



CARVER COUNTY

minnesota

Carver County Board of Commissioners February 16, 2021 Regular Session

Under Minnesota Statute 13D.021 the County Board has made a determination that an in-person meeting is not practical or prudent because of a health pandemic and an emergency has been declared under chapter 12.

The physical meeting location (Board Room) is closed because it is not feasible to be open due to the health pandemic. This meeting will be conducted via videoconference due to COVID-19 concerns.

Individuals who wish to provide public comments can do so by email at admin-contact@co.carver.mn.us or by leaving a voicemail at (952) 361-1516. If you would like to join the videoconference to provide public comments during the meeting please send an e-mail, no later than noon on the Monday prior to the scheduled meeting date, to Carver County Administration at admin-contact@co.carver.mn.us to receive a Webex invitation.

Public comments that are about an item not on the agenda will be heard during the public comments section of the meeting. Public comments that relate to an item on the agenda will be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

The meeting will be webcast live
at: <https://www.youtube.com/user/CarverCountyMN/live>

- 9:00 a.m. 1. a) **CONVENE**
- b) **Pledge of allegiance**
- c) **Public comments submitted via email/voice mail**
- 2. Agenda review and adoption
- 3. Approve minutes of February 2, 2021, Regular Session..... 1-3
- 4. Community Announcements
- 9:05 a.m. 5. **CONSENT AGENDA**
- Communities: Create and maintain safe, healthy and livable communities*
- 5.1 Parks Department Request for Authorized Donation Items..... 4
- 5.2 2021 Seasonal Road Restrictions..... 5-6
- 5.3 First Amendment to Joint Powers Agreement with the City of Chanhassen for TH 5 Regional Trail..... 7
- 5.4 Approval for out of state training 8

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| 5.5 | Professional Services Agreement with Granite Ledge Electrical for Traffic Signal Improvements | 9 |
| 5.6 | Professional Services Agreement with HGA Architects for the Waterfront Service Center at Lake Waconia Regional Park | 10 |
| 5.7 | Professional Service Agreement with Second Chance Recycling for Mattress Recycling | 11 |
| 5.8 | Professional Services Agreement with Erickson Engineering for the Salem Avenue Bridge Project..... | 12 |
| 5.9 | Resolutions of Support to Submit Local Road Improvement Program Grant Applications | 13-18 |
| 5.10 | Resolutions of Support to Sponsor Local Road Improvement Program Grant Applications for Townships and Non-State Aid Cities..... | 19-29 |
| 5.11 | Amendment 1 to Professional Services Agreement with Kimley Horn for the Highway 10 and Highway 24 Projects..... | 30 |
| 5.12 | Approve and Accept Health Partners Grant to HHS..... | 31-32 |

Growth: Manage the challenges and opportunities resulting from growth and development

| | | |
|------|---|-------|
| 5.13 | Acceptance of BWSR FY21 Clean Water Grant | 33-34 |
| 5.14 | Acceptance of BWSR Watershed-Based Implementation Funding Grant | 35-38 |

Finances: Improve the County's financial health and economic profile

| | | |
|------|---|--------|
| 5.15 | Review/Social/Commissioners' Warrants | NO ATT |
|------|---|--------|

- 9:10 a.m. **6. CONNECTIONS: Develop strong public partnerships and connect people to services and information**
- 6.1 Board appointment to the Carver County Veterans Treatment Court Steering Committee..... 39
- 9:15 a.m. **7. GROWTH: Manage the challenges and opportunities resulting from growth and development**
- 7.1 **Closed Session** for Right-of-Way Acquisition for the Highway 10 Project - Chaska Creek Area..... 40
- 9:50 a.m. **8. County Administrator Report**
- 10:00 a.m. **ADJOURN REGULAR SESSION**

David Hemze
County Administrator

UPCOMING MEETINGS

| | |
|-------------------|------------------------------|
| February 23, 2021 | 9:00 a.m. Board Work Session |
| March 2, 2021 | 9:00 a.m. Board Meeting |
| March 9, 2021 | No Meeting |
| March 16, 2021 | 9:00 a.m. Board Meeting |
| March 23, 2021 | 9:00 a.m. Board Work Session |

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on February 2, 2021. The building remained closed due to the health pandemic but was webcast live. Chair Tim Lynch convened the session at 9:00 a.m.

Members present: Tim Lynch, Chair, Gayle Degler, Vice Chair, John P. Fahey, Matt Udermann and Tom Workman.

Members absent: None.

Under public comments, County Administrator Dave Hemze, read into the record a letter from Karen Johnson Leuthner. She raised her concerns with the Hollywood Township tower, the abuse of power, believed deals had been made and the truth was not told.

Degler moved, Udermann seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Fahey seconded, to approve the minutes of the January 19, 2021 Regular Session. Motion carried unanimously.

Degler moved, Fahey seconded, to approve the following consent agenda items:

Authorized Environmental Services staff to submit a Level 2 charging station grant application to the MPCA.

Approved contract with Ridgeview Medical Center for the provision of the Covid-19 vaccination and related health care services not to exceed \$50,000 pending approval of Risk Management/County Attorney.

Adopted Findings of Fact and issued Order #PZ20200057 for the issuance of a Conditional Use Permit, Jeffrey and Alina Muonia, Watertown Township.

Adopted Findings of Fact and issued Order #PZ20200061 for the issuance of a Conditional Use Permit, Kyle Decker, Dahlgren Township.

Contract with Board of Water & Soil Resources to accept the 2020-2021 NRBG pending finalization of the contract review process.

Contract with Northland Excavating pending finalization of the contract review process.

Resolution #08-21 Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for Jonathan Carver Parkway Project-Phase 1.

Approved increasing the 2020 salary ranges by one percent for non-bargaining employees and for bargaining units participating in pay for performance in 2021, to be effective January 4, 2021.

Approved the 2021-2022 Teamsters Licensed Management collective bargaining agreement and related budget amendment.

Resolution #09-21, Defining 2021 Non-Bargaining Compensation and related budget amendment.

Approved the 2021 benefits for non-bargaining employees as outlined including 2021 monthly cafeteria contribution amounts for full-time benefit eligible non-bargaining employees based on the employee's election of health insurance with \$755.48 for single, \$1,293.20 for employee + spouse, \$948.70 for employee + child(ren), \$1,584.70 for family, and \$150.00 for waiver; maintaining the \$250.00 per month toward the cost of single health insurance for employees budgeted at least half-time but less than 0.8 FTE; and providing

HRA/VEBA contributions in the amounts of \$750/\$1,500 and contributions for those electing the HSA High Deductible Health Plan option in the amounts of \$1,100/\$2,000 and related budget amendment.

Set health insurance contributions for eligible retirees as follows, not to exceed the coverage tier level provided at the time of separation: Retirees selecting family coverage would receive \$1,584.70 per month toward their medical insurance premium, employee + spouse would receive \$1,293.20, employee + children would receive \$948.70, and those electing single coverage would receive the lesser of the single premium amount or \$755.48 per month and approved related budget amendment.

Approved professional services agreement with Primacy Strategy Group for \$40,000 for Federal Government Relations Strategy services, pending finalization of the contract review process.

Reviewed January 26, 2021, Community Social Services' actions/Commissioners' warrants in the amount of \$1,216,874.46 and reviewed February 2, 2021, Community Social Services' actions/Commissioners' warrants in the amount of \$187,523.81.

Motion carried unanimously.

