



# CARVER COUNTY

# minnesota

Carver County Board of Commissioners  
December 1, 2020  
Regular Session

**Under Minnesota Statute 13D.021 the County Board has made a determination that an in-person meeting is not practical or prudent because of a health pandemic and an emergency has been declared under chapter 12.**

**The physical meeting location (Board Room) is closed because it is not feasible to be open due to the health pandemic. This meeting will be conducted via video teleconference due to COVID-19 concerns. Individuals who wish to provide public comments related to the meeting can do so by email at: [admin-contact@co.carver.mn.us](mailto:admin-contact@co.carver.mn.us) or by leaving a voicemail at (952) 361-1516.**

**The meeting will be webcast live  
at: <https://www.youtube.com/user/CarverCountyMN/live>**

9:00 a.m.	1.	a) <b>CONVENE</b>	
		b) <b>Pledge of allegiance</b>	
		c) <b>Attendance Roll Call</b>	
		d) <b>Public comments submitted via email/voice mail</b>	
	2.	Agenda review and adoption	
	3.	Approve minutes of November 17, 2020, Regular Session .....	1-3
	4.	Community Announcements	
9:05 a.m.	5.	<b>CONSENT AGENDA</b>	
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
	5.1	Request for approval to contract with Prairie Restoration Inc.....	4
	5.2	Re-appropriation of already approved CARES ACT Coronavirus Relief Funds for HHS programs/projects.....	5
		<i>Connections: Develop strong public partnerships and connect people to services</i>	
	5.3	Tobacco License .....	6
	5.4	Request for approval to contract with Stoneridge Software.....	7
	5.5	Joint Powers Agreement with the City of Carver for Construction on County State Aid Highway 11 .....	8

*Growth: Manage the challenges and opportunities resulting from growth and development*

5.6 Eldon Young - Request for an Equestrian Facility (Personal Riding Arena) ..... 9-13

5.7 Professional Services Agreement for Preliminary Design for US 212 Project - Benton Township..... 14

5.8 Final Plat approval for KINDRED PRAIRIE..... 15-21

5.9 Cooperative Construction Agreement No. 1045024 with the State of Minnesota for the Jonathan Carver Parkway Project ..... 22-23

*Finances: Improve the County's financial health and economic profile*

5.10 Request for approval to contract with Siemens Industry Inc..... 24

5.11 Office of Justice Programs Pathway to Policing Reimbursement Grant 2020 ..... 25-28

5.12 Review/Social/Commissioners' Warrants..... NO ATT

- 9:10 a.m. **6. FINANCES: Improve the County's financial health and economic profile**
- 6.1 **Public Hearing** of Ordinance 87-2021 (Carver County Fee Schedule) and Adoption of Ordinance 87-2021 and Fee Schedule..... 29-74
- 9:20 a.m. **7. COMMUNITIES: Create and maintain safe, healthy and livable communities**
- 7.1 Business Assistance Program ..... 75-78
- 9:35 a.m. **8. CONNECTIONS: Develop strong public partnerships and connect people to services**
- 8.1 2021 Legislative Platform ..... 79-109
- 9:45 a.m. **9. CULTURE: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government**
- 9.1 **Closed Session** to Discuss County Administrator Annual Performance Evaluation..... 110
- 10:30 a.m. **ADJOURN REGULAR SESSION**

David Hemze  
County Administrator

**UPCOMING MEETINGS**

December 3, 2020	6:00 p.m. 2021 Budget Public Hearing
December 8, 2020	No Meeting
December 15, 2020	9:00 a.m. Board Meeting
December 22, 2020	9:00 a.m. Board Work Session
December 29, 2020	No Board Meeting
January 5, 2021	9:00 a.m. Organizational Session

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on November 17, 2020. The building remained closed due to the health pandemic but was webcast live. Chair James Ische convened the session at 9:00 a.m.

Members present: James Ische, Chair, Gayle Degler, Vice Chair, Randy Maluchnik, Tim Lynch and Tom Workman.

Members absent: None.

Under public comments Chair Ische read a letter from Frederick Schaefer with a request that the Board initiate an investigation related to public safety concerns in the Sheriff's Office.

Also, under public comments, Chair Ische read comments into the record from Karen Johnson Leuthner, Mayer, regarding an CUP solar request that was placed on the consent vs regular agenda two weeks ago. She stated due diligence was not done related to that request and the concerns of the CUP were never addressed. She believed this proves another pattern of unfair treatment and an abuse of power.

Degler moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Maluchnik seconded, to approve the minutes of the November 3, 2020, Regular Session. Chair Ische clarified he would not be voting as he did not attend the November 3<sup>rd</sup> meeting. On vote taken, Degler, Lynch, Maluchnik, Workman voted aye. Ische abstained. Motion carried.

Maluchnik moved, Degler seconded, to approve the following consent agenda items:

Contract 20-344 to allow the County to use hotel rooms at the Holiday Inn for shelter until the end of 2020.

Approved professional services agreement with Children's Behavioral Solutions not to exceed \$75,000 to provide children's psychological and residential placement services, pending finalization of the contract review process.

Resolution #79-20 Approving Mining Activity on the Identified Parcel as a Certificate of Zoning Compliance.

Resolution #80-20 Approving the Final Plat of Miller Farm.

Resolution #81-20 County Board Acknowledgment Highway 41 Project-Jonathon Area Final Payment.

Resolution #82-20 Authorizing Settlement Compensation to Owners for Acquisition of Real Property Interested Needed for US 212 Project-Dahlgren Township.

Resolution #83-20 Authorizing Settlement Compensation to Owners for Acquisition of Real Property Interests Needed for Jonathan Carver Parkway Project-Phase 1.

Contract with Tierney Brothers, Inc., pending finalization of the contract review process and related Public Services budget amendment.

Approved the application for renewal of the on-sale and off-sale liquor license including Sunday for Hollywood Roadhouse LL dba Hollywood Roadhouse once the property's delinquent taxes have been paid.

Adjusted Library's job classifications to reflect current position duties as follows: 0.5FTE Chanhassen/Victoria Librarian adjusts to a 0.7FTE Associate Librarian and a 0.6FTE Chaska Librarian position adjust to a 0.7FTE Associate Librarian and add 0.14FTE to STOC.

Contract with NEOGOV for eforms and OnBoard products.

Contract for boiler maintenance with Daikin Applied pending contract finalization.

Contract with Waste Management, pending final approval of contract 20-368 through contract review process.

Reviewed November 10, 2020, Community Social Services' actions/Commissioners' warrants in the amount of \$640,394.74 and reviewed November 17, 2020, Community Social Services' actions/Commissioners' warrants in the amount of \$688,151.84.

Jen Romero, Housing Unit Supervisor and Dan Tengwall, Veterans Services, appeared before the Board for an update on ending veteran homelessness. Romero stated the County was part of a five county region that has declared an end to veteran homelessness. She explained if any veteran is identified as being homeless going forward, it will be rare, brief and non-recurring.

Dan Tengwall, Veterans Services, indicated the State has been a leader in trying to identify and create solutions to eradicate homelessness. He explained the involvement of the State of Minnesota, Minnesota Assistance Council for Veterans and area housing authorities. He pointed out the assistance from Commissioner Maluchnik and collaboration with the CDA, Chaska Lions, Chaska Beyond the Yellow Ribbon and others that made this happen.

Chair Ische thanked them for the report and expressed the Board's appreciation for the work done.

Lynch moved, Degler seconded, to recess as the County Board and convene as the Carver County Ditch Authority. Motion carried unanimously.

David Frischmon, Finance, requested the Ditch Authority approve the 2021 payable ditch assessments. He explained this was an annual process to pay for any ditch maintenance through the year. He clarified expenses are paid for by the benefitting property owners.

Degler moved, Lynch seconded, to approve the following 2021 ditch assessments:

Joint Ditch 3A	\$25,000
Joint Ditch 21	\$10,000
Joint Ditch 24	\$3,000
Joint Ditch 28	\$1,600
Joint Ditch 33	\$21,581.27

Lynch moved, Maluchnik seconded, to adjourn as the Ditch Authority and reconvene as the County Board of Commissioners. Motion carried unanimously.

Workman moved, Degler seconded, to go into closed session for labor negotiations strategy. Motion carried unanimously

The Board adjourned the closed session and Regular Session at 10:40 a.m. Motion carried unanimously.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Request for approval to contract with PRAIRIE RESTORATION INC.**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Over the past decade, Carver County Water Management Organization (CCWMO) has constructed multiple Best Management Practices (BMPs) that incorporate native vegetation as a vital part for the treatment of stormwater. To ensure that these BMPs function properly, maintenance of the planted vegetation is a high priority for CCWMO.

To ensure that these BMPs are maintained properly, CCWMO is pursuing a three-year retainer contract that will encompass selected BMPs for maintenance and for the establishment of native vegetation. Some sites will be year to year, while others will be in a specific three-year maintenance plan for establishment. This may include tasks such as herbicide treatments, mechanical control methods such as mowing or hand pulling, and prescribed burning to control invasive plant species.

Spot treatments will also be required on BMPs that are not specifically selected but identified through the CCWMO BMP Inspection Program. Additional sites may be constructed though the life of this contract and may be incorporated in the future. Terms will be updated to reflect these changes.

CCWMO submitted an Request for Quotes to three companies. Two returned proposals and Prairie Resotration Inc. was the low quote.

**ACTION REQUESTED:**

Motion to contract with PRAIRIE RESTORATION INC. pending finalization of the contract review process.

**FISCAL IMPACT:**

If "Other", specify:

**FTE IMPACT:**

**FUNDING**

<b>County Dollars =</b>	<input type="text" value=""/>
CCWMO levy	\$50,000.00
<b>Total</b>	<b>\$50,000.00</b>

Insert additional funding source

**Related Financial/FTE Comments:**

PRI quoted \$47,125 for maintenance of seven sites in Carver County for three years. Additional funds are included as a not to exceed amount to account for added requested services. Contract is dependent on final adoption fo the 2021 CCWMO levy and future WMO levy approvals and/or outside funding in 2022-23.

Office use only:

RBA 2020 - 7266

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Re-appropriation of already approved CARES ACT Coronavirus Relief Funds for HHS programs/projects**

Primary Originating Division/Dept: <span style="border: 1px solid black; padding: 2px;">Health &amp; Human Services - Income Support</span>	Meeting Date: <span style="border: 1px solid black; padding: 2px;">12/1/2020</span>
Contact: <span style="border: 1px solid black; padding: 2px;">Kate Probert Fagundes</span> Title: <span style="border: 1px solid black; padding: 2px;">Department Manager</span>	Item Type: <span style="border: 1px solid black; padding: 2px;">Consent</span>
Amount of Time Requested: <span style="border: 1px solid black; padding: 2px;"> </span> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <span style="border: 1px solid black; padding: 2px;"> </span> Title: <span style="border: 1px solid black; padding: 2px;"> </span>	
Strategic Initiative: <span style="border: 1px solid black; padding: 2px;">Communities: Create and maintain safe, healthy, and livable communities</span>	

**BACKGROUND/JUSTIFICATION:**

The Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was signed into the law on March 27th, 2020 and Carver County received \$12.8M in funding that can be utilized for any of the purposes established in the Federal Care Act. These funds can be only used for those costs that are :1) necessary expenditures incurred due to the public health emergency with respect to COVID-19; 2) were not accounted in the budget most recently approved as of March 27th, 2020; and 3) were incurred during the period that begins on March 1st, 2020 and ends on December 30th, 2020.

Income Support Department has available already Board-approved dollars that we would like to repurpose based on economic assistance needs within the community. Due to timing, funds were redirected to meet the needs of the community, and we are providing update to the Board and requesting approval for the re-appropriation of approved HHS Income Support CARES act CRF dollars in the following way:

**\$30,000 Repurpose Transportation funds to Housing:**

At the 8/04/2020 Board meeting, the Board approved CARES Act: CRF dollars in the amount of \$150,000 for transportation assistance to the community. The HHS Income Support Department continues to see few applications for transportation assistance and an increase in applications from residents for housing assistance. Working in partnership with CDA, a mutual decision was made for the Income Support to process all the applications for the housing assistance at or below \$300% of poverty. We would like to repurpose \$30,000 from the already approved CARES act: CRF transportation fund to CARES Act: CRF housing fund to accommodate an increased demand for the rental assistance from the community.

**\$1,000 Repurpose Family Child Care provider beneficiary payments to Family Child Care Providers:**

At the 10/06/2020 Board meeting, the Board approved CARES act: CRF dollars in the amount of \$125,000 to offer beneficiary payments to the childcare providers up to \$10,000. Due to the Federal act verification requirement, the HHS Income Support Department did not secure enough eligible applicants for the program. We would like to repurpose \$1,000 from the already approved CARES Act : CRF Child Care Provider beneficiary payment fund to CARES Act: CRF Family Child Care Providers to meet additional demand from the providers for PPE to keep children safe, and meet compliance with MDH and CDC requirements.

Repurpose request: Total=\$31,000

**ACTION REQUESTED:**

Motion to approve the re-appropriation of already approved HHS Income Support CARES Act: CRF dollars as necessary in response to the COVID-19 public health emergency.

FISCAL IMPACT: <span style="border: 1px solid black; padding: 2px;">None</span>	<b>FUNDING</b>
If "Other", specify: <span style="border: 1px solid black; padding: 2px;"> </span>	County Dollars = <span style="border: 1px solid black; padding: 2px;">\$0.00</span>
FTE IMPACT: <span style="border: 1px solid black; padding: 2px;">None</span>	CARES Act:CRF <span style="border: 1px solid black; padding: 2px;">\$31,000.00</span>
	<b>Total</b> <span style="border: 1px solid black; padding: 2px;">\$31,000.00</span>
	<input checked="" type="checkbox"/> Insert additional funding source

**Related Financial/FTE Comments:**

Note: these funds have already been approved by the Board on the dates noted in the background section. This request is to repurpose those CARES Act: CRF dollars for other items related to the pandemic.



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
**Tobacco License**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

Strategic Initiative:  
 ▼

**BACKGROUND/JUSTIFICATION:**

Kwik Trip store #1095 applied for a Tobacco license for their new store being built in Carver. They are in compliance with the Carver County Tobacco Ordinance. The owners are requesting Carver County Board of Commissioners approval to sell tobacco products.

**ACTION REQUESTED:**

Approval of the County Board to issue a tobacco license for Kwik Trip Store #1095.

**FISCAL IMPACT:**  ▼  
*If "Other", specify:*

**FUNDING**  
County Dollars =   
  
**Total**  \$0.00

**FTE IMPACT:**  ▼

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2020 - 7253



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
**Request for approval to contract with Stoneridge Software**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

Strategic Initiative:  
 ▼

**BACKGROUND/JUSTIFICATION:**

Environmental Services uses a legacy application to track and store information for their Hazardous Waste Generator program. A hazardous waste generator is any person (business, industry, or service) who produces a waste which is classified as hazardous. The Hazardous Waste Generator licensing program utilizes this application to print generator licenses, invoices, and site reports that are mailed to each generator as part of the annual licensing cycle. Carver County is also required to provide reports to the Minnesota Pollution Control Agency (MPCA), annually detailing generator activity. In addition to creating reports, this application tracks general site information including annual waste totals, inspection information, complaints and licensing payment information.

The work to be completed in this contract will be to move this application to a web-based platform. A new platform will provide better internal support and upgrades as needed. The new system will allow for easy changes to reports as required by the MPCA, quicker data searches, the ability to make data edits in the field, and provides data security. The move will also bring data into the same platform currently used by the Subsurface Sewage Treatment System (SSTS) program, Land Management, and Planning and Water Management, providing a central repository for property information. Finally, this application will be able to connect with an online portal where generators could pay licensing fees, complete annual reports, and enter site information directly into the system.

**ACTION REQUESTED:**

Motion to contract with Stoneridge Software pending finalization of the contract review process.

**FISCAL IMPACT:**  ▼

If "Other", specify:

**FUNDING**

County Dollars =

Rollover Dollars - Solid W

**FTE IMPACT:**  ▼

**Total**

Insert additional funding source

**Related Financial/FTE Comments:**

Costs associated with this contract will be covered by the Environmental Services budget.

Office use only:

RBA 2020 - 7257

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Joint Powers Agreement with the City of Carver for Construction on County State Aid Highway 11**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

The City of Carver and Carver County have been jointly working together on the Jonathan Carver Parkway Project, which includes the expansion of Highway 11 from 2 to 4-lanes from 4th Street to Highway 61. Additional improvements include a roundabout at Dahlgren Road/6th Street, a new pedestrian underpass by Carver Elementary School and trail, City utilities, and pedestrian crossing improvements along the entire corridor. The construction plans have been completed and approved by the county and city staff and the Minnesota Department of Transportation. Bids are currently being requested for this project and a bid opening has been set for December 17.

This joint powers agreement includes the cost sharing and maintenance responsibilities for Carver County and the City of Carver. The City of Carver is expected to approve of this agreement at their December 7 regular city council meeting. This joint powers agreement follows the intent of the Carver County Cost Participation Policy. Construction is anticipated to begin in the spring of 2021 once weather conditions allow work to occur and all work will be complete by late fall 2021.

**ACTION REQUESTED:**

Motion to enter into a Joint Powers Agreement with the City of Carver for the Jonathan Carver Parkway Project, pending finalization of the contract review process.

**FISCAL IMPACT:**

If "Other", specify:

**FTE IMPACT:**

**FUNDING**

**County Dollars =**

MnDOT LPP Funds	\$136,100.00
City of Carver	\$5,595,156.31
CSAH Reg./Muni Const.	\$10,613,400.66
<b>Total</b>	<b>\$16,344,656.97</b>

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 7269

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Eldon Young - Request for an Equestrian Facility (Personal Riding Arena)**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

File# PZ20200049. On November 17, 2020, the Carver County Planning Commission recommended approval of Eldon Young's request for a Conditional Use Permit (CUP) for an Equestrian Facility (i.e. Personal Indoor Riding Arena), on his 8-acre property located in Section 32, Waconia Township.

In October of 2020, a Variance (#PZ20200040) was approved to allow Mr. Young to locate an equestrian facility structure on a parcel less than 10 acres (i.e. allowed on 8 acres).

The structure would consist of a 60' x 120' indoor riding arena to be utilized by family for personal use. The proposed structure would meet all applicable setback requirements.

The structure would need to meet the applicable State Building Code, Carver County Zoning Code (Chapter 152) requirements.

The Permittee would need to comply with the County standards as detailed in Chapter 54 – Feedlot Management requirements and/or appropriate permit(s) required by the Environmental Service Department.

Waconia Township recommended approval of the request.

**ACTION REQUESTED:**

Motion to adopt the Findings of Fact and issue Order# PZ20200049 for the issuance of a Conditional Use Permit.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 7267

**COUNTY OF CARVER**  
***PLANNING COMMISSION RESOLUTION***

**FILE #: PZ20200049**

**RESOLUTION #: 20-21**

**WHEREAS**, the following application for a Conditional Use Permit has been submitted and accepted:

**FILE #:** PZ20200049

**OWNER:** Eldon Young Trust

**APPLICANT:** Eldon Young

**SITE ADDRESS:** 13320 106<sup>th</sup> Street NYA, MN 55397

**PERMIT TYPE:** Equestrian Facility (Personal Riding Arena)

**PURSUANT TO:** County Code, Chapter 152, Section 152.079

**LEGAL DESCRIPTION:** See attached Exhibit A

**PARCEL #:** 09-032-0900

**WHEREAS**, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of November 17, 2020; and,

**WHEREAS**, the Carver County Planning Commission finds as follows:

1. Eldon Young owns an approximately 8-acre parcel located in the Southeast Quarter (SE¼) of the Northwest Quarter (NW¼) of Section 32, Waconia Township. The 8-acre parcel is improved with a single-family dwelling (w/attached garage), two outbuildings (i.e. personal storage & CUP #10165 – business activity), personal ground mounted solar array, and wind turbine. The subject parcel is also surrounded by trees and a large open grassland area on the east end. The property is located within the Agricultural Zoning District and the CCWMO (Carver Creek Watershed).
2. In October of 2020, a Variance (#PZ20200040) was approved to allow for an equestrian facility on a parcel less than 10 acres (i.e. allowed on 8 acres). The property owner is now requesting a Conditional Use Permit (CUP) to construct a Personal Riding Arena (approximately 60' x 120') pursuant to Section 152.079 C (5) of the Carver County Code.
3. The applicant is requesting to construct an approximate 60' x 120' indoor riding arena which would be located to the east of their existing house and as indicated in their operational and site plan(s) (dated: August 24, 2020). The proposed structure would meet all applicable setback requirements.
4. The applicant has indicated in his narrative, that the indoor riding arena would be built to allow his daughter the ability to ride year-round. This riding arena would be strictly for personal use and would not include commercial business activity. Any additional buildings associated with the equestrian facility (or change from personal use to commercial use) would require a discussion with the Land Management Department to determine whether a new Conditional Use Permit would be required.
5. The Carver County Feedlot Officer has reviewed the application and does not have any concerns at this time. Until such time the animal units on the property meets or exceeds 10 animal units, no feedlot requirements apply.
6. Based on the intended use, the structure on the property would not increase traffic, water use, manure generation or septic requirements as the structure is specifically for personal use. As part of the CUP request and as shown on the site plan, the applicant would need to construct a second access off of 106<sup>th</sup> Street to service the indoor riding arena structure. The access location would be allowed pursuant to Section 152.036 (B) of the Zoning Code through an approval by the road authority (i.e. permit approval required) and must meet the standards of this chapter.

7. The Waconia Town Board reviewed the request at their August 10, 2020, Town Board meeting. At the conclusion of that meeting, the Township recommended approval of the request and asked that the future indoor riding arena be limited to 60' x 120' and be strictly for personal use.
8. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

**THEREFORE, BE IT RESOLVED,** THAT the Carver County Planning Commission hereby recommends the issuance of Conditional Use Permit #PZ20200049, for a Personal Riding Arena on the land described in Exhibit "A" of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

1. The permit is subject to administrative review. A change in ownership, operations (i.e. personal or commercial), or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early in the timeline of the proposed change as possible.
2. The structure shall be used only by the occupants of the residence and their guests. The structure shall be utilized for: a personal riding arena, keeping of animals and appurtenant equipment and supplies, personal storage, hobbies, recreation, entertainment, family uses, private maintenance and repair activities, and as otherwise permitted as an accessory structure. Guest quarters and/or additional dwelling units are strictly prohibited. No products or services shall be offered for sale, pay or similar remuneration except as permitted for a home occupation or as otherwise regulated by the Code.
3. The equestrian facility shall be operated in accordance with the Site Plan (dated 10/08/2020). This plan shall be attached to and become part of this permit. No public or commercial activities shall be permitted on the site.
4. Any required building permit(s) must be applied for and issued prior to construction. Any future remodeling or construction shall be reviewed by the Zoning Administrator to determine if an amendment to the CUP is necessary. All structures shall meet the applicable State Building Code, Carver County Zoning Code (Chapter 152) requirements.
5. Where applicable, the Permittee shall comply with the County standards as detailed in Chapter 54 – Feedlot Management requirements and/or appropriate permit(s) required by the Environmental Service Department.
6. The permit is subject to any/all Township (or appropriate road authority) standards.

