

*Legislative Breakfast
December 18, 2012 – 7:30 a.m.
American Legion, Chanhassen*



Carver County Board of Commissioners
December 18, 2012
Regular Session
County Board Room
Carver County Government Center
Human Services Building
Chaska, Minnesota

PAGE

9:30 a.m.	1.	<ul style="list-style-type: none"> a) CONVENE b) Pledge of allegiance c) Public comments (limited to five minutes) 	
	2.	Agenda review and adoption	
	3.	Approve minutes of December 6, 2012, budget public hearing and December 11, 2012 Regular Session.....	1-5
	4.	Community Announcements	
9:30 a.m.	5.	CONSENT AGENDA	
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
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	5.10	University of Minnesota Extension 2013 MOA	18
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	5.11	Gas sales agreement – CenterPoint Energy	19
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	5.13	Abatements/additions	21-22
		<i>Finances: Improve the County's financial health and economic profile</i>	
	5.14	Community Social Service Warrants	NO ATT
	5.15	Commissioners' Warrants.....	NO ATT

9:35 a.m.	6. Culture: Provide organizational culture fostering accountability to achieve goals and sustain public trust/confidence in County government 6.1 2012 Retiree Recognition 23 6.2 County Administrator’s annual performance evaluation summary..... 24 6.3 Resolution setting County Attorney and Sheriff compensation for 2013 25-28 6.4 Resolution setting 2013 Commissioner compensation 29-33
10:15 a.m.	7. CONNECTIONS: Develop strong public partnerships and connect people to services and information 7.1 2012 Year in Review 34
10:30 a.m.	ADJOURN REGULAR SESSION
10:30 a.m.	BOARD REPORTS 1. Chair 2. Board Members 3. Administrator 4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

December 25, 2012	No Meeting
January 1, 2013	No Meeting
January 8, 2013	7:30 a.m. Carver County Leaders Meeting, EOC Room
January 8, 2013	8:45 a.m. County Board Swearing In Ceremony
January 8, 2013	9:00 a.m. Organizational Session

A public hearing on the proposed 2012 budget was held at the Government Center in Chaska on December 6, 2012. Chair Ische convened the meeting at 6:00 p.m.

Commissioners present: James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman.

Commissioners absent: None.

Degler moved, Maluchnik seconded, to open the public hearing. Motion carried unanimously.

Chair Ische stated the purpose of the meeting was to hold a public hearing and take comments on the 2013 proposed budget. He explained the Board would be setting the final budget on December 11th. Ische clarified if there were concerns related to market value, the Assessor's office was available to discuss those issues.

David Hemze, County Administrator, highlighted services provided by the County and the allocation of taxes per month on an average value home for those services. He stated the tax impact to an average value home has declined since 2004. Hemze pointed out the County's bond rating had increased during difficult economic times. He reviewed the Board's 2013 budget strategy that included decreasing the tax impact on average value homes while maintaining the current level of services.

David Frischmon, Finance Director, explained the overall revenue and expenditures. He noted the decreases related primarily to capital outlay. He reviewed the levy savings through new revenue, contractual services, staffing reductions and various operating budget items. Frischmon pointed the recommendation to capture levy from new construction and put that toward roads and bridges. He summarized the property tax impact to home, commercial and agriculture properties.

Frischmon explained the 2014 Long Term Plan. He pointed out the Plan included the 101 bridge, a five year security improvement plan and other long term needs.

He stated the 2013 budget timeline started back in May, followed by meetings with division directors and workshops with the Board. Frischmon stated he would be asking the Board to adopt the final budget and levy December 11th.

Sally Leivermann, Chanhassen, stated she did her due diligence on property taxes prior to moving to Carver County and it was a determining factor in her decision to move. She stated she was very concerned about the increases that have occurred on her property since moving and the jumps she has seen in the last two years.

Frischmon pointed out that most property tax impacts are due to market value shifts. He also noted the legislative action that occurred last year that had the effect of shifting the tax burden from lower valued properties to higher valued homes and commercial properties.

Robert Lamkin, Waconia, raised the issue of property values continuing to go up while commercial rental rates have not.

Maluchnik moved, Degler seconded, to close the public hearing at 7:00 p.m. Motion carried unanimously.

David Hemze
County Administrator

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on December 11, 2012. Chair James Ische convened the session at 9:10 a.m.

Members present: James Ische, Chair, Gayle Degler, Vice Chair, Tim Lynch, Randy Maluchnik and Tom Workman.

Members absent: None

Degler moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Maluchnik moved, Workman seconded, to approve the minutes of the November 27, 2012, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Degler moved, Lynch seconded, to approve the following consent agenda items:

Approved contract with Dr. David Willey/Valley Family Practice for medical consultant services to the Sheriff's Office and the Community Health Board/Public Health Department.

Authorized Chair to sign the BWSR CWF Reitz Lake Restoration grant agreement amendment.

Modified Personnel Policy language to revise the annual rollback for excess PTO balances to the beginning of the first payroll period in October of each year, beginning in 2013.

Approved attendance of Marcus Zbinden at the US Composting Council's Annual Conference and Trade Show in Florida, January 28-31, 2013.

Authorized the issuance of a Certificate of Zoning Compliance for the March 16, 2013, 3rd Annual Central Raiders Wrestling Club Winter Splash at Baylor Park.

Adopted Findings of Fact and issued Order #PZ20120039 for the issuance of a Conditional Use Permit, Larry Dubbe, Waconia Township.

