



CARVER COUNTY *minnesota*

Carver County Board of Commissioners September 21, 2021 Regular Session

The County Board Room is open to the public. However, Board Room audience capacity is limited to twelve (12) due to COVID-19 concerns.

Individuals who are not able to attend in person and wish to provide public comments can do so by email at admin-contact@co.carver.mn.us or by leaving a voicemail at (952) 361-1516. Public comments received in writing such as those received by e-mail will be summarized during the meeting and posted on the County website at <https://www.co.carver.mn.us/government/county-board-of-commissioners/county-board-meetings-and-agendas> following the meeting. Voicemail public comments will be played during the meeting. If you would like to join the Regular Session videoconference please send an e-mail, no later than noon on the Monday prior to the scheduled meeting date, to Carver County Administration at admin-contact@co.carver.mn.us to receive a WebEx invitation.

Public comments that relate to an item on the agenda will be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

The Regular Session portion of the meeting will be webcast live at: <https://www.youtube.com/user/CarverCountyMN/live>

- 9:00 a.m. 1. a) **CONVENE**
- b) **Pledge of allegiance**
- c) **Public comments submitted via email/voice mail**
- 2. Agenda review and adoption
- 3. Approve minutes of September 7, 2021 Regular Session 1-5
- 4. Community Announcements
- 9:20 a.m. 5. **CONSENT AGENDA**
- Communities: Create and maintain safe, healthy, and livable communities*
- 5.1 SCORE Grant Agreement FY22-26 6
- 5.2 Parks and Recreation Grant Agreements with Metropolitan Council 7-8
- 5.3 Request for approval to contract with Equature for maintenance and support of the Sheriff's Dispatch Logger Recorder System 9
- 5.4 Final Acceptance and Payment to Ames Construction, Inc. for the Highway 50 Bridge Project..... 10-11

| | | |
|-----|---|-------|
| 5.5 | Settlement for Right of Way Acquisitions for the Highway 10 Project-North Watertown | 12-15 |
| 5.6 | Request for approval to contract with Eastern Carver County Schools for Intercultural Specialist..... | 16 |
| 5.7 | Audiovisual Communications for Alternate EOC | 17-18 |

Connections: Develop strong public partnerships and connect people to services and information

| | | |
|------|--|-------|
| 5.8 | CarverLink Network Switch Refresh Project with High Point Networks | 19-20 |
| 5.9 | Application for 2021-2022 renewal of Liquor Licenses | 21-23 |
| 5.10 | Appointment to the Planning Commission | 24 |

Customer Service: Continue the County's delivery of high value, timely service and support

| | | |
|------|---|-------|
| 5.11 | Adult Mental Health Case Manager STOC Employee Request..... | 25-26 |
|------|---|-------|

Growth: Manage the challenges and opportunities resulting from growth and development

| | | |
|------|--|-------|
| 5.12 | Change Order #27 for the Jonathan Carver Parkway Project Phase I | 27 |
| 5.13 | Grant agreement with Minnesota Department of Natural Resources for Bevens Creek Dam Removal..... | 28-29 |
| 5.14 | Approval of Lease Amendment for Chaska Satellite Clinic | 30 |

Finances: Improve the County's financial health and economic profile

| | | |
|------|--|--------|
| 5.15 | Review/Social/Commissioners' Warrants..... | NO ATT |
|------|--|--------|

9:20 a.m. **RECESS AS COUNTY BOARD AND CONVENE AS CARVER COUNTY REGIONAL RAIL AUTHORITY**

9:20 a.m. **6. COMMUNITIES: Create and maintain safe, healthy, and livable communities**
6.1 Request to Amend Veterans Memorial Site Plan 31-32

9:45 a.m. **ADJOURN AS CARVER COUNTY REGIONAL RAIL AUTHORITY AND RECONVENE AS COUNTY BOARD**

9:45 a.m. **7. COMMUNITIES: Create and maintain safe, healthy, and livable communities**
7.1 Governor's Proclamation to adopt September as Workforce Development Month..... 33-36

9:55 a.m. **8. FINANCES: Improve the County's financial health and economic profile**
8.1 Repurchase Application for Tax Forfeited Property - 25.0363000 37-39

10:20 a.m. **9. County Administrator Report**

10:30 a.m. **ADJOURN REGULAR SESSION**

David Hemze
County Administrator

UPCOMING MEETINGS

| | |
|--------------------|---|
| September 28, 2021 | 9:00 a.m. Board Work Session |
| October 5, 2021 | 9:00 a.m. Board Meeting |
| October 12, 2021 | No Meeting |
| October 19, 2021 | 9:00 a.m. Board Meeting |
| October 26, 2021 | 7:30 a.m. Carver County Leaders Meeting |
| October 26, 2021 | 9:00 a.m. Work Session |

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on September 7, 2021. Vice Chair Gayle Degler convened the session at 9:15 a.m.

Members present in Board room: Gayle Degler, Vice Chair, John P. Fahey, Matt Udermann and Tom Workman. Participating via WebEx: Tim Lynch, Chair

Members absent: None.

Under public comments, Karen Johnson Leuthner 15735 38th Street, Mayer, stated she was dedicating her public comments to the 13 men and women whose lives were taken in Afghanistan because she believed the government let them down. She stated people in Hollywood Township were not told the truth and believed Carver County let them down. She explained they have new antennas in Hollywood Township and no one was telling them what is going on. She indicated they could not expect people to live in this environment without effecting their bodies. Johnson Leuthner added she would continue to come in, that the Board would be getting emails and will be accountable for all the new antennas.

Workman moved, Fahey seconded, to approve the agenda. On a roll call vote, Degler, Workman, Udermann, Fahey, Lynch voted aye. Motion carried unanimously.

Lynch moved, Fahey seconded, to approve the minutes of the August 17, 2021, Regular Session. On a roll call vote, Workman, Udermann, Fahey, Lynch, Degler voted aye. Motion carried unanimously.

Fahey moved, Lynch seconded, to approve the consent agenda as presented.

The Board asked for clarification on the use of American Rescue Plan funds related to two of the consent agenda items. David Hemze, County Administrator, suggested the Board move the work session item related to the ARP funds to the regular agenda to get clarification on the use of the American Rescue Plan and Budget Stabilization Account funds and then vote on consent items 5.2 and 5.12.

On a roll call vote to approve the entire consent agenda as presented, Udermann, Fahey, Degler, Workman, Lynch voted nay. Motion failed.

Udermann moved, Workman seconded, to move the work session to the regular agenda and move items 5.1 and 5.12 from the consent agenda to regular agenda item 8.4. On a roll call vote, Fahey, Degler, Workman, Udermann, Lynch voted aye. Motion carried unanimously.

Udermann moved, Fahey seconded, to approve the following consent agenda:

Approved a joint powers agreement with the City of Chaska for the Highway 41 project-Downtown Chaska and Highway 61 Project-Brickyard Clayhole, pending finalization of the contract review process.

Approved amendment and renewal of the Metropolitan Emergency Services Board joint powers agreement.

Resolution #78-21, Approving the Preliminary Plat of Mithaven Estates.

Resolution #79-21, Supporting Grant Application to the Minnesota Historical Society for \$90,000.

Resolution #80-21, Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for Jonathan Carver Parkway Project-Phase 1.

Resolution #81-21, Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for US 212 Project-Dahlgren Township.

Approved Land Records STOC position, funded by Recorder Tech funds, to assist with preparing land record images for the move to the Cloud and related Property & Financial Services budget amendment.

Approved the 2021-2022 AFSCME General Unit Collective Bargaining Agreement and related Employee Relations budget amendment.

Approved the 2021-2022 Teamsters Detention Sergeants and Emergency Communications Supervisors Unit Collective Bargaining agreement and related Employee Relations budget amendment.

Approved \$119,325 from the Budget Stabilization Account to support a partnership with YMCA of the North to deliver the Equity Leadership Institute and Transforming Workplace Culture training series and approved a professional services agreement with YMCA of the North for \$39,275 to deliver part one of the training series.