**ADOPTED** by the Carver County Planning Commission this 17<sup>th</sup> day of November 2020.

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John Fahey, Chair  
Carver County Planning Commission

**EXHIBIT "A" – LEGAL DESCRIPTION**

**PID NUMBER: 09-032-0900**

**File# PZ20200049**

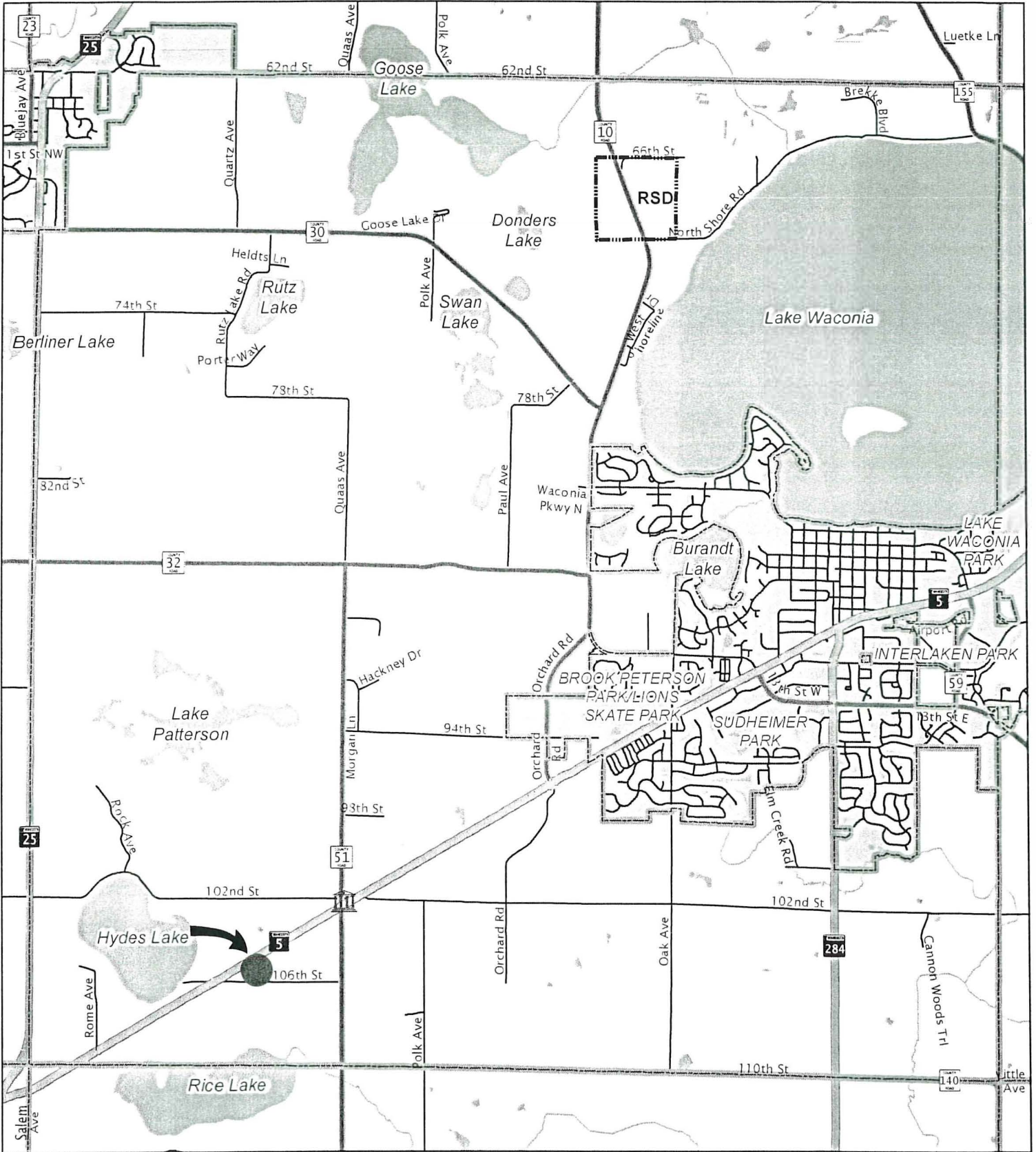
**APPLICANT/OWNER: Eldon C Young Trust  
Eldon C Young, Trustee**

\*\*\*\*\*

All that part of the Southeast Quarter of the Northwest Quarter of Section 32, Township 116, Range 25, lying Southerly and Easterly of the Southerly right-of-way line of the former right-of-way line of the Chicago and Northwestern Railroad right-of-way, Carver County, Minnesota.

DRAFTED BY: Carver County Land Management Department

# WACONIA TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Map Created by Carver County GIS



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Professional Services Agreement for Preliminary Design for US 212 Project - Benton Township**

Primary Originating Division/Dept: <u>Public Works - Program Delivery</u>	Meeting Date: <u>12/1/2020</u>
Contact: <u>Darin Mielke</u> Title: <u>Assistant Public Works Direct...</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <u>    </u> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <u>                    </u> Title: <u>                    </u>	

**Strategic Initiative:**

Growth: Manage the challenges and opportunities resulting from growth and development

**BACKGROUND/JUSTIFICATION:**

Carver County, MnDOT and the Southwest Corridor Transportation Coalition have been working together to improve US 212 between the Cities of Chaska and Carver to the City of Norwood Young America for many years. Carver County has led or assisted in many activities along the corridor in the last several years including:

- Corridor Safety and Phasing Plan (Complete)
- Official Right of Way Map from Carver to Cologne (Complete)
- Federal grant applications: TIGER, FASTLANE, INFRA, BUILD
- State grant awards: \$15 million in MHFP for Dahlgren Township Phase
- Regional Solicitation grant awards: \$1 million in SRTS in Norwood Young America, \$7 million in Roadway Expansion for Dahlgren Township Phase, \$3.5 million in Spot Mobility & Safety
- Construction Plans and Land Acquisition for Dahlgren Township Phase (Complete in January 2021)

A March 2021 bid opening is planned for the Dahlgren Township Phase. The goal is to complete the construction of the 4-lane expansion in Dahlgren Township from the City of Cologne to the City of Carver by November 2022. Preliminary design work is continuing on the Benton Township Phase from the City of Norwood Young America to the City of Cologne, which includes a 4-lane expansion and safety improvements as necessary along the corridor, which will complete the vision for the corridor. SRF Consulting Group has completed conceptual engineering layouts for the Benton Township Phase. Completing the NEPA environmental documentation, preparing preliminary design layouts/plans and determining construction and land acquisition impacts are the next steps to continue to move this phase of the project forward. SRF Consulting Group has submitted a work plan to update the environmental documentation and prepare preliminary engineering plans, cost estimate and environmental documentation in support of the project. The work plan has been reviewed by MnDOT and county Public Works staff and is considered acceptable. MnDOT has agreed to share equally in the cost of this work. A separate board action will be prepared to approve this cost split with a joint powers agreement between MnDOT and Carver County.

**ACTION REQUESTED:**

Motion to approve a professional services agreement with SRF CONSULTING GROUP INC for \$858,372.81 for preliminary design services for the US 212 Project - Benton Township, pending finalization of the contract review process.

**FISCAL IMPACT:** Included in current budget

*If "Other", specify:*

**FTE IMPACT:** None

**FUNDING**

County Dollars =	<input style="width: 100%;" type="text"/>
Trans. Sales Tax	\$429,186.41
MnDOT	\$429,186.40
<b>Total</b>	<b>\$858,372.81</b>

Related Financial/FTE Comments:

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Final Plat approval for KINDRED PRAIRIE**

Primary Originating Division/Dept: <u>Public Services - Land Mgmt.</u>	Meeting Date: <u>12/1/2020</u>
Contact: <u>Jason Mielke</u> Title: <u>Land Use Manager</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

**Strategic Initiative:**

Growth: Manage the challenges and opportunities resulting from growth and development

**BACKGROUND/JUSTIFICATION:**

PZ20190042. Cary and Barb Fritzvold are requesting final plat approval of Kindred Prairie for their high amenity development located in Section 36 of San Francisco Township. The County Board approved the Preliminary Plat (Resolution #74-19) on October 1, 2019, allowing for eight (8) residential parcels and two (2) agricultural parcels pursuant to the "high amenity" additional density provision.

The requirements of the Developer's Contract/Improvement Agreement executed on June 6, 2020, have been met. A new township road (i.e. Kindred Way) was required and has been constructed. The road would be privately maintained by the developments homeowner's association until such time as the township feels they can take on the maintenance responsibilities. The road has been approved by Carver County Public Works (i.e. County Engineer). The applicant's engineer also has provided a statement addressing the road was constructed according to submitted specifications.

The County Surveyor has reviewed the title information, approved the final plat and signed the official mylar. The Assistant County Attorney has reviewed the title information and required covenants for platting purposes.

The CCMWO – Chapter 153 Water Resource Management standards have been met (i.e. stormwater management and vegetative cover). The conditions of the Preliminary Plat (PP-PZ20200042) have been satisfied. The San Francisco Town Board has approved the final plat and signed the official mylar.

The final plat map and County Board Resolution are attached for the Board's consideration.

**ACTION REQUESTED:**

A motion adopting a resolution approving the Final Plat of Kindred Prairie and authorizing the Chair's signature on the plat mylar.

**FISCAL IMPACT:** None

*If "Other", specify:*

**FUNDING**

County Dollars =

<input type="text"/>	<input type="text"/>
----------------------	----------------------

**Total**

**\$0.00**

**FTE IMPACT:** None

Related Financial/FTE Comments:

*Office use only:*

RBA 2020 - 7218

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: December 1, 2020

Resolution #

Motion by Commissioner

Seconded by Commissioner

**A RESOLUTION APPROVING THE FINAL PLAT OF KINDRED PRAIRIE**

**WHEREAS**, the preliminary plat has been submitted and approved by the County Board of Commissioners by Resolution No. 74-19, adopted October 1, 2019:

**WHEREAS**, the final plat of KINDRED PRAIRIE has been prepared and submitted for consideration; and

**WHEREAS**, the Carver County Planning Commission, by Resolution No. 19-17, waived any additional review of the final plat if no significant changes were made from the preliminary plat it approved; and

**WHEREAS**, the final plat conforms to the approved preliminary plat (#PZ20190042); and

**WHEREAS**, the County Board has reviewed the final plat and accompanying documents and finds as follows:

1. The final plat of Kindred Prairie meets all the requirements of the County Board Resolution No. 74-19.
2. The Assistant County Attorney has reviewed the July 14, 2020, First American Title (ALTA) Owners Policy, which states that Kindred Prairie, LLC is the fee owner of the subject property to be platted.
3. The Assistant County Attorney, in consultation with the Land Management Department, has reviewed the November 24, 2020, Declaration of Restrictive Covenants, which contain all items required by the October 1, 2019, Board of Commissioners' Resolution #74-19, and Conditional Use Permit #PZ20190020.
4. The final plat conforms to the requirements of Chapter 151 of the Carver County Code (Subdivisions), Chapter 152 of the Carver County Code (Zoning), and Conditional Use Permit #PZ20190020.
5. The County Surveyor has approved the final plat.
6. The San Francisco Town Board has approved the final plat.

**THEREFORE, BE IT RESOLVED, THAT THE** Carver County Board of Commissioners hereby approves the final plat of KINDRED PRAIRIE.

**BE IT FURTHER RESOLVED THAT THE** Carver County Board of Commissioners hereby authorizes the Board Chairman to sign the plat mylar.

**YES**

**NO**

**ABSENT**

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 1<sup>st</sup> day of December, 2020, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

David Hemze, County Administrator



# KINDRED PRAIRIE

PLAT FILE NO.  
C.R. DOC. NO.

KNOW ALL PERSONS BY THESE PRESENTS: That Cary D. Fritsvold and Barbara J. Fritsvold, husband and wife, fee owners of the following described property situated in the County of Carver, State of Minnesota, to wit:

The Southeast Quarter of the Northwest Quarter and the East one-half of the Northeast Quarter of the Southwest Quarter, and the Northeast Quarter of the Northwest Quarter, and the Northwest Quarter of the Northeast Quarter, of Section 36, Township 115, Range 24, Carver County, Minnesota.

EXCEPTING THEREFROM the 5 following parcels:

Parcel 1: Beginning at the southeast corner of the Northwest Quarter of the Northeast Quarter of Section 36, Township 115 North of Range 24 West; thence north along the quarter-quarter line a distance of 140 feet to a point; thence west parallel to the north section line of said section a distance of 173 feet to a point; thence south parallel to the aforementioned quarter-quarter section line a distance of 140 feet to the quarter-quarter section line; thence east 173 feet to the place of beginning.

Parcel 2: Part of the Northwest Quarter of the Northeast Quarter of Section 36, Township 115, Range 24, Carver County, Minnesota, described as follows: Beginning at the Northeast corner of said Northwest Quarter of the Northeast Quarter of Section 36; thence on an assumed bearing of South 00 degrees 11 minutes 20 seconds East along the East line of said Northwest Quarter of the Northeast Quarter 160.00 feet; thence South 87 degrees 15 minutes 49 seconds East 800.00 feet; thence North 00 degrees 11 minutes 20 seconds West 160.00 feet to the North line of said Northeast Quarter; thence North 87 degrees 15 minutes 49 seconds East along said North line 800.00 feet to the point of beginning.

Parcel 3: That part of the Northwest Quarter of the Northeast Quarter of Section 36, Township 115, Range 24, Carver County, Minnesota, described as follows: Commencing at the northeast corner of said Northwest Quarter of the Northeast Quarter; thence on an assumed bearing of South along the east line of said Northwest Quarter of the Northeast Quarter a distance of 660.07 feet to the point of beginning; thence continuing on a bearing of South along said east line of the Northwest Quarter of the Northeast Quarter of the Northeast Quarter; thence South 88 degrees 17 minutes 00 seconds West to the west line of said Northwest Quarter of the Northeast Quarter; thence northerly along said west line to the intersection of a line which bears South 88 degrees 17 minutes 00 seconds West from the point of beginning; thence North 88 degrees 17 minutes 00 seconds East to the point of beginning.

Parcel 4: That part of the Northwest Quarter of the Northeast Quarter of Section 36, Township 115, Range 24, Carver County, Minnesota described as follows: Commencing at the northeast corner of said Northwest Quarter of the Northeast Quarter; thence South 0 degrees 01 minute 19 seconds West, assumed bearing along the east line of said Northwest Quarter of the Northeast Quarter, a distance of 1160.07 feet to the point of beginning of the tract to be described; thence continue South a degrees 01 minute 19 seconds West, along said east line 53.26 feet to a point on said east line, distant 140.00 feet northerly from the southeast corner of said Northwest Quarter of the Northeast Quarter, as measured along said east line; thence South 87 degrees 15 minutes 49 seconds West, parallel with the north line of said Northwest Quarter of the Northeast Quarter 173.00 feet; thence South 0 degrees 01 minutes 19 seconds West, parallel with said east line 137.40 feet to the south line of said Northwest Quarter of the Northeast Quarter; thence South 88 degrees 07 minutes 24 seconds West, along said south line 737.00 feet; thence North 0 degrees 10 minutes 12 seconds West 196.14 feet to the intersection with a line bearing South 88 degrees 18 minutes 19 seconds West from the point of beginning; thence North 88 degrees 18 minutes 19 seconds East 910.46 feet to the point of beginning.

Parcel 5: That part of the Northwest Quarter of the Northeast Quarter of Section 36, Township 115, Range 24, Carver County, Minnesota described as follows: Commencing at the northeast corner of said Northwest Quarter of the Northeast Quarter; thence South 0 degrees 01 minutes 19 seconds West, assumed bearing along the east line of said Northwest Quarter of the Northeast Quarter, a distance of 160.00 feet to the point of beginning of the tract to be described; thence South 87 degrees 28 minutes 28 seconds West 800.00 feet; thence North 0 degrees 01 minutes 19 seconds East 157.05 feet to the north line of said Northwest Quarter of the Northeast Quarter; thence South 87 degrees 15 minutes 49 seconds West, along said north line 144.41 feet; thence South 0 degrees 01 minutes 19 seconds West 363.40 feet; thence North 87 degrees 28 minutes 28 seconds East 944.38 feet to the east line of said Northwest Quarter of the Northeast Quarter; thence North 0 degrees 01 minute 19 seconds East, along said east line 206.88 feet to the point of beginning.

And

That part of the Southeast Quarter of the Southwest Quarter of Section 36, Township 115, Range 24, Carver County, Minnesota, lying easterly of the following described line:

Commencing at the southeast corner of said Southeast Quarter; thence South 88 degrees 57 minutes 54 seconds West, assumed bearing along the south line of said Southeast Quarter a distance of 901.48 feet to the point of beginning of the line to be described; thence North 01 degrees 01 minutes 58 seconds West a distance of 114.47 feet; thence northeasterly a distance of 154.68 feet along a tangential curve concave to the east having a radius of 633.00 feet and a central angle of 14 degrees 00 minutes 04 seconds; thence North 12 degrees 58 minutes 06 seconds East, tangent to said curve, a distance of 870.58 feet; thence northerly a distance of 177.82 feet along a tangential curve concave to the west having a radius of 767.00 feet and a central angle of 13 degrees 17 minutes 00 seconds; thence North 00 degrees 18 minutes 54 seconds West, tangent to said curve, a distance of 24.29 feet to the northwest corner of the East Half of said Southeast Quarter of the Southwest Quarter and said line there terminating.

Have caused the same to be surveyed and platted as KINDRED PRAIRIE, and do hereby donate and dedicate to the public for public use forever the public ways, the drainage easements, and the drainage and utility easements as created herewith.

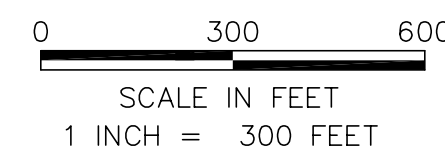
In witness whereof said Cary D. Fritsvold and Barbara J. Fritsvold, husband and wife, have hereunto set their hands this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Cary D. Fritsvold

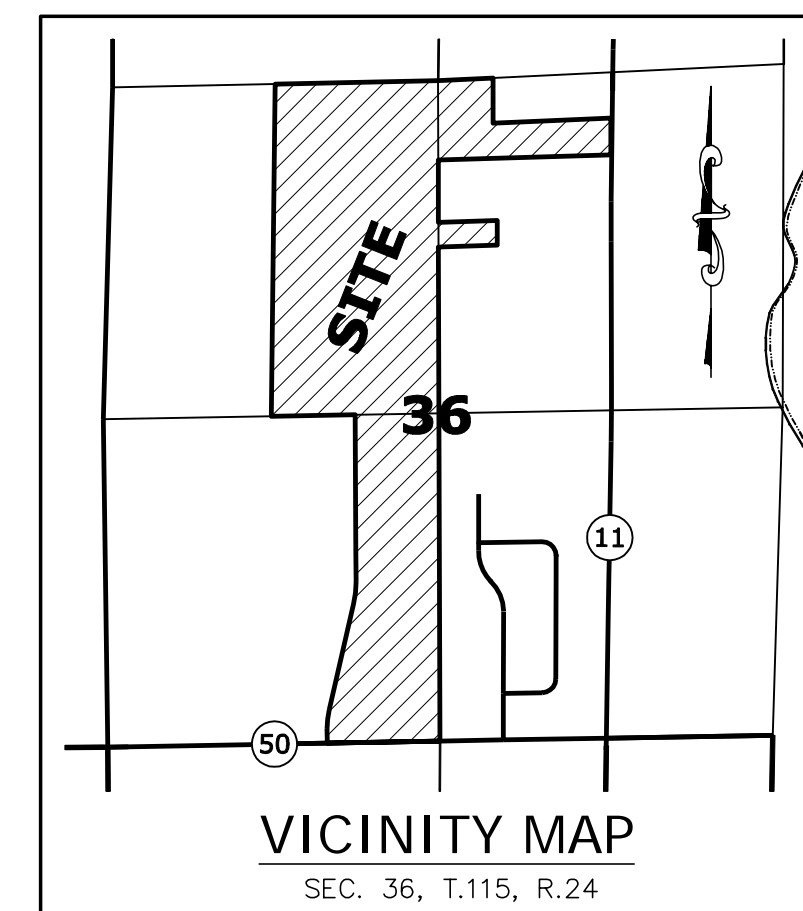
Barbara J. Fritsvold



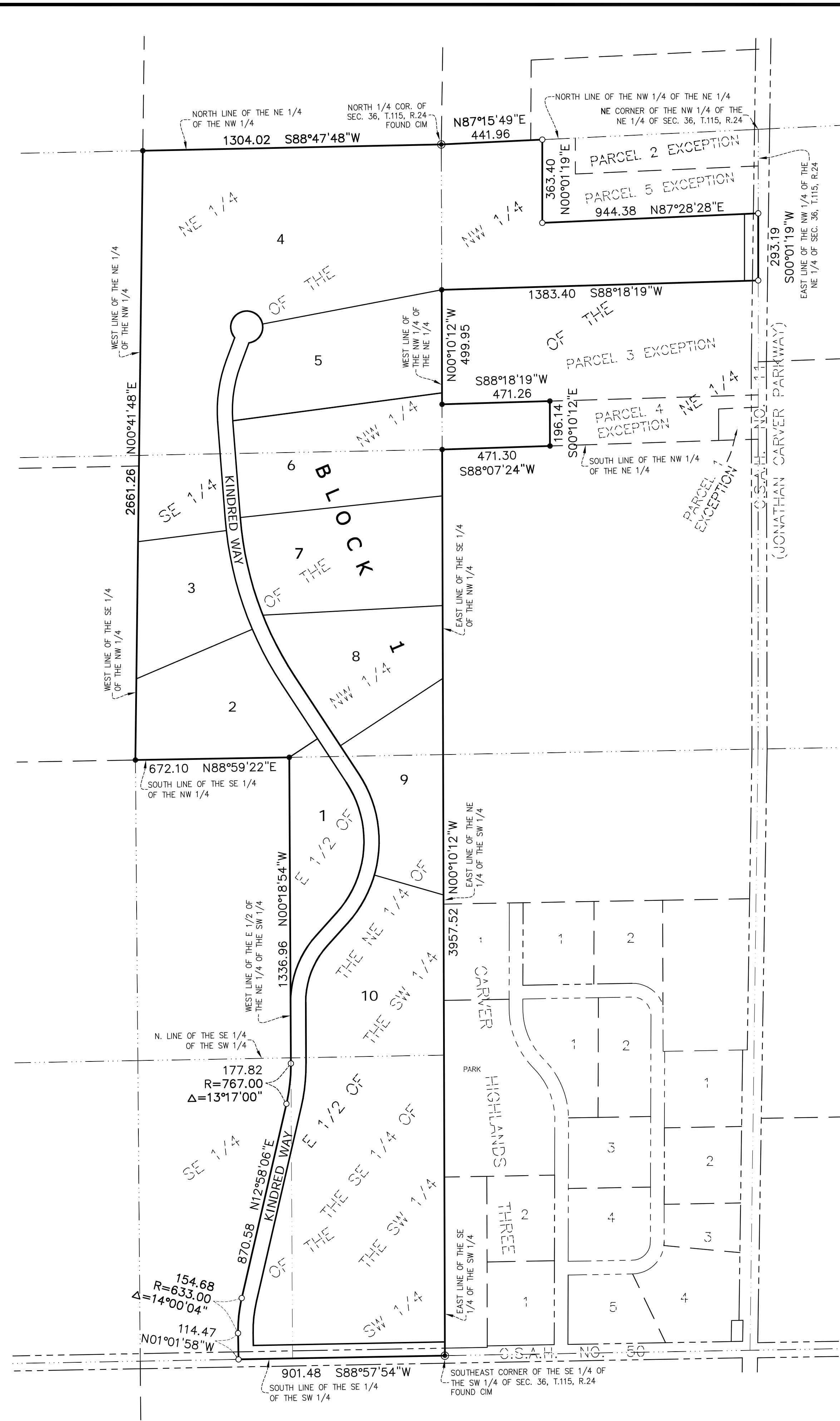
THE NORTH LINE OF THE NE 1/4 OF THE NW 1/4 OF SECTION 36, TOWNSHIP 115, RANGE 24 HAS A COUNTY BEARING OF S88°47'48"W NAD83 (1986).



- DENOTES CARVER COUNTY CAST IRON MONUMENT FOUND
- DENOTES IRON MONUMENT FOUND
- DENOTES 1/2 INCH BY 14 INCH MONUMENT SET AND MARKED BY LICENSE NO. 26909, UNLESS OTHERWISE SHOWN.



VICINITY MAP  
SEC. 36, T.115, R.24



STATE OF MINNESOTA  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Cary D. Fritsvold and Barbara J. Fritsvold

Signature \_\_\_\_\_

Printed \_\_\_\_\_

Notary Public, \_\_\_\_\_ County, Minnesota

My Commission Expires \_\_\_\_\_

### SURVEYOR'S CERTIFICATE

I Curtiss Kallio hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Curtiss Kallio, Land Surveyor  
Minnesota License No. 26909

STATE OF MINNESOTA  
COUNTY OF \_\_\_\_\_

The foregoing Surveyor's Certificate was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Curtiss Kallio, Minnesota License No. 26909.

