



Carver County Board of Commissioners
 June 26, 2012
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

9:00 a.m.	1.	<ul style="list-style-type: none"> a) CONVENE b) Pledge of allegiance c) Public comments (limited to five minutes) d) Introduction of New Employees 1 	
	2.	Agenda review and adoption	
	3.	Approve minutes of June 18, 2012, County Board of Appeal and Equalization and June 19, 2012 Regular Session.....	2-6
	4.	Community Announcements	
9:00 a.m.	5.	CONSENT AGENDA	
		<i>Culture: Provide an organizational culture which fosters individual accountability to achieve goals</i>	
		5.1 Sheriff's office donations	7
		5.2 Approval of the 2012 AFSCME General Unit Collective Bargaining Agreement	8
		5.3 Approval of AFSCME Assistant County Attorney Collective Bargaining Agreement 2012-2014.....	9
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
		5.4 Charitable gambling application received from the Minnesota Astronomical Society	10
		5.5 Award of bid for SAP 010-631-011, SP 010-634-012 2012 County State Aid Highway Overlay project	11
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		5.10 PH/E – Adoption of 2012 Hazard Mitigation Plan	17-18
		5.11 Request for officer to attend out of state training	19
		<i>Connections: Develop strong public partnerships and connect people to services and information</i>	
		5.12 Tobacco licenses.....	20-21
		5.13 2 nd Amendment for design and engineering services for the Southwest Regional Trail	22

Finances: Improve the County's financial health and economic profile

- 5.14 Community Social Services warrants NO ATT
- 5.15 Commissioners' warrants..... SEE ATT

- 9:00 a.m. **6. GROWTH: Manage the challenges and opportunities resulting from growth and development**
 - 6.1 **Public hearing** – Proposed amendments to Carver County Code – Chapter 153: Water Resource Management 23-27

- 9:20 a.m. **7. CONNECTIONS: Develop strong public partnerships and connect people to services and information**
 - 7.1 MCIT (Minnesota Counties Intergovernmental Trust) Annual Member report 28

- 9:40 a.m. **8. CULTURE: Provide an organizational culture which fosters individual accountability to achieve goals**
 - 8.1 TCALMC Earl Willford Labor Management Cooperation and Partnership Award 29

- 9:55 a.m. **9. FINANCES: Improve the County's financial health and economic profile**
 - 9.1 State Performance Measurement Program 30-33

- 10:10 a.m. ADJOURN REGULAR SESSION

Work Session Agenda

- 10:10 a.m. **A. COMMUNITIES: Create and maintain safe, healthy and livable communities**
 - 1. PH/E – Presentation by Midwest Medical Examiner's Office Anoka County 34

- 10:45 a.m. **BOARD REPORTS**
 - 1. Chair
 - 2. Board Members
 - 3. Administrator
 - 4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

- | | |
|---------------|-------------------------|
| July 3, 2012 | No Meeting |
| July 10, 2012 | 9:00 a.m. Work Session |
| July 17, 2012 | 4:00 p.m. Board Meeting |
| July 24, 2012 | 9:00 a.m. Board Meeting |
| July 31, 2012 | No Meeting |

Carver County Board of Commissioners Request for Board Action



Agenda Item:

New Employee Introduction in Public Works

Primary Originating Division/Dept:

Contact: Title:

Amount of Time Requested: minutes

Presenter: Title:

Meeting
Date:

Item Type:

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Public Works recently hired Andy Wigfield as a Highway Maintenance and Sign Worker. Andy started work June 18th and comes with several years experience from working for the City of Norwood Young America.

Please welcome Andy to Carver County.

ACTION REQUESTED:

Meet and greet Andy Wigfield.

FISCAL IMPACT:
If "Other", specify:

FUNDING	
County Dollars =	<input type="text"/>
	<input type="text"/>
Total	<input type="text" value="\$0.00"/>

FTE IMPACT:

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1248

County Board of Appeal and Equalization
June 18, 2012

The County Board of Appeal and Equalization met this day as required by law. Present were Board members: James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch, Randy Maluchnik, Tom Workman and Taxpayer Services Manager, Laurie Engelen.

Engelen explained she did not have any appointments for tonight's meeting nor did she see any walk-ins. She highlighted the goals and role of the Board for the meeting.

Lynch moved, Degler seconded, to open the meeting. Motion carried unanimously.

Angie Johnson, County Assessor, reviewed the number of residential sales this past year and number of new homes built. She stated their sales data covered the October 2010 through September 2011 time period that determines market values as of January 2nd. She indicated all cities have an open book process and the townships have local boards.

Johnson introduced members of her staff and the areas they assessed. She stated the State Board of Equalization met on Friday and they received no changes from the State Board. Johnson pointed out the increased use of technology by the assessors in the field.

Chair Ische explained the Board has the authority to adjust for current year assessments on real and personal property, land/or structures. It may also make individual increases in the assessment of property, make individual decreases in the assessment of property, make blanket market value adjustments to values of land or buildings in a specific entity and change classification of property.

Keith Johnson, Assessor, clarified residential, commercial and apartments generally decreased and ag properties increased in value. He pointed out however that the information they were looking at is 12-18 months old and, as they looked at today's market, values were headed in the right direction.

No written appeals were received nor were any members of the public in attendance at the meeting.

Workman moved, Degler seconded, to adjourn the County Board of Appeal and Equalization meeting at 5:27 p.m. Motion carried unanimously.

Laurie Engelen
Taxpayer Services Manager

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on June 19, 2012. Chair James Ische convened the session at 4:00 p.m.

Members present: James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman.

Members absent: None

Degler moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Maluchnik seconded, to approve the minutes of the June 5, 2012, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Maluchnik moved, Degler seconded, to approve the following consent agenda items:

Approved the third amendment to Grant SG-2009-043 between the Metropolitan Council and Carver County Parks for recreation and open space development and authorized the Chair to sign.

Resolution #30-12, Approving the Designation of Parcel PID #04.0151100 as an Agricultural Preserve parcel.

Resolution #31-12, Approving the Termination of an Assessment Agreement Between the Norwood Young America Economic Development Authority and Par Real Estate, LLC.

Authorized the Parks Department acceptance of donations for the Ride the Trail event.

Approved the following tobacco licenses:

License #10-501, American Legion Post #580

License #10-508, Dahlgreen Golf Club, Inc

License #10-509, Nash Finch Co dba Econofoods #318

License #10-513, Good Time Liquors

License #10-515, Holiday Stationstores, Inc dba Holiday Stationstore #199

License #10-518, Inn Town II Enterprises, Inc.

