

Carver County Board of Commissioners July 20, 2021 Regular Session

The County Board Room is open to the public. However, Board Room audience capacity is limited to twelve (12) due to COVID-19 concerns.

Individuals who are not able to attend in person and wish to provide public comments can do so by email at admin-contact@co.carver.mn.us or by leaving a voicemail at (952) 361-1516. Public comments received in writing such as those received by e-mail will be summarized during the meeting and posted on the County website at

https://www.co.carver.mn.us/government/county-board-ofcommissioners/county-board-meetings-and-agendas following the meeting. Voicemail public comments will be played during the meeting. If you would like to join the Regular Session videoconference please send an e-mail, no later than noon on the Monday prior to the scheduled meeting date, to Carver County Administration at admin-contact@co.carver.mn.us to receive a WebEx invitation.

Public comments that relate to an item on the agenda will be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

The Regular Session portion of the meeting will be webcast live at: https://www.youtube.com/user/CarverCountyMN/live

9:00 a.m.	1.	 a) CONVENE b) Pledge of allegiance c) Public comments submitted via email/voice mail
	2.	Agenda review and adoption
	3.	Approve minutes of July 13, 2021 Regular Session1-3
	4.	Community Announcements
9:10 a.m.	5.	CONSENT AGENDA
		Communities: Create and maintain safe, healthy, and livable communities 5.1 Continued Increase to Veterans Court Coordinator FTE

		Connections: Develop strong public partnerships and connect people to services and information
		5.3 Quarterly Encore Donations Report & Request for approval
		Growth: Manage the challenges and opportunities resulting from growth and development 5.5 Professional Services Agreement with Civil Methods Inc
		5.6 Professional Services Agreement with Emmons & Olivier Resources Inc
		Culture: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government 5.7 Motion to accept Governor's "County Staff Appreciation Day"
		Proclamation
		Finances: Improve the County's financial health and economic profile 5.8 Review/Social/Commissioners' Warrants
9:10 a.m.	6.	GROWTH: Manage the challenges and opportunities resulting from growth and development
		6.1 Public hearing - Ordinance No. 97-2021 amending the County Zoning Code & Zoning Map
9:40 a.m.	7.	County Administrator Report
9:45 a.m.		ADJOURN REGULAR SESSION
		WORK SESSION
9:45 a.m.	A.	COMMUNITIES: Create and maintain safe, healthy, and livable communities 1. Adverse Childhood Experiences (ACEs) informational presentation 26
		David Hemze County Administrator

UPCOMING MEETINGS

July 27, 2021	7:30 a.m. Carver County Leaders Meeting
July 27, 2021	No Board Work Session
August 3, 2021	9:00 a.m. Board Meeting
August 10, 2021	No Meeting
August 17, 2021	9:00 a.m. Board Meeting
August 24, 2021	9:00 a.m. Board Work Session
August 31, 2021	No Board Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on July 13, 2021. Chair Tim Lynch convened the session at 9:00 a.m.

Members present: Tim Lynch, Chair, Gayle Degler, Vice Chair, John P. Fahey, and Matt Udermann. Present via WebEx from an outdoor seating area located at 817 Ford Road, LaPointe, Wisconsin was Tom Workman.

Members absent: None.

No public comments were received.

Degler moved, Udermann seconded, to approve the agenda. On a roll call vote, Degler, Fahey, Lynch, Udermann, Workman voted aye. Motion carried unanimously.

Fahey moved, Degler seconded, to approve the minutes of the June 22, 2021, Special Session and June 22, 2021, County Board of Appeal and Equalization. On a roll call vote, Fahey, Lynch, Udermann, Workman, Degler voted aye. Motion carried unanimously.

Degler moved, Fahey seconded, to approve the following consent agenda items:

Authorized the Chair and County Administrator to sign and accept the grant agreement for the Office of Justice Programs grant and related Sheriff's Office budget amendment.

Approved professional services agreement with Stonebrooke Engineering in the amount of \$67,320 for 2021 bridge safety inspections, pending finalization of the contract review process.

Approved HH&S/Court Services caseload workload reduction grant FY 22-23.

Approved professional services agreement with HGA Architects for design and construction administration services for Coney Island development, pending finalization of the contract review process.

Resolution #65-21 Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for Highway 10 Project – North Watertown.

Professional services agreement with Bargen, Inc., for crack sealing services for \$44,025, pending finalization of the contract review process.

Approved the one day to four day temporary on-sale liquor license application for the Justin Kukowski Foundation for October 2, 2021.

Contract with OnDemand Group for IT professional technical support services; authorized \$57,500 to be transferred from the Year End Savings Account and approved related Public Services budget amendment.

Approved the elimination of a Property Tax Analyst position and replace it with a Property Tax Technician position.

Adopted the Findings of Fact and issue Order #PZ20210038 for the issuance of a Conditional Use Permit, Steven P. Zeller, Laketown Township.

Resolution #66-21, Approving the Final Plat of Sally Avenue Addition.

Resolution #67-21, Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 24 Project.

Contract with Stantec Consulting Services, Inc., pending completion of the contract review process.

Approved Land Records STOC position funded by Recorder Tech funds and related Property and Financial Services budget amendment.

Contract with GMH Asphalt for the replacement of the West parking lot at the 600 building pending finalization of the contract review process.

Reviewed June 29, 2021, Community Social Services' actions/Commissioners' warrants in the amount of \$341,496.01; reviewed July 6, 2021, Community Social Services' actions/Commissioners' warrants in the amount of \$418,453.57 and reviewed July 13, 2021, Community Social Services' actions/Commissioners' warrants in the amount of \$383,040.36.

On a roll call vote, Fahey, Lynch, Udermann, Workman, Degler voted aye. Motion carried unanimously.

David Frischmon, Property and Financial Services, requested the Board approve Phase III of the reorganization in the Property and Financial Services Division. He explained the transitions that have occurred in Phases I and II and recommended staffing changes as part of Phase III. Frischmon reviewed his recommendation to add 2.0 FTE with funding from cost savings from previous reorganizations and increased passport revenue.

