



Carver County Board of Commissioners  
 March 4, 2014  
 Regular Session  
 County Board Room  
 Carver County Government Center  
 Human Services Building  
 Chaska, Minnesota

PAGE

9:00 a.m.	1.	<b>a) CONVENE</b> <b>b) Pledge of allegiance</b> <b>c) Public comments</b> - <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i>	
	2.	Agenda review and adoption	
	3.	Approve minutes of February 18, 2014, Regular Session .....	1-4
	4.	Community Announcements	
9:10 a.m.	5.	<b>CONSENT AGENDA</b>  <i>Connections: Develop strong public partnerships and connect people to services and information</i> 5.1 Sheriff Office - Motorola Service Agreement 2014 ..... 5 5.2 Request for approval to contract with Databank IMX LLC ..... 6 5.3 Charitable Gambling Application for Exempt Permit-Ducks Unlimited Carver County Chapter 128 ..... 7  <i>Finances: Improve the County's financial health and economic profile</i> 5.4 Review Social Services/Commissioners Warrants ..... NO ATT	
9:05 a.m.	6.	<b>CULTURE: Provide organizational culture fostering accountability to achieve goals and sustain public trust/confidence in County government</b> 6.1 Resolution Setting 2015 Elected Official Minimum Salaries ..... 8-9 6.2 \$300 Health Incentive Program Pilot Project..... 10	
9:15 a.m.	7.	<b>COMMUNITIES: Create and maintain safe, healthy and livable communities</b> 7.1 Metropolitan Mosquito Control Update ..... 11	
9:40 a.m.	8.	<b>GROWTH: Manage the challenges and opportunities resulting from growth and development</b> 8.1 2014 Capital Improvement Plan ("CIP") and General Obligation ("G.O.") CIP Bonds <b>Public Hearing</b> ..... 12-35 8.2 Joint Powers Agreements and Turnback Agreement for Southwest Reconnection Project..... 36-39 8.3 Approve Deletion of Support Services Aide and Creation of Account Technician..... 40	
10:25 a.m.	9.	<b>COMMUNITIES: Create and maintain safe, healthy and livable communities</b> 9.1 Approve Creation of 2.0 FTE Eligibility Specialists for Medical Assistance and Long Term Care Expansion ..... 41-42 9.2 Approve Contract with Beacon Interfaith Housing Collaborative ..... 44-44	

10:40 a.m. **10. CONNECTIONS: Develop strong public partnerships and connect people to services and information**  
10.1 Lower Minnesota River Watershed District Board of Managers  
Appointment..... 45

10:45 a.m. **ADJOURN REGULAR SESSION**

10:45 a.m. **BOARD REPORTS**  
1. Chair  
2. Board Members  
3. Administrator  
4. Adjourn

David Hemze  
County Administrator

**UPCOMING MEETINGS**

March 11, 2014	No Meeting
March 18, 2014	2:30 p.m. Committee of the Whole
March 18, 2014	4:00 p.m. Board Meeting
March 25, 2014	Board Work Session
April 1, 2014	9:00 a.m. Board Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on February 18, 2014. Chair Gayle Degler convened the session at 4:00 p.m.

Members present: Gayle Degler, Chair, Randy Maluchnik, Vice Chair, James Ische, Tim Lynch and Tom Workman.

Members absent: None

The following amendment was made to the agenda:

Add: Additional WENR Committee application

Ische moved, Lynch seconded, to approve the agenda as amended. Motion carried unanimously.

Workman moved, Maluchnik seconded, to approve the minutes of the February 4, 2014, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Ische requested that item 5.10, Vehicle purchase approval, be deleted from the consent agenda to allow time for the Board to review the bids.

Lynch moved, Ische seconded, to approve the following consent agenda items, with the deletion of item 5.10:

Resolution #08-14, 2014 Seasonal Road Restrictions.

Adopted Carver County ADA Pedestrian Facilities Transition Plan for County highway right of ways.

Authorized the Parks Director to carry out Park promotions and provide donations and administrative passes.

Resolution #09-14, Supporting Legislation Allowing Counties to Designate their County Website to Publish Public Notices.

Contract with Pictometry International Corporation pending finalization of the contract review process.

Resolution #10-14, Regarding the Administration of the Minnesota Wetland Conservation Act.

Resolution #11-14, Authorizing payment of Settlement and Compensation to the NAPA Store Building Owner Required for the CSAH 10 Bridge Reconstruction and Related Roadway Improvements, Project #SAP 010-610-047.

Authorized the CCWMO amendment to Water Management Plan project list for 60 day community review.

Approved out of state travel to allow three Attorney's Office staff to attend training in Seattle, Washington.

Reviewed February 11, 2014, Community Social Services' actions/Commissioners' warrants in the amount of \$383,028.51 and February 18, 2014, Community Social Services' actions/Commissioners' warrants in the amount of \$344,194.57.

Motion carried unanimously.

Randy Wolf, Public Health and Environment, requested the Board consider a Resolution to terminate the Minnesota River Board joint powers agreement. He explained the Minnesota River Board members had adopted a Resolution in December to complete required business and bring the business operations to a close as of April 1, 2014. He indicated the River Board was now polling counties for an endorsement.

The Board reviewed the history of the Minnesota River Board and the need to either assess the Counties more to get projects accomplished or to terminate.

Ische offered the following Resolution, seconded by Workman:

Resolution #12-14  
To Terminate the Minnesota River Basin Joint Powers Agreement and End Business  
Operations of the Minnesota River Basin Joint Powers Board on April 1, 2014

On vote taken, all voted aye.

The Board considered appointments to advisory committees.

