



CARVER COUNTY

minnesota

Carver County Board of Commissioners September 7, 2021 Regular Session

The County Board Room is open to the public. However, Board Room audience capacity is limited to twelve (12) due to COVID-19 concerns.

Individuals who are not able to attend in person and wish to provide public comments can do so by email at admin-contact@co.carver.mn.us or by leaving a voicemail at (952) 361-1516. Public comments received in writing such as those received by e-mail will be summarized during the meeting and posted on the County website at <https://www.co.carver.mn.us/government/county-board-of-commissioners/county-board-meetings-and-agendas> following the meeting. Voicemail public comments will be played during the meeting. If you would like to join the Regular Session videoconference please send an e-mail, no later than noon on the Monday prior to the scheduled meeting date, to Carver County Administration at admin-contact@co.carver.mn.us to receive a WebEx invitation.

Public comments that relate to an item on the agenda will be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

The Regular Session portion of the meeting will be webcast live at: <https://www.youtube.com/user/CarverCountyMN/live>

- 9:00 a.m. 1. a) **CONVENE**
- b) **Pledge of allegiance**
- c) **Public comments submitted via email/voice mail**
- 2. Agenda review and adoption
- 3. Approve minutes of August 17, 2021 Regular Session..... 1-3
- 4. Community Announcements
- 9:10 a.m. 5. **CONSENT AGENDA**
- Communities: Create and maintain safe, healthy, and livable communities*
- 5.1 Joint Powers Agreement with the City of Chaska for the Highway 41 Project- Downtown Chaska and Highway 61 Project - Brickyard Clayhole Project..... 4
- 5.2 American Rescue Plan - Urgent Requests..... 5-7

Connections: Develop strong public partnerships and connect people to services and information

5.3 Amendment and renewal of Metropolitan Emergency Services Board Joint Powers Agreement..... 8

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5.6 Settlements for Right of Way Acquisition for the Jonathan Carver Parkway Project – Phase 124-27
5.7 Settlement Agreements for the Highway 212 Project - Dahlgren Township.....28-31

Culture: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government

5.8 Land Records Temporary Employee32-33
5.9 Approval of the AFSCME General Unit 2021-2022 Collective Bargaining Agreement.....34-36
5.10 Approval of the Teamsters Detention Sergeants and Emergency Communications Supervisors Unit 2021-2022 Collective Bargaining Agreement.....37-39
5.11 YMCA Equity Journey Training Series for HHS.....40-41

Finances: Improve the County's financial health and economic profile

5.12 American Rescue Plan - Reimbursement Funding.....42-43
5.13 Review/Social/Commissioners' Warrants..... NO ATT

9:10 a.m. **6. CULTURE: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government**

6.1 Global War on Terrorism Road Dedication.....44-45

9:30 a.m. **7. CONNECTIONS: Develop strong public partnerships and connect people to services and information**

7.1 Governors Proclamation on Child Support Awareness Month.....46-50

9:40 a.m. **8. FINANCES: Improve the County's financial health and economic profile**

8.1 CDA 2022 Budget and Levy51-62
8.2 Preliminary County 2022 Budget and Levy63-79
8.3 Preliminary 2022 Carver County Water Management Organization Levy80-85

10:40 a.m. **ADJOURN AS COUNTY BOARD AND CONVENE AS CARVER COUNTY REGIONAL RAIL AUTHORITY**

8.4 Preliminary Regional Rail Authority 2022 Levy and Budget.....86-88

10:45 a.m. **9. County Administrator Report**

10:50 a.m. **ADJOURN AS CARVER COUNTY REGIONAL RAIL AUTHORITY**

WORK SESSION

- 10:50 a.m. A. **FINANCES: Improve the County's financial health and economic profile**
1. American Rescue Plan Update 89

David Hemze
County Administrator

UPCOMING MEETINGS

- September 7, 2021 11:30 a.m. Steiner Kelting Mental Wellness
Facility Celebration, 9120 Shady Oak Drive, Chaska
September 14, 2021 No meeting
September 14, 2021 7:00 p.m. Carver County Township Association Meeting
American Legion, Waconia
September 21, 2021 9:00 a.m. Board Meeting
September 28, 2021 9:00 a.m. Board Work Session
October 5, 2021 9:00 a.m. Board Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on August 17, 2021. Chair Tim Lynch convened the session at 9:02 a.m.

Members present: Tim Lynch, Chair, Gayle Degler, Vice Chair, John P. Fahey, Matt Udermann and Tom Workman.

Members absent: None.

Under public comments, Karen Johnson Leuthner, 15735 38th Street, Mayer, stated she came before the Board today to start the investigation into the CUP issued to Mr. Linder and to question why he was not required to follow the rules. She reviewed the history of the CUP and noted the meeting that would be held in Hollywood Township in September. Johnson Leuthner pointed out the background information that she gave to the Board today that reinforced the issues she raised.

Leah Neudorff stated she worked and lived in Carver County and spent the last 18 years in the criminal justice field. She stated she was proud of her career and pointed out the relationships with other departments and agencies statewide. She explained occupational stresses they have been facing and indicated she lost her optimism over the last two years with the withholding of backpay and the refusal to recognize their years of service. She asked the County to do the right thing.

Renee Kleber, Probation Officer, distributed postcards from community members and county employees. She explained her coworker Stephanie Ponath was on vacation and Ms. Ponath requested her comments be shared with the Board. Ms. Ponath's comments outlined her career with the County and her understanding that she was a County employee. Ponath stated she would be losing her long-term retirement benefits and the County was penalizing Court Services agents. She questioned why Court Services was being singled out and asked that the probation officers be shown respect.

Karen Johnson Leuthner questioned who made the decision related to the probation officers.

A voice mail comment from the August 3rd meeting was received and played from Frank Neudorff who stated he was watching the livestreaming and was disappointed in a staff member who appeared to be on his phone during the public comments.

The following amendment was made to the agenda:

Add 8.0 Appointment of Interim County Assessor

Degler moved, Workman seconded, to approve the agenda as amended. Motion carried unanimously.

Fahey moved, Udermann seconded, to approve the minutes of the August 3, 2021, Regular Session. Motion carried unanimously.

Workman moved, Udermann seconded, to approve the following consent agenda items:

Approved the 2019 UASI grant amendment extending the grant deadline.

Authorized the Sheriff's Department acceptance of Operation Underground Railroad donation.

Approved the special use permit for cross country running meets coordinated by ISD 108, NYA Central Schools for the 2021 season.

Approved Sheriff's Office request to eliminate 1.0 Deputy Sheriff and create 1.0 Crime Information Analyst to further support effective and efficient use of Sheriff's Office personnel and other operational resources and related Sheriff's budget amendment.

Resolution #74-21, Carver County Right of Way Plat No. 33.

Resolution #75-21, Authorizing Officers of Just Compensation to Owner for Acquisition Real Property Interests Needed for the Highway 15 Resurfacing Project.

Resolution #76-21, Support and Approval of Funding Applications to MnDOT's Transportation Economic Development Program.

Reappointed Brian Praske as the Carver County Surveyor effective August 1, 2021.

Approved the employment agreement for the Sheriff's Administrative Services Manager pending satisfactory completion of employment prerequisites.

Approved multiyear agreement with HealthPartners for 2022-2024 for provision of group health insurance coverage.

Approved the elimination of the Chanhassen Library petty cash account.

Reviewed August 10, 2021, Community Social Services' actions/Commissioners' warrants in the amount of \$287,883.23 and reviewed August 17, 2021, Community Social Services' actions/Commissioners' warrants in the amount of \$581,081.04.

Motion carried unanimously.

The Board recognized and thanked John Lenzen for his dedication to communities throughout the County. Degler read into the record a Proclamation that highlighted Mr. Lenzen's accomplishments and contributions to communities, St. John's Lutheran Church and local charities. The Board expressed appreciation for Lenzen's generosity and service to communities.

Degler moved, Udermann seconded, to approve the Proclamation Recognizing John Lenzen. Motion carried unanimously.

The Board considered a youth representative appointment to the Extension Committee.

Udermann moved, Degler second, to appoint Makayla Johnson as a youth representative to the Carver County Extension Committee. Motion carried unanimously.

Jen Romero, HH&S, requested the Board approve a Resolution for the Family Homeless Prevention and Assistance Program for grant cycle 2021-2023. She indicated CAP has been their primary provider for the program and in March they reached out to seek additional providers to

assist with a broader range of services. She indicated they selected three subgrantees and indicated, starting in October, they will be working with the CAP Agency, Greater Twin Cities United Way and His House Foundation. Romero identified the services provided by each agency.

Udermann offered the following Resolution, seconded by Degler:

Resolution #77-21

Carver County is accepting responsibility as the Grantee and as the Fiscal Agent regarding the Carver – Scott FHPAP Grant. The CAP Agency, His House Foundation, and Greater Twin Cities United Way, being the Sub-Grantees and vendors of Carver County, providing direct services as directed by the FHPAP Grant

and approved related HH&S budget amendment

On vote taken, all voted aye.

Greg Boe, Environmental Services, requested the Board authorize the Chair to sign the landfill certificate of need for Spruce Ridge Landfill located in McLeod County. He reviewed the certificate of need process and how it impacts the County. He stated the ability of landfills to expand is subject to MPCA rules and a certificate of needs is required. Boe indicated the County received three requests from different entities in 2020 and in June received a request from Spruce Ridge Landfill. He reviewed the information to be provided that included estimates of the amount of unprocessable municipal solid waste to be managed at Spruce Ridge.

Degler moved, Fahey seconded, to authorize Chair to sign the Spruce Ridge Resource Management Facility response letter. Motion carried unanimously.

Keith Kern, Assessor, appeared before the Board to request the Board name Mark Meili as the interim County Assessor until the hiring process is completed. He explained after serving taxpayers for 27 years, he was planning to retire. He stated he had full confidence in Meili's ability and pointed out the experience of key individuals within his office.

The Board thanked Kern for his excellent work and leadership.

Degler moved, Fahey seconded, to appoint Mark Meili as the Interim County Assessor effective August 20, 2021. Motion carried unanimously.

Degler moved, Workman seconded, to adjourn the Regular Session at 10:24 a.m. and go into a work session with the CDA and Public Health. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Powers Agreement with the City of Chaska for the Highway 41 Project- Downtown Chaska and Highway 61 Project - Brickyard Clayhole Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="9/7/2021"/>
Contact: <input type="text" value="Andrew Engel"/> Title: <input type="text" value="Assistant Engineering Program"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County, the City of Chaska and the Minnesota Department of Transportation (MnDOT) have been working together for a number of years to reconstruct Highway 41 from the Minnesota River Bridge to Walnut Street and Highway 61 from Highway 41 to the East Chaska Creek Bridge. Total project costs to reconstruct Highway 41 and Highway 61 are estimated to be \$24,500,000. The project has been awarded \$4,000,000 in MnDOT Highway Freight Program Funds, \$3,500,000 in MnDOT TED funds, and \$1,000,000 federal funds from the regional solicitation. MnDOT is also contributing \$7,600,000 of state funds towards the project. The remaining funding will come from the MnDOT County Turnback fund, County Sales Tax and City funds. The County needs to enter into a Joint Powers Agreement with the City of Chaska to define project responsibilities and funding splits. The City of Chaska will be the lead agency for the overall project and will lead all of the project development efforts. Based on the timing of the state and federal funds, the County will need to deposit \$3.1 million of the County's share of the project funding (Sales Tax and Turnback Funds) upfront to help the City of Chaska cash flow the project development work. The project is planned to be constructed in 2022 and 2023.

ACTION REQUESTED:

Approve a Joint Powers Agreement with the City of Chaska for the Highway 41 Project - Downtown Chaska and Highway 61 Project - Brickyard Clayhole, pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">County Dollars =</th> <th style="width: 150px;"></th> </tr> </thead> <tbody> <tr><td>MnDOT Freight</td><td style="text-align: right;">\$4,000,000.00</td></tr> <tr><td>MnDOT TED</td><td style="text-align: right;">\$3,500,000.00</td></tr> <tr><td>Federal Reg. Solicitation</td><td style="text-align: right;">\$1,000,000.00</td></tr> <tr><td>MnDOT SRC Funds</td><td style="text-align: right;">\$7,700,000.00</td></tr> <tr><td>Chaska</td><td style="text-align: right;">\$2,100,000.00</td></tr> <tr><td>MnDOT County Turnback</td><td style="text-align: right;">\$4,200,000.00</td></tr> <tr><td>Transportation Sales Tax</td><td style="text-align: right;">\$2,000,000.00</td></tr> <tr><td>Total</td><td style="text-align: right;">\$24,500,000.00</td></tr> </tbody> </table> <input checked="" type="checkbox"/> Insert additional funding source	County Dollars =		MnDOT Freight	\$4,000,000.00	MnDOT TED	\$3,500,000.00	Federal Reg. Solicitation	\$1,000,000.00	MnDOT SRC Funds	\$7,700,000.00	Chaska	\$2,100,000.00	MnDOT County Turnback	\$4,200,000.00	Transportation Sales Tax	\$2,000,000.00	Total	\$24,500,000.00
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Total	\$24,500,000.00																		
FTE IMPACT: <input type="text" value="None"/>																			

Related Financial/FTE Comments:

The funding amounts are approximate and based on the latest cost estimate at this point in time. The Transportation Sales Tax amount in particular will be refined and modified prior to advertising for bids for the construction of the project. All of the grant award funds have been secured by the City of Chaska.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

American Rescue Plan - Urgent Requests

Primary Originating Division/Dept: Health & Human Services

Meeting Date: 9/7/2021

Contact: Rod Franks Title: HHS Director

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The federal government has provided a second round of funding to address the coronavirus pandemic through the American Rescue Plan - Local Fiscal Recovery Funds ("ARP"). Carver County has received \$10.4 million in ARP funding in 2021 and expects to receive another \$10.4 million in 2022 for a total of **\$20.8M**. ARP funds are required to be spent in accordance with Federal guidelines.

County staff presented an ARP overview at a Strategic Planning workshop in May, 2021 and a summary of requests for ARP project funding at the August 25th Board workshop. As discussed at the August 24, 2021, County Board Work Session, the Health & Human Services ("HHS") Director And Public Services Director are requesting approval from the County Board to utilize ARP funds for the following one-time items identified as being urgent and/or time sensitive:

Multi-Systemic Therapeutic (MST) Services to prevent child out-of-home residential placements: \$100k.

Behavioral Consultant Services to divert child out-of-home residential placements: \$70k.

MST is an in-home intensive therapeutic evidence-based service used to prevent children from being removed from their home and placed in costly programs away from their community. During the pandemic, Carver County saw an unprecedented number of parents "giving up". Pandemic effects of isolation, lack of resources/places for their children to go in the community, schools closed, and inability for parents to "get a break" have led to expensive residential placements.

MST and the Behavioral Consultant works with children who are exhibiting severe, high-risk behaviors and engages their families to mobilize their collective strengths and keep the child in the family home if possible. While placing children out of the family home at times may be necessary often a child and their family has better success when they can receive intense support and training to manage their child's at times violent and/or high-risk behavior while conducting real-life activities. These two services offer that option for families.

NetStudy 2.0 Fingerprint Scanning Machine: \$10k.

This request was approved by the County Board on 08/18/2020 (RBA 7027) utilizing CARES Act: CRF dollars but then the State of Minnesota terminated their contract with their NetStudy 2.0 vendor, so Carver County put a hold on purchasing the machine.

During the pandemic, the State suspended the requirement that certain licensed providers must obtain fingerprinting as part of their background check. That waiver will soon end, and that requirement will return. Many of the closest vendors who provided this service closed due to lack of business, stopped offering the service as part of their larger business, and/or will not be providing it moving forward as they don't intend to purchase equipment from the new vendor. Additionally, many HHS staff will now be required to engage the NetStudy 2.0 background check process. One of ARP's criteria is to fund items where a

need was created as a direct response to COVID-19. Carver County is interested in becoming a service hub for the local community. That will require obtaining a contract with the new vendor and working with the State of MN to provide the service if/when ARP funding is approved.

Hot Spots: Reduce digital divide – Partnership with the Libraries: \$57k.

This would be a collaboration between the HHS CareerForce and Carver County libraries. The pandemic highlighted a distinct digital divide not only between our low- and high-income families but also those living in urban versus rural homes in Carver County. Connectivity to internet for virtual services, job searches, and education remains a glaring issue.

The hot spots are a short-term option for eligible persons in need so they can utilize the internet to either work from home, meet with employment counselors, obtain and/or maintain county benefits, and gain education/training. The library already has an established catalog process for Carver County residents to go into the library and check-out a hotspot. There is a referral process being created where eligible residents will need to be working with HHS. HHS is requesting funds to purchase forty (40) hotspots for this collaborative program.

Outreach to Recruit Family Childcare Providers: \$15k.

During the pandemic, Executive Orders from the Governor and health-related restrictions limited the number of children a childcare provider could have in their care thus some childcare providers closed, and only three providers have enrolled this year. As those Orders expire and other flexibilities offered during the pandemic such as added Unemployment Insurance end, low-income parents that need and want to return to work will need affordable childcare.

The HHS Income Support department would like to utilize the the services of an established contractor to recruit and campaign for in-home licensed family childcare providers. The Income Support department has dedicated staff who will offer support to all interested individuals and help with the licensing process. This work not only aligns with supporting able-bodied individuals with their return to work but also creates an opportunity for the creation of small home-based businesses in Carver County.

Pandemic Community Engagement: \$100k.

Community engagement has been considered a fundamental component of past pandemics and continues to be critical for the Covid-19 pandemic as well given the virus's social transmission capabilities and community response. The pandemic has highlighted health disparities and we've learned how important it is to reach marginalized populations, foster community trust, and to support equity-informed responses. Aligning Carver County's previous community engagement experiences and partnering with community-based organizations such as Marnita's Table or the YMCA to conduct community engagement will play an important and active role in ongoing prevention and control efforts. Funds will cover cost of rental facilities, food/beverages at engagement events, printing, stipends for community leaders, and other costs associated with outreach.

Temporary Nurse Staff for Outpatient Services at First Street Center: \$21k

First Street Center provides a hybrid delivery model of telehealth and in-person psychiatry and prescribing services. The role of the LPN is to room the clients, take vital readings, weight, and other pre-visit activities. In addition, because we are no longer in a peacetime emergency, we will need to return to national standards for Meaningful Use regulations, of which the aforementioned are considered standards of care. Due to an increase in telehealth hours as a result of the COVID-19 pandemic and staff absences, our Outpatient clinic currently has a temporary gap in nursing coverage required to meet the needs of psychiatry patients coming into the clinic for their psychiatry sessions. Due to this gap, we are requesting a STOC LPN to assist with the additional workload.

Housing Support: \$200k

In August with the surge of the Delta variant, HHS/CDA saw an increase in applications from residents seeking assistance with paying their mortgage, wanting to catch up on past due rent, and help paying their utilities. Another recent spike in need seems to be associated with landlords issuing eviction notices to tenants since that moratorium is starting to offramp. Even for eligible families waiting for funding from State programs, landlords can still file. Given the backlog and how the State has prioritized processing applications, many Carver County residents are months away from receiving funds. Many owe more

than the State capped maximum which puts them at risk of being evicted even if they do get State assistance. For those who can demonstrate urgent need and meet eligibility criteria, this \$200k in ARPA funds will provide immediate relief to those at imminent risk of losing their housing or having their utilities disconnected. One criteria of the program is for the resident to be connected to HHS workforce services.

IT technology: \$329k

Blade Servers, web conferencing, IT support, Remote worker equipment, Printers, and other costs to support remote working.

IT Firewall Update: \$188K

Modernization of the CheckPoint firewall hardware and software to provide enhanced cybersecurity protection of the County's critical infrastructure.

ACTION REQUESTED:

Motion to approve **\$1.1M** of ARP funds for the purchase of time-sensitive, one-time services/items for HHS And IT.

FISCAL IMPACT: Other

If "Other", specify:

See comments below

FUNDING

County Dollars =	\$0.00
ARP	\$1,090,000.00
Total	\$1,090,000.00

FTE IMPACT: None

Related Financial/FTE Comments:

These items are subject to auditor review and will need subsequent contract approval from the County Board, where appropriate.

- \$4.8M Reimburse for ARP eligible projects/costs - See separate 9/7/21 Request for Board Action
- 1.1M** Urgent requests for ARP funding
- 14.5M Unallocated - County staff are developing recommendations that will be presented at future Board meetings.
- \$20.4M** Total ARP Funds

Office use only:

RBA 2021 - 7839

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment and renewal of Metropolitan Emergency Services Board Joint Powers Agreement

Primary Originating Division/Dept: <input type="text" value="Administration (County)"/>	Meeting Date: <input type="text" value="9/7/2021"/>
Contact: <input type="text" value="Dave Hemze"/> Title: <input type="text" value="County Administrator"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

The Metropolitan Emergency Services Board (MESB) is a regional organization that jointly plans, coordinates and administers a regional 911 system, emergency medical services and a regional radio system in the metropolitan area. MESB members include Anoka, Carver, Chisago, Dakota, Hennepin, Isanti, Ramsey, Scott, Washington Counties, the City of Minneapolis and, in 2018, Sherburne County was added. Both the County Attorney and Risk have approved the agreement.

This renewal includes Sherburne County and a broadly worded clause was added related to computer aided dispatching. An effort is underway for CAD to CAD interoperability and it is uncertain what the governance will be yet for that system. This will only be activated upon a vote of the MESB. Commissioners Degler and Fahey are the County's appointments to the Metropolitan Emergency Services Board.

The County's 2022 assessment will be \$41,643 and is based on an assessment formula contained in the agreement.

ACTION REQUESTED:

Approve amendment and renewal of Metropolitan Emergency Services Board joint powers agreement.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING <table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$41,643.00</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$41,643.00</td> </tr> </table> <input type="checkbox"/> Insert additional funding source	County Dollars =	\$41,643.00			Total	\$41,643.00
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Related Financial/FTE Comments: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>							

Office use only:

RBA 2021 - 7823

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Misthaven Estates - Preliminary Plat

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

File #PP-PZ20210047. On August 17, 2021, the Carver County Planning Commission recommended approval of the Preliminary Plat "Misthaven Estates" Subdivision. The applicant, Misthaven LLC - Ted Holsten, is requesting approval to plat a portion (i.e. approx. 11 acres) of the existing 107-acre property located in Section 36 of San Francisco Township. The request would result in a total of three (3) residential parcels (Lots 1-3, Block 1), which are allowed pursuant to the High Amenity additional density provision (Section 152.078 C) of the Carver County Zoning Code. The plat also would require the construction of a township road (Misthaven Lane).

Based on the need for road construction, the developer must enter into a Development Contract with the County and the Township as pursuant to Chapter 151 of the County Subdivision Ordinance prior to the initiation of construction for any improvements (i.e. road construction). The road design, stormwater management and building sites would meet the requirements of the Conditional Use Permit (CUP) #PZ20210028 and County Code.

There is no direct access to a county road; therefore, no comments from the County Public Works Division were warranted. The San Francisco Town Board has reviewed the preliminary plat plans for road construction and supports the request.

Acceptable SSTS soil borings for the primary and alternate septic sites on the three (3) undeveloped lots have been submitted, reviewed and approved by the Carver County Environmental Services Department.

The draft Covenants will have been reviewed by County Staff and will need to be finalized prior to Final Plat approval.

The San Francisco Town Board supports the request.

The preliminary plat plan and draft resolution are attached for the Board's consideration.

ACTION REQUESTED:

A motion to adopt a Resolution approving the Preliminary Plat of Misthaven Estates.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PP – PZ20210047

RESOLUTION #: 21-11

WHEREAS, the following application for a Preliminary Plat (MISTHAVEN ESTATES) approval has been submitted and accepted:

FILE: PP-PZ20210047

OWNER: Misthaven LLC

APPLICANT: Ted Holsten

SITE ADDRESS: 15XXX Halsey Avenue, 55315

PURSUANT TO: County Code, Chapter 151 & 152, Section(s) 152.078

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCELS #: 08-036-0640

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of August 17, 2021; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Misthaven, LLC was issued Conditional Use Permit (CUP) #PZ20210028 to create three (3) residential parcels pursuant to the additional density provision (Section 152.078 C – High Amenity) of the Carver County Zoning Code. With the approval of the CUP, the applicant is now requesting approval of the Preliminary Plat “Misthaven Estates” Subdivision. The request would consist of three residential lots (Lots 1-3, Block 1). In addition to the proposed single-family house building sites, a township road (Misthaven Lane) would need to be constructed.
2. The proposed platted area consists of approximately 11 acres located in the Southwest Quarter (SW¼) of Section 36, San Francisco Township. The property consists of wooded and wooded area with native grasses not in agricultural production. It is located in the Agricultural Zoning District and the CCWMO (Carver Creek and Bevens Creek watersheds). CUP #PZ20210028 was issued June 1, 2021, to create three (3) high amenity lots pursuant to Section 152.078 of the Carver County Zoning Code.
3. Copies of the plat have been sent to the San Francisco Township Clerk (Heidi Schmidt), Carver County Planning & Water Management (Kristen Larson, Kalley Guerdet, and Paul Moline), Carver County Soil & Water Conservation District (SWCD) (Chip Hentges), Carver County Attorney (Jennifer Tichey), Carver County Environmental Services (Lori Brinkman and Joe Enfield), Carver County Public Works (Angie Stenson and Dan McCormick), Eastern Carver County Schools District 112, Northern Natural Gas, MN DNR Area Hydrologist (Taylor Huinker), Minnesota Valley Electric Cooperative, and CenterPoint Energy. As of this report, Carver County Public Works and Northern Natural Gas have submitted comments. Other comments may also be available at the time of the public hearing.
4. The high amenity lots are laid out in such a manner that there are no more than four (4) homes per quarter-quarter as permitted by the density regulations of the Carver County Zoning Code. The residential lot sizes range from 2.77 acres to 3.50 acres. Each lot has a defined building site (i.e. minimum of a 1-acre building site) that conforms to code requirements, and any home constructed within the site would meet the zoning setback requirements. Prior to submitting a building permit application for a new house, the Permittee shall identify the lowest floor elevation to document an emergency overflow for stormwater. Said homes shall be set to allow for positive drainage on the property.