Signature \_\_\_\_\_

Printed \_\_\_\_\_

Notary Public, \_\_\_\_\_ County, Minnesota

My Commission Expires \_\_\_\_\_

TOWNSHIP OF SAN FRANCISCO

We do hereby certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the Board of Supervisors for the Township of San Francisco, Carver County, Minnesota, approved this plat of KINDRED PRAIRIE and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

BOARD OF SUPERVISORS FOR SAN FRANCISCO TOWNSHIP, CARVER COUNTY, MINNESOTA

By \_\_\_\_\_ Chair Attest \_\_\_\_\_ Clerk

COUNTY SURVEYOR, Carver County, Minnesota

Pursuant to Chapter 395, Minnesota Laws of 1971, this plat has been approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Brian E. Praske, County Surveyor

By: \_\_\_\_\_

CARVER COUNTY BOARD OF COMMISSIONERS

This plat of KINDRED PRAIRIE was approved and accepted by the Board of Commissioners of Carver County, Minnesota, at a regular meeting held this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

BOARD OF COMMISSIONERS OF CARVER COUNTY, MINNESOTA

By \_\_\_\_\_ Chair Attest \_\_\_\_\_ Administrator

County Auditor, Carver County, Minnesota

I hereby certify that taxes payable in \_\_\_\_\_ and prior years have been paid for land described on this plat. Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Crystal Campos, County Auditor

By: \_\_\_\_\_

County Recorder, Carver County, Minnesota

I hereby certify that this plat of KINDRED PRAIRIE was filed in this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_ M., as Document No. \_\_\_\_\_.

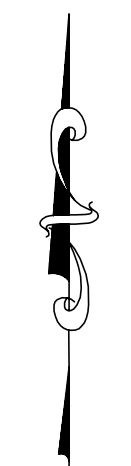
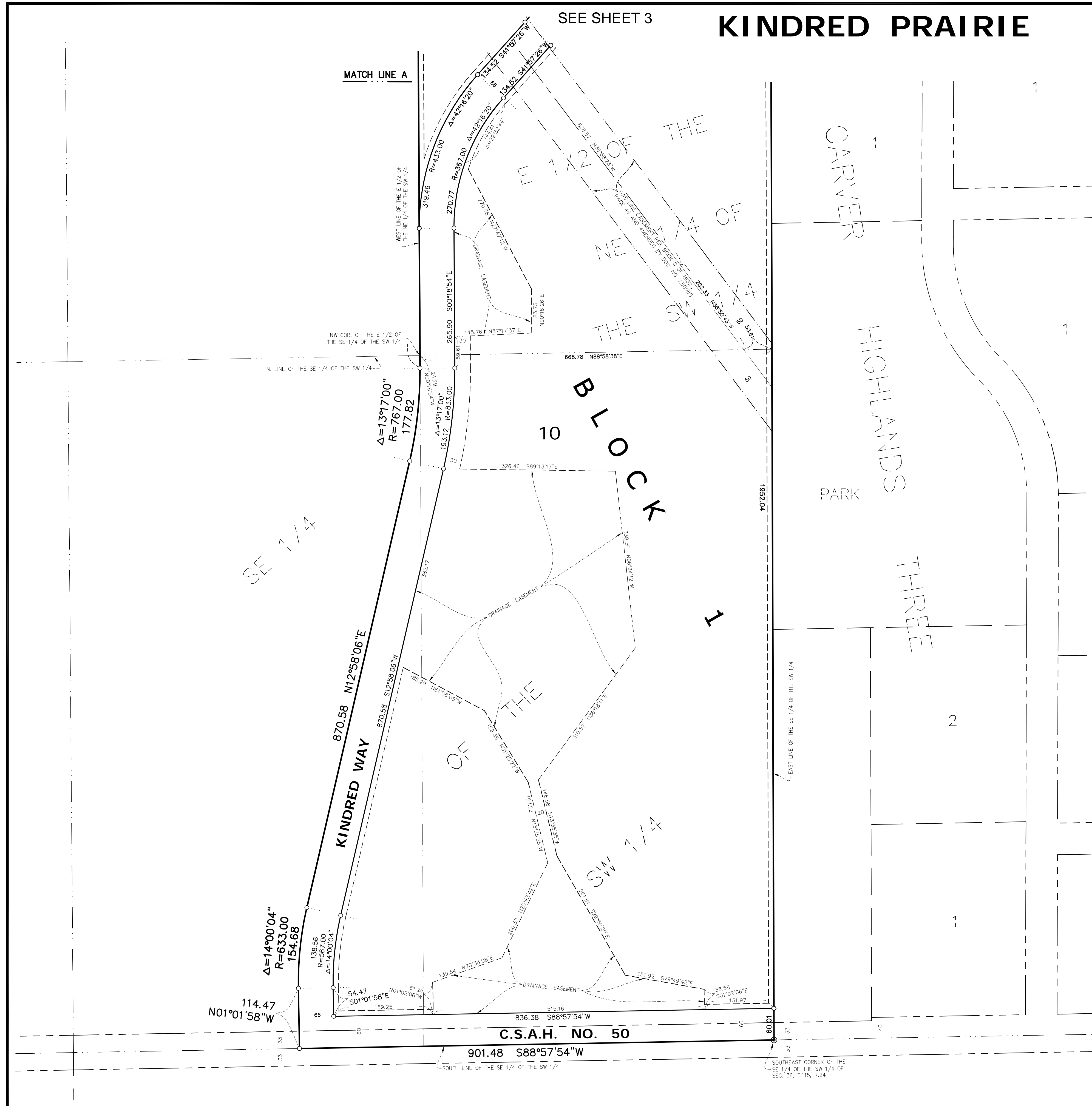
Kaaren Lewis, County Recorder

By: \_\_\_\_\_

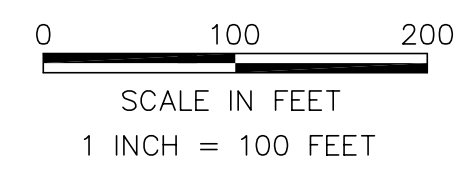
# KINDRED PRAIRIE

SEE SHEET 3

PLAT FILE NO.  
C.R. DOC. NO.

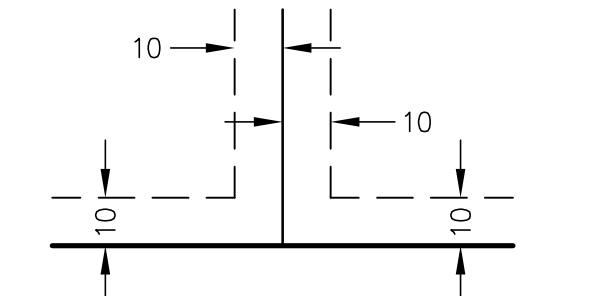


THE NORTH LINE OF THE NE 1/4 OF THE NW 1/4 OF SECTION 36, TOWNSHIP 115, RANGE 24 HAS A COUNTY BEARING OF S88°47'48\"/>



- DENOTES CARVER COUNTY CAST IRON MONUMENT FOUND
- DENOTES IRON MONUMENT FOUND
- DENOTES 1/2 INCH BY 14 INCH MONUMENT SET AND MARKED BY LICENSE NO. 26909, UNLESS OTHERWISE SHOWN.

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



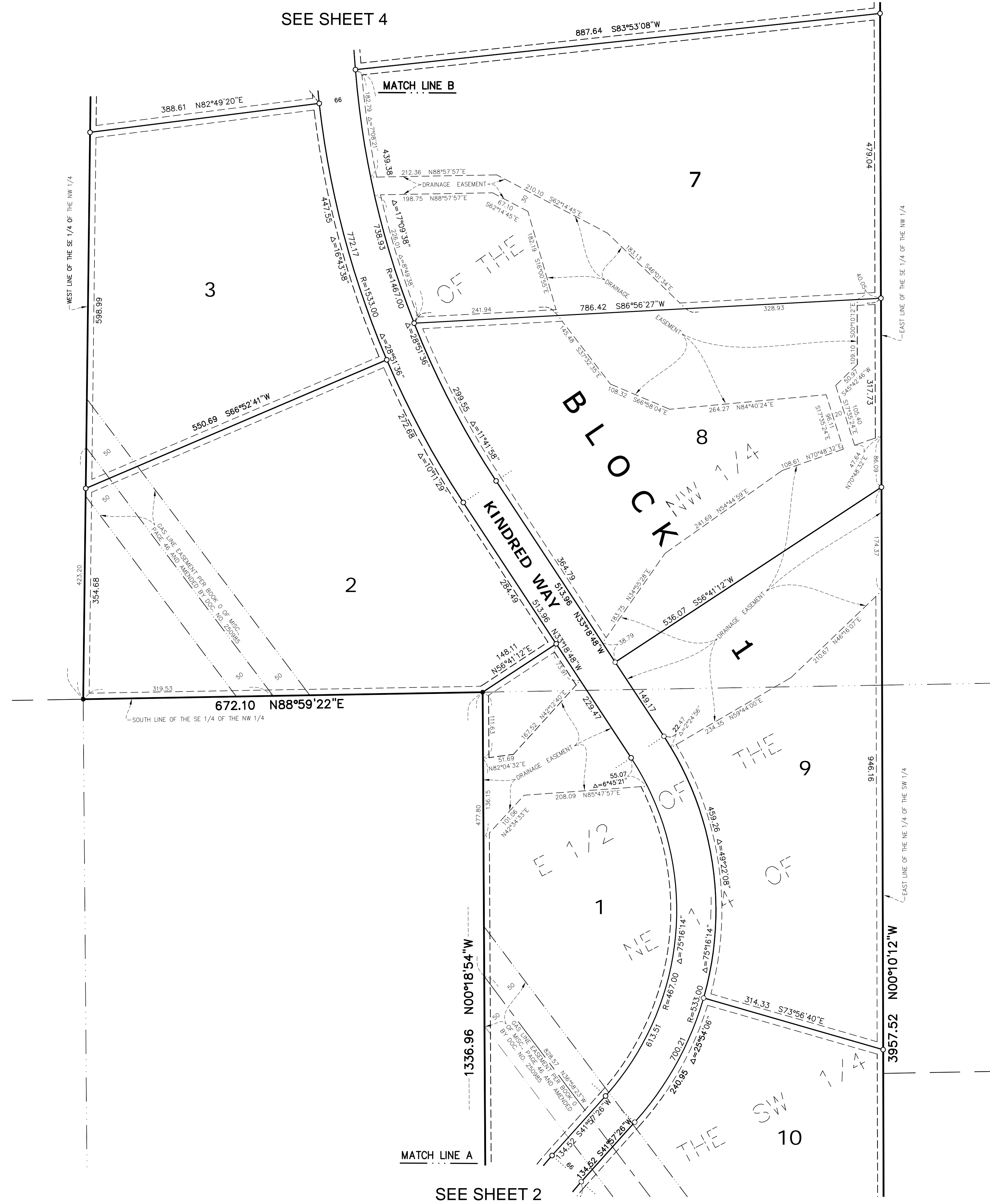
BEING 10 FEET IN WIDTH AND ADJOINING LOT LINES AND RIGHT OF WAY LINES AS SHOWN ON THIS PLAT.



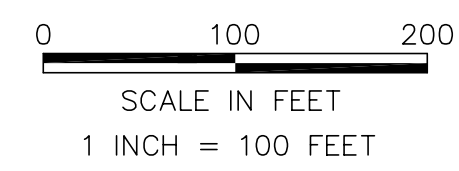
# KINDRED PRAIRIE

PLAT FILE NO.  
C.R. DOC. NO.

SEE SHEET 4

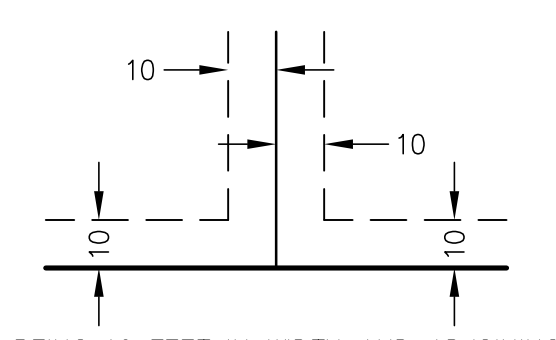


THE NORTH LINE OF THE NE 1/4 OF THE NW 1/4 OF SECTION 36, TOWNSHIP 115, RANGE 24 HAS A COUNTY BEARING OF S88°47'48\"/>



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DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:

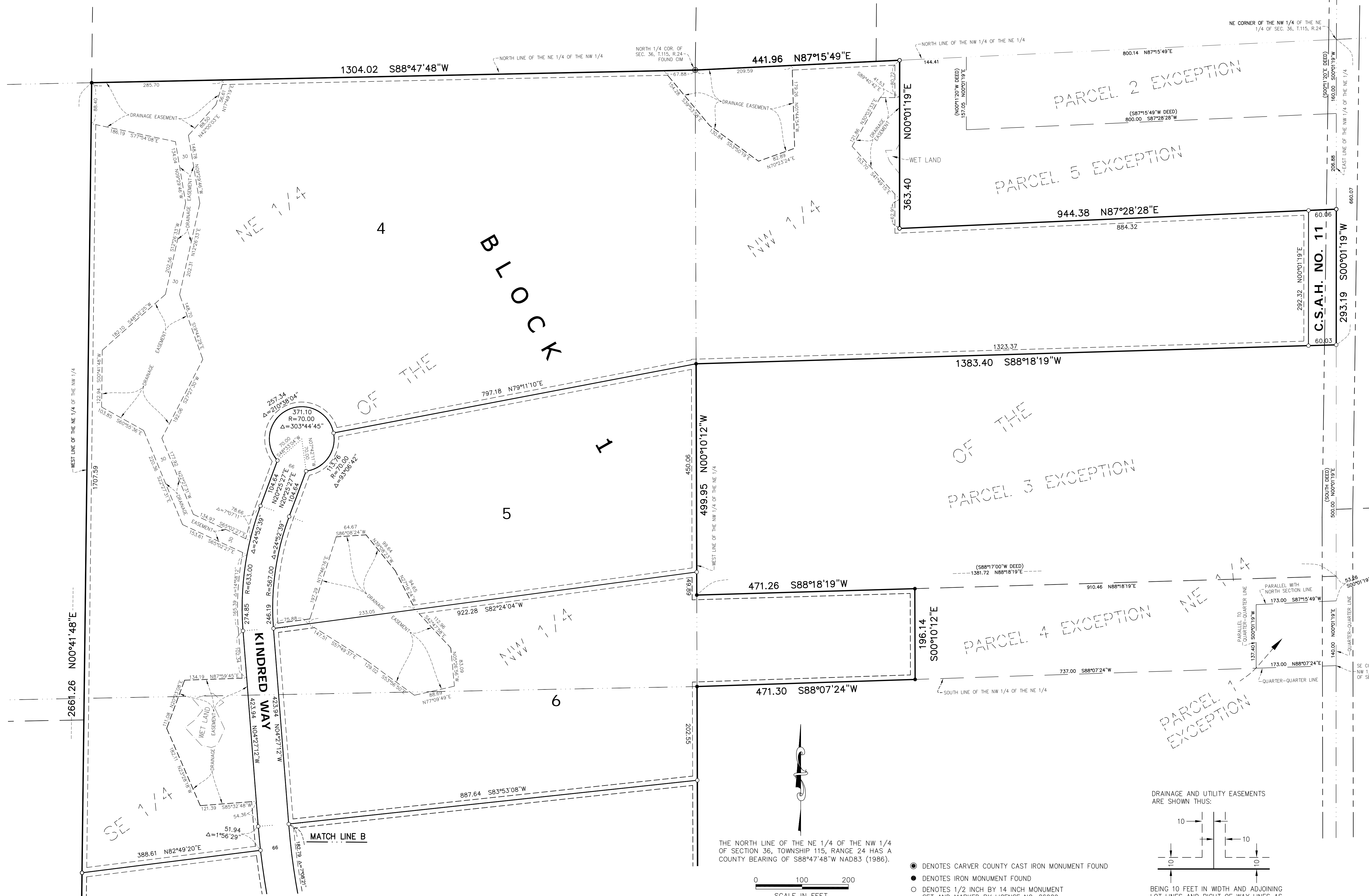


BEING 10 FEET IN WIDTH AND ADJOINING LOT LINES AND RIGHT OF WAY LINES AS SHOWN ON THIS PLAT.

SEE SHEET 2

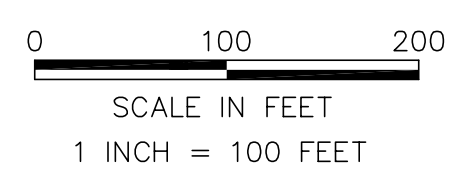
# KINDRED PRAIRIE

PLAT FILE NO.  
C.R. DOC. NO.



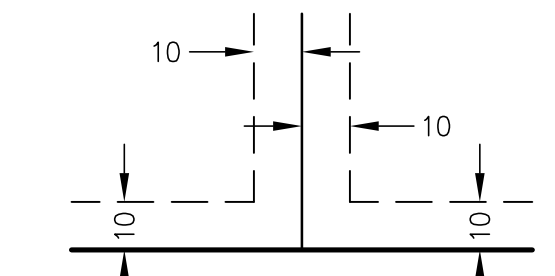
SEE SHEET 3

THE NORTH LINE OF THE NE 1/4 OF THE NW 1/4 OF SECTION 36, TOWNSHIP 115, RANGE 24 HAS A COUNTY BEARING OF S88°47'48\"/>



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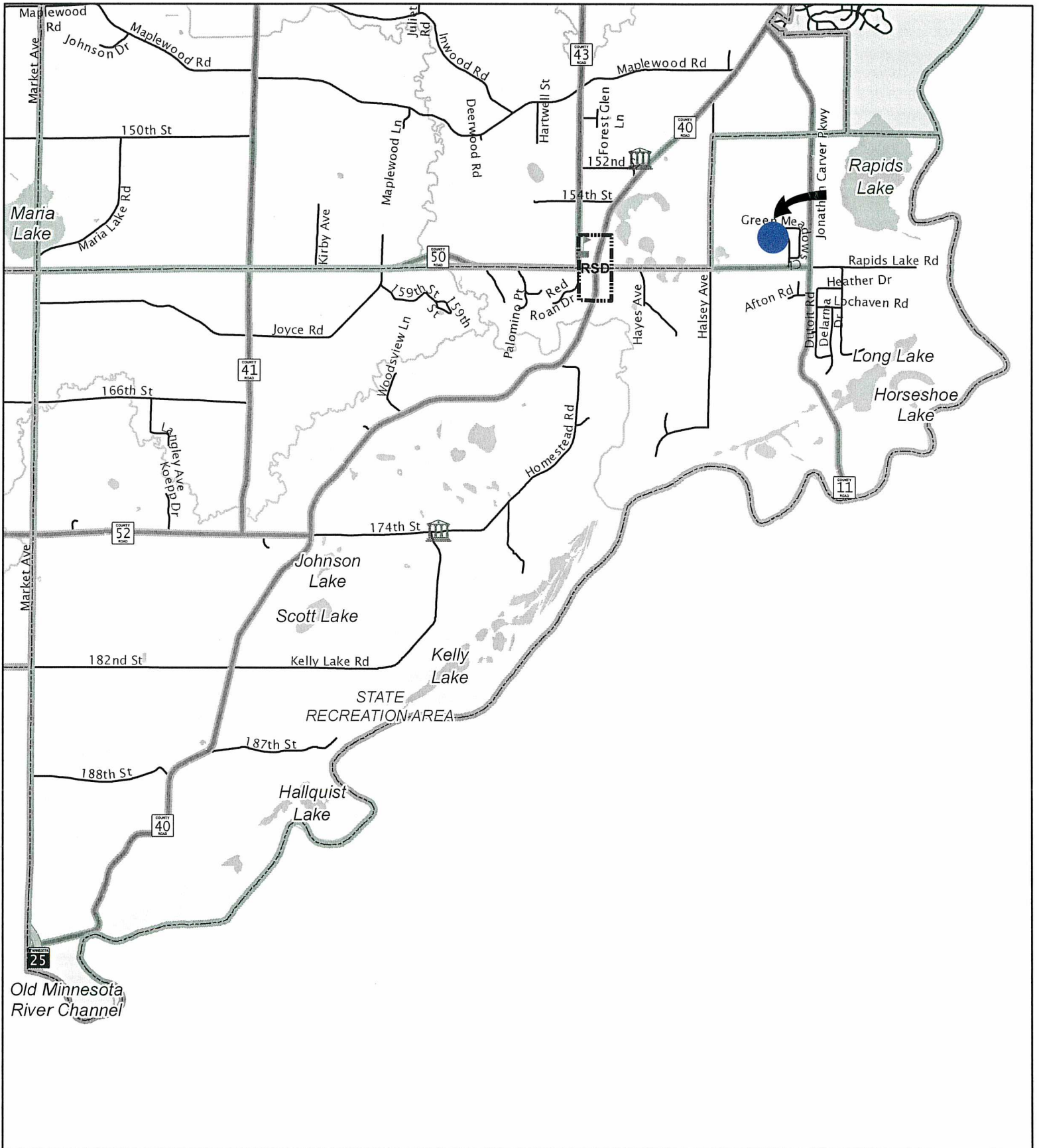
DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



**SISU**  
LAND SURVEYING



# SAN FRANCISCO TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Cooperative Construction Agreement No. 1045024 with the State of Minnesota for the Jonathan Carver Parkway Project**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="12/1/2020"/>
Contact: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Assistant Public Works Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

This past summer, Carver County led a project that added the flashing yellow left turn arrows at all of the interchange ramps along US 212 in Carver County, except for the Highway 11 interchange. The US 212 and Highway 11 interchange required more extensive work which required additional funding and coordination as compared to the other interchanges along US 212, which is why it was not completed with the rest of the US 212 interchanges.

Carver County applied for Minnesota Department of Transportation (MnDOT) Local Partnership Project (LPP) funding for the addition of flashing yellow arrows and pavement markings at the US 212 and CSAH 11 interchange. MnDOT awarded Carver County \$136,100 in funding for this work that will be included in the project scope of the Jonathan Carver Parkway Project. This cooperative agreement specifies the requirements to receive the LPP funds and assigns the maintenance responsibilities for the included improvements. The MnDOT LPP funds are capped and any additional costs will be split in accordance with a separate joint powers agreement with the City of Carver.

**ACTION REQUESTED:**

Motion to approve a resolution to enter into a Cooperative Construction Agreement with the State of Minnesota for the US 212 and Highway 11 Interchange as part of the Jonathan Carver Parkway Project., pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>						
If "Other", specify: <input type="text" value=""/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"><b>County Dollars =</b></td> <td style="width: 30%;"></td> </tr> <tr> <td>MnDOT LPP Funds</td> <td style="text-align: right;">\$136,100.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$136,100.00</b></td> </tr> </table>	<b>County Dollars =</b>		MnDOT LPP Funds	\$136,100.00	<b>Total</b>	<b>\$136,100.00</b>
<b>County Dollars =</b>							
MnDOT LPP Funds	\$136,100.00						
<b>Total</b>	<b>\$136,100.00</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

**Related Financial/FTE Comments:**

This cooperative agreement includes up to \$136,100 in trunk highway eligible costs being reimbursed by MnDOT. Any excess costs will be split in accordance with a JPA between Carver County and the City of Carver.

Office use only:

RBA 2020 - 7277

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: December 1, 2020

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

---

**COOPERATIVE CONSTRUCTION AGREEMENT  
NO. 1045024  
WITH THE STATE OF MINNESOTA**

IT IS RESOLVED that Carver County enter into MnDOT Agreement No. 1045024 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County of the State's share of the costs of the traffic control signal system revisions and striping construction and other associated construction to be performed upon, along, and adjacent to County State Aid Highway (C.S.A.H.) No. 11 from 700 feet south of West 4th Street to County State Aid Highway No. 61 (Chaska Boulevard) within Carver County designated by the County and by the State as State Aid Project No. 010-611-019 and as State Project No. 1017-110 (T.H. 212=012).

IT IS FURTHER RESOLVED that the County Board Chair and the County Administrator are authorized to execute the Agreement and any amendment to the Agreement.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

---

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 1st day of December, 2020, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 1st day of December, 2020.

---

Dave Hemze

County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Request for approval to contract with SIEMENS INDUSTRY INC**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

Strategic Initiative:  
 ▼

**BACKGROUND/JUSTIFICATION:**

Several of the County's facilities including the Government Center and Public Works Headquarters are on a building automation energy management system (EMS) called Desigo. This EMS allows facility staff to manage and adjust our heating, cooling, and air circulation in different zones throughout the buildings.

