



CARVER COUNTY

minnesota

Carver County Board of Commissioners June 8, 2021 Special Session

The County Board Room is open to the public. However, Board Room audience capacity is limited to twelve (12) due to COVID-19 concerns.

Individuals who are not able to attend in person and wish to provide public comments can do so by email at admin-contact@co.carver.mn.us or by leaving a voicemail at (952) 361-1516. Public comments received in writing such as those received by e-mail will be summarized during the meeting and posted on the County website at <https://www.co.carver.mn.us/government/county-board-of-commissioners/county-board-meetings-and-agendas> following the meeting. Voicemail public comments will be played during the meeting. If you would like to join the Regular Session videoconference please send an e-mail, no later than noon on the Monday prior to the scheduled meeting date, to Carver County Administration at admin-contact@co.carver.mn.us to receive a Webex invitation.

Public comments that relate to an item on the agenda will be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

The Regular Session portion of the meeting will be webcast live at: <https://www.youtube.com/user/CarverCountyMN/live>

- 7:00 a.m. 1. a) **CONVENE**
- b) **Pledge of allegiance**
- c) **Public comments submitted via email/voice mail**
- 2. Agenda review and adoption
- 3. Approve minutes of June 1, 2021, Regular Session 1-3
- 4. Community Announcements
- 7:10 a.m. 5. **CONSENT AGENDA**
- Communities: Create and maintain safe, healthy and livable communities*
- 5.1 Approval to Make Offers for Necessary Right of Way Acquisitions
Related to the Highway 10 Project-North Watertown 4-9
- 5.2 Resolution supporting a State Capital Funding Request for Lake Waconia
Regional Park..... 10-11
- 5.3 Carver County Veterans Treatment Court Grant Agreement FY22 12

Connections: Develop strong public partnerships and connect people to services and information

5.4	Approval to Proceed with CarverLink Waconia to Cologne Fiber Network Segmentation Construction.....	13-15
5.5	Charitable Gambling Application to Conduct Excluded Bingo-West Union Lutheran Church.....	16
5.6	Tobacco License	17-20

Growth: Manage the challenges and opportunities resulting from growth and development

5.7	Resolution of Support for US Highway 212 RAISE Grant Application.....	21-24
5.8	Resolution of Support for State Capital Budget Request for US Highway 212.....	25-27
5.9	Resolution of Support for State Capital Budget Request for Highway 18/82nd St. W	28-30

Culture: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government

5.10	Approval of the 2021-2022 LELS Licensed Sergeant Collective Bargaining Agreement.....	31-33
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Finances: Improve the County's financial health and economic profile

5.11	Review/Social/Commissioners' Warrants.....	NO ATT
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7:10 a.m.	6. FINANCES: Improve the County's financial health and economic profile	
	6.1 State Performance Measurement Program (2021).....	34-46
7:20 a.m.	7 GROWTH: Manage the challenges and opportunities resulting from growth and development	
	7.1 Professional Services Agreement, Joint Powers Agreement, Work Order to State of MN for Cologne Area Transportation Plan	47-49
7:45 a.m.	8. COMMUNITIES: Create and maintain safe, healthy and livable communities	
	8.1 Request for three additional HHS HCBC Social Worker positions.....	50-52
	8.2 Reopening Phase III Update.....	53-65
8:25 a.m.	9. County Administrator Report	
8:30 a.m.	ADJOURN REGULAR SESSION	

David Hemze
County Administrator

UPCOMING MEETINGS

June 15, 2021	No Board Meeting
June 22, 2021	8:30 a.m. Board Meeting
June 22, 2021	9:00 a.m. Board of Equalization Meeting
July 6, 2021	No Meeting
July 13, 2021	9:00 a.m. Board Meeting
July 20, 2021	9:00 a.m. Board Meeting
July 27, 2021	No Board Work Session

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on June 1, 2021. Chair Tim Lynch convened the session at 9:00 a.m.

Members present: Tim Lynch, Chair, Gayle Degler, Vice Chair, John P. Fahey, Matt Udermann and Tom Workman.

Members absent: None.

Under public comments, Nick Schultz, 8410 130th Street, Cologne, raised his concerns regarding a neighbor's contractors yard. He indicated the conditions included in the conditional use permit were not being followed and questioned why there were no penalties. He stated contractors yard should not be allowed if there were commercial lots available in cities. Schultz asked that the requirements of the permit be followed.

Workman moved, Degler seconded, to approve the agenda. Motion carried unanimously.

Degler moved, Fahey seconded, to approve the minutes of the May 18, 2021, Regular Session. Motion carried unanimously.

Degler moved, Workman seconded, to approve the following consent agenda items:

Approved special use permit for the Waconia Chamber of Commerce for the July 4th Firework Display event at Lake Waconia Regional upon the successful completion of all permit contingencies.

Resolution #56-21, Grant Agreement No. 1032866.

Resolution #57-21, Grant Agreement No. 1032864.

Authorized \$78,027.84 to be transferred from the Year End Savings Account for a cybersecurity monitoring service and related Public Services budget amendment.

Contract with Mint Roofing for replacing the roof on the Environmental Center pending finalization the contract review process.

Adopted Findings of Fact and issue Order #PZ20210028 for the issuance of a Conditional Use Permit, Misthaven, LLC, San Francisco Township.

Resolution #58-21, Approving the Preliminary Plat of Neumann Acres.

Approved agreement with Axon Enterprise, Inc.

Approved extending the library fine waiver through June 30, 2021 and related Public Services budget amendment.

Approved 2021-2022 MNPEA Licensed Deputy collective bargaining agreement and related budget amendment.

Contract with GMH Asphalt for the parking lot expansion and repair at the Mental Wellness Facility pending finalization of the contract review process.

Contract with GMH Asphalt for the Environmental Services parking lot project pending finalization of the contract review process.

Reviewed May 25, 2021, Community Social Services' actions/Commissioners' warrants in the amount of \$440,047.23 and reviewed June 1, 2021, Community Social Services' actions/Commissioners' warrants in the amount of \$440,894.50.

Motion carried unanimously.

Lyndon Robjert, Public Works, requested the Board approve a capital bonding request to the State Office of Management and Budget for the Lake Waconia Regional Park Phase 3 development.

Marty Walsh, Parks, explained Lake Waconia Regional Park is of Regional and Statewide significance and is part of the Metropolitan Regional Park system. He indicated traditional funding through the Met Council and the State was not sufficient. He referenced previous capital applications for State funds that were received and identified projects those funds were used for. Walsh recognized through the legislative process there were no certainties on what they would receive. He stated they were not likely to get the amount requested but they would prioritize projects based on funding.

He reviewed projects for the new capital request for Phase II and III development. He noted funding was insufficient to complete Waterfront Service Center Building and they would be asking for an additional 1.5 million for a total of 4.5 million capital request for the two phases. He indicated the County's share would be 50% of the amount.

Walsh explained cost escalations were related to the B3 benchmarking requirement and materials. He identified potential County funding sources and options for building the Waterfront Service Center only and building the Waterfront Center along with other site improvements. He stated they were recommending Option A that included the Waterfront Center building and Phase III improvements.

The Board discussed the required County match, funding sources, cost escalations, the original estimate and the desire to get the project completed.

Nick Schultz, Cologne, voiced his support for the use of geothermal energy and stressed the need for individuals to become educated on the use.

Workman moved, Degler seconded, to approve a request for capitol bonding to the State Office of Management and Budget for a project not to exceed \$4,500,000 for park improvements for Lake Waconia Regional Park with a 50/50 cost share between State bonds and County funds. Motion carried unanimously.

Rod Franks, Health and Human Services, explained staff would providing an update on housing services in Carver County through the CDA and Health & Human Services. He pointed out the pandemic brought forward the need for supportive and affordable housing. He stated driving today's

discussion was Beacon Interfaith Housing Collaborative's capital request for their Prairie Point housing project in Scott County.

Allison Steich, CDA, reviewed current and future CDA projects throughout the County. She explained income limits for tenants.

Jennifer Romero, HH&S, identified housing services provided by the County and reviewed current needs in Carver County. She stated the Prairie Point supportive housing would be built in Shakopee with 42 units for families with Beacon requesting a \$600,000 commitment from Carver County. She indicated supportive services would also be provided. Romero noted they have a current service contract with Beacon.

Franks pointed out the timeline for Beacon to submit the grant application for funding and they would like a commitment on their capital request by mid-June. He also noted other projects that might occur to address housing needs in Carver County if American Rescue Plan funds were able to be used in the future.

The Board discussed the need for affordable housing, the potential to use ARP funds in the future for other projects, the request for ongoing operational costs for the Prairie Point project and number of families that may be served from Carver County.

David Hemze, Administrator, suggested the Board focus on the request for the capital commitment for the Prairie Point project. He pointed out the uncertainty of the rules for the use of ARP funds.

Following further discussion, the Board did not express unanimous support for the capital commitment request but agreed they would be comfortable with a letter of support for the project without funds attached to it.

Franks requested the Board approve administrative support reorganization in Health and Human Services. He explained the reorganization would better meet the support needs of workers and would allow them to assign an administrative assistant to each department housed at the Government Center.

Udermann moved, Fahey seconded, to approve HHS support staff reorganization to include the deletion of 1.0 FTE administrative representative and the addition of 1.0 FTE administrative assistant and related budget amendment. Motion carried unanimously.

Degler moved, Workman seconded, to go into closed session at 11:07 a.m. pursuant to Minn. Statute Section 13D.05, subd. 3(c) to discuss confidential settlement negotiations related to PIDs #04.0150900 and 04.0151120. Motion carried unanimously.

The Board adjourned the closed and Regular Session at 11:58 a.m.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval to Make Offers for Necessary Right of Way Acquisitions Related to the Highway 10 Project-North Watertown

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2022 construction season includes the Highway 10 Project - North Watertown which includes pavement rehabilitation and shoulder widening of Highway 10 from Highway 25 on the south in the City of Watertown to the Wright County border on the north. Additional right of way is needed to complete the project. Appraisals have been obtained from a certified appraiser and the appraisals have been reviewed by Carver County Right of Way staff. The appraisals are needed to make offers of fair compensation to the landowners impacted by the project.

ACTION REQUESTED:

Approve a resolution to make offers to the impacted property owners related to the Highway 10 Project-North Watertown based on the appraisals completed by a certified appraiser.

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7707

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: 6/8/2021

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 10 Project-North Watertown

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to widen shoulders and related improvements in Carver County for the Highway 10 Project – North Watertown (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests described in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owners submit to the County the information necessary for reimbursement.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements as part of the Highway 10 Project-North Watertown constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s), the Public Works Division Director or agents under his supervision, shall make initial written offers of just compensation to the Owners of the real property interests described in Exhibit A from whom the County must acquire real property interests needed for the Project; and

BE IT FURTHER RESOLVED that the Public Works Division Director or agents under his supervision, shall reimburse the Owners of said real property interests for an independent appraisal of damages from a licensed real estate appraiser to estimate the full amount of damages which will be caused to Owners by the County’s proposed acquisition of the real property interests described in said Exhibit A, and that, upon the Owners providing to County a copy of that appraisal report, evidence of the cost of that report, and evidence of payment of that amount to the appraiser, County shall reimburse Owners for the cost of Owners’ independent appraisal report, subject to the limits stated in Minn. Stat. §117.036. In lieu of said independent appraisal of damages, the Public Works Division Director or agents under his supervision, may offer in addition to the initial written offer to property Owners, an amount up to said limits in Minn. Stat. §117.036.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
 COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held **June 8th, 2021** now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 8th day of June 2021

Dave Hemze
County Administrator

Exhibit A

to

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests

Highway 10 Project-North Watertown

Carver County Public Works No. 158793

Property Tax Identification No. 10.0040900

Parcel Number(s): N/A

Fee Owners: Steven Erdahl

Property Address: 1655 Co. Rd. 10, Watertown, MN

Permanent easement acquisition for public right of way purposes contains **5,979 sq. ft.** more or less

Temporary easement for construction purposes contains **5,799 sq. ft.**, more or less.

Property Tax Identification No. 10.0041000

Parcel Number(s): N/A

Fee Owners: Lee & Linda Farber

Property Address: 1545 Co. Rd. 10, Watertown, MN

Permanent easement acquisition for public right-of-way purposes contains 23,719 sq. ft. more or less.

Temporary easement for construction purposes contains 7,198 sq. ft. more or less.

Property Tax Identification No. 10.0051000

Parcel Number(s): N/A

Fee Owners: John & Micheleen Cleveland

Property Address: 1450 Co. Rd. 10, Watertown, MN

Permanent easement acquisition for public right-of-way purposes contains 23,714 sq. ft. more or less.

Temporary easement for construction purposes contains 7,550 sq. ft. more or less.

Property Tax Identification No. 85.0050100

Parcel Number(s): N/A

Fee Owners: Jerome D. Johnson Revocable Living Trust

Property Address: 613 Co. Rd. 10 NW, Watertown, MN

Permanent easement acquisition for public right-of-way purposes contains 3,396 sq. ft. more or less.

Property Tax Identification No. 85.0050200

Parcel Number(s): N/A

Fee Owners: Harry & Anita Murphy

Property Address: 637 Co. Rd. 10 NW, Watertown, MN

Permanent easement acquisition for public right-of-way purposes contains 2,441 sq. ft. more or less.

Property Tax Identification No. 85.0050300

Parcel Number(s): N/A

Fee Owners: Daniel Blackketter

Property Address: 629 Co. Rd. 10 NW, Watertown, MN

Permanent easement acquisition for public right-of-way purposes contains 2,624 sq. ft. more or less.