Degler moved, Fahey seconded, to approve Property and Financial Services Phase III reorganization which adds a net 2.0 FTE to the Division with no additional levy dollars as follows: eliminate 1.0 Elections and Vitals Specialist and add 1.0 Property Tax Specialist to move approximately 1.5 FTE of property tax related workload and management responsibilities from Elections & Licensing to Property Tax; eliminate "interim" 1.0 Elections and Licensing Manager and 1.0 Property Tax Manager positions and create 1.0 Elections and Licensing Manager and 1.0 Property Tax Manager positions; eliminate 1.0 Senior Property Tax Analyst and create a 1.0 Property Tax Assistant Manager; add 1.0 Elections & Licensing Specialist; add 1.0 Property Tax Coordinator and approve related budget amendment. On a roll call vote, Lynch, Udermann, Workman, Degler, Fahey voted aye. Motion carried unanimously.

Dave Hemze, County Administrator, requested the Board approve proposed updates to the County's Strategic Plan. He explained the pandemic crisis resulted in numerous service delivery changes that would continue in the future. He pointed out subtle changes were made to the vision statement and customer services was included as a proposed new goal.

He noted the accomplishments and updates to the Plan including moving to remote work. Hemze explained the Board could adopt the Plan today and bring back amendments later.

Fahey moved, Degler seconded, to approve Carver County's 2021-2022 Strategic Plan as presented.

Udermann suggested the Plan include goals of offering heathy meals for those facing hunger; the use of ARP dollars and reaching out to 100% of veterans each year. The Board discussed whether the goals needed to be that specific in the Plan.

On a roll call vote on the above motion, Udermann voted nay, Workman, Degler, Fahey, Lynch vote aye. Motion carried.

Matt Massman, MICA Executive Director, appeared before the Board to present their legislative update. He pointed out the budget surplus and ARP funds but there was disagreement on direction and prioritization. Many contentious policy issues dropped by the wayside. He highlighted tax and fiscal County impacts. There was no change to County program aid, but it may be discussed during the next session.

Steve Novak, MICA transportation liaison, highlighted transportation funding, pointing out projects that will benefit Carver County. Nancy Silesky, MICA Health & Human Services liaison, stated it was an extremely good year for Public Health and highlighted numerous changes in Human Services. Massman reviewed Corrections and Public Safety funding and general government changes.

The Board thanked MICA for the update and the work they do.

Degler moved, Fahey seconded, to adjourn the Regular Session at 10:37 a.m. On a roll call vote, Workman, Degler, Fahey, Lynch, Udermann voted aye. Motion carried unanimously.

David Hemze County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

RBA 2021 - 7772



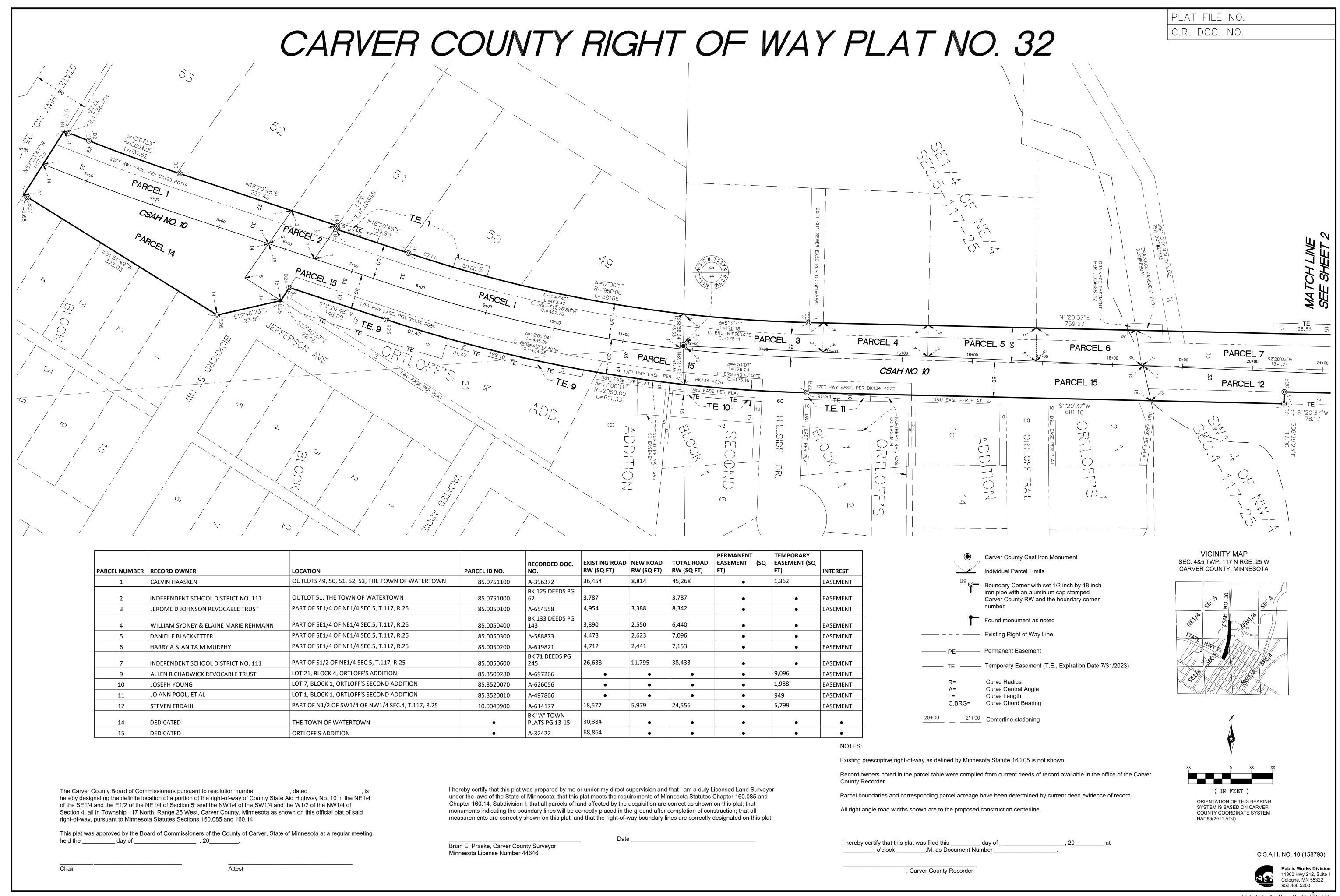
Agenda Item:					
Continued Increase to Veterans Court Coordinator Full Time Equivalent	ency				
Primary Originating Division/Dept: Health & Human Services - Court Serv	ces	Meeting Date:	7/20/2021	1111	
		Item Type:			
Contact: Eric Johnson Title: Court Services Dire	ctro	Consent	V		
Amount of Time Requested: minutes		Attachments:	○ Yes ● No		
Presenter: Title:		Attachments.			
Strategic Initiative:					
Communities: Create and maintain safe, healthy, and livable communities				~	
BACKGROUND/JUSTIFICATION:					
On 4/6/21, the County Board approved a request to increase the Vete	rans Court Coord	inator position f	from .7 full time		
equivalent to 1.0 full-time equivalent. This increase was approved unt	il the end of the	state fiscal year,	June 30, 2021. The	<u> </u>	
reason for the increase was due to the release of a supervision modul	e that the State C	Court requires. D	ue to a learning cu	rve on	
the module, as well as the amount of data that needs to be entered, t	he Coordinator re	equires more ho	urs to complete th	e	
arduous data entry. This increased demand is not due to increased census numbers in the program, rather it is due strictly to					
this new data module, which includes entering data retroactively. There is sufficient funding through the state grant, and Court					
Services deems it necessary to continue this position at 1.0 full time equivalent through the end of the calendar year 2021.					
ACTION REQUESTED:			204		
Motion to continue temporary increase in Veterans Court Coordinato	r to 1.0 FIE until	December 31, 20	021		
FISCAL IMPACT: Included in current budget	FUNDING				
If "Other", specify:	County Dollars	; =			
g care yapangy.	State Court Gr	ant	\$26,142.	75	
FTE IMPACT: Increase budgeted staff	Total		\$26,142.	75	
	☐ Insert addit	ional funding so		73	
Related Financial/FTE Comments:	inscre addit	ional fallaling 50	urce		
This FTE is granted funded. The \$26,142.75 reflects a costing out of the	e salary and ben	efits increase.			
Office was asky					
Office use only:					

