

Fall County Parks and Trails Tour

October 15, 2013 1:30 p.m.

Southwest Regional Trail
Phase II of the Dakota Rail Regional Trail
Lake Waconia Regional Park
Future Trail Project Areas



Carver County Board of Commissioners
October 15, 2013
Regular Session
County Board Room
Carver County Government Center
Human Services Building
Chaska, Minnesota

PAGE

4:00 p.m.	1.	a) CONVENE	
		b) Pledge of allegiance	
		c) Public comments - <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i>	
		d) New Employee Introductions	
	2.	Agenda review and adoption	
	3.	Approve minutes of October 1, 2013 Regular Session	1-2
	4.	Community Announcements	
4:10 p.m.	5.	CONSENT AGENDA	
		<i>Connections: Develop strong public partnerships and connect people to services and information</i>	
	5.1	Application for 2013-2014 renewal of On-Sale and Sunday Liquor License for Blue Bell Enterprises Inc. dba Lancer Catering	3
	5.2	Application for 2013-2014 renewal of On-Sale, Off-Sale and Sunday Liquor License for Hollywood Sports LLC dba Hollywood Sports Complex.....	4
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	5.9	Professional services agreement with Stantec Consulting Services Inc. for 2013 Bridge Safety Inspections	11
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5.14	Carver County Highway Sign Policy.....	17-25
5.15	Purchase of property located at xxx Airport Road, Laketown Twp, MN, PID #07.0191600.....	26

Growth: Manage the challenges and opportunities resulting from growth and development

5.16	Request for approval to contract with Mint Roofing	27
5.17	Right-of-Way acquisition settlement approval - SP 010-618-013.....	28-29
5.18	Carver County WMO - Request for approval to contract with G.F. Jedlicki, Inc. for stormwater re-use project in Waconia	30

Finances: Improve the County's financial health and economic profile

5.10	Review Social Services/Commissioners Warrants	NO ATT
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4:05 p.m. **6. CULTURE: Provide organizational culture fostering accountability to achieve goals and sustain public trust/confidence in County government**

6.1	2014 Health insurance rates	31
6.2	2014 Dental insurance rates	32
6.3	2014 – 2015 Non-bargaining employee benefits.....	33
6.4	2014 Retiree health insurance contributions	34

4:25 p.m. **7. COMMUNITIES: Create and maintain safe, healthy and livable communities**

7.1	ADA Pedestrian Facilities Transition Plan	35-37
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4:40 p.m. **8. GROWTH: Manage the challenges and opportunities resulting from growth and development**

8.1	Amendment to the Roadways System Plan Appendix of the Carver County 2030 Comprehensive Plan	38-41
8.2	Carver County WMO - Approval of Updated Local Water Plans.....	42-44

5:20 p.m. **ADJOURN REGULAR SESSION**

5:20 p.m. **BOARD REPORTS**

1. Chair
2. Board Members
3. Administrator
4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

October 22, 2013	9:00 a.m. Board Meeting
October 29, 2013	No Board Meeting
November 5, 2013	9:00 a.m. Board Meeting
November 12, 2013	No Board Work Session
November 19, 2013	2:30 p.m. Committee of the Whole Meeting
November 19, 2013	4:00 p.m. Board Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on October 1, 2013. Chair Tim Lynch convened the session at 9:00 a.m.

Members present: Tim Lynch, Chair, James Ische, Vice Chair, Gayle Degler, Randy Maluchnik and Tom Workman.

Members absent: None

Degler moved, Workman seconded, to approve the agenda. Motion carried unanimously.

Maluchnik moved, Ische seconded, to approve the minutes of the September 24, 2013, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Degler moved, Ische seconded, to approve the following consent agenda items:

Adopted the NACo Proclamation declaring the month of October 2013 as Cyber Security Awareness Month in Carver County.

Approved the purchase of a water tank swaploader attachment from Aspen Equipment in the amount of \$30,000.

Approved issuing a charitable gambling license to Mayer-Watertown DandyLions for a raffle to be held on November 2, 2013.

Resolution #55-13, Authoring and Setting Time and Terms of Tax Forfeited Land Sale.

Resolution #56-13, Seizure and Sale of Abandoned Personal Property from Tax Forfeited Parcels.

Resolution #57-13 Limited Land Sale of Additional Tax Forfeited Lands by Sealed Bid.

Reviewed Community Social Services' actions/Commissioners' warrants in the amount of \$317,392.44.

Motion carried unanimously.

Nick Koktavy, Administrative Services, requested the Board approve a joint powers agreement for cooperative purchasing. He stated this initiative came out of the Metro County Administrators group that has been meeting and identified several initiatives the group has been working on. He explained the joint powers agreement authorizes the counties to jointly purchase goods and services. He stated the agreement does not lock the County into anything and each county would be responsible for their own acts.

He indicated the next step would be to develop a tool to manage the program and identify specific purchasing opportunities. Koltavy confirmed other counties could join in the future.

Ische moved, Degler seconded, to enter into the joint powers agreement establishing a cooperative purchasing agreement among the metropolitan counties pending finalization of the contract review process. Motion carried unanimously.

Lyndon Robjent, Public Works, requested the Board adopt a Resolution including the expansion of 212 between Carver and Cologne in the Corridor of Commerce Program. He explained the County was a lead agency on a 212 study and he believed the projects on 212 were right for this program.

He explained during the last legislative session three hundred million in bonds was appropriated for trunk highway improvement projects. Robjent reviewed the vision of 212 in the County and identified the eligibility requirements for the program and the selection process. He stated MnDOT has established five categories within the program and recognized there were huge amount of requests being submitted. He suggested they still needed to keep moving forward with the request. He reviewed the expansion from Carver to Cologne and the funding needed.

Robjent explained the selection criteria and project readiness. He stated the funding request was flexible and identified options for three different phases. He noted the County's required funding commitment and possible source of funds.

Ische offered the following Resolution, seconded by Maluchnik:

Resolution #58-13
Requesting Funding for the Expansion of TH 212 Between
Carver and Cologne through the Corridor of Commerce Program

On vote taken, all voted aye.

Workman moved, Degler seconded, to authorize the County Engineer to submit the request to MnDOT. Motion carried unanimously.

Ische moved, Degler seconded, to adjourn the Regular Session at 9:40 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2013-2014 renewal of On-Sale and Sunday Liquor License for Blue Bell Enterprises Inc. dba Lancer Catering (this is for Waconia Event Center).

Primary Originating Division/Dept: <input style="width: 90%;" type="text" value="PRTS - Property Taxation"/>	Meeting Date: <input style="width: 80%;" type="text" value="10/15/2013"/> Item Type: Consent <input style="width: 80%;" type="text"/>
Contact: <input style="width: 25%;" type="text" value="Teri Spencer"/> Title: <input style="width: 35%;" type="text" value="Settlement Tech"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Amount of Time Requested: <input style="width: 20px;" type="text"/> minutes Presenter: <input style="width: 250px;" type="text"/> Title: <input style="width: 150px;" type="text"/>	

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Steve Craver, Treasurer of Blue Bell Enterprises Inc dba Lancer Catering has applied for renewal of their On-Sale and Sunday Liquor License. The license is for the Waconia Event Center located at 8155 Paradise Lane, Waconia, MN. There are no delinquent taxes on the property.

ACTION REQUESTED:

Approval of the application for renewal of the On-Sale and Sunday Liquor License for Blue Bell Enterprises Inc dba Lancer Catering.

<p>FISCAL IMPACT: <input style="width: 150px;" type="text" value="None"/> If "Other", specify: <input style="width: 200px;" type="text"/></p> <p>FTE IMPACT: <input style="width: 250px;" type="text" value="None"/></p>	<p>FUNDING</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%;"><input style="width: 90%;" type="text"/></td> </tr> <tr> <td><input style="width: 90%;" type="text"/></td> <td><input style="width: 90%;" type="text"/></td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$0.00</td> </tr> </table>	County Dollars =	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>	Total	\$0.00
County Dollars =	<input style="width: 90%;" type="text"/>						
<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>						
Total	\$0.00						

Related Financial/FTE Comments:
 License Fee for Blue Bell Enterprises Inc.

 On-Sale Liquor License \$2,000.00

 Sunday Liquor License \$200.00

Office use only:

RBA 2012- 2172

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2013-2014 renewal of On-Sale, Off-Sale and Sunday Liquor License for Hollywood Sports LLC dba Hollywood Sports Complex.