5. This plat would require the construction of a Township Road (i.e. Misthaven Lane); therefore, a Development Contract is needed. All proposed lots conform to the Carver County Zoning Code with regard to road frontage. Each lot can allow for a separate driveway access in which a 100-foot separation would be required. The proposed road would be constructed to meet Township standards; however, it would be privately maintained until such time as the Township decides to accept maintenance responsibilities. The San Francisco Town Board would also need to approve the road plans before the development contract is completed.
6. The preliminary plat shows 10-foot utility & drainage easements around each of the three (3) lots. An appropriate drainage easement would be provided for wetlands as part of the final plat. No obstructions shall be permitted in any of the drainage and/or utility easements. The covenants should address the preservation of the drainage easements and that no obstructions shall be permitted within those areas.
7. The draft covenants, as required by Conditional Use Permit #PZ20210028, have been submitted with the application and would need to be reviewed and approved by the County Attorney's office prior to final plat approval. The covenants shall address the preservation of the drainage and/or utility easements and that no obstructions shall be permitted within those areas. The required covenants shall address that each lot would be reviewed in the field prior to issuance of any building permits. The covenants shall be filed with the final plat and include minimum requirements as identified in the CUP.
8. The Carver County Environmental Services Department has received a report from a licensed SSTS professional identifying the primary and alternate Subsurface Sewage Treatment System (SSTS) locations on the three (3) amenity lots. This report (dated: June 15, 2021) is considered a preliminary report to identify two possible SSTS locations per lot. Soil boring logs and locations were identified on a survey for each individual lot. On July 28, 2021, Lori Brinkman, Environmentalist II, has indicated primary and alternate SSTS locations have been identified by an SSTS designer for each parcel and approved by County staff. At the time of application for a new home on each lot, an SSTS design would need to be submitted, reviewed, and approved by the Carver County Environmental Services Department. All the SSTS system locations would need to be fenced off prior to any land alteration for road construction, etc.
9. The Carver County Public Works Division has completed their initial review of the preliminary plat with regard to the development/access review. An email (dated: 8/6/2021) was received from Angie Stenson, Senior Transportation Planner, stating; "Since the property adjacent to the County Road 50 right of way is not being platted and there is no proposed access to a County roadway, we don't have any formal comments." Note: due to the development being located off a township road, the San Francisco Town Board would need to approve the road plans before the development contact is completed. They also would issue individual access (i.e. driveway) permits prior to building permit approvals.
10. The property has been analyzed by a professional wetland delineator on April 4, 2021, to determine if wetlands exist. Wetlands are not present on the site; however, there was a pocket wetland identified adjacent to the platted area which has no impact on this project. The Notice of Decision and TEP Findings concur with the findings of the professional delineator hired by the applicant. Appropriate easements for drainage/utilities have been included on the plat.
11. The approximate 11-acre plat is located within the CCWMO jurisdiction. Stormwater management, wetland buffers, and erosion control measures would need to be addressed pursuant to Chapter 153 of the County Code (Water Management Rules). A combined erosion and sediment control and stormwater permit from the CCWMO would be required if the total impervious surface constructed on each lot (drive, house pad, garage, other outbuildings, etc.) is greater than 1-acre. This permit requires the use of best management practices that prevent erosion and sediment from leaving the site during construction as well as management practices that treat stormwater runoff from impervious surfaces once construction is complete.

12. The Carver SWCD would review the project with regard to the CCWMO standards. All lots shall be reviewed for erosion/sediment control measures during the building permit process. The Carver SWCD would also be involved in the review and approval of the plans as they relate to the Water Rules, WCA, and the stormwater pollution prevention plan (SWPPP).
13. It appears that the plat would substantially meet the requirements of the applicable County Zoning and Subdivision Codes, except where noted. The areas of deficiency would need to be addressed through conditions placed on the preliminary plat approval that must be complied with prior to acceptance of the final plat.
14. The San Francisco Town Board reviewed and recommended approval of the Misthaven Estates Preliminary Plat (including the construction of a Township Road) during their July 19, 2021, meeting. The Town Board did not have any additional comments or conditions.
15. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the preliminary plat.

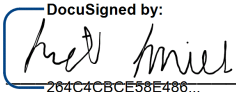
THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends the approval of the Preliminary Plat of Misthaven Estates on the land described in Exhibit “A” of the permit application. The Planning Commission further recommends that the following conditions be attached to the Preliminary Plat approval:

1. Three (3) high amenity lots and one, 1 per 40, agricultural lot are permitted. The property shall be platted in accordance with M.S. Chapter 505, Carver County Zoning Subdivision Code 151, and the Carver County Zoning Code 152.
2. The layout of the final plat must substantially conform to the preliminary plat. Any significant departure from the preliminary plat must be approved by the Planning Commission before final plat consideration. As part of the preliminary plat approval, each lot shall document a suitable one (1) acre building site including a house location and primary & alternate septic site locations. All conditions of CUP #PZ20210028 shall be satisfied prior to the recording of the final plat.
3. The developer must enter into a Development Contract with the County and the Township as per Chapter 151 of the County Subdivision Code prior to the initiation of construction of any improvements. The County Engineer, Carver SWCD, CCWMO, County Consultant Engineer, and San Francisco Town Board must approve the road plan(s) and stormwater drainage plan(s) before approval of the development contract. All road and improvements must be completed before final plat approval or the applicant must post a financial guarantee per Subdivision Code, Chapter 151. Any additional information that is needed by the County and/or Township for review shall be submitted in an acceptable form prior to receiving approval of the Development Contract.
4. The developer shall comply with the Emergency Services Department requirements with regard to the street name and the site address for each lot. It shall be the obligation of the developer to furnish the street name signs. The signage shall conform to County standards.
5. The covenants, as required by Conditional Use Permit #PZ20210028, must be approved prior to final plat consideration. Prior to final plat consideration by the County Board, the Assistant County Attorney shall approve the covenants and title work. The covenants shall address at least the following:
 - A. A covenant must clearly state the building eligibility status for each parcel in the development. The keeping of animals, with the exception of dogs, cats and similar animals kept as household pets, is prohibited on any lot in the residential area.

- B. A covenant stating that the area is rural, and that commercial agriculture and other rural land use activities shall likely be occurring in the area. A notification must be provided regarding “odors, dirt, dust, noises, long hours of operation and other factors associated with agriculture and feedlot activities”. Complaints relating to these activities shall be considered unwarranted so long as such activities are being conducted in accordance with existing standards. A condition clearly stating and restricting the use of the land in the agricultural area to agriculture and to certain conditional uses listed in the “A” district.
 - C. If the home sites include any environmentally sensitive land then restrictions must be placed in the covenants addressing: clear cutting of land, vegetation removal, plus the development and implementation of an erosion control plan to control erosion during and after building construction.
 - D. A covenant must be added requiring that the alternative sewer site must be preserved for a future sewer site. No buildings can be erected on the alternative site and no trees can be planted on the site. Heavy equipment must be kept off the site. If the lot owner must build on the site, he shall have to submit percolation tests and soil borings for another site before any building permit shall be issued.
 - E. The covenants shall address the preservation of the drainage and/or utility easements and that no obstructions shall be permitted within those areas. The plat indicates the outside boundary of the delineated wetlands, which impacts all proposed lots. The required covenants shall address that each lot will be reviewed in the field prior to issuance of any building permits. The required covenants shall address the concerns of possible drainage of an existing delineated wetland located in the woods and open field area; therefore, no vegetative removal within the drainage easement area shall be allowed.
 - F. A covenant must clearly state that lot owners shall maintain the road until such time as the Township agrees to accept the road and assume maintenance responsibility.
 - G. A covenant stating that if any lot exceeds the impervious coverage area, pursuant to the Carver County Water Management Rules - Chapter 153, Section 153.11 A2, additional review by Carver County Planning & Water Management may be needed.
- 6. The above-required Covenants shall be become part of the plat approval.
 - 7. Each lot must be reviewed in the field prior to the issuance of any building permit and/or SSTS permit. All septic system locations (i.e. primary & alternate) shall be marked and protected (rope, fencing, etc.) to prohibit any disturbance to those areas. Furthermore, prior to the commencement of any construction related activity, the primary and alternate septic locations for each lot shall be protected.
 - 8. Pursuant to CUP #PZ20210028, access permits for the proposed driveways must be obtained from San Francisco Township prior to the issuance of any building permits for the individual lots.
 - 9. Each lot shall be reviewed and approved by CCWMO pursuant to Chapter 153 of the Zoning Code. Specific details for each lot must be submitted to the Planning and Water Department for approval prior to issuance of building permit(s) on individual lots.
 - 10. The driveways for the lots shall conform to the Wetland Conservation Act (WCA), Carver County Land Management Department, CCWMO, and San Francisco Township requirements. The applicant shall comply with any and/or all requirements established by the appropriate road authorities (San Francisco Township). An access permit for each driveway from Misthaven Lane must be obtained prior to issuance of new home building permit(s).

11. Prior to submitting a building permit application for a new house, the Permittee shall identify the lowest floor elevation to document an emergency overflow for stormwater. Said homes shall be set to allow for positive drainage on the property.
12. As per Section 151.163 of the Carver County Code, all utility facilities are to be located underground. The access and drainage ways will be designed so that public utilities can be installed at a later date.

ADOPTED by the Carver County Planning Commission this 17th day of August 2021.

DocuSigned by:

264C4CBC58E486... 8/18/2021 | 1:27:50 PM PDT
Scott Smith, Chairman
Carver County Planning Commission

LEGAL DESCRIPTION

That part of the Southwest Quarter of Section 36, Township 115, Range 24, Carver County, Minnesota, described as follows:

Commencing at the southwest corner of said Southwest Quarter; thence North 00 degrees 44 minutes 59 seconds West, assumed bearing, along the west line of said Southwest Quarter, a distance of 1716.00 feet to the point of beginning; thence North 88 degrees 57 minutes 54 seconds East a distance of 600.00 feet; thence South 00 degrees 44 minutes 59 seconds East a distance of 15.00 feet; thence North 88 degrees 57 minutes 54 seconds East a distance of 343.01 feet; thence North 00 degrees 44 minutes 59 seconds West a distance of 467.09 feet; thence South 89 degrees 15 minutes 01 seconds West a distance of 200.00 feet; thence northwesterly along a curve concave to the southwest and not tangent with the last described line, said curve has a radius of 66.00 feet, a central angle of 270 degrees 00 minute 00 seconds, and the chord of said curve bears North 45 degrees 44 minutes 59 seconds West with a distance of 93.34 feet; thence South 89 degrees 15 minutes 01 seconds West a distance of 677.00 feet to the west line of said Southwest Quarter; thence South 00 degrees 44 minutes 59 minutes East along the west line of said Southwest Quarter a distance of 522.78 feet to the point of beginning.

OWNER/DEVELOPER

TED HOLSTEN
MISTHAVEN LLC
4785 HODGSON RD., #311
SHOREVIEW, MN 55126

SEPTIC DESIGNER

RON OLSON
6970 INWOOD RD.
COLOGNE, MN 55322
612-369-4240

ENGINEER/SURVEYOR

SISU LAND SURVEYING
2580 CHRISTIAN DR.
CHASKA, MN 55318
CONTACT: CURT KALLIO
612-418-6828

WETLAND DELINEATOR

JACOBSON ENVIRONMENTAL
CONTACT: WAYNE JACOBSON
612-802-6619

TOWNSHIP/DISTRICT INFORMATION

SAN FRANCISCO TWP.
SCHOOL DISTRICT NO. 112
CARVER COUNTY WATERSHED MANAGEMENT ORGANIZATION

LOT/SITE INFORMATION

EXISTING ZONING: AGRICULTURAL
PROPOSED ZONING: AGRICULTURAL W/HIGH AMENITY OVERLAY
PLAT AREA = 11.32 acres

SETBACKS

FRONT = 68' FROM C/L
SIDE = 15 FEET
REAR = 30 FEET

PROPOSED R/W AREA = 1.71 acres

PROPOSED LOT AREAS

LOT 1 = 2.77 ACRES
LOT 2 = 3.34 ACRES
LOT 3 = 3.50 ACRES

BUILDABLE AREAS (NON-SETBACK, EASEMENT, SEPTIC, OR >18% SLOPE)

LOT 1 = 1.7 ACRES
LOT 2 = 1.9 ACRES
LOT 3 = 2.4 ACRES

SOILS

THE MAJORITY OF THE SOILS ON SITE ARE SANDY. SEE THE SOIL BORINGS FOR DETAILED INFORMATION.

STORMWATER MANAGEMENT

THE PROPOSED NEW IMPERVIOUS SURFACE IS LESS THAN 1 ACRES SO NO STORMWATER TREATMENT IS REQUIRED. THE PROPOSED ROAD IMPERVIOUS IS 0.54 ACRES. EACH LOT WILL HAVE A MAXIMUM OF 6670 SQ. FT. OF IMPERVIOUS SURFACE.

EXISTING DRAIN TILE

NO VISIBLE DRAIN TILE LINES WERE OBSERVED AT THE TIME OF SURVEY. IF DRAIN TILE LINES ARE DISCOVERED, THEY WILL BE ADDED TO THE PLANS.

SEPTIC SITES

SEPTIC SITES ARE SHOWN. SEPTIC INFORMATION WILL BE SUBMITTED BY OTHERS

EXISTING WOODED AREAS

EXISTING WOODED AREAS ARE SHOWN. A TREE INVENTORY HAS NOT BEEN PERFORMED.

BLUFF AREAS

THERE ARE NO BLUFF AREAS WITHIN THE PROJECT LIMITS.

POTENTIAL BUILDING AREAS

POTENTIAL BUILDING AREAS ARE SHOWN. THERE ARE NO SLOPES > 18% WITHIN THE PROPOSED LOTS. NO BUILDING PADS WILL BE CONSTRUCTED AS PART OF THIS PROJECT. MINIMUM LOW OPENING ELEVATIONS ARE SHOWN BASED ON EMERGENCY OVERFLOW ELEVATIONS.

WETLANDS

THE SITE WAS INVESTIGATED FOR WETLANDS BY JACOBSON ENVIRONMENTAL AND NO WETLANDS HAVE BEEN DELINEATED WITHIN THE PROJECT BOUNDARY. ONE WETLAND HAS BEEN DELINEATED SOUTH OF LOT 3 AS SHOWN.

EXISTING COVENANTS, LIENS, OR ENCUMBRANCES

THERE ARE NO KNOWN EXISTING COVENANTS, LIENS, OR ENCUMBRANCES.

100-YR FLOOD ELEVATIONS

THERE ARE NO WATERWAYS, WATERCOURSES, OR LAKES WITH 100-YEAR FLOOD ELEVATIONS ON THIS PROPERTY.

STREETS TO SERVE ADJACENT AREAS

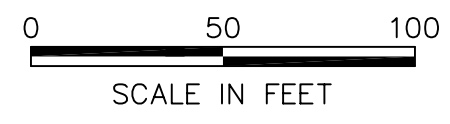
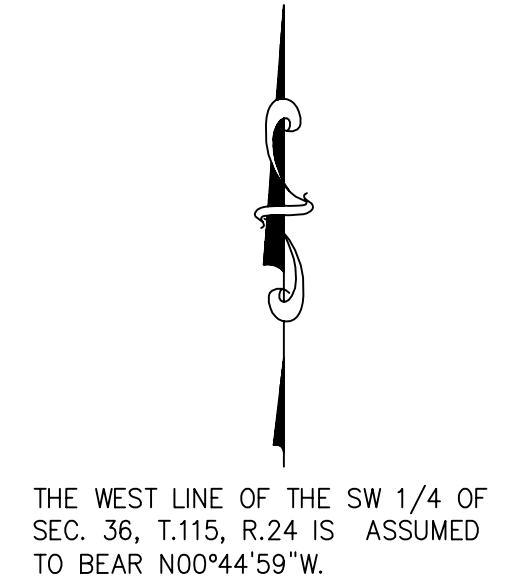
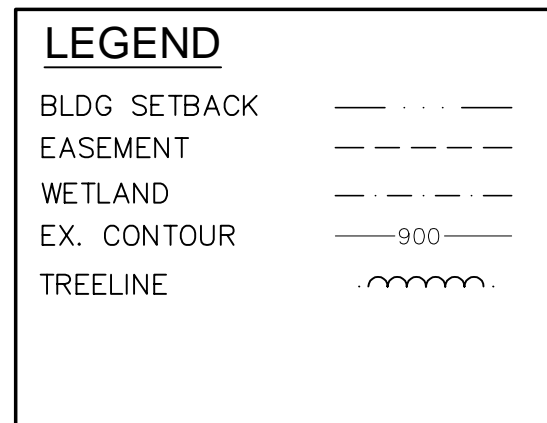
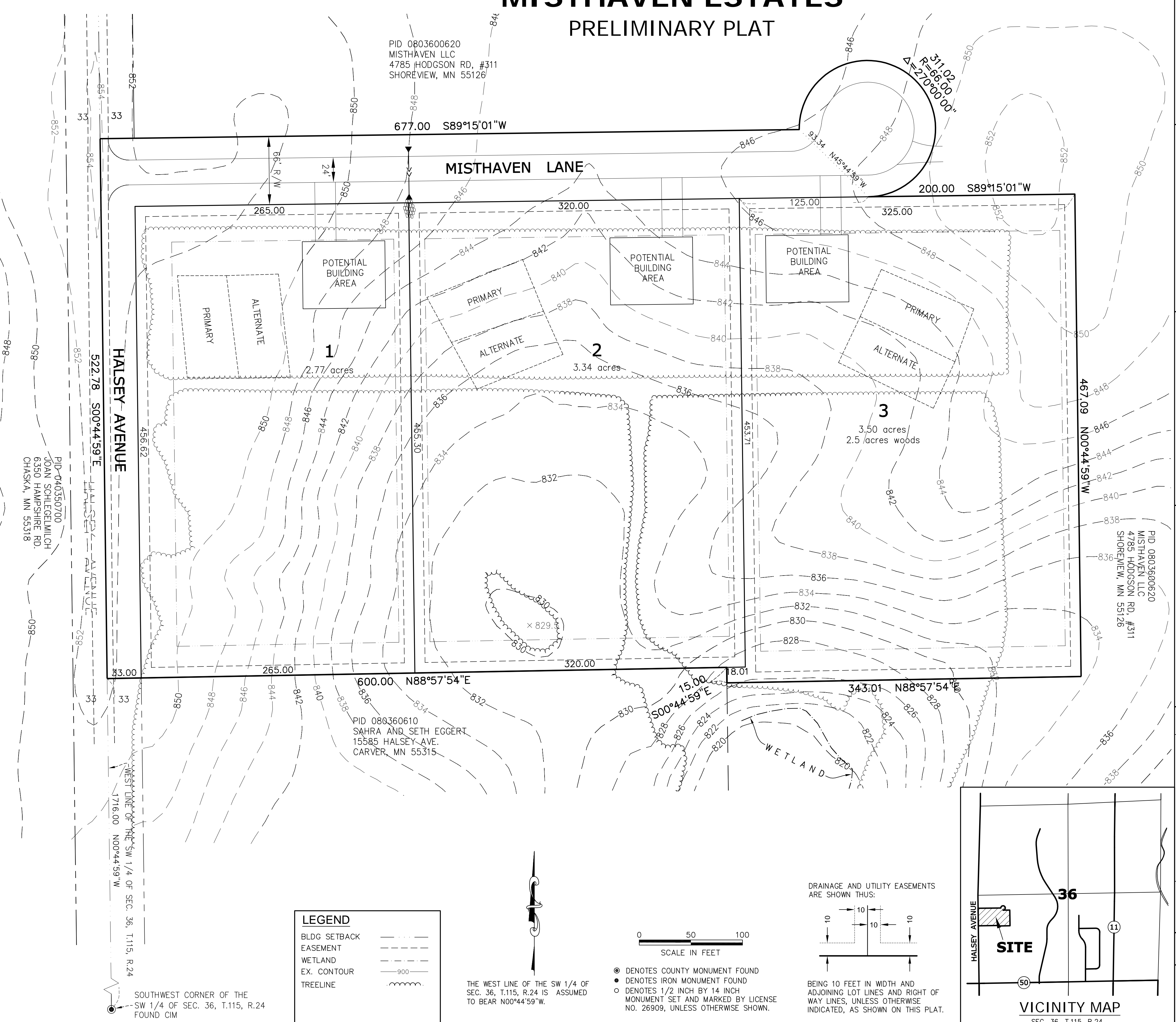
IF ADJACENT AREAS NEED ACCESS, MISTHAVEN LANE COULD BE EXTENDED.

BENCHMARK

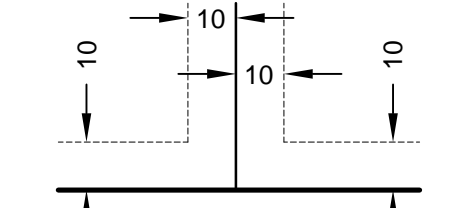
VERTICAL CONTROL BASED ON GEODETIC CONTROL POINT "HALSEY" LOCATED 125 FEET S. OF CO. RD. 50 AND 22 FEET W. OF HALSEY AVE. ELEVATION 829.48 (NAVD88)

MISTHAVEN ESTATES PRELIMINARY PLAT

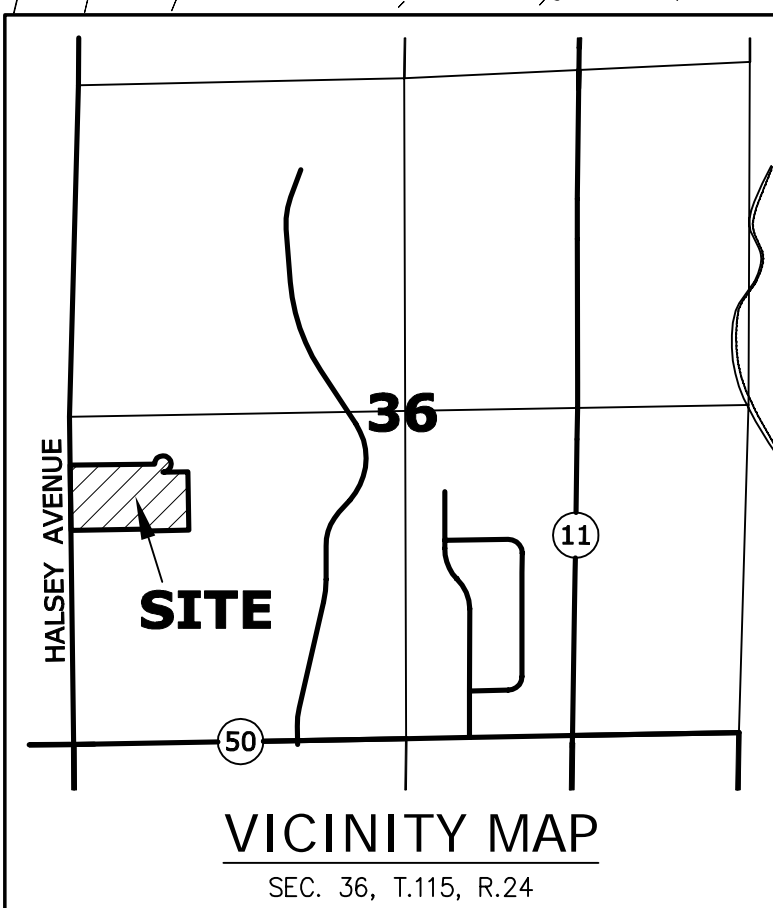
PID 0803600620
MISTHAVEN LLC
4785 HODGSON RD., #311
SHOREVIEW, MN 55126



DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



BEING 10 FEET IN WIDTH AND ADJOINING LOT LINES AND RIGHT OF WAY LINES, UNLESS OTHERWISE INDICATED, AS SHOWN ON THIS PLAT.