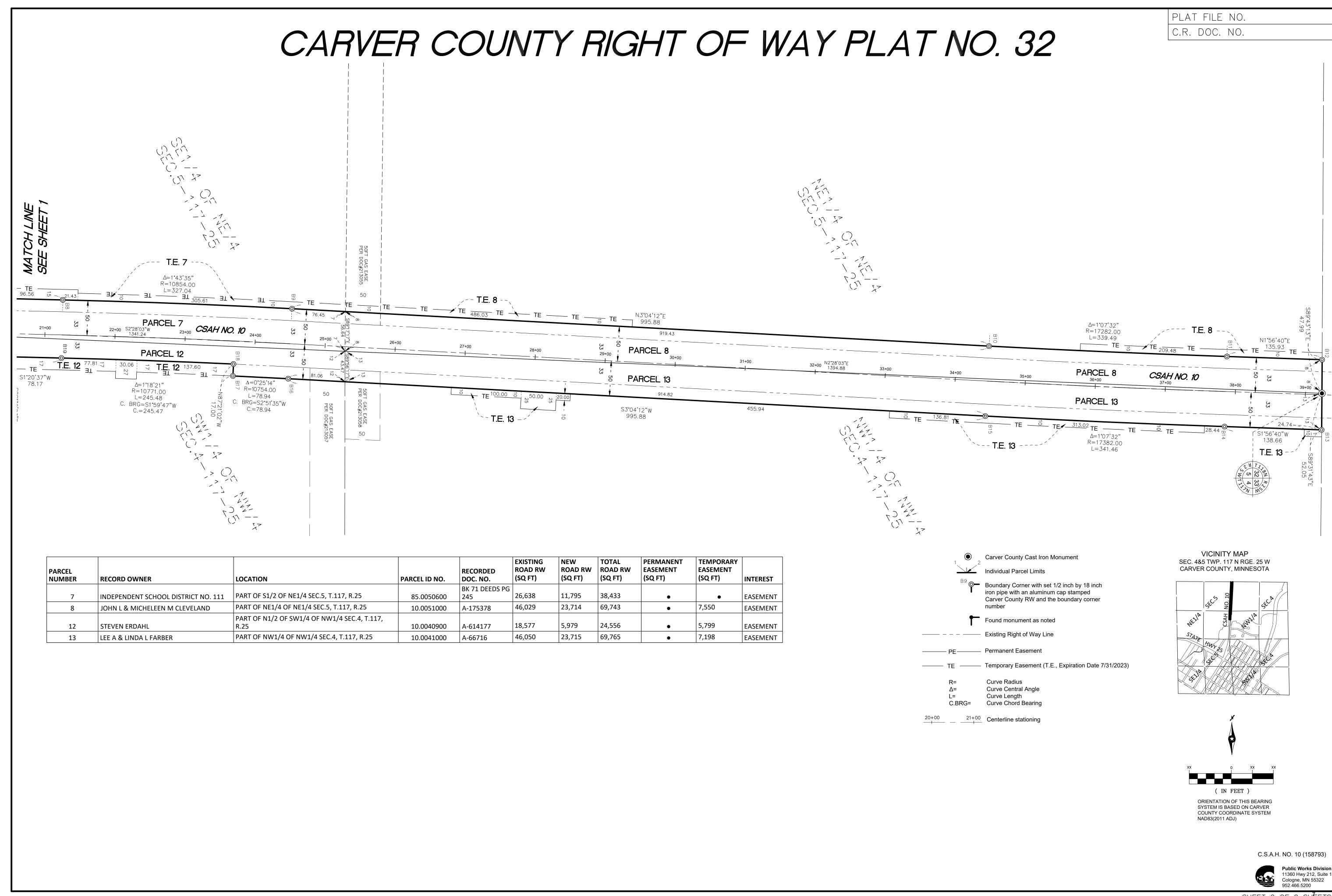
4



Agenda Item: Carver County Right of Way Plat No. 32 for	the Highway 10 Project	t			
Primary Originating Division/Dept: Public W	orks - Program Delivery	~	Meeting Date:	7/20/2021	
Contact: Luke Kranz	Title: Assistant County	Surveyor	Item Type: Consent	V	
Amount of Time Requested: minute	es Title:		Attachments:	● Yes ○ No	
Strategic Initiative: Communities: Create and maintain safe, healthy, a	and livable communities				V
order to meet state and federal requlations The County Surveyor has prepared CARVER descriptions and to identify to the public th	COUNTY RIGHT OF WAY	/ PLAT NO. 32 to sim	plify the writing		
ACTION REQUESTED:					
Adopt a resolution to approve CARVER COUTHE plat.	JNTY RIGHT OF WAY PLA	T NO. 32 and autho	rize the Chair of	the County Board (to sign
FISCAL IMPACT: None If "Other", specify:	V	FUNDING County Dollars	=		
FTE IMPACT: None Related Financial/FTE Comments:		Total Insert addition	ional funding so	\$0.0 urce	00
,					
Office use only: RBA 2021- 7781					