Primary Originating Division/Dept: <input type="text" value="PRTS - Property Taxation"/>	Meeting Date: <input type="text" value="10/15/2013"/>
Contact: <input type="text" value="Teri Spencer"/> Title: <input type="text" value="Settlement Tech"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:
 Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Joseph Swartzter Jr., President of Hollywood Sports LLC dba Hollywood Sports Complex has applied for renewal of his On-Sale, Off-Sale and Sunday Liquor License. Hollywood Sports Complex is located at 15950 County Road 122, Watertown, MN.

ACTION REQUESTED:

Approval of the request for renewal of On-Sale, Off-Sale and Sunday Liquor License for Hollywood Sports LLC dba Hollywood Sports Complex.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:
 License fee for Hollywood Sports Complex is:

On-Sale Liquor License \$2,000.00

Off-Sale Liquor License \$150.00

Sunday Liquor License \$200.00

Office use only:
 RBA 2012- 2173

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2013-2014 renewal of On-Sale, Off-Sale and Sunday Liquor License for Hollywood Roadhouse LLC dba Hollywood Roadhouse.

Primary Originating Division/Dept: <input style="width: 90%;" type="text" value="PRTS - Property Taxation"/>	Meeting Date: <input style="width: 80%;" type="text" value="10/15/2013"/> Item Type: Consent <input style="width: 80%;" type="text"/>
Contact: <input style="width: 25%;" type="text" value="Teri Spencer"/> Title: <input style="width: 35%;" type="text" value="Settlement Tech"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Amount of Time Requested: <input style="width: 20px;" type="text"/> minutes Presenter: <input style="width: 200px;" type="text"/> Title: <input style="width: 150px;" type="text"/>	

Strategic Initiative:
 Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Lisa Joswick, President of Hollywood Roadhouse LLC dba Hollywood Roadhouse has applied for renewal of their On-Sale, Off-Sale and Sunday Liquor License. Hollywood Roadhouse is located at 5475 County Road 33, New Germany, MN.

ACTION REQUESTED:

Approval of the application for renewal of the On-Sale, Off-Sale and Sunday Liquor License.

FISCAL IMPACT: <input style="width: 80%;" type="text" value="None"/> If "Other", specify: <input style="width: 80%;" type="text"/>	FUNDING County Dollars = <input style="width: 80%;" type="text"/> <input style="width: 80%;" type="text"/> Total <input style="width: 80%;" type="text" value="\$0.00"/>
FTE IMPACT: <input style="width: 80%;" type="text" value="None"/>	

Related Financial/FTE Comments:

License fee for Hollywood Roadhouse is:

On-Sale Liquor License \$2,000.00

Off-Sale Liquor License \$150.00

Sunday Liquor License \$200.00

Office use only:

RBA 2012- 2175

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with Community Action Program (CAP agency)

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Contact: Title:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County is the Grantee for this grant. In turn the CAP agency is the sub-grantee and provides all administrative and case management services to the homeless and near homeless clients eligible for the grant funds. MN Housing sends monies to Carver County and in turn the County forwards, on a monthly basis 1/24th of the Grant amount to the CAP agency.

ACTION REQUESTED:

Motion to contract with Community Action Program (CAP agency) pending finalization of the contract review process.

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =	<input type="text"/>
Grant Dollars	\$332,750.00
Total	\$332,750.00

FTE IMPACT:

Related Financial/FTE Comments:

This amount will be awarded to Carver County as the fiscal agent re: this grant. Carver County, CSS Accounting Department will send to the CAP agency 1/24 of the full amount of the Grant each month.

Office use only:

RBA 2012- 2177

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2013-2014 renewal of On-Sale and Sunday Liquor License for Whistle Post LLC dba Sovereign Estate Wine

Primary Originating Division/Dept: <input type="text" value="PRTS - Property Taxation"/>	Meeting Date: <input type="text" value="10/15/2013"/>
Contact: <input type="text" value="Teri Spencer"/> Title: <input type="text" value="Settlement Tech"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Teresa Savaryn, Vice-President of Whistle Post LLC dba Sovereign Estate Wine has applied for renewal of their On-Sale and Sunday Liquor License. Sovereign Estate Wine is located at 9950 North Shore Road, Waconia, MN. There are no delinquent taxes on the property.

ACTION REQUESTED:

Approval of the application for renewal of the On-Sale and Sunday Liquor License for Whistle Post LLC dba Sovereign Estate Wine.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

License fee for Sovereign Estate Wine is:

On-Sale Liquor License \$2,000.00

Sunday Liquor License \$200.00

Office use only:

RBA 2012- 2180

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Tobacco License

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Consent

Contact: Title:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

MLNG LLC dba The Vintage has applied for a Tobacco License and is in compliance with the Carver County Tobacco Ordinance. The owner is requesting the Carver County Board of Commissioners approval to sell tobacco products. This business is located at 8971 Crossroads Blvd, Chanhassen, MN 55317.

ACTION REQUESTED:

Approval of the Carver County Board to issue a Tobacco License to MLNG LLC dba The Vintage.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2012- 2185

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Donation

Primary Originating Division/Dept: Sheriff

Meeting

Date: 10/15/2013

Contact: Leslie Michel Title: Admn Svcs Manager

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Donation of \$100 from Alerus Mortgage - Refer a Friend Program - Chandler Withington - to use at the Sheriff's discretion.

ACTION REQUESTED:

Approve Donation.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Related Financial/FTE Comments:

\$100 to 02-201-000-0000-5755

Office use only:

RBA 2012- 2190

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Accept donation of Trail of Terror tickets

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Trail of Terror has given the Carver County Employee Club two complimentary admission tickets in appreciation for selling discount tickets to employees. The tickets are valued at \$19.95 each. Request that the Carver County Board of Commissioners accept the donation. The Carver County Employee Club will hold a drawing to distribute these tickets.

ACTION REQUESTED:

Request approval for donation acceptance of two tickets for the Trail of Terror.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2012- 2196

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with STANTEC CONSULTING SERVICES INC for 2013 Bridge Safety Inspections

Primary Originating Division/Dept: <input type="text" value="Public Works"/>	Meeting Date: <input type="text" value="10/15/2013"/> Item Type: Consent <input type="text"/>
Contact: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Assistant Public Works Director"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County Engineering is the responsible agency for completing annual bridge inspections on bridges located on County, Township and City Streets (cities under 5000 population) throughout the County. The engineering consulting firm Bonestroo, Inc. has completed these inspections since 2007 for the County and has been selected to provide this required bridge inspection service again in 2013. In 2011, Bonestroo, Inc. was purchased by Stantec Consulting Services, Inc. This agreement with Stantec Consulting Services provides for completion of these annual bridge inspection services.

ACTION REQUESTED:

Approve a professional services agreement with Stantec Consulting Services, Inc. for 2013 Bridge Safety Inspections pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text" value="\$54,800.00"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$54,800.00"/>

Related Financial/FTE Comments:

Office use only:

RBA 2012- 2152

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with STAFF CARE

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Contact: Title:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

This contract is a "back up" plan, incase a full time employee can not be hired in time to fill the vacancy of an Advanced Practice Nurse resigning. There is a good chance that this contract will not have to be utilized, but should the timing of acquiring a staff person, this contract will be vital to meet the need of the patients utilizing medication.

ACTION REQUESTED:

Motion to contract with STAFF CARE pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	\$10,000.00
Revenue collected re w...	\$80,000.00
Total	\$90,000.00

Related Financial/FTE Comments:

This temp position will see patients for medication management. Insurance (Public and Private) will be billed for these services. The intent is that the billings will equal the amount of the cost.

Office use only:

RBA 2012- 2156

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution supporting Emancipation Proclamation Event

Primary Originating Division/Dept: Administration (County)

Meeting

Date: 10/15/2013

Contact: Dave Hemze Title: County Administrator

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

On October 26, 2013, an Emancipation Proclamation Community Celebration will be held from 3:30-8:30 pm at the Chaska High School. The Chaska Human Rights Commission, along with the Chaska Police Department and other groups, are asking that the Board adopt the attached Resolution proclaiming October 26, 2013, as Emancipation Day and to encourage County residents to celebrate the 150th Anniversary and renew their commitment to the spirit of economic, racial, cultural and spiritual freedom in personal and public life.

