



# CARVER COUNTY

# minnesota

## Carver County Board of Commissioners August 3, 2021 Regular Session

The County Board Room is open to the public. However, Board Room audience capacity is limited to twelve (12) due to COVID-19 concerns.

Individuals who are not able to attend in person and wish to provide public comments can do so by email at [admin-contact@co.carver.mn.us](mailto:admin-contact@co.carver.mn.us) or by leaving a voicemail at (952) 361-1516. Public comments received in writing such as those received by e-mail will be summarized during the meeting and posted on the County website at <https://www.co.carver.mn.us/government/county-board-of-commissioners/county-board-meetings-and-agendas> following the meeting. Voicemail public comments will be played during the meeting. If you would like to join the Regular Session videoconference please send an e-mail, no later than noon on the Monday prior to the scheduled meeting date, to Carver County Administration at [admin-contact@co.carver.mn.us](mailto:admin-contact@co.carver.mn.us) to receive a WebEx invitation.

Public comments that relate to an item on the agenda will be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

The Regular Session portion of the meeting will be webcast live at: <https://www.youtube.com/user/CarverCountyMN/live>

- 9:00 a.m. 1. a) **CONVENE**
- b) **Pledge of allegiance**
- c) **Public comments submitted via email/voice mail**
- 2. Agenda review and adoption
- 3. Approve minutes of July 20, 2021 Regular Session ..... 1-3
- 4. Community Announcements
- 9:10 a.m. 5. **CONSENT AGENDA**
- Communities: Create and maintain safe, healthy, and livable communities*
- 5.1 Final Acceptance and Payment to Landwehr Construction, Inc. for the 2020 Box Culvert Construction Projects..... 4-5
- 5.2 Donation of Compost..... 6

5.3	Settlements for Right of Way Acquisition for the Highway 10 Project-North Watertown .....	7-11
5.4	Joint Powers Agreement with Watertown Township for the Quarry Avenue Project .....	12
5.5	Distribution of essential service food items to community non-profit Partners.....	13-15

*Connections: Develop strong public partnerships and connect people to services and information*

5.6	Application for a 1 Day to 4 Day Temporary On-Sale Liquor License for Augusta Ball Club, Chaska .....	16
5.7	Charitable Gambling Application for Exempt Permit-Augusta Ball Club Inc .....	17

*Growth: Manage the challenges and opportunities resulting from growth and development*

5.8	Amendment 1 to JPA 1045437 with the State of MN for Professional and Technical Services for Hwy 212 Project – Benton Township.....	18
5.9	Landfill Certificate of Need - County Board Letter Request.....	19
5.10	Cally & Stacy Trimbo - Request for an Adaptive Re-Use of an Existing Building in the Rural Service District (RSD) .....	20-25

*Culture: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government*

5.11	Eliminate 1 full time equivalent deputy (FTE) and accompanying revenue due to non-renewal of contract with ISD 276 .....	26-27
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*Finances: Improve the County’s financial health and economic profile*

5.12	Final Acceptance and Payment to Minnesota Native Landscapes, Inc. for the Watertown Wetland Restoration Project .....	28-29
5.13	Request for approval for concrete pad install at the Environmental Center .....	30
5.14	Review/Social/Commissioners’ Warrants.....	NO ATT

9:15 a.m.    **6. County Administrator Report**

9:20 a.m.    **ADJOURN REGULAR SESSION**

**WORK SESSION**

9:20 a.m.    **A. FINANCES: Improve the County’s financial health and economic profile**  
1.      2022 Budget Update..... 31

9:50 a.m.    **B. GROWTH: Manage the challenges and opportunities resulting from growth and development**  
1.      Arboretum Area Transportation Plan Update..... 32

David Hemze  
County Administrator

## UPCOMING MEETINGS

August 10, 2021	No Meeting
August 12, 2021	1:00 p.m. Cuyuna Exploratory Mini Conference, 30 West Main Street, Crosby, Minnesota
August 17, 2021	9:00 a.m. Board Meeting
August 24, 2021	9:00 a.m. Board Work Session
August 31, 2021	No Board Meeting
September 7, 2021	9:00 a.m. Board Meeting
September 14, 2021	No meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on July 20, 2021. Chair Tim Lynch convened the session at 9:00 a.m.

Members present Tim Lynch, Chair, Gayle Degler, Vice Chair, John P. Fahey, Matt Udermann and Tom Workman.

Members absent: None.

No public comments were received.

Degler moved, Workman seconded, to approve the agenda. Motion carried unanimously.

Fahey moved, Workman seconded, to approve the minutes of the July 13, 2021, Regular Session. Motion carried unanimously.

Degler moved, Udermann seconded, to approve the following consent agenda items:

Approved continuing temporary increase in Veterans Court Coordinator to 1.0 FTE until December 31, 2021.

Resolution #68-21, Carver County Right of Way Plat 32.

Approved HH&S acceptance of donations to Encore.

Approved the deletion of the 0.6 FTE Adult Mental Health RN position and the creation of the 0.8 FTE Adult Mental Health RN position and deletion of the 1.0 PHN position and the creation of the 0.8 FTE PHN position and related budget amendment.

Contract with Civil Methods, Inc., pending completion of the contract review process.

Contract with Emmons & Olivier Resources, Inc., pending completion of the contract review process.

Accepted Governor's "County Staff Appreciation Day" proclamation and adopted Resolution #69-21 Proclamation of County Staff Appreciation Day.

Reviewed July 20, 2021, Community Social Services' actions/Commissioners' warrants in the amount of \$397,652.53.

Motion carried unanimously.

Degler moved, Workman seconded, to open the public hearing on Ordinance No.97-2021 to amend the County Zoning Code and Zoning Map. Motion carried unanimously.

Jason Mielke, Land Use Manager, explained the Ordinance amends Chapter 152 and the official zoning map. He entered into the public record the Affidavit of Publication and mailing, Planning Commission Resolution, draft Ordinance 97-2021, draft Carver County Zoning Map, DNR approval

letter, draft County Board Resolution, and all attachments presented at the Planning Commission or submitted. He indicated the Ordinance included text language changes, reorganized sections, and modifications to the official zoning map. He clarified the Ordinance only applied to the unincorporated areas of the County.

