



# CARVER COUNTY

# minnesota

## Carver County Board of Commissioners June 22, 2021 Special Session

The County Board Room is open to the public. However, Board Room audience capacity is limited to twelve (12) due to COVID-19 concerns.

Individuals who are not able to attend in person and wish to provide public comments can do so by email at [admin-contact@co.carver.mn.us](mailto:admin-contact@co.carver.mn.us) or by leaving a voicemail at (952) 361-1516. Public comments received in writing such as those received by e-mail will be summarized during the meeting and posted on the County website at <https://www.co.carver.mn.us/government/county-board-of-commissioners/county-board-meetings-and-agendas> following the meeting. Voicemail public comments will be played during the meeting. If you would like to join the Regular Session videoconference please send an e-mail, no later than noon on the Monday prior to the scheduled meeting date, to Carver County Administration at [admin-contact@co.carver.mn.us](mailto:admin-contact@co.carver.mn.us) to receive a WebEx invitation.

Public comments that relate to an item on the agenda will be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

The Regular Session portion of the meeting will be webcast live at: <https://www.youtube.com/user/CarverCountyMN/live>

- 8:30 a.m. 1. a) **CONVENE**
- b) **Pledge of allegiance**
- c) **Public comments submitted via email/voice mail**
- 2. Agenda review and adoption
- 3. Approve minutes of June 8, 2021, Regular Session ..... 1-4
- 4. Community Announcements
- 8:35 a.m. 5. **CONSENT AGENDA**
- Communities: Create and maintain safe, healthy and livable communities*
- 5.1 Drug Court Probation Agent..... 5
- 5.2 Special Event Use Permit Request: The Bass Federation ..... 6
- Finances: Improve the County's financial health and economic profile*
- 5.3 Review/Social/Commissioners' Warrants..... NO ATT

- 8:40 a.m.    **6. CONNECTIONS: Develop strong public partnerships and connect people to services and information**
  - 6.1    Riley Purgatory Bluff Creek Watershed District Board of Managers Appointment ..... 7
- 8:50 a.m.    **7. County Administrator Report**
- 8:55 a.m.    **ADJOURN REGULAR SESSION**

David Hemze  
County Administrator

**UPCOMING MEETINGS**

- |               |   |
|---------------|---|
| June 22, 2021 | 9:00 a.m. County Board of Equalization Meeting  |
| June 24, 2021 | 4:00 p.m. Wassermann Lake Preserve Ribbon Cutting,<br>9175 Church Lake Blvd. Victoria |
| July 6, 2021  | No Meeting  |
| July 13, 2021 | 9:00 a.m. Board Meeting   |
| July 20, 2021 | 9:00 a.m. Board Meeting   |
| July 27, 2021 | No Board Work Session   |

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on June 8, 2021. Chair Tim Lynch convened the session at 7:01 a.m.

Members present Tim Lynch, Chair, Gayle Degler, Vice Chair, John P. Fahey, Matt Udermann and Tom Workman.

Members absent: None.

David Hemze, County Administrator, acknowledged the receipt of public comments from Karen Johnson Leuthner, 15735 38<sup>th</sup> Street, Mayer, regarding conditional use permits in the County and indicated the comments would be posted on the County's website following the meeting.

Degler moved, Fahey seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Udermann seconded, to approve the minutes of the June 1, 2021, Regular Session. Motion carried unanimously.

Workman moved, Degler seconded, to approve the following consent agenda items:

Resolution #59-21, Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 10 Project-North Watertown.

Resolution #60-21, Supporting a State Capital Funding Request for Lake Waconia Regional Park, and authorized submittal of the Resolution to the Minnesota Department of Management and Budget.

Approved the Veteran's Treatment Court Grant Agreement FY22.

Approved moving forward with MetroNet constructing the Waconia to Cologne Network Segmentation project based on Carver Link's long-standing fiber construction and maintenance agreement with MetroNet.