Degler moved, Ische seconded, to appoint Coleen Speer to the Extension Committee. Motion carried unanimously.

Ische moved, Degler seconded, to appoint Mark Willems to the Extension Committee. Motion carried unanimously.

Workman moved, Ische seconded, to appoint Katie Mahannah, David Daubert, Warren Flusemann, Hilary Drees and Larry Schmidt to the Water, Environment and Natural Resources Committee. Motion carried unanimously.

Martin Walsh, Parks, requested the Board approve a cooperative plan agreement for the Lake Bavaria boat access. He explained the Park Commission had been discussing the boat access at Lake Bavaria. He stated this was a popular place on the lake but they have received complaints as people were not able to retrieve boats from the launch area. He indicated they received public input and the input was mixed. Walsh indicated there were concerns that the agreement with the DNR would give them more influence on future access.

He stated the DNR would provide the material and provide the expertise to install and the County would provide the labor, equipment and miscellaneous materials. He pointed out the option for DNR to remove the planking or for the County to purchase the planking in the future.

Lynch moved, Maluchnik seconded, to approve an application for a Cooperative Plank Agreement with the DNR and authorized the Chair and Parks Director to sign upon review and approval of the County Attorney/Risk Management. Motion carried unanimously.

Darin Mielke, Public Works, requested the Board adopt a 5 Year Bridge Resolution. He explained a five year bridge replacement Resolution is required by MnDOT and is used by them for planning purposes. He indicated the State Bridge Bond program relies on agencies to provide this information to MnDOT. Mielke pointed out the Bridge Bond program has been very successful, has broad support and they would like to see that continue.

He pointed out sufficiency ratings and the method to prioritize needs. He indicated the next step is to add this to the County's CIP. Mielke noted the costs are ballpark and the numbers will be refined in the CIP process. He pointed out the township share of the costs and projected construction year. He stated the construction years were not firm and depends on funding. He noted they tried to group the areas together. Mielke clarified he did review this with three of the townships.

Ische offered the following Resolution, seconded by Lynch:

Resolution #13-14  
2014 Carver County 5 Year Bridge Resolution

On vote taken, all voted aye.

Lyndon Robjent, Public Works, requested the Board approve Phase 2 of the Public Works reorganization plan. He noted the Board's previous action to approve the reorganization. He pointed out the work done to get to this point to finalize organization and move forward with implementation.

He identified the goals to address increased demands on resources, to increase efficiency, to enhance personnel management and plan for the future. Robjent indicated Phase I of the reorganization was complete and identified the changes made. He stated with Phase 1 of the new

positions in place this allowed them to take a look at the structure and determine any refinements.

He outlined the new positions, reclassified positions and reassigned positions in the areas of Program Delivery, Transportation and Operations. Robjert stated the reorganization is expected to cost \$230,000 and stated funding sources include CSAH construction funds, CSAH maintenance funds, Regional Rail Authority funds and County funds. He indicated no new levy was required.

Ische moved, Maluchnik seconded, to approve the reorganization in Public Works and authorize the Public Works Director to implement the reorganization. Motion carried unanimously.

Workman moved, Lynch seconded, to adjourn the Regular Session at 4:51 p.m. Motion carried unanimously.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Sheriff Office - Motorola Service Agreement 2014**

Primary Originating Division/Dept: <input type="text" value="Sheriff"/>	Meeting Date: <input type="text" value="3/4/2014"/>
Contact: <input type="text" value="Steven Schoenbauer"/> Title: <input type="text" value="PSAP Supervisor"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

Last year's contract now includes the service agreement that is added to the previous agreements for the SIMULCAST Fire Paging System. The renewal contract will cover the last two months of 2013 and all of 2014. The reason this is added, is the SIMULCAST Paging System was covered under new installation warranty by Motorola from installation November 2012 to October 31, 2013. There are no other changes to the previous service agreement.

**ACTION REQUESTED:**

Carver County Board Approval

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text" value="Renewal of Annual Service Agreement"/>	<b>FUNDING</b> County Dollars = <input type="text"/> 01-201-240-0000-6346 <input type="text" value="\$32,727.24"/> <b>Total</b> <input type="text" value="\$32,727.24"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:

*Office use only:*

RBA 2014 - 2393

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Request for approval to contract with DATABANK IMX LLC**

Primary Originating Division/Dept: Administrative Services

**Meeting**

Date: 3/4/2014

**Item Type:**

Consent

Contact: Melissa Reeder Title: Information Technology (IT) ...

Amount of Time Requested: minutes

Attachments:  Yes  No

Presenter: Title:

**Strategic Initiative:**

Connections: Develop strong public partnerships and connect people to services and information

**BACKGROUND/JUSTIFICATION:**

Onbase is a county-wide enterprise system which electronically routes information, documents and approvals. This is also our official system of record for archived documents.

This upgrade project has three stages: (1) Onbase version upgrade; (2) Compass upgrade; (3) System optimization.

The upgrade enables Carver County to increase efficiency by utilizing new system features, integrations with other Carver systems and improved electronic routing. Carver's current version is over 6 years old and lacks stable use of workflows within our newer VDI environment. Upgrading will also bring Carver into compliance of the support contract and allow for similarities with other counties implementations of Onbase.

If upgrade is not completed, in the near future, Carver County's Onbase product will be unsupported by vendor.

**ACTION REQUESTED:**

Motion to contract with DATABANK IMX LLC pending finalization of the contract review process.

**FISCAL IMPACT:** Included in current budget

If "Other", specify:

**FUNDING**

County Dollars = \$62,900.00

**FTE IMPACT:** None

**Total** \$62,900.00

**Related Financial/FTE Comments:**

Due to critical DHS system changes and the impact on CSS, this project was delayed. The upgrade and funding were pushed from 2013 to 2014. IT will fund the enterprise-wide components \$22,200; CSS will fund division-specific components \$40,700.