ACTION REQUESTED:

Adopt Resolution.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Related Financial/FTE Comments:

Office use only:

RBA 2012- 2170

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: October 15, 2013

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Emancipation Day

Whereas 150 years ago (Jan. 1, 1863) the Emancipation Proclamation ordered and declared “that all persons held as slaves ... are, and henceforward shall be free”; and

Whereas on that day President Abraham Lincoln declared “In witness whereof, I have hereunto set my hand and caused the seal of the United States to be affixed”; and

Whereas the County of Carver celebrates racial, cultural, and economic diversity both in principle and as a matter of public policy; and

Whereas the spirit of the Emancipation Proclamation requires constant vigilance to address human degradation in the forms of human trafficking and other mutations of economic enslavement;

NOW THEREFORE, the Carver County Board of Commissioners does hereby proclaim **Saturday, October 26, 2013** as "**Emancipation Day**" and call upon all residents of the County of Carver both to celebrate the 150th Anniversary of the Emancipation Proclamation and renew their commitment to the spirit of economic, racial, cultural, and spiritual freedom in personal and public life in the County of Carver

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 15th day of October, 2013, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Contract For Yard Waste Management - Shakopee Mdewakanton Sioux Community.

Primary Originating Division/Dept: Public Health & Environment - Environ. Svc.

Meeting Date: 10/15/2013

Contact: Michael Lein Title: Env. Services Manager

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The Carver County Environmental Center [EC] annually collects about 4,700 cubic yards of yard waste [leaves, grass, and brush] from residents. EC customers deliver yard waste to the facility, pay a fee [\$1 per bag or \$8 per cubic yard], and unload the material into the yard waste bunker. When the bunker is near capacity, a contractor brings roll-off boxes to the site, loads them using the EC's skid steer loader, and hauls the material off-site to a composting facility. Prices have generally decreased each year due to the changing and increasingly competitive nature of the composting business. Total expenditures for 2012 were \$37,535 based on a \$8.25 per cubic yard contract price. The current contractor is Elite Waste Disposal. They have been hauling the material to a site operated by the Shakopee Mdewakanton Sioux Community in Shakopee.

A request for written bids was sent to known hauling and composting companies on July 22, 2013. Six written bids were received by the due date of Friday, August 9, 2013. The lowest bid was Minnesota Topsoil at \$7.00 per cubic yard. Shakopee Mdewakanton Sioux Community Organics Recycling Facility [SMSC] was slightly higher at \$7.25. The current contractor, Elite Waste Disposal, was the next highest at \$7.45 per cubic yard.

The County reserves the right to award this contract where such action serves the County's best interest. We reviewed the bids and have developed a contract for services with SMSC based on the completeness of the bid and the site and equipment resources this contractor has to offer. Factors such as proposed delivery sites and experience were also considered. The contract would have an expiration date of December 31, 2014, with the option of a one year extension. Based on 4,700 cubic yards per calendar year, this would result in total expenditures of about \$50,000 over the life of the contract. Note that yard waste volumes fluctuate from year to year and the contract spans about one and a half years' worth of yard waste collections. For these reasons, the contract has a cost not to exceed of \$60,000. Fees collected from residents will offset this cost and make this contract and program revenue/expenditure neutral.

The Public Health & Environmental Division recommends entering into a contract for a cost not to exceed of \$60,000 with Shakopee Mdewakanton Sioux Community [SMSC] for management of the Environmental Center yard waste. A contract has been reviewed and approved by the County Attorney's Office and Risk Management.

ACTION REQUESTED:

Approve and Authorize the Chair to sign the Professional Services Agreement with Shakopee Mdewakanton Sioux Community for Environmental Center Yard Waste Management.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =	
Env. Center Fees	\$60,000.00
Total	\$60,000.00

FTE IMPACT: None

Related Financial/FTE Comments:

Fees collected from residents at the Environmental Center will cover the cost of this agreement.

Office use only:

RBA 2012- 2166

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Powers Agreement with City of Carver - Bridge No 2783 (CSAH 40-Main Street) Addendum No 1

Primary Originating Division/Dept: <input type="text" value="Public Works - Engineering"/>	Meeting Date: <input type="text" value="10/15/2013"/>
Contact: <input type="text" value="Bill Weckman"/> Title: <input type="text" value="Assistant County Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Joint Powers Agreement with the City of Carver for the Bridge No 2783 (CSAH 40-Main Street) project includes engineering design and construction services along with construction costs for the bridge replacement. Problems developed during the construction of the project resulting in the bridge contractor making claims for additional costs. The claim for additional costs was settled through a mediation process. The increase in construction time on the bridge resulted in an increase of the engineering fees.

This addendum provides for payment of the \$52,500.00 mediation settlement amount to the City who will in turn pay this amount to the contractor along with payment of an additional \$26,000.00 of engineering fees to the City.

ACTION REQUESTED:

Authorize the County Board Chair and County Administrator to sign addendum no. 1 to the Joint Powers Agreement with City of Carver - Bridge No 2783 (CSAH 40-Main Street) upon final contract review and approval.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	CSAH (gas tax) <input type="text" value=""/> \$78,500.00 Total <input type="text" value=""/> \$78,500.00

Related Financial/FTE Comments:

Office use only:

RBA 2012- 2186

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Carver County Highway Sign Policy

Primary Originating Division/Dept:

Meeting

Date:

Contact:

Title:

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Public Works developed a Highway Sign Policy to establish uniformity and consistency in the application, installation, and maintenance of the traffic signs on the roadway system. The policy ensures all signing conforms to state and federal guidelines and outlines a maintenance plan to stay within retroreflectivity requirements.

ACTION REQUESTED:

Approve the Carver County Highway Sign Policy

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2012- 2188



Carver County

Division of Public Works

HIGHWAY SIGN POLICY

Adopted by the Carver County Board of Commissioners on October 15, 2013.

PURPOSE

The purpose of this policy is to establish uniformity and consistency in the application, installation, and maintenance of traffic signs on Carver County's roadway system. This policy recognizes that the MN MUTCD is the standard for all traffic control devices on all public roads in Minnesota, and therefore all traffic control devices on Carver County's highway system must conform to its standards and specifications as specified in Minnesota Statute 169.06.

This policy officially recognizes the rule in the MN MUTCD that establishes minimum retroreflectivity levels for traffic signs and describes how Carver County achieves compliance.

It is in the interest of Carver County and the public to prevent the excessive use of traffic signs on the county roadway system. A conservative use of traffic signs reduces maintenance costs and improves the effectiveness of the remaining signs. Limiting the excessive use of traffic signs achieves the following:

- Fulfills demonstrated needs
- Champions a command of attention
- Reduces clutter that impedes the conveyance of a clear and simple meaning
- Fosters respect by road users, and reduces conflicts that may restrict time for a proper response that cumulatively improves traffic safety for all users
- Pursues the goals of Minnesota Toward Zero Deaths partnership in Carver County

POLICY

All traffic signs on Carver County's highway system must conform to the MN MUTCD. Traffic signs not explicitly required to be installed by the MN MUTCD should not be installed on Carver County's highway system unless otherwise specified in this policy, or authorized by the traffic engineer or county engineer.

POLICY CRITERIA

Installation/Use of Signs

Carver County will develop and maintain a sign inventory of all signs on the roadway system. Based on the inventory and level of funding available for sign maintenance, Carver County will determine the amount of inventory that can be supported by the current funding structure.



Carver County

Division of Public Works

Carver County will maintain the determined amount of traffic control devices (signs, traffic signals, and pavement markings) to ensure safe and efficient operations. Based on the inventory and policy considerations, signs that are not consistent with policy, and signs that are not required or are determined by an engineering study to be unnecessary will be removed through attrition. The following best practices will be implemented to assist in determining the need for all traffic signs:

- Signs that are required by MN MUTCD will be installed. Signs that require engineering judgment will undergo an engineering study, the results of which will be on file documenting reason for installation.
- Traffic signs will not be used as a reactive response to traffic crashes.
- The application of warning signs will be based on system considerations; locations with similar characteristics will be proactively signed.

Regulatory Signs

Regulatory signs inform roadway users of traffic laws or regulations and indicate the applicability of legal requirements that would not otherwise be apparent. Carver County will utilize the guidance of the MN MUTCD regarding design and installation of regulatory signs.

Warning Signs

Warning signs are used to call attention to hazardous conditions, actual or potential, on or adjacent to a roadway that would not be readily apparent to the motorist. The only type of warning signs that have been proven effective are the Horizontal Alignment Series (but only in a fairly narrow range of curve radii). Static warning signs that warn drivers of hazardous conditions they rarely encounter quickly lose credibility and become part of the background noise that drivers tune out. Signs include but are not limited to deer crossing signs, children at play, blind approach/driveway. Carver County will not install these types of warning signs and will be removing existing signs through attrition.

