted the funding sources and stated the County's contribution would be capped at \$768,000.

Ische moved, Lynch seconded, to approve the joint powers agreement with the City of New Germany for the design and construction of the Rural Development Project and authorize the Chair and Administrator to sign the agreement contingent on approval of the County Attorney and Risk Management. Motion carried unanimously.

Lynch moved, Degler seconded, to concur in the award of a construction contract with Wm. Mueller & Sons Inc., in the amount of \$5,485,152.23. Motion carried unanimously.

Degler moved, Workman seconded, to go in to closed session at 10:50 a.m. according to MSA 13D.05 to discuss the status of the acquisition recess and confidential appraisal information related to a parcel located at 809 Old Beach Road. Motion carried unanimously.

The Board adjourned the closed session and Regular Session at 11:20 a.m.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

County Attorney's Office Employment Contract Adjustments

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="6/5/2012"/>
Contact: <input type="text" value="Doris Krogman"/> Title: <input type="text" value="Employee Relations Director"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:
 Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The County Board has the right to set and revise all non-bargaining staff salaries. On April 24, 2012, the Board revised the 2012 salaries for the non-bargaining employees.

Two employees in the County Attorney's Office have employment contracts that state their salary increases will be recommended by the Attorney, and if approved by the Board, provided to them. This Request for Board action serves as the required recommendation by the Attorney to provide the Chief Deputy Attorney and the Executive Assistant with the approved non-bargaining salary increase of one percent (1%), effective July 2, 2012.

The action requested is to approve the one-percent (1%) salary increase for the Chief Deputy Attorney and the Executive Assistant, effective July 2, 2012.

ACTION REQUESTED:

The action requested is to approve the one-percent (1%) salary increase for the Chief Deputy Attorney and the Executive Assistant, effective July 2, 2012.

<p>FISCAL IMPACT: <input type="text" value="Included in current budget"/></p> <p>If "Other", specify: <input type="text"/></p> <p>FTE IMPACT: <input type="text" value="None"/></p>	<p>FUNDING</p> <table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$1,700.00</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$1,700.00</td> </tr> </table>	County Dollars =	\$1,700.00			Total	\$1,700.00
County Dollars =	\$1,700.00						
Total	\$1,700.00						

Related Financial/FTE Comments:
 revised title 5/29/2012

Office use only:
 RBA 2012- 1217

Carver County Board of Commissioners Request for Board Action



Agenda Item:

PH/E - Approval of employee's out-of-state travel request.

Primary Originating Division/Dept: <input type="text" value="Public Health & Environment - Emergency Mgmt."/>	Meeting Date: <input type="text" value="6/5/2012"/>
Contact: <input type="text" value="Ken Carlson"/> Title: <input type="text" value="Emergency Management Mgr"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The Centers for Disease Control and Prevention (CDC) and the Association of State and Territorial Health Officials (ASTHO), in partnership with other national public health groups, are developing a National Health Security Preparedness Index. The mission of the National Health Security Preparedness Index is to present an accurate portrayal of public health preparedness that provides relevant, actionable information to drive decision-making and continuous improvement of the nation's health security. The National Health Security Preparedness Index will facilitate the process of identifying and surfacing regional preparedness needs, while simultaneously presenting a national snapshot. Additionally, it will provide an accurate, holistic measure of the national state of preparedness that communicates information, evaluates progress, and facilitates strategic resource allocation.

On June 13th, the CDC and ASTHO will be hosting an in-person workgroup session in Arlington Virginia. At the invitation of these agencies, the Division would like to request travel authorization for Public Health Planner Josh Carlyle to represent Carver County and the National Association of County and City Health Officials at this meeting. He will be one of only a few individuals representing the perspectives of local public health agencies at this meeting.

All meeting expenses, including transportation expenses to and from facilities in Arlington, VA, hotel accommodations (and taxes), airport parking expenses, and meals and incidentals, will be paid for by ASTHO.

ACTION REQUESTED:

Approval for Josh Carlyle to attend CDC/ASTHO workgroup meeting in Arlington, VA on June 13, 2012.

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING County Dollars = <input type="text" value=""/>
If "Other", specify: <input type="text" value=""/>	<input type="text" value=""/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value=""/> \$0.00
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

All meeting expenses, including transportation expenses to and from facilities in Arlington, VA, hotel accommodations (and taxes), airport parking expenses, and meals and incidentals, will be paid for by the Association of State and territorial Health Officials.