License #10-519, Ivan's Convenience Store, Inc.

License #10-523, Mid-County Coop

License #10-526, R E Smith Oil & Tire Co, Inc

License #10-535, Harms Bar

License #10-540, Bluff Creek Golf Association

License #10-541, Plocher's, Inc dba Floyd's Bar

License #10-557, TBI Liquors Two, Inc. dba Cheers Wine & Spirits

License #10-566, Schoknecht, Inc dba Lisa's Place

License #10-567, J & R Entertainment dba Da' Boars Bar & Grill

License #10-578, Kwik Trip, Inc dba Kwik Trip #402

License #10-594, Holiday Stationstores, Inc dba Holiday Stationstore #360
License #10-596, Champlin 2005 LLC dba Cub Foods
License #10-603, Century Wine & Spirits, LLC
License #10-604, Holiday Stationstores, Inc. dba Holiday Stationstore #371
License #10-605, Walgreen Co. dba Walgreens #9728
License #10-606, Harvey's Bar & Grill Inc
License #10-608, Alouls Fuel & Food Service dba Chanhassen BP
License #10-611, Last Call Properties, LLC dba Last Call Too
License #10-613, Casey's Retail Company dba Casey's General Store #2655
License #10-614, Holiday Stationstores, Inc. dba Holiday Stationstore #390
License #10-616, TTK, Inc. dba Carver Liquor
License #10-619, B&B Hospitality dba HI-5 Market
License #10-620, Chanhassen Winner Co.
License #10-623 Thaemert, Inc. dba T-Road Tavern
License #10-624 Kleinprintz Liquors, LLC dba MGM Liquor Warehouse
License #10-625, Victoria Street, LLC dba Victoria Bar and Grill
License #10-626, Southern Sands, Inc. dba Down South Bar and Grill
License #10-627, Kwik Trip, Inc. dba Kwik Trip #492
License #10-628, Walgreen Co dba Walgreens #12434
License #10-631, Crossroads Liquor of Victoria LLC Crossroads Liquor
License #10-632, The Dog House II Saloon dba The Dog House
License #10-633, Northern Tier Retail LLC dba SuperAmerica #4366
License #10-634, GMB Enterprise, LLC dba Inn Town Wine & Spirits
License #10-635, Jamen, LLC dba Schmidty's New Germany
License #10-636, Schmidt C-Stores, Inc. dba Schmidty's Mayer
License #10-637, Fleet and Farm of Green Bay, dba Mills Gas Mart

Authorized the acceptance of \$1,000 donation from Minnesota Sheriff's Association for Sheriff Olson's attendance at the National Sheriff's Association Conference in Nashville, TN.

Approved the reorganization in the Public Works Division, Parks Department, with the addition of the Parks and Trails Supervisor, salary grade 13, and the elimination of the Parks Coordinator, salary grade 12.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

The Board was asked to consider amending the Carver County Code of Ordinances, Chapter 50, Solid Waste Management, and adding a corresponding fee to the fee for service schedule.

Lynch moved, Degler seconded, to open the public hearing. Motion carried unanimously.

Randy Wolf, Public Health and Environment, entered into the record the proposed changes to Ordinance 74-2012, the corresponding fee schedule and the affidavit of publication of the public hearing notice. He pointed out the recent changes in Statutes that were in conflict with the County's ordinance that allows for the disposal of concrete and rebar from a building located on land used for farming.

Mike Lein, Environmental Services Manager, explained the change would allow the burial of concrete and rebar from farm buildings and would adopt changes to MN Statute 17.135 into the County code. He stated the legislature did not give any guidance on setbacks and minimum setbacks were included in the proposed amendment. He stated the amendment includes the State requirement to record the location in property records and that the burial site must be on land used for farming. Lein noted once they issue a permit, they would record the location with the Recorder's office.

Lein stressed the burial of other solid waste would be prohibited and the amendment does not allow burial of concrete from residential or commercial structures. He indicated in discussions with cities, the cities concurred they did not want to allow this within cities or transition areas. Lein added burial would also be prohibited in sensitive areas such as shoreland impact zones, wetlands and bluffs. He clarified the fee schedule would also be amended to include a \$100 application fee for the permit.

Lein entered into the record the following comments:

Letter received from Holly Kreft, with the City of Victoria, supporting the language prohibiting burial in cities and transition areas around cities.

Letter from Jennifer Shillcox, DNR, acknowledging their review and supporting prohibiting burial in sensitive areas.

Letter from Mike and Roxanne Pieper, regarding the proposed burial of concrete on their property and highlighting their request to seek changes to be consistent with State Statute.

Letter from Kathy Anderson, questioning how land used for farming is defined and if this language should include all former farmsteads.

Steve Just, Land and Water Department, clarified the orderly annexation areas were different than the transition areas included the comp plan.

Laura Jaunich, County Attorney's Office, explained the ordinance would apply to the unincorporated areas and cities could do what they see fit for their area. She pointed out the Statute language that the burial site must be on land used for farming and if the land is designated for farming, she believed the property would qualify.

Wolf clarified the burial would be restricted to property that the building was originally on and not allow concrete to be brought to the site.

Roxanne Pieper, 8485 County Road 52, Carver, thanked the Board for considering this amendment. She stated since they sold their cattle they have needed to do something with the barn and they did not see themselves getting back in the dairy business. She pointed out the hazards of dilapidated

buildings and the large cost to remove them, with no return on that investment.

Lynch moved, Degler seconded, to close the public hearing. Motion carried unanimously.

Lynch offered the following Resolution, seconded by Maluchnik:

Resolution #32-12
Adopting Ordinance #74-2012, Amending Chapter 50 of the
County Code of Ordinances-Solid Waste Management and the
Fee for Service Schedule

On vote taken, all voted aye.

Summary: Ordinance 74-2012, Amendments to Chapter 50 (Solid Waste Management) of the Carver County Code and Fee-For-Service Schedule

The following is a summary of the essential elements of Ordinance 74-2012 for the purpose of publication as required by M.S. Section 375.51. A printed official copy of the ordinance is available for inspection by any person during regular business hours at the office of the Carver County Auditor, or a copy may be purchased from the Carver County Environmental Services Department. Ordinance 74-2012 provides for the burial of concrete and reinforcing bar generated from the demolition of a building or structure located on land used for farming. It is intended to address changes made in 2011 to Minnesota Statutes Section 17.135. The ordinance establishes minimum standards for burial, prohibits burial in specific sensitive areas, and sets \$100 application fee. It also adopts a recording process consistent with Minnesota Statue Section 17.135 that requires the location of a burial site be recorded with property records.

