

Arbor Day Event/Tree Planting at Baylor Park  
May 20, 2014 – 12:30 p.m.

Committee of the Whole Meeting  
May 20, 2014  
2:30 p.m. – Oak Lake Conference Room



Carver County Board of Commissioners  
May 20, 2014  
Regular Session  
County Board Room  
Carver County Government Center  
Human Services Building  
Chaska, Minnesota

PAGE

4:00 p.m.	1.	a) <b>CONVENE</b>	
		b) <b>Pledge of allegiance</b>	
		c) <b>Public comments (limited to five minutes)</b> <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i>	
	2.	Agenda review and adoption	
	3.	Approve minutes of May 13, 2014, Regular Session .....	1-6
	4.	Community Announcements	
4:05 p.m.	5.	<b>CONSENT AGENDA</b>	
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
	5.1	Final acceptance and payment of the 2013 Federal Overlay Project .....	7-8
	5.2	Award of Contract for Furnishing Bituminous Material (CP 1410) for 2014 Seal Coat Program .....	9-11
	5.3	Professional Services Agreement for 2014 Bridge Safety Inspections with Stantec Consulting Services Inc.....	12
	5.4	Site restoration project for the Chaska Historical Marker .....	13-16
		<i>Connections: Develop strong public partnerships and connect people to services and information</i>	
	5.5	Reallocation of part time assignment and transfer of budgeted funds.....	17
	5.6	Change in type and term of On-Sale Liquor License for Parley Lake Winery , LLP dba Paley Lake Winery .....	18
	5.7	County Board appointment of Debra A. Paige as Director of Emergency Management for Carver County.....	19
	5.8	Out of State Travel.....	20
	5.9	Approval of the use of BB Guns for Boy Scout Pack 337 in Lake Minnewashta Regional Park .....	21
	5.10	Hiring An Temporary 0.25 FTE Seasonal Assistant Environmentalist.....	22-23

*Growth: Manage the challenges and opportunities resulting from growth and development*

5.11	Lola's Lake Waconia Half Marathon, 10k, 5k and Kid's fun run event .....	24-27
5.12	Right-of-way Acquisition for CSAH 10 Reconstruction Project between CSAH 30 & State Highway 7 .....	28-41
5.13	Professional Services Agreement with Mckinzie Metro Appraisals for CSAH 10 Reconstruction from CSAH 30 to TH 7 .....	42
5.14	Motokazie Inc. - Trail Ride & Hare Scramble event.....	43-48
5.15	Land Purchase for CSAH 10 Reconstruction Project between CSAH 30 & State Highway 7 .....	49-51

*Finances: Improve the County's financial health and economic profile*

5.16	Review Social Services/Commissioners Warrants .....	NO ATT
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4:05 p.m.	<b>6. CONNECTIONS: Develop strong public partnerships and connect people to services and information</b>	
	6.1 Victoria Library .....	52-53
4:35 p.m.	<b>7. FINANCES: Improve the County's financial health and economic profile</b>	
	7.1 RtVision Electronic Invoice "eInvoice" Software Project .....	54-55
4:55 p.m.	<b>8. GROWTH: Manage the challenges and opportunities resulting from growth and development</b>	
	8.1 \$28 Million Road and Bridge Project Funding .....	56-59
5:25 p.m.	<b>ADJOURN AS COUNTY BOARD AND CONVENE AS CARVER COUNTY REGIONAL RAIL AUTHORITY</b>	
5:25 p.m.	<b>9. COMMUNITIES: Create and maintain safe, healthy and livable communities</b>	
	9.1 Land exchange along Dakota Rail corridor .....	60-67
5:35 p.m.	<b>ADJOURN AS CARVER COUNTY REGIONAL RAIL AUTHORITY</b>	
5:35 p.m.	<b>BOARD REPORTS</b>	
	1. Chair	
	2. Board Members	
	3. Administrator	
	4. Adjourn	

David Hemze  
County Administrator

## UPCOMING MEETINGS

May 27, 2014	8:30 a.m. Board/Division Director Strategic Planning Retreat Island View Dining, Waconia
June 3, 2014	9:00 a.m. Board Meeting
June 10, 2014	No Meeting
June 16, 2014	5:00 p.m. Board of Equalization
June 17, 2014	2:30 p.m. Committee of the Whole Meeting
June 17, 2014	4:00 p.m. Board Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on May 13, 2014. Chair Gayle Degler convened the session at 9:00 a.m.

Members present: Gayle Degler, Chair, Randy Maluchnik, Vice Chair, James Ische, Tim Lynch and Tom Workman.

Members absent: None

The following amendments were made to the agenda:

Add:

5.18 Approval of Memorandum of Agreement with the American Federation of State, County and Municipal Employees Council No. 65 Regarding the Public Works Reorganization

Remove: Southwest Reconnection Project Archaeology Site Visit

Lynch moved, Workman seconded, to approve the agenda as amended. Motion carried unanimously.

Ische moved, Maluchnik seconded, to approve the minutes of the April 15, 2014, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Maluchnik moved, Lynch seconded, to approve the following consent agenda items:

Approved application for a pro-rated on-sale intoxicating liquor license for Schram Winery, LLC d/b/a Schram Vineyards.

Approved application for a one day to four day temporary on-sale liquor license for Augusta Ball Club, Inc., for May 30, May 31 and June 1, 2014.

Approved issuing a Charitable Gambling License to Zoar United Church of Christ for a raffle to be held on October 18, 2014.

Resolution #23-14, Recommending and Supporting Linda Higgins for the Position of Secretary-Treasurer of the Association of Minnesota Counties.

Accepted the invitation for Carver County to be one of five participating organizations for the Minnesota Valley Trust, appointed James Ische as the Carver County representative to the Minnesota Valley Trust and authorized him to sign the Memorandum of Understanding.

Resolution #24-14, Authorizing Acquisition of Property Required for the CSAH 10 Bridge Reconstruction and Related Roadway Improvements Project #SAP 010-610-047; 104 Lewis Avenue N, Watertown, MN.

Resolution #25-14 Continuing the Elimination of Direct Discharge Sub-Surface Treatment Systems (SSTS) Program.

Approved increasing the .9 FTE Social Worker II in the Community Support Unit to a 1.0 FTE Social Worker II effective May 19, 2014.

Accepted the Communities of Practice/Safety Focused Family Partnership Initiative Grant from the Minnesota Department of Human Services.

Resolution #26-14, Right of Way Acquisition, CSAH 18, Project SP 010-618-013.

Approved the Courts Audio and Visual System Upgrade construction budget, the professional services contract with Tierney Brothers and related budget amendment.

Approved amendment #1 to the professional services agreement with Bolton & Menk, Inc. for project SAP 010-610-047.

Authorized the issuance of a Certificate of Zoning Compliance (#A20140104) for the May 18, 2014, St. Peter Lutheran Church Maifest celebration.

Resolution #27-14, Approval of Sale and Conveyance of Tax Forfeited Land to the City of Waconia for an Authorized Public Purpose.

Approved the abatement of penalty, interest and delinquent fees on parcels 58.5200010 and 58.5200020.

Approved the following abatements:

04.1500010	Craig & Melanie Sparby
05.0020700	Travis L. & Dana Timm
10.0290410	Greg A. Hoese & Jason D. Hoese
20.0190700	Robert C. & Cheryl R. Nelson
20.0500130	Justin William Hartley
20.1120200	James K. Ross & Thuoc Nguyen
20.1260130	William Douglas Lawson
20.1400080	Michael Worm
20.1412207	Scott P. Mielke & Kristin J. Magers (2013, 2014)
20.4250950	Ryan L. & Emily R. Work
25.0880570	Weston & Brenda Vogds
25.3670030	Katherine Marie Antoninette Forrester
25.3873904	Tracy J. O'Brien & Berry J. Kropiwka

25.3874101	Piyush & Neha Jain
25.3875007	Jennifer N. Ness
25.5320550	Kellie L. Weilbrenner
25.5500450	Robert J. Doherty
25.6150260	Ivan Edwin & Marylee Kay Brenke
25.6150520	Roger Nitz
25.8200180	Gary L. & Patricia Johnson
25.8481720	Donald E. & Allie R. Kronberg
25.8482470	Magalie E. Patin
30.0680020	Jose A. Rodriguez
30.0800440	Kathy Kirkeby
30.1760050	Christopher J. & Jennifer Boyce
30.2650430	Michael Hesse
30.3480060	Gloria Jane Corrin
30.3850460	John & Lea I. Skille
30.3850560	Gamaliel Olivares Carrera & Carolina Carrera
30.4300150	Anthony Prindle
30.4450160	Derek M. & Keelia B. Ciernia
30.4450170	Josiah Mark Overfors
30.4870030	Lynne Marie Ringsred
30.6160020	Thomas L. & Judith A. Newhouse
30.6601413	Debbie Isabell-Nelson
30.6810060	Juan Amaro
30.9510194	Jorge Alberto Hernandez Ortega & Monica Hernandez-Martinez
30.9510410	Derik Arias Nieto & Darla Rae Nieto
30.9520100	Jonatan Soto Quinones
30.9520505	Roberto Tristan Hernandez
40.4420080	Susan M. Weinzierl
40.8000370	Lee & Chanda Gregg
50.1270290	Ronald & Susan A. Hartwig
58.1500220	Kristin Karol Johnson
58.5200020	United States of America
65.3580100	Janelle M. Cote & Nathaniel W. Narem
65.3860120	Andrew J. & Bryn K. Hall
65.4710430	Kristin Wood
75.2520080	William R. Crooks
75.2740360	Ronald Roberts
75.2890090	Dick J. & Cheryl A. Hunt
75.3130710	Travis J. & Dristin M. Nelson
75.3330020	Mary Ann Van Sloun
75.4470240	Eric J. & Rebekah A. Nesvig
75.5030160	James Phillip Hoiosen
75.5050640	Waconia Landing HO Assn. (2013, 2014)
75.5240540	Waterford Master Assoc.

75.5510250	Jonathan Colstrom
85.5340110	Troy M. & Anna C. L. Guentzel
85.5350170	Thomas & Nyla Kuhne
85.9510007	Timothy D. Vogt
85.9520036	Jessica Ann Luoma

Approved the Memorandum of Agreement with AFSCME Council No. 65 representing the Public Works Bargaining Unit outlining the agreement regarding the changes in job classifications and corresponding salary adjustments for incumbents in the job classifications of design engineer and senior engineering technician.

Reviewed April 29, 2014, Community Social Services' actions/Commissioners' warrants in the amount of \$329,637.29; reviewed May 6, 2014, Community Social Services' actions/Commissioners' warrants in the amount of \$560,148.41 and reviewed May 13, 2014, Community Social Services' actions/Commissioners' warrants in the amount of \$257,854.57.

Motion carried unanimously.

Jackie Hamre, Employee Relations, requested the Board recognize the recipients of this year's PEER awards. She noted there were fourteen nominees for the awards and competition was tough this year.

The Board recognized and congratulated the Watertown Library Remodel Team for receiving the Teamwork Award, Sam Pertz for receiving the Innovation Award and Sue Orvik for receiving the Customer Service award.

Don Heywood, Community Social Services, requested the Board approve various staffing revisions. He pointed out the mental health needs in the jail and funding received through grants. Heywood identified the proposed positions to be eliminated and created and indicated an agreement was reached with the Sheriff to fund a .25 FTE.

Ische moved, Lynch seconded, to delete the 1.0 FTE Social Worker II (Jail Pre-Release Coordinator/Truancy) position effective April 3, 2014; to delete the .25 FTE Social Worker II (Department of Justice Grant); to create a 1.0 FTE Jail Pre-Release Coordinator position effective April 3, 2014, to create a 0.5 FTE Social Worker II (Truancy) position effective April 3, 2014 and to approve related budget amendment transferring funds from the Sheriff's Division to Community Social Services. Motion carried unanimously

Nick Koktavy, Administrative Services, requested the Board approve the Chaska License Center drive thru project.

He explained the property owner at 407 Pine Street in Chaska approached the City earlier this year to determine if the City was interested in purchasing the property. Koktavy identified the location of the property and indicated the City contacted the County to determine if there was an opportunity to partner on the purchase.

He explained the proposal to demo the house and clear the site in 2014 and expand the parking lot and adding a drive thru window to the License Center in 2015. He stated the City did approach the property owners to the South and they did not have any issues with the project moving forward. He stated benefits included additional parking and allowing for a customer friendly drive thru service. He highlighted the utilization rates at the Chaska and Chanhassen License Center sites.

Koktavy explained the agreement reached with the City of Chaska on the acquisition costs and parking lot construction. He stated funding sources included the Commissioner's contingency, unallocated CPA funds and unspent CIP funds. He stated additional staff would probably be needed and that budget request would be made in the future.

Maluchnik moved, Degler seconded, to approve the Chaska Service Center drive-thru project including the project budget, the purchase of 407 Pine Street North in Chaska, to enter into a Memorandum of Understanding between the City of Chaska and Carver County for the cost share on the project pending review by County Attorney/Risk, to delegate signature authority for the purchase agreement, closing documents and memorandum to the County Administrator and related budget amendments. Motion carried unanimously.

The Board considered an appointment to fill the remaining vacancy on the Water, Environmental and Natural Resources Committee.

Degler moved, Maluchnik seconded, to appoint John Siegfried to a three year term on the Water, Environment and Natural Resources Committee. Motion carried unanimously.

Lynch moved, Ische seconded, to recess as the County Board and convene as the Carver County Ditch Board. Motion carried unanimously.

Mark Lundgren, Taxpayer Services, requested the Ditch Board authorize staff to move forward with an acquisition of an easement vs replacing a bridge on County Ditch 6. He stated the bridge was in disrepair and the cost to replace would exceed \$160,000. He noted purchasing an easement was an option and would save the County Ditch a significant amount of money.

Mike Wanous, Soil and Water, identified the location and stated the bridge was beyond repair. He pointed out drainage law that allows the drainage authority to purchase an easement to provide access for the landowner vs replacing the bridge. He indicated total cost to remove the bridge and acquiring an access easement from the adjacent landowner was estimated to be less than \$14,000.

Ische moved, Lynch seconded, to direct staff to move forward with the easement from the adjacent landowner and remove the existing bridge with the cost of the project to be paid from the County Ditch #6 fund. Motion carried unanimously.

Ische moved, Lynch seconded, to adjourn as the Ditch Board and reconvene as the County Board. Motion carried unanimously.

Lyndon Robjent, Public Works, requested the Board award the construction contract for the Southwest Reconnection project.

