



CARVER COUNTY

minnesota

Carver County Board of Commissioners
September 15, 2020
Regular Session

Under Minnesota Statute 13D.021 the County Board has made a determination that opening the Carver County Government Center is not practical or prudent because of a health pandemic and an emergency has been declared under chapter 12.

The physical meeting location (Board Room) is closed because it is not feasible to be open due to the health pandemic. Individuals who wish to provide public comments related to the meeting can do so by email at: admin-contact@co.carver.mn.us or by leaving a voicemail at (952) 361-1516.

The meeting will be webcast live at: <https://www.youtube.com/user/CarverCountyMN/live>

All five Commissioners will be attending the meeting in person with appropriate social distancing.

REGULAR SESSION

- 9:00 a.m. 1. a) **CONVENE**
- b) **Pledge of allegiance**
- c) **Public comments submitted via email/voice mail**
- 2. Agenda review and adoption
- 3. Approve minutes of September 1, 2020 Regular Session 1-4
- 4. Community Announcements
- 9:05 a.m. 5. **CONSENT AGENDA**
- Communities: Create and maintain safe, healthy and livable communities*
- 5.1 Special Use Permit For Speed Walking Marathon On The Dakota Rail Regional Trail 5
- 5.2 Metropolitan Council Grant Agreement SG-11266 TH5 Regional Trial . 6-7
- 5.3 Resolution Authorizing Execution of Agreement TZD Toward Zero Deaths Grant 8-9
- 5.4 Amendment No. 1 to Grant Agreement No. SG-11283 With Metropolitan Council 10-11
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5.19	Application for 2020-2021 renewal of On and Off Sale Liquor License including Sunday for Hollywood Sports LLC dba Hollywood Sports Complex	56
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5.21	Application for 2020-2021 renewal of On-Sale Liquor License including Sunday for Big Sticks LLC dba Big Sticks Tavern &	58
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Finances: Improve the County's financial health and economic profile

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5.24	Authorize Redemption of Outstanding GO Tax Abatement Bonds, Series 2012A.....	62-63
5.25	Review/Social/Commissioners' Warrants.....	NO ATT

9:10 a.m.

FINANCES: Improve the County's financial health and economic profile

6.1	Community Development Agency 2021 Budget and Levy	64-68
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9:20 a.m.

GROWTH: Manage the challenges and opportunities resulting from growth and development

7.1	Preliminary 2021 Carver County Water Management Organization Levy.....	69-72
7.2	Closed Session for US 212 Project - Dahlgren Township Property Acquisition	73

10:10 a.m.

ADJOURN REGULAR SESSION

David Hemze
County Administrator

UPCOMING MEETINGS

September 22, 2020	9:00 a.m. Board Work Session
September 29, 2020	No Board Meeting
October 6, 2020	9:00 a.m. Board Meeting
October 13, 2020	No Board Meeting
October 20, 2020	9:00 a.m. Board Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on September 1, 2020. The building remained closed due to the health pandemic but was webcast live. Chair James Ische convened the session at 9:00 a.m.

Members present: James Ische, Chair, Gayle Degler, Vice Chair, Randy Maluchnik, Tim Lynch. Tom Workman participated via WebEx.

Members absent: None.

Under public comments, Chair Ische acknowledged the receipt of comments from Karen Johnson Leuthner. She stated she was setting a tone and recognized the name Karen had turned into a name of a woman who complains. She explained she was concerned for the health of others who are impacted by the out of control RF and the death toll spoke for itself. She noted the transfer of intent definition and believed the County was covering up mistakes that were made. She stressed the County had the facts and did nothing. She questioned why they were not fighting for others. She believed Mr. Lindner got away with a 17 million profit and the County made deals without the public's knowledge.

Degler moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Maluchnik moved, Workman seconded, to approve the minutes of the August 18, 2020, Regular Session. Motion carried unanimously.

Lynch moved, Degler seconded, to approve the following consent agenda items:

Contract with Sir Lines-A-Lot for \$32,149.00 for the 2020 pavement markings pending finalization of the contract review process.

Resolution #63-20, State Highway 25 Detour Agreement 1044538.

Approved amendment #3 to contract 17-454 for professional services with SRF Consulting Group, Inc., pending finalization of the contract review process.

Contract with Siemens Industry, Inc., pending finalization of the contract review process.

Approved Amendment 2 to Arboretum Area Transportation Plan professional services agreement with Bolton and Menk, Inc., pending finalization of the contract review process.

Approved independent contractor/professional services agreement with Northwoods Consulting Partners, Inc., in the amount of \$30,150 using CARES Act: CRF dollars to complete a solution optimization and technology roadmap project, pending finalization of the contract review process.

Reviewed August 25, 2020, Community Social Services' actions/Commissioners' warrants in the amount of \$579,661.15 and reviewed September 1, 2020, Community Social Services' actions/Commissioners' warrants in the amount of \$252,529.71.

Motion carried unanimously.

Kate Probert, Income Support Department Manager, appeared before the Board to recognize August as Child Support Awareness Month. She explained elements of the program and the number of child support cases in the County. Probert indicated the County continues to perform above the State average and they work closely with all departments in the County. Probert stressed their goal was to ensure every child has adequate support. She thanked the Child Support Team, County Attorney and Sheriff's Office for working together.

Degler moved, Lynch seconded, to support Governor Walz's proclamation and adopt August 2020 as Child Support Awareness month and acknowledge the hard work of the Child Support Team, County Attorney and Sheriff as collectively they continue to invest in the future of the children in Minnesota. Motion carried unanimously.

Heidi Hoks, Library Director, appeared before the Board to discuss waiving Library fines and fees. She explained the Library Board requested she bring their recommendation to the County Board. She noted government buildings were closed during COVID and users were unable to return materials. Hoks stated the Library Board, in order to help alleviate any additional financial stress, recommended to waive all fees incurred in 2020. She noted the Library had adjusted its budget to cover the shortfall.

Hoks pointed out they are also going to a new library system and it would be difficult to transfer over older fines and fees. She stated they had fines and fees dating back to 2005 and it was unlikely they could recuperate these fees. She indicated the Library Board recommended that only fines and fees from 2017 to the current time be moved over and that the older fees be waived.

She explained the current process to collect fines and plans in the future to request an amnesty week.

Maluchnik moved, Degler seconded, to waive library fines and fees incurred in 2020 and migrate fines and fees from 2017 and on to the new Integrated Library System and related budget amendment. Motion carried unanimously.

David Frischmon, Finance, requested the Board adopt a Resolution accepting CARES Act grant for the 2020 election. He noted the funds were specifically for elections and would be shared with cities and townships.

Lynch offered the following Resolution, seconded by Degler:

Resolution #64-20
Accepting CARES Act Election Funds

On vote taken, all voted aye. This action also approved related budget amendment.

Dave Hemze, County Administrator, requested the Board approve CARES Act funding for COVID 19 projects and programs. He indicated, as they moved through the year, they were asking Division Directors to propose CARES Act expenditures. He stated the proposed use does

not significantly change their plan and highlighted the use of funds to be directed to Public Health measures and the area of economic support.

Maluchnik moved, Degler seconded, to approve the projects/programs outlined as necessary response to the COVID 19 public health emergency. Motion carried unanimously.

Hemze requested the Board set the 2021 preliminary levy. He noted the previous work sessions held with the Board and the additional flexibility through fiscal disparities.

He pointed out the uncertainty related to the continued impacts of COVID 19, the economy, significant budget cuts from the State and second half property tax payments. He recognized the direction given by the Board at their May workshop for a zero impact on the average value home. Hemze also acknowledged the \$12.0 million in Federal CARES Act funding and proposed use of those funds.

Hemze reviewed a range of services provided by the County and identified where the tax dollars are spent.

David Frischmon, Finance, reviewed a four-year summary of the budget gap and adjustments made. He pointed out the project 2021 vacancy savings, State program aid and 2021 staffing changes. He noted the overall tax base increase of 3.5% and average value increases to homes, commercial and ag properties. Frischmon explained the Administrator's recommended 2021 levy resulting in no tax impact. He also pointed out the revised fiscal disparities contribution and the impact to the levy.

He highlighted capital projects and updated status of the year end savings account. Frischmon stated the long term financial plan would be updated in November and noted property tax delinquencies and possible state aid cuts are also unknown.

Frischmon reviewed the 2021 budget schedule and proposed date for 2021 budget public hearing.

The Board discussed increasing the budget to include the \$400,000 additional fiscal disparities contribution that would still allow a 0% tax impact. They recognized the transportation improvements that are being made, increased demands due to growth and the uncertainty of the future. They also acknowledged this was the preliminary levy and this could be lowered later.

Ische moved, Degler seconded, to approve preliminary 2021 tax levy of \$60,473,855, budget of \$171,473,827 and to set a 2021 budget public hearing December 3, 2020, at 6:00 p.m. Motion carried unanimously.

Lynch moved, Degler seconded, to adjourn as the County Board and convene as the Carver County Regional Rail Authority. Motion carried unanimously.

Martin Walsh, Parks, requested the Rail Authority set the 2021 preliminary levy. He pointed out the recommended \$3,000 increase that would result in a zero tax impact and the need for additional staff. Walsh identified future projects and the extra trails that would need to be maintained.

REGULAR SESSION
September 1, 2020

Lynch moved, Degler seconded, to set the Carver County Regional Rail Authority's 2021 preliminary tax levy of \$173,000 and 2021 budget of \$175,000. Motion carried unanimously.

Degler moved, Maluchnik seconded, to adjourn as the Carver County Regional Rail Authority at 10:23 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Special Use Permit For Speed Walking Marathon On The Dakota Rail Regional Trail

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

A local informal group, based in Carver County, has requested a special event permit for a speed walking marathon planned for September 19, 2020. The event is to take place on the Dakota Rail Regional Trail, primarily between CR 155 and Lester Prairie (McLeod County).

By County Ordinance, Chapter 91; special events require issuance of a use permit.

The event organizer(s) have planned the event in accordance under COVID-19. A COVID-19 preparedness plan has been submitted as required for the event.

County Public Health has reviewed the preparedness plan and finds the plan consistent with MDH state guidelines. This year's event is limited in total people to (250) people. At no time can groups be greater than twenty-five (25) gather in one area (i.e. start and finish areas, water/food locations areas etc.).

In past years, these events have attracted ~150 of people including athletes, coordinators, and spectators).

This event has been permitted in past years and have been run successfully.

The Park Commission reviewed the permit request and recommended approval to the County Board on August 12, 2020.

ACTION REQUESTED:

Motion to approve the special use event permit for a speed walking marathon event coordinated by a local informal group, for September 19, 2020.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 7041

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Metropolitan Council Grant Agreement SG-11266 TH5 Regional Trail

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Grant agreement SG-11266 provides funding for construction of approximately 2 miles of 10' wide regional trail connecting existing trails at Century Blvd. to an existing trail underpass at Minnewashta Parkway. At Hwy 41 a trail underpass is to be constructed connecting the trail on the E & W side of Hwy 41, linking the properties of Lifetime and the U of M Landscape Arboretum.

This grant agreement is a part of the overall planned funding package for the project.

ACTION REQUESTED:

Motion to approve grant agreement SG-11266 with Metropolitan Council and authorize the Board Chair to sign pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text" value=""/>
Metropolitan Council	\$234,224.00
Total	\$234,224.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 7080

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Metropolitan Council Grant Agreement SG-11266 TH5 Regional Trial

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
SG-11266 CONSTRUCTION	34-522-512-5013-6681	\$234,224.00
TOTAL		\$234,224.00

CREDIT		
Description of Accounts	Acct #	Amount
MET COUNCIL GRANT SG-11266	34-522-512-5013-...	\$234,224.00
TOTAL		\$234,224.00

Reason for Request:

GRANT APPROVAL

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution Authorizing Execution of Agreement TZD Toward Zero Deaths Grant

Primary Originating Division/Dept: Sheriff - Patrol Services

Meeting Date: 9/15/2020

Contact: George Pufahl Title: Lieutenant

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Resolution Authorizing Execution of Agreement with the Minnesota Department of Public Safety for the Towards Zero Death (TZD) grant awarded to the Carver County Sheriff's Office starting October 1, 2020 through September 30, 2021. These funds are for traffic safety education and enforcement and have been previously approved by the board.

ACTION REQUESTED:

Resolution Authorizing Execution of Agreement TZD Toward Zero Deaths Grant 2021

FISCAL IMPACT: Included in current budget
If "Other", specify: Grant

FUNDING

County Dollars =	
	\$24,425.00
Total	\$24,425.00

FTE IMPACT: None

Insert additional funding source

Related Financial/FTE Comments:

02-201-236-1605-5363 Safe and Sober Grant

Office use only:

RBA 2020 - 7084

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: September 15, 2020
 Motion By Commissioner: _____

Resolution No: _____
 Seconded by Commissioner: _____

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

Be it resolved that the Carver County Sheriff's Office enter into grant agreements with the Minnesota Department of Public Safety, Office of Traffic Safety for the project entitled Towards Zero Deaths during the period from October 1, 2020 through September 30, 2021.

The Carver County Sheriff is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Carver County Sheriff's Office and to be the fiscal agent and administer the grant.

YES	ABSENT	NO

STATE OF MINNESOTA)
) ss.
 COUNTY OF CARVER)

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 15th day of September, 2020, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

 Dave Hemze County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment No. 1 to Grant Agreement No. SG-11283 With METROPOLITAN COUNCIL

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Amendment No. 1 to Grant SG-11283 provides and an additional \$28,000 in funds to continue to conduct recreation programs to encourage use of regional park and trail facilities; scholarships for those who meet income guidelines for low/moderate incomes; seasonal staffing to conduct recreation programs and outreach activities, and funding for advertising and marketing recreation programs and outreach activities.

The original Grant Agreement SG-11283 provided \$28,000 beginning state fiscal year 2020. Amendment No. 1 provides and additional \$28,000 beginning state fiscal year 2021. The total grant amount for SG-11283 including Amendment No. 1 is \$56,000.

ACTION REQUESTED:

Motion to approve Amendment No. 1 to Grant Agreement SG-11283 with the Metropolitan Council and authorize Board Chair to sign pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	\$0.00
Met Council Grant Funds	\$56,000.00
Total	\$56,000.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

A budget amendment increasing the grant amount for SG-11283 by \$28,000 is requested.

Office use only:

RBA 2020 - 7088

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Amendment No. 1 to Grant Agreement No. SG-11283 With METROPOLITAN COUNCIL

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
GRANT CONTRACT #20-288	01-520-000-5050.6241	\$28,000.00
TOTAL		\$28,000.00

CREDIT		
Description of Accounts	Acct #	Amount
Grant- outreach FY21	01-520-000-5050-...	\$28,000.00
TOTAL		\$28,000.00

Reason for Request:

Grant 11283 FY2021 portion

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment No. 1 To Grant Agreement SG-11284 With Metropolitan Council

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Amendment No. 1 to Grant Agreement SG-11284 provides an additional \$52,064 to provide approximately 50% of the funding for the Parks Operations and Natural Resource Manager position that was approved during the 2019 Budget process. This position will manage park and trail maintenance personnel and corresponding operations. The position is responsible for asset management of park facilities, grounds and natural resources (forest, prairie, wetland, shore land, wildlife).

The original Grant Agreement SG-11284 provided \$45,000 beginning state fiscal year 2020. Amendment No. 1 provides an additional \$52,064 beginning state fiscal year 2021. The total grant amount, including Amendment No. 1, for SG-11283 is \$97,064,000.

ACTION REQUESTED:

Motion to approve Amendment No. 1 to Grant Agreement SG-11284 with the Metropolitan Council and authorize Board Chair to sign pending finalization of the contract review process.

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =

Met Council Grant Funds

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

The 2019 Budget initially included \$55,000 in funding, this will increase funding by \$42,064.

Office use only:

RBA 2020 - 7091

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Amendment No. 1 To Grant Agreement SG-11284 With Metropolitan Council

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
GRANT SG-11284	01-520-000-0000-6111	\$42,064.00	GRANT SG-11284	01-520-000-0000-...	\$42,064.00
TOTAL		\$42,064.00	TOTAL		\$42,064.00

Reason for Request:

Increase funding for Parks Operations and NR Manager position

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment No. 1 for Grant Agreement SG-11285 With Metropolitan Council

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Amendment No. 1 to Grant Agreement SG-11285 provides and additional \$39,000 to provide approximately 50% of the funding for the Recreation and Volunteer Specialist position to continue engage park visitors in recreation programs, volunteer and outreach activities. Engage 3,300 park visitors annually through many programs provided in the County Regional Parks and in outreach programming at off-site locations.

The original Grant Agreement SG-11285 provided \$38,000 beginning state fiscal year 2020. Amendment No. 1 provides and additional \$39,000 beginning state fiscal year 2021. The total grant amount, including Amendment No. 1, for SG-11285 is \$77,000.

ACTION REQUESTED:

Motion to approve Amendment No. 1 to Grant Agreement SG-11285 with the Metropolitan Council and authorize Board Chair to sign pending finalization of the contract review process.

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =

Met Council Grant Funds

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

A budget amendment increasing the grant amount for SG-11285 by 39,000 is requested

Office use only:

RBA 2020 - 7093

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Amendment No. 1 for Grant Agreement SG-11285 With Metropolitan Council

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
GRANT SG-11285 AMDT 1	01-520-000-0000-6260	\$39,000.00
TOTAL		\$39,000.00

CREDIT		
Description of Accounts	Acct #	Amount
GRANT SG-11285 AMDT 1	01-520-000-0000-...	\$39,000.00
TOTAL		\$39,000.00

Reason for Request:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with RIDGEVIEW MEDICAL CENTER

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Ridgeview Medical Center will administer a COVID-19 Call Center to provide health screening, nursing triage, " COVID-19 test resulting", and information and referral services for all Carver County residents. The demand to provide these services are beyond the current personnel capacity of Carver County Public Health department to meet the full extent of need in Carver County. Ridgeview Medical Center has the capacity, expertise and willingness to provide these services. These services are vital to prevent and mitigate the spread of COVID-19 within Carver County. Contracting with RMC for the provision of these services provides the most cost-effective manner to respond to the critical need for these services.

ACTION REQUESTED:

Motion to contract with RIDGEVIEW MEDICAL CENTER pending finalization of the contract review process.

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =

CARES Act Funding \$61,600.00

FTE IMPACT:

Total \$61,600.00

Insert additional funding source

Related Financial/FTE Comments:

Payment for services is based on staffing costs and associated businesses expenses and not to exceed \$4,400 per week for 14 weeks.

Office use only:

RBA 2020 - 7112

Carver County Board of Commissioners Request for Board Action



Agenda Item:

CARES Act Funding Agreement with Ridgeview Medical Center For a Call Center to Address COVID-19 Needs

Primary Originating Division/Dept: Health & Human Services - Public Health	Meeting Date: 9/15/2020
Contact: Richard Scott Title: Deputy Division Director	Item Type: Consent
Amount of Time Requested: minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: Title: 	

Strategic Initiative: Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Ridgeview Medical Center will administer a COVID-19 Call Center to provide health screening, nursing triage, " COVID-19 test resulting", and information and referral services for all Carver County residents. The demand to provide these services are beyond the current personnel capacity of Carver County Public Health department to meet the full extent of need in Carver County. Ridgeview Medical Center has the capacity, expertise and willingness to provide these services. These services are vital to prevent and mitigate the spread of COVID-19 within Carver County. Contracting with RMC for the provision of these services provides the most cost-effective manner to respond to the critical need for these services.

ACTION REQUESTED:

Motion to contract with Ridgeview Medical Center for a Call Center as a necessary response to the COVID-19 public health emergency pending finalization of the contract review process.

FISCAL IMPACT: Other If "Other", specify: Services to be paid by CARES Act Fundii	FUNDING County Dollars = CARES Act Funding \$61,600.00 Total \$61,600.00 <input checked="" type="checkbox"/> Insert additional funding source
FTE IMPACT: None	

Related Financial/FTE Comments:

Payment for services is based on staffing costs and associated businesses expenses and not to exceed \$4,400 per week for 14 weeks.

- \$ 500,000 Ridgeview Mobile Clinic Trailer - Recommended for approval 9/15/20 Board Meeting
- 61,600 Ridgeview Call Center - Recommended for approval 9/15/20 Board Meeting

- 303,341 Public Health Measures - approved 9/1/20 Board Meeting

- 100,000 Economic Support to stop digital divide for youth & families - approved 9/1/20 Board meeting

- 65,000 Virtual Public Meeting on Arboretum Transportation Plan - approved 9/1/20 Board Meeting

- 871,000 IT Projects- approved 8/18/20 Board Meeting

- 392,300 Facilities Projects - approved 8/18/20 Board Meeting

- 2,000,000 Community Development Agency economic support programs- approved 8/4/20 Board Meeting

- 596,660 Health and Human Services Division economic support programs - approved 8/4/20 Board Meeting

- 7,961,891 Unallocated - County staff are developing recommendations that will be presented at future Board meetings.

- \$12,851,792 Total CARES Act Funds**

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Metropolitan Council Grant Agreement for Metropolitan Area Regional Parks Operations and Maintenance Allocation

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Metropolitan Council has implemented a new grant process to receive operations and maintenance funding from the Council. Previous practice of the Council was to award Regional Park Implementing Agencies their share of operations and maintenance funding under statute 473.351 Subd. 3. directly without a grant agreement.

The metropolitan Council Grant Agreement for Metropolitan Area Regional Parks provides a contract by which Carver County would receive its share of operations and maintenance funding from the Council. Carver County is to be notified of the actual grant amount upon conclusion of the legislative session and adoption of the Council's Unified Budget Amendment.

ACTION REQUESTED:

Motion to contract with METROPOLITAN COUNCIL pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text"/>
Met Council Grant Funds	\$130,000.00
Total	\$130,000.00

Insert additional funding source

Related Financial/FTE Comments:

The grant agreement does not specify an amount. The Preliminary 2021 Budget already reflects and estimated amount to be received for operation and maintenance funding from the Council of \$130,000. The actual amount may be more or less depending on economic factors.

Office use only:

RBA 2020 - 7095

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Fall Bike Ride Permit Request By Minnetonka Community Education

Primary Originating Division/Dept: <u>Public Works - Parks</u>	Meeting Date: <u>9/15/2020</u>
Contact: <u>Martin Walsh</u> Title: <u>Parks Supervisor</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The Minnetonka Community Education Center (MCEC) is requesting a permit to conduct a fall bike ride on roadways within the County. The Event, called Fall de Tonka, is planned for Sunday, September 27, 2020. The ride is planned to begin at 12:00 pm. More info is at: <https://www.minnetonkaschools.org/district/mcec/events/fall-de-tonka> There are two route lengths: 18 miles and 28-miles. These first route does not use Carver County. The 28-mile proposed bike ride route identifies three Carver County roadways.

18/Lyman Blvd. - between Galpin Blvd. and Lake Riley Road.

15/Galpin Blvd - between Lyman Blvd and Coulter Blvd

17/Powers - between 78th St to Mills St Hennepin County Line

The route starts and ends at the MCEC on Minnetonka Blvd. The route loop uses the Minnesota River Bluffs LRT Trail as it enters Lake Riley Park and then into Carver County via Lyman Blvd to Galpin Blvd to Coulter Blvd to the trail underpass of TH 5 at Bluff Creek Elementary to 78th St to Powers Blvd to Mills St and the Hennepin County line and into the City of Excelsior onward. Lake Riley Park is RS-1 Rest Stop 1 at the 14.2 mile mark. Lyman Blvd at Galpin Blvd is at the 20-mile mark. RS-2 is at the Excelsior Elementary School. The MCEC has submitted a COVID Preparedness Plan for the event. This plan has been reviewed by staff of the Carver County Public Health Department and elements that pertain to County roadways are within MDH guidelines for events. Attachments: 28-mile Bike Route Map; Preparedness Plan

As is normal protocol, the applicant is processing a certificate of insurance and riders sign their regular event participation waiver as well as a COVID-19 Waiver for this event. Support and Gear Vehicles (SAG) Vehicles are being coordinated with First Student Bus company, similar to Tour de Tonka. Tim Litfin has been in contact with Carver County Sergeant Jason Breunig and he has assigned Deputy Jacobson to work the Fall de Tonka event at W. 78th St. & Powers Blvd. They also have: State Patrol working the intersection of MN-101 & Lyman Blvd Chan Fire Dept. working the intersections of Lyman Blvd & Audubon Rd and Lyman Blvd & the entrance to Chanhassen High School.

ACTION REQUESTED:

Motion to approve the permit for Minnetonka Community Education for fall bike ride event upon completion of the permit application.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars = **\$0.00**

Total **\$0.00**

FTE IMPACT: None

2020 Fall de Tonka 28-Mile Route

Attention Riders:

- Fall de Tonka is NOT a race, it is a ride. Ride safe and respectfully.
- Do not cross the center line.
- Wristband must be worn at all times.

The 28-mile ride begins and ends at Minnetonka Community Education Center (MCEC)

Ride Headquarters – (952) 401-6800
*route is subject to change

Rest Stops

RS-1 Lake Riley Park – Eden Prairie (14.2-mile mark)

RS-2 Excelsior Elementary – Excelsior (24.5 mile-mark)

TDT HQ – 952-401-6800
Emergency – Call 911

Exc. Elem RS-2

Start & Finish @ MCEC

Fall de Tonka

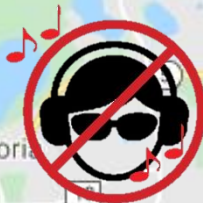


12:00 p.m. Start

Stop – you will be stopped as riders will be released in waves onto the LRT trail.

Ride inside the coned lane.

Minnesota River Bluffs LRT Regional Trail (ag. lime)



Minnesota Landscape Arboretum

Route: ———

Paved Trail: ·····

Ag Lime Trail: - · - · -

Mile Marker: □

Lake Riley RS-1

- Minnetonka Community Education Center Starting Note:**
1. Be in the parking lot by 11:15 a.m.
 2. Be in the bike corral by 11:45 a.m.
 3. Announcements and National Anthem at 11:55 a.m.
 4. The bike ride begins at 12 p.m.



COVID-19 Preparedness Plan

Minnetonka Community Education

Fall de Tonka Event

Sunday, September 27

Minnetonka Community Education (MCE) and Minnetonka Public Schools are committed to providing a safe and healthy workplace for all employees, customers, volunteers and guests. To ensure we have a safe and healthy workplace, MCE has developed the following COVID-19 Preparedness Plan in response to the COVID-19 pandemic. Managers and staff are all responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 in our workplaces and communities, and that requires full cooperation among our volunteer and management. Only through this cooperative effort can we establish and maintain the safety and health of all in our workplace.

The COVID-19 Preparedness Plan is administered by Executive Director for Minnetonka Community Education, Tim Litfin who maintains the overall authority and responsibility for the plan. However, management and staff are equally responsible for supporting, implementing, complying with and providing recommendations to further improve all aspects of this COVID-19 Preparedness Plan. MCE managers and staff have full support in enforcing the provisions of this plan.

Our staff is our most important asset. MCE is serious about safety and health and protecting our staff. Staff involvement is essential in developing and implementing a successful COVID-19 Preparedness Plan. We have involved our staff in this process by:

- Employees reviewed and provided feedback and concerns to address this plan
- Management reviewed the plan and provided input for revisions before the plan was finalized

MCE's Fall de Tonka COVID-19 Preparedness Plan follows the industry guidance developed by the state of Minnesota, available at the Stay Safe Minnesota website (<https://staysafe.mn.gov>), which is based upon Centers for Disease Control and Prevention (CDC) and Minnesota Department of Health (MDH) guidelines for COVID-19, Minnesota Occupational Safety and Health Administration (MNOSHA) statutes, rules and standards, and Minnesota's relevant and current executive orders. It addresses:

- ensuring sick staff stay home and prompt identification and isolation of sick persons;
- social distancing – staff must be at least six-feet apart;
- staff hygiene and source controls, including face coverings;
- workplace building and ventilation protocol;
- workplace cleaning and disinfection protocol;
- drop-off, pick-up and delivery practices and protocol; and
- communications and training practices and protocol.

Minnetonka Community Education has reviewed and incorporated the industry guidance applicable to our business provided by the state of Minnesota for the development of this plan, including the following industry guidance for Safe Celebrations and Events.

<https://www.health.state.mn.us/diseases/coronavirus/safeevents.pdf>

Other conditions and circumstances included in the industry guidance and addressed in the plan that are specific to our business include:

- additional protections and protocols for employees, volunteers, riders and visitors.

- additional protections and protocols for face coverings and personal protective equipment (PPE);
- additional protections and protocol for access and assignment;
- additional protections and protocol for sanitation and hygiene;
- additional protections and protocols for work clothes and handwashing;
- additional protections and protocol for distancing and barriers;
- additional protections and protocols for managing occupancy;
- additional protocols to limit face-to-face interaction;
- additional protections for receiving or exchanging payment; and
- additional protections and protocols for certain types of businesses within an industry.

Ensure sick staff stay home and prompt identification and isolation of sick persons

Staff have been informed of and encouraged to self-monitor for signs and symptoms of COVID-19. The following policies and procedures are being implemented to assess workers' health status prior to entering the workplace and for staff to report when they are sick or experiencing symptoms.

- Employees temperatures are screened daily upon arrival to work.
- If an employee is experiencing symptoms while at home, they are required to contact their supervisor and not return to work.
- If an employee starts experiencing symptoms while at work they must report their symptoms to their supervisor and will be sent home.
- If an employee starts experiencing symptoms they must isolate in their own work space or in our Health Office until they can be sent home.

Minnetonka Community Education and Minnetonka Public schools have implemented leave policies that promote employees staying at home when they are sick, when household members are sick, or when required by a health care provider to isolate or quarantine themselves or a member of their household.

Each situation will be handled individually on recommendations from MDH, following COVID-19 Guidelines, employee contracts and use of the Family Medical Leave Act (FMLA) and [Families First Coronavirus Response Act](#).

Accommodations for staff with underlying medical conditions or who have household members with underlying health conditions have been implemented:

Should your situation (including childcare) require you to be away from your in-school duties, please complete the [2020-21 Accommodation/Leave of Absence Request Form](#).

This form is applicable for you if you have an underlying condition placing you at high risk for COVID complications; a family member's underlying condition; a person for whom you are the primary caregiver; or if you have a bona fide need to care for your child whose school or childcare provider is closed or unavailable due to reasons related to COVID-19.

For medically-related conditions that place you or a family member at high-risk from COVID, please consult the appropriate healthcare provider; a medical verification is required for an at-home accommodation. Please submit this medical verification as soon as possible.

The documentation must describe:

1. The medical condition and/or symptoms that are causing difficulty for you to perform some of your job tasks and

2. What specific accommodation(s) are recommended.

You are responsible for connecting with your medical provider to arrange for this documentation to be sent to Human Resources.

The medical documentation can be:

1. Emailed to hrstaff@minnetonkaschools.org
2. Faxed to 952-401-5093, or
3. Mailed to or dropped off at: Minnetonka Public Schools Human Resources, 5621 County Road 101, Minnetonka, MN 55345

Minnetonka Community Education has also implemented a policy for informing staff if they have been exposed to a person with COVID-19 at their workplace and requiring them to quarantine for the required amount of time. If an employee has been exposed to a person with COVID-19 MCE will contact Minnesota Department of Health and follow their recommendation on notifying anyone who has been exposed.

In addition, a policy has been implemented to protect the privacy of staff's health status and health information. Per the Minnetonka Public Schools Policy #406: Records of Employees Policies Regarding Collections, Maintenance and Release Thereof;

- A. All data on individuals collected, created, received, maintained, or disseminated by the School District, which is classified by statute or federal law as public, shall be accessible to the public pursuant to the procedures established by the School District.
- B. All other data on individuals is private or confidential.

Social distancing – Employees, Volunteers and Riders must be at least six-feet apart

Social distancing of at least six feet will be implemented and maintained between employees, volunteers, participants and guests when at the Minnetonka Community Education Center (MCEC), rest stops, and in the bike corral through the following engineering and administrative controls:

- Social distancing markings and signage will be provided in the bike corral, indoors at MCEC and at rest stops. Individuals will be asked to stay at least 6 feet apart from one another.
 - In the bike corral, social distancing of at least 6 feet between household groups will be required.
- Plexiglass is installed at reception desk for packet-pick up/event check-in.
 - Employees and volunteers in this area will be limited to three.
 - Each person will have their own work station and if others use this area, the work station will be cleaned and disinfected between uses.
- We will provide frequent reminders for employees, volunteers, participants and visitors to stay at least 6 feet apart from one another when feasible via announcements and signage.
- Face coverings are required at all times with the exception of actively eating, drinking or riding a bike.
- We will encourage riders to limit mixing between household groups as much as possible. Carpooling is discouraged to and from the event with anyone outside of your household.
- The ride is limited to 250 participants inclusive of onsite employees and volunteers at MCEC and participants.
 - Participants will be required to pre-register, with a max of 225 riders
 - We will start the event in various phases. We will ask the self-determined faster riders to begin first for each distance.
 - Will also be metering riders out of the start site, and in and out of rest stops to prevent congregating in groups of more than 25.
- MCE will place appropriate signage and other messaging on site, including at entrances and in other locations that can be easily seen by customers and visitors.

- We will be offering an apparel sale indoors in the gym.
 - Max participation is 50% gym capacity.
 - Tables clothing racks, counters and cash register station will be arranged to allow for a one-way flow of traffic with social distancing markers and signage.
- Persons in the workplace and outside in the bike corral and parking areas will all follow social distancing guidelines and wear face coverings.
- Traffic in and out of the building will only be allowed in one main entrance and out a separate main exit to prevent bottlenecks and gathering in groups of more than 10 and not more than 50% of the building's indoor capacity.
- Describe communications plans to address questions and concerns. – Tim/Elizabeth – thoughts?
 - Our website and email blasts contain all the necessary event and safety information for volunteers and riders.
 - Our safety plan will be posted on the Fall de Tonka event website and a link will be sent to all registered riders and volunteers before the event.
 - We will also make announcements on site at the start and at every rest stop for ride direction and safety information.
 - In the event of an emergency we have all riders email address and will communicate via email to them.
 - Our volunteers are all linked via text and will be communicated with that way should there be an emergency.
 - Our law enforcement partners are our safety partners and we will lean on them for advice regarding safety on the roads and trails, and also weather should that enter into the equation for the event.
 - Event leaders email addresses and Headquarters phone number are clearly posted on our event website for advance and day of questions and comments.
- MCE will require that face coverings be worn by employees, volunteers, participants and visitors per the guidelines of Executive Order 20-81.
 - See more information below in the Additional Protections and Protocols section.
 - MCE will provide one face covering to each employee, volunteer and participant.
 - MCE will also provide gloves and disinfectant for employees and volunteers as needed, and instruction about when and how they should be worn or used.

Worker hygiene and source controls

Basic infection prevention measures are being implemented at our workplaces at all times. staff are instructed to wash their hands for at least 20 seconds with soap and water frequently throughout the day, but especially at the beginning and end of their shift, prior to any mealtimes and after using the restroom. All employees, volunteers, riders and visitors who enter the facility are required to wash or sanitize their hands prior to or immediately upon entering the facility. Hand-sanitizer dispensers (that use sanitizers of greater than 60% alcohol) are at entrances and locations at the facility (indoors and outdoors) so they can be used for hand hygiene in place of soap and water, as long as hands are not visibly soiled.

- We will provide appropriate supplies to support healthy hygiene behaviors (such as soap, hand sanitizer, paper towels, disinfectant wipes, tissues)
- We will discourage sharing of items that are difficult to clean or disinfect.
- We will provide adequate supplies to minimize sharing of high touch materials to the extent possible and disinfect between use.
- If equipment must be shared, we will clean and disinfect between each use.
- We recommend each employee, volunteer and participation bring their own water bottle.
- Water-filling stations are available @ MCEC.

- We will have handwashing and hand sanitizer stations available indoors and outdoors at all locations of the event.
- We will reinforce handwashing with soap and water for at least 20 seconds and/or the safe use of hand sanitizer that contains at least 60% alcohol by staff and older students.
- We will reinforce hand washing during key times, such as:
 - arrival and departure
 - before, during, and after preparing or eating food
 - after using the bathroom
 - after blowing one's nose, coughing, or sneezing
 - after touching objects with bare hands that have been handled by other people

Masks and face coverings: As of July 25, 2020, people in Minnesota are required to wear a face covering in all businesses and public indoor spaces, per Executive Order 20-81. This includes indoor event venues and indoor spaces of combined indoor/outdoor venues. Additionally, the Executive Order requires workers to wear a face covering when working exclusively outdoors in situations where social distancing cannot be maintained. The Executive Order includes exemptions for people who are unable to wear or tolerate a face covering due to medical or mental health conditions or other reasons. There are also situations in which a face covering may be temporarily removed, such as when eating or drinking, if social distancing is maintained between members of different parties and the face covering is put back on when not eating or drinking. Businesses and venues may choose to have more protective requirements than those in the Executive Order.

Employees, volunteers, riders and guests are being instructed to cover their mouth and nose with their sleeve or a tissue when coughing or sneezing, and to avoid touching their face, particularly their mouth, nose and eyes, with their hands. Employees, volunteers, riders and guests are expected to dispose of tissues in provided trash receptacles and wash or sanitize their hands immediately afterward. Respiratory etiquette will be demonstrated on posters and supported by making tissues and trash receptacles available to all workers and other persons entering the workplace. MCE will utilize MDH/CDC information through MCE email blasts and website to communicate this information.

Workplace building and ventilation protocol

Operation of the building in which the workplace is located, includes necessary sanitation, assessment and maintenance of building systems, including water, plumbing, electrical, and heating, ventilation and air conditioning (HVAC) systems. Minnetonka Schools has invested in HEPA filters for every classroom and every office space. In addition, our air handling units are set to exchange air at the highest safety level possible. The maximum amount of fresh air is being brought into the workplace, air recirculation is being limited, and ventilation systems are being properly used and maintained. Steps are also being taken to minimize air flow blowing across people.

Workplace cleaning and disinfection protocol

Regular practices of cleaning and disinfecting have been implemented, including a schedule for routine cleaning and disinfecting of work surfaces, equipment, tools and machinery, vehicles and areas in the work environment, including restrooms, break rooms, lunch rooms, meeting rooms, checkout stations, fitting rooms, and drop-off and pick-up locations. Frequent cleaning and disinfecting are being conducted of high-touch areas, including phones, keyboards, touch screens, controls, door handles, elevator panels, railings, copy machines, credit card readers, delivery equipment, etc. All areas of MCEC are cleaned twice daily with a using Buckeye Eco Neutral Disinfectant E23 S23.

Appropriate and effective cleaning and disinfecting supplies have been purchased and are available for use in accordance with product labels, safety data sheets and manufacturer specifications, and are being used with required personal protective equipment for the product.

- Buckeye Eco Glass Cleaner (for windows and mirrors)
- Buck Eco Hydrogen Peroxide Cleaner (for sanitizing sinks and toilets)
- Buckeye Sanicare disinfecting wipes (for staff work areas)
- Lysol disinfecting wipes (for stair rails, door handles entryways)

If someone has symptoms of COVID or tests positive the area is shut down to be cleaned with disinfectant top to bottom. All solutions are left on surfaces to air dry.

Drop-off, pick-up and delivery practices and protocol

For rider packet-pick up we have scheduled Friday, September 25, 9 a.m. to 6.p.m as well as Sunday, September 27, 10 a.m.- 12 p.m. in an effort to spread out participant arrival and provide for appropriate social distancing in our lobby area at MCEC. We also ask that participants send only one member of the household to pick up packets for the group when possible.

Communications and training practices and protocol

This COVID-19 Preparedness Plan will be communicated through an email blast to all staff, volunteers and riders by September 20 and necessary training for staff and volunteers will be provided.

Additional communication and training will be ongoing by reviewing the plan with staff and volunteers at prep meetings. Training will be provided to all staff and volunteers who did not receive the initial training and prior to initial assignment or reassignment.

Instructions will be communicated to all staff, including employees, temporary workers, staffing and labor-pools, independent contractors, subcontractors, vendors and outside technicians, and volunteers about protections and protocols, including: 1) social distancing protocols and practices; 2) drop-off, pick-up, delivery and general in-store shopping; 3) practices for hygiene and respiratory etiquette; 4) requirements regarding the use of face-coverings and/or face-shields by employees, volunteers, participants and guests. All employees, volunteers, participants and guests will also be advised not to enter the facility or participate in the event if they are experiencing symptoms or have contracted COVID-19.

- MCE will require all staff, participants, volunteers and guests to have their temperature checked upon arrival to the event.
- MCE will require all employees, participants, volunteers and guests to complete a self-screening the morning of the event.

Managers and supervisors are expected to monitor how effective the program has been implemented. This will be done in advance at staff and volunteer meetings, onsite tight supervision and follow up meeting event evaluation. All management and workers are to take an active role and collaborate in carrying out the various aspects of this plan, and update the protections, protocols, work-practices and training as necessary. This COVID-19 Preparedness Plan has been certified by Minnetonka Community Education management and the plan was posted throughout the workplace and made readily available to employees, volunteers and event participants by September 20, 2020. It will be updated as necessary by Minnetonka Community Education Executive Director, Tim Litfin.

Additional protections and protocols

Other conditions and circumstances addressed in this plan that are specific to our event include:

- MCE has a strict illness policy. If employees or volunteers were to report any COVID-19 symptoms they will be asked not to participate in the event and backup volunteers will be contacted.
- Additional protections and protocol for sanitation and hygiene;
 - Ensure staff and volunteers regularly wash and/or sanitize their hands, in particular when entering and exiting our buildings, before and after eating or drinking, using restroom facilities, and using devices, tools and equipment used by other staff or volunteers.
 - Instruct staff and volunteers to avoid touching their face with unwashed or unsanitized hands.
 - Ensure handwashing and/or hand-sanitizer facilities are readily available and allow employees, participants and volunteers sufficient time to engage in handwashing/sanitizing.
 - Ensure supplies in restrooms, portable toilets and handwashing/sanitizing stations are regularly monitored and continually stocked.
 - Provide tissues or paper towels for proper cough and sneeze etiquette and provide no-touch trash bins.
 - Community drinking stations and water-fountains are not available. Touchless water-filling stations are provided.
 - Food will not be served nor shared communally.
 - We will minimize cross-exposure between work areas or locations.
 - After the event we will collect and launder all event safety vests that were issued to volunteers.
- Restroom and portable toilet use:
 - Restrooms will be available at MCEC and portable toilets will be available at each rest stop.
 - Social distancing markings will be provided where people may need to line up
 - Hand sanitizer and handwashing stations will be provided at each restroom location.
- Additional protections for receiving or exchanging payment;
 - Hand sanitizer will be provided at checkout
 - Customers will swipe their own credit card
 - iPad will be disinfected between uses
- Additional protections and protocols for food/beverages at Rest Stops:
 - An MCE employee or volunteer will oversee lines at concession areas to ensure social distancing of at least 6 feet between members of different households with floor markings or other indicators.
 - Food and beverage rest stops will be self-service with employee/volunteer oversight to ensure that social distancing is maintained, hands are being sanitized, and participants wear face masks in the self-service area at all times.
 - Only prepackaged food and beverages will be served.
 - Staff and volunteers will wear face coverings and gloves at all times.

Certified by:



August 21, 2020

Executive Director of Minnetonka Community Education

Appendix A – Guidance for developing a COVID-19 Preparedness Plan

General

Centers for Disease Control and Prevention (CDC): Coronavirus (COVID-19) – www.cdc.gov/coronavirus/2019-nCoV

Minnesota Department of Health (MDH): Coronavirus – www.health.state.mn.us/diseases/coronavirus

State of Minnesota: COVID-19 response – <https://mn.gov/covid19>

Businesses

CDC: Resources for businesses and employers – www.cdc.gov/coronavirus/2019-ncov/community/organizations/businesses-employers.html

CDC: General business frequently asked questions – www.cdc.gov/coronavirus/2019-ncov/community/general-business-faq.html

CDC: Building/business ventilation – www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html

MDH: Businesses and employers: COVID-19 – www.health.state.mn.us/diseases/coronavirus/businesses.html

MDH: Health screening checklist – www.health.state.mn.us/diseases/coronavirus/facilityhlthscreen.pdf

MDH: Materials for businesses and employers – www.health.state.mn.us/diseases/coronavirus/materials

Minnesota Department of Employment and Economic Development (DEED): COVID-19 information and resources – <https://mn.gov/deed/newscenter/covid/>

Minnesota Department of Labor and Industry (DLI): Updates related to COVID-19 – www.dli.mn.gov/updates

Federal OSHA – www.osha.gov

Handwashing

MDH: Handwashing video translated into multiple languages – www.youtube.com/watch?v=LdQuPGVcceg

Respiratory etiquette: Cover your cough or sneeze

CDC: www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html

CDC: www.cdc.gov/healthywater/hygiene/etiquette/coughing_sneezing.html

MDH: www.health.state.mn.us/diseases/coronavirus/prevention.html

Social distancing

CDC: www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html

MDH: www.health.state.mn.us/diseases/coronavirus/businesses.html

Housekeeping

CDC: www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html

CDC: www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html

CDC: www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html

Environmental Protection Agency (EPA): www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2

Employees exhibiting signs and symptoms of COVID-19

CDC: www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html

MDH: www.health.state.mn.us/diseases/coronavirus/basics.html

MDH: www.health.state.mn.us/diseases/coronavirus/facilityhlthscreen.pdf

MDH: www.health.state.mn.us/diseases/coronavirus/returntowork.pdf

State of Minnesota: <https://mn.gov/covid19/for-minnesotans/if-sick/get-tested/index.jsp>

Training

CDC: www.cdc.gov/coronavirus/2019-ncov/community/guidance-small-business.html

Federal OSHA: www.osha.gov/Publications/OSHA3990.pdf

MDH: www.health.state.mn.us/diseases/coronavirus/about.pdf

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution Authorizing Petition for Eminent Domain for US 212 Project - Dahlgren Township

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2021 construction season includes the US 212 Project - Dahlgren Township which is the reconstruction and expansion of Highway 212 to a four-lane expressway from Highway 11 (Jonathan Carver Parkway) in the City of Carver to approximately Highway 36 on the east side of the City of Cologne. Carver County and MnDOT have entered into a right of way acquisition agreement in which Carver County is the lead agency for this project. Additional right-of-way is needed to complete the project scope. Carver County has contracted with appraisers in order to establish fair market value for the right of way acquisitions needed in support of the project. On June 2, 2020, the County Board authorized Public Works staff to make offers for direct purchase of the impacted properties.

Public Works staff has been negotiating with property owners in good faith, and will continue to do so, to acquire the right-of-way and easements needed for the project. It is anticipated that the vast majority of parcels will be acquired by negotiation, however, in order to meet the schedule for construction bidding, it will be necessary to undertake eminent domain proceedings to acquire the necessary property interests from some property owners along the construction corridor.

A resolution, including the list of affected property owners, is attached for the County Board to consider for approval.

ACTION REQUESTED:

Motion to adopt a Resolution authorizing and directing the County Attorney to take all steps necessary to acquire the right of way and easements necessary for the US 212 Project - Dahlgren Township, by filing an action in eminent domain, negotiation of early entry authorization and the use of the quick-take procedure.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars = **\$0.00**

FTE IMPACT:

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 7086

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: September 15, 2020

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**Resolution Authorizing Eminent Domain to Acquire
Real Property Interests Needed for
Trunk Highway 212 – Dahlgren Township Project**

WHEREAS, the Board of Commissioners is the official governing body of Carver County (“County”); and

WHEREAS, the 2021 construction season includes the Trunk Highway 212 Project - Dahlgren Township which is the reconstruction and expansion of Highway 212 to a four-lane expressway from Jonathan Carver parkway in the City of Carver to approximately Highway 36 on the east side of the City of Cologne (Project #178825) (“Project”); and

WHEREAS, the County, acting by and through its Board of Commissioners, pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, is authorized to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners identified in Exhibit A, attached hereto; and

WHEREAS, based upon appraisal reports of damages obtained by the County from an independent licensed real estate appraiser, and in accordance with authorization of the Board of Commissioners, the Public Works Division Director or agents under his supervision have made offers of compensation to owners of affected properties for the real property interests required from those owners for the Project. Despite good faith efforts, negotiations with the Owners identified in Exhibit A for the direct purchase of the real property interests which the County needs for the Project have been unsuccessful; and

WHEREAS, the Board of Commissioners finds that it is reasonably necessary, proper, and convenient, in furtherance of the Project, and in the interest of the public health, convenience, and general welfare of the citizens of the County that the County acquire title to and possession of the real property interests described in Exhibit A through use of the power of eminent domain; and

WHEREAS, the County has the right pursuant to Minnesota Statutes, § 117.042 to acquire title and possession of the real property interests needed for the Project prior to the filing of an award of damages by court-appointed commissioners; and

WHEREAS, the Board of Commissioners finds that the funding and construction schedule for the Project make it necessary for the County to acquire title to and possession of the real property interests described

in Exhibit A prior to the filing of the final report of the condemnation commissioners to be appointed by the district court.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in Exhibit A from the Owners identified in Exhibit A, and the construction of Trunk Highway 212 Project - Dahlgren Township which is the reconstruction and expansion of Highway 212 to a four-lane expressway from Jonathan Carver parkway in the City of Carver to approximately Highway 36 on the east side of the City of Cologne (Project #178825), constitute a valid public use and public purpose; and

BE IT FURTHER RESOLVED that it is the considered judgment of the Board of Commissioners that the County must acquire the real property interests described in Exhibit A, attached hereto and incorporated herein, as though fully set forth at this point, from the Owners identified in Exhibit A, attached hereto and made a part hereof as though fully set forth at this point, for the stated public purposes, and that the County shall acquire said real property interests, if necessary, through the exercise of the power of eminent domain, and early transfer of title and possession of said real property interests pursuant to Minn. Stat. Section 117.042; and

BE IT FURTHER RESOLVED that the County Attorney and legal counsel retained by the County are hereby authorized to take all steps necessary to acquire the real property interests described in Exhibit A from the Owners identified in Exhibit A, including the filing of the Petition necessary to initiate an action in eminent domain in District Court and using the process provided for in Minn. Stat. Section 117.042, and prosecuting such action and all related matters needed to bring the action to a successful conclusion or until the action is abandoned, dismissed, or terminated by the County or District Court.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of Commissioners, Carver County, Minnesota, at its session held on September 15, 2020, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 15th day of September, 2020

_____ Dave Hemze	_____ County Administrator
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EXHIBIT A
TO RESOLUTION AUTHORIZING EMINENT DOMAIN

Real Property Interests To Be Acquired for the Project and Affected Fee Owners

<u>Parcel</u>	<u>Fee Owner</u>	<u>Property I. D. No.</u>	<u>Interests To Be Acquired</u>
1	Dawn Taylor Rev Trust	04.0080300	Fee Simple: 85,596 sqft
3	Richard Gorra	04.0080210	Fee Simple: 247,697 sqft TE: 37,355 sqft
5	James & Theresa Mieseler	04.0090900	Fee Simple: 416,938 sqft TE: 35,169 sqft
6	SSP Holdings LP	04.0090600	Fee Simple: 1,049,640 sqft TE: 59,875 sqft
9	Maxine Buckentine	04.0151120	Fee Simple: 50,929 sqft TE: 757 sqft
10	Dale Hesse	04.0100400	Fee Simple: 157,063 sqft TE: 9,650 sqft
11	Chinmaya Mission	04.0110501	Fee Simple: 113,376 sqft
12	LuAllen & Shirley Kettner	04.0110300	Fee Simple: 347,258 sqft TE: 3,000 sqft
13	Deborah Halaychik	04.0110210	Fee Simple: 198,397 sqft TE: 22,690 sqft
15	James & Patricia Dolejsi	04.0120400	TE: 660 sqft

<u>Parcel</u>	<u>Fee Owner</u>	<u>Property I. D. No.</u>	<u>Interests To Be Acquired</u>
17	John Lenzen Rev Trust	04.0130100	Fee Simple: 3,544 sqft
24	John & Joyce Heiland Rev Trust	04.0140410	Fee Simple: 335,665 sqft TE: 34,631 sqft
26	Jeffrey Heiland	04.0140400	Fee Simple: 39,441 sqft TE: 10,747 sqft
27	Maxine Buckentine	04.40150900	Fee Simple: 1,032,410 sqft TE: 28,251 sqft
29	Char Jeurissen Et Al.	04.0160600	Fee Simple: 80,517 sqft TE: 9,826 sqft

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Settlements for Right of Way Acquisition for the US 212 Project - Dahlgren Township

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2021 construction season includes the US 212 Project - Dahlgren Township which is the expansion of Highway 212 to a four-lane highway. Additional right-of-way is needed to complete this project. Appraisals were completed by Kelly Lindstrom and DKJ Appraisals and the County Board approved the making of offers based on the appraised values at its June 2, 2020 regular session. The Public Works Director, or agents under his supervision, made offers to the affected property owners based on the appraisals and negotiations then commenced. Settlements with the property owners located at PID #04.0080200, 04.0100700, 04.0140700, 04.0140500, 04.0141100, 04.0150110, 04.0162600, 04.0162400, and 04.0171510 have been reached.

ACTION REQUESTED:

Motion to adopt a resolution for settlements for right-of-way acquisitions for the US 212 Project - Dahlgren Township.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text"/>
MnDOT Funding	\$162,612.50
Trans. Sales Tax	\$162,612.50
Total	\$325,225.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 7097

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: September 15th, 2020

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for US 212 Project – Dahlgren Township

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for expansion to a four-lane highway as part of the US 212 Project – Dahlgren Township (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements for expansion to a four-lane highway as part of the US 212 Project – Dahlgren Township constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on September 15th, 2020, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 15th day of September 2020

Dave Hemze County Administrator

Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property
Interests

US 212 Project – Dahlgren Township

Carver County Public Works No. 178825

Property Tax Identification No. 04.0100700

Fee Owners: Kenneth & Barbara Lenzen Rev Trust

Property Address: 7180 Highway 212, Chaska MN 55318

Settlement Amount: \$12,625.00

Property Tax Identification No. 04.0140700

Fee Owners: Jeffrey & Diane Villars

Property Address: 5725 Highway 212, Chaska MN 55318

Settlement Amount: \$40,000.00

Property Tax Identification No. 04.0140500

Fee Owners: Craig & Vicki Peterson

Property Address: 5895 Highway 212, Chaska MN 55318

Settlement Amount: \$3,900.00

Property Tax Identification No. 04.0141100

Fee Owners: German Lutheran Church Association

Property Address: Vacant Land, Dahlgren Township, MN 55318

Settlement Amount: \$500.00

Property Tax Identification No. 04.0150110

Fee Owners: Donald & Doreen Lenzen Trust

Property Address: 12710 Laurie Ln, Chaska MN 55318

Settlement Amount: \$114,400.00

Property Tax Identification No. 04.0162600

Fee Owners: Joshua & Elizabeth Buesgens

Property Address: 7315 Highway 212, MN 55318

Settlement Amount: \$18,500.00

Property Tax Identification No. 04.0162400

Fee Owners: Dale & Nancy VanSloun

Property Address: 7525 Highway 212, Chaska MN 55318

Settlement Amount: \$8,500.00

Property Tax Identification No. 04.0171510

Fee Owners: Daniel & Kathie Broll

Property Address: 12820 Kelly Ave, Chaska MN 55318

Settlement Amount: \$1,800.00

Property Tax Identification No. 04.0080200

Fee Owners: Kenneth Pautsch

Property Address: 8350 Highway 212, Cologne MN 55322

Settlement Amount: \$125,000.00

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Initial Offers for Right of Way Acquisition for the Jonathan Carver Parkway Project - Phase 1

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2021 construction season includes the Jonathan Carver Parkway Project - Phase 1 which is the reconstruction and expansion of Highway 11 (Jonathan Carver Parkway) to a four-lane highway between 4th Street and Highway 61 in the City of Carver. Additional right-of-way is needed to complete the project scope. Carver County has contracted with appraisers in order to establish fair market value for the right of way acquisitions needed in support of the project and Public Works staff have reviewed the appraisals. Public Works staff also completed minimum damage assessments to establish fair market value for parcels that did not require an appraisal. Public Works staff are recommending the county board authorize written initial offers of compensation to impacted property owners based on the completed appraisals and minimum damage assessments.

ACTION REQUESTED:

Motion to adopt a resolution to authorize written initial offers of compensation for right-of-way acquisitions for the Jonathan Carver Parkway Project - Phase 1

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text"/>
City of Carver	\$237,475.00
CSAH Const. Funds	\$237,475.00
Total	\$474,950.00

Insert additional funding source

Related Financial/FTE Comments:

Costs will be split 50/50 in a JPA for this project with the City of Carver.

Office use only:

RBA 2020 - 7098

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: 9/15/2020

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for the Jonathan Carver Parkway Project – Phase 1

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for a Jonathan Carver Parkway Project – Phase 1 (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests described in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owners submit to the County the information necessary for reimbursement.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements as part of the Jonathan Carver Parkway Project – Phase 1 constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County's proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s), the Public Works Division Director or agents under his supervision, shall make initial written offers of just compensation to the Owners of the real property interests described in Exhibit A from whom the County must acquire real property interests needed for the Project; and

BE IT FURTHER RESOLVED that the Public Works Division Director or agents under his supervision, shall reimburse the Owners of said real property interests for an independent appraisal of damages from a licensed real estate appraiser to estimate the full amount of damages which will be caused to Owners by the County's proposed acquisition of the real property interests described in said Exhibit A, and that, upon the Owners providing to County a copy of that appraisal report, evidence of the cost of that report, and evidence of payment of that amount to the appraiser, County shall reimburse Owners for the cost of Owners' independent appraisal report, subject to the limits stated in Minn. Stat. §117.036. In lieu of said independent appraisal of damages, the Public Works Division Director or agents under his supervision, may offer in addition to the initial written offer to property Owners, an amount up to said limits in Minn. Stat. §117.036.

YES

ABSENT

NO

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
 COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held **September 15th 2020** now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 15th day of September 2020

Dave Hemze

County Administrator

Exhibit A

to

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests

Jonathan Carver Parkway Project – Phase 1

Carver County Public Works No. 178811

Property Tax Identification No. 20.0860570

Fee Owners: Jasmin & Adela Ascic

Property Address: 206 Butternut Circle, Carver MN 55315

Permanent easement public right-of-way purposes contains 210 **sq. ft.**, more or less.

Property Tax Identification No. 20.4260010

Fee Owners: Melissa & Grant Bassamore

Property Address: 1810 Cherry Circle, Carver MN 55315

Permanent easement public right-of-way purposes contains 246 **sq. ft.**, more or less.

Property Tax Identification No. 20.0860580

Fee Owners: Cara & Jarrett Bowen

Property Address: 202 Butternut Circle, Carver MN 55315

Permanent easement public right-of-way purposes contains 270 **sq. ft.**, more or less.

Property Tax Identification No. 20.4250880

Fee Owners: Masseny Dosso

Property Address: 1812 Cherry Circle, Carver MN 55315

Permanent easement public right-of-way purposes contains 632 **sq. ft.**, more or less.

Property Tax Identification No. 20.4250940

Fee Owners: Daniel & Lindsey Eberhard

Property Address: 1698 Basswood Ct, Carver MN 55315

Permanent easement public right-of-way purposes contains 483 **sq. ft.**, more or less.

Property Tax Identification No. 20.1430110

Fee Owners: Paul & Andrea Friend

Property Address: 1624 Aspen Drive, Carver MN 55315

Permanent easement public right-of-way purposes contains 574 **sq. ft.**, more or less.

Property Tax Identification No. 20.0960010

Fee Owners: Holder Properties, LLC

Property Address: 4725 Dahlgren Rd, Carver MN 55315

Permanent easement public right-of-way purposes contains 2,090 **sq. ft.**, more or less.

Temporary easement for construction purposes contains 3,996 **sq. ft.**, more or less.

Property Tax Identification No. 20.1150010

Fee Owners: ISD #112

Property Address: 1717 Ironwood Dr, Carver MN 55315

Permanent easement public right-of-way purposes contains 18,627 **sq. ft.**, more or less.

Temporary easement for construction purposes contains 23,845 **sq. ft.**, more or less.

Property Tax Identification No. 20.4250120

Fee Owners: Moly & Mala Louis

Property Address: 1814 Spring Creek Dr, Carver MN 55315

Permanent easement public right-of-way purposes contains 1,120 **sq. ft.**, more or less.

Temporary easement for construction purposes contains 644 **sq. ft.**, more or less.

Property Tax Identification No. 20.2401180

Fee Owners: Lylewood Glen Townhome Association

Property Address: Carver MN 55315

Permanent easement public right-of-way purposes contains 15,263 **sq. ft.**, more or less.

Property Tax Identification No. 20.1430100

Fee Owners: Kevin Miles & Kristen Larson

Property Address: 1626 Aspen Drive, Carver MN 55315

Permanent easement public right-of-way purposes contains 2,879 **sq. ft.**, more or less.

Property Tax Identification No. 20.2400010

Fee Owners: Brian & Jessica Nelson

Property Address: 1139 Lorraine Ct, Carver MN 55315

Permanent easement public right-of-way purposes contains 4,805 **sq. ft.**, more or less.

Property Tax Identification No. 20.4260050

Fee Owners: Taylor & Ted Norgaard

Property Address: 1805 Cherry Circle, Carver MN 55315

Permanent easement public right-of-way purposes contains 727 **sq. ft.**, more or less.

Property Tax Identification No. 04.0240430

Fee Owners: Northern States Power Company

Property Address: 4875 Dahlgren Rd, Carver MN 55315

Temporary easement for construction purposes contains 5,777 **sq. ft.**, more or less.

Property Tax Identification No. 20.2800640

Fee Owners: Oak Tree Single Family Homeowners Association

Property Address: 1343 Chestnut Circle, Carver MN 55315

Permanent easement public right-of-way purposes contains 26,126 **sq. ft.**, more or less.

Property Tax Identification No. 20.2400020

Fee Owners: Ryan & Gina Sanbo

Property Address: 1137 Lorraine Ct, Carver MN 55315

Permanent easement public right-of-way purposes contains 1,932 **sq. ft.**, more or less.

Temporary easement for construction purposes contains 1,273 **sq. ft.**, more or less.

Property Tax Identification No. 20.4260020

Fee Owners: Reed & Christina Swenson

Property Address: 1808 Cherry Circle, Carver MN 55315

Permanent easement public right-of-way purposes contains 411 **sq. ft.**, more or less.

Property Tax Identification No. 20.4500010

Fee Owners: Timothy & Kathleen Yarger

Property Address: 1040 Sunny Ridge Drive, Carver MN 55315

Permanent easement public right-of-way purposes contains 1,954 **sq. ft.**, more or less.

Temporary easement for construction purposes contains 4,686 **sq. ft.**, more or less.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution of Support for Submittal of Minnesota Highway Freight Program Grant Application for Highway 212 Freight Mobility and Safety Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="9/15/2020"/>
Contact: <input type="text" value="Angie Stenson"/> Title: <input type="text" value="Sr. Transportation Planner"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Minnesota Highway Freight Program (MHFP) provides federal funding to construction projects on public roads that provide measurable freight transportation benefits. Minnesota Department of Transportation (MnDOT) is soliciting applications for an estimated \$55.85 million for funding in Fiscal Years (FY) 2023-2025, as projected based on continuation of the National Highway Freight Program. Projects that improve the safety, mobility, or efficiency of freight transportation, or improve road access to freight facilities are the intended recipients of these program dollars.

Highway 212 is part of the National Highway System and is one of the most important economic and highway freight corridors in the State of Minnesota and the Upper Midwest region. Highway 212 improvements are an ideal candidate for this grant program because the corridor provides a critical connection for agricultural and industrial areas throughout the region and is identified as a high priority "Tier One" Truck Corridor by the Metropolitan Council.

The grant application is a request for funds to reconstruct and expand Highway 212 from a two-lane rural highway to a four-lane divided expressway between Highway 51 and Highway 36 in Benton Township including intersection safety improvements. The proposed improvements will remove barriers to efficient freight movement, provide economic development opportunities at key locations, preserve existing infrastructure, and improve the corridor's mobility and safety for all users.

Total construction cost is estimated at approximately \$26 million. The funding request will be for the maximum funding award, which is \$11.1 million or half the amount available in any one fiscal year. Additional grant and funding programs will be pursued for this project.

ACTION REQUESTED:

Approve resolution of support for submittal of Minnesota Highway Freight Program grant application for the Highway 212 Freight Mobility and Safety Project in Benton Township.

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING
If "Other", specify: <input type="text" value=""/>	County Dollars = <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	Transp. Sales Tax or Othe <input type="text" value="\$14,877,000.00"/>
	MHFP Grant Request <input type="text" value="\$11,100,000.00"/>
	Total <input type="text" value="\$25,977,000.00"/>
	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

*Amounts reflect estimated project cost if funding awarded. Additional funding sources will be pursued.

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: September 15, 2020 Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

**Resolution of Support and Approval for Submittal of a Minnesota Highway Freight Program Grant
Application for the US Highway 212 Freight Mobility and Safety Project in Benton Township**

- WHEREAS, the Minnesota Highway Freight Program (MHFP) provides federal funding to construction projects on public roads that provide measurable freight transportation benefits; and
- WHEREAS, the Minnesota Department of Transportation is soliciting applications for an estimated \$55.85 million for funding in Fiscal Years (FY) 2023-2025, as projected based on continuation of the National Highway Freight Program; and
- WHEREAS, projects that improve the safety, mobility, or efficiency of freight transportation, or improve road access to freight facilities are the intended recipients of these program dollars; and
- WHEREAS, the maximum award for any one project in this solicitation is \$11.1 million or half the amount available in any one fiscal year; and
- WHEREAS, US Highway 212 is part of the National Highway System and is one of the most important economic and highway freight corridors in the State of Minnesota and the Upper Midwest region. US Highway 212 provides a critical connection for agricultural and industrial areas throughout the region and is identified as a high priority “Tier One” Truck Corridor by the Metropolitan Council.
- WHEREAS, Carver County is seeking funds to reconstruct and expand US Highway 212 from a two-lane rural highway to a four-lane divided expressway between Highway 51 and Highway 36 in Benton Township including intersection safety improvements; and
- WHEREAS, the proposed improvements will remove barriers to efficient freight movement, provide economic development opportunities at key locations, preserve existing infrastructure, and improve the corridor’s mobility and safety for all users; and
- WHEREAS, the Carver County Board of Commissioners adopted a ½ percent local option sales tax in May 2017 dedicated for transportation projects, and this project is identified in the implementation plan for use of these funds; and
- WHEREAS, Carver County will provide funding towards the local match and partner with MnDOT to contribute to the overall local match and project funding as identified in the MHFP grant application; and

NOW THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners supports and approves the application for a Minnesota Highway Freight Program Grant to reconstruct US Highway 212 from a two-lane undivided highway to a four-lane divided expressway between the Highway 51 and Highway 36 in Benton Township and authorizes and directs the Carver County Engineer to submit the application.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of __, 2020, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 15th day of September, 2020.

_____ County
Dave Hemze
Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Tenant Relocation Settlement for Right of Way Acquisition for the US 212 Project - Dahlgren Township

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2021-2023 construction seasons include the US 212 Project - Dahlgren Township which is the expansion of Highway 212 to a four-lane highway. Additional right-of-way is needed to complete this project. Appraisals were completed by Kelly Lindstrom and DKJ Appraisals and the County Board approved the making of offers based on the appraised values at its June 2, 2020 regular session. The Public Works Director, or agents under his supervision, made offers to the affected property owners based on the appraisals and negotiations then commenced. As part of the total acquisition of PID #04.0150900 a tenant must be relocated. A relocation assessment was completed by a qualified relocation expert and a settlement has been reached with the tenant.

ACTION REQUESTED:

Motion to adopt a resolution for a tenant relocation settlement agreement for PID #04.0150900 for right-of-way acquisitions for the US 212 Project - Dahlgren Township.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text"/>
MnDOT Funding	\$25,000.00
Trans. Sales Tax	\$25,000.00
Total	\$50,000.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 7109

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: September 15, 2020
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

**Resolution Authorizing Settlement of Compensation for Tenant(s) Relocation for
Required Property Acquisition for the US 212 Project - Dahlgren Township**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for expansion to a four-lane divided highway as part of the US 212 Project - Dahlgren Township (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, County has retained an independent relocation specialist to provide the County with tenant relocation estimates caused by the County’s acquisition of the property interests required for the Project; and

WHEREAS, the Public Works Division Director or agents under his supervision have a negotiated settlement for rent differential with the affected tenant(s) impacted by the project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s relocation of the tenant(s) of the property described in said Exhibit A and the construction of highway and related improvements of expansion to a four-lane divided highway as part of the US 212 Project - Dahlgren Township constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the independent relocation cost estimate obtained by the County from an independent relocation specialist and the negotiations between said tenant(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation for rent differential to the tenant(s) within the Project from whom relocation is required, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into a Relocation Agreement(s) with said tenants(s), in the name of the County of Carver for the Project.

YES

ABSENT

NO

STATE OF MINNESOTA
 COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on September 15, 2020, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 15th day of September, 2020.

Dave Hemze

County Administrator

Exhibit A
to
Resolution Authorizing Settlement of Rent Differential Compensation for Tenant(s) Relocation

US 212 Project – Dahlgren Township

Carver County Public Works No. 178825

Property Tax Identification No. 04.0100700

Tenant: Mike Buckentine

Property Address: 6675 Highway 212, Chaska MN 55318

Settlement Amount: \$50,000.00

Settlement amount includes only the “rent differential” payment based on a formula derived from Federal Highway Administration regulations and a negotiated settlement. Additional expenditures for the cost of moving and re-establishment, in addition to this settlement, are required to be paid by the county.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2020-2021 renewal of On-Sale Liquor License including Sunday for Vandy's Grille LLC dba Vandy's Grille

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services - Property Taxation"/>	Meeting Date: <input type="text" value="9/15/2020"/>
Contact: <input type="text" value="Amy Howard"/> Title: <input type="text" value="Elections and Licensing Speciali"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

Corey Vanderhoff, President and Vicki Michelle Vanderhoff, Vice President of Vandy's Grille LLC dba Vandy's Grille have applied for renewal of their On-Sale Liquor License including Sunday. They are located at 7795 Laketown Pkwy, Waconia. There are no delinquent taxes owing on the property.

ACTION REQUESTED:

Motion to approve the application for renewal of the On-Sale Liquor License including Sunday for Vandy's Grille LLC dba Vandy's Grille.

FISCAL IMPACT: <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source
Related Financial/FTE Comments: License Fee: On-Sale Liquor License - \$2,000.00/Sunday On-Sale-200.00	

Office use only:

RBA 2020 - 7100

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2020-2021 renewal of On-Sale Liquor License including Sunday for Schram Winery LLC dba Schram Vineyards

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services - Property Taxation"/>	Meeting Date: <input type="text" value="9/15/2020"/>
Contact: <input type="text" value="Amy Howard"/> Title: <input type="text" value="Elections and Licensing Speciali"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

Aaron Schram, President and Ashley Schram, Vice-President of Schram Winery LLC dba Schram Vineyards have applied for renewal of their On-Sale Liquor License including Sunday. They are located at 8785 Airport Rd, Waconia. There are no delinquent taxes owing on the property.

ACTION REQUESTED:

Motion to approve the application for renewal of the On-Sale Liquor License including Sunday for Schram Winery LLC dba Schram Vineyards.

FISCAL IMPACT: <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source
Related Financial/FTE Comments: License Fee: On-Sale Liquor License - \$2,000.00; Sunday On-Sale - \$200.00	

Office use only:

RBA 2020 - 7101

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2020-2021 renewal of On-Sale Liquor License including Sunday for Baumann Enterprises Inc dba B's on the River

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services - Property Taxation"/>	Meeting Date: <input type="text" value="9/15/2020"/>
Contact: <input type="text" value="Amy Howard"/> Title: <input type="text" value="Elections and Licensing Specialist"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Bryan Baumann, President of Baumann Enterprises Inc dba B's on the River has applied for renewal of their On-Sale Liquor License including Sunday. They are located at 1455 Co Rd 27, Watertown. There are no delinquent taxes owing on the property.

ACTION REQUESTED:

Motion to approve the application for renewal of the On-Sale Liquor License including Sunday for Baumann Enterprises Inc dba B's on the River.

FISCAL IMPACT: <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

License Fee: On-Sale Liquor License - \$2,000.00; Sunday On-Sale - \$200.00

Office use only:

RBA 2020 - 7102

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2020-2021 renewal of On and Off Sale Liquor License including Sunday for Hollywood Sports LLC dba Hollywood Sports Complex

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services - Property Taxation"/>	Meeting Date: <input type="text" value="9/15/2020"/>
Contact: <input type="text" value="Amy Howard"/> Title: <input type="text" value="Elections and Licensing Specialist"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

Joseph Swartzler Jr, President of Hollywood Sports LLC dba Hollywood Sports Complex has applied for renewal of their On and Off Sale Liquor License including Sunday. They are located at 15950 County Rd 122, Watertown. There are no delinquent taxes owing on the property.

ACTION REQUESTED:

Motion to approve the application for renewal of the On and Off Sale Liquor License including Sunday for Hollywood Sports LLC dba Hollywood Sports Complex.

FISCAL IMPACT: <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source
Related Financial/FTE Comments: License Fee: On-Sale Liquor License - \$2,000.00; Off-Sale Liquor License - \$150.00; Sunday On-Sale - \$200.00	

Office use only:

RBA 2020 - 7103

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2020-2021 renewal of On-Sale Liquor License including Sunday for WJVA Inc dba Timber Creek Golf Course

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Brooks Ellingson, President of WJVA Inc dba Timber Creek Golf Course has applied for renewal of their On-Sale Liquor License including Sunday. They are located at 9750 Co Rd 24, Watertown. There are no delinquent taxes owing on the property.

ACTION REQUESTED:

Motion to approve the application for renewal of the On-Sale Liquor License including Sunday for WJVA Inc dba Timber Creek Golf Course.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

License Fee: On-Sale Liquor License - \$2,000.00; Sunday On-Sale - \$200.00

Office use only:

RBA 2020 - 7104

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2020-2021 renewal of On-Sale Liquor License including Sunday for Big Sticks LLC dba Big Sticks Tavern & Trails End Event Center

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services - Property Taxation"/>	Meeting Date: <input type="text" value="9/15/2020"/>
Contact: <input type="text" value="Amy Howard"/> Title: <input type="text" value="Elections and License Specialist"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Richard Imdieke, President and Michele Imdieke, Vice-President of Big Stick's LLC dba Big Sticks Tavern & Trails End Event Center have applied for renewal of their On-Sale Liquor License including Sunday. They are located at 6940 Dahlgren Rd, Chaska. There are no delinquent taxes owing on the property.

ACTION REQUESTED:

Motion to approve the application for renewal of the On-Sale Liquor License including Sunday for Big Stick's LLC dba Big Sticks Tavern & Trails End Event Center.

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING
If "Other", specify: <input type="text" value=""/>	County Dollars = <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value=""/> \$0.00
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

License Fee: On-Sale Liquor License - \$2,000.00; Sunday On-Sale - \$200.00

Office use only:

RBA 2020 - 7105

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2020-2021 renewal of On-Sale Liquor License including Sunday for LuceLine Orchard LLC dba LuceLine Orchard

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services - Property Taxation"/>	Meeting Date: <input type="text" value="9/15/2020"/>
Contact: <input type="text" value="Amy Howard"/> Title: <input type="text" value="Elections and License Specialist"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

Richard Pawelk, President of LuceLine Orchard LLC and Theresa Pawelk, Vice-President of LuceLine Orchard LLC have applied for renewal of their On-Sale Liquor License including Sunday. They are located at 2755 Rose Avenue, Watertown. There are no delinquent taxes owing on the property.

ACTION REQUESTED:

Motion to approve the application for renewal of the On-Sale Liquor License including Sunday for LuceLine Orchard LLC dba LuceLine Orchard.

FISCAL IMPACT: <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source
Related Financial/FTE Comments: License Fee: On-Sale Liquor License - \$2,000.00; Sunday On-Sale - \$200.00	

Office use only:

RBA 2020 - 7106

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Commissioner Contingency Adjustment

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

On the July 7th Board meeting, the County Commissioners approved the use of Commissioner Contingency to fund the \$180,000 Amorosi Settlement (county portion of settlement). The funds have been paid out in accordance with the settlement, this RBA is to just change the funding source. After further review, it has been determined to fund the settlement out of the County's Self Insurance Fund because this portion the settlement was not covered by insurance. By approving this funding source change, this will bring the 2020 commissioner contingency balance back to \$390k.

ACTION REQUESTED:

Approve change in funding stream for the Amorosi Settlement from Commissioner Contingency to the Self Insurance Fund fund balance.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

Self Insurance Fund	\$180,000.00
Commissioner Contingen	(\$180,000.00)
Total	\$0.00

Insert additional funding source

Related Financial/FTE Comments:

After further review from Finance, the Self Insurance Fund is a better place to fund this settlement rather than Commissioner Contingency.

Office use only:

RBA 2020 - 7107

Commissioner Contingency Request Form



Submit AFTER RBA submittal

Agenda Item: Commissioner Contingency Adjustment

Department:

Meeting Date: 9/15/2020

Requested By: Mary Kaye Wahl

Fund: 01 - General

Description of Revenue Accounts	Acct #	Increase/ (Decrease) Amount	Description of Expenditure Accounts	Acct #	Increase/ (Decrease) Amount
			Commissioner Contingency		
TOTAL		\$0.00	TOTAL		\$0.00

Reason for Request:

Adjust Commissioner Contingency back to \$390k by utilizing the Self-Insurance Fund for the Amorosi settlement.

Financial Impact(to be filled out by Finance Director)

Commissioner Contingency Beginning of the Year Balance	\$100,000.00
Commissioner Contingency Current Adjustment	\$180,000.00
Commissioner Contingency Previous Adjustment	110,000.00
Remaining Balance After Adjustment	\$390,000.00

County Board Decision:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Authorize Redemption of Outstanding GO Tax Abatement Bonds, Series 2012A

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The County has the opportunity to prepay the existing balance on the General Obligation Tax Abatement Bonds, Series 2012A. In prepaying the remaining \$425,000 on 2/1/2021, this will allow the County to save \$20,962.50 in interest that would have been due over the remaining three years of payments in future budgets. The Finance Department has reviewed cash flows within the Debt Service Fund and determined that advance paying the remaining debt is possible and worth the interest savings.

ACTION REQUESTED:

Motion to adopt attached resolution.

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =	<input type="text"/>
Use of Fund 35 FB to prepay	\$425,000.00
Total	\$425,000.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

There is also a levy savings starting in 2021 in doing this early redemption in the amount of \$172,000, to be redirected for future debt service needs. This is reflected in the County Administrator's recommended 2021 Budget.

Office use only:

RBA 2020 - 7062

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

DATE: September 15th, 2020

RESOLUTION NO. _____

MOTION BY COMMISSIONER:

SECONDED BY COMMISSIONER:

Authorizing Redemption of Outstanding General Obligation Tax Abatement Bonds, Series 2012A

RESOLVED BY THE BOARD OF COMMISSIONERS OF CARVER COUNTY as follows:

1. This Board hereby determines that the \$425,000 in principal amount of the County's outstanding General Obligation Tax Abatement Bonds, Series 2012A which have stated maturities on and after February 1, 2022 shall be called for prior redemption on February 1, 2021.

2. The County Administrator is authorized and directed to cause notice of such redemption to be given to Bond Trust Services Corporation and the registered owners of such bonds as required by law and the terms of the bonds.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota; do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 15th day of September, 2020, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

David Hemze, County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Community Development Agency 2021 Budget and Levy

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

The Carver County Community Development Agency (CDA) provides affordable housing opportunities and fosters economic development in the County. For 2021, the CDA would like to request a levy of \$2,892,300, which is a \$212,868 increase from the 2020 levy. The impact on a \$368,000 valued home would be an increase of \$3.29, for a total of \$60.51 for 2021.

On August 18, the CDA presented the proposed levy and budget at a County Board work session.

ACTION REQUESTED:

Motion to approve the attached resolution approving the 2021 proposed budget and payable 2021 tax levy of the Carver County Community Development Agency and certifying said levy to the County Auditor.

FISCAL IMPACT: ▼

If "Other", specify:

FTE IMPACT: ▼

FUNDING

County Dollars =	<input type="text"/>
Other Revenue	\$10,341,192.00
CDA Tax Levy	\$2,892,300.00
Total	\$13,233,492.00

Insert additional funding source

Related Financial/FTE Comments:

The CDA's special benefit tax levy is spread upon all taxable property within Carver County and is completely separate from the County's property tax levy.

Office use only:

RBA 2020 - 7071

		2020 Budget	2021 Requested Budget	Change
REVENUES				
Administrative Revenues		114,890	97,160	(17,730.00)
Pass-Through Grant Funds		638,333	607,692	(30,641.00)
Operating Revenues		1,793,200	1,886,940	93,740.00
Carver Homes		907,780	1,118,500	210,720.00
Housing Revenues		6,500,881	6,630,900	130,019.00
Tax Levy		2,679,432	2,892,300	212,868.00
TOTAL REVENUES		12,634,516	13,233,492	598,976.00
EXPENDITURES				
Administrative & Operating Expenses		3,330,522	3,358,300	27,778.00
Carver Homes (formerly PH)		907,780	1,118,500	210,720.00
Carver Homes Capital Improvements		41,000	42,100	1,100.00
Pass-Through Grant Funds		638,333	607,692	(30,641.00)
Bond Expenditures		276,000	276,000	0.00
Community/Economic Development		940,000	1,200,000	260,000.00
Housing Expenditures		6,500,881	6,630,900	130,019.00
TOTAL EXPENDITURES		12,634,516	13,233,492	598,976.00
TOTAL CDA DIFFERENCE BETWEEN REVENUES & EXPENDITURES		0	0	0

2021 Budget Variations

		Change
Administrative Revenues	Reduction in SCDP grants and counseling grants	-\$17,730
Operating Revenues	Property Reimbursements, Management Fees, Investment Earnings	\$93,740
Administrative & Operating Expenses	Employee benefits, IT support	-\$27,778
Carver Homes Captial Grant Improvements	Capital Reserve requirement per HUD	-\$1,100
Community/Economic Development	Business development; COVID related business assistance	-\$260,000
	CDA Recommended Levy Increase	\$212,868



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: _____

Resolution No.: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

RESOLUTION APPROVING THE 2021 PROPOSED BUDGET AND PAYABLE 2021 TAX LEVY OF THE CARVER COUNTY COMMUNITY DEVELOPMENT AGENCY AND CERTIFYING SAID LEVY TO THE COUNTY AUDITOR

WHEREAS, in accordance with Minnesota Statutes, Section 469.033, Subd. 6 (“**Section 469.033**”), and Laws of Minnesota, including Laws of Minnesota for 1980, Chapter 482, as amended by Laws of Minnesota for 2001, Chapter 214, the Carver County Community Development Agency (the “**Agency**”) is authorized to levy special benefit taxes upon all property within its area of operation; and

WHEREAS, the area of operation of the Agency is the whole of the County of Carver, Minnesota; and

WHEREAS, the Agency has by resolution duly approved and adopted its 2021 budget and levied the special benefits tax, payable 2021, subject to the approval of the Carver County Board of Commissioners (the “**Carver County Board**”); and

WHEREAS, the Authority is authorized to levy its special benefits tax pursuant to Minnesota Statutes, Section 469.107 or Section 469.033, with the approval of the Carver County Board;

NOW THEREFORE BE IT RESOLVED, by the Carver County Board of Commissioners as follows:

1. The County has previously approved the levy by the Authority for taxable year 2011 and any subsequent years of taxes upon the taxable property in the County in amounts pledged by the Authority to pay debt service with respect to its outstanding housing development bonds. In addition, the County hereby approves the levy by the Authority for taxable year 2021 of taxes upon the taxable property in the County in the amounts specified for purposes other than such debt services in the Authority’s annual budget upon the taxable property in the County.
2. The Authority’s requested levy of \$2,892,300 for taxes payable 2021 is hereby certified to the County Auditor.
3. A copy of this Resolution shall be furnished to the Authority through its Executive Director by the County Administrator.

YES

ABSENT

NO

**STATE OF MINNESOTA
COUNTY OF CARVER**

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 15th day of September, 2020, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 15th day of September, 2020.

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Preliminary 2021 Carver County Water Management Organization Levy

Primary Originating Division/Dept: <u>Public Services - Planning & Water Mgmt</u>	Meeting Date: <u>9/15/2020</u>
Contact: <u>Paul Moline</u> Title: <u>PWM Manager</u>	Item Type: <u>Regular Session</u>
Amount of Time Requested: <u>10</u> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <u>Paul Moline</u> Title: <u>PWM Manager</u>	

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

State Statute requires that the preliminary Carver County Water Management Organization (CCWMO) levy request be certified by the CCWMO authority, which is the Carver County Board.

The levy request below is for the special taxing district making up the CCWMO. The levy consists of funds for projects (see attached project recommendation) plus general operating expenses. General operating expenses include staff salaries, the Carver Soil & Water Conservation District (SWCD, a State agency) allocation, general engineering costs, training, mileage, water monitoring equipment, maintenance, per diem for Citizens Water Advisory Committee meetings, educational expenses, and conservation cost share funds.

The comparison from 2020 to 2021 shows a 2.37 percent increase in the levy request. The net levy increase of \$19,026 follows Board direction to maintain a zero tax impact or less on the average value home and consists of:

- 1) a decrease to the WMO project fund based on city project requests and proposed grant match (attached) as well as projected project fund surplus, = (\$36,254)
- 2) an increase in the WMO portion of staffing to cover increased demand in the monitoring program = \$51,932
- 3) an increase to the WMO portion of the Aquatic Invasive Species (AIS) program fund of \$6,682 due to potential state funding shortfalls for watercraft inspections at the new Lake Waconia boat access.
- 4) a decrease in professional services costs; = (\$3,334)

	2021 LEVY REQUEST	2020 LEVY	CHANGE
CCWMO Taxing district	\$ 821,828	\$ 802,802	\$19,026

Based on the increased tax base projected for 2021, this requested CCWMO levy will result in no impact to the County WMO tax on an average value home. Note: the average value home increased from \$358,000 in 2020 to \$363,900 in 2021.

ACTION REQUESTED:

Motion to set the preliminary 2021 CCWMO levy at \$821,828.

FISCAL IMPACT: Other

If "Other", specify:

2021 recommended budget

FTE IMPACT: None

FUNDING

County Dollars =	
CCWMO Levy (2021)	\$821,828.00
Total	\$821,828.00

Related Financial/FTE Comments:

Dollar amounts are needed to certify to the County Auditor the amount to include in the CCWMO levy. The County Board has approval authority for the CCWMO.



Carver County Water Management Organization

Planning and Water Mgmt Dept
Government Center - Administration Building
600 East 4th Street
Chaska, Minnesota 55318
Phone: (952)361-1820
Fax: (952)361-1828
www.co.carver.mn.us/water

Memo

Date: Sep 4, 2020
To: County Commissioners
From: Paul Moline, PWM Manager
Re: CCWMO Project Funding 2021
cc. David Hemze, County Administrator
Nick Koltavy, Asst. County Administrator

At their June 2020 meeting, the Carver County Water Management Organization (CCWMO) Advisory Committee recommended WMO project funding for 2021 for an amount of \$171,361. The staff request and subsequent committee recommendation was based on the following factors/considerations:

- The CCWMO evaluation process, which ranks projects based on a series of criteria
- Recent requests for project funding from LGU's
- Projects identified in the CCWMO plan
- Funds committed or projected for matching grant agreements
- Project fund surplus due to:
 - Project cancellation
 - SSTS Direct Discharge Incentive Program fund balance
 - CROW JPA returned funds

The following table describes the recommended projects and dollar amounts.

Project Requestor & Description	Project Benefits	Requested Funding	Partner Contribution	Staff Rec WMO Levy Funding
TOTALS		\$171,361	\$1,080,340	\$171,361
City of Waconia – Bayview Turf Parking Convert an existing ISD 110 gravel parking lot to a constructed turf parking area. The project will reduce sediment runoff and pollutant loading from the parking area to Burandt Lake/wetland area. Total project costs are estimated at \$132,527.	Reduce total phosphorus (TP) by 31%; total suspended solids (TSS) by 31% .	\$25,000	City of Waconia-\$107,527	\$25,000
City of Waconia – Bent Creek Stormwater Retrofits Retrofit two stormwater main with sump manholes and SAFL baffles to treat water flowing directly to Bent Creek. The project will reduce pollutant loading to the creek and help meet TMDL goals.Total project costs are estimated at \$34,375.	Reduce total suspended solids (TSS) by 47% .	\$17,187	City of Waconia-\$17,188	\$17,187
City of Waconia – First St. Stormwater Reuse Pretreatment Provide additional pre-treatment for the stormwater runoff reuse system located off the north end of West First Street and install the final two containment tanks. Additional pre-treatment will extend the life of the reuse system and reduce the amount of maintenance required to keep operating at maximum efficiency. Total project costs are estimated at \$240,625.	The increase in storage volume will reduce the amount of runoff bypassing the system and allow for more area to be irrigated reducing the volume of runoff and pollutant loading to Burandt Lake and helping to meet TMDL goals.	\$25,000	City of Waconia-\$215,625	\$25,000
CCWMO - SSTS Direct Discharge The SSTS Direct Discharge Cost Share is an incentive-based program to eliminate direct discharge SSTSs in the WMO. The WMO Advisory committee recommended continuing funding a subwatershed in the Crow River Watershed area in 2021.	Reduce total phosphorus (TP) by 40%; Reduce bacteria by 90% to the selected Crow River Watershed area, by eliminating up to 40 direct discharges.	\$58,000	Landowners pay remainder of cost	\$58,000 Remaining cost of incentives (\$22,000) available from existing project fund surplus.

Project Requestor & Description	Project Benefits	Requested Funding	Partner Contribution	Staff Rec WMO Levy Funding
<p>One Watershed One Plan & DNR Grant Match The CCWMO is anticipating potentially up to \$740,000 in grant funds for FY '20 – FY '22 as part of the state's One Watershed One Plan funding approach, and DNR dam removal grants. As part of this significant funding opportunity, the WMO needs to provide local cash match. Staff is proposing to fund \$46,174 to match the state funding in 2021.</p>	<p>Potential for multiple projects through local partnerships as identified in the CCWMO plan. Benefits will be documented during the grant process. Required match needs to be planned for.</p>	<p>\$46,174</p>	<p>MN BWSR & DNR - \$740,000 over 3 years</p>	<p>\$46,174</p>

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Closed Session for US 212 Project - Dahlgren Township Property Acquisition

Primary Originating Division/Dept: <u>Public Works - Program Delivery</u>	Meeting Date: <u>9/15/2020</u>
Contact: <u>Patrick Lambert</u> Title: <u>Right-of-Way Agent</u>	Item Type: <u>Closed Session</u>
Amount of Time Requested: <u>20</u> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <u>Pat Lambert and Zach Mahan</u> Title: <u>Right-of-Way Agents</u>	

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The 2021 construction season includes the US 212 Project - Dahlgren Township which is the reconstruction and expansion of Highway 212 to a four-lane expressway from Highway 11 (Jonathan Carver Parkway) in the City of Carver to approximately Highway 36 on the east side of the City of Cologne. Carver County and MnDOT have entered into a right of way acquisition agreement in which Carver County is the lead agency for this project. Additional right-of-way is needed to complete the project scope. Carver County has contracted with appraisers in order to establish fair market value for the right of way acquisitions needed in support of the project. On June 2, 2020, the County Board authorized Public Works staff to make offers for direct purchase of the impacted properties.

Minnesota Statutes Section 117.031 provides that the condemning authority may make a last written offer of compensation prior to filing a Petition for Eminent Domain. A court may award reasonable attorney fees, expenses, and other costs and fees depending on how much greater the final judgment or award is than the last written offer.

Out of a total of 28 impacted parcels, thirteen (13) property owners have executed settlement agreements.

Prior to initiating the petition for eminent domain process, Public Works staff are recommending the County Board authorize last written offers of compensation to fifteen (15) remaining parcel owners identified as the following property identification numbers: 04.0080300; 04.0080210; 04.0090900; 04.0090600; 04.0151120; 04.0100400; 04.0110501; 04.0110300; 04.0110210; 04.0120400; 04.0130100; 04.0140410; 04.0140400; 04.0150900; 04.0160600.

ACTION REQUESTED:

Motion to enter into closed session to discuss confidential appraisal data and last written offers for the purchase of real property, pursuant to Minn. Stat. Section 13D.05, Subd. 3 (c).

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	\$0.00
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Total	\$0.00
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Related Financial/FTE Comments:

Office use only:

RBA 2020 - 7085