Reviewed August 24, 2021, Community Social Services' actions/Commissioners' warrants in the amount of \$435,100.53; reviewed August 31, 2021, Community Social Services' actions/Commissioners' warrants in the amount of \$218,908.48 and reviewed September 7, 2021, Community Social Services' actions/Commissioners' warrants in the amount of \$303,653.43.

On a roll call vote, Lynch, Degler, Workman, Udermann, Fahey voted aye. Motion carried unanimously.

Dan Tengwall, Veterans Services, requested the Board adopt a Resolution to designate Powers Boulevard as an honoree roadway for Global War on Terrorism Veterans and their families. He pointed out the Global War on Terrorism veterans represented those receiving the GWOT Service Medal, the GWOT Expeditionary Medal, the Iraqi Campaign Medal or the Afghanistan Campaign Medal. He noted since 9/11 the military's mission had changed and service members were sent away multiple times. Tengwall reviewed the plan to designate a roadway to honor these veterans and their families. He clarified this did not rename Powers Boulevard.

Workman offered the following Resolution, seconded by Fahey:

Resolution #82-21
Global War on Terrorism Roadway Dedication

On a roll call vote, Degler, Workman, Udermann, Fahey, Lynch voted aye.

Kate Probert, HH&S, requested the Board accept the Governor's Proclamation on Child Support Awareness Month. She reviewed the County's performance on the child support program, noting the County was performing above the State averages and one of the top performing counties in the seven-county metro area. She explained the number of cases and dollars collected. She pointed out recent child support law changes that will allow flexibility in the child support system. Probert highlighted the program benefits to children and recognized the work of the Health & Human Services staff, County Attorney and Sheriff's Office.

Lynch moved, Workman seconded, to accept the Governor's Proclamation naming the month of August as Child Support Awareness Month and honor the outstanding work and partnership of the child support team, workforce development team, County Attorney's office and the Sheriff's Department. On a roll call vote, Workman, Udermann, Fahey, Lynch, Degler voted aye. Motion carried unanimously.

Julie Frick CDA, requested the Board approve the CDA's 2022 budget and levy. She explained the CDA handles housing, economic development, provides support to the cities and promotes County tourism. She stated the CDA has properties spread throughout the County and is proposing new projects and programs.

Allison Streich, CDA, highlighted their new project in Waconia, rural development properties in Mayer and Beyond New Beginnings rehab project. Elisa Durbin, CDA, identified their community development programs that included housing counseling, housing rehab, small cities development and business programs.

Frick stated the CDA was requesting a 3.5% levy increase that was an increase of \$103,048 from the 2021 levy. She pointed out their revenue sources, with most of the revenue coming from housing. She pointed out potential housing projects that may qualify for ARP funds in the future.

Workman offered the following Resolution, seconded by Lynch:

Resolution #83-21
Approving the 2022 Proposed Budget and Payable 2022 Tax
Levy of the Carver County Community Development Agency and
Certifying Said Levy to the County Auditor

On a roll call vote, Udermann voted nay. Fahey, Lynch, Degler, Workman voted aye. Motion carried.

David Hemze, County Administrator, requested the Board adopt the 2022 preliminary levy. He noted the budget process that started in spring and the work sessions that were previously held.

Dave Frischmon, Finance, clarified the Board would be setting the preliminary levy today and the Board had the ability to lower in December but not raise. He reviewed the 2022 budget strategy and the direction given by the Board at their May workshop. He identified services provided and where tax dollars are spent. Frischmon explained the recommended 2.1M tax levy increase and 2022 net levy adjustments. He reviewed recommended staffing changes with 5.3 FTEs funded by other sources and 2.4 FTEs funded with County levy.

Frischmon explained tax base trends and 2022 average value increases to homes, commercial and ag properties, noting the value increases shifted the 2022 tax burden to residential. A list of 2022 capital projects was highlighted. He indicated he would come back in November with an update on the long-term financial plan. Frischmon stated they would continue to minimize requests for FTEs and pointed the increases in health insurance going forward.

He highlighted the 2022 budget schedule and proposed truth in taxation public hearing to be scheduled for December 2nd.

Frischmon clarified money had not been set aside for a future HH&S Building and this will be looked at again in the future.

Workman moved, Lynch seconded, to approve \$62,573,855 preliminary 2022 tax levy, \$187,452,716 preliminary 2022 budget and to set December 2, 2022, at 6:00 p.m. as the 2022 budget public hearing date. On a roll call vote, Fahey, Lynch, Degler Workman voted aye. Udermann voted nay. Motion carried.

Paul Moline, Water Management, requested the Board set the 2022 preliminary water management organization levy. He explained the WMO covered all areas that are not in other watershed districts and most of the County. He indicated they were seeking a \$26,430 increase that equals a 3.22% levy increase.

He explained the factors that influence the levy included project requests from cities, WMO project needs identified in the water management plan and grant match needs. He outlined project requests from the cities, future WMO projects and operational costs increases. Moline reviewed WMO tax rate trends and compared the County's WMO tax rates to other watersheds.

Fahey moved, Workman seconded, to set the 2022 preliminary Carver County Water Management Organization Levy at \$848,258. On a roll call vote, Lynch, Degler, Workman, Fahey voted aye. Udermann voted nay. Motion carried.

Dave Frischmon, Finance, updated the Board on the CO-VID 19 federal allocations totaling 33.4M. He pointed out projects and programs funded utilizing either the coronavirus relief or American Rescue Plan funds. He indicated ARP money needed to be spent by December 2024. He reviewed the option to reimburse the Budget Stabilization Account for projects that were eligible for ARP funding, noting there was more flexibility on the use BSA funds. He reviewed the updates to the revenue loss calculation and pointed out the remaining balances unallocated in both the ARP and BSA accounts.

Hemze indicated CDA projects and fiber would be brought back for further discussion. He stated they would need to make sure projects are ARP eligible and the intent was to get as much money as available on the BSA side.

Fahey moved, Lynch seconded, to approve \$1.1M of American Rescue Plan funds for the purchase of time-sensitive, one-time services/items for HHS and IT and to approve \$4.8 American Rescue Plan reimbursement funding. On a roll call vote, Degler, Workman Fahey, Lynch voted aye. Udermann voted nay. Motion carried.

Lynch moved, Workman seconded, to adjourn as the County Board and convene as the Carver County Regional Rail Authority. On a roll call vote, Workman, Udermann, Fahey, Lynch, Degler voted aye. Motion carried unanimously.

Lyndon Robjent, Public Works, requested the Rail Authority set the 2022 preliminary tax levy. He displayed a map of current and future rail corridors. He pointed out the needs for seal coating, culvert repair and stewardship projects. He outlined the future trail projects plan and stated the levy will need to increase in the future to keep up with these projects.

Lynch moved, Workman seconded, to approve setting the Carver County Regional Rail Authority 2022 preliminary tax levy at \$199,000 and 2022 budget at \$201,000. On a roll call vote, Workman, Udermann, Fahey, Lynch, Degler voted aye. Motion carried unanimously.

Workman moved, Lynch seconded, to adjourn the Carver County Regional Rail Authority. On a roll call vote, Udermann, Fahey, Lynch, Degler, Workman voted aye. Motion carried unanimously,

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

SCORE Grant Agreement FY22-26

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

In 1989, the Governor's Select Committee on Recycling and the Environment (SCORE) recommended that the Legislature adopt a comprehensive set of laws, commonly referred to as SCORE. This act initiated a state funding source for recycling programs, as well as waste reduction, management of household hazardous wastes, and problem materials. Since then all 87 Minnesota Counties have received SCORE funding each year in the form of annual block grants to help with their program efforts. Grant funding may be used to develop waste reduction and recycling programs. Each county is required to match the funding from the Legislature with a local contribution of at least 25%.

For the past five years Carver County's annual SCORE disbursements have ranged from \$286,300 (in 2016) to \$304,300 (in 2020), with a slow but steady increase over the years. With that trend in mind, Environmental Services staff have estimated payments of \$308,000 for SCORE funding within the 2022 Environmental Services budget. This grant agreement will span a period of five (5) years. Staff estimates that over that five year term Carver County will receive approximately \$1,600,000 in SCORE grant funding from the State of Minnesota. Carver County's local contribution of a 25% match is derived from the existing solid waste fee.