Community Social Services' actions.

Approved payment of the following Commissioners' warrants:

INSERT

Motion carried unanimously.

David Hemze, County Administrator, requested the Board adopt the final 2013 property tax levy and budget. He noted the public hearing held last week to receive public input. Hemze highlighted the services provided by the County and the allocation of County taxes per month on an average value home. He stated, since 2005, the tax impact to an average value home has decreased. Hemze pointed out the Board's budget strategy also included maintaining the current level of services and capturing new construction.

Dave Frischmon, Financial Services, explained the overall budget decrease of eight million primarily related to a decrease in capital spending in roads and bridges. He identified levy savings through revenue, contractual services and staffing reductions. Frischmon reviewed the 2013 levy policy and the impact of County property taxes to residential, commercial and ag land. He clarified the tax impact to agricultural properties may have gone up not because of the levy but because of a market value shift.

Frischmon highlighted the 2014 Long Term Plan related to roads and bridges, buildings and parks and trails. He stated the main project for roads and bridges is the 101 bridge and they would be looking at issuing debt in 2013.

He reviewed the budget timeline, noting the process began back in May. He explained today he is asking the Board to adopt the budget and levy Resolutions for 2013.

Maluchnik offered the following Resolutions, seconded by Lynch:

Resolution #48-12
Certifying 2013 Property Tax Levy

Resolution #49-12
County Board Adoption of the
2013 Budget for Carver County

On vote taken, all voted aye.

Frischmon requested the Board adopt the 2014 Long Term Plan. He clarified this was not a budget and would be used as a planning tool.

Degler offered the following Resolution, seconded by Maluchnik:

Resolution #50-12
County Board Adoption of the
2014 Long Term Financial Plan
For Carver County

On vote taken, all voted aye.

Lynch moved, Degler seconded, to recess as the County Board and convene as the Carver County Regional Rail Authority. Motion carried unanimously.

Lyndon Robjent, Public Works, requested the Rail Authority approve the Rail Authority's 2013 tax levy and budget. He stated the levy would remain the same as it has for the last five years. Robjent explain the funds would be used for the various properties under the Rail Authority's jurisdiction. He noted the final stage of the Dakota Rail would be completed in 2013 and thereafter they would need to do maintenance activities.

Lynch offered the following Resolution, seconded by Workman:

Resolution #CCRRA#01-12
Certifying 2103 Property Tax Levy
Adoption of 2013 Budget

On vote taken, all voted aye.

Degler moved, Maluchnik seconded, to adjourn as the Carver County Regional Rail Authority and reconvene as the Carver County Board. Motion carried unanimously.

Degler moved, Lynch seconded, to go into closed session to discuss the County Administrator's annual performance evaluation. Motion carried unanimously.

The Board adjourned the closed session and Regular Session at 10:40 a.m.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request For Approval To Enter Into A Joint Powers Agreement With The Minnesota Pollution Control Agency For Operation Of A Household Hazardous Waste Program

Primary Originating Division/Dept:

Contact: Title:

Amount of Time Requested: minutes

Presenter: Title:

Meeting
Date:

Item Type:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County operates a household hazardous waste [HHW] management program which includes the Environmental Center in Chaska and several yearly event collections in the western portion of the County. Under this Joint Powers Agreement, Carver County agrees to collect household hazardous waste as per State mandates and provide for proper packaging and reporting. In turn, the Minnesota Pollution Control Agency [MPCA] takes responsibility for the waste once it leaves the facility or event and indemnifies the County for liability for accidents and final disposal. The MPCA also provides disposal pricing for HHW management via a State contract process.

ACTION REQUESTED:

Motion to authorize Division to enter into a Joint Powers Agreement with the Minnesota Pollution Control Agency subject to review of the Joint Powers Agreement by the County Attorney's Office and Risk Management.

FISCAL IMPACT:

If "Other", specify:

FUNDING	
County Dollars =	<input type="text" value=""/>
	<input type="text" value=""/>
Total	\$0.00

FTE IMPACT:

Related Financial/FTE Comments:

This JPA allows Carver County and all other Minnesota counties access to State contract prices which the MPCA negotiates via a competitive bidding process. In most cases, this means that disposal rates and other HHW service prices are lower than could be expected if each county contracted for them separately.

Office use only:

RBA 2012- 1502

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of Home and Community Based Waiver Services Contracts

Primary Originating Division/Dept:

Contact: Title:

Amount of Time Requested: minutes

Presenter: Title:

Meeting
Date:

Item Type:

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Renewal of Home and Community Based Waiver Services contracts for 5 provides who provide community based waiver services for elderly and disabled clients in Carver County. Waiver contracts are approved on a 5 year basis. These contracts are funded by Medicaid dollars for clients on state and federal waiver programs.

- Contract #12-252 1-1 Caring Hands LLC
- Contract #12-253 Ridgeview Home Health Services
- Contract #12-254 Ecumen DBA The Harbor at Peace Village
- Contract #12-255 KE Stender LLC DBA Right at Home
- Contract #12-256 Forever Life Home Health Care

ACTION REQUESTED:

Recommend approval of host county Home and Community Based Waiver Services contracts

FISCAL IMPACT:

If "Other", specify:

FUNDING	
County Dollars =	\$0.00
Medical Assistance	\$2,500,000.00
Total	\$2,500,000.00

FTE IMPACT:

Related Financial/FTE Comments:

Annual cost of contracts approximately \$500,000 in Medical Assistance funding

Office use only:

RBA 2012- 1503

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Right of Way SP 010-611-006 - County Road 11 Project

Primary Originating Division/Dept:

Contact: Title:

Amount of Time Requested: minutes

Presenter: Title:

Meeting
Date:

Item Type:

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Public Works has arrived at a negotiated settlement for right of way acquisition with a land owner for the County State Aid Highway 11 Project that requires County Board approval because it exceeds the original offer.