Property Tax Identification No. 85.0050400

Parcel Number(s): N/A

Fee Owners: William & Elaine Rehmann

Property Address: 621 Co. Rd. 10 NW, Watertown, MN

Permanent easement acquisition for public right-of-way purposes contains 2,550 sq. ft. more or less.

Property Tax Identification No. 85.0050600

Parcel Number(s): N/A

Fee Owners: Ind. School District 111

Property Address: Vacant Land on Co. Rd. 10, Watertown, MN

Permanent easement acquisition for public right-of-way purposes contains 11,795 sq. ft. more or less.

Temporary easement for construction purposes contains 5,591 sq. ft. more or less.

Property Tax Identification No. 85.0751100

Parcel Number(s): N/A

Fee Owners: Calvin Haasken

Property Address: Vacant land on Co. Rd. 10, Watertown, MN

Permanent easement acquisition for public right-of-way purposes contains 8,814 sq. ft. more or less.

Temporary easement for construction purposes contains 1,365 sq. ft. more or less.

Property Tax Identification No. 85.3520010

Parcel Number(s): N/A

Fee Owners: Jo An Pool

Property Address: 624 Hillside Dr NW, Watertown, MN

Temporary easement for construction purposes contains 950 sq. ft. more or less.

Property Tax Identification No. 85.3520070

Parcel Number(s): N/A

Fee Owners: Joseph Young

Property Address: 600 Hillside Dr NW, Watertown, MN

Temporary easement for construction purposes contains 1,988 sq. ft. more or less.

Property Tax Identification No. 85.3500280

Parcel Number(s): N/A

Fee Owners: Allen Chadwick Revocable Trust

Property Address: 500 Co. Rd. 10 NW, Watertown, MN

Temporary easement for construction purposes contains 9,096 sq. ft. more or less.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution supporting a State Capital Funding Request for Lake Waconia Regional Park

Primary Originating Division/Dept: <u>Public Works - Parks</u>	Meeting Date: <u>6/8/2021</u>
Contact: <u>Martin Walsh</u> Title: <u>Parks Director</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The Minnesota Department of Management and Budget has solicited 2022 Capital Budget requests for projects of regional and state wide significance.

On Tuesday, June 2021, the County Board authorized application to the Minnesota Department of Management and Budget for a Capital Budget request for continued development of Lake Waconia Regional Park. As a part of the application process a resolution from the County Board is needed to be submitted along with the application to show the Board's support for the project.

Lake Waconia Regional Park is a part of the Metropolitan Regional Park System and is of regional and state wide significance as provided in Minnesota Statutes, 473.121, Subd. 14 & 473.147 Subd. 1. Lake Waconia Regional park is underdeveloped and in need of investment to achieve an appropriate level of recreational service in line with other Metropolitan Regional Parks and State Parks.

The investment needed to develop the park area greatly exceeds traditional funding programs.

Carver County is an implementing agency of the Metropolitan Regional Parks System. A 2022 Capital Budget Request will be submitted to the Minnesota Department of Management and Budget requesting \$4.5 million of state general obligation bonds for the project. A requirement of the submittal is willingness to match state funds 50/50 with County or other local funds and a submission of a resolution of support by the County Board.

ACTION REQUESTED:

Motion to adopt a resolution of support seeking capital funds from the State, and authorize submittal of the resolution to the Minnesota Department of Management and Budget.

FISCAL IMPACT: Other

If "Other", specify:

FUNDING

County Dollars =	\$2,250,000.00
State Bonds	\$2,250,000.00
Total	\$4,500,000.00

FTE IMPACT: None

Related Financial/FTE Comments:

Should Carver County be awarded state funds for the project, the County would need to match the appropriated amount 50/50. Potential funding sources for the matching funds from Carver County are the Park Land Acquisition and Year End Savings.

Office use only:

RBA 2021 - 7713



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: _____ Resolution No.: _____

Motion by Commissioner: _____ Seconded by Commissioner: _____

WHEREAS, The Regional Parks System was created by the state, and together with the State Park System, is to meet the outdoor recreation needs of the public as provided in statutes 473.121, Subd. 14, & 473.147, Subd. 1.

WHEREAS, Carver County, as an Implementing Agency of the Metropolitan Regional Parks System, in concert with the Metropolitan Council have designated and planned Lake Waconia Regional Park consistent with the Metropolitan Regional Parks Policy Plan, and;

WHEREAS, Lake Waconia Regional Park is underdeveloped, needs investment to achieve an appropriate level of recreational service in line with other the Metropolitan Regional Parks and State Parks, and;

WHEREAS, the investment needed greatly exceeds traditional funding programs, and;

WHEREAS, Minnesota Department of Management and Budget has solicited 2022 capital budget funding requests for projects of regional and state wide significance, and;

NOW, THEREFORE BE IT RESOLVED, Carver County Board supports a 2022 capital budget request of general obligation bonds to the Minnesota Department of Management and Budget for the development of Lake Waconia Regional Park and will match state appropriated bonds 50/50.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**STATE OF MINNESOTA
COUNTY OF CARVER**

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of ____, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this ____ day of _____, 20_____

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Carver County Veterans Treatment Court Grant Agreement FY22

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

This agreement, allocated to Carver County by the State Court, funds a Veterans' Court Coordinator, as well as expenses related to drug testing, training, and supplies. This is a one year grant that begins on July 1, 2021 and extends through June 30, 2022.

ACTION REQUESTED:

Motion to approve the Carver County Veteran's Treatment Court Grant Agreement FY22

FISCAL IMPACT: ▼

If "Other", specify:

FTE IMPACT: ▼

FUNDING

County Dollars =	<input type="text"/>
State Grant	\$89,000.00
Total	\$89,000.00

Insert additional funding source

Related Financial/FTE Comments:

Program 259

Office use only:

RBA 2021 - 7720

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval to Proceed with CarverLink Waconia to Cologne Fiber Network Segmentation Construction

Primary Originating Division/Dept: Public Services - IT

Meeting Date: 6/8/2021

Contact: Randy Lehs

Title: CarverLink Fiber Manager

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The CarverLink Broadband Fiber Network is a broadband fiber optics communications network owned and operated by Carver County. CarverLink was constructed to directly serve public and community support entities, which includes Carver County, all eleven cities, all public schools, several townships, primary medical providers which includes hospitals and numerous clinics, transit facilities, and other public entities, with fiber connectivity and/or internet services.

The current CarverLink Broadband Fiber Network has existing network design vulnerabilities that would be addressed in a new fiber segment between the City of Cologne and the City of Waconia. This new segment would be about a 10-11 mile fiber run and it would split the 90-mile ring into two 45-mile rings providing several benefits in cost savings to hardware electronics, network redundancy and overall service to CarverLink customers. Benefits include:

- Breaking the 90-mile ring distance into two segments shortens the distance fiber traffic needs to travel around the entire ring, increasing fiber redundancy and reduces vulnerabilities for unplanned outages. The two 45-mile rings create a figure eight looking design where both 45-mile rings are still joined as one network with traffic traveling the shortest route. Carver County is a major benefactor for this segmentation project because they have connected locations dispersed around the 90-mile ring (County Facilities, Primary Data Centers, Libraires and the Sheriff's 800MHz).
- The core network switches within the CarverLink network are nearing end of life after eight years of service and will need to be replaced within the next year. Reducing to two 45-mile rings will reduce the cost of the replacement switches between \$50,000 - \$75,000. A 90-mile ring requires high cost optics to carry the traffic around the ring, where a 45-mile ring optics are a lot less expensive.
- Availability of fiber connectivity to Carver County residents and businesses located along the new fiber segmentation route. CarverLink, in coordination with our fiber construction partner MetroNet (formerly Jaguar Communications), has worked to locate the construction route in a path that bypasses as many residential and business locations as possible while still meeting CarverLink's fiber network segmentation needs. By partnering with MetroNet on this segment and sharing the cost, we are able to complete this project for \$196,218.33 instead of the full cost at over \$300,000.

CarverLink will be paying for this project through its current budget. CarverLink will design and construct this fiber segment in a manner that allows the County to utilize American Rescue Plan funds based on our current understanding of the Coronavirus State and Local Fiscal Recovery Funds Interim Final Rules relating to Broadband. CarverLink may come back to the County Board for approval to use American Rescue Plan funds for this project.

ACTION REQUESTED:

Motion to approve moving forward with MetroNet constructing the Waconia to Cologne Network Segmentation project based on CarverLink's long standing fiber construction and maintenance agreement with MetroNet.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

CarverLink Revenue

\$196,218.33

Total

\$196,218.33

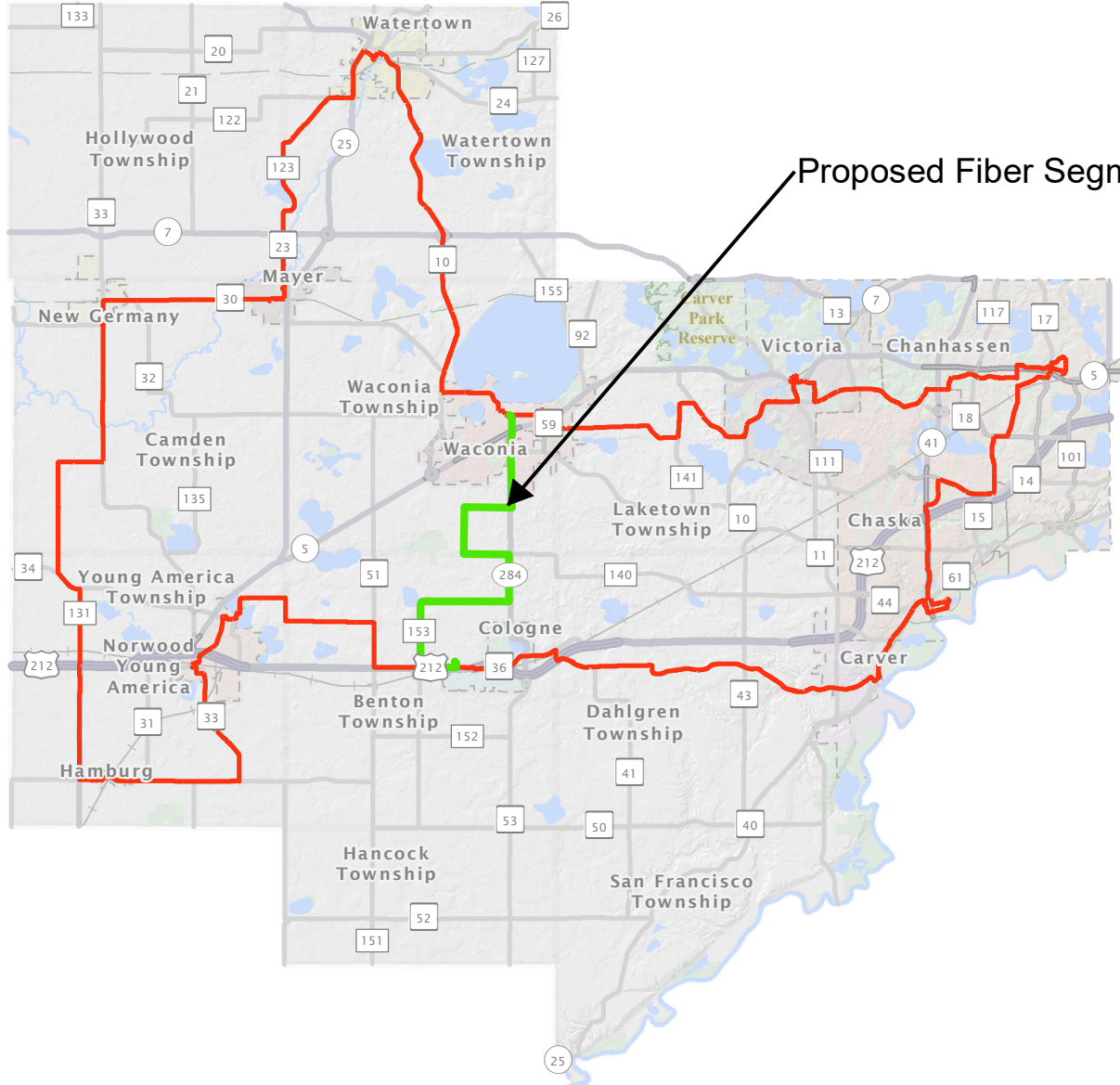
Related Financial/FTE Comments:

Overall cost is \$196,218.33

Office use only:

RBA 2021 - 7708

WACONIA TO COLOGNE FIBER SEGMENT PROPOSAL

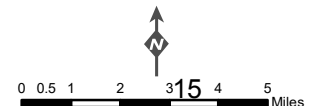


Date: 5/28/2021

Legend

- 90-mile Base Ring
- Proposed Segment

This map was created using Carver County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Carver County Board of Commissioners Request for Board Action



Agenda Item:

Charitable Gambling Application to Conduct Excluded Bingo-West Union Lutheran Church

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

A Charitable Gambling application to conduct Excluded Bingo was received from West Union Lutheran Church. They plan to hold Bingo June 27, 2021 at West Union Lutheran Church located at 15820 Market Ave, Cologne, MN 55322. This applicant has never received this type of license.

ACTION REQUESTED:

Approval to issue a Charitable Gambling License to West Union Lutheran Church for Bingo to be held on June 27, 2021.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7725

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Tobacco License

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Attached is a list of businesses that have applied for a tobacco license and are in compliance with the Carver County Tobacco Ordinance. The owners are requesting Carver County Board of Commissioners approval to sell tobacco products. These are all tobacco license renewals.