Curve Warning Signs

Carver County will utilize horizontal curve warning signs and chevrons when an engineering study deems necessary. A ball bank analysis will be conducted and signs will be installed based on the results according to the guidelines provided in the MN MUTCD.

Guide Signs

Guide signs are used to provide directions to motorists, informing them of intersecting routes, directing them to cities and other important destinations, and guiding them to available services, points of interest, and other geographical, recreational, or cultural sites. Primary guide signs consist of advance junction signing, destination, and distance signs. Supplemental guide signs further provide the driver geographic orientation and secondary destinations at certain interchanges. Destinations include cities, motorist services, or state parks.



Carver County

Division of Public Works

Primary Guide Signs

Intersection Street Name Signing

Street name signs are installed and maintained at all public intersections with County roadways and are typically placed in a corner at the intersection. Signs on each side of the roadway are installed at wide (multi-lane or divided roadways) intersections. City logos on the street name sign will not be permitted due to consistency and County maintenance responsibilities. The County installs street name signs for all intersections, including new intersections that are constructed by permit.

Signal Mast Arm Signing

Street name signs are placed on the overhead mast arm at signalized intersections to provide better visibility at these higher volume locations. These signs are key to alerting motorists to the crossroad and are visible prior to crossing the intersection. Once the mast arm signing is in place, ground mounted street name signs may be removed.

Highway Route Marker and Auxiliary Signing

County highways intersecting a state or county highway route are identified by a route marker (highway number) with an auxiliary junction plaque in advance of the intersection.

Route marker signs with junction and directional sign plaques are installed in advanced of highway designation intersections in conformance with MnMUTCD standards. The route marker signs used are standard M1-X4 (square block on white) signs with corresponding junction and directional plaques. Pentagon (white and yellow on blue) route marker signs, M1-6, are not used in Carver County.

Street Name Signs in Advance of Intersections

Advanced street name signs with directional arrows are placed prior to intersections to alert motorists of the upcoming cross road. The sign is intended to assist the motorist in preparing for action at the upcoming intersection.

Highways must be designated a principal or minor arterial in the Carver County Roadway Systems Plan. County highways with a collector road designation will not be eligible for advanced street name signs.

A roadway designated a principal arterial has the primary purpose of mobility, therefore access is limited. The roadways that connect to the highway are intended to be public roads serving the collector function or greater. Public road intersections will qualify for advance signing with the following exceptions:



Carver County

Division of Public Works

1. Minor public street connections that serve a very limited function (cul-de-sacs, right in/out only or other short roadway connections).
2. For segments with more than one roadway leading into an area (roadways closer than one-quarter mile apart), only one road (main connection) for the area may be selected.
3. Intersections with Trunk or County Highways will typically not receive advance street name signs because they are denoted by advanced route-marking signs. However, a location may receive advance street name signing in select locations if the street name is determined to have regional significance provided signing will not diminish the effectiveness of State or County highway advance signing.

Roadways designated as a minor arterial primarily serve traffic throughout the County. Installation of advance street name signs are typically installed along multi-lane divided highway or high-speed rural highways with a daily traffic volume exceeding 1000 vehicles and with a speed limit of 50 MPH or greater. The same conditions as stated under principal arterials will apply. Additionally, the following intersecting street eligibility must be met:

Highways within suburban area factors:

- Intersecting roadway serves to connect to other highway routes and the local city street system (typically intersecting street will be a MSAS route).
- Locations with all-way stops will not typically be considered for advanced signing. At all way stops, intersections signing will be placed at both near corners of the main line to provide intersection crossing recognition.
- Roadways with a high generator directly off the main highway that serves motorists unfamiliar with the area. High generators include high schools, industrial parks, churches, business districts, regional parks or community facilities located along a side road within one-half mile of the County highway intersections.
- Eligible locations will be a half-mile or further apart to ensure guidance signing provides information without overwhelming the regulatory and other warning signing along the corridor.

Highways within rural area factors:

- Roadways serve to connect to other highways with the town road system.
- For a segment with more than one roadway leading into an area, only the main road for the area would be selected. Preferably, a full intersection would be selected over T-intersections to provide guidance to the major access for the area.
- Eligible locations will be located 1 mile apart or further.

Adequate spacing of all signs is necessary to ensure that sign clutter does not diminish the visibility and message. While the criteria above may be met, the ability to install a sign without blocking other key signs will also be taken into consideration. Closely spaced intersections or lack of right of way width for sign placement may not allow for advanced signing for a particular roadway. In areas with closely spaced intersections, motorists may see the directional sign and inadvertently be misdirected on to the wrong roadway. Location



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and placement of all signing is dependent on space, right-of-way availability and other signing. These issues can result in the inability to install a sign although qualifying criteria is met.

The municipality may be consulted to help determine the appropriate intersection to sign when a choice must be made between two or more intersections accessing the area.

Secondary

City Destination Signing

In rural areas, cities are typically isolated from each other and are often located off local or lower classification county highways. It may be desirable to supply the road user information concerning the destination in addition to the guidance provided from route markers and advanced street name signs. Guidance to specific cities off a highway route is done by means of Destination Signs (per the MnMUTCD).

In addition, all the following criteria must be met:

- Signing is permitted from the major county highway to a lower county highway or local road. Signing will not be permitted from the major county highway to another major county highway or directing to the trunk highway system.
- City must be located in an isolated rural area (this signing is not intended for cities that share borders with other cities).
- City must be located directly off the highway qualifying for signs and be no further than 6 miles from the qualifying highway where the sign would be placed. Trailblazing from the destination sign on the major highway or other highways or local routes will not be permitted.
- City will be permitted only one sign in each direction from the qualifying highway.

Destination signs are placed following any junction or advance route assemblies. Because the destination sign is of lesser importance than the Junction, Advance Route assemblies, the Destination sign may not be able to be accommodated where sign spacing is critical. Due to spacing, if a destination sign is at a location with a county highway, advanced street name signs may be eliminated to accommodate the city Destination sign. A judgment will be made by the County to determine which message (Street Name or Destination) will provide better overall guidance to the motorist.

Water Crossings

In Carver County highway crossings with the South Fork of the Crow River and the Minnesota River will be signed. All other water crossings are not eligible for signing.



Carver County

Division of Public Works

Traffic Generator Signing

The street name sign and directional guidance signing is the primary traffic signing to help direct unfamiliar motorists to destinations along the County highway system. However, signing for a specific regional attraction or facility that generates significant volume of motorists unfamiliar with the local area can be beneficial. Guide and information signs are intended to provide notice to motorists unfamiliar with the area to better facilitate travel and turn maneuvers to the destination. Highway signing is not intended to be an advertising medium. The County will review each request to determine if permitting this signing would be the appropriate method to aid traffic on the County system traveling to a specific facility.

This signing is meant for traffic generators that are major regional attractions or facilities that draw motorists from beyond the local community. They are significant for the cultural, historical, or recreational experience and public appeal of the generator. Signing shall not be provided if the facility is readily visible or if effective off right-of-way directional signing is present or can be provided. Signing of this type is to help direct traffic and straight ahead signing will not be permitted. Predominantly retail, business, or manufacturing centers are not normally eligible for guide signing. In addition, either the following criteria 1 or criteria 2 (parts a through e) must be met to qualify for consideration for traffic generator signing:

- 1) Facilities that qualify for white on green or brown (depending on facility) signing on the state or interstate system under generator sign criteria in the MnDOT Traffic Engineering Manual, Chapter 6 that require supplemental signing on the County system to identify the route to the generator. OR
- 2) Facilities that generally attract non-local persons or groups unfamiliar with the location of the generator. Information regarding the generator will be used to determine the benefit of the signing to the motorists including the following:
 - a. Public or private but open to the general public and provide a historical, cultural, or recreational experience. Retail, business or manufacturing centers are not eligible uses.
 - b. Generates approximately 250 vehicles daily (measured based on site information and traffic generation tools).
 - c. Open a minimum of 5 days a week, during normal business hours (typically eight hours per day).
 - d. Open at least 6 months of the year. (signing indicating seasonal operation may be required.)
 - e. Generators with access directly to the County system are not eligible unless the access/facility signing for the generator is poorly visible to the motorists on the highway and on-site changes cannot be reasonable made to allow the generator's on-site signs to be more visible.