Issued Charitable Gambling License to West Union Lutheran Church for bingo to be held on June 27, 2021.

Approved the following tobacco licenses, subject to the receipt of all required paperwork, licensing fees paid, signed Affidavit and delinquent taxes paid:

License #10-513, Good Time Liquors

License #10-515, Holiday Station stores, Inc dba Holiday Station store #199

License #10-523, Mid-County Coop

License #10-526, R E Smith Oil & Tire Co, Inc.

License #10-540, Bluff Creek Golf

License #10-566, Schonknecht, Inc. dba Lisa's Place

License #10-578, Kwik Trip, Inc dba Kwik Trip #402

License #10-594, Holiday Stationstores, Inc dba Holiday Stationstore #360

License #10-596 Champlin 2005 LLC dba Cub Foods #1644

License #10-604, Holiday Stationstores, Inc. dba Holiday Stationstore #371

License #10-605, Walgreen Co. dba Walgreens #09728  
License #10-606, Harvey's Bar & Grill Inc  
License #10-611, Last Call Too dba Last Call  
License #10-613, Casey's Retail Company dba Casey's General Store #2655  
License #10-624 Kleinprintz Liquors, LLC dba MGM Liquor Warehouse  
License #10-627, Kwik Trip, Inc. dba Kwik Trip #492  
License #10-628, Walgreen Co dba Walgreens #12434  
License #10-633, Northern Tier Retail LLC dba SuperAmerica #4366  
License #10-634, GMB Enterprise, LLC dba Inn Town Wine & Spirits  
License #10-637, Fleet and Farm of Green Bay, dba Fleet Farm Fuel  
License #10-638, Family Dollar, Inc. #26540  
License #10-642, Chanhassen Stop, LLC  
License #10-643, Northern Tier Retail, LLC dba SuperAmerica #5001  
License #10-646, MLNG LLC dba The Vintage  
License #10-648, Kwik Trip, Inc., dba Kwik Trip #854  
License #10-649, Churchills Quality Cigars & Gifts  
License #10-652, Minnesota Fine Wine & Spirits, LLC dba Total Wine & More  
License #10-654, Fleet Farm of Green Bay LLC dba Fleet Farm  
License #10-655, Casey's Retail Company dba Casey's General Store #3591  
License #10-656, Big Stick's LLC  
License # 10-657, Greenleaf Tobacco & E Cigs dba Greenleaf Tobacco  
License # 10-658, Yayin Gado I, LLC dba Top Ten Liquors  
License # 10-660, Brian Charles Bar LLC dba Dog House Bar  
License # 10-661, FILLMEUP LLC dba FILLMEUP  
License # 10-662, FILLMEUP LLC dba FILLME  
License #10-664, Blackhart Enterprises, LLC  
License #10-665, Tobacco & Vapes  
License #10-667, Hamsa LLC  
License #10-668, Kwik Trip, Inc., dba Kwik Trip #1095  
License #10-669, Carver Liquor, Inc. dba Carver Liquor  
License #10-671, ECig POD USA LLC

Resolution #61-21, Support and Approval for Submittal of the US Highway 212 Rural Freight Mobility and Safety Project to US DOT's RAISE Program.

Resolution #62-21, Support and Approval of US Highway 212 Rural Freight Mobility and Safety Project Application for 2022 State Capital Budget Request.

Resolution #63-21, Support and Approval of County State Aid Highway 18 (82<sup>nd</sup> Street West) Project Application for 2022 State Capital Budget Request.

Approved 2021-2022 LELS License Sergeant Collective Bargaining Agreement and related budget amendment.

Reviewed June 8, 2021, Community Social Services' actions/Commissioners' warrants in the amount of \$201,387.94.

Motion carried unanimously.

Mary Kaye Wahl, Finance, appeared before the Board to bring forward the County's 2021 performance measurement report and requested the Board adopt a Resolution for continued participation in the program. She explained the County had participated in the program since 2011 and the County is eligible for a reimbursement. She clarified 25 other Counties participated and the information can be used for budgeting and allows Divisions to measure how they are doing from year to year.