SISU
Land Surveying & Engineering
2580 Christian Dr.
Chaska, MN 55318
612-418-6828

I hereby certify that this plan, report, or specification was prepared by me or under my direct supervision and that I am a duly licensed and Surveyor under the laws of the State of Minnesota.
Curt Kallio
CURTISS J. KALLIO
DATE: 7/20/2021 REG. NO. 26909

PREPARED FOR:
Ted Holsten
4785 HODGSON RD., #311
SHOREVIEW, MN 55126

Preliminary Plat
Misthaven Estates
San Francisco Twp.,
Carver County, MN

BY	REVISION	DATE

PROJECT NO:
202102
SHEET
1 OF **1**
SHEETS

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE: _____ RESOLUTION #: _____

MOTION BY COMMISSIONER: _____ SECONDED BY COMMISSIONER: _____

A RESOLUTION APPROVING THE PRELIMINARY PLAT OF *MISTHAVEN ESTATES*

WHEREAS, the following application for a Preliminary Plat has been submitted and accepted:

FILE: PP-PZ20210047

OWNER: Misthaven LLC

APPLICANT: Ted Holsten

SITE ADDRESS: 15XXX Halsey Avenue, 55315

PURSUANT TO: County Code, Chapter 151 & 152, Section(s) 152.078

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCELS #: 08-036-0640

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meetings of August 17, 2021, and forwarded to the Carver County Board of Commissioners for action; and

WHEREAS, the County Board has reviewed the recommendations and proposed conditions put forward by the Planning Commission after the public hearings on the matter and concurs with the findings, recommendations and conditions of the Planning Commission; and

WHEREAS, the plat substantially meets the requirements of applicable county ordinances except where noted by Planning Commission Resolution No. 21-11 and the areas of deficiency can be addressed through conditions placed on the preliminary plat that must be complied with prior to acceptance of the Final Plat.

1. Misthaven, LLC was issued Conditional Use Permit (CUP) #PZ20210028 to create three (3) residential parcels pursuant to the additional density provision (Section 152.078 C – High Amenity) of the Carver County Zoning Code. With the approval of the CUP, the applicant is now requesting approval of the Preliminary Plat “Misthaven Estates” Subdivision. The request would consist of three residential lots (Lots 1-3, Block 1). In addition to the proposed single-family house building sites, a township road (Misthaven Lane) would need to be constructed.
2. The proposed platted area consists of approximately 11 acres located in the Southwest Quarter (SW¼) of Section 36, San Francisco Township. The property consists of wooded and wooded area with native grasses not in agricultural production. It is located in the Agricultural Zoning District and the CCWMO (Carver Creek and Bevens Creek watersheds). CUP #PZ20210028 was issued June 1, 2021, to create three (3) high amenity lots pursuant to Section 152.078 of the Carver County Zoning Code.
3. Copies of the plat have been sent to the San Francisco Township Clerk (Heidi Schmidt), Carver County Planning & Water Management (Kristen Larson, Kalley Guerdet, and Paul Moline), Carver County Soil & Water Conservation District (SWCD) (Chip Hentges), Carver County Attorney (Jennifer Tichey), Carver County Environmental Services (Lori Brinkman and Joe Enfield), Carver County Public Works (Angie Stenson and Dan McCormick), Eastern Carver County Schools District 112, Northern Natural Gas, MN DNR Area Hydrologist (Taylor Huinker), Minnesota Valley Electric Cooperative, and CenterPoint Energy. The Carver County Public Works and Northern Natural Gas have submitted comments as part of the Planning Commission record.

4. The high amenity lots are laid out in such a manner that there are no more than four (4) homes per quarter-quarter as permitted by the density regulations of the Carver County Zoning Code. The residential lot sizes range from 2.77 acres to 3.50 acres. Each lot has a defined building site (i.e. minimum of a 1-acre building site) that conforms to code requirements, and any home constructed within the site would meet the zoning setback requirements. Prior to submitting a building permit application for a new house, the Permittee shall identify the lowest floor elevation to document an emergency overflow for stormwater. Said homes shall be set to allow for positive drainage on the property.
5. This plat would require the construction of a Township Road (i.e. Misthaven Lane); therefore, a Development Contract is needed. All proposed lots conform to the Carver County Zoning Code with regard to road frontage. Each lot can allow for a separate driveway access in which a 100-foot separation would be required. The proposed road would be constructed to meet Township standards; however, it would be privately maintained until such time as the Township decides to accept maintenance responsibilities. The San Francisco Town Board would also need to approve the road plans before the development contract is completed.
6. The preliminary plat shows 10-foot utility & drainage easements around each of the three (3) lots. An appropriate drainage easement would be provided for wetlands as part of the final plat. No obstructions shall be permitted in any of the drainage and/or utility easements. The covenants should address the preservation of the drainage easements and that no obstructions shall be permitted within those areas.
7. The draft covenants, as required by Conditional Use Permit #PZ20210028, have been submitted with the application and would need to be reviewed and approved by the County Attorney's office prior to final plat approval. The covenants shall address the preservation of the drainage and/or utility easements and that no obstructions shall be permitted within those areas. The required covenants shall address that each lot would be reviewed in the field prior to issuance of any building permits. The covenants shall be filed with the final plat and include minimum requirements as identified in the CUP.
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11. The approximate 11-acre plat is located within the CCWMO jurisdiction. Stormwater management, wetland buffers, and erosion control measures would need to be addressed pursuant to Chapter 153 of the County Code (Water Management Rules). A combined erosion and sediment control and stormwater permit from the CCWMO would be required if the total impervious surface constructed on each lot (drive, house pad, garage, other outbuildings, etc.) is greater than 1-acre. This permit requires the use of best management practices that prevent erosion and sediment from leaving the site during construction as well as management practices that treat stormwater runoff from impervious surfaces once construction is complete.
12. The Carver SWCD would review the project with regard to the CCWMO standards. All lots shall be reviewed for erosion/sediment control measures during the building permit process. The Carver SWCD would also be involved in the review and approval of the plans as they relate to the Water Rules, WCA, and the stormwater pollution prevention plan (SWPPP).
13. It appears that the plat would substantially meet the requirements of the applicable County Zoning and Subdivision Codes, except where noted. The areas of deficiency would need to be addressed through conditions placed on the preliminary plat approval that must be complied with prior to acceptance of the final plat.
14. The San Francisco Town Board reviewed and recommended approval of the Misthaven Estates Preliminary Plat (including the construction of a Township Road) during their July 19, 2021, meeting. The Town Board did not have any additional comments or conditions.
15. The County Board has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the preliminary plat.

THEREFORE, BE IT RESOLVED, THAT the Carver County Board of Commissioners hereby approves the Preliminary Plat of Misthaven Estates for the land described on the preliminary plat with the following conditions attached to the preliminary plat approval:

1. Three (3) high amenity lots and one, 1 per 40, agricultural lot are permitted. The property shall be platted in accordance with M.S. Chapter 505, Carver County Zoning Subdivision Code 151, and the Carver County Zoning Code 152.
2. The layout of the final plat must substantially conform to the preliminary plat. Any significant departure from the preliminary plat must be approved by the Planning Commission before final plat consideration. As part of the preliminary plat approval, each lot shall document a suitable one (1) acre building site including a house location and primary & alternate septic site locations. All conditions of CUP #PZ20210028 shall be satisfied prior to the recording of the final plat.
3. The developer must enter into a Development Contract with the County and the Township as per Chapter 151 of the County Subdivision Code prior to the initiation of construction of any improvements. The County Engineer, Carver SWCD, CCWMO, County Consultant Engineer, and San Francisco Town Board must approve the road plan(s) and stormwater drainage plan(s) before approval of the development contract. All road and improvements must be completed before final plat approval or the applicant must post a financial guarantee per Subdivision Code, Chapter 151. Any additional information that is needed by the County and/or Township for review shall be submitted in an acceptable form prior to receiving approval of the Development Contract.
4. The developer shall comply with the Emergency Services Department requirements with regard to the street name and the site address for each lot. It shall be the obligation of the developer to furnish the street name signs. The signage shall conform to County standards.
5. The covenants, as required by Conditional Use Permit #PZ20210028, must be approved prior to final plat consideration. Prior to final plat consideration by the County Board, the Assistant County Attorney shall approve the covenants and title work. The covenants shall address at least the following:

- A. A covenant must clearly state the building eligibility status for each parcel in the development. The keeping of animals, with the exception of dogs, cats and similar animals kept as household pets, is prohibited on any lot in the residential area.
 - B. A covenant stating that the area is rural, and that commercial agriculture and other rural land use activities shall likely be occurring in the area. A notification must be provided regarding “odors, dirt, dust, noises, long hours of operation and other factors associated with agriculture and feedlot activities”. Complaints relating to these activities shall be considered unwarranted so long as such activities are being conducted in accordance with existing standards. A condition clearly stating and restricting the use of the land in the agricultural area to agriculture and to certain conditional uses listed in the “A” district.
 - C. If the home sites include any environmentally sensitive land then restrictions must be placed in the covenants addressing: clear cutting of land, vegetation removal, plus the development and implementation of an erosion control plan to control erosion during and after building construction.
 - D. A covenant must be added requiring that the alternative sewer site must be preserved for a future sewer site. No buildings can be erected on the alternative site and no trees can be planted on the site. Heavy equipment must be kept off the site. If the lot owner must build on the site, he shall have to submit percolation tests and soil borings for another site before any building permit shall be issued.
 - E. The covenants shall address the preservation of the drainage and/or utility easements and that no obstructions shall be permitted within those areas. The plat indicates the outside boundary of the delineated wetlands, which impacts all proposed lots. The required covenants shall address that each lot will be reviewed in the field prior to issuance of any building permits. The required covenants shall address the concerns of possible drainage of an existing delineated wetland located in the woods and open field area; therefore, no vegetative removal within the drainage easement area shall be allowed.
 - F. A covenant must clearly state that lot owners shall maintain the road until such time as the Township agrees to accept the road and assume maintenance responsibility.
 - G. A covenant stating that if any lot exceeds the impervious coverage area, pursuant to the Carver County Water Management Rules - Chapter 153, Section 153.11 A2, additional review by Carver County Planning & Water Management may be needed.
6. The above-required Covenants shall be become part of the plat approval.
 7. Each lot must be reviewed in the field prior to the issuance of any building permit and/or SSTS permit. All septic system locations (i.e. primary & alternate) shall be marked and protected (rope, fencing, etc.) to prohibit any disturbance to those areas. Furthermore, prior to the commencement of any construction related activity, the primary and alternate septic locations for each lot shall be protected.
 8. Pursuant to CUP #PZ20210028, access permits for the proposed driveways must be obtained from San Francisco Township prior to the issuance of any building permits for the individual lots.
 9. Each lot shall be reviewed and approved by CCWMO pursuant to Chapter 153 of the Zoning Code. Specific details for each lot must be submitted to the Planning and Water Department for approval prior to issuance of building permit(s) on individual lots.
 10. The driveways for the lots shall conform to the Wetland Conservation Act (WCA), Carver County Land Management Department, CCWMO, and San Francisco Township requirements. The applicant shall comply with any and/or all requirements established by the appropriate road authorities (San Francisco Township). An access permit for each driveway from Misthaven Lane must be obtained prior to issuance of new home building permit(s).

11. Prior to submitting a building permit application for a new house, the Permittee shall identify the lowest floor elevation to document an emergency overflow for stormwater. Said homes shall be set to allow for positive drainage on the property.
12. As per Section 151.163 of the Carver County Code, all utility facilities are to be located underground. The access and drainage ways will be designed so that public utilities can be installed at a later date.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

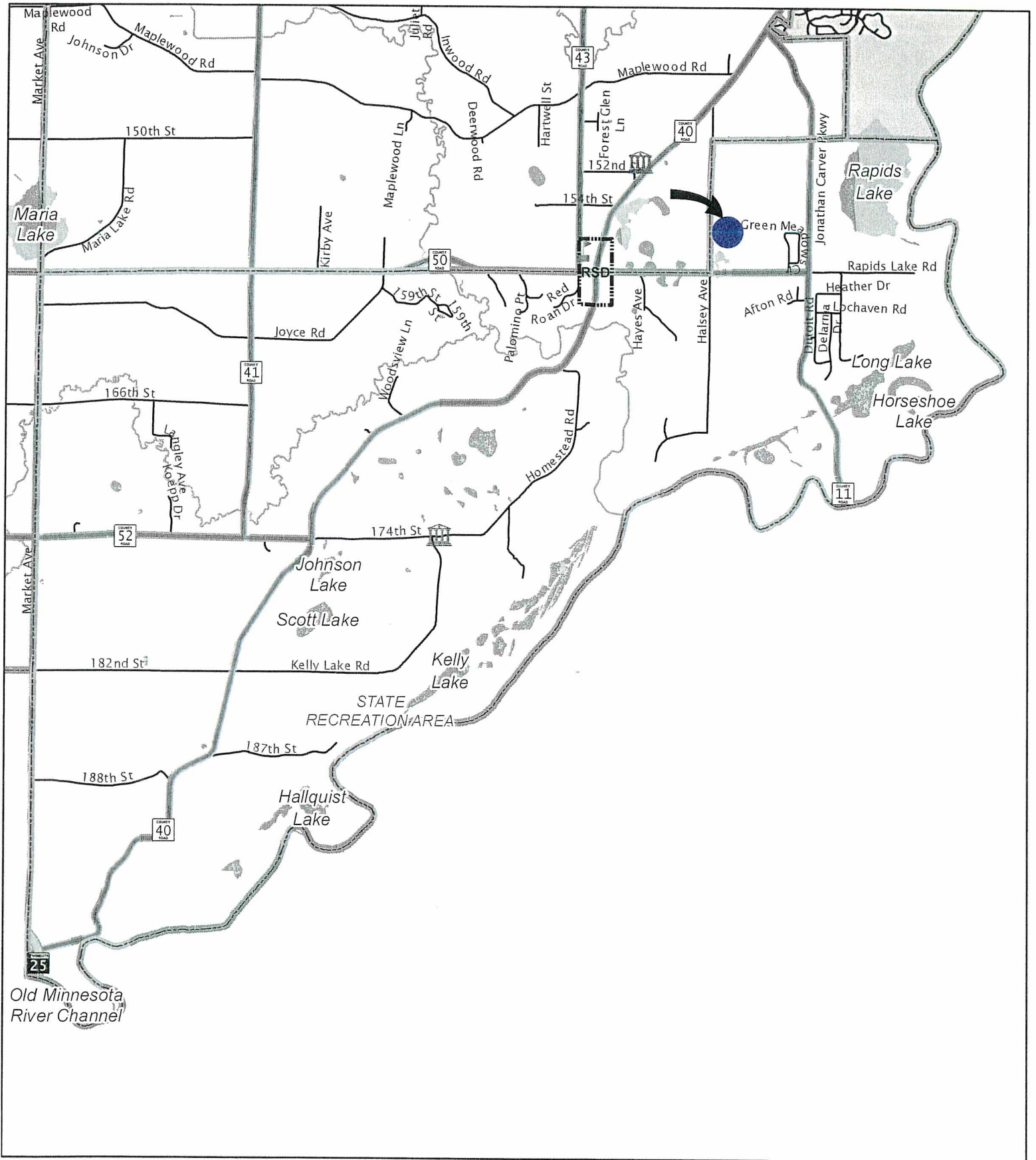
STATE OF MINNESOTA
 COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 7th day of September 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2021.

 County Administrator

SAN FRANCISCO TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution Supporting a Grant Application to the Minnesota Historical Society

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Coney Island of the West has undergone several archeological and historical studies over the last 3 years. This work, while required by the State Historic Preservation Office, also provides valuable research information towards submitting a grant.

It is recommended that a planning grant application be submitted to the Minnesota Historical and Cultural Heritage Grant Program administered by the Minnesota Historical Society. The grant application would seek funding for the development of a historical & archeological interpretation plan for Coney Island of the West. A resolution in support of the grant application has been prepared to accompany the grant application requesting \$90,000 in funding. This grant program does not require additional local matching funds. However, to show the County's commitment to this project, a \$10,000 match would be provided if successful from the Parks Department 2022 Professional Service line item.

ACTION REQUESTED:

Motion to adopt a resolution supporting a grant application to the Minnesota Historical Society for \$90,000.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7828

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: _____
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

WHEREAS, Carver County intends to apply for grant funding through the State of Minnesota Historical Society (MnHS) for the work of an historical & archeological interpretive plan for Coney Island of the West as part of Lake Waconia Regional Park Project; and

WHEREAS, Carver County has determined that a plan is paramount for the proper development & preservation of historical features & markers to be established on Coney Island and; an interpretive plan will better position Carver County to seek greater grant funds through MnHS for project delivery & implementation and; seek a return investment on resources that have been previously spent on historical & archeological analysis

WHEREAS, the terms of the grant application will be for the amount of \$90,000.00 with a local match of \$10,000; and

NOW, THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners herby approves the application for grant funding through the Minnesota Historic Society for the preparation of an historic & archeological interpretation plan.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the _____ day of _____, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2021.

Dave Hemze County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Settlements for Right of Way Acquisition for the Jonathan Carver Parkway Project – Phase 1

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2021 construction season includes the Jonathan Carver Parkway Project - Phase 1 which is the expansion of Highway 11 to a four-lane highway. Additional right-of-way is needed to complete this project. Appraisals were completed by MM Appraisals and MDAs completed by the Carver County Public Works Right of Way agent and the County Board approved the making of offers based on the appraised values at its September 15, 2020 regular board meeting. The Public Works Director, or agents under his supervision, made offers to the affected property owners based on the appraisals and negotiations then commenced. Settlements with the property owners located at PID # 20.4250940 have been reached for additional right of way to accommodate a city sidewalk along the north side of Ironwood Drive that was recently added to the scope of the project.

ACTION REQUESTED:

Motion to adopt a resolution for settlement for right-of-way acquisition for the Jonathan Carver Parkway Project - Phase 1.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text"/>
City of Carver	\$5,000.00
CSAH Reg./Muni. Const.	\$5,000.00
Total	\$10,000.00

Insert additional funding source

Related Financial/FTE Comments:

The City of Carver and Carver County Public Works entered into a Joint Powers Agreement where the right of way acquisition costs are being evenly split for this project.

Office use only:

RBA 2021 - 7832

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: September 7th, 2021

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for Jonathan Carver Parkway Project – Phase 1

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for expansion to a four-lane highway as part of the Jonathan Carver Parkway Project – Phase 1 (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of Expanding the roadway to 4 lanes as part of the Jonathan Carver Parkway Project – Phase 1 constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on September 7th, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 7th day of September 2021

Dave Hemze County Administrator

Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property
Interests

Jonathan Carver Parkway Project – Phase 1

Carver County Public Works No. 168811

Property Tax Identification No. 20.4250940

Fee Owners: Daniel & Lindsey Eberhard

Property Address: 1698 Basswood Court, Carver MN 55315

Settlement Amount: \$10,000.00

Fee Acquisition Area: 615 sq. ft.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Settlement Agreements for the Highway 212 Project - Dahlgren Township

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2021-2022 construction seasons include the reconstruction of US 212 between just east of Cologne to just west of Carver into a 4-lane divided highway. Additional right-of-way is needed to complete the project. Appraisals were obtained by certified appraisers and the County Board approved the making of offers based on the appraised values at its June 2, 2020 regular session. The Public Works Director, or agents under his supervision, made offers to the affected property owners based on the appraisals and negotiations then commenced. Settlements with the property owners located at PID #'s 04.0150900, 04.011020 and 04.0090600 have been reached.

ACTION REQUESTED:

Motion to adopt a resolution approving the settlement for right-of-way acquisitions for the US 212 Project-Dahlgren Township for the properties located at PID #'s 04.0150900, 04.011020 and 04.0090600

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	<input type="text" value=""/>
Trans. Sales Tax	\$862,500.00
MNDOT Funding	\$862,500.00
Total	\$1,725,000.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Acquisition costs are split evenly between MnDOT and Carver County in accordance with a prior approved agreement.

Office use only:

RBA 2021 - 7836

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: September 7th, 2021

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for US 212 Project – Dahlgren Township

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for expansion to a four-lane highway as part of the US 212 Project – Dahlgren Township (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County's acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of Expanding the roadway to 4 lanes as part of the US 212 Project - Dahlgren Township constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County's proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on September 7th, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 7th day of September 2021

Dave Hemze County Administrator

Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property
Interests

US 212 Project – Dahlgren Township

Carver County Public Works No. 178825

Property Tax Identification No. 04.0150900 & 04.011020

Fee Owners: Maxine F. Buckentine

Property Address: xxx Highway 212, Chaska MN 55318

Fee Acquisition: 18.4 acres

Temporary Construction Easement: .6486 acres

Acquisition of Structures: House, Garage, Barn, Pole Building

Settlement Amount: \$1,000,000.00

Property Tax Identification No. 04.0090600

Fee Owners: SSP Holdings LP, a Minnesota Limited Partnership, and Lowell J. Peterson a/k/a Lowell W. Peterson and Kathleen Peterson, Husband and Wife

Property Address: xxx Highway 212, Chaska MN 55318

Fee Acquisition: 21.60 acres

Temporary Construction Easement: 1.37 acres

Impacts to Improvements: Parking Attendant Shed, Parking, Apple Tree Area Fencing, Gate, Signage

Settlement Amount: \$725,000.00

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Land Records Temporary Employee

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

In April, 2021 Land Records management requested and the County Board approved for TriMin to provide third-party hosting services in connection with the LandLink, LandShark, Lighthouse, Image Mover, LandScan and LandNotification software products and image storage licensed under the Master Agreement. IT management supported this change which creates efficiencies for land record staff by eliminating duplicate data entry when indexing land records in OnBase and benefits the County's IT staff from land records storage being moved to the cloud. County staff have identified a time consuming project to prepare images for the move to the Cloud by renaming/removing duplicate image numbers currently stored in OnBase. The Land Records management is requesting a STOC position, funded by Recorder Tech funds, to assist with this project which will allow permanent staff to focus on processing the high volume of land transactions.

ACTION REQUESTED:

Approve Land Records STOC position, funded by Recorder Tech funds, to assist with preparing land record images for the move to the Cloud.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

Recorder Tech Fund	\$15,000.00
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Total	\$15,000.00
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Insert additional funding source

FTE IMPACT:

Related Financial/FTE Comments:

The temporary position in Land Records for the cloud project will be 100% funded by Recorder Tech fees.

Office use only:

RBA 2021 - 7834

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Land Records Temporary Employee

Department:

Meeting Date: 9/7/2021

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By: Kathleen Smith

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
STOC	02-100.6119	\$15,000.00	Data Processing Services	02-100-100.6263	\$15,000.00
TOTAL		\$15,000.00	TOTAL		\$15,000.00

Reason for Request:

Move budget to cover STOC need for the cloud project.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of the AFSCME General Unit 2021-2022 Collective Bargaining Agreement

Primary Originating Division/Dept: Employee Relations

Meeting Date: 9/7/2021

Contact: Kerie Anderka

Title:

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: Yes No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The AFSCME General Unit and the County have completed negotiations for the successor collective bargaining agreement (CBA) and the membership has ratified the 2021-2022 CBA.

Following is a summary of the highlights of the tentative agreement reached with the AFSCME General Bargaining Unit:

- Two year agreement (2021 – 2022)
- 2021 General Adjustment: 1.00% (applied to base rate)
- 2022 General Adjustment: 2.00% (applied to base rate)
- 2021 Pay-for-Performance Matrix: 0%, 1%, 3%, 4.25% effective first full pay period in March paid as lump sums
- 2022 Pay-for-Performance Matrix: 0%, 1%, 2%, 3% effective first full pay period in March with base/lump sum split (same as the 2020 PFP matrix)
- Implement salary ranges as established by County Board effective first full pay period in January 2021
- Implement salary ranges as established by County Board effective first full pay period in January 2022
- 2021 Insurance: Increase County contributions and maintain percentages defined in current contract language.
 - Employee: \$755.48 (+ \$20.48)
 - Employee + Child(ren): \$948.70 (+ \$53.70)
 - Employee + Spouse: \$1,293.20 (+\$73.20)
 - Family: \$1,584.70 (+ \$89.70)
- 2022 Insurance: Increase County contribution by \$100 per month, across all plan levels and options. Maintain percentages defined in current contract language.
 - Employee: \$855.48
 - Employee + Child(ren): \$1,048.70
 - Employee + Spouse: \$1,393.20
 - Family: \$1,684.70
- On-call pay: Increase from \$150 to \$165 in 2021, and increase to \$170 in 2022
- Building maintenance uniforms: Increase initial issue from three to six shirts, and from three to six pants
- Environmental Center – Move from \$250 per year clothing allowance to a uniform company/service for 2022. Beginning in 2022, the employer shall pay the full cost of the rental and laundering of uniforms that are required by the County for employees assigned by the employer to handle material in connection with waste management at the Environmental Center.

ACTION REQUESTED:

Motion to approve the 2021 – 2022 AFSCME General Unit Collective Bargaining Agreement.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars =

<input type="text"/>	<input type="text"/>
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Total

FTE IMPACT: None

Related Financial/FTE Comments:

The incremental cost for the 2021 AFSCME General Unit Collective Bargaining Agreement total compensation is \$442,004. A budget amendment is necessary to reallocate funds to the respective Department wage accounts since the 2021 Adopted Budget assumed a 0% wage increase. The total compensation 2021 Budget for the AFSCME General Unit Collective Bargaining Agreement is \$14,743,145.