Carver County

Division of Public Works

Examples of eligible and ineligible signs:

Typically Eligible

Regional Park
Public Golf Course (Not driving ranges or miniature golf)
School/Church
Zoos

Typically Ineligible

City Park
Industrial Shops
Retail Shops/Private Businesses

Fabrication, installation and replacement costs will be the responsibility of the requestor at current County rates. Replacement will be every 15 years.

Community Recognition Signs

Incorporated cities/townships often request to have a sign placed along the highway at the city/township limit to advise motorists that they are entering this community. These signs can be permitted within the right of way provided the signs meet the following conditions:

1. Sign conveys city name and may contain city logo provided it is legible for the highway speed.
2. Standard signs are located at the city limit on main County routes.
3. Sign may utilize city logo and can have a maximum of three colors.
4. Additional city information such as parking regulations, drug free community or city awards may be posted on or beside the city sign. Standard signing should be utilized for ordinance information and installation criteria must be met.
5. No advertising will be permitted.

Costs to fabricate, install and replace the signs will be the responsibility of the city/township at current County rates.

Parking Restrictions

The County will install parking restriction signs provided the city/township pass a no parking resolution for the area.

Political and Private Signs

Political and private signs will not be permitted within road right of way.



Carver County

Division of Public Works

Electronic Signs

Electronic signs will be utilized and installed only after an engineering study determines the need. Electronic signs include:

- Driver Feedback Signs (used in school zones and transition zones)
- Rapid Flashing Beacons at Pedestrian Crossings
- Blinking Signs (i.e. LED Stop Signs)
- Rural Intersection Conflict Warning System (RICWS)
- Other electronic signs that are proven by research

Maintenance of Signs

It shall be the Carver County engineer's responsibility to decide which signs should be replaced by maintenance personnel or by contract. Compliance with MN MUTCD retroreflectivity requirements will be achieved using a management method using the expected sign life. Carver County adopts 15 years for the life of signs with ASTM Type XI sheeting material. Applicable sign life may be revisited to determine appropriate length based on the latest research. Maintenance personnel should replace signs according to the following guidelines:

1. All signs are inspected annually for normal daytime visibility and legibility. Nighttime surveys may also be completed every few years to discover locations of vandalism or other issues. All signs not performing their function shall be repaired or scheduled for replacement.
2. Before each year's replacement program, the sign crew should review all signs. Additional signing, relocation of signing, or removal of needless signing can be incorporated into the program at this time. The available sign budget and the current inventory will be reviewed to determine feasibility of maintaining the current inventory.
3. The replacement program includes the use of the latest standards for sign design, dimensioning, mounting, and roadway location.
4. As each new sign is installed, the mounting should be checked for deterioration. Bent or excessively rusted posts should be replaced. All posts will comply with the AASHTO Manual for Assessing Safety Hardware for crashworthiness.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Purchase of property located at xxx Airport Road, Laketown Twp, MN, PID #07.0191600

Primary Originating Division/Dept: <input type="text" value="Public Works"/>	Meeting Date: <input type="text" value="10/15/2013"/>
Contact: <input type="text" value="Bill Weckman"/> Title: <input type="text" value="Asst. County Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

On September 17th, 2013 the County Board authorized the purchase of the property located at xxx Airport Road, Laketown Township, MN, owned by Kari Cardelli and Greg Cardelli. This property purchase provides the County with needed right-of-way for the future expansion of CSAH 92.

Purchase price of the property was \$350,000.00. There will \$1,036.41 of closing costs.

The closing for the purchase of this property has been set for October 16, 2013 at 1:00pm.

ACTION REQUESTED:

Authorize the Director of Public Works / County Engineer or his designated staff to proceed with signing closing documents for the acquisition.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	<input type="text" value=""/> \$351,036.41
	Total <input type="text" value=""/> \$351,036.41

Related Financial/FTE Comments:

Office use only:
 RBA 2012- 2183

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with Mint Roofing

Primary Originating Division/Dept: Administrative Services - Facilities	Meeting Date: 10/15/2013
Contact: Kevin Maas Title: Facilities Services Departmen...	Item Type: Consent
Amount of Time Requested: minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: Title:	

Strategic Initiative:
Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

This is a Deferred Maintenance project to add insulation, a 60 mil EPDM roof, ballast, and flashing to 602 East Fourth Street. The roof product shall be warrantied for 10 years.

Both a 2005 and 2013 Roof Inspection reports recommends replacement of the CSS/Administration roof. The current roof is rubber ballasted roof that was installed in 1993. While it has an estimated life of 15 years considerable leaks and problem spots have accumulated due to the age and roof activity.

Staff entered into an administrative contract with Outland Builders to provide CM services to qualify and obtain three quotes for the replacement. The quotes are as follows:

Bidder	North Tech	Pinnacle	Mint
Social Services	\$ 106,500	\$ 74,468	\$ 87,850
New Flashing		\$ 13,490	
Subtotal Social Services	\$ 106,500	\$ 87,958	\$ 87,850

The new flashing is included in both North Tech's and Mint's base bid. General Conditions and CM fee are associated with a separate contract but the total project budget is as follows:

Mint Roofing:	\$87,850
CM/Design/Supt/GC:	\$ 8,000
Contingency:	<u>\$1,700</u>
Total:	\$97,550

ACTION REQUESTED:

Motion to approve the project budget as presented of \$97,550 and contract with Mint Roofing for \$87,850 pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget if "Other", specify:	FUNDING County Dollars =				
FTE IMPACT: None	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;"></td> <td style="text-align: right;">\$87,850.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$87,850.00</td> </tr> </table>		\$87,850.00	Total	\$87,850.00
	\$87,850.00				
Total	\$87,850.00				

Related Financial/FTE Comments:

Deferred Maintenance 30-972-xxx-6640

Office use only:

RBA 2012- 2169

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Right-of-Way Acquisition Settlement Approval - SP 010-618-013

Primary Originating Division/Dept: <input type="text" value="Public Works"/>	Meeting Date: <input type="text" value="10/15/2013"/>
Contact: <input type="text" value="Bill Weckman"/> Title: <input type="text" value="Asst. County Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

CSAH 18 is being reconstructed from Audubon Road to CSAH 17 (Powers Blvd). Additional right of way is needed to complete this project. A settlement between the County and Ronald William Entinger & Carol Marie Entinger, husband & wife, has been reached to acquire the necessary right of way along their property.

ACTION REQUESTED:

Adopt a resolution to accept the settlement between the County and Ronald William Entinger and Carol Marie Entinger, husband & wife, and authorize Public Works Division to pay the property owners the agreed upon amount.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td><input type="text"/></td> </tr> <tr> <td>CSAH (Gas Tax)</td> <td style="text-align: right;">\$17,800.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$17,800.00</td> </tr> </table>	County Dollars =	<input type="text"/>	CSAH (Gas Tax)	\$17,800.00	Total	\$17,800.00
County Dollars =	<input type="text"/>						
CSAH (Gas Tax)	\$17,800.00						
Total	\$17,800.00						
FTE IMPACT: <input type="text" value="None"/>							

Related Financial/FTE Comments:

Office use only:

RBA 2012- 2174



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: 10/15/2013

Resolution No.: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Right of Way Acquisition-CSAH 18-Project SP 10-618-013

WHEREAS, Carver County will be reconstructing CSAH 18 from Audubon Road to CSAH 17 (Powers Blvd.); and

WHEREAS, reconstruction of CSAH 18 is necessary to provide roadway improvements for the safety of the traveling public, and

WHEREAS, the County needs to acquire property interests over certain lands to provide for said road reconstruction, and

WHEREAS, a settlement agreement has been reached with the property owners, Ronald William Entinger and Carol Marie Entinger on Parcel 6 of Right of Way Plat 21.

NOW, THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners accept the settlement negotiated with Ronald William Entinger and Carol Marie Entinger on Parcel 6 of Right of Way Plat 21.
(SP 10-618-013).