ACTION REQUESTED:

Adopt a resolution to approve a negotiated right of way settlement with the Sachiko Bovey Revocable Living Trust.

FISCAL IMPACT:
If "Other", specify:

FUNDING	
County Dollars =	<input type="text" value=""/>
CSAH (Gas Tax)	\$10,780.00
Total	\$10,780.00

FTE IMPACT:

Related Financial/FTE Comments:

\$10,780.00 includes \$9,280.00 additional amount for the right of way easements and \$1,500.00 for appraisal expenses. The settlement agreement also includes an interest payment from the date of taking on the \$9,280.00.

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RBA 2012- 1516

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: December 18, 2012 Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

Right of Way Settlement – SP 010-611-06

WHAREAS, the County Board authorized by resolution, the Public Works Division to negotiate right of way for the County State Aid Highway 11 Project, and

WHEREAS, a negotiated settlement has been arrived at with a land owner for \$9,280.00, plus interest, more than the offer amount, and

WHEREAS, the negotiated settlement also includes payment to the landowner for appraisal expenses in the amount of \$1,500.00, and

WHEREAS, this settlement requires approval of the County Board,

NOW THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners approve the negotiated right of way settlement with the Sachiko Bovey Revocable Living Trust.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 18th day of December, 2012, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 18th day of December, 2012.

David Hemze County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Create a Social Worker III for Clinical Supervision

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The Autism Spectrum Disorder Team within the Home & Community Based Care Department (HCBC) requires clinical supervision to claim Children's Mental Health Targeted Case Management. The former Development Disabilities unit did have a .5 FTE Social Worker III that provided this supervision until she resigned last year. At that time there were no other staff within the unit qualified to provide the clinical supervision. Since that time the clinical supervision has been provided by staff from the Adolescent Mental Health Unit. The HCBC Department now has a staff person qualified to provide the clinical supervision. The Division is requesting that a Social Worker II (Lisa Gammon) be reclassified to a Social Worker III to provide the clinical supervision within the Department.

ACTION REQUESTED:

To delete a 1.0 FTE Social Worker II and create a 1.0 FTE Social Worker III position in the Home & Community Based Care Department and promote the incumbent, Lisa Gammon, to the Social Worker III position to provide the required clinical supervision within the Department. To be effective the start of the first payroll period in 2013.

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

A Social Worker II is at Pay Grade 13 and a Social Worker III is at Pay Grade 14. When the Division created the new HCBC Supervisor we chose not to require a Masters Degree and as such the position was graded out at Pay Grade 16 as opposed to the Pay Grade 17 where the social services supervisors with a masters degree requirement are graded. Essentially we saved one grade on the HCBC Supervisor and now using it on the Social Worker III.

Office use only:

RBA 2012- 1508

Carver County Board of Commissioners Request for Board Action



Agenda Item:

FTE Changes for Crisis Therapist Positions

Primary Originating Division/Dept:

Meeting
Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Susan Jensen has requested to reduce her hours to .5 FTE. Mike Tanguay a .6 FTE Crisis Therapist has submitted his resignation/retirement for 2013. The Division is requesting that the .2 FTE from Susan's position be added to Mike's .6 FTE to make a .8 FTE Crisis Therapist.

ACTION REQUESTED:

1. To reduce Susan Jensen's Crisis Therapist position by .2 FTE to .5 FTE effective with the beginning of the next payroll period.
2. To add the remaining .2 FTE from Susan Jensen's position to the .6 FTE of Mike Tanguay's position to create a .8 FTE Crisis Therapist. To be effective with Mike Tanguay's retirement.

FISCAL IMPACT:
If "Other", specify:

FUNDING
County Dollars =

Total

FTE IMPACT:

Related Financial/FTE Comments:

There is no fiscal impact since Mike is currently at the top of Pay Range 14 and we are combining FTE's that are currently budgeted. The Crisis Program operates very close to a 100% revenue funded program.

Office use only:

RBA 2012- 1506

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Change the Behavior Specialist to a Therapist

Primary Originating Division/Dept:

Meeting
Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The Division has contracts with The Schools of Eastern Carver County and Watertown Mayer School districts to provide services to special education students. For the 2012/2013 School Year we restructured the number of staff providing services to the districts while maintaining the contracted service level. Liz Lauren, 1.0 FTE Behavior Specialist essentially began providing more therapy under the current contract. Liz is licensed and qualified to provide therapy. Essentially, her duties reflect the Therapist classification position and the Division is requesting that Liz's position be changed to a Therapist position. Both the Behavior Specialist and Therapist are at Pay Grade 14.

ACTION REQUESTED:

To delete the 1.0 FTE Behavior Specialist position and create a 1.0 FTE Therapist position and reclassify the incumbent, Liz Lauren as a Therapist.

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Both the Behavior Specialist and Therapist are Pay Grade 14 positions.