Office use only:

RBA 2012- 1200

Close

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Carver County Project No. 1214 - Furnish Bituminous Material for 2012 County Wide Seal Coat Program.

Primary Originating Division/Dept: <input type="text" value="Public Works - Highway Maintenance"/>	Meeting Date: <input type="text" value="6/5/2012"/>
Contact: <input type="text" value="Mike Legg"/> Title: <input type="text" value="Hwy. Maint. Superintendent"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Seal coating is performed on roads to seal the surface and restrict water from seeping into the roadbed and subgrade. Seal coating prolongs the life and improves the condition and skid resistance of the bituminous surface. The Carver County Highway Maintenance Department completes the seal coating project using county equipment. The bituminous material is delivered directly to the project sites.

The abstract of bids and a location map of the roads to be seal coated are attached.

ACTION REQUESTED:

Award a contract to Henry G. Meigs, LLC in the amount of \$196,266.64 for the supply of bituminous material for the 2012 County Wide Seal Coat Program.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text" value="\$196,266.64"/> <input type="text"/> Total <input type="text" value="\$196,266.64"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1218

CARVER COUNTY - ABSTRACT OF BIDS

PROJECT NO. 1214

FURNISHING BITUMINOUS MATERIAL

Letting Date: Mon., May 21, 2012
PWCR#2 / 2:30 PM

<i>Item Description</i>	<i>Approx. Quan.</i>	<i>Engineer's Estimate</i>		Henry G. Meigs, LLC 1220 Superior Street Portage, WI 53901	
High Float Medium Set Emulsion/Gal.	43,124.00	\$2.25	\$97,029.00	\$2.0500	\$88,404.20
High Float Rapid Set Emulsion/Gal.	43,487.00	\$2.25	\$97,845.75	\$2.0500	\$89,148.35
<i>Freight Charge</i>	86,611.00		\$0.00	\$0.0703	\$6,088.75
<i>6.875% Sales Tax</i>			\$13,397.64		\$12,625.34
TOTAL BID		\$208,272.39		\$196,266.64	