Office use only:

RBA 2021 - 7840

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Approval of the AFSCME General Unit 2021-2022 Collective Bargaining Agreement

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Cafeteria Contributions	01-xxx.6121	\$63,847.00	Health & Life Insurance	01-820.6152	\$63,847.00
Wages & Benefits- AFSCME Gen	01xxx.61xx	\$378,157.00	2021 debt service levy	35.6701	\$252,080.00
TOTAL		\$442,004.00	COVID related budget uncertainties- State Aid, Property Taxes, financial support, etc.	01-820.5391	\$126,077.00
			TOTAL		\$442,004.00

Reason for Request:

The incremental cost for the 2021 AFSCME General Unit collective bargaining agreement total compensation is \$442,004. A budget amendment is necessary to reallocate funds to the respective Department wage accounts since the 2021 Adopted Budget assumed a 0% wage increase.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of the Teamsters Detention Sergeants and Emergency Communications Supervisors Unit 2021-2022 Collective Bargaining Agreement

Primary Originating Division/Dept: Employee Relations

Meeting Date: 9/7/2021

Contact: Kerie Anderka

Title:

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: Yes No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The Teamsters Detention Sergeants and Emergency Communications Supervisors Bargaining Unit and the County have completed negotiations for the successor collective bargaining agreement (CBA) and the membership has ratified the 2021-2022 CBA.

Following is a summary of the highlights of the tentative agreement reached with the Teamsters Detention Sergeants and Emergency Communications Supervisors Bargaining Unit:

- Two year agreement (2021 – 2022)
- 2021 General Adjustment: 1.00% (applied to base rate)
- 2022 General Adjustment: 2.00% (applied to base rate)
- 2021 Pay-for-Performance Matrix: 0%, 1%, 3%, 4.25% effective first full pay period in March paid as lump sums
- 2022 Pay-for-Performance Matrix: 0%, 1%, 2%, 3% effective first full pay period in March with base/lump sum split (same as the 2020 PFP matrix)
- Implement salary ranges as established by County Board effective first full pay period in January 2021
- Implement salary ranges as established by County Board effective first full pay period in January 2022
- 2021 Insurance: Increase County contributions and maintain percentages defined in current contract language.
 - Employee: \$755.48 (+ \$20.48)
 - Employee + Child(ren): \$948.70 (+ \$53.70)
 - Employee + Spouse: \$1,293.20 (+\$73.20)
 - Family: \$1,584.70 (+ \$89.70)
- 2022 Insurance: Increase County contribution by \$100 per month, across all plan levels and options. Maintain percentages defined in current contract language.
 - Employee: \$855.48
 - Employee + Child(ren): \$1,048.70
 - Employee + Spouse: \$1,393.20
 - Family: \$1,684.70
- 2021 Uniform Allowance: Increase by \$75 (from \$720 to \$795)
- 2022 Uniform Allowance: Increase by \$45 (from \$795 to \$840)
- MOA – Implement Damaged Uniform Reimbursement Pilot Program for classification of Detention Sergeants

ACTION REQUESTED:

Motion to approve the 2021–2022 Teamsters Detention Sergeants and Emergency Communications Supervisors Unit Collective Bargaining Agreement.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars =

Total

FTE IMPACT: None

Related Financial/FTE Comments:

The incremental cost for the 2021 Teamsters Detention Sergeants and Emergency Communications Supervisors Unit Collective Bargaining Agreement total compensation is \$24,481. A budget amendment is necessary to reallocate funds to the respective Department wage accounts since the 2021 Adopted Budget assumed a 0% wage increase. The total compensation 2021 Budget for the Teamsters Detention Sergeants and Emergency Communications Supervisors Unit Collective Bargaining Agreement is \$884,268.

Office use only:

RBA 2021 - 7841

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Approval of the Teamsters Detention Sergeants and Emergency Communications Supervisors Unit 2021-2022

Agenda Item: Collective Bargaining Agreement

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
cafeteria contributions	01-201-2xx.6121	\$984.00
Wages & Benefits- AFSCME Gen	01-201-2xx.61xx	\$23,497.00
TOTAL		\$24,481.00

CREDIT		
Description of Accounts	Acct #	Amount
Health & Life Insurance	01-820.6152	\$984.00
2021 debt service levy	35.6701	\$15,701.00
COVID related budget uncertainties- State Aid, Property Taxes, financial support, etc.	01-820.5391	\$7,796.00
TOTAL		\$24,481.00

Reason for Request:

The incremental cost for the 2021 Teamsters Detention Sergeants & Emergency Communications Supervisors Unit collective bargaining agreement total compensation is \$24,481. A budget amendment is necessary to reallocate funds to the respective Department wage accounts since the 2021 Adopted Budget assumed a 0% wage increase.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

YMCA Equity Journey Training Series for HHS

Primary Originating Division/Dept: <u>Health & Human Services</u>	Meeting Date: <u>9/7/2021</u>
Contact: <u>Rod Franks</u> Title: <u>HHS Director</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <u> </u> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <u> </u> Title: <u> </u>	

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The Covid-19 Pandemic has brought social and racial injustice and inequity to the forefront of public health. Covid-19 has deepened the divide for multiple cultural communities, elders, older residents, and low-income families, and further limited access to transportation, education, opportunities, wellness, and economic prosperity. To support fast economic recovery and ensure that all Carver County residents have equal access and opportunities, investments should be made to support staff to deliver culturally appropriate services. Racial and ethnic minority populations are disproportionately represented among essential workers and industries. Essential workers are those who conduct a range of operations and services in industries that are essential to ensure the continuity of critical functions in the community, from keeping the community safe, ensuring food is available at the markets, or taking care of the sick. Many residents effected by the Covid-19 Pandemic are seeking assistance to maintain access to essential services: such as food, cash, employment, behavior health, and public health, many of which are delivered by Health and Human Services staff. Multiple government agencies in Minnesota are focused on creating a culturally appropriate post Covid-19 service delivery system focused on integrating public health efforts, to ensure that all communities are stronger, safer, healthier, and resilient.

The goal for Carver County Health and Human Services is to create and maintain cultural agility; a community environment that successfully functions cross-culturally and multi-culturally. The Health and Human Services (HHS) Division, with support from Employee Relations, has partnered with YMCA of the North to deliver the following training to staff: YMCA Equity Leadership Institute (\$14,450) and Transforming Workplace Culture (\$22,325) for formal leaders, representatives from Employee Relations and members of the Health and Human Services equity and inclusion committee; the Equity Leadership Institute (\$80,050) for all HHS staff; and up to 10 hours of consulting services at \$250 per hour to support implementation, offer guidance, and conduct pre-work/level setting sessions (\$2,500). The training will be delivered in two parts: part one focusing on formal leaders, representatives from Employee Relations, and members of the Health and Human Services equity and inclusion committee and part two focusing on all HHS staff.

The YMCA of the North UnitedHealth Group Equity Innovation Center of Excellence commits to connecting organizations with valuable information, resources, and insight to help navigate an ever-changing community and learn ways to advance inclusivity and systems change so all may thrive. The Transforming Workplace/Community Culture series focuses on developing leaders to recognize the importance of culture of agility and the steps for creating a thriving culture for all. The Equity Leadership Institute series challenges leaders to reassess mental models and lead with a lens of equity and inclusion.

The HHS Division requests \$119,325 from COVID-19 Budget Stabilization Account (BSA) to support the partnership with YMCA of the North to build a bridge to an equitable economic recovery. The training will start in September 2021 and end in 2023.

ACTION REQUESTED:

Motion is to approve \$119,325 from the BSA to support a partnership with YMCA of the North to deliver the Equity Leadership Institute and Transforming Workplace Culture training series. A second Motion is requested to approve a Professional Services Agreement (PSA) with YMCA of the North for \$39,275 to deliver part one of the training series. The PSA has routed and been approved through the contract portal.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	\$0.00
BSA Funds	\$119,325.00
Total	\$119,325.00

Related Financial/FTE Comments:

This request was reviewed at the County Board Work Session on 08/24/2021. It is subject to audit review. Initial contract is for \$39,275. An additional contract for \$80,050 to complete part two of the training will be brought forward a a later date.

\$8.60M Covid-19 BSA Beginning Balance

(5.02M) 2020/2021 BSA funded Board approved projects

3.32M ARP Reimbursement for ARP eligible projects - 9/7/21 Board Meeting

(119k) Equity Training- BSA funding requested - 9/7/21 Board Meeting

\$6.78M Covid-19 BSA Current Balance

Office use only:

RBA 2021 - 7847

Carver County Board of Commissioners Request for Board Action



Agenda Item:

American Rescue Plan - Reimbursement Funding

Primary Originating Division/Dept: Property & Financial Services

Meeting Date: 9/7/2021

Contact: David Frischmon

Title: Property & Finance Director

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: Yes No

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

The federal government has provided a second round of funding to address the coronavirus pandemic through the American Rescue Plan - Local Fiscal Recovery Funds ("ARP"). Carver County has received \$10.4 million in ARP funding in 2021 and expects to receive another \$10.4 million in 2022 for a total of **\$20.8M**. ARP funds are required to be spent in accordance with Federal guidelines.

County staff presented an ARP overview at a Strategic Planning workshop in May, 2021 and a summary of requests for ARP project funding at the August 25th Board workshop. The County Administrator recommends the following reimbursements with ARP funding:

\$3.3M Reimburse the COVID-19 Budget Stabilization Account ("BSA") for board approved projects incurred after March 3rd, 2021 that are eligible for ARP funding:

\$1.7M Business Assistance

600k Technology - HHS database software

500k Housing Assistance

345k Food programs

150k Vaccinations

\$3.3M

\$1.5M Reimburse the County's operating budget for the projected Public Health and Public Safety salary and benefits from March 3, 2021 thru December 31, 2024 that are eligible for ARP funding.

\$4.8M Total ARP Reimbursement funding

ACTION REQUESTED:

Motion to approve **\$4.8M** ARP reimbursement funding.

FISCAL IMPACT: Other

If "Other", specify:

see comments below

FUNDING

County Dollars =

Federal ARP

Total

\$4,800,000.00	
\$4,800,000.00	

FTE IMPACT: None

Related Financial/FTE Comments:

- \$3.3M** Reimburse COVID-19 BSA for ARP eligible projects
- 1.5M** Reimburse the County's operating budget for projected ARP eligible Public Health and Public Safety wages
- 1.1M Urgent requests for ARP funding - See separate 9/7/21 Request for Board Action
- 14.5M Unallocated - County staff are developing recommendations that will be presented at future Board meetings.
- \$20.4M** Total ARP Funds

Office use only:

RBA 2021 - 7850

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Global War on Terrorism Honorary Road Designation

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

With the 20th Anniversary of the attacks on September 11, 2001, the County is recognizing this special date by designating a roadway to honor Global War on Terrorism veterans and their families. "Global War on Terrorism" (GWOT) veterans consist of those receiving the GWOT Service Medal, the GWOT Expeditionary Medal, the Iraqi Campaign Medal, or the Afghanistan Campaign Medal. The County VSO staff has worked with the County Attorney's Office, Public Works staff, and School District 112 to signify this important memorialization. Please see the attached resolution which reviews the dedication. Note that the name of the roadway, as well as any addresses of residences and businesses along the road corridor, will not change due to this designation.

ACTION REQUESTED:

Motion to approve the resolution to desinate Powers Boulevard as an honorary roadway for Global War On Terrorism Veterans and their families, and that Carver County Public Works shall adopt a suitable design to mark Powers Boulevard with this honorary designation and erect appropriate signage.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Cost of signage is included in Public Works budget for roadway signs.

Office use only:

RBA 2021 - 7848

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: September 7, 2021
 Motion by Commissioner: _____

Resolution No: _____
 Seconded by Commissioner: _____

Global War on Terrorism Roadway Dedication

WHEREAS, the Carver County Board of Commissioners have the authority to establish public highways within the limits of the county pursuant to MN State Statute 163.11, and

WHEREAS, MN State Statute 169.06 Subd. 3 grants local authorities in their respective jurisdictions to place and maintain traffic-control devices upon highways under their jurisdiction as they may deem necessary to indicate and to carry out necessary provisions and local traffic ordinances, or to regulate, warn, or guide traffic, and

WHEREAS, the Global War on Terrorism (GWOT) began with the horrific attacks on US soil on September 11, 2001. These attacks caused our Nation to shift focus toward terroristic threats which endanger America and its allies and,

WHEREAS, tens of thousands of Americans have volunteered and served in the United States military since 9/11, fully understanding that their service and sacrifice in places such as Iraq, Afghanistan and wherever else they may be called on, contributes to the safety and success of their communities, states and nation, and,

WHEREAS, the high operational paced environment of GWOT has affected countless families, employers, and communities alike with Soldiers, Sailors, Airmen, Marines, and Guardians being called away from their homes, jobs, and families, and

WHEREAS, the County recognizes the vital service that veterans and military families have demonstrated for twenty years through serving in Operation Enduring Freedom, Operation Iraqi Freedom, and Operation New Dawn, as well as those supporting these missions. We may never be able to fully repay the debt owed to veterans and families who have experienced both loss of life or who have experienced difficulty readjusting to life out of uniform due to this long war, and

WHEREAS, the treatment of and services for veterans and their families is a bond that America holds sacred. It is with hope that the Board's dedication of this roadway will raise awareness of Carver County GWOT veterans and provide a them a rally point to hold space for reflection, pride and strength of that service.

NOW THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners hereby authorizes the roadway dedication of Powers Boulevard to honor VETERANS of the Global War on Terrorism and their families, pursuant to Minnesota Statutes Sec. 163.11 and 169.06 Subd. 3.

YES	ABSENT	NO

STATE OF MINNESOTA
 COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 7th day of September, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

 County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Governors Proclamation on Child Support Awareness Month

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

August has been proclaimed by Governor Tim Walz as Child Support Awareness Month. Income Support Manager, Kate Probert Fagundes, will present the Governor's Proclamation and give a brief update on the Carver County Child Support Program.

ACTION REQUESTED:

Motion to accept the Governor's Proclamation naming the month of August as Child Support Awareness Month and honor the outstanding work and partnership of the child support team, workforce development team, County Attorneys Office, and Sheriff's Department.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Presentation

Office use only:

RBA 2021 - 7837



STATE of MINNESOTA

Proclamation

- WHEREAS: Minnesota commitments to the well-being of children by recognizing August as Child Support Awareness Month; and
WHEREAS: Minnesota proudly recognizes the parents that have contributed \$423.8 million in child support payments to ensure the safety and security of more than 226,000 children in 2020; and
WHEREAS: Minnesota's child support program collects \$3.26 for every dollar it spends to ensure children receive the support they deserve; and
WHEREAS: Minnesota has continually been ranked as one of the top three states in the nation in collecting monthly child support and overdue support; and
WHEREAS: Minnesota is building an equitable child support program with its policies, practices, and procedures by expanding and engaging in respectful conversations with partners and the families served to improve service delivery and address the inequities often experienced by marginalized communities as a result of systemic racism and its impact on public programs and policies; and
WHEREAS: Minnesota's automated child support computer system, PRISM, supports 6,548 calls a month, giving parents accessible and secure information about their child support cases 24 hours a day, seven days a week; and
WHEREAS: Minnesota continues to work alongside parents without bank accounts to create more accessible ways to pay their child support by constructing private sector partnerships that accept payments at thousands of retail locations across the country.

NOW, THEREFORE, I, TIM WALZ, Governor of Minnesota, do hereby proclaim the month of August 2021, as:

CHILD SUPPORT AWARENESS MONTH

in the State of Minnesota.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the State Capitol this 13th day of July.

[Handwritten signature of Tim Walz]

GOVERNOR

[Handwritten signature of Steve Simon]

SECRETARY OF STATE



Carver County Health and Human Services

Human Services Building

602 East Fourth Street • Chaska, MN 55318-2102

Office (952) 361-1600 • Fax (952) 361-1660 • www.co.carver.mn.us

CHILD SUPPORT AWARENESS MONTH

In FFY 2020, Minnesota's child support program has ranked number 5th in the nation, provided services to 324,563 parents and 226,458 children through 1,417 county and state workers. The program collected and disbursed \$610.7 million. For every \$1 spent on Minnesota's child support program, it collected \$5 in support of children.

How is Carver County Performing?

- There are about 1,758 child support cases in Carver County
- Carver County child support collections on current support in FFY 2020 were \$6,117,781.13
- Carver County Child support collections on current support and arrears in FFY 2020 were \$8,240,281.57.
- Carver County's paternity establishment rate for FFY 2020 was 100.40% which was above the 90% threshold and the State average of 100.14%
- Overall, Carver County's performance has remained above the threshold since 2010
- Carver County has an order established for 92.38% of its cases.
- Performance on this measure has remained steady between 90 and 94% since at least 2010 and is again over the State average of 87.47%
- Carver County's current support collections have increased each year from 2010 at 75.64% to 79.75% in 2019. Current support collections for FFY were 79.50%, which considering the economic effects of the pandemic have held pretty steady and remain well above the State's average of 75.41%.
- Carver County's arrears collection is at 82.86% also well above the State average of 79.65%.
- Carver County is consistently performing above the State averages and is one of the top performing counties in the 7-county metro area

What child support laws will be changing?

Guideline Updates. The child support task force made a number of recommendations, which were passed into law and will be effective January 1, 2023. These changes include:

- **Updates to the table.** The table updates include updated data about the costs of raising children with some adjustments for combined incomes below \$6,000. This should result in more right-sized orders and lower arrears balances.
- **Changes to nonjoint child deductions.** The deduction for children in the home will be expanded to include all legal children when the parent is not ordered to pay support. The percentage deduction from the table amount will increase to 75% from 50% and parents may receive the deduction for up to six children. The deduction for both types of nonjoint child deductions will be taken before the self-support reserve is determined.

Previously, parents only got this above-the-line deduction for children when they owed a support order for them.

- **Changes to the minimum order. The minimum order will still start at \$50 but will step up \$10 for each child up to six children.** This will help parents to address needs and overcome barriers and work towards increasing ability to support children.

Interest Elimination. Effective August 1, 2022 interest will no longer charge on child support arrears (including judgments). Interest already on the system will still be owed. The agency will only collect interest on spousal maintenance if the custodial parent obtains a sum certain judgment.

Impact: Interest elimination will help cases from continue to build at times can become insurmountable debt. We are hopeful that by not continuing to charge interest it will also help improve collection on arrears. It will also make it more efficient to process payments and maintain accounting records.

Information sharing. New provisions will go into place August 1, 2021 requiring the custodial parent to provide additional information to the noncustodial parent about child care costs when there is an order to pay child care support. The provision requires sharing information like the contact information of the provider, an annual accounting of expenses, and any changes to expenses.

Flexibility in Consumer Reporting. The changes will allow more discretion in when to report arrears to consumer reporting agencies and will allow a parent to avoid reporting by complying with a payment agreement. These changes will be implemented January 1, 2023 with the guideline changes.

Transfers to Tribal Court. The first statute of its kind in the nation, new Minn. Stat. § 518A.80 provides explicit authority for state courts to transfer cases to tribal courts when that tribe's IV-D agency is managing the child support case. This provision is effective immediately.

Good Cause Appeals Jurisdiction. This provision will allow a good cause claimant to appeal to the state immediately after the county denies the claim rather than waiting for negative action to be taken on their benefits. This provision takes effect August 1, 2021.

Impact: The change to the statute language will allow for more flexibility and discretion in reporting debt to the credit bureaus. This has been a long-standing issue and has a lot of negative impact on clients for typically not a lot of case enforcement value. Having the ability to enter into a payment agreement to avoid the credit reporting, we hope will be a good tool in encouraging payments and/or acknowledging and rewarding payment compliance.

Guideline updates are needed to fix some of the disparities we have noticed over time since the guidelines changed to an income shared model. The hope is this will correct the guideline support disparities and result in more appropriate and enforceable orders. Which may reduce hearing requests, court time, and may ultimately result in more payments to support children and families.

2020 was a difficult year, a year impacted by Public health emergency and pandemic.

Minnesota's Child Support Program benefits children by:

- Helping families receive the basic financial support, medical support and childcare support needed to support their children's growth and development.
- Establishing legal parentage and amending birth records upon completion.
- Helping families work toward becoming and remaining economically stable
- Setting realistic orders and modifying order when appropriate to make orders collectable. If parents feel the order is fair, they are more likely to pay.
- Working with other states to help families when one parent lives outside of Minnesota
- Ensuring parents establish a financial partnership
- Provides supports to families thru resource connections and referrals
- Focusing on services and accountability, negotiating deals with parents that help them be successful and have long term impact on children.
- Focusing on promoting stability, income increase and wellness
- Focusing on offering culturally sensitive and inclusive services
- Focusing on deepening partnership between Child and Family, Public Health, Workforce Development, and Financial Assistance and focus on promoting and testing fully family approaches.
- Focusing on offering stronger connection to the workforce programs and helping parents gain skills needed to not only support families/children, but have ability fully participate in economic recovery.
 - Carver County's Pathways to Success program, a partnership between CareerForce and Child Support has offered individualized employment and educational coaching services to 35 families; helped to place 19 families into jobs, focused on resource and referrals to children and parents.
 - A specific counselor, Brad Braun, has volunteered to work with child support unit to establish seamless connection between workforce and child support
- Focusing on offering legal resources to the families, with deepening partnership between Child Support and Legal library, and creating legal clinics through partnership with local private attorneys. The first legal clinic will take place on September 29th, from 4 to 7 pm at our Chaska Government Center, CareerForce Location.

None of this would have been possible without amazing work from our child support team, County Sheriff and County Attorneys. A special thank you to our child support team, County Sheriff, and County Attorneys for their long-lasting positive impact on the lives of families we serve.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

CDA 2022 Budget and Levy

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
Regular Session ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

The Carver County Community Development Agency (CDA) provides affordable housing opportunities and fosters economic development in the County. For 2022, the CDA would like to request a levy of \$2,995,348, 3.5% levy increase, which is a \$103,048 increase from the 2021 levy. The impact on a \$374,300 valued home would be an increase of \$1.69, for a total of \$61.16 for 2022.

On August 17, the CDA presented the proposed levy and budget at a County Board work session.

ACTION REQUESTED:

Motion to approve the attached resolution approving the 2022 proposed budget and payable 2022 tax levy of the Carver County Community Development Agency and certifying said levy to the County Auditor.

FISCAL IMPACT: ▼

If "Other", specify:

FTE IMPACT: ▼

FUNDING

County Dollars =	<input type="text"/>
Other Revenue	\$11,002,881.00
CDA Tax Levy	\$2,995,348.00
Total	\$13,998,229.00

Insert additional funding source

Related Financial/FTE Comments:

The CDA's special benefit tax levy is spread upon all taxable property within Carver County and is completely separate from the County's property tax levy.

Office use only:

RBA 2021 - 7799

Carver County Community Development Agency

CDA Board of Commissioners

Sarah Carlson - Chair
Molly Koivumaki - Vice Chair
Darrel Sudheimer- Secretary/Treasurer
Greg Kummer – Commissioner
Greg Anderson - Commissioner

Mission Statement:

The Carver County Community Development Agency provides affordable housing opportunities and fosters Community and Economic Development in Carver County.

Vision:

To be an innovative leader in creating housing and economic opportunities to create Communities for a Lifetime in Carver County.

Values:

Commitment to Quality Results

Providing quality housing and private development assistance activities will be the hallmark of the Carver County CDA.

Quality Customer Service

As the Carver County CDA communities continue to develop, we are committed to meeting our customers' needs.

Commitment to Our Employees

To promote a challenging, fulfilling and safe work environment that recognizes employee commitment to excellence.

Partnering

The CDA will achieve its mission through actively seeking partnerships and collaborative efforts with Carver County, its communities and with other agencies.

Integrity

In undertaking our duties, we are committed to the values of honesty, fairness and trust.

2022 BUDGET NARRATIVE

For the 2022 budget, the Carver County Community Development Agency (CDA) is requesting a levy of \$2,995,348, which is a \$103,048 or about 3.5% increase from the 2021 levy. The impact on a \$374,300 valued home is \$1.69 for a total of \$61.16.

Tenant Based Rental Assistance Programs and Housing

Bridges/Bridges RTC Program

MN Housing funded program to provide a housing subsidy for persons with mental illness.

Housing Trust Fund

A rental assistance program through MN Housing for High Priority Homeless households.

Permanent Supportive Housing Program

A federally funded program as part of the HEARTH Act for persons that are homeless and disabled.

Coordinated Entry System

The CDA is a point of entry for the Coordinated Entry process for single adults and families that are experiencing homelessness in Carver County. This process is a HUD mandate to connect the homeless with housing program resources.

Rental Housing Opportunities

The CDA provides and manages affordable housing opportunities for working families and seniors throughout Carver County.

- Bluff Creek – Carver
- Brickyard – Chaska
- Carver County Homes-Scattered site throughout Carver County
- Centennial – Chanhassen
- Crossings – Waconia
- Lake Grace-Chaska
- Oak Grove-NYA
- Waybury – Chaska
- Windstone – Chaska

Coming in 2021:

- The transfer and rehab of three rural development properties located in Watertown and Mayer.
- The start of construction on Trail's Edge South in Waconia.

Project-Based Vouchers:

144 units have Project Based Vouchers.

Of that total:

- 9 are designated for homeless
- 3 are designated for homeless veterans
- 20 are designated for mainstream (between the ages of 18 and 61 and disabled)
- 3 are for partnership with Beyond New Beginnings
- 10 are designated for homeless families within the school districts
- 81 former public housing converted under RAD
- 18 regular PBV

Resident Services:

- Staff time to connect residents with needed services in the community.