ACTION REQUESTED:

Approval of the County Board to issue tobacco licenses to the attached businesses. Board approval is subject to the receipt of all required paperwork, licensing fee paid, signed Affidavit, and all delinquent taxes paid.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7727

Tobacco License Applications To Be Approved by County Board

<p>License #10-513 58-0140951 Good Time Liquors LLC Danielle L Butler, Owner 400 Faxon Road Norwood Young America, MN 55368</p>	<p>License # 10-515 25-8900010 Holiday Stationstores, LLC dba Holiday Stationstore #199 Kate Nolan, License Administrator 441 79th Street West Chanhassen, MN 55317-4505</p>
<p>License # 10-523 40.0140700, 40.1500010 Mid-County Coop dba Holiday Stationstore #3577 William F. Reimers, General Manager 409 Paul Avenue North Cologne, MN 55322</p>	<p>License # 10-526 58-6880230 R E Smith Oil & Tire Co., Inc. Russell E Smith, Owner 503 Faxon Road North Norwood Young America, MN 55368</p>
<p>License # 10-540 25.0260800, 25.0261300 & 25.0261400 Bluff Creek Golf Course Kelly R. Donovan, Clubhouse Manager 1025 Creekwood Drive Chaska, MN 55318</p>	<p>License # 10-566 20-0500390 Schoknecht, Inc dba Lisa's Place Lisa M Schoknecht, President 205 Broadway North Carver, MN 55315</p>
<p>License # 10-578 25-2860010 Kwik Trip, Inc dba Kwik Trip #402 Donald P. Zietlow, President 2201 West 78th Street Chanhassen, MN 55317</p>	<p>License # 10-594 65-2050010, 65.5100090 Holiday Stationstores, LLC dba Holiday Stationstore #360 Kate Nolan, License Administrator 1793 Arboretum Blvd. Victoria, MN 55386-7706</p>
<p>License # 10-596 25.4510010 Champlin 2005 LLC dba Cub Foods #1644(31564) Attn: Licensing 7900 Market Blvd. Chanhassen, MN 55317</p>	<p>License # 10-604 58.0145100 Holiday Stationstores, LLC dba Holiday Stationstore #371 Kate Nolan, License Administrator 502 North Faxon Road Norwood Young America, MN 55368-9734</p>
<p>License # 10-605 25.2520010 Walgreen Co dba Walgreens #09728 Alexander W Gourlay, President & CEO 600 West 79th Street Chanhassen, MN 55317</p>	<p>License # 10-606 20.0500430 Harvey's Bar & Grill Inc. Laura Niesche, President 220 North Broadway Carver, MN 55315</p>
<p>License # 10-611 58.0510380 Last Call Too dba Last Call Diane R. Henning, Owner 118 Main Street East NYA, MN 55397</p>	<p>License # 10-613 20.3500010 Casey's Retail Company dba Casey's General Store #2655 John C Soupene, President 300 County Road 40 East Carver, MN 55315</p>
<p>License # 10-624 25.4510010 - Tenant Kleinprintz Liquors, LLC dba MGM Liquor Warehouse Jason Kleinprintz, Managing Member 7856 Market Blvd., P.O. Box 412 Chanhassen, MN 55317</p>	<p>License # 10-627 25.2480010 Kwik Trip, Inc. dba Kwik Trip #492 Donald P. Zietlow, President 8921 Crossroads Blvd. Chanhassen, MN 55317</p>
<p>License # 10-628 25.7940010 Walgreen Co. dba Walgreens #12434 Alexander W Gourley, President & CEO 2499 Highway 7 Excelsior, MN 55331-9701</p>	<p>License # 10-633 25.7940030 Northern Tier Retail LLC dba SuperAmerica #4366 Attn: Marketing Services 2391 Highway 7 Excelsior, MN 55331</p>
<p>License # 10-634 40.0750010 - Tenant GMB Enterprise, LLC dba Inn Town Wine & Spirits Gary Bjurstrom, Owner</p>	<p>License # 10-637 20.2700020 Fleet Farm of Green Bay LLC dba Fleet Farm Fuel Jeffry L Meek / License Dept.</p>

102 Lake Street West Cologne, MN 55322	1921 Levi Griffin Road Carver, MN 55315
License # 10-638 58.8490020 Family Dollar Inc. dba Family DollarStore #26540 Attn: Tobacco 713 Faxon Road Norwood, MN 55397	License # 10-642 25.0690020 Chanhassen Stop, LLC Elias Saman, President - Heather Saman, Vice President 7755 Century Blvd Chanhassen MN 55317
License # 10-643 25.0760010 Northern Tier Retail, LLC dba SuperAmerica #5001 Attn: Marketing Services 2960 82nd Street Chaska MN 55318-2329	License # 10-646 25.2480020 MLNG LLC dba The Vintage Michael Clausen, Owner 8971 Crossroads Blvd., Suite 160 Chanhassen, MN 55317
License # 10-648 58.0143851 Kwik Trip, Inc dba Kwik Trip #854 Donald P Zietlow, President 520 Reform Street N NYA, MN 55368	License # 10-649 65.5100011 Churchills Quality Cigars & Gifts Derrick Smigiel, Owner/President 8000 Victoria Drive Victoria, MN 55386
License # 10-652 25.7650020 Minnesota Fine Wines & Spirits, LLC dba Total Wine & More Christy M Richards 510 Lake Dr Chanhassen, MN 55317	License # 10-654 20.2700010 Fleet Farm of Green Bay LLC dba Fleet Farm Jeffry L Meek/Licensing Dept 1935 Levi Griffin Rd Carver, MN 55315
License # 10-655 50.7000050 Casey's Retail Company dba Casey's General Store #3591 John C Soupene, President 313 Shimmcor St Mayer, MN 55360	License # 10-656 04.0150610 Big Stick's LLC Michele & Richard Imdieke 6940 Dahlgren Rd Chaska MN 55318
License # 10-657 25.4460010 Greenleaf Tobacco & E Cigs dba Greenleaf Tobacco Mohammad Mirib 600 Market St Unit 120 Chanhassen MN 55317	License # 10-658 07-116-22-33-0027 Yayin Gado I, LLC dba Top Ten Liquors Jonathan Halper 19900 W 78th St Chanhassen MN 55317
License # 10-660 20.0500840 Brian Charles Bar LLC DBA Dog House Bar Brian Chilman 313 N Broadway Carver MN 55315	License # 10-661 50.0500350 FILLMEUP LLC DBA FILLMEUP Ashvin K Patel 308 Ash Ave N Mayer MN 55360
License # 10-662 06.0331242 FILLMEUP LLC DBA FILLMEUP Ashvin K Patel 17535 Highway 7 New Germany MN 55367	License # 10-664 55.0500200 Blackhart Enterprises LLC Brian Ernhart and Daniel Blacketter 360 Broadway St E New Germany MN 55367
License # 10-665 25.1720010 Tobacco & Vapes Ahmed Abualzain and Hazim Hasan 578 78th St W Chanhassen MN 55317	License # 10-667 65.4920030 Hamsa LLC Kashif Mahmood 1510 Commercial Ave Victoria MN 55386
License # 10-668 20.0970010 Kwik Trip, Inc dba Kwik Trip #1095 Donald P Zietlow 1700 Monroe Dr Carver MN 55315	License # 10-669 20.0500861 CARVER LIQUOR INC DBA CARVER LIQUOR NEIL KETTLER 309 BROADWAY ST CARVER MN 55315

License # 10-671 25.8790040 E-CIG POD USA LLC TOM MADDEN 840 W 78TH STREET CHANHASSEN MN 55317	License #
License #	License #
License #	License #
License #	License #
License #	License #
License #	License #
License #	License #
License #	License #
License #	License #

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution of Support for US Highway 212 RAISE Grant Application

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 6/8/2021

Contact: Lyndon Robjent

Title: PW Director/County Engineer

Item Type:

Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter:

Title:

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The U.S. Department of Transportation (USDOT) is soliciting applications for the Fiscal Year (FY) 2021 Rebuilding American Infrastructure with Sustainability and Equity "RAISE" Program (previously known as BUILD), which provides dedicated, discretionary funding for transportation projects of national or regional significance. \$1 billion in FY 2021 RAISE funds are available for awards, with 50 percent directed towards projects in rural areas. The USDOT is focusing the competition on transportation infrastructure projects that support five key objectives: Safety; Environmental Sustainability; Quality of Life; Economic Competitiveness; and State of Good Repair.

Carver County, in partnership with the Minnesota Department of Transportation (MnDOT) is seeking funds to reconstruct US Highway 212, part of the National Highway System and identified by MnDOT as a Critical Rural Freight Corridor, from a two-lane rural highway to a four-lane divided expressway between County Highway 34 in Norwood Young America and County Highway 36 in Cologne including a bridge improvement at Highway 212/Highway 51 intersection. The improvements proposed in the US Highway 212 Rural Freight Mobility and Safety Project will remove barriers to efficient freight movement and job opportunities, support economic vitality by providing development opportunities at key locations, preserve existing infrastructure, address climate change and environmental considerations in the project area, and improve mobility and safety for all corridor users.

The resolution states that the County will provide funding towards the local match and partner with MnDOT to contribute to the overall local match and project funding as identified in the RAISE grant application. The grant application funding request is for \$25 million of the \$59.4 million project. Funding secured to date includes \$3.5 million through Metropolitan Council's regional solicitation, as well as commitment from MnDOT of \$3.9 million for project development and \$2.5 million for construction administration. The County's share is identified as approximately \$17 million from the transportation sales tax.

ACTION REQUESTED:

Motion to adopt a resolution to support and approve the submittal of the US Highway 212 Rural Freight Mobility and Safety Project application to the FY 2021 RAISE Transportation Grant Program to reconstruct and expand US Highway 212 from a two-lane undivided highway to a four-lane divided expressway between the City of Norwood Young America and the City of Cologne and authorize and direct the Carver County Engineer to submit the application.

FISCAL IMPACT: Other

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	
Met Council Fed Funding	\$3,500,000.00
State Bonding	\$3,900,000.00
MnDOT Committed Fu...	\$2,500,000.00
Mn Hwy Freight Program	\$7,500,000.00
County Sales Tax	\$17,000,000.00
RAISE Grant Request	\$25,000,000.00
Total	\$59,400,000.00

Related Financial/FTE Comments:

This project is on the approved Transportation Sales Tax project list.

Office use only:

RBA 2021 - 7712

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: June 8, 2021

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution of Support and Approval for Submittal of the US Highway 212 Rural Freight Mobility and Safety Project to US DOT's RAISE Program

WHEREAS, the U.S. Department of Transportation (USDOT) is soliciting applications for the Fiscal Year (FY) 2021 Rebuilding American Infrastructure with Sustainability and Equity "RAISE" Program, which provides dedicated, discretionary funding for transportation projects of national or regional significance; and

WHEREAS, \$1 billion in FY 2021 RAISE funds are available for awards, with 50 percent directed towards projects in rural areas; and

WHEREAS, the USDOT is focusing the competition on transportation infrastructure projects that support five key objectives: Safety; Environmental Sustainability; Quality of Life; Economic Competitiveness; and State of Good Repair; and

WHEREAS, Carver County, in partnership with the Minnesota Department of Transportation (MnDOT) is seeking funds to reconstruct US Highway 212, part of the National Highway System and identified by MnDOT as a Critical Rural Freight Corridor, from a two-lane rural highway to a four-lane divided expressway between County Highway 34 and County Highway 36; and

WHEREAS, the proposed improvements will remove barriers to efficient freight movement and job opportunities, support economic vitality by providing development opportunities at key locations, preserve existing infrastructure, address climate change and environmental considerations in the project area, and improve mobility and safety for all corridor users; and

WHEREAS, the Carver County Board of Commissioners adopted a ½ percent local option sales tax in May 2017 dedicated for transportation projects. This project is identified in the implementation plan for use of these funds and is a new local revenue source to match federal funds; and

WHEREAS, Carver County will provide funding towards the local match and partner with MnDOT to contribute to the overall local match and project funding as identified in the RAISE Program application, which includes the use of funding programmed for maintenance, secured funding through other grant programs, and additional program funding as applicable; and

NOW THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners supports and approves submittal of the US Highway 212 Rural Freight Mobility and Safety Project for consideration to the USDOT's FY 2021 RAISE Program to reconstruct US Highway 212 from a two-lane undivided highway to a four-lane divided expressway between County Highway 34 and County Highway 36 and authorizes and directs the Carver County Engineer to submit the application.

YES

ABSENT

NO

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 8 day of June, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 8th day of June 2021.

Dave Hemze
Administrator

County

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution of Support for State Capital Budget Request for US Highway 212

Primary Originating Division/Dept: <u>Public Works - Program Delivery</u>	Meeting Date: <u>6/8/2021</u>
Contact: <u>Angie Stenson</u> Title: <u>Sr. Transportation Planner</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The Minnesota Department of Management and Budget (MMB) is soliciting local units of government to apply for capital budget funding requests for the 2022 State bonding cycle. Capital budget funding from state general obligation bond proceeds is for projects of regional and statewide significance.

Carver County is seeking funds to reconstruct US Highway 212, part of the National Highway System and identified by MnDOT as a Critical Rural Freight Corridor, from a two-lane rural highway to a four-lane divided expressway between County Highway 34 in the City of Norwood Young America and County Highway 36 in the City of Cologne including a bridge at US Highway 212/Highway 51. The proposed improvements will remove barriers to efficient freight movement and job opportunities, support economic vitality by providing development opportunities at key locations, preserve existing infrastructure, address climate change and environmental considerations in the project area, and improve mobility and safety for all corridor users.

The capital budget request is for \$25 million of the \$59.4 million project. The funding plan proposal includes \$17 million of County Transportation Sales Tax.

ACTION REQUESTED:

Approval of resolution of support and approval of US Highway 212 Rural Freight Mobility and Safety Project for 2022 State Capital Budget Request.