Alternate Bid

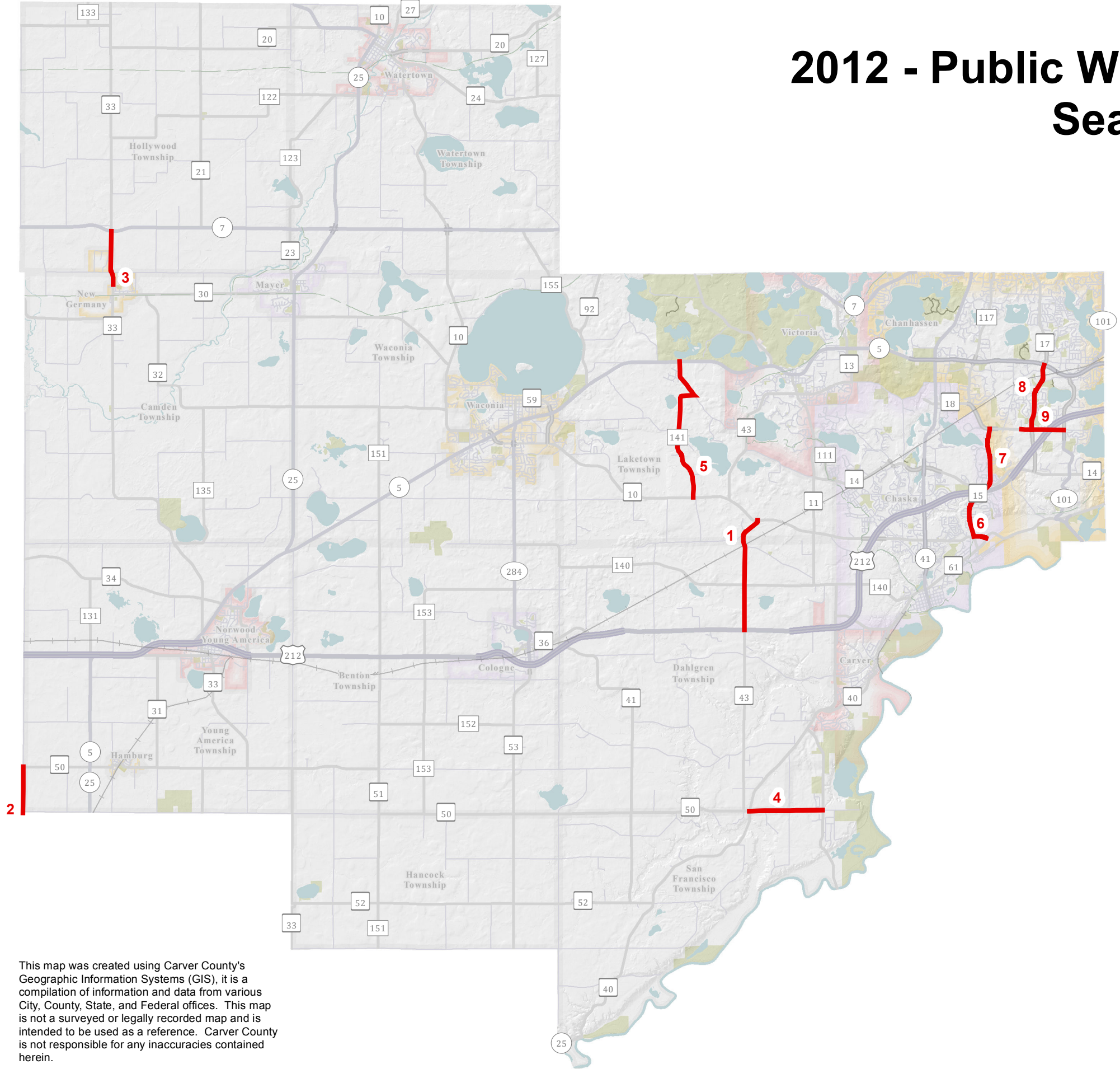
High Float Medium Set Emulsion/Gal.	86,612.00	\$2.25	\$194,877.00	\$2.0500	\$177,554.60
<i>Freight Charge</i>	86,612.00		\$0.00	\$0.0703	\$6,088.82
<i>6.875% Sales Tax</i>			\$13,397.79		\$12,625.49
TOTAL BID		\$208,274.79		\$196,268.91	

<i>Proposal Guaranty (5%)</i>	yes
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Recommend Award To: Henry G. Meigs, LLC

Awarded To:

2012 - Public Works Maintenance Sealcoat



Project	Road	Limits
SC1	43	TH 212 to CSAH 10
SC2	50	Carver County Line to CSAH 50
SC3	33	TH 7 to New Germany City Limits
SC4	50	CSAH 40 to CSAH 11
SC5	141	CSAH 10 to TH 5
SC6	10	CSAH 15 to CSAH 61 (Chaska)
SC7	15	CSAH 10 to CSAH 18 (Chaska)
SC8	17	CSAH 18 to TH 5 (Chan)
SC9	18	CSAH 101 to Sunset Trail

This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Lola's Lake Waconia 1/2 Marathon & 5K (PH/E)

Primary Originating Division/Dept:

Contact: Title:

Amount of Time Requested: minutes

Presenter: Title:

Meeting
Date:

Item Type:
Consent

Attachments: Yes No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

File #A20120272. Podium Sports Marketing (Marilyn Franzen & Adam Kocinski) in partnership with the City of Waconia is requesting approval of a Special Event Permit for a one-day 1/2 marathon and 5K event on June 9, 2012 from 7:00 am - noon. The vast majority of the event will occur within the City of Waconia (under the city's planning and zoning authority). The 1/2 marathon course begins in the City of Waconia and circles to the east on local (North Shore Rd) and County Roads/Trails in Waconia and Laketown Townships around Lake Waconia. The 5K course is entirely within the city limits of the City of Waconia. County review is required due to the proposed water/aid station(s) and volunteer parking located outside of the right-of-way along North Shore Road. Other water/aid stations along the course, outside of the City of Waconia, will be located within the trail system.

The applicant has submitted copies of a certificate of insurance naming Carver County as a certificate holder, an Agreement with the Sheriff's Office for Law Enforcement Services, copies of portable restroom and waste facilities for the event, as well as copies of correspondence with Carver County Public Works, Parks Department, surrounding Townships and neighboring property owners.