Community and Economic Development Programs

Economic Development Strategy

In January 2020, the CDA adopted an Economic Development Strategy, which set a roadmap of goals, objectives, and actions steps to guide the CDA on economic development activities. The six strategic directions include: business retention, expansion, and attraction; marketing; partnerships; tourism; resources; and livability. The Economic Development Strategy was reviewed in the fall of 2020 and an updated strategy was adopted in January 2021.

Growth Partnership Initiative

The Community Growth Partnership Initiative was created and funded by the CDA in January 2016. The goals of the program are to increase the tax base and improve the quality of life in Carver County through three specific strategies: affordable housing development, job creation and redevelopment/community development; through direct grants to Carver County cities.

Since its inception, the Initiative has achieved the following:

Predevelopment Grants:

- Thirteen grants have been awarded to help cities prepare for future development
- Grants have been awarded to the cities of Carver, Chaska, Watertown, Norwood Young America, New Germany, Victoria and Laketown Township
- Project examples include site specific redevelopment plans, wastewater facility plans, a downtown redevelopment plan, and a parking study.

Community Development Grants:

- Fifteen grants have been awarded to assist cities with jobs, housing or redevelopment projects
- When completed, these projects will add over 450 new housing units of which nearly half will be affordable, create 130 jobs, and leverage over \$110M in other public and private funds
- Grants have been awarded to the cities of Chanhassen, Chaska, Carver, Cologne, Victoria, Waconia and Watertown
- Project examples include business expansion and site improvements to facilitate housing or redevelopment

Tourism

In July 2021, the CDA launched the “Visit Carver County” website to promote tourism in Carver County. Throughout the remainder of 2021 and into 2022, we will continue to build out the site with more content with our cities and subcommittee partners as well as work on a partnership with Explore Minnesota.

COVID Economic Assistance Programs

Since August 2020, the CDA has assisted Carver County, as well as several cities, in administering housing and business economic assistance programs for those impacted by COVID.

Carver County CARES funds (fall 2020)

- 65 households assisted
- 169 for-profit and 19 non-profit businesses assisted
- Contract for services with four chambers to assist with marketing of the programs
- Over \$1.4M distributed in less than three months

Carver County COVID-19 Economic Support Programs (January 2021-present)

- 181 households assisted
- 199 for-profit and non-profit businesses assisted
- Over \$4.7M distributed

Housing Counseling

The CDA is a HUD-certified housing counseling agency that provides the following to Carver County residents:

- **Foreclosure Prevention Assistance**- Assist homeowners who are delinquent or may become delinquent on their mortgage.
- **Financial Fitness Counseling**- Assist residents with budgets, credit repair, negative rental reference report responses.
- **Pre-Purchase Counseling & Education**- County residents and potential homebuyers can meet with the CDA to determine if they would qualify for a mortgage to buy a home and to set up a plan with the client to help them overcome any barriers they may have to achieving homeownership. Potential homebuyers can attend our education workshop (HomeStretch).
- **Post Purchase Counseling**- Carver County residents meet with counselors to discuss refinance options or budgeting questions to ensure successful home ownership and maintenance questions.
- **Rental Assistance Counseling**- Provides assistance in finding rentals in Carver County, reviewing the rental history reports and assisting with the explanation of barriers.

- **Homeless Counseling** – Counselors assist homeless clients in understanding the coordinated entry system and shelter program and make appropriate referrals as needed.

With the recent departure the CDA’s housing counselor, the declining number of counselees, and that those requesting service live mostly outside of Carver County, the CDA has requested a six month temporary inactive status in its housing counseling services in order to reevaluate how to best assist Carver County residents. In the meantime, CDA staff is working with other housing counseling providers to make sure that residents seeking services during this inactive status receive the assistance they need.

Carver County Community Land Trust Program

The CDA administers a Community Land Trust (CLT) program, which provides access to home ownership opportunities for moderate income households who might not otherwise afford homes in the community. The CLT ensures permanent affordability by retaining ownership of the land and removing it from the real estate purchase. Homebuyers must be at or below 80% AMI and mortgage ready. Currently, there are 34 land trust homes located throughout Carver County within Chaska, Cologne, Mayer, Victoria, Waconia, and Watertown. Since its inception, the land trust has served over 60 families.

The program continues to add units. Currently, there is an open grant to allow for the CLT to expand throughout the county with an additional six units. In December 2020, the CDA was also awarded three new grants to add 10 new units to the portfolio through partnerships with Habitat for Humanity and the City of Chaska.

Small Cities Development Program

The CDA administers this program for cities in Carver County that receive SCDP funding from the Department of Employment and Economic Development (DEED) through a competitive process. The program can fund single-family, rental and commercial rehabilitation; public facilities; and homebuyer programs. The CDA is currently administering two SCDP awards:

	Watertown (2017)	Norwood Young America (2019)
Funding received from DEED	\$511,750	\$556,600
Commercial rehab completed	8	2
Commercial rehab in process	0	2
Single-family rehab completed	5	Not applicable
Single-family rehab in process	2	Not applicable
Mixed use/rental rehab completed	Not applicable	0
Mixed use/rental rehab in process	Not applicable	0

Other CDA Programs

Watertown EDA rehab fund

The CDA administers a home ownership rehabilitation fund on behalf of the Watertown EDA for households in the city at or below 100% AMI. Through July 2021, three loans have been executed and with one in process.

Minnesota Housing Rehab

The CDA administers the Minnesota Housing Rehabilitation Loan/Emergency and Accessibility Loan Programs (RLP/ELP) throughout Carver County. The program provides deferred loan financing to eligible low-income homeowners who are unable to secure home improvement financing in the private sector. Funds may be used for basic home improvements that directly affect the home's safety, habitability or energy efficiency. One homeowner is exploring the program.

Septic/Well Replacement Loan

The CDA partners with Carver County Environmental Services to provide residents with a low-interest loan for improvements to failing septic systems or wells. The CDA is responsible for program administration and has coordinated nine loans so far in 2021.

Single Family Mortgage Program

Annually, the CDA assists in making sure Carver County residents can access the Minnesota City Participation Program (MCP) offered through Minnesota Housing. The MCP program is designed to assist first-time homebuyers obtain affordable financing to purchase a home. The MCP program continues to be well utilized as shown below.

	2020	2021 (Jan-June)
Carver County Allocation Amount	\$1,475,350	\$1,548,895
Committed Loans	42	16
Committed Amount	\$8,939,083	\$3,673,931
Carver County Non-MCP Committed Loans	\$5,566,932 (22 loans)	\$1,751,789 (6 loans)
Downpayment and closing cost assistance	\$890,840	\$264,719

Small Business Support Programs

Since late 2012 through 2020, the CDA has contracted a non-profit organization to provide free technical assistance to entrepreneurs and small businesses. Since its inception, the program has:

- Served over 360 Carver County residents and/or business owners
- Delivered nearly 4200 hours of technical assistance
- Provided \$2.2 million in direct funds
- Leveraged over \$11 million in private financing
- Had residents or businesses of 10 of the 11 cities in Carver County utilize the services

Most referrals to this program come from the cities and banks; however, other entrepreneurs also provide a large number of referrals validating confidence in the program by the small business community.

Additionally, in 2020, the CDA engaged in a new partnership with Hennepin, Ramsey, Scott and Dakota counties to offer the CEO Next Program to second stage, high growth potential businesses. This nine month program assists CEOs with their business by providing them tools and techniques specifically designed for growing regional companies. For the 2020-2021 program, the CDA sponsored one business. Another business is anticipated to be served in the 2021-2022 program.

Ongoing Initiatives:

- Develop workforce, senior, and affordable housing in Carver County so workers can live and work here in Carver County, which will support economic development and business throughout the county.
- Promote redevelopment through new housing and jobs projects which promote revitalization, resilience and sustainability of our cities in Carver County.
- Provide marketing, technical, or other assistance to cities and businesses to assist with housing, job, and redevelopment projects throughout the county.
- Establish and maintain high quality service with interested stakeholders to build a collegial working relationship that contributes to CDA initiatives.
- Participate in the Greater MSP Economic Development Partnership by attending meetings and engaging with the partnership.
- Work towards attracting new sources of capital and investment to Carver County.
- Continuation of existing programs for entrepreneurs and new programs directed to high growth companies.
- Enhanced partnerships with Carver County and GIS applications.
- Promotion of tourism in Carver County

The CDA actively looks for opportunities in the County to further senior and affordable workforce rental housing to preserve the “Naturally Occurring Affordable Housing” in Carver County. Project examples include the transfer of rural development properties and the purchase of housing for Beyond New Beginnings and homeless Veterans in partnership with MACV.

The CDA intends to explore funding options for future projects on land currently owned by the CDA. The projects consist of a 43-unit senior and 60-unit general occupancy in the City of Carver and a 60-unit senior in City of Waconia.

The CDA continues to look at options for the 25 acres the CDA currently owns in the City of Watertown.

The CDA will continue to grow the tourism website by adding content and engaging partners in the process.

As the residents and businesses of Carver County continue to be impacted by COVID-19, the CDA will help to provide services to residents and businesses who have and continue to be impacted.

In coordination with Habitat for Humanity, the CDA will add up to eight new units into the CLT program. Additionally, through a partnership with the City of Chaska, architectural work will be done in 2021 with construction in 2022, on the rehab of the historic Ernst House and the addition of three new units.

		2021 Approved Budget	2022 Requested Budget	Change
REVENUES				
Administrative Revenues		97,160	87,478	(9,682.00)
Pass-Through Grant Funds		607,692	689,043	81,351.00
Operating Revenues		1,886,940	2,076,118	189,178.00
Housing Revenues		7,749,400	8,150,242	400,842.00
Tax Levy		2,892,300	2,995,348	103,048.00
TOTAL REVENUES		13,233,492	13,998,229	764,737.00
EXPENDITURES				
Administrative & Operating Expenses		3,358,300	3,702,944	344,644.00
Pass-Through Grant Funds		607,692	689,043	81,351.00
Housing Expenditures		7,791,500	8,150,242	358,742.00
Bond Expenditures		276,000	276,000	0.00
Community/Economic Development		1,200,000	1,180,000	(20,000.00)
TOTAL EXPENDITURES		13,233,492	13,998,229	764,737.00

Administrative Revenues - decrease due to the expiration of the SCDP Watertown grant and reduced funding of counseling grants.

Pass-Through Grant Funds – increase due to additional funds in both federal and state housing assistance payments and MHFA Rehab loans.

Operating Revenues – increase due to management fees and enterprise revenue from additional housing units

EXPENDITURES

Administrative & Operating Expenses - increase due to health insurance costs, additional FTE's for Rural Development housing acquisition, additional funds budgeted for IT support and equipment replacement

Priority Project List
American Recovery Plan Act (ARPA)

Housing Projects

\$3 Million allocation:

Priority	Project	Funding	About the project
1	Trail's Edge Senior	\$1 Million	60-76 units of affordable, ages 55+
2	Carver Oaks Senior	\$1 Million	40 units of affordable, ages 55+
3	Carver Place	\$1 Million	60 units of affordable, general occupancy

\$5.3 Million allocation:

Priority	Project	Funding	About the project
1	Trail's Edge Senior	\$1 Million	60-76 units of affordable, ages 55+
2	Carver Oaks Senior	\$1 Million	40 units of affordable, ages 55+
3	Carver Place	\$1 Million	60 units of affordable, general occupancy
4	Watertown/Mayer rehab	\$1.8 Million	Rehab of rural development properties
5	Bluff Creek Rehab	\$220,000	Rehab of the property
6	Humanity Alliance	\$300,000	Housing Loan

Business Projects

Project	Funding	About the project
E-Commerce/Technology	\$500,000	Technology upgrades for businesses to allow e-commerce
Shop Local	\$50,000	Startup funds for county-wide shop local campaign



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: _____

Resolution No.: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

RESOLUTION APPROVING THE 2022 PROPOSED BUDGET AND PAYABLE 2022 TAX LEVY OF THE CARVER COUNTY COMMUNITY DEVELOPMENT AGENCY AND CERTIFYING SAID LEVY TO THE COUNTY AUDITOR

WHEREAS, in accordance with Minnesota Statutes, Section 469.033, Subd. 6 (“**Section 469.033**”), and Laws of Minnesota, including Laws of Minnesota for 1980, Chapter 482, as amended by Laws of Minnesota for 2001, Chapter 214, the Carver County Community Development Agency (the “**Agency**”) is authorized to levy special benefit taxes upon all property within its area of operation; and

WHEREAS, the area of operation of the Agency is the whole of the County of Carver, Minnesota; and

WHEREAS, the Agency has by resolution duly approved and adopted its 2022 budget and levied the special benefits tax, payable 2022, subject to the approval of the Carver County Board of Commissioners (the “**Carver County Board**”); and

WHEREAS, the Authority is authorized to levy its special benefits tax pursuant to Minnesota Statutes, Section 469.107 or Section 469.033, with the approval of the Carver County Board;

NOW THEREFORE BE IT RESOLVED, by the Carver County Board of Commissioners as follows:

1. The County has previously approved the levy by the Authority for taxable year 2011 and any subsequent years of taxes upon the taxable property in the County in amounts pledged by the Authority to pay debt service with respect to its outstanding housing development bonds. In addition, the County hereby approves the levy by the Authority for taxable year 2022 of taxes upon the taxable property in the County in the amounts specified for purposes other than such debt services in the Authority’s annual budget upon the taxable property in the County.
2. The Authority’s requested levy of \$2,995,348 for taxes payable 2022 is hereby certified to the County Auditor.
3. A copy of this Resolution shall be furnished to the Authority through its Executive Director by the County Administrator.

YES

ABSENT

NO

**STATE OF MINNESOTA
COUNTY OF CARVER**

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 7th day of September, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 7th day of September, 2021.

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Preliminary County 2022 Budget and Levy

Primary Originating Division/Dept: <u>Administration (County)</u>	Meeting Date: <u>9/7/2021</u>
Contact: <u>Daivd Frischmon</u> Title: <u>Property & Finance Director</u>	Item Type: <u>Regular Session</u>
Amount of Time Requested: <u>15</u> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <u>David Hemze and David Fris...</u> Title: <u></u>	

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

The 2022 Budget process formally began on May 25th at a Strategic Planning Workshop where the County Administrator presented his recommended 2022 Budget Strategy. This strategy recommended a 3% property tax increase on the average value home and levy adjustments for each Divisions to close the initial2022 Budget gap. During July and August, Division Directors presented their 2022 budget and levy adjustment requests at budget hearings with Board members which are summarized, along with the Administrators Preliminary Recomendations, in the attached 2022 Budget Attachments A-F.

By September 30th, State law requires that the County Board adopt a 2022 preliminary property tax levy to finance 2022 County operations and capital projects. On September 7th, the County Board will be asked to adopt a 2021 preliminary property tax levy for the County, the Water Management Organization and the Regional Rail Authority. The final property tax levy, adopted in December, can be lower than the preliminary levy but not higher. In November, County staff plan to present the Administrator's Recommended 2023 Long Term Financial Plan ("LTFP"), which along with the Annual Budget, fulfills the County Board's direction to "connect financial strategies to the County's short and long-term goals and objectives."

In December, the County Board is expected to hold a public hearing on the 2nd at 6pm and on the 14th to adopt the Final 2022 Budget/Levy and the 2023 LTFP.

ACTION REQUESTED:

Motion to approve the Administrator's Recommended 2022 Preliminary Levy of \$62,573,855, a Total Budget of \$187,452,716 and to set a 2022 Budget Hearing on December 2nd, 2021 at 6:00pm.

FISCAL IMPACT: Other

If "Other", specify:

see comment below

FUNDING

County Dollars =	
Total	\$0.00

FTE IMPACT: Increase budgeted staff

Related Financial/FTE Comments:

The County Administrator's Recommended 2022 Preliminary Levy is 3.5% higher than the 2021 Levy but will only have a 3% tax impact on the County's average value home. The County Administrator's Recommended 2022 Budget includes over \$2M in sustainable county wide and Division levy adjustments, 5.72 FTES that are non-levy funded positions and 3 FTES that are levy/partial levy funded positions.

Office use only:

RBA 2021 - 7843

2022 Budget: Net Levy Adjustments/Trends

8/10/2021

	Item	Division Request	County Administrator's Preliminary Recommendation
Attachments C-E			
	Attachment C - 2022 Capital Projects - Road Preservation	100,000	100,000
	Attachment D - 2022 Equipment Replacement	100,000	100,000
	Attachment E - CPA redirected from Operating Budget to One-Time Projects	100,000	100,000
	<i>Subtotal accounted for in Attachment C-E</i>	<i>300,000</i>	<i>300,000</i>
County-wide:			
	2022 State CPA reduction	108,949	108,949
	OPEB Trust pay for retirees implicit rate and end operating contribution	(642,872)	(642,871)
	LTFP driven- IT cost increases	30,000	30,000
	Department of Revenue- Electric Line Statute Reinterpretation	(400,000)	(400,000)
	Vacancy Savings Adjustment - 5.0% of 2022 Salary & Benefit Projection	(200,000)	(200,000)
	<i>Subtotal</i>	<i>(1,103,923)</i>	<i>(1,103,922)</i>
Divisions Negative Expenditure Trends Levy Adj:			
Property and Finance- Property Taxation	Transaction service fee for online payments- no longer charge the taxpayer	8,000	8,000
Attorney's Office/HHS-CS	Veteran Court Program- levy need	30,000	30,000
Public Services - IT	A/V equipment and maintenance for Court Rooms, Board Room and Conf. Rms	25,000	25,000
Public Services - IT	Historical Society IT Service Costs	3,500	3,500
Public Services - IT	Electronic signature envelopes	15,000	15,000
Public Works - Admin	Enterprise CIP and Program Management Software License	50,000	50,000
Public Works - Parks	Software License fee- reservation system & Point of Sale	6,600	6,600
Public Works - Parks	Park and Trail Pavement Management	9,900	9,900
Public Works - Parks	Professional Services for Park Development & Redevelopment	15,000	15,000
Public Works - Operations	Road Salt/De-icing	75,000	75,000
Public Works - Program Delivery	Trimble GPS Software	10,000	10,000
Public Services - Historical Society	Increase cost of staffing, based on County projection	7,628	7,628
Public Services- SWCD	Increase cost of staffing, based on County projection (County portion)	14,445	14,445
	<i>Subtotal - Expenditure Levy Adj.</i>	<i>270,073</i>	<i>270,073</i>
Divisions Net Revenue Levy Adjustments:			
Public Services - Library	Designate Juvenile Library Materials as Fine-Free	21,500	21,500
	<i>Subtotal - Revenue levy adj.</i>	<i>21,500</i>	<i>21,500</i>

Net Division Levy Adjustment**291,573****291,573****Net County Wide and Division Levy Adjustment****\$ (812,350) \$ (812,349)****Accounted for in Attachment A2****Net Attachments C-E, County Wide and Division Levy Adjustments****(512,350) (512,349)**

"Inflation Impact " 2022 Budget Gap =

\$ (1,800,000)

Levy Adjustment Targets By Division:

Note: Bolded adjustments submitted by the Divisions are to hit levy targets, but are not being recommended by the Division.

Division(s)	2021 Levy Allocation	2021 Levy/ CPA %	2022 Initial Levy Target	Departments	Adjustment Type (Pick One): New Revenue, Trends, Cost Savings, "Decrease Programs/Services", etc.	DD Submitted Levy Adjustments	Administrator's Recommended Levy Adjustments	Administrator Notes	Describe Adjustments i.e. driving factors, impact, effective date, etc.
Property & Financial Services				Land Records	New Revenue	(31,345)	(31,345)		Increased land transaction volume resulting and increased Land Record Fee revenue
				Finance	New Revenue	(31,345)	(31,345)		Increase investment income based on past trends and transitioning to an investment advisory firm.
Subtotal PFS	2,138,559	3.5%	(62,690)			(62,690)	(62,690)		
Public Services				Environmental Services	New Revenue	(49,000)	(49,000)		Environmental Services anticipates raising additional revenue of \$49,000 in 2022 due to increased numbers of parcels paying the Carver County Solid Waste Fee.
				Environmental Services	New Revenue	(8,000)	(8,000)		Environmental Services anticipates receiving additional revenue of \$8,000 from the State of Minnesota in 2022 through our SCORE funding.
				Environmental Services	New Revenue	(23,408)	(23,408)		Environmental Services anticipates receiving additional revenue of \$23,408 through increasing usage of the Environmental Center in 2022, from drop-off fees and reimbursement from Paint Care MN.
				Planning and Water Management	Levy offset	(15,000)	(15,000)		Personnel cost allocation to WMO Levy
				Extension	Cost Savings	(9,000)	(9,000)		For 2022, the University of Minnesota is decreasing our MOA cost.
				Extension	Cost Savings	(6,000)	(6,000)		Early in 2021, the County Board approved a restructure of Extension Admin Support. As part of that, \$19,000 was put in the budget for interns. The actual costs we are seeing are closer to \$13,000 and we can therefore reduce this by \$6,000.
				PS Admin	Cost Savings	(100,000)	(100,000)		Restructure of the Deputy Director position.
				IT	Decrease Programs/Services	(30,000)	-		Reduction in CarverLink's operational budget for construction projects (listed on Attachment D). CarverLink would become very dependent on the one-time \$75,000 capital project funding it receives each year. Construction projects include fiber conduit for County road projects and miscellaneous fiber builds that enhance connectivity opportunities within the network for participating communities.
				IT	Decrease Programs/Services	(5,000)	-		Reduction in IT's Managed Print Services budget. IT will evaluate printer fleet to determine where we could remove printers from contract and promote multifunction device usage.
				IT	Cost Savings	(2,500)	(2,500)		Continue to evaluate phone and internet service accounts for cost savings.
				IT	Cost Savings	(16,750)	(16,750)		Change the County's email spam filtering software from Cisco to Microsoft. The Microsoft Exchange (email) to the Cloud project was recently completed which allows the County to take advantage of Microsoft's spam filtering system that is included in the County's current Microsoft licensing.
				IT	Decrease Programs/Services	(10,000)	(10,000)		Decrease data plan services through Verizon. Review and evaluate business case for mobile data plans. Leverage new technologies that could replace the need of a mobile data plan.
				IT	Cost Savings	(20,000)	-		Reduce Enterprise Microsoft Licensing costs based on new subscription models. Review licensing tiers for Microsoft 365 licensing, make sure employees are in the right licensing tier for what they need. Review Microsoft Dynamics 365 licensing, reducing Team member licensing and transition enterprise licensing over to PowerApps to save on licensing costs.
IT	Trends	(5,000)	(5,000)		Reduction in paper costs due to less employees printing.				
IT	Decrease Programs/Services	(100,000)	(100,000)		Reduction in IT's Capital and Project Initiatives budget to help offset increased Infrastructure software and licensing fees. This will be a reduction in IT's ability to make one-time capital purchases for infrastructure hardware and reduce dollars available for IT projects. IT will make more one-time capital infrastructure hardware or IT project requests.				

				IT	Trends	100,000	100,000		Over the past few years there continues to be a trend in increased Infrastructure Software and Licensing Fees. There are three major factors in the increase: 1. As the County purchases additional hardware to support our virtual server environment and the Virtual Desktop (VDI) environment, the software cost increases coincides with the hardware purchases in the data center. 2. IT has implemented new software to manage our remote computer hardware and software to manage all computers for software deployment and upgrades. 3. IT implemented a new backup software that now includes Microsoft Cloud data, not just on-premise data.
				Land Management	New Revenue	(4,500)	(4,500)		Raising additional revenue of \$4,500 in 2022 due to an increase to fees for Conditional Use Permits, Interim Use Permits, and increasing the cost recovery hourly rate and cap for similar land use requests. (Effective Jan 1, 2022)
				Land Management	New Revenue	(500)	(500)		Changing the Personal Accessory Structure Storage requests from CUP's (\$400.00 application fee) to Variance requests (\$500.00 application fee) in the Zoning Code. (Effective Jan 1, 2022)
				Library	New Revenue	(3,200)	(3,200)		MELSA Phase funds will be requested annually to cover Envisionware support and maintenance
				Library	Cost Savings	(30,000)	(30,000)		Migration to a new ILS yielded savings
				Library	Trends/Cost Savings	(6,000)	-		Reduction of these budget lines would mean fewer purchases from this fund of small furniture or equipment such as DVD cleaners.
				Library	Cost Savings	(10,385)	-		Reduction in Equipment and Furniture by over half would mean that public furniture wouldn't be replaced as often and we would need to keep worn and tired furniture.
				Library	Cost Savings/Reduction in Service	(17,200)	-		Reduction in Tech Office Equipment such as laptops, computer replacements, iPads, etc. by almost half. Would need to keep existing equipment longer which will likely result in more downtime and technology issues.
				Library	Trend	(9,000)	(9,000)		Reduction in General Operating supplies
				Library	A1 Reduction	(21,500)	(21,500)		To make target, preferred strategy to not remove fines for juvenile as outlined in A1.
				Library	Cost Savings	(7,800)	-		Reduce funds/hours for STOC library staff. These hours were added in 2020 as part of a position restructuring. The STOC staff help fill shifts when people are on PTO, out sick, training, etc.
				VSO	Decrease Programs/Services	(1,440)	(1,440)		Discontinuing use of bus WI-FI in veteran transportation vehicles; adjusts rider experience and lesson's ability of transportation drivers to tele-work from vehicle.
				VSO	Cost Savings	(2,560)	-		Reduce STOC Employee budget by 19%; this enables the office to keep one STOC employee on staff. Department will work to create a federal VA "Work Study" program to address periodic staffing needs.
				VSO	Trends/Cost Savings	(1,000)	(1,000)		Reducing software licensing fees based on past years' budget variance; has no effect on current software needs.
				Facilities	Decrease Programs/Services	(30,000)	-		Reduce 3rd party cleaning days/hours per week to almost half at County buildings. Will impact level of cleaning service for the affected buildings resulting in a less clean work environment.
Total PS	15,171,706	24.7%	(444,743)			(444,743)	(315,798)		
Sheriff's Office				Jail	Cost Savings	(60,000)	(60,000)		Reduce inmate meals due to decrease in Federal inmate boarding 2022
				Jail	Cost Savings	(5,000)	(5,000)		Reduce Medical Supplies due to decrease in Federal inmate boarding 2022
				Patrol	Cost Savings	(70,000)	-		Reduce squad purchases. This will have an operational impact on the fleet. We need to rotate approximately 10 vehicles a year.
				Patrol	Cost Savings	(5,000)	(5,000)		Reduce Noncapitalized Equipment. Reduce squad purchases.
				Support Services	Cost Savings	(5,000)	-		Reduce Conference, Professional Maintenance (Peace Officer Training) Reducing this line item will make it difficult to meet the training requirements put in place by POST and the MN State Legislature.
				Admin	Cost Savings	(10,000)	(10,000)		Reduce career development. Trend shows a reduction can be tolerated. This is Tuition reimbursement.
				Admin	Cost Savings	(5,000)	-		Reduce Conference, Professional Maintenance. Reducing this line item will make it difficult to meet the training requirements put in place by POST and the MN State Legislature.