Lyndon Robjent, Public Works, requested the Board approve construction agreements with MnDOT for the Highway 212 Phase 1 Project. A map of the project area was displayed. Robjent reviewed the history of the 212 project and what has been done in the last decade. He indicated the freeway project that was completed in 2009 resulted in incredible growth in the County. Robjent stated they have been active in applying for grants and reviewed project goals to eliminate freight bottlenecks, improve safety, expand access to employment and improve travel reliability.

He identified the design details and noted the excavation required, the amount of bituminous pavement, aggregate base and the use of rumble strips that was a new technology. The Board discussed the use of rumble strips in the past on highways and the County's policy. Robjent stated they would be re-analyzing that policy in the future and would be back before the Board for consideration. Robjent agreed to follow up to determine other areas where rumble strips had been used. He noted no sound barriers were required but there was a process where MnDOT could do noise mitigation in the future.

He indicated there would not be any planned road closures of Highway 212 but there would be closures on Kelly Avenue and Highway 43. Robjent stated the total project cost would be approximately 50 million that included engineering and right of way acquisition. The construction phase was estimated at 39 million and Robjent reviewed funding sources. Bidding will occur in March and there would be three major phases. Construction would start in May with a fall 2022 completion date. He explained today he was asking for approval of the agreements for federal aid funding and the cooperative construction agreement. A bid alternate for fiber would be included and they will decide before the bid is awarded. Robjent commented on potential funding through the federal government or the State in the future. He acknowledged if bids were to come in low, the funds could be used to accelerate Stage 2. He indicated they would continue to put out information on 212 for cities, townships and the public. In addition, they would also have a communication page during the object.

Degler offered the following Resolutions, seconded by Fahey:

Resolution #10-21
MN Dot Agreement 1044265 – Reconstruction of TH 212
Between CSAH 36 and CSAH 11

And

Resolution #11-21
MN Dot Agreement 1045870 – Reconstruction of TH 212
Between CSAH 36 and CSAH 11

On vote taken, all voted aye.

Rod Franks, HH&S, requested the Board approve a .5 FTE social worker position for the Mental Health Crisis Program. Franks reviewed the number of crisis responses and evaluations over the last two years. He indicated they continue to see increases in need for crisis response as they move into 2021. Franks stated most of their crisis services take place between 9:00 am and 9:00 pm and they needed assistance to answer phone calls during the 3:00 pm -11:00 pm time slots. He indicated, due to CoVID they could no longer co-locate the social worker in the 911 center but once they are able to deal with safety issues, they hope to once again co-locate the social worker in the Dispatch Center. He added the FTE is fully funded by the State Crisis grant.

Udermann moved, Workman seconded, to approve the addition of a .5 FTE social worker for the Crisis Program and related budget amendment. Motion carried unanimously.

Workman moved, Degler seconded, to adjourn the Regular Session at 10:03 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Parks Department Request for Authorized Donation Items

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Annually, the Parks Department request the County Board approve the issuance of redeemable vouchers for parks and recreation services and products. The vouchers respond to a need for cost effective promotional offering(s), charitable donation requests, and acknowledgement of volunteer service. Vouchers for up to five (5) shelter rentals, fifteen (15) two-night campground reservations and \$300.00 in service value for recreation programs could be issued in 2021. Examples of where vouchers for services or products could be issued include but are not limited to: County sponsored outdoor recreation programs/special events; drawings at various charitable events; promotional exhibits in the county.

Additionally, vouchers for services and products such as shelter rentals and weekend camping stays may be awarded to someone who has provided significant/outstanding volunteer service to Carver County.

ACTION REQUESTED:

Motion to authorize the Parks Department to issue redeemable vouchers for recreation services and products.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars = **\$0.00**

FTE IMPACT:

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7404

Carver County Board of Commissioners Request for Board Action



Agenda Item:
2021 Seasonal Road Restrictions

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

Seasonal road restrictions in Carver County can be established in accordance with Chapter 169, Laws of Minnesota, at the ton per axle limitations of the 2021 Seasonal Road Restriction map for Carver County, on file at Public Work's headquarters in Cologne and posted on the County web site. The County Engineer can increase or decrease said restrictions whenever conditions warrant pursuant to Chapter 163, Section 163.02, Subdivision 3, Laws of Minnesota.

The spring load restriction start and end dates are determined by MnDOT and will be announced with at least a 3-day advance notice. Advance notice is available on the Internet at:

http://www.mrr.dot.state.mn.us/research/seasonal_load_limits/sllindex.asp

and via recorded messages at (651) 366-5400 or toll free at 1-800-723-6543.

MnDOT policy is to not restrict loads in the Spring for more than 8 weeks, however the county can extend the end date if conditions warrant.

ACTION REQUESTED:

Motion to adopt a resolution authorizing the posting of maximum seasonal load limits on Carver County Highways in 2021.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7407

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 16, 2021

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

2021 SEASONAL ROAD RESTRICTIONS

BE IT RESOLVED that the seasonal road restrictions in Carver County be established in accordance with Chapter 169, Section 169.87, Laws of Minnesota, at the ton per axle limitations of the 2021 Seasonal Road Restriction map for Carver County, and

BE IT FURTHER RESOLVED, that the County Engineer is hereby authorized to impose and to increase or decrease said restrictions whenever conditions warrant pursuant to Chapter 163, Section 163.02, Subdivision 3, Laws of Minnesota.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16th day of February, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of February 2021.

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:
First Amendment to Joint Powers Agreement with the City of Chanhassen for TH 5 Regional Trail

| | |
|---|--|
| Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/> | Meeting Date: <input type="text" value="2/16/2021"/> |
| Contact: <input type="text" value="Martin Walsh"/> Title: <input type="text" value="Parks and Recreation Director"/> | Item Type: <input type="text" value="Consent"/> |
| Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/> | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/> | |

BACKGROUND/JUSTIFICATION:

On July 2, 2019 Carver County and the City of Chanhassen (City) entered into a Joint Powers Agreement. This agreement outlined cost participation for trail engineering, construction and ongoing operations and maintenance of a section of the Trunk Highway Regional Trail between Minnewashta Parkway and century Boulevard in Chanhassen.

On June 9, 2020 Carver County awarded a construction contract for the project after obtaining support from the City to move ahead with the project and committing to cost participation at a higher amount than originally planned in the joint power's agreement.

The total project cost including design, construction and property acquisition is \$7,918,195.43. Funding sources for the project are as follows:

Project Funding:

| | |
|--|-----------------------|
| Federal Funds: | \$1,192,000.00 |
| Met Council Parks and Trails Grant: | \$565,845.00 |
| City of Chanhassen: | \$1,681,548.86 |
| MN Landscape Arboretum: | \$1,681,548.86 |
| Carver County: | \$1,129,696.00 |
| Metropolitan Council Future Reimbursement: | \$1,000,000.00 |
| Transportation Sales Tax: | <u>\$667,556.71</u> |
| Total: | \$7,918,195.43 |

The First Amendment to the Joint Powers Agreement addresses the increased cost participation by the City and provides for a 5-year payment schedule for the City to reimburse the County for their share of the project.