Office use only:

RBA 2012- 1510

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Reorganization in County Attorney's Office

Primary Originating Division/Dept: <input type="text" value="Attorney"/>	Meeting Date: <input type="text" value="12/18/2012"/>
Contact: <input type="text" value="Mark Metz"/> Title: <input type="text" value="Carver County Attorney"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text" value="Carver County Attorney"/>	

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The County Attorney's Office has developed a reorganization plan for 2013. The goal of the reorganization is to retain expert talent and organizational consistency. This plan fosters retention of valued employees and maintains a high level of customer service and efficiency, while providing a smooth transition and training for replacement attorneys. Moreover, this plan reduce County Attorney's Office budget and saves levy dollars.

As part of the staffing changes, two Assistant County Attorney positions in the Civil Division will be reduced from 1.0FTEs to be a part-time .6FTE and .4 FTE. Creation of the two part-time positions will result in a vacancy of 1.0FTE in order to maintain current staffing levels. The following staff changes are expected:

Thom Haines, an Attorney III in the Civil Division, will reduce to .4FTE;

Laura Jaunich, an Attorney III in the Civil Division, will reduce to .6FTE;

Dawn O'Rourke, an Attorney II in the Criminal Division, will transfer to the Civil Division; and

The 1.0FTE vacancy left in the Criminal Division will be replaced with an Assistant County Attorney I. This hiring will not likely occur until near the end of the First Quarter of 2013, creating additional vacancy savings.

Funding details have been included in the County Administrator's recommended budget for 2013. By reducing the hours of some of the highest paid attorneys in the office and filling the vacancy with an Attorney I, the proposed reorganization is expected to result in salary savings of approximately \$20,000.

ACTION REQUESTED:

Approve the reorganization of the County Attorney's Office immediately and authorize the County Attorney to implement the reorganization, including filling the 1.0FTE vacancy that is created by the reorganization.

FISCAL IMPACT: <input type="text" value="Other"/>	FUNDING
Included in Recommended 2013 Budget	County Dollars = <input type="text"/>
If "Other", specify:	Total <input type="text"/> \$

FTE IMPACT:

Related Financial/FTE Comments:

Assistant County Attorney I hiring range \$49,691 - \$74,193

Office use only:

RBA 2012- 1505

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of the Supervisors and Managers Association 2012 - 2014 Collective Bargaining Agreement (CBA)

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="12/18/2012"/>
Contact: <input type="text" value="Doris Krogman"/> Title: <input type="text" value="Employee Relations Director"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:
 Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Negotiations have concluded with the Supervisors and Managers Association of Carver County for their 2012 - 2014 CBA. The Association has ratified the CBA.

The terms of the agreement are:

2012 salary increases of 1% for those within the range or 0.5% for those at the maximum of the range, effective July 2, 2012.

2013, implementation of a pay for performance pilot with increases of 2% for meets expectations, 2.25% for exceeds expectat and 2.5% for outstanding.

2014, continuation of pay for performance pilot with increases of 2.0% for meets expectations, 3.0% for exceeds expectations and 4.25% for outstanding.

Cafeteria contributions remain at 2011 levels unless another unit arrives at a more advantageous voluntary settlement, in whi case, "me, too".

Implementation of on-call pay for specific classifications assigned by the Division Director.

Clarification that flex time may be used in increments of a day or days at a time as well as a few hours, but still no cash value.

Maintaining the current market-based ranges for IT Supervisors and Attorney IV salaries, increased in 2013 by 2% consistent with other classifications in pay for performance.

Modification of the PTO rollback date to the first pay period in October, beginning in 2013, with no 2012 year-end roll-back.

The action requested is approval of the 2012 - 2014 CBA with the Supervisors and Managers Association of Carver County.

ACTION REQUESTED:

Approval of the 2012 - 2014 Collective Bargaining Agreement with the Supervisors and Managers Association of Carver County

FISCAL IMPACT: <input type="text" value="Other"/> If "Other", specify: <input type="text" value="Included in 2012 and 2013 budgets"/>	FUNDING County Dollars = <input type="text" value="\$8,500,00"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$8,500,00"/>

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1512

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution Setting Non-Bargaining Compensation for 2013

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="12/18/2012"/>
Contact: <input type="text" value="Doris Krogman"/> Title: <input type="text" value="Employee Relations Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value="Employee Relations Director"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government	

BACKGROUND/JUSTIFICATION:

The County Board has the authority to set the compensation (salary and benefits) for non-bargaining employees.

The Board approved a new pay for performance system for this group in July of this year, and that system defines the salary increases for 2013 which will be effective March 11, 2013.

The attached resolution provides for the Cafeteria Benefit program for the non-bargaining employees, whereby core benefits include life insurance, long term and short-term disability insurance and preventive dental insurance. It also provides a monthly cafeteria contribution based on the employee's election on health insurance, with \$175.00 for waiver, \$650.00 for single and \$1,150 .00 for family. Elective benefits include additional short-term disability coverage, expanded dental coverage, supplemental life insurance, vision insurance and contributions to the HRA or HSA.

Monthly Dental insurance costs are: Single Preventive, \$21.00; Family Preventive, \$65.00 (employee pays \$44.00); Single Buy-up, \$50.00 (employee pays \$29.00) and Family Buy-up, \$153.00 (employee pays \$132.00).

Monthly Health insurance costs are: Single: Plan A, 936.00, Plan B, \$548.00, Plan C, \$561.00, and Plan D, \$492.00; Family Plan A, \$2,444.00, Plan B, \$1,662.00, Plan C, \$1,701.00, and Plan D, \$1,490.00.