Fahey offered the following Resolution, seconded by Udermann:

Resolution #64-21  
State Performance Measurement Program

On vote taken, all voted aye.

Lyndon Robjent, Public Works, requested the Board approve agreements related to the Cologne Area Transportation Plan. He explained as part of the 2040 comp plan, they looked at future County roads and how they connect to other systems.

Angie Stenson, Public Works, identified the purpose of the plan and indicated the project was a partnership with the City of Cologne and MnDOT. She highlighted the area to be studied and pointed out the potential growth area around the City. She stated they would look at future ownership of Highway 284, future County highway alignments, potential improvements to Highway 212 intersections and the long-term plan for the railroad crossing at Highway 36.

She explained work tasks that would be included and indicated they would develop an implementation and phasing plan for transportation projects. She indicated a request for proposal was issued and the cost would be split between the County, City and MnDOT. Stenson recognized from a bigger planning perspective they would look at land use and utilities that serve the area. She confirmed Benton Township would be invited to the monthly meetings. She stated the railroad trestle would be included as part of the study and looked at in more detail.

Degler moved, Fahey seconded, to approve a professional services agreement with WSB & Associates, Inc.; to approve a Joint Powers Agreement with the City of Cologne and to approve Work Order to the State of Minnesota Master Partnership Contract 1028104 for professional engineering and transportation services for the Cologne Area Transportation Plan, pending finalization of the contract review process. Motion carried unanimously.

Heather Goodwin, HH&S, requested approval to hire three social workers. She explained the Home and Community Based Care Department was preparing for three major changes happening at the same time. She reviewed the changes from the State or federal government and the work that would be shifted.

Brian Esch, HH&S, stated they had several new requirements and explained the revisions in the senior services area and MnChoice assessments. He pointed out the increased number of clients and the amount of case management time needed per case. He explained they were requesting

approval now as specialized training was needed and caseloads would need to be adjusted so they are ready by November 1<sup>st</sup>. Esch indicated funding for the positions would come from State and Federal funds.

Degler moved, Workman seconded, to approve the addition of 3.0 FTEs in the HHS Home and Community Based Care Department as follows: 1.0 FTE LTC Unit CADI Case Manager; 1.0 FTE Senior Services Case Manager/MCO Care Coordinator/MNChoices Assessor and 1.0 FTE LTC Unit/MnChoices Assessor and related HH&S budget amendment Motion carried unanimously.

Dave Hemze, County Administrator, requested the Board approve Phase III reopening plans. He recognized they were nearing the end of the pandemic and Public Health has been shifting their focus to vaccinations. He noted they were keeping an eye on the variants, but everything was looking positive.

He explained the Library Board was putting together a detailed plan to be completely reopen by this fall. He indicated they have appointments only at the License Center and they were waiting for the State to coordinate reopening. He pointed out concerns with being overwhelmed at the License Centers if they were completely reopened.

Dave Frischmon, Property and Taxpayer Services, stated they were trying to balance revenue and providing good customer service. He indicated they agreed they would follow the State's protocols on reopening. He pointed out the chaos that could occur if lobbies were open fully and their preference was to wait until other neighboring DVMs are open. Frischmon stated they are looking at the number of appointments available and determining if they can add slots.

Hemze suggested Board meetings could evolve back to normal by fall. He recognized there were some changes to the open meeting laws and the County Attorney would be giving an opinion.

Workman moved, Degler seconded, to adopt the updated Reopening Phase III plan effective June 8, 2021. Motion carried unanimously.

Workman moved, Fahey seconded, to adjourn the Regular Session at 8:14 a.m. Motion carried unanimously.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
**Drug Court Probation Agent**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

This income contract serves as an agreement to reimburse the MN Department of Corrections for a 1.0 FTE Probation Agent to supervise the participants of the Carver County Drug Court. This agent will supervise up to 25 Drug Court participants and will ensure compliance with the conditions set by the Court. Salary and benefits will be paid out of the Drug Court grant approved by the Carver County Board on 1/7/20. Carver County Court Services serves as the fiscal point of contact for the grant.