ACTION REQUESTED:

Motion to approve an amemdment to the Joint Powers Agreement with the City of Chanhassen for the TH 5 Regional Trail Project pending finalization of the contract review process.

| | | | | | | | |
|---|---|------------------|-------------------------------------|--------------------|---|--------------|---|
| FISCAL IMPACT: <input type="text" value="Included in current budget"/> | FUNDING | | | | | | |
| If "Other", specify: <input type="text"/> | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="text-align: right;"><input type="text" value="\$0.00"/></td> </tr> <tr> <td>City of Chanhassen</td> <td style="text-align: right;"><input type="text" value="\$1,681,548.86"/></td> </tr> <tr> <td>Total</td> <td style="text-align: right;"><input type="text" value="\$1,681,548.86"/></td> </tr> </table> | County Dollars = | <input type="text" value="\$0.00"/> | City of Chanhassen | <input type="text" value="\$1,681,548.86"/> | Total | <input type="text" value="\$1,681,548.86"/> |
| County Dollars = | <input type="text" value="\$0.00"/> | | | | | | |
| City of Chanhassen | <input type="text" value="\$1,681,548.86"/> | | | | | | |
| Total | <input type="text" value="\$1,681,548.86"/> | | | | | | |
| FTE IMPACT: <input type="text" value="None"/> | <input checked="" type="checkbox"/> Insert additional funding source | | | | | | |

Related Financial/FTE Comments:

Only the City of Chanhassen's share of the project is shown. \$497,746.28 was received in 2020. The modified payment schedule reflects \$798,563.49 in 2021 followed by 4 equal payments of \$96,309.77 the remaining years.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval for out of state training

Primary Originating Division/Dept: Sheriff

Meeting Date: 2/16/2021

Contact: Michael Wollin Title: Commander

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The IACIS, International Association of Computer Investigative Specialists, specializes in training and certification in the field of computer forensics. This training provides foundational knowledge in Computer Forensics needed to enter into the IACIS Certified Forensic Examiner certification process. Technology has continued to advance and increased the commission of criminal acts and victimization through the use of computers. Investigators trained in computer forensics investigate these crimes committed against victims and the criminal exploitation committed or facilitated by or through the use of computers. This request for two investigators to attend was previously approved by the board on 12/03/2019. Due to the COVID pandemic, the training in 2020 was postponed until 2021. This request for approval is now for one investigator to attend. The IACIS has a 2021 training event COVID19 plan which has been reviewed for precautions to ensure safety of our participant. The plan is approved by the Commander of Operations.

Computer forensic exams are a critical investigative function requiring appropriate certifications for evidence collection and credible courtroom testimony. This training is the foundational step to achieve certification and is not available in Minnesota.

ACTION REQUESTED:

Re-approve out of state training for one investigator to travel to Orlando, Florida to attend the IACIS computer forensic examiner program 04/26/2021-05/07/2021. This was a previously approved RBA 6563.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Tuition, lodging, travel and meal expenses are accounted for in 2021 Sheriff's Office training budget.

Office use only:

RBA 2021 - 7424

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with Granite Ledge Electrical for Traffic Signal Improvements

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|--|--|
| Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/> | Meeting Date: <input type="text" value="2/16/2021"/> |
| Contact: <input type="text" value="Dan McCormick"/> Title: <input type="text" value="Traffic Services Supervisor / Tra"/> | Item Type: <input type="text" value="Consent"/> |
| Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/> | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/> | |

BACKGROUND/JUSTIFICATION:

This agreement is for contractor construction work to support updates to the County's traffic signal system as part of the County's traffic signal portion of the capital improvement program. This specific work is for the addition of traffic signal flashing yellow arrow (FYA) at two locations, with video detection at one of the locations: Highway 10 (Engler Boulevard) and Highway 15 (Audubon Road) and Bluff Creek Boulevard and Highway 15 (Audubon Road). This contractor work includes revisions to replace outdated equipment and modernize the County's traffic signal systems and services. A quote package with engineering plans, specifications and special provisions was developed by SRF Consulting Group, Inc. to form the basis of the work involved.

Quotes for the video detection system revisions were solicited from area contractors. Five quotes were received by January 21, 2021 at 1:00pm as follows:

- Egan Company - \$41,260.00
- Granite Ledge Electrical Contractors Inc.- \$33,817.10
- Killmer Electric - \$55,379.30
- Premier Electrical Company - \$42,652.40
- Taylor Electric Company - \$47,008.00

The engineer's estimate was \$64,363.75. Staff is recommending award of the work to the low responsible bidder, Granite Ledge Electrical Contractors Inc.

ACTION REQUESTED:

Motion to approve a professional services agreement with Granite Ledge Electrical Contractors Inc. in the amount of \$33,817.10 for traffic signal improvements, pending finalization of the contract review process.

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|---|--|------------------|--------------------|--|--|--------------|--------------------|
| FISCAL IMPACT: <input type="text" value="Included in current budget"/> | FUNDING | | | | | | |
| <i>If "Other", specify:</i> <input type="text"/> | <table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$33,817.10</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$33,817.10</td> </tr> </table> | County Dollars = | \$33,817.10 | | | Total | \$33,817.10 |
| County Dollars = | \$33,817.10 | | | | | | |
| | | | | | | | |
| Total | \$33,817.10 | | | | | | |
| FTE IMPACT: <input type="text" value="None"/> | <input checked="" type="checkbox"/> Insert additional funding source | | | | | | |
| Related Financial/FTE Comments: | | | | | | | |

Office use only:

RBA 2021 - 7426

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with HGA Architects for the Waterfront Service Center at Lake Waconia Regional Park

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|--|--|
| Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/> | Meeting Date: <input type="text" value="2/16/2021"/> |
| Contact: <input type="text" value="Martin Walsh"/> Title: <input type="text" value="Parks and Recreation Director"/> | Item Type: <input type="text" value="Consent"/> |
| Amount of Time Requested: <input type="text"/> minutes | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Presenter: <input type="text"/> Title: <input type="text"/> | |

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

In 2019, Carver County contracted with HGA Architects and Engineers for schematic design of a new waterfront building and picnic shelter at Lake Waconia Regional Park. Deliverables HGA provided to the County included site plan for buildings, building layout, exterior images for a preferred design and construction cost estimating.

During the fall of 2020, Carver County was notified that it would receive \$2,500,000 in state bonds to develop a waterfront service center at Lake Waconia Regional Park. These state bonds are to be matched with an additional \$2,500,000 of County funds.

During December 2020 and into January 2021 Carver County contracted with HGA Architects to complete a public engagement process, meeting virtually with stakeholders, public, a technical advisory group and conducted public survey to help determine a recommended building program for the Waterfront Service Center.

On January 26, 2021 the findings of the public engagement process were shared with the County Board and direction was provided to proceed with consulting and design services for the Waterfront Service Center.

HGA Architects have provide a proposal for professional services to design the Waterfront Service Center based on a construction value of \$4,200,000 and is outlined below.

- HGA Design Phase Fee (8 weeks): \$211,680
- HGA Plans and Specifications Phase Fee (8 weeks): \$199,920
- HGA Bid and Construction Administration Fee (9 months): \$176,400
- Estimated Reimbursables \$4,000
- Total HGA Design, Construction Administration and estimated reimbursable \$592,000**

ACTION REQUESTED:

Motion to enter into a professional services agreement with HGA Architects for design and construction administration services for the Waterfront Service Center at Waconia Regional Park and authorize the Board Chair to sign the agreement upon completion of the contract review process.

| | | | | | | | |
|---|--|------------------|--------|-----------------|--------------|--------------|---------------------|
| FISCAL IMPACT: <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/> | FUNDING <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Fund 34 Balance</td> <td style="text-align: right;">\$592,000.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$592,000.00</td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source | County Dollars = | \$0.00 | Fund 34 Balance | \$592,000.00 | Total | \$592,000.00 |
| County Dollars = | \$0.00 | | | | | | |
| Fund 34 Balance | \$592,000.00 | | | | | | |
| Total | \$592,000.00 | | | | | | |
| FTE IMPACT: <input type="text" value="None"/> | | | | | | | |

Related Financial/FTE Comments:

Fund 34 fund balance will be used to up front the costs related to the Waterfront Service Center until the County's funding program is better determined and approved

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Service Agreement with Second Chance Recycling for Mattress Recycling

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Environmental Center has been accepting used mattresses and box springs for recycling since 2015, diverting thousands from land disposal each year. Carver County has partnered with Second Chance Recycling to process mattresses for recycling since 2017. Second Chance Recycling is a reputable mattress recycler located in Minneapolis that serves county and city recycling programs across the Twin Cities Metro Area. The Environmental Center collected 1,592 mattresses in 2020, up from 1,393 in 2019. This increase occurred during a year in which the Environmental Center was closed for 11 weeks. Because of this, staff anticipates the total number of mattresses collected to increase even more in 2021. Mattress recycling fees collected at the Environmental Center cover the cost of the contract.