ACTION REQUESTED:

Motion to approve the SCORE Grant Agreement FY22-26 with the Minnesota Pollution Control Agency, and delegate the Assistant County Administrator the authority to sign the grant agreement on behalf of the County.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

| | |
|--------------------------|-------------------------------|
| County Dollars = | <input type="text" value=""/> |
| Grant Revenue | \$1,600,000.00 |
| Solid Waste Fees (match) | \$400,000.00 |
| Total | \$2,000,000.00 |

Insert additional funding source

Related Financial/FTE Comments:

This is Revenue - Payment amounts will be distributed according to MN Statute. Based on previous disbursements, staff included \$308,000 for SCORE funding in the 2022 Environmental Services budget request. Over the five year term of the agreement, staff estimates the County will receive approximately \$1,600,000 in SCORE grant funding. The County is required to match the funding with a local contribution of at least 25%. This match is derived from the solid waste fee.

Office use only:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Parks and Recreation Grant Agreements with Metropolitan Council

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 9/21/2021

Contact: Marty Walsh Title: Parks Director

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Carver County is an Implementing Agency of the Regional Park System and eligible to receive Parks and Trails Funding provided by the State and distributed by the Metropolitan Council. The following grant agreements have been prepared.

- SG- 22-P4-03-01 provides \$306,260 for the planned Waterfront Service Center at Lake Waconia Regional Park
- SG- 22-P4-03-02 provides \$28,000 to offer recreation programs, marketing of the County's Regional Parks and Trail System, recreation programs, provides scholarships for those meeting income guidelines and funds ADA accessibility for programs.
- SG- 22-P4-03-03 provides \$57,000 and continues funding for the position of Parks and Natural Resources Supervisor
- SG- 22-P4-03-04 Provides \$39,000 and continues funding for the position of Recreation and Volunteer Specialist
- SG-11266 Is an amendment providing \$52,491 to an existing grant for TH 5 Regional Trail. This amount of funding was withheld from the original grant due to concerns that full funding might not be available due to concerns that sales tax revenue would fall short during 2020.

ACTION REQUESTED:

Motion to approve the grant agreements SG-22-P4-01, SG-22-P4-02, SG-22-P4-03, SG-22-P4-04, Amendment SG-11266 and authorize Board Chair and County Administrator to sign.

FISCAL IMPACT: Budget amendment request form

If "Other", specify: See Related Fiscal Comments Below

FTE IMPACT: None

FUNDING

| County Dollars = | \$0.00 |
|---------------------|---------------------|
| MC SG- 22-P4 -03-01 | \$306,260.00 |
| MC SG- 22-P4-03-02 | \$28,000.00 |
| MC SG- 22-P4-03-03 | \$57,000.00 |
| MC SG- 22-P4-03-04 | \$39,000.00 |
| MC SG-11266 | \$52,491.00 |
| Total | \$482,751.00 |

Insert additional funding source

Related Financial/FTE Comments:

Grants SG- 22-P4 -03-01 and SG-11266 require budget amendments as they are not included in the current budget. The other grants are accounted for in our 2022 operations and maintenance budget.

Office use only:

RBA 2021 - 7861

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Parks and Recreation Grant Agreements with Metropolitan Council

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

| DEBIT | | |
|-------------------------|----------------------|---------------------|
| Description of Accounts | Acct # | Amount |
| Construction | 34-522-512-5013.6681 | \$52,491.00 |
| Construction | 34-529-513-5017.6681 | \$306,260.00 |
| TOTAL | | \$358,751.00 |

| CREDIT | | |
|----------------------------------|---------------------|---------------------|
| Description of Accounts | Acct # | Amount |
| Met Council grant SG-11266 | 34-522-512-5013.... | \$52,491.00 |
| Met Council grant SG-22-P4-03-01 | 34-529-513-5017.... | \$306,260.00 |
| TOTAL | | \$358,751.00 |

Reason for Request:

Budget for grant to support Waterfron Service Center at LWRP and amend grant for TH 5 Regional Trail.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with Equature for maintenance and support of the Sheriff's Dispatch Logger Recorder System

| | |
|---|--|
| Primary Originating Division/Dept: Sheriff <input type="text"/> | Meeting Date: 9/21/2021 <input type="text"/> |
| Contact: Susan Bowler <input type="text"/> Title: Communications Services Manager <input type="text"/> | Item Type: Consent <input type="text"/> |
| Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/> | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative: Communities: Create and maintain safe, healthy, and livable communities <input type="text"/> | |

BACKGROUND/JUSTIFICATION:

This contract is a renewal of PSA 16-106 with DSS Corporation, now named Equature, for the existing Equature Logger/Recorder system utilized by the Sheriff's Office 9-1-1 Communications Center.

The Logger/Recorder is the system that records all 911 phone lines, dispatch administrative phone lines, and radio transmissions in the Public Safety Answering Point. A hardware refresh of the existing server is included in the Maintenance and Service Agreement.

If this maintenance and service agreement were not to be renewed, the 911 center would need to create an RFP to procure an entirely new logger/recorder system to replace the Equature system.

ACTION REQUESTED:

We are requesting board approval to contract with Equature for the maintenance, support, and hardware refresh of the Sheriff's Dispatch Logger/Recorder System

| | | | | | | | | | |
|---|---|-------------------------|--|----------------------|--------------|--|--|--------------|---------------------|
| FISCAL IMPACT: Included in current budget <input type="text"/> <p><i>If "Other", specify:</i> <input type="text"/></p> | FUNDING <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">County Dollars =</td> <td style="width: 40%;"></td> </tr> <tr> <td>02-911-000-0000-6346</td> <td style="text-align: right;">\$131,020.00</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$131,020.00</td> </tr> </table> | County Dollars = | | 02-911-000-0000-6346 | \$131,020.00 | | | Total | \$131,020.00 |
| County Dollars = | | | | | | | | | |
| 02-911-000-0000-6346 | \$131,020.00 | | | | | | | | |
| | | | | | | | | | |
| Total | \$131,020.00 | | | | | | | | |
| FTE IMPACT: None <input type="text"/> | <input checked="" type="checkbox"/> Insert additional funding source | | | | | | | | |

Related Financial/FTE Comments:

Services to be paid for in five annual payments. First year payment is \$29,004 and includes a hardware refresh including a new server. Years 2 through 5 payment will be \$25,504 annually. This expense is a 911 Funds eligible expense.

Office use only:

RBA 2021 - 7863

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Final Acceptance and Payment to Ames Construction, Inc. for the Highway 50 Bridge Project

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The existing bridge on Highway 50 over Bevens Creek was built in 1930 and was in poor condition and needed replacement. The highway approaches and the crossing of the bridge did not meet current highway standards in width, vertical site distance and side slopes. The north highway ditch was erosion prone and a maintenance problem for many years. This construction contract with Ames Construction, Inc. replaced the existing box culvert bridge with a new concrete span bridge and upgraded the highway approaches to current standards.

Half of the bridge structure costs are being funded by the Local Bridge Replacement Program (LBRP) administered by the State Aid Office of the Minnesota Department of Transportation. County Dollars are from Attachment E (One Time) funds.

All construction work was completed in the 2020 construction season and final documentation has been received by Ames Construction, Inc. Ames Construction, Inc. is requesting to finalize the Contract with Carver County and release all retainage. County staff agrees and is recommending that the contract be finalized and that the outstanding work items and retainage be paid in the amount of \$25,050.98.

The original contract amount was \$2,468,551.85 and the final contract amount is \$2,505,098.21.