ACTION REQUESTED:

A motion authorizing the issuance of a Certificate of Zoning Compliance (#A20120272) for the Lola's Lake Waconia 1/2 Marathon & 5K event.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

Total

FTE IMPACT:

Related Financial/FTE Comments:

Office use only:
RBA 2012- 1204

COUNTY OF CARVER
CERTIFICATE OF ZONING COMPLIANCE

FILE/CERTIFICATE # A20120272

DATE ISSUED: June 5, 2012

**TYPE OF CERTIFICATE: ONE TIME SPECIAL EVENT- LOLA'S LAKE WACONIA 1/2
MARATHON & 5K**

This permit certificate is issued for the 1st Annual Lola's Lake Waconia 1/2 Marathon & 5K to be held on June 9, 2012, in Waconia and Laketown Townships and the City of Waconia as described on the approved site and event plan, pursuant to Chapter 152, section 152.074 B6 of the Carver County Code. **This certificate is issued to:**

**Podium Sports Marketing
Marilyn Franzen/Adam Kocinski
4180 Northdale Blvd
Rogers, MN 55374**

And is not transferable to another person or to another parcel of property.

Purpose of Certificate: To certify that the permittee and/or organization to which this certificate is issued is permitted and authorized to hold the Lola's Lake Waconia 1/2 Marathon & 5K on June 9, 2012. The event shall take place in the Waconia Township, Laketown Township and the City of Waconia in accordance with the conditions listed on this permit and in accordance with Chapter 152, Section 152.074 B6 of the Carver County Code.

THE FOLLOWING CONDITIONS ARE ATTACHED AND MUST BE COMPLIED WITH:

1. The Permit is valid for Saturday, June 9, 2012, only.
2. The event must be conducted in accordance with the Operational Plan & Site Maps attached hereto.
3. There shall be at least (2) extra bathroom satellites during the event.
4. The sponsors are responsible to clean up all excess trash and litter at break stations during and after the event.
5. The permit shall conform to Carver County Public Works requirements. The Public Works Department shall be notified about the proposed use of the county roads and signage for the street closing. PLEASE NOTE: this permit does not allow for painting directional arrows or other defacing of the County roadways.
6. The permit shall conform to Carver County Sheriff Department requirements. The permittee shall contract County Sheriff's Deputies for the event and include 2-4 volunteers for each intersection along the course.
7. The permit shall conform to Carver County Parks Department requirements.
8. The permit shall conform to Waconia Township requirements for any activities within North Shore Road right-of-way (if any).

9. All event parking shall occur within the City of Waconia. Parking at/near water/aid stations shall be limited to volunteers and emergency services and shall require proof of permission from property owners, prior to the event, if on private property.
10. Emergency vehicle access must be provided within the staging areas of the event and throughout the race route.
11. The permittee shall inform Waconia and Laketown Township as well as surrounding residents of the date of the event, any hours that the road may be closed and alternate routes that may be used during the event. Notification shall be provided prior to the event.
12. The permittee shall provide a Certificate of Insurance listing Carver County as additional insured.

Amanda Schwabe
Associate Planner

THIS CERTIFICATE IS ISSUED FOR JUNE 9, 2012 AND IS NOT EFFECTIVE UNTIL SIGNED:

I HAVE READ THE ABOVE CONDITIONS AND AGREE TO FOLLOW THEM. I REALIZE THAT FAILURE TO ABIDE BY THE CONDITIONS IS A VIOLATION OF THE ZONING ORDINANCE. I AGREE THAT THE ZONING ADMINISTRATOR OR A DESIGNATED REPRESENTATIVE MAY ENTER UPON THE SUBJECT PROPERTY TO CHECK FOR COMPLIANCE OR FOR REVIEW PURPOSES. I ALSO UNDERSTAND THAT THIS IS NOT A BUILDING PERMIT AND THAT OTHER PERMITS MAY BE REQUIRED.