ACTION REQUESTED:

Motion to approve the professional service agreement with Second Chance Recycling and authorize the Board Chair to sign the agreement upon completion of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

| | |
|-------------------------|-------------------------------|
| County Dollars = | <input type="text" value=""/> |
| mattress recycling fees | \$48,000.00 |
| Total | \$48,000.00 |

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7429

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with Erickson Engineering for the Salem Avenue Bridge Project

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The current culverts at the Joint Ditch 4 crossing on Salem Avenue are in a state of disrepair and need to be replaced. Benton and Young America Township have joint ownership over Salem Avenue. The townships would like to replace the combination of existing culverts with a single culvert with adequate hydraulic capacity. This contract is to perform hydraulic analysis on Joint Ditch 4 to determine the proper size for a single culvert crossing. If the hydraulic analysis indicates a culvert with a span of greater than 10 feet required, Erickson Engineering will draft plans and specifications for the townships so they can utilize town bridge funds for the replacement. Carver County is acting as an agent for the townships to receive the town bridge funds. A joint powers agreement between Carver County, Benton Township and Young America Township has already been executed.

ACTION REQUESTED:

Motion to approve a professional services agreement with Erickson Engineering for design services for the Salem Avenue Bridge Project, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

| | |
|------------------------|--------------------|
| Benton Township | \$5,000.00 |
| Young America Township | \$5,000.00 |
| Town Bridge Funds | \$15,166.00 |
| Total | \$25,166.00 |

Insert additional funding source

Related Financial/FTE Comments:

All costs incurred by Carver County will be paid for by both townships and the Town Bridge Account. Carver County is acting as the agent for the townships in order to receive Town Bridge funds from the state.

Office use only:

RBA 2021 - 7431

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 16, 2021

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**Resolution of Support to Submit Local Road Improvement Program Project Application for
Trunk Highway 25 and County Highway 20 Intersection Improvements**

WHEREAS, the Local Road Improvement Program (LRIP) was established by the Minnesota legislature in 2002 and is defined in Minnesota Statute 174.52 to assist local agencies in constructing or reconstructing local roads; and

WHEREAS, the legislature provided \$75,000,000 for the LRIP in Laws of Minnesota, 5th Special Session, Chapter 3, Article 1, Section 16, Subdivision 2; and

WHEREAS, the Minnesota Department of Transportation (MnDOT) State Aid for Local Transportation Office administers the LRIP per the process, eligibility, and prioritization criteria established in the statute, and MnDOT has solicited for eligible LRIP project applications, due March 3, 2021; and

WHEREAS, the LRIP provides funding for capital construction costs and the statute describes three types of accounts with a specific intent for the types of local road projects that can be considered for the program, including the Trunk Highway Corridor Account to provide funds to assist in funding the local road improvement share of trunk highway projects; and

WHEREAS, the County identified the intersection of Trunk Highway (TH) 25 and County State Aid Highway (CSAH) 20 as a priority project in the County Roadway Safety Plan for geometric improvements; and

WHEREAS, the County studied and developed intersection design alternatives in 2018 and reviewed the alternatives with MnDOT staff and Township officials for refinement and selection of the preferred alternative; and

WHEREAS, in 2020, the TH 25 and CSAH 20 Intersection Improvement project received a funding award of \$624,600 from MnDOT through the Local Partnership Program for State Highway costs; and

WHEREAS, the County requests consideration of the TH 25 and CSAH 20 Intersection Improvement project for LRIP funding in the Trunk Highway Corridor Account to assist in funding for the local road improvement that is part of the highway project; and

NOW THEREFORE, BE IT RESOLVED that Carver County hereby supports the submittal for LRIP application for intersection improvements at TH 25 and CSAH 20 in Watertown Township and authorizes and directs the County Engineer to submit the application.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the _____ day of _____, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2021.

Dave Hemze

County Administrator

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 16, 2021

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**Resolution of Support to Submit Local Road Improvement Program Project Application for
County Highway 24 Safety and Reconstruction Project**

WHEREAS, the Local Road Improvement Program (LRIP) was established by the Minnesota legislature in 2002 and is defined in Minnesota Statute 174.52 to assist local agencies in constructing or reconstructing local roads; and

WHEREAS, the legislature provided \$75,000,000 for the LRIP in Laws of Minnesota, 5th Special Session, Chapter 3, Article 1, Section 16, Subdivision 2; and

WHEREAS, the Minnesota Department of Transportation (MnDOT) State Aid for Local Transportation Office administers the LRIP per the process, eligibility, and prioritization criteria established in the statute, and MnDOT has solicited for eligible LRIP project applications, due March 3, 2021; and

WHEREAS, the LRIP provides funding for capital construction costs and the statute describes three types of accounts with a specific intent for the types of local road projects that can be considered for the program, including the Rural Road Safety Account to fund capital safety improvement projects on County State Aid Highways (CSAH); and

WHEREAS, reconstruction and safety improvements for CSAH 24 from CSAH 10 to the eastern County border is identified as a priority project in the County Roadway Safety Plan and the Transportation Tax Plan; and

WHEREAS, the proposed project includes key corridor safety improvements of shoulder widening, enhanced pavement markings, sight distance improvements, and intersection safety improvements; and

WHEREAS, the County requests consideration of the CSAH 24 Safety and Reconstruction project for LRIP funding in the Rural Road Safety Account, to assist in funding this important capital safety improvement, for up to the maximum award of \$1,250,000; and

NOW THEREFORE, BE IT RESOLVED that Carver County hereby supports the submittal for LRIP application for CSAH 24 Safety and Reconstruction project from CSAH 10 to the eastern County border in the City of Watertown and Watertown Township and authorizes and directs the County Engineer to submit the application.