				Emergency Management	Cost Savings	(10,000)	-	Eliminate Fire Service funds
				Emergency Management	Cost Savings	(4,000)	(4,000)	Reduce Conference, Professional Maintenance
				Communication Center	Cost Savings	(3,000)	(3,000)	Law Enforcement Supplies. Trend shows a reduction can be tolerated.
Subtotal Sheriff	15,520,879	25.3%	(454,978)			(177,000)	(87,000)	
Public Works				301-6332	Reduce Staff Training	(2,000)	(2,000)	Reduce travel and conferences. Less professional development
				301-6331	Trends	(300)	(300)	Less driving
				301-6378	Trends	(150)	(150)	Reduce miscellaneous budget
				304-6260	Decrease Programs/Services	(10,000)	(10,000)	Reduce professional services - use in house crews or delay specialty work (culvert replacement, ditch cleaning etc.)
				304-6340	Decrease Programs/Services	(15,000)	(15,000)	Less equipment rentals - less efficient operations
				304-6501	Trends	(20,000)	(20,000)	Lower supply purchases.
				304-6550	Decrease Programs/Services	(60,000)	(60,000)	Reduce Seal Coat Budget - Use CIP \$\$s to offset reduction
				306-6561	Trends	(10,000)	(10,000)	Reduce gasoline budget, decrease idle time
				306-6562	Trends	(10,000)	(10,000)	Reduce diesel budget, decrease idle time
				302-6265	Reduce Staff Training	(3,500)	(3,500)	Reduce travel and conferences. Less professional development
				302-6265	Decrease Programs/Services	(10,000)	(10,000)	Eliminate Amazon Cloud storage and data hosting for Cartegraph - IT is working on a solution. If not successful there will be continued downtime for asset related software applications.
				520- 6260	Decrease Programs/Services	(20,000)	-	Professional Services, Decrease in park and trail planning work for repair/replacement of infrastructure and or park and trail master plans, other studies
				303-6332	Reduce Staff Training	(7,500)	(7,500)	Reduce travel and conferences. Less professional development
				303-6309	Decrease Programs/Services	(5,000)	(5,000)	Delay non-essential repairs to traffic signals.
				303-6260	Decrease Programs/Services	(7,000)	-	Reduce the use of consultants to perform work in-house, likely with delays.
				303-6520	Decrease Programs/Services	(5,000)	(5,000)	Delay non-essential repairs to traffic signs.
Subtotal PW	6,323,348	10.3%	(185,362)			(185,450)	(158,450)	
Health & Human Services				Child & Family	Hope House - Decrease	(40,000)	-	In 2020 & 2021 increased contracted amount to meet growing need of homeless youth. Unable to sustain these additional costs
				Housing Unit	Beacon Housing - Decrease	(83,000)	-	Unable to sustain this budget to support Beacon housing which is a faith/church based housing/career program for homeless
				Outpatient	River Gables - Decrease	(18,000)	-	Unable to sustain this additional budget for the Chaska Outpatient site rental contract clients will need to drive a further distance for MH services
				All Departments	New Revenue	(143,123)	(143,123)	Largely includes- residential treatment increases revenue related to increased residential placements, CMH screening grant, and opioid allocation. Anticipated Encore attendance levels.
				Admin	Budget Adjustments	(11,000)	(11,000)	Reduced equipment, office supplies, etc.
				HCBC- DD	Budget Adjustments	(39,000)	(39,000)	Based on trends- adjusted foster care budget, extended employment, and ICFMR
				Public Health	Budget Adjustments	(40,000)	(40,000)	Based on trends- reduced milage, supplies, and professional and tech fees
				CareerForce	Budget Adjustments	(53,000)	(53,000)	Balanced grant expenditures and anticipated grant allocations

Subtotal HHS	14,570,632	23.7%	(427,123)			(427,123)	(286,123)		
County Attorney				Attorney	New Revenue	(5,000)	(5,000)		Increase to Prosecution contract surcharge fee for 2022- estimated 4.85% increase based on sal/ben increase, as well as, projecting higher fine revenue in 2022.
Subtotal CA	3,359,526	5.5%	(98,481)			(5,000)	(5,000)		
Employee Relations				Employee Relations	Trends	(50,000)	(50,000)		Decrease budgeted unemployment funds that were increased related to pandemic concerns.. (This would not be recommended if the County anticipates implementing layoffs in 2022, or amount may need to be adjusted depending on what is anticipated.)
				Employee Relations	Decrease Programs/Services	(11,581)	(11,581)		Decrease double-encumber budget, which supports double-encumbering an FTE for a brief timeframe to complete training and passing on knowledge from incumbent to new hire in certain limited employment transition situations.
Subtotal ER	2,100,754	3.4%	(61,581)			(61,581)	(61,581)		
Court Administration									
Subtotal Court Adm.	393,100	0.6%	(11,523)			-	-		
County Commissioners	-			County Board	Decrease memberships and training	(11,000)	(11,000)		Decrease in Board membership dues \$6,000; decrease in conference and training for Board members \$5,000
Subtotal County Commissioners	729,902	1.2%	(21,396)			(11,000)	(11,000)		
County Administration				County Administration	Decrease memberships and training	(23,000)	(23,000)		Decrease in County Admin membership dues \$3,000, decrease in County Admin lobbyist services \$20,000
Subtotal County Admin.	418,378	0.7%	(12,264)			(23,000)	(23,000)		
County Commissioners & County Admin Total	1,148,280		(33,661)			(34,000)	(34,000)		
Soil and Water Conservation District				SWCD	New Revenue	(10,000)	(10,000)		Shift more billable staff time under state district capacity grant funds
Subtotal SWCD	336,530	0.5%	(9,865)			(10,000)	(10,000)		
Historical Society				Historical Society	Decrease Programs/Services	(6,739)	-		County would reduce it's allocation to the Historical Society by \$6,739. In speaking with the historical society, this would be a deep cut to their lean budget and would most likely result in reducing staffing costs and services.
Subtotal Historical Society	229,898	0.4%	(6,739)			(6,739)	-		
Fair Board				Fair Board	Decrease in allocation	(2,254)	(2,254)		Cut to hit target
Subtotal Fair Board	111,000	0.2%	(3,254)			(2,254)	(2,254)		
Subtotal	\$ 61,404,212	100.0%	\$ (1,800,000)			\$ (1,416,580)	\$ (1,022,896)	\$ -	

Attachment B: Recommended Staffing Changes

as of 8/17/21

Division/Department	Division priorities	Division Requested FTE's	Funding Source	Administrator Recommended FTE's Changes	Position	Requested Gross Levy (\$)	Direct Reimbursement	Indirect Funding	Division Requested Net Levy (\$)	Administrator Recommended Net Levy (\$)
Requested for 2022:										
PFS - Land Records	1	1.00	NonLevy	1.00	Senior Land Records Specialist	79,607	-	79,607	-	-
PFS - Property Assessment**	2	1.00	NonLevy	1.00	Administrative Assistant**	74,500	-	48,307	26,193	26,193
PFS - Property Assessment	2	(0.50)	NonLevy	(0.50)	Appraiser Intern	(26,193)	-	-	(26,193)	(26,193)
PFS - License Centers	3	2.00	NonLevy	2.00	Senior Licensing Specialist	156,214	-	37,270	118,944	118,944
PFS - License Centers	3	(2.00)	NonLevy	(2.00)	Licensing Specialist	(118,944)	-	-	(118,944)	(118,944)
HHS - Public Health	1	1.00	NonLevy	1.00	Public Health Nutritionist (WIC)	110,879	-	110,879	-	-
HHS - Behavioral Health	2	(1.00)	Partial Levy	-	Adult Mental Health Case Manager	(108,835)	-	-	(108,835)	-
HHS - Behavioral Health	2	1.00	Partial Levy	-	Clinical Social Worker	120,195	-	-	120,195	-
HHS - Behavioral Health	3	2.00	Partial Levy	-	Therapist	240,390	-	192,312	48,078	-
HHS - Public Health	4	0.50	Partial Levy	-	Public Health Nutritionist (WIC)	48,245	-	28,947	19,298	-
HHS- Sheriff's Office request	5	1.00	Partial Levy	-	Law Enforcement Crisis Responder	126,537	25,000	-	101,537	-
ER- Health & Safety	1	1.00	Partial Levy	1.00	Occupational Health & Safety Manager	125,280	-	75,280	50,000	50,000
Public Services - Information Technology	1	1.00	Levy	1.00	IT Security Analyst	110,009	-	-	110,009	110,009
Public Services - Information Technology	2	1.00	Levy	1.00	Lead Project Manager	120,103	-	-	120,103	120,103
Public Services - Environmental Services	3	(1.50)	NonLevy	(1.50)	Environmental Attendant	(55,233)	-	-	(55,233)	(55,233)
Public Services - Environmental Services	3	2.40	NonLevy	2.40	Environmental Attendant	163,971	-	108,738	55,233	55,233
Public Services - Information Technology	4	1.00	Levy	-	IT Applications Analyst	110,009	-	-	110,009	-
Public Services - Facility Services	5	1.00	NonLevy	1.00	Journeyman Electrician	97,817	-	18,981	78,836	78,836
Public Services - Facility Services	5	(1.00)	NonLevy	(1.00)	Facility Technician	(78,836)	-	-	(78,836)	(78,836)
Public Services - Land Management	7	1.00	Levy	-	Planner	116,551	-	-	116,551	-
Public Services - Library Services	6 & 9	1.35	Levy	-	Library Assistant	107,489	-	-	107,489	-
Public Services - Library Services	8	0.30	Levy	-	Librarian	34,012	-	-	34,012	-
Public Works - Operations	1	(0.50)	NonLevy	(0.50)	Highway Maintenance Operator	(36,348)	-	-	(36,348)	(36,348)
Public Works - Operations	1	1.00	NonLevy	1.00	Highway Maintenance Operator	87,018	-	50,670	36,348	36,348
Public Works - Parks	2	0.82	NonLevy	0.82	STOC - PT Seasonal	26,000	-	26,000	-	-
Public Works - Program Delivery	3	1.00	NonLevy	1.00	Transportation Planner	116,551	-	116,551	-	-
Public Works - Operations	4	1.00	Levy	-	Highway Maintenance Operator	87,018	-	-	87,018	-
Public Works - Asset/Performance Mgmt.	5	1.00	Levy	-	IT Analyst - GIS	110,009	-	-	110,009	-
Subtotal:		17.87		8.72		\$ 1,944,015	\$ 25,000	\$ 893,542	\$ 1,025,473	\$ 280,112

** plan not to hire until mid-year 2022, costing reflects full FTE cost.

Attachment C: Capital Projects by Fund for 2021
as of 8/10/21

DEPT.	CIP #	DESCRIPTION	2021	2022	2022	Inc/Dec
			Board Approved	Recommended	Board Approved	
Parks & Trails Capital Improvements						
	522-512	TH5 Arboretum Trail (CPA) - payback to Fund 32	73,699			(73,699)
	529-517	Lake Waconia Regional Park/Coney Island (Parks & Trails Funds)	286,000			(286,000)
		Lake Waconia Regional Park Waterfront Service Center (Parks and Trails Fund)		300,000		300,000
		Lake Waconia Regional Park Waterfront Service Center (CPA)		73,699		73,699
	34-000-XXX-XXXX-66xx		359,699	373,699	-	14,000
Fund 34 Tot	34-XXX-XXX-XXXX-66XX		359,699	373,699	-	14,000
Levy Dollars - Fund #34			-	-	-	-
Building and Other Capital Improvements						
		Contribution to Agricultural Society 2020/2021 Building Projects (CPA)	61,000	61,000		-
		Building Security Improvement Plan- (CPA)	12,699	12,699		-
	30-XXX-XXX-XXXX-6630		73,699	73,699	-	-
Fund #30 Tc	30-XXX-XXX-XXXX-66XX		73,699	73,699	-	-
Levy Dollars - Fund #30			-	-	-	-
Regional Rail Authority Right-of Way Capital Improvements						
		Contribution to County for FTE (levy)	105,193	131,193		26,000
		Ditch Drainage, Culvert Cleaning, Tree Removal, Trail Crack Sealing & Sealcoating	69,807	69,807		-
		Contribution to County for FTE (levy)				-
		Ditch Drainage, Culvert Cleaning, Tree Removal, Trail Crack Sealing & Sealcoating				-
	15-XXX-XXX-XXXX-66XX		175,000	201,000	-	26,000
Fund #15 Tc	15-XXX-XXX-XXXX-66XX		175,000	201,000	-	26,000
Levy Dollars - Fund #15			173,000	199,000	-	26,000
Road & Bridge Capital Improvements						
Transfers		State Aid Regular transfer for FTEs	424,278	437,006		12,728
		Transportation Sales & Use Tax to Fund 3 for FTEs and 212 professional services	443,670	443,670		-
		Wheelage tax funds transfer to Fund 35	315,000	315,000		-
		Levy transfer to Fund 3 for Seal Coating and Crack Filling	82,190			(82,190)
	03-304 & 35-814		1,265,138	1,195,676	-	(69,462)
Professional Services						
	307-8637	CSAH 18 Reconstruction from TH 41 to Galpin (MUN/STATE)	363,116			(363,116)
	307-8760	CSAH 10 Expansion from RR to Creek Ln. N.(10-M3) (Sales Tax)	271,920			(271,920)
	307-8811	CSAH 11 - Reconstruction From 6th Street to TH 212. (MUN/STATE)	200,000			(200,000)
	307-8813	CSAH 61 Reconstruction from Highway 41 to East Chaska Creek (with TH41 - City Lead) (MUN/STATE)	322,350	383,076		60,726
	307-8813	CSAH 61 Reconstruction from Highway 41 to East Chaska Creek (with TH41 - City Lead) (Sales Tax)	61,600	71,972		10,372
	307-8820	Highway 41 and 10 Expansion from Bavaria to Park Drive (10-S2,S4,M4,M5,M6) (MUN/STATE)	84,420	212,156		127,736
	307-8820	Highway 41 and 10 Expansion from Bavaria to Park Drive (10-S2,S4,M4,M5,M6) (Sales Tax)	425,430	883,223		457,793
	307-8824	CSAH 61 Reconstruction from Engler Blvd. to Bluff Creek Dr.(M5, L5) (MUN/STATE)	1,028,715			(1,028,715)
	307-8826	TH 212 Expansion from Norwood Young America to Cologne (MUN/STATE)	429,187	1,895,111		1,465,924
	307-8826	TH 212 Expansion from Norwood Young America to Cologne (Sales Tax)	429,187			(429,187)
	307-8834	Highway 41 Reconstruction from Mn River to Walnut Court. (City Lead) (Sales Tax)	70,000	43,430		(26,570)
	307-8834	Highway 41 Reconstruction from Mn River to Walnut Court. (City Lead) (MUN/STATE)	70,000			(70,000)
	307-8844	CSAH 40 Rehab and SW from CSAH 52 to South County Line (Wheelage Tax)	530,105			(530,105)
	307-8866	Highway 20/25 Intersection (CSAH Reg)	166,000	35,009		(130,991)
	307-8866	Highway 20/25 Intersection (MUN/STATE)		37,267		37,267
	307-8880	CSAH 50 shoulder widening and rehab from CSAH 31 to CSAH 33(W) (Wheelage Tax)	62,106			(62,106)
	307-10-S1	CSAH 11 Improvements from N. of RR to S. of Marsh Lake Road (10-S1) (MUN/STATE)	49,852			(49,852)
	307-10-S3	Highway 41 Underpass N. of Engler (10-S3) (MUN/STATE)	19,313			(19,313)
	307-8365	62nd St (CSAH 18) - Construction Bavaria (incl. int.) to Hwy 41 (AATP W82-1a, W82-3a) (MUN/STATE)		214,559		214,559
	307-8365	62nd St (CSAH 18) - Construction Bavaria (incl. int.) to Hwy 41 (AATP W82-1a, W82-3a) (Sales Tax)		278,759		278,759
	307-8681	CSAH 13 Reconstruction from TH 5 to TH 7 (Not Intersections) (MUN/STATE)	115,200			(115,200)
	307-8681	CSAH 13 Reconstruction from TH 5 to TH 7 (Not Intersections) (CSAH Reg)	460,800			(460,800)
	307-8787	CSAH 44 Reconstruction from CSAH 11 to TH212 (MUN/STATE)	100,000			(100,000)
	307-8787	CSAH 44 Reconstruction from CSAH 11 to TH212 (CSAH Reg)	225,000			(225,000)
	307-8818	County Road 117 (Galpin Blvd.) from Highway 5 to North County Line (MUN/STATE)	255,500			(255,500)
	307-8818	County Road 117 (Galpin Blvd.) from Highway 5 to North County Line (Sales Tax)	577,000			(577,000)
	307-8827	TH 5 - Expansion from Rolling Acres Rd. to Minnewashta Pkwy.(AATP H5E-1, H5W-5, RAR-1) (MUN/STATE)	78,121			(78,121)
	307-8827	TH 5 - Expansion from Rolling Acres Rd. to Minnewashta Pkwy.(AATP H5E-1, H5W-5, RAR-1) (CSAH Reg)	95,481			(95,481)
	307-8827	TH 5 - Expansion from Rolling Acres Rd. to Minnewashta Pkwy.(AATP H5E-1, H5W-5, RAR-1) (Sales Tax)	518,635			(518,635)
	307-8839	Rose Ave. Bridge over stream - Watertown Township (MUN/STATE)	10,000			(10,000)
	307-8839	Rose Ave. Bridge over stream - Watertown Township (Bridge Bonds)	10,000			(10,000)
	307-8864	CSAH 10 at Waconia Pkwy N. Intersection (MUN/STATE)	78,000			(78,000)
	307-8864	CSAH 10 at Waconia Pkwy N. Intersection (CSAH Reg)	150,000			(150,000)
	307-8894	CSAH 11 Improvements from Twin Cities & Western Railroad crossing to 1/8 mile south of Highway 14 (10-S1) (MUN/STATE)	93,359			(93,359)
	307-8894	CSAH 11 Improvements from Twin Cities & Western Railroad crossing to 1/8 mile south of Highway 14 (10-S1) (CSAH Reg)	267,347			(267,347)
	307-880002	CSAH 11 shoulder widening and rehab from TH 5 to TH7 (Wheelage Tax)	120,000			(120,000)
	307-10-M1	CSAH 10/11 Intersection Improvements (10-M1) (CSAH Reg)	82,750			(82,750)
	307-10-M2	CSAH 11 Improvements from N. 10 to RR (10-M2) (MUN/STATE)	21,658			(21,658)
	307-10-M2	CSAH 11 Improvements from N. 10 to RR (10-M2) (CSAH Reg)	38,813			(38,813)
	307-92-M2	CSAH 92 at Airport Rd Intersection (City Lead) [92-M2] (Sales Tax)	40,898			(40,898)
	32-307-000-0000-6680		4,583,301	7,393,124	-	2,809,823
Construction						
	307-8015	Safety Set Aside (County Levy)	175,000	175,000		-
	307-8016	Traffic Marking / Signs / Signals (County Levy)	315,000	545,000		230,000
	307-8016	Traffic Marking / Signs / Signals (County Program Aid)	147,399	147,399		-
	307-8637	CSAH 18 Reconstruction from TH 41 to Galpin (MUN/STATE)	1,269,473			(1,269,473)
	307-8726	TH 101 Reconstruction from CSAH 61 to Pioneer Trail. (City Lead) (MUN/STATE)	436,912			(436,912)
	307-8796	CSAH 41 Bridge over Silver Creek (10502). SF Township (Bridge Bonds)	450,000			(450,000)
	307-8811	CSAH 11 - Reconstruction From 6th Street to TH 212. (MUN/STATE)	4,746,526			(4,746,526)
	307-8811	CSAH 11 - Reconstruction From 6th Street to TH 212. (CSAH Reg)	7,449,018			(7,449,018)
	307-8811	CSAH 11 - Reconstruction From 6th Street to TH 212. (CSAH Mun)	1,402,118			(1,402,118)
	307-8825	TH 212 Expansion from 0.5 miles E. of CSAH 36 to 0.2 miles W. of CSAH 11 (MUN/STATE)	14,000,000			(14,000,000)
	307-8825	TH 212 Expansion from 0.5 miles E. of CSAH 36 to 0.2 miles W. of CSAH 11 (Fed)	22,000,000			(22,000,000)
	307-8825	TH 212 Expansion from 0.5 miles E. of CSAH 36 to 0.2 miles W. of CSAH 11 (Sales Tax)	5,596,653			(5,596,653)
	307-8867	TH 5 Regional Trail (Sales Tax)	3,134,345			(3,134,345)
	307-8793	CSAH 10 shoulder widening TH 25 to Wright County Line (CSAH Reg)		649,193		649,193
	307-8794	CSAH 24 shoulder widening from CSAH 10 to Hennepin County Line (CSAH Reg)		1,269,387		1,269,387
	307-8794	CSAH 24 shoulder widening from CSAH 10 to Hennepin County Line (Wheelage Tax)		3,089,484		3,089,484
	307-8799	42nd St. Bridge #L9196 over stream - Hollywood Township (MUN/STATE)		10,000		10,000
	307-8799	42nd St. Bridge #L9196 over stream - Hollywood Township (Bridge Bonds)		340,000		340,000
	307-8813	CSAH 61 Reconstruction from Highway 41 to East Chaska Creek (61-S2,S3,M2) (with TH41 - City Lead) (MUN/STATE)		3,552,800		3,552,800