He identified the location of the project and explained the need for the project. Robjent highlighted the project development beginning with the 2011 flood study and subsequent funding sources that became available. He indicated the archaeology digging was wrapping up and reviewed the selected design for the project. Robjent pointed out the amount of material going into the bridge and project.

Robjent stated four bids were received, with Ames Construction submitting the lowest bid. He reviewed the alternates he was recommending they accept. He explained construction funding sources and project budget. He indicated an open house would be held May 22<sup>nd</sup> and they were encouraging the public to attend. He pointed out the five construction phases and planned detour routes. He noted construction would start late June and end Fall of 2015.

Degler moved, Workman seconded, to adopt Resolution #28-14, Awarding of the Southwest Reconnection Project, Carver County Contract 14-402, to Ames Construction, Inc., of Burnsville, Minnesota and to accept Alternates 1 and 2 for a total award amount of \$49,273,580.35 and further authorize the County Engineer to approve change orders and supplemental agreements up to \$100,000.00. Motion carried unanimously.

Ische moved, Lynch seconded, to enter into a closed session at 10:50 a.m. according to Minnesota Statue 13D.05 in order to review confidential appraisal data for the purchase of real property within PID #09.0030300. Motion carried unanimously.

The Board adjourned the closed session and Regular Session at 11:20 a.m.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Final acceptance and payment of the 2013 Federal Overlay Project**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="5/20/2014"/> Item Type: Consent <input type="text"/>
Contact: <input type="text" value="Scott A. Smith"/> Title: <input type="text" value="Project Engineer"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

The 2013 Federal Overlay Project (SP 010-633-039, SP 010-651-010 [Minn. Proj. No. STPM 1013 (274)] - CSAH 33 and CSAH 51) included Milling, Overlaying & Paving aggregate shoulders on CSAH 33 from 1.263 miles north of Norwood Young America to S. City Limits of New Germany and Overlaying & Paving aggregate shoulders on CSAH 51 from CSAH 50 (East Leg) to 3.125 miles north (south side of railroad in Bongards).

The original project contract amount was \$2,186,750.68. The engineers estimate was \$2,550,339.82. The total of all work completed by Wm. Mueller & Sons is \$2,193,674.60 and is being completed at 0.32% above the original contract amount mainly due to additional paving needed to better transition from the south side of the existing intersection at CSAH 50 and CSAH 51.

Wm. Mueller & Sons has requested all retainage be released and the contract between them and Carver County be closed. Staff has reviewed the work done for this project and sees it as complete and is recommending finalizing it. (Signed final payment voucher from the contractor is attached.)

Also, this is a Race Gender Neutral project, so Mn/DOT's Civil Rights office did review the project for EEO and DBE provision compliance. The Mn/DOT Office of Civil Rights and Carver County have declared that Wm. Mueller & Sons has met the project requirements and goals, which allows the county to proceed with finalizing the contract.

Final payment for this contract consists of releasing the 5% retainage in the amount of \$109,683.73. Board Action is needed to release all retainage and finalize the contract.

**ACTION REQUESTED:**

Approve a resolution for final acceptance of the 2013 Federal Overlay Project and final payment of \$109,683.73 to Wm. Mueller & Sons (Hamburg, MN).

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="text-align: right;"><b>\$427,638.60</b></td> </tr> <tr> <td>Federal Funds =</td> <td style="text-align: right;">\$966,036.00</td> </tr> <tr> <td>County State Aid (gas t...</td> <td style="text-align: right;">\$800,000.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$2,193,674.60</b></td> </tr> </table>	County Dollars =	<b>\$427,638.60</b>	Federal Funds =	\$966,036.00	County State Aid (gas t...	\$800,000.00	<b>Total</b>	<b>\$2,193,674.60</b>
County Dollars =	<b>\$427,638.60</b>								
Federal Funds =	\$966,036.00								
County State Aid (gas t...	\$800,000.00								
<b>Total</b>	<b>\$2,193,674.60</b>								
<b>FTE IMPACT:</b> <input type="text" value="None"/>									

Related Financial/FTE Comments:

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: \_\_\_\_\_  
Motion by Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

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**COUNTY BOARD ACKNOWLEDGMENT  
SP 010-633-039, SP 010-651-010  
FINAL PAYMENT**

Whereas, construction projects SP 010-633-039 and SP 010-651-010 – Contract No. 2013, in the county’s 2013 Construction Program, has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved, that we do hereby accept said completed project for and on behalf of the County of Carver and authorize final payment to WM. Mueller and Sons, Inc in the amount of \$109,683.73.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 20th day of May, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 20th day of May, 2014.

\_\_\_\_\_  
County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Award of Contract for Furnishing Bituminous Material (CP 1410) for 2014 Seal Coat Program**

Primary Originating Division/Dept:

**Meeting**

Date:

Contact:

Title:

**Item Type:**

Amount of Time Requested:  minutes

Presenter:

Title:

Attachments:  Yes  No

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Seal coating is performed on roads to seal the surface and restrict water from seeping into the roadbed and subgrade. Seal coating prolongs the life and improves the condition and skid resistance of the bituminous surface.

Public Works has sought bids for the 2014 seal coat program.

Flint Hills Resources is the low bid and will be supplying the material. Public Works also sought quotes for applying the oil. Public Works will contract with Pearson Bros., Inc. for oil application. This contract is under \$25,000.

**ACTION REQUESTED:**

Motion to contract with FLINT HILLS RESOURCES for supply of bituminous material for 2014 seal coat operations pending finalization of the contract review process.

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =  **\$142,309.56**

**FTE IMPACT:**

**Total**  **\$142,309.56**

**Related Financial/FTE Comments:**

*Office use only:*

RBA 2014 - 2575

**Bituminous Material Supply/application Bids**

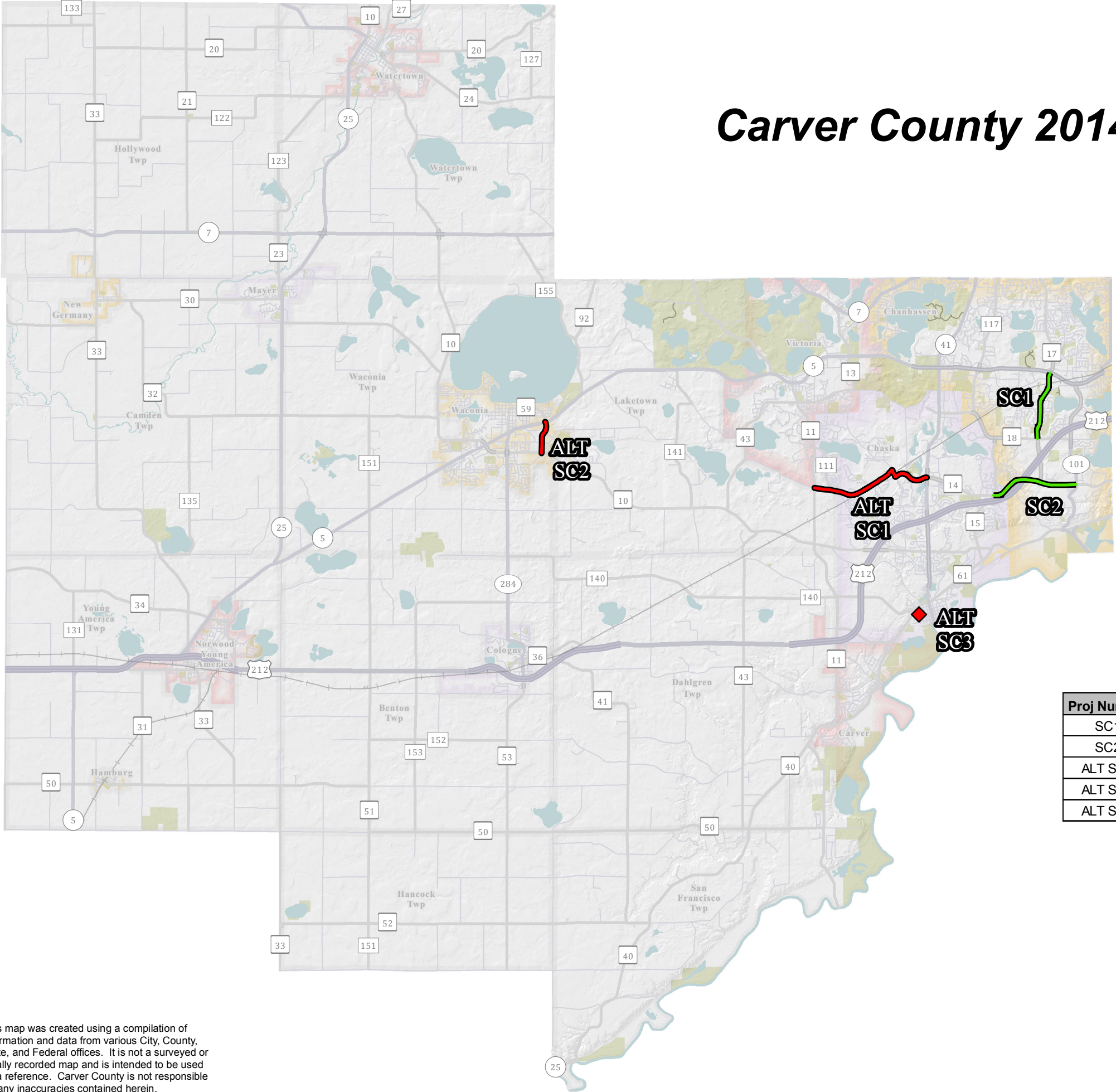
Vendor	Bid/Alt	Gallons	Supply	Bid Price		Application	Bid Price	Award		Total
<b>Base</b>										
Flint Hills Resources	Base	47365.00	Bid	\$379.96/ton		No Bid	NA	y	s	\$75,992.00
Pearson Bros., Inc.	Base	47365.00	No Bid	NA		Bid	0.25	y	a	\$11,841.25
H G Meigs	Base	47365.00	Bid	\$2.02/gal		Bid	0.09	n	s	\$95,677.30
									a	\$4,262.85
<b>Alt 1</b>										
Flint Hills Resources	Alt 1	38043.00	Bid	\$379.96/ton		No Bid	NA	y	s	\$61,173.56
Pearson Bros., Inc.	Alt 1	38043.00	No Bid	NA		Bid	0.25	y	a	\$9,510.75
H G Meigs	Alt 1	38043.00	Bid	\$2.02/gal		Bid	0.09	n	s	\$76,846.86
									a	\$3,423.87
<b>Alt 4</b>										
Flint Hills Resources	Alt 4	8000.00	Bid	\$364.25/ton		No Bid	NA	y	s	\$5,144.00
Pearson Bros., Inc.	Alt 4	8000.00	No Bid	NA		Bid	0.25	y	a	\$2,000.00
H G Meigs	Alt 4	8000.00	Bid	\$1.05/gal		Bid	0.09	n	s	\$8,400.00
									a	\$720.00

**Totals of bids**




Flint Hills	\$142,309.56
Pearson	\$23,352.00
	<b>\$165,661.56</b>
 HG Meigs	 \$189,330.88

Award contract to low bidder, Flint Hills Resources for supply and applicator Pearson Bros., Inc. for application of Base Bid, Alt 1 and approximately 8000 gallons of Alt 4. Total cost of this contract will be for \$165,661.56. Of which \$142,309.56 will be on the Flint Hills Resources contract for supply of bituminous material and \$23,352 will be on the Pearson Bros. Inc. contract.

# Carver County 2014 Sealcoat Program



## Legend

		Planned Sealcoat
		Alternate Sealcoat

Proj Number	Description
SC1	CSAH 17 from CSAH 18 to TH 5
SC2	CSAH 14 from CSAH 15 to TH 101
ALT SC1	CSAH 14 from CSAH 11 to TH 41
ALT SC2	CSAH 59 from CSAH 10 to TH 5
ALT SC3	Carver County Government Center parking lot

This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Professional Services Agreement for 2014 Bridge Safety Inspections with STANTEC CONSULTING SERVICES INC**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="5/20/2014"/>
Contact: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Assistant Public Works Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

Carver County Public Works is the responsible agency for completing annual bridge inspections on bridges located on County, Township and City Streets (cities under 500 population) throughout the County. The consulting firm Stantec Consulting Services has completed these inspections since 2007 for the County and has been selected to provide this required bridge inspection service again in 2014. This agreement with Stantec Consulting Services provides for completion of these annual bridge inspection services.

**ACTION REQUESTED:**

Approve a Professional Services Agreement for the 2014 Bridge Safety Inspections with STANTEC CONSULTING SERVICES INC. (St. Paul, MN) for \$54,800.00, pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text" value="\$54,800.00"/>  Total <input type="text" value="\$54,800.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:

*Office use only:*

RBA 2014 - 2582

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Site restoration project for the Chaska Historical Marker.**

Primary Originating Division/Dept: <input type="text" value="Public Works"/>	Meeting Date: <input type="text" value="5/20/2014"/>
Contact: <input type="text" value="Lyndon Robjert"/> Title: <input type="text" value="Public Works Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

With the turnback of old highway 212, now CSAH 61, Carver County became responsible for the upkeep and maintenance of the Chaska Historical Marker along the highway between Chaska and Carver. The grassy boulevard area and hillside at the wayside rest site is difficult to maintain given the current plant species and location to the highway. Commissioner Maluchnik requested that Public Works develop concepts to enhance the aesthetics of this important site while minimizing maintenance time and cost.

Public Works has teamed up with the Carver Soil And Water Conservation District to produce landscaping plans for the area. Several options were explored and the proposed plan as attached is being recommended. It is both cost effective and appropriate to meet the goals of the project. Commissioner Maluchnik suggested an eagle project and provided contact information of local scouts. Public Works and Soil and Water staff met with Lee Vannurden, a 15-year old Life Scout and his father about the project. Lee will take on the site restoration as an eagle project and will assume responsibility for planning, bidding and implementation with assistance of Public Works and Soil and Water. This requires Lee to submit a written eagle project proposal to his scoutmaster and eagle scout advisor with the County named as a project beneficiary. As Lee will be performing work that benefits county property, the board is required to accept this work as a donation. Lee along with any other assistants will be required to indemnify the county from any claims that occur during the period they are performing work at the historic marker site.

The project is estimated to need approximately \$5,000 in materials and plants above and beyond the materials that Public Works can provide. This funding is not in the 2014 Public Works budget and is requested to be paid out of the Commissioner Contingency Fund.