YES

ABSENT

NO

| | | |
|-------|-------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

STATE OF MINNESOTA
COUNTY OF CARVER

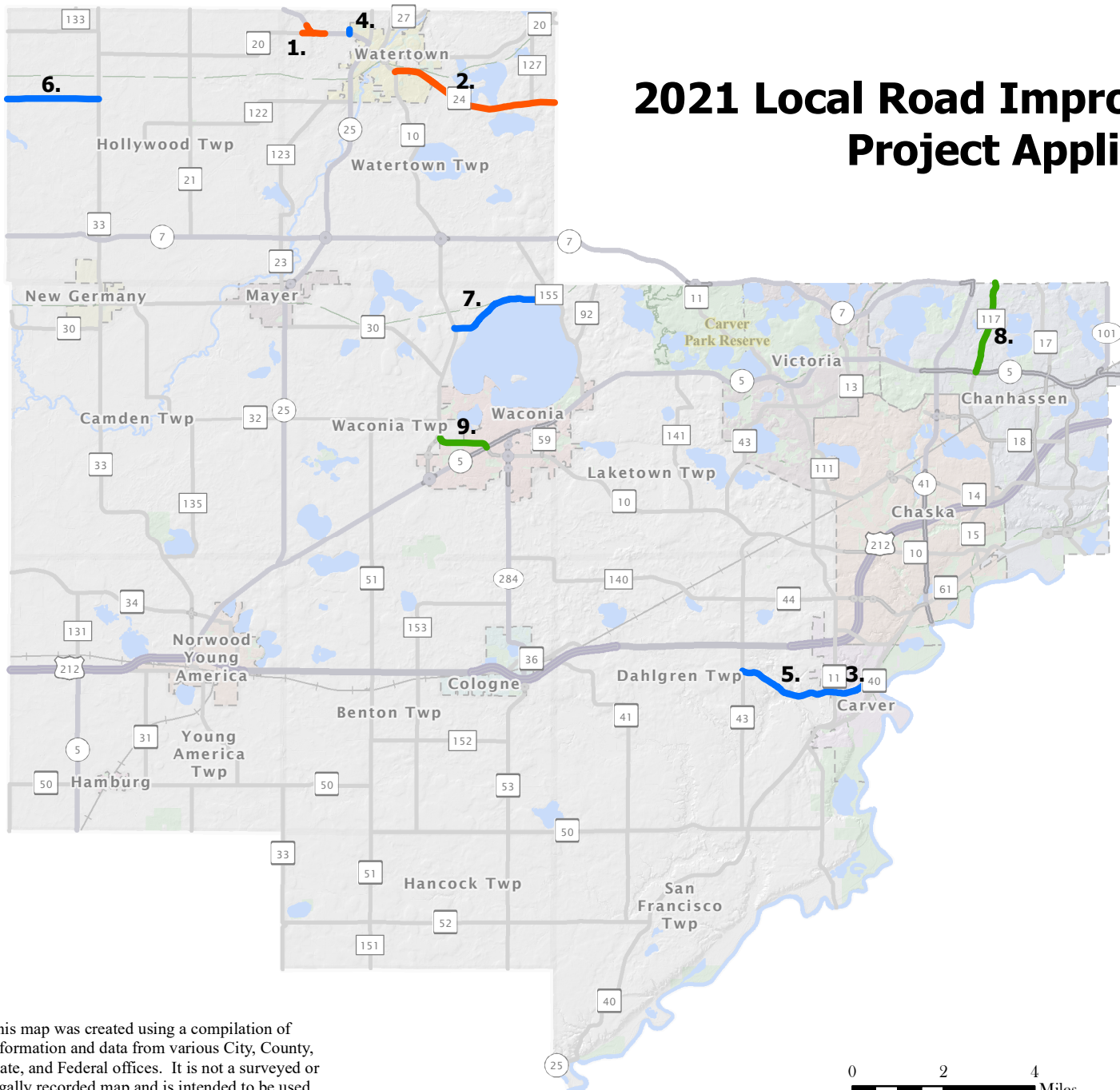
I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of _____, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2021.

Dave Hemze

County Administrator

2021 Local Road Improvement Program Project Applications



County Applications —

1. TH 25/CSAH 20 Intersection
2. CSAH 24 Safety and Reconstruction

Township and Non-State Aid City Applications - County Sponsored —

3. 6th St. West Reconstruction, City of Carver
4. Quarry Ave. Reconstruction and Paving, Watertown Township
5. Dahlgren Rd. Reconstruction and Paving, Dahlgren Township
6. 30th Street Reconstruction and Paving, Hollywood Township
7. North Shore Road Reconstruction, Waconia Township

City Applications - County Supported —

8. Galpin Blvd (CR 117) Reconstruction and Safety Improvements, City of Chanhassen
9. Waconia Parkway South Reconstruction and Safety Improvements, City of Waconia

This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

0 2 4 Miles



Public Works Division
11360 Hwy 212, Suite 1
Cologne, MN 55322
(952) 466-5200
Created: 2/8/2021

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolutions of Support to Sponsor Local Road Improvement Program Grant Applications for Townships and Non-State Aid Cities

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Local Road Improvement Program (LRIP) was established by the Minnesota legislature in 2002 and is defined in Minnesota Statute 174.52. The purpose of the funding program is to assist local agencies including counties, cities, and townships with construction costs for local road projects. The legislature provided \$75,000,000 in funding for the 2020-2021 LRIP funding solicitation. This round of funding is for projects anticipated for construction in 2021-2023.

The LRIP establishes three project categories for eligibility: Trunk Highway Corridor for local road improvements included in State Highway projects, Rural Road Safety for County Highways, and Routes of Regional Significance for county, city, and township road projects. County-led applications are proposed to be submitted in the first two categories. There is substantial interest from cities and townships for LRIP funding through the Routes of Regional Significance category. Non-State Aid cities and townships must have a County sponsor to apply for LRIP funding, and the County would act as their fiscal agent if their project is awarded funding. The following is a list of agencies, with project descriptions, requesting County sponsorship or support of their application in the Routes of Regional Significance category:

Township and Non-State Aid City Requests for County Sponsorship Resolutions

- City of Carver - 6th Street West Reconstruction from Highway 11 to Broadway Street North
- Watertown Township - Reconstruction and paving of Quarry Avenue from Highway 25 to approximately 500 feet north of Highway 25
- Dahlgren Township - Reconstruction and paving of Dahlgren Road from Highway 43 to Highway 11
- Hollywood Township - Reconstruction and paving of 30th Street from western County border to Highway 33
- Waconia Township - Reconstruction of North Shore Road from Highway 10 to Highway 155

City Requests for Letters of Support

- City of Chanhassen - Reconstruction with safety improvements on Galpin Blvd (Hwy 117) from Highway 5 to northern City limits
- City of Waconia - Reconstruction with safety and capacity improvements to Waconia Parkway South from Highway 5 to Highway 10

Townships and Non-State Aid Cities will be responsible for all costs above the awarded LRIP funding, including but not limited to engineering costs, right of way costs and construction costs and, if awarded funding, will need to maintain the roadways for the lifetime of the improvements. The resolutions state the County will sponsor the Township and Non-State Aid City applications listed above for LRIP funding requests.

ACTION REQUESTED:

Motion to adopt Resolutions of support to sponsor Township and Non-State Aid City project applications and to authorize the County Engineer to send letters of support for City applications to the Local Road Improvement Program.

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

County would need to act as Township or Non-State Aid City fiscal agent if their project is awarded funding.