Attachment C: Capital Projects by Fund for 2021
as of 8/10/21

DEPT.	CIP #	DESCRIPTION	2021	2022	2022	Inc./Dec
			Board Approved	Recommended	Board Approved	
	307-8813	CSAH 61 Reconstruction from Highway 41 to East Chaska Creek (61-S2,S3,M2) (with TH41 - City Lead) (Sales Tax)		680,200		680,200
	307-8834	Highway 41 Reconstruction from Mn River to Walnut Court.(41-S4,S5,S6,S7,M1) (City Lead) (Sales Tax)		859,800		859,800
	307-8839	Rose Ave. Bridge over stream - Watertown Township (Bridge Bonds)		340,000		340,000
	307-8847	Highway 5 & CSAH 33 Roundabout, 212 Underpass, 212/33 Signal. SP 010-633-047. MnDOT lead Construction (Fed)		1,017,065		1,017,065
	307-8866	Highway 20/25 Intersection (MUN/STATE)		578,333		578,333
	307-8866	Highway 20/25 Intersection (CSAH Reg)		325,117		325,117
	307-8876	County Wide Intersection Lighting (Fed)		292,500		292,500
	307-8894	CSAH 11 Improvements from Twin Cities & Western Railroad crossing to 1/8 mile south of Highway 14 (10-S1) (MUN/STATE)		466,796		466,796
	307-8894	CSAH 11 Improvements from Twin Cities & Western Railroad crossing to 1/8 mile south of Highway 14 (10-S1) (CSAH Reg)		1,336,734		1,336,734
		32-307-000-0000-6681	61,122,444	15,674,808	-	(45,447,636)
Right of Way						
	307-8794	CSAH 24 shoulder widening from CSAH 10 to Hennepin County Line (Wheelage Tax)	250,000			(250,000)
	307-8787	CSAH 44 Reconstruction from CSAH 11 to TH212 (MUN/STATE)	175,000			(175,000)
	307-8787	CSAH 44 Reconstruction from CSAH 11 to TH212 (CSAH Reg)	175,000			(175,000)
	307-8793	CSAH 10 shoulder widening TH 25 to Wright County Line (Wheelage Tax)	75,000			(75,000)
	307-8794	CSAH 24 shoulder widening from CSAH 10 to Hennepin County Line (Wheelage Tax)	350,000			(350,000)
	307-8813	CSAH 61 Reconstruction from Highway 41 to East Chaska Creek (with TH41 - City Lead) (MUN/STATE)	58,000			(58,000)
	307-8813	CSAH 61 Reconstruction from Highway 41 to East Chaska Creek (with TH41 - City Lead) (Sales Tax)	202,000			(202,000)
	307-8834	Highway 41 Reconstruction from Mn River to Walnut Court. (City Lead) (Sales Tax)	611,000			(611,000)
	307-8866	Highway 20/25 Intersection (CSAH Reg)	20,000			(20,000)
	307-8820	Highway 41 and 10 Expansion from Bavaria to Park Drive incl Ped Underpasses (10-S2,S3,S4,S5,S6,S7) (MUN/STATE)		337,844		337,844
	307-8820	Highway 41 and 10 Expansion from Bavaria to Park Drive incl Ped Underpasses (10-S2,S3,S4,S5,S6,S7) (Sales Tax)		858,321		858,321
	307-8824	CSAH 61 Reconstruction from Engler Blvd. to Bluff Creek Dr.(61-M3, L5) (MUN/STATE)		642,238		642,238
	307-8844	CSAH 40 Rehab and SW from CSAH 52 to South County Line (Wheelage Tax)		350,000		350,000
	307-8880	CSAH 50 shoulder widening and rehab from CSAH 31 to CSAH 33(W) (Wheelage Tax)		168,074		168,074
	307-8894	CSAH 11 Improvements from Twin Cities & Western Railroad crossing to 1/8 mile south of Highway 14 (10-S1) (MUN/STATE)		23,340		23,340
		32-307-000-0000-6685	1,916,000	2,379,817	-	463,817
Resurfacing/ Rehab/ Maintenance						
	307-8000	Resurfacing/ Rehab/ Maintenance (County Levy)	1,717,810	1,670,000		(47,810)
	307-8000	Resurfacing/ Rehab/ Maintenance (Wheelage)	1,122,114			(1,122,114)
	307-8000	Resurfacing/ Rehab/ Maintenance (CSAH Reg)	181,541	138,216		(43,325)
		32-307-000-0000-6684	3,021,466	1,808,216	-	(1,213,250)
Fund #32 Tc	32-307-XXX-XXXX-66XX		71,908,349	28,451,641	-	(43,456,708)
		Road & Bridge Levy Dollars - Fund #32	2,290,000	2,390,000	-	100,000

Attachment D: Facilities, Vehicles and Equipment Replacement Schedule (County-wide)

as of 7/7/21

DEPT.	DESCRIPTION	2021	2022	2022	2022	Inc./Dec
		Board Approved	Initially Rolled Forward from 2021 LTFP	County Administrator's Preliminary Recommendation	Board Approved	
Public Services - Facilities						
Building Improvements - 6640						
	Facilities - Manager Initiatives	335,000	350,000	350,000		15,000
Dept. Total	01-110-XXX-2001-66XX	335,000	350,000	350,000	-	15,000
Public Services - Information Technology						
Capital Initiative						
	IT Capital Initiatives	125,000	140,000	140,000		15,000
	Software: 01-049-046-0000-6660	125,000	140,000	140,000	-	15,000
Infrastructure Te						
	Scanner/Printer Replacement	20,000	20,000	20,000		-
	Equipment: 01-049-046-0000-6660	20,000	20,000	20,000	-	-
CarverLink						
	CarverLink buildout*	105,000	105,000	105,000		-
	CarverLink equipment replacement*	30,000	30,000	30,000		-
	Equipment: 02-048-000-130x-666x	135,000	135,000	135,000	-	-
Dept. Total		280,000	295,000	295,000	-	15,000
Public Services - Library						
Administration						
	Furniture/Equipment replacement	20,000	20,000	20,000		-
Dept. Total	01-014-XXX-XXXX-66XX	20,000	20,000	20,000	-	-
Public Services - Planning & Water						
WMO						
	Carver County Water Mgmt. Organization Project Fund*	171,261	176,893	161,893		5,632
	16-XXX-XXX-XXXX-6630	171,261	176,893	161,893	-	5,632
Dept. Total	16-XXX-XXX-XXXX-66XX	171,261	176,893	161,893	-	5,632
Sheriff's Office						
Admin						
	Sheriff Priorities	40,000	50,000	50,000		10,000
	Equipment: 01-201-201-0000-66xx	40,000	50,000	50,000	-	10,000
Patrol						
	Vehicles	320,000	330,000	330,000		10,000
	Vehicles: 01-201-236-0000-6670	320,000	330,000	330,000	-	10,000
Communication						
	MDC Replacement and Mobile Radio Replacement	60,000	60,000	60,000		-
	Portable Radio Replacement Planning	35,000	35,000	35,000		-
	Equipment: 01-201-240-0000-6660	95,000	95,000	95,000	-	-
Division Total	01-201-XXX-XXXX-66XX	455,000	475,000	475,000	-	20,000
Public Works						
Highway Operat						
	County-wide Fleet	530,000	580,000	580,000		50,000
	Public Works Equipment (CSAH)*	150,000	150,000	150,000		-
	Equipment: 03-304-000-0000-6660	680,000	730,000	730,000	-	50,000
		-	-	-	-	-
Park Administra						
	Park Maintenance Projects	50,000	50,000	50,000		-
	Site Improvements: 01-520-000-0000-6610	50,000	50,000	50,000	-	-
Division Total		730,000	780,000	780,000	-	50,000
County Totals		1,991,261	2,096,893	2,081,893	-	105,632
		<i>*Non-Levy Dollars Available to Pay</i>	<i>(456,261)</i>	<i>(461,893)</i>	<i>(446,893)</i>	<i>(5,632)</i>
		<i>Net Levy Dollars Needed</i>	<i>1,535,000</i>	<i>1,635,000</i>	<i>1,635,000</i>	<i>100,000</i>

2022 Budget - One-Time Projects: Building maintenance, capital projects, equipment, software, etc.

as of 8/9/21

	Division Priority	Item	2022 LTFP/Division Director Request	2022 County Administrator Recommendation	2022 Board Approved
2022 Long Term Financial Plan:					
PS/ Facilities	1	Elevator Upgrades	75,000	75,000	
PS/ Information Technology	3	Fiber Installed in Public Works Road Projects	75,000	75,000	
PS/ Facilities	5	Replace HVAC Variable Frequency Drives	15,000	15,000	
PS/ Facilities	6	Replace RTU's at Public Works Cologne	50,000	50,000	
PS/ Information Technology	7	Lidar Elevation Data Collection	60,000	60,000	
PS/ Information Technology	8	Print Center Upgrade	25,000	25,000	
PS/ Facilities	9	Carpet & Furnishing Replacement	125,000	125,000	
PS/ Facilities	11	Replace office furniture	65,000	65,000	
PS/ Facilities	12	Landscaping for the Government Center	60,000	60,000	
PFS/ Property Tax	1	Software Replacement	450,000	450,000	
Sheriff Office	1	ARMER Radio System Upgrade	25,000	25,000	
Sheriff Office	1	Upgrade Electronic Stanley Intergrade system in Master Control	30,000	30,000	
Sheriff Office	2	Jail Flooring	50,000	50,000	
Sheriff Office	3	Emergency Management Incident Command Unit	150,000	150,000	
Sheriff Office	4	Forensic Exam Center	7,000	7,000	
Division Director Requests:					
Public Works	2	Waterfront Service Center <i>(Finance recommends requesting funds from Y.E.S. when construction bids accepted)</i>	1,000,000	-	
Public Works	3	Barge Docking Station	35,000	35,000	
Public Works	4	2- tandem plow trucks	540,000	540,000	
Public Works	5	Sign Shop Latex Package (Graphics and Print Production Equipment Replacement)	35,000	35,000	
Public Works	6	CIP-Program Management Software Implementation	100,000	100,000	
Public Works	7	Recreation Rental Trailer	20,000	20,000	
Public Works	8	Traffic Counting Equipment	20,000	30,000	
Public Works	9	Trimble GNSS System (2 new R12s and 1 used R10 plus controllers)	75,000	75,000	
Public Works	10	Pool Software Kiosks	80,000	80,000	
Public Works	11	Pickup Truck	23,000	23,000	
Public Works	12	Skid Loader	75,000	75,000	
Public Works	13	Bobcat Toolcat	60,000	-	
Public Works	14	Snow Pusher- loader mounted	10,000	10,000	
Public Works	15	Schulte Flx 1510 flex arm mower	35,000	-	
Employee Relations	1	Compensation and Classification review - Gallagher	25,000	25,000	
PS/ Information Technology	2	Wireless Network Upgrade (Wi-Fi controller and Access Points)	100,000	100,000	
PS/ Information Technology	10	Lower Courts Wireless Signal Project	95,000	95,000	
PFS/ Elections	2	Absentee Ballot Printer	15,000	15,000	
One Time Projects Total =			5,255,000	4,170,000	650,000
Initial Project Funding +over/(under)			(1,085,000)	-	3,520,000
One-Time Funding Sources:					
State Turnback Reimbursement			\$ 3,630,000	\$ 3,630,000	\$ 3,630,000
\$100,000 redirected from 2019 - 2021 CPA			440,000	440,000	440,000
\$100K redirected from 2022 CPA			100,000	100,000	100,000
Total One-Time Funding Sources:			\$ 4,170,000	\$ 4,170,000	\$ 4,170,000

State Turnback estimates by year

3,630,000	2022
-	2023 & Beyond

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2022**

as of 7/27/21		2021	2022	2022	
DIVISION - DEPT.	DESCRIPTION	Adopted	Requested	Recommended	Inc./Dec
Commissioners					
District 1	AMC and miscellaneous instate	5,000	5,000	4,000	(1,000)
District 2	Transportation Alliance Fly-in-Washington Washington- (2) Outstate travel trips re: transportation funding Waste Expo-Outstate location TBD AMC/Midwest Regional Rail and miscellaneous instate	5,000	5,000	4,000	(1,000)
District 3	Washington DC Transportation related event AMC and miscellaneous instate	5,000	5,000	4,000	(1,000)
District 4	AMC and miscellaneous instate Washington Transportation Fly-In	5,000	5,000	4,000	(1,000)
District 5	AMC and miscellaneous instate Washington DC Transportation related event NACo Legislative-Washington NACo Annual Conference-Colorado	5,000	5,000	4,000	(1,000)
Total- Commissioners	01-001-XXX-0000-6332	25,000	25,000	20,000	(5,000)
County Administration					
	AMC Annual Conference	700	700	700	-
	MCMA/MACA Annual Conference	725	725	725	-
	MACA Fall	475	475	475	-
	Washington, DC Transportation Funding	2,000	2,000	2,000	-
	Misc.- Administrator/staff	200	200	200	-
Total- County Administration	01-030-000-0000-6332	4,100	4,100	4,100	-
Public Services - Administration					
	MCMA Annual Conference - Minnesota - 2	1,500	1,500	1,500	-
	ICMA National Conference - Out of State	1,800	1,800	1,800	-
	MACA Fall - Minnesota	650	650	650	-
	Webinars and In State Training	1,500	1,500	1,500	-
	Staff Professional Training	100	100	100	-
Total- Public Services Administration	01-048-000-0000-6332	5,550	5,550	5,550	-
Public Services - Facilities					
Facilities Management					
	IFMA & EDAM - Local	1,100	1,100	1,100	-
	IFMA National	1,000	1,000	1,000	-
Total- Facilities	01-110-000-0000-6332	2,100	2,100	2,100	-
Public Services - Information Services					
CIO					
	Microsoft Ignite Conference (out of state training - 1)	3,500	3,500	3,500	-
	In state training	500	500	500	-
	01-049-000-0000-6332	4,000	4,000	4,000	-
Infrastructure					
	Infrastructure Conferences (out of state - 2)	10,000	10,000	10,000	-
	In state training	11,400	11,400	11,400	-
	01-049-046-0000-6332	21,400	21,400	21,400	-
Client Services					
	Records Management Conference (ARM, MER, etc.) (out of state - 1)	3,500	3,500	3,500	-
	In state training	2,100	2,100	2,100	-
	01-049-xxx-0000-6332	5,600	5,600	5,600	-
GIS & Software					
	ESRI International Conf. (out of state - 2)	4,000	4,000	4,000	-
	Microsoft Ignite Conf. (out of state -1)	8,000	8,000	8,000	-
	Web and SharePoint (out of state - 1)	3,500	3,500	3,500	-
	In state training	4,000	4,000	4,000	-
	01-049-062-0000-6332	19,500	19,500	19,500	-
Project Management Office					
	Onbase National Conference (out of state - 1)	3,500	3,500	3,500	-
	Business Analysis Conference (out of state - 1)	3,500	3,500	3,500	-
	PMO Conference (out of state - 1)	3,500	3,500	3,500	-
	In state training	4,000	4,000	4,000	-
	01-049-064-0000-6332	14,500	14,500	14,500	-
Support Services					
	In state training	3,500	3,500	3,500	-
	01-049-063-0000-6332	3,500	3,500	3,500	-

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2022**

as of 7/27/21

		2021	2022	2022	
DIVISION - DEPT.	DESCRIPTION	Adopted	Requested	Recommended	Inc./Dec
Security	In state training	3,500	3,500	3,500	-
	01-049-066-0000-6332	3,500	3,500	3,500	-
CarverLink	In state training	2,300	2,300	2,300	-
	02-048-000-0000-6332	2,300	2,300	2,300	-
Total- Information Tech	01-049-XXX-XXXX-6332 & 02-048.6332	74,300	74,300	74,300	-
Public Services - Library					
	American Library Association Conference (2022) - Chicago (1 attendee)	4,500	2,500	2,500	2,000
	Power Up Conference (2022) - Madison, WI - (5 attendees)	1,500	3,500	3,500	(2,000)
	01-014-500-0000-6332	6,000	6,000	6,000	-
MELSA-funded Conferences *					
	Power Up Conference (in 2021, MELSA budgeted cost for lodging/meals for 5 attendees)	2,000	-	-	2,000
	Library Marketing & Communication Conference - 2021	2,500	-	-	2,500
	Public Library Association Conference (2022) - Portland, Oregon (3 attendees)	-	7,500	7,500	(7,500)
	COSUGI (Customers of Sirsi Users Group (2022) - Provo, Utah (2 attendees)	7,500	5,000	5,000	2,500
	In-State Conferences (MLA) and Webinars	2,555	2,055	2,055	500
	01-014-500-8011-6332 Reimbursed by MELSA *	14,555	14,555	14,555	-
	<i>*Beginning in 2021 the Library has included MELSA-reimbursed conference expenses and the offsetting reimbursement revenue in the requested budget for the department. These additions are levy neutral.</i>				
Law Library	Potential Out of State Training (TBD)	2,000	2,000	2,000	-
	In State Training	500	500	500	-
	02-508-000-0000-6332	2,500	2,500	2,500	-
Total- Library and Law Lib	01-014-500-XXXX-6332 & 02-508.6332	23,055	23,055	23,055	-
Public Services - Veteran Services					
	MN DVA Spring Training/Conference (Four staffers @ \$320/staffer)	1,280	1,280	1,280	-
	Nat'l County Veteran Service Officer Conf (Out of State - Two staffers @ \$1640/staffer	3,280	3,280	3,280	-
	MN County Veterans Service Officer Conference (Four staffers @ \$785/staffer)	3,140	3,140	3,140	-
Total- Veteran Services	01-120-000-0000-6332	7,700	7,700	7,700	-
Public Services - Land Management					
	Planning/Zoning Administrators workshop or conference (e.g. MACPZA, APA, etc.)	900	900	900	-
	Continuing Education (e.g. Building Plan Technician Certification, etc.)	300	300	300	-
	Professional Development or work related Tuition Reimbursement (In State)	400	400	400	-
	01-123-160-0000-6332	1,600	1,600	1,600	-
Public Services- Environmental Services					
Administration					
	Annual Agricultural Inspectors Conference	250	250	250	-
	Annual MPCA Sewage Treatment System Cont. Education (3)	1,900	1,900	1,900	-
	Annual MPCA County Feedlot Officers Training	300	300	300	-
	Misc. professional conferences or work related tuition reimbursement	900	900	900	-
	Feedlot, SSTS and Water Quality misc. conferences	500	500	500	-
Solid Waste					
	RAM/SWANA Annual Conference [4]	950	950	950	-
	SWAA Annual National Conference (Out of State)	200	200	200	-
	Misc. special issue SW Conferences (Out of State)	1,500	1,500	1,500	-
	US Composting Council Conference (Out of State)	-	-	-	-
	National Solid Waste Conference (Out of State)	1,300	1,300	1,300	-
Industrial Hazardous Waste					
	National Hazardous Waste Conference (Out of State)	2,000	2,000	2,000	-
	Misc. special issue conferences	300	300	300	-
	OSHA/Safety Training	300	300	300	-
Total - Environmental Serv	01-123-130-XXXX-6332	10,400	10,400	10,400	-
Public Services - Planning & Water Management					
	ESRI Annual User Conference (Out of State)	1,500	1,500	1,500	-
	Misc. Professional conferences or Tuition Reimbursement	250	250	250	-
	MN Water Resource conference: MNAPA Annual Conference, other water related conferences, other planning related conferences.	1,650	1,650	1,650	-
	In state GIS, CRM or other software conference & training	850	850	850	-
	Wetland Certification and related training	2,300	2,300	2,300	-

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2022**

as of 7/27/21

DIVISION - DEPT.	DESCRIPTION	2021	2022	2022	Inc./Dec
		Adopted	Requested	Recommended	
	National (Out of State) potential conferences: Nat. APA Conf., Nat. NALMS Conf., Nat. StormCon Conf., Nat. TMDL Conf., National LID Symposium, Nat. ESRI Water conference, Center for Watershed Protection Nat. Conf,	1,550	1,550	1,550	-
	01-123-XXX-XXXX-6332 & 16.6332	8,100	8,100	8,100	-
AIS	Nat AIS conference, International AIS conference (Out of State) or State AIS conferences and training: State of Water, AIS Summit, AISRC center, Upper Midwest Invasive Species Conference, Invaders Summit, WI AIS ID Training or related trainings	1,625	1,625	1,625	-
	01-123-120-5021-6332	1,625	1,625	1,625	-
Total- Public Services		134,430	134,430	134,430	-
Attorney	IMLA (La Quinta, CA) & NDAA- (Washington, DC)	6,000	6,000	6,000	-
	Various training courses- continuing education credits for Attorneys	10,500	10,500	10,500	-
Total- Attorney	01-090-000-0000-6332	16,500	16,500	16,500	-
Employee Relations - Personnel Services					
	MCHRMA Spring Conference	300	300	300	-
	MCHRMA Fall Conference	400	400	400	-
	MPELRA Summer Conference	500	500	500	-
	MPELRA Winter Session	200	200	200	-
	ADA, WC, FMLA, COBRA, ACA	500	500	500	-
	SHRM Seminars	600	600	600	-
	Support, MCIT Seminars	600	600	600	-
	Legal Update Seminars	2,400	2,400	2,400	-
	NPELRA, SHRM or IPMA or NEOGOV Out-of-State Conference	4,000	4,000	4,000	-
	IPMA Local, Regional or National Conference	700	700	700	-
	AAOHN Occupational Health Nurses National Conference or Other Occ Health - Out-o	-	2,000	2,000	2,000
	PRIMA National Conference - Out-of-State	2,000	2,000	2,000	-
	01-050-000-0000-6332	12,200	14,200	14,200	2,000
	Wellness Conference	1,000	1,000	1,000	-
	01-050-050-0000-6332	1,000	1,000	1,000	-
Total- Employee Relations	01-050-XXX-0000-6332	13,200	15,200	15,200	2,000
Property & Finance					
Finance					
	National GFOA Conference- Chicago, IL (OUT OF STATE) (2)	4,200	4,200	4,200	-
	National APA Congress- (OUT OF STATE)	3,000	3,000	3,000	-
	Minnesota GFOA Conference (2)	1,500	1,500	1,500	-
	MCCC Annual Conference	1,000	1,000	1,000	-
	Additional Staff Training (IFS, Year-end, OSA)	1,250	1,250	1,250	-
	Treasurer's Mid-Year Conference	750	750	750	-
	01-045.6332	11,700	11,700	11,700	-
Property Tax					
	MN Assoc. of County Officers	750	750	750	-
	MN Assoc. of County Auditors	1,000	500	500	(500)
	Tax Training /Dept. Revenue	1,000	500	500	(500)
	MCCC Conference	1,000	500	500	(500)
	Staff Training	1,000	700	700	(300)
	01-040-040-0000-6332	4,750	2,950	2,950	(1,800)
License Centers					
	MN Assoc. of County Officers	600	600	600	-
	Deputy Registrar Annual Meeting	600	600	600	-
	Staff Training	800	800	800	-
	01-040-055-0000-6332	2,000	2,000	2,000	-
Elections & Licensing					
	MN Assoc. of County Officers	600	600	600	-
	Sec. of State Training	600	600	600	-
	Staff Training	900	1,200	1,200	300
	01-040-065-0000-6332	2,100	2,400	2,400	300
County Assessor					
	MAAO Fall Conference	1,250	1,250	1,250	-
	MAAO Seminars	1,500	1,500	1,500	-
	CLE Seminars	750	750	750	-
	MCCC Annual Conference	1,500	1,500	1,500	-
	MAAP Training	200	200	200	-
	Appraisal Training	4,000	4,000	4,000	-
	01-047.6332	9,200	9,200	9,200	-

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2022**

as of 7/27/21

as of 7/27/21		2021	2022	2022	
DIVISION - DEPT.	DESCRIPTION	Adopted	Requested	Recommended	Inc./Dec
Land Records and Vitals					
	MN Association of County Officers	2,000	2,000	2,000	-
	PRIA National Conference- (OUT OF STATE) (2)	4,000	4,000	4,000	-
	Recorder's Conference	2,000	2,000	2,000	-
	Examiner of Titles Training	500	500	500	-
	MCRA Conference (Vitals)	300	300	300	-
	Staff Training	700	700	700	-
	01-100.6332	9,500	9,500	9,500	-
Total- Property & Finance		39,250	37,750	37,750	(1,500)
Public Works - Road & Bridge Administration					
	MCEA Institute	850	850	850	-
	Highway Accountants Conference (2)	1,150	1,150	1,150	-
	AMC Annual Conference	550	-	-	(550)
	NACE Annual Conference (TBD) OUT OF STATE	2,400	2,600	600	(1,800)
	MTA Fly In (Washington DC) OUT OF STATE	1,300	1,300	1,300	-
	MTA Annual Meeting	100	100	100	-
	APWA Annual Conference OUT OF STATE	-	1,500	1,500	1,500
	DC Congressional Visit - Highway 12 & 5 (2 staff) OUT OF STATE	2,000	2,000	2,000	-
	MAPA (MN Asphalt Pavement Assoc.)	100	-	-	(100)
	PM Web Users Conference OUT OF STATE	1,000	-	-	(1,000)
	Miscellaneous staff training	500	500	500	-
	03-301-000-0000-6332	9,950	10,000	8,000	(1,950)
Asset & Performance Mgmt.					
	MN GISLIS Conference	2,500	2,500	2,500	-
	ESRI User Conference (San Diego) OUT OF STATE	1,600	1,600	1,600	-
	Transportation Research Board National Conference OUT OF STATE	-	2,500	2,500	2,500
	GIS Transportation Asset Management Conference	2,500	5,000	1,500	(1,000)
	iAM North American Conference OUT OF STATE	2,500	2,500	2,500	-
	Cartograph Conference (Colorado) OUT OF STATE (3)	5,000	5,000	5,000	-
	Leadership Training	-	1,000	1,000	1,000
	Drone Training & Testing	1,000	1,600	1,600	600
	03-302-000-0000-6332	15,100	21,700	18,200	3,100
Program Delivery					
	MCEA Institute	3,400	3,400	2,400	(1,000)
	MCEA Summer Conference	650	650	650	-
	MSPS Conference	950	950	950	-
	MSPS Winter Conference	300	300	300	-
	MACS Seminars	300	300	300	-
	GIS Seminars	400	400	400	-
	MN-Dot Survey Technical Conference	1,400	1,400	1,400	-
	Frontier Precision	1,000	1,000	1,000	-
	CTC AutoCad	2,000	2,000	1,000	(1,000)
	MN Transportation Conference	1,500	1,500	1,500	-
	Toward Zero Deaths Conference	800	800	800	-
	MN-Dot and U of M certificates	14,945	14,945	12,445	(2,500)
	MN-Dot and U of M re-certificates	2,085	2,085	2,085	-
	HECRAS Training	-	-	-	-
	MN-Dot R-O-W Conference	1,000	1,000	1,000	-
	Project Management Training	3,000	3,000	3,000	-
	Project Management Institute Days Conference	2,500	2,500	2,500	-
	NACE Annual Conference (TBD) OUT OF STATE	2,600	2,600	2,600	-
	ATTSA How To Conference OUT OF STATE	500	500	500	-
	IMSA TS Tech 2-year Re-certification	5,000	5,000	2,000	(3,000)
	IMSA Sings and Marking Tech 2 year Re-certification	-	-	-	-
	MN-Dot Pavement Marking Design &App (every other year)	-	-	-	-
	MN-Dot TS Design (every other year)	-	-	-	-
	MN-Dot Signal & Lighting Certification	-	-	-	-
	MN APA Conference & Workshop	500	500	500	-
	Miscellaneous	170	170	170	-
	03-303-000-0000-6332	45,000	45,000	37,500	(7,500)
Highway Operations					
	Equipment Training, Pesticide	810	810	810	-
	Safety Conference	250	250	250	-
	Wellness Conference / Training	300	300	300	-
	Equipment Training	150	150	150	-
	Snow Rodeo	500	500	500	-
	APWA Snow Conference, (out of state)	-	-	-	-
	APWA National Conference, (out of state)	-	-	-	-
	U of W Snow and Ice Management (out of state)	2,000	2,000	2,000	-
	Fleet National Conference (out of state)	-	-	-	-
	Asset Works Academy (2 staff) (out of state)	4,500	4,500	4,500	-