Mielke highlighted the work sessions held with the Planning Commission, County Board work sessions and meetings held with each of the townships. The Planning Commission held their public hearing on June 15<sup>th</sup> and recommended approval. He stated the intent was to update sections of the Code to be consistent with the Comp Plan, to look at current trends in the unincorporated areas as well as to remain consistent with the DNR shoreland regulations.

He explained proposed changes in the areas of general zoning standards, essential services, ag zoning district standard, additional density requirements, shoreland overlay districts and the transition area overlay zone. He pointed out updates to the official zoning map.

Mielke noted the feedback received from San Francisco Township and the City of Waconia but no comments were received from the public. He stated the public hearing notice was published twice and email notice was sent to the cities and townships.

No public testimony was received.

Workman moved, Degler seconded, to close the public hearing. Motion carried unanimously.

Fahey complimented Land Management staff for their work and recognized the Planning Commission was provided with the information they needed. He stated the Planning Commission had several long meetings and was glad they took their time. Fahey stated there was both support and opposition from the townships on cargo containers and the Planning Commission vetted those comments. He recognized the updates to the amount of personal storage; density options, annual inspections and escrowing funds were all good modifications. He noted the lack of public comments but recognized the opportunity for the Townships to give feedback was important.

Lynch agreed with the modifications made to the personal storage section as they were typically never controversial at the Planning Commission. He also recognized the collaboration between the County Attorney's office and Land Management worked well in drafting the Ordinance

Workman explained he would be voting no and noted the lack of public comment. He shared his concerns with the setback requirements and the sections related to essential services and enforcement. He believed this was more government leaning and less property taxpayer leaning.

Udermann pointed out the need for affordable housing and questioned if anything can be done to allow high density within the County's jurisdiction. He inquired on land designations in County space. He recognized a work session would be held in the future on what enforcement might look like.

Mielke stated this all goes back to the comp plan and policy decisions. He stated additional density options were left up to the townships and it would a major policy change for guidelines of the zoning code to be changed. He noted the County only has an ag land designation, not commercial and land enrolled in the ag preserve program is very restrictive.

Degler stated they were all advocates for personal property rights but there are certain rules and regulations wherever one lives that must be followed. He stated their job is to make sure these rules and regulations are reasonable.

Lynch stated they never have been a top down County and sought input from the Townships. He agreed these were reasonable regulations and also supported personal property rights.

Fahey offered the following Resolution, seconded by Degler:

Resolution #70-21  
Adopting Ordinance No. 97-2021  
Amending Chapter 152, County Zoning Code; and the Carver County  
Zoning Map Including the Shoreland Overlay District

On vote taken, Degler, Fahey, Lynch, Udermann voted aye. Workman vote nay.

Ordinance No. 97-2021, Amendments to Chapter 152 the Carver County Zoning Code; and the Carver County Zoning Map.

The following is a summary of the essential elements of Ordinance No. 97-2021 for the purpose of publication as required by M.S. Section 375.51. A printed official copy of the ordinance is available for inspection by any person during regular business hours at the office of the Carver County Recorder, or a copy may be obtained from the Carver County Land Management Department. Ordinance No. 97-2021 includes text language updates, modification amendments and reorganized sections to the Carver County Zoning Code – Chapter 152, as well as, updates to the Official County Zoning Map for the unincorporated areas of the county. The Zoning Code amendments include, but may not be limited to: Code language changes needing to be consistent with the Comprehensive Plan (e.g. essential service section, energy production section, Rural Service District standards), high amenity (additional density changes), shoreland overlay district changes based on the MN DNR model ordinance, personal accessory structure square footage increase, building eligibility transfers, screening standards, access management modifications, setback modifications, and adding or revising definitions.

Workman moved, Degler seconded, to adjourn the Regular Session at 10:05 a.m. and go into a work session with Health and Human Services for an informational presentation. Motion carried unanimously.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)



**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: August 3, 2021  
Motion by Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

**COUNTY BOARD ACKNOWLEDGMENT  
2020 Box Culvert Construction Projects  
FINAL PAYMENT**

WHEREAS, the construction of the 2020 Box Culvert Construction Projects has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and on behalf of the Carver County Public Works Division.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 3<sup>rd</sup> day of August, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 3<sup>rd</sup> day of August, 2021.

\_\_\_\_\_  
Dave Hemze

\_\_\_\_\_  
County Administrator



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Donation of Compost**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

▼

**BACKGROUND/JUSTIFICATION:**

The Environmental Services Department (ES) sells bags of finished compost for \$2 each, to provide quality soil amendment material to area residents while also promoting composting as a great method to create a valuable resource from waste materials (organics and yard waste).

There are surplus bags of compost remaining this summer, and ES staff would like to give away up to 200 bags, as an incentive to local homes that has signed up for a special organics curbside collection service this year with Suburban Waste Systems, and to attract 50 more homes into the program this fall (one bag per household). The organic material collected from those homes is being composted through our organics and yard waste research pilot project operating at the MN Landscape Arboretum.

**ACTION REQUESTED:**

Motion to approve the donation of 150-200 bags of compost to Carver County homes.

**FISCAL IMPACT:**  ▼

If "Other", specify:

**FUNDING**

County Dollars =

**Total**

Insert additional funding source

**FTE IMPACT:**  ▼

**Related Financial/FTE Comments:**

The maximum Fiscal impact would be \$400.

*Office use only:*

RBA 2021 - 7782

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Settlements for Right of Way Acquisition for the Highway 10 Project-North Watertown**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

The 2022 construction season includes the Highway 10 Project - North Watertown, which is the reconstruction of Highway 10 and includes pavement rehabilitation and shoulder widening of Highway 10 from Highway 25 in the City of Watertown north to the Wright County border. Additional right-of-way is needed to complete this project. Appraisals were completed by a certified appraiser and the County Board approved the making of offers based on the appraised values at its June 8, 2021 regular session. The Public Works Director, or agents under his supervision, made offers to the affected property owners based on the appraisals and negotiations then commenced. Settlements with the property owners located at PID #85.0050300, 10.0051000, and 85.3520070.

**ACTION REQUESTED:**

Motion to adopt a resolution for settlements for right-of-way acquisitions for the Highway 10 Project-North Watertown.

