

Carver County Leaders Meeting
 March 12, 2013 - 7:30 a.m.
 EOC/Training Room



Carver County Board of Commissioners
 March 12, 2013
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

9:00 a.m.	1.	a) CONVENE	
		b) Pledge of allegiance	
		c) Public comments (limited to five minutes)	
	2.	Agenda review and adoption	
	3.	Approve minutes of February 26, 2013 Regular Session	1-4
	4.	Community Announcements	
9:10 a.m.	5.	CONSENT AGENDA	
		<i>Connections: Develop strong public partnerships and connect people to services and information</i>	
	5.1	Approval of donation to Integrated Art Academy	5
	5.2	Sheriff's Office donation	6
	5.3	Charitable gambling application for exempt permit – Carver County Ducks Unlimited Chapter 128	7
	5.4	Charitable gambling application for exempt permit – Ridgeview Foundation	8
		<i>Finances: Improve the County's financial health and economic profile</i>	
	5.5	Surplus copiers	9
	5.6	Abatements/additions	10-11
	5.7	Review Social Services/Commissioners Warrants	NO ATT
9:10 a.m.	6.	GROWTH: Manage the challenges and opportunities resulting from growth and development	
	6.1	Joseph Johnson – request for airport and skydiving facility	12-16
9:20 a.m.		ADJOURN REGULAR SESSION	
		WORK SESSION	
9:20 a.m.	A.	CONNECTIONS: Develop strong public partnerships and connect people to services and information	
	1.	Consideration of a Public Arts Committee	17
9:35 a.m.	B.	COMMUNITIES: Create and maintain safe, healthy and livable communities	
	1.	Policy for installation of rumble strips on County highways	18

- 10:05 a.m. **C. GROWTH: Manage the challenges and opportunities resulting from growth and development**
1. Update of policy for cost participation of County highway projects 19-21
 2. Joint powers agreement with City of Carver for CSAH 11/Ironwood Drive intersection and Park and Ride construction 22
- 11:20 a.m. **D. FINANCES: Improve the County's financial health and economic profile**
1. County employee health insurance – three new strategies..... 23-27
- 12:00 p.m. **BOARD REPORTS**
1. Chair
 2. Board Members
 3. Administrator
 4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

March 19, 2013	2:30 p.m. Joint Work Session with Scott County Board
March 19, 2013	4:00 p.m. Board Meeting
March 26, 2013	No Board Meeting
April 2, 2013	9:00 a.m. Board Meeting
April 9, 2013	9:00 a.m. Work Session

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on February 19, 2013. Chair Tim Lynch convened the session at 9:00 a.m.

Members present: Tim Lynch, Chair, James Ische, Vice Chair, Gayle Degler, Randy Maluchnik and Tom Workman.

Members absent: None

Degler moved, Workman seconded, to approve the agenda. Motion carried unanimously.

Ische moved, Maluchnik seconded, to approve the minutes of the February 19, 2013, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Ische moved, Degler seconded, to approve the following consent agenda items:

Resolution #12-13, Cancer Awareness Day in Carver County.

Authorized Facilities to donate benches and furniture to Mary's Wish.

Reviewed Community Social Services' actions/Commissioners' warrants in the amount of \$411,924.26.

Motion carried unanimously.

Marty Walsh, Parks, appeared before the Board with an update on the AIS program. He pointed out the previous work session held with the Board and the request for additional information.

He explained grants have been applied for and the delegation agreement has been signed to conduct inspections. Walsh highlighted inspection programs other organizations have been doing. He reviewed two options for inspections, the levels of services to be provided, proposed funding sources and advantages and disadvantages for each option

Walsh stated the Park Commission and staff were recommending Option B. He indicated this would maximize funding and provide a higher level of service. He stated the program would hire 20 temporary inspectors and significantly add to the work they do. He added expectations will be high and scheduling can be difficult. Walsh indicated their next step would be to report back to the Board when funding is secured and to define the inspection programs.

Joe Shneider, 1035 Holly Lane, clarified the City of Shorewood did not put money into the program last year and inspections were funded by the homeowners association and watershed district. He

stated they were hoping to join the Lake Minnewashta program this year to continue inspections and how that will be funded has not been determined.

Maluchnik moved, Workman seconded, to approve the 2013 County AIS program and authorize County staff to implement Option B as the program of choice.

The Board inquired if signage at boat launches had been improved and the proposed program at Pierson and Wasserman lakes.

Steve Mohn, 9204 Pierson Lake Drive, stated there was signage at the DNR launch but it was not very visible and believed it to be inadequate.

Walsh clarified there would not be complete coverage at these lakes and the program would be geared to times of high use. The Board inquired if other lake associations had been asked to contribute or were interested in participating. Walsh stated there would be opportunities for lake associations to add hours by providing contributions and they could go back and ask the associations to contribute.

David Hemze, County Administrator, stated governance was a big issue and questioned if they wanted the watersheds to get more involved. He stated they needed to continue those discussions. He pointed out the County's share was \$20,000 in operating and \$30,000 from capital this year and there would be another challenge to come up with that again next year.

Shneider stated they were thrilled with what the County did last year. He stated DNR's plan for 2013 was to focus on high use zebra mussel infested lakes and LGU's doing inbound inspections. He recognized LGU's do not have the funding. He stated the County was one of two in the State that has done anything significant and he believed was at the forefront of local governments getting involved. He stated the statewide group of lake associations was working to get legislation to provide AIS funding for LGUs and he believed the slack would be picked up by the local LGUs. He stated they were recommending funding come from AIS decals. Shneider stated they believed in education and getting funding dedicated to LGUs.

Shneider encouraged the Board to do more and asked the Board to consider adding Christmas Lake to the inspection program at Lake Minnewashta. He suggested they give some thought to a multi lake inspection program. He pointed out the available technology to control the gate and they were committed to pay for this technology if they could move forward with this.