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2022**

as of 7/27/21

		2021	2022	2022	
DIVISION - DEPT.	DESCRIPTION	Adopted	Requested	Recommended	Inc./Dec
	Miscellaneous	490	490	490	-
	03-304-000-0000-6332	9,000	9,000	9,000	-
Equipment Operations					
	Hydraulic, Electrical, & Welding Training	2,000	2,000	2,000	-
	Mack Class OUT OF STATE	5,500	5,500	5,500	-
	03-306-000-0000-6332	7,500	7,500	7,500	-
Total- Public Works	03-XXX-XXX-XXXX-6332	86,550	93,200	80,200	(6,350)
Public Works - Parks					
	MRPA Annual Conference	1,500	1,500	1,500	-
	MN Shade Tree Short	100	100	100	-
	MRPA Seminars	100	100	100	-
	Park Supervisor Seminars	100	100	100	-
	National Park Institute (Out of State)	2,500	2,500	2,500	-
	Outdoor Recreation Curriculum Standards	500	500	500	-
	Miscellaneous	200	200	200	-
Total- Parks	01-520-000-0000-6332	5,000	5,000	5,000	-
Sheriff's Office					
Administrative Services Unit		20,000	20,000	20,000	-
	Clerical Support (15)				
	MSA Summer Conference				
	MSA Winter Conference				
	Administrative Services Manager (PLEAA Conference)				
	Sheriff MSA Jail Conference				
	Chief Deputy				
Jail Services Unit		9,000	9,000	9,000	-
	Jail Training-Conf, Mgmt. Training, etc.				
	From SS Other				
Patrol Services Unit					
	Training - State POST, OSHA mandated,				
	Elective, 1st Responder, PRISIM, ADA, etc.				
	Traffic Safety/Criminal Interdiction/Weights/Scales				
	K-9 Trials and Certifications				
	Supervisor Development				
Operation Services Unit					
	Investigation Division				
	Crime Technician				
	School Resource Officer/Gangs/Bike Patrol				
	SERT				
Support Services Unit		69,380	69,380	69,380	-
	ATV				
	Civil Process				
	Conceal and Carry				
	Warrants				
	Dive Team				
	Community Service Officers (CSO)				
	Court/Bailiffs				
	Reserves				
	Volunteer Services- Chaplain				
	Rec Services - Water Patrol				
	Snowmobile				
	Training -In House Entire Office - Sex Harr, Cult Div., 1st Aid				
	Instructor Courses-recertification, etc.				
	Supervisory - Sgt & Cpl				
	Licensed Personnel Training				
	ILEETA Conference Outstate (1)				
	EVOC, 1st Aid, SPSC				
	01-201-XXX-XXXX-6332	98,380	98,380	98,380	-
Emergency Management Unit					
	AMEM Emergency Management Conference	3,900	3,900	1,900	(2,000)
	Governor's Emergency Mgmt. Conf.	1,000	1,000	1,000	-
	Emergency Management Training	1,000	1,000	1,000	-
	Hazardous Materials Training	2,600	2,600	2,600	-
	01-201-280-0000-6332	8,500	8,500	6,500	(2,000)
Conceal & Carry					
	Conceal & Carry- reserve fund	1,700	1,700	1,700	-
	02-202-000-0000-6332	1,700	1,700	1,700	-
Reserves-				78	
	Reserves	1,000	1,000	1,000	-
	02-204-000-0000-6332	1,000	1,000	1,000	-

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2022**

as of 7/27/21

		2021	2022	2022	
DIVISION - DEPT.	DESCRIPTION	Adopted	Requested	Recommended	Inc./Dec
Explorers					
	Explorers	2,750	2,750	2,750	-
	02-205-000-0000-6332	2,750	2,750	2,750	-
Posse					
	Posse Training	3,750	3,750	3,750	-
	02-203-000-0000-6332	3,750	3,750	3,750	-
Communications					
	Communications	637	637	637	-
	01-201-240-0000-6332	637	637	637	-
911 Communication					
	Communications	4,200	4,200	4,200	-
	APCO/NENA MSA State Conference-(6)	3,480	3,480	3,480	-
	02-911-000-0000-6332	7,680	7,680	7,680	-
Total- Sheriff	01-201-XXX-XXXX-6332	124,397	124,397	122,397	(2,000)
Health & Human Services					
	National Youth Conference - Out of State	1,800	1,800	1,800	-
	Workforce Conference, NAWB - Out of State	900	900	900	-
	National Eligibility Workers Assoc Conf - Out of State	2,800	2,800	2,800	-
	National Child Support Assoc Conf Out of State	1,800	1,800	1,800	-
	National Child Support Assoc Conf - Out of State - County Attorney	1,800	1,800	1,800	-
	National Human Services Conference - Out of State APHSA	2,000	2,000	2,000	-
	National Association of Welfare Research - Out of State - NAWRS President/Funded	-	-	-	-
	NASTA/SNAP National Conference - Out of State	600	600	600	-
	National Human Services Conference - Out of State - Franks	1,500	1,500	1,500	-
	International Signs of Safety Gathering - Out of State	3,500	3,500	3,500	-
	Equity Summit - Out of State	2,000	2,000	2,000	-
	International Conference on Child & Family Maltreatment - Out of State	2,000	2,000	2,000	-
	CWLA National Conference - Out of State	-	1,500	1,500	1,500
	National Adult Protective Services Association Conference - Out of State	-	-	-	-
	National Criminal Justice Training Center Training - Out of State	2,500	-	-	(2,500)
	National Association of Suicidology - Out of State - NSPL Grant Funded	5,250	4,000	4,000	(1,250)
	Annual Suicide Prevention Summit - Out of State	3,000	1,500	1,500	(1,500)
	National Council of Behavioral Health (NATCON) - Out of State	2,000	2,000	2,000	-
	Credible Conference - Out of State	4,000	4,000	4,000	-
	Conferences within State	57,605	88,916	88,916	31,311
	11-XXX-XXX-XXXX-6332	95,055	122,616	122,616	27,561
Public Health					
Public Health Department - Leadership					
	Public Health Nursing Unit TB Clinical Intensive Conference - Out of State	4,000	-	-	(4,000)
	Family Home Visiting National Conference - Out of State	4,500	4,750	4,750	250
	Vaccinology Research Conference - Out of State	4,000	-	-	(4,000)
	Planning & Promotion Unit NACCHO Emergency Preparedness Conference - Out of State	5,542	6,250	6,250	708
	NACCHO/APHA Annual Conference - Out of State	-	4,750	4,750	4,750
	GIS Conference & Training - Out of State	-	-	-	-
	Conferences within State	6,902	3,354	3,354	(3,548)
	11-460-XXX-XXXX-6332	24,944	19,104	19,104	(5,840)
Court Services - Probation					
	Drug Court National Conference- \$6000- grant funded	-	-	-	-
	APPA National Probation Training Institute (Out-of-State) (2)	2,000	2,000	2,000	-
	MN Association of County Probation Officers (MACPO) - Spring Conference	2,000	2,000	2,000	-
	Minnesota Corrections Association (MCA) - Fall Institute	1,500	1,500	1,500	-
	01-252-XXX-XXXX-6332	5,500	5,500	5,500	-
Total- Health & Human Ser	11-XXX-XXX-XXXX-6332	125,499	147,220	147,220	21,721
County Totals		573,926	602,797	582,797	8,871

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Preliminary Carver County Water Management Organization 2022 Levy

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

State Statute requires that the preliminary Carver County Water Management Organization (CCWMO) levy request be certified by the CCWMO authority, which is the Carver County Board.

The levy request below is for the special taxing district making up the CCWMO. The levy consists of funds for projects (see attached project recommendation) plus general operating expenses. General operating expenses include staff salaries, the Carver Soil & Water Conservation District (SWCD, a State agency) allocation, general engineering costs, training, mileage, water monitoring equipment, maintenance, per diem for Citizens Water Advisory Committee meetings, educational expenses, and conservation cost share funds.

The comparison from 2021 to 2022 shows a 3.22 percent increase in the levy request. The net levy increase of \$26,430 follows Board direction to maintain a 3% tax impact or less on the average value home and consists of:

- 1) an increase to the CCWMO portion of staffing to cover County increases in wages and benefits (\$20,000)
- 2) an increase to the CCWMO portion of the Carver SWCD allocation (\$6,898)
- 3) a slight decrease to the CCWMO project fund for recommended projects and maintenance (attached) (\$468)

	2022 LEVY REQUEST	2021 LEVY	CHANGE
CCWMO Taxing district	\$ 848,258	\$ 821,828	\$26,430

Based on the increased tax base projected for 2022, this requested CCWMO levy will result in a \$0.98 increase to the County WMO tax on an average value home. Note: the average value home increased from \$363,900 in 2021 to \$374,300 for 2022.

ACTION REQUESTED:

Motion to set the preliminary 2022 CCWMO levy at \$848,258.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
CCWMO Levy (2022)	\$848,258.00
Total	\$848,258.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Dollar amounts are needed to certify to the County Auditor the amount to include in the CCWMO levy. The County Board has approval authority for the CCWMO.



Carver County Water Management Organization

Planning and Water Mgmt Dept
Government Center - Administration Building
600 East 4th Street
Chaska, Minnesota 55318
Phone: (952)361-1820
Fax: (952)361-1828
www.co.carver.mn.us/water

Memo

Date: August 30, 2021
To: County Commissioners
From: Paul Moline, PWM Manager
Re: CCWMO Project Funding 2022
cc. David Hemze, County Administrator
Nick Koltavy, Asst. County Administrator

At their June 2021 meeting, the Carver County Water Management Organization (CCWMO) Advisory Committee recommended WMO project funding for 2022. Subsequent direction from the County Board has resulted in a staff request of \$178,893 and is based on the following factors/considerations:

- The CCWMO evaluation process, which ranks projects based on a series of criteria
- Recent requests for project funding from LGU's
- Projects identified in the CCWMO plan
- Funds committed or projected for matching grant agreements
- Ability to provide funds to multiple cities
- Project fund surplus due to:
 - SSTS Direct Discharge Incentive Program fund balance

The following table describes the recommended projects and dollar amounts.

Project Requestor & Description	Project Benefits	Requested Funding	Partner Contribution	Staff Rec WMO Levy Funding	
TOTALS		\$797,562	\$1,343,914	\$173,893	Notes/ Reasoning
City of Waconia – Downtown Waconia Drainage Improvements The project will include the construction of rain gardens, tree boxes, sump structures with SAFL Baffles, and replacing existing pavement areas with pavedrain surfacing in the downtown area of Waconia. The project will reduce stormwater runoff sediment loading and provide water quality treatment for stormwater previously untreated draining to Lake Waconia. Total project costs are estimated at \$461,200.	Reduce total phosphorus (TP) by 37%; total suspended solids (TSS) by 68%.	\$249,000	City of Waconia- \$212,200	\$10,000	Project planned for 2023. Funding amount would provide match for grant funding applications.
City of Waconia – Waterford Park Pond Reuse Project will construct a water reuse facility that will utilize stormwater from the Waterford Park pond to be distributed for irrigation use on the south side of the City of Waconia. Total project costs are estimated at \$352,000.	Reduce total phosphorus (TP) by 9%; total suspended solids (TSS) by 9%, total volume by 9%.	\$176,000	City of Waconia- \$176,000	\$7,000	Majority of system is providing stormwater credit to adjacent development. WMO portion funds portion above that credit.
City of Chaska – Bavaria Shores Biofiltration Basin The proposed improvement project includes the extension of the pipe to the bottom of the hill, installation of a catch basin with sump, the repair of the erosion, and construction of a bioretention basin to treat stormwater at the new pipe outlet, see attached plans. The basin will be sized to contain a 2-yr storm event from the approximately 5 acres of direct drainage in addition to the 0.86 acres from the cul-de-sac on Bavarian Shores Drive. Total project costs are estimated at \$93,426.00	Reduce total phosphorus (TP) by 75%; total suspended solids (TSS) by 90%, total volume by 40%.	\$70,069.50	City of Chaska- \$23,356.50	\$45,000	Funding near 50% as project provides high pollutant reduction to an untreated area.

Project Requestor & Description	Project Benefits	Requested Funding	Partner Contribution	Staff Rec WMO Levy Funding	Notes/ Reasoning
<p>City of Chaska – Chaska Creek Streambank Stabilization</p> <p>The proposed stabilization plan is to install sheet piling to protect the roadbed (future trail) and the sanitary sewer trunk line that will be constructed. Riprap will be installed on both sides of Chaska Creek and within the stream channel. A total of approximately 450 feet of streambank will be stabilized between Creek Road crossing and the private driveway. Based on current erosion and bank undercutting, it is estimated that the project will prevent the loss of approximately 5.5 tons of soil (4.68lbs of phosphorus) annually. Total project costs are estimated at \$331,800.00.</p>	Reduce total phosphorus (TP) by 20%; total suspended solids (TSS) by 70%	\$104,300.00	City of Chaska - \$227,500.00	\$25,000	Funding approx.. 25% as project has some water quality benefit. Structural hard armoring of streambanks is typically not fully funded by WMO.
<p>City of Watertown</p> <p>The proposed project will include the construction of two (2) biofiltration basins. The project is proposed in order to provide additional water quality treatment for the stormwater runoff directed to the Crow River. Total project costs are estimated at \$91,856.00.</p>	Reduce total phosphorus (TP) by 43%; total suspended solids (TSS) by 66%	\$49,999	City of Watertown- \$41,857	\$10,000	Funding portion of project to provide pollutant reduction to existing areas. New project areas will need to comply with CCWMO rules
<p>City of NYA – 4th Street SAFL Baffle</p> <p>Project will install a SAFL and sump structure on the 30" storm sewer to control the sediment and trash from entering the nearby ditch. Total project costs are estimated at \$15,000.00.</p>	Reduce total suspended solids (TSS) by 40%	\$7,500.00	City of NYA- \$7,500.00	\$7,500	Low cost, effective means to provide pollutant reduction to untreated areas.
<p>City of NYA – Progressive Street N SAFL Baffle</p> <p>Project will install a SAFL and sump structure on the 30" storm sewer to control the sediment and trash from entering the nearby ditch. Total project costs are estimated at \$15,000.00.</p>	Reduce total suspended solids (TSS) by 40%,	\$7,500.00	City of NYA- \$7,500.00	\$7,500	Low cost, effective means to provide pollutant reduction to untreated areas.

Project Requestor & Description	Project Benefits	Requested Funding	Partner Contribution	Staff Rec WMO Levy Funding	Notes/ Reasoning
<p>CCWMO - SSTS Direct Discharge The SSTS Direct Discharge Cost Share is an incentive-based program to eliminate direct discharge SSTSs in the WMO. The WMO Advisory committee recommended continuing funding several subwatersheds in the Crow River Watershed area in 2022.</p>	Reduce total phosphorus (TP) by 40%; Reduce bacteria by 90% to the selected Crow River Watershed area, by eliminating up to 30 direct discharges.	\$60,000	Landowners pay remainder of cost	\$30,000 Remaining cost of incentives (\$30,000) available from existing project fund surplus.	Program has been in place since 2008. CCWMO plan implementation to all subwatersheds in the CCWMO.
<p>CCWMO – Reitz Lake Ravine The project will stabilize a ravine that has degraded overtime and discharges large quantities of sediment to Reitz Lake. Total Project Cost are estimated at \$41,300.00</p>	Reduce total phosphorus (TP) by 20%; total suspended solids (TSS) by 70%,	\$41,300	Will seek landowner and/or Laketown Twp participation.	\$5,000	CCWMO match to either partner contributions or potential state grant.
<p>CCWMO – 30% Plan Set for Dahlgren Road Stormwater Pond An engineering plan set will be produced to estimate the area required on Mueller’s Property for a properly sized storm pond that will handle storm flows off of Dahlgren Road. Also, the plan set will establish cost estimates for the total project that will be used for future grant applications. Estimated Total Cost is \$15,000</p>	Produce 30% plan set	\$15,000	Will seek Dahlgren Twp or City of Carver participation.	\$10,000	CCWMO match to partner contributions.
<p>One Watershed One Plan & DNR Grant Match The CCWMO is anticipating potentially up to \$648,000 in grant funds as part of the state’s One Watershed One Plan funding approach, and DNR grants. As part of this significant funding opportunity, the WMO needs to provide local cash match. Staff is proposing to fund an additional \$4,893 to the existing budgeted WMO match in 2022.</p>	Currently funded BWSR projects include: feasibility studies for goldfish removal and streambank restoration. BWSR funding also included turf to native program, reuse expansion, and Bevens Creek Stream Restoration.	\$4,893	MN BWSR & DNR - \$648,000 over 3 years	\$4,893	Completes local matching requirements for current grants.

Project Requestor & Description	Project Benefits	Requested Funding	Partner Contribution	Staff Rec WMO Levy Funding	Notes/ Reasoning
Repair & Maintenance Fund CCWMO is responsible for maintaining and repairing previously constructed projects.	Previously constructed projects will need repair and maintenance to extend life and function correctly. Current fund balance was largely spent in 2021 on the Goose Outlet repair.	\$12,000	None	\$12,000	Funds are needed to replenish the repair and maintenance fund.
TOTALS		\$797,562	\$1,343,914	\$173,893	

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Preliminary Regional Rail Authority 2022 Levy and Budget

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Administrator's Recommended 2022 Carver County Regional Rail Authority ("CCRRA") Levy is \$199,000 which is a \$26k (15%) increase from 2021 to provide an ongoing funding for a Public Works re-organization in 2021 that created a full-time Maintenance Technician position. CCRRA staff assist with day to day operations, maintenance and stewardship of trails including mowing, weed control, tree trimming, debris and trash removal, drainage corrections, etc. The need for additional Regional Rail Authority staffing is due to the additional trails like the MN River Bluffs trail which have recently been added to the County's trail system over the past few years.

ACTION REQUESTED:

Motion to approve setting the CCRRA's 2022 preliminary tax levy of \$199,000 and 2022 Budget of \$201,000.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

A 2022 CCRRA preliminary tax levy of \$199,000 will have a \$0.56 tax impact on the County's average value home.

Office use only:

RBA 2021 - 7844

2022 Budget Hearing Summary

Carver County Regional Rail Authority

Description

The Carver County Regional Rail Authority (CCRRA) is governed by five Commissioners appointed by the Carver County Board of Commissioners. In Carver County, the CCRRA Commissioners are the County Board Commissioners. The Public Works Division manages projects and work activities for the CCRRA. The purpose of the CCRRA is to provide for the preservation and improvement of local rail service for agriculture, industry, or passenger traffic and provide for the preservation of abandoned rail right-of-way for future transportation uses when determined to be practicable and necessary for the public welfare, particularly in the case of abandonment of local rail lines.

The CCRRA levies separately from Carver County to fund regional rail projects and activities. The levy includes funding for County staff to administer and maintain CCRRA properties, conduct capital improvement projects, contract for services, and provides materials and supplies. **The proposed 2022 levy is \$199,000**, a \$26,000 increase from 2021 which accommodates reorganization for a full-time Maintenance Technician Position described below. Several other funding sources are used to augment the CCRRA levy for property acquisition, corridor preservation, management and development.

Budget Highlights:

The following table summarizes the budget for the Carver County Regional Rail Authority.

Carver County Regional Rail Authority Budget						
Budget Summary	2020 Actual	2021 Budget	2022 Requested	2022 Approved	% Change 2021-2022	Change In Levy
Revenue total	(2,957)	(2,000)	(2,000)		0.00%	26,000
Expenditure total	163,316	175,000	201,000		14.86%	
CCRRA Levy dollars needed	160,359	173,000	199,000		15.03%	

The CCRRA currently funds the following FTEs for 2022 (as of 4/9/21).

County FTE funding **\$63,202**:

- Provide general Administration of CCRRA activity- \$15,000. Transfer funds to Parks operating budget (General Fund).
- 0.4 FTE is allocated for a Community Service Officer to provide additional ordinance enforcement on the Dakota Rail and the Minnesota River Bluffs regional trails - \$19,080.
- 0.12 PT FTE Seasonal- for seasonal maintenance needs and outreach activities on the regional trails operated on the railroad corridors- \$3,122.
- 0.50 Park Maintenance Technician- \$26,000

On 5/4/21 Reorganization was approved, and a full-time Park Maintenance Technician position was created. This position performs a variety of skilled, semi-skilled, and manual labor necessary for the maintenance, repair and construction of the County parks and trail system. Main duties will be maintenance/stewardship of CCRRA corridors. The County is acquiring an additional 6 miles of regional

trail from the Hennepin County Regional Railroad Authority. More staffing will be needed to mow, remove trash, remove debris (trees, limbs, leaves).

- The position is funded with an existing .5 FTE that was previously matched with a .5 FTE from Highways, plus a .5 FTE approved in the 2021 budget. Combining the two .5 FTE's of the Regional Rail Authority created 1 fully funded FTE for park and trail maintenance and stewardship work out of the Regional Rail Authority Levy.
- Pertaining to the .5 FTE from Highways that previously matched the a .5FTE of the Regional Rail Authority, this .5 FTE remains with Highways.
- Further, because Highways budget was actually contributed more than 50% of the cost of the shared position. **This required an additional \$26,000** redirection of professional services to salaries from the Regional Rail Authority to fully fund the new position.

Attachment C: Capital Improvement Projects

CCRRA will continue with several stewardship projects on both the Dakota Railroad and former Union Pacific Railroad Corridors. The projects include ditch and culvert cleaning, drainage and erosion improvements, tree removal and tree trimming, trail crack sealing and seal coating. Other work to be accomplished includes bridge repair/replacement, trailhead construction and negotiating the acquisition of the Minnetonka LRT trail.

Summarize accomplishments/initiatives and where CCRRA is headed for 2021

- 2021
 - Maintain infrastructure of railroad corridors - Continue with Railroad Corridor Stewardship activities of diseased tree removal, tree trimming, culvert cleaning, trail pavement management and erosion control and drainage improvements
 - Create plans to repair or replace Bridge RO631 at Crane Creek on Dakota Rail Regional Trail
 - Northshore Road Erosion Control and Restoration - Restore slope embankment between the Dakota Rail Regional Trail and Lake Waconia to prevent trail from eroding down the embankment and maintain a 2-foot shoulder adjacent to the trail
 - Enter into purchase agreement with HCCRA for acquisition of 3 miles of Minnetonka LRT corridor in Carver County. Evaluate long term stewardship needs of corridor before entering into a purchase agreement.
- 2022
 - Maintain infrastructure of railroad corridors. Continue with Railroad Corridor Stewardship activities of diseased tree removal, tree trimming, culvert cleaning, trail pavement management and erosion control and drainage improvements
 - Repair or replace Bridge RO631 at Crane Creek on Dakota Rail Regional Trail
 - Complete the acquisition of 3 miles of the Lake Minnetonka Regional Trail and begin operations and stewardship of the trail and property corridor

Carver County Board of Commissioners Request for Board Action



Agenda Item:
American Rescue Plan Update

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services"/>	Meeting Date: <input type="text" value="9/7/2021"/>
Contact: <input type="text" value="David Frischmon"/> Title: <input type="text" value="Property & Finance Director"/>	Item Type: <input type="text" value="Work Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text" value="Dave Frischmon"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

BACKGROUND/JUSTIFICATION:

American Rescue Plan ("ARP") provided Local Fiscal Recovery Funds that can be used to offset revenue losses on an entity wide basis. These revenue loss funds are to be used for the provision of government services, including but not limited to, public facing projects like roads, bridges, parks, trails, etc. The use of funds must be forward looking for costs incurred County after 3/3/21 and cannot be used for non-government services as described by the Federal guidelines such as debt service payments, replenish a reserve fund, etc. The revenue loss calculation was provided by the federal government and includes the base year (2019) general revenue plus a standard growth rate of 4.1% or actual growth rate from 2016 to 2019 compared to actual 2020 general revenues. Finance staff worked with our auditors to calculate a \$17.6M 2020 revenue loss on an entity-wide basis. Thus, in accordance with ARP guidelines, the County Board can spend up to \$17.6M of their \$20.8M in ARP funding on government services incurred from 3/3/21 to 12/31/2024.

ACTION REQUESTED:

None - Informational only

FISCAL IMPACT: <input type="text" value="Other"/> <i>If "Other", specify:</i> <input type="text" value="see comment below"/>	FUNDING County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7852