Signature of Certificate Holder

Date

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Set Public Hearing for Proposed Amendments to Carver County Ordinance 153: Water Resource Management

Primary Originating Division/Dept: <input type="text" value="Public Health & Environment - Planning/Water"/>	Meeting Date: <input type="text" value="6/5/2012"/>
Contact: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM Manager"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text" value="PWM manager"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:
 Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

Proposed Amendments to Carver County Ordinance 153: Water Resource Management -

As required by Minnesota Statutes §103B.231, the CCWMO adopted an updated watershed management plan (Plan) on October 27, 2010 and must update regulatory controls that implement the Plan within two years of adopting the Plan. Ordinance 153 was initially adopted by the Board in 2001, and last updated in 2006. Proposed changes to the ordinance are the result of the CCWMO's plan revision and experience applying the current ordinance. Many of the proposed changes clarify the current standards, incorporate into the ordinance interpretations that have developed over time, and address gaps or specific problem areas that have become apparent since the last ordinance was adopted.

At the March 20, 2012 meeting, the Board passed a motion to to authorize distribution of the Draft Carver County Water Management Rules Revisions to affected parties and communities for a 60-day review and comment period. Comments from three entities were recieved during the 60 day period. The motion also set a public hearing date for June 5, 2012 County Board meeting. Staff is requesting that the Board reset this public hearing date to June 26, 2012 based on a desire by staff, the Water, Environment & Natural Resource Committee (WENR), and the Water Rules Technical Advisory Committee (TAC) to discuss the comments recieved. The WENR committee met on May 29 and recommended that the comments be forwarded to the TAC. The TAC will be meeting on June 1, 2012 to discuss responses to the comments and potential revisions. Revisions to the DRAFT Ordinance will then be published in time for the June 26 Board meeting.

ACTION REQUESTED:

Motion to reset the public hearing date to consider adoption of the Proposed Amendments to Carver County Ordinance 153: Water Resource Management, as revised, for June 26, 2012.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1077

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Award Contract for Phase II of the Dakota Rail Regional Trail

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="6/5/2012"/>
Contact: <input type="text" value="Marty Walsh"/> Title: <input type="text" value="Parks Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="15"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text" value="Marty Walsh"/> Title: <input type="text" value="Parks Director"/>	
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

In 2007, Carver County was awarded \$1,120,000 in Federal Transportation Enhancement Funds to construct 5.5 miles of the extension of the Dakota Rail Regional Trail from Mayer to the West County Line (Phase II) for Federal Fiscal Year 2012. The Transportation Advisory Board of the Metropolitan Council recently increased the federal funding to \$1,201,788 for this project.

The County Board authorized the project to be advertised for bid on February 7, 2012. The project consists of constructing a 10 foot wide bituminous trail, rehabilitation of one bridge structure over the Crow River and two trestle structures at Crane Creek, a trail head parking lot and kiosk are to be constructed in New Germany.

Six bids were opened and received for the project on Tuesday, May 1, 2012. The engineer's estimate was \$1,732,521 and the bids ranged between \$1,472,733 and \$1,979,987. The apparent low bidder was Eagle Construction, Inc. However, after requesting Eagle Construction review and check its bid, the County received a request from Eagle Construction the next day to withdraw their bid due to substantial calculation errors. The request to withdraw the bid meets the competitive bidding guidelines which states that a bidder's unilateral mistake can be forgiven if:

- The mistake is so substantial that it is unreasonable to suppose the contractor would have submitted the bid;
- The mistake was not the product of the bidder's gross negligence;
- The contractor gives prompt notice of the error;
- The municipality has not relied on the flawed bid to its detriment.

Staff finds that the bidder meets the competitive bidding guidelines for withdraw of the bid.

The next lowest bid was provided by Sunram Construction Inc. for the amount of \$1,785,520, slightly over the engineer's estimate.

Project Cost Summary:

\$1,785,520	Construction (Bid Amount)
<u>\$250,000</u>	Engineering (Design and Construction Administration)
\$2,035,520	Grand Total

Budgeted Funding Sources:

\$1,201,788	Federal Transportation Enhancement Funds
\$120,000	2011 County Program Aid
\$170,000	Carver County Regional Rail Authority (\$144,000 2011, \$26,000 2012)
<u>\$ 473,000</u>	Parks and Trails Funds (Met Council grant allocations: 2011 \$207,000 and 2013 \$266,000 - available July 1)
\$1,964,788	Grand Total

Recommended option to bring project within budget constraints:

Delete Crow River Bridge Paint Abatement and Painting at a value of \$118,408 through a supplemental agreement with Sunram Construction.