Carver County Facilities is requesting that we contract with Siemens Industry for three years to maintain the software. This includes quarterly maintenance and on-site inspections, yearly license renewals, data backup and restore services, and call center support. This contract will provide continued support for the EMS.

**ACTION REQUESTED:**

Motion to contract with SIEMENS INDUSTRY INC pending finalization of the contract review process.

**FISCAL IMPACT:**  ▼

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**  ▼

**Total**

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2020 - 7260

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Office of Justice Programs Pathway to Policing Reimbursement Grant 2020**

Primary Originating Division/Dept: Sheriff

Meeting Date: 12/1/2020

Contact: George Pufahl Title: Lieutenant

Item Type: Consent

Amount of Time Requested: minutes

Attachments:  Yes  No

Presenter: Title:

**Strategic Initiative:**

Finances: Improve the County's financial health and economic profile

**BACKGROUND/JUSTIFICATION:**

The Carver County Sheriff's Office started a Sheriff's Cadet Program in 2018 (Pathway to Policing Program). The Pathway to Policing Program grant covers half of the cost associated in this program. Sheriff's Cadets are individuals the Sheriff's Office has committed to employ as licensed peace officers once they become qualified by meeting all normal hiring standards for the position. The Carver County Sheriff's Office will provide proper education and training to the cadet that fully satisfies Minnesota P.O.S.T board requirements.

**ACTION REQUESTED:**

Request for the County Board to adapt the Resolution Authorizing Execution of Agreement and the Grant Agreement.

**FISCAL IMPACT:** Budget amendment request form

If "Other", specify:

**FUNDING**

<b>County Dollars =</b>	
Grant	\$34,774.00
<b>Total</b>	<b>\$34,774.00</b>

**FTE IMPACT:** None

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 7233

**RESOLUTION AUTHORIZING EXECUTION OF  
AGREEMENT**

Be it resolved that Carver County Sheriff's Office will enter into a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety.

\_\_\_\_\_  
Sheriff Jason Kamerud \_\_\_\_\_ is hereby authorized to  
(Title of authorized official)  
execute

such agreements and amendments, as are necessary to implement the project on behalf of Carver County Sheriff's Office.

I certify that the above resolution was adopted by the

\_\_\_\_\_ of \_\_\_\_\_ on  
(Executive Body) (Name of your organization)  
\_\_\_\_\_  
(Date)

SIGNED:

\_\_\_\_\_  
(Signature)  
\_\_\_\_\_  
(Title)  
\_\_\_\_\_  
(Date)

WITNESSETH:

\_\_\_\_\_  
(Signature)  
\_\_\_\_\_  
(Title)  
\_\_\_\_\_  
(Date)



# MINNESOTA DEPARTMENT OF PUBLIC SAFETY



Alcohol  
and Gambling  
Enforcement

Bureau of Criminal  
Apprehension

Driver  
and Vehicle  
Services

Emergency  
Communication  
Networks

Homeland  
Security and  
Emergency  
Management

Minnesota  
State Patrol

Office of  
Communications

Office of  
Justice Programs

Office of  
Pipeline Safety

Office of  
Traffic Safety

State Fire  
Marshal

## Office of Justice Programs

445 Minnesota Street, Suite 2300, St. Paul, Minnesota 55101-1515  
Phone: 651/201-7300 Fax: 651/201-296-5787 Toll Free 1-888-622-8799  
<http://ojp.dps.mn.gov>

October 29, 2020

George Pufahl  
Lieutenant  
Carver County Sheriff's Office  
606 East 4<sup>th</sup> Street  
Chaska, MN 55318

Dear Lt. Pufahl,

I am pleased to inform you that the proposal # A-PTP-2021-CARVERSO-00016 has been selected for funding from the 2020 Pathways to Policing grant program. The award amount is \$34,774 with a grant period of 10/1/2020 – 6/30/2021.

Your budget and timeline have been approved in the pre-award process, the next step is that you will receive a message from e-grants informing you that the grant agreement is ready for signature.

After the individual/s in your organization complete training and receive POST certification, you will upload a copy of the certification/s into e-grants. You will then be able to submit for reimbursement of expenses from your approved budget in e-grants.

There is not a quarterly report requirement for this grant but if issues or changes occur in your work plan or timeline please contact your grant manager, Kristin Lail as soon as you can. Her email address is [Kristin.lail@state.mn.us](mailto:Kristin.lail@state.mn.us) and phone number is 651-201-7322.

Congratulations on being selected for funding. We look forward to working with you to ensure success on your initiative.

Sincerely,

Tricia Hummel, Assistant Director  
Minnesota Office of Justice Programs



# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:** Office of Justice Programs Pathway to Policing Reimbursement Grant 2020

Department:

Meeting Date:

- Fund:
- 01 - General
  - 02 - Reserve
  - 03 - Public Works
  - 11 - CSS
  - 15 - CCRRA
  - 30 - Building CIP
  - 32 - Road/Bridge CIP
  - 34 - Parks & Trails
  - 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Salaries	01-201-236-1612-6xxx	\$34,774.00
<b>TOTAL</b>		\$34,774.00

CREDIT		
Description of Accounts	Acct #	Amount
Pathways to Policing Grant	01-201-236-1612-...	\$34,774.00
<b>TOTAL</b>		\$34,774.00

Reason for Request:

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Public Hearing of Ordinance 87-2021 (Carver County Fee Schedule) and Adoption of Ordinance 87-2021 and Fee Schedule**

Primary Originating Division/Dept: <input type="text" value="Property &amp; Financial Services"/>	Meeting Date: <input type="text" value="12/1/2020"/>
Contact: <input type="text" value="Mary Kaye Wahl"/> Title: <input type="text" value="Assistant Finance Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text" value="David Frischmon"/> Title: <input type="text" value="Property and Finance Director"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

**BACKGROUND/JUSTIFICATION:**

A public hearing has been scheduled for recommended changes to the County's 2021 fee for service schedule, which includes fees charged by the Carver County Regional Rail Authority ("CCRRRA"). MN statute allows the County to charge fees to cover its costs associated with providing various services. Notice of this public hearing has been placed in the County's legal newspaper.

Attachments for the board packet include the Fee Schedule Ordinance, the 2021 Fee Schedule, and a listing of the 2021 Fee Schedule recommended changes.

**ACTION REQUESTED:**

1. Motion to open public hearing to consider changes to the County 2021 Fee Schedule.
2. Motion to close public hearing.
3. Motion to adopt the resolution approving the County 2021 Fee Schedule and ordinance.

**FISCAL IMPACT:**

*If "Other", specify:*

**FTE IMPACT:**

**FUNDING**

<b>County Dollars =</b>	
County- fees increase	\$48,943.00
<b>Total</b>	<b>\$48,943.00</b>

Insert additional funding source

**Related Financial/FTE Comments:**

It is estimated that there will be a less than \$48,943 increase in 2021 fee revenue from the recommended changes, which some of those increases are state driven. Please see the attached document, 2021 Fee Schedule Recommended Changes, for the justification and comments related to the recommended 2021 fee changes.

*Office use only:*

RBA 2020 - 7246

## 2021 Fee Schedule Change Form

<b>Division/Dept. Type of Service</b>	<b>Service</b>	<b>Current Fee</b>	<b>Proposed New Fee</b>	<b>Estimated Additional Revenue</b>	<b>Notes/Comments</b>
<b>Countywide Services/ County Publications</b>	Public Meeting DVD/CD	\$10. No charge for other government agencies.	\$-, remove fee	N/A	All Board meetings are now available on YouTube and can be accessed through the County's website.
<b>PS/ Extension Office- U of M</b>	Parents Forever Divorce Education	\$75/ person	delete	N/A	PF programming is done virtually through the state. No funds paid to Carver County
<b>PS/ Library</b>	Mobile Hotspot	\$-	\$84	\$84	Addition to the Unreturned or Damaged Materials section
<b>PFS/ Property Taxation</b>	Expiration of Redemption Fee	\$-	\$75	\$1,800	Estimated Revenue based on the number of parcels that forfeited in 2020. The number of parcels vary each year. Revenue for 2019 would have been around \$750. We found that this can be charged to cover administrative costs for preparing the expiration of redemption steps of mailing, posting, publishing, and serving. Other counties are already charging a fee.
<b>PFS/ Elections and Licensing</b>	Certified Copy of County Ordinance	\$15 plus \$0.25 per page	N/C	N/A	Should be moved from Land Records to Elections and Licensing
<b>PFS/ Land Records</b>	Copy of an official plat Add certification	\$10 \$5	N/C	N/A	Add - Should be Additional
<b>PFS/ Land Records and Vitals</b>	Marriage License Amendment	\$15 (County only)	\$40 County only	From 11/2019 to present we did 1 amendment, but we had a recent call about one.	Change Marriage License Amendment Fee to be in line with other Counties This will be limited to late 1970's to early 1980's when entering

					information changed to include names after marriage. With Real ID this is causing many time consuming amendments.
<b>PFS/ Land Records and Vitals</b>	Marriage License Reissue	\$-	\$15 (County only)	From 11/2019 to present we did 0 reissues, but we had a recent call about one.	Add Marriage License Reissue Fee
<b>PW/ Parks</b>	<del>Utility Site Long-Term Camping</del> remove	\$23.00/Night	Remove this fee- replace with Mid-Week Camping Special	See Mid-Week camping special	Long-term reservations have proven to not be a demanded service for our camping operations. Other metro park agencies have been successful with “mid-week” camping special rates aimed to attract more business during the portions of the week where reservation capacity exists.
<b>PW/ Parks</b>	<del>Tent Site Long-Term Camping</del> remove	\$18.00/Night	Remove this fee- replace with Mid-Week Camping Special	See Mid-Week camping special	Long-term reservations have proven to not be a demanded service for our camping operations. Other metro park agencies have been successful with “mid-week” camping special rates aimed to attract more business during the portions of the week where reservation capacity exists.
<b>PW/ Parks</b>	Mid-Week Camping Special Rates Utility Site Primitive Sites (Applied @6 or more consecutive days)	\$-	Buy 2 nights and get night 3 free OR buy 3 nights and get night 4 free. *Promotion eligible Sunday – Thursday, excluding	\$200	Long-term reservations have proven to not be a demanded service for our camping operations. Other metro park agencies have been successful with “mid-week” camping special rates aimed to attract more business during the portions of the week where reservation capacity exists.

			holidays. Promotion must be referenced at the initial time of reservation.		
<b>PW/ Parks</b>	Firewood	\$5.00/Bundle	\$6.00/Bundle	\$1,800	Direct cost of supply has increased.
<b>PW/ Parks</b>	"Flight B" Shelter Rate(s) (Beach Shelter @ Baylor RP) for Weekday and Weekend Reservation	Weekday: \$50.00 Weekend: \$100.00	Weekday: \$75.00 Weekend: \$125.00	\$75 \$100	Market place comparison & alignment.
<b>PW/ Parks</b>	Outdoor Recreation Instructor Labor	\$13.00/Hr.	\$14.00/Hr.	\$1,000	Direct cost of labor has increased.
<b>PW/ Parks</b>	Canoe Rental	\$8.00/Hr.	\$10.00/Hr.	minimal	Market place comparison & alignment as well as efficiency in operations.
<b>PW/ Parks</b>	Kayak Rental	Not Listed in 2020 Schedule	\$15.00/Hr.	\$1,000	Market place comparison & alignment as well as efficiency in operations.
<b>PW/ Parks</b>	Stand-Up Paddle Boards	\$15.00/Hr.	\$20.00/Hr.	\$500	Market place comparison & alignment as well as efficiency in operations.
<b>PW/ Parks</b>	Personal Watercraft Storage	\$60.00/Season	\$70.00/Season	\$2,000	Market place comparison & alignment. Added capacity in this service area for 2021 based on customer demand.
<b>PW/ Parks</b>	Baylor Historic House Rental Damage Deposit Monday- Thursday Group Rental Friday-Saturday and Holidays	\$200 \$125/night +RF \$175/night +RF	Remove	N/A	Remove from fee schedule. Service not utilized.
<b>PW/ Parks</b>	Archery Equipment Set Rental	\$75/Day (+replacement	Remove	N/A	Remove from fee schedule. Service not utilized.

		cost if applicable)			
<b>PW/ Parks</b>	Open Play Space/Field Facility Rental	\$7.50/Game or Practice	Remove	N/A	Remove from fee schedule. Service not utilized.
<b>Sheriff/ Firearm Surrender</b>	Temporary Firearm Transfer Fee	None	\$1.10 per firearm (Statute driven)	Minimal	Statute driven fee
<b>Sheriff/ Firearm Surrender</b>	Temporary Firearm Storage Fee	None	\$1.00 per firearm per day (Statute driven)	Minimal	Statute driven fee
<b>Sheriff/ Firearm Surrender</b>	Permanent Firearm Transfer Fee	None	\$1.10 per firearm (All permanent transfers will be destroyed) (Statute driven)	Minimal	Statute driven fee
<b>Sheriff/ Firearm Surrender</b>	Permanent Firearm Destruction Fee	None	\$100 for up to 10 firearms, \$25 for each additional firearm	Minimal	For administrative processing and destruction fee
<b>PW/ Program Delivery – Property Surveying</b>	Plat Checking and Mapping Fee	\$300 plat + \$25/lot or CIC unit + \$5/ detached garage CIC unit	\$300 plat + \$30/lot or CIC unit + \$5/ detached garage CIC unit	Estimate 500 lots for an increase of \$2,500 in revenue	
<b>PW/ Program Delivery - Planning</b>	Engineering Development Review Fee.	\$0	\$75/hour for internal staff plus actual consulting fees	Estimate 15 times per year at 20 hours each or \$22,500	
<b>PW/ Program Delivery- Transportation</b>	<b>Access Permit</b> New residential or field access	\$300	\$300 + engineering plan review and inspection	minimal	

	New subdivision street or commercial driveway	\$500	actual cost \$500 + engineering plan review and inspection actual cost		
<b>PW/ Program Delivery-Transportation</b>	<b>Access Permit</b> Combined fee for New residential- <i>Permit review and issuance, with new mailbox and fire # plate</i>	\$425	\$425 + engineering plan review and inspection actual cost	minimal	
<b>PW/ Program Delivery-Transportation</b>	<b>Work within county ROW</b> General excavation, grading, sewer and water	\$300 base/mile	\$300 base/mile + engineering plan review and inspection actual cost	minimal	
<b>HHS/Child support</b>	Child support payment record	\$20 per payment record, if over half an hour, additional \$10 per half an hour, not to exceed \$100	\$-, remove fee	N/A	Per County attorney, we are not able to charge the fee. The change was made couple year back but was not captured by the fee schedule.
<b>HHS/Childcare licensing</b>	Childcare licensing, licensing fee	\$50 per year	\$50 per year for the first-year license for new providers, \$100 for relicensing existing providers	\$250 for new providers \$6,000 for re licensing	We are averaging about 5 new providers a year  We are re- licensing about half of he current providers ever two years.



<b>HHS/Public Health</b>	Mantoux & TB Skin Test	\$15	NA	NA	Mantoux and TB Skin Test are listed separately when they are the same thing. Please delete one and name the other Mantoux/TB Skin Test.
<b>HHS/ Encore Adult Day Services</b>	Adult Day Private Pay Rate	\$83	\$86	\$-	<i>By law the Encore private pay rate cannot be lower than the medical assistance rate established the State Legislature. In the event of a state increase to the medical assistance rate the private pay rate will be increased to match the medical assistance rate. Current MA rate is \$82.90 an hour. Raising Fee to \$86 would allow for up to a 3.7% increase.</i>
<b>HHS/ Court Services- Adult Supervision Fee (244.19)</b>	Probation fee	\$250, \$150, \$100, \$50	\$300, \$200, \$100	\$-	Gross misdemeanor fee- \$300 Misdemeanor fee- \$200 No condition fee, any level- \$100
<b>HHS/ Court Services- Juvenile Delinquency Diversion</b>	Diversion/education service for low level juvenile offenders	\$85/appt	\$100	\$1,500	
<b>HHS/ Court Services- Pre-Trial Services-Adult</b>	Drug testing, supervision, breath testing	\$75	\$100	\$2,500	Collected in 252-252-0000-5561
<b>PS/ Env Services - Environmental Center Products for Sale</b>	Radon Kits:  Long-Term Radon Test Kit	\$20	\$30 each	\$60	Adjustment will cover our purchase costs, which have risen recently.
<b>PS/ Env Services SSTS (Subsurface Sewage Treatment</b>	SSTS – Minor Subdivision Inspection Fee	-	\$60/hour	\$2,250	This is a new fee. We are seeing increasing minor subdivision inspection requests, which creates

<b>System) Inspection Fees</b>					increasing staff time commitments. Average time/insp is 1.5 hrs (span of 1-2 hrs), with 25/year inspections anticipated, will be expected to bring in \$2,250/year.
<b>PS/ Env Services – One-Day Special Waste Collection Fees</b>	Tires: Car, Truck, SUV Tires, etc.	\$2 each	\$3 each	\$2,444	Increase cost per tire, from \$2 to \$3 each, and add “etc.” to this descriptor. We have seen a shortfall of money collected vs costs to manage tires at one-day events. This increase will help to cover those costs. Also, add “etc.” to “Car, Truck and SUV Tire” to cover other sizes.
<b>PS/ Env Services – One-Day Special Waste Collection Fees</b>	Large Tires (Tractor, etc.), >44” diameter <del>Tractor (Large) Rear Tires</del>	\$25	\$25	-	Cleaning up verbiage between EC and one-day events for consistency, and reducing confusion between tire types, sizes, and uses.
<b>PS/ Env Services – One-Day Special Waste Collection Fees</b>	<del>Tractor Front (small) Tire</del>	\$4 each	---	Minimal	Please remove this listing entirely ...the “small tractor” tire category will instead be priced within the “Car, Truck, SUV, etc.” category.
<b>PS/ Env Services Solid Waste Haulers:</b>	Mixed Municipal Solid Waste Hauler License	\$50/truck/year	Fees set by Regional Joint Powers Agreement: \$100/truck for 2-year license period	N/A	\$100 is collected per truck per two-year license period (\$50/year). This new listing is more accurate, since \$100 is collected per truck every two-year period-of-time. The amount of money collected will not change.
<b>PS/ Env Services Solid Waste Permit Fees</b>	Permit to bury concrete and reinforcing bar.		\$100	\$100	Our Solid Waste Ordinance states that a person must submit a completed application, and pay the required fee, prior to burial of concrete and reinforcing bar (a.k.a. re-bar). The permit allows us to

					record information on where this type of debris is buried in our county when an old agricultural building is demolished, etc. This fee, which covers staff time needed to record that information, has existed for some time but appears to have never been placed into our Fee Schedule.
<b>PS/ Env Services - One-Day Special Waste Collection Fees</b>	Tires: Semi-Truck/Trailer and Skid-Steer Tires	\$7.50 each	\$8 each	\$30	Our costs for managing these types of items have risen slightly each year. In addition, having a half-dollar amount causes much trouble for giving change at our one-day collection events. This slight price increase will address both issues. Also, add "/Trailer and Skid-Steer"
<b>PS/ Env Services - File and Archive Search - Environmental Information</b>	Searching Carver County files, and/or historic archives from other sources, for information related to the environmental and land use history of a parcel (or parcels) in Carver County.	-	If it takes more than one-half hour to complete the task, a fee of \$50/hour, pro-rated to the nearest half-hour will apply, along with any related material costs.	\$250	From time to time, Environmental Services staff are asked to provide information related to a parcel (or parcels), including historic land use, occurrences of "environmentally significant incidents" (e.g. spills), etc. These requests normally come from a private-sector engineering or consulting firm that is hired to perform an Environmental Site Assessment for a property owner or developer. In the past we provided this information at no charge, and we will continue to do so in the future in most cases. However we have recently received some rather substantial requests, for multiple parcels, which could take a great deal

					of staff time to compile and complete. Since the Fee Schedule is unclear as to how those requesting parties should be charged to cover staff time, we are requesting this item be added to our ES section of the Fee Schedule, to clarify possible future charges for these services. NOTE: these fees would only be charged for large-scale requests requiring more than one hour to complete.
<b>PS/ Env Services - Environmental Center Collection Fees</b> <b>Tires:</b>	Car, Truck, SUV Tires, etc.	\$5 each	\$5 each		Please add “, etc.” to this category, so all sizes of tires not listed can be charged within this general category, to make verbiage consistent with EC and One-Day Collection efforts.
<b>PS/ Env Services - Environmental Center Collection Fees</b> <b>Tires:</b>	Semi-Tractor/Trailer and Skid-Steer Tires	\$15 each	\$15 each		Please add “, and Skid Steer” to this listing.
<b>PS/ Env Services - Environmental Center Collection Fees</b> <b>Tires:</b>	<del>Tractor Front (small) Tire</del>	\$4 each	\$-, remove fee	Minimal	Please remove this listing entirely. Small tractor tires will instead be priced within the “Car, Truck, SUV, etc.” category
<b>PS/ Env Services - Environmental Center Collection Fees</b> <b>Tires:</b>	Large Tires (Tractor, etc.) >44” diameter <del>Tractor (Large) Rear Tires</del>	\$50	\$50	-	Cleaning up verbiage between EC and one-day events for consistency, and reducing confusion between tire types, sizes, and uses.
<b>PS/ Env Services – Hazardous Waste</b>	VSQG Collection Program Fees for	All approved VSQG material	All approved VSQG material	-	Remove specific URL link, as new Carver County website design has

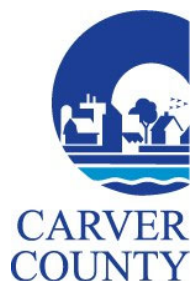
<p><b>VSQG Collection Program</b></p>	<p>Various Materials</p>	<p>disposal fees reflect 1.45 x actual disposal cost, with no appointment or administrative fees charged to customer. Information and current VSQG prices are listed on our web site. at <a href="https://www.carver.mn.us/home/showdocument?id=6846">https://www.carver.mn.us/home/showdocument?id=6846</a></p>	<p>disposal fees reflect 1.45 x actual disposal cost, with no appointment or administrative fees charged to customer. Information and current VSQG prices are listed on our web site.</p>		<p>eliminated this site. Price (1.45 x cost) remains accurate.</p>
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Carver County, Minnesota

# Schedule of County Fees

2021

Adopted by the Carver County Board of Commissioners December 1<sup>st</sup>, 2021



**Property and Financial Services Division**

Carver County Government Center  
Administration Building  
600 East Fourth Street  
Chaska, MN 55318-1202  
Phone: 952-361-1508 Fax: 952-361-1541

**Carver County, Minnesota**  
**2021 Fee Schedule**  
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DRAFT

## Countywide Services/County Publications

<b>Budget Book</b>	\$40
<b>Comprehensive Plan</b> Full document Individual Plan Elements or Township Chapters	\$50 \$15 with colored maps. No charge for copies in black & white.
<b>Electronic Documents</b> Requests for 10 or more electronic documents	\$0.50/document, \$10 fee for portable transfer tool (CD, Jump Drive, etc.)
<b>Electronic Image</b>	\$0.25/page
<b>Fax Machine Usage</b>	Local: \$1 /first page + \$0.30/each additional page Long Distance: \$4/first page + \$1.50/ea. additional page International: \$10/first page + \$3/ea. additional page
<b>Financial Statement for Carver County</b>	\$30
<b>Laminating</b>	\$20 for documents less than or equal to 24" x 36" \$30 for documents greater than 24" x 36"
<b>Long-Term Financial Plan</b> Five-Year Plan	\$40
<b>Non-Sufficient Fund (NSF) Check Or Other Returned Check</b>	\$30/check
<b>Photocopying: Black and white</b>	Letter or legal size: \$0.25/page 11" x 17" size: \$.050/page Larger than 11" x 17": refer to Photocopying: Color rates
<b>Photocopying: Color</b>	\$1.50/page Letter (8.5"x11" to Ledger 11"x17") \$30/page less than or equal to 36"x 24"* \$40/page greater than 36"x24" and less than or equal to 36"x 50"* \$50/page greater than 36"x50" and less than or equal to 36"x72"*
<b>Postage</b>	Federal rates *\$15 flat fee for mailing any item more than 11"x17"
<b>Public Data Information Gathering and Research</b>	If it takes more than a half-hour: \$50/hour pro-rated to the nearest half-hour + any material costs.  <i>Note: No charge for other government agencies. No charge for separating public data from non-public data.</i>



**Note:**

- The fees for services listed on this page are used by all Carver County divisions unless a County department specifically lists a different rate in this fee schedule.
- An asterisk (\*) by any fee listed in this fee schedule indicates the fee is set by the Federal or State government and is subject to change at any time during the year by either the Federal or State government without Board action. The amount listed in the fee schedule reflects the fee amount set by the Federal or State government as of the date the County Board adopted the fee schedule.