Chair Ische recognized the annual County Board of Appeals and Equalization was held last evening and they had no one from the public attending. He noted residents first needed to go to their Town Board or Cities to make their appeal and recognized staff had done a good job of resolving any issues.

Degler moved, Maluchnik seconded, to adjourn the Regular Session at 4:34 p.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Donations**

Primary Originating Division/Dept: Sheriff

Meeting

Date: 6/26/2012

Contact: Leslie Michel Title: Admn Svcs Manager

Item Type:

Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Donation of \$1,000.00 from the Minnesota Sheriff's Association for Sheriff Jim Olson to attend the National Sheriff's Association Educational Conference in June of 2012.

ACTION REQUESTED:

Approve donation of \$1,000.00 from Minnesota Sheriff's Association for Sheriff Olson's attendance at the National Sheriff's Association Conference in Nashville, TN.

FISCAL IMPACT: None**FUNDING**

If "Other", specify:

County Dollars =

FTE IMPACT: None

Total

\$0.00

Related Financial/FTE Comments:

\$1,000.00 to 02-201-000-0000-5756 Gifts Restricted/Donations

Office use only:

RBA 2012- 1238

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of the 2012 AFSCME General Unit Collective Bargaining Agreement

Primary Originating Division/Dept:

Contact: Title:

Amount of Time Requested: minutes

Presenter: Title:

Meeting
Date:

Item Type:
Consent

Attachments: Yes No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The AFSCME Council 65 Local 2789 General Unit and the County have concluded negotiations of the 2012 collective bargaining agreement (CBA). The terms of the CBA include:

- Promotional language matching current policy regarding salary increases,
- Clarification of the salary impact of demotions,
- Salary range increases of one percent (1%) at the minimum and one-half percent (0.5%) at the maximum, effective July 2, 2012, with employees within the current range receiving the one percent (1%) increase and employees at the current maximum receiving the one-half percent (0.5%) increase, both effective July 2, 2012,
- New attraction and retention salary rates and language for IT professionals
- Cafeteria, HRA and HSA contributions continuing at the 2011 rates,
- Definitions of payroll year, reinstatement and reclassification,
- Clarification of benefit accruals and balances upon recall from lay-off,
- Elimination of job-sharing language in the seniority article,
- Clarification of exempt and non-exempt time reporting,
- Payment of part-time holidays concurrent with the holiday,
- Elimination of obsolete language throughout the CBA.

The action requested is approval of the revised collective bargaining agreement.

ACTION REQUESTED:

Approval of the 2012 AFSCME General Unit Collective Bargaining Agreement.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING
<i>If "Other", specify:</i> <input type="text"/>	County Dollars = <input type="text" value="\$75,000.00"/>
FTE IMPACT: <input type="text" value="None"/>	<input type="text"/>
	Total <input type="text" value="\$75,000.00"/>

Related Financial/FTE Comments:

The cost of these salary increases is covered by levy funds included in the 2012 Budget.

Office use only:

RBA 2012- 1232

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of AFSCME Assistant County Attorney Collective Bargaining Agreement 2012 - 2014

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="6/26/2012"/>
Contact: <input type="text" value="Doris Krogman"/> Title: <input type="text" value="Employee Relations Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:
 Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The AFSCME Council 65 Local 2789 Assistant County Attorney Unit and the County have concluded negotiations of the 2012 - 2014 collective bargaining agreement (CBA). The terms of the three-year CBA include:

- Promotional language matching current policy regarding salary increases, clarification of the salary impact of demotions,
- Salary range increases of one percent (1%) at the minimum and one-half percent (0.5%) at the maximum, effective July 2, 2012, with employees within the current range receiving the one percent (1%) increase and employees at the current maximum receiving the one-half percent (0.5%) increase, both effective July 2, 2012,
- A pilot program of pay for performance in 2013 and 2014, with salary increases based on the annual performance evaluation overall rating, ranging from zero to three and one-half percent (0 - 3.5%) in 2013 and zero to four and one-quarter percent (0 - 4.25%) in 2014, effective March 11, 2013 and March 10, 2014, respectively,
- Conversion to a paid time off (PTO) program eliminating vacation, sick leave, floating holidays and funeral leave and conversions of balances, effective October 8, 2012,
- Cafeteria, HRA and HSA contributions continuing at the 2011 rates for all three years,
- Definitions of payroll year, reinstatement and reclassification,
- The County's option to extend probation up to three (2) months,
- Clarification of benefit accruals and balances upon recall from lay-off,
- Elimination of job-sharing language in the seniority article,
- Clarification of exempt time reporting,
- Payment of part-time holidays concurrent with the holiday, and
- Elimination of obsolete language throughout the CBA.

The action requested is approval of the revised collective bargaining agreement.

ACTION REQUESTED:

Motion to approve the 2012 - 2014 AFSCME Assistant County Attorney collective bargaining agreement.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text" value="\$8,500.00"/> <input type="text"/> Total <input type="text" value="\$8,500.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

The 2012 salary increases will be paid out of levy funds budgeted in 2012; budgets for 2013 and 2014 will reflect the anticipated increases.

Office use only:

RBA 2012- 1231

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Charitable Gambling Application received from the Minnesota Astronomical Society

Primary Originating Division/Dept: <input type="text" value="Property Records & Taxpayer Services"/>	Meeting Date: <input type="text" value="6/26/2012"/> Item Type: Consent <input type="text"/>
Contact: <input type="text" value="Sarah Rivers"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

A Charitable Gambling Application was received from the Minnesota Astronomical Society. They plan to hold a raffle on Sunday July 22, 2012, at the Onan Observatory, located at 10775 County Road 33, Norwood Young America, MN 55397.

ACTION REQUESTED:

Seeking approval for a Charitable Gambling Application that was received from the Minnesota Astronomical Society. They plan to hold a raffle on Sunday July 22, 2012, at the Onan Observatory, located at 10775 County Road 33, Norwood Young America, MN 55397.