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Charitable Gambling Application for Exempt Permit-Ducks Unlimited Carver County Chapter 128**

Primary Originating Division/Dept: <input type="text" value="Property Records &amp; Taxpayer Services"/>	Meeting Date: <input type="text" value="3/4/2014"/>
Contact: <input type="text" value="Sarah Rivers"/> Title: <input type="text" value="Taxpayer Services Clerk"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

A Charitable Gambling application for exempt permit was received from the Ducks Unlimited Carver County Chapter 128. They plan to hold a raffle on April 25, 2014 at the Waconia Event Center located at 8155 Paradise Ln, Waconia, MN 55387.

**ACTION REQUESTED:**

Approval to issue a Charitable Gambling License to Ducks Unlimited Carver County Chapter 128 for a raffle to be held on April 25, 2014.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:

*Office use only:*

RBA 2014 - 2424

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Resolution Setting 2015 Elected Official Minimum Salaries**

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="3/4/2014"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="Employee Relations Division ..."/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes Presenter: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="Employee Relations Division Di..."/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

In election years, the County Board has an obligation to set minimum salaries for certain elected offices including the offices of County Attorney and County Sheriff. This is consistent with Minnesota Statutes 388.18, Sub division 2 and 387.20, Sub division 2. The year 2014 is an election year and filings for the elected offices of Carver County will be open beginning in May 2014, for the terms commencing January 2015. Salaries for terms beginning in 2015 may go above, but not below, the salaries set in the attached resolution.

The 2015 minimum salaries recommended for the offices of County Attorney and County Sheriff are \$90,854 for the office of County Attorney and \$83,470 for the office of County Sheriff. These minimum rates are consistent with the current grade structure within the County for division director positions with regard to internal equity. An additional resolution will be presented late in 2014 to set the actual 2015 salaries for these elected officials. At that time, the education, experience and current market factors will be considered.

**ACTION REQUESTED:**

Motion to approve the Resolution setting the 2015 minimum salary for the office of County Attorney at \$90,854 and the minimum salary for the office of County Sheriff at \$83,470.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:

*Office use only:*

RBA 2014 - 2438

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

**Resolution: 2015 Minimum Elected Official Salaries**

DATE \_\_\_\_\_ RESOLUTION NO. \_\_\_\_\_  
MOTION BY COMMISSIONER \_\_\_\_\_ SECONDED BY COMMISSIONER \_\_\_\_\_

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**WHEREAS**, the Carver County Board of Commissioners is required by statute to set minimum salaries for certain elected officials – the County Attorney and the County Sheriff; and

**WHEREAS**, the Carver County Board of Commissioners intends to establish 2015 minimum compensation for the elected offices of County Attorney and County Sheriff; and

**WHEREAS**, the filings for the elected offices of Carver County will be open as of May 2014 for the terms commencing January 2015;

**THEREFORE, BE IT RESOLVED**, that the following minimum salaries are hereby established for the terms of office commencing January 2015:

- A. County Attorney: \$90,854
- B. County Sheriff: \$83,470

**BE IT FURTHER RESOLVED**, that any of the minimum compensation may be waived by the County Attorney or the County Sheriff upon taking office.

**BE IT FURTHER RESOLVED**, the County will reserve the right to make adjustments above these minimum compensation levels, including additional salary and/or benefits by subsequent Carver County Board Actions.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 4<sup>th</sup> day of March, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this \_\_\_\_\_ day of March, 2014

\_\_\_\_\_  
County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**\$300 Health Incentive Program Pilot Project**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Presenter:  Title:

Attachments:  Yes  No

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Carver County has made a commitment to promoting a culture of health; and during recent years has taken significant steps to encourage and reward employees in efforts toward achieving their best potential health and wellbeing. It is our belief that a healthy workforce is a productive workforce. In addition, striving toward improved health has been identified as one of the primary opportunities for Carver County to control the increasing costs of health insurance for our group.

Beginning in 2012 and continuing through 2013, the County has offered employees who successfully complete requirements of the Health Incentive Program a \$100 reward which can be earned on an annual basis. In 2013, County-wide participation in the Health Incentive Program reached 43%. However, in order to increase the positive impact of healthful choices among the County's employee population, goals have been set to increase participation in the Health Incentive Program.

In order to incent increased wellness program participation, the County's Health Break Team has designed a new incentive program which we would like to offer as a pilot project for certain employees in 2014 and 2015. The pilot project will change the wellness incentive program for full-time benefit-eligible non-bargaining employees including Court Services employees, the County Attorney and Sheriff, and the Carver County Board of Commissioners. In 2014, employees would be asked to complete the same activities required for the 2013 Health Incentive Program which include:

1. Complete the Health Assessment, including recent biometrics
2. Complete a preventive dental exam
3. Obtain certification from health care provider that the employee is up-to-date with preventive health screenings for age and risk factors

Similar to the current \$100 Health Incentive Program, eligible individuals who complete the pilot program requirements would receive a payment on the next payroll (right away in 2014), but would earn a greater reward of \$300 for successful completion. Those who are part of the pilot program group, who do *not* participate and do *not* meet the program requirements by the December 5, 2014 deadline would experience a *reduction* of \$300 spread over the course of the following year (2015). The reduction would be taken from the County's cafeteria contribution or health insurance waiver contribution; and the reduction applied in 2015 would be based on an employee's 2014 non-participation.