**Attorney’s Office**

<b>Compact Discs</b> (Disclosure)	\$10
<b>Photocopying</b> (Disclosure)	\$0.25/page
<b>Photographs</b> (Disclosure)	3x5: \$1.50/photo 4x6: \$1.75/photo 5x7: \$5/photo 8x10: \$10/photo
<b>USB Flash Drive</b>	8 GB: \$10 16GB: \$20 32GB: \$30 64GB: \$40

**Carver County Extension /University of Minnesota Extension**

<b>University of Minnesota Extension Educational Programs</b> Including, but not limited to, 4-H, Extension Master Gardener, Agriculture Production Systems, Family Resource Management	\$0-\$300/Program Scholarships are available by request.
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**Court Services/Probation**

<b>Adult Supervision Fee* (Per MN Stat. 244.18)</b>	\$300/yr- Gross Misdemeanor \$200/yr- Misdemeanor \$100/yr- no conditions/ any charge level
<b>Case Transfer Out Fee – Adult</b>	\$125
<b>Drug Testing UA (Urinalysis testing)</b> Adult or Juvenile	\$30
<b>Electronic Monitoring Services</b> Including EHM, GPS, Mems, Scram and Scram X and other testing devices and services.	Daily fees and administrative costs apply as established by contracts or agreements with vendors, ranging from \$16.50-\$23/per day (adults) and \$5-\$10/per day (juveniles).
<b>GC/MS</b>	

<b>(Gas Chromatography/Mass Spectrometry)</b> Confirmation of lab tests for drugs, synthetics, ETG, etc.	\$40
<b>Juvenile Delinquency Diversion</b>	<b>\$100</b>
<b>Juvenile Out-of-Home Placements and Treatment Services</b> Detention, correctional programming, educational and treatment programs, and other services with outside providers.	Reimbursements for County costs are assessed based on use of the Court Services Income Eligibility and Fee Schedule and the Carver County Asset Assessment.
<b>Pre-Trial Services Fee - Adult cases only</b> (PBT testing, etc.)	<b>\$100</b>
<b>Program Fee* - Adult &amp; Juvenile</b> EMG, DWC, T4C, other cognitive skills classes or special in-house probation programs	\$150 for in-house clients. \$250 for referrals from other probation or correctional agencies.
<b>STS Program Fee</b> For adult probationers who are participating on local STS crew.	\$5/per each STS day ordered

## Environmental Services Department

<b>Environmental Center Collection Fees</b>	
<b>Appliances-Households</b> Refrigerators, stoves, dishwashers, washers, dryers, microwaves, water softeners, dehumidifiers, water heaters, and air conditioners	\$10/item
<b>Appliances – Business (Commercial)</b>	\$2.00/cubic ft.
<b>Appliances - Gas/Ammonia</b> Ammonia Refrigerator <4' Ammonia Refrigerator >4' Ammonia Air Conditioner	\$150 each \$300 each \$800 each
<b>Batteries - Businesses</b>	\$0.38/lb
<b>Bicycles</b>	\$3/bicycle
<b>Carpeting (12' x 12')</b>	\$15
<b>Cylinders:</b> Two-Part Foam Cylinders, Non-Gas Cylinders, Toxics	State Contract/Vendor pricing. Varies with size and type of cylinder from \$280 to \$975 per cylinder.
<b>Electronics - Business</b>	\$0.50/lb.
<b>Electronics - Residential</b> TVs and Monitors Large TVs (30" or larger screen size, measured diagonally, and all console sets)	\$10/item \$20 per item
<b>Fluorescent Bulbs</b> 4 ft & under Greater than 4 ft CFLs	\$0.40/bulb \$0.75/bulb \$0.60/bulb

Irregular	\$1.00/bulb
HID	\$2.30/bulb
Broken	\$2.14/lb
Ballasts	\$0.99/lb
Super High Pressure Mercury	\$12/bulb
<b>Lawnmowers &amp; Other Small Engine Devices</b>	\$5 per item
<b>Mattresses/Boxsprings</b>	\$35/piece
<b>Tires:</b>	
Car, Truck, SUV Tires, etc.	\$5.00/tire
Semi Tractor/Trailer and Skid-Steer Tires	\$15.00/tire
Large Tires (Tractor, etc.), >44" diameter	\$50.00/tire
<b>One-Day Special Waste Collection Fees – Residential Rates</b>	
<b>Tires:</b>	
Car, Truck, SUV Tires, etc.	\$3.00 each
Semi Truck/Trailer and Skid-Steer Tires	\$8 each
Large Tires (Tractor, etc.) >44" diameter	\$25.00 each
<b>Appliances:</b>	
Appliances, standard residential	\$10.00 each
Ammonia Refrigerator (<4' tall)	\$150.00 each
Ammonia Refrigerator (>4' tall)	\$300.00 each
Ammonia Air Conditioner	\$800.00 each
<b>Other:</b>	
TVs and Computer Monitors	\$10.00 each
Lawnmower/Small Engine Device	\$5.00 each
Bicycles	\$3.00 each
<b>One-Day Special Waste Collection Fees – Business Rates</b>	
<b>Business Bulbs:</b>	
4ft and Under	\$0.40 each
Greater than 4 ft	\$0.75 each
Compact (CFLs)	\$0.60 each
Irregular Shape	\$1.00 each
HID	\$2.30 each
High Pressure Mercury	\$12.00 each
Broken Lamps	\$2.14/lb
Ballasts	\$0.99/lb
<b>Environmental Center Products for Sale</b>	
<b>Biodegradable Bags</b>	
Kraft Lawn & Leaf Bags	\$4.00/bundle
Bags (3 gal)	\$3.50/box
Bags (15 gal)	\$5.50/box
Bags (30 gal)	\$6.50/box
<b>Compost Bins, Worm Bins, Rain Barrels</b>	Set by Manufacturer Pricing
<b>Organics Kitchen Pail</b>	\$5
<b>Radon Kits:</b>	
Short-Term Radon Kit	\$8
Long-Term Radon Kit	\$30

<b>Feedlot Permits</b>											
<b>Construction Short Form Permit/ Interim Permit:</b> Less than 300 animal units	\$200										
<b>Construction Short Form Permit/ Interim Permit:</b> 300 animal units or more	\$400										
<b>Variance to Feedlot Ordinance</b>	\$500										
<b>File and Archive Search- Environmental Information</b>											
<b>Searching Carver County files, and/or historic archives from other sources, for information related to the environmental and land-use history of a parcel (or parcels) within Carver County</b>	If it takes more than one-half hour to complete the task, a fee of \$50/hour pro-rated to the nearest half-hour will apply, along with any related material costs										
<b>Hazardous Waste Generator Fees</b>											
<b>Minimal Generators:</b> A generator that has hazardous wastes identified in Section 51.03 definitions of Carver County Hazardous Waste Management Code Chapter 52 is subject only to an Application Fee.	<b>Application Fee</b> \$50										
<b>Very Small Quantity Generators (VSQG):</b> Under 10 gallons/year 11-55 gallons/year 56-100 gallons/year Over 100 gallons/year	<table border="1"> <thead> <tr> <th>License Fee</th> <th>Application Fee</th> </tr> </thead> <tbody> <tr> <td>\$35</td> <td>\$50</td> </tr> <tr> <td>\$125</td> <td>\$100</td> </tr> <tr> <td>\$195</td> <td>\$125</td> </tr> <tr> <td>\$250</td> <td>\$150</td> </tr> </tbody> </table>	License Fee	Application Fee	\$35	\$50	\$125	\$100	\$195	\$125	\$250	\$150
License Fee	Application Fee										
\$35	\$50										
\$125	\$100										
\$195	\$125										
\$250	\$150										
<b>Small Quantity Generators:</b> Under 500 gallons/year 500-1000 gallons/year Over 1000 gallons/year	<table border="1"> <thead> <tr> <th>License Fee</th> <th>Application Fee</th> </tr> </thead> <tbody> <tr> <td>\$420</td> <td>\$250</td> </tr> <tr> <td>\$560</td> <td>\$275</td> </tr> <tr> <td>\$700</td> <td>\$300</td> </tr> </tbody> </table>	License Fee	Application Fee	\$420	\$250	\$560	\$275	\$700	\$300		
License Fee	Application Fee										
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<b>Large Quantity Generators:</b> Under 10,000 gallons/year 10,000 – 50,000 gallons/year Over 50,000 gallons/year	<table border="1"> <thead> <tr> <th>License Fee</th> <th>Application Fee</th> </tr> </thead> <tbody> <tr> <td>\$1,400</td> <td>\$450</td> </tr> <tr> <td>\$2,800</td> <td>\$550</td> </tr> <tr> <td>\$5,580</td> <td>\$650</td> </tr> </tbody> </table>	License Fee	Application Fee	\$1,400	\$450	\$2,800	\$550	\$5,580	\$650		
License Fee	Application Fee										
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\$2,800	\$550										
\$5,580	\$650										
<b>Hazardous Waste Generator Fees Related to Licenses and Reports</b>											
<b>Hazardous Waste Generator File Search Requests</b>	\$10/copy (No charge to regulatory agencies.)										
<b>List of Hazardous Waste Generator Licensees</b>	\$50/copy										
<b>File Search Access</b>	\$25/hour										
<b>Late Generator Report</b> 1-14 Days Late 15-30 Days Late > 30 Days Late	\$25 \$50 \$100										

<b>Late License Fee Payment</b>	
1-14 Days Late	\$25
15-30 Days Late	\$50
> 30 Days Late	\$100
<b>Hazardous Waste VSQG Collection Program</b>	
<b>Appointment Fee (Administrative Fee)</b>	\$0 (includes up to one hour of administrative time.)
Additional staff time for application review	\$12.50 per quarter hour
<b>VSQG Collection Program Fees for Various Materials</b>	All approved VSQG material disposal fees reflect 1.45 x actual disposal cost, with no appointment or administrative fees charged to customer. Information and current VSQG prices are listed on our website.
<b>Open Burning Permits</b>	
<b>Burning Permit for Building Demolition</b>	\$25
<b>Burning Permit for Residential Burning</b>	\$5
<b>Solid Waste Haulers</b>	
<b>Mixed Municipal Solid Waste Hauler License</b>	Fees set by Regional Joint Powers Agreement: \$100/truck for 2-year license
<b>Solid Waste Permit Fees</b>	
<b>Permit to bury concrete and reinforcing bar</b>	\$100
<b>Solid Waste Program</b>	
<b>Master Composter/Recycler Certification Class</b>	\$30/person
<b>Solid Waste Service Fees (Haz. &amp; Solid Waste Fee)</b>	
<b>Developed parcels will be charged on a basis of \$33 per service fee unit as follows:</b>	
Commercial parcels with an assessed evaluation of \$100,000 or less	Two \$33 service fee units for a total charge of \$66
Commercial parcels with an assessed value of more than \$100,000	Four \$33 service fee units for a total charge of \$132
Industrial parcels with an assessed evaluation \$100,000 or less	Three \$33 service fee units for a total charge of \$99
Industrial units with an assessed evaluation of more than \$100,000	Six \$33 service fee units for a total charge of \$198
Multi-family housing with more than three dwelling units per parcel	80% of the \$33 service fee per dwelling, (\$26.40 per dwelling unit)
Single family residences (with one to three dwelling units per parcel), including mobile homes, duplexes, and triplexes	One service fee unit of \$33 per dwelling unit
<b>Solid Waste Transfer Stations</b>	
<b>30 cubic yard/day:</b>	
One-Time Application Fee	\$75
Annual license fee	\$350
<b>Less than 100 tons/day:</b>	
One-Time Application fee	\$250
Annual license fee	\$1,000
<b>101-250 tons/day:</b>	

One-Time Application Fee	\$500
Annual license fee	\$2,000
<b>More than 250 tons/day:</b>	
One-Time Application fee	\$500
Annual license fee	\$2,500
<b>Late Payment Penalty</b>	25% of fee
<b>SSTS (Subsurface Sewage Treatment System) Construction Permits</b>	
<b>Connection from House/Structure to Existing Tank</b>	\$100
<b>Repair/replace Tank and/or Soil Treatment Area</b>	\$300
<b>Type II, Holding Tank</b>	\$300
<b>Standard System</b> (Type I or II with soil treatment area)	\$400
<b>Non-Standard Systems (Type III &amp; IV)</b>	\$500
<b>SSTS Permits: Food, Beverage, Lodging and Commercial</b>	
<b>1-500 gallons</b>	\$700
<b>501-1000 gallons</b>	\$950
<b>1001-5000 gallons</b>	\$1,350
<b>5001-10,000 gallons</b>	\$1,950
<b>SSTS: Other Types</b>	
<b>Minor Subdivision Inspection Fee</b>	\$60/hr
<b>Curtain Drain Septic System Monitoring</b>	\$400 (\$50 soil review + \$50 monitoring + \$300 installation)
<b>Plan Review</b>	\$50
<b>Soils Review</b>	\$100
<b>Re-inspection</b>	\$50
<b>Failure to cancel a prearranged inspection at least 1 hour prior to scheduled inspection</b>	\$50
<b>Origination Fee for Revolving ISTS Loan Program</b>	\$150
<b>Escrow for SSTS compliance trigger, per chapter 52: 52.199 A(3) or 52.197B</b>	\$20,000 or 125% of the estimated cost; per department review/approval

## Health and Human Services Division

<b>Adult Day Services</b>	
<b>Encore Adult Day Services</b>	Private Pay Rate: \$86/day* + SmartLink bus fees <b>For Encore Adult Day Services Sliding Fee Scale see Attachment A.</b> <i>*By law the Encore private pay rate cannot be lower than the medical assistance rate established the State Legislature. In the event of a state increase to the medical assistance rate the private pay rate will be increased to match the medical assistance rate.</i>
<b>Child and Family Services</b>	
<b>Adult Foster Care License/Corporate Licensing Inspection</b>	\$100/hour not to exceed \$500 per full inspection.

<b>Out-of-Home Placement Fees</b>	Vendor contracted rate, not to exceed actual cost. Fee will be determined based on Minnesota statute and Fee Application.
<b>Other Contracted Child &amp; Family Service Fees</b>	Vendor contracted rate, not to exceed actual cost. Fee will be determined based on Minnesota statute and Fee Application.
<b>Court Appearance for Child and Family Department Employees</b>	\$250/hour (includes court testimony and wait time)
<b>Adoption Home Study</b>	\$100/hr. (2 hr. minimum) not to exceed \$3,000.
<b>Copy of Records on CD</b>	\$35
<b>USB Flash Drive</b>	8 GB: \$10 16GB: \$20 32GB: \$30 64GB: \$40
<b>Day Care Licensing</b>	
<b>Day Care Licensing</b> Licensing Inspection*	\$50 for the first-year license for new providers, \$100 for relicensing existing providers
<b>Mental Health Services/Outpatient Therapy</b>	
<b>Chemical Dependency</b> Assessment (Rule 25)	\$160 per assessment ( <i>Fee is applicable when clients are not eligible for the Chemical Dependency Treatment Fund and are uninsured.</i> )
Detoxification Fees	Vendor contracted rates, not to exceed actual cost. Fees will be determined based on Minnesota statute and Fee Application.
Detoxification Transportation	Vendor contracted rates, not to exceed actual cost. Fees will be determined based on Minnesota statute and Fee Application.
<b>Copies of Charts</b>	\$10 for 1 <sup>st</sup> 20 pages, \$5 for each additional 20 pages
<b>Crisis Services</b> Assessment & Intervention	\$600/contact
Community Intervention	\$300
Stabilization	\$500
<b>Family Therapy</b>	\$150
<b>Group Psychotherapy</b>	\$100
<b>Medication Management</b>	\$200
<b>Psychiatric Evaluation/Intake</b>	\$330
<b>Psychological Evaluation/Forensic</b>	\$500
<b>Psychological Evaluation/Intake</b>	\$225
<b>Psychological Testing</b>	\$150/hour
<b>Psychotherapy (16-37 minutes)</b>	\$100
<b>Psychotherapy (38-52 minutes)</b>	\$150
<b>Psychotherapy (53+ minutes)</b>	\$225
<b>School-Linked Services</b>	

Diagnostic Assessment: Standard	\$225
Extended for Children Birth to Age 5	\$300
Explanation of Findings	\$165
Day Treatment	\$150/hour and \$450 per 3 hours of service
<b>Public Health Home Visits</b>	
<b>Public Health Nurse/Registered Nurse (PHN/RN) intermittent home visit</b>	\$175/visit
<b>Public Health Immunization Services</b>	
Vaccine Administration per dose of Minnesota Vaccines for Children (MnVFC) and Uninsured/Underinsured Adult Vaccines (UUAV)	\$21/dose
<b>Vaccine and Administration for Private Pay Immunization Services:</b>	
Hepatitis B – adult	\$75
Influenza – injectable	\$35
Mantoux/TB Skin Test	\$15
<b>Public Health Care Seat Services</b>	
Individual Education	\$80
Group Education	\$50
Equipment	\$50
CARS Class, non-Carver County Resident	\$20
<b>Public Health- ASQ Screening</b>	
Both Screening Tools	\$25

### Information Technology Department

<b>Computer Reports</b>	\$0.50/page
<b>Computer Screen Print</b>	\$5/page
<b>Computer Technician</b>	\$75/hour (measured in 15-minute increments)
<b>Lead Analyst</b>	\$150/hour (measured in 15-minute increments)
<b>GIS Staff Resources</b>	
<b>GIS Service Requests</b> Custom maps, special data requests or GIS-related work	\$100/hour (15 minute increments)
<b>Pictometry</b>	
<b>Pictometry Services</b>	Half of the County's cost for sectors around/within jurisdiction boundary

### Land Management Department

<b>Agriculture Building/Preserves</b>	
<b>Ag Building</b>	\$50
<b>Ag Preserves</b>	\$50 (maximum)***
<b>Ag Preserve Renewal</b>	\$10 (maximum)***



<b>Application Review and Board/Commission Determination Professional Services</b>	
Professional Services required for review of an application or board/commission determination(s)	Applicant shall reimburse the County for any expenditure for professional services for review of variance, permit, plat, minor sub-division, EAW-EIS-AUAR, Water Management, WCA applications. Staff is authorized to consolidate fees if multiple permits are required.
<b>Building Permits</b>	

Building Permit fees are based on the 1997 Uniform Building Code (UBC) + 10%. (See Table 1A.)

**Table 1A - Building Permit Fees: 1997 Uniform Building Code Plus 10%**

<b>Total Valuation</b>	<b>Fee</b>
\$1.00 to \$500.00	\$25.85
\$501.00 to \$2,000.00	\$25.85 for the first \$500.00 plus \$3.36 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$76.25 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$430.45 for the first \$25,000.00 plus \$11.11 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$708.20 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,093.20 for the first \$100,000.00 plus \$6.16 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,557.20 for the first \$500,000.00 plus \$5.23 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,169.70 for the first \$1,000,000.00 plus \$4.02 for each additional \$1,000.00, or fraction thereof
<b>Other Inspections and Fees:</b>	<b>Hourly Charge</b>
1. Inspections outside of normal business hours .....	\$51.70 per hour* (minimum charge – two hours)
2. Re-inspection fees assessed under provisions of Section 108.8 .....	\$51.70 per hour*
3. Inspections for which no fee is specifically indicated .....	\$51.70 per hour* (minimum charge – one-half hour)
4. Additional plan review required by changes, additions or revisions to plans.....	\$51.70 per hour*
5. Use of outside consultants for plan checking, inspections, or both .....	Actual costs**

\*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

\*\*Actual costs include administrative and overhead costs.

**Plan review fees are calculated at 65% of the building permit fee.**

<b>Demolition Permit</b>	\$95 No fee if demolition is for an agricultural structure that is exempt from the building code. Fee includes state surcharge.
<b>Demolition Permit for Projects Supervised by Fire Departments</b>	\$65 (includes state surcharge)
<b>Drain Tile System (Basement/interior systems only)</b>	\$65 (includes state surcharge)

<b>Erosion Control</b>	0.0004 of value – where building permit involves significant earthmoving e.g. New homes, large buildings
<b>Mechanical/Air Conditioning</b>	\$80 (includes state surcharge)
<b>Mechanical/Air Exchanger</b>	\$80 (includes state surcharge)
<b>Mechanical/Gas Line</b>	\$80 (includes state surcharge)
<b>Mechanical/Heating</b>	\$80 (includes state surcharge)
<b>Mechanical/Non-Single Family (Commercial)</b>	Based on valuation of project or \$80, whichever is
<b>Non-Residential Plumbing (Commercial)</b>	Based on valuation of project or \$65, whichever is
<b>Permit for Move-In Home</b>	Based on 80% of Value (according to Uniform Building
<b>Plumbing Permit</b>	\$65 minimum or \$5/fixture, whichever is greatest (Includes state surcharge)
<b>Recovery of Plan Review Cost on Cancelled</b>	
<b>Renewal of Expired Permit if No Plan Changes</b>	50% of permit fee
<b>Replacement of Lost Inspection Card</b>	\$30
<b>Re-Side, Re-Roof, Re-Window</b>	\$80 (includes state surcharge)
<b>Temporary Farm-Related or Elderly Parent Manufactured Home</b>	\$250 (includes state surcharge)

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<b>Conditional Use Permits (CUP)</b>	
<b>Agriculture: Feedlot, 152.076</b> A Conditional Use Permit required solely for bringing an uncertified liquid manure storage area, which was designed and/or installed with guidance from Carver SWCD, into compliance and not associated with an expansion or substantial change in operation is exempt from these fees. This exemption does not include feedlot permit fees.	\$250 (less than 300 animal units) \$350 (300 to 599 animal units) \$500 + \$50/hour up to \$1,000 (600+ animal units)
<b>Residential Related: 152.077</b> Examples: Residential Accessory Structures, Permanent Farm-Related Homes, Day Nurseries	\$400
<b>Additional Density Options: 152.078</b> Examples: High amenity; Wooded/Lakeshore Lot, or Conservation Incentive CUP	\$500 for first residential lot + \$100 for each additional residential lot + \$50/hour up to \$1,000
<b>Home-Based Business: 152.079</b> Examples: Recycling/Solid Waste, Farm-Related Business, Home Extended Business, Commercial Kennels, Stables, Aquaculture, Retail Nurseries, School Bus Service, Bed and Breakfast, Contractor's Yard, Commercial Radio Station, Utility/Essential Service.	\$500 + \$50/hour up to \$1,000 Cost recovery fees for staff time shall not apply to County projects when the application is submitted by a County employee, vendor or consultant.
<b>Large-Scale Activities; Essential Services; RSDs; Renewable Energy, All Others: 152.080, 152.095, 152.147-.149, 152.052-.056, 152.039,</b> excepting those listed below.	\$500 + \$50/hour up to \$1,000 Cost recovery fees for staff time shall not apply to County projects when the application is submitted by a County employee, vendor or consultant.
<b>Airports – Personal Use Airstrip CUP</b>	\$450
<b>Airports – Other than Personal Use Strip CUP</b>	\$500 + \$50/hour up to \$1,000
<b>EAW/EIS/AUAR Process</b>	\$500 fee plus escrow of \$1,000 to reimburse staff costs
<b>Golf Course CUP</b>	\$500 + \$50/hour up to \$2,000
<b>Interim Use Permits (IUP)</b>	
<b>Interim Use Permit (IUP): 152.082</b> Example: Mining/Reclamation, Home Occupation in Detached Structure, Recreational, Educational, Institutional Activities	\$500 + \$50/hour up to \$1,000, up to \$2000 for mining/reclamation
<b>Recurring Special Events, Temporary Homes for Elderly Parent and Farm-Related</b>	\$400