The Motion requested is to approve the Resolution setting 2013 benefits for non-bargaining employees.

ACTION REQUESTED:

Motion to approve the Resolution setting 2013 benefits for non-bargaining employees.

FISCAL IMPACT: <input type="text" value="Other"/>	FUNDING
If "Other", specify: <input type="text" value="included in 2013 Budget"/>	County Dollars = <input type="text" value="\$450,000.00"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$450,000.00"/>

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1509

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Resolution: 2013 Non-Bargaining Employee Compensation & Benefits

DATE _____ RESOLUTION NO. _____
 MOTION BY COMMISSIONER _____ SECONDED BY COMMISSIONER _____

WHEREAS, the Carver County Board of Commissioners has the authority to establish and revise compensation systems (salary and benefits) for non-bargaining employees; and

WHEREAS, the Carver County Board of Commissioners previously approved a resolution to provide 2013 salaries within the newly established pay for performance system for non-bargaining employees; and

WHEREAS, the Carver County Board of Commissioners intends to provide 2013 insurance benefits for non-bargaining employees within the established cafeteria system;

THEREFORE, BE IT RESOLVED, Carver County shall provide non-bargaining employees with the following benefits in 2013:

- A. Insurance benefits shall be provided through the cafeteria plan, whereby each non-bargaining employee working 0.8 FTE or greater shall have the following insurance benefits: life (employee, \$50,000.00 life and AD&D; spouse, \$2,000.00 and child, \$1,000.00), single preventive dental insurance, long-term disability and \$100.00 per week short-term disability coverage. Additionally, employees shall receive a monthly cafeteria amount based on their health insurance elections: waiver, \$175.00; single \$650.00; and family, \$1,150.00 throughout 2013, to use toward all elective benefits, and/or additional cash compensation.
- B. Each non-bargaining employee working at least half-time, but less than 0.8 FTE shall be provided with \$250.00 per month toward the cost of Single health insurance.
- C. The County shall provide each non-bargaining employee working 0.8 FTE or greater selecting Plan B health insurance with a contribution to the Health Reimbursement Arrangement of \$750.00 in 2013, plus a rollover of 50% of prior unused amounts for those with single insurance, and \$1,500.00 in 2013, plus a rollover of 50% of prior unused amounts for those with family insurance. The County shall provide each non-bargaining employee working 0.8 FTE or greater selecting Plan D health insurance with a contribution to the Health Savings Account (HSA) of \$1,000.00 in 2013, for those with single insurance; and \$2,000.00 in 2013, for those with family insurance.

BE IT FURTHER RESOLVED, that the County reserves the right to make additional adjustments to compensation (salary or benefits) by amendment to the Carver County Personnel Policies or future Board Actions.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 18th day of December, 2012, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of December, 2012

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

University of Minnesota Extension 2013 MOA

Primary Originating Division/Dept: <input type="text" value="Administrative Services"/>	Meeting Date: <input type="text" value="12/18/2012"/>
Contact: <input type="text" value="Nick Koltavy"/> Title: <input type="text" value="Project & Communications M..."/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:
 Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

On an annual basis, Carver County and the University of Minnesota enter into a Memorandum of Agreement (MOA) to fund the local Extension office. The MOA between the University of Minnesota and Carver County contain provisions regarding allocation of funds for University positions and local programs. The programs and positions remain the same in 2013 as 2012:

- 4H Program Coordinator (1.0 FTE)
- Master Gardener Coordinator (0.4 FTE)
- Agriculture Educator (0.5 FTE)
- Financial Resources Management Educator (0.5 FTE)
- 4H Summer Intern

For 2013, there is a 1% increase to the MOA positions which has been incorporated into the 2013 budget. This is the first increase in the MOA since 2009.

ACTION REQUESTED:

Motion to approve the MOA between Carver County and the University of Minnesota for 2013 Extension Services.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text" value="\$172,146.00"/> <input type="text"/> Total <input type="text" value="\$172,146.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

The total cost of the MOA is \$182,346. The Extension MOA programs bring in \$10,200 in revenue. The net levy impact is therefore \$172,146

Office use only:

RBA 2012- 1438

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Gas Sales Agreement - CenterPoint Energy

Primary Originating Division/Dept: <input type="text" value="Administrative Services - Facilities"/>	Meeting Date: <input type="text" value="12/18/2012"/>
Contact: <input type="text" value="Kevin Maas"/> Title: <input type="text" value="Facilities Manager"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: Finances: Improve the County's financial health and economic profile	

BACKGROUND/JUSTIFICATION:

For 2013 CenterPoint Energy is offering a new small commercial firm rate structure. Currently the Government Center and Cologne are on an interruptible rate which allows the gas company to control the flow of gas to the meter. During interruptible periods the County would need to contract with a third party energy company to deliver the fuel.

The new firm rates have a slight annual increase (\$800-\$1,600) at current gas prices. However, it eliminates the need to purchase gas from a secondary source during control or interruptible conditions.

Energy Management Solutions has reviewed the offering and concurs with staff's recommendation to accept the firm rate structure. Staff is further recommending that our 12 month script purchase be reduced to 50% market and 50% contract from 75% contract and 25% market.

This action is expected to keep the natural gas budget of \$179,000 adequate for our predicted usage. While demand continues to escalate slowly due to growth; price has remained low due to supply and seasonal temperature allowing for no increase in the natural gas budget.