Hemze recognized multi lake programs would require approval from a number of organizations. He suggested the Board could act on the motion today and direct staff to pursue other alternatives and research what it would take to come up with a multi lake inspection program.

John Pierson, 9980 County Road 43, believed they needed to look at all the lakes in Carver County. He inquired if his lake association could buy additional time for inspections and hoped that was an option they could contribute to. He indicated at the Park Committee meeting the lake associations all

supported centralized inspections. Hemze suggested if the lake association was interested in adding hours, they should contact Mr. Walsh. He acknowledged managing inspections will be challenging but they may be able to come up with a solution if others want to put in additional funds.

Tim Kraft, 1395 Bavarian Shore Drive, and President of Friends of Lake Bavaria, thanked the Board for considering Option B. He stated he wanted to clarify they wanted to participate in contributing but their intent was not to enter into an agreement to continue the amount every year to affect the same solution. He stated he hoped this was a step toward running a program of centralized inspections.

Judy Berland, 6900 Minnewashta Parkway and on the Board of her lake association, stated their group was been very active and referenced the dollars they spent on weed treatments. She asked that the Board continue to support the lakes and consider a user fee to support this as she believed the residents cannot support this on their own.

Kurt Zuppke, 6929 Abbywood Lane and President of the Pierson Lake Association, thanked the Board for addressing the issue. He stated he supported Plan B but would like it if they would work towards centralized inspections. He indicated they were willing to partner on capital costs if necessary to get the program up and running.

The Board entered into the record the letter received from Park Board member Carrol Aasen.

The Board voiced their support for the 2013 program, the success of last year's program, the need to raise this issue with their legislators, the need to continue education and the need to find a long term solution.

On vote taken on above motion, all voted aye.

Hemze inquired if the Board was interested in directing staff to pursue centralized Christmas Lake inspections at Lake Minnewashta. He stated there would be numerous levels of government they would need to deal with and they may need to start adding resources for assistance. He stated it would be good for staff to know if they were interested in doing a pilot program. Hemze indicated the City of Shorewood Administrator contacted him and was working on a program. He questioned if the Board was interested in looking at centralized inspections broadly or as a pilot program. Walsh stated he was doubtful they could produce an agreement among the different agencies by the fishing opener. The Board recognized this may take some time.

Maluchnik moved, Workman seconded, to direct staff to pursue alternative solutions to centralized Christmas Lake inspections at Lake Minnewashta. Motion carried unanimously.

Hemze clarified this did not mean that the program will happen but asks staff to move as quickly as possible to come up with alternative solutions with other governments. He stated once viable alternatives are determined, they could move into the agreement phase.

REGULAR SESSION
February 26, 2013

Ische moved, Degler seconded, to adjourn the Regular Session at 10:35 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of donation to Integrated Arts Academy

Primary Originating Division/Dept: Sheriff

Meeting

Date: 3/12/2013

Contact: David M. Williams

Title: Lieutenant

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The Sheriff's Office has received a request from Integrated Arts Academy-Horticulture Program in Chaska to obtain property that is scheduled for disposal. The property consists of 5 horticultural "grow" lights. The property was seized as evidence in a crime. The case is completed and the property is scheduled for disposal. The horticulture program is asking for the lights for their program.

ACTION REQUESTED:

Approval of the donation.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1655

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Donation

Primary Originating Division/Dept: Sheriff

Meeting

Date: 3/12/2013

Contact: Leslie Michel Title: Administrative Services Mana...

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Donation of \$200.00 from Alerus Mortgage - Refer a Friend Program - David and Amy Rochol, Timothy and Brianna Krech - to use at the Sheriff's discretion.

Donation of stuffed animals - Chad Knutson

ACTION REQUESTED:

Approve donations.

FISCAL IMPACT: None
If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	
Total	\$0.00

Related Financial/FTE Comments:
\$200.00 to 02-201-000-0000-5756.

Office use only:

RBA 2012- 1675

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Charitable Gambling Application for Exempt Permit-Carver County Ducks Unlimited Chapter 128

Primary Originating Division/Dept: <input type="text" value="Property Records & Taxpayer Services"/>	Meeting Date: <input type="text" value="3/12/2013"/>
Contact: <input type="text" value="Sarah Rivers"/> Title: <input type="text" value="Taxpayer Services Clerk"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:
 Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

A Charitable Gambling application for Exempt Permit was received from Carver County Ducks Unlimited Chapter 128. They plan to hold a raffle on Friday April 26, 2013 at Lake Waconia Event Center Located at 8155 Paradise Ln, Waconia, MN.

ACTION REQUESTED:

Carver County Ducks Unlimited Chapter 128 seeks approval of a gambling application to hold a raffle at Lake Waconia Event Center located at 8155 Paradise Lane, Waconia, MN on April 26, 2013.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1663

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Charitable Gambling Application for Exempt Permit-Ridgeview Foundation

Primary Originating Division/Dept: <input type="text" value="Property Records & Taxpayer Services"/>	Meeting Date: <input type="text" value="3/12/2013"/>
Contact: <input type="text" value="Sarah Rivers"/> Title: <input type="text" value="Taxpayer Services Clerk"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:
 Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

A Charitable Gambling application for Exempt Permit was received from the Ridgeview Foundation. They plan to hold a raffle on June 24, 2013 at Island View Country Club located at 7795 Laketown Parkway, Waconia, MN 55387.

ACTION REQUESTED:

The Ridgeview Foundation seeks approval of a gambling license application to hold a raffle at Island View Country Club located at 7795 Laketown Parkway, Waconia, MN 55387 on June 24, 2013.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1665

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Surplus Copiers

Primary Originating Division/Dept: Administrative Services

Meeting

Date: 3/12/2013

Contact: Nick Koktavý Title: Project & Communications M...