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

<b>County Dollars =</b>	<input type="text" value=""/>
Wheelage Tax	\$39,700.00
<b>Total</b>	<b>\$39,700.00</b>

**FTE IMPACT:**

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2021 - 7783

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: August 3<sup>rd</sup>, 2021

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

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**Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for Highway 10 Project – North Watertown**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for shoulder widening as part of the Highway 10 Project – North Watertown (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of shoulder widening as part of the Highway 10 Project – North Watertown constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on August 3<sup>rd</sup>, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 3<sup>rd</sup> day of August 2021

\_\_\_\_\_  
Dave Hemze County Administrator

**Exhibit A**  
**to**  
**Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property**  
**Interests**

**Highway 10 Project – North Watertown**

Carver County Public Works No. 158793

**Property Tax Identification No. 85.0050300**

Fee Owners: Daniel F. Blacketter, Single

Property Address: 629 County Road 10 NW, Watertown, MN

Settlement Amount: \$10,700.00

Permanent easement for public right-of-way purposes contains 7,097 sq. ft. (including existing easements), more or less.

**\$7,700.00**

Impacts to improvements –

**\$1,500.00**

Appraisal Fee

**\$1,500.00**

**Property Tax Identification No. 10.0051000**

Fee Owners: John and Micheleen Cleveland

Property Address: 1450 County Road 10 N, Watertown MN

Settlement Amount: \$25,000.00

Permanent easement for public right-of-way purposes contains 23,714 **sqft**, more or less.

**\$9,300.00**

Temporary easement for construction purposes contains 7,550 **sqft**, more or less.

**\$400.00**

Impacts to improvements:

**\$10,300.00**

Appraisal Fee

**\$5,000.00**

**Property Identification No. 85.3520070**

Fee Owners: Joseph Young

Property Address: 600 Hillside Drive NW, Watertown MN

Settlement Amount: \$4000.00

Temporary easement for construction purposes contains 1,988 **sqft**, more or less.

**\$1,000.00**

Impacts to improvements – Landscape Block Removal

**\$1,500.00**

Appraisal Fee

**\$1,500.00**

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Joint Powers Agreement with Watertown Township for the Quarry Avenue Project**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Watertown Township applied for and was successful in being awarded Local Road Improvement Program (LRIP) funding from the State of Minnesota for the reconstruction and bituminous surfacing of Quarry Avenue from Highway 25 to 900 feet north of Highway 25. The County is required to act as an agent for the township, in order for Watertown Township to receive the LRIP funds. This joint powers agreement formalizes the roles and responsibilities of the County and Watertown Township, including the financial agent procedures for the LRIP funding.

**ACTION REQUESTED:**

Motion to approve a Joint Powers Agmt. with Watertown Township for Reconstruction and Bituminous Surfacing of Quarry Avenue, pending finalization of the contract review process.

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**  **\$0.00**

Insert additional funding source

**Related Financial/FTE Comments:**

The county is acting as the agent for the township, with no cost to the county.

*Office use only:*

RBA 2021 - 7786

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Distribution of essential service food items to community non-profit partners.**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Carver County Public Health was required by Minnesota statute as a part of the COVID-19 pandemic response to provide certain essential services. These services included providing basic food supplies and personal care items to qualifying persons impacted by COVID-19. The need to provide these essential services has now significantly diminished, and Carver County Public Health has a supply of basic food items that are within the short date code period. These items were originally purchased with grant funds provided to Carver County for pandemic response purposes.

Carver County Public Health is also committed to work with community partners in the reduction of food waste and proposes to distribute these food and basic care items to community partners who are willing to accept them. The proposed distribution of essential service items is based on organization need, donation policy for foods within the short date code period, and ability to redistribute in the community. A total of approximately \$623 of food that is within the short date code period will be distributed to the following non-profit partners: CAP Agency, His House Foundation; Launch Ministry; St. John's Lutheran Church; Waconia United Food Shelf, and Watertown-Mayer Elementary School.

**ACTION REQUESTED:**

Motion to approve distribution of approximately \$623 of food that is within the short date code period to community non-profit partners.

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**  **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2021 - 7796





**Carver County  
Health and Human Services**

Government Center  
600 East Fourth Street • Chaska, MN 55318-2102



**Public Health**  
Prevent. Promote. Protect.

DATE: July 23, 2021

## Summary of Distribution of Essential Service Items

The following proposed distribution of essential service items is based on organization need, donation policy for foods that are within the short date code period, and ability to redistribute in the community.

Estimated total value per agency:

- CAP Agency: \$66
- His House Foundation: \$288
- Launch Ministry: \$176
- St. John's Lutheran Church: \$28
- Waconia United Food Shelf: \$49
- Watertown-Mayer Elementary School: \$16

Organization	Item	Estimated value
CAP Agency	Canned vegetables (10 cans)	\$10
CAP Agency	Brown rice (9 bags)	\$9
CAP Agency	White rice (8 bags)	\$8
CAP Agency	Black beans (8 bags)	\$8
CAP Agency	Pinto beans (12 bags)	\$12
CAP Agency	Black beans (3 cans)	\$3
CAP Agency	Oats (8 cartons)	\$16
His House Foundation	Prepacked bags (2)	\$40
His House Foundation	Mac and cheese (11 cups)	\$11
His House Foundation	Thermometers (40)	\$40
His House Foundation	Nuts (24 individual bags)	\$12
His House Foundation	Crackers (4 boxes)	\$8
His House Foundation	Milk (3 cartons)	\$6
His House Foundation	Children's Tylenol (24 boxes)	\$100
His House Foundation	Laundry detergent (1 jug)	\$8
His House Foundation	Body soap (2 packs)	\$4

His House Foundation	Goldfish (75 individual bags)	\$20
His House Foundation	Juice (12 bottles)	\$24
His House Foundation	Granola bars (6 boxes)	\$15
Launch Ministry	Oatmeal packets (23 individual)	\$6
Launch Ministry	Macaroni and cheese (10 boxes)	\$10
Launch Ministry	Noodles (21 boxes)	\$42
Launch Ministry	Pasta sauce (14 jars)	\$25
Launch Ministry	Cheerios (7 boxes)	\$20
Launch Ministry	Toilet paper (8 rolls)	\$5
Launch Ministry	Chicken (9 cans)	\$15
Launch Ministry	Canned fruit (18 individual cups)	\$10
Launch Ministry	Granola bars (2 boxes)	\$10
Launch Ministry	Juice (7 individual bottles)	\$3
Launch Ministry	Soup (15 cans)	\$30
St. John's Lutheran Church	Diced tomatoes (28 cans)	\$28
Waconia Food Shelf	Disinfectant spray (11 cans)	\$33
Waconia Food Shelf	Tuna (19 cans)	\$16
Watertown Mayer Elementary School	Applesauce cups (7 packs)	\$16
<b>Total Estimated Value</b>		<b>\$623</b>