ACTION REQUESTED:

Motion to adopt a resolution accepting all work as complete and authorizing final payment in the amount of \$25,050.98 to Ames Construction, Inc. for the Highway 50 Bridge Project.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

| | |
|-------------------------|--------------------|
| County Dollars = | \$5,856.04 |
| CSAH Regular | \$13,358.94 |
| LBRP | \$5,836.00 |
| Total | \$25,050.98 |

Insert additional funding source

Related Financial/FTE Comments:

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: September 21, 2021

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**COUNTY BOARD ACKNOWLEDGMENT
Highway 50 Bridge Project
FINAL PAYMENT**

WHEREAS, the construction of the Highway 50 Bridge Project has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and on behalf of the Carver County Public Works Division.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 21st day of September, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 21st day of September, 2021.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Settlement for Right of Way Acquisitions for the Highway 10 Project-North Watertown

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2022 construction season includes the Highway 10 Project - North Watertown, which includes pavement rehabilitation and shoulder widening of Highway 10 from Highway 25 in the City of Watertown north to the Wright County border. Additional right-of-way is needed to complete this project. Appraisals were completed by a certified appraiser and the County Board approved the making of offers based on the appraised values at its June 8, 2021, regular session. The Public Works Director, or agents under his supervision, made offers to the affected property owners based on the appraisals and negotiations then commenced. Settlements have been reached with the property owners located at PID #85.0751100, 85.0751000 and 85.0050600.

ACTION REQUESTED:

Motion to adopt a resolution for settlements for right-of-way acquisitions for the Highway 10 Project-North Watertown.

FISCAL IMPACT:

If "Other", specify:

FUNDING

| | |
|-------------------------|-------------------------------|
| County Dollars = | <input type="text" value=""/> |
| Wheelage Tax | \$33,600.00 |
| Total | \$33,600.00 |

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7882

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: September 21st, 2021

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for Highway 10 Project – North Watertown

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for shoulder widening as part of the Highway 10 Project – North Watertown (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of shoulder widening as part of the Highway 10 Project – North Watertown constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

| YES | ABSENT | NO |
|-------|--------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on September 21st, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 21st day of September 2021

Dave Hemze County Administrator

Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property
Interests

Highway 10 Project – North Watertown

Carver County Public Works No. 158793

Property Tax Identification No. 85.0751100

Fee Owners: Calvin L. Haasken and Sharon A. Haasken, Husband and Wife

Property Address: XXX County Road 10 NW, Watertown, MN

Settlement Amount: \$16,400.00

Permanent easement for public right-of-way purposes contains 8,814 sq. ft. (including existing easements), more or less.

\$11,150.00

Temporary easement for construction purposes contains 1,365 sq. ft., more or less.

\$250.00

Appraisal Fee

\$5,000.00

Property Tax Identification No. 85.0751000 & 85.0050600

Fee Owners: Independent School District No. 111-Watertown

Property Address: XXX County Road 10 N, Watertown MN

Settlement Amount: \$17,200.00

Permanent easement for public right-of-way purposes contains 23,714 sq. ft., more or less.

\$10,100.00

Temporary easement for construction purposes contains 600 sq. ft., more or less.

\$600.00

Impacts to improvements:

\$1,500.00

Appraisal Fee

\$5,000.00

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with EASTERN CARVER COUNTY SCHOOLS for Intercultural Specialist

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The COVID-19 pandemic has disproportionately affected residents of Carver County who are at high risk for negative health outcomes. Carver County has a robust system of education, health care, transportation, housing and economic opportunities, but these services are often not accessible to all residents due to systems that are not tailored sufficiently to be culturally or trauma responsive to all residents.

To address this issue, Carver County Public Health will contract with Eastern Carver County Schools to expand their Intercultural Specialist services. This will include, but not be limited to promoting health and educational equity by leveraging a comprehensive system of public and private non-profit programs to address the underlying factors contributing to health and educational disparities among at risk communities and residents of Carver County. Furthermore, Contractor will support local "grassroots" community organizing to engage and empower residents and community stakeholders to address the negative impact of discrimination, limited economic opportunity, powerlessness, homeless, and lack of access to quality education and culturally responsive health care.

This contractual partnership will greatly enhance the county's capacity to improve health outcomes and mitigate the negative sequelae exasperated by the pandemic. Funding for contract will come from our UCARE grant. No county levy funding will be used.

ACTION REQUESTED:

Motion to contract with EASTERN CARVER COUNTY SCHOOLS for Intercultural Specialist.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

| | |
|-------------------------|--------------------|
| County Dollars = | \$0.00 |
| UCARE Grant | \$60,000.00 |
| Total | \$60,000.00 |

Insert additional funding source

Related Financial/FTE Comments:

Payment for services shall be made directly to the Contractor after completion of services upon the presentation of a claim in the manner provided by law for payment of claims against counties. Payment not to exceed \$60,000. No county levy will be used.

Office use only:

RBA 2021 - 7883

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Audiovisual Communications for Alternate EOC

| | |
|---|--|
| Primary Originating Division/Dept: <u>Sheriff</u> | Meeting Date: <u>9/21/2021</u> |
| Contact: <u>Kelly Miller</u> Title: <u>Emerg. Management Specialist</u> | Item Type: <u>Consent</u> |
| Amount of Time Requested: <u> </u> minutes | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Presenter: <u> </u> Title: <u> </u> | |

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The Sheriff's Training Room/alternate EOC lacks the technology to adequately communicate during emergency or disaster response. During the COVID-19 pandemic most communication became virtual. We gathered quotes from audio/video installation vendors due to the complexity of the room. To bring this room up to today's technology options, it will require a significant amount of new hardware, installation, and setup.

Tierney Brothers will be installing a Crestron device that allow for control of all audio/video inputs and outputs and a rack to house all equipment. Two large flat screen monitors will be installed in the front of the room, and two existing monitors will be moved from the front of the room to the back of the room. Additionally, they will add web conferencing capabilities including microphone/speaker functionality across the room, a PTZ camera, and an HDMI input for guests to present from their computer.

Without moving forward with the quoted work, the Sheriff's Office Training Room/alternate EOC room will not have fully functional web-conferences and will not provide adequate technology to respond to emergency and disasters.

Professional Liability COI attached. The vendor will not be logging in to any systems that contain county data, so proof of Cyber Liability coverage not requested. This purchase will be funded through federal and state grants.

ACTION REQUESTED:

We are seeking Board approval for a contract to add audiovisual conferencing to the Sheriff's Conference Room which may also be used as a alternate EOC.

FISCAL IMPACT: None

If "Other", specify:

FTE IMPACT: None

FUNDING

| | |
|------------------|---|
| County Dollars = | <input style="width: 100%;" type="text"/> |
| Fed/State grants | \$49,689.97 |
| Total | \$49,689.97 |

Related Financial/FTE Comments:

None

Office use only:

RBA 2021- 7892

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Audiovisual Communications for Alternate EOC

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

| DEBIT | | |
|-------------------------|----------------------|-------------|
| Description of Accounts | Acct # | Amount |
| Office Equipment | 01-201-280-1931-6414 | \$28,028.00 |
| TOTAL | | \$28,028.00 |

| CREDIT | | |
|-------------------------|---------------------|-------------|
| Description of Accounts | Acct # | Amount |
| Emergency Services | 01-201-280-1931-... | \$28,028.00 |
| TOTAL | | \$28,028.00 |

Reason for Request:

Set up revenue and expense budget for the State EMPG-S grant that Emergency Management received. RBA-7892.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

CarverLink Network Switch Refresh Project with High Point Networks

| | |
|--|--|
| Primary Originating Division/Dept: <input type="text" value="Public Services - IT"/> | Meeting Date: <input type="text" value="9/21/2021"/> |
| Contact: <input type="text" value="Randy Lehs"/> Title: <input type="text" value="CarverLink Fiber Manager"/> | Item Type: <input type="text" value="Consent"/> |
| Amount of Time Requested: <input type="text"/> minutes | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Presenter: <input type="text"/> Title: <input type="text"/> | |
| Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/> | |

BACKGROUND/JUSTIFICATION:

In 2012 the CarverLink Broadband Fiber Network was designed for the fiber installation in the ground and the associated network switch electronics and equipment, which went live in 2013. Most of the network electronics in use today are the original equipment installed in 2013. The industry standard to replace network electronics is between 3-7 years but CarverLink has maximized the life of our existing electronics for almost a decade of use. The vast majority of CarverLink's current electronics is at an end of life, meaning parts are no longer available and technical support is no longer offered, thus requiring us to replace these electronics.