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 15th day of October, 2013, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 15th day of October, 2013

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Carver County WMO - Request for approval to contract with G.F. Jedlicki, Inc. for Stormwater Re-use Project in Waconia

Primary Originating Division/Dept: <input type="text" value="Public Health & Environment"/>	Meeting Date: <input type="text" value="10/15/2013"/> Item Type: <input type="text" value="Consent"/>
Contact: <input type="text" value="Timothy Sundby"/> Title: <input type="text" value="Water Resources Analyst"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Stormwater re-use project was approved for WMO spending by the Board in 2013 and will install a water reuse system to capture untreated storm water and reduce pollutants entering Burandt Lake. This collaborative project with Carver County Water Management Organization (CCWMO), Carver County Soil and Water Conservation District (SWCD), City of Waconia and Independent School District 110 will retain and reuse an estimated 1.25 million gallons upon full build out. The captured storm water from eight acres of adjacent residential neighborhoods will be used on Waconia High School Football and adjacent ball fields providing the added benefit of water conservation.

The CCWMO requested bids for construction of Phase I of the project. G.F. Jedlicki, Inc submitted the low bid for installing the Water Reuse Project with a bid of \$107,284.10. A total of six contractors bid the project. The low three were G.F. Jedlicki, Inc. (\$107,284.10); Northdale Construction (\$168,102.81); and Schneider Excavating and Grading (\$169,602.50). This contract will hire G.F. Jedlicki, Inc. to install the Water Reuse System. Attached is the Letter of Recommendation to select the low bid from G.F. Jedlicki, Inc from the engineering consulting firm EOR.

ACTION REQUESTED:

Motion to approve and authorize the Chair to sign the contract with G.F. Jedlicki, Inc. for construction of the stormwater re-use project in Waconia pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>CCWMO Levy</td> <td style="text-align: right;">\$59,284.10</td> </tr> <tr> <td>319 Grant Fund (PCA)</td> <td style="text-align: right;">\$38,000.00</td> </tr> <tr> <td>Carver Creek Watershe...</td> <td style="text-align: right;">\$10,000.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$107,284.10</td> </tr> </table>	County Dollars =	\$0.00	CCWMO Levy	\$59,284.10	319 Grant Fund (PCA)	\$38,000.00	Carver Creek Watershe...	\$10,000.00	Total	\$107,284.10
County Dollars =	\$0.00										
CCWMO Levy	\$59,284.10										
319 Grant Fund (PCA)	\$38,000.00										
Carver Creek Watershe...	\$10,000.00										
Total	\$107,284.10										
FTE IMPACT: <input type="text" value="None"/>											

Related Financial/FTE Comments:
 \$38,000 allocated from 319 Grant (Minnesota Pollution Control Agency); \$10,000 from Carver Creek Watershed carryover Fund; and \$59,284.10 from CCWMO levy Funding.

Office use only:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of 2014 Health Insurance Rates

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The County received an overall health insurance renewal increase of 9.84% from Health Partners. The Benefits Labor Management Committee has reviewed the renewal information and is not recommending changes to the health plan for 2014.

Monthly health insurance premiums for 2014 based on the renewal are:

Single:

Copay Plan (formerly referred to as Plan A) \$718.00

HRA Plan (formerly referred to as Plan B) \$608.00

Distinctions/Tiered Plan (formerly Plan C) \$618.00

HSA Plan (formerly Plan D) \$539.00

Family:

Copay Plan (formerly referred to as Plan A) \$2,174.00

HRA Plan (formerly Plan B) \$1,842.00

Distinctions/Tiered Plan (formerly Plan C) \$1,874.00

HSA Plan (formerly Plan D) \$1,634.00.

There are no employees presently enrolled in the Copay Plan (Plan A). Plan A will no longer be offered as a health plan option for non-bargaining employees for 2014 and we are in the process of securing memoranda of agreement and/or have established collective bargaining agreement language stating this will no longer be offered as a health plan option for represented employees for 2014.

The motion requested is approval of the 2014 health insurance rates as outlined above and continuation of coverage through Health Partners.

ACTION REQUESTED:

Motion to approve the 2014 health insurance rates and continuation of coverage through Health Partners.

FISCAL IMPACT:

FUNDING

*Included in Administrator's
If "Other", specify:*

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2012- 2197

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of 2014 Dental Insurance Rates

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Contact:

Title:

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The County's overall dental plan renewal increase from Health Partners for 2014 is 1.39%.

In order to better position Carver County's dental insurance plan for sustainability, a reallocation of costs is recommended by the Benefits Labor Management Committee for 2014 whereby the County will take on an additional increase for the single core plan in order to decrease rates for the buy-up options. The recommended change is more actuarially sound based on the higher concentration of costs incurred by the plan under the core coverage. The adjusted rate structure increases the core plan coverage by 12.2% while decreasing employee buy-up rates by 6% for 2014. The employer 2014 cost increase including the recommended change is anticipated at \$18,340, versus an employer cost increase of \$5,588 without making the recommended cost structure change. The total annualized employer cost with the recommended cost structure change would be \$168,784.

Monthly dental insurance costs based on the recommended structure for 2014 are:

Single preventive, \$23.56; family preventive, \$72.94 (employee pays \$49.38); single buy-up, \$47.00 (employee pays \$23.44) and family buy-up, \$143.82 (employee pays \$120.26).

The motion requested is approval of the 2014 dental insurance rates including the recommended cost structure change, and approval of continued coverage through Health Partners.

ACTION REQUESTED:

Motion to approve the 2014 dental insurance rates including the recommended cost structure change, and approve continued coverage through Health Partners.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

Total

FTE IMPACT:

Related Financial/FTE Comments:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2014 & 2015 Non-Bargaining Employee Benefits

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="10/15/2013"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="Employee Relations Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="Employee Relations Director"/>	
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government"/>	

BACKGROUND/JUSTIFICATION:

The County Board of Commissioners has the authority to establish and revise benefits for non-bargaining employees

Core benefits for full-time non-bargaining employees budgeted at 0.8 FTE or greater include life insurance, long-term and short-term disability insurance, and preventive dental insurance. A monthly cafeteria contribution is provided based on the employee's election of health insurance. In addition, County contribution amounts to the Health Reimbursement Arrangement (HRA) or Health Savings Account (HSA) are provided when applicable based on health plan election. Elective benefits include additional short-term disability coverage, expanded dental coverage, supplemental life insurance, medical and dependent care flexible spending accounts, vision insurance and additional contributions to the HSA. It is recommended that the County continue to provide benefits to non-bargaining employees based on this structure for 2014 and 2015.

It is recommended that a monthly cafeteria contribution be provided to non-bargaining employees budgeted at 0.8 FTE or greater based on the employee's election of health insurance, with \$150.00 for waiver; for single \$660.00 in 2014 and \$670 in 2015; and for family \$1,175.00 in 2014 and \$1,200 in 2015. It is recommended that non-bargaining employees budgeted at least half-time, but less than 0.8 FTE are provided \$250.00 per month toward the cost of single health insurance. These rates are consistent with negotiated collective bargaining agreements. The recommended monthly cafeteria contribution increase for 2014 is \$10.00 for single and \$25.00 for family over the 2013 amounts; and increases of \$10.00/\$25.00 from the 2014 to 2015 amounts.

No employees are currently enrolled in the County's health insurance "Plan A" option. It is recommended that beginning in 2014, Plan A will no longer be made available as a health plan option for non-bargaining employees. Plan A has been successfully negotiated out of ratified collective bargaining agreements for 2014.

In line with amounts outlined in collective bargaining agreements, it is recommended that the County provide each non-bargaining employee budgeted at 0.8 FTE or greater selecting the High Deductible Health Plan with HRA (formerly referred to as Plan B) with a contribution to the Health Reimbursement Arrangement of \$750.00 in 2014 and 2015, plus a rollover of 50% of unused funds from 2013 to 2014 and from 2014 to 2015 for those with single insurance; and for those with family insurance provide a contribution of \$1,500.00 in 2014 and 2015, plus a rollover of 50% of unused funds from 2013 to 2014, and from 2014 to 2015. It is recommended that the County provide each non-bargaining employee budgeted at 0.8 FTE or greater selecting the High Deductible Health Plan with HSA (formerly referred to as Plan D) with a contribution to the Health Savings Account (HSA) of \$1,000.00 in 2014 and 2015 for those with single insurance; and \$2,000.00 in 2014 and 2015 for those with family insurance. This is no change from the 2013 HRA and HSA arrangements.

The motion requested is to approve the 2014 and 2015 benefits for non-bargaining employees as outlined above; eliminating the option of Plan A; and increasing the monthly cafeteria contribution amounts to \$660 for single and \$1,175 for family in 2014, and to \$670 and \$1,200 in 2015 for full-time employees based on health insurance election; maintaining the \$250 per month toward the cost of single health insurance for employees budgeted at least half-time but less than 0.8 FTE; and maintaining the HSA and HRA contribution based on plan election.