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

As a result of our change to a Managed Print Service program, the County has 42 copiers that are no longer utilized. Four of those copiers were donated to three Carver County cities (NYA, Cologne & Hamburg). The 38 remaining copiers are, in several cases, at or near the end of their serviceable life.

The County solicited quotes from vendors to purchase the copiers and two vendors responded. In addition, the County conducted an online auction but we were unable to meet the reserve, which was set at the highest quote from the vendor plus auction fees and data wiping services.

Impact Technology provided the highest quote at \$4,375 plus they will wipe any data off of the machines.

ACTION REQUESTED:

Motion to surplus and sell 38 copiers to Impact Technology for \$4,375.00.

FISCAL IMPACT: Other

If "Other", specify: Other Revenue

FUNDING

County Dollars =

Revenue	\$4,375.00
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FTE IMPACT: None

Total	\$4,375.00
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Related Financial/FTE Comments:

Office use only:

RBA 2012- 1682

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Abatements/Additions

Primary Originating Division/Dept:

Meeting

Date:

Contact:

Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

Abatements requested by taxpayers. See attached listing.

ACTION REQUESTED:

Recommend to approve.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	(\$267.64)
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Other	(\$571.36)
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FTE IMPACT:

Total	(\$839.00)
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Related Financial/FTE Comments:

Office use only:

RBA 2012- 1666



Property Records & Taxpayer Services Division
 Government Center - Administration Building
 600 East 4th Street
 Chaska, MN 55318-2102

Laurie Engelen, Taxpayer Services Manager
 Phone: (952) 361-1907
 Email: lengelen@co.carver.mn.us

Angela Johnson, Carver County Assessor
 Phone: (952) 361-1961
 Email: ajohnson@co.carver.mn.us

**Abatements presented to the
 Carver County Board of Commissioners
 March 12, 2013**

Abatement approval is recommended by the Carver County Assessor & Taxpayer Services Manager on the following properties for the reasons listed.

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	County Dollars Abated	Total Amount of Adjustment
2012	06.0130610	Dale J. & Debra J. Kompelien	Fire Disaster	\$2,840.00	\$2,698.00	-\$53.04	-\$142.00
2011	30.3850550	William Roseth	Fire Disaster	\$1,980.00	\$1,283.00	-\$214.60	-\$697.00
			Totals	\$4,820.00	\$3,981.00	-\$267.64	-\$839.00

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joseph Johnson - request for airport and skydiving facility (PHE)

Primary Originating Division/Dept: <input type="text" value="Public Health & Environment - Land Mgmt."/>	Meeting Date: <input type="text" value="3/12/2013"/>
Contact: <input type="text" value="Jason Mielke"/> Title: <input type="text" value="Senior Planner"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text" value="Jason Mielke"/> Title: <input type="text" value="Senior Planner"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

File #PZ20130005. The Planning Commission has recommended denial of Joseph Johnson's request to operate Westside Skydiving at a site located in Section 27 of Hollywood Township (5125 Vega Ave). The Planning Commission was unanimous in the denial of the request (7-0 vote). Mr. Johnson's operation would include two (2) large scale activities pursuant to Chapter 152 of the Carver County Zoning Code. The first would be a private airport for business use (Conditional Use Permit) and the second, a recreational skydiving activity (Interim Use Permit). Findings cited for denial include: the proposed location is not on a hard surfaced road; the Hollywood Town Board denied the use of Vega Avenue, which is a local (gravel) township road; the land use would be incompatible with the neighborhood; it would generate excessive traffic & noise; it would be in conflict with the agricultural location ("A" District); and that it does not meet the intent of the Carver County 2030 Comprehensive Plan, nor standards of the Carver County Zoning Code.

The Planning Commission Resolution is attached for the Board's consideration.

ACTION REQUESTED:

A motion adopting Findings of Fact and issuing Order #PZ20130005 for the denial of a Conditional Use Permit and Interim Use Permit.

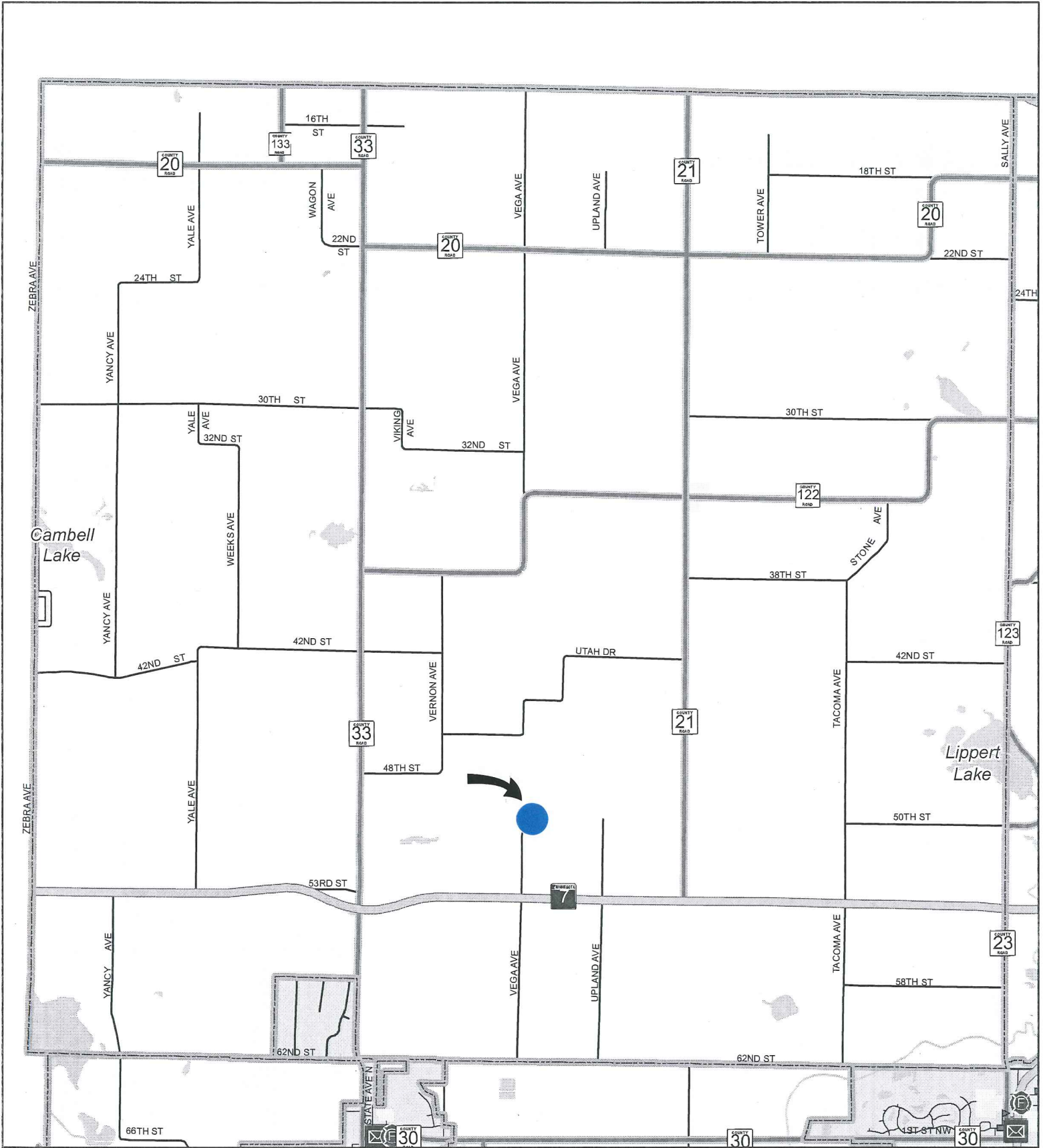
FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1681