The total value of the project with supplemental agreement would bring the project within budget at \$1,917,112.

ACTION REQUESTED:

- 1) A motion to approve the request by Eagle Construction to withdraw its bid.
- 2) A motion to award a Construction Contract to the next lowest bidder, Sunram Construction Inc., for \$1,785,520.
- 3) A motion to approve a Supplemental Agreement with Sunram Construction Inc. to eliminate the work to remove paint and painting of the Crow River Bridge and related expenses in the amount of \$118,408.

FISCAL IMPACT: Included in current budget
If "Other", specify:

FTE IMPACT: Increase budgeted staff

FUNDING	
County Dollars =	\$0.00
Federal	\$1,201,788.00
Parks and Trails Funds	\$425,324.00
2011 CPA	\$120,000.00
CCRRA	\$170,000.00
Total	\$1,917,112.00

Related Financial/FTE Comments:

It is anticipated that an additional .5 FTE will be required to maintain the Dakota Rail Regional Trail upon completion of the project. The additional FTE request has been previously projected in the 2013 -2017 FTE plan. It is planned that funding for the .5 FTE would be funded by the Carver County Regional Railroad Authority at a cost of approximately \$28,522. The proposed FTE increase will be requested in the 2013 Budget.

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RBA 2012- 1187

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Vacate Child and Family Supervisor, Create Long Term Care Manager Position and Long Term Care Supervisor

Primary Originating Division/Dept: <input type="text" value="Community Social Services"/>	Meeting Date: <input type="text" value="6/5/2012"/>
Contact: <input type="text" value="Gary Bork"/> Title: <input type="text" value="Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text" value="Gary Bork"/> Title: <input type="text" value="Director"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The announced retirement of the Clinical Director at First Street Center has created a situation where only 2 of the 4 units in the Behavioral Health Department will have a supervisor. The Behavioral Health Manager has been supervising the Senior Services Unit since the retirement of Senior Services Supervisor last fall and the deletion of that position in the 2012 Budget process. In addition, a Child and Family Supervisor has announced her retirement which provides an opportunity to do some restructuring to meet emerging needs in the Division. The Division eliminated a Long Term Care Manager in 2006 due to budget pressures. The Developmental Disabilities Unit and the Senior Services Unit were attached to the Child and Family Department and Behavioral Health Department respectively. These two units have more similarities between themselves than they have with the other units in their current Departments. As such the Division believes its time to revisit the concept of a Long Term Care Department. The timing is further bolstered by the implementation Minnesota Choices universal assesment for persons on the home and community based waivers (DD, CADI, CAC, and TBI).

The Division is proposing that the Child and Family Supervisor be deleted and a Long Term Care Manager be created. The Division intends to recruit for this manager position internally. The vacancy created will be converted to a Long Term Care Supervisor.

ACTION REQUESTED:

Motion to delete a 1.0 FTE Child and Family Supervisor.

Motion to create a 1.0 FTE Long Term Care Manager.

Motion to delete a supervisory position and create a Long Term Care Supervisory after the Manager is filled from an existing supervisory position.

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING						
If "Other", specify: <input type="text"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="text-align: right;">(\$14,720.00)</td> </tr> <tr> <td>Federal funds</td> <td style="text-align: right;">(\$1,280.00)</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">(\$16,000.00)</td> </tr> </table>	County Dollars =	(\$14,720.00)	Federal funds	(\$1,280.00)	Total	(\$16,000.00)
County Dollars =	(\$14,720.00)						
Federal funds	(\$1,280.00)						
Total	(\$16,000.00)						
FTE IMPACT: <input type="text" value="None"/>							

Related Financial/FTE Comments:

The Division projects it still save approximately \$16,000 in annual personnel costs. The savings are realized by replacing a supervisor at the top of the salary range with a new supervisor near the bottom of the range.

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Carver County Board of Commissioners Request for Board Action



Agenda Item:

Signs of Safety Reserve Account

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

As one of only 2 jurisdictions in the United States with extensive experience in the Signs of Safety approach, Carver County is in a position where it could become a recognized world leader in the delivery of child welfare services. In order to continue to develop this role, County staff need to be able to take advantage of opportunities to connect with leaders around the world when opportunities arise.