ACTION REQUESTED:

Motion to approve the 2014 and 2015 benefits for non-bargaining employees as outlined above; eliminating the option of Plan A; and increasing the monthly cafeteria contribution amounts to \$660 for single and \$1,175 for family in 2014, and to \$670 and \$1,200 in 2015 for full-time employees based on health insurance election; maintaining the \$250 per month toward the cost of single health insurance for employees budgeted at least half-time but less than 0.8 FTE; and maintaining the HSA and HRA contribution based on plan election.

FISCAL IMPACT: <input type="text" value="Other"/> if "Other", specify: <input type="text" value="Included in the Administrator's Recommended 2014 Budget"/>	FUNDING County Dollars = <input type="text" value="\$20,280.00"/> Total <input type="text" value="\$20,280.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Cost listed is the additional benefits amount for non-bargaining employees in the first year of the change.

Office use only:

RBA 2012- 2200

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2014 Retiree Health Insurance Contributions

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Carver County Personnel Policy and certain collective bargaining agreements require the County to contribute to County-sponsored health insurance for certain retirees. Personnel Policy further requires the Board to set the amount the County will contribute to each retiree's insurance for the coming year. In order to qualify for this benefit, retirees must have:

- been employed prior to June, 1, 2010,
- had at least 20 consecutive years of benefit-eligible service prior to retirement,
- attained age 60, but not yet be Medicare-eligible,
- maintained County-sponsored insurance since retirement, and
- refrained from full-time employment.

The recommended monthly cafeteria contributions for active employees are \$1,175.00 for employees selecting family health insurance and \$660.00 for employees selecting single health insurance. In past years, the County Board has set the contribution for eligible retirees at an amount consistent with the cafeteria contributions. Retirees selecting family coverage would receive \$1,175.00 per month toward their insurance and those selecting single coverage would receive the lesser of the single premium amount or \$660.00 per month. Employee Relations is recommending the same contributions for 2014. The qualified retirees for 2014 include two with family insurance and fifteen with single insurance, with an additional single coverage anticipated to come on mid-year. The anticipated total 2014 County cost is \$150,300.

ACTION REQUESTED:

Motion to continue the special retiree contributions toward health insurance at the cafeteria rates, not to exceed the premium for the coverage the retirees select in 2014.

FISCAL IMPACT:

FUNDING

*Included in Administrator's
If "Other", specify:*

County Dollars =	\$150,300.00

FTE IMPACT:

Total	\$150,300.00
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Related Financial/FTE Comments:

Office use only:

RBA 2012- 2195

Carver County Board of Commissioners Request for Board Action



Agenda Item:

ADA Pedestrian Facilities Transition Plan

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Contact:

Title:

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County Public Works and Planning & Water Management has completed the Final Draft ADA Transition Plan and would like to post for public comment. Prior to the draft being completed, an inventory and self-evaluation of facilities was completed, and two public input meetings were held in September.

ACTION REQUESTED:

Approval to post the Draft ADA Transition Plan document for public comment.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

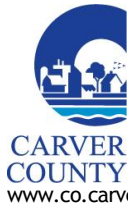
FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2012- 2184



Public Health & Environment Division
Planning and Water Management Dept
Government Center - Administration Building
600 East 4th Street
Chaska, Minnesota 55318
Phone: (952)361-1820
Fax: (952)361-1828

Memo

To: Carver County Commissioners and Dave Hemze
From:
Date: 09/03/2013
Re: Americans with Disabilities Act Pedestrian Facilities Transition Plan
CC. Randy Wolf, Lyndon Robjent

Enclosures: none

Purpose:

Carver County Public Works and Planning & Water Management requests the Board's approval to post the Carver County Americans with Disabilities Act (ADA) Pedestrian Facilities Transition Plan (Transition Plan) for County Highway Rights of Way for public comment.

As required by Title II of ADA, 28 CFR. Part 35 Sec. 35.105 and Sec. 35.150, Carver County Public Works has conducted a self-evaluation of its facilities within public rights of way and has developed this Transition Plan detailing how the organization will ensure that all of those pedestrian facilities are accessible to all individuals.

The final draft Transition Plan document will be presented to Board Members at the Board meeting. This memo summarizes the Transition Plan's requirements and contents.

ADA Background and Transition Plan Requirements:

The Americans with Disabilities Act (ADA), enacted on July 26, 1990, is a civil rights law prohibiting discrimination against individuals on the basis of disability. ADA consists of five titles outlining protections in the following areas:

- I. Employment
- II. State and local government services
- III. Public accommodations
- IV. Telecommunications
- V. Miscellaneous Provisions

Title II of ADA pertains to the programs, activities and services public entities provide stating, "...no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any such entity." (42 USC. Sec. 12132; 28 CFR. Sec. 35.130). As a provider of public transportation services and programs, Carver County Public Works must comply with this section of the Act as it specifically applies to public service agencies.

Developing a Transition Plan meets a key Title II compliance requirement that took effect in 1992. The Dept. of Justice released implementation guidance for transition plans in 2006 and 2007 and the Minnesota Local Road Research Board (LRRB) released guidance for ADA transition plans for public rights of way. Based on LRRB guidance, a Transition Plan outlines actions the County will take to ensure all pedestrian facilities within County rights of way are accessible to people of all abilities.

Transition Plan Contents:

LRRB guidance identifies key elements to be included in a public rights of way transition plan. The following requirements are incorporated into Carver County's Transition Plan in accordance with LRRB guidance:

- Plan development includes public participation
 - Public meetings were held at the Chanhassen Public Library on September 5, 2013 and September 6, 2013 to gather input.
 - Eleven individuals attended two public meetings. Attendees included residents and City staff from Chanhassen, Chaska, Victoria, Waconia, and Watertown.
 - The final plan document will be posted for a two week comment period upon Board approval.
- Self-evaluation of existing facilities
 - Public Works has conducted a comprehensive inventory of pedestrian facilities on County rights of way to identify locations not compliant with ADA specifications.
- A schedule of pedestrian facility improvements to ADA standards
 - The transition plan establishes a timeline for implementation.
- Prioritizes improvements
 - Walkways serving public facilities receive priority.
 - The Transition Plan also prioritizes remaining pedestrian facilities in County rights of way.
- Describe improvement methods
 - Primarily, improvements will be made as scheduled street and utility improvement projects are implemented.
 - Stand-alone sidewalk and ADA accessibility improvements projects may occur if dedicated funds become available.
- Establishes a public grievance procedure
 - A process is established for members of the public to file a complaint and for Public Works to respond if a member of the public believes the County has not provided reasonable accommodation.
- Indicates the official responsible
 - Key Public Works staff who are responsible for plan implementation and for handling filed grievances are listed in the Transition Plan.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment to the Roadways System Plan Appendix of the Carver County 2030 Comprehensive Plan

Primary Originating Division/Dept: <input type="text" value="Public Health & Environment - Planning & Water Mgm"/>	Meeting Date: <input type="text" value="10/15/2013"/> Item Type: <input type="text" value="Regular Session"/>
Contact: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM mgr"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Amount of Time Requested: <input type="text" value="5"/> minutes Presenter: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM mgr"/>	

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County Public Works is updating the Roadways System Plan (RSP) Appendix of the Carver County 2030 Comprehensive Plan. As a result, a minor plan amendment to the Comprehensive Plan is necessary. The Planning & Water Management Department is responsible for the amendment process and is coordinating the input and review process. The attached memorandum summarizes the updates being made and the required steps in the amendment process.

ACTION REQUESTED:

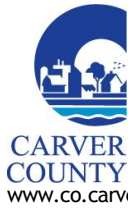
Motion to proceed with the Carver County 2030 Comprehensive Plan amendment process to update the Roadways System Plan.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2012- 2187



Public Health & Environment Division
Planning and Water Management Dept
Government Center - Administration Building
600 East 4th Street
Chaska, Minnesota 55318
Phone: (952)361-1820
Fax: (952)361-1828

Memo

To: Carver County Commissioners, David Hemze
From: Paul Moline, Planning & Water Management
Date: October 4, 2013
Re: Amendment to the Roadways System Plan Appendix of the Carver County
2030 Comprehensive Plan
cc: Randy Wolf, Lyndon Robjent

Enclosures: none

Purpose:

Carver County Public Works is amending the Roadways System Plan (RSP) Appendix of the Carver County 2030 Comprehensive Plan. As a result, a minor plan amendment to the Comprehensive Plan is necessary. The Planning & Water Management Department is responsible for the amendment process¹.