5





BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: July 20, 2021 Motion by Commissioner:	Resolution No: Seconded by C	Commissioner:
C	Carver County Right of Way	Plat No. 32
· · · · · · · · · · · · · · · · · · ·	ty will be improving County Sta 5 northerly to the Wright County	nte Aid Highway (CSAH) No. 10 from y line; and
simplify the writing		County Right of Way Plat No. 32 to identify to the public the County's
· · · · · · · · · · · · · · · · · · ·	County Right of Way Plat No.	er County Board of Commissioners 32 and authorizes the Chair of the
YES	ABSENT	NO
STATE OF MINNESOTA COUNTY OF CARVER		
certify that I have compared the forego	ing copy of this resolution with the originates ota, at its session held on the 20th day	of the County of Carver, State of Minnesota, do hereby in a 1 m inutes of the proceedings of the Board of County of <u>July</u> , 2021, now on file in the Administration of fice.
Dated this <u>20th</u> day of <u>July</u> , 2021.		
	Dave H	Temze County Administrator



Agenda Item:						
Quarterly Encore Donations Report & R	equest for approval					
Primary Originating Division/Dept: Healt	h & Human Services		Meeting	g Date:	7/20/2021	10
Contact: Jill Willems	Title: HCBC Supervi	sor	Item Ty Conser		<u>~</u>	
Amount of Time Requested: min	utes Title:		Attachn	nents:	○ Yes ● No	
Strategic Initiative: Connections: Develop strong public partnershi	ps and connect people to ser	vices and informatior	1			V
BACKGROUND/JUSTIFICATION: Donations have continued to come to Encore March - June. A total value of \$2,256.01 in cash donataions, and a \$120 value donation of plants & flowers. Encore is honored to be the recipient of these very generous donations. These donations help create a sense of welcome and support from the community for those we serve. ACTION REQUESTED: Approve receipt of donations.						
FISCAL IMPACT: None If "Other", specify: FTE IMPACT: None	~	FUNDING County Do	ollars =		\$1	0.00
Related Financial/FTE Comments:		☐ Insert a	additional fun	ding sou	urce	
Office use only: RBA 2021-7764						



Agenda Item:				
Changes to Health and Human Services N	lursing positions to better meet client needs			
Primary Originating Division/Dept: <u>Health</u>	& Human Services - Behavioral Health	Meeting Date: 7/20/2021		
Contact: Richard Scott	Title: Health and Huiman Services	Item Type: <u>Consent</u>		
Amount of Time Requested: minutes Attachments: Yes No				
Presenter:	Title:	Attachments. Tes Tes No		
Strategic Initiative: Communities: Create and maintain safe, healthy,	and livable communities			

BACKGROUND/JUSTIFICATION:

The COVID-19 pandemic requires an adaptive response to the changing needs of Carver County residents and the clients served by Health and Human Services. As the number of COVID-19 cases significantly decreases, and Health and Human Services (HHS) returns to providing critical in person services, an adjustment in personnel work assignments and Full Time Equivalents (FTE) are necessary. Reopening the Encore program necessitates additional nursing services to monitor the health and assist with care coordination of Encore participants; provide medication administration training for staff; conduct documentation review; provide health education and counseling; review of health policies and procedures, and assist with other duties as specified. Furthermore, additional nursing services will be needed to facilitate psychiatric services for clients served by the Mental Health Outpatient program.

To accommodate these needs, HHS proposes to delete a current 0.6 FTE Adult Mental Health Registered Nurse(RN) position and add a 0.8 FTE Adult Mental Health RN position. This will result in an additional annual cost of \$50,559. The additional cost for the remainder of 2021 would be approximately \$25,280.

Funding to support this change in FTE will come from eliminating a current 1.0 FTE Public Health Nurse (PHN) position and replacing it with a 0.8 FTE PHN position. This will generate an annual savings of \$8,492. The remaining balance of \$42,067, as well as the additional amount required for 2021, will come from the Mn Department of Health COVID-19 Response grant which can fund the position through 2023.

The MN Department of Human Services (DHS) has been directed by the federal Center for Medicaid Services (CMS) to change the methodology by which these positions recieve federal reimbursements by or before 2023. The new methodology being considered may allow this position to generate billable revenue which could cover the additional funds needed. If not, we will be able to use funds from a base increase in funding to Local Public Health grants passed by the legislature this past session to cover the additional costs moving forward.

While it is possible to use funds from the increase in Local Public Health funding to cover the increase in position costs now, doing so may have a negative financial impact on the HHS maintenance of effort requirements under the current system. Utilizing the MDH COVID-19 Resonse Grant now will allow HHS to fund the position until system changes are in place where available alternative funding can be utilized on a sustainable basis without the potential negative impacts if we were to do so at the present time.

ACTION REQUESTED:

Motion to approve the deletion of the 0.6 FTE Adult Mental Health RN position and the creation of the 0.8 FTE Adult Mental Health RN position, and deletion of the 1.0 PHN position and the creation of the 0.8 FTE PHN position.

FISCAL IMPACT: Budget amendment request form	FUNDING	
If "Other", specify:	County Dollars =	
	MDH COVID 19 Grant	(\$25,280.00)
FTE IMPACT: Other staffing change (grade, classification, hours, etc.)	0.2 PHN FTE Red-2021	(\$4,246.00)
	COVID 19 Grant-2022	(\$42,067.00)
	0.2 PHN FTE Red-2021	(\$8,492.00)
	Total	(\$80,085.00)
Related Financial/FTE Comments:		
No additional levy dollars will be needed for this FTE change.		
Summary of FTEs (does not include Temporary/STOC positions):		
2021 Budget Board approved FTEs - 1/1/21:	729.84	
Non-levy funded Board Aproved net FTE changes during 2021:	9.00	
July 20th RBA non-levy funded net FTE changes:	-	
2021 Total FTE - 7/20/21	738.84	

Office use only:

RBA 2021 - 7773

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item:	Changes to Health and Human Services Nursing position	ons to better m	neet client needs.
Department:			Meeting Date: 7/20/2021
			Fund:
			☐ 01 - General
			☐ 02 - Reserve
			☐ 03 - Public Works
			✓ 11 - CSS
Requested By:	Denise Heckmann		☐ 15 - CCRRA
			30 - Building CIP
			☐ 32 - Road/Bridge CIP
			☐ 34 - Parks & Trails
			35 - Debt Service