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Application for a 1 Day to 4 Day Temporary On-Sale Liquor License for Augusta Ball Club, Chaska**

Primary Originating Division/Dept: <input type="text" value="Property &amp; Financial Services"/>	Meeting Date: <input type="text" value="8/3/2021"/>
Contact: <input type="text" value="Heather Perkins"/> Title: <input type="text" value="Election &amp; Licensing Specialist"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

Augusta Ball Club, 5950 Hampshire Rd, Chaska has applied for a 1 Day to 4 Day Temporary On-Sale Liquor License. They are planning an event for October 2, 2021. The event will be held at the meeting house and pavilion. The officers are Charles Wichterman (President); Chris Huffman (Vice-President); Trudy Vogel (Secretary); Julie Eiden (Treasurer). There are no delinquent taxes on this property.

**ACTION REQUESTED:**

Motion to approve the 1 Day to 4 Day Temporary On-Sale Liquor License application for Augusta Ball Club, Chaska for October 2, 2021.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2021 - 7774

# Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Charitable Gambling Application for Exempt Permit-Augusta Ball Club Inc**

Primary Originating Division/Dept: Property &amp; Financial Services

Meeting Date: 8/3/2021

Contact: SARAH RIVERS Title: SR ELECTIONS &amp; LICENSING S...

Item Type:  
Consent

Amount of Time Requested: minutes

Attachments:  Yes  No

Presenter: Title:

**Strategic Initiative:**

Connections: Develop strong public partnerships and connect people to services and information

**BACKGROUND/JUSTIFICATION:**

A Charitable Gambling application for Exempt Permit was received from the Augusta Ball Club Inc. They plan to hold a raffle on October 2, 2021 at the ball park located at 5950 Hampshire Rd, Chaska, MN 55318. This applicant has received this same type of license previously.

**ACTION REQUESTED:**

Approval to issue a Charitable Gambling License to the Augusta Ball Club Inc for a raffle to be held on October 2, 2021.

**FISCAL IMPACT:** None

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:** None

Total

\$0.00

 Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7779

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Amendment 1 to JPA 1045437 with the State of MN for Professional and Technical Services for Hwy 212 Project - Benton Township**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="8/3/2021"/>
Contact: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Assistant Public Works Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

Carver County, MnDOT and the Southwest Corridor Transportation Coalition have been working together to improve Highway 212 between the Cities of Chaska and Carver and Norwood Young America for many years. Carver County has led or assisted in many activities along the corridor in the last eight years. Carver County and MnDOT entered into a joint powers agreement for the preliminary design and environmental documentation to further prepare the project for other external grant funding sources and construction. Most of the costs for the preliminary design and environmental documentation work will be paid for by MnDOT Bond funding that the state legislature appropriated to several projects throughout the state in the 2020 legislative session. The original joint powers agreement is being amended to add Anderson Engineering and MioVision to the contract with SRF Consulting Group for the preliminary design and environmental documentation work. Anderson Engineering will be performing the wetland delineation work instead of SRF Consulting Group staff, as was originally planned in order to meet the schedule of the project. In addition, updated traffic count information is needed at several key intersection, which will require additional work by SRF Consulting Group staff and a subconsultant MioVision for the data processing. MnDOT requires an amendment to document these changes. The total agreement cost is slightly increased due to this change as described above.

**ACTION REQUESTED:**

Motion to approve Amendment 1 to Joint Powers Agreement No. 1045437 with the State of Minnesota for Professional and Technical Services for the Highway 212 Project - Benton Township, pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>						
If "Other", specify: <input type="text" value=""/>	<table style="width: 100%;"> <tr> <td><b>County Dollars =</b></td> <td><input type="text" value=""/></td> </tr> <tr> <td>MnDOT Bond Funds</td> <td style="text-align: right;">\$2,412.53</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$2,412.53</b></td> </tr> </table>	<b>County Dollars =</b>	<input type="text" value=""/>	MnDOT Bond Funds	\$2,412.53	<b>Total</b>	<b>\$2,412.53</b>
<b>County Dollars =</b>	<input type="text" value=""/>						
MnDOT Bond Funds	\$2,412.53						
<b>Total</b>	<b>\$2,412.53</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7771

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Landfill Certificate of Need - County Board Letter Request**

Primary Originating Division/Dept: <u>Public Services - Environ. Svc.</u>	Meeting Date: <u>8/3/2021</u>
Contact: <u>Brad Hanzel</u> Title: <u>Environmental Services GC S...</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

**Strategic Initiative:**

Growth: Manage the challenges and opportunities resulting from growth and development

**BACKGROUND/JUSTIFICATION:**

Minnesota Rules state that no new land disposal capacity for municipal solid waste (MSW) shall be permitted outside the Twin Cities Metropolitan Area (TCMA) without a certificate of need (CON) issued by the Minnesota Pollution Control Agency (MPCA) indicating that additional disposal capacity is needed. Landfills seeking expansion approval must submit requests to the MPCA, which must include a letter from each county board, of the county generating waste coming to that facility, indicating the best estimate of the amount of MSW that will be sent for management at that particular facility.

Carver County received a request from Waste Management to provide a letter containing the County's best estimate of the amount of MSW available for management at the Spruce Ridge Resource Management Facility over the next 10 years. In 2020, Carver County generated 55,136 tons of MSW. A majority of the waste was landfilled at Burnsville Sanitary Landfill (Burnsville), Pine Bend Landfill (Inver Grove Heights), and Spruce Ridge Landfill (Glencoe). Six percent was delivered out-of-state to Seven Mile Creek Landfill (Eau Claire, WI) and Central Disposal Landfill (Lake Mills, IA) and less than one percent was delivered for processing to the Recycling and Energy Center (Newport). The MPCA has forecast that Carver County will generate and landfill approximately 566,121 tons of MSW from 2021-2030. County staff utilized these forecasts, as well as historical trends (based on hauler and facility reporting), to estimate the amount of MSW available to be managed at the Spruce Ridge Resource Management Facility from 2021-2030.