FISCAL IMPACT: <input type="text" value="Other"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1230

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Award of Bid for SAP 010-631-011, SAP 010-634-012 2012 County State Aid Highway Overlay Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Engineering"/>	Meeting Date: <input type="text" value="6/26/2012"/>
Contact: <input type="text" value="Scott Smith"/> Title: <input type="text" value="Project Engineer"/>	Item Type: <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes	Consent: <input type="text"/>
Presenter: <input type="text"/> Title: <input type="text" value="Public Works Division Director"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No

Strategic Initiative:
 Communities:

BACKGROUND/JUSTIFICATION:

Bids for the 2012 County State Aid Highway Overlay Project SAP 010-631-011, SAP 001-634-012 were opened on Thursday, June 7, 2012. The project includes a bituminous overlay on CSAH 31 between CSAH 50 and CSAH 31 (E-W) west of Norwood Young America and on CSAH 34 between TH 5 and SE 1st St in Norwood Young America.

The low bidder is Knife River in the amount of \$823,688.18. The engineers estimate was \$1,093,632.28. (The bid abstract is included with this board agenda packet.)

ACTION REQUESTED:

Award the contract to Knife River in the amount of \$823,688.18.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING
If "Other", specify: <input type="text"/>	County Dollars = <input type="text" value="\$223,688.18"/>
FTE IMPACT: <input type="text" value="None"/>	CSAH (Gas Tax) <input type="text" value="\$600,000.00"/>
	Total <input type="text" value="\$823,688.18"/>

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1234

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Award of Bid for CP 12-33 MR, CP 12-50 MR 2012 County Highway Overlay Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Engineering"/>	Meeting Date: <input type="text" value="6/26/2012"/>
Contact: <input type="text" value="Scott Smith"/> Title: <input type="text" value="Project Engineer"/>	Item Type: <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes	Consent: <input type="text"/>
Presenter: <input type="text"/> Title: <input type="text" value="Public Works Division Director"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No

Strategic Initiative:
 Communities:

BACKGROUND/JUSTIFICATION:

Bids for the 2012 County Highway Overlay Project CP 12-33 MR, CP 12-50 MR were opened on Thursday, June 7, 2012. The project includes bituminous shouldering on CSAH 33 between 110th Street and 94th Street and a bituminous overlay on CSAH 50 between TH 5 and CSAH 31 including through the City of Hamburg.

The low bidder is Knife River in the amount of \$706,057.62. The engineers estimate was \$962,304.50. (The bid abstract is included with this board agenda packet.)

ACTION REQUESTED:

Award the contract to Knife River in the amount of \$706,057.62.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text" value="\$706,057.62"/> <input type="text"/> Total <input type="text" value="\$706,057.62"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1233

Carver County Board of Commissioners Request for Board Action



Agenda Item:

PH/E - Appointing Representation to the Metropolitan Emergency Services Board

Primary Originating Division/Dept: <input type="text" value="Public Health & Environment - Emergency Mgmt."/>	Meeting Date: <input type="text" value="6/26/2012"/> Item Type: <input type="text" value="Consent"/>
Contact: <input type="text" value="Ken Carlson"/> Title: <input type="text" value="Emergency Management Ma..."/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Metropolitan Emergency Services Board (MESB) was established by Joint Powers Agreement for the purpose of overseeing the 911 system, interoperable regional radio system and facilitating coordination of Emergency Medical Services in the metropolitan area of Minneapolis/St. Paul. The Metro Region EMS System and its committees proposes, reviews and recommends standards and procedures which coordinates and improves emergency medical services in the metro area and conceives and adopts plans to ensure a coordinated and effective response to multiple casualty incidents and special events regardless of hazards and cause, either natural or man-made.

ACTION REQUESTED:

Motion to approve the appointment of Josh Carlyle to serve a term of 2 years as the representative from Carver County serving on the Metropolitan EMS Technical Operations Committee and Ken Carlson as an alternate representative.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1241

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Towards Zero Deaths Grant

Primary Originating Division/Dept: Sheriff

Meeting

Date: 6/26/2012

Contact: Eric Kittelson Title: Lieutenant

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The national Towards Zero Deaths initiative is a program dedicated to traffic safety through enhanced education, enforcement, roadway engineering, and emergency room protocols. Carver County has historically participated in this initiative in the form of an annual grant. Carver County typically receives approximately \$50,000.00 each year for enhanced education and enforcement of statutes likely to reduce traffic crashes. Carver County is one of the 13 deadliest counties and participation in this grant will allow us to continue to combat the effects of traffic crashes on our community.

ACTION REQUESTED:

County Board Approval

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =	
Total	\$0.00

FTE IMPACT: None

Related Financial/FTE Comments:

None

Office use only:

RBA 2012- 1239

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

Be it resolved that _____ the Carver County Sheriff's Office _____ enter into a grant Agreement(s) with the Minnesota Department of Public Safety, Office of Traffic Safety or the Minnesota State Patrol for Traffic Safety Enforcement projects during the period from October 1, 2012 through September 30, 2015.

The Carver County Sheriff is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Carver County Sheriff's Office and to be the fiscal agent and administer the grant.

I certify that the above resolution was adopted by the _____ Carver County Board of Commissioners of _____ Carver County _____ on _____ .
(Date)

SIGNED:

WITNESSETH:

(Signature)

(Signature)

(Title)

(Title)

(Date)

(Date)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of out-of-state travel to attend annual National Wellness Institute conference in Stevens Point, WI (PH/E)

Primary Originating Division/Dept: <input type="text" value="Public Health & Environment - Health Planning"/>	Meeting Date: <input type="text" value="6/26/2012"/> Item Type: Consent <input type="text"/>
Contact: <input type="text" value="Marcee Shaughnessy"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:
 Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

In July 2012, Public Health professionals will attend a yearly national conference sponsored by the National Wellness Institute. The Public Health & Environment Division would like Public Health Planners Jean Pierson and Lenny Schmitz to attend the conference in Wisconsin on July 16 – 19, 2012. Public Health Planners have attended this conference for the past two years.

Their attendance at this conference will benefit employers in Carver County through current and relevant worksite wellness consulting expertise. In addition to receiving Certified Worksite Wellness Specialist (CWWS) Certification, the consultation, resources and information that Carver County employers receive from the Worksite Wellness Resource Center will include updated best practices on:

- The most current research in worksite wellness
- The fundamentals necessary for building sustainable cultures of health
- Developing effective communication plans
- Organizational engagement
- Evaluating wellness programs and reporting return on investment principles

Attendance of this conference is in the 2012 budget. The out-of-state travel request was inadvertently overlooked as part of the 2012 budget request.