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 16, 2021

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**Resolution of Support to Sponsor City of Carver’s Local Road Improvement Program Project
Application for 6th Street West Reconstruction**

WHEREAS, the Local Road Improvement Program (LRIP) was established by the Minnesota legislature in 2002 and is defined in Minnesota Statute 174.52 to assist local agencies in constructing or reconstructing local roads; and

WHEREAS, the legislature provided \$75,000,000 for the LRIP in Laws of Minnesota, 5th Special Session, Chapter 3, Article 1, Section 16, Subdivision 2; and

WHEREAS, the Minnesota Department of Transportation (MnDOT) State Aid for Local Transportation Office administers the LRIP per the process, eligibility, and prioritization criteria established in the statute, and MnDOT has solicited for eligible LRIP project applications, due March 3, 2021; and

WHEREAS, the LRIP provides funding for capital construction costs and the statute describes three types of accounts with a specific intent for the types of local road projects that can be considered for the program, including the Routes of Regional Significance Account to provide for the costs of constructing or reconstructing city streets, county highways, or town roads with statewide or regional significance; and

WHEREAS, Non-State Aid cities and townships are required to have the County sponsor their LRIP grant applications, which includes acting as the fiscal agent if the project is awarded funding; and

WHEREAS, the City of Carver has requested that Carver County sponsor its eligible LRIP application for the reconstruction of 6th Street West from County State Aid Highway (CSAH) 11 (Jonathan Carver Parkway) to Broadway Street; and

WHEREAS, the 6th Street West reconstruction project provides the opportunity to rebuild the Collector roadway, make improvements to the existing storm sewer systems, and improve pedestrian facilities to meet State Aid standards; and

WHEREAS, the City of Carver will be responsible for all costs above and beyond the awarded LRIP funding, including but not limited to engineering costs, right of way costs and construction costs and, if awarded funding, will need to maintain the roadway for the lifetime of the improvements; and

NOW THEREFORE, BE IT RESOLVED that the County of Carver hereby supports and sponsors the City of Carver LRIP grant application submittal for the reconstruction of 6th Street West from CSAH 11 (Jonathan Carver Parkway) to Broadway Street.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the _____ day of _____, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2021.

Dave Hemze

County Administrator

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 16, 2021

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**Resolution of Support to Sponsor Watertown Township’s Local Road Improvement Program
Project Application for Quarry Avenue**

WHEREAS, the Local Road Improvement Program (LRIP) was established by the Minnesota legislature in 2002 and is defined in Minnesota Statute 174.52 to assist local agencies in constructing or reconstructing local roads; and

WHEREAS, the legislature provided \$75,000,000 for the LRIP in Laws of Minnesota, 5th Special Session, Chapter 3, Article 1, Section 16, Subdivision 2; and

WHEREAS, the Minnesota Department of Transportation (MnDOT) State Aid for Local Transportation Office administers the LRIP per the process, eligibility, and prioritization criteria established in the statute, and MnDOT has solicited for eligible LRIP project applications, due March 3, 2021; and

WHEREAS, the LRIP provides funding for capital construction costs and the statute describes three types of accounts with a specific intent for the types of local road projects that can be considered for the program, including the Routes of Regional Significance Account to provide for the costs of constructing or reconstructing city streets, county highways, or town roads with statewide or regional significance; and

WHEREAS, Non-State Aid cities and townships are required to have the County sponsor their LRIP grant applications, which includes acting as the fiscal agent if the project is awarded funding; and

WHEREAS, Watertown Township has requested that Carver County sponsor its eligible LRIP application for the reconstruction and bituminous pavement surfacing of Quarry Avenue from Trunk Highway 25 to approximately 500 feet north of Trunk Highway 25; and

WHEREAS, Watertown Township will be responsible for all costs above and beyond the awarded LRIP funding, including but not limited to engineering costs, right of way costs and construction costs and, if awarded funding, will need to maintain the roadway for the lifetime of the improvements; and

NOW THEREFORE, BE IT RESOLVED that the County of Carver hereby supports and sponsors the Watertown Township LRIP grant application submittal for the reconstruction of Quarry Avenue from Trunk Highway 25 to approximately 500 feet north of Trunk Highway 25.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the _____ day of _____, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2021.

Dave Hemze

County Administrator

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 16, 2021

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**Resolution of Support to Sponsor Dahlgren Township's Local Road Improvement Program
Project Application for Dahlgren Road**

WHEREAS, the Local Road Improvement Program (LRIP) was established by the Minnesota legislature in 2002 and is defined in Minnesota Statute 174.52 to assist local agencies in constructing or reconstructing local roads; and

WHEREAS, the legislature provided \$75,000,000 for the LRIP in Laws of Minnesota, 5th Special Session, Chapter 3, Article 1, Section 16, Subdivision 2; and

WHEREAS, the Minnesota Department of Transportation (MnDOT) State Aid for Local Transportation Office administers the LRIP per the process, eligibility, and prioritization criteria established in the statute, and MnDOT has solicited for eligible LRIP project applications, due March 3, 2021; and

WHEREAS, the LRIP provides funding for capital construction costs and the statute describes three types of accounts with a specific intent for the types of local road projects that can be considered for the program, including the Routes of Regional Significance Account to provide for the costs of constructing or reconstructing city streets, county highways, or town roads with statewide or regional significance; and

WHEREAS, Non-State Aid cities and townships are required to have the County sponsor their LRIP grant applications, which includes acting as the fiscal agent if the project is awarded funding; and

WHEREAS, Dahlgren Township has requested that Carver County sponsor its eligible LRIP application for the reconstruction and bituminous pavement surfacing of Dahlgren Road from County State Aid Highway (CSAH) 43 to CSAH 11; and

WHEREAS, Dahlgren Township will be responsible for all costs above and beyond the awarded LRIP funding, including but not limited to engineering costs, right of way costs and construction costs and, if awarded funding, will need to maintain the roadway for the lifetime of the improvements; and

NOW THEREFORE, BE IT RESOLVED that the County of Carver hereby supports and sponsors the Dahlgren Township LRIP grant application submittal for the reconstruction of Dahlgren Road from CSAH 43 to CSAH 11.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the _____ day of _____, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2021.

Dave Hemze

County Administrator

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 16, 2021

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**Resolution of Support to Sponsor Hollywood Township’s Local Road Improvement Program
Project Application for 30th Street**

WHEREAS, the Local Road Improvement Program (LRIP) was established by the Minnesota legislature in 2002 and is defined in Minnesota Statute 174.52 to assist local agencies in constructing or reconstructing local roads; and

WHEREAS, the legislature provided \$75,000,000 for the LRIP in Laws of Minnesota, 5th Special Session, Chapter 3, Article 1, Section 16, Subdivision 2; and

WHEREAS, the Minnesota Department of Transportation (MnDOT) State Aid for Local Transportation Office administers the LRIP per the process, eligibility, and prioritization criteria established in the statute, and MnDOT has solicited for eligible LRIP project applications, due March 3, 2021; and

WHEREAS, the LRIP provides funding for capital construction costs and the statute describes three types of accounts with a specific intent for the types of local road projects that can be considered for the program, including the Routes of Regional Significance Account to provide for the costs of constructing or reconstructing city streets, county highways, or town roads with statewide or regional significance; and

WHEREAS, Non-State Aid cities and townships are required to have the County sponsor their LRIP grant applications, which includes acting as the fiscal agent if the project is awarded funding; and

WHEREAS, Hollywood Township has requested that Carver County sponsor its eligible LRIP application for the reconstruction and bituminous pavement surfacing of 30th Street from the western County border to County State Aid Highway (CSAH) 33; and

WHEREAS, Hollywood Township will be responsible for all costs above and beyond the awarded LRIP funding, including but not limited to engineering costs, right of way costs and construction costs and, if awarded funding, will need to maintain the roadway for the lifetime of the improvements; and

NOW THEREFORE, BE IT RESOLVED that the County of Carver hereby supports and sponsors the Hollywood Township LRIP grant application submittal for the reconstruction of 30th Street from the western County border to CSAH 33.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the _____ day of _____, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2021.

