



Carver County Board of Commissioners  
May 14, 2013  
Work Session  
County Board Room  
Carver County Government Center  
Human Services Building  
Chaska, Minnesota

**WORK SESSION**

- 9:00 a.m.    **A. COMMUNITIES: Create and maintain safe, healthy and livable communities**
- 1.    Review of clandestine drug lab ordinance with Public Health nuisance language added ..... 1-3
- 9:30 a.m.    **B. FINANCES: Improve the County's financial health and economic profile**
- 1.    2014 Preliminary budget strategy and financial update ..... 4-5
- 10:30 a.m.    **BOARD REPORTS**
- 1. Chair
  - 2. Board Members
  - 3. Administrator
  - 4. Adjourn

David Hemze  
County Administrator

**UPCOMING MEETINGS**

- |               |                                  |
|---------------|----------------------------------|
| May 21, 2013  | 2:30 p.m. Committee of the Whole |
| May 21, 2013  | 4:00 p.m. Board meeting          |
| May 28, 2013  | 9:00 a.m. Board Meeting          |
| June 4, 2013  | 9:00 a.m. Board Meeting          |
| June 11, 2013 | 9:00 a.m. Board Meeting          |
| June 17, 2013 | 5:00 p.m. Board of Equalization  |

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Review of Clandestine Drug Lab Ordinance with Public Health Nuisance Language Added**

Primary Originating Division/Dept:

Meeting

Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

The Public Health Department has been working with the Attorney's Office to amend the County's existing Clandestine Drug Lab ordinance, to include newly drafted language pertaining to public health nuisances. We would like to review the proposed changes to this Chapter of the ordinance with the Community Health Board. A public hearing is required to amend this Chapter and the Department would like to hold the public hearing at the 4pm board meeting on June 18, 2013. Public Health and the Attorney's Office would like to allow time to answer questions and address any concerns about changes to this Chapter of the ordinance, prior to the public hearing.

**ACTION REQUESTED:**

The purpose of this agenda item is to discuss the proposed revisions to the County's Clandestine Drug Lab ordinance, to include all public health nuisances, and to give PH/E time to take public comments prior to the public hearing on June 18, 2013.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Related Financial/FTE Comments:

*Office use only:*

RBA 2012- 1845

## Summary of Clandestine Drug Lab Ordinance Amendment

1. The purpose of the amendment is give the Carver County Public Health Department authority to act on complaints of Nuisance Properties in order to protect the health, safety and general welfare of the citizens of Carver County. It establishes responsibility for all involved parties, including the Carver County Board of Health, in investigating suspected cases of a public health nuisance. It further details mitigation steps to be taken in order to clean up properties and protect children and vulnerable adults involved with these properties.
2. The amendment defines a public health nuisance. In very general terms a public health nuisance exists under the following conditions:
  - a. Failure to keep waste, refuse, or garbage in an enclosed building or properly contained in an insect and rodent proof container, except for the immediate time preceding pick-up by a garbage hauler.
  - b. Accumulation of carcasses of animals, birds, or fish by failing to dispose of them in a sanitary manner within 24 hours, except when it is for human consumption.
  - c. Accumulation of decayed animal or vegetable matter, feces of any kind, trash, etc, that attracts flies, mosquitoes, or other disease carrying insects, rodents or other vermin.
  - d. Structures becoming dangerous for occupancy because of sanitary defects that include the above named conditions and also include environmental conditions affecting children and vulnerable adults. This condition includes the lack of potable water or adequate sewage disposal.
  - e. Infestations of flies, fleas, cockroaches, lice, ticks, rats, mice, fly larvae, and hookworm larvae.
  - f. Improper sewage disposal. Direct discharge, inadequate or non-functioning septic systems and drain fields.
3. An important part of this amendment **requires** a property owner or occupant, at the request of the Board of Health, to allow Public Health Staff access to property suspected of housing these conditions as often as necessary for the purposes of inspection, remediation and abatement. It takes away the property owners or occupants option of not allowing staff access in pursuit of the provisions of this ordinance.

4. The amendment then goes into the steps toward mitigation, such as the requirement to issue a notice and post signs, and requires abatement within 10 calendar days of notice. The Board of Health can require a shorter time in the interest of public safety and health. It also lists who must be notified such as:
  - a. Child Protection Division and Adult Protection Division, if appropriate
  - b. neighbors
  - c. the local city or township
  - d. the Local Peace Officer
  - e. state or local authorities that may have public or environmental protection responsibilities
  - f. lien or mortgage holders
  
5. The final part of this amendment discusses in detail the responsibilities of the county when children or vulnerable adults are involved with a public health nuisance. It stipulates the Board of Health must notify the County Protection Unit with details so that appropriate action can be taken to protect them.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**2014 Preliminary Budget Strategy and Financial Update**

Primary Originating Division/Dept: Administration (County)

Meeting

Date: 5/14/2013

Contact: David Frischmon Title: Finance Director

Item Type:

Work Session

Amount of Time Requested: 30 minutes

Presenter: David Frischmon Title: Finance Director

Attachments:  Yes  No

**Strategic Initiative:**

Finances: Improve the County's financial health and economic profile

**BACKGROUND/JUSTIFICATION:**

The County Administrator's 2014 Preliminary Budget Strategy will be presented at the workshop:

- \* Decrease the county's 2014 tax levy impact on the average value home
- \* Capture the incremental tax base created by new construction and increase the levy 2% for inflation
- \* Levy savings from favorable trends, new revenue, etc.
- \* Cost increases from adding staff to respond to growth in the County and inflation
- \* Flat-line most non-personnel line items

During July, Division Directors will present their 2014 budget requests at budget hearings.

In August, the County Administrator's Recommended Budget, Levy and Long Term Financial Plan will be presented to the Board. By September 15, the County Board must adopt the preliminary 2014 levy and budget.

In December, the County Board will hold a Public Hearing and adopt the final 2014 Tax Levy, Budget and 2015 Long Term Financial Plan.

At the workshop, an overview of year-end 2012, including a recommendation for the assignment of 2012 Year End Savings ("Y.E.S."), and 1Q 2013 will also be presented.

**ACTION REQUESTED:**

Provide board direction on the preliminary 2014 Budget Strategy and the assignment of 2012 Y.E.S.

**FISCAL IMPACT:** Other  
 Decrease the impact on the average  
 If "Other", specify: value home

<b>FUNDING</b>	
County Dollars =	
<b>Total</b>	\$0.00

**FTE IMPACT:** Increase budgeted staff

**Related Financial/FTE Comments:**

The 2014 Preliminary Budget proposed staffing increase is offset by levy savings in other areas.

# Recommended 2012 Assignment of One Time Savings to Capital Projects\*

- \$1M 101 Bridge and Y Project - \$6M local contribution
- 1M Watertown Bridge Project – recent cost increase
- 1M PW equipment – shorten replacement cycle policy
- 268K Sheriff Communications/Security – 3 projects
- 150K ER Information System Software – long overdue
- 115K IT infrastructure projects – short staff
- 60K County Fair buildings – reimburse 20%

\$3.6M 2012 Assignment Recommendation

\* 2011 \$3M 101 Bridge/Y Project

2010 \$850K Mills Fleet Farm Intersection