ACTION REQUESTED:

Approval for Public Health Planners Jean Pierson and Lenny Schmitz to attend the National Wellness Institute conference at Stevens Point, WI July 16 - 19, 2012.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:
 Paid by local public health grant 01-460-460-2388-6260.

Office use only:

RBA 2012- 1240

Carver County Board of Commissioners Request for Board Action



Agenda Item:

PH/E - Adoption of 2012 Hazard Mitigation Plan

Primary Originating Division/Dept: <input type="text" value="Public Health & Environment - Emergency Mgmt."/>	Meeting Date: <input type="text" value="6/26/2012"/> Item Type: Consent <input type="text"/>
Contact: <input type="text" value="Ken Carlson"/> Title: <input type="text" value="Emergency Management Ma..."/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

FEMA requires cities and counties to have a current approved Hazard Mitigation Plan to be eligible for Hazard Mitigation Grant funding. Carver County Emergency Management, with participation from the cities, townships, and the public in three open meetings, worked with a private contractor to develop the 2012 Hazard Mitigation Plan. It has received conditional approval from FEMA, pending adoption by the County and Cities. The plan has no significant changes from the plan previously adopted in 2006. Full details on the plan can be viewed on the County public website at <http://www.co.carver.mn.us/departments/ER/hazmit.asp>

ACTION REQUESTED:

Adoption of the 2012 Carver County Hazard Mitigation Plan with the attached Resolution.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1242

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE June 26, 2013 RESOLUTION NO. _____
 MOTION BY COMMISSIONER _____ SECONDED BY COMMISSIONER _____

ADOPTION OF THE CARVER COUNTY HAZARD MITIGATION PLAN

WHEREAS, Carver County has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Carver County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Carver County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Carver County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Carver County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Carver County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED that Carver County supports the hazard mitigation planning effort and formally adopts the Carver County All-Hazard Mitigation Plan.

YES

ABSENT

NO

STATE OF MINNESOTA
 COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 26th day of June, 2012, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

 County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for Officer to Attend Out of State Training

Primary Originating Division/Dept: <input type="text" value="Sheriff"/>	Meeting Date: <input type="text" value="6/26/2012"/> Item Type: Consent <input type="text"/>
Contact: <input type="text" value="David M. Williams"/> Title: <input type="text" value="Lieutenant"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The National Tactical Officers Association is hosting its annual conference in Seattle, WA, on September 9-14, 2012. The conference will include discussions about various tactical operation topics such as SWAT supervision, crisis negotiations, and advanced tactics. The Sheriff's Office has personnel assigned to the Tri-City Tactical Team and the Team is looking to send four team members to the conference, one of whom is a Carver County Sheriff's Sergeant. The Tactical Team has agreed to pay the cost of tuition, lodging, transportation, and meals for team members who attend. Carver County is being asked to approve payment of the sergeant's wages while he attends the conference.

ACTION REQUESTED:

Approval for employee to attend out of state training.

<p>FISCAL IMPACT: <input type="text" value="Included in current budget"/></p> <p><i>If "Other", specify:</i> <input type="text"/></p> <p>FTE IMPACT: <input type="text" value="None"/></p>	<p>FUNDING</p> <p>County Dollars = <input type="text"/></p> <p><input type="text"/></p> <p>Total <input type="text" value="\$0.00"/></p>
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Related Financial/FTE Comments:

All salary expenses are included the Sheriff's Office 2012 budget.

Office use only:

RBA 2012- 1243

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Tobacco Licenses

Primary Originating Division/Dept:

Contact: Title:

Amount of Time Requested: minutes

Presenter: Title:

Meeting
Date:

Item Type:
Consent

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Attached is a list of business(es) that have applied for a Tobacco License in compliance with the Carver County Tobacco Ordinance. The owners are requesting Carver County Board of Commissioners approval to sell tobacco products. There are no delinquent taxes on these parcels.

ACTION REQUESTED:

Attached is a list of business(es) that have applied for a Tobacco License in compliance with the Carver County Tobacco Ordinance. The owners are requesting Carver County Board of Commissioners approval to sell tobacco products. There are no delinquent taxes on these parcels.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

Total

FTE IMPACT:

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1245

Tobacco License Applications To Be Approved by County Board

<p>License #10-610 KLMS Group LLC dba Century Blvd BP Mark Leutem, President 7755 Century Blvd Chanhassen, MN 55317</p>	
<p>License # 10-600 GrandSt. Paul CVS, LLC dba CVS/Pharmacy #1747 Ruth M. Paredes, License Coordinator 7765 Galpin Blvd Chanhassen, MN 55317</p>	

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2nd Amendment for Design and Engineering Services for the Southwest Regional Trail

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="6/26/2012"/>
Contact: <input type="text" value="Marty Walsh"/> Title: <input type="text" value="Parks Director"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

In 2009, Carver County made application to the Surface Transportation Program to partially fund construction of two trail segments of the Southwest Regional Trail. Carver County was awarded \$436,000 in federal funds for the project for 2013. The project constructs 1/3 of a mile trail linking the Minnesota River Bluffs Regional Trail at County Road 62 to an existing trail on Engler Blvd. The second segment of trail connects Kirke-Lachen Park in Victoria to the Minnetonka Regional Trail a distance of just over 3/4 of a mile. These trail segments would be constructed and paved at a 10 foot width.

Previously, the County Board entered into an agreement with WSB and Associates for preliminary design services and development of the project memorandum for the project as well as Amendment No. 1 for a wetland delineation. The value of this work is \$21,842.

Staff is now recommending proceeding with final design and construction services for the project in the amount of \$113,089. Total contract amount is \$134,931

ACTION REQUESTED:

Approve the second amendment with WSB and Associates, Inc. for \$113,089 and authorize the Board Chair to sign the amendment.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING
<i>If "Other", specify:</i> <input type="text"/>	County Dollars = <input type="text" value="\$113,089.00"/>
FTE IMPACT: <input type="text" value="Increase budgeted staff"/>	Total <input type="text" value="\$113,089.00"/>

Related Financial/FTE Comments:

It is anticipated that an additional Part -Time 0.1 FTE will be required to maintain the trail segments upon completion of the project. The additional FTE request will be identified 2014 -2018 FTE plan. The cost of the additional 0.1 FTE would be approximately \$2,500. The proposed FTE increase will be requested in the 2014 Budget.

The second amendment will be financed with \$100,000 of from Fund 34-000-000-0000-6260 for the Southwest Regional Trail and \$13,089 from fund 01-520-000-0000-6260

Office use only:

RBA 2012- 1247

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Public Hearing for Proposed Amendments to Carver County Code - Chapter 153: Water Resource Management.