HOLLYWOOD TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20130005

RESOLUTION #: 13-02

WHEREAS, the following application for an Interim Use Permit has been submitted and accepted:

FILE #: PZ20130005

APPLICANT: Joseph Johnson (Westside Skydiving)

OWNER: Carol Jackson

SITE ADDRESS: 5125 Vega Avenue

PERMIT TYPE: Large Scale Activities

PURSUANT TO: County Code, Chapter 152, Section 152.080 C1

County Code, Chapter 152, Section 152,082 C5

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 06-027-1610

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of February 19, 2013; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. The applicant, Joseph Johnson, has a purchase agreement and is interested in purchasing an approximate 48.79 acre parcel from Ms. Carol Jackson. The property consists of an existing building site, personal airstrip (Conditional Use Permits #3248 & #3965) with two (2) storage buildings and grassland. The property is located in the West Half (W½) of Section 27, Hollywood Township. The site is located in the Agricultural Zoning District and the CCWMO – Crow River Watershed.
2. The applicant operates Westside Skydivers in Winsted, MN. He would need to request a Conditional Use Permit (CUP) in order to operate a Large Scale Activity - Airport, pursuant to Section 152.080 C1 of the Carver County Zoning Code. At this time, no application for the above mentioned CUP has been submitted to the Carver County Land Management Department.
3. The applicant is also requesting approval of an Interim Use Permit (IUP) in order to operate a Large Scale Activity – Skydiving Business, pursuant to Section 152.082 C5 of the Carver County Zoning Code.
4. The subject parcel has been granted two (2) prior CUP's (#3248 in 1978 and #3965 in 1980) to allow two (2) different property owners the opportunity to maintain an airstrip for private/personal use. The site has been utilized sporadically since that time. Mr. Johnson proposed to utilize the existing airstrip for a commercial business purpose; therefore, a new CUP allowing for a new airstrip for several airplanes/pilots, which is not currently permitted, was needed to be applied for and approved. MnDOT Office of Aeronautics stated in an email dated February 12, 2013 that the use would need to be licensed by the State.
5. Mr. Johnson's second request was to allow the subject parcel to be utilized for a business activity consisting of recreational skydiving. This type of use could only be allowed as an IUP for a recreational activity that requires a large area of land and which does not require a permanent or significant structure.
6. Mr. Johnson planned to purchase the subject property in order to utilize the site for his skydiving business, and also his residence. The applicant's operational plan briefly explains the request and what the operation would consist of, but it is very limited in specifics.