FISCAL IMPACT: Other

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	<input type="text"/>
Met Council Fed Funding	\$3,500,000.00
State Bonding	\$3,900,000.00
MnDOT Committed Fu...	\$2,500,000.00
MN Hwy Freight Progr...	\$7,500,000.00
County Sales Tax	\$17,000,000.00
Capital Budget Request	\$25,000,000.00
Total	\$59,400,000.00

Related Financial/FTE Comments:

This project is on the approved Transportation Sales Tax project list.

Office use only:

RBA 2021 - 7721

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: June 8, 2021

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**Resolution of Support and Approval of US Highway 212 Rural Freight Mobility and Safety
Project Application for 2022 State Capital Budget Request**

WHEREAS, the Minnesota Department of Management and Budget (MMB) is soliciting local units of government to apply for capital budget funding requests for the 2022 State bonding cycle; and

WHEREAS, capital budget funding from state general obligation bond proceeds is for projects of regional and statewide significance including land acquisition, construction, and improvements to facilities owned by state agencies, public higher education institutions, and political subdivisions of the state; and

WHEREAS, Carver County, in partnership with the Minnesota Department of Transportation (MnDOT) is seeking funds to reconstruct US Highway 212, part of the National Highway System and identified by MnDOT as a Critical Rural Freight Corridor, from a two-lane rural highway to a four-lane divided expressway between County Highway 34 in the City of Norwood Young America and County Highway 36 in the City of Cologne; and

WHEREAS, the proposed improvements will remove barriers to efficient freight movement and job opportunities, support economic vitality by providing development opportunities at key locations, preserve existing infrastructure, address climate change and environmental considerations in the project area, and improve mobility and safety for all corridor users; and

WHEREAS, the Carver County Board of Commissioners adopted a ½ percent local option sales tax in May 2017 dedicated for transportation projects, and this project is identified in the implementation plan for use of these funds; and

WHEREAS, Carver County will provide funding towards the local match and partner with MnDOT to contribute to the overall local match and project funding as identified in the grant application, which includes the use of funding programmed for maintenance, secured funding through other grant programs, and additional program funding as applicable; and

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution of Support for State Capital Budget Request for Highway 18/82nd St. W

Primary Originating Division/Dept: <u>Public Works - Program Delivery</u>	Meeting Date: <u>6/8/2021</u>
Contact: <u>Angie Stenson</u> Title: <u>Sr. Transportation Planner</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The Minnesota Department of Management and Budget (MMB) is soliciting local units of government to apply for capital budget funding requests for the 2022 State bonding cycle. Capital budget funding from state general obligation bond proceeds is for projects of regional and statewide significance.

Carver County partnered with MnDOT, the Minnesota Landscape Arboretum, the City of Victoria, the City of Chaska, and the City of Chanhasen to identify transportation system improvements in the area of the Minnesota Landscape Arboretum including Highway 5, Highway 41, Rolling Acres Road (Highway 13), Bavaria Road (Highway13), and 82nd Street West (Future Highway18) to serve safe and efficient multi modal travel. The Arboretum Area Transportation Plan recommends improving Highway 18 (82nd Street West) between Bavaria Road (Highway 13) and Highway 41 to a paved, two-lane undivided roadway with trails, featuring a lower speed and sensitive environmental design to fit the unique context. Completing this two-mile gap in the transportation network will provide improved safety, mobility, community connectivity, and quality of life, all while accommodating planned growth.

Carver County has committed \$13 million in local option sales tax and County State Aid funds for the project, leaving a funding gap of \$10 million that the other project partners have no current capacity to fund locally. The capital budget funding request is for \$10 million.

ACTION REQUESTED:

Motion to adopt a resolution of support and approval of Highway 18/82nd St. W Project Application for 2022 State Capital Budget Request.

FISCAL IMPACT: Other

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	<input type="text"/>
County Sales Tax/CSAH...	\$13,000,000.00
Capital Budget Request	\$10,000,000.00
Total	\$23,000,000.00

Related Financial/FTE Comments:

This project is on the approved Transportation Sales Tax project list.

Office use only:
RBA 2021 - 7722

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: June 8, 2021

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**Resolution of Support and Approval of County State Aid Highway 18 (82nd
Street West) Project Application for 2022 State Capital Budget Request**

WHEREAS, the Minnesota Department of Management and Budget (MMB) is soliciting local units of government to apply for capital budget funding requests for the 2022 State bonding cycle; and

WHEREAS, capital budget funding from state general obligation bond proceeds is for projects of regional and statewide significance including land acquisition, construction, and improvements to facilities owned by state agencies, public higher education institutions, and political subdivisions of the state; and

WHEREAS, Carver County, the City of Victoria, the City of Chaska, and the City of Chanhassen and are responsible for the planning and development of a safe and functional multimodal transportation system within their jurisdictional boundaries; and

WHEREAS, Carver County partnered with MnDOT, the Minnesota Landscape Arboretum, the City of Victoria, the City of Chaska, and the City of Chanhassen to identify transportation system improvements in the area of the Minnesota Landscape Arboretum including Trunk Highway 5, Trunk Highway 41, Rolling Acres Road (County State Aid Highway 13), Bavaria Road (CSAH 13), and 82nd Street West (CSAH 18) to serve safe and efficient multi modal travel; and

WHEREAS, the Arboretum Area Transportation Plan recommends improving CSAH 18 (82nd Street West) between Bavaria Road (CSAH 13) and Trunk Highway 41 to a paved, two-lane undivided roadway with trails, featuring a lower speed and sensitive environmental design to fit the unique context; and

WHEREAS, completing this two-mile gap in the transportation network will provide improved safety, mobility, community connectivity, and quality of life, all while accommodating planned growth; and

WHEREAS, Carver County has committed local option sales tax and County State Aid funds for the project; however, there is a funding gap that the other project partners have no current capacity to fund locally; and

NOW, THEREFORE, BE IT RESOLVED, that the Carver County Board of Commissioners supports and approves submittal of the County State Aid Highway 18 (82nd Street West) Project to the MMB for consideration in the 2022 State Capital Budget Request cycle for highway and infrastructure improvements that will benefit the safe and efficient travel for all users through the Arboretum area and authorizes and directs the Carver County Engineer to submit the application.

YES

ABSENT

NO

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 8 day of June, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 8 day of June, 2021.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of the 2021-2022 LELS Licensed Sergeant Collective Bargaining Agreement

Primary Originating Division/Dept: <u>Employee Relations</u>	Meeting Date: <u>6/8/2021</u>
Contact: <u>Kerie Anderka</u> Title: <u>Employee Relations Director</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The LELS Licensed Sergeant Unit and the County have completed negotiations for the successor collective bargaining agreement (CBA) and the membership has ratified the 2021-2022 CBA.

Following is a summary of the highlights of the tentative agreement with LELS Licensed Sergeant Bargaining Unit:

- 2021 Pay-for-Performance Matrix: 0%, 1%, 3%, 4.25% effective first full pay period in March with everything paid as lump sums only
- 2022 Pay-for-Performance Matrix: 0%, 1%, 2%, 3% effective first full pay period in March with base/lump sum split (same as the 2020 PFP matrix)
- One-time internal equity adjustments for non-probationary/non-trial period sergeants whose 12/31/20 hourly rate is less than \$41 per hour.
- Implement salary ranges as established by County Board effective first full pay period in January 2021
- Implement salary ranges as established by County Board effective first full pay period in January 2022
- 2021 Insurance: Increase County contributions by amounts essentially in line with the contractual percentage obligations of 100% single / 68.6% family.
 - Employee: \$755.48 (+ \$20.48)
 - Employee + Child(ren): \$948.70 (+ \$53.70)
 - Employee + Spouse: \$1,293.20 (+\$73.20)
 - Family: \$1,584.70 (+ \$89.70)
- 2022 Insurance: Increase County contribution by \$15.00 per month, across all plan levels and options.
 - Employee: \$770.48
 - Employee + Child(ren): \$963.70
 - Employee + Spouse: \$1,308.20
 - Family: \$1,599.70
- 2021 Uniform Allowance: Increase by \$30 (from \$795 to \$825)
- 2022 Uniform Allowance: Increase by \$45 (from \$795 to \$840)

ACTION REQUESTED:

Motion to approve 2021 – 2022 LELS Licensed Sergeant Collective Bargaining Agreement.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	\$95,805.00
Total	\$95,805.00

Related Financial/FTE Comments:

The incremental cost for the 2021 LELS Licensed Sergeant collective bargaining agreement total compensation is \$95,805. A budget amendment is necessary to reallocate funds to the respective Department wage accounts since the 2021 Adopted Budget assumed a 0% wage increase. The total 2021 compensation for the LEL S Licensed Sergeant collective bargaining agreement is \$1,800,860.

Office use only:

RBA 2021 - 7730

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Approval of the 2021-2022 LELS Licensed Sergeant Collective Bargaining Agreement

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Wages & Benefits- LELS	01-201.61xx	\$95,805.00
TOTAL		\$95,805.00

CREDIT		
Description of Accounts	Acct #	Amount
COVID related budget uncertainties - State Aid, Property Taxes, financial support, etc.	01-820.5391	\$64,637.00
2021 Debt service levy	35.6701	\$31,168.00
TOTAL		\$95,805.00

Reason for Request:

The 2021 Adopted Budget assumed a 0% wage and benefit increase. Budget Amendment needed to reallocate 2021 Budget to wages and benefits in the respective Departments to fund the actual 2021 compensation system.

Carver County Board of Commissioners Request for Board Action



Agenda Item:
State Performance Measurement Program (2021)

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services"/>	Meeting Date: <input type="text" value="6/8/2021"/>
Contact: <input type="text" value="Mary Kaye Wahl"/> Title: <input type="text" value="Assistant Financial Services Dire"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

BACKGROUND/JUSTIFICATION:

On 6/21/11, the Carver County Board approved the 2011 participation in the State's Performance Measurement program. On 6/26/12, the Board certified that it had adopted and implemented the 10 performance measures developed by the Council on Local Results and Innovation and that the County is implementing a local performance measurement system.

For 2021, the Carver County Board is asked to approve the 2021 participation in the State's Performance Measurement Program by certifying prior to or on July 1, 2021 that it has adopted and implemented at least 10 performance measures developed by the Council; implement a system to use this information to help plan, budget, manage, and evaluate programs and processes for optimal future outcomes; and continue to report the results of the performance measures to its residents.

ACTION REQUESTED:

Motion to approve the attached resolution and the Performance Measures- 2021 Report

FISCAL IMPACT: <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <input type="text"/> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">State Performance Aid (2</td> <td style="width: 30%; text-align: right;">\$15,005.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$15,005.00</td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	State Performance Aid (2	\$15,005.00	Total	\$15,005.00
State Performance Aid (2	\$15,005.00				
Total	\$15,005.00				
FTE IMPACT: <input type="text" value="None"/>					

Related Financial/FTE Comments:

Eligible for a reimbursement of \$0.14 per capita in local government aid, not to exceed \$25,000 and is also exempt from levy limits under sections 275.70 to 275.74 for taxes payable in 2022 if levy limits are in effect. In 2020, the county received \$15,005 for participation in this program.

Office use only:

RBA 2021 - 7697

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE June 15th, 2021
MOTION BY COMMISSIONER _____

RESOLUTION NO. _____
SECONDED BY COMMISSIONER _____

Performance Measurement Program, 2021 Report

WHEREAS, Benefits to Carver County for participation in the Minnesota Council on Local Results and Innovation’s comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute; and

WHEREAS, the Council on Local Results and Innovation developed a Performance Measurement Program that is voluntary for counties and cities to participate in; and

WHEREAS, Any county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, The County Board has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes; and

NOW, THEREFORE, BE IT RESOLVED, Carver County will continue to report the results of the performance measures to its citizenry by the end of the year through posting on the county’s website.

BE IT FINALLY RESOLVED, Carver County will submit to the Office of the State Auditor the actual results of the performance measures adopted by the County.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ___ of _____, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

County Administrator



CARVER
COUNTY

Program Year 2021

Performance Measures

About This Program

The Minnesota State Legislature in 2010 created the Council on Local Results and Innovation to develop standard performance measures to aid residents, taxpayers, and state and local elected officials in determining the efficiency and effectiveness of counties and cities in providing services and measuring residents' opinion of those services. The Council released a standard set of 10 performance measures for counties and created a comprehensive performance measurement system for counties to implement.

Carver County voluntarily agreed to participate in the state's Performance Measurement Program in 2011 and has participated each year since that time. The County follows the guidelines sent out by the Council and receives Local Government Aid reimbursement for its participation in the program. Carver County is one of 25 counties in the state (29 percent of all counties) that participate in the Performance Measurement Program.

The Performance Measurement Program reinforces Carver County's work to achieve its vision, mission, and goals listed and described as follows:

Vision: Where the future embraces the past in keeping Carver County a great place to live, work and play for a lifetime.

Mission: To meet the service requirements and special needs of our residents in a fiscally responsible and caring way. We will plan the county's growth to preserve its uniqueness and will encourage rural and urban compatibility. We will protect our history while planning for a dynamic future.

Goals and Outcome/Output Measures: Carver County's Strategic Plan outlines five goals designed to serve as the foundation for all future strategies, work, and priorities of the County. Each year, the County Board works with County staff to develop an Implementation Plan that outlines outcome/output measures that address the following five goals:

- **Communities Goal:** Create and maintain safe, healthy, and livable communities.
- **Connections Goal:** Develop strong public partnerships and connect people to services and information.
- **Finances Goal:** Improve the County's financial health and economic profile.
- **Growth Goal:** Manage the challenges and opportunities resulting from growth and development.
- **Culture Goal:** Provide an organizational culture which fosters individual accountability to achieve goals and sustain public trust and confidence in County government.