Primary Originating Division/Dept: <input type="text" value="Public Health & Environment - Planning/Water"/>	Meeting Date: <input type="text" value="6/26/2012"/>
Contact: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM Manager"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="20"/> minutes Presenter: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM manager"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

Proposed Amendments to Carver County Ordinance 153: Water Resource Management -

As required by Minnesota Statutes §103B.231, the CCWMO adopted an updated watershed management plan (Plan) on October 27, 2010 and must update regulatory controls that implement the Plan within two years of adoption. Ordinance 153 was initially adopted by the Board in 2001, and last updated in 2006. Proposed changes to the ordinance are the result of the CCWMO's plan revision and experience applying the current ordinance. Many of the proposed changes clarify the current standards, incorporate into the ordinance interpretations that have developed over time, and address gaps or specific problem areas that have become apparent since the last ordinance was adopted.

Following a 60-day comment period on the ordinance changes, the Board set a public hearing date for the June 26, 2012 County Board meeting. Comments received have been reviewed and addressed by staff, the Water, Environment & Natural Resource Committee (WENR), and the Water Rules Technical Advisory Committee (TAC). A set of DRAFT Rules along with the responses to public comments received is available at www.co.carver.mn.us/departments/LWS/2011_rules_revisions.asp, and are available at the County Administration, and Planning & Water Management office for review. Staff will review a summary of these changes with the Board, and is requesting the Board consider adoption of the Rules and placing these rules into effect on August 1, 2012.

ACTION REQUESTED:

Motion to adopt Resolution adopting ordinance 75-2012 Amendments to Carver County Code - Chapter 153: Water Resource Management.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1224



Memo

To: County Commissioners
From: Paul Moline, Carver County Water Management
Date: 06/18/12
Re: Recommended Adoption of CCWMO Rules
CC: David Hemze, County Administrator
Randy Wolf, PHE Director

Enclosures: DRAFT CCWMO Rules; Comments Received and Staff Responses

The purpose of this memo is to 1) brief the board on the proposed Carver County Water Management Organization (CCWMO) Rules; 2) provided a summary of the public comment period and; 3) describe changes made to the DRAFT rules submitted for adoption.

Rules Summary

The CCWMO's current ordinance was adopted on January 10, 2006, and took effect upon its passage. As required by Minnesota Statutes §103B.231, the CCWMO adopted an updated watershed management plan (Plan) on October 27, 2010. As required by Minn. Statute, the CCWMO must update regulatory controls that implement the Plan within two years of adopting the Plan.

The proposed changes to the ordinance are the result of the CCWMO's plan revision and experience applying the current ordinance. Many of the proposed changes clarify the current standards, incorporate into the ordinance interpretations that have developed over time, and address gaps or specific problem areas that have become apparent since the last ordinance was adopted. The proposed changes also incorporate the concepts and approach to stormwater management known as Minimal Impact Design (MID); statewide MID standards are currently under development by the MPCA.

To assist with the development and review of a revised ordinance, the CCWMO established a Technical Advisory Committee (TAC) consisting of technical representatives of government agencies, cities in the CCWMO, and citizen representatives in December 2010. The TAC has provided review and comment throughout the ordinance revision process.

The DRAFT Rules and proposed revisions encompass the following:

- Standards for compliance with Erosion and Sediment Control & Stormwater requirements:
 - o Increasing the total phosphorus requirement to 90% removal
 - o Increasing the total suspended solids requirement to 90% removal
 - o Adding a 0.5 inch volume control requirement
 - o Clarifying requirements for mitigating upstream and downstream impacts
 - o Clarifying the application of the stormwater management rule new development, redevelopment, and linear projects
 - o Created Appendix A to outline best management practices eligible for volume control and water quality
 - o Created Appendix B to specify maintenance requirements
- Standards for protection of Wetlands during new construction

- Adding a requirement to establish wetland transition setbacks for projects meeting the threshold for a stormwater management permit
- Standards for protection of Floodplains during new construction
 - Clarifying floodplain alteration requirements
- Administrative requirements
 - Updating the list of activities that are exempt from all or portions of the ordinance
 - Updating the project thresholds for review and approval
 - Providing more specific criteria on the form and release of financial security
 - Clarifying/reducing number of submittal requirements
 - Revising existing definitions and adding new terms

Public Review and Comment

At the March 20, 2012 County Board meeting, the Board authorized release of the DRAFT CCWMO Rules for a 60-day public comment period. Staff held two public input sessions, sent letters to all cities and townships, sent letters to all developers, & engineers who have worked on a CCWMO permit since 2009, published notices in local newspapers, and posted the DRAFT rules on the County website and social media.

Comments were received from the following:

- Stormwater workshop (3/21/12) – 4 comments
- Public Input Session WENR committee (3/27/12) – 0 comments
- Mark Perry, Bolton & Menk
- City of Victoria
- Bolton & Menk on behalf of the cities of Cologne, Mayer, New Germany, NYA, Waconia, & Watertown.
- Stantek, Inc. on behalf of the City of Carver

Summary of Comments and Changes

The comments received generally addressed the following areas of the Rules:

- Clarification on how the CCWMO will categorize types of development/construction subject to the rules
- Clarification on how previously approved plats and developments will be handled
- Needing more information on the details for types of practices which will be allowed to meet standards
- The need for linear projects (roads) to have exemptions and/or clarification in the Rules
- Clarification on how “sensitive areas” are defined
- Clarification on the water quality, rate control and off-site impact standards

Staff has prepared responses to all of the comments and has addressed any proposed changes in the DRAFT Rules. A set of DRAFT Rules along with the responses to public comments received is available at www.co.carver.mn.us/departments/LWS/2011_rules_revisions.asp, and are available at the County Administration, and Planning & Water Management office for review. Staff is also preparing a set of guidelines to assist with rules implementation on sites which will be approved by the TAC and accompany the Rules upon adoption.

With these changes, staff is recommending adoption of the proposed CCWMO rules, and for the Rules to be enacted on August 1, 2012.