<b>Other Types of Land Management Permits</b>	
<b>Administrative Permit for excavating/filling or a driveway that includes wetlands and/or erosion control permit and/or stormwater permit with no treatment required</b>	<p>\$250 Permit Fee + CCWMO Surety, or other requirements, if applicable.</p> <ul style="list-style-type: none"> <li>• A Carver County Site Inspection Fee shall be applied to any additional inspection completed after the first inspection.</li> <li>• The applicant shall reimburse the County for any engineering costs incurred during application review and final inspections. (Pursuant to the CCWMO).</li> <li>• Work started without obtaining a permit shall be subject to a \$250 penalty in addition to the \$250 fee.</li> </ul>
<b>Administrative Permit for excavating/filling or a driveway that includes stormwater permit pursuant to County water rules</b>	<p>\$1,500 (\$500 permit fee + \$1,000 for initial estimate of engineering costs) plus reimbursement of engineering costs above \$1,000 incurred during application review and final inspections.</p> <ul style="list-style-type: none"> <li>• If actual engineering costs are less than \$1,000 the applicant will be refunded for the excess amount collected.</li> </ul>
<b>Administrative Special Use Permits</b>	<p>\$100</p> <ul style="list-style-type: none"> <li>• Includes Temporary Family Health Care Dwellings</li> <li>• A Carver County Site Inspection Fee shall be applied to any additional inspection completed after the first inspection.</li> <li>• Work started without obtaining a permit shall be subject to a \$200 Double Fee.</li> </ul>
<b>Other Types of Land Management Services</b>	
<b>Adult Use Business License Application and Renewal Fee</b>	\$500
<b>Boundary Adjustment</b>	\$50 + Public Works' fee (Surveyor's description review/GIS impact fee)
<b>Building Eligibility Transfer</b>	\$200
<b>Minor Subdivision</b>	\$300 + Public Works' fee (Surveyor's description review/GIS impact fee)
<b>Political Signs</b>	\$0
<b>Platting Process – Preliminary Plat through Final Plat Process including developer's contract and legal reviews</b>	\$600 for one lot + \$100 for each additional lot + \$50/hour plus Attorney's Office fee
<b>Comprehensive Plan Amendment</b>	\$500
<b>Rezoning/Ordinance Amendment</b>	\$500
<b>Signs</b>	\$40 if not included in a Building Permit or Conditional Use Permit
<b>Site Inspection Fee</b>	\$50 per site inspection
<b>Special Meeting of Planning Commission or Board of Adjustment</b>	\$300 + appropriate application fee

<b>Variances and Appeals</b>	\$500
<b>Publications and Information</b>	
<b>County Code</b>	\$50
<b>Maps</b> 8.5" x 11"  11" x 17" Zoning Map	\$5/Map (1 free map to landowner/agent. No fee for maps prepared for applicants and/or for public hearings.) \$7/Map
<b>Research of Property, Demographic, or Similar Information Requested by Anyone Other Than the Landowner or Agent</b>	Countywide Fees: Information Gathering/Research (Public Data Only) If it takes more than a half-hour: \$50/hour + any material costs; pro-rated to the nearest half-hour.
<b>Zoning &amp; Subdivision Sections of the Code</b>	\$15

## Library

<b>Library Meeting Room Fees for Profit-Making Organizations</b>	
<b>Chanhasen Lewis Room</b> (Capacity: 12 )	\$15/hr. (split with city)
<b>Chanhasen Longfellow Room</b> (Capacity: 20 )	\$15/hr. (split with city)
<b>Chanhasen Lovelace Room</b> (Capacity: 6-10)	\$10/hr. (split with city)
<b>Chanhasen Wilder Room</b> (Capacity: 125)	\$25/hr (split with city)
<b>NYA Conference Room</b> (Capacity: 12)	\$15/hr
<b>Library Supplies and Services</b>	
<b>County Maps</b>	\$1
<b>Fax Machine</b>	\$0.50/page
<b>Flash Drive- 16 GB</b>	\$7
<b>Flash Drive – 1GB</b>	\$3
<b>Ear Buds</b>	\$2
<b>Lost Library Card Replacement</b>	\$1
<b>Non-Minnesota Resident /Non-Minnesota Regional Library System Resident Library User Fee</b>	\$60
<b>Photocopies and Computer Print-outs</b> Black and White	\$0.15/page
<b>Photocopies and Computer Print-outs</b> Color	\$0.50/page
<b>Overdue Fines</b>	
<b>All Adult materials</b>	\$0.30/day
<b>All Juvenile/Teen materials</b>	\$0.10/day
<b>Overdue Library Materials Maximum Fines</b>	
<b>Adult fiction and non-fiction</b>	\$6
<b>Adult paperbacks</b>	\$6
<b>Juvenile fiction and non-fiction</b>	\$2
<b>Juvenile paperbacks</b>	\$2
<b>Compact Discs</b>	\$6

DVDs (1 Week)	\$6 (adult) \$2 (juvenile)
Law Library Fee	\$10 (no fee for counties and municipalities.)
<b>Unreturned or Damaged Materials</b>	
The following standard charges apply to unreturned or damaged materials when the actual replacement cost is unknown. <i>Note: Library fees apply to the Law Library and Community Libraries.</i>	
Adult Non-Fiction Hardback	\$30
Adult Fiction Hardback	\$25
Audiobook set	\$50
Compact Disc	\$25
DVDs	\$25
DVD set	\$50
Juvenile fiction	\$15
Juvenile Non-Fiction	\$20
Magazines	\$3
Missing DVD, Audiobook, or Music CD from a Set	\$15
Missing Item from a Set or Kit	\$15
Missing Set or Kit	\$100
Mobile Hotspot	\$84
Paperback	\$8 (adult) \$5 (juvenile)
Processing Fee	\$2

## Parks

(RF- Reservation Fee)

<b>Baylor Park Fees (Specific)</b>	
<b>Camp Site Fees</b> Utility Campsite Primitive Campsite Full Hook-Up Campsite Cancellation Fee	\$28/Night/Site \$20/Night/Site \$38/Night/Site \$5 Per Site/Night
<b>Mid-Week Camping Special Rates</b> Utility Site Primitive Sites (Applied @ 6 or more consecutive days)	Buy 2 nights and get night 3 free OR buy 3 nights and get night 4 free. *Promotion eligible Sunday – Thursday, excluding holidays. Promotion must be referenced at the initial time of reservation.
<b>Community Room</b> Facility Rental Only Organized Group Rate Damage Deposit Cancellation Fee	\$175/Day + RF \$100/Day + RF \$50 See Cancellation Structure Below
<b>Campground Commodities</b> Ice: Bag/Block Firewood	\$2/\$3 Respectively \$6/Ea.

WiFi Connection @ Campsite in Campground Dump Station	\$5/Day \$15/Use
<b>Lake Waconia Regional Park Fees (Specific)</b>	
Lake Waconia Event Center (WEC) Damage Deposit Down Payment for Reservation Confirmation Facility Access Prior to Event Facility Rental Building Attendant Sheriff/Security Personnel  Early Set-Up Fee (Day of Event) Additional Trash/Recycling	\$500/Reservation \$500/Reservation \$150/Day + \$20/Hour for Required Staffing Time \$1,000/Day \$20/Hour/Staff Current Sheriff Off Duty Service Fee (see "Sheriff Off Duty Services" for current rate) \$80/Four Hours (4 Hour Minimum) Cost of Service + 10% Administration Fee
<b>Park System Fees (General)</b>	
The following rates are available to groups meeting requirements outlined in Ordinance No. 30:	
<b>Group Camping</b> (Organized groups of Scouts, Churches, Edu./Athletic Teams, etc.)	Rates shown are per day & night combo 1-25 People: \$37 26-50 People: \$75 51-100 People: \$150
<b>Picnic Shelter(s)</b> in Flights B & C (See below)	Weekday: \$20 + RF, Weekend: \$40 + RF
<b>Ordinance Violations</b>	
<b>Violation Fees</b> Violation of Chapter 91 of Ordinance 72 of the Carver County Code of Ordinances	\$20 + \$10 Court Filing Fee (plus state fees)
<b>Photography &amp; Videography Permits</b>	
<b>Annual Professional Photography Permit</b> <b>Commercial Business Permit</b> <b>Graduation/Wedding</b> Monday - Thursday Friday - Sunday <b>Video Shoot</b> <b>Atypical Video Shoot</b>	\$225/Year \$400/Day \$400/Day \$25/Hour \$50/Hour \$200/Day \$500/Day (Minimum)
<b>Park Shelter Rentals:</b>	
<b>Park Shelter "Flights"</b> A: #5 B: Beach C: #2, #3, #4, Prairie	A: Weekday: \$150 + RF, Weekend: \$225 + RF B: Weekday: \$75 + RF, Weekend: \$125 + RF C: Weekday: \$40 + RF, Weekend: \$80 + RF
<b>Group Reservations w/Overnight Use of Shelter #5</b>	(Only Monday-Sunday & Holidays) \$50
<b>Shelter Cancellation Fee</b>	See Table Below for Cancellation Procedure & Fees
<b>Group Damage Deposit</b>	\$100/for Damage and/or Excessive Clean-Up
<b>Reservation Fee</b>	\$8
<b>Concession/Vending Fee</b>	As Negotiated
<b>Recreation and Educational Programming</b>	
<b>Contracted Recreation Service</b>	\$14/seasonal labor hour

	<i>For recreation program fees for private groups, contracted activities, and partnership programs, see Attachment B.</i>
<b>Educational Programs</b> 2 Program Hours 4 Program Hours	\$3/participant for short programs \$5/participant for long programs
<b>Rental Equipment</b>	
<b>Canoe</b>	\$10/Hour
<b>Personal Watercraft Storage</b>	\$70/Season
<b>Cross Country Ski Equipment Rental</b> Adults Children (under 15 years old)	(Fee for package of skis, poles & boots) \$6/Hour \$5/Hour
<b>Disc Golf</b>	\$5/ (+\$5.00 replacement cost if applicable)
<b>GPS Units</b>	\$5/Two Hour(s)
<b>Kayak</b>	\$15/Hour
<b>Paddle Boat</b>	\$7/Hour
<b>Portable Fire Ring</b>	\$15/Reservation Request
<b>Snow Shoes Equipment Rental</b> Adults Children (under 15 years old)	(Fee for package of snowshoe & pole) \$6/Hour \$5/Hour
<b>Standup Paddle Boards</b>	\$20/Hour
<b>Special Event Permits and Event Services</b>	
Application Fee for Special Use Event Permits	\$150 per application
Requirement of Facility Rental	See shelter rental rates above
Additional Services Requests	\$35/hr/employee
Public Fireworks Displays	Exempt
<b>Edu. Agency Endurance Events - Summer</b>	\$25/team
<b>Edu. Agency Endurance Events - Winter</b> Monday-Thursday Friday-Sunday	\$25/Team \$30/Team
<b>Outside Vendor Services</b> Portable Toilets Portable Sinks Additional Trash *Number required based on event size	Each item is actual cost/unit "X" number required, + 10% administration fee. *If the County has a service provider under contract for these services, Permittee is required to use the County's provider.
<b>Concession/Vending Fee</b>	As Negotiated/By Agreement
<b>Reservation Cancellation for Park Facilities:</b>	
Cancellation based on Customer request for Facilities of: All Park Picnic Pavilions, Community Room and Lake Waconia Event Center. *Outdoor Recreation Programs/Services utilize this cancellation structure as well. **Camp Site Cancellations follow as outlined above.	<ul style="list-style-type: none"> <li>• 31+ Days Prior to Reservation/Event: 100% Refund Issued</li> <li>• 15-30 Days Prior to Reservation/Event: 75% of Refund Issued</li> <li>• 8-14 Days Prior to Reservation/Event: 50% Refund Issued</li> <li>• 0-7 Days Prior to Reservation/Event: 0% Refund Issued</li> </ul>



## Planning and Water Management Department

<b>Publications and Information</b>	
<b>Color Maps 8.5" x 11"</b> Comprehensive Plan, Water Plan, reports	\$5/map
<b>Comprehensive Plan</b> Full document Individual Comprehensive Plan Elements or Township Chapters	\$50 \$15 with colored maps; free if printed in black & white
<b>Water Management Plan</b>	\$50
<b>Water Quality Report</b>	\$50
<b>CDs</b>	\$5
<b>Review of Project for Compliance with Water Management Rules</b>	
<b>Combined Permit: Administrative Permit for excavating/filling or a driveway and Wetland Permit and/or Erosion Control Permit</b>	<p>\$250 Permit Fee + CCWMO Surety, or other requirements, if applicable.</p> <ul style="list-style-type: none"> <li>• A Carver County Site Inspection Fee shall be applied to any additional inspection completed after the first inspection.</li> <li>• The applicant shall reimburse the County for any engineering costs incurred during application review and final inspections. (Pursuant to the CCWMO)</li> <li>• Work started without obtaining a permit shall be subject to a \$250 penalty in addition to the \$250 fee.</li> </ul>
<b>Combined Permit: Administrative permit for excavating/filling or a driveway and Stormwater Permit</b>	<p>\$1,500 (\$500 permit fee + \$1,000 for initial estimate of engineering costs) plus reimbursement of engineering costs above \$1,000 incurred during application review and final inspections.</p> <ul style="list-style-type: none"> <li>• If actual engineering costs are less than \$1,000 the applicant will be refunded for the excess amount collected.</li> </ul>
<b>Erosion control permit and/or stormwater permit with no treatment required</b>	<p>\$250 plus engineering costs incurred during application review and final inspections.</p> <ul style="list-style-type: none"> <li>• Work started without obtaining a permit shall be subject to a \$250 penalty in addition to the \$250 fee.</li> </ul>
<b>Stormwater permit</b>	<p>\$1,500 (\$500 permit fee + \$1,000 for initial estimate of engineering costs) plus reimbursement of engineering costs above \$1,000 incurred during application review and final inspections.</p> <ul style="list-style-type: none"> <li>• If actual engineering costs are less than \$1,000 the applicant will be refunded for the excess amount collected.</li> </ul>
<b>Wetland Boundary/Type Determination</b>	\$100 plus engineering costs incurred during application review and final inspections.

<b>Wetlands Exemption Permit</b>	\$100 <ul style="list-style-type: none"> <li>• Work started without obtaining a permit shall be subject to a \$100 penalty in addition to the \$100 fee.</li> </ul>
<b>Wetland Replacement/ Bank Application</b>	\$350 plus engineering costs incurred during application review and final inspections.
<b>WMO Permits- Financial Security for CARVER COUNTY WATER MANAGEMENT ORGANIZATION RULES</b>	
Erosion and Sediment Control Permit	Applicant shall provide security of \$1,000 per acre disturbed <ul style="list-style-type: none"> <li>• The minimum security required is \$1,000</li> <li>• For projects disturbing up to 40 acres, the maximum security required of the responsible party is \$25,000.</li> <li>• For projects disturbing 40 or more acres, the maximum security required of the responsible party is \$50,000.</li> </ul>
Stormwater Permit	Applicant shall provide security of \$5,000 per acre disturbed <ul style="list-style-type: none"> <li>• The minimum security required is \$5,000</li> <li>• For projects disturbing up to 40 acres, the maximum security required of the responsible party is \$25,000.</li> <li>• For projects disturbing 40 or more acres, the maximum security required of the responsible party is \$50,000.</li> </ul>

### Property and Financial Services Division

<b>Customer Service – Property Tax and Elections &amp; Licensing Offices</b>	
<b>Certification by Hand and Seal (R/P/M) Auditor</b>	\$15 plus \$0.25 per page
<b>Certified Letter</b>	Subject to postal rate
<b>Claim Against Bond Set-up fee</b>	\$25 plus \$0.25 per copy/page
<b>Computer-Generated Reports Set-up fee</b>	\$35 Tax \$25 Election
<b>Current/Prior Year Tax Statements &amp; Proposed Property Tax Notices</b>	\$5
<b>Name/Address Labels</b>	\$3 per sheet
<b>Screen Prints</b>	\$2
<b>Written Tax Estimate (any form)</b>	\$20 per parcel
<b>Written Tax Search</b>	\$10 per parcel per year
<b>Elections- Elections &amp; Licensing Office</b>	
<b>Precinct Finder (Countywide)</b>	\$75
<b>Precinct Finder (Individual Entity)</b>	\$25
<b>Registered Voter Certificate</b>	\$15
<b>Certified Copy of County Ordinance</b>	\$15 plus \$0.25 per page
<b>Licenses and Permits – Chaska License Center</b>	

<b>Driver's Licenses:</b>	
Class A: Regular*	\$51
Class A: Under 21*	\$31
Class B: Regular or Under 21*	\$43
Class C: Regular or Under 21*	\$36
Class D: Regular or Under 21*	\$32
Class D Provisional License Upgrade to Under 21 Driver's License No violations on record (\$3.50 credit)*	\$28.50
Provisional Driver's License*	\$19.25
<b>Duplicate License:</b>	
All classes*	\$17
<b>Motorcycle Renewal*</b>	\$13
<b>School Bus Driver Physical*</b>	\$4
<b>Driver's License Permits:</b>	
Class A, B, or C Instruction Permit*	No fee
Class D Instruction Permit*	\$15.50
Endorsement examination fees*	\$2.50
Motorcycle Instruction Permit/ Endorsement Fee*	\$21
Motorcycle Endorsement Renewal (2-wheel only)*	\$13
<b>Identification (ID) Cards:</b>	
Age 65 and older	\$20.75
Under age 65	\$21.50
ID Card for person with physical or developmental disability or qualified mental illness*	\$0.50
Standby or Temporary Custodian Designation ID Card*	\$4.25
<b>Licenses and Permits – Elections &amp; Licensing Office</b>	
<b>Auctioneer License*</b>	\$20
<b>Fireworks Permit</b>	\$50
<b>Liquor Licenses:</b>	
Brewer Off-Sale License Including Sunday Consumption & Display (Set-up) License	\$250
Off-Sale Liquor License	\$150
Off-Sale Liquor License	\$250
Off-Sale 3.2 Malt Beverage License (Beer and Wine Coolers)	\$75
On-Sale Liquor Licenses	\$2,000
On-Sale Sunday Liquor License	\$200
On-Sale Temporary Liquor License	\$100 per event
On-Sale 3.2 Malt Beverage License (Beer and Wine Coolers)	\$150
On-Sale Temporary 3.2 Malt Beverage License (Beer and Wine Coolers)	\$50
<b>Precious Metals</b>	\$150

<b>Tobacco</b>	\$200
<b>Transient Merchant License</b>	\$150*
<b>Motor Vehicle Transactions – Chaska License Center and Chanhassen Service Center</b>	
<b>Title and Registration Fees:</b>	
*Filing Fee/Registration	\$7
*Filing Fee/Long Application	\$11
Department of Natural Resources title and registration	Per Minnesota Statute
Wheelage Tax	\$20
<b>Passports – Chanhassen Service Center and Elections &amp; Licensing Office</b>	
<b>Passports:</b>	
Age 16 and over*	\$110
Under age 16*	\$80
Passport Card over 16*	\$30
Passport Card under 16*	\$15
Execution Fee*	\$35
Renewal*	\$110
Expedited Service*	\$60
Passport Photo	\$15
<b>Property Assessment</b>	
<b>CAMA or Tax Extracts</b>	
Setup & research	\$50/hr
Research	\$50/hr, minimum
Screen Prints/Appraisal Cards	\$2/page
Complete a Property Tax Refund letter for the property owner.	\$25
Process a new eCRV request	\$35
<b>Land Records</b>	
Certified Copy of County Ordinance	\$15 plus \$0.25 per page
Copy of Certificate of Real Estate Value (CRV)	\$10 per copy
Plat Parcel Certification Fee	\$50
Screen Prints	\$2
Certified Copies	\$10 per document (flat fee)
Attested Copy	\$2
Copy of Document	\$1 / Per page
Copy of Floor Plan (515), Condominium (515A), CIC Plat(515B)	\$1/page \$10 minimum
Copy of an official plat Additional certification	\$10 \$5
Certified Copy of Registered Land survey	\$15
Recording Plats	\$56
ABSTRACT: Amended: Floor Plan (515), Condominium (515A), CIC Plat (515B)	\$56 \$0.50 per apartment or unit
TORRENS: Section 515B CIC affecting 2 or more units	\$46/first 10 affected certificate \$10/each additional affected certificate
TORRENS: Amendment to Declaration, CIC Declaration, and/or Plat	\$46

Recording Documents	\$46
ABSTRACT: Satisfactions, Partial Releases, Certificates of Release, and Assignments	\$46 with up to 4 document citations \$10 additional for each document cited over 4
Condition of Register	\$50
Residue OR new additional certificate	\$40
Documents affecting multiple certificates	\$46 PLUS \$20 / Per additional certificate
Exchange Certificate	\$20/ each cancelled certificate \$20/new certificate
CECT	\$40
Federal Tax Liens	\$46
State Tax Lien	No charge
State Tax Lien Release	\$30
Well Disclosure Certificate	\$50
<b>Land Records Non-Statutory Fees</b>	
Access to Online Images	\$2/ document
Copy of Document	\$1/page
Plat, Registered Land Survey, CIC copies (small)	\$1/page
Bulk document transfer	\$0.50/per document
<b>Property Taxation</b>	
<b>Property Taxation – Financial Services Office</b>	
Manufactured Home Collection Fee for Delinquent Taxes (Revenue Recapture)	\$30
<b>Property Taxation – Property Tax and Elections &amp; Licensing Office</b>	
<b>Special Assessments:</b>	
Special Assessment Entry Fee	\$5 per parcel/per entry
Special Assessment Code Set-up Fee	\$15 per new code
<b>Taxation:</b>	
Abatements requested by entity	\$100 per parcel/per payable year
Auditor's Certificate	\$300
Updating existing Auditor Certificate	\$150
Audit Verification of Tax District	\$150
Certification of Ten Largest Taxpayers	\$75
Confession of Judgment: Written Estimate	\$25
Set-up Fee	\$100
Confession of Judgment Satisfaction Fee	\$25
Green Acres/ Rural Preserves / Open Space Payback Calculation Fee	\$150/parcel
Escrow Processing Fee	Automated \$300/year Manual \$10/parcel per request
Escrow Processing Additional Escrow Files	\$50 each request
1 <sup>st</sup> Time Delinquency Fee	\$30 per parcel
Tax Forfeited Land – Repurchase Fee	\$250

Special tax data research or requests	\$40 per hr (15 minute increments) plus any material costs
<b>Tax Increment Financing (TIF):</b>	
New TIF District Set-Up Base Fee	\$450
New TIF District Set-Up Per Parcel Charge	\$50 per parcel
Yearly Maintenance Base Fee	\$250
Yearly Maintenance Per Parcel Charge	\$50 per parcel
Plan Modification	\$300
Modification Per Parcel Charge	\$50 per parcel
TIF Base Adjustment Fee	\$200
Decertification	\$300
TIF Knockdown Fee Per Parcel	\$50 per parcel
Expiration of Redemption Fee	\$75
<b>Vital Statistics – Land Records</b>	
<b>Vitals Report Request*</b>	\$15
<b>Copy/Reprint of Vital Record</b>	\$5 per record
<b>Birth Certificates:</b>	
Certified*	\$26 (State \$17 – County \$9)
Non-certified*	\$13 (State \$4 – County \$9)
Additional*	\$19 (State \$17 – County \$2)
Birth Verification*	\$9 (County only)
Statement of No Record Found*	\$16 (State \$7 – County \$9)
<b>Death Certificates:</b>	
Certified*	\$13 (State \$4 – County \$9)
Non-certified	\$13 (State \$4 – County \$9)
Additional	\$6 (State \$4 – County \$2)
Amendments to Certified Death Record	\$40 (County Only)
Fetal Death Report	\$9 (County Only)
Statement of No Record Found	\$13 (State \$4 – County \$9)
<b>Genealogy:</b>	
Genealogy Research	\$50 per hour
Genealogy Copies	\$5 per copy of records
<b>Marriage Licenses:</b>	
Marriage License (Full Fee) *	\$115 (State \$90 – County \$25)
Marriage License (Reduced Fee with Educator’s Statement of 12-hour minimum)*	\$40 (State \$15 – County \$25)
Marriage Certificate (Certified) *	\$9 each (County only)
Statement of No Record Found	\$9 (County only)
Marriage License Amendment	\$40 (County only)
Marriage License Reissue	\$15 (County only)
<b>Notary Public:</b>	
Notary Public Commission Recording Fee*	\$20 (County only)
Notary Verification (per document) *	\$5 (County only)
<b>Ordination Credentials:</b>	
Credentials of Ordination filing	\$20 (County only)
* Fee set by Minnesota statute.	