**ACTION REQUESTED:**

Motion to approve the \$300 Health Incentive Program as a pilot project for eligible non-bargaining employees including Court Services, the County Attorney and Sheriff, and members of the County Board of Commissioners; to provide a \$300 incentive payment in 2014 for those who successfully meet program requirements, and allow for reduction of the County's cafeteria contribution or health insurance waiver payment of \$300 in 2015 for those who do not meet program requirements in 2014 by the participation deadline.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

**Related Financial/FTE Comments:**

*Office use only:*

RBA 2014 - 2439

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Metropolitan Mosquito Control Update**

Primary Originating Division/Dept: Administration (County)

**Meeting**

Date: 3/4/2014

Contact: Dave Hemze

Title: County Administrator

**Item Type:**

Regular Session

Amount of Time Requested: 20 minutes

Presenter: Bill Caesar

Title: Acting MMCD Director

Attachments:  Yes  No

**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

Bill Caesar, Acting MMCD Director, Mike McLean, Public Affairs Coordinator and Renee Wagner, Carver/Scott Field Manager, will be presenting their annual update to the Board.

**ACTION REQUESTED:**

Information only.

**FISCAL IMPACT:** None

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:** None

**Total** \$0.00

Related Financial/FTE Comments:

*Office use only:*

RBA 2014 - 2362

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**2014 Capital Improvement Plan ("CIP") and General Obligation ("G.O.") CIP Bonds Public Hearing**

Primary Originating Division/Dept: <input type="text" value="Finance"/>	Meeting Date: <input type="text" value="3/4/2014"/>
Contact: <input type="text" value="David Frischmon"/> Title: <input type="text" value="Finance Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="15"/> minutes Presenter: <input type="text" value="David Frischmon"/> Title: <input type="text" value="Finance Director"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

The approved 2014 Budget included up to a \$31M bond sale for road and bridge projects. These bonds will be issued as G.O. CIP Bonds which require a public hearing.

**ACTION REQUESTED:**

- Open public hearing
- Close public hearing
- Adopt attached resolution approving the Capital Improvement Plan and calling for a 2014 bond sale.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> <table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;"><b>\$31,000,000.00</b></td> </tr> <tr> <td></td> <td style="text-align: right;">\$53,000,000.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$84,000,000.00</b></td> </tr> </table>	County Dollars =	<b>\$31,000,000.00</b>		\$53,000,000.00	<b>Total</b>	<b>\$84,000,000.00</b>
County Dollars =	<b>\$31,000,000.00</b>						
	\$53,000,000.00						
<b>Total</b>	<b>\$84,000,000.00</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>							

Related Financial/FTE Comments:

*Office use only:*

RBA 2014 - 2434



# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: March 4, 2014

Resolution No.: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

## RESOLUTION APPROVING ROAD AND BRIDGE CAPITAL IMPROVEMENT PLAN AND PROVIDING FOR THE SALE OF BONDS

WHEREAS, there has been presented to this Board a Road and Bridge Capital Improvement Plan for the County prepared in accordance with Minnesota Statutes, Section 373.40, Subd. 3 as a supplement to other improvement planning documents; and

WHEREAS, in preparing the Plan, this Board considered the factors set forth in Minnesota Statutes, Section 373.40, Subd. 3; and

WHEREAS, a public hearing was duly called and held on the Plan pursuant to the requirements of Minnesota Statutes, Section 373.40.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CARVER COUNTY, MINNESOTA, AS FOLLOWS:

1. The Capital Improvement Plan is hereby approved.

2. The Board's intent to issue bonds pursuant to the Plan is hereby confirmed. The bonds consist of up to \$31,000,000 principal amount for the road and bridge projects identified in the plan. The issuance of the bonds is subject to a referendum if a petition meeting the requirements of Minnesota Statutes, Section 373.40, Subd. 2 requesting a vote on the issuance is filed with the County Auditor within 30 days after the date hereof. The sale of up to \$31,000,000 for these purposes shall be held on May 20, 2014, or such later date as determined by the County Administrator and the County officers and Ehlers and Associates, Inc., as financial consultants, shall take such action as may be necessary for this Board to consider proposals for the purchase of the bonds.

YES

ABSENT

NO

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### STATE OF MINNESOTA COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 4<sup>th</sup> day of March, 2104, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

\_\_\_\_\_  
County Administrator

***DRAFT  
Road & Bridge  
Capital Improvement Plan  
Bonding Authorization  
M.S. 373.40***



***Carver County, Minnesota***

**M.S. 373.40**

**Public Hearing: March 4<sup>th</sup>, 2014**

**(Tentative) Adopted: March 4<sup>th</sup>, 2014**



# **CARVER COUNTY, MINNESOTA CAPITAL IMPROVEMENT PLAN/ GENERAL OBLIGATION BONDS**

## **CAPITAL IMPROVEMENT PLAN**

Minnesota Statutes, Section 373.40, allows Counties to plan for and finance the "acquisition and betterment of public lands, buildings, and other improvements within the county for the purpose of a county courthouse, administrative building, health or social service facility, correctional facility, jail, law enforcement center, hospital, morgue, library, park, qualified indoor ice arena, and roads and bridges." An improvement must have an expected useful life of five years or more to qualify.

The law requires that a Capital Improvement Plan be prepared which must cover at least the five-year period beginning with the date of the Plan's adoption. The Plan must set forth:

- 1) the estimated schedule, timing and details of specific capital improvements;
- 2) estimated cost of the capital improvements identified;
- 3) the need for the improvements; and
- 4) the sources of revenues needed to pay for the improvements.

Approval of the Capital Improvement Plan and annual amendments must be approved by the County Board after a noticed public hearing.

## **GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS**

This statute also authorizes the issuance of General Obligation Capital Improvement Bonds to finance capital improvements identified in the Plan. The County must publish a notice of intent to issue the Bonds and the date and time of a hearing for public comment. The issuance of the Bonds is subject to reverse referendum; i.e., if a petition requesting a vote on the issuance is signed by voters equal to 5% of the votes cast in the County in the last general election and filed with the County Auditor within 30 days after the public hearing on the bonds, a vote must be held. If no petition is filed, the County may proceed with the issuance of bonds.

## **ROAD AND BRIDGE CAPITAL IMPROVEMENT PLAN**

The County's portion for the road projects that were approved for bond financing in 2014 and 2015 is \$31 million. A significant portion is planned to be financed by issuing **\$28.5 million in G.O. Capital Improvement Bonds**. To pay the debt service on this new debt, the 2014 Budget includes a debt service levy allocation of \$1,500,000, with an additional \$1,300,000 levied in pay 2015 using capacity remaining once existing debt on the County's 2005A Bonds are retired. These revenue sources totaling \$2,800,000 will cover the principal and interest payments for the new bonds. See Exhibit 1.00 for the 5 year Road and Bridge Capital Improvement Plan.

### **DESCRIPTION OF BOND AUTHORIZATION AND SALE**

**2014/2015 Road Projects:** New authorization of \$28.5 million in General Obligation Bonds is necessary to provide the \$28.2 million in Bond proceeds that is needed to finance the 2014/2015 road projects.

Exhibit 2.00 provides a map and a summary of the projects requiring \$28.2 million in 2014 bond proceeds.

Exhibit 3.00 reflects the revised plan for a \$28.5 million General Obligation Capital Improvement Bond issue with a 15 year maturity designed to provide \$20.0 million for 2014 and \$8.2 million for 2015 road projects included in the Capital Improvement Plan. Debt service is expected to be funded entirely by using existing levy capacity.

## PLAN OVERVIEW

Carver County Divisions were asked to look ahead at least five years and to project their capital needs for that timeline. These projected capital needs have been reviewed and are incorporated in the County's Long Term Financial Plan. This Bonding Authorization Capital Improvement Plan includes only the Road and Bridge Capital Improvement Plan in the County's Long Term Financial Plan because it utilizes County bonds as a revenue source. All other capital projects, including the Buildings Capital Improvement Plan, are planned to be funded with pay-as-you-go financing which should not require the issuance of any County bonds.

In adopting the Bonding Authorization Capital Improvement Plan (BACIP), the County finds:

- (1) These road and bridge capital projects are necessary to maintain the existing infrastructure of the County and to properly provide for the health, safety and general well-being of its residents.
- (2) The County has considered alternatives for undertaking the projects. The proposed projects provide an adequate response to anticipated service demands in each area of operation and protects against undue and/or unnecessary duplication of services.
- (3) The County has considered the cost of the projects and the available financial resources and has determined that the projects are within the financial capacity of the County. Further, the County has determined that failure to undertake these capital projects may create a greater financial burden through higher service cost alternatives and increased costs of future project options.
- (4) The projects may result in lower operating costs by avoiding future maintenance expense and by providing public services in a cost effective manner. The projects have been designed to keep operating costs at a minimum within safety guidelines.
- (6) The Road and Bridge Capital Improvement Plan is designed to make the most effective use of all financial resources available to the County, which includes fund reserves, current or proposed revenues, grants and borrowing. The County's goal is to strike a responsible balance among all of its resources. Any debt incurred in implementing the Road and Bridge Capital Improvement Plan will be within the statutory and financial capacity of the County. However, the County may not be able to meet all of its needs in a timely manner without incurring some debt.
- (7) Several financial tools exist for the implementation of a County's Capital Improvement Plan. They include but are not limited to General Obligation Capital Improvement Plan Bonds (Minnesota Statutes, Section 373.40), General Obligation Capital Notes (M.S.373.01), General Obligation Jail Bonds (M.S.641.23), Law Enforcement Lease Revenue Bonds (M.S.641.24), General Obligation State-Aid Road Bonds (M.S.162.181), General Obligation Street Reconstruction Bonds (M.S.475.58), and various types of Lease Purchase Financing (M.S.465.71)

**Note:** A complete copy of M. S. Section 373.40 is included as Appendix C.

## **COUNTY BOARD'S STATUTORY ROLE**

The issuance of bonds must receive a 2/3 vote of a County Board in counties within the metropolitan area. The County Board must also consider the following for each project and for the overall plan:

- 1) the condition of the County's existing infrastructure, including the projected need for repair or replacement;
- 2) the likely demand for the improvement;
- 3) the estimated cost of the improvement;
- 4) the available public resources;
- 5) the level of overlapping debt in the County;
- 6) the relative benefits and costs of alternative uses of the funds;
- 7) operating costs of the proposed improvements; and
- 8) alternatives for providing services more efficiently through shared facilities with other counties or local government units.

### **STATUTORY LIMITS ON OUTSTANDING DEBT AND DEBT SERVICE**

The statutory debt limit for the County (all general obligation bonds outstanding and lease purchases in excess of \$1,000,000 which are payable entirely from property taxes unless exempt from debt limit) is 3% times the 2012/13 Estimated Market Value of \$9,897,055,011 or \$296,911,650.

The limit on the total amount of annual principal and interest payments for all County capital Improvement Bonds outstanding at any time is equal to .12% of the County's 2012/13 Estimated Market Value of \$9,897,055,011 or \$11,876,466. Issuance of the bonds described in this Plan will not exceed that limit.

As of February 1, 2014, Carver County has \$20,195,000 of total debt outstanding which counts against its statutory debt limit, leaving unused statutory debt limit of \$276,716,650.