Within this Performance Measurement and Indicators Report, the County's goal statements related to Communities, Connections, Finances, and Growth are listed with one or more performance measures or indicators listed under the goal. No performance measures or indicators for the Culture goal were included in this report since none of the state standards for performance measures align with the County's goal statement related to Culture.

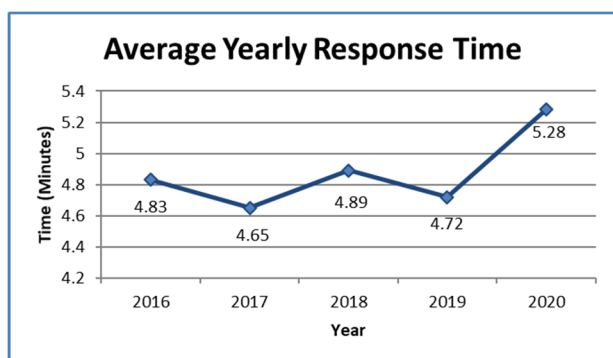
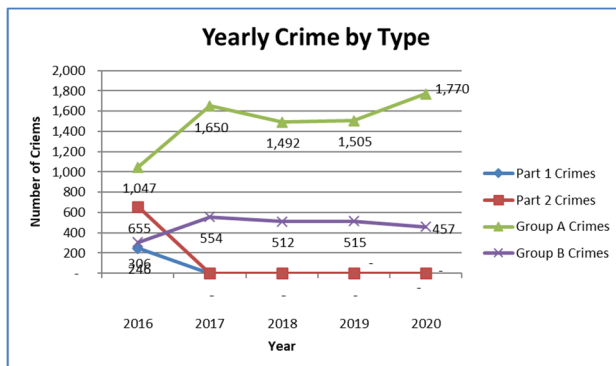
Communities Goal

Create and maintain safe, healthy, and livable communities.

Public Safety Standard Measures

Crime Rates and Response Times: One aspect of public safety is reflected in data submitted by the Minnesota Bureau of Criminal Apprehensions on Part I and Part II crimes committed in Carver County. Part 1 crimes include: homicide, rape, aggravated assault, burglary, robbery, auto theft, theft, and arson. Part II crimes include: other assaults, forgery, fraud, stolen property, vandalism, weapons, prostitution, other sex offenses, narcotics, gambling, family/children crime, driving under the influence (DUI), liquor laws, disorderly conduct, and other offenses. In 2016 a government mandated change in classification for crimes was released, Group A and Group B. Group A crimes include: animal cruelty, arson, assault, aggravated assault, bribery, burglary, counterfeiting/forgery, property damage, drugs, embezzlement, extortion/blackmail, fraud, gambling, homicide, human trafficking, kidnapping, theft/larceny, motor vehicle theft, pornography, prostitution, robbery, sex offenses (forcible and non-forcible), stolen property offenses, and weapons. Group B crimes include: bad checks, curfew/loitering, disorderly conduct, driving under the influence (DUI), drunkenness, family offenses (non-violent), liquor law violation, peeping tom, runaway, trespassing, ordinances, and all other offenses. The following table indicates Part I, Part II, Group A, and Group B crime rates for Carver County and the Carver County Deputy average response times for these types of crimes. The average response time is indicated in minutes from the time the call was dispatched to the first squad on the scene for a top-priority call for Part I, Part II, Group A, and Group B crimes:

Public Safety					
Year	Part I Crimes	Part II Crimes	Group A Crimes	Group B Crimes	Average Response Time In Minutes
2016	246	655	1,047	306	4.83
2017	-	-	1,650	554	4.65
2018	-	-	1,492	512	4.89
2019	-	-	1,505	515	4.72
2020	-	-	1,770	457	5.28



Adult Offenders with New Felony Convictions: The recidivism rate for felony offenders is another measure of public safety. Data from the Minnesota Sentencing Guidelines Commission is used to determine the percent of adult offenders with a new felony conviction within three years of discharge. Pre-trial supervision cases were excluded as these cases are not formal supervision, and different results are expected for cases placed on supervision post-adjudication.

Adult Offenders with New Felony Convictions Within 3 Years of Discharge	
Data Sample Analysis Year	Percent of Recidivism
2013-2014 Data Sample Analyzed in 2016	4.0% (1)
2014-2015 Data Sample Analyzed in 2017	1.0% (2)
2015-2016 Data Sample Analyzed in 2018	5.0% (3)
2016-2017 Data Sample Analyzed in 2018	4.0% (4)
2017-2018 Data Sample Analyzed in 2019	4.0% (5)

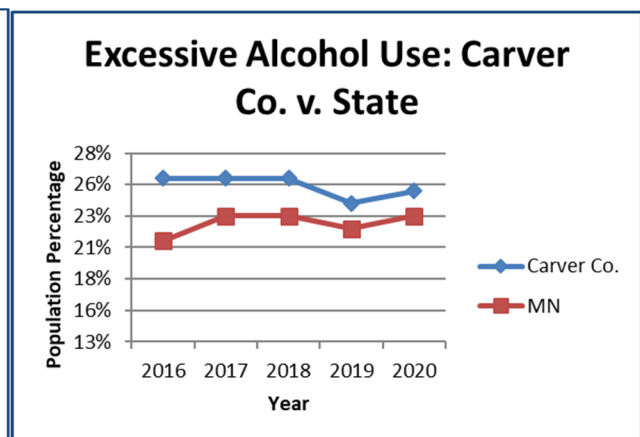
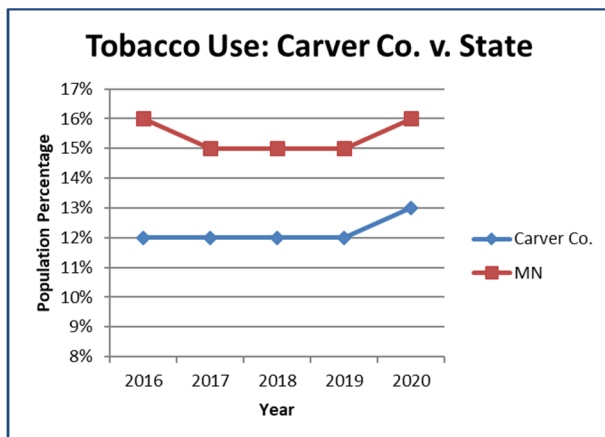
- (1) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 6/1/13 to 6/1/14. Three year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision" and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 556 cases, random clients were selected to total a sample of 75 offenders, which is approximately a 13% sample. Recidivism was tracked on these cases. 3 offenders reoffended at a felony level.*
- (2) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 6/1/14 to 6/1/15. Three year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision" and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 494 cases, random clients were selected to total a sample of 87 offenders, which is approximately a 18% sample. Recidivism was tracked on these cases. 1 offender reoffended at a felony level.*
- (3) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 6/1/15 to 6/1/16. Three year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision" and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 504 cases, random clients were selected to total a sample of 100 offenders, which is approximately a 20% sample. Recidivism was tracked on these cases. 5 offenders reoffended at a felony level.*
- (4) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 6/1/16 to 6/1/17. Three year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision" and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 466 cases, random clients were selected to total a sample of 93 offenders, which is approximately a 20% sample. Recidivism was tracked on these cases. 4 offenders reoffended at a felony level.*
- (5) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from to 5/17/17 to 5/17/18. Three year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision" and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 519 cases, random clients were selected to total a sample of 64 offenders, which is approximately a 13% sample. Recidivism was tracked on these cases. 2 offenders reoffended at a felony level.*

Public Health/Social Services Standard Measures

Tobacco and Alcohol Use: In assessing the health of the County, areas of focus for the Public Health Department have included tobacco use and excessive alcohol use by County residents. The department uses the County Health Rankings to obtain information on tobacco and alcohol use by County residents.

The table below compares the percentage of County residents who use tobacco with the state average, and it compares the percentage of County residents who drink alcohol excessively with the state average.

Tobacco and Excessive Alcohol Use				
Year	Carver County Tobacco Use	Minnesota Tobacco Use	Carver County Excessive Alcohol Use	Minnesota Excessive Alcohol Use
2016	12%	16%	26%	21%
2017	12%	15%	26%	23%
2018	12%	15%	26%	23%
2019	12%	15%	24%	22%
2020	13%	16%	25%	23%



Low-Weight Births: Another measure of a healthy community is reflected in the percentage of low-weight births that occur each year. Data from the Minnesota Department of Health and the County Health Rankings provide information on the percentage of low-birth-weight babies born to County residents. As the table below indicates, the percentage of low-weight births in the County has remained consistently below the state average from 2016-2020.

Low-Weight Births		
Year	Carver County	Minnesota
2016	3.1%	4.8%
2017	3.2%	4.9%
2018	4.2%	4.3%
2019	1.2%	1.7%
2020	1.4%	1.8%

Maltreatment of Children: The safety of children in terms of the prevention of child abuse and neglect is also a measure of a community’s health and safety. County records are used to determine the percent of children where there is a recurrence of maltreatment following an intervention. The measures indicated in the table below follow federal measurement guidelines used to determine the percentage of children who were victims of substantiated or indicated child abuse and/or neglect during the reporting period that had another substantiated or indicated report within 12 months.

Maltreatment of Children Recurrence	
Year	Percent of Recurrence of Child Abuse and/or Neglect in 12-Month Period
2016	2.7%
2017	2.5%
2018	2.0%
2019	5.3%
2020	0.0%

Elections Standard Measures

Accuracy of Post-Election Audit: One measure of a livable community is participation in elections and confidence in the accuracy of election results. Minnesota counties perform a post-election audit of election results returned by the optical scan ballot counters used in state general elections. The review is a hand count of the ballots for each eligible election in the precinct compared with the results from the voting system used in the precinct. The following table indicates the percentage of accuracy for the past five state elections.

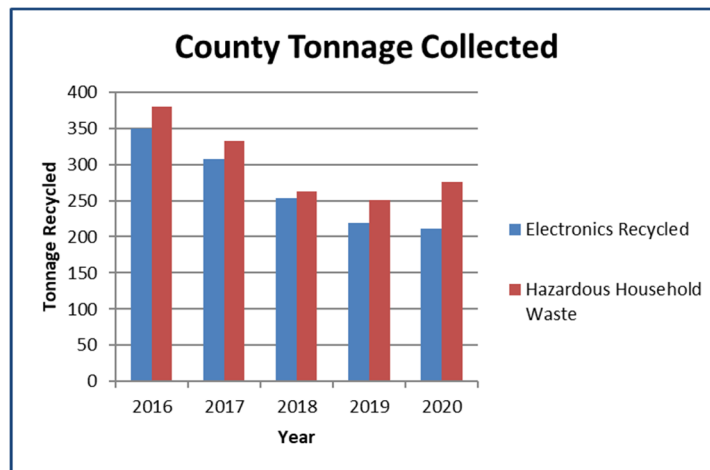
Election Results Accuracy Base on Post-Election Audit	
Year	Percentage of Accuracy
2012	100%
2014	100%
2016	100%
2018	100%
2020	100%

Environment Standard Measures

Collection of Hazardous Household Waste and Electronics: Hazardous waste can contaminate the soil and/or water supply if not disposed of properly, posing a threat to health and the environment. Recycling rates for hazardous household waste and electronic provide another measure of a healthy community.

The Carver County Environmental Center records the total tonnage of hazardous household waste and electronics collected for recycling. The following table lists the tonnage for electronics recycled in the County and the combined total for hazardous household waste and electronics.

Hazardous Household Waste and Electronics Collected			
Year	Electronics Recycled	Hazardous Household Waste	Total Hazardous Household Waste and Electronics Recycled
2016	350 tons	380 tons	730 tons
2017	308 tons	332 tons	640 tons
2018	254 tons	262 tons	516 tons
2019	219 tons	251 tons	470 tons
2020	211 tons	276 tons	487 tons



Connections Goal

Develop strong public partnerships and connect people to services and information.

Social Services Standard Measures

Workforce Participation Rates: The Minnesota Family Investment Program (MFIP) is the state’s welfare reform program for low-income families with children. It helps families work their way out of poverty by expecting, supporting, and rewarding work. Direct benefits include food support and cash assistance. MFIP clients also receive Medical Assistance (MA), childcare help, and employment services. When most families first apply for cash assistance, they will participate in the Diversionary Work Program, or DWP. This is a four-month program that helps parents go immediately to work rather than receive welfare. Connecting MFIP/DWP participants to services and information so they can become self-sufficient through employment is one measure of strong public partnerships.

The table below reflects data from the Minnesota Department of Human Services on the percent of MFIP/DWP adult residents of the County who are working 30 or more hours per week or are off cash assistance three years after beginning the program.

Workforce Participation Rate for MFIP/DWP Participants

Year	Percentage Working or Off Cash Assistance After Three Years
2016	45.2%
2017	48.1%
2018	40.3%
2019	39.0%
2020	11.9%

Library Standard Measures

Library Use: Another measure of the County’s efforts to connect people to services and information is reflected in the number of annual visits to County libraries. The County’s Library System consists of six public branch libraries in the communities of Chanhassen, Chaska, Norwood Young America, Victoria, Waconia and Watertown, a law library at the Government Center in Chaska, and four express library locations in Carver, Cologne, Mayer and Victoria.