DEBIT					
Description of Accounts	Acct #	Amount			
2021 Add'l Salary	11-480-741-0002-6111	\$25,280.00			
2022 Add'l Salary	11-480-741-0002-6111	\$50,559.00			
2021 FT Salaries	11-480-741-0002.6111	\$27,748.00			
2022 FT Salaries	11-480-741-0002-6111	\$55,495.00			
TOTAL		\$159,082.00			

CREDIT					
Description of Accounts	Acct #	Amount			
0.2 PHN FTE Reduction	11-460-000-0000	\$4,246.00			
MDH COVID19 Response Grant- 2021	11-460-460-2330	\$21,034.00			
0.2 PHN FTE Reduction	11-460-000-0000	\$8,492.00			
MDH COVID 19 Response Grant-2022	11-460-460-2330	\$42,067.00			
2021 PT Salaries	11-460.6112	\$27,748.00			
2022 PT Salaries	11-460-000-0000	\$55,495.00			
TOTAL		\$159,082.00			

Reason for Request:

Request to delete a 1.0 FTE Public Health Nurse and replace it with a 0.8 FTE Public Health Nurse. This savings will be used to delete the .0.6 FTE Adult mental Health RN position and add a 0.8 FTE Adult Mental Health RN position which is needed at Encore for additional nursing services. The additional cost will be funded by the MDH COVID 19 Response Grant.



Agenda Item: Professional Services Agreement with Civil Methods Inc.	
riolessional services Agreement with Civil Methods inc.	
Primary Originating Division/Dept: Public Services - Planning &	& Water Mgmt Meeting Date: 7/20/2021
, , , , ,	Ibarra Tura a
Contact: Paul Moline Title: PWM Ma	anager Consent
	Consent
Amount of Time Requested: minutes	Attachments: ○ Yes ● No
Presenter: Title:	
Strategic Initiative:	
Growth: Manage the challenges and opportunities resulting from grov	with and development
BACKGROUND/JUSTIFICATION:	
Pursuant to state statute (MS 103B.227), the CCWMO issued 2021. Based on the scoring of the submitted proposals, the spool for engineering services. CCWMO received 6 responses and is recommending to add experience with the CCWMO, particularly in cost effective of They are currently assisting in a CCWMO project, and has go project work needed. CONTRACT POOL BENEFITS - Engineering services are essent stormwater review, project design, modeling work or review engineer on staff. The WMO staff believes that the use of o engineering tasks for July 2021 through June 2023. The funds noted are a "not to exceed" estimate for the two-	design and construction assistance of smaller cost share projects. good familiarity and experience with the type of smaller scale stial to implement pieces of the water management plan, including w, and sub-contracting for construction. The WMO does not have an
ACTION DECLIESTED.	
ACTION REQUESTED: Motion to contract with Civil Methods Inc. pending complet	tion of the contract review processes
and the second s	, , , , , , , , , , , , , , , , , , ,
FISCAL IMPACT: Included in current budget	funding
If "Other", specify:	County Dollars =
3 7 - 7 37	CCWMO Levy \$75,000.00
FTE IMPACT: None	State/Federal Grants \$75,000.00
	Ψ=00/000/00
Related Financial/FTE Comments:	Insert additional funding source
	x for two-year period (2019-21). 2021 funds are included in the
budget. 2022-23 funds will be based on County Board appro	oved budgets and WMO levy, exisiting grants and potential future
grants.	



Agenda Item: Professional Services Agreement with Emmons & Olivier R	esources Inc.			
Primary Originating Division/Dept: Public Services - Planning 8	& Water Mgmt	✓ Meeting Dat	e: 7/20/2021	
Contact: Paul Moline Title: PWM Ma	anager	Item Type: Consent	~	
Amount of Time Requested: minutes Presenter: Title:		Attachments	: Oyes O No	
Strategic Initiative: Growth: Manage the challenges and opportunities resulting from gro	wth and development			V
Implementation of the Carver County Water Management Organization (CCWMO) Water Plan requires engineering services. Pursuant to state statute (MS 103B.227), the CCWMO issued a Request for Qualifications (RFQ) for engineering services in May 2021. Based on the scoring of the submitted proposals, the staff is recommending that Emmons & Olivier Resources Inc. (EOR) be included in the pool for engineering services. CCWMO received 6 responses and is recommending to add EOR to the pool. EOR has had past experience with the CCWMO, is currently assisting with design and construction of a CCWMO project, and has good familiarity and experience with the type of capital project work needed. CONTRACT POOL BENEFITS - Engineering services are essential to implement pieces of the water management plan, including stormwater review, project design, modeling work or review, and sub-contracting for construction. The WMO does not have an engineer on staff. The WMO staff believes that the use of outside consultants is the most efficient way to accomplish engineering tasks for July 2021 through June 2023. The funds noted are a "not to exceed" estimate for the two-year period. This contract would NOT be a commitment by the County to allocate funds to the firm, as projects would be handled on a work order basis. The WMO works with other firms as well. ACTION REQUESTED: Motion to contract with Emmons & Olivier Resources Inc. pending completion of the contract review processes.				
FISCAL IMPACT: Included in current budget	FUNDING County D			
If "Other", specify:	CCWMO		\$100,000.	00
FTE IMPACT: None	~	deral Grants	\$100,000.	
	Total		\$200,000.	00
Related Financial/FTE Comments:	■ Insert	additional funding	source	
Not to exceed amount of \$200,000 based on estimated max budget. 2022-23 funds will be based on County Board appropriate.	· · · · ·	•		
Office use only:				