ACTION REQUESTED:

Move approval of the Gas Sales Agreement with CenterPoint Energy with staff locking in price within three days of approval.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text" value="\$179,000.00"/> <input type="text"/> Total <input type="text" value="\$179,000.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1482

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Siemens Building Automation System - Deferred Maintenance Contract

Primary Originating Division/Dept: <input type="text" value="Administrative Services - Facilities"/>	Meeting Date: <input type="text" value="12/18/2012"/>
Contact: <input type="text" value="Kevin Maas"/> Title: <input type="text" value="Facilities Manager"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

BACKGROUND/JUSTIFICATION:

The original Courthouse construction provided for energy management through Powers Pneumatic controls. The recent system improvements have incorporated digital or analog equipment. The current county wide system has 27 panels comprised of multiple generations. Over the past several years updates to the backbone system have been deferred. Currently 15 panels need to be updated.

The majority of the fifteen panels are MBC panels were retired in October 2008. Siemens must support the panels through October 2015. This proposal contract updates the MBC panels up to the current PXC (bacnet-open architecture) panel line which will minimize down time and maximize cost savings.

Much of our original system investment is preserved using the existing modular building controllers, wiring, sensors and actuators. The internal components are replaced with state of the art Programmable Controller (PXC) platforms.

Staff is recommending a three year contract total of \$190,459. Year 2013 would consist of all Justice Building upgrades totaling \$51,824, 2014 all Justice Center \$70,727; 2015 \$67,908 for Justice, PWHQ, First Street and Chaska License Center.

ACTION REQUESTED:

Move approval of the three year contract for MBC panel replacement with Siemens Building Technologies.

FISCAL IMPACT: <input type="text" value="Other"/> <input type="text" value="Deferred Maintenance Fund 30"/> If "Other", specify: <input type="text" value="Approved"/>	FUNDING County Dollars = <input type="text" value="\$190,459.00"/> Total <input type="text" value="\$190,459.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1489

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Abatements/Additions

Primary Originating Division/Dept:

Meeting

Date:

Contact:

Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

Abatements requested by taxpayers. See attached listing.

ACTION REQUESTED:

Recommend to approve.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

Other

Total

FTE IMPACT:

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1500



**CARVER
COUNTY**

Property Records & Taxpayer Services Division
Government Center - Administration Building
600 East 4th Street
Chaska, MN 55318-2102

Laurie Engelen, Taxpayer Services Manager
Phone: (952) 361-1907
Email: lengelen@co.carver.mn.us

Angela Johnson, Carver County Assessor
Phone: (952) 361-1961
Email: ajohnson@co.carver.mn.us

**Abatements presented to the
Carver County Board of Commissioners
December 18, 2012**

Abatement approval is recommended by the Carver County Assessor & Taxpayer Services Manager on the following properties for the reasons listed.

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	County Dollars Abated	Total Amount of Adjustment
2012	25.6350252 & 25.6350378	Ross & Linnea Logas	Homestead	\$1,558.00	\$1,218.00	-\$120.78	-\$340.00
2012	75.3720340	Yan Xin Chen & Bao Qi Zheng	Homestead	\$3,612.00	\$3,432.00	-\$61.96	-\$180.00
			TOTALS	\$5,170.00	\$4,650.00	-\$182.74	-\$520.00

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2012 Retiree Recognition

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="12/18/2012"/>
Contact: <input type="text" value="Doris Krogman"/> Title: <input type="text" value="Employee Relations Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="20"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text" value="Joan Schwarz"/> Title: <input type="text" value="Employee Relations Generalist"/>	
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government"/>	

BACKGROUND/JUSTIFICATION:

Over the past year, eight employees have retired. It has been the tradition at Carver County to reserve a portion of a regular Board agenda to recognize the retirees, present them with a small gift, and thank them for their service to the citizens of Carver County.

The 2012 retirees are:

- Rhonda Lynch, Information Services, Administrative Services Division, 28 years
- Dave Chirpich, Children & Family Services, Community Social Services Division, 27 years
- Dr. James Rudolph, Behavioral Health Services, Community Social Services Division, 21 years
- Joy Vivian, Children & Family Services, Community Social Services Division, 19 years
- Mary Lundahl, Public Health, Public Health & Environment Division, 10 years
- Tom Dauwalter, Highway Maintenance, Public Works Division, 37 years
- Larry King, Licensed Public Safety, Sheriff's Office, 33 years
- Linda Mueller, Jail, Sheriff's Office, 29 years

Together they have provided over 204 years of service to the County.

The action requested is to invite each Division to provide a brief highlight of the retiree's career.

ACTION REQUESTED:

Recognize each of the 2012 retirees.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1513

Carver County Board of Commissioners Request for Board Action



Agenda Item:

County Administrator's Annual Performance Evaluation Summary

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="12/18/2012"/>
Contact: <input type="text" value="Doris Krogman"/> Title: <input type="text" value="Employee Relations Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

As provided by Statute, the Board met with County Administrator David Hemze on December 11, 2012 in closed session to discuss his 2012 performance in that role. The summary of their discussion is:

“The Board has a high quality relationship with Mr. Hemze and they have placed their trust in him as a result of his performance, which is clearly and consistently above standards and expectations. He has worked effectively with staff over the past year to make significant changes and improvements throughout the organization. His skills and abilities as a manager enhance the confidence the Board has in him, and generate their assessment of him as a leader in his field who works effectively with his direct reports as well as others in the organization. Mr. Hemze’s 2012 performance is outstanding”

The action requested is to approve the summary statement regarding Mr. Hemze’s 2012 performance.