If new or additional MSW waste-to-energy capacity serving the Metropolitan Area becomes available, the County maintains that the management of MSW generated in the County should follow the waste management hierarchy and applicable restrictions on disposal whenever possible.

A response letter to Waste Management has been prepared by Environmental Services, and staff recommends the Carver County Board authorize signature by the Carver County Board Chair. Carver County prepared and provided similar response letters to Dem-Con Companies, Republic Services Pine Bend Landfill, and Waste Management Burnsville Landfill in December 2020 for TCMA certificate of need requests.

**ACTION REQUESTED:**

Motion to authorize Board Chair signature of the response letter.

**FISCAL IMPACT:** None

*If "Other", specify:*

**FUNDING**

County Dollars =

<input type="text"/>	<input type="text"/>
----------------------	----------------------

**Total**

**\$0.00**

**FTE IMPACT:** None

Related Financial/FTE Comments:

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Cally & Stacy Trimbo - Request for an Adaptive Re-Use of an Existing Building in the Rural Service District (RSD)**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

File #PZ20210044. On July 20, 2021, the Planning Commission recommended approval of Cally & Stacy Trimbo's Conditional Use Permit (CUP) for a trailer rental & sales facility in the East Union Rural Service District (RSD), Section 35 of Dahlgren Township. The subject property (1.52 acres) is owned by Mr. & Mrs. Trimbo and is improved with three (3) commercial structures.

If approved, Mr. & Mrs. Trimbo would operate their business, Load 'Em Up Trailer Rental & Sales LLC. from the three (3) existing commercial structures and outdoor storage/display area on the subject property. The proposed business activity would consist of renting and repairing a variety of trailers including snowmobile, enclosed, dump trailers and car trailers. The attached resolution includes more detail on the operational plan.

The conditional use permit for an adaptive re-use of an existing structure is allowed pursuant to Section 152.097 of the Carver County Zoning Code. The subject property has received multiple CUP approvals over the years (Klos Manufacturing - CUP (#10278); storage of boats, CUP in 1978 (#2611), then renewed in 1987 (#7418). If approved, this permit would terminate pervious CUP #10278, #7418, and #2611 and any other permits or amendments for an RSD activity on the property, which would be considered null and void.

The development of the site would need to meet the CCWMO Water Rules, as well as the County Subsurface Sewage Treatment System (SSTS) requirements. The Carver County Public Works Department has reviewed and supports the request. The Dahlgren Town Board support the request.

**ACTION REQUESTED:**

A motion to adopt the Findings of Fact and issue Order #PZ20210044 for the issuance of a Conditional Use Permit.

FISCAL IMPACT:    
If "Other", specify:

**FUNDING**  
County Dollars =   
  
**Total**

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

**COUNTY OF CARVER**  
***PLANNING COMMISSION RESOLUTION***

**FILE #: PZ20210044**

**RESOLUTION #: 21-10**

**WHEREAS**, the following application for a Conditional Use Permit has been submitted and accepted:

**FILE #:** PZ20210044

**PROPERTY OWNER:** Load ‘Em Up Trailer Rental & Sales LLC

**APPLICANTS:** Cally & Stacy Trimbo

**SITE ADDRESS:** 6240 County Road 50, Carver, MN 55315

**PERMIT TYPE:** Adaptive Re-Use of an Existing Building in an RSD

**PURSUANT TO:** County Code, Chapter 152, Section 152.097 (B)

**LEGAL DESCRIPTION:** See attached Exhibit "A"

**PARCEL #:** 04-035-2500

**WHEREAS**, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of July 20, 2021; and,

**WHEREAS**, the Carver County Planning Commission finds as follows:

1. Cally & Stacy Trimbo (owners/operators of Load ‘Em Up Trailer Rental & Sales LLC) own an approximate 1.52-acre parcel located in part of the Southwest Quarter (SW<sup>1</sup>/<sub>4</sub>) of the Southwest Quarter (SW<sup>1</sup>/<sub>4</sub>) of Section 35, Dahlgren Township. The parcel is improved with three (3) commercial structures, ranging from 480 square feet to 4,320 square feet each. The property has a total of 13,850 square feet of commercial space. The property has been utilized for light manufacturing. The property is located in a Rural Service Overlay District (East Union), Shoreland Overlay District (unnamed Natural Environment Lake) and the CCWMO (Bevens Creek Watershed).
2. Cally & Stacy Trimbo are requesting a Conditional Use Permit (CUP) to operate a trailer and equipment service and rental facility from the existing building and outdoor area on the subject parcel. The CUP for an adaptive re-use of an existing structure would be allowed pursuant to Section 152.097 of the Carver County Zoning Code.
3. The subject property has received multiple CUP approvals over the years. The current Klos Manufacturing CUP (#10278) originated in 1996 and has operated as a cabinet manufacturing and woodworking facility. Prior to the Klos family owning the property, previous owners had used the property for the storage of boats, per a conditional use in 1978 (#2611), then renewed in 1987 (#7418). The applicants believe their proposed use (i.e. trailer and equipment service and rental) would utilize the buildings in a way that would benefit the community and surrounding area. The proposed business activity would consist of renting a variety of trailers including snowmobile, enclosed, dump trailers and car trailers. The applicants would also complete repairs and maintenance on the trailers along with maintenance and repairs of other private party trailers. As a secondary use of the property, repair of skid steers, air compressors and other small engine type equipment would be services from the site.
4. The subject property is within the East Union Rural Service District and is located on the north side of County Road 50. The applicants have submitted an operational plan and site plan (dated: June 5, 2021) outlining the details of the operation. In addition to the existing structures, the applicant is proposing an outside storage area for up to 35 trailers that will not conflict with the parking area for customers and employees. Parking areas on the north sides of the existing building would be utilized for staff vehicles and customer parking. There are an additional 4 parking spaces south of the main office to be used for customers.