In our original network electronics installation, CarverLink utilized Extreme Networks Switches with a diamond rated switch support dealer/provider for our installation. After installation we continued to utilize this provider for ongoing support with CarverLink relying 100% on this provider for support of our network operation activities. With CarverLink's exponential growth in our network size, capacity, and usage since going live, and with the continual loss of technical knowledge due to turn around in technical staff from our outsourced support provider, staff identified the need to secure our own resources to provide some of the critical support and services to the County and other public and community support entities that utilize CarverLink's network. Based on this, in 2018 CarverLink helped to bring on a shared position with Carver County's IT Department to help provide technical support to the network. This resource has technical expertise in both Extreme Networks as well as Cisco branded switch gear, both of which are deployed within Carver County's network.

Starting in 2020, CarverLink completed an exhaustive analysis and review of network designs and associated switches from three predominant switch vendors with switches that work within CarverLink's network, including Extreme Networks, HP/Aruba, and Cisco. CarverLink reached out directly to each manufacturer, sharing our current network configuration as well as our desired design of electronic equipment requirements that will be utilized to provide connectivity and services to all CarverLink's public and community support partners, requesting each manufactures recommended design.

After initial review and numerous follow ups with all three manufacturers regarding their proposed designs, the HP/Aruba design was removed from consideration as their current switch programming language required CarverLink to return to an undesired support model with 100% of our network support logistically being provided by an outsourced provider, leaving Extreme Networks and Cisco as options. Staff requested from the remaining two manufacturers their top tier provider that met CarverLink's installation and ongoing support requirements. Based on the dealers provided, staff requested competitive Total Cost of Ownership (TCO) pricing for seven years of equipment ownership from each provider.

Based on the technical capabilities and switch functionality of the network switches, the lowest TCO of ownership of the purchase and the support providers ongoing support options, staff are requesting to purchase Extreme Networks switches for our next decade of service from High Point Networks.

ACTION REQUESTED:

Motion to approve the purchase of Extreme Networks switches from High Point Networks for the CarverLink Broadband Fiber Network utilizing existing funding from CarverLink's budget.

| | | | | | | | |
|---|--|------------------|---------------|-------------------|--------------|--------------|---------------------|
| FISCAL IMPACT: <input type="text" value="Included in current budget"/> <p><i>If "Other", specify:</i> <input type="text"/></p> | FUNDING <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$0.00</td> </tr> <tr> <td>CarverLink Budget</td> <td style="text-align: right;">\$596,377.02</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$596,377.02</td> </tr> </table> | County Dollars = | \$0.00 | CarverLink Budget | \$596,377.02 | Total | \$596,377.02 |
| County Dollars = | \$0.00 | | | | | | |
| CarverLink Budget | \$596,377.02 | | | | | | |
| Total | \$596,377.02 | | | | | | |
| FTE IMPACT: <input type="text" value="None"/> | <input checked="" type="checkbox"/> Insert additional funding source | | | | | | |

Related Financial/FTE Comments:

Overall cost is \$596,377.02 with \$412,321.53 being one time cost for the equipment and remaining \$184,055.49 being for the required licensing which would be spread over 7 years. For reference, CarverLink is primarily funded via cost recovery fees we charge to the participating public and community support entities that utilize CarverLink's Fiber Network.

CARVERLINK BUDGET

Cost Recovery Fees and County Contributions

| | |
|--|-----------|
| Carver County Schools Network Fees | \$310,000 |
| Other (e.g. Cities, Library, Ridgeview) Fees | \$445,000 |
| Capital Projects (Atte) | \$ 75,000 |
| | \$830,000 |

Expenses

| | |
|--------------------------------------|-----------|
| CarverLink Staff Cost | \$123,000 |
| Committed Collaboration/Partner Fund | \$155,000 |
| Internet and Connectivity | \$150,000 |
| Maint./Equip./Buildout Reserve Funds | \$130,000 |
| Software Licenses/Prof. Services | \$ 90,000 |
| Capital Equipment (Annualized) | \$ 90,000 |
| Other/Supplies/Non Cap Equip | \$ 92,000 |
| | \$830,000 |

Office use only:

RBA 2021 - 7860

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2021-2022 renewal of Liquor Licenses

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The following businesses have applied for a renewal of their liquor license:

Hollywood Sports Complex, B's on the River, Hollywood Roadhouse, Sovereign Estate Wine, Parley Lake Winery, Timber Creek Golf Course, Schram Vineyards, Vandy's Grille, Sticks Tavern, and Luceline Orchard.

For additional details on each application, please see attached.

ACTION REQUESTED:

Motion to approve the liquor license renewal applications for the above businesses. Board approval is subject to the receipt of all required paperwork, licensing fee paid, and any delinquent taxes paid.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

License Fee: On-Sale Liquor License-\$2,000.00; Sunday On Sale-\$200.00

Office use only:

RBA 2021 - 7887

2021-22 CARVER COUNTY LIQUOR LICENSE RENEWAL APPLICANTS

As of 09-14-2021 (Coverage through 10-31-2022)

| | License Holder | LIC # | OFF-SALE | ON-SALE | SUNDAY | BREWER OFF-SALE | TWP |
|----|---|--------------|-----------------|----------------|---------------|------------------------|------------|
| 1. | Hollywood Sports LLC dba Hollywood Sports Complex Joseph P. Swartzter, Jr., President 15950 County Road 122 Watertown, MN 55388-8335 320-327-0133 | 10-02 | \$150.00 | \$2,000.00 | \$200.00 | NA | Hollywood |
| 2 | Baumann Enterprises, Inc. dba B's on the River Bryan Baumann, President 1455 County Road 27 Watertown, MN 55388-4532 952-955-2223 - Club | 10-08 | NA | \$2,000.00 | \$200.00 | NA | Watertown |
| 3 | Hollywood Roadhouse LLC dba Hollywood Roadhouse Paul Joswick, President 5475 County Road 33 New Germany, MN 55367 612-369-3254 - Cell 952-353-2222 Business | 10-11 | \$ 150.00 | \$2,000.00 | \$ 200.00 | NA | Watertown |
| 4 | Whistle Post LLC dba Sovereign Estate Wine Paul Savaryn, President Teresa Savaryn, Vice President 9950 North Shore Road Waconia, MN 55387 952-446-9957 - Winery 952-392-9232 - Cell | 10-13 | NA | \$2,000.00 | \$ 200.00 | NA | Waconia |
| 5. | Parley Lake Winery, LLP dba Parley Lake Winery Steven Zeller, President 8280 Parley Lake Road Waconia, MN 55387 952-201-9742 Steve Cell | 10-14 | NA | \$2,000.00 | NA | NA | Laketown |
| 6. | WJVA Inc. dba Timber Creek Golf Course Brooks Ellingson, President 9750 County Road 24 Watertown, MN 55388-9326 952-955-3600 - Club 763-300-9035 Brooks | 10-15 | NA | \$2,000.00 | \$ 200.00 | NA | Watertown |
| 7. | Schram Winery, LLC dba Schram Vineyards Aaron Schram, President 8785 Airport Road Waconia, MN 55387-9634 952-846-9458 - Aaron cell | 10-16 | NA | \$2,000.00 | \$200.00 | NA | Laketown |
| 8 | Vandy's Grille LLC dba Vandy's Grille Corey Vanderhoff, President Vicki Vanderhoff, Vice President 7795 Laketown Parkway Waconia, MN 55387 | 10-19 | NA | \$2,000.00 | \$200.00 | NA | Laketown |
| | License Holder | LIC # | OFF-SALE | ON-SALE | SUNDAY | BREWER OFF-SALE | TWP |

| | | | | | | | |
|----|---|-------|----|-------------|----------|----|-----------|
| 9 | Big Sticks LLC dba Sticks Tavern & Trails End Event Center Michele Imdieke, President 6940 Dahlgren Road Chaska, MN 55318 612-581-0084 Cell | 10-20 | NA | \$ 2,000.00 | \$200.00 | NA | Dahlgren |
| 10 | LuceLine Orchard, LLC dba LuceLine Orchard Richard Pawelk, President Theresa Pawelk, Vice President 2755 Rose Ave Watertown MN 55388-1104 612-817-6229 | 10-21 | NA | \$2,000.00 | \$200.00 | NA | Watertown |

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Appointment to the Carver County Planning Commission

Primary Originating Division/Dept: Administration (County)

Meeting Date: 9/21/2021

Contact: Dave Hemze Title: County Administrator

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The Carver County Township Association, at their September 14th meeting, recommended that Scott Hoese serve as the township appointment to the Planning Commission. Mr. Hoese would fill an unexpired term on the Planning Commission which ends on December 31, 2022.