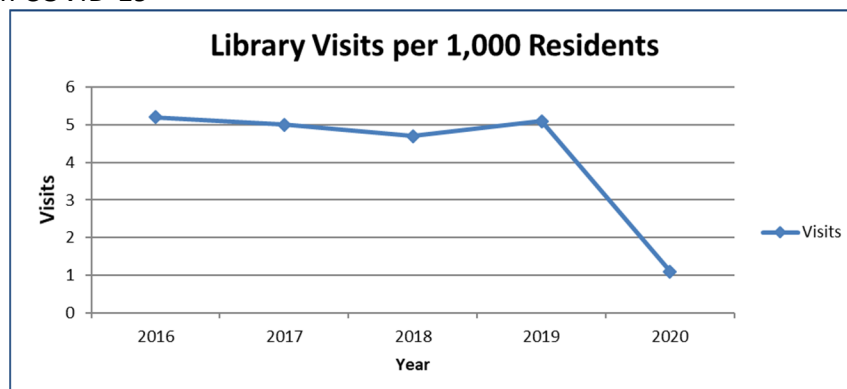
The following table reflects the number of Library visits using County records to compare the total population, total number of visits per year, and the number of visits per 1,000 residents.

Library Annual Visits

Year	County Population	Total Library Visits	Visits per 1,000 Residents
2016	100,262	525,656	5.2
2017	102,119	505,807	5.0
2018	103,551	482,482	4.7
2019	105,089	533,596	5.1
2020	106,565*	121,465	1.1**

* Metropolitan Council population estimates were not available at time of issuance for 2020. Prior years reflect Metropolitan Council data as it is more accurate. Census data was used for 2020 and will be updated next year. Census forecasts are consistently lower than Metropolitan Council forecasts due to the Census only taking into account cities with a population of 5,000 or more.

**Impacts from COVID-19

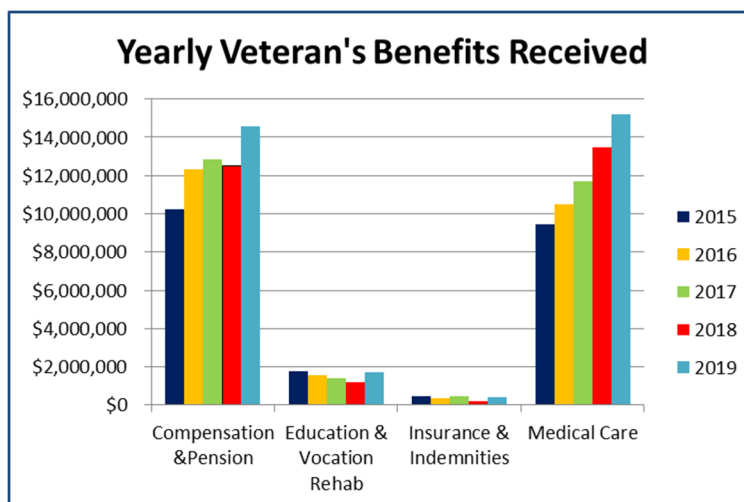
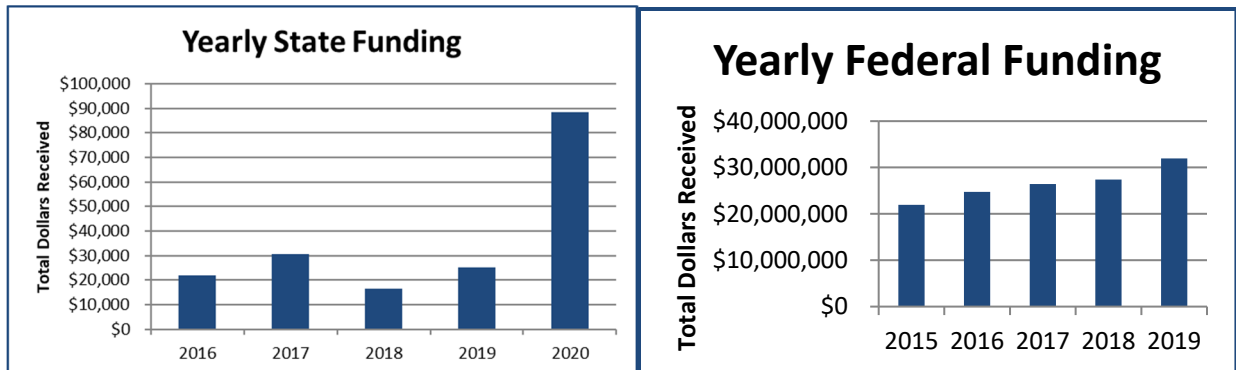


Veterans Services Standard Measures

Veterans Benefits: A main purpose of the County's Veterans Services Office is to connect veterans and their families with the benefits they are entitled to receive. One measure of the County's ability to connect veterans to the services and information they need is reflected in the total number of dollars brought into the County as benefits for veterans. The table below reflects the totals for federal and state programs.

Veterans Benefits					
Year	Federal: Compensation & Pension	Federal: Education & Vocation Rehab	Federal: Insurance & Indemnities	Federal: Medical Care	State: Soldiers Assistance
2016	\$12,303,000	\$1,572,000	\$343,000	\$10,517,000	\$21,917
2017	\$12,841,505	\$1,425,000	\$449,000	\$11,695,000	\$30,661
2018	\$12,509,000	\$1,204,000	\$221,000	\$13,452,000	\$16,473
2019	\$14,578,000	\$1,734,000	\$431,000	\$15,208,000	\$25,032
2020	N/A*	N/A*	N/A*	N/A*	\$88,579

* Federal VA numbers were not available at the time of issuance for this report. The 2019 numbers are still reflected in the below graphs for Federal funds.



Finances Goal

Improve the County’s financial health and economic profile.

Financial Standard Measures

Bond Ratings: One indication of a county’s financial health is its bond rating. Bond ratings are expressed as letters ranging from “AAA,” which is the highest grade, to “C,” also referred to as “Junk,” which is the lowest grade. An issuer that is rated AAA has an exceptional degree of creditworthiness and can easily meet its financial commitments.

Carver County’s ratings shown in the table below were issued by Standard and Poor’s (S&P) Rating Services. Carver County is one of six Minnesota counties that received an “AAA” rating. Carver County’s rating is also higher than Minnesota’s rating of AA+.

Bond Ratings	
Year	S&P Rating
2016	AAA
2017	AAA
2018	AAA
2019	AAA
2020	AAA

Growth Goal

Manage the challenges and opportunities resulting from growth and development.

Taxation Standard Measures

Level of Assessment Ratio: Carver County is among the fastest growing counties in the state. As the number of households in the County increases along with population growth, the challenge is to provide accurate property value assessments. The level of assessment ratio is an indication of the quality and accuracy of the County’s property value assessments. It is based on the difference between a property’s assessed value and the actual sale price of the property. If the ratio falls between 90% and 105%, the level of assessment is determined to be acceptable. The following table shows the level of assessment ratio for all property types.

Level of Assessment Ratio	
Year	Median Ratio Percent
2016	94.8%
2017	95.2%
2018	95.8%
2019	94.3%
2020	94.1%*

**Based on sales from 10/01/18 through 09/30/19, market condition adjusted to 01/02/20 for the 2020 assessment.*

Public Works Standard Measures

Snow Plowing: As the County’s population has increased, so has traffic on its County road system. One of the challenges the County faces is to meet the financial challenge associated with plowing 279 miles of roadway in a timely manner during snow events. The following table provides estimates of how much time it takes to plow all County roads each year.

Snow Plowing –Hours to Plow County Road System		
Year	Range	Average
2016	5.50 - 6.50 hours	6.00 hours
2017*	4.50 - 6.00 hours	4.81 hours
2018	5.00 - 8.00 hours	6.31 hours
2019**	6.00 - 15.50 hours	9.03 hours
2020	4.13 – 15.50 hours	7.22 hours

**2017 was an abnormally light winter*

***The department was short staffed by 2 FTE for the majority of 2019*

County Pavement Condition Rating: Another challenge brought about by increased use of the County’s road system is maintaining road pavement conditions. The Public Works Division uses a rating of the surface quality of the pavement known as the Pavement Condition Index (PCI). The PCI uses a scale of 0 to 100 in which a rating of 85+ is Excellent, 55-84 is Acceptable, and 0-55 is Failed. The table below shows that the pavement conditions for all County Roads for each year.

Average County PCI Rating	
Year	Pavement Condition Index Rating
2016	75.0
2017*	75.0
2018	77.9
2019	76.4
2020	73.2

**A major system upgrade took place in 2017.*

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement, Joint Powers Agreement, Work Order to State of MN for Cologne Area Transportation Plan

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 6/8/2021

Contact: Angie Stenson Title: Senior Transportation Planner

Item Type:
Regular Session

Amount of Time Requested: 15 minutes

Attachments: Yes No

Presenter: Angie Stenson Title: Sr. Transportation Planner

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The Cologne Area Transportation Plan is a corridor study in and around the City of Cologne to identify a coordinated transportation system improvement vision with recommendations for short, mid, and long-term transportation improvements. The study is a partnership with the City of Cologne and MnDOT with cost share proposed at 1/3 for each agency.

Major project components include public engagement, study visioning, issues and needs identification, development and evaluation of alternatives, and a recommended project implementation and phasing plan. The study area encompasses existing and future state and county highways and local streets in and around the City of Cologne including Highway 284, Highway 212, County Highway 36, County Highway 53, County Highway 41, County Road 153, County Road 152, and County Road 140, and local city collector streets.

The study will consider future transportation corridor needs to accommodate planned land use and projected development. Traffic, safety, and system connectivity will be primary analysis components for transportation system needs. The study will also include multimodal, stormwater planning, and environmental screening. A major component of the project will be public communication and public engagement to generate community consensus.

A request for proposals for the project was issued and three proposals were received. Proposals were evaluated by County, City, and MnDOT staff with WSB & Associates selected for the project from the competitive process.

This item includes approval of a Joint Powers Agreement with the City of Cologne and approval of a Work Order to the State of Minnesota Master Partnership Contract 1028104 with MnDOT for cost sharing on the Cologne Area Transportation Plan.

ACTION REQUESTED:

Motion to approve a professional services agreement with WSB & Associates, Inc. for professional engineering and transportation services for the Cologne Area Transportation Plan, pending finalization of the contract review process.

Motion to approve a Joint Powers Agreement with the City of Cologne for professional engineering and transportation services for the Cologne Area Transportation Plan, pending finalization of the contract review process.

Motion to approve a Work Order to the State of Minnesota Master Partnership Contract 1028104 for professional engineering and transportation services for the Cologne Area Transportation Plan, pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	\$68,911.65
City of Cologne	\$68,911.65
MnDOT	\$68,911.65
Total	\$206,734.95

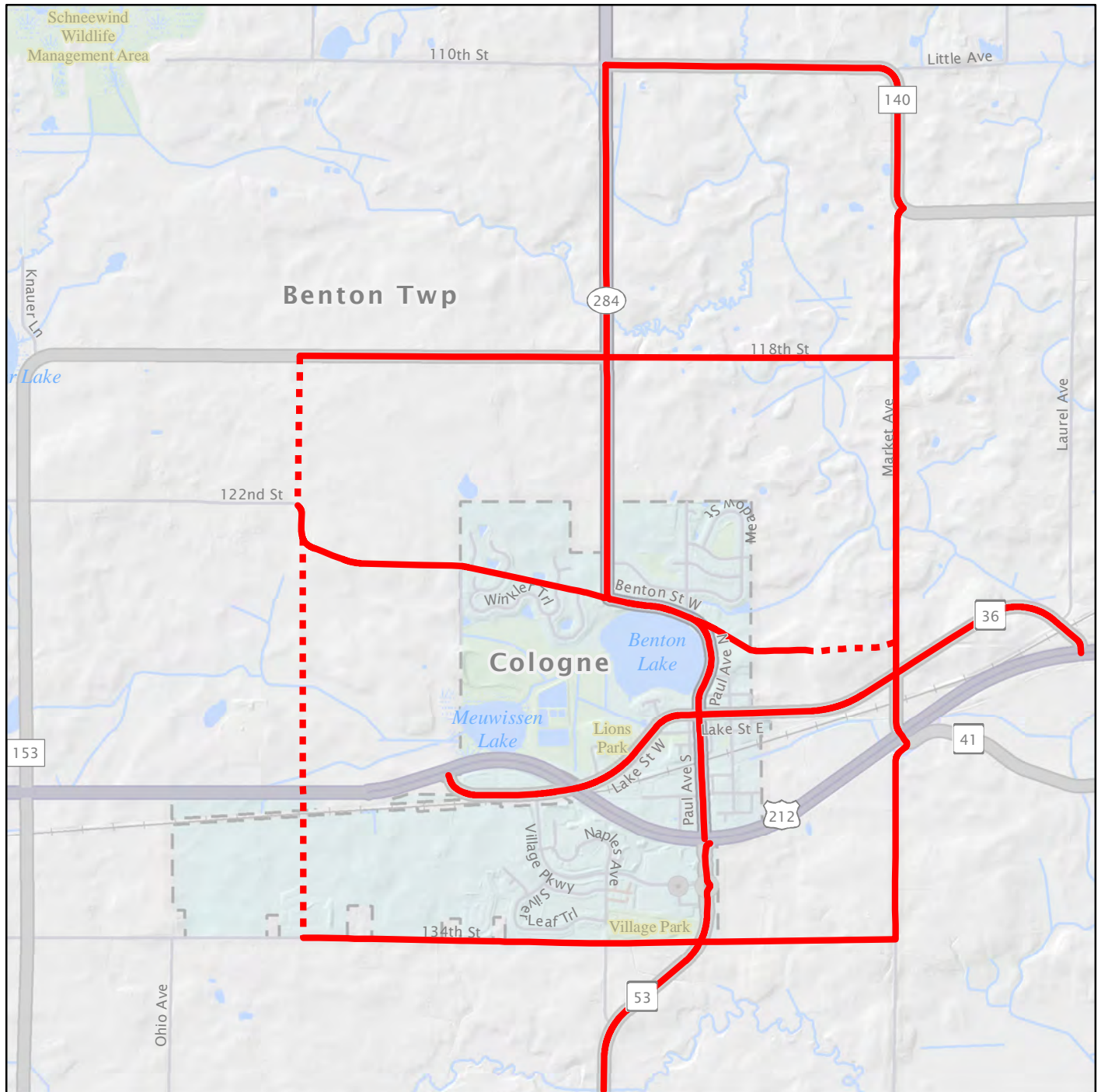
Related Financial/FTE Comments:

Cost share is 1/3 for each the County, City of Cologne, and MnDOT per agreements with these agencies. Cost share of \$68,911.65 is an estimate based on the selected proposal.