RBA 2021 - 7766



Agenda Item: Motion to accept Governor's "County S	taff Annreciation Day" P	oclamation			
iviolion to accept dovernor 3 county 5	tan Appreciation Day	ociamation			
Primary Originating Division/Dept: Admi	nistration (County)	V	Meeting Date:	7/20/2021	
			IA T		
Contact: Dave Hemze	Title:		Item Type:		
Contact. Bave Hemze	Title.		Consent	~	
Amount of Time Requested: min	utes		Attachments:	● Yes ○ No	
Presenter:	Title:		Attacimients.	C 163 C NO	
Strategic Initiative:					
Culture: Provide organizational culture fosterir	ng accountability to achieve go	als & sustain public trust	/confidence in Cou	inty government	~
	.6		,	, 80 10 11 11	
BACKGROUND/JUSTIFICATION:					
In recognition of the hard work and ded	cation shown by Minneso	ota County employee:	s during the pan	demic, Governor V	Valz
recently proclaimed July 27th as "Count	•				
		_			County
employees have done in order to contin	ue to serve the county re	sidents in the midst o	f a public health	ı crisis.	
ACTION REQUESTED:					
Motion to accept Governor's "County St	aff Appreciation Day" Pro	clamation and adopt	related County	Staff Appreciation	Dav
·	a, pp. 66.a	olamation and daopt	. c.acca ccanc,		,
Resolution.					
FISCAL IMPACT: None	<u> </u>	FUNDING			
If "Other", specify:		County Dollars	s =		
, , , , ,					
FTE IMPACT: None		▽			
TE IIII ACT.		Total		\$0	.00
		Insert addit	tional funding so	ource	
Related Financial/FTE Comments:			_		
Office use only:					
RBA 2021 - 7767					

15



STATE of MINNESOTA

Proclamation

WHEREAS:

County employees serve as the cornerstone of their communities, dedicating their time, skills, and

expertise for the benefit of their neighbors; and

WHEREAS:

The work of county employees is essential and often in person, whether that is performing

newborn well-checks, renewing tabs at a license center, or processing voter registrations and

ballots; and

WHEREAS:

The COVID-19 pandemic disrupted county service delivery and program administration, creating

uncertainty for employees and citizens on accessing essential services; and

WHEREAS:

County employees continued providing vital community services in 2020, showing exemplar

leadership by taking personal risks, assuming new duties and responsibilities, and innovating new

modes of service delivery; and

WHEREAS:

Through their dedication to county work and commitment to public service, county employees

kept counties open and their communities safer, healthier, and productive.

 $NOW,\,THEREFORE,\,I,\,TIM\,WALZ,\,Governor\,of\,Minnesota,\,do\,hereby\,proclaim\,Tuesday,\,July\,\,27,\,2021,\,as:$

COUNTY STAFF APPRECIATION DAY

in the State of Minnesota.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the State Capitol this 16th day of June.

GOVERNOR

Oteve Pimm SECRETARY OF STATE



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date:	Resolution No.:	
Motion by Commissioner:	Seconded by Comm	
Proclamation	of County Staff Appreciation Day	,
WHEREAS, county staff serve as the corne expertise for the benefit of their neighbor		g their time, skills, and
WHEREAS, county staff went beyond expe essential services to the citizens of our cou	_ ·	_
WHEREAS, in addition to their regular dut challenging responsibilities during the pandollars in economic recovery appropriatio successfully managing a deluge of mail-in local public health education outreach to	ndemic such as expediting the distributions, empowering the survival of our loballots in an unprecedented federal	ution of thousands of ocal business community;
WHEREAS, although the state has turned their exemplary work, assisting with recove American Rescue Plan's multi-year recove	very through vaccination roll outs and	
WHEREAS, the work of county staff over t and our community safer, healthier, and p transition; and		
WHEREAS, President Sve and the Board of of Governor Walz and Lt. Governor Flanag and their request was granted;		•
NOW, THEREFORE, we, the Carver County Staff Appreciation Day and extend our that their commitment to excellence in public states.	nks to the staff of our county and ex	press deep gratitude for
YES	ABSENT	NO
		
		
STATE OF MINNESOTA COUNTY OF CARVER I, David Hemze, duly appointed and que do hereby certify that I have compared the foreg of the Board of County Commissioners, Carver C on file in the Administration office, and have fou	County, Minnesota, at its session held on the	nal minutes of the proceedings he 20 th day of July, 2021, now
	County	Administrator



Agenda Item:					
Ordinance No. 97-2021 amending the Co	unty Zoning Code & Zoning N	ар			
Primary Originating Division/Dept: Public	Services - Land Mgmt.	<u> </u>	Meeting Date:	7/20/2021	
Contact: Jason Mielke	Title: Land Use Manager		Item Type: Regular Session	n 🔽	
Amount of Time Requested: 20 minu Presenter: Jason Mielke	tes Title: Land Use Manager		Attachments:	● Yes ○ No	
Strategic Initiative:					
Growth: Manage the challenges and opportuniti	es resulting from growth and devel	opment			>
BACKGROUND/JUSTIFICATION:					
File #OA-PZ20210037. On June 15, 2021, changes and reorganized sections of the C Map. All Zoning Code update information	County Zoning Code - Chapter	152, as well as ι	pdates to the O	fficial County Zoni	
The purpose of the amendments (Ordinar consistent with the County's 2040 Compre areas and remain consistent with the MnI	ehensive Plan, current land us		•		
Several recommended changes would am and access management), Essential Servic Lots (clarify the criteria to determine eligi (update to match current DNR Model Ord official Zoning Map (changes to municipal process followed by staff to date.	es (amend current energy proble land), Rural Service Distric inance), Transition Area Overl	duction standar t (amend CUP st ay Zone (transfe	ds), Additional [andards), Shore erring of Building	Density – High Amo land Overlay Distri g Eligibilities), and	enity ict the
The County Attorney's Office has reviewed	d the proposed ordinance lang	guage.			
The following items are attached for the E a letter from the DNR providing condition Resolution; 4) a draft of Ordiance No. 97-24	al approval of the ordinance (dated: June 11,	2021); 3) a draft	County Board	
1. Motion to open the public hearing. 2. N	Motion to close the public hea	ring. 3. Motion	adopting a reso	lution enacting	
Ordinance No. 97-2021, amending the Zoi	ning Code (Chapter 152) (Clea	n Copy version),	and the Official	County Zoning Ma	ap.
FISCAL IMPACT: None If "Other", specify: FTE IMPACT: None	V	FUNDING County Dollars Total		\$0.	.00
Related Financial/FTE Comments:		Insert addition	onal funding sou	urce	

Office use only:



Land Management Department Public Services Division

Carver County Government Center 600 East Fourth Street | Chaska, MN 55318

Office: (952) 361-1820 | www.co.carver.mn.us Email: <u>LandManagement@co.carver.mn.us</u>

Memo

To: Carver County Board of Commissioners
From: Jason Mielke, Land Use Manager

Date: July 9, 2021

Re: Zoning Code Update – County Board Public Hearing

File: Ordinance No. 97-2021

The Carver County Zoning Code and Official Zoning Map public hearing is scheduled for the July 20, 2021, Board of Commissioner's regular agenda.