5. According to the applicants, the business would operate from the existing structures. The office space would be located in building #3 (24' x 20' or 480 square feet), per their site map. Supplies will be stored in building #1 (30' x 25' or 750 square feet), and maintenance/storage would occur in building #2 (54' x 20' or 2,700 square feet) and building #4 (54' x 80' or 4,320 square feet). The additional two storage buildings #5 (40' x 60' or 2,400 square feet) and #6 (40' x 80' or 3,200 square feet), per the site map and will remain as tenant personal storage.
6. The primary hours of operation have been identified by the applicant as 7:00AM – 7:00PM Monday through Friday and 7:00AM – 4:00PM on Saturday. The operation would include two full-time employees (the owners/operators) and two additional part time mechanics. The applicants expect an average of 24 daily trips (12 in, 12 out) per day, including employees. According to the operational plan narrative, there would be up to 35 trailers that would need to be stored outside. The entire parking area cannot act as outdoor storage for trailers. As a result, the applicant must identify a specific area dedicated to outdoor storage, preferably on the west side behind buildings #2 and #3. This area would need to meet all required setbacks and would be required to be secured with fencing and screened from the road. Staff feels the outdoor storage area needs to be confined to the west of the property and should be referenced as a condition of the permit.
7. Currently, the applicants are proposing screening of the outside storage area in the form of a privacy fence along the back portion of the site. The fenced off area should be no less than 50' from the centerline of the road, and meet all required structure setbacks, to prevent any accidental encroachment onto the neighboring property or visual impairments to drivers on County Road 51. The applicants have stated that they would need to remove bushes and approximately 5 trees from the west side of the property to make room for the fence. The east side vegetation will remain as-is while the fence is installed.
8. On July 2, 2021, this request was reviewed by Mike Mrotz, an Environmentalist II with Carver County. Mr. Mrotz stated the applicant may have used oil, parts washer waste, and other automotive related fluids. Because of this, the applicant will need to obtain a hazardous waste generator license.
9. On July 9, 2021, Kristen Larson, Planner with the Carver County Planning & Water Department, reviewed the request. Ms. Larson stated that if the total disturbed area is greater than one (1) acre, an erosion and sediment control permit would be needed. Additionally, if the new impervious area added to the site is greater than one (1) acre, a stormwater permit would be needed. If required, all CCWMO related permits and conditions shall be met prior to the issuance of any future building permits or future excavation activity.
10. On July 9, 2021, Joe Enfield, a Senior Environmentalist with Carver County, stated a signed pumping agreement with a licensed maintainer to pump the septic tank, as well as upgrading the tank by installing a high-level alarm would be needed.
11. This request was reviewed by Angie Stenson, Senior Transportation Planner with the Public Works Department on July 12, 2021. Ms. Stenson stated that the right of way extends 33' from centerline of the highway. Prior to any work affecting County highways or rights-of-way, the applicant shall coordinate plans with the County Engineer and obtain a Utility of Excavating/Filling/Grading Permit(s) from Carver County Public Works. Additionally, the property will be limited to one access to/from County Road 50.
12. The applicant has proposed one (1) 4'x6' sign to be installed on the front of the main building, facing County Road 50. All signage would be required to meet the Carver County Sign Regulations of Chapter 154 of the Code of Ordinances.
13. The neighborhood is comprised of residential, agricultural, and commercial land uses within the East Union Rural Service District. The request would not cause a substantial change in the character of the neighborhood nor would it result in a detriment to neighboring properties.
14. The proposed use appears to meet the general requirements for a conditional use in the Rural Service District (i.e. adaptive re-use of existing structures).


15. The Dahlgren Town Board reviewed the request during the June 14, 2021, Town Board meeting. The Township recommended approval of the request and did not request any conditions along with their recommendation.
16. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

**THEREFORE, BE IT RESOLVED, THAT** the Carver County Planning Commission hereby recommends the issuance of Conditional Use Permit #PZ20210044 for an Adaptive Reuse Activity (Trailer & Equipment Service/Rentals in an RSD) in the East Union Rural Service District (RSD) and on the land described in Exhibit “A” of the conditional use permit application. This permit would terminate CUP #10278, #7418, and #2611 and any other permits or amendments for an RSD activity on the property, which would be considered null and void. The Planning Commission further recommends that the following conditions be attached to the permit:

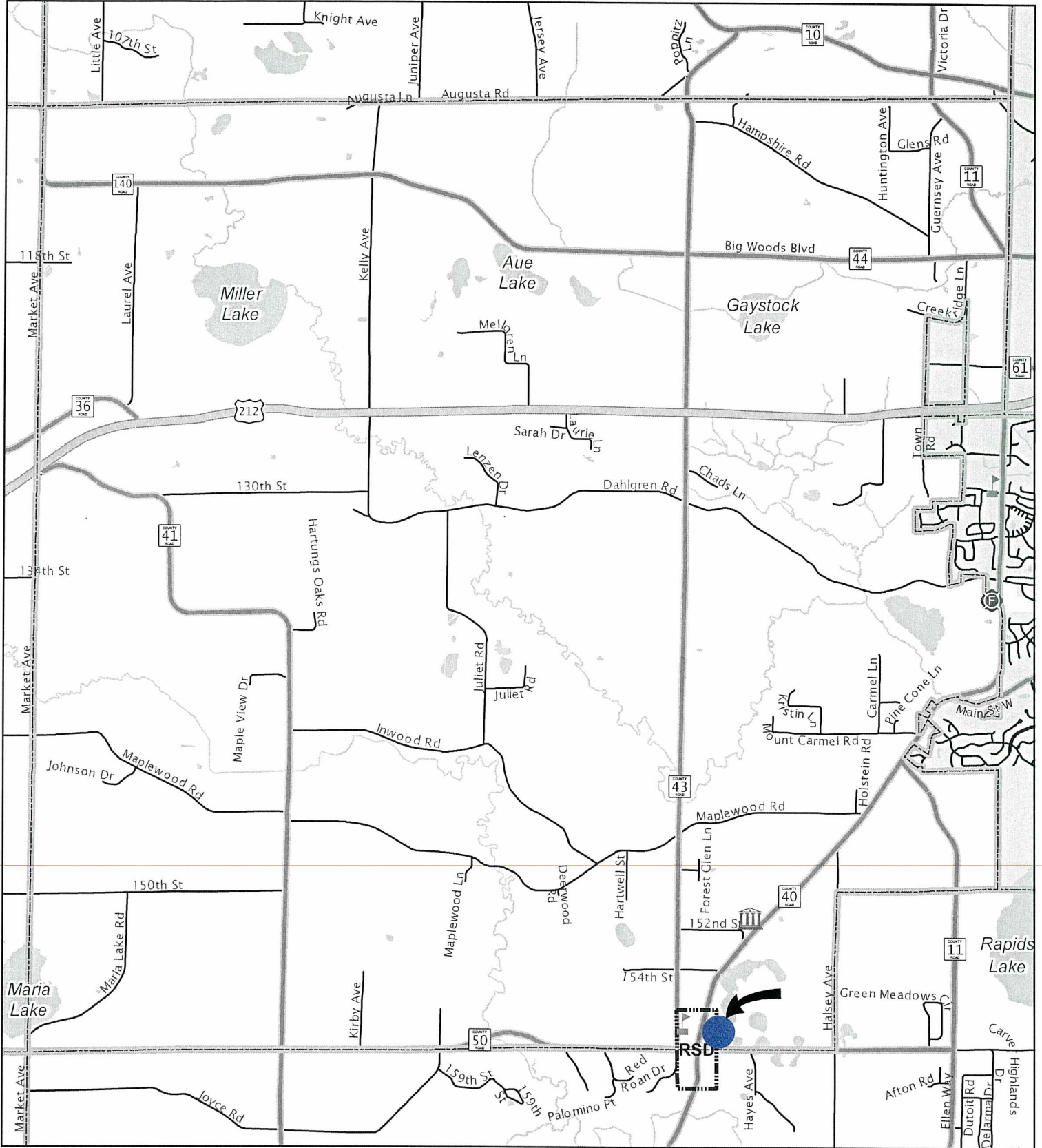
1. The permit is subject to administrative review. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early in the timeline of the proposed change as possible.
2. The operation shall be substantially in accordance with the submitted operational plan and site plan (dated: 06/05/2021). These plans shall be attached to and become part of this permit. The hours of the operation shall typically conform to the hours of 7:00AM – 7:00PM Monday through Friday and 7:00AM – 4:00PM on Saturday.
3. Any grading and/or filling activity on the property shall be completed in accordance with the CCWMO Water Resource Management standards and the Wetland Conservation Act (WCA), if applicable. All site improvements shall be completed pursuant to Chapter 153 – Water Resource Management. Stormwater Management review and approvals are required prior to the issuance of construction and/or building permits.
4. The permittee shall comply with the road access requirements as determined by the applicable road authority. Parking along County Road 50, within the road right-of-way shall be prohibited. Any damages, modifications, or changes incurred within the right-of-way shall be remedied at the applicant’s expense.
5. All business-related trucks, equipment and supplies shall be stored within the approved operational area. No display or staging permitted in front, along County Road 50. Any expansion of the approved operational area shall constitute an expansion of the use and may require a review by Land Management for determination as to an amended Conditional Use Permit will be required.
6. The applicant shall enclose the outdoor storage area with a 6-foot fence as proposed (either wood or vinyl), to provide screening along the sides of the fenced area. This area shall be at least 50 feet from the centerline of County Road 50.
7. The fenced-in outdoor storage area shall also meet all required side and rear yard structure setbacks.
8. All buildings/structures utilized in conjunction with the proposed operation shall be inspected by Building Inspector to ensure they meet the requirements of the Minnesota State Building Code.
9. No commercial activity shall occur in buildings #5 and #6, as those would continue to be utilized by tenants as personal storage only. Any cars and personal items currently stored by tenants shall be removed from outdoor storage areas.
10. The permittee shall maintain a conforming Subsurface Sewage Treatment System pursuant to Chapter 52 of the Carver County Code to accommodate any restroom(s) and/or wastewater produced within the structure of the business operation. A signed SSTS pumping agreement with a licensed SSTS maintainer shall be required. The SSTS tank shall be upgraded with the installation of a high-level alarm.

11. The Permittee must follow all hazardous waste generator regulations. The operator must contact Mike Mrotz, 952-361-1809, with Carver County Environmental Services to determine if a Hazardous Waste Generator License is required. If required, the Permittee shall submit a Hazardous Waste Generator's License to the Environmental Services Department within 30 days of the issuance of this conditional use permit. The acknowledgment or license shall be maintained for the duration of the CUP.
12. The permittee shall always comply with the County standards as detailed in Chapter 152 – Zoning Code and Chapter 154 – Sign Regulations. The permittee shall not exceed the allowed square footage of signage per property. No signage shall be allowed within the public road right-of-way.
13. Permittee shall submit a Certificate of Workers' Compensation Insurance and/or proper affidavit (stating that they do not have any employees) to the Land Management Department. The insurance or affidavit shall be maintained for the duration of the CUP.

**ADOPTED** by the Carver County Planning Commission this 20<sup>th</sup> day of July 2021.

DocuSigned by:  
  
264C4CBCE58E488... 7/22/2021 | 4:40:54 PM PDT  
Scott Smith, Chairman  
Carver County Planning Commission

# DAHLGREN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Eliminate 1 vacant full time equivalent deputy (FTE) and accompanying revenue due to non-renewal of contract with ISD 276**

Primary Originating Division/Dept: Sheriff

Meeting Date: 8/3/2021

Contact: Michael Wollin Title: Commander

Item Type:  
Consent

Amount of Time Requested: minutes

Attachments:  Yes  No

Presenter: Title:

**Strategic Initiative:**

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

**BACKGROUND/JUSTIFICATION:**

ISD 276 partnered with the Carver County Sheriff's Office (CCSO) for a contract school resource officer (SRO) at Minnetonka Middle School West, located within Carver County. The contract covered part of the 2019, and the full 2020-21 school year. The agreement ended on June 30, 2021. The motivation of this contract partnership was traffic safety. The SRO FTE would provide morning and afternoon traffic control at the school's main entrance intersecting with MN HWY 41. While successful, the partners have realized ensuring safety through other resource allocation can be achieved through existing contract community policing plans further ensuring safety of children and continuing a partnership between ISD 276 and the CCSO.

**ACTION REQUESTED:**

Approve the elimination of 1 FTE and accompanying contract revenue due to non-renewal of contract.

**FISCAL IMPACT:** Budget amendment request form

If "Other", specify:

**FUNDING**

<b>County Dollars =</b>	<b>\$0.00</b>
Contracting entity	\$113,338.00
<b>Total</b>	<b>\$113,338.00</b>

**FTE IMPACT:** Decrease budgeted staff

Insert additional funding source

**Related Financial/FTE Comments:**

Decreased contract revenue \$113,338.00 and elimination of 1 vacant FTE position. There is no employee layoff in this action.