## Public Works

Program Delivery Department - Planning	
<b>Development Review Fee</b>	\$75/hour for internal staff plus actual consulting fees to review development and land use changes impacting the County Highway transportation system
Program Delivery Department - Transportation	
<b>Access Permit</b> New residential or field access New subdivision street or commercial driveway	\$300 + engineering plan review and inspection actual cost \$500 + engineering plan review and inspection actual cost
<b>Access Permit</b> Combined fee for New residential- <i>Permit review and issuance, with new mailbox and fire # plate</i>	\$425 + engineering plan review and inspection actual cost
<b>Annual Permit</b> Allows 14' high, 14.5' wide, 95' long under posted weight	\$220
<b>Delay Penalty</b> Penalty for not meeting completion date	\$75
<b>Obstruction Permits</b>	\$100
<b>Registration Fees</b>	\$35
<b>Single Trip Permit</b> Oversize Load Overweight Load Overweight Load (Eng. Review) Overweight Load (Bridge Load Rating)	\$20 \$20 + \$6 per ESAL/mile \$105 + \$6 per ESAL/mile \$1,000 + \$6 per ESAL/mile
<b>Special Event Permit</b> For streets closures for city celebrations and other events: Permit review and issuance – for all or any size event	
Under 100 attendees/contestants/ entries or 1-2 highways	\$0
100-400 Attendees /Contestants/Entries or 3-4 highways	\$100
Over 400 Attendees /Contestants/Entries or 5-plus highways	\$400
<b>Utility Permit</b> Private Utility Companies	\$200 base/mile + \$200/each additional mile
<b>Work within county ROW</b> General excavation, grading, sewer and water	\$300 base/mile + engineering plan review and inspection actual cost

<b>Property Surveying</b>	
<b>Boundary Adjustment Description Review/GIS Impact Fee</b> <i>Note: Collected as part of Land Management application</i>	\$75
<b>Minor Subdivision Description Review/GIS Impact Fee</b> <i>Note: Collected as part of Land Management application</i>	\$75
<b>Plat Checking and Mapping Fee</b>	\$300 plat + \$30/lot or CIC unit + \$5/ detached garage CIC unit
<b>Torrens Application Survey/Description Review</b>	\$300

### Regional Rail Authority

**Dakota Rail Line Fees**  
See Attachment D: Carver County Regional Rail Authority Fee Schedule.

### Sheriff's Office

<b>Administrative Forfeiture Fee</b>	\$250
<b>Approving Bond</b>	\$50
<b>Detox Transport Fee</b>	\$250 per trip
<b>False Alarm Fee</b>	\$50 beginning with the fourth false alarm. Each following false alarm increases by \$50 (i.e., fifth alarm = \$100; sixth alarm = \$150).
<b>Filing Fees</b>	\$49.59
<b>Patrol Videos</b>	\$10/CD plus \$30 research fee
<b>Storage of Impounded Vehicles</b>	\$15/day
<b>Background Checks</b>	
<b>Adult Use New Establishment/New Owner</b>	\$250
<b>Adult Use Renewal</b>	\$100
<b>Liquor License New Establishment/New Owner</b>	\$250
<b>Liquor License Renewal</b>	\$100
<b>Civil</b>	
<b>Duplicate or Replacement Certificate</b>	\$20
<b>Abandoned Property</b>	\$100 per hour per deputy, minimum one hour per deputy
<b>Civil Stand-by</b>	\$100 per hour per deputy, minimum two hour per
<b>Filing of Notice of Intent to Redeem</b>	\$100* (State Statue driven fee)
<b>Filing of Redemption and Post-Redemption Documents</b>	\$20



<b>Judgment and Degree</b>	\$100 per hour per deputy, minimum one hour per deputy
<b>Legal Not Finds</b>	\$80
<b>Lien Sales (Mechanical or Warehouseman)</b>	\$100 per hour per deputy, minimum one hour per deputy
<b>Mileage (round trip)</b>	Current IRS rate
<b>Minnesota Domestic Protection Orders</b>	No Charge
<b>Minnesota Harassment Orders</b>	No Charge
<b>Mortgage Foreclosure Sales</b>	\$100 per hour per deputy, minimum one hour per deputy
<b>Posting of Notices</b>	\$100 includes two people + \$25 for additional person, same address
<b>Postponement of Scheduled Mortgage Foreclosure Sales</b>	\$20
<b>Redemption of Property</b> (Recorded Fee Holder & all others)	\$250* due at time of request (State Statute driven fee)
<b>Request of Process Returned</b>	\$100 includes two people + \$25 for additional person, same address
<b>Replevin</b> <ul style="list-style-type: none"> <li>• Writs of Attachment</li> <li>• Securing properties on Seizures</li> </ul>	\$400 deposit + deputy @\$100 per hour per deputy, minimum one hour per deputy
<b>Service of Process Fee</b>	\$100 includes two people + \$25 for additional person, same address
<b>Storage of Levied Property</b>	\$10/day per storage stall (20' x 9')
<b>Writ of Execution Commission</b>	5% of amount collected
<b>Writ of Execution (Seizure or Sale)</b>	\$400 deposit + deputy @\$100 per hour per deputy, minimum one hour per deputy
<b>Writ of Recovery (Inventory)</b>	\$100 per hour per deputy, minimum one hour per deputy
<b>Dangerous Dog</b>	
<b>Dangerous Dog Registration</b>	\$100
<b>Dangerous Dog Designation Review Hearing</b>	\$100
<b>Potentially Dangerous Dog Designation Review Hearing</b>	\$100
<b>Firearm Surrender</b>	
<b>Temporary Firearm Transfer Fee</b>	\$1.10 per firearm*(State Statue driven fee)
<b>Temporary Firearm Storage Fee</b>	\$1 per firearm per day *(State Statue driven fee)
<b>Permanent Firearm Transfer Fee</b>	\$1.10 per firearm, all permanent transfers will be destroyed* (State Statue driven fee)
<b>Permanent Firearm Destruction Fee</b>	\$100 for up to 10 firearms, \$25 for each additional firearm
<b>Gun Conceal/Carry Permits</b>	
<b>Additional fee for renewal of permit after 30 days expiration</b>	\$10
<b>Change of Address or Replacements</b>	\$10

<b>Emergency Permit</b>	No charge
<b>New Conceal/Carry Permit</b>	\$75
<b>Renewal of Permit</b>	\$50
<b>Jail/Inmate Fees</b>	
<b>Adult Inmate Boarding Fee</b>	\$55/day (Except by Contract)
<b>Booking Fee</b>	\$20
<b>Cell Upgrade</b>	\$10
<b>Electronic Home Monitoring</b>	\$20/day
<b>Fingerprint Cards (Carver County Resident)</b>	No charge
<b>Fingerprint Cards (Non-Carver County resident)</b>	\$15/card
<b>Inmate Medical*</b>	Inmate billed per MS 641.12; 641.15
<b>Inmate Mantoux – other agency</b>	\$15
<b>Inmate Prescription refill</b>	\$5
<b>Jail Record Copies (public)</b>	\$0.25/page
<b>Jail Record Copies (request from inmate)</b>	\$0.25/page
<b>Juvenile Detention Center Boarding</b>	\$145/day
<b>Medical Co-pay</b>	\$5
<b>Pay for Stay</b>	\$20/day
<b>Work Release (WR) Inmates In-County</b>	\$20/day
<b>Work Release (WR) Inmates Out-of-County</b>	\$55/day
<b>WR – Mantoux</b>	\$20
<b>WR – UA Screen</b>	\$20
<b>911/Radio Programming</b>	
<b>911 Call Recordings</b>	\$10/CD plus \$30 research fee
<b>911 Call Recordings – Transcribed</b>	\$25 for first half-hour plus \$25 each additional hour (in addition to \$10 CD plus \$30 research fee)
<b>Radio Programming for outside county entities</b>	\$65/hr
<b>Off-Duty Deputy</b>	
<b>Off-Duty Deputy Services</b>	\$100 per hour per deputy
<b>Off-Duty Deputy Services - Holiday Rate</b>	\$120 per hour per deputy
<b>Reports/Photos</b>	
<b>Accident Reports</b>	\$0.25/page
<b>Additional Pages</b>	\$0.25/page over 100 pages actual cost
<b>Digital Photos/ Electronic Media</b>	\$10/CD plus \$30 research fee, \$15/USB (up to 4GB) plus \$30 research fee, USB over 4GB- call for fee amount
<b>Initial Complaint Report</b>	\$0.25
<b>Miscellaneous Documents</b>	\$0.25/page \$0.50/2-sided document
<b>Offense/Incident Report</b>	\$0.25/page \$0.50/2-sided document

<b>Photos</b>	3x5 - \$1.50 4x6 - \$1.75 5x7 - \$5 8x10 - \$10
<b>Record Transcriptions</b>	\$25 for first half-hour plus \$25 each additional hour (in addition to \$10 CD plus \$30 research fee)

DRAFT

**Attachment A**

**Encore Adult Day Services Program  
2021 Sliding Fee Schedule**

Regular Daily Rate = \$86.00\*

A full day is considered anything over 5 hours. In situations when a participant attends the program less than 5 hours they will be billed at a 15 minute unit of attendance based on the daily rate and a 6 hour program day.

*\*By law the Encore private pay rate cannot be lower than the medical assistance rate established the State Legislature. In the event of a state increase to the medical assistance rate the private pay rate will be increased to match the medical assistance rate.*


**Rates Based on 2020 Federal Poverty Guidelines**

<b>Family of 1</b>	
<b>Annual Gross Income:</b>	<b>Daily Fee</b>
<b>At or below the Current Federal Poverty Guideline figure*</b> \$12,760	\$0
\$12,761-\$17,226	\$29.05
\$17,227-\$23,606	\$41.50
\$23,607-\$31,899	\$62.25
Over \$31,900	\$83.00
<i>Hourly rate: For those who attend less than or more than a regular full day - 6 hours</i>	\$16.00/hour
<b>Shower Rate</b>	\$16.50/shower

<b>Family of 2</b>	
<b>Annual Gross Income:</b>	<b>Daily Fee</b>
<b>At or below the Current Federal Poverty Guideline figure*</b> \$17,240	\$0
\$17,241-\$23,274	\$29.05
\$23,275-\$31,894	\$41.50
\$31,895-\$43,099	\$62.25
Over \$43,100	\$83.00
<i>Hourly rate: For those who attend less than or more than a regular full day - 6 hours</i>	\$16.00/hour
<b>Shower Rate</b>	\$16.50/shower

*\*Fluctuates with the current Federal Poverty Guidelines*

## Carver County Parks Outdoor Recreation Programming Fee Matrix 2021

Contracted	Partnership																		
<p><b>Examples:</b> Private birthday parties, scout/non-profit group(s), childcare programs, City events, corporate groups, other.</p> <p><b>Program Fee:</b> Equals Instructor time (\$14/Hour) x2. The x2 multiplier accounts for equipment replacement, administrative time and instructor drive time to/from the Parks Office.</p> <p>A total of 1.5 hours of time will be added to each program booking accounting for set-up and tear-down time.</p> <p>In general, 1 Instructor will be required for every 10-15 participants with a minimum of 2 Instructors for water-based programs.</p> <p><b>Examples:</b></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr style="background-color: #4F81BD; color: white;"> <th style="padding: 5px;">Program Length:</th> <th style="padding: 5px;">Number of Instructors:</th> <th style="padding: 5px;">Cost:</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">2 Hour</td> <td style="padding: 5px;">1</td> <td style="padding: 5px;">\$98</td> </tr> <tr> <td style="padding: 5px;">2 Hour</td> <td style="padding: 5px;">2</td> <td style="padding: 5px;">\$196</td> </tr> <tr> <td style="padding: 5px;">4 Hour</td> <td style="padding: 5px;">1</td> <td style="padding: 5px;">\$154</td> </tr> <tr> <td style="padding: 5px;">4 Hour</td> <td style="padding: 5px;">2</td> <td style="padding: 5px;">\$308</td> </tr> </tbody> </table> <div style="margin-top: 10px; border: 1px solid black; padding: 5px;"> <p style="background-color: #4F81BD; color: white; padding: 2px;"><b>Environmental Education for School Groups**</b></p> <p style="background-color: #4F81BD; color: white; padding: 2px;"><b>\$14 Per Hour/Instructor Needed</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="padding: 2px;">Pond Study</td></tr> <tr><td style="padding: 2px;">Maple Syrup Tours</td></tr> <tr><td style="padding: 2px;">Nature/Night Hike</td></tr> </table> </div>	Program Length:	Number of Instructors:	Cost:	2 Hour	1	\$98	2 Hour	2	\$196	4 Hour	1	\$154	4 Hour	2	\$308	Pond Study	Maple Syrup Tours	Nature/Night Hike	<p><b>Examples:</b> Public programming offered with local City Park and Recreation Departments, Community Education &amp; School Districts and other County Organizations/Departments (example Carver County Historical Society).</p> <p>Gross revenue is split 75% for Carver County Parks and 25% for the Partner Agency, assuming that Carver County provides all Instructor staffing. (If not, Instructor time “cancels out” at a 1:1 ratio if partner provides staffing)</p> <p>If either partner must purchase more than \$50 worth of supplies/services, then that cost comes off the top of the revenue before the split and is added onto that partners total reimbursement.</p> <p><b>Previously Arranged Agreements:</b>  <b>Waconia Community Education:</b> split is 80/20% but there is no reimbursement for purchased supplies  <b>ISD 112 Community Education:</b> split is 72/28%, but costs are still reimbursed.</p> <div style="text-align: center; margin-top: 20px;">  </div> <p><b>Parks Department Contact</b>            Public Works Building            11360 Hwy 212, Suite 2            Cologne, MN 55322            (P) (952)466-5250 (E) parks@co.carver.mn.us</p>
Program Length:	Number of Instructors:	Cost:																	
2 Hour	1	\$98																	
2 Hour	2	\$196																	
4 Hour	1	\$154																	
4 Hour	2	\$308																	
Pond Study																			
Maple Syrup Tours																			
Nature/Night Hike																			

**Attachment C**

**Carver County Regional Rail Authority  
Fee Schedule**

<b><u>Activity</u></b>	<b><u>Rate</u></b>
Drive Way Lease	\$1, No Annual fee, No Maintenance
Agricultural Land Permit	\$214/Tillable Acre/Annual
Building or Structure Site	Ave. Tax Assessed Land Value
Occupation Lease (Market Rate)	5% + Taxes
Reissuance Fee for a Previous Lease Agreement	\$100 Municipal and Private Residence \$1,000 Commercial
Administrative Application Fee*	\$100
Concession/Vending Sales	Negotiated

*\*Note: The Administrative Application Fee represents costs associated with drafting up a permit. The Administrative Application Fee is applicable to commercial utility crossings, leasing of buildings and any agricultural leases or permits. It also applies to requests for use of railroad premises and would include, but is not necessarily limited to, such things as farmers markets, city celebrations, thrift sales, and other uses as may be permitted.*

**CARVER COUNTY, MINNESOTA  
ORDINANCE 87-2021**

**THE 2021 CARVER COUNTY FEE SCHEDULE**

The Carver County Board of Commissioners Hereby Ordains:

**Section 1.** The 2021 Carver County Fee Schedule, includes fees for services provided by county offices, officials, departments, courts, and employees, and is hereby adopted pursuant to Minnesota Statutes.

**Section 2.** The 2021 Carver County Fee Schedule is hereby established as an official control for Carver County and is kept in the Office of the Carver County Auditor.

**Section 3.** This ordinance shall become effective on January 1, 2021.

Adopted by the Carver County Board, Resolution # \_\_\_\_\_, at its meeting of December 1<sup>st</sup>, 2020.

\_\_\_\_\_  
James Ische, Carver County Board Chair

\_\_\_\_\_  
David Hemze, Administrator

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

DATE December 1<sup>st</sup>, 2020

RESOLUTION NO. \_\_\_\_\_

MOTION BY COMMISSIONER \_\_\_\_\_ SECONDED BY COMMISSIONER \_\_\_\_\_

**A RESOLUTION ADOPTING ORDINANCE 87-2021,  
THE 2021 CARVER COUNTY FEE SCHEDULE**

**WHEREAS**, the County Board of Commissioners may charge fees for services provided by any county office, official, department, court, or employee; and

**WHEREAS**, there is a reasonable relation between the fees contained in this schedule and the cost of providing the services; and

**WHEREAS**, Minnesota Statutes state that these service fees, charges, and rates must be established by ordinance.

**NOW, THEREFORE BE IT RESOLVED**, that the Carver County Board of Commissioners hereby ordains adoption Ordinance 87-2021 and the fees contained in this schedule, effective January 1, 2021.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 1st day of December, 2020, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_

David Hemze, County Administrator



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Business Assistance Program**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

▼

**BACKGROUND/JUSTIFICATION:**

Carver County staff is recommending that the County partner with the Carver County Community Development Agency (CDA) to provide two business assistance programs:

1. Emergency cash infusion for local businesses. Up to \$2 million in funds to support Carver County businesses who are financially negatively impacted by COVID-19.
2. Shop local campaign. Up to \$50,000 to launch a shop local campaign.

At the Board Meeting, the CDA will provide program details. Attached is an outline of the data and program concepts.

**ACTION REQUESTED:**

Board discussion on an additional allocation for the Carver County Community Development Agency's to provide Business Assistance Programs.

**FISCAL IMPACT:**  ▼

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:**  ▼

**Total**

Insert additional funding source

**Related Financial/FTE Comments:**

Funding for the programs would be provided by the Carver County COVID19 Budget Stabilization Account which was presented at the November 24, 2020 Board Work Session and will be recommended as part of the 2021 Budget on December 15, 2020. The CDA may develop the business program including starting to accept applications however, formal approval of the additional allocation is contingent on the Board establishing the COVID19 Budget Stabilization Account on December 15, 2020.

Office use only:

RBA 2020 - 7275

# DATA AND PROGRAM CONCEPTS

## CARVER COUNTY BUSINESS ASSISTANCE

### Data

#### Unemployment

- 17,145 have filed for unemployment since March 16
  - Age groups hardest hit (in rank order): 35-44; 45-54; 25-34
  - Hardest hit industries (in rank order): Food & Beverage; Construction; Retail

#### Business Impacts (this data was collected from those who applied for the CDA's Small Business Emergency Assistance Program)

- Decline in revenue
  - Average decline in revenue for all businesses was 41.2%
  - Average decline in revenue for food-related businesses was 43.5%
  - Average decline in revenue for fitness-related businesses was 41%
- Business types with largest numbers of staff/jobs
  - Restaurants
  - Fitness/dance facilities
  - Event centers

#### Total Businesses

- Approximately 2500-3000 establishments in the county
- Approximately 238 leisure and hospitality establishments (of which about 187 are restaurants)
  - 49 restaurants/bars/breweries/wineries applied to the SBEA program; 35 were funded.
- Approximately 590 retail establishments
- Approximately 42 establishments that fall into the industry category with fitness centers
  - 6 fitness/yoga studios were funded through the SBEA program.

#### State of Minnesota SBRG Program

- 114 Carver County businesses on the state's SBRG program waiting list
  - 30 applied to SBEA program; 23 were funded
  - 84 currently not funded by either program

### Testimonials/Anecdotal

- Several businesses (including restaurants and fitness centers) did not apply for the SBEA funding because they were doing okay at the time and wanted the money to go to those who were hurting more. Now they are closed down again.
- Businesses are rallying to help each other
  - Several larger companies have bought chamber bucks to give to their employees to spend at local businesses this holiday season.

- One business is figuring out how to get her clients to support other local businesses.
- A business that was closed over the spring, put together a [small business box](#) which received local and regional press.
- When asking a local restaurateur what support we could give him, besides cash, his response was to visit the business and to help get the word out/marketing.

## Program Concepts

### Program A: Emergency cash infusion for local businesses

This program would be set up similar to the SBEA program where it's a grant to businesses after appropriate documentation.

- Grant amount: up to \$15,000 or \$20,000
  - If you received a \$10,000 grant in the SBEA program you would be eligible for up to an additional \$5,000 or \$10,000 depending up the final amount decided upon.
- Financial impact:
  - Anticipate 150-175 businesses requesting these funds, with 125 responding for additional documentation and qualifying. Of these, 50 are likely to be repeats from the SBEA program.
    - At \$15,000 this would be: \$1,375,000
    - At \$20,000 this would be: \$2,000,000
  - For perspective on amounts:
    - Most counties are at \$10,000 for award amounts
    - Hennepin, Kandiyohi, Ramsey, Waseca and Washington counties are going up to \$15,000
    - Others above \$15,000
      - Meeker County-up to \$50,000
      - St. Louis County-up to \$25,000 or \$50,000 depending upon FTE
      - Wright County-up to \$20,000
  - If we wanted a program administrator to help similar to the SBEA program, we would need to add additional funds for this. This would likely be too big of a lift for the CDA to do on their own. The CDA however would be responsible for marketing the program, answering questions, etc.
- Business eligibility:
  - Up to 75 FTEs
  - Up to \$5M in annual revenue
  - If received state funding would still be eligible
- Priorities (in rank order):
  1. Businesses effected by EO 20-99 (bars, restaurants, fitness centers, event centers).
  2. Businesses not previously funded by the SBEA or SBRG programs
  3. Businesses not previously funded by the SBEA program
  4. Businesses previously funded by the SBEA program

## Program B: Shop Local campaign

In addition to the emergency cash infusion, a longer term, Shop Local campaign, will continue to direct people to the restaurants, retail and other businesses within the community to help build resiliency.

### Why?

- When shopping from a local business, 68% of the profit stays in the community, versus 43% from a non-local/national chain.
- 86% of our businesses employ less than 20 people
- Nearly 1/3 of the businesses in the county are either retail businesses or leisure/hospitality
- The CDA has heard from businesses that if we can't support them with money, then helping to market them and get people in is the next best thing. In fact—at a recent Carver Business Alliance meeting some of the businesses were already talking about how they can do something similar between all of them. We know that we can't give grants to all of our businesses—so how else can we help? This is a longer term effort to help build resiliency. CDA staff has run the concept by a couple of people throughout the county and they are intrigued with this program and that it could be helpful for all of our businesses.

A campaign would be done in coordination with the Chambers of Commerce as well as a steering committee of local businesses and business associations.

### \$50,000

- Funds to be used for promotional materials, marketing, and incentives for a shop local campaign to benefit all Carver County businesses.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
**2021 Legislative Platform**

Primary Originating Division/Dept: Administration (County)

Meeting Date: 12/1/2020

Contact: Dave Hemze Title: County Administrator

Item Type:  
Regular Session

Amount of Time Requested: 20 minutes

Attachments:  Yes  No

Presenter: Dave Hemze Title: County Administrator

Strategic Initiative:  
Connections: Develop strong public partnerships and connect people to services and information

**BACKGROUND/JUSTIFICATION:**

The proposed 2020 Carver County Legislative Platform is attached. County Administrator Hemze will present these priority issues.

**ACTION REQUESTED:**

Motion to approve Carver County's 2021 Legislative Platform

**FISCAL IMPACT:** None

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:** None

**Total**  \$0.00

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2020 - 7263



CARVER  
COUNTY

# LEGISLATIVE PLATFORM

2021

“Where the future embraces the past in keeping  
Carver County a great place to  
live, work, and play for a lifetime.”

## Carver County

## **Local Control Policy**

The Carver County Board of Commissioners supports local decision-making authority and opposes legislation that removes the ability for local elected officials to respond to the needs of their businesses and constituents or that restricts local decision-making authority.

Locally elected decision-makers are in the best position to determine what health, safety and welfare regulations best serve their constituents. Like state and federal legislative leaders, local elected officials are held accountable through Minnesota's robust elections process. Ordinances at the local level are enacted only after a comprehensive, legal, and open process.

The public's access to local officials is much easier, as is attending local county board and city council meetings.

Counties are often laboratories for determining public policy approaches to the challenges that face residents and businesses. Preserving local control in our state has yielded widespread benefits such as the 2007 Freedom to Breathe Act, and an amendment to the Minnesota Clean Indoor Air Act.