7. County staff sent a letter, dated January 24, 2013, to the applicant identifying numerous conflicts between the submitted application and the Carver County Comprehensive Plan and Carver County Zoning Code requirements. The following is a summary of the conflicts outlined in the letter:
 - A. Conformity with the Carver County Zoning Code – Sections 152.080 & 152.082.
 - The activity shall be located on a hard surfaced (blacktop or concrete) road unless specific approval for location on a township road is given by the affected township or townships. The town board may condition its approval of access to a gravel road on agreements with the applicant regarding dust control, maintenance, or similar issues. The Town Board may also deny the use of a township road based on specific reasons.
 - The “old” CUP #3965 issued in 1980 for the private airstrip was issued for personal use only. The applicant will need to amend the request to include a new CUP allowing for a new airstrip for several airplanes/pilots, which is not allowed as an IUP.
 - B. Conformity with the Carver County 2030 Comprehensive Plan – County Policy LU-19B & 19C.
 - Large Land Area for low Intensity Uses. (Policy LU-19B)
 - Effect on gravel road – ADT exceeds 200 or heavy equipment use exceeds road designs. (Policy LU-19C)
 - Relationship of traffic generated to road capacity. (Policy LU-19C)
 - Need for additional police protection or fire protection above current service levels. (Policy LU-19C)
 - Substantial conflicts with existing land and water uses. (Policy LU-19)
 - C. Conformity with the Carver County 2030 Comprehensive Plan – Airports.
 - Permit/Licensing by MnDOT Office of Aeronautics.
 - D. Conformity with the Carver County 2030 Comprehensive Plan – Township Policy Chapters – Hollywood Township.
 - The Township’s primary responsibility is the maintenance and improvement of the Township road system on the Policy map and as provided by statute. The town road system will be maintained at a level consistent with the need to serve the agricultural economy and residential development at densities provided in the Land Use element. Improvements will be made only to maintain or attain that level of service.
 - Alternatives should be investigated in cases where the approval of a change in land use would raise traffic on a gravel road substantially above the maximum 200 Average Daily Trips (ADT). Individual land uses that will generate high levels of traffic and/or heavy vehicle traffic will be discouraged and may be required to participate in the upgrading of facilities.
 - E. Conformity with the Carver County Zoning Code - Operational Standards - Section 152.040.
 - The purpose of operational standards are to guide development so to create a compatible relationship of uses depends upon certain standards being maintained (i.e. noise, air emissions, etc.).
 - F. Conformity with the Carver County Zoning Code - Parking Standards - Section 152.038.
 - Parking lot design and location.
8. One of the most critical standards for these types of land use, require being located on a hard surface road. The Hollywood Town Board denied the use of Vega Avenue, and recommended **denial** of a CUP (airport for business) and the IUP (skydiving activity) at their February 11, 2013 Town Board meeting.
9. The applicant (Mr. Johnson) has not established compliance with the Carver County 2030 Comprehensive Plan, nor does the proposed use conform to the Hollywood Township Section of the 2030 Comprehensive Plan. The skydiving activity would be primarily a high intensity venture, that would be inappropriate in the “A” District and that would conflict with the Township’s road policy.
10. The proposed request does not conform to all requirements of Chapter 152 and other county, regional, state, or federal laws, ordinances, rules or regulations. The Carver County Zoning Code states that the use shall be located on a hard surfaced (blacktop or concrete) road unless specific approval for location on a township road is given by the affected township or townships. Again, the Hollywood Town Board denied the use of Vega Avenue due to the increase in traffic (ADT) on a local gravel road, and the other issues related to public testimony concerning safety and noise.

11. Based on public testimony during the public hearing process, the proposed use would be injurious to the use and enjoyment of other property in the immediate vicinity for the land uses already permitted. There is a likelihood that noise would become a problem due to the increased traffic and use of daily aircrafts (takeoffs and landings) and types of aircraft to be used. Traffic would be excessive and would pose an undue safety risk to adjacent landowners and business(s). The applicant has indicated that they schedule about ten (10) tandem jumps per hour with a maximum of 100 jumps per day on weekends.
12. The proposed use would not be compatible with the land uses in the neighborhood. The primary land uses in the area are commercial agriculture and residential use/development at an average density of 1 dwelling per 40 acres. The recreational skydiving activity would be strictly a commercial venture that would be a stark contrast to adjacent farms, residences and a neighboring dog boarding facility which was issued as a Conditional Use Permit.
13. The proposed use would impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area (i.e. agricultural farming and 1 per 40 building eligibilities) because the level of services are not available in the "A" District for high intensity uses.
14. Adequate access roads would not be provided. The proposed use would demand a disproportionate share of the traffic capacity for Vega Avenue. Local gravel roads are typically designed for an aggregate maximum 100 to 200 ADT. The proposed skydiving request would generate ADT numbers which would exceed the maximum 200. Pursuant to the 2030 Comprehensive Plan, and Hollywood Township Chapter, individual land uses that will generate high levels of traffic and/or heavy vehicle traffic are discouraged by the township and would not be appropriate in a rural area.
15. Based on public testimony from neighboring property owners and the written statement from the Hollywood Township Chair (dated February 12, 2013) the effects of the proposed use will be detrimental to the health, safety and welfare of Carver County and/or to the occupants of the immediate neighborhood.
16. Adequate measures have not been taken to provide sufficient off-street parking to serve the proposed use. Based on the submitted operational site plan, Mr. Johnson identified an area on the site for approximately seven vehicles. The number of parking spaces would not support the possibility of 100+ clients and employees at any given time. The request would not meet Chapter 152.038 of the Carver County Zoning Code which addresses parking standards.

THEREFORE, BE IT RESOLVED, THAT The Carver County Planning Commission hereby recommends **denial** of the subject permit for a Large Scale Activity - Conditional Use Permit (airport of business use) and an Interim Use Permit (recreational skydiving) on the land described in Exhibit "A" of the permit application.

ADOPTED by the Carver County Planning Commission this 19th day of February, 2013.

John Fahey, Chair
Planning Commission

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Consideration of a Public Arts Committee

Primary Originating Division/Dept: Administrative Services

Meeting

Date: 3/12/2013

Contact: Steve Taylor Title:

Item Type:

Work Session

Amount of Time Requested: 15 minutes

Presenter: Steve Taylor & Nick Koltavy Title:

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Several local artists have expressed interest in displaying artwork in County facilities. One issue that has been raised is whether the County should develop a policy for displaying various forms of artwork in public buildings. Staff will present information on this topic as well as share how other Counties have dealt with this issue.

Staff's recommendation is to assemble a Public Arts Task Force to assist with the development of a policy on displaying artwork in County facilities.

ACTION REQUESTED:

Provide direction to staff.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1680

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Policy for Installation of Rumble Strips on County Highways

Primary Originating Division/Dept: <input type="text" value="Public Works - Engineering"/>	Meeting Date: <input type="text" value="3/12/2013"/>
Contact: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="County Engineer/Division Dir..."/>	Item Type: <input type="text" value="Work Session"/>
Amount of Time Requested: <input type="text" value="30"/> minutes Presenter: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="County Engineer/Division Direc..."/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

Public Works, in partnership with MnDOT, is in the final stages of developing a County Wide Road Safety Plan. One of the safety recommendations in the proposed plan is to consider installing centerline and or edge line rumble strips on certain roadways.