EXHIBIT 1

**CARVER COUNTY PUBLIC WORKS  
ROAD AND BRIDGE CONSTRUCTION CIP  
2014-2019**

2014 Construction CIP					FUNDING SOURCE												
JOB / SERVICE #	PROJECT / ROAD DESCRIPTION	CIP CODE	Budget Y	A/C	A/C 299 SAR	A/C 399 SAM	A/C 599 FEDERAL	A/C 699 MUNI. / ST.	A/C 699 BRIDGE	COUNTY BOND	BOND INT	FUND BALANCE	TAX 1	TAX 2	OTHER	WT	CPA
8000	OVERLAYS	OL	2014	CON	900,000								1,200,000			415,000	
8667	CSAH 18 - Reconstruction Audubon to Powers. SP 10-618-13	RE	2013	PS				309,606				-309,606					
			2014	CON	603,267		4,826,134	682,994				49,974					
			2012	ROW													
8641	Ongoing CSAH 61 Misc. Maint. & Safety Improvements: 11 to East County Line	RE	2011	PS													
			2011	CON								3,212,231					
			2011	ROW													
8697	CSAH 11 at 6th Street Intersection Improvements	RE	2013	PS													
			2014	CON								400,000					
			2014	ROW								100,000					
8705	101 River Crossing and CSAH 61 Reconstruction from Bluff Creek to East 101 ("Y" area). SAP 010-661-002	RE	2014	PS													
			2014	CON						5,106,462							
			2014	CON			33,226,558			14,893,538		666,386					
			2013	ROW													
8711	CSAH 10 - Reconstruction From CSAH 30 to TH7. SP 010-610-046. Budget in 2014. Construction 2015	RE	2013	PS													
			2014	CON			3,894,000			1,500,000							
			2014	ROW						1,700,000							
8712	CSAH 61 TB Improvements: 101 to East County Line - Reconstruction. SAP 010-661-003. Budget in 2014. Construction 2015.16	RE	2014	PS				1,500,000									
			2014	CON						240,000							
			2014	CON			5,180,000			4,760,000							
			2014	ROW													
8726	TH 101 Bluff from CSAH 61 to Pioneer Trail. DEPENDENT ON FEDERAL FUNDS AND STATE BONDING.	RE	2014	PS				400,000				200,000					
			2018	CON													
			2016	ROW													
xxxx	CSAH 14 Corridor Signal Improvements	SI	2014	PS	50,000												
			2015	CON													
			2015	ROW													
8015	Safety Set Aside		2014	CON									175,000				
8016	Signing/Striping		2014	CON								100,000	125,000				
8011	DEVELOPMENT DRIVEN FUND		2014	CON													140,000
	Transfer		2014	PS	100,000												210,000
8888	Reserves (Plug)		2014	CON								1,464,206					
2005B	2005 Bond Sale (9.9M) 212		2005	DS										931,596			
2008B	2008 Bond Sale (11.4M) CSAH		2008	DS										753,900		315,000	
2012B	2012 Bond Sale (1.46M) Engle		2012	DS										149,018			
2014B1	2014 Bond Sale 1 (20M) 101/4		2014	DS													
2014B2	2014 Bond Sale 2 (8.6M) 10, 4		2014	DS													
	PROFESSIONAL SERVICES				150,000			2,209,606				-109,606					210,000
	CONSTRUCTION				1,503,267		8,720,134	39,089,552		26,500,000		5,892,796	1,500,000			415,000	140,000
	RIGHT-OF-WAY									1,700,000		100,000					
	DEBT SERVICE													1,834,514		315,000	
<b>2014 CIP TOTALS</b>					1,653,267		8,720,134	41,299,158		28,200,000		5,883,190	1,500,000	1,834,514		730,000	350,000
90,170,263																	

Y.E.S.: Remaining from Y.E.S. transfer (4M Total assigned to 101 Y from 2011,2012) Placeholder for remaining CSAH 61 Maint \$ from 2009  
 2014 BONDING FOR TURNBACKS: 101/61 "Y" Project and 61 East Project. County Financing Upfront with State (TurnBack Account) pay back 2015-2023. Total estimated payback = \$20M+/-  
 2014 BONDING: 10 (30 to TH 7) and County Share of 101/61Y and 61 East Project  
 CPA: New to 2014 with levy limits. CPA back to PAYG at \$350,000 for 2014.

### CARVER COUNTY PUBLIC WORKS ROAD AND BRIDGE CONSTRUCTION CIP 2014-2019

2015 Construction CIP					FUNDING SOURCE													
JOB / SERVICE # 03-307-000-xxxxx	PROJECT / ROAD DESCRIPTION	CIP CODE	Budget Y	A/C	A/C 299 SAR	A/C 399 SAM	A/C 599 FEDERAL	A/C 699 MUNI. / ST.	A/C 699 BRIDGE	COUNTY BOND	BOND INT	FUND BALANCE	TAX 1	TAX 2	OTHER	WT	CPA	
8000	OVERLAYS	OL	2015	CON	900,000								1,200,000			415,000		
8711	CSAH 10 - Reconstruction From CSAH 30 to TH7. SP 010-610-046. Budget in 2014. Construction 2015	RE	2013	PS														
			2014	CON														
			2014	ROW														
8712	CSAH 61 TB Improvements: 101 to East County Line - Reconstruction. SAP 010-661-003. Budget in 2014. Construction 2015,16	RE	2014	PS														
			2014	CON														
			2014	ROW														
xxxx	CSAH 14 Corridor Signal Improvements	SI	2014	PS														
			2015	CON	48,211			482,112										
			2015	ROW														
8016	Signing/Striping		2015	CON								125,000				115,000		
8015	Safety Set Aside		2015	CON								175,000						
8011	DEVELOPMENT DRIVEN FUND Transfer		2015	CON													345,000	
2005B	2005 Bond Sale (9.9M) 212		2005	DS										928,394				
2008B	2008 Bond Sale (11.4M) CSAH		2008	DS										756,075		315,000		
2012B	2012 Bond Sale (1.46M) Engle		2012	DS										148,143				
2014B1	2014 Bond Sale 1 (20M) 101/6		2014	DS										1,600,000				
2014B2	2014 Bond Sale 2 (8.6M) 10, 6		2014	DS										700,000				
PROFESSIONAL SERVICES					100,000													
CONSTRUCTION					948,211			482,112					1,500,000			415,000	460,000	
RIGHT-OF-WAY																		
DEBT SERVICE														4,132,612		315,000		
<b>2015 CIP TOTALS</b>					1,048,211			482,112					1,500,000	4,132,612		730,000	460,000	
					8,352,935													

2014 BONDING FOR TURNBACKS: 101/61 "Y" Project and 61 East Project. County Financing Upfront with State (TurnBack Account) pay back 2015-2023. Total estimated payback = \$20M+/-

2014 BONDING: 10 (30 to TH 7) and County Share of 101/61Y and 61 East Project

CPA: PAYG with \$110,000 increase for 10 years beginning in 2015

GROWTH LEVY: \$0 Additional Levy - LTFP goal until more growth in tax base

### CARVER COUNTY PUBLIC WORKS ROAD AND BRIDGE CONSTRUCTION CIP 2014-2019

2016 Construction CIP					FUNDING SOURCE													
JOB / SERVICE #	PROJECT / ROAD DESCRIPTION	CIP CODE	Budget Y	A/C	A/C 299 SAR	A/C 399 SAM	A/C 599 FEDERAL	A/C 699 MUNI. / ST.	A/C 699 BRIDGE	COUNTY						CPA		
03-307-000-XXXXX										BOND	BOND INT	FUND BALANCE	TAX 1	TAX 2	OTHER	WT		
8000	OVERLAYS	OL	2016	CON	900,000								1,200,000				415,000	
8500	PLACEHOLDER FOR PROJECTS TO BE SELECTED USING CIP PRIORITIZATION TOOL.	RE	2017	PS														
			2017	CON	5,500,000											917,000		
				2017	ROW													
8637	CSAH 18 - Reconstruction TH 41 to Galpin.	RE	2015	PS				298,500								150,000		
			2016	CON				2,985,000								2,015,000		
				2015	ROW				597,000							403,000		
8726	TH 101 Bluff from CSAH 61 to Pioneer Trail. DEPENDENT ON FEDERAL FUNDS AND STATE BONDING.	RE	2016	PS				1,185,000								315,000		
			2018	CON														
				2016	ROW				5,950,000							850,000		
8015	Safety Set Aside		2016	CON									175,000					
8016	Signing/Striping		2016	CON									125,000					245,000
8011	DEVELOPMENT DRIVEN FUND		2016	CON														325,000
	Transfer		2016	PS	100,000													
2005B	2005 Bond Sale (9.9M) 212		2005	DS											928,940			
2008B	2008 Bond Sale (11.4M) CSAH		2008	DS											754,475		315,000	
2012B	2012 Bond Sale (1.46M) Engle		2012	DS											147,018			
2014B1	2014 Bond Sale 1 (20M) 101/61		2014	DS											1,600,000			
2014B2	2014 Bond Sale 2 (8.6M) 101/61		2014	DS											700,000			
	PROFESSIONAL SERVICES				100,000			1,483,500								465,000		
	CONSTRUCTION				6,400,000			2,985,000					1,500,000			2,932,000	415,000	570,000
	RIGHT-OF-WAY							6,547,000								1,253,000		
	DEBT SERVICE														4,130,433		315,000	
<b>2016 CIP TOTALS</b>					6,500,000			11,015,500					1,500,000	4,130,433	4,650,000	730,000		570,000
										29,095,933								

2014 BONDING FOR TURNBACKS: 101/61 "Y" Project and 61 East Project. County Financing Upfront with State (TurnBack Account) pay back 2015-2023. Total estimated payback = \$20M+/-

2014 BONDING: 10 (30 to TH 7) and County Share of 101/61Y and 61 East Project

Placeholder for high priority projects. Use CTB payback from 101/61Y projects to finance or new 2016 Bond.