ACTION REQUESTED:

Motion to confirm the appointment of Scott Hoese as the Township appointment to the Planning Commission.

FISCAL IMPACT: None
If "Other", specify:

FUNDING
County Dollars =

Total \$0.00

FTE IMPACT: None

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7895

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Adult Mental Health Case Manager STOC Employee Request

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Community Support Program Unit has received increased referrals for Adult Mental Health Targeted Case Management (AMH-TCM) services throughout the past two years by approximately 35%. This includes both voluntary and non-voluntary clients through the civil commitment process. The COVID-19 pandemic correlates to the increase in civil commitments, referrals for AMH-TCM, and to more complex situations requiring intensive, skilled case management.

Due to an employee resignation and an employee on a 12-week leave, the unit will soon experience reduced capacity to provide AMH-TCM services to any new clients, including those with civil commitment orders. Adult Mental Health Targeted Case Management services are a mandated service; a wait list is not a feasible or safe option for the people we serve.

A Short Term On-Call position for the Community Support Unit is requested, with the primary job task to provide Adult Mental Health Targeted Case Management services to adults with serious and persistent mental illness. There is a current existing caseload of AMH-TCM clients who will need services during the time that an employee is on leave. A short-term on-call employee working 14 hours or less per week would provide case management services to cover this caseload, and maintain the safety of the clients qualifying for this service.

The cost for this STOC position is \$20,250.08. The cost to cover the STOC position will be funded from currently budgeted Employee Relations funds for this purpose.

ACTION REQUESTED:

Motion to approve the addition of an STOC Adult Mental Health Case Manager to cover employee leave and ongoing increase in case volume.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

The 12-week employee leave will be unpaid after the initial 3 days of leave. It is anticipated that the volume of AMH-TCM clients will continue to increase, with additional revenue to support the short term on-call position.

Office use only:

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Adult Mental Health Case Manager STOC Employee Request

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

| DEBIT | | | CREDIT | | |
|-------------------------|----------------------|-------------|-------------------------|-------------|-------------|
| Description of Accounts | Acct # | Amount | Description of Accounts | Acct # | Amount |
| STOC | 11-480-741-0002.6119 | \$20,250.00 | STOC | 01-050.6119 | \$20,250.00 |
| TOTAL | | \$20,250.00 | TOTAL | | \$20,250.00 |

Reason for Request:

STOC needed in the Adult Mental Health area, utilizing ER's STOC budget to cover employee leave and case volume increases.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Change Order #27 for the Jonathan Carver Parkway Project - Phase I

| | |
|---|--|
| Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/> | Meeting Date: <input type="text" value="9/21/2021"/> |
| Contact: <input type="text" value="Shelby Sovell"/> Title: <input type="text"/> | Item Type: <input type="text" value="Consent"/> |
| Amount of Time Requested: <input type="text"/> minutes | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Presenter: <input type="text"/> Title: <input type="text"/> | |

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Jonathan Carver Parkway Project - Phase I is a Carver County led project, in partnership with the City of Carver and the Minnesota Department of Transportation that runs through the City of Carver. Carver County is acting as the lead agency and holds the construction contract with Eureka Construction, Inc.

Change Order #27 was created by Carver County, with input and consent from the City of Carver, to procure new ornamental lighting units at various locations throughout the project corridor. Two issues of ornamental lighting are addressed in change order #27.

1. A sidewalk was added along Ironwood Drive late during construction by the City of Carver. The sidewalk is directly adjacent to an existing homeowner's association entry monument. The entry monument had a ground mounted lighting system that conflicted with the newly proposed sidewalk. The lighting was removed and is scheduled to be replaced with up-cast lighting enclosures that are embedded into the concrete sidewalk. This type of lighting unit serves both an aesthetic and safety purpose being in such close proximity to the sidewalk. The total cost of the up-cast lighting system is \$6,712.20.
2. During design, bidding, and construction, the project included provisions for a standard MnDOT 9-40 lighting unit which is a basic 40' tall pole with a 9' arm and LED lighting fixture. These light poles were to be painted black at the City's request. The City of Carver wanted a decorative pole design, in addition to the black paint, that was accidentally omitted from the final plan, specifications, and contract. Unfortunately, the light poles (23 total) were made, painted, and installed before this error was caught by the City. Currently, the 9-40 lighting units are being used for the time being to provide for the safe movement of traffic along Jonathan Carver Parkway, and will be salvaged and replaced with the City desired ornamental light pole sometime in the late fall/early winter of this year. The total cost of the new ornamental street lighting is \$177,204.19. Staff are in discussions with the design consultant in regard to the extra cost to the project due to this design error. Staff are also looking at repurposing the lighting units on another project or selling them to another agency.

In the County Board resolution awarding the Jonathan Carver Parkway Project, the County Board authorized the County Engineer to sign change orders up to \$100,000 per occurrence and with a project aggregate total of \$500,000.00. To date, the change order total is up to \$289,001.69. The County Engineer is requesting that the County Board authorize the County Engineer, or his designee, to approve of Change Order #27 for the Jonathan Carver Parkway Project - Phase I because it is in excess of \$100,000.00 per occurrence threshold. Change Order #27 will increase the total change order amount to \$472,918.08.

ACTION REQUESTED:

Motion to authorize the Carver County Engineer, or his designee, to approve Change Order #27 for \$183,916.39 for the Jonathan Carver Parkway Project - Phase I.

| | | | | | | | |
|---|---|--------------|-------------|----------------|--------------|--------------|---------------------|
| FISCAL IMPACT: <input type="text" value="Included in current budget"/> | FUNDING | | | | | | |
| If "Other", specify: <input type="text"/> | County Dollars = | | | | | | |
| FTE IMPACT: <input type="text" value="None"/> | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>CSAH Regular</td> <td style="text-align: right;">\$22,682.14</td> </tr> <tr> <td>City of Carver</td> <td style="text-align: right;">\$161,234.25</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$183,916.39</td> </tr> </table> | CSAH Regular | \$22,682.14 | City of Carver | \$161,234.25 | Total | \$183,916.39 |
| CSAH Regular | \$22,682.14 | | | | | | |
| City of Carver | \$161,234.25 | | | | | | |
| Total | \$183,916.39 | | | | | | |
| | <input checked="" type="checkbox"/> Insert additional funding source | | | | | | |

Related Financial/FTE Comments:

Costs are split in accordance with the joint powers agreement between the City and County for this project.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Grant agreement with Minnesota Department of Natural Resources for Bevens Creek Dam Removal

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County Water Management Organization Staff applied for, and was awarded, a Minnesota Department of Natural Resources Stream Restoration Grant for the FY 2022.

This grant funds the restoration of Bevens Creek just south of County Road 51 after a low head dam failed in the summer of 2014. The failure has caused extensive damage to private property on either side of the river and the Bevens Creek continues to erode around the remaining dam. This grant will pay for the removal of the existing dam still left in the river channel, restore failed streambanks and stabilize the river bottom from potential erosion upstream and protecting the new bridge that was constructed on County Road 51. Without this contract, the stream will continue to erode private land and cause further impacts both upstream and downstream of the failed dam location. The County staff recommends that the Board approve the grant agreement.