Although proven effective at reducing crashes, rumble strips can not and should not be installed on all roadways due to the noise they create when driven over.

Public Works is developing a policy that can be used to determine the appropriate installations on Carver County highways.

Factors that guide the installation generally include:

1. Proximity of homes to the roadway.
2. Land use adjacent to the roadway
3. Traffic volume of the roadway.
4. Width of roadway and shoulder.
5. Bike and pedestrian use.
6. Uniformity of installation.

Staff will present draft recommendations at the work session.

ACTION REQUESTED:

N/A

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>

Related Financial/FTE Comments:

Office use only:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Update of Policy for Cost Participation of County Highway Projects

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The Highway Cost Participation Policy was last updated in February 2007.

Since October of 2010, the County Engineer and County Administrator have been working with the City Administrators to revise the policy. The following goals and objectives were established with the work group:

Goals

1. Update existing cost participation policy (adopted February 2007) to include conventional projects (projects in the County CIP) and development driven projects (projects not in the CIP). Development driven projects are not addressed in the 2007 policy.
2. Update policy to include missing elements like roundabouts, noise walls, electronic signs, etc.

Objectives (recognizing that all projects are not the same)

1. Ensure a fair and consistent approach for all projects regardless of location.
2. Remove uncertainty so that cities and developers understand county expectations related to cost share for improvements on county roads needed to accommodate development.
3. Utilize past practice as much as possible. Do not shift costs on to cities and developers that have otherwise been borne by the county.

An executive summary of the proposed policy is attached for information.

Staff will update the County Board on the final draft policy recommendation prior to formal adoption at a subsequent regular session.

ACTION REQUESTED:

N/A

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2012- 1677



Carver County

Division of Public Works

HIGHWAY COST PARTICIPATION POLICY UPDATE Summary – February 21, 2013

Goals

1. Update existing cost participation policy (adopted February 2007) to include conventional projects (projects in the County CIP) and development driven projects (projects not in the CIP). Development driven projects are not addressed in the 2007 policy.
2. Update policy to include missing elements like roundabouts, noise walls, electronic signs, etc.

Objectives (recognizing that all projects are not the same)

1. Ensure a fair and consistent approach for all projects regardless of location.
2. Remove uncertainty so that cities and developers understand county expectations related to cost share for improvements on county roads needed to accommodate development.
3. Utilize past practice as much as possible. Do not shift costs on to cities and developers that have otherwise been borne by the county.

Background Study

The County Engineer and Administrator met six times with the City Managers/Administrators since October 2010 to discuss, refine and reach consensus on the proposed policy. The City Engineers also participated in the process and two work sessions were held with the County Board. The majority of the work was related to developing options for allocating costs of county road improvements needed for land development projects. Options included allocating cost based on traffic impact, a traffic fee based on future land use, a CIP priority method and a simplified method utilizing the current policy and adding items needed for the development. The simplified method known as the "Development Driven" method" was chosen.

In addition to the highway cost share policy the County prepared a Development Review Process that outlines the steps needed for the County to review land development projects adjacent to county roads. The two main goals for this process are to improve and encourage early communication on development projects impacting county roads and to streamline the county review process.

Proposed Cost Share Policy Summary

The proposed cost share policy contains two tables, which are attached to this summary, one for conventional projects (CIP) and one for development driven projects (Non-CIP).

1. Conventional projects are projects programmed in the County 5-year Capital Improvement Plan (CIP). These are typically projects that have been planned for some time and involve improvements to county roads to mitigate safety or improve traffic capacity. They can have regional significance and often receive grants and are either already budgeted or budgeted contingent on receiving grants.
 - a. The table and accompanying notes for conventional projects (CIP) is a replacement of the existing (2007) 12 page policy.
 - b. Changes to the 2007 policy include: addition of roundabouts, intersection lighting, pedestrian underpasses/overpasses, aesthetic treatments, highway signs, electronic signs, and noise walls; revision to the trail cost share to include county participation on certain trails. Engineering services have been clarified to be prorated by construction share.

2. Development driven projects are projects that are not programmed in the County 5-year CIP. These projects are typically required to accommodate imminent development or to stimulate development. County funding has not been identified for these projects in the current budget or CIP. They often require special funding or require previously programmed CIP projects to be delayed.
 - a. The table and accompanying notes for development driven projects (non-CIP) is a new policy. The municipality is responsible for a higher percentage of the cost of county road improvements for these non-CIP projects.
 - b. The major differences between the conventional and development driven policy are:
 - i. Municipality pays for Right of Way that is or could have been dedicated with the development plat.
 - ii. Municipality pays for 50% of road width greater than 44' (standard 2 lane urban county road width).
 - iii. Municipality pays for turn lanes to and from City Street.
 - iv. Municipality pays for 100% of outside curb and gutter.
 - v. Municipality pays 50% of median and median curb.
 - vi. Traffic Signal cost share is based on Signal Warrants (an engineering standard that determines the appropriate time to construct a signal based on traffic demand).
 - vii. Roundabout cost share is based on Roundabout Warrants.
 - c. Three past county road improvement projects that were development driven and one conventional CIP project were analyzed to see how the proposed policy would have determined their cost participation percentages. The comparisons are attached to this summary and summarized below:
 - i. Engler Blvd. Reconstruction – Chaska – 2012/13 – Development Driven - \$2.88M
 1. Actual negotiated cost share: 74% County, 26% City.
 2. New policy: 71% County, 29% City. Difference = \$70,000
 - ii. CR 11/61 Intersection – Carver – 2011 – Development Driven (Fleet Farm) – \$1.93M
 1. Actual negotiated cost share: 69% County, 31% City.
 2. New policy: 68% County, 32% City. Difference = \$14,000
 - iii. CR 59 Construction – Waconia – 2006 – Development Driven (Target) - \$4.83M
 1. Actual negotiated cost share: 44% County, 56% City
 2. New policy: 52% County, 48% City. Difference = \$390,000
 - iv. CR 20 Construction – Watertown – 2010 – Conventional CIP Project - \$3.0M
 1. Actual cost share (2007 Policy): 83% County, 17% City.
 2. New policy: 78% County, 22% City. Difference = \$147,000. Project involved 2 roundabouts which accounts for cost share difference.