**ACTION REQUESTED:**

Motion to approve the income contract with the MN Department of Corrections for reimbursement for a 1.0 FTE Probation Agent

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =

Federal OJP grant  \$137,475.00

**Total**  \$137,475.00

Insert additional funding source

**FTE IMPACT:**

Related Financial/FTE Comments:

Fiscal Year	Range	Months	Rate/Month	Yearly Fringe	Total	Quarterly Payment
FY22	7/1/21 - 6/30/22	12	\$ 3,983.00	\$ 19,596.36	\$ 67,392.36	\$ 16,848.09
FY23	7/1/22 - 6/30/23	12	\$ 4,142.00	\$ 20,378.64	\$ 70,082.64	\$ 17,520.66

Office use only:

RBA 2021 - 7735

# Carver County Board of Commissioners Request for Board Action



## Agenda Item:

**Special Event Use Permit Request: The Bass Federation**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

## Strategic Initiative:

## BACKGROUND/JUSTIFICATION:

The Bass Federation has requested a special use permit to conduct a formal fishing tournament for the State of Minnesota High School club teams. The event date is Tuesday, July 13, 2021 come rain or shine.

By County Ordinance Chapter 91: Special Use Permits of the County are to be authorized by the County Board.

This is the first year the event is to be held on Lake Waconia, with weigh-in and awards to be conducted from Lake Waconia Regional Park. The event coordinator expects 35-45 boats/competitors for a total event size (spectators, participants, coordinators) of 100-150 people.

Issuance of the permit is contingent upon the applicant completing:

- Any necessary COVID19 guidelines/requirements consistent with meetings/gathering/events
- Necessary permit(s) from the DNR, City of Waconia, Carver County Sheriff's Department and others as may apply
- Certificate of insurance per County requirements
- An approved site plan for the event
- A permit application fee of \$150.00 per County Fee for Service Schedule

The Park Commission heard and recommended approval of this permit to the County Board at the June 9, 2021 meeting pending the completion all contingencies.

## ACTION REQUESTED:

Motion to approve the special use permit to The Bass Federation to conduct 2021 State of Minnesota High School club team tournament planned for July 13, 2021 at Lake Waconia Regional Park upon the successful completion of all permit contingencies.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

## FUNDING

County Dollars =	<input type="text" value="\$0.00"/>
Bass Federation	<input type="text" value="\$150.00"/>
<b>Total</b>	<input type="text" value="\$150.00"/>

Insert additional funding source

Related Financial/FTE Comments:

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Riley Purgatory Bluff Creek Watershed District Board of Managers Appointment**

Primary Originating Division/Dept: Administration (County)

Meeting Date: 6/22/2021

Contact: Dave Hemze Title: County Administrator

Item Type:  
Regular Session

Amount of Time Requested: 10 minutes

Attachments:  Yes  No

Presenter: Title:

**Strategic Initiative:**

Connections: Develop strong public partnerships and connect people to services and information

**BACKGROUND/JUSTIFICATION:**

The County Board has one appointment to the Riley Purgatory Bluff Creek Watershed District Board of Managers. Notice of this vacancy was published in both the Chaska Herald and Chanhassen Villager. Applications have been received from:

- Larry Koch, residing in Commissioner District 2
- Jim Boettcher, residing in Commissioner District 2
- Balakrishna Chintaginjala, residing in Commissioner District 1

Current incumbent Larry Koch's term expires July 31, 2021, but he is eligible for another term. All applicants live within the Riley Purgatory Bluff Creek Watershed District.

**ACTION REQUESTED:**

Motion to approve appointment to the Riley Purgatory Bluff Creek Watershed District Board of Managers to fill a three year term.

**FISCAL IMPACT:** None

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:** None

**Total** \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7733