The Division has opportunities to market some of the Signs of Safety work that we do. This could generate revenue which would be deposited in a Reserve Account in the County. The Reserve Account would not be part of the annual budget cycle but would continue from one year until the next until the Division or County Board closed the account. The Reserve Account would be used to fund staff costs associated with attending national and international child welfare events. The Attachment to the Request for Board Action provides more detail on the Reserve Account.

ACTION REQUESTED:

Motion to approve the establishment of a Reserve Account for Signs of Safety.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

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RBA 2012- 1222

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Contract with the University of Maryland at Baltimore and Carver County Community Social Services

Primary Originating Division/Dept: <input type="text" value="Community Social Services"/>	Meeting Date: <input type="text" value="6/5/2012"/>
Contact: <input type="text" value="Dan Koziolk"/> Title: <input type="text" value="Manager"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text" value="Gary Bork"/> Title: <input type="text" value="Director"/>	

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The University of Maryland has written social worker and social services supervisor training curriculums for training public social workers in the State of Maryland in the Signs of Safety. They would like to bring some social workers who have used the Signs of Safety approach to Maryland to assist in the training. They would also like to use video conferencing to have Carver County social workers act as consultants to social workers in Maryland as they learn this approach.

We have discovered that social workers who present their work to others get sharper in their understanding of their approach, more committed to using the approach, and more passionate about their work.

This initial agreement is only for the University of Maryland's current fiscal year which ends June 30, 2012. Social Services deliverables include a couple of videoconference consults and sending two social workers to Maryland for 2 days this month. If this contract is approved we will soon request Board approval of a subsequent agreement for the University of Maryland's next fiscal year. At that time we will also seek Board approval to temporarily increase the FTE equivalent of available part-time social workers in the Child and Family Department based on the amount of funds and length of time of the next agreement. Because the hourly rate in the agreement is double Carver County's cost for social worker time doing this will actually increase our capacity for doing our own work well even as it helps us build our knowledge and skill.

ACTION REQUESTED:

Motion to approve the agreement for Carver County Community Social Services to provide consultation services on the Signs of Safety for the University of Maryland at Baltimore.

FISCAL IMPACT: <input type="text" value="Budget amendment request form"/> If "Other", specify: <input type="text"/>	FUNDING <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$0.00</td> </tr> <tr> <td>University of Maryland</td> <td style="text-align: right;">\$10,982.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$10,982.00</td> </tr> </table>	County Dollars =	\$0.00	University of Maryland	\$10,982.00	Total	\$10,982.00
County Dollars =	\$0.00						
University of Maryland	\$10,982.00						
Total	\$10,982.00						
FTE IMPACT: <input type="text" value="None"/>							

Related Financial/FTE Comments:

Budget Amendment Request Form



Agenda Item: Contract with the University of Maryland at Baltimore and Carver County Community Social Services

Department:

Meeting Date: 6/5/2012

Requested By: Chuck Churchill

Fund:

- 01 - General
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails

Description of Accounts	Acct #	Amount
Grant Funds - Maryland	02-423-700-0000-58...	\$10,982.00
TOTAL		\$10,982.00

Description of Accounts	Acct #	Amount
TOTAL		\$0.00

Reason for Request:

To recognize in the 2012 budget revenue from the University of Maryland at Baltimore per agreement to assist and advise on the Signs of Safety Program.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for Out of State Travel

Primary Originating Division/Dept: <input type="text" value="Community Social Services"/>	Meeting Date: <input type="text" value="6/5/2012"/>
Contact: <input type="text" value="Dan Koziolk"/> Title: <input type="text" value="Manager"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes Presenter: <input type="text" value="Gary Bork"/> Title: <input type="text" value="Community Social Services Dir..."/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Casey Family Programs has invited Sarah Kulesa and Dan Koziolk to participate in a discussion about Improving Child Safety and Preventing Fatalities. The discussion will occur in Nashville, Tennessee on June 28 and 29th. The discussion will be led by Dr. Eileen Monroe, Professor of Social Policy at the London School of Economics. Casey Family Programs will pay airfare, hotel and meal expenses.

ACTION REQUESTED:

Motion to approve out of state travel for Sarah Kulesa and Dan Koziolk to attend the Improving Child Safety and Preventing Fatalities discussion in Nashville, Tennessee at Casey Family Programs expense.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

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