Office use only:

RBA 2021 - 7777

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

Eliminate 1 vacant full time equivalent deputy (FTE) and accompanying revenue due to non-renewal of

Agenda Item: contract with ISD 276

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Police Contracts	01-201-236.5574	\$113,338.00
<b>TOTAL</b>		\$113,338.00

CREDIT		
Description of Accounts	Acct #	Amount
Salaries	01-201-236.6111	\$109,838.00
Vehicle	01-201-236.6670	\$3,500.00
<b>TOTAL</b>		\$113,338.00

Reason for Request:

Decrease in contract and eliminate vacant FTE position.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Final Acceptance and Payment to Minnesota Native Landscapes, Inc. for the Watertown Wetland Restoration Project**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Carver County is leading a wetland restoration project located in the southern portion of the City of Watertown. After the completion of the project, it is anticipated that Carver County will be able to be credited with 34.4 wetland credits in Bank Service Area 7 for future use on county highway projects.

The contractor under this contract installed a structure necessary to control the water depth required as part of the wetland restoration design criteria. The original contract amount for this work was \$123,365.00 and the final contract amount is \$121,165.00.

All construction work was completed in the 2020 construction season and final documentation has been received by Minnesota Native Landscapes, Inc. Minnesota Native Landscapes, Inc. is requesting to finalize the contract with Carver County and release all retainage. County staff agrees and is recommending that the contract be finalized and that the outstanding work items and retainage be paid in the amount of \$6,058.25.

**ACTION REQUESTED:**

Motion to adopt a resolution accepting all work as complete and authorizing final payment in the amount of \$6,058.25 to Minnesota Native Landscapes, Inc. for the Watertown Wetland Restoration Project.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7778

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: August 3, 2021  
Motion by Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

---

**COUNTY BOARD ACKNOWLEDGMENT  
Watertown Wetland Restoration Project  
FINAL PAYMENT**

WHEREAS, the construction of the Watertown Wetland Restoration Project has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and on behalf of the Carver County Public Works Division.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

---

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 3<sup>rd</sup> day of August, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 3<sup>rd</sup> day of August, 2021.

---

Dave Hemze County Administrator



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
Request for approval for Concrete Pad install at the Environmental Center

Primary Originating Division/Dept: <input type="text" value="Public Services - Facilities"/>	Meeting Date: <input type="text" value="8/3/2021"/>
Contact: <input type="text" value="Jim Kuchelmeister"/> Title: <input type="text" value="Facilities Services Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

**BACKGROUND/JUSTIFICATION:**

Facilities is working with the Environmental Center to install concrete pads for holding 40 yard disposal dumpsters that will otherwise damage the new asphalt surface. The project is to include: remove and dispose 4,366 sq ft of asphalt, remove 2" of soils, prep areas with screened sand and compact and pour 6" concrete.

Carver County Facilities obtained two quotes for the work and Michel Masonry was the low quote.

**ACTION REQUESTED:**

Motion to contract with Michel Masonry pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>				
<i>If "Other", specify:</i> <input type="text"/>	<b>County Dollars =</b>				
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">Solid waste fees</td> <td style="width: 30%; text-align: right;">\$55,864.27</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$55,864.27</b></td> </tr> </table>	Solid waste fees	\$55,864.27	<b>Total</b>	<b>\$55,864.27</b>
Solid waste fees	\$55,864.27				
<b>Total</b>	<b>\$55,864.27</b>				
<input checked="" type="checkbox"/> Insert additional funding source					

**Related Financial/FTE Comments:**

Environmental Services designated funds in their 2019-20 budgets for building improvements. A portion of the budget that was unspent was rolled over into 2021 and is available to fund the concrete project. Staff will track this expense and may recommend shifting the expenditure from rolled solid waste fees to ARP or COVID-19 BSA as appropriate.

*Office use only:*

RBA 2021 - 7788

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
**2022 Budget Update**

Primary Originating Division/Dept: Administration (County)

Meeting Date: 8/3/2021

Contact: David Frischmon Title: Property & Finance Director

Item Type:  
Work Session

Amount of Time Requested: 15 minutes

Attachments:  Yes  No

Presenter: Dave Hemze/Dave Frischmon Title:

Strategic Initiative:  
Finances: Improve the County's financial health and economic profile

**BACKGROUND/JUSTIFICATION:**

The County Board provided direction for the County Administrator's recommended 2022 Budget Strategy to close the initial 2022 Budget Gap at a Strategic Planning meeting on May 25th, 2021. County staff will provide an update on closing the initial 2022 Budget Gap.

**ACTION REQUESTED:**

None- Discussion and update only.

**FISCAL IMPACT:** None   
If "Other", specify:

**FUNDING**  
County Dollars =

**FTE IMPACT:** None

**Total**  \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7795

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Arboretum Area Transportation Plan Update**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

The Arboretum Area Transportation Plan (Plan) was completed and approved in March 2021. The Plan was a two-year collaboration and established the transportation vision for the highways around the Arboretum area through community engagement and consensus building. The Plan includes an investment and implementation plan with short, mid, and long term transportation improvements identified totaling a \$200 million in investment over the next 20-years.

The purpose of this item is to provide an update on next steps for transportation projects in this area. The update will include an overview of project status for funded projects, funding needs, and State and Federal funding pursuits. Information on schedule and project delivery challenges will be outlined as well as potential options and next steps.

**Background on Plan**

The Plan is a corridor traffic management, safety, and phasing plan for highway corridors near the Minnesota Landscape Arboretum in Victoria, Chanhassen, and Chaska. The primary roadway corridors in the study include: Highway 5 (Arboretum Boulevard) from the City of Victoria's western city limits east past the Highway 41 intersection to Century Boulevard in the City of Chanhassen; Highway 13 (Rolling Acres Road and Bavaria Road) from 82nd Street West to Highway 7; and 82nd Street West from Highway 13 east to Highway 41 (Hazeltine Boulevard). The County partnered on this study with the Minnesota Department of Transportation (MnDOT), the Minnesota Landscape Arboretum, and the Cities of Victoria, Chanhassen, and Chaska.

**ACTION REQUESTED:**

This is an information item.

FISCAL IMPACT:

If "Other", specify:

**FUNDING**

County Dollars =

FTE IMPACT:

**Total**

Insert additional funding source

Related Financial/FTE Comments: