



# CARVER COUNTY

# minnesota

Carver County Board of Commissioners  
October 6, 2020  
Regular Session

**Under Minnesota Statute 13D.021 the County Board has made a determination that opening the Carver County Government Center is not practical or prudent because of a health pandemic and an emergency has been declared under chapter 12.**

**The physical meeting location (Board Room) is closed because it is not feasible to be open due to the health pandemic. Individuals who wish to provide public comments related to the meeting can do so by email at: [admin-contact@co.carver.mn.us](mailto:admin-contact@co.carver.mn.us) or by leaving a voicemail at (952) 361-1516.**

**The meeting will be webcast live  
at: <https://www.youtube.com/user/CarverCountyMN/live>**

**All five Commissioners will be attending the meeting in person with appropriate social distancing.**

## REGULAR SESSION

- 9:00 a.m. 1. a) **CONVENE**
- b) **Pledge of allegiance**
- c) **Public comments submitted via email/voice mail**
- 2. Agenda review and adoption
- 3. Approve minutes of September 15, 2020 Regular Session ..... 1-4
- 4. Community Announcements
- 9:05 a.m. 5. **CONSENT AGENDA**
- Communities: Create and maintain safe, healthy and livable communities*
- 5.1 Supplemental Agreement 35 for the Flying Cloud Drive Reconstruction Project ..... 5
- 5.2 Sheriff's Office Cadet Program ..... 6
- 5.3 Carver County Veterans Court Donations..... 7
- 5.4 2020 and 2021 Parks and Trails Legacy Funding Requests to the Metropolitan Council ..... 8
- 5.5 Request for approval to contract with Greystone Construction..... 9
- 5.6 Notice of Approval of MN/DOT Agreement and Consent to HCRRA and MN/DOT to Execute MN/DOT Agreement ..... 10
- 5.7 CARES Act Funded COVID-19 Health and Human Services Programs..... 11-12

*Growth: Manage the challenges and opportunities resulting from growth and development*

5.8	Settlements for Right of Way Acquisition for the US 212 Project - Dahlgren Township.....	13-16
5.9	Jeff Essig Holdings, LLC - Request for a Contractor's Yard in a Rural Service District.....	17-23
5.10	Professional Services Agreement with Granite Ledge Electrical for Traffic Signal Improvements.....	24-25

*Connections: Develop strong public partnerships and connect people to services*

5.11	CarverLink Standby Backup Generator Power Project Phase 3.....	26
5.12	Walker and Associates Adva Fiber Monitoring Tool Purchase and Installation for CarverLink.....	27
5.13	Request for approval to contract with SkyNorth Software.....	28
5.14	Application for 2020-2021 renewal of On-Sale Liquor License including Sunday for Whistle Post LLC dba Sovereign Estate.....	29
5.15	CARES Act Funding - Request for approval to contract with Security & Sound CO.....	30
5.16	CARES Act Funding - Request for approval to contract with Tierney Brothers Inc. ....	31
5.17	Amendment 1 to State of MN Cooperative Construction Agreement #1035576 for TH5/25/33 Roundabout.....	32
5.18	Tobacco License for Hamsa LLC.....	33
5.19	TNT Meeting, 12/3 @ 6pm to be Virtual Only .....	34

*Finances: Improve the County's financial health and economic profile*

5.20	Review/Social/Commissioners' Warrants.....	NO ATT
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9:10 a.m.

**FINANCES: Improve the County's financial health and economic profile**

6.1	CARES Act Funding for COVID-19 Projects and Programs- 10/6 Update.....	35
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9:20 a.m.

**ADJOURN AS COUNTY BOARD AND CONVENE AS CARVER COUNTY REGIONAL RAIL AUTHORITY**

9:20 a.m.

**GROWTH: Manage the challenges and opportunities resulting from growth and development**

7.1	Agreement with HCRRA for Culvert Headwall Repair on the Minnesota River Bluffs Regional Trail .....	36
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9:40 a.m.

**ADJOURN AS CARVER COUNTY REGIONAL RAIL AUTHORITY**

**WORK SESSION**

9:40 a.m.

**GROWTH: Manage the challenges and opportunities resulting from growth and development**

1.	US 212 Expansion Project - Dahlgren Township Status Update.....	37
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11:00 a.m.

Highway 41/18 (Lyman Blvd) Improvements Project Ribbon Cutting

David Hemze  
County Administrator

## **UPCOMING MEETINGS**

October 13, 2020	No Board Meeting
October 20, 2020	9:00 a.m. Board Meeting
October 27, 2020	9:00 a.m. Work Session
November 3, 2020	9:00 a.m. Board Meeting
November 10, 2020	No Board Meeting
November 17, 2020	9:00 a.m. Board Meeting
November 24, 2020	9:00 a.m. Work Session

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on September 15, 2020. The building remained closed due to the health pandemic but was webcast live. Chair James Ische convened the session at 9:03 a.m.

Members present: James Ische, Chair, Gayle Degler, Vice Chair, Randy Maluchnik, Tim Lynch and Tom Workman.

Members absent: None.

Under public comments, Chair Ische acknowledged receipt of written public comments from Karen Johnson Leuthner. She stated there was a pattern with public comments. She believed that Commissioners, County Attorney, Administrator and Sheriff have not listened to the truth of the current and past abuse of public comments. She indicated when government officials create a public comment forum, they created a public forum in which greater free speech protections apply. She stated government may not silence speakers on the basis of their viewpoint or content and must treat speakers similarly. She noted this was a part of the public record.

Lynch moved, Degler seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Maluchnik seconded, to approve the minutes of the September 1, 2020, Regular Session. Motion carried unanimously.

Degler moved, Lynch seconded, to approve the following consent agenda items:

Approved the special use permit for a speed walking marathon event coordinated by a local informal group for September 19, 2020.

Grant Agreement SG-11266 with Metropolitan Council and authorized the Chair to sign pending finalization of the contract review process and related Parks budget amendment.

Resolution #65-20, Authorizing Execution of Agreement TZD Toward Zero Deaths Grant.

Approved Amendment No. 1 to Grant Agreement SG-11283 with the Metropolitan Council and authorized Chair to sign pending finalization of the contract review process and related budget amendment.

Approved Amendment No. 1 to Grant Agreement SG-11284 with the Metropolitan Council and authorized Chair to sign pending finalization of the contract review process and related Parks budget amendment.

Approved Amendment No. 1 to Grant Agreement SG-11285 with the Metropolitan Council and authorized Cahir to sign pending finalization of the contract review process and related Parks budget amendment.

Contract with Ridgeview Medical Center for a Call Center as necessary response to the COVID-19 public health emergency pending finalization of the contract review process.

CARES Act Funding Agreement with Ridgeview Medical Center for mobile clinic to address COVID-19 needs.

Contract with Metropolitan Council pending finalization of the contract review process.

Approved permit for Minnetonka Community Education for fall bike ride event upon completion of the permit application.

Resolution #66-20 Authorizing Eminent Domain to Acquire Real Property Interests Needed for Trunk Highway 212-Dahlgren Township Project.

Resolution #67-20, Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for US 212 Project-Dahlgren Township.

Resolution #68-20, Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for the Jonathan Carver Parkway Project-Phase 1.

Resolution #69-20, Support and Approval of Submittal of a Minnesota Highway Freight Program Grant Application for the US Highway 212 Freight Mobility and Safety Project in Benton Township.

Resolution #70-20, Authorizing Settlement of Compensation for Tenant(s) Relocation for Required Property Acquisition for the US 212 Project-Dahlgren Township.

Approved the application for renewal of the on-sale liquor license including Sunday for Vandy's Grill LLC dba Vandy's Grille.

Approved the application for renewal of the on-sale liquor license including Sunday for Schram Winery LLC dba Schram Vineyards.

Approved the application for renewal of the on-sale liquor license including Sunday for Baumann Enterprises Inc dba B's on the River.

Approved the application for renewal of the on-sale liquor license including Sunday for Hollywood Sports LLC dba Hollywood Sports Complex.

Approved the application for renewal of the on-sale liquor license including Sunday for WJVA Inc dba Timber Creek Golf Course.

Approved the application for renewal of the on-sale liquor license including Sunday for Big Stick's LLC dba Big Sticks Tavern & Trails End Event Center.

Approved the application for renewal of the on-sale liquor license including Sunday for LuceLine Orchard LLC dba Luceline Orchard.

Approved change in funding stream for the Amorosi settlement from Commissioner contingency to the self-insurance fund balance and related Finance budget amendment.

Resolution #71-20, Authorizing Redemption of Outstanding General Obligation Tax Abatement Bonds, Series 2012A.

Reviewed September 8, 2020, Community Social Services' actions/Commissioners' warrants in the amount of \$\$273,619.93 and reviewed September 15, 2020, Community Social Services' actions/Commissioners' warrants in the amount of \$\$468,070.96.

Motion carried unanimously.

Julie Frick, CDA, requested the Board approve the CDA's 2021 budget and levy. She reviewed their budget process and gave an overview of programs they focus on. Frick pointed out CDA projects across the County and new projects they are working on.

Elise Durbin, CDA, highlighted items they are doing in the area of economic development. She indicated they work with a number of cities and State programs on different housing projects. Durbin updated the Board on the use of CARES Act funds to be used toward housing stability programs, small business assistance and non-profit emergency assistance. She also pointed out the community development strategy they had been working on.

Karen Reed, CDA, explained the increase from their 2020 levy and impact to the average value home. She reviewed their revenue sources, expenditures and budget variations.

The Board inquired on the potential for any clawback of CARES funds. Dave Hemze, Administrator, recognized it had been difficult to interpret federal rules but the County has been working with their auditors and professional associations to ensure there were not any problems and they were confident with the path they were on. Durbin added they are also making sure they were not doing anything inappropriate with the CARES funds and have spent a lot of time on that.

Maluchnik offered the following Resolution, seconded by Workman:

Resolution #72-20  
Approving the 2021 Proposed Budget and Payable 2021 Tax Levy of the  
Carver County Community Development Agency and  
Certifying Said Levy to the County Auditor

On vote taken, all voted aye.

Paul Moline, Planning & Water Management, requested the Board approve the preliminary 2021 WMO levy. He explained the WMO District covered approximately 85% of the County and any areas not covered by another Watershed District. He indicated they were following a similar path to include the fiscal disparities contribution to the budget and follow a no tax impact on an average value home.

He explained they were looking at project needs in addition to the septic system program, the grants available and required matches. He outlined the three CIP requests from the City of Waconia and project recommendations. Moline reviewed the operational cost influences they were experiencing and cost recommendations that included a .4 FTE increase and reclass due to an increase in monitoring demands. He stated they were asking for a 2.37% increase with no tax impact.

Lynch moved, Degler seconded, to set the preliminary 2021 Carver County Water Management Levy at \$821,828. Motion carried unanimously.

Degler moved, Maluchnik seconded, to enter into closed session for the US 212 Project to discuss confidential appraisal data and last written offers for the purchase of property pursuant to Minn. State Section 13D.05, Subd. 3(c). Motion carried unanimously.

The Board adjourned the Regular and closed session at 11:10 a.m.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)





# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
**Sheriff's Office Cadet Program**

Primary Originating Division/Dept: Sheriff

Meeting Date: 10/6/2020

Contact: Michael Wollin  Title: Commander

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

Strategic Initiative:  
Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

The Sheriff successfully piloted the Sheriff's Cadet program in 2018. The Sheriff's Cadet program is a recruitment strategy aimed at targeting second career people seeking the necessary education and training for peace officer licensure. A Cadet, which is a provisional classification, attends the required peace officer education and training for licensure, and is reclassified as a Deputy Sheriff upon licensure and immediately begins field training.

The Sheriff's Office is requesting the ability to hire Cadets in vacant Deputy Sheriff positions as needed when educational programs are available. A Deputy Sheriff position would be placed on hold while a Cadet is obtaining the necessary education and training.

**ACTION REQUESTED:**

Approve the ability to hire vacant Deputy Sheriff positions as Cadets when desired.

**FISCAL IMPACT:** Included in current budget   
If "Other", specify:

**FUNDING**  
County Dollars =   
  
**Total**  \$0.00

**FTE IMPACT:** None

Insert additional funding source

**Related Financial/FTE Comments:**

No impact to FTE count and no additional money needed. The Cadet's wages are in the budget as a Deputy Sheriff classification and tuition fees are in the budget as "career development" funds. The Sheriff's Office will seek grant funding when available as well.

Office use only:

RBA 2020 - 7120

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Carver County Veterans Court Donations**

Primary Originating Division/Dept: <input type="text" value="Court Services"/>	Meeting Date: <input type="text" value="10/6/2020"/>
Contact: <input type="text" value="Eric Johnson"/> Title: <input type="text" value="Court Services Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

The Carver County Veterans Treatment Court recently received generous donations from members of the community. The donations are as follows:

1. Donor: Walter Hecklin Post 1791 VFW (in Chaska)  
 Donation: \$250 check "to be used by the Carver County Veterans Treatment Court to the benefit of the treatment court team members, veteran mentors, veteran participants and their families as needed."  
 Date of receipt of donation: 8/24/2020
2. Donor: Barbara Nevin  
 Donation: 3x\$10 Kwik Trip gift cards (total value: \$30) for Carver County Veterans Treatment Court. No Conditions.  
 Date of receipt of donation: 8/24/2020
3. Donor: Craig Mertz & Janine Hanson  
 Donation: 3x\$10 Kwik Trip gift cards (total value: \$30) for Carver County Veterans Treatment Court. No Conditions.  
 Date of receipt of donation: 8/24/2020
4. Beyond the Yellow Ribbon- Chaska  
 Donation: \$500 for the benefit of Carver County Veterans Treatment Court  
 Date of receipt of donation: 9/9/2020

**ACTION REQUESTED:**

Motion to approve the acceptance of the above donations from Chaska VFW, Beyond the Yellow Ribbon, Barbara Nevin, and Craig Mertz /Janine Hanson

<b>FISCAL IMPACT:</b> <input type="text" value="None"/>	<b>FUNDING</b>						
<i>If "Other", specify:</i> <input type="text"/>	<b>County Dollars =</b> <input type="text"/>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Payable to State of MN</td> <td style="text-align: right;">\$750.00</td> </tr> <tr> <td>Gift cards</td> <td style="text-align: right;">\$60.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$810.00</b></td> </tr> </table>	Payable to State of MN	\$750.00	Gift cards	\$60.00	<b>Total</b>	<b>\$810.00</b>
Payable to State of MN	\$750.00						
Gift cards	\$60.00						
<b>Total</b>	<b>\$810.00</b>						
<input checked="" type="checkbox"/> Insert additional funding source							

**Related Financial/FTE Comments:**

The \$250 VFW and \$500 BTYR donations were made payable directly to the State of MN, to be used to benefit Carver County's program. The gift cards will be disbursed to participants as per state treatment court policy.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**2020 and 2021 Parks and Trails Legacy Funding Requests to the Metropolitan Council**

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="10/6/2020"/>
Contact: <input type="text" value="Martin Walsh"/> Title: <input type="text" value="Parks and Recreation Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

In 2008, voters approved the Legacy Amendment to provide 3/8ths of 1% sales tax for Outdoor Heritage, Clean Water, Parks and Trails, and Arts. The amendment was implemented in July of 2009 and will remain in effect for 25 years or until 2034. Parks and Trails Funds collected are to supplement traditional funding sources for the State Park System, Metropolitan Regional Park System and Regional Parks of Greater Minnesota.

For Carver County as an implementing agency of the Regional Park System, the total Parks and Trails Legacy Funding allocation is anticipated to be approximately \$819,400 for state fiscal years 2022 and 2023. An actual amount will be determined during the 2021 legislative session.

Parks and Trail Legacy Funds are recommended to be allocated towards staffing, recreation programs, marketing and outreach, and capital projects. Below is the recommended breakdown for allocation with funding amounts by year.

SFY 2022 (Beginning July,1 2021) Projected Allocation \$409,700

- Parks and Recreation and Volunteer Specialist \$38,750
- Recreation Programs, Marketing, Outreach Activities \$28,000
- Parks Operations and Natural Resource Supervisor \$57,000
- Capital Project - Lake Waconia RP Building Demolition & Site Improvements, Baylor RP Visitor Center Capital Improvement and Site Planning \$285,950

SFY 2023 (Beginning July1, 2022) Projected Allocation \$409,700

- Parks and Recreation and Volunteer Specialist \$39,500
- Recreation Programs, Marketing, Outreach Activities \$28,000
- Parks Operations and Natural Resource Supervisor \$58,000

Capital Project – Baylor RP Visitor Center and Site and Grounds Improvements \$284,200

**ACTION REQUESTED:**

Motion to authorize the Parks Director to submit SFY 2022 and SFY 2023 Parks and Trails Legacy Fund requests to the Metropolitan Council.

<b>FISCAL IMPACT:</b> <input type="text" value="Other"/>	<b>FUNDING</b>						
If "Other", specify: <input type="text" value="See Related Fiscal/FTE Comments Below"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;"><input type="text" value="\$0.00"/></td> </tr> <tr> <td>Parks and Trails Funds</td> <td style="text-align: right;"><input type="text" value="\$819,400.00"/></td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><input type="text" value="\$819,400.00"/></td> </tr> </table>	County Dollars =	<input type="text" value="\$0.00"/>	Parks and Trails Funds	<input type="text" value="\$819,400.00"/>	<b>Total</b>	<input type="text" value="\$819,400.00"/>
County Dollars =	<input type="text" value="\$0.00"/>						
Parks and Trails Funds	<input type="text" value="\$819,400.00"/>						
<b>Total</b>	<input type="text" value="\$819,400.00"/>						
<b>FTE IMPACT:</b> <input type="text" value="Increase budgeted staff"/>	<input checked="" type="checkbox"/> Insert additional funding source						

**Related Financial/FTE Comments:**

A budget amendment is not requested at this time. Actual amount is to be determined upon passage of legislation for Parks and Trails Legacy Funding.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Request for approval to contract with Greystone Construction**

Primary Originating Division/Dept: <input type="text" value="Public Services"/>	Meeting Date: <input type="text" value="10/6/2020"/>
Contact: <input type="text" value="Jim Kuchelmeister"/> Title: <input type="text" value="Facility Services Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

On July 19, the County Courthouse (604 building) experienced water damage on three floors from a water supply that did not shut off. The damaged building materials have all been removed and this RBA is to award a contractor to repair the water damage.

Carver County Facilities issued an RFP for the repairs to the walls, ceilings and flooring. The project will replace all removed/damaged material and restore the building back to the original condition or as close as possible.

Three vendors responded to the RFP: Greystone \$170,000; Voss \$240,470; Kalcon \$266,200. Carver County Facilities recommends that we contract with Greystone Construction with the base bid of \$170,000 plus a contingency of \$70,000 to cover any change orders that may be needed for a total contract amount of \$240,000.

Carver County's insurance company is covering the expenses for the water damage minus our deductible of \$2,500 which has already been met. The insurance company has reviewed the proposal from Greystone and doesn't have any issues with their bid. Any change orders would need their approval.

**ACTION REQUESTED:**

Motion to contract with Greystone Construction pending finalization of the contract review process and delegate to the Assistant County Administrator the authority to sign change orders not to exceed the total contract amount.

<b>FISCAL IMPACT:</b> <input type="text" value="Other"/> <p><i>If "Other", specify:</i> <input type="text" value="Insurance Reimbursement"/></p>	<b>FUNDING</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td><b>County Dollars =</b></td> <td style="text-align: right;"><b>\$0.00</b></td> </tr> <tr> <td>Insurance Coverage</td> <td style="text-align: right;">\$240,000.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$240,000.00</b></td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	<b>County Dollars =</b>	<b>\$0.00</b>	Insurance Coverage	\$240,000.00	<b>Total</b>	<b>\$240,000.00</b>
<b>County Dollars =</b>	<b>\$0.00</b>						
Insurance Coverage	\$240,000.00						
<b>Total</b>	<b>\$240,000.00</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>							

**Related Financial/FTE Comments:**

Insurance will cover the cost of the repairs.

*Office use only:*

RBA 2020 - 7133

# Carver County Board of Commissioners

## Request for Board Action



**Agenda Item:**

**Notice of Approval of MN/DOT Agreement and Consent to HCRRA and MN/DOT to Execute MN/DOT Agreement**

Primary Originating Division/Dept: <u>Public Works - Parks</u>	Meeting Date: <u>10/6/2020</u>
Contact: <u>Martin Walsh</u> Title: <u>Parks and Recreation Director</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <u>Martin Walsh</u>	

**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

Hennepin County Regional Railroad Authority ("**HCRRA**") and Carver County entered a conditional purchase agreement for the conveyance of an approximately 3-mile portion of the Southern LRT Corridor/ the Minnesota River Bluffs Regional Trail located in Carver County ("**Trail**"), from HCRRA to Carver County.

MN/DOT and HCRRA have a pre-existing agreement that applies to the Trail, and HCRRA also holds a mortgage with MNDOT that applies to the Trail. The pre-existing agreement between MN/DOT and HCRRA grants MN/DOT certain rights and imposes certain obligations upon HCRRA. The pre-existing agreement requires HCRRA to fully satisfy the mortgage before making any conveyance, including a conveyance of the Trail. HCRRA and MN/DOT amended their pre-existing agreement so HCRRA could convey the Trail to Carver County without satisfying HCRRA's mortgage with MN/DOT, and to ensure that all of the other applicable terms of the pre-existing agreement between HCRRA and MN/DOT were satisfied.

At Closing for the conveyance of the Trail from HCRRA to Carver County, HCRRA must assign HCRRA's rights and obligations under its pre-existing agreement with MN/DOT, and that relate to the Trail, to Carver County.

To accomplish that assignment, HCRRA and MN/DOT negotiated a Partial Assignment and Assumption Agreement. Carver County legal staff reviewed and approved of that assignment agreement.

Under the assignment agreement, HCRRA must receive written notice from Carver County's Administrator that all of the terms of the amended agreement between HCRRA and MN/DOT are satisfactory to Carver County, and that the Carver County consents to HCRRA and MN/DOT executing that amended agreement.

Carver County legal staff reviewed the amended agreement between HCRRA and MN/DOT, and recommends that Carver County approve the execution of the amended agreement by HCRRA and MN/DOT.

**ACTION REQUESTED:**

Authorize the Board Chair and Carver County's Administrator to sign the "Notice of Approval of MN/DOT Agreement and Consent to HCRRA and MN/DOT to Execute MN/DOT Agreement," which provides written notice that all of the terms of the MN/DOT Agreement are satisfactory to Carver County and that Carver County consents to HCRRA and MN/DOT executing that agreement.

**FISCAL IMPACT:** None

*If "Other", specify:*

**FUNDING**

County Dollars =

<input type="text"/>	<input type="text"/>
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**Total**

**\$0.00**

**FTE IMPACT:** None

Related Financial/FTE Comments:

# Carver County Board of Commissioners Request for Board Action



## Agenda Item:

CARES Act Funded COVID-19 Health and Human Services Programs

Primary Originating Division/Dept: Health & Human Services

Meeting Date: 10/6/2020

Contact: Rod Franks Title: HHS Director

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments:  Yes  No

## Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

## BACKGROUND/JUSTIFICATION:

The Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was signed into law on March 27, 2020 and Carver County received \$12.8M in funds. These funds can only be used for those costs that 1) are necessary expenditures incurred due to the public health emergency with respect to COVID-19; 2) were not accounted for in the budget most recently approved as of March 27, 2020; and 3) were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

Under the CARES Act, we are allowed to use the funds for economic support programs. The programs must be structured in a manner to ensure, as much as possible, that such assistance is needed, and other funding was not already made available and received.

Current economic assistance programs are overwhelmed and underfunded to meet the current needs brought on by the COVID-19 pandemic. Additional funding through the CARES Act program is requested for the following economic assistance programs:

Family Child Care Providers: (\$2,540.00) Support child care operations, instituting effective health and safety protocols and supporting the education system and working parents. Carver Co. family licensing unit continues to offer support to 125 licensed family child care homes in Carver Co. Family child care providers are helping to provide essential care needed for the children.

The request is to offer support with PPE to keep children safe, and help providers comply with MDH and CDC requirements. This would be offered to providers that are not eligible/didn't receive a beneficiary payment through the other CRF program.

Support for victims of Domestic Violence: (\$2,000.00) Income Support, the Children and Family Department, and housing unit are seeking to partner with Southern Valley Alliance to enhance services for the victims of the Domestic Violence. The COVID-19 pandemic has impacted people's ability to secure safety from domestic violence (DV). Data has been showing that calls for help to address DV needs continue to increase. The request is to provide hotel vouchers to support DV victims in securing temporary housing, while working on a permanent housing solution.

Children and Family Housing Services: (\$3,100.00) COVID-19 has caused major issues with housing and homelessness. Child and Family and Income Support Departments work closely with families who have lost housing due to a number of issues related to COVID-19. This proposal includes housing support and vouchers for families working with Child and Family and Income support. This includes but is not limited to hotel vouchers or rent assistance due to COVID-19 when other community resources are not available. This would be for families not eligible for Carver's other housing programs or if that program is at maximum capacity. There is a worry about the increase in Domestic Violence and the lack of housing or shelters in our community.

Family Child Care provider beneficiary payments: (\$125,000.00) Currently, our IS department has \$125 K of CARES dollars that was approved to pay towards overpayment for Basic Sliding Fee child care fund caused by the waivers that are currently in place. DHS informed counties that exact amount of the overpayment will be calculated first part of February 2021, and DHS is unable to send invoices to any county with current amount owed. CDA has confirmed that family childcare providers are not eligible for the Small business loan program. The small business loan program is also oversubscribed by the small business owners. CDA has shared that they had number of phone calls and applications from family licensed childcare providers who expressed interest and demonstrated need for the beneficiary payments. The \$125K is recommended to be redirected from IS Department waiver overpayments to provide beneficiary payments to Family Child Care providers. These funds will be used for business costs related to COVID-19:

\*Hire temporary additional staff, short term, to support with cleaning/construction or supervision

\*PPE

\*Distance learning for school age children who they would not normally care for pre-pandemic

\*Communication with parents

\*Facility updates

\*Construction projects to create spaces in order to meet CDC and MDH guidelines

Food Distribution Community Events: (\$1,400.00) Carver Co., in partnership with Bountiful basket, CAP, and Esperanza has held several food distribution events for community residents impacted by the COVID-19 pandemic. The events are open to anyone who needs food, and have been successful; attracting and impacting about 1900 residents per each event.

180 Degrees (Hope House)-2nd request: (\$25,000.00) 180 Degrees (DBA Hope House) serves runaway, abandoned, homeless, and abused/neglected adolescents. They are a shelter program that serves young people from ages 14 – 19. They are a community-based, non-profit organization with a mission to help youth in crisis. They provide 24-hour a day services. HHS is requesting approval to use CRF dollars in the amount of \$25,000.00 to increase the maximum financial cap in the CY 2020 contract.

Essential Services Coordination: (\$2,800.00) Due to limited capacity with current staffing within the Public Health department and no current personnel available from other departments, Public Health is requesting CARES Act funds to contract with qualified personnel/contractor to coordinate Essential Services for Carver County residents in need of such services due to impact of COVID-19 pandemic.

**ACTION REQUESTED:**

Motion to approve CARES Act funding for the above Health and Human Services programs in the amount of \$161,840 as a necessary response to the COVID-19 public health emergency.

**FISCAL IMPACT:** Other

*If "Other", specify:*

**FTE IMPACT:** None

**FUNDING**

<b>County Dollars =</b>	
CARES Act Funds	\$161,840.00
CARES Act Funds- redir...	(\$125,000.00)
<b>Total</b>	<b>\$36,840.00</b>

Insert additional funding source

**Related Financial/FTE Comments:**

Request in net additional CARES funding is \$36,840. The redirection of the \$125,000 was approved by the County Board on 8/4 and is now being repurposed as described in the above background/justiciation section.

*Office use only:*

RBA 2020- 7147

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Settlements for Right of Way Acquisition for the US 212 Project - Dahlgren Township**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

The 2021 construction season includes the US 212 Project - Dahlgren Township which is the expansion of Highway 212 to a four-lane highway. Additional right-of-way is needed to complete this project. Appraisals were completed by Kelly Lindstrom and DKJ Appraisals and the County Board approved the making of offers based on the appraised values at its June 2, 2020 regular session. The Public Works Director, or agents under his supervision, made offers to the affected property owners based on the appraisals and negotiations then commenced. Settlements with the property owners located at PID #04.0110300 and 04.0120400 have been reached.

**ACTION REQUESTED:**

Motion to adopt a resolution for settlements for right-of-way acquisitions for the US 212 Project - Dahlgren Township.

**FISCAL IMPACT:**

*If "Other", specify:*

**FTE IMPACT:**

**FUNDING**

<b>County Dollars =</b>	<input type="text" value=""/>
MnDOT Funding	\$124,300.00
Trans. Sales Tax	\$124,300.00
<b>Total</b>	<b>\$248,600.00</b>

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2020 - 7129



**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: October 6th, 2020

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

---

**Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for US 212 Project – Dahlgren Township**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for expansion to a four lane highway as part of the US 212 Project – Dahlgren Township (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County's acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of Expanding the roadway to 4 lanes as part of the US 212 Project - Dahlgren Township constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County's proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on October 6th, 2020, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 6th day of October 2020

\_\_\_\_\_  
Dave Hemze County Administrator

**Exhibit A**  
**to**  
**Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property**  
**Interests**

**US 212 Project – Dahlgren Township**

Carver County Public Works No. 178825

**Property Tax Identification No. 04.0110300**

Fee Owners: LuAllen Kettner Trust & Shirley Kettner Trust

Property Address: 6080 Highway 212, Chaska MN 55318

Settlement Amount: \$116,250.00

**Property Tax Identification No. 04.0120400**

Fee Owners: James & Patricia Dolejsi

Property Address: 5610 Highway 212, Chaska MN 55318

Settlement Amount: \$1,725.00

**Property Tax Identification No. 04.0110210**

Fee Owners: Estate of Deborah Halaychik

Property Address: Address Not Assigned

Settlement Amount: \$130,625.00

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Jeff Essig Holdings, LLC - Request for a Contractor's Yard in a Rural Service District**

Primary Originating Division/Dept: <u>Public Services - Land Mgmt.</u>	Meeting Date: <u>10/6/2020</u>
Contact: <u>Jason Mielke</u> Title: <u>Land Use Manager</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

**Strategic Initiative:**

Growth: Manage the challenges and opportunities resulting from growth and development

**BACKGROUND/JUSTIFICATION:**

File #PZ20200037. On September 15, 2020, the Planning Commission recommended approval of Jeff Essig's Conditional Use Permit (CUP) for a Contractor's Yard Facility in the Gotha Rural Service District (RSD). The subject property is currently owned by Herman & Beverly Eggers. If approved, Mr. Essig would subdivision a portion of the property (Approx. 9.24 acres) through the County's Minor Subdivision process and improve the property by constructing a 100' x 200' (20,000 square-foot) building to be used as a heated shop, cold storage, and office space (e.g. Contractor's Yard Activity).

Mr. Essig currently operates his commercial business (i.e. Clean n' Seal) from a property located in the City of Chaska. Due to some potential city redevelopment activities, he is looking to relocate his business to Gotha Rural Service District. The business activity services the immediate and surrounding areas of Carver County by providing pressure washing, concrete and/or paver sealing and coating, media and/or abrasive blasting, and ice dam steaming for both residential and commercial properties, as well as municipalities. Local agricultural landowners also utilize services for barn washing, abrasive blasting and/or painting of agricultural equipment and ice dam steaming for homes, barns and machinery sheds.

The primary hours of operation would be 6:00AM – 6:00PM during the week and 7:00AM – 5:00PM on Saturday. Business activity may be conducted on Sundays; however, it would be by appointment only. The operation would include five (5) full-time employees (with plans to increase to 20) associated with this location and consist of six (6) business related trucks of various sizes. No commercial truck repairs would occur onsite; however, the applicant has stated that standard maintenance and repairs to business related vehicles would occur as needed. Customers may occasionally visit the site to pick-up or drop-off items to be blasted and painted, however, no retail sales would be conducted from the property. Ample parking has been identified as a part of their site plan. The Carver County Public Works Department has reviewed and supports the request. The development of the site would need to meet the CCWMO Water Rules, as well as the County Subsurface Sewage Treatment System (SSTS) requirements.

The Benton Town Board would support the County's decision.

**ACTION REQUESTED:**

A motion to adopt the Findings of Fact and issue Order #PZ20200037 for the issuance of a Conditional Use Permit.

**FISCAL IMPACT:** None

*If "Other", specify:*

**FUNDING**

County Dollars =

<input type="text"/>	<input type="text"/>
----------------------	----------------------

**Total**

**\$0.00**

**FTE IMPACT:** None

Related Financial/FTE Comments:

**COUNTY OF CARVER**  
***PLANNING COMMISSION RESOLUTION***

**FILE #: PZ20200037**

**RESOLUTION #: 20-17**

**WHEREAS**, the following application for a Conditional Use Permit has been submitted and accepted:

**FILE #:** PZ20200037

**APPLICANT:** Jeff Essig / Jeff Essig Holdings, LLC.

**PROPERTY OWNER:** Herman & Beverly Eggers

**SITE ADDRESS:** 10460 County Road 50, 55322

**PERMIT TYPE:** Contractor's Yard in an RSD

**PURSUANT TO:** County Code, Chapter 152, Sections 152.095, 152.096, and 152.097 (A)

**LEGAL DESCRIPTION:** See attached Exhibit "A"

**PARCEL #:** 01-035-0600

**WHEREAS**, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of September 15, 2020; and,

**WHEREAS**, the Carver County Planning Commission finds as follows:

1. Herman & Beverly Eggers own a 38.53-acre parcel in part of the Southeast Quarter (SE<sup>1</sup>/<sub>4</sub>) of the Southeast Quarter (SE<sup>1</sup>/<sub>4</sub>) of Section 35, Benton Township. The parcel is improved with a single-family dwelling (w/attached garage) and several agricultural structures. The property is located in a Rural Service Overlay District (Gotha) and the CCWMO (Bevens Creek Watershed).
2. Jeff Essig Holdings, LLC. is requesting a Conditional Use Permit (CUP) to facilitate the relocation of his commercial business (i.e. Clean n' Seal), which is currently located in the City of Chaska, onto a portion of the subject property (approx. 9.24 acres). The CUP for a newly proposed use would be allowed pursuant to Section 152.097 of the Carver County Zoning Code.
3. Jeff Essig Holdings, LLC. has a purchase agreement in place with Mr. & Mrs. Eggers for a portion of the subject property. The subject property within the Gotha Rural Service District is located on the westerly side of Co Rd 53. The applicant has submitted an operational plan (dated: August 21, 2020) and site plan (dated: August 20, 2020) outlining the details of the operation. If approved, the applicant plans to construct a 100' x 200' (20,000 square-foot) building to be used as a heated shop, cold storage, and office space (e.g. Contractor's Yard Activity). In addition to the proposed structure, the applicant is including parking and outside storage on the west and north side of the proposed building.
4. The business activity services the immediate and surrounding areas of Carver County by providing pressure washing, concrete and/or paver sealing and coating, media and/or abrasive blasting, and ice dam steaming for both residential and commercial properties, as well as municipalities. Local agricultural landowners also utilize services for barn washing, abrasive blasting and/or painting of agricultural equipment and ice dam steaming for homes, barns and machinery sheds.
5. According to the applicant, the business would operate from the proposed structure. The primary hours of operation would be 6:00AM – 6:00PM during the week and 7:00AM – 5:00PM on Saturday. Business activity may be conducted on Sundays; however, it would be by appointment only. The operation would include five (5) full-time employees (with plans to increase to 20) associated with this location and consist of six (6) business related trucks of various sizes. As the business grows the number of vehicles may increase. According to the operational plan narrative, no commercial truck repairs would occur onsite; however, the applicant has stated that

standard maintenance and repairs to business related vehicles would occur as needed. Mr. Essig stated that customers may occasionally visit the site to pick-up or drop-off items to be blasted and painted, however, no retail sales would be conducted from the property. Mr. Essig also indicated most of their business is conducted off-site.

6. The operational area would consist of the proposed 100' x 200' (20,000 square-foot) structure (wood or steel framing w/concrete floor) , an outside storage area, and a parking area to accommodate commuter vehicles for the onsite staff, as well as six (6) business related vehicles. Parking areas on the west and north sides of the proposed building would be utilized for staff vehicles, customer needs, and would allow for additional gravel surface to be utilized to provide more efficient maneuverability for these vehicles and the occasional vendor traffic entering and exiting the site to deliver materials. According to the applicant, based on the number of employees and the nature of the business, an estimate for the average daily traffic (ADT) for the site would generate 20-25 daily trips on average during the peak season.
7. Currently, the applicant is not proposing any screening of the outside storage area. The applicant has stated that the building would act as a screen for the outside storage area from the road. However, the applicant has also stated that they would comply with any Carver County recommendations/requirements as they pertain to the screening onsite. Staff would recommend vegetative plantings (e.g. deciduous and coniferous trees) be established in the southeast corner of the property, as well as the northeast portion of the site.
8. The Carver County Water Management Organization (CCWMO) would review the request and the proposed operational area with respect to the County Water Rules (Chapter 153), and for site stabilization requirements and Best Management Practices (BMP's). The overall area of disturbance and the proposed operational area may trigger additional permit requirements by the CCWMO. If required, all CCWMO related permits and conditions shall be met prior to the issuance of any future building permits or beginning any excavation activity.
9. The proposed structure would be served by a newly installed septic system. The permittee shall install and maintain a conforming Subsurface Sewage Treatment System (SSTS) pursuant to Chapter 52 of the Carver County Code to accommodate any restroom(s) and/or wastewater produced within the accessory building.
10. The Carver County Public Works Department has reviewed the proposed access location and has informed the applicant an access permit would be needed prior to beginning any construction activities. The proposed location of the building would need to be surveyed, in order to verify the required 110-foot setback from the centerline of Co Rd 53 is met.
11. The applicant has stated that the proposed signage for the location would include a sign on the building and another sign near the entrance from County Road 53. All signage would be required to meet the Carver County Sign Regulations of Chapter 154 of the Code of Ordinances.
12. The Permittee would be required to contact the Carver County Environmental Services Department to further discuss the requirements of obtaining a Hazardous Waste Generator's License, if applicable.
13. The neighborhood is comprised of residential, agricultural and commercial land uses within the Gotha Rural Service District. The request would not cause a substantial change in the character of the neighborhood nor would it result in a detriment to neighboring properties.
14. The proposed use appears to meet the general requirements for a conditional use in the Rural Service District (i.e. newly proposed use, serving the needs of the people of the immediate area and surrounding rural community and supporting the agricultural economy).
15. The Benton Town Board reviewed the request during the April 9, 2020, Town Board meeting and made no recommendation. Andy Steinhagen, Benton Town Board Representative, attended the Planning Commission meeting on September 15, 2020, stated "they have no recommendation but would follow the County's process."

16. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

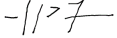
**THEREFORE, BE IT RESOLVED, THAT** the Carver County Planning Commission hereby recommends the issuance of Conditional Use Permit #PZ20200037 for a Contractor's Yard Facility in the Gotha Station Rural Service District on the land described in Exhibit "A" of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

1. Prior to the issuance of any future permits, a Minor Subdivision application shall be submitted and approved prior to the recording of any deed(s). The parcel(s) shall be subdivided in accordance with the Zoning Code requirements, including but not limited to, a survey and primary and alternate septic locations.
2. The permit is subject to administrative review. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
3. The operation shall be substantially in accordance with the submitted operational plan (dated: 8/24/2020) and site plan (dated: 8/27/2020). These plans shall be attached to and become part of this permit. The hours of the operation shall typically conform to the hours of 6:00AM – 6:00PM during the weekdays, 7:00AM – 5:00PM on Saturday and occasional Sunday activities may apply.
4. Any grading and/or filling activity on the property shall be completed in accordance with the Carver County Water Management Rules and the Wetland Conservation Act (WCA), if applicable. Any and all site improvements shall be completed pursuant to Chapter 153 – Water Resource Management. Stormwater Management review and approvals are required prior to the issuance of construction and/or building permits.
5. The permittee shall comply with the road access requirements as determined by the applicable road authority.
6. The Permittee shall be responsible for the maintenance, replacement, and/or abandonment of any/all drain tile servicing this site for the duration of the CUP. The Permittee shall work with the landowner to determine if replacement or abandonment is necessary for the any drain tile (if problems occur).
7. All business-related trucks, equipment and supplies shall be stored within the approved operational area. Any expansion of the approved operational area shall constitute an expansion of the use and may require a review by Land Management for determination as to an amended Conditional Use Permit will be required.
8. All buildings/structures utilized in conjunction with the proposed operation shall meet the requirements of the Minnesota State Building Code. The proposed location of the building must be field surveyed (i.e. Co Rd 53 R-O-W), in order to verify the required 110-foot setback from the centerline of Co Rd 53 is met.
9. The permittee shall maintain a conforming Subsurface Sewage Treatment System pursuant to Chapter 52 of the Carver County Code to accommodate any restroom(s) and/or wastewater produced within the structure of the business operation.
10. Permittee shall submit a Certificate of Workers' Compensation Insurance and/or proper affidavit (stating that they do not have any employees) to the Land Management Department. The insurance or affidavit shall be maintained for the duration of the CUP.
11. The Permittee shall complete and submit a Non-Generator's Acknowledgment or Hazardous Waste Generator's License to the Environmental Services Department within 30 days of the issuance of this conditional use permit. The acknowledgment or license shall be maintained for the duration of the CUP.

12. The permittee shall comply at all times with the County standards as detailed in Chapter 152 – Zoning Code and Chapter 154 – Sign Regulations. The permittee shall not exceed the allowed square footage of signage per property. Any proposed signage within the public road right-of-way must be approved by the appropriate road authority.

**ADOPTED** by the Carver County Planning Commission this 15<sup>th</sup> day of September 2020.

DocuSigned by:



E767D2E3EEDD4FB...  
John Fahey, Chair

9/22/2020 | 1:13:32 PM CDT

Carver County Planning Commission



**EXHIBIT "A" – LEGAL DESCRIPTION**

**PID NUMBER: 01-035-0600/part of**

**File# PZ20200037**

**APPLICANT: Jeff Essig Holdings, LLC**

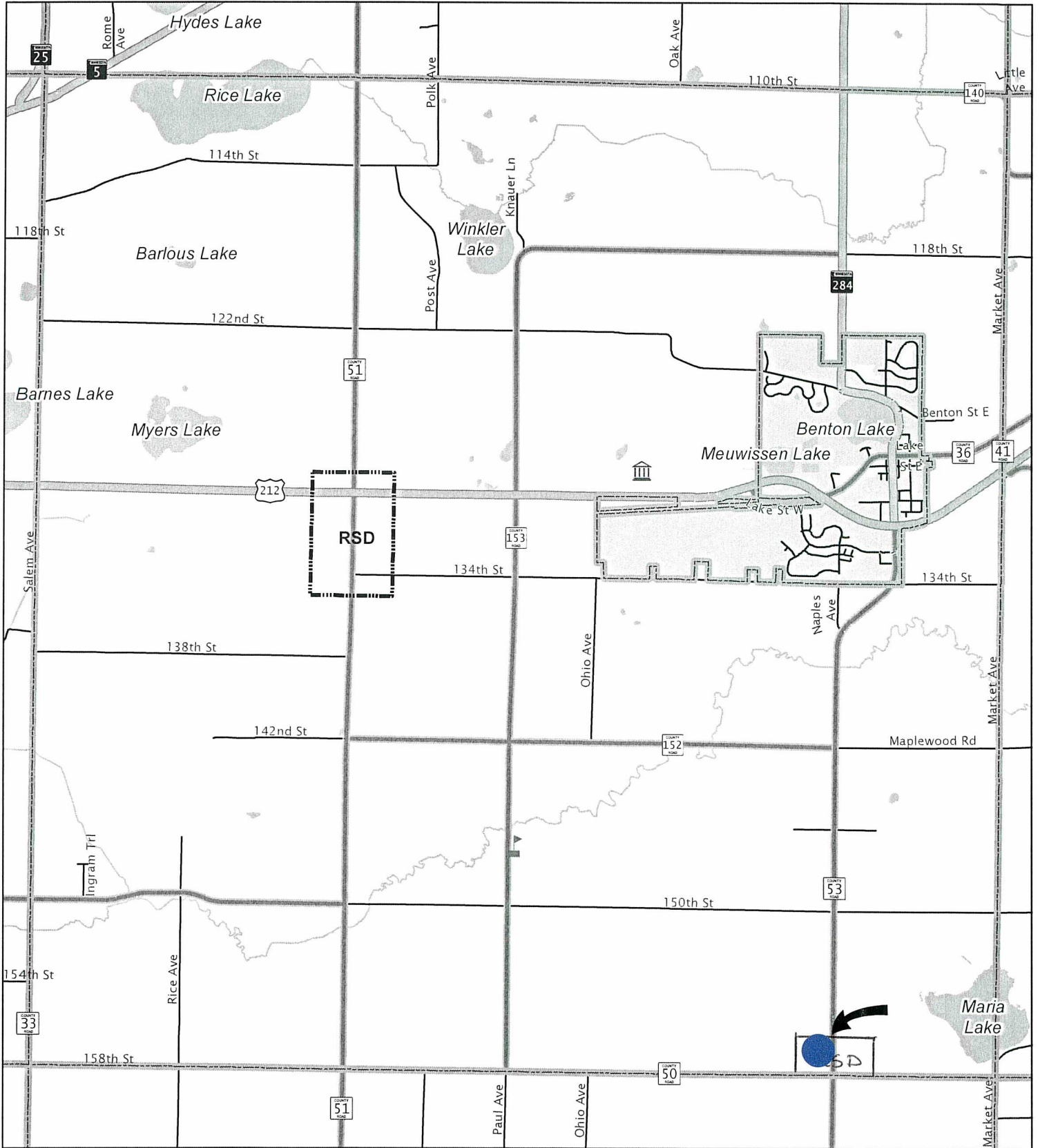
**OWNER: Herman K & Beverly J Eggers**

\* \* \* \* \*

A part of: The Southeast Quarter of the Southeast Quarter, Section 35, Township 115 North, Range 25 West, EXCEPT for the following tract: Beginning at the Southwest corner of the Southeast Quarter of the Southeast Quarter; thence East on the South line of said Section 35, a distance of 407 feet to a point; thence North, parallel with the East line of said Southeast Quarter of the Southeast Quarter of said Section 35, a distance of 175 feet; thence West, parallel to the South line of said Section 35, to the West line of said Southeast Quarter of the Southeast Quarter of said Section 35; thence South along the West line of the Southeast Quarter of the Southeast Quarter, to the place of beginning.

DRAFTED BY: Carver County Land Management Department

# BENTON TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Professional Services Agreement with Granite Ledge Electrical for Traffic Signal Improvements**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

This contract is for contractor construction work to support updates to the County's traffic signal system as part of the County's overall traffic signal portion of the capital improvement program. This specific work is for the addition of traffic signal video detection at four locations. This contractor work is to provide video detection systems revisions to replace outdated equipment and modernize the County's traffic signal systems and services. A quote package with engineering plans was developed with specifications and special provisions with SRF Consulting Group, Inc. to form the basis of the work involved.

Quotes for the video detection system revisions were solicited from five area contractors. Five quotes were received by September 24, 2020 at 1:00 p.m. as follows:

Egan Company - \$44,392.30

Granite Ledge Electrical Contractors Inc.- \$26,861.05

Killmer Electric - \$53,382.00

Premier Electrical Co. - \$35,605.26

Taylor Electric Co. - \$39,501.00

The engineer's estimate by the consultant was \$45,625. Staff is recommending award of the work to the low responsible bidder, Granite Ledge Electrical Contractors Inc.

**ACTION REQUESTED:**

Motion to approve a professional services agreement with Granite Ledge Electrical Contractors Inc. in the amount of \$26,861.05 for traffic signal improvements, pending finalization of the contract review process.

**FISCAL IMPACT:**

**FUNDING**

*If "Other", specify:*

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

Related Financial/FTE Comments:



**Electrical Contractor Bid Results**

TRAFFIC SIGNAL VIDEO DETECTION SYSTEM REVISIONS PHASE 1  
CARVER COUNTY, MINNESOTA

ITEM NUMBER	ITEM DESCRIPTION	UNIT	QUANTITY	Engineer's Estimate	Electrical Contractor				
					Egan	Granite Ledge	Killmer	Premier	Taylor
2021.501/00010	MOBILIZATION	LUMP SUM	1	\$ 2,500.00	\$ 2,000.00	\$ 4,000.00	\$ 2,500.00	\$ 8,360.09	\$ 1,900.00
2104.503/00560	REMOVE CABLES	LIN FT	1	\$ 1.00	\$ 1.19	\$ 1.05	\$ 2.00	\$ 1.29	\$ 1.00
2563.601/00010	TRAFFIC CONTROL	LUMP SUM	1	\$ 6,000.00	\$ 16,566.45	\$ 2,210.00	\$ 10,500.00	\$ 3,115.04	\$ 2,000.00
2565.616/00101	REVISE SIGNAL SYSTEM A	SYSTEM	1	\$ 5,000.00	\$ 6,384.23	\$ 5,200.00	\$ 10,095.00	\$ 6,032.21	\$ 8,900.00
2565.616/00102	REVISE SIGNAL SYSTEM B	SYSTEM	1	\$ 5,000.00	\$ 6,663.15	\$ 5,250.00	\$ 10,095.00	\$ 6,032.21	\$ 8,900.00
2565.616/00103	REVISE SIGNAL SYSTEM C	SYSTEM	1	\$ 5,000.00	\$ 6,295.96	\$ 5,100.00	\$ 10,095.00	\$ 6,032.21	\$ 8,900.00
2565.616/00104	REVISE SIGNAL SYSTEM D	SYSTEM	1	\$ 5,000.00	\$ 6,481.32	\$ 5,100.00	\$ 10,095.00	\$ 6,032.21	\$ 8,900.00
	Miscellaneous + Contingency			\$ 17,124.00					
	<b>Total</b>			\$ 45,625.00	\$ 44,392.30	\$ 26,861.05	\$ 53,382.00	\$ 35,605.26	\$ 39,501.00
	<b>Estimated Completion Date</b>				Unknown	11/6/2020	11/20/2020	11/13/2020	11/15/2020

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**CarverLink Standby Backup Generator Power Project Phase 3**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

This contract provides for the purchase and installation of standby backup power generators at the City of Norwood Young America Public Works, City of Cologne Public Works, City of Carver Park and Ride, and the City of Hamburg Community Hall. These sites house network switch equipment that operates the CarverLink fiber optic cable network. These locations do not currently have backup generators to provide CarverLink equipment with the needed power to maintain the network in the event of a long-term loss of utility power. CarverLink's equipment will use the generator's backup capacity up to a recommended 50% generator capacity electrical load, providing opportunities to the participating entities to connect their critical systems to support business continuity and disaster recovery operations using the remaining capacity. CarverLink has negotiated with the vendor to include 3 years of maintenance and a 7-year warranty for the generators. The City of Cologne and the City of Hamburg will be contributing additional funds to purchase a larger generator that would provide capacity to power their whole building.

Once installation of the generators is completed, the County will transfer ownership to each respective city. They will then assume responsibility for the operation and the 20-year estimated maintenance, repair, and ongoing fuel charges of the generators.

**ACTION REQUESTED:**

Motion to approve the professional services agreement with Midwest Electric and Generator for the purchase and installation of the generators and transferring ownership of the generators to the City of Carver, City of Cologne, City of Hamburg and City of Norwood Young America once installation of the generators and all project deliverables have been completed.

**FISCAL IMPACT:**

If "Other", specify:

**FTE IMPACT:**

**FUNDING**

<b>County Dollars =</b>	<b>\$0.00</b>
CarverLink Revenue	\$54,634.18
City of Hamburg	\$5,188.70
City of Cologne	\$5,177.12
<b>Total</b>	<b>\$65,000.00</b>

Insert additional funding source

**Related Financial/FTE Comments:**

Overall cost is \$65,000. CarverLink will be reimbursed \$5,188.70 from the City of Hamburg and \$5,177.12 from the city of Cologne for upgrade in generator costs.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Walker and Associates Adva Fiber Monitoring Tool Purchase and Installation for CarverLink**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
Consent  ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

▼

**BACKGROUND/JUSTIFICATION:**

CarverLink would like to purchase and install an Adva Fiber Monitoring solution to immediately identify fiber cuts and outages within the CarverLink Fiber Network. Today, CarverLink utilizes a combination of solutions to provide a reactive fiber monitoring environment, including being contacted by customers that their connectivity is unavailable before CarverLink is aware of the problem. This Adva solution will allow CarverLink to proactively act and communicate outages to community support entities that utilize CarverLink's fiber network. This new monitoring solution will be critical for the fiber expansion to support the Sheriff's 800MHz connectivity, aiding public safety communications in supporting the health and safety of Carver County residents.

**ACTION REQUESTED:**

Motion to approve the professional services agreement with Walker and Associates for the purchase and installation of the Adva Monitoring Solution.

**FISCAL IMPACT:**  ▼

*If "Other", specify:*

**FUNDING**

<b>County Dollars =</b>	<b>\$0.00</b>
CarverLink Revenue	\$34,500.00
<b>Total</b>	<b>\$34,500.00</b>

**FTE IMPACT:**  ▼

Insert additional funding source

**Related Financial/FTE Comments:**

Overall project cost is \$34,500.

*Office use only:*

RBA 2020 - 7125

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
**Request for approval to contract with SkyNorth Software**

Primary Originating Division/Dept: <input type="text" value="Public Services - IT"/>	Meeting Date: <input type="text" value="10/6/2020"/>
Contact: <input type="text" value="Chad Riley"/> Title: <input type="text" value="IT Manager – GIS and Software"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

The Information Technology (IT) Department would like to contract with SkyNorth Software to be a dedicated resource as the County designs and configures the Microsoft 365 Cloud environment. Microsoft 365 is a hosted solution that increases employee collaboration by utilizing new or enhanced Microsoft applications in the Cloud. The dedicated resource is critical in helping the County configure and implement the Microsoft 365 environment based on best practices and experiences they have obtained through other implementations. At the end of this contract, SkyNorth will have helped Carver County implement the following cloud-based technologies:

- OneDrive – Personal data storage and data sharing
- Teams - Collaborative workspace for employees
- SharePoint Online – County-wide platform for sharing County information

An additional block of 40 hours has been allocated to on-premise Microsoft SharePoint support to ensure stability of our current system as we migrate to the Cloud.

Three vendors were reviewed for this work. SkyNorth had the second lowest bid and was selected due to their extensive work with similar government entities as well as their experience working in our environment.

**ACTION REQUESTED:**

Motion to contract with SkyNorth Software pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>
<i>If "Other", specify:</i> <input type="text"/>	County Dollars = <input type="text" value="\$37,800.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<b>Total</b> <input type="text" value="\$37,800.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

**Related Financial/FTE Comments:**

Hourly rate is set at \$189.00/hour. \$7,560 (40 Hours) will be allocated for on-premise SharePoint support and \$30,240 (160 Hours) will be allocated for M365 consultation.

*Office use only:*

RBA 2020 - 7127

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Application for 2020-2021 renewal of On-Sale Liquor License including Sunday for Whistle Post LLC dba Sovereign Estate Wine**

Primary Originating Division/Dept: <input type="text" value="Property &amp; Financial Services - Property Taxation"/>	Meeting Date: <input type="text" value="10/6/2020"/>
Contact: <input type="text" value="Amy Jo Howard"/> Title: <input type="text" value="Elections and Licensing Speciali"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

Paul Savaryn, President and Teresa Savaryn, Vice-President of Whistle Post LLC dba Sovereign Estate Wine have applied for renewal of their On-Sale Liquor License including Sunday. They are located at 9950 North Shore Rd in Waconia. There are no delinquent taxes owing on the property.

**ACTION REQUESTED:**

Motion to approve the application for renewal of the On-Sale Liquor License including Sunday for Whistle Post LLC dba Sovereign Estate Wine.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source
Related Financial/FTE Comments: License Fee: On-Sale Liquore License - \$2,000.00; Sunday On-Sale - \$200.00	

*Office use only:*

RBA 2020 - 7131



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**CARES Act Funding - Request for approval to contract with Security & Sound CO.**

Primary Originating Division/Dept: <input type="text" value="Public Services"/>	Meeting Date: <input type="text" value="10/6/2020"/>
Contact: <input type="text" value="Peter Henschel"/> Title: <input type="text" value="Cheif Information Officer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

This contract is for professional services to purchase and install equipment to support web conferencing within two conference rooms out at the Public Works building in Cologne. Due to the public health pandemic individuals and teams working at this location require web conferencing to collaborate with employees and partners who are working from remote locations. This request falls under the CARES Act funding of improving telework capabilities for public employees to enable compliance with COVID19 public health precautions.

IT completed a detailed assessment of the conference room technology at Public Works in Cologne. While completing the assessment of the current onsite web conferencing capabilities, it became clear that Public Works Conference Rooms 1 and 2 do not have adequate technology to host and participate in web conferencing. Public Works Rooms 1 and 2 are utilized for trainings, presentations, team meetings, etc. All these activities benefit from the ability to share audio and video with participants who aren't onsite. Currently, the rooms don't have video capabilities nor do they have audio options that pickup discussions throughout the room.

Multiple quotes were reviewed to equip these conference rooms with equipment. The review team chose Security and Sound based on their technology proposal and their competitive bid.

**ACTION REQUESTED:**

Motion to contract with Security & Sound CO. Motion as a necessary response to the COVID-19 public health emergency pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Other"/> <p style="margin-left: 20px;"><i>If "Other", specify:</i> <input type="text" value="Services to be paid by CARES Act Funding"/></p>	<b>FUNDING</b> <b>County Dollars =</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 70%;"></td> <td style="border: 1px solid black; width: 30%;"></td> </tr> <tr> <td style="border: 1px solid black;">Cares Act-CRF funds</td> <td style="border: 1px solid black; text-align: right;">\$38,879.00</td> </tr> <tr> <td style="border: 1px solid black;"><b>Total</b></td> <td style="border: 1px solid black; text-align: right;"><b>\$38,879.00</b></td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source			Cares Act-CRF funds	\$38,879.00	<b>Total</b>	<b>\$38,879.00</b>
Cares Act-CRF funds	\$38,879.00						
<b>Total</b>	<b>\$38,879.00</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>							

**Related Financial/FTE Comments:**

\$38,879 will be submitted as eligible CARES Act fund expense, a CRF form has been completed.

*Office use only:*

RBA 2020 - 7140

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**CARES Act Funding - Request for approval to contract with Tierney Brothers Inc.**

Primary Originating Division/Dept: <input type="text" value="Public Services"/>	Meeting Date: <input type="text" value="10/6/2020"/>
Contact: <input type="text" value="Peter Henschel"/> Title: <input type="text" value="Chief Information Officer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

This contract is for professional services to purchase and install equipment to support web conferencing within the Oak Lake Conference Room underneath the Justice Center at the County Courthouse in Chaska. The Oak Lake Conference Room is part the County Emergency Operation Center (EOC). Due to the public health pandemic individuals and teams working within the EOC require web conferencing to collaborate with County policy makers, employees and partners who are working from remote locations. This request falls under the CARES Act funding of improving telework capabilities for public employees to enable compliance with COVID19 public health precautions.

IT completed a detailed assessment of the conference room technology within the Oak Lake Conference Room. While completing the assessment of the current onsite web conferencing capabilities, it became clear that the Oak Lake Conference Room does not have adequate technology to host and participate in web conferencing.

Multiple bids were obtained, and the review team chose Tierney Brothers based on their technology proposal and it was the lower bid cost. The board action includes the Statement of Work at \$42,829.80 and an optional second camera not to exceed a total of \$50,000 for the whole project.

**ACTION REQUESTED:**

Motion to contract with Tierney Brothers Inc. as a necessary response to the COVID-19 public health emergency pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Other"/> <p style="font-size: small;">Services to be paid by CARES Act Fundi If "Other", specify: <input type="text" value="ng"/></p>	<b>FUNDING</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"><b>County Dollars =</b></td> <td style="width: 30%;"><input type="text"/></td> </tr> <tr> <td>Cares Act-CRF funds</td> <td style="text-align: right;">\$50,000.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$50,000.00</b></td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	<b>County Dollars =</b>	<input type="text"/>	Cares Act-CRF funds	\$50,000.00	<b>Total</b>	<b>\$50,000.00</b>
<b>County Dollars =</b>	<input type="text"/>						
Cares Act-CRF funds	\$50,000.00						
<b>Total</b>	<b>\$50,000.00</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>							
Related Financial/FTE Comments: \$50,000 will be submitted as eligible CARES Act fund expense, a CRF form has been completed.							

Office use only:

RBA 2020 - 7142

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Amendment 1 to State of MN Cooperative Construction Agreement #1035576 for TH5/25/33 Roundabout**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

The purpose of this cooperative agreement is to define roles, responsibilities and funding obligations of the State of Minnesota (MnDOT), and Carver County for the Highway 5/25 and CSAH 33 roundabout project as well as the Highway 212 pedestrian underpass project. The project scope includes constructing a roundabout at the intersection of Highway 5/25 and Highway 33 in Norwood Young America, as well as the construction of a pedestrian underpass under Highway 212 and a signal at the intersection of Reform St and Highway 212. This cooperative agreement is needed in order for Carver County, MnDOT and the City of Norwood Young America to complete the improvements for the project. Carver County applied for and was successful in being awarded Local Project Partnership (LPP) funding through MnDOT as well as federal Highway Safety Improvement (HSIP) funds through the regional solicitation. The City of Norwood Young America applied for and was successful in being awarded federal Safe Routes to School funding. The County is required to act as an agent for the city in order for the City of Norwood Young America to receive the Safe Routes to School funds. This Cooperative Construction Agreement formalizes the roles and responsibilities of the County and MnDOT for completion and maintenance after construction. The County and City will enter into a separate joint powers agreement to formalize the rolls and responsibilities between the County and City of Norwood Young America for completion of the project and maintenance after completion.

Due to good bid prices, there is more MnDOT and Federal HSIP funds than eligible costs on the Highway 5/33 Roundabout Project. This amendment removes \$367,536.74 of MnDOT Section 164 funding from the Highway 5/33 Roundabout Project and moves it to the Highway 212 Resurfacing Project to be utilized for the pedestrian underpass in the City of Norwood Young America. This amendment defines the reduction in MnDOT Section 164 funding and reallocates the Federal Highway Safety Improvement (HSIP) and MnDOT Local Partnership Program (LPP) funds to fill the Section 164 reduction.