**ACTION REQUESTED:**

Authorize up to \$5000.00 in Commissioner Contingency funds for the Chaska Historical Marker site restoration project , authorize the County Board Chair to sign as beneficiary on the eagle project proposal, and accept a donation of labor and discounted materials as applicable for work performed on the restoration project by non-county staff.

<b>FISCAL IMPACT:</b> <input type="text" value="Commissioner contingency form"/>	<b>FUNDING</b>
If "Other", specify: <input type="text" value=""/>	County Dollars = <input type="text" value="\$5,000.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	Total <input type="text" value="\$5,000.00"/>

Related Financial/FTE Comments:

# Commissioner Contingency Request Form



**Submit AFTER RBA submittal**

**Agenda Item:**

Site restoration project for the Chaska Historical Marker.

Department: <input type="text"/>	Meeting Date: 5/20/2014
Requested By: <input type="text"/>	Fund: 01 - General
London Rohient	

Description of Revenue Accounts	Acct #	Increase/ (Decrease) Amount	Description of Expenditure Accounts	Acct #	Increase/ (Decrease) Amount
Historical Marker Project		\$5,000.00	Commissioner Contingency	01-001-000-0000-6829	\$5,000.00
<b>TOTAL</b>		\$5,000.00	<b>TOTAL</b>		\$5,000.00

**Reason for Request:**

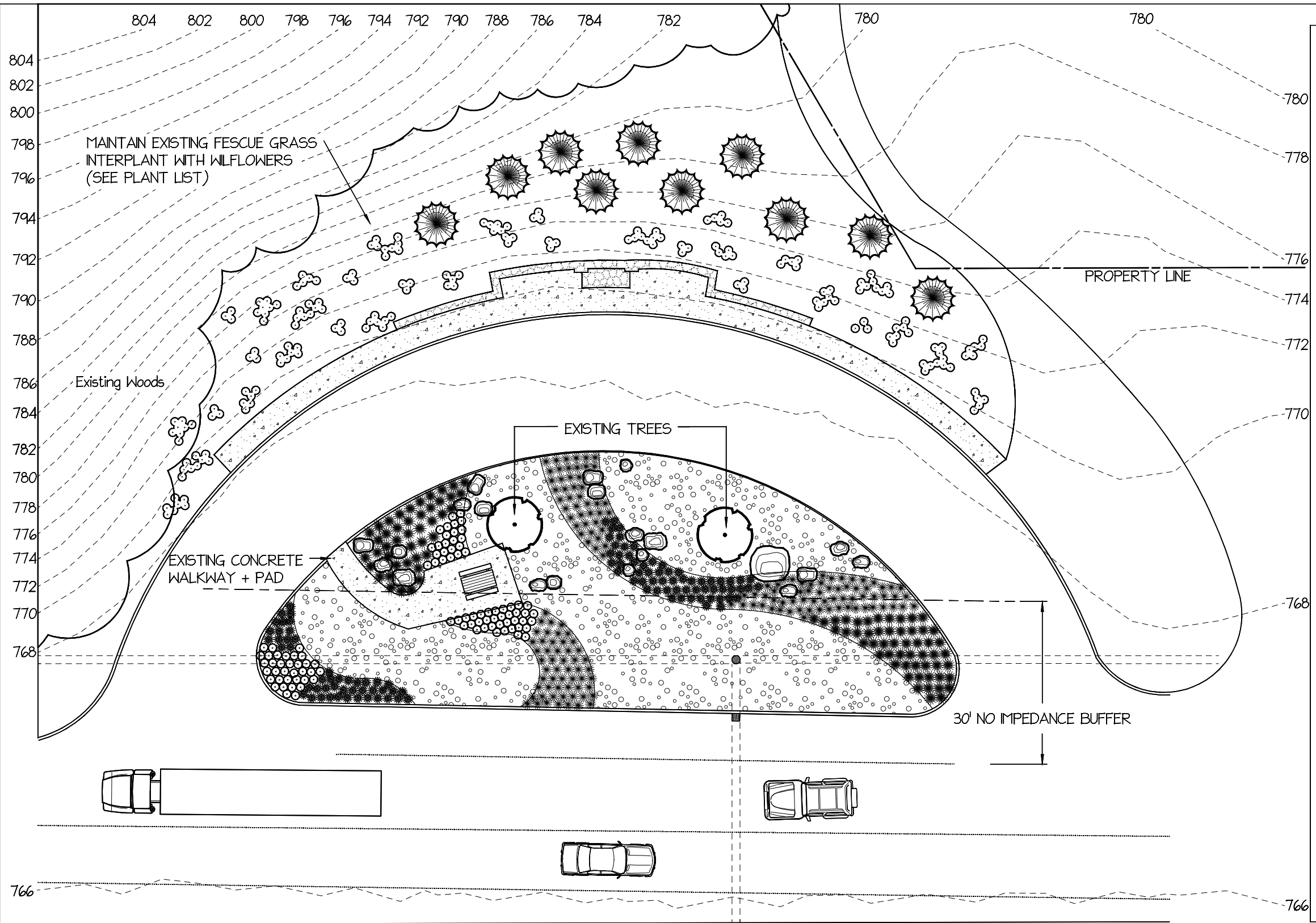
The project is estimated to need approximately \$5,000 in materials and plants above and beyond the materials that Public Works can provide. This funding is not in the 2014 Public Works budget and is requested to be paid out of the Commissioner Contingency Fund.

**Financial Impact**(to be filled out by Finance Director)

Commissioner Contingency Beginning of the Year Balance	\$200,000.00
Commissioner Contingency Current Adjustment	(\$5,000.00)
Commissioner Contingency Previous Adjustment	-116,007.00
Remaining Balance After Adjustment	\$78,993.00

**County Board Decision:**





**Materials:**

- Boulder out-cropping 24" - 42"
- Stone mulches:  
River Rock - multicolored stone to 15 - 6"  
2920 FT2 ROCK MULCH = 36 TONS

**Island Plants:**

- 161 \* Schizachyrium scoparium (Little Bluestem)
- 109 \* Panicum virgatum (Switchgrass)
- 97 \* Sporobolus heterolepis (Prairie Dropseed)
- 92 ○ 1/3 Daylilies, 1/3 Yarrow, 1/3 Purple Coneflower

**Hillside interplanting possibilities:**

- 190
- Achillea millefolium (Yarrow)
- Asclepias tuberosa (Butterfly Milkweed)
- Aster oolentangiensis (Sky-blue Aster)
- Campanula rotundifolia (Harebell)
- Echinacea purpurea (Purple coneflower)
- Eupatorium purpureum (Sweet Joe-pye weed)
- Geum triflorum (Prairie smoke)
- Liatris aspera (Rough Blazing Star)
- Lupinus perennis (Wild Blue Lupine)
- Rudbeckia hirta (Black Eyed Susan)

**NOTES:**  
 -CALL GOPHER ONE 48 PRIOR TO DIGGING AT 651-454-0002 TO HAVE UTILITES MARKED  
 -CALL THE CARVER SWCD (952-466-5230) WITH ANY QUESTIONS

**CONTACTS:**  
 Carver SWCD - Seth Bossert (Designer) o. 952.466.5264 c. 952.393.7486  
 Highway Department - Mike Legg o. 952.466.5241

### HISTORICAL MARKER - REDESIGN

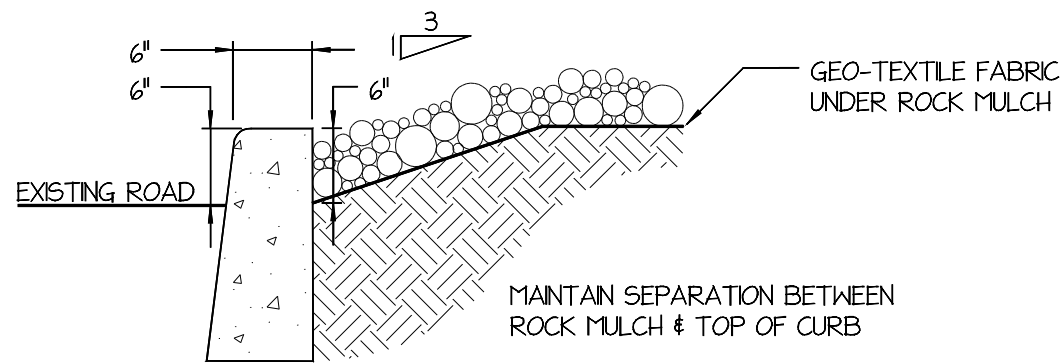
County road 61, Chaska

DEVELOPED AND PROVIDED BY:  
 CARVER SOL & WATER CONSERVATION DISTRICT  
 Design + Drafting: Seth Bossert

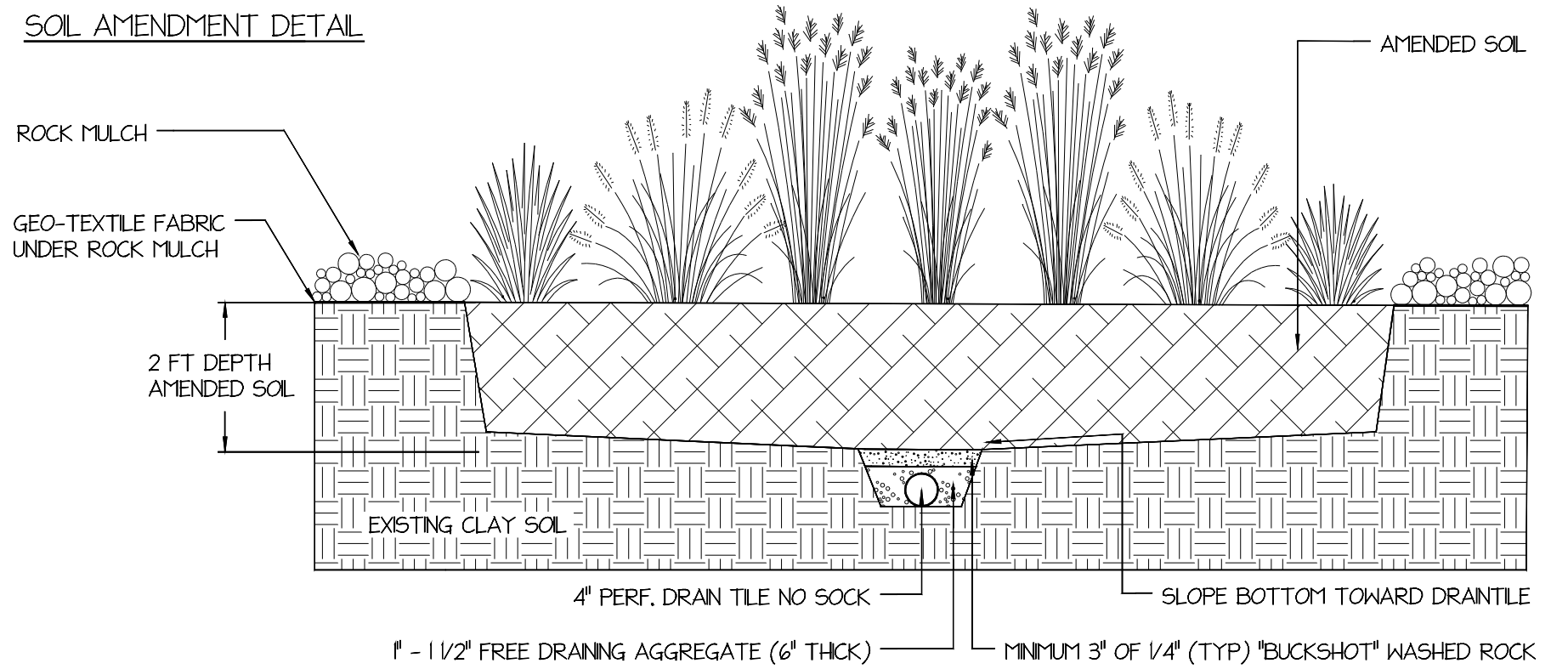
PAGE: 1 OF 2  
 DATE: 2-MAY-14  
 SCALE: 1" = 20'  
 ORIGINAL 15 11' x 17'



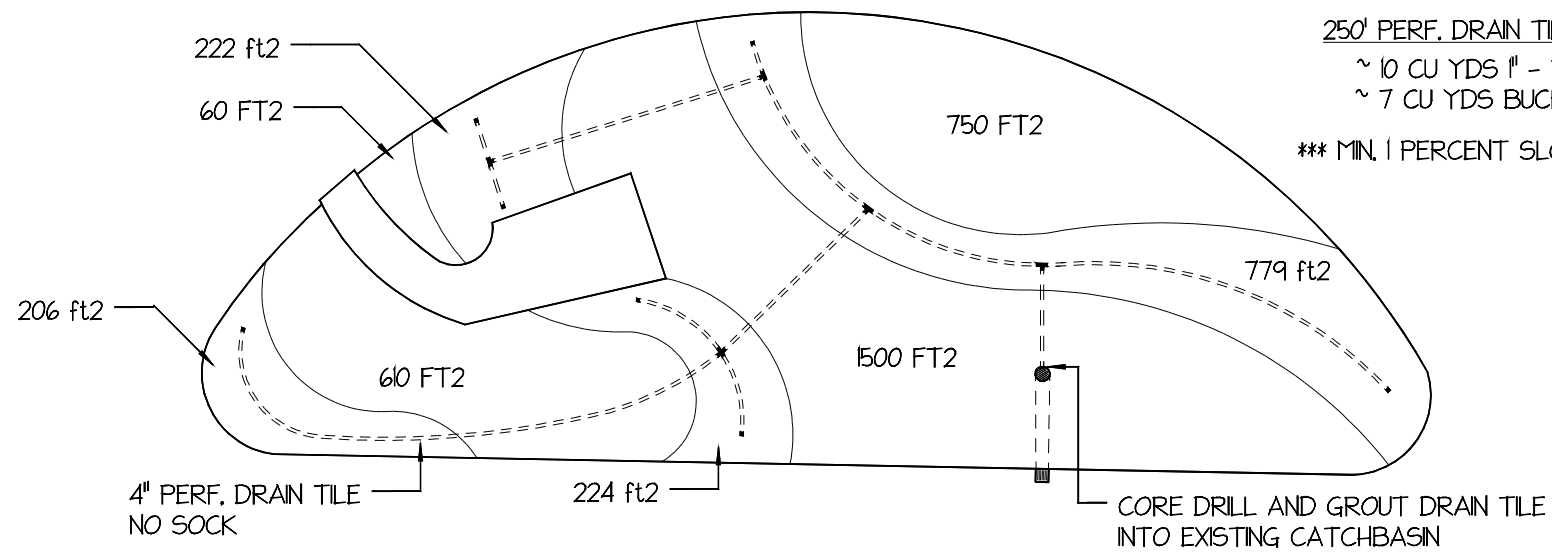
CURB MULCH DETAIL



SOIL AMENDMENT DETAIL



DRAIN TILE PLAN  
SQ FT AREAS



2920 FT<sup>2</sup> ROCK MULCH = 36 TONS  
2862 FT<sup>2</sup> SOIL AMENDMENTS = 106 CU YDS

250' PERF. DRAIN TILE NO SOCK  
~ 10 CU YDS 1" - 1 1/2" CLEAR STONE  
~ 7 CU YDS BUCKSHOT

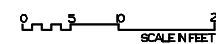
\*\*\* MIN. 1 PERCENT SLOPE ON DRAIN TILE

NOTES:

- CALL GOPHER ONE 48 PRIOR TO DIGGING AT 651-454-0002 TO HAVE UTILITIES MARKED
- CALL THE CARVER SWCD (952-466-5230) WITH ANY QUESTIONS

CONTACTS:

Carver SWCD - Seth Bossert (Designer) o. 952.466.5264 c. 952.393.7486  
Highway Department - Mike Legg o. 952.466.5241



HISTORICAL MARKER - REDESIGN

County road 61, Chaska

DEVELOPED AND PROVIDED BY:  
CARVER SOL & WATER CONSERVATION DISTRICT  
Design + Drafting: Seth Bossert

PAGE: 2 OF 2  
DATE: 2-MAY-14  
SCALE: N/A  
ORIGINAL 16 11' x 17'

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Reallocation of part time assignment and transfer of budgeted funds**

Primary Originating Division/Dept:

**Meeting**

Date:

Item Type:

Consent

Contact:  Title:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Reallocate existing budgeted funds from Elections Seasonal Temporary On Call to License Center part time and establish a Taxpayer Services Seasonal Temporary On Call budget. This is necessary due to increased business volume and implementation of Passport services. This reallocation does not increase the current budget. It has been discussed with Employee Relations and Finance.