Dave Hemze

County Administrator

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 16, 2021

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**Resolution of Support to Sponsor Waconia Township's Local Road Improvement Program
Project Application for North Shore Road**

WHEREAS, the Local Road Improvement Program (LRIP) was established by the Minnesota legislature in 2002 and is defined in Minnesota Statute 174.52 to assist local agencies in constructing or reconstructing local roads; and

WHEREAS, the legislature provided \$75,000,000 for the LRIP in Laws of Minnesota, 5th Special Session, Chapter 3, Article 1, Section 16, Subdivision 2; and

WHEREAS, the Minnesota Department of Transportation (MnDOT) State Aid for Local Transportation Office administers the LRIP per the process, eligibility, and prioritization criteria established in the statute, and MnDOT has solicited for eligible LRIP project applications, due March 3, 2021; and

WHEREAS, the LRIP provides funding for capital construction costs and the statute describes three types of accounts with a specific intent for the types of local road projects that can be considered for the program, including the Routes of Regional Significance Account to provide for the costs of constructing or reconstructing city streets, county highways, or town roads with statewide or regional significance; and

WHEREAS, Non-State Aid cities and townships are required to have the County sponsor their LRIP grant applications, which includes acting as the fiscal agent if the project is awarded funding; and

WHEREAS, Waconia Township has requested that Carver County sponsor its eligible LRIP application for the reconstruction of North Shore Road from County State Aid Highway (CSAH) 10 east to County Road 155; and

WHEREAS, Waconia Township will be responsible for all costs above and beyond the awarded LRIP funding, including but not limited to engineering costs, right of way costs and construction costs and, if awarded funding, will need to maintain the roadway for the lifetime of the improvements; and

NOW THEREFORE, BE IT RESOLVED that the County of Carver hereby supports and sponsors the Waconia Township LRIP grant application submittal for the reconstruction of North Shore Road from CSAH 10 east to County Road 155.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the _____ day of _____, 2021, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2021.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment 1 to Professional Services Agreement with Kimley Horn for the Highway 10 and Highway 24 Projects

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County and the City of Watertown have been working on a shoulder widening and full depth pavement rehabilitation of Highway 10 from Highway 25 to the Wright County line and Highway 24 from Highway 10 to the Hennepin County line to be constructed in 2022. The goal of this project is to rehabilitate the pavement, widen the shoulders and address other safety issues along the corridors.

Additional work is needed beyond the initial scope to make sure the project addresses safety needs which were discovered throughout the initial design phases. This work includes exploration of additional alternatives for the trail along Highway 24, the pedestrian crossing of Highway 24 at Paul Avenue and Oxford Avenue intersections as well as several substandard horizontal and vertical curves. This amendment also covers additional work on right of way parcel exhibits to mitigate the delay of title work due to the COVID 19 pandemic.

ACTION REQUESTED:

Approve Amendment 1 to the Professional Services Agreement with Kimley-Horn for the Highway 10 and 24 project pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

CSAH Muni./Regular Fund \$103,000.00

Total \$103,000.00

Insert additional funding source

FTE IMPACT:

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7436

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approve and Accept Health Partners Grant to HHS

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Health and Human Services (HHS) received an unsolicited grant from Health Partners sent to us to acknowledge and support the work we do to enhance individual and community health. The grant is in the amount of \$5,000 to use between 01/01/2021-12/31/2021. Health Partners in their award letter denoted that their work aligns with our work in HHS in many ways as we support families and communities. They report knowing that health begins before birth, and healthy brain development is crucial to lifelong success. They voice being committed to supporting initiatives that build the foundations of health across the lifespan for our Medicaid members, such as housing, food security, and healthy communities.

The \$5,000 is being offered to support work addressing the needs of low-income families in Carver County through HHS programs. Health Partners notes that they value the work we do providing support to high-need families and building the overall health and wellbeing of our communities, especially during these challenging times. The grant is unrestricted. The HHS Child & Family department wishes to partner with the Income Support department in prioritizing efforts to support the lives of our Carver County residents with Medicaid. We will focus the grant dollars on low-income families with young children.

ACTION REQUESTED:

Motion to approve and accept receipt of the unrestricted grant in the amount of \$5,000 from Health Partners for use by Health and Human Services, specifically the Child & Family and Income Support departments to develop a program that serves low-income families on Medicaid.

FISCAL IMPACT:

If "Other", specify:

FUNDING

| | |
|----------------------|-------------------|
| County Dollars = | \$0.00 |
| HealthPartners Grant | \$5,000.00 |
| Total | \$5,000.00 |

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

The amount of \$5,000 will be added to the Child & Family HHS budget but will receive its own budget line and the dollars will be tracked separately and utilized for a program as specified above.

Office use only:

RBA 2021 - 7440

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Approve and Accept Health Partners Grant to HHS

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

| DEBIT | | | CREDIT | | |
|-------------------------|----------------------|------------|-------------------------|---------------------|------------|
| Description of Accounts | Acct # | Amount | Description of Accounts | Acct # | Amount |
| HP Grant Expenses | 11-423-710-0023-6040 | \$5,000.00 | HealthPartners Grant | 11-423-710-0023-... | \$5,000.00 |
| TOTAL | | \$5,000.00 | TOTAL | | \$5,000.00 |

Reason for Request:

Acceptance of a \$5,000 HealthPartners Grant to assist with meeting the needs of low income clients.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Acceptance of BWSR FY21 Clean Water Grant

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

The state Board of Water & Soil Resources (BWSR) is distributing State Clean Water Funds (CWF) funds to the Carver County Water Management Organization (CCWMO) for the FY2021 period. The County submitted an application and was successful in receiving a competitive grant for work to be done in partnership with the City of Waconia.

The grant will fund the expansion of an existing underground storage system that captures stormwater from city streets to be used as irrigation water on Waconia school grounds. The CCWMO will be acting as the fiscal agent of the BWSR Grant and will partner with the City of Waconia to complete the work. The County staff recommends that the Board approve the grant agreement.

ACTION REQUESTED:

Motion to authorize the chair to sign the BWSR Competitive Grant Agreement and contract pending contract review.

FISCAL IMPACT: ▼
If "Other", specify:

FTE IMPACT: ▼

FUNDING

| | |
|-------------------------|----------------------|
| County Dollars = | <input type="text"/> |
| BWSR Grant | \$150,000.00 |
| CCWMO Levy Funds | \$25,000.00 |
| Total | \$175,000.00 |

Insert additional funding source

Related Financial/FTE Comments:

Acceptance of the Grant Agreement requires a match. The matching funds are approved as part of the 2021 CCWMO Levy (\$25,000) and City of Waconia contributions (\$12,500).

Office use only:

RBA 2021 - 7422

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Acceptance of BWSR FY21 Clean Water Grant

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

| DEBIT | | |
|--|----------------------|--------------|
| Description of Accounts | Acct # | Amount |
| Professional & Tech. Fees for Services | 01-123-124-0426-6260 | \$150,000.00 |
| TOTAL | | \$150,000.00 |

| CREDIT | | |
|--------------------------------------|---------------------|--------------|
| Description of Accounts | Acct # | Amount |
| State Grant - BWSR Clean Water Funds | 01-123-124-0426-... | \$150,000.00 |
| TOTAL | | \$150,000.00 |

Reason for Request:

Addition of revenue and expense budget amounts for the FY21 Clean Water Grant.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Acceptance of BWSR Watershed-Based Implementation Funding Grant

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The state Board of Water & Soil Resources (BWSR) is distributing State Clean Water Funds (CWF) funds to the Carver County Water Management Organization (CCWMO) and other watershed districts in the County for the FY2021 period. BWSR established a process to allocate funds within the Metro Area based upon watersheds and local government units that have an approved water plan with BWSR.