Office use only:

RBA 2021 - 7716

Cologne Area Transportation Plan Location Map



This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Road

- Existing
- - - - Future Corridors



Public Works Division
 11360 Hwy 212, Suite 1
 Cologne, MN 55322
 (952) 466-5200
 Created: 3/30/2021

Carver County Board of Commissioners

Request for Board Action



Agenda Item:

Request for three additional HHS HCBC Social Worker positions

Primary Originating Division/Dept: <u>Health & Human Services</u>	Meeting Date: <u>6/8/2021</u>
Contact: <u>Heather Goodwin</u> Title: <u>Deputy Division Director</u>	Item Type: <u>Regular Session</u>
Amount of Time Requested: <u>15</u> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <u>Brian Esch</u> Title: <u>HCBC Manager</u>	

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

As the Home and Community-Based Care (HCBC) Department continues to serve more eligible residents and prepares for upcoming State/Federal changes that will impact how we conduct business, three new social work positions are being requested:

(Long-Term Care) LTC Unit CADI Case Manager

The Olmstead Plan was updated between 2015 – 2017 as part of the Jensen et al v/ MN DHS settlement and was approved by the Courts essentially requiring all eligible persons to have access to Waiver services and stating the County cannot maintain a wait list that delays access to those programs. In Carver County, Community Access for Disability Inclusion (CADI) Waiver caseload sizes continue to increase beyond what can be effectively managed by current staff. Total open Waiver cases in the LTC Unit have consistently grown by 50 cases a year over the last four (4) years. Most persons accessing the CADI Waiver are adults with a mental health diagnosis. A fiscally efficient caseload size for CADI is 50, the current caseload average is 60. Adding a case manager will reduce each worker's caseload size to 51 cases. The CADI Case Management service provided by Carver County is billed to the Medical Assistance Waiver program per a 15-minute billable at the rate of \$24.47 (\$97.88 per hour). This CADI revenue (97%), along with a small amount of earned time study revenue, covers the full cost of the 1.0 FTE.

Added Revenue from CADI State Portion	\$53,309
Added Revenue from CADI Federal Portion	\$53,309
Calculated SSTS (Social Services Time Study)	\$3,297
Total =	\$109,915
Annual Position Cost	\$109,915

Senior Services Case Manager/MCO Care Coordinator/MnCHOICES Assessor

Statewide, most seniors (age 65 and older) that are on Medical Assistance (MA) are enrolled in a managed care organization for their healthcare. Care Management is a requirement of the MN DHS/health plan contract. Carver County currently contracts with Blue Cross Blue Shield (Blue Plus) and Medica to provide case management/care coordination services for health-plan enrolled seniors on MA who live in Carver County. Effective 11/01/2021, MN DHS (the State) is requiring a change in the type of assessment document used with seniors enrolled in managed care. In order to determine eligibility for services such as home care and customized living services, the County will need to complete a MnCHOICES assessment with the senior. MnCHOICES has been being done with persons with disabilities for a few years now, but this is new for the senior population. This changes the process from a short paper document to a dynamic and lengthier electronic process. Initial assessments using the new assessment tool will take an additional 1500 hours annually. Per the MN DHS & Health Plan MSHO/MCS+ contract, Section 6.1.23.1.(6), the assessor must also serve and be the same person as the care coordinator/case manager. In order to meet the new requirements in Carver County case load sizes must be reduced to accommodate the

additional time required to complete the MnCHOICES assessment. 70% of the revenue for this position will be reimbursed by Blue Cross Blue Shield and Medica. For work completed with seniors not on a health plan, 30% of the revenue is generated through the State's Long-Term Services & Supports (LTSS) Time Study related to MnCHOICES Assessment coding. This revenue will cover the cost of the new 1.0 FTE.

Annual Revenue from BCBS per position	\$65,948
Annual Revenue from Medica per position	\$10,992
Annual Reimbursement from LTSS per position	\$32,975
Total =	\$109,915
Annual Position Cost	\$109,915

LTC Unit/MnCHOICES Assessor

The Community First Services and Supports (CFSS) program was created by the 2013 Legislature (Minnesota Statute § 256B.85) and will replace the Personal Care Assistance (PCA) program and Consumer Support Grants (CSG). After many years in the development phase it is being implemented statewide on 11/01/2021. This will restructure how programs are managed within the HCBC department. Current 350 – 400 CSG cases are being managed by case aides but due to new paperwork requirements will need to shift to a social worker-level staff. This position would sit in the LTC Unit. Along with managing the conversion of PCA/CSG to CFSS, the LTC Unit/MnCHOICES Assessor will do assessments focusing on those higher need, more time-consuming transfers to the CADI Waiver such as referrals from First Street Center and those on traditional State Plan Medicaid services. The position will also provide transitional case management services to County of Financial Responsibility transfers giving persons with disabilities new to the county quicker access to local services. Also, starting on 11/01/2021, MN DHS is moving from MnCHOICES platform 1.0 to 2.0. This technology upgrade will lengthen the assessment process until all recipients receive an assessment in the new 2.0 environment. This position will assist with completing MnCHOICES assessments until that team can fully make the conversion. 70% of the revenue for the LTC Unit/MnCHOICES Assessor is provided by LTSS Time Study revenue and 30% from billable CADI waiver case management services. This revenue covers the cost of the 1.0 FTE.

Added Revenue from CADI State Portion	\$16,487
Added Revenue from CADI Federal Portion	\$16,487
Annual Reimbursement from LTSS per position	\$76,941
Total =	\$109,915
Annual Position Cost	\$109,915

ACTION REQUESTED:

Motion to approve the addition of 3.0 FTEs in the HHS Home and Community-Based Care department:

- 1.0 FTE LTC Unit CADI Case Manager
- 1.0 FTE Senior Services Case Manager/MCO Care Coordinator/MnCHOICES Assessor
- 1.0 FTE LTC Unit/MnCHOICES Assessor

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FTE IMPACT: Increase budgeted staff

FUNDING

County Dollars =	\$0.00
CADI	\$139,592.00
Health Plans	\$76,940.00
LTSS	\$109,916.00
SSTS	\$3,297.00
Total	\$329,745.00

Related Financial/FTE Comments:

No local tax levy dollars will be needed to add these 3.0 FTEs to the Human Services HCBC budget. These positions have been reviewed with Employee Relations.

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Request for three additional HHS HCBC Social Worker positions

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Salaries		\$329,745.00
TOTAL		\$329,745.00

CREDIT		
Description of Accounts	Acct #	Amount
Adult CADI State	11-445-761-0000-...	\$69,796.00
Adult CADI Federal	11-445-761-0000-...	\$69,796.00
SSTS MA	11-405-700-3015-...	\$3,296.00
LTSS State	11-445-760-3015-...	\$54,958.00
LTSS Federal	11-445-760-3015-...	\$54,958.00
Medica MSHO	11-445-762-3118-...	\$10,992.00
BCBS MSHO	11-445-762-3116-...	\$65,949.00
TOTAL		\$329,745.00

Reason for Request:

Request for the addition of 3 full-time 1.0 positions in the Home & Community Based Care unit in order to meet the growing demand of client needs in the community.

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Reopening Phase III Update

Primary Originating Division/Dept: Administration (County)

Meeting Date: 6/8/2021

Contact: Dave Hemze Title:

Item Type:
Regular Session

Amount of Time Requested: 30 minutes

Attachments: Yes No

Presenter: Dave Hemze Title: County Administrator

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

County Administrator Hemze will review the latest proposed reopening plan which is attached. The recommendation includes additional reopening steps as outlined in the document. The plan continues to strive to limit numbers of staff delivering services in-person/onsite, and respective divisions will identify the minimum staffing levels necessary to resume basic or limited walk-in and onsite service options. Some services such as License Centers will continue to be by appointment/drive-thru only, or directed to online/virtual service options as outlined in the document.

ACTION REQUESTED:

Motion to adopt the updated Reopening Phase III plan effective June 8, 2021.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7724



COVID-19
Reopening Carver County – Phase III
Effective ~~June 4~~ June 8, 2021

Reopening Carver County – Phase III recommendations are attached. The main objective of the phased plan is to keep our citizens and employees safe and healthy while gradually reopening County services. Related strategies include the following.

1. Service by appointment is offered for certain services that cannot be completed via other methods or are difficult to complete online due to lack of an electronic solution, complexity of transaction, or customer barrier to accessing the service online.
2. Electronic processing of documents and applications, and delivery of services via virtual methods are continued and increased where possible. Methods for effective virtual service delivery are refined. Innovations are continued into the future when appropriate.
3. Physical spaces are appropriately prepared (room arrangements to support social distancing, protective barriers installed, enhanced cleaning protocols continued, etc.).
4. Employees continue to telework where effective service delivery can be provided through remote work arrangements.

Protocols related to services that are reopened will be guided by the Center for Disease Control (CDC) and Minnesota Department of Health (MDH) recommendations. Additional Phase III recommendations will be provided to the Board later based upon health data and trends.

Continuing to strategically enhance the County's ability to quickly convert to effective service delivery in the event of renewed social distancing or stay at home guidance will remain an ongoing area of focus. It is the County's goal to be prepared and responsive to current and future challenges, while maintaining employee and community health, safety, and wellbeing as top priorities.

COVID-19
Reopening Carver County –Phase III
 Effective ~~June 1~~ June 8, 2021

Division	Services to Reopen	Services to Remain Closed/Other Notes
County Attorney	<u>Jury trials</u> : The courts determine whether cases will be held in-person and in the courtroom or via tele-court. Some cases and jury trials are being held in person and in the courtroom, but it depends on the case and circumstances.	The County Attorney's Office will open with the majority of employees working remotely and some employees present in the office to assist walk-ins.
Court Administration	<ol style="list-style-type: none"> 1. <u>Jury trials and court proceedings</u>: See above notes. 2. <u>Service counters</u>: Open for walk-ins with by appointment encouraged. Services include criminal, traffic, juvenile, CHIPS, family, civil, and probate related cases. 3. <u>Law Library</u>: Space and computer terminals open with capacity limitations. 	
County Board and Advisory Committees	<u>Board Meetings</u> : The County Board Room will <u>is</u> open to the public June 1 .	Board Room will <u>is</u> open with limited capacity (12 audience members). Meetings are live streamed. Advisory committee meetings are <u>either open or are</u> being conducted via videoconference. <u>Check the County's website for more details.</u>
Employee Relations	N/A – All services fully operational remotely	Employee Relations is fully functional remotely and completing all services via available technology. Employee Relations will continue to deliver services <u>primarily</u> remotely <u>while incorporating in-person and onsite work as appropriate.</u>
Health and Human Services	1. CareerForce: Open to walk-ins and by appointment. Offering full employment and training services in person. Additionally, all services will also be available virtually. By appointment only for employment assistance and by reservation for job searches on computers.	<u>The HHS Director to be able to determine minimum in-person and client facing staffing levels for HHS Division for Phase III reopening in order to meet organizational and client needs.</u>