ACTION REQUESTED:

Motion to approve the grant agreement with the Department of Natural Resources pending finalization of the contract review process and delegate the County Administrator the authority to sign the grant agreement on behalf of the County.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

| | |
|-------------------------|---------------------|
| County Dollars = | \$0.00 |
| CCWMO Levy Funds | \$18,495.50 |
| MnDNR Grant | \$263,000.00 |
| Total | \$281,495.50 |

Insert additional funding source

Related Financial/FTE Comments:

The Bevens Dam Removal match funds were approved and included in the 2021 CCWMO budget.

Office use only:

RBA 2021 - 7873

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Grant agreement with Minnesota Department of Natural Resources for Bevens Creek Dam Removal

Department: Public Services - Planning & Water Mgmt.

Meeting Date: 9/21/2021

Requested By: Paul Moline

- Fund:
- 01 - General
 - 02 - Reserve
 - 03 - Public Works
 - 11 - CSS
 - 15 - CCRRA
 - 30 - Building CIP
 - 32 - Road/Bridge CIP
 - 34 - Parks & Trails
 - 35 - Debt Service

| DEBIT | | |
|--|----------------------|--------------|
| Description of Accounts | Acct # | Amount |
| Professional & Tech. Fees for Services | 01-123-125-0415-6260 | \$263,000.00 |
| TOTAL | | \$263,000.00 |

| CREDIT | | |
|--------------------------------------|---------------------|--------------|
| Description of Accounts | Acct # | Amount |
| State Grant - Bevens Cr. Dam Removal | 01-123-125-0415-... | \$263,000.00 |
| TOTAL | | \$263,000.00 |

Reason for Request:
 Add grant funding from the Minnesota Department of Natural Resources to Planning and Water Management's department budget for the Bevens Creek Dam Removal Project.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of Lease Amendment for Chaska Satellite Clinic

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Chaska Outpatient Satellite clinic serves residents seeking behavioral health services in the Chaska/Eastern Carver County area. This office also provides an additional community meeting/assessment site for our Crisis Team.

Caver County Behavioral Health has leased this space for the last five years, and has used this space to provided effective mental health services to the Chaska community and surrounding area. Having local access to these services has also reduced barriers to services to those affected by the negative impacts of the COVID-10 pandemic.

Health and Human Services is requesting contact approval to extend the lease of this space for an additional three years. This is currently a budgeted expense, and no additional county levy dollars are required. the total amount of the lease over the three year term is \$50,629.49.

ACTION REQUESTED:

Motion to approve a three year lease renewal with FPA River Gable-Moab, LLC, FPA River Gables-Archview, LLC, and FPA River Gables Associates, LLC, all Delaware limited liability companies, successor in interest to West Suburban Housing Partners, IV, LP for Outpatient Clinic in Chaska at 110 E. First Street, Suite R106, Chaska, MN 55318 pending legal and risk review and approval for the term 11/21/2021-11/30/2024.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7880

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request to Amend Veterans Memorial Site Plan

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Park Staff and members of the Veterans Memorial Registry would like to update the County Board on progress made on the Veterans Monument in the City of Mayer on CCRRA property.

The Veterans Memorial Registry is requesting an amendment to the monument site plan to allow construction of 4 military equipment pads for the display of military equipment, additional sidewalks, and a small storage shed.

At a later date, MVR would obtain approvals including:

- A grading plan for the site work
- Installation of equipment
- Permits for work and installation

ACTION REQUESTED:

Motion to approve the amendment to the site plan with the Veteran's Memorial Registry.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

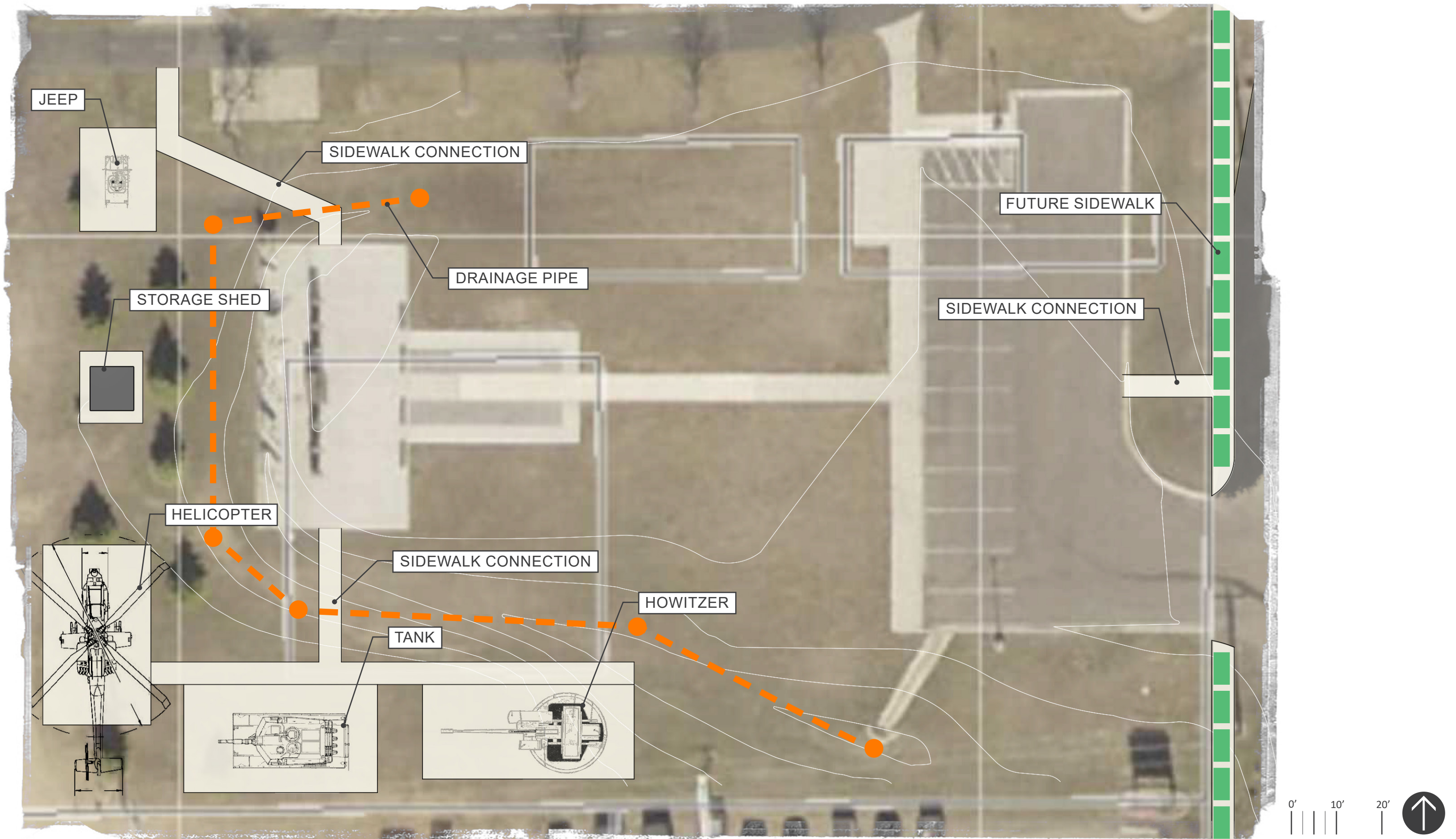
Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7829



CARVER COUNTY VETERANS MEMORIAL | CONCEPT RENDERING

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Governor's Proclamation to adopt September as Workforce Development Month

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Ongoing investment in education, training, and career advancement of our workforce is critical for our State and County to compete in the global economy. Investments in a skilled workforce directly impact the vibrancy and economic stability of our local community. The Workforce system must work together with economic development and the educational system to address emerging needs of job seekers and employers and bring all our population who need sustainable employment into the workforce. Kate Probert Fagundes, Income Support Department Manager, will share highlights of the workforce development system in Carver County. Rita Nyonteh (age 18+), a current youth workforce program customer and Carver County resident, will share her experience and story about receiving services and support as a paid youth in the work experience program at CareerForce Chaska.