**ACTION REQUESTED:**

Approve above mentioned reallocation of funds.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

**Related Financial/FTE Comments:**

Reallocates existing 2014 budget dollars and does not have an impact on current year.

*Office use only:*

RBA 2014 - 2556

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Change in type and term of On-Sale Liquor License for Parley Lake Winery , LLP dba Paley Lake Winery**

Primary Originating Division/Dept: <input type="text" value="PRTS - Property Taxation"/>	Meeting Date: <input type="text" value="5/20/2014"/>
Contact: <input type="text" value="Teri Spencer"/> Title: <input type="text" value="Settlement Tech"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

On the April 1, 2014 consent agenda a Seasonal On-Sale Liquor License for Parley Lake Winery, LLC dba Parley Lake Winery was approved for the term of 9 months running from 5/1/2014 through 1/31/2015. We are amending the verbiage to remove the "Seasonal" description of the license and changing it to a pro-rated On-Sale Liquor license. This license will run for a term of 6 months from 5/1/2014 through 10/31/2014. The fee has been lowered from \$1,500.00 to \$1,000.00 due to this change.

**ACTION REQUESTED:**

Approval of the changes to the Parley Lake Winery, LLC dba Parley Lake Winery On-Sale Liquor License.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <span style="float: right;"><input type="text" value="\$0.00"/></span>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:  
 On-Sale Liquor License Fee - \$1,000.00/pro-rated for six months.

*Office use only:*  
 RBA 2014 - 2557

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**County Board appointment of Debra A. Paige as Director of Emergency Management for Carver County**

Primary Originating Division/Dept: Sheriff	Meeting Date: 5/20/2014
Contact: Debra Paige      Title: Commander, Emergency Ma...	Item Type: Consent
Amount of Time Requested:      minutes Presenter:      Title:	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

**Strategic Initiative:**  
 Connections: Develop strong public partnerships and connect people to services and information

**BACKGROUND/JUSTIFICATION:**

In accordance with Minnesota State Statutes, Chapter 12, Section 12.25, Subdivision 1. Each political subdivision shall establish a local organization for emergency management in accordance with the state emergency management program; and Subdivision 2. (a) Each county emergency management organization must have an emergency management director appointed by the county board. The county appointed emergency management director is directly responsible for the organization, administration, and operation of the local organization for emergency management, subject to the direction and control of the local governing body, and has stated in Minnesota Statutes, Chapter 12.

In addition to the above duties, the board-appointed Carver County Emergency Management Director will act as the designated voting member on the Metropolitan Region Homeland Security and Emergency Management (MRHSEM) Committee/Joint Powers Agreement (JPA), and for the Twin Cities Homeland Security/Urban Area Security Initiative (UASI) Council. The purpose of the MRHSEM Committee/JPA and the UASI Council is to administer Homeland Security grant funding, and also provides for regional coordination and planning for all-hazard emergency management including disaster response and recovery.

**ACTION REQUESTED:**

Motion to appoint Debra Paige as Carver County Emergency Management Director in accordance with Minnesota Statutes Chapter 12, and thus primary voting member of the Joint Powers Agreement for Metropolitan Region Homeland Security Emergency Management Committee and the Twin Cities Homeland Security Urban Area Security Initiative Council.

<b>FISCAL IMPACT:</b> None	<b>FUNDING</b>
If "Other", specify:	County Dollars =
<b>FTE IMPACT:</b> None	Total <span style="float: right;">\$0.00</span>

**Related Financial/FTE Comments:**

*Office use only:*

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Out of State Travel**

Primary Originating Division/Dept: <input type="text" value="Attorney"/>	Meeting Date: <input type="text" value="5/20/2014"/>
Contact: <input type="text" value="Mark Metz"/> Title: <input type="text" value="County Attorney"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

Mark Metz is requesting approval to send one staff attorney, Jennifer Stanfield, to the Annual National Child Support Enforcement Association Conference, which will take place August 11-13, 2014, in Portland, Oregon. The registration fee, per diem, travel and lodging expenses, estimated at \$1,800.00, will be shared between Community Social Services (66%, eligible for federal reimbursement), the County Attorney's Office (17%), and the Minnesota Family Support and Recovery Council (17%) (Jennifer is the current Chairperson of this organization).

**ACTION REQUESTED:**

Approval for out-of-state travel to allow one staff attorney from the Attorney's Office to attend the training in Portland, Oregon.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> <table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;"><b>\$1,800.00</b></td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$1,800.00</b></td> </tr> </table>	County Dollars =	<b>\$1,800.00</b>			<b>Total</b>	<b>\$1,800.00</b>
County Dollars =	<b>\$1,800.00</b>						
<b>Total</b>	<b>\$1,800.00</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>							

**Related Financial/FTE Comments:**

The County's up-front expenses will be paid out of the Attorney Office 2014 conference and training fund (01-090-000-0000-6332). 83% of these costs will be subsequently reimbursed. No additional levy funds are being requested.

*Office use only:*

RBA 2014 - 2564

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Approval of the use of BB Guns for Boy Scout Pack 337 in Lake Minnewashta Regional Park**

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="5/20/2014"/> Item Type: <input type="text" value="Consent"/>
Contact: <input type="text" value="Sam Pertz"/> Title: <input type="text" value="Parks Supervisor"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Scout Pack 337 of the Eastern Carver County area have asked for permission from the Parks Department for the usage of BB guns in Lake Minnewashta Regional Park during their camping trip May 31, 2014. Staff have met with the Scout leaders, identified specific area in the Park where this activity should be conducted if approved by the Board. Staff has also collected current Insurance information and documents, sending through to the Risk Management Office for their approval to allow the activity in the park. It is further planned that the set-up of the BB gun range will allow for the collection and removal of all BB's discharged so as to leave the park in good condition. Additional, per recommendation of Risk Management Staff, all members of the Scout group are to sign a waiver & release developed by the County. Similar requests have been approved in past by the Board. The Park ordinance reads;

*(F) Firearms; dangerous weapons; fireworks.* It shall be unlawful for any person to have in their possession within a park, fire or discharge, or cause to be fired or discharged across, in, or into any portion of a park any gun or firearm, spear, bow and arrow, crossbow, sling shot, air or gas weapon, paintball gun or any other dangerous weapon or projectile, except for purposes designated by the Board in areas and at times designated by the Director;...

The requested purpose of the activity is to provide youth with experience and safe handling of BB guns.

**ACTION REQUESTED:**

Authorize the use of BB guns at Lake Minnewashta Park on May 31st, 2014 by Scout Pack 337.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<b>Total</b> <input type="text" value="\$0.00"/>

Related Financial/FTE Comments:

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Hiring An Temporary 0.25 FTE Seasonal Assistant Environmentalist**

Primary Originating Division/Dept:

**Meeting**

Date:

Contact:  Title:

**Item Type:**

Amount of Time Requested:  minutes

Presenter:  Title:

Attachments:  Yes  No

**Strategic Initiative:**

Connections: Develop strong public partnerships and connect people to services and information

**BACKGROUND/JUSTIFICATION:**

Environmental Services is experiencing high seasonal workloads in several programs, most notably the Environmental Center and Sub-Surface Sewage Treatment System [SSTS] Permitting. For example, over 1,000 residents used the Environmental Center during the week of April 21. One of our staff who deals with Hazardous Waste Generator licensing is also on an extended medical leave. Existing staff are adjusting duties to deal with high priority areas. A seasonal 0.25 FTE Assistant Environmentalist position is requested to help with the Environmental Center and SSTS work load. This will allow other staff to manage the Hazardous Waste Generator Licensing Program.

The 0.25 FTE would be a temporary position for 2014, funded from unanticipated additional SSTS grant revenue from the MN Pollution Control Agency [\$3,000] and moving Solid Waste Professional Services funds [\$2,000] to Part-Time salaries. Budget amendments are proposed to reflect the new SSTS revenue and move the Solid Waste funds.

**ACTION REQUESTED:**

Approve hiring of 0.25 FTE Temporary Assistant Environmentalist for 2014 and related budget amendments as proposed.

**FISCAL IMPACT:**

If "Other", specify:

**FTE IMPACT:**

**FUNDING**

<b>County Dollars =</b>	<input type="text"/>
MPCA SSTS Grant	\$3,100.00
Solid Waste	\$3,100.00
<b>Total</b>	<b>\$6,200.00</b>

**Related Financial/FTE Comments:**

The Assistant Environmentalists are typically college students enrolled in an environmental degree program. They are paid \$10 to \$12 per hour.

Office use only:

RBA 2014 - 2579



# Budget Amendment Request Form



**Agenda Item:**

Hiring An 0.25 FTE Seasonal Assistant Environmentalist

Department:  
t:

Meeting Date: 5/20/2014

Requested By:

Michael Lein

Fund:

- 01 - General
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails

Description of Accounts	Acct #	Amount
Salaries and Wages	01-123-130-1579-61...	\$3,100.00
Salaries and Wages-Part Time	01-123-130-0-6112	\$6,200.00
<b>TOTAL</b>		\$9,300.00

Description of Accounts	Acct #	Amount
MPCA SSTS Grant	01-123-130-1579-53...	\$3,100.00
Salaries and Wages	01-123-130-0-6111	\$3,100.00
Professional & Tech. Fees for Services	01-123-130-0-6260	\$3,100.00
<b>TOTAL</b>		\$9,300.00

**Reason for Request:**

The MPCA awarded a larger amount than what was estimated in the 2014 budget. Environmental Services budget will be increased for \$3,100 in additional grant funds and the grant will pay for more of the department's SSTS staff, adding to Department 130 staffing budget. Transfer Department 130 budget addition plus budget from outside services into Part-time staff, to fund additional seasonal staff for 2014.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Lola's Lake Waconia Half Marathon, 10k, 5k and Kid's fun run event**

Primary Originating Division/Dept: <input type="text" value="Public Health &amp; Environment - Land Mgmt."/>	Meeting Date: <input type="text" value="5/20/2014"/>
Contact: <input type="text" value="Amanda Schwabe"/> Title: <input type="text" value="Land Management Planner"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

File #A20140061. Podium Sports Marketing (Marilyn Franzen & Adam Kocinski), in partnership with the City of Waconia, is requesting approval of a Special Event Permit for the 3rd annual one-day 1/2 marathon, 10K, 5K and Kid's Fun Run event on June 7, 2014 from 6:30 am - 1:00 pm. The vast majority of the event will occur within the City of Waconia (under the city's planning and zoning authority). The 1/2 marathon course begins in the City of Waconia and circles to the east on County Roads/Trails and local roads (North Shore Road) in Waconia and Laketown Townships around Lake Waconia. The 10k course follows a similar pattern as that of the half-marathon. The 5K and Kid's Fun Run courses are entirely within the city limits of the City of Waconia. County review is required due to the proposed water/aid station(s) and volunteer parking located outside of the right-of-way along North Shore Road. Other water/aid stations along the course, outside of the City of Waconia, will be located within the trail system.

**ACTION REQUESTED:**

A motion authorizing the issuance of a Certificate of Zoning Compliance (#A20140061) for the Lola's Lake Waconia Half Marathon, 10K and 5K event.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:

*Office use only:*

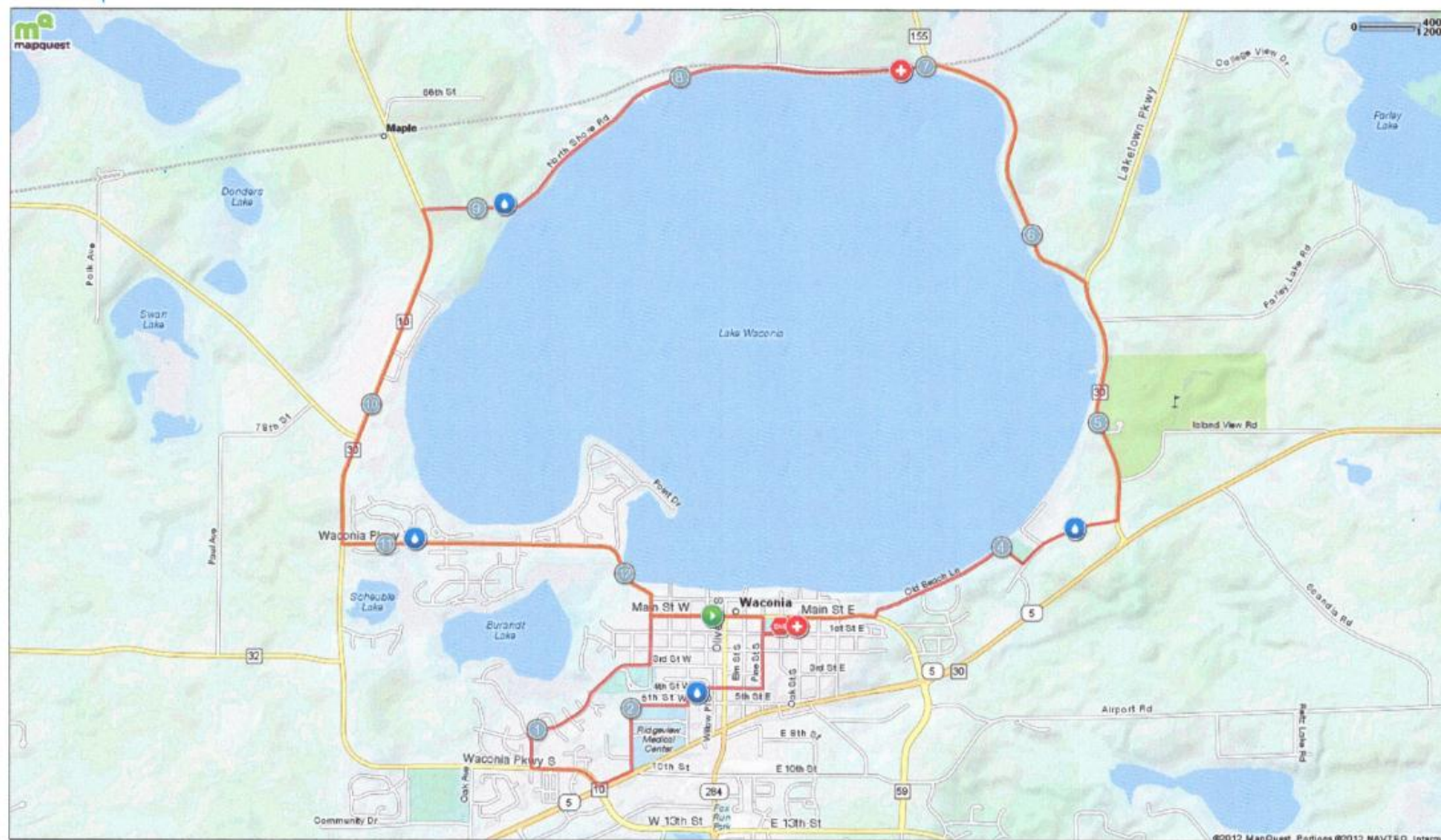
RBA 2014 - 2547

# Lola's Lake Waconia Half Marathon

Starts in Waconia, Minnesota

**12.91** miles

Elevation: 1,063ft Max 945ft Min +223ft Ascent -203ft Descent < 3% Max Climb



Description  
Getting close to finish

**COUNTY OF CARVER**  
**CERTIFICATE OF ZONING COMPLIANCE**

**FILE/CERTIFICATE # A20140031**

**DATE ISSUED: May 20, 2014**

**TYPE OF CERTIFICATE: ONE TIME SPECIAL EVENT- LOLA'S LAKE WACONIA HALF  
MARATHON, 10K, & 5K**

This permit certificate is issued for the 3<sup>rd</sup> Annual Lola's Lake Waconia Half Marathon, 10K, 5K and Kid's Fun Run to be held on June 7, 2014, in Waconia and Laketown Townships and the City of Waconia as described on the approved site and event plan, pursuant to Chapter 152, section 152.074 B6 of the Carver County Code. **This certificate is issued to:**

**Podium Sports Marketing  
Marilyn Franzen/Adam Kocinski  
4180 Northdale Blvd  
Rogers, MN 55374**

**And is not transferable to another person or to another parcel of property.**

**Purpose of Certificate:** To certify that the permittee and/or organization to which this certificate is issued is permitted and authorized to hold the Lola's Lake Waconia Half Marathon, 10K, 5K, and Kid's Fun Run on June 7, 2014. The event shall take place in the Waconia Township, Laketown Township and the City of Waconia in accordance with the conditions listed on this permit and in accordance with Chapter 152, Section 152.074 B6 of the Carver County Code.

**THE FOLLOWING CONDITIONS ARE ATTACHED AND MUST BE COMPLIED WITH:**

1. The Permit is valid for Saturday, June 7, 2014, only.
2. The event must be conducted in accordance with the Operational Plan & Site Maps attached hereto.
3. There shall be at least two (2) extra bathroom satellites during the event.
4. The sponsors are responsible to clean up all excess trash and litter at break stations during and after the event.
5. The permit shall conform to Carver County Public Works requirements. The Public Works Department shall be notified about the proposed use of the county roads and signage for the street closing. PLEASE NOTE: this permit does not allow for painting directional arrows or other defacing of the County roadways.
6. The permit shall conform to Carver County Sheriff Department requirements. The permittee shall contract County Sheriff's Deputies for the event and include 2-4 volunteers for each intersection along the course.
7. The permit shall conform to Carver County Parks Department requirements.
8. The permit shall conform to Waconia Township requirements for any activities within North Shore Road right-of-way (if any).

9. All event parking shall occur within the City of Waconia. Parking at/near water/aid stations shall be limited to volunteers and emergency services and shall require proof of permission from property owners, prior to the event, if on private property.
10. Emergency vehicle access must be provided within the staging areas of the event and throughout the race route.
11. The permittee shall inform Waconia and Laketown Township as well as surrounding residents of the date of the event, any hours that the road may be closed and alternate routes that may be used during the event. Notification shall be provided prior to the event.
12. The permittee shall provide a Certificate of Insurance listing Carver County as additional insured.

---

Amanda Schwabe  
Land Management Planner

**THIS CERTIFICATE IS ISSUED FOR JUNE 7, 2014 AND IS NOT EFFECTIVE UNTIL SIGNED:**

I HAVE READ THE ABOVE CONDITIONS AND AGREE TO FOLLOW THEM. I REALIZE THAT FAILURE TO ABIDE BY THE CONDITIONS IS A VIOLATION OF THE ZONING ORDINANCE. I AGREE THAT THE ZONING ADMINISTRATOR OR A DESIGNATED REPRESENTATIVE MAY ENTER UPON THE SUBJECT PROPERTY TO CHECK FOR COMPLIANCE OR FOR REVIEW PURPOSES. I ALSO UNDERSTAND THAT THIS IS NOT A BUILDING PERMIT AND THAT OTHER PERMITS MAY BE REQUIRED.

---

Signature of Certificate Holder

---

Date

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Right-of-way Acquisition for CSAH 10 Reconstruction Project between CSAH 30 & State Highway 7**

Primary Originating Division/Dept: <input type="text" value="Public Works"/>	Meeting Date: <input type="text" value="5/20/2014"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right-of-Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

The 2015 capital improvement program includes the reconstruction of CSAH 10 from approximately CSAH 30 to State Highway 7. The reconstruction includes the full reconstruction of the highway to meet current design and safety standards. Additional right-of-way is needed to complete this project. Carver County Public Works has received fair market value appraisals for the acquisition of permanent and temporary easements along the CSAH 10 corridor. The purchase of the permanent and temporary easements is necessary to fulfill the project charter.

**ACTION REQUESTED:**

Adopt a resolution to authorize written offers of compensation based on fair market appraisals for easements required for the CSAH 10 Reconstruction Project (SP 010-610-046).

<p><b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/></p> <p><i>If "Other", specify:</i> <input type="text" value=""/></p> <p><b>FTE IMPACT:</b> <input type="text" value="None"/></p>	<p><b>FUNDING</b></p> <table style="width: 100%;"> <tr> <td><b>County Dollars =</b></td> <td><input type="text" value=""/></td> </tr> <tr> <td>CSAH (Gas Tax, Veh Sal...)</td> <td style="text-align: right;">\$746,800.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$746,800.00</b></td> </tr> </table>	<b>County Dollars =</b>	<input type="text" value=""/>	CSAH (Gas Tax, Veh Sal...)	\$746,800.00	<b>Total</b>	<b>\$746,800.00</b>
<b>County Dollars =</b>	<input type="text" value=""/>						
CSAH (Gas Tax, Veh Sal...)	\$746,800.00						
<b>Total</b>	<b>\$746,800.00</b>						

Related Financial/FTE Comments:

*Office use only:*

RBA 2014 - 2549

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: \_\_\_\_\_  
Motion By Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

---

**Resolution Authorizing Offers of Compensation to Landowners for  
Easements Required for the CSAH 10 Roadway Improvements,  
Project # SP 010-610-046**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law to acquire land and other interests in real estate which are needed for public use or purpose; and

WHEREAS, Carver County wishes to reconstruct CSAH 10 between CSAH 30 on the south and Highway 7 on the north, Project #SP 010-610-046 (“Project”); and

WHEREAS, in order to complete the Project it is necessary for the County to purchase property interests from each of the properties described in Exhibit A attached hereto; and

WHEREAS, the County has retained independent real estate appraisers to provide the County with the appraisers’ estimates of the damages caused by the County’s acquisition of the property interests required for the Project; and

WHEREAS, upon completion of the appraisals, the County must make offers of compensation to the land owners for the needed property interests consistent with the appraiser’s estimate of the damages being incurred by the various owners as a result of the County’s acquisitions.

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners as follows:

1. The Board of Commissioners finds that it is necessary and for a public purpose for the County to acquire the property interests described in Exhibit A for the Project.
2. Based upon appraisals obtained by the County from independent real estate appraisers, the Director of Public Works or agents under his supervision shall make written offers of compensation to the property owners within the Project from whom





**Exhibit A**

**Property Interests Required for the Reconstruction of CSAH 10 Between CSAH 30 and Highway 7.**  
**Project #SP 010-610-046**

(Acquisition)

P.I.D. No. 09.0151200

Just Property Development, LLC

Taking of a temporary easement for right of way purposes over County State Aid Highway No. 10 (containing 162 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 09.0102400

Gary P. & Janice A. Meuwissen

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 737 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 3,588 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 09.0102600

Donald L. & Barbara T. Wagener

Taking of permanent easements for right of way purposes over County State Aid Highway No. 10 (containing 20,868 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 40,359 Sq. Ft. more less\_).

(Acquisition)

P.I.D. No. 09.0101000

Donald L. & Barbara T. Wagener

Taking of permanent easements for right of way purposes over County State Aid Highway No. 10 (containing 5,293 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 1,524 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 09.0101810

Donald L. & Barbara T. Wagener

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 3,846 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 1,507 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 09.0101300

Nicholas S. & Tiffany J. Armstrong

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 3,592 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 1,996 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 09.0101400

Mark & Tracy Dahlin

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 3,592 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 1,996 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 09.0102000

David P. & Linda L. Schuler

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 5,913 Sq. Ft., more or less).

Taking of temporary easements over County State Aid Highway No. 10 (containing 3,543 Sq. Ft., more or less).

(Acquisition)  
P.I.D. No. 09.0102420

Dianne A. Bredeson

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 3,272 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 4,323 Sq. Ft., more or less).

(Acquisition)  
P.I.D. No. 09.8500050

Grace L. Mills, Trust

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 2,998 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 3,332 Sq. Ft., more or less).

(Acquisition)  
P.I.D. No. 09.8500040

Janice K. & Robert N. Needham

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 2,998 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 2,776 Sq. Ft., more or less).

(Acquisition)  
P.I.D. No. 09.8500020

Anthony C. & Signe Glaeser Hall

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 3,598 Sq. Ft., more or less).

Taking of temporary easements over County State Aid Highway No. 10 (containing 2,145 Sq. Ft., more or less).

(Acquisition)  
P.I.D. No. 09.8500030

William H. Nesburg

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 3,598 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 735 Sq. Ft., more or less).

(Acquisition)  
P.I.D. No. 09.8500010

Ronald C. & Mary Sue Logelin

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 2,399 Sq. Ft., more or less).

(Acquisition)  
P.I.D. No. 09.0102310

Craig & Kim Foster

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 3,598 Sq. Ft., more or less).

(Acquisition)  
P.I.D. No. 09.8490012

Charles J. & Susan E. Bies

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 3,598 Sq. Ft., more or less).

(Acquisition)  
P.I.D. No. 09.8480040

Dennis & Lois Giesen

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 3,017 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 271 Sq. Ft., more or less).

(Acquisition)  
P.I.D. No. 09.8480030

Martin J. Nelson Sr., Trust

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 3,028 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 1,466 Sq. Ft., more or less).

(Acquisition)  
P.I.D. No. 09.8480020

Paul G. & Rachelle A. David

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 2,422 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 1,346 Sq. Ft., more or less).

(Acquisition)  
P.I.D. No. 09.8470020

Arthur E. & Bonita Clemensen

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 5,236 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 3,056 Sq. Ft., more or less).

(Acquisition)  
P.I.D. No. 09.0101500

Larry G. & Susan M. Dressen

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 6,025 Sq. Ft., more or less).

Taking of temporary easements over County State Aid Highway No. 10 (containing 3,554 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 09.0102700

John V. & Lynn R. Zupan

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 12,076 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 9,462 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 09.0102510

Ronald J. & Miriam R. Hilk

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 76,895 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 41,234 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 09.0030800

Brent L. & Kathy S. Davis

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 3,905 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 09.0031400

Robert A. & Therese Rademacher

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 5,513 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 09.0031310

Jeffrey J. & Kristine Eveslage

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 2,550 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 09.0031320

Gerald P. & Rose M. Laumann

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 2,317 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 09.0031110

Robert & Constance Hilk, Trusts

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 391 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 3,221 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 09.0030700

Denis J. & Bonnie L. Laumann

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 20,088 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 14,224 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 09.0031300

Fee: Gerald P. & Rose M. Laumann/Vendees: Jeffrey J. & Kristine Eveslage

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 9,123 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 636 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 09.0030400

Kenneth O. Felt (Deceased)

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 2,800 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 09.0030100

Matthew G. Bonnema

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 51,589 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 46,287 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 09.0030110

Loren & Muriel Zieroth & Jonathan L. & Jill Zieroth

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 97,706 Sq. Ft., more or less).

Taking of temporary easements over County State Aid Highway No. 10 (containing 40,868 Sq. Ft., more or less).



(Acquisition)

P.I.D. No. 09.0031000

Fee: Loren E. & Muriel L. Zieroth/Vendees: Jonathan & Jill Zieroth

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 1,952 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 5,784 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 10.0340600

Fee: Loren E. & Muriel L. Zieroth/Vendees: Jonathan & Jill Zieroth

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 14,474 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 25,966 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 10.0340610

Loren E. & Muriel Zieroth

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 7,367 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 4,334 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 10.0340900

Loren E. & Muriel L. Zieroth

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 36,792 Sq. Ft., more or less).

Taking of temporary easements over County State Aid Highway No. 10 (containing 28,750 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 10.0340800

Audrey Aldridge, Irrevocable Trust

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 11,737 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 3,478 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 10.0341000

James H. & Ann M. Bohanon

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 9,316 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 2,497 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 10.0340700

Paul D. & Linda Neumann

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 11,569 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 1,691 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 10.0340100

Prime Four, LLP

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 32,851 Sq. Ft., more or less).

Taking of temporary easements over County State Aid Highway No. 10 (containing 3,609 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 10.0340400

Drew & Kathy Dimler

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 27,704 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 15,089 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 10.0340300

Mavis G. Larson

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 6,968 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 10.0341500

Timothy R. & June H. Johnson

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 2,767 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 3,381 Sq. Ft., more or less).

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Professional Services Agreement with MCKINZIE METRO APPRAISALS for CSAH 10 Reconstruction from CSAH 30 to TH 7**

Primary Originating Division/Dept: <input type="text" value="Public Works"/>	Meeting Date: <input type="text" value="5/20/2014"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right of Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

The 2015 capital improvement program includes the reconstruction of CSAH 10 from approximately CSAH 30 to State Highway 7. The reconstruction includes the full reconstruction of the highway to meet current design and safety standards. Additional right-of-way is needed to complete this project. After the completion of the preliminary design, Carver County has determined how much additional right-of-way must be acquired. McKinzie Metro Appraisals submitted the low bid for the completion of certified appraisals on 51 parcels being impacted by the project in order to determine just compensation and a basis for offers to the property owners. Without the appraisals, there would be no basis for establishing value in order to make offers of compensation to the property owners, as required by law. This contract is for McKinzie Metro Appraisals to complete and deliver the needed appraisals on the acquisition areas of the properties impacted by the project.

**ACTION REQUESTED:**

Approve a Professional Services Agreement with MCKINZIE METRO APPRAISALS for certified appraisal services for the CSAH 10 Reconstruction Project (SP 010-610-40), pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> CSAH (Gas tax, etc) <input type="text" value="\$40,000.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<b>Total</b> <input type="text" value="\$40,000.00"/>

Related Financial/FTE Comments:

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Motokazie Inc. - Trail Ride & Hare Scramble event**

Primary Originating Division/Dept: <input type="text" value="Public Health &amp; Environment - Land Mgmt."/>	Meeting Date: <input type="text" value="5/20/2014"/> Item Type: <input type="text" value="Consent"/>
Contact: <input type="text" value="Amanda Schwabe"/> Title: <input type="text" value="Land Management Planner"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

File #A20140181. Motokazie, Inc. is requesting a Special Event Permit for the 4th Annual Trail Ride on June 7, 2014 from 9:00 a.m. - 4:00 p.m. and 4th Annual AMA/District 23 Hare Scrambles race on June 8, 2014 from 9:00 a.m. - 4:00 p.m. On both days, the gates will open at 7:00 a.m. and close at 9:00 p.m. This two day event will be held at the River Valley Horse Ranch, owned by Terry Hanson, using the horse trails and portions of the sand/gravel pit. The course for the Trail Ride is the same as what will be used for the Hare Scrambles which has not changed from previous years. Event organizers will begin setting up for the event that the property on June 6, 2014. Temporary signage will be placed along CSAH 11 to alert motorists of congestion and slow traffic.

The applicant will provide proof of insurance prior to the event, contract for portable restroom and waste disposal as well as an Agreement for Law Enforcement Services if required by the Sheriff's Office. Notice of the events will be distributed by the applicant to surrounding neighbors prior to the event. The San Francisco Town Board, Public Works and the Sheriff's Office has been notified of this request.

**ACTION REQUESTED:**

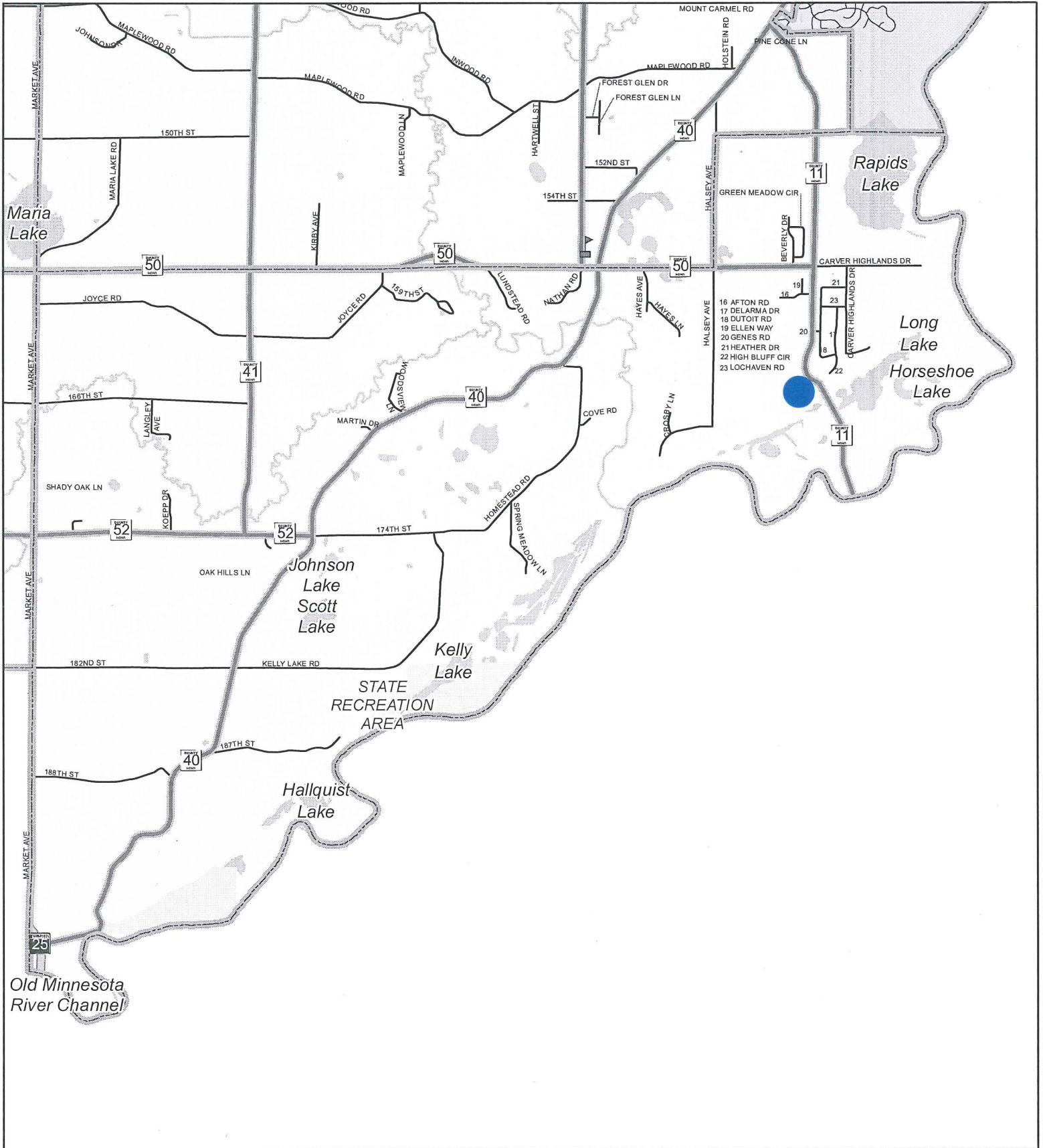
Motion authorizing the issuance of a Certificate of Zoning Compliance (#A20140181) for a Trail Ride on June 7, 2014 and the AMA/District 23 Hare Scrambles on June 8, 2014.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:

*Office use only:*  
 RBA 2014 - 2570

# SAN FRANCISCO TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



**COUNTY OF CARVER**  
**CERTIFICATE OF ZONING COMPLIANCE**

**FILE/CERTIFICATE #A20140181**

**DATE ISSUED: May 20, 2014**

**TYPE OF CERTIFICATE:** ONE TIME SPECIAL EVENT – 2014 Trail Ride & AMA/District 23 Hare Scrambles

This permit certificate is issued for the 2014 Trail Ride & AMA/District 23 Hare Scrambles to be held on June 7 & 8, 2014. The event is being coordinated by Lee Theis, owner of Motokazie, Inc. and will be held on a portion of the approximately 400 acres (PID 080010500 & 080120500) owned by Terry Hanson. The properties are currently the site of Mr. Hanson's residence, the River Valley Horse Ranch and a gravel mine.

Motokazie staff will be setting up for the event on Friday, June 6, 2014 from 1:00 p.m. – 8:00 p.m. The public will be accessing the property on Saturday, June 7, 2014 from 7:00 a.m. – 9:00 p.m. for the Trail Ride (ride will be held 9:00 a.m. – 4:00 p.m.) and from Sunday, June 8, 2014 from 7:00 a.m. – 9:00 p.m. (Hare Scrambles will be held 9:00 a.m. – 4:00 p.m.). The Saturday Trail Ride is a family-oriented ride along the same path as the Sunday Hare Scrambles. During the Sunday event motorcyclists from 4 – 60 years old will ride motorcycles in groups on trials. Their performance is timed and they receive awards and points. The existing horse trails and gravel pit area on the properties will be used. Attendees will access the event from the gravel pit entrance and will be directed back onto the property to sign waivers (for participants) and parking in an effort to alleviate any back-up on County Road 11. Signage will be placed along County Road 11 warning of slow traffic ahead and directing participants. Approximately 200 riders and approximately 200 observers/pit crew members (total of 400 people) are expected for this event.

Prior to the events starting, all participants will have their motorcycles complete a sound check to ensure all motorcycles comply with MN DNR and federal guidelines of 94DBA pipes.

Motokazie, Inc. coordinates with a MN licensed food provider to sell food and beverages. No alcohol will be sold at this event. There will be no other vendors at the event. Motokazie, Inc. will also supply security and garbage clean-up for the event. Portable restrooms will be provided by Town & Country Sanitation of Lonsdale. On-site ambulance service will be provided by Allina.

This event is allowed with a Certificate of Zoning Compliance, pursuant to Chapter 152, section 152.074 B6 of the Carver County Code. **This certificate is issued to:**

**Terry Hanson & Lee Theis, Motokazie, Inc.**  
**16480 Jonathan Carver Parkway**  
**Carver, MN 55315-9659**

**And is not transferable to another person or to another parcel of property.**

**Purpose of Certificate:** To certify that the permittee and/or organization to which this certificate is issued is permitted and authorized to hold the 2014 Trail Ride & AMA/District 23 Hare Scrambles on June 7 & 8, 2014 at the property described in Exhibit A. The event shall take place in San Francisco Township in accordance with the conditions listed on this permit and in accordance with Chapter 152, Section 152.074 B6 of the Carver County Code.

**THE FOLLOWING CONDITIONS ARE ATTACHED AND MUST BE COMPLIED WITH:**

1. The Permit is valid only for June 7 & 8, 2014.
2. The event must be conducted in accordance with the Operational Plan & Site Maps attached hereto.
3. The permittee is responsible to clean up all excess trash and litter during and after the event.
4. Emergency vehicle access must be provided within the activity areas of the event.
5. Parking shall be provided as described in the application. In the event of dry weather, the grass in the parking area(s) shall be mowed low to the ground and/or maintained according to recommendations from the Environmental Services Department. No parking shall be allowed on County Road 11. In the event of wet weather, the applicant is responsible for keeping County Road 11 clear of mud and debris.
6. The permittee shall submit a copy of the Certificate of Liability Insurance to the Land Management Department prior to the event.
7. Submit proof of fully executed Agreement for Law Enforcement Services with the Carver County Sheriff's Office to the Land Management Department prior to the event if required.
8. The permittee shall comply with the road authority and Sheriff's Office requirements relating to additional signage on County Road 11 near Afton Road or Genes Road stating "Slow Congestion Ahead".
9. The permittee shall inform adjacent residents, San Francisco Town Board and the Carver County Public Works Department of the date(s) in which the event will take place and provide a copy of written notification to Land Management.

\_\_\_\_\_  
 Amanda Schwabe  
 Land Management Planner

**THIS CERTIFICATE IS ISSUED FOR JUNE 7 & 8, 2014, AND IS NOT EFFECTIVE UNTIL SIGNED:**

I HAVE READ THE ABOVE CONDITIONS AND AGREE TO FOLLOW THEM. I REALIZE THAT FAILURE TO ABIDE BY THE CONDITIONS IS A VIOLATION OF THE ZONING ORDINANCE. I AGREE THAT THE ZONING ADMINISTRATOR OR A DESIGNATED REPRESENTATIVE MAY ENTER UPON THE SUBJECT PROPERTY TO CHECK FOR COMPLIANCE OR FOR REVIEW PURPOSES. I AGREE THAT BY SIGNING BELOW I AM RESPONSIBLE TO OBTAIN COMPLIANCE WITH BUILDING AND FIRE CODES, FOOD HANDLING REQUIREMENTS AND LIQUOR LICENSURE REQUIREMENTS FROM ANY AND ALL LOCAL AND STATE AGENCIES. I ALSO UNDERSTAND THAT THIS IS NOT A BUILDING PERMIT AND THAT OTHER PERMITS MAY BE REQUIRED.

\_\_\_\_\_  
Signature of Certificate Holder

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Date





**Presented by:** Lee Theis  
Owner, Motokazie Inc.  
(952) 492-2090

**Event Name:** AMA/ District 23 Hare Scrambles

**Location:** River Valley Horse Ranch, Carver, MN using the horse trails and gravel pit.

**Event Dates:** Saturday June 7<sup>th</sup> 2014 & Sunday June 8<sup>th</sup>, 2014

**Hours:** Friday afternoon/evening trail workers will set up event approx. 15 workers.  
Saturday Gates open 7am Trail Ride 9am – 4pm, Gates close 9pm.  
Sunday Gates open at 7:00 am, First Motorcycle event 9am. Last event approx 4pm.

**Attendance:** Estimated each day at 200 riders, Pit crew estimated at 200, Total 400 people

**Event Coordinator:** Lee Theis, owner Motokazie Inc. 612-282-5463  
[lee@motokazie.com](mailto:lee@motokazie.com)

**Land Owner:** Terry Hanson 952-361-3361

**San Francisco Township** approved this type of event in 2011, after 3 years of operation I have not received any complaints.

**Activity Planned:** Motorcyclists from 4 years old to 60 years old will ride motorcycles in groups on trials. On Sunday their performance is timed and they receive awards and points. The existing horse trails will be used.

**Parking:** In grass field as shown on site plan

**Bathrooms:** Porto Potties provided by Town and County Sanitation Lonsdale

**Medical:** Onsite Ambulance service provided by Allina.

**Sound:** All motorcycles conform to MN DNR and Federal Guidelines of 94DBA pipes. These exhaust pipes are tested Sunday morning before the event. The sound from this event is very minimal in comparison to Harleys or racing bikes. The 94DBA pipe produces minimal noise after 500ft from a trail. With this event it is unlikely that neighboring homes will hear motorcycles. Minnesota Pollution Control Agency laws govern sound limits in Carver County. The residential limits during the day time hours is called L10 65DBA. This event would not violate any MPCA rules. As sound carries though the woods our L10 levels are likely to be 50DBA at the nearest home.

**Insurance:** \$1,000,000 per occurrence coverage carried by Motokazie, Inc. we use a company called National Motorsports Inc. Insurance certificates are provided 15 days before the event.

**Access:** The event will use the gravel entrance of the gravel pit. Approximately 200 vehicles would enter the property. Motokazie staff is trained to effectively manage vehicles entering our property. We will not back up traffic on to the county road. Event signs with arrows will be placed in the ditch 1500 ft before the driveway. Furthermore event site maps are used by our participants to organize their behaviors.

**No Alcohol:** There will be no alcohol served at the event

**No Temporary Buildings** or Lights will be needed for this event.

**Security:** Motokazie supplies it own security. These events never have issues that require security.

**Food:** Motokazie hires a MN licensed food provider to sell food and beverage.

**Garbage:** Motokazie will haul out any trash from the event. Event clean up occurs on Sunday afternoon and Monday after the event completion.

**Additional:** Motokazie is an experienced event promoter with over 1000 events operated. We have not had any complaints in 3 years. The activities proposed are the same type from previous years.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Land Purchase for CSAH 10 Reconstruction Project between CSAH 30 & State Highway 7**

Primary Originating Division/Dept: <input type="text" value="Public Works"/>	Meeting Date: <input type="text" value="5/20/2014"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right-of-Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

The 2015 capital improvement program includes the reconstruction of CSAH 10 from approximately CSAH 30 to State Highway 7. The reconstruction includes the full reconstruction of the highway to meet current design and safety standards. Additional right-of-way is needed to complete this project. An agreement has been reached to acquire a 10.39 acre parcel on the east side of CSAH 10 and on the south side of the Dakota Rail Regional Trail. This parcel will be used for storage of construction materials and overburden, provide a connection from CSAH 10 to the Dakota Rail Regional Trail and be used as a possible future trailhead and potential wetland mitigation site.

**ACTION REQUESTED:**

Adopt a resolution to authorize the purchase a portion of Parcel #09.0030300 that contains 10.39 acres for the CSAH 10 Reconstruction Project (SP 010-610-046).

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> CSAH(Gas tax, etc) <input type="text" value="\$129,900.00"/> <b>Total</b> <input type="text" value="\$129,900.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:

*Office use only:*

RBA 2014 - 2571

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: May 20, 2014 \_\_\_\_\_  
Motion By Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

---

**Resolution Authorizing Acquisition of Property for the CSAH 10  
Reconstruction Project (SP 010-610-046); Part of PID #09.0030300**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law to acquire land and other interests in real estate which are needed for public use or purpose; and

WHEREAS, Carver County wishes to reconstruct CSAH 10 between CSAH 30 and Highway 7 (SP 010-610-046) (“Project”); and

WHEREAS, in order to complete the Project it is necessary for the County to purchase the needed right-of-way along the CSAH 10 corridor; and

WHEREAS, the County has retained independent real estate appraisers to provide the County with the appraisers’ estimates of the damages caused by the County’s acquisition of the property interests required for the Project; and

WHEREAS, upon completion of the appraisals, the County will make offers of compensation to the land owners for the needed property interests consistent with the appraiser’s estimate of the damages being incurred by the various owners as a result of the County’s acquisitions; and

WHEREAS, a settlement has been reached with Ralph & June Rosckes, owner of a 10.39 acre parcel on the east side of CSAH 10 and on the south border of the Dakota Rail Regional Trail; and

WHEREAS, although not all of the property located on the east side of CSAH 10, is required for the Project to create a connection between CSAH 10 and the Dakota Rail Regional Trail, in the future it is anticipated that additional portions of the property may need to be acquired for future construction of a trailhead;

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners as follows:

1. The Board of Commissioners approves payment of One Hundred, Twenty-Nine Thousand Nine Hundred and no/100<sup>th</sup> Dollars (\$129,900.00) to Ralph & June Rosckes as compensation for the fee simple absolute title to the 10.39 acres of land located within PID #09.0030300, Waconia, MN.
2. The Carver County Public Works Director or his agent is authorized and directed to take all steps necessary to acquire the property described herein pursuant to agreements in form acceptable to the County Attorney.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA     )  
   ) ss.  
 COUNTY OF CARVER        )

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 20<sup>th</sup> day of May, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 20<sup>th</sup> day of May, 2014.

\_\_\_\_\_  
 Dave Hemze                          County Administrator

Subscribed and sworn to before me  
 this \_\_\_ day of \_\_\_\_\_, 2014.

Notary Public \_\_\_\_\_

My Commission Expires \_\_\_\_\_

Notary Stamp

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
Victoria Library

Primary Originating Division/Dept: Administrative Services	Meeting Date: 5/20/2014
Contact: Nick Dimassis      Title: Library Director	Item Type: Regular Session
Amount of Time Requested: 30 minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: Nick Dimassis      Title: Library Director	

**Strategic Initiative:**  
Connections: Develop strong public partnerships and connect people to services and information

**BACKGROUND/JUSTIFICATION:**  
Carver County Library is requesting approval of the budget/funding and construction agreement for the Victoria Library project. The project is a joint partnership between the City of Victoria and Carver County where the City provides the facility and the County provides the contents and operations of the library. The City plans to construct a joint City Hall & Library facility in 2014. The Library will consist of approximately 4,000 sqft on the first floor of the new facility to be built at 1670 Stieger Lake Lane in Victoria.

**Construction Agreement:**  
The construction agreement is between Carver County and the City of Victoria. This agreement specifically outlines who is responsible for each item in the construction of the library branch. The terms of this agreement is in line with past library projects. In summary:

- City of Victoria provides: exterior walls, sheet-rocked and painted interior walls, carpet, ceiling, ceiling fixtures including lights, building code items, casework that is secured to the wall or floor, utilities, electrical, etc.
- Carver County provides: furniture, equipment, shelving, computers, printers, data cabling, low voltage cabling, way finding signs, etc.

**Project Budget:**  
The project budget to provide the items that Carver County would be responsible for under the construction agreement is \$550,000. This includes the following budget categories:

- Furniture: \$174,000
- Technology: \$157,000
- Collection/Materials: \$219,000

Contract awards over \$25,000 will be brought to the County Board at a later date.

In addition to the one-time costs to build the library, \$326,000 in operating costs (including staffing) is being requested in the 2015 budget.

The County and City will also negotiate a Joint Powers Agreement for the ongoing operations of the library.

**ACTION REQUESTED:**  
Motion to approve the Victoria Library project budget and funding and the Construction Agreement between the City of Victoria and Carver County. The Construction Agreement is pending review by attorney and risk.

<b>FISCAL IMPACT:</b> Budget amendment request form	<b>FUNDING</b>
<i>If "Other", specify:</i> _____	County Dollars = <span style="float: right;">\$550,000.00</span>
<b>FTE IMPACT:</b> Increase budgeted staff	<b>Total</b> <span style="float: right;">\$550,000.00</span>

**Related Financial/FTE Comments:**  
In 2013 and 2014, \$425K (\$850K total) was set aside for future debt service on the Southwest Reconnection Project. The first debt service payment is not until 2015 so these funds are available to fund other one-time projects. The recommendation is to reallocate \$550,000 of these funds for the Victoria Library. The remaining \$300,000 will be requested in 2014 by Public Works for a new Tandem Truck that is being added to the fleet due to the turnback of roads from the Southwest Reconnection Project.

The new library branch will require additional staffing for the library. This additional staffing is included in the library's 2015 budget request.

# Budget Amendment Request Form



**Agenda Item:**  
Victoria Library

Department:  
t:

Meeting Date: 5/20/2014

Requested By:  
Nick Dimassis

Fund:

- 01 - General
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails

Description of Accounts	Acct #	Amount
Office Equip-furniture	30-974-590.6414	\$174,000.00
Noncapitalized equip-technology	30-974-590.6480	\$157,000.00
Reference Books & Library Materials	30-974-590.6453	\$219,000.00
Transfer-out (move cash)	35-800-000.6932	\$550,000.00
<b>TOTAL</b>		<b>\$1,100,000.00</b>

Description of Accounts	Acct #	Amount
principal retirement-future debt service	35-800-000.6705	\$550,000.00
Transfer-in (move cash)	30-974-590.5880	\$550,000.00
<b>TOTAL</b>		<b>\$1,100,000.00</b>

**Reason for Request:**

The County is entering into a construction agreement with the City of Victoria for the Victoria Library Project. Carver County is responsible for \$550,000 of the project costs, these are one-time costs. Funding for these one-time costs will come from accumulated future debt service payments that the County started budgeting for in 2013, these funds can be reallocated because the first debt service payment planned for the Southwest Reconnection Project is in 2015.

Ongoing operating library costs for the new Victoria library will be addressed during the 2015 Budget process.

# Carver County Board of Commissioners Request for Board Action



## Agenda Item:

RtVision Electronic Invoice "eInvoice" Software Project

Primary Originating Division/Dept: Finance

Meeting Date: 5/20/2014

Contact: David Frischmon

Title: Finance Director

Item Type:

Regular Session

Amount of Time Requested: 20 minutes

Presenter: David Frischmon

Title: Finance Director

Attachments:  Yes  No

## Strategic Initiative:

Finances: Improve the County's financial health and economic profile

## BACKGROUND/JUSTIFICATION:

Carver County's Finance Director is recommending the County transition to eInvoicing where vendors electronically submit an invoice to the County directly from the vendors billing software rather than mailing a paper invoice. The advantages for Carver County are:

- significantly reduce accounts payable processing time
- ability for vendors to track the status of their invoice which is expected to reduce the number of inquiries to county staff
- ability for County Board members to click to see an invoice image from your computer as you are reviewing the list of bills

Carver County's Finance Director received proposals from three vendors and after conducting four rounds of interviews is recommending RtVision as the eInvoice software vendor for the following reasons:

- Proven business model that creates the opportunity for multiple counties to share eInvoice software development costs, maintenance and upgrades.
- Proven customer service and software development experience with Carver County: The County currently has RtVision's One Office, eTimePlus and eTimeBasic software programs. County finance staff helped design eTimeBasic which RtVision has subsequently sold to over 20 MN counties.
- Potential to create a clearinghouse for multiple counties to receive electronic invoices using RtVision's portal that is currently being used by over 50 counties for construction bidding.

RtVision submitted a proposal for \$66,200 split up into three phases:

### Phase I: Proof of Concepts \$30,000

- First 5 critical components (\$6K each) relating to receiving and processing eInvoices and interfaces with other county programs.

- County can cancel agreement if any component is not acceptable by our standards. The County would be responsible for fees for services provided up to canceling.

### Phase II: Approval Workflow \$35,000

- Software will be rolled out division by division and payments will be made as follows:

- o 40% after software is operating in one division
- o 40% after software is accepted by one division
- o 10% after software is accepted by a second division
- o 10% after software is operating in all divisions

### Phase III: Training \$1,200

Carver County has the potential to earn up to \$50,000 in Development Credits from RtVision for being the eInvoice development partner. The County will earn a \$3,000 credit for each of the first 10 counties (\$30K total) who purchase eInvoice and a bonus credit, if 10 counties purchase eInvoice within three years, to be used on eInvoice software enhancements of \$1K for each of the next 20 (11-30) (\$20K total).



**ACTION REQUESTED:**

Motion to approve the \$66,200 eInvoice Software Program Contract with RtVision subject to approval by the County Attorney's and Risk Management.

**FISCAL IMPACT:**   
*If "Other", specify:*

<b>FUNDING</b>	
County Dollars =	<input type="text" value="\$66,200.00"/>
<input type="text"/>	<input type="text"/>
<b>Total</b>	<input type="text" value="\$66,200.00"/>

**FTE IMPACT:**

Related Financial/FTE Comments:

*Office use only:*

RBA 2014 - 2578

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**\$28 Million Road and Bridge Project Funding**

Primary Originating Division/Dept:

**Meeting**

Date:

Contact:  Title:

**Item Type:**

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

On March 4th, the County Board held a public hearing and adopted a Road & Bridge Capital Improvement Plan ("CIP") which included the Southwest Reconstruction project and road improvements to CSAH 10 (30 to TH7). The proposed \$28 million funding recommendation provides for the county's \$8M contribution to these projects plus the State's \$20M Turnback contribution. Over the next 11 years, the State is expected to pay the \$20M Turnback contribution to the County. As part of the 2015 Budget process, county staff is developing a recommendation for how this \$20M should be spent.

The \$28 million is proposed to come from two sources:

- \$18M Line of Credit with a 15 year term from the State's Transportation Revolving Loan Fund "TRLF". The below market interest rate charged by TRLF is subsidized by the State.
- \$10M General Obligation Bond Sale on June 4th, 2014 with a 15 year term. The County's "AAA" rating from Standard and Poors is not expected to be impacted by this new debt.

**ACTION REQUESTED:**

Adopt the attached resolution calling for the \$10 Million Bond Sale and authorizing County Staff to apply for a \$18 million TRLF Line of Credit.

**FISCAL IMPACT:**

**FUNDING**

If "Other", specify:

**County Dollars =**

**FTE IMPACT:**

G.O. Bonds & TRLF

Other: Fed., State, Local

**Total**

**Related Financial/FTE Comments:**

The 2012, 2013 and 2014 Budgets set aside \$4 million in cash and \$2.8 million in debt service levy to fund the 2014 Road and Bridge CIP.

Office use only:

RBA 2014 - 2572

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RELATING TO  
ROAD AND BRIDGE CAPITAL IMPROVEMENT PLAN,  
AUTHORIZING APPLICATION FOR PFA LOAN, DECLARING  
REIMBURSEMENT INTENT AND PROVIDING FOR THE SALE OF BONDS

WHEREAS, this Board has approved a Road and Bridge Capital Improvement Plan for the County prepared in accordance with Minnesota Statutes, Section 373.40, Subd. 3 as a supplement to other improvement planning documents; and

WHEREAS, this Board expects to obtain funds to implement the Plan from the Transportation Revolving Loan Fund of the Minnesota Public Facilities Authority and through the sale of Capital Improvement Plan Bonds; and

WHEREAS, the County expects to reimburse certain Plan expenditures from the proceeds of the Bonds.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CARVER COUNTY, MINNESOTA, AS FOLLOWS:

1. The County shall complete and file applications to the Minnesota Department of Transportation and to the Minnesota Public Facilities Authority for a loan of approximately \$18 million from the Minnesota Transportation Revolving Loan Fund.

2. The County shall sell up to \$10,000,000 in principal amount of General Obligation Capital Improvement Plan Bonds (the "Bonds") on June 3, 2014, or such later date as the County Administrator may determine, and the County officers and Ehlers and Associates, Inc., as financial consultants, shall take such action as may be necessary for this Board to consider proposals for the purchase of the Bonds.

3. The Board of Commissioners declares that it intends for the County to undertake the Plan with available funds and to obtain reimbursement for such expenditures out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Treas. Reg. § 1.150-2. Reimbursement allocations made under the provisions of this resolution shall be made within 18 months of the date hereof and shall not exceed \$10,000,000 in aggregate principal amount. The allocations shall be evidenced by an entry on the official books and records of the County maintained for that purpose.

Motion for the foregoing Resolution was made by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ upon a vote being duly taken thereon, the following voted in favor of:

and the following were against:

and the following were absent:

WHEREUPON, the Resolution was declared duly passed and adopted the \_\_\_\_\_ day of May 2014.

STATE OF MINNESOTA   )  
  ) SS.  
COUNTY OF CARVER    )

I, the undersigned, being the duly qualified and acting County Administrator of Carver County, Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of the Board of Commissioners of said County held May 20, 2014, with the original thereof on file and of record in my office and the same is a full, true and complete transcript therefrom.

WITNESS My hand officially as such County Administrator, this \_\_\_\_ day of May2014.

\_\_\_\_\_  
County Administrator

US.54142944.01

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Land exchange along Dakota Rail corridor.**

Primary Originating Division/Dept:

**Meeting**

Date:

**Item Type:**

Contact:

Title:

Amount of Time Requested:  minutes

Presenter:

Title:

Attachments:  Yes  No

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

The 2015 capital improvement program includes the reconstruction of CSAH 10 from approximately CSAH 30 to State Highway 7. The reconstruction includes the full reconstruction of the highway to meet current design and safety standards. Additional right-of-way is needed to complete this project. An agreement has been reached to acquire a 10.39 acre parcel on the east side of CSAH 10 and on the south side of the Dakota Rail Regional Trail. This parcel will be used for storage of construction materials and overburden, provide a connection from CSAH 10 to the Dakota Rail Regional Trail and be used as a possible future trailhead and potential wetland mitigation area.

As part of the agreement, the Carver County Regional Rail Authority, along with the Regional Rail Authorities of McLeod and Hennepin Counties, will consent to quit claim deed a portion of the Dakota Rail land to the Rosckes' in order to cure an encroachment issue of one of their structures on the west side of CSAH 10. As compensation for the land on the west side, a similar sized parcel shall be quit claim deeded to the Rail Authorities on the east side of CSAH 10. The attached exhibit shows the land exchange parcels.

**ACTION REQUESTED:**

Adopt a resolution to transfer a portion of Dakota Rail land on the west side of CSAH 10 to cure an encroachment issue on the Rosckes property and accepting as compensation, a parcel of similar size and part of PID #09.0030300 on the east side of CSAH 10.

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =

\$0.00

**FTE IMPACT:**

**Total**  \$0.00

**Related Financial/FTE Comments:**

*Office use only:*

RBA 2014 - 2573

# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: May 20, 2014 \_\_\_\_\_  
 Motion By Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
 Seconded by Commissioner: \_\_\_\_\_

## Resolution Authorizing Acquisition of Property on the East Side of CSAH 10 for Project # SAP 010-610-046; Part of PID #09.0030300

WHEREAS, Carver County Regional Railroad Authority (CCRRA) wants to resolve an encroachment issue on the former Dakota Railroad corridor with Ralph and June Roskes (Roskes).

WHEREAS, CCRRA desires to exchange land it owns describe in Exhibit A for land owned by Roskes as discribed in Exhibit B; and

WHEREAS, Ralph and June Roskes desire to exchange land they own descrbed in Exhibit B for land CCRRA ownes in Exhibit A; and WHEREAS, both parties agree to exchange land.

NOW, THEREFORE, BE IT RESOLVED by as follows:

1. The Carver County Regional Rail Authority Board approves the agreement to Quit Claim Deed to Ralph & June Rosckes a portion of land, adjacent to PID #09.0030300, Waconia, Minnesota and legally described on attached Exhibit A for land adjacent to PID #09.0030300, Waconia, Minnesota legally described in Exhibit B.

YES	ABSENT	NO

STATE OF MINNESOTA    )  
   ) ss.  
 COUNTY OF CARVER     )

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 20<sup>th</sup> day of May, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 20<sup>th</sup> day of May, 2014.

\_\_\_\_\_  
Dave Hemze                      County Administrator

Subscribed and sworn to before me  
this \_\_\_\_ day of \_\_\_\_\_, 2014.

Notary Public \_\_\_\_\_

My Commission Expires \_\_\_\_\_

Notary Stamp

Exhibit A



Proposed Description

That part of the Northwest Quarter of the Southeast Quarter of Section 3, Township 116 North, Range 25 West, Carver County, Minnesota, being a strip of land 50.00 feet wide lying southerly of and adjoining the southerly line of CARVER COUNTY REGIONAL RAILROAD AUTHORITY MAP NO. 1 and lying westerly of the following described line:

Beginning at a point on the south line of said Northwest Quarter of the Southeast Quarter; thence northwesterly to a point which is distant 230 feet north of said south line, measured at right angles thereto, and 190 feet southwesterly of, measured at right angles, to the westerly line of State Aid Road No. 13 (now known as Carver County State Aid Highway No. 10), Carver County, Minnesota; thence northwesterly on a line 190 feet southwesterly of, measured at right angles to and parallel with the westerly line of said State Aid Road No. 13 to the southerly line of CARVER COUNTY REGIONAL RAILROAD AUTHORITY MAP NO. 1 and said herein described line there terminates.

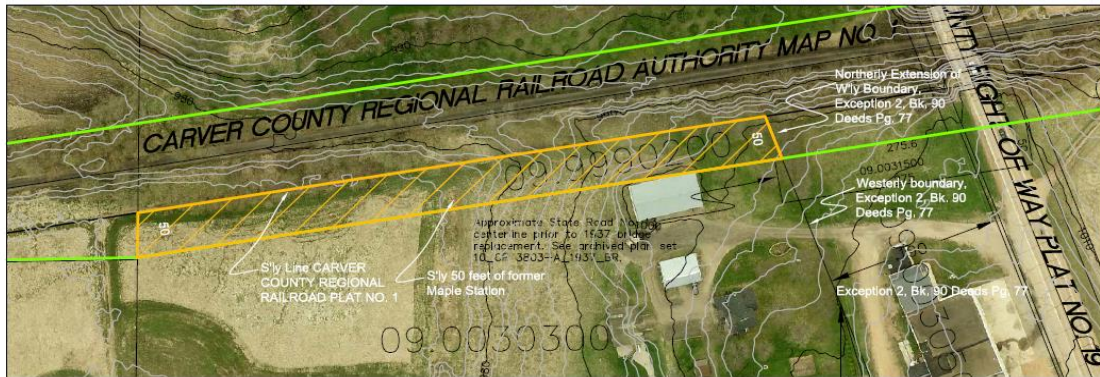
The above described line is coincident with the westerly boundary and its northerly extension of the parcel indicated as Exception 2 on Book 98 of Deeds, Page 77, executed on 28th day of May, 1969 and recorded on the 4th day of June, 1969 in the office of the County Recorder, Carver County, Minnesota.

I

# EXHIBIT A

## COUNTY SURVEYOR EXHIBIT

Part of the Southerly 50 feet of former Maple Station, Dakota Rail  
Section 3, Township 116, Range 25, Carver County, Minnesota



-  Proposed Parcel
-  Carver County Regional Railroad Authority Boundary

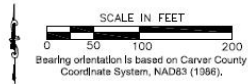
### Proposed Description

That part of the Northwest Quarter of the Southeast Quarter of Section 3, Township 116 North, Range 25 West, Carver County, Minnesota, being a strip of land 50.00 feet wide lying southerly of and adjoining the southerly line of CARVER COUNTY REGIONAL RAILROAD AUTHORITY MAP NO. 1 and lying westerly of the following described line:

Beginning at a point on the south line of said Northwest Quarter of the Southeast Quarter; thence northwesterly to a point which is distant 230 feet north of said south line, measured at right angles thereto, and 130 feet southwesterly of, measured at right angles, to the westerly line of State Aid Road No. 13 (now known as Carver County State Aid Highway No. 10), Carver County, Minnesota; thence northwesterly on a line 190 feet southwesterly of, measured at right angles to and parallel with the westerly line of said State Aid Road No. 13 to the southerly line of CARVER COUNTY REGIONAL RAILROAD AUTHORITY MAP NO. 1 and said herein described line there terminates.

The above described line is coincident with the westerly boundary and its northerly extension of the parcel indicated as Exception 2 on Book 98 of Deeds, Page 77, executed on 28th day of May, 1969 and recorded on the 4th day of June, 1969 in the office of the County Recorder, Carver County, Minnesota.

THIS IS NOT A SURVEY.  
No field work was performed in preparation of this exhibit. Information contained hereon was compiled from the records of the Carver County Recorder and Carver County Public Works.

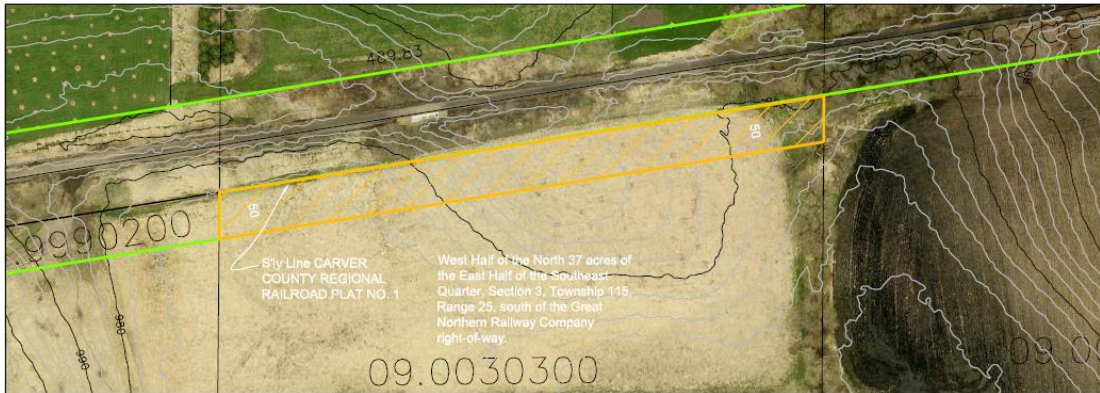


Surveying and Mapping Office  
Carver County Government Center  
600 East Fourth Street  
Chaska MN 55318

# EXHIBIT B

## COUNTY SURVEYOR EXHIBIT

Part of the East Half of the Southeast Quarter,  
Section 3, Township 116, Range 25, Carver County, Minnesota



 Proposed Parcel

 Carver County Regional Railroad Authority Boundary

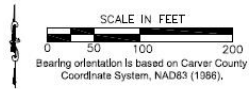
Proposed Description


A strip of land 50.00 feet wide across the following described property:

That part of the West Half of the North 37 acres of the East Half of the Southeast Quarter (E1/2 of SE1/4) of Section Three (3), Township One Hundred Sixteen (116), Range Twenty-five (25), lying South of the Great Northern Railway Company right of way,

Said strip of land lying southerly of and adjoining the southerly line of CARVER COUNTY REGIONAL RAILROAD AUTHORITY MAP NO. 1.

THIS IS NOT A SURVEY.  
No field work was performed in preparation of this exhibit. Information contained hereon was compiled from the records of the Carver County Recorder and Carver County Public Works.



 **Surveying and Mapping Office**  
Carver County Government Center  
600 East Fourth Street  
Chaska, MN 55316

## East Strip

A strip of land 50.00 feet wide across the following described property:

That part of the West Half of the North 37 acres of the East Half of the Southeast Quarter (E1/2 of SE ¼) of Section Three (3), Township One Hundred Sixteen (116), Range Twenty-five (25), lying South of the Great Northern Railway Company right of way.

Said strip of land lying southerly of and adjoining the southerly line of Carver County Regional Railroad Authority Map No. 1

## West Strip

That part of the Northwest Quarter of the Southeast Quarter of Section 3, Township 116 North, Range 25 West, Carver county, Minnesota, being a strip of land 50.00 feet wide lying southerly of and adjoining the southerly line of Carver County Regional Railroad Authority Map No. 1 and lying westerly of the following described line:

Beginning at a point on the south line of said Northwest Quarter of the Southeast Quarter; thence northwesterly to a point which is distant 230 feet north of said south line, measured at right angles thereto, and 190 feet southwestwardly of, measured at right angles, to the westerly line of State Aid Road No. 13 (now known as Carver County State Aid Highway No. 10), Carver County, Minnesota; thence northwesterly on a line 190 feet southwestwardly of, measured at right angles to and parallel with the westerly line of said State Aid Road No. 13 to the southerly line of Carver County Regional Railroad Authority Map No. 1 and said herein described line there terminates.

The above described line is coincident with the westerly boundary and its northerly extension of the parcel indicated as Exception 2 on Book 98 of Deeds, Page 77, executed on the 28<sup>th</sup> day of May, 1969 and recorded on the 4<sup>th</sup> day of June, 1969 in the office of the County Recorder, Carver County, Minnesota.