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE 06/26/12

RESOLUTION NO. _____

MOTION BY COMMISSIONER _____

SECONDED BY COMMISSIONER _____

A RESOLUTION ADOPTING ORDINANCE 75-2012 AMENDMENTS TO THE CARVER COUNTY WATER MANAGEMENT ORGANIZATION RULES 2012

WHEREAS, the County is by Minnesota Statute 103B.211-.255 required to perform the water management tasks in the following metro-area watersheds within Carver County: Bevens Creek, Carver Creek, West Chaska Creek, East Chaska Creek, Crow River, and Pioneer Sarah; and

WHEREAS, Under Minnesota Statute 103B.231 and 103B.255, Carver County has the authority to prepare, adopt, and implement a watershed plan for its areas of responsibility and a groundwater plan; and

WHEREAS, Carver County acts as the Water Management Authority for the Carver County Water Management Organization (CCWMO), and has adopted a Water Management Plan, including goals and policies regarding surface water resource management; and

WHEREAS, The County, through the adoption of this Plan and the conduct of subsequent implementation activities, is fulfilling the charge of the Legislature; and

WHEREAS, Carver County has adopted Water Management Rules, which implement certain goals and policies as provided by the Plan; and

WHEREAS, Carver County has proposed Revisions to these Rules which Bring the County into compliance with the CCWMO Water Management Plan, several approved Total Maximum Daily Load (TMDL) plans, and the federal National Pollutant Discharge Elimination System (NPDES) Phase II guidelines

WHEREAS, the Rules were prepared with guiding input from the County Water, Environment and Natural Resource Committee; and

WHEREAS, public hearings and informational meetings and affected community review have been held to consider the Carver County Water Management Rules,

THEREFORE, BE IT RESOLVED, THAT The Carver County Board of Commissioners hereby adopt Ordinance 75-2012: Amending Chapter 153: Water Resource Management of the Carver County Code of Ordinances Revising The Water Management Rules; and placing the Ordinance into effect on August 1, 2012.

YES

ABSENT

NO

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 26th day of June , 2012, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2012

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

MCIT (Minnesota Counties Intergovernmental Trust) Annual Member Report

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Jane Hennagir, Account Executive with MCIT, would like to provide the MCIT annual member report to the County Board. The report will reference the insurance and risk management program as well as performance and goals of MCIT and Carver County.

ACTION REQUESTED:

Provide any additional input and/or direction to MCIT and the Risk Management staff in the areas discussed.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1197

Carver County Board of Commissioners Request for Board Action



Agenda Item:

TCALMC Earl Willford Labor-Management Cooperation and Partnership Award

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="6/26/2012"/>
Contact: <input type="text" value="Doris Krogman"/> Title: <input type="text" value="Employee Relations Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes Presenter: <input type="text" value="Heidi Hoks & Coleen Speer"/> Title: <input type="text" value="Library Branch Manager & Gra..."/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government"/>	

BACKGROUND/JUSTIFICATION:

Each year the Twin City Area Labor-Management Council (TCALMC) recognizes organizations that have demonstrated outstanding contributions in promoting cooperative labor-management relations in the workplace. Earlier this year, TCALMC selected Carver County and the AFSCME General Unit Labor Management Committee (LMC) to receive the Earl Willford Labor-Management Cooperation and Partnership Award for their work over the past few years to improve the Carver County workplace by improving communication and resolving problems.

Specifically, since 2007, the AFSCME General Unit LMC has identified two areas for positive policy development (Respectful Workplace and Employee Recognition), written the policies, and had them adopted by the Board. Both policies and the related training assist in improving the culture of the organization to be more appreciative of employees and their contributions to organizational success while clarifying expectations and examples of excellence. The Respectful Workplace Policy and training identify and explain both acceptable and unacceptable work behaviors. The training encourages employees to draw on their own strengths to create a positive environment, but also provides resource information on what to do if others are not complying with the policy. The recognition program allows any employee in the organization to nominate other employees for an award in the areas of customer service, innovation or teamwork.

While these efforts will continue, it is appropriate to celebrate and appreciate the work of the LMC in helping Carver County's culture evolve by improving respect for and recognition of employees.

ACTION REQUESTED:

Motion to accept the Award and thank the AFSCME General Unit LMC for its work in making Carver County a better place for employees to work.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1250

Carver County Board of Commissioners Request for Board Action



Agenda Item:

State Performance Measurement program

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

On 6/21/11, the Carver County Board approved the 2011 participation in the State's Performance Measurement program. 2011 performance measurement results are attached and are ready for submission to the State.

The next step is for the Carver County Board to approve 2012 participation in the State's Performance Measurement program by certifying prior to July 1, 2012 that it has adopted and implemented the 10 performance measures developed by the Council on Local Results and Innovation and that the county is implementing a local performance measurement system that will meet the requirements developed by the Council.

The County Board is also requested to certify specific performance measurement related actions, including the reporting of the 10 adopted measures to its residents and that a survey will be completed by year-end on the services included in these performance benchmarks.

ACTION REQUESTED:

A motion to approve attached resolution

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
State Performance Aid	\$13,000.00
Total	\$13,000.00

FTE IMPACT:

Related Financial/FTE Comments:

eligible for a reimbursement of \$0.14 per capita in local government aid, not to exceed \$25,000 and is also exempt from levy limits under sections 275.70 to 275.74 for taxes payable in 2013, if levy limits are in effect

Office use only:

RBA 2012- 1249

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE June 26, 2012
MOTION BY COMMISSIONER _____

RESOLUTION NO. _____
SECONDED BY COMMISSIONER _____

Performance Measurement Program, 2012 Report

WHEREAS, the Minnesota State Auditor has developed a Performance Measurement Program that is voluntary for counties and cities and Carver County elected to participate in 2011; and

WHEREAS, there are direct financial impacts for participation in this program, \$12,746 was received for 2011; and

WHEREAS, early participation in this program will position the county to be better prepared for enhanced or expanded performance measurement initiatives from the state; and

WHEREAS, transitioning to an outcomes-based system of program evaluation is in the best interest of every Minnesota citizen and local government that desires to maximize public resources and enhance the quality of life in their communities to the fullest extent possible.

NOW, THEREFORE, BE IT RESOLVED, that the Carver County Board adopts the Performance Measurement Program "Model Performance Measures for Counties" and other program requirements as specified:

- Carver County has implemented the 10 performance measures developed by the Council on Local Results and Innovation;
- Carver County is in the process of implementing a local performance measurement system as developed by the Council on Local Results and Innovation;
- Carver County will report the results of the 10 adopted measures to its residents before the end of the calendar year; and
- Carver County will survey its residents to obtain relevant data for these measures.