The following is a detailed timeline describing the subject Zoning Code updates process:

- 1. TO start the process, Land Management staff attended a County Board Work Session to discuss upcoming Zoning Code updates. (August 25, 2020)
- 2. Land Management staff attended individual township meetings, for all 10 townships, to discuss upcoming Planning Commission work sessions and process. This took place over a two-month timeframe based on monthly township meetings. Some township board's provided feedback and comments which were brought to the Planning Commission for discussion. (September & October 2020)
- 3. The 1st Planning Commission work session was held to discuss high level topics. (October 20, 2020)
- 4. Due to a number of reasons (i.e. COVID, remote meeting setup, and Planning Commission Member turnover), the Land Management Department, County Attorney's Staff and County Planning Commission held 5 additional work session meetings to discuss zoning code language. (Nov. 2020 March 2021)
- 5. After the last Planning Commission work session on March 16, 2021, Land Management staff attended a second County Board work session to provide commissioners with an update on zoning code direction. (April 27, 2021)
- 6. Based on the County Board's support, the Planning Commission held a public hearing on Tuesday, June 15, 2021, during the regularly scheduled meeting.
 - A. The Planning Commission reviewed and discussed the language updates which included; textual changes and reorganized sections of the County Zoning Code Chapter 152, as well as updates to the Official Zoning Map. At the conclusion of the public hearing request, the Planning Commission recommended approval to the County Board of Commissioners.
 - B. The Zoning Code Public Hearing notification was published in the Chaska Herald (official newspaper) and several other local newspapers (May 20, 2021 & June 3, 2021), posted to the Carver County Facebook page (May 26, 2021), and it was sent to all of the townships and cities within the County, Carver County Public Works, Carver County Environmental Services, Carver County WMO, Carver Soil & Water Conservation District (SWCD), Minnehaha Creek Watershed District (MCWD), and Minnesota Department of Natural Resources (MnDNR) on June 7, 2021. Based on the approval by the Planning Commission, a public hearing would also be necessary at the County Board and the hearing notices would be properly titled "intent to enact" an ordinance.

- C. The Carver County Planning Commission Board Members were hand delivered the June packet on June 8, 2021, to ensure there wouldn't be any issued with the USPS Mail delivery service prior to the regularly scheduled meeting on June 15th. The County Board of Commissioners also received hard copies of the draft Zoning Code update language on June 8, 2021. Commissioner Fahey received a hand delivered copy as a PC Board member and hard copies of the draft language were brought up to Administration and placed in the inbox of the other four Commissioners.
- D. During the June 15th Planning Commission public hearing, there were four township representatives and one Board of Adjustment member present on the Webex meeting. NO public comments were received as part of the public hearing process.
- 7. On July 20, 2021, The County Board of Commissioners will hold a public hearing with the intent to close the public hearing and provide a motion to enact an Ordinance. (Ord No. 97-2021)

 NOTE: All Zoning Code update documents can be found on at on the Land Management website page Zoning Code Update.
 - A. The Zoning Code public hearing notification was published in the Chaska Herald (official newspaper) and several other local newspapers (June 8, 2021), posted to the Carver County Facebook page (June 8, 2021), and it was sent to all of the townships and cities within the County, Carver County Public Works, Carver County Environmental Services, Carver County WMO, Carver Soil & Water Conservation District (SWCD), Minnehaha Creek Watershed District (MCWD), and Minnesota Department of Natural Resources (MnDNR) on July 9, 2021.
- 8. If the County Board closes the public hearing during the July 20th meeting, the meeting minutes would need to be published and American Legal Publishing would proceed with the zoning code codification process.

Please let me know if you'd like hard copies of anything prior to the meeting.

Thank you for your time.

Joson Mielke

COUNTY OF CARVER **PLANNING COMMISSION RESOLUTION**

FILE #: OA-PZ20210037

RESOLUTION #: 21-09

FILE #: OA-PZ20210037

INITIATED BY: County Staff & MnDNR

TYPE: Ordinance No. 97-2021 to update Chapter 152 of the County Code and

The Official Zoning Map for the unincorporated areas of the County.

PURSUANT TO: County Code, Chapter 152 **LEGAL DESCRIPTION:** County-wide **REGARDING:** Ordinance No. 97-2021

WHEREAS, said amendments were duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting (via WebEx) on June 15, 2021; and,

WHEREAS, the Carver County Planning Commission finds as follows:

- 1. Carver County Land Management, Planning and Water, and the Carver County Attorney's Office have drafted an ordinance amending the Carver County Code and Zoning Map. The purpose of the draft language is to amend Chapter 152, Zoning Code; and the Carver County Zoning Map. These amendments are necessary in order to remain consistent with the 2040 Comprehensive Plan, respond to the current development and growth trends in the unincorporated area, and to remain consistent with the MnDNR Shoreland regulations. The Minnesota Department of Natural Resources (MnDNR) is required by State Statute to approve Ordinance/Code amendments prior to adoption, and therefore, requests for approval of the adopted materials was submitted to the DNR on May 25, 2021.
- 2. PROPOSED CHANGES: Ordinance #97-2021 would amend the County Code Chapter 152 pertaining to General Zoning Standards (setbacks and access management), Essential Services (amend current energy production standards), Additional Density High Amenity Lots (clarify the criteria to determine eligible land), Rural Service District (amend CUP standards), Shoreland Overlay District (update to match current DNR Model Ordinance), Transition Area Overlay Zone (transferring of Building Eligibilities), and the official Zoning Map (changes to municipal boundaries, shoreland boundaries, etc.).
- 3. The public hearing notice for the proposed text amendments was published in the Chaska Herald (official newspaper) and several other local newspapers on May 20, 2021 & June 3, 2021), posted to the Carver County Facebook page, and it was sent to all of the townships and cities within the County, Carver County Public Works, Carver County Environmental Services, Carver County WMO, Carver Soil & Water Conservation District (SWCD), Minnehaha Creek Watershed District (MCWD), and Minnesota Department of Natural Resources (MnDNR). Based on the approval by the Planning Commission, a public hearing would also be necessary at the County Board and the hearing notices would be properly titled "intent to enact" an ordinance.
- 4. The draft text amendments for Chapter 152, of the Zoning Code were made available to the Planning Commission prior to the public hearing for review. (Note underline is for new language and strikethrough is for deletion.) The "proposed" Official Carver County Zoning Map was also made available to the Planning Commission for review.
- Copies of the proposed Ordinance No. 97-2021 were made available at the Land Management Department, or by calling (952) 361-1820. Information could also be obtained by going to the Planning Commission webpage at: https://www.co.carver.mn.us/DEPARTMENTS/PUBLIC-SERVICES/LAND-MANAGEMENT/ZONING/ZONING-CODE-UPDATE

1

6. The proposed amendments are in conformance with the Minnesota Department of Natural Resources (MN/DNR) standards, and the County Comprehensive Plan. The amendments are not in conflict with any other official controls and they would not be detrimental to the health, safety or general welfare.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends the adoption of Ordinance No. 97-2021 for the amendments to Chapter 152 of the County Zoning Code and the Official Zoning Map.