ACTION REQUESTED:

Motion to adopt the Governor's Proclamation and proclaim September as Workforce Development Month; and to acknowledge the outstanding work of the HHS workforce development staff and its partners in Carver County.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

None

Office use only:

RBA 2021 - 7885



STATE of MINNESOTA

Proclamation

- WHEREAS: Investment in the education, training, and career advancement of Minnesota's workforce is crucial to the ability of our state to compete in the global economy; and
WHEREAS: Collaboration between the workforce system and business, education, and private-public partners is critical to align training and workforce needs; and
WHEREAS: Unprecedented changes in our state demographics between 2015 and 2035, including more than a half-million people reaching the age of 65 and a decline in the share of the working-age population from 62% to 57%, means employers and Minnesota's workforce system must work together to bring all of our population who need sustainable employment into the workforce; and
WHEREAS: By 2035, one in four Minnesotans will be from a community of color or Indigenous population; and
WHEREAS: Bringing all Minnesotans who need sustainable employment into the workforce will help address employment and economic disparities based on race, disability, veteran status, or past criminal record; and
WHEREAS: Minnesota's workforce system, called CareerForce, now more than ever is providing proactively tailored resources to help meet the needs of all Minnesota employers and career seekers; and
WHEREAS: CareerForce commits to customer-focused services, pledges to put equity at the center of all its work, and focuses on meeting customers where they are in the spirit of One Minnesota.

NOW, THEREFORE, I, TIM WALZ, Governor of Minnesota, do hereby proclaim September, 2021, as:

WORKFORCE DEVELOPMENT MONTH

in the State of Minnesota.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the State Capitol this 26th day of August.

[Handwritten signature of Tim Walz]

GOVERNOR

[Handwritten signature of Steve Simon]

SECRETARY OF STATE

Information: CareerForce Chaska

Unemployment Rate:

State: 3.4 %

County: 2.7 %

Trends:

- Twin Cities Metro Area has witnessed lower numbers of people on UI, as well as lower unemployment rates since COVID-19 hit in the spring of 2020, challenges are still very much present. This is especially so for populations of color, those with less educational attainment, those with reported disabilities, and those workers not between the ages of 25 and 54;
- There are more jobs open than job seekers.

IN DEMANDE OCCUPATIONS

- Healthcare Practitioners and Healthcare Support: 20 occupations
 - Registered Nurses
 - Licensed Practical and Licensed Vocational Nurses
 - Nursing Assistants
 - Medical Assistants
 - Phlebotomists
- Construction and Extraction: 19 occupations
 - Construction Laborers
 - Operating Engineers and Other Construction Equipment Operators
 - First-Line Supervisors of Construction and Extraction Workers
 - Electricians
 - Brickmasons and Blockmasons
- Installation, Maintenance, and Repair: 18 occupations
 - Maintenance and Repair Workers, General
 - Bus and Truck Mechanics and Diesel Engine Specialists
 - Automotive Service Technicians and Mechanics
 - Heating, Air Conditioning, and Refrigeration Mechanics and Installers
 - Telecommunications Equipment Installers and Repairers
- Production: 17 occupations
 - First-Line Supervisors of Production and Operating Workers
 - Inspectors, Testers, Sorters, Samplers, and Weighers
 - Welders, Cutters, Solderers, and Brazers
 - Machinists
 - Computer Numerically Controlled (CNC) Tool Operators
- Office and Administrative Support: 13 occupations
 - First-Line Supervisors of Office and Administrative Support Workers
 - Secretaries and Administrative Assistants, Except Legal, Medical, and Executive
 - Bookkeeping, Accounting, and Auditing Clerks
 - Medical Secretaries and Administrative Assistants
 - Court, Municipal, and License Clerks

| SERVED | *2020 | 2021 |
|------------|-------|------|
| WIOA adult | 23 | 16 |
| DW | 163 | 123 |

| | | |
|-------|-----|-----|
| MFIP | 192 | 204 |
| DWP | 31 | 1 |
| SNAP | 3 | 2 |
| MYP | 7 | 11 |
| ISY | 10 | 31 |
| OSY | 13 | 8 |
| core | 108 | 113 |
| TOTAL | 550 | 509 |

*important to note 2020 a year of pandemic: few program waivers in place – Employment and training services for food recipients are voluntary –employers were not comfortable with worksite for youth.

Jobs: 68 existed programs with jobs in 2020 – (limited data due to system limitations), 36 jobs in 2021

Education: 35 credentials attained in 2020, 102 customers in training activities.
2021 56 in training activities

Child Care Assistance Program: Caseload at highest was around 165 with increased communication with families and providers b/c of program waivers related to pandemic. Currently there are no wait list for childcare assistance, and we have 149 registered providers.

Employers: in 2020 we hosted 2 in person employer events and co-hosted 10 virtual events –
2021 cohosted 6 virtual events

Youth: work site placement re-started in 2021: some of the work-sites :Curling Center , Youth Build (in collaboration w/SW Metro Coop), Victoria Elementary and CareerForce Center)
2020 had to pivot to virtual training related to work experience

Family child care licensing: remains flat at 104 licensed family homes

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Repurchase Application for Tax Forfeited Property - 25.0363000

Primary Originating Division/Dept: Property & Financial Services - Property Taxation

Meeting Date: 9/21/2021

Contact: Crystal Campos

Title: Interim Property Tax Manager

Item Type:

Regular Session

Amount of Time Requested: minutes

Presenter: David Frischmon

Title: Property & Financial Services ...

Attachments: Yes No

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

The real property located at 285 Flying Cloud Drive in Chanhassen, Parcel 25.0363000, forfeited to the State of MN in Trust on January 10, 2020, due to nonpayment of property taxes. The property was owned by Lavonne S. Dallman. LeVerne Vassar, who passed away on January 30, 2020, operated two businesses on the site, State-Wide Auto Salvage, Inc. and Foreign World Auto Parts, Inc.

State Statutes provide a process to repurchase forfeited property. Ms. Dallman submitted an application which was presented to the County Board on May 19, 2020.

The County Board approved the repurchase application of the forfeited property supporting Ms. Dallman's undue hardship, with conditions imposed pursuant MN Statute 282.261, and expense for compliance with the conditions to be paid by the applicant.

The three conditions were:

1. Implementation of an "Above Ground Action Plan" to bring the site's Non-Conforming Use into compliance with the City of Chanhassen's Ordinance and a 1974 Court Order.
2. Conducting a Phase II Study and implement any environmental remediation (i.e. "Below Ground Action Plan").
3. Surveying the real property to verify the improvements and personal property of the businesses fall within the property's legal boundaries.

Since May 19, 2020 the following actions have been taken by Ms. Dallman to meet the above conditions:

1. The Above Ground Action Plan has been completed: Demolition and removal of all structures. Removal of all inventory from previous ownership including but not limited to: vehicles, vehicle parts and accessories, tires, oil drums, construction material and scrap metal. The soil has been cleared and sifted of debris. Bob Generous at the City of Chanhassen has confirmed that all city requirements have been met.
2. The Below Ground Action Plan has been completed: A Remedial Action Implementation was conducted by ProTec, Environmental Consultants, Inc. Phase II Environmental with testing per MPCA requirements. Excavation and replacement of identified impacted soil coordinated by Better Choice Environmental Engineering. Review and approval of the completed Implementation report and associated manifests by the MPCA Superfunds and Brownfields Programs and Carver County Environmental Services.
3. The real property was surveyed to identify legal boundaries. Personal property has been removed from outlying boundaries.

Given the fulfillment of the repurchase requirements and completion of County Board directed conditions, County Staff request approval to proceed with the process to transfer of the forfeited property to Ms. Dallman.

ACTION REQUESTED:

Motion to approve the transfer of property back to Lavonne Dallman.

FISCAL IMPACT: Other

If "Other", specify:

FUNDING

County Dollars =

Total

\$0.00

FTE IMPACT: None

Related Financial/FTE Comments:

An Easterly piece of land presumably deeded to the property but un-recorded continues to be investigated. County staff feels this issue should be resolved without impacting the transfer of forfeited property back to Ms. Dallman.

Office use only:

RBA 2021 - 7842

Aerial View from 2019



Aerial View from 2021