## **Top Priorities**

1. Provide funding for safety improvements on Highway 212
2. Revise the eminent domain appraisal process for property owners
3. Provide funding for 82nd Street reconstruction
4. Parks and trails legacy funding
5. Parks and trails legacy project
6. Maintain operations and maintenance funding for regional parks
7. County cost shifts for State-mandated health care and social services
8. Sensible maintenance of effort policy
9. Strengthen the local public health system to protect the health and safety of County residents
10. Provide additional funds for mental health/behavioral support for students
11. Metropolitan governance reform

*Item numbering is not a priority listing*





CARVER  
COUNTY

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## **Issue #1: Provide Funding for Safety Improvements on Highway 212**

### **Background**

US Highway 212 is part of the National Highway System and is one of the most important economic and freight corridors in the state, connecting the Twin Cities to greater Minnesota and points beyond. US Highway 212 provides a critical connection for businesses throughout the state. US Highway 212 serves freight traffic from 74 of 87 counties in Minnesota on any given day.

Approximately 1,900 trucks per day use the two-lane, undivided roadway in Carver County. The two-lane highway is a significant bottleneck for freight and poses many safety issues because of narrow shoulders, no passing lanes, and limited turn lanes. The two-lane bottlenecks in Carver County witnessed 10 fatal crashes since 2009, with four in the last two years.

Carver County and MnDOT designed a solution to expand both two-lane segments between Chaska and Norwood Young America. The road doesn't need to be a freeway but needs to be safe. This innovative and cost-effective proposal utilizes at-grade reduced conflict intersections to save lives.

The first phase (east gap) from Carver to Cologne costs approximately \$50 million. This fully funded segment begins construction in 2021. The County provided \$9 million in local option sales tax to help fund the project.

The second phase (west gap) from Cologne to Norwood Young America costs approximately \$65 million. Carver County committed \$12 million in sales tax, leaving a funding gap of \$53 million for this phase.

The County continues to pursue federal and state funding opportunities for US 212. The County submitted several federal discretionary DOT grants including FASTLANE, INFRA, and BUILD. The latest request was for \$25 million.

With the high fatal and injury crash rate, particularly at the US 212 and Highway 51 intersection (4 fatal crashes in 10 years), the County requests immediate funding to enhance the safety of the highway.

### **Requested Position**

Carver County requests that the legislature provides \$38 million in Trunk Highway Bonds for the expansion of US 212 to a four-lane expressway between the Cities of Cologne and Norwood Young America for engineering, right-of-way acquisition and construction costs.



## **Issue #2: Revise the Eminent Domain Appraisal Process for Property Owners**

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### **Background**

Carver County requests revisions to Chapter 117, Eminent Domain, to mitigate the unintended consequences of the legislation which provides procedures, definition, remedies and limitations for condemning authorities when exercising the power of eminent domain for public use or public purpose.

The 2006 revisions to the eminent domain law resulted in a significant cost increase to taxpayers related to attorneys' fees and interest payments incurred by agencies implementing public transportation improvements. This placed an unreasonable and unintended burden on transportation funding. It also prevented public authorities from responding with a new, higher offer to legitimate issues raised by the property owner's appraisal in a timely manner that avoids the property owner incurring unnecessary or additional litigation costs. Wholesale rewrites or challenges will likely be unsuccessful given the political sensitivity with the law.

However, discussion and controversy remain in several areas: attorneys' fees, owner appraisals, land commissioner qualifications, response to offers, timing and schedules. The modest changes proposed below would give condemning authorities a chance to respond to new information that may come to light in the property owner's appraisal, possibly totally avoiding the need to acquire the property through the exercise of eminent domain authority.

### **Requested Position**

Carver County recommends changing the deadline for a property owner to provide their appraisal from 5 to 45 days before the Commissioners' hearing. The condemning authority shall then have 30 days from the receipt of the property owner's appraisal to provide the property owner a revised last written offer.



## **Issue #3: Provide Funding for 82nd Street Reconstruction**

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### **Background**

Carver County, along with its partners, completed a transportation plan for all roadway corridors around the Minnesota Landscape Arboretum. The Arboretum Area Transportation Plan identified \$200 million in roadway, trail, utility, and water quality infrastructure investment needed in the next 20 years for Highway 5, Highway 7, Highway 41, Rolling Acres Road, and 82nd Street in the Cities of Victoria, Chaska and Chanhausen. These connections serve as a vital part of the ingress and egress to the Minnesota Landscape Arboretum.

The study's implementation plan describes potential phased individual projects potential funding sources. The County plans to use the local option sales tax for many of these projects. However, Cities require assistance to pay for its portion of the improvements. Given the unique location of 82nd Street, which lies on the southern boundary of the Arboretum and on the northern limit of Chaska green belt, very little opportunity exists for the Cities to generate revenue. The plan shows 82nd street providing an additional entrance to the Arboretum to serve future master plans, with the University expressing support for the proposed upgrades to the roadway and trail system. The

total cost to upgrade 82nd Street to a two-lane county highway totals approximately \$20 million.

**Requested Position**

Carver County requests that the legislature provide \$10 million in General Obligation Bonds for engineering, right-of-way acquisition and construction of 82nd Street between Bavaria Road and Highway 41.



## Issue #4: Parks and trails legacy projects

### **Background**

In April 2012, the Minnesota Department of Natural Resources contracted with the Environmental Initiative to manage and facilitate a nine-member working group to develop consensus recommendations and accompanying rationale to serve as a model for parks and trails funding allocations for the FY 2014-2015 biennium and beyond. The Parks and Trails Legacy Funding Committee reached consensus on an interim agreement for parks and trails legacy funding allocations to the majority state and regional providers.

The proposed funding breakdown for Parks and Trail legacy funding is for FY 2014-2019. This funding formula currently continues.

The breakdown is as follows:

- .25% off the top for coordination among partners for marketing and promotional efforts for all parks and trails of state or regional significance.
- .25% off the top to fund resources to establish criteria to allocate Legacy funding

The remainder to be split:

- 40% Minnesota Department of Natural Resources
- 40% Metropolitan Regional Parks and Trails
- 20% Greater Minnesota Regional Parks

**Requested Position**

Funding from SFY 2022 and 2023 legacy funding shall be no less than 40% to Metro Regional Parks and Trails after the .5% allocation for coordinated marketing and establishment of criteria to allocated Legacy Funding. It is preferred that the allocation of Parks and Trails Legacy Funding for Metro Regional Parks and Trails be equal to the amount of sales tax proceeds generated in the Metropolitan area. Alternatively, the funding would be based on the annual usage of the Metro Regional Park and Trail System in relation to the State Park and Trail System and Greater Minnesota Regional Parks and Trails System.





CARVER  
COUNTY

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## **Issue #5: Parks and trails legacy projects**

### **Background**

Implementing Regional Park Agencies submitted prioritized project requests to the Metropolitan Council to be funded by the State with Parks and trails Legacy Funds for fiscal years 2022 & 2023. These projects are consistent with the Regional Parks Policy Plan and individual regional park and trail master plans.

### **Requested Position**

Parks and Trails Legacy Funds shall be dispersed to Regional Park Implementing Agencies by established formula for submitted projects during fiscal year 2022 & 2023.



## **Issue #6: Maintain Operations and Maintenance Funding for Regional Parks**

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### **Background**

Carver County receives a portion of its operations and maintenance (O&M) funding for the regional parks it administers. This funding comes from the State General Fund and Metropolitan Council.

Carver County supports the request of the Metropolitan Council of \$9,140,000 in State Funds for operations and maintenance of Regional Parks. The amount is the same as requested in 2019.

In past years regional park implementing agencies received approximately 9% of their operations and maintenance expenditures from the State.

#### **Benefits**

- Reduces County property tax to maintain its regional parks
- Continues a satisfactory levels of park services
- Helps off-set cost of by users outside of Carver County

### **Requested Position**

Support legislation for operations and maintenance expenditures for Regional Parks.



## Issue #7: County Cost Shifts for State-Mandated Health Care and Social Services

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### **Background**

For many years, the Legislature's response to the absence of adequate resources at the State level shifted various health and human services costs to counties. With little exception, the savings accruing from the county assumption of these programs' costs are returned to the State's General Fund; therefore, it rarely supports the operations of the corresponding programs or facilities.

***Example:*** *When a person no longer meets hospitalization criteria at the Anoka Metropolitan Regional Treatment Center (AMRTC) or a Community Behavioral Health Hospital (CBHH), counties pay 100% of the cost of care until the person is released to the county.*

These cost shifts are paid by county property taxpayers. To illustrate the problem, relative to AMRTC, counties were billed for 13,846 non-acute days, totaling \$18.55 million in 2016 and 10,660 non-acute days, totaling \$14.7 million in 2017. For Carver County, this equated to approximately \$209,000 in 2016 and \$241,000 in 2017. For the CBHH facilities, counties were billed for 3,115 non-acute days totaling \$4.789 million in 2016; in 2017, counties were billed for 2,461 non-acute days totaling

\$3.975 million. For Carver County, this equated to approximately \$53,000 in 2016 and \$47,000 in 2017. As identified, the potential for serious budgetary issues for Carver County exists.

Counties recently experienced operational challenges surrounding the placement of individuals at State Competency Restoration Programs (CRPs). In previous years, individuals who were court ordered to be “treated to competency” following a competency evaluation would be transferred to one of the State’s two programs to receive this service. Recently, as part of a process to improve timeliness and access to the State programs, individuals in the program are being discharged prior to being “restored to competency.” In some situations, the person is discharged to the community, while in many instances the person is transferred back to jail. Minnesota’s statute surrounding responsibility for competency restoration is silent. The lack of clarity as to which entity is responsible is creating confusion for human service entities, courts, jails, and community providers, as individuals are released from State programs with no adequate plans to address the individual’s competency needs. Counties are concerned that the lack of clarity in statutes could result in significant and unnecessary cost shifts to the County, as “treatment for competency” may be seen as a form of mental health treatment—which it is not.

Like many other states, the State of Minnesota should be responsible for assuring that an inpatient and community-based competency restoration program be developed and funded.

*Example: MN DHS has for many years underfunded services that offer safety to families resulting in a cost shift of those supports and services to the county. They have also underfunded services that assist foster care youth with entering adulthood*

*successfully and have provided no funding for the 2020 legislated mandate known as the “24-hour call”.*

In child protection, when a child/family qualifies as a Family Assessment Response (FAR) case, MN Statute §626.556 determines the need for services to address the safety of family members and the risk of subsequent maltreatment. In 2004, Minnesota Department of Human Services issued guidance to support statewide implementation of, FAR, as a demonstrated best practice in child protection. In that same year, MN DHS issued up to \$38,340 in funds to Carver County to provide expanded family support and preservation services. They created BRASS codes 164X and 192X for counties to claim reimbursement for this work. In 2020, Carver County qualified for up to \$36,109 in Family Assessment Response funds. In more than fifteen years MN DHS has not increased that allocation. As a result, counties have covered the cost through local tax levy for the dollars associated with addressing and resolving the child’s presenting risk of harm. In 2018, Carver County spent \$113,975 and in 2019 spent \$166,149 to resolve presenting child protection maltreatment concerns and prevent subsequent maltreatment or out-of-home placement for children.

MN DHS underfunds the SELF (Support for Emancipation and Living Functionally) program. This program, started in 1999, is designed to help youth prepare for the transition out of foster care and to independent living. The program initially allowed funds to be paid for children up to age 18. In 2018, the State renamed the program, STAY (Successful Transition to Adulthood for Youth) and expanded the service age to 26 but did not provide any additional funding to serve more young persons. In 2018, Carver County received 3,000 and served 15 young persons and in 2019 we received \$4,500 and served roughly 10

persons. Any dollars beyond the MN DHS allocation were supplemented by the County.

Legislated this year, per MN Statute §260C.219, subd. 6, effective November 1, 2020, is the requirement that a Child Protection social worker assist the foster family with conducting an initial call between the child and the child's family as soon as possible, within 72 hours, after placement. There were no additional dollars granted to counties by the legislature for this new mandate. Additional training, professional determination that the call is in the child's best interest, efforts to locate the parent/legal guardian and coordinate date/time of the call, monitoring, and documentation all take extra time and tracking for the social worker on each case where a child is in out-of-home placement.

*Example: Community First Services and Supports (CFSS) is a new self-directed home and community-based service being developed by the Minnesota Department of Human Services. It scheduled for a phased implementation in July 2021 and will replace two current programs, Personal Care Assistance (PCA) and Consumer Support Grant (CSG). Currently, PCA is funded through a random-moment time study process through the State and for CSG Carver County receives 5% of the client's CGS budget for coordination of services. CFSS will have more paperwork requirements than PCA and will require a professional-level staff to manage compared to CSG where a para-professional can administer the program. CFSS is mandated under Minnesota Statute §256B.85. There not a clear pathway yet on how counties will be reimbursed for the assessment and coordination work associated with this program.*

## **Requested Position**

Carver County requests the Legislature:

1. Reverse the legislative trend of balancing the budget by transferring the cost of State-mandated health care and social services to County property taxpayers.
2. Refrain from imposing further unfunded mandates.
3. Restore funding previously withdrawn from existing mandates.

Further, when counties are not able to influence the time in which a person is transferred from one State-operated facility to another State-operated facility, counties shouldn't be billed for inpatient and community-based systems for competency restoration—the State should ensure they're billed and appropriately funded.



## Issue #8: Sensible Maintenance of Effort Policy

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### **Background**

There has been an increasing legislative awareness of the deficiencies of the Maintenance of Effort (MOE) concept, and some progress toward easing the counties' MOE burden was made during the 2009, 2010 and 2011 legislative sessions. In 2010, the Legislature agreed to eliminate the county chemical dependency MOE, effective July 1, 2010. Passage of the legislation increased transparency and budget predictability in an area that was formerly governed by a complicated formula. In 2011, the Legislature agreed to a 10% permanent reduction in counties' mental health MOE.

Despite this limited progress, additional change is needed. Counties remain subject to a childcare MOE that requires a fixed local match equal to their contributions made in calendar year 1996. Also, while counties did receive a 10% reduction to the mental health MOE in 2011, counties are still required to maintain a level of expenditures that are at least 90% of the average expenditures for services for calendar years 2004 and 2005. This type of mandate on counties is no longer necessary because the Affordable Care Act mandates coverage of mental health and substance abuse as one of ten essential benefit categories. Individual and small group health plans will also now be required to provide these services.



Carver County Health and Human Services has become more efficient in delivery of mental health services covered under the MOE. The utilization of technology investments has been a central driver in this increased efficiency, along with more advanced business processes this technology has allowed. Carver County can deliver a higher quality experience to our end users for a reduced cost to local taxpayers. It is this type of innovation that that the current MOE system penalizes.

**Requested Position**

Carver County proposes that the Legislature repeal the mental health MOE altogether and, further, abandon the MOE system as a whole and rely on performance reviews during the budgeting process and regulation oversight by the state agencies involved with the service providers. Finally, place an emphasis on services that effectively produce intended outcomes for clients, lessen the likelihood of unnecessary cost increases, and allow for on-site flexibility.



## **Issue #9: Strengthen the Local Public Health system to protect the health and safety of County residents**

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### **Background**

Financial support for Local Public Health consists of a complex set of funding sources, including categorical grants, fees/donations, local tax levy and the Local Public Health Grant (LPHG). This myriad of funding sources makes the response required by Public Health to community needs, as mandated, difficult. The LPHG is a critical funding source that provides for the foundation of the system across the state to meet mandated services.

The COVID-19 pandemic has brought to light the shortfalls of the current funding structure to address the statutory role of local Public Health jurisdictions in meeting the needs of the public in times of a health emergency.

Adequately funding the LPHG not only represents the Community Health Board's (CHB) key funding source, but also relieves the increasing demand on the local tax levy dollars. Without an increase in the local public health grant at the state level, local jurisdictions, like Carver County, must continue to fill the gap with local tax levy.

The Carver County Board urges the Legislature to reaffirm the state's commitment to the local public health system, that is

focused and flexibility at the local community level, by increasing its statewide investment in Local Public Health to meet basic requirements outlined in statute.

**Requested Position**

The Carver County Board encourages the Legislature to strengthen its commitment to local public health by increasing statewide funding for the Local Public Health Grant, and allowing local Public Health jurisdictions the local flexibility to use those funds to fulfill mandates as required in Minnesota Statutes, Chapter 145A, especially during times of public health emergency.



## **Issue #10: Provide additional funds for mental health/behavioral support for students**

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### **Background**

Across all K-12 education, administrators see a trend of increased challenges and concerns related to anxiety and depression in students, and at younger ages. The COVID-19 pandemic increased the trajectory of this trend. Through a collaboration with Carver County Behavior Health's School Linked Mental Health Program, all Carver County school districts currently make Carver County therapists available in their schools. More are needed. The School Linked Mental Health Program is funded through insurance, a State grant received by Carver County, and contracts with school districts. Additional State funds are sought to maintain this successful partnership and to make sure that every school within each district has the access to this service as student needs increase.

Some of the primary benefits to increased funding for the School Linked Mental Health Program are:

1. Additional staff time to collaborate with school staff to increase early identification and intervention, resulting in better outcomes and decreased special education referrals.
2. Training of school staff in early identification and referral through programs such as ACES and Mental

- Health First Aid training empowers more school staff to identify and support student mental health needs.
3. As economic struggles increase in our communities, school-based therapy becomes more crucial—more students who are uninsured or underinsured will get services.
  4. Students who struggle academically and/or parents who struggle economically do not have to miss a ½ day of work and school to attend therapy and telehealth services provide additional resources for overwhelmed families and increase access.
  5. Increased staff time to collaborate on assessment and intervention both at school and at home yields more effective outcomes. Building bridges between home and school is shown to increase school success.
  6. Access: Data show most students in school-based programs are experiencing first contact with mental health services even though they have significant symptoms indicating that they would not likely get services without the program. As first responders for many children’s mental health needs schools need the teaming and support of mental health professionals.

**Requested Position**

Carver County requests the Legislature provides additional support for mental health/behavioral health support for students in light of challenges during the pandemic and beyond.



## Issue #11: Metropolitan Governance Reform

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### **Background**

A coalition of local governments throughout the metropolitan area has joined together to develop a position statement and a set of principles for improving metropolitan governance in the Twin Cities.

The coalition supports the need for regional planning, collaboration and coordination, but seeks to expand local government representation on the Metropolitan Council.

Cities in Carver County that have formally adopted this position include Chanhassen, Chaska, Cologne, Hamburg, Mayer, New Germany, Norwood Young America, Watertown, and Victoria. Other metropolitan local governments formally supporting this position include Andover, Anoka County, Bethel, Blaine, Coates, Columbus, Centerville, Crystal, Dakota County, Elko New Market, Farmington, Forest Lake, Greenwood, Ham Lake, Hampton, Jordan, Lino Lakes, Loretto, Mendota Heights, Mound, New Prague, Nowthen, Oak Grove, Plymouth, Prior Lake, St. Francis, Scott County, and Shakopee. This list is growing as we continue to discuss this critical issue with others.

The coalition’s objectives for its collective effort to improved governance are:

1. To articulate a vision of responsive and effective metropolitan governance — as represented by a Statement of Belief and Principles for Reform of the Metropolitan Council.
2. To align local government interests behind a reform effort — through formation of a broad coalition of metropolitan cities and counties — and a common position.
3. To be prepared for any efforts — legislative and otherwise — to reform the governance structure and functioning of the Metropolitan Council.

The Metropolitan Council, due to its taxing and policy authority, should be accountable to a regional constituency of those impacted by its decisions. It should not operate as a state agency – as it does in its current form – answerable to only one person, the Governor.

**Requested Position**

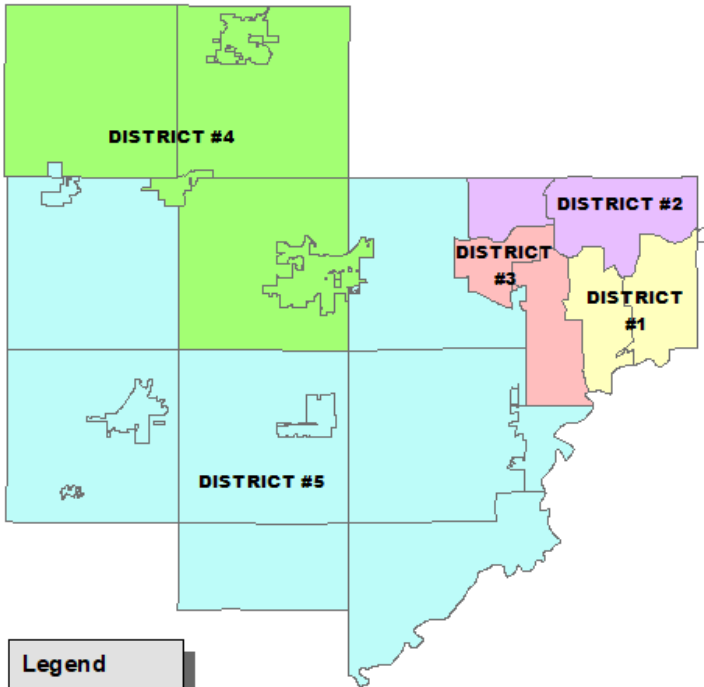
Carver County supports changes to legislation which follow the below principles for Metropolitan Council Reform. Specific legislation has been proposed by the local government coalition on this topic.

1. A majority of the members of the Metropolitan Council shall be elected officials, appointed from cities and counties within the region.
2. Metropolitan cities shall directly control the appointment process for city representatives to the Metropolitan Council.

3. Metropolitan counties shall directly appoint its own representatives to the Metropolitan Council.
4. The terms of office for any Metropolitan Council members appointed by the Governor shall be staggered and not coinciding with the Governor's term.
5. Membership on the Metropolitan Council shall include representation from every metropolitan county government.
6. The Metropolitan Council shall represent the entire region, therefore voting shall be structured based on population and incorporate a system of checks and balances.



# CARVER COUNTY COMMISSIONER DISTRICTS



## Legend

- Gayle Degler
- John Fahey
- Matt Udermann
- Tim Lynch
- Tom Workman



## Carver County Commissioners

<b>Gayle Degler – District 1</b> Phone: (763) 381-1879 gdegler@co.carver.mn.us	<b>Tom Workman – District 2</b> Phone: (952) 250-4924 tworkman@co.carver.mn.us
<b>Matt Udermann – District 3</b> Phone: TBA matt.undermann@co.carver.mn.us	<b>Tim Lynch – District 4</b> Phone: (952) 303-9458 tlynch@co.carver.mn.us
<b>John Fahey – District 5</b> Phone: TBA jfahey@co.carver.mn.us	

## Carver County Administration

<p><b>David Hemze</b> <b>County Administrator</b> Phone: (952) 361-1526 dhemze@co.carver.mn.us</p>	<p><b>Nick Koltavy</b> <b>Assistant County Administrator/Public Services</b> Phone: (952) 361-1797 nkoltavy@co.carver.mn.us</p>
<p><b>Jason Kamerud</b> <b>County Sheriff</b> Phone: (952) 361-1784 jkamerud@co.carver.mn.us</p>	<p><b>Mark Metz</b> <b>County Attorney</b> Phone: (952) 361-1490 mmetz@co.carver.mn.us</p>
<p><b>Kerie Anderka</b> <b>Employee Relations</b> Phone: (952) 361-1570 kanderka@co.carver.mn.us</p>	<p><b>Rod Franks</b> <b>Health &amp; Human Services</b> Phone: (952) 361-1710 rfranks@co.carver.mn.us</p>
<p><b>David Frischmon</b> <b>Property &amp; Financial Services</b> Phone: (952) 361-1506 dfrischmon@co.carver.mn.us</p>	<p><b>Lyndon Robjent</b> <b>Public Works</b> Phone: (952) 466-5206 lrobjent@co.carver.mn.us</p>

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
**Closed Session to Discuss County Administrator Annual Performance Evaluation**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

Strategic Initiative:  
 ▼

**BACKGROUND/JUSTIFICATION:**

Each year, the County Board provides an evaluation of the County Administrator's performance. Minnesota Statutes 13D.05, Subd. 3 (a) allows the Board to meet in closed session to evaluate the performance of an individual who is subject to its authority. The County Administrator reports directly to the Board, so a closed session is permitted for this discussion. At the next regular session, a summary of the evaluation will be shared for public record.

**ACTION REQUESTED:**

Motion to enter into closed session as provided by Minnesota Statutes, to discuss County Administrator Hemze's annual performance evaluation.

**FISCAL IMPACT:**  ▼  
 If "Other", specify:

**FUNDING**

County Dollars =   
  
**Total**

**FTE IMPACT:**  ▼

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 7272