ACTION REQUESTED:

Motion to approve the summary statement regarding County Administrator David Hemze's 2012 performance.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1447

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution Setting County Attorney and Sheriff Compensation for 2013

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="12/18/2012"/>
Contact: <input type="text" value="Doris Krogman"/> Title: <input type="text" value="Employee Relations Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes Presenter: <input type="text" value="Doris Krogman"/> Title: <input type="text" value="Employee Relations Director"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government"/>	

BACKGROUND/JUSTIFICATION:

The County Board has the authority to set compensation (salary and benefits) for elected County officials including the County Attorney and the County Sheriff.

The attached Resolution addresses the 2013 compensation for these two elected officials.

Both elected officials were new to their elected offices in 2011. In 2011, the Board set their salaries lower than their predecessors, reflecting the difference in experience. The recommendation for their 2013 compensation is based on a number of factors including market comparisons of the salaries of these office holders in similar counties, the duties of their respective offices, their prior salaries, the salaries of their direct reports, the elected officials' qualifications and experience, as well as the salaries of Carver County Division Directors.

The motion requested is to approve the Resolution setting the 2013 salary for the County Attorney and the Sheriff at a rate within \$124,000.00 - \$127,000.00 and to provide the Cafeteria benefits consistent with other County employees.

ACTION REQUESTED:

Motion to approve the Resolution setting 2013 compensation for the County Attorney at \$_____ salary, and the County Sheriff at \$_____ salary, and providing both with the same cafeteria benefits as other County employees.

FISCAL IMPACT: <input type="text" value="Other"/> If "Other", specify: <input type="text" value="Included in 2013 Budget"/>	FUNDING County Dollars = <input type="text" value="\$295,000.00"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$295,000.00"/>

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1445

2012 Elected Salaries in the Metro Area, and 2013 Recommendation

Attorney

Carver, \$120,000	\$ 120,000.00
Anoka, \$141,000	\$ 141,000.00
Dakota, \$167,200	\$ 167,200.00
Hennepin, \$149,483	\$ 149,483.00
Ramsey, \$146,497	\$ 146,497.00
Scott, \$128,003	\$ 128,003.00
Washington, \$131,840	\$ 131,840.00
*Wright, \$124,255	\$ 124,255.00
Average	\$ 138,534.75

2013 Recommendation

\$124,000 to \$127,000

Sheriff

Carver, \$120,000	\$ 120,000.00
Anoka, \$128,500	\$ 128,500.00
Dakota, \$131,700	\$ 131,700.00
Hennepin, \$149,483	\$ 149,483.00
Ramsey, \$135,631	\$ 135,631.00
Scott, \$117,873	\$ 117,873.00
Washington, \$132,600	\$ 132,600.00
*Wright, \$109,405	\$ 109,405.00
Average	\$ 128,149.00

2013 Recommendation

\$124,000 to \$127,000

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Resolution: 2013 County Attorney and Sheriff Compensation & Benefits

DATE _____ RESOLUTION NO. _____
 MOTION BY COMMISSIONER _____ SECONDED BY COMMISSIONER _____

WHEREAS, the Carver County Board of Commissioners has the authority to establish and revise compensation (salary and benefits) for elected staff; and

WHEREAS, the Carver County Board of Commissioners intends to provide 2013 elected staff salaries; and

WHEREAS, the Carver County Board of Commissioners intends to provide 2013 insurance benefits for elected staff within the established cafeteria system;

THEREFORE, BE IT RESOLVED, Carver County shall provide elected staff with the following compensation in 2013:

- A. The County Attorney’s and Sheriff’s 2012 salaries shall be increased by \$ _____ for 2013, from \$120,000.00 to \$ _____.
- B. Insurance benefits for the County Attorney and Sheriff shall be provided through the cafeteria plan, the following insurance benefits: life (employee, \$50,000.00 life and AD&D; spouse, \$2,000.00 and child, \$1,000.00), single preventive dental insurance. Additionally, these elected officials shall receive a monthly cafeteria amount based on their health insurance elections: waiver, \$175.00; single \$650.00; and family, \$1,150.00 throughout 2013, to use toward all elective benefits, and/or additional cash compensation.
- C. The County shall also provide officials selecting Plan B health insurance with a contribution to the Health Reimbursement Arrangement (HRA) of \$750.00 in 2013, plus a rollover of 50% of prior unused amounts for those with single insurance; and \$1,500.00 in 2013, plus a rollover of 50% of prior unused amounts for those with family insurance. The County shall provide officials selecting Plan D health insurance with a contribution to the Health Savings Account (HSA) of \$1,000.00 in 2013, for those with single insurance; and \$2,000.00 in 2013, for those with family insurance.

BE IT FURTHER RESOLVED, that the County reserves the right to make additional adjustments to elected official compensation (salary or benefits) by amendment to the Carver County Personnel Policies or future Board Actions.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
 COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 18th day of December, 2012, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of December, 2012

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution Setting 2013 Commissioner Compensation

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="12/18/2012"/>
Contact: <input type="text" value="Doris Krogman"/> Title: <input type="text" value="Employee Relations Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes Presenter: <input type="text" value="Doris Krogman"/> Title: <input type="text" value="Employee Relations Director"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government"/>	

BACKGROUND/JUSTIFICATION:

The County Board has the authority to set compensation (salary and benefits) for the County Commissioners.