	<p>2.1. Accounting: Receipt Child Support payments.</p> <p>3.2. Adolescent Day Treatment: Open <u>four</u> days per week <u>with one-day telehealth</u>. Responsive to guidelines and mitigations strategies practiced by local school districts.</p> <p>4.3. Mental Health Crisis: Mobile crisis provide both teletherapy and face-to-face services with appropriate level of PPE in the hospital and community settings <u>as indicated for Crisis response. Telephone response will return to Crisis office and Dispatch Center following current guidelines for social distancing and COVID precautions. based on situational response.</u></p> <p>5. Housing Unit: Utilizing tele/video communications for most client interaction. Face to face contact with appropriate PPE when needed to provide services that are not conducive to tele/video communication. Utilizing tele/video communications. Face to face contact with appropriate PPE only in crisis situations.</p> <p>4. Immunization clinics Public Health: <u>By appointment only.</u> Appointment based, walk-in, in-home and community based immunization services will be provided to help ensure all eligible residents have access to COVID-19 vaccine. Appropriate PPE and disease mitigation protocols will be followed by immunization personnel and participants. <u>By appointment only.</u> PH will continue and or resume the following client facing services: Public Health Nuisance, Refugee Health & TB Follow Up, CARS Class, Car Seat Fitting, Responsible Beverage Server Training, Family Home Visiting, and other critical public health services as approved by Deputy Division Director for Health Services to ensure health and safety of Carver County residents. Appropriate PPE and communicable disease mitigation protocols will be followed as recommended by CDC, MDH and County Administration. PH Personnel may need to meet in person with community partners and other staff for critical strategic planning.</p>	<p>Child and Family services, Home and Community-Based Care services, and Financial Assistance: All services have will continued utilizing alternative communication methods <u>where appropriated during the building closure</u>. Remote work and tele/video communication solutions will continue until further notice.</p> <p>Will continue to offer telehealth services across all services where allowed. May need to shift to in person services if current waivers allowing telehealth services are rescinded.</p> <p><u>Public Health Reception Window will remained closed unless needed for clinic based services in the Government Center. Residents will utilize HHS Reception services located at the Human Services building to access public health services. At least one public health staff will be on site during business hours. PHN will respond to I & R inquires via messaging system (similar process used pre-pandemic) during business hours. PH Leadership will be available by electronic means 24/7 - 365, and will rotate office coverage as needed.</u></p>
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	<p><u>coordination, and evaluation purposes when virtual option is not feasible or ineffective to accomplish specified outcome. All county guidelines will be followed.</u></p> <p>6.</p> <p>7.5. <u>Adult and Juvenile Probation: Court Services front door will be open for walk-ins. By appointment only for all clients.</u> Remote work and virtual appointments <u>will</u> continue, <u>however, in person supervision will be utilized as per contact standards policy in the office and the field.</u> In person supervision as needed. Post-court intake packets available at Court Services door with drop box or online for submission.</p> <p><u>6. School Linked Mental Health: Providing services according to the safe learning model in alignment with current school district protocols. PREP Adventure summer program in person with smaller groups and capacity as well as following relevant social mitigation guidance.</u></p> <p>8.</p> <p>9.7. <u>Adult Mental Health, Chemical Health, CSP and SOAR Programs: Utilizing tele/video assessments/case management. Face to face contact with appropriate PPE when needed to provide services that are not conducive to tele/video communication. MRCL supported employment counselor will see clients at First Street Center one to day per week, by appointment. only in crisis situations.</u></p> <p><u>8. Mental Health Outpatient Services: Outpatient services will begin in-person services, by appointment, for those clients determined to be most at risk of poor outcomes as a result of inadequate access to telehealth technology, challenges using the telehealth technology, or reported difficulties with making treatment progress in the telehealth format. In addition, services that are not able to be rendered via telehealth will be offered in person, including, but not</u></p>	<p><u>The back door off the parking lot at First Street Center will be opened electronically using the doorbell and camera verification when a client presents for scheduled services. In person meetings</u></p>
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	<p><u>limited to checking of vitals and certain psychological testing measures.</u></p> <p><u>9. Currently 100% teletherapy-</u></p> <p>10. <u>Child Protection:</u> Child Protection Family Visitation by appointment only and UA's (Urinalysis) by Appointment only.</p> <p>11. <u>Child Protection:</u> Assessment workers may need to meet with families in person to assess and establish safety for children on child protection reports.</p> <p>12. <u>Child & Family:</u> <u>Walk-ins and Bby</u> appointment only for the provision of services tied to a case plan <u>will resume as needed-with supervisor approval.</u> Attend court as required by Judge that will include any case related planning associated with court such as transporting clients, doing UAs, and other requirements per the Court. In person contact, by appointment, may be needed for child welfare cases when virtual work is not effective.</p> <p><u>13. Child and family: Walk ins will be allowed and staff in the building will respond to any walk in needs. A supervisor will be available every day of the week to cover any in person issues that occur. Additional appointments will resume to include supervised visits, parent interviews as well as safety networks when visits can not occur in the community. By appointment-!</u> In-person home visits for foster care licensing staff to confirm home meets safety requirements for licensure. <u>In person visits will resume for other Child and Family areas once the MN DHS waivers change. Court hearings will occur according to the MN Supreme Court order.</u></p> <p><u>14. Encore Adult Day Services program: To open to participants in accordance with guidelines from MN DHS and MDH no earlier than 06/01/2021. MN DHS allows for these programs to open for full-time services with adequate mitigation protocols.</u></p>	<p><u>will be in accordance with current social distancing requirements and room capacity limitations.</u></p>
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	<p><u>15. HHS will need to increase level of support staff onsite to manage front desk operations, support tasks for staff, and increases in appointment-based services, as well as possible increase in walk-up traffic.</u></p> <p><u>16. Child Support: limited onsite services to accommodate walk ins, appointments, court hearings, payments. Services will also be available remote.</u></p> <p><u>17. Financial Assistance – limited staff in the office to accommodate walk ins, offer help with applications, answer health care/food and cash related questions. Services also will be available remote.</u></p> <p><u>18. Child care licensing/child care assistance, limited services in the office to offer support to residents, with full services offered remote.</u></p> <p>13.–</p> <p>14. Child Support: In-person court hearings. By appointment only, meetings with residents to address barriers contributing to the wellness of the children.</p> <p>15. Encore Adult Day Services program: To open to participants in accordance with guidelines from DHS and MDH no earlier than 6/1/2021. DHS allows for these programs to open for full time services with adequate mitigation protocols. Will need to increase level of support staff on-site to manage front desk operations, support tasks for staff, and increases in appointment-based services, as well as possible increase in walk-up traffic.</p>	
<p>Property and Finance</p>	<p><u>Property Tax, Land Records, Assessing, and Elections & Licensing:</u> Starting June 1, front counters will be re-opened to provide walk-up services. On-line services and appointments will continue to be encouraged.</p>	<p><u>License Center drive through windows:</u> Open for all services. Plan to keep front doors closed to walk-up customers until <u>the State of MN allows front doors to be open in DMV's including the Chaska License Center where State employees conduct driver's license road tests.</u> 's backlog of expired driver's licenses is reduced to pre-COVID19 levels</p>

		to avoid staff being overwhelmed by customer traffic inside the License Center buildings.
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<p>Public Services</p>	<ol style="list-style-type: none"> 1. <u>Outdoor services:</u> Provide services that can be conducted outside such as AIS inspections, land management site visits, feedlot inspections, septic inspections, water management field work, etc. 2. <u>Environmental inspections:</u> Limited to Indoor environmental inspections may occur based on inspection priority or need. 3. <u>Rural recycling drop-off sites (Cologne, Mayer and NYA):</u> Open during regular hours. 4. <u>Environmental Center:</u> Open for drive through drop off and the Re-Use room is open. 5. <u>Libraries:</u> The library assembled a re-opening plan working towards the goal of returning to regular/pre-pandemic hours and services in the Fall of 2021. Starting in June and working towards Fall, each library will phase in additional meeting rooms, hours, study tables, comfy furniture, computers, book sales, volunteers, storywalks, storytimes and programs. At the same time, pandemic specific services such as grab-and-go and curbside will be phased out. The library will continue with some of its virtual library programs even after the pandemic. - All libraries are open for grab and go services. Chanhassen, Waconia, and Norwood Young America are open for study spaces. Curbside is offered in at least one location. Computer access available. Express libraries are open. Online and social media-based services and programs have been expanded. Law library is open by appointment. Limited outdoor, social distanced programs such as story walks may be offered. Non-staffed book sales will occur in libraries and volunteer based outdoor book sales will be planned for late spring and summer. The library will look for ways to safely partner with outdoor camps for youth and summer school programs. Continue to evaluate and modify hours open to the public, building capacity, and meeting rooms in Chanhassen. 	<p><u>Extension:</u> The University of Minnesota is taking the lead on when and how they open programs and services that they offer locally. Starting June 1, allow for <u>The Extension Office is open for walk-ins, appointments and windows of time that the Extension Office will be open for dropping off and picking up items (e.g. animal tags for County Fair).</u> Allow <u>Extension to may</u> hold meetings and programs at Public Works that are challenging to hold virtually (e.g. judging for County Fair). <u>The</u> Extension meeting and programs are limited to 15 people or 25% of room capacity.</p>
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	<p>6. <u>Veterans Services</u>: Continue to offer, by appointment, one on one transportation service of Carver County veterans to and from medical appointments. Will continue to offer appointments for transportation service of Carver County veterans to and from medical appointments. This service will be capped at three veterans. Veterans Services will follow CDC guidelines for public transportation. Starting June 1, †The Veteran Services Office is<u>will be</u> open to the public. Will have Staff is available at the front desk open to answer basic questions, pick-up or drop-off documents, schedule appointments, assist with emergency walk-ins (<u>defined as situation addressing severe financial/housing need or immediate medical concerns</u>). A Veteran Services Officer or Assistant Veteran Service Officer will be in the office to meet in-person with veterans who can't meet virtually.</p> <p>7. <u>Land Management, Environmental Services, Planning and Water Management</u>: Starting June 1, the fFront counter will is be open for walk up service. Limited staff will be available in-person to answer questions. More complicated issues may require an appointment. When possible, appointments will be virtual however, some may be in-person with safety protocols in place.</p>	
<p>Public Works</p>	<p>1. <u>PWHQ Building</u>: Administrative staff will rotate in weekly shifts to serve walk-in customers at the front counter.</p> <p>2. <u>Parks</u>: All parks and trail facilities including playgrounds, , and the off-leash dog remain open for use under normal hours of operation. All<u>Some</u> restrooms are open<u>closed</u> for the season. Picnic shelters begin operating May 15th without <u>limitations of the Governor's Executive Orders for gatherings.</u></p> <p>3. <u>Campgrounds</u>: Baylor campground <u>began operations will</u> reopen on May 7th. Campground operations conclude on October 17th for the 2021 season. COVID protocols for <u>staff and customer interactions</u> camping operations remain in</p>	<p><u>PWHQ Office</u>: Staff continue to work remotely, reporting to PWHQ intermittently as well as in the field for staff direction and project assessment. As services open to the public a phased return approach will be implemented with rotating staff between on-site and teleworking ensuring necessary coverage in Cologne while continuing to minimize staff contact.</p> <p><u>Park Events</u>: Large public/community events such as 4th of July celebrations, Walk-a-Thon fundraisers and 5k runs, are being considered on a case by case</p>

	<p>place for the lobby office area of the Visitor Center with regards to face-coverings. The Community Room, Group Camp Area and rental equipment are once again available for public use. for the 2021 season.</p> <p>4. <u>Beaches:</u> Beaches are <u>open without social distancing and are scheduled to close</u> scheduled to open May 29th and conclude on September 6th. Lifeguard Service begin June 12th and conclude August 15th. <u>22nd at Lake Waconia and Lake Minnewashta regional park beach locations.</u></p> <p>5. <u>Parks recreation services:</u> Virtual and self-guided opportunities continue to be made available along with more-traditional (in-person) recreation services such as small youth day camps and family programs. Department special events <u>are planned and do not require any capacity limitations.</u> may occur with no more than (250) people gathered at one time and must have a preparedness plan approved per County procedures. Marketing and outreach efforts continue to ensure public awareness of upcoming services and details for participation, as result of COVID19. Seasonal <u>and part time recreation</u> instructors <u>and park service attendants</u> are hired and continue to be utilized to deliver services. It is anticipated that some external organizations <u>are coordinating with the department to</u> will be bring various <u>ing small-medium</u> sized youth <u>groups</u> to the parks for summer beach field trips <u>and end of school year trips.</u></p>	<p>basis, requiring preparedness plans in addition to typical County permitting requirements and processes. Additionally, these events are reviewed by Public Health and Risk Mgmt. via the County COVID19 policy & procedure. permitted following the Department procedure. COVID19 preparedness plans are no longer required. Capacity limits are not a factor in the permitting process..</p> <p><u>Parks Maintenance:</u> Stewardship of park facilities and grounds continues for all park and trail facilities. Staff are maintaining separate work groups <u>where feasible</u> and reporting to Baylor and Lake Minnewashta Park Locations.</p> <p><u>Parks Administration:</u> Office staff continue to primarily work remotely, reporting to PWHQ and park areas intermittently. <u>Parks and Natural Resources Supervisor is reporting primarily to Baylor Regional Park and at field locations.</u> Recreation staff and instructors report intermittently to PWHQ and to site and field locations.</p> <p><u>Highway Operations:</u> Moved into spring and summer operations. Staff split in 3 locations (Cologne, Hollywood, and Chaska) with 5-6 people in each. Crews separated except on larger projects, <u>that require more than 6 people, in which case they are split into small sub-groups and practice physical distancing.</u> Seasonal staff added as needed.</p>
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		<p><u>Fleet Operations:</u> Fleet services remain operational at PWHQ.</p> <p><u>Highway Construction:</u> Construction season is in progress and will run through November 2021. Inspection and surveying on construction projects will continue as planned. In-person meetings for construction projects will occur outside if possible. Any meetings and interactions with contractors and vendors will utilize social distancing. PPE protocols in-place. Wash stations will be provided at field offices where possible to allow for regular hand washing. Field training related to Preventing the Spread of Infectious Diseases in Highway Work Zones will be given to all field staff</p> <p><u>Right of way negotiations:</u> One-on-one meetings with property owners occurs as necessary. Physical distancing and PPE protocols in place as necessary.</p>
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<p>Sheriff's Office</p>	<ol style="list-style-type: none"> 1. <u>Records requests</u>: Allowing. 2. <u>Jail visitation</u>: Allowing via WebEx, Zoom, or similar platform. Resume in-person by appointment only. Securus with video visitation encouraged remains available. 3. <u>Permit to carry</u>: Allow in-person submission during normal business hours with social distance indicators in the lobby. 4. <u>Permit to Purchase</u>: Continue to encourage receiving by mail and added drop box in the lobby for those who choose in-person delivery. 5. <u>Volunteer-led jail programs</u>: Incrementally re-introduce in-person skill building programs (e.g., Skills to Pay the Bills) by appointment, while continuing to use technology when practical. Maintain in-person chemical dependency programming with added groups (e.g., Narcotics Anonymous). 6. <u>In-Custody Sentences</u>: Admitting self-reports for in-custody sentences if the subject has been sentenced to 10 days or less. 7. <u>Volunteer Support Services</u>: In-person training and operations is available. 8. <u>Warrant arrests</u>: Have resumed. 9. Pre-employment fingerprinting for citizens available by appointment on Saturdays and Sundays. 8-10. Increase contractual ICE Detention. 	<p>Most Sheriff Office services have continued during suspension as they are essential.</p> <p>We will want to continue to utilize video and other technologies going forward.</p> <p>Offering Johnson & Johnson C-19 vaccination to all incoming prisoners allows increasing inmate/detention populations while minimizing outbreak risks and shortens quarantine timeframe.</p>
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