The amendment will incorporate information developed by planning and analysis completed since the RSP was adopted into the 2030 Comprehensive Plan in April, 2010. The proposed updates section of this memo provides more details outlining the content of the proposed amendment.

County staff anticipates completing the amendment process in January, 2014. Initial discussions with Metropolitan Council staff indicate this proposed amendment would likely qualify as a minor amendment eligible for a more streamlined 30-day administrative review. Prior to submitting the amendment to the Metropolitan Council the County would conduct a 60-day public comment period, and seek final approval from the Planning Commission and the County Board. The timeline section of this memo provides more details about the amendment process.

Periodically amending the RSP and the 2030 Comprehensive Plan to incorporate new information enhances consistent and coordinated implementation of goals and policies that guide the County's long-term growth and development.

¹ County Strategic Plan: **V. Growth:** Manage the challenges and opportunities resulting from growth and development. A. Implement the elements of the Comprehensive Plan. Responsibility PHE Division.

Proposed Updates:

Since adoption of the Carver County 2030 Comprehensive Plan in April, 2010, Public Works has conducted four key planning and analysis efforts that inform the proposed amendment:

1. County Safety Plan:
Prepared as part of the MN statewide highway safety planning process. The plan describes safety emphasis areas; identifies high-priority, low cost strategies; documents at risk locations.
2. Road System Plan Implementation Study:
This study includes refinements and revisions to the 2030 traffic forecasts and recommended roadway improvements for the Carver County Roadway System Plan.
3. 2012 Functional Classification Update:
Reclassification of CR 140 from a collector to an A Minor roadway, approved through Met Council in 2011.

New information from the previously listed projects will be amended into the RSP Appendix of the 2030 Comprehensive Plan by updating informational tables and figures in addition to minor updates to supporting text. Table 1 details the information to be amended, which of the four key planning efforts inform the specific update, and which page(s) of the RSP will be edited.

Given the limited nature of this routine update based on changes resulting from interim planning activities, staff considers this amendment to be a minor amendment. Updates will not impact planned land use, population projections, traffic volume, or housing unit development.

Table 1. Updates included in the amendment to the RSP Appendix of the Carver County 2030 Comprehensive Plan

Project	RSP Section Update	RSP Page #
County Safety Plan Results	Figure 4, High-Crash Rate Segments map	16
	Section 3.3 supporting language	25-27
Road System Plan Implementation Study	Table 7, Assumed 2030 State Scenario Four-Lane Segments	25
	Table 8, Assumed 2030 County Scenario Four-Lane	26
	Table 9, Future Roadway Connectivity Improvements	27-28
	Figure 7, Future Connectivity Improvements map	29
	Table 16, Carver County Right-of-Way Guidelines	65
	Table 17, Future Roadway System Improvements	73-77
	Figure 21, Transportation Expenditure and Revenue Estimates	78
	Appendix D, Future 2030 AADT Forecast Maps (5 maps)	Appendix D

2012 Functional Classification Update (CR 140 reclassification to A Minor)	Table 10, Seven-County Metro Area and Carver County Existing Functional Classification Breakdown	32
	Figure 8, Existing Functional Class map	33

Timeline:

Planning & Water Management is coordinating this process to submit the proposed amendment to the Metropolitan Council by the end of January, 2014. Following submission of this minor amendment, the Metropolitan Council would conduct a 30-day review.² Provided the January target is met, Metropolitan Council’s administrative review and approval would occur February through March, 2014.

To meet the January, 2014, target for submission staff must draft the amended tables and supporting information, gain approval from the County Planning Commission, administer a 60-day comment period for adjacent jurisdictions, and gain conditional approval from the County Board.³ Table 2 details the process and timeline for this proposed minor amendment.

Table 2. Timeline for the proposed amendment to the RSP Appendix of the Carver County 2030 Comprehensive Plan

Activity	Date
Data Collection	September, 2013
Draft RSP Plan Updates	September - October, 2013
County Board Meeting - Permission to Proceed	October 15, 2013
Planning Commission Approval	November 19, 2013
60 Day Public Comment - City/Township/School Dist.	November 20, 2013 – January 21, 2014
County Board Conditional Approval*	January 28, 2013
Met Council Review*	February-March, 2014

* Public comment may impact submission for County Board approval and subsequent submission to the Metropolitan Council.

² Metropolitan Council makes a final determination of the amendment’s eligibility for administrative review upon official submission to the Council. However, initial discussions with Council staff indicate this proposed amendment would likely qualify as a minor amendment eligible for a 30-day administrative review.

³ The County Board’s approval would be contingent upon a successful review by the Metropolitan Council.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Carver County WMO - Approval of Updated Local Water Plans

Primary Originating Division/Dept: <input type="text" value="Public Health & Environment - Planning & Water Mgm"/>	Meeting Date: <input type="text" value="10/15/2013"/> Item Type: <input type="text" value="Regular Session"/>
Contact: <input type="text" value="paul moline"/> Title: <input type="text" value="PWM manager"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM Manager"/>	

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The County Water Management Plan identifies stormwater planning as a very high priority for water management planning particularly in areas that will be developing around cities in the next 20-25 years. All cities in the metro area are required to adopt a stormwater management plan as part of their Local Water Management Plan (LWMP). (Pursuant to MN Statute 103B.235 and MN Rules 8410.0160).

The Carver County Water Mgmt Organization (CCWMO) covers all of portions of the cities in Carver County and, as the Watershed Management Authority under statute, needs to approve the cities' LWMP.

The municipalities of Cologne, Mayer, New Germany, Norwood Young America, Waconia and Watertown have completed a draft of their Local Water Management Plan and submitted them for review and approval. Staff has reviewed the plans and is recommending CCWMO approval with conditional understanding on several elements. The adoption resolution is attached.

ACTION REQUESTED:

Motion to adopt a resolution approving the Local Water Management Plans for the municipalities of Cologne, Mayer, New Germany, Norwood Young America, Waconia and Watertown .

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: October 15, 2013

Resolution No.: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

A Resolution to Approve the Local Water Management Plans for the following municipalities: Cologne, Mayer, New Germany, Norwood Young America, Waconia and Watertown.

WHEREAS, Under Minnesota Statute 103B.211 to 255, Carver County is the water management authority (Carver County Water Management Organization-CCWMO) for the area of the County not under jurisdiction by a watershed district, and;

WHEREAS, the CCWMO updated the Water Management Plan in 2010 which meets the requirements defined in MN statute 103B.231 - Surface Water Planning, and MN Statute 103B.255 and;

WHEREAS, MN state statute 103B.235 Local water management plans (LWMP's) requires that local government units having land use planning and regulatory responsibility for territory within the watershed shall prepare or cause to be prepared a local water management plan, capital improvement program, and official controls as necessary to bring local water management into conformance with the CCWMO Plan within two years of the adoption of the WMO Plan. Local Plans must meet the requirements of the CCWMO Comprehensive Water Resources Management Plan (WMO Plan) as well as the general requirements of Minnesota Statutes 103B.235 and Minnesota Rules Chapter 8410, and;

WHEREAS, The CCWMO granted an extension for the submittal of LWMP's to June 2013; and;

WHEREAS, The municipalities of Cologne, Mayer, New Germany, Norwood Young America, Waconia and Watertown are in the CCWMO and therefore must meet the requirements of the CCWMO Watershed ManagementPlan, and;

WHEREAS, The municipalities of Cologne, Mayer, New Germany, Norwood Young America, Waconia and Watertown have submitted a draft plan to the CCWMO for review, and a final plan for approval consideration, and;

THEREFORE, BE IT RESOLVED, THAT The Carver County Board of Commissioners hereby approves the Local Water Management Plans for the following municipalities: Cologne, Mayer, New Germany, Norwood Young America, Waconia and Watertown, all dated June 2013 with the conditional understanding that

- 1) The municipalities will update project lists and priorities within the timeframes listed in the plans and will provide this information to the CCWMO.
- 2) CCWMO approval of these LWMP's does not constitute approval of the funding requests listed in the plan as these will be evaluated and approved separately;
- 3) These municipalities are not requesting any delegation of authority in this plan and through this approval the CCWMO is not granting any such delegation.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**STATE OF MINNESOTA
COUNTY OF CARVER**

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ___ day of ___, 2013, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this ___ day of _____, 20_____

County Administrator