BE IT FINALLY RESOLVED, that the Carver County Board approves submission of the 2011 Carver County Performance Measures Report.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ___ of _____, 2012, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

County Administrator

Performance Measures for Counties

Carver County Key Performance Measurements Adopted by the Board

Public Safety

1) Part I & II crime rates, and Deputy Response Time**:

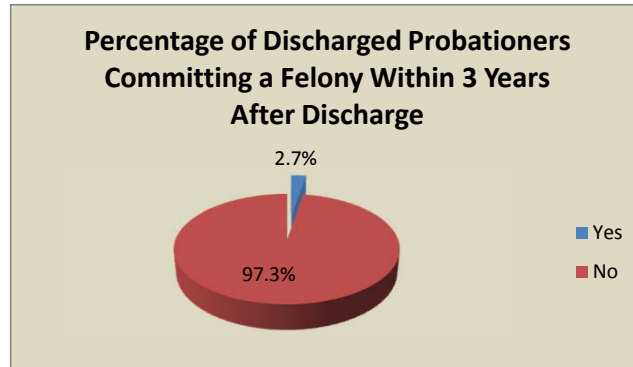
2011	Part I	896
2011	Part II	1,802
2011	Deputy Response time	2.9 minutes

** Average response time from call dispatched to first squad on scene for a top-priority call

Probation/Corrections:

2) Percent of adult offenders with a new felony conviction within 3 years of discharge. **

2011 2.7%



**Sample generated from a Court Services Tracking System (CSTS) report of closed cases between 7/1/07 and 6/30/08. Three year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision" and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 621 cases, a random selection of every 6 cases were selected to make an approximate 18% sample to track recidivism.

Public Works

3) Hours to plow complete county road system during a snow event

2011 8-10 hours average

4) Average county pavement condition rating (1-5 rating basis, with 1-poor and 5-excellent)

2011 4

Public Health

5. Life Expectancy by sex**

2010	Male: 81 years
2010	Female: 84 years

**Life expectancy is properly interpreted as the number of years a person born in that year can be expected to live. In other words, a baby boy born in Carver County in 2010 is expected to live 81 years while a baby girl born in Carver County in 2010 is expected to live 84 years. Estimations for populations by race and deaths by race are too small to allow for accurate single year calculations of life expectancy by race in Carver County. Data needed to calculate life expectancy for 2011 will not be available until fourth quarter 2012. 2010 life expectancy estimates are used because this is the most recent year for which the necessary data is available.

Carver County life expectancy estimates have been calculated using U.S. Census 2010 population totals by age and sex and 2010 Carver County death records that were processed by the Metropolitan Public Health Analyst Network (MPHAN). Population totals and death records were applied to a life expectancy calculation tool developed by the New Jersey Department of Public Health available online at: <http://www.state.nj.us/health/chs/localhealth.shtml>.

Social Services

6) Workforce participation rate among MFIP and DWP recipients

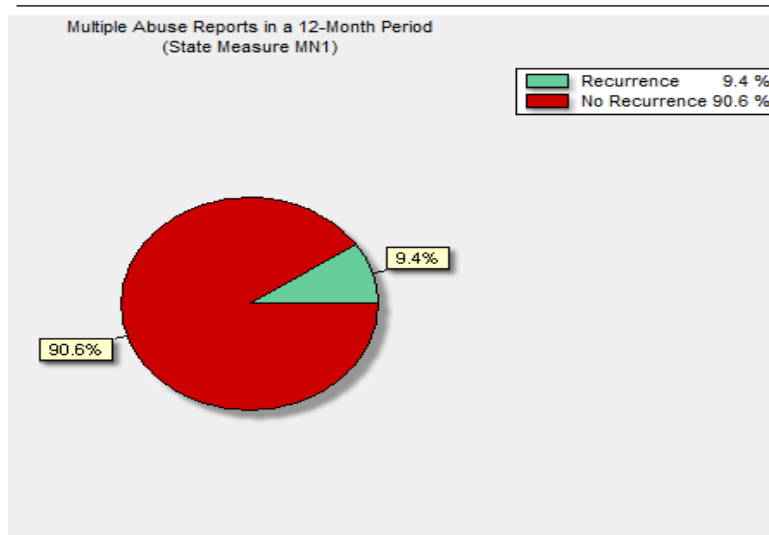
2011** **50.1%**

***DWP participants become MFIP participants after 4 months on DWP, TANF Work Participation Rate includes both MFIP & DWP participants.*

7) Percentage of children where there is a recurrence of maltreatment within 12 months following an intervention

2011 **9.4%**

MN1: Of all children who were victims of substantiated child abuse and/or neglect during the reporting period, what percentage had a subsequent substantiated allegation within twelve months?



Taxation

8) Level of assessment ratio (If the median ratio falls between 90% and 105%, the level of assessment is determined to be acceptable.)

2011** **94.7%**

*** Based on 2011 assessment for the sales during 2011, brought forward for 2012 assessment.*

Elections

9) Accuracy of post-election audit (Percentage of ballots counted accurately)

2010 Election** **100%**

***next election is in 2012*

Library

10) Number of annual visits per 1,000 residents

	County Population	Library Visits	Visits per Thousand
2011	92,638	584,998	6.3

Carver County Board of Commissioners Request for Board Action



Agenda Item:

PH/E - Presentation By Midwest Medical Examiner's Office (Anoka County)

Primary Originating Division/Dept: <input type="text" value="Public Health & Environment - Emergency Mgmt."/>	Meeting Date: <input type="text" value="6/26/2012"/>
Contact: <input type="text" value="Ken Carlson"/> Title: <input type="text" value="Emergency Management Ma..."/>	Item Type: <input type="text" value="Work Session"/>
Amount of Time Requested: <input type="text" value="20"/> minutes Presenter: <input type="text" value="Mr. Gary Alberts"/> Title: <input type="text" value="Administrator, Midwest Medic..."/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

Minnesota Statute 390.005 requires counties to provide Medical Examiner or Coroner services. Carver County has had a joint powers agreement with Chisago, Dakota, Fillmore, Freeborn, Goodhue, Houston and Scott counties to contract for Medical Examiner services with the Minnesota Regional Medical Examiner's Office (MRMEO) based out of Regina Medical Center in Hastings. We have been advised that the MRMEO entity will be merged with the Hennepin County Medical Examiner's Office for 2013. We had a presentation from Hennepin County on March 13, and this presentation will be from the other provider, the Midwest Medical Examiner's Office located in Anoka County, MN.

ACTION REQUESTED:

View Anoka County's presentation. Staff will recommend a vendor and contract for Medical Examiner Services at a subsequent meeting.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1244