The funds have now been allocated and the County has received a draft grant agreement from BWSR to accept the watershed-based funding grant (for the CCWMO portion). The attached memo has additional information on the funding process and the proposed projects. The County staff recommends that the Board approve receipt of the grant and authorize the Board Chair to sign the grant program agreement.

ACTION REQUESTED:

Motion to authorize the chair to sign the BWSR Watershed-Based Implementation Funding Grant Agreement pending contract review.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

| | |
|-------------------------|-------------------------------|
| County Dollars = | <input type="text" value=""/> |
| BWSR | \$180,505.00 |
| CCWMO Match | \$24,050.50 |
| Total | \$204,555.50 |

Insert additional funding source

Related Financial/FTE Comments:

Acceptance of the Grant Agreement requires a match. The matching funds are part of the 2021 CCWMO Levy (\$24,050.50).

Office use only:

RBA 2021 - 7427



Carver County Water Management Organization

Planning and Water Mgmt Dept
 Government Center – Administration Building
 600 East 4th Street
 Chaska, Minnesota 55318
 Phone: (952)361-1820
 Fax: (952)361-1828
www.co.carver.mn.us/water

Memo

To: County Commissioners, Dave Hemze
From: Paul Moline, Carver County Water Management Organization
Date: February 5, 2021
Re: BWSR Clean Water Fund Agreement
cc: Nick Koktavy, Assistant County Administrator

Enclosures: none

Background

The state Board of Water & Soil Resources (BWSR) changed the process for distributing State Clean Water Legacy (CWL) funds to the Carver County Water Management Organization (CCWMO) and other watershed districts for the FY 2021 period. Previously, the CCWMO would compete with all other watersheds in the state for annual CWL grants. For the next fiscal cycle, BWSR is allocating funds directly to large Metro Watersheds to implement eligible projects. This is part of the State’s One Watershed One Plan Program. The Program allocates a set fund amount to each metro watershed and relied on a collaborative group to determine which projects are funded by the allocation. The larger metro watershed identified as the Lower Minnesota (North) Watershed was allocated \$673,699 for FY 2021.

Process

Staff members representing three Watershed Districts (Nine Mile Creek, Riley Purgatory Bluff Creek, and Lower MN River), two Water Management Organizations (Richfield-Bloomington, and Carver County), and Carver Soil and Water Conservation District (SWCD) recommended that funds be split based upon a ranking criteria approved by all voting members of this group and submitted a project list to BWSR. Funding was allocated as follows:

| | | |
|---------------------------|-------------------|---------------------|
| CCWMO | 3 Projects | \$180,505.00 |
| CARVER SWCD | 1 Project | \$40,000.00 |
| RILEY PURG BLUFF CREEK WD | 1 Project | \$63,865.00 |
| LOWER MN RIVER WD | 1 Project | \$127,732.00 |
| NINE MILE CREEK WD | 2 Projects | \$231,597.00 |
| RICHFIELD-BLOOMINGTON WMO | 1 Project | \$30,000.00 |
| | | |
| TOTAL | 9 Projects | \$673,699.00 |

At this time, staff is recommending that the grant agreements be approved by the Board to begin implementing the projects with the CCWMO allocated CWF funds.

Projects

Big Woods Goldfish Feasibility Study

For the past three years, awareness of goldfish and the impacts that they cause on Big Woods Lake has increased. To further understand and to write a plan on how to handle the population of goldfish, BWSR is funding a 3-year work plan to complete a goldfish removal feasibility study. Total funding from BSWR is \$80,000 with an additional \$8,000 in CCWMO Levy Funding as match. The study will be accomplished by tracking, fish population surveys, and netting of goldfish.

Bevens Creek Streambank Restoration

A low-head dam on Bevens Creek (south of Co Rd 50) failed in 2014 by bank failure on both sides of the dam. Currently, Bevens Creek flows around the dam and is causing severe stream bank. BWSR is funding \$60,505.00 to help fund the repair of the streambanks, with an addition \$6,050.50 in CCWMO Levy Funding as a Match. The project will restore the stream banks and add streambed grade controls as part of the removal of the failed dam. Through the restoration of the streambanks, the project will prevent 120 tons of dirt being eroded downstream per year.

Turf to Native Program

The goal of the program will be to reach out to area businesses and properties around the watershed that have large maintained turf grassed areas and convert to native prairie. BWSR will be funding \$40,000 of this program with an addition \$10,000 from CCWMO Levy Funds as a match. With this budget, it is estimated that we can convert roughly 8 acres to a native prairie with 2 to 3 years of maintenance included to help establish the native plantings. Research has shown that by converting this amount of area to a native prairie, infiltration rates increase by 0.6 inches per hour resulting in a stormwater volume reduction of 2,540,000 gallons, 4.9 pounds of phosphorus, and 1,700 pounds of sediment per acre of converted turf grass.

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Acceptance of BWSR Watershed-Based Implementation Funding Grant

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

| DEBIT | | |
|--|----------------------|--------------|
| Description of Accounts | Acct # | Amount |
| Professional & Tech. Fees for Services | 01-123-124-0430-6260 | \$40,000.00 |
| Professional & Tech. Fees for Services | 01-123-124-0415-6260 | \$60,505.00 |
| Professional & Tech. Fees for Services | 01-123-124-0431-6260 | \$80,000.00 |
| TOTAL | | \$180,505.00 |

| CREDIT | | |
|-------------------------|---------------------|--------------|
| Description of Accounts | Acct # | Amount |
| State Grant - BWSR WBIF | 01-123-124-0430-... | \$40,000.00 |
| State Grant - BWSR WBIF | 01-123-124-0415-... | \$60,505.00 |
| State Grant - BWSR WBIF | 01-123-124-0431-... | \$80,000.00 |
| TOTAL | | \$180,505.00 |

Reason for Request:

Addition of revenue and expense budget amounts for the BWSR Watershed-Based Implementation Funding grant.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Board appointment to the Carver County Veterans Treatment Court Steering Committee

Primary Originating Division/Dept: Administration (County)

Meeting Date: 2/16/2021

Contact: Dave Hemze Title: County Administrator

Item Type:
Regular Session

Amount of Time Requested: 5 minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The Carver County Veterans Treatment Court Steering Committee is requesting a Board member appointment to their Committee. The Steering Committee meets on a semi-annual basis or as needed to provide general oversight for treatment court policies and operations, including the development and review of the budget, funding and sustainability plans. The next meeting is on March 8, 2021, at 3:30 via zoom. The following meeting will occur sometime in August or September of 2021.

ACTION REQUESTED:

Motion to appoint Board member to Carver County Veterans Treatment Court Steering Committee.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7420

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Closed Session for Right-of-Way Acquisition for the Highway 10 Project - Chaska Creek Area

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Highway 10 Project - Chaska Creek Area, is currently in the concept design phase and is planned for construction in the County Road and Bridge CIP for 2026. Acquisition of real property interests is needed for the project including from Westbrook Community Church, on the southwest corner of Highway 10 and Highway 11 (PID #07.0350110). Westbrook has expressed interest in the County acquiring the right of way needed from their property. An appraisal performed by a certified appraiser was completed and a review of said appraisal was conducted by the County's Senior Right of Way Agent.

Public Works staff would like to discuss the appraisal information and acquisition process prior to making an offer.

ACTION REQUESTED:

Motion to enter into closed session pursuant to Minn. Stat. Section 13D.05, subd. 3(c) to discuss confidential appraisal information related to PID #07.0350110

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2021 - 7442