ADOPTED by the Carver County Planning Commission this 15th day of June 2021.

Scott Smith, Chair

Planning Commission Planning Commission



June 11, 2021

Jason Mielke Land Use Manager 600 E. 4th Street Chaska, MN 55318

Re: Conditional Approval of Carver County Shoreland Ordinance Amendment

Dear Jason:

Thank you for sending your proposed shoreland ordinance amendment to the DNR for conditional approval review. I am pleased to inform you that the proposed amendment is substantially compliant with the statewide rules and is conditionally approved.

Ordinance Evaluation

We have reviewed the draft shoreland ordinance received on May 25, 2021 for compliance with state shoreland rules (MR 6120.2500 – 6120.3900).

The Shoreland PUD sections are not being included in this ordinance update, as the county has indicated they are not allowed. Additionally, the subdivision and platting provisions are not being updated at this time, but are anticipated to be updated within the next year. The amendment checklist was not required due to the straightforward nature of the amendment.

Next Steps

Following are the steps for completing and receiving final DNR approval for your amendment:

- 1. The county board adopts the amendment.
- 2. Email the completed Ordinance Processing Checklist (attached) and the documents identified on the checklist within 10 days of county board adoption to:
 - a. Taylor Huinker (taylor.huinker@state.mn.us)
 - b. Ordinance.review.dnr@state.mn.us
- 3. We will review the amendment adopted by the county board for consistency.
- 4. If the adopted amendments are consistent, I will send you a "final approval" letter. State rules require DNR final approval of shoreland ordinances and amendments for those ordinances to be effective.

A shoreland ordinance is an important land use regulation that helps to protect surface water quality, near shore habitat, and shoreland aesthetics of Minnesota's public waters. We appreciate your efforts to protect these resources for all present and future Minnesotans. Taylor Huinker is available to assist with ordinance technical guidance and to consult with you on other land and water-related projects.

Sincerely,

Dan Lais

Central Region EWR Manager

Attachments:

Proposed Ordinance Ordinance Processing Checklist

c: Taylor Huinker, DNR Area Hydrologist Ordinance.review.dnr@state.mn.us

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

A RESOLUTION ADOPTING ORDINANCE NO. 97-2021			
Motion by Commissioner:	Seconded by Commissioner:		
Date: July 20, 2021	Resolution #:		

AMENDING CHAPTER 152. COUNTY ZONING CODE: AND THE CARVER COUNTY ZONING MAP INCLUDING THE SHORELAND OVERLAY DISTRICT

WHEREAS, the Planning Commission held a public hearing at its regular meeting of June 15, 2021, and has adopted Resolution #21-09 recommending amendments to Chapter 152, the Carver County Zoning Code, and the Carver County Zoning Map; and,

WHEREAS, the text amendments and reorganized sections to the Carver County Zoning Code – Chapter 152, as well as, updates to the Official County Zoning Map, will provide a variety of updates and help clarify important sections of the Code in order to remain consistent with the Land Use Policies of the County's 2040 Comprehensive Plan, current land use development & growth trends in the unincorporated areas, remain consistent with the MnDNR Shoreland regulations, and include additional or revised definitions; and,

WHEREAS, Ordinance No. 97-2021 has been reviewed as to form and content by the County Attorney's Office; and,

WHEREAS, the Planning Commission's recommendation, and other testimony were duly considered at a public hearing held by the Carver County Board at its regular meeting of July 20, 2021, and the County Board finds as follows:

- 1. The amendments are in conformance with the Minnesota Department of Natural Resources (MN/DNR) standards.
- 2. The amendments are in conformance with the Comprehensive Plan.
- 3. The amendments are not in conflict with any other official controls.
- 4. The amendments will not be detrimental to the health, safety or general welfare.

97-2021, amending Chapter 152, the County Zoning Code, and the Carver County Zoning Map. **YES** NO ABSENT

THEREFORE, BE IT RESOLVED THAT THE Carver County Board of Commissioners hereby adopts Ordinance No.

STATE OF MINNESOTA **COUNTY OF CARVER**

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 20th day of July, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this	day of	, 2021.
David Hemze,	County Administrator	

OA-PZ20210037 Zoning Code Smendments



Agenda Item: Adverse Childhood Experiences (ACEs) in	formational presen	tation.				
	& Human Services		~	Meeting Date:	7/20/2021	
Contact: Rod Franks	Title: HHS Direct	tor		Item Type: Work Session	V	
Amount of Time Requested: 30 minu Presenter: Beth Fagin/ Lindsay Jayaward		isor/ Probation Ag	gent	Attachments:	● Yes ○ No	
Strategic Initiative: Communities: Create and maintain safe, healthy	, and livable communit	ies				V
BACKGROUND/JUSTIFICATION: Commissioner Udermann has request be provided to the County Board. The traumatic events that occur in childhouse ACEs are linked to chronic health pocan also negatively impact education prevented. Court Services Probation Agent Linked Fagin will provide Board members ACTION REQUESTED: Receive informational presentation on ACC	concept of ACEs in codican have long roblems, mental on, job opportunds dsay Jayawarder with a brief over	s based on scient lasting impacts of illness, and sub lities, and earning na, and HHS Sch	tific stuon cognostance ng pot	udy showing the nitive and emode use problem ential. However the nition of the nition	nat potentially tional developm ns in adulthood ver, ACEs can b n Supervisor B	nent. d. ACEs pe eth
FISCAL IMPACT: None If "Other", specify: FTE IMPACT: None Related Financial/FTE Comments:	\	Total	Dollars	s = tional funding so		50.00
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RBA 2021-7738						

26