It should be noted that this analysis used the best available information at the time. Results show that the proposed policy yields very similar cost shares to the actual negotiated cost share. In the CR 59 example, which is a true test of a past practice development project, the county share under the proposed policy would have been significantly higher.

Maintenance

The final section of the proposed cost share policy outlines maintenance responsibilities for projects constructed under the policy. This is a replacement of the maintenance language in the 2007 policy. The content is very similar to the 2007 policy but clarifies some confusing language related to routine maintenance and adds language for the new items like roundabouts, signs, lighting, noise walls, etc.

Conclusion

The proposed policy meets the defined goals and objectives and is fair approach to sharing in the cost of county highway projects. The proposed new policy for development driven projects creates a consistent standard to determine cost share while not shifting additional costs to development from previous negotiated practices.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Powers Agreement with City of Carver for CSAH 11/Ironwood Drive Intersection and Park-and-Ride Construction

Primary Originating Division/Dept: <input type="text" value="Public Works"/>	Meeting Date: <input type="text" value="3/12/2013"/>
Contact: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="County Engineer/Division Dir..."/>	Item Type: <input type="text" value="Work Session"/>
Amount of Time Requested: <input type="text" value="20"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="County Engineer/Division Direc..."/>	

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The City of Carver has been awarded \$3.6 million in federal Congestion Mitigation Air Quality (CMAQ) program funds by the Transportation Advisory Board (TAB) and Metropolitan Council for federal fiscal year 2013 to acquire right of way for and construct a 400-space Park and Ride site in the City. The City has been awarded an additional \$826,200 in FY 2014 for 3 years of transit operations in partnership with SouthWest Transit.

The City has partnered with the County CDA to construct the Park and Ride adjacent to their proposed housing development west of CR 11 at Ironwood Drive. The project includes parking lot, shelter, collector street, public utilities, trails, turn lanes and traffic signal on CR 11.

The City has requested the County share in the cost of improvements on CR 11. The City has also requested the County administer the federal funds for the project as required by MnDOT.

Public Works has been negotiating a cost share with the City for CR 11 improvements utilizing the proposed draft cost share policy for development driven projects.

A Joint Powers Agreement (JPA) has been draft defining the cost share and project responsibilities.

Staff will update the County Board on the proposed project and cost details.

ACTION REQUESTED:

N/A

FISCAL IMPACT: <input type="text" value="Other"/>	FUNDING
<i>If "Other", specify:</i> <input type="text"/>	County Dollars = <input type="text" value="\$800,000.00"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$800,000.00"/>

Related Financial/FTE Comments:

The county share of the project is approximate at this time.

Office use only:

RBA 2012- 1679

Carver County Board of Commissioners Request for Board Action



Agenda Item:

County Employee Health Insurance - Three New Strategies

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

The County has made significant progress managing the cost of employee health insurance by implementing consumer-driven health plans, a cafeteria model and an active Wellness program. Three new strategies have been identified to continue this progress. County staff will present these new concepts to get Board input and direction.

ACTION REQUESTED:

None - information only

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Goal of the three new strategies is to minimize future employee health insurance premium increases.

Office use only:

RBA 2012- 1685

Carver County's Next Health Insurance Strategies?

1. Bend the Cost Curve Strategy

The County's initial Wellness strategy was to create a "Healthy Culture" that focused on keeping the healthy employees healthy. An emerging strategy is to "Bend the Cost Curve" by focusing on reducing individual and county-wide health risk factors. The attached summary provides a comparison of the two strategies. The "Bend the Cost Curve" strategy typically requires a significant health insurance premium differential that increases participation to 80-90% and utilizes professionals to reduce risk factors by helping employees make healthier choices.

"2014 \$600 Health Insurance Premium Differential"

1. **Increase** the County's 2014 Health Incentive Plan from \$100 to **\$300** for each employee who participates in the 2014 Health Incentive Plan, in exchange for,
2. **Decreasing** the County's 2014 contribution towards health insurance by \$300 for each employee who does not participate in the 2013 Health Incentive Plan.

Assuming 50% participation in the 2013 Health Incentive Plan and hypothetically all employee groups accepted the \$600 premium differential proposal for 2014, the financial impact on the County's 2014 Budget would be zero. As county-wide participation increases to a goal of 90%, which is not likely to occur for several years, the total financial impact of a \$600 premium differential on the County's Budget would be \$150,000. The 2013 Budget already has \$50,000 set aside for the 2013 Health Incentive Plan, so the net budget impact at 90% participation would be an additional \$100,000 that would be spread over several years based on how long it took for the various employee groups to accept the \$600 premium differential proposal. Should the County Board create a 2014 \$600 Health Insurance Premium Differential for the Non-Bargaining Unit?

"2013 Professional Assistance to Help Employees Make Healthier Choices and Reduce their Health Risk Factors"

The 2012 Budget for the County's new Health Incentive Plan has a budget surplus of approximately \$30,000. Should the County Board roll over 2012 budget savings into the 2013 Budget to provide funding for confidential professional assistance using the Embody Health website and Mayo Clinic service providers to encourage employees to make healthier choices and reduce their health risk factors?

2. Self-Insuring for Employee Health Claims Strategy

Robust and well-executed wellness strategies focused on a **Healthy Culture** and **Bending the Cost Curve** will create an excellent window of opportunity to implement a **Self-Insuring for Employee Health Claims** strategy. As effective Wellness strategies improve the overall health of our insured population, the cost savings will be captured by the County which will have a mitigating impact on future health insurance premiums. Should the Health Insurance LMC create a self-insurance sub-committee to research and make recommendations to implement a **Self-Insuring for Employee Health Claims** strategy?