There are a number of factors to consider in setting Commissioner salaries. Two key factors are market rates and salary history. The market information is attached and indicates that the Carver County Commissioner rates are the lowest in the metro area.

Commissioner salaries over the past five (5) years have been frozen or decreased by Board action. Specifically, the salaries have been:
 2008, \$43,782
 2009, \$43,782
 2010, \$43,782
 2011, \$43,563 (decrease 0.5%)
 2012, \$43,346 (decrease 0.5%).

In the past two years, when the Commissioners have decreased their own salaries, County employees have received increases ranging from 0.5% to 2.75%. The 2013 salary increases for County staff are 1.25% or 1.75% with the traditional patterns, and 1.5% to 3.5% with pay for performance. The following annual amounts are examples of potential increases to 2012 Commissioner salaries to consider for 2013.

- increase of 0.5%, \$43,563
- increase of 1.0%, \$43,779
- increase of 1.25%, \$43,888
- increase of 1.5%, \$43,996
- increase of 1.75%, \$44,105
- increase of 2.0%, \$44,213
- increase of 2.5%, \$44,430
- increase of 3.0%, \$44,646
- increase or 3.5%, \$44,863

The Resolution provides for annual salaries to be set by the Board, cafeteria benefits at the same rate as other employees and expense allowances of \$615.00 for the Chair, \$540.00 for the Vice-Chair, and \$515.00 for the other Commissioners.

ACTION REQUESTED:

Motion to approve the Resolution setting 2013 Compensation at an salary of \$ _____, monthly expense allowances of \$615.00 for the Chair, \$540.00 for the Vice-Chair and \$515.00 for the others, and benefits consistent with other County employees for the Carver County Commissioners.

FISCAL IMPACT:
 If "Other", specify:

FUNDING

FTE IMPACT: None	County Dollars =	\$270,000.00
	Total	\$270,000.00
Related Financial/FTE Comments:		

Office use only:

RBA 2012- 1443

2012 Elected Salaries in the Metro Area, and 2013 Recommendation

Commissioners:	2012 Salary	Notes
Carver	\$ 43,346.00	(with expense allowances of \$6,180, \$6,480 or \$7,180)
Anoka	\$ 58,770.00	(plus expense allowances of \$5,300 or \$5,900 each)
Dakota	\$ 66,400.00	
Hennepin	\$ 97,080.00	
Ramsey	\$ 84,048.00	(Chair, \$86,675)
Scott	\$ 47,480.00	(Chair, \$49,280, Vice-chair, \$48,380)
Washington	\$ 52,713.00	
Average	\$ 64,262.43	

2013 Recommendation **\$43,563 to \$44,863**

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Resolution: 2013 County Commissioner Compensation & Benefits

DATE _____ RESOLUTION NO. _____
 MOTION BY COMMISSIONER _____ SECONDED BY COMMISSIONER _____

WHEREAS, the Carver County Board of Commissioners has the authority to establish and revise compensation (salary and benefits) for County Commissioners; and

WHEREAS, the Carver County Board of Commissioners intends to provide 2013 County Commissioner salaries; and

WHEREAS, the Carver County Board of Commissioners intends to provide 2013 insurance benefits for Commissioners within the established cafeteria system;

THEREFORE, BE IT RESOLVED, Carver County shall provide County Commissioners with the following compensation in 2013:

- A. The County Commissioner 2012 annual salaries shall be increased by \$[to be set by Board action] for 2013, from \$43,346 to \$[to be set by Board action].
- B. Insurance benefits for the County Commissioners shall be provided through the cafeteria plan, the following insurance benefits: life (employee, \$50,000.00 life and AD&D; spouse, \$2,000.00 and child, \$1,000.00), single preventive dental insurance. Additionally, the Commissioners shall receive a monthly cafeteria amount based on their health insurance elections: waiver, \$175.00; single \$650.00; and family, \$1,150.00 throughout 2013, to use toward all elective benefits, and/or additional cash compensation.
- C. County Commissioner monthly expense allowances shall be set at \$615.00 for the Board Chair, \$540.00 for the Vice-Chair and \$515.00 for the others.
- D. The County shall provide officials selecting Plan B health insurance with a contribution to the Health Reimbursement Arrangement (HRA) of \$750.00 in 2013, plus a rollover of 50% of prior unused amounts for those with single insurance; and \$1,500.00 in 2013, plus a rollover of 50% of prior unused amounts for those with family insurance. The County shall provide Commissioners selecting Plan D health insurance with a contribution to the Health Savings Account (HSA) of \$1,000.00 in 2013, for those with single insurance; and \$2,000.00 in 2013, for those with family insurance.

BE IT FURTHER RESOLVED, that the County reserves the right to make additional adjustments to Commissioner compensation (salary or benefits) by amendment to the Carver County Personnel Policies or future Board Actions.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 18th day of December, 2012, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of December, 2012

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2012 Year in Review

Primary Originating Division/Dept: Administration (County)

Meeting

Date: 12/18/2012

Contact: Nick Koktavý Title: Project & Communications M...

Item Type:

Regular Session

Amount of Time Requested: 10 minutes

Presenter: James Ische Title:

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Board Chair James Ische will reflect on the Carver County happenings in 2012.

ACTION REQUESTED:

No action requested.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1498