**ACTION REQUESTED:**

Motion to approve Amendment 1 to State of Minnesota Cooperative Construction Agreement 1035576 pending finalization of the contract review process.

**FISCAL IMPACT:**

If "Other", specify:

**FTE IMPACT:**

**FUNDING**

County Dollars =	
MnDOT Section 164	\$1,232,463.26
HSIP	\$1,800,444.35
MnDOT LPP	\$514,220.18
City of NYA	\$337,156.42
CSAH Regular	\$181,110.44
<b>Total</b>	<b>\$4,065,394.65</b>

Insert additional funding source

Related Financial/FTE Comments:

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Tobacco License for Hamsa LLC**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

▼

**BACKGROUND/JUSTIFICATION:**

Hamsa LLC has applied for a Tobacco License in Carver County and is in compliance with the Carver County Tobacco Ordinance. The owner is requesting the Carver County Board of Commissioners approval to sell tobacco products. This business has not received a tobacco license in Carver County before. This is a new owner at a previous location that has had a tobacco license. The address of the business is 1510 Commercial Ave, Victoria MN 55386.

**ACTION REQUESTED:**

Approval of the Carver County Board to issue a Tobacco License to Hamsa LLC.

**FISCAL IMPACT:**  ▼

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**  ▼

**Total**

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2020 - 7148

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**TNT Meeting, 12/3 @ 6pm to be Virtual Only**

Primary Originating Division/Dept: Administration (County)

Meeting Date: 10/6/2020

Contact: Mary Kaye Wahl Title: Assistant Finance Director

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

Strategic Initiative:  
Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

MN Department of Revenue has allowed for additional options to hold the 2020 Truth-in-Taxation (TNT) Meeting due to COVID19. Due to the unique circumstances this year, the option to hold a virtual meeting in place of a physical meeting or in addition to a physical meeting is being allowed.

Under Minnesota Statute 13D.021 the County Board has made a determination that opening the Carver County Government Center is not practical or prudent because of a health pandemic and an emergency has been declared under chapter 12. Therefore, County Staff is recommending that Carver County's 2020 TNT meeting be held virtual on December 3<sup>rd</sup> at 6pm. The County Board members will be present in a closed building, with social distancing maintained.

Property owners can access the webcast live at: <https://www.co.carver.mn.us/TNT>. Further guidance on how to participate in the public hearing will be available at a later date on the County Board Meetings and Agendas page.

**ACTION REQUESTED:**

Motion to approve the 2020 TNT Meeting to be held virtually on December 3rd at 6pm.

**FISCAL IMPACT:** None   
If "Other", specify:

**FUNDING**  
County Dollars =   
  
**Total**  \$0.00

**FTE IMPACT:** None

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 7149

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**CARES Act Funding for COVID-19 Projects and Programs- 10/6 Update**

Primary Originating Division/Dept: <input type="text" value="Property &amp; Financial Services"/>	Meeting Date: <input type="text" value="10/6/2020"/>
Contact: <input type="text" value="David Frischmon"/> Title: <input type="text" value="Property Financial Services Di..."/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text" value="Dave Hemze"/> Title: <input type="text" value="County Administrator"/>	
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

**BACKGROUND/JUSTIFICATION:**

The Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was signed into law on March 27, 2020 and Carver County received \$12.8M in funds that can be utilized for any of the purposes established in the Federal CARES Act. These funds can only be used for those costs that 1) are necessary expenditures incurred due to the public health emergency with respect to COVID-19; 2) were not accounted for in the budget most recently approved as of March 27, 2020; and 3) were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020. (The State of Mn requires counties to spend CRF funds by Dec 1, 2020 and return any unspent County funds to the State by December 10, 2020.)

The US Treasury Department has provided guidance on the allowable uses which specifically states CRF funding can not be used to replace local governments lost revenue due to the coronavirus pandemic.

County staff presented a CARES Funding Overview to the Board at its July 7th Board meeting to discuss potential uses for the CRF funding. County staff recommend using CRF funding for the following coronavirus relief fund categories:

- \$ 14,060- Medical Expenses- operating public telemedicine capabilities, emergency medical response expenses
  - 461,654- Public Health Expenses- PPE, sanitizing supplies, disinfecting public areas, public safety measures in response to COVID19, etc.
  - 75,000- 1st level HHS Building remodel to accomidate CDC guidelines for social distancing and easy to clean environment
  - 9,407- 25% FEMA match to operate County's Emergency Operations Center - FEMA provides 75% cost reimbursement
- \$560,121 Projects/Programs Total

**ACTION REQUESTED:**

Motion to approve the above projects/programs as necessary responses to the COVID-19 public health emergency.

FISCAL IMPACT: <input type="text" value="Other"/>	<b>FUNDING</b>
If "Other", specify: <input type="text" value="Services to be paid by CARES Act Fundi"/>	County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	CARES Act Funding <input type="text" value="\$560,121.00"/>
	Total <input type="text" value="\$560,121.00"/>
	<input checked="" type="checkbox"/> Insert additional funding source

**Related Financial/FTE Comments:**

- \$ 88,879 Conference Room upgrades- Recommended for approval 10/6/20 Board Meeting
  - 56,840 HHS programs- Recommended for approval 10/6/20 Board meeting
  - 560,121 Compliance with public health measures, medical expenses, PPE, and sanitation throughout county departments- Recommended for approval 10/6/20
  - 500,000 Ridgeview Mobile Clinic Trailer - approved 9/15/20 Board Meeting
  - 61,600 Ridgeview Call Center - approved 9/15/20 Board Meeting
  - 303,341 Public Health Measures - approved 9/1/20 Board Meeting
  - 100,000 Economic Support to stop digital divide for youth & families - approved 9/1/20 Board meeting
  - 65,000 Virtual Public Meeting on Arboretum Transportation Plan - approved 9/1/20 Board Meeting
  - 871,000 IT Projects- approved 8/18/20 Board Meeting
  - 392,300 Facilities Projects - approved 8/18/20 Board Meeting
  - 2,000,000 Community Development Agency economic support programs- approved 8/4/20 Board Meeting
  - 596,660 Health and Human Services Division economic support programs - approved 8/4/20 Board Meeting
  - 7,256,051 Unallocated - County staff are developing recommendations that will be presented at future Board meetings.
- \$12,851,792 Total CARES Act Funds

Office use only:

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Agreement with HCRRA for Culvert Headwall Repair on the Minnesota River Bluffs Regional Trail**

Primary Originating Division/Dept: <u>Public Works - Parks</u>	Meeting Date: <u>10/6/2020</u>
Contact: <u>Martin Walsh</u> Title: <u>Parks and Recreation Director</u>	Item Type: <u>Ditch/Rail Authority</u>
Amount of Time Requested: <u>15</u> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <u>Lyndon Robjent</u> Title: <u>Public Works Division Director</u>	

**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

Hennepin County Regional Rail Authority (HCRRA) is currently repairing the slope failure on the Minnesota River Bluffs Regional Trail that occurred in June 2014 as a result of an intense rainfall event and subsequent flooding. Public Works has been working with HCRRA staff to include additional culvert repair work to the North culvert headwall in the area of the slope failure.

In March of this year Public Works requested that the culvert headwall be repaired with the current project. HCCRA designed the work and prepared a change order to the slope repair construction contract. HCRRA has stated that the change order is outside the scope of the project as the headwall was not damaged with the June 2014 flooding. They will process the change order if Carver County or CCRRA pays for it. They have stated that there are no available funds from the corridor purchase agreement to help pay for this work.

County Staff recommends the work move forward now as access to the site has been created with the slope repair project and the contractor has agreed to a negotiated price for the repair work and is on site. .

Funds for the repair are available in the CCRRA budget. Culvert and drainage repairs are stated as types of improvements in the budget narrative of CCRRA.

**ACTION REQUESTED:**

Motion to approve the Cost Participation Cooperative Agreement for Culvert Work with the Hennepin County Regional Railroad Authority and authorize the Chair to sign the agreement upon completion of the contract review process.

**FISCAL IMPACT:** Included in current budget

*If "Other", specify:*

**FTE IMPACT:** None

**FUNDING**

County Dollars =	<input style="width: 90%;" type="text"/>
CCRRA	\$95,121.31
<b>Total</b>	<b>\$95,121.31</b>

Related Financial/FTE Comments:

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**US 212 Expansion Project - Dahlgren Township Status Update**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Carver County is the lead agency for the US 212 Project - Dahlgren Township, in partnership with Dahlgren Township and the Minnesota Department of Transportation. The project scope includes the expansion of the existing two-lane highway to a four-lane expressway from just east of Highway 36 to Highway 11 (Jonathan Carver Parkway) in the City of Carver. This project is scheduled for a bid opening in March 2021 with construction expected to follow for approximately two years. The County Engineer and Deputy County Engineer will provide a project status update to the county board.

**ACTION REQUESTED:**

Informational staff update to the County Board on the US 212 Project - Dahlgren Township.

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2020 - 7138