3. Increase Physical Activity at Work Strategy

Physical inactivity maybe the biggest public health problem we have in our country. Research shows that moving throughout your daily life – not just during formal exercise – is critical to good health. Being physically active is about as close as we can come to a magic treatment to avoid and prevent chronic disease. (1)

A Worksite Environmental Assessment created by Hennepin County to evaluate Wellness Programs shows Carver County has the most room for improvement in the areas of physical activity and having break rooms that are separate from the lunchroom*. Since most County employees don't move much at work, the Health Break Team adopted a 2013 Goal to increase physical activity at work with the following two proposals:

“Exercise At Work”

According to the County's liability insurance carrier, Minnesota Counties Intergovernmental Trust (“MCIT”), “Exercise is a key ingredient of a successful health and wellness program. Being able to exercise at an employer's exercise facility can assist employees find the necessary time to devote to an exercise plan. An exercise facility does pose potential risks, but if properly operated it can be a winning program for both the employer and the employee”. To encourage employees to exercise at work, should the County Board support?:

1. Create exercise rooms in underutilized space in the County's buildings with the most employees: Government Center, Sheriff's Office and Public Works. Each room would have basic exercise equipment like treadmills, exercise bikes, large screen TV's, etc. funded by the County's SHIP grant and other available resources. Access would be restricted to employees who have been trained on the equipment and who have signed a waiver releasing the County for liability if the employee is injured while using the exercise room.
2. Adopt a written personnel policy with flexible work schedules, breaks, lunch period, etc. to encourage employees to exercise at work.

“Move More, Sit Less At Work”

Sitting too much can lead to (1):

- Increased body fat, waist size, blood pressure, blood sugar, and triglycerides (blood fats)
- Decreased HDL (the “good” cholesterol)
- Increased risk of heart disease, type 2 diabetes, and obesity.

To encourage employees to move more, sit less at work, should the County Board support?

3. Purchase stand up desks, walking workstations, headset phones, etc. using the County's SHIP grant and other available resources.
4. In underutilized space, create break areas that are not lunch rooms*.

(1) Excerpts from Mayo Clinic and Hennepin County Public Health newsletters and Dr. Steven Blair, a respected researcher in the area of physical activity, interviewed by The Wellness Council of America which is a respected resource for workplace wellness.

Next Steps Timeline

1. **February 2013** – Health Break Team and the Health Insurance Labor Management Committee (“HILMC”) consider recommending the three new Health Insurance Strategies to the County Board:
 - i. **Bend the Cost Curve Strategy** including the proposals for offering a “2014 \$600 Health Insurance Premium Differential” and “2013 Professional Assistance to Help Employees Make Healthier Choices and Reduce their Health Risk Factors”.
 - ii. **Increase Physical Activity at Work Strategy** including the proposals to “Exercise at Work” and “Move More, Sit Less at Work”.
 - iii. **Self-Insuring for Employee Health Claims Strategy** by creating a HILMC subcommittee to study and make recommendations for implementing this strategy.

2. **March 2013** – Obtain input and County Board direction by presenting the three new Health Insurance Strategies at a Board workshop.

Attachment A: Comparing Wellness Strategies

“Healthy Culture”

“Bend the Cost Curve”

<u>Characteristics</u>	
80% of the employees who have 20% of the claims	20% of the employees who have 80% of the claims
Public Sector Focus	Private Sector Focus (See CBIZ Report for more details)
Human Resources driven for over 20 years	Finance driven, CFO focus less than 5 years
Easier to get started, lower potential to impact claims	Harder to get started, higher potential to impact claims
<u>Target Employees</u>	
1/3 of employees willing and able to make healthy choices: they need opportunities/encouragement to do more of the same	1/3 of employees willing but not able to make healthy choices: they need professional help to change their behavior
<u>Overall Message</u>	
“Keep Healthy Employees Healthy” (with minimal impact on risk factors)	“Reduce Risk Factors by Providing Professional Assistance to Help Employees Make Healthier Choices”
<u>Tobacco Example</u>	
Smoke-Free Campus re-locates smokers so healthy people don’t have to deal with second hand smoke	Quit Plan helps smokers kick the habit
<u>Health Incentive Plan Models</u>	
Public Sector Standard: <ol style="list-style-type: none"> 1. <u>\$100 or Less Incentive:</u> 25% - 50% participation goal 2. <u>Low participation</u> means many employees don’t know their risk factors and the aggregate data has little to no value for the organization 3. <u>Focus on Wellness Activities:</u> Frosty Challenge, New Weigh, Know Your Numbers, Preventative Screenings, Farmers Market, etc. 	Emerging trend in Private and Public Sector: <ol style="list-style-type: none"> 1. <u>\$500 or More Insurance Premium Differential:</u> 75% - 90% participation goal 2. <u>High participation</u> means most employees know their risk factors and the aggregate data has high value to the organization 3. <u>Focus on Risk Factors:</u> Both individual and county-wide i.e. smoking, BMI, cholesterol, etc. Embody Health website allows <u>confidential</u> contact by Mayo Clinic staff to provide professional assistance to lower risk factors

Strategies are Complementary: Some companies do one or the other and some do both. 2014 Long Term Financial Plan directs the County to eventually use both strategies.

Last 1/3 of Target Employees: These employees are not willing to change their behavior to lower their health risk factors. The proposed strategy for this group is to simply wait until they are willing to change their behavior and then provide professional assistance as needed.

Health Break Team Consensus: At its December 2012 meeting, the consensus of the Health Break team was to implement a “Bend the Cost Curve” Strategy and continue the “Healthy Culture” Strategy.