CPA: PAYG with \$110,000 increase for 10 years beginning in 2015

GROWTH LEVY: \$0 Additional Levy - LTFF goal until more growth in tax base

### CARVER COUNTY PUBLIC WORKS ROAD AND BRIDGE CONSTRUCTION CIP 2014-2019

2017 Construction CIP					FUNDING SOURCE												
JOB / SERVICE #	PROJECT / ROAD DESCRIPTION	CIP CODE	Budget Y	A/C	A/C 299 SAR	A/C 399 SAM	A/C 599 FEDERAL	A/C 699 MUNI. / ST.	A/C 699 BRIDGE	COUNTY BOND	BOND INT	FUND BALANCE	TAX 1	TAX 2	OTHER	WT	CPA
8000	OVERLAYS	OL	2017	CON	900,000								1,200,000			415,000	
8348	3rd ST Carver Culvert #L4967 Replacement - City Project	BR	2017	PS													
			2017	CON					441,000								
				2017	ROW												
8500	PLACEHOLDER FOR PROJECTS TO BE SELECTED USING CIP PRIORITIZATION TOOL.	RE	2017	PS													
			2017	CON	2,000,000	500,000									3,690,000		
				2017	ROW												
8015	Safety Set Aside		2017	CON								175,000					
8016	Signing/Striping		2017	CON								125,000					165,000
8011	DEVELOPMENT DRIVEN FUND		2017	CON													515,000
	Transfer		2017	PS	100,000												
2005B	2005 Bond Sale (9.9M) 212		2005	DS										927,728			
2008B	2008 Bond Sale (11.4M) CSA		2008	DS										757,000		315,000	
2012B	2012 Bond Sale (1.46M) Engle		2012	DS										150,580			
2014B1	2014 Bond Sale 1 (20M) 101/61		2014	DS										1,600,000			
2014B2	2014 Bond Sale 2 (8.6M) 101/61		2014	DS										700,000			
	PROFESSIONAL SERVICES				100,000												
	CONSTRUCTION				2,900,000	500,000			441,000			1,500,000			3,690,000	415,000	680,000
	RIGHT-OF-WAY																
	DEBT SERVICE													4,135,308		315,000	
<b>2017 CIP TOTALS</b>					3,000,000	500,000			441,000				1,500,000	4,135,308	3,690,000	730,000	680,000
											<b>14,676,308</b>						

2014 BONDING FOR TURNBACKS: 101/61 "Y" Project and 61 East Project. County Financing Upfront with State (TurnBack Account) pay back 2015-2023. Total estimated payback = \$20M+/-

2014 BONDING: 10 (30 to TH 7) and County Share of 101/61Y and 61 East Project

Placeholder for high priority projects. Use CTB payback from 101&61 projects to finance or new 2016 Bond.

CPA: PAYG with \$110,000 increase for 10 years beginning in 2015

GROWTH LEVY: \$0 Additional Levy - LTFP goal until more growth in tax base



### CARVER COUNTY PUBLIC WORKS ROAD AND BRIDGE CONSTRUCTION CIP 2014-2019

2018 Construction CIP					FUNDING SOURCE												
JOB / SERVICE # 03-307-000-XXXX	PROJECT / ROAD DESCRIPTION	CIP CODE	Budget Y	A/C	A/C 299 SAR	A/C 399 SAM	A/C 599 FEDERAL	A/C 699 MUNI. / ST.	A/C 699 BRIDGE	COUNTY							CPA
					BOND	BOND INT	FUND BALANCE	TAX 1	TAX 2	OTHER	WT	CPA					
8000	OVERLAYS	OL	2018	CON	900,000								1,200,000			415,000	
8345	CSAH 50 Culvert #L2787 Extension over Bevens Creek.	BR	2012	PS													
			2018	CON	340,000				241,000								
			2018	ROW	50,000												
8500	PLACEHOLDER FOR PROJECTS TO BE SELECTED USING CIP PRIORITIZATION TOOL.	RE	2017	PS													
			2017	CON									1,243,000				
			2017	ROW													
8677	CSAH 10 (Engler) Reconstruction from CSAH 11 to West Chaska Creek. DEPENDENT ON FEDERAL FUNDS.	RE	2018	PS	960,000			240,000									
			2018	CON	1,200,000		4,800,000	240,000									
			2018	ROW	800,000			260,000									
8726	TH 101 Bluff from CSAH 61 to Pioneer Trail. DEPENDENT ON FEDERAL FUNDS AND STATE BONDING.	RE	2016	PS				1,343,000								357,000	
			2018	CON			7,000,000	7,900,000							2,100,000		
			2016	ROW													
8015	Safety Set Aside		2018	CON								175,000					
8016	Signing/Striping		2018	CON								125,000				525,000	
8011	DEVELOPMENT DRIVEN FUND Transfer		2018	CON													265,000
			2018	PS	100,000												
2005B	2005 Bond Sale (9.9M) 212		2005	DS										924,928			
2008B	2008 Bond Sale (11.4M) CSAH		2008	DS										754,400		315,000	
2012B	2012 Bond Sale (1.46M) Engle		2012	DS										151,000			
2014B1	2014 Bond Sale 1 (20M) 101/6		2014	DS										1,600,000			
2014B2	2014 Bond Sale 2 (8.6M) 10, 4		2014	DS										700,000			
PROFESSIONAL SERVICES					1,060,000			1,583,000								357,000	
CONSTRUCTION					2,440,000		11,800,000	8,140,000	241,000				1,500,000		3,343,000	415,000	790,000
RIGHT-OF-WAY					850,000			260,000									
DEBT SERVICE														4,130,328		315,000	
<b>2018 CIP TOTALS</b>					4,350,000		11,800,000	9,983,000	241,000				1,500,000	4,130,328	3,700,000	730,000	790,000
										<b>37,224,328</b>							

2014 BONDING FOR TURNBACKS: 101/61 "Y" Project and 61 East Project. County Financing Upfront with State (TurnBack Account) pay back 2015-2023. Total estimated payback = \$20M+/-

2014 BONDING: 10 (30 to TH 7) and County Share of 101/61Y and 61 East Project

Placeholder for high priority projects. Use CTB payback from 101&61 projects to finance or new 2016 Bond.

CPA: PAYG with \$110,000 increase for 10 years beginning in 2015

GROWTH LEVY: \$0 Additional Levy - LTFP goal until more growth in tax base

### CARVER COUNTY PUBLIC WORKS ROAD AND BRIDGE CONSTRUCTION CIP 2014-2019

2019 Construction CIP					FUNDING SOURCE												
JOB / SERVICE #	PROJECT / ROAD DESCRIPTION	CIP CODE	Budget Y	A/C	A/C 299 SAR	A/C 399 SAM	A/C 599 FEDERAL	A/C 699 MUNI. / ST.	A/C 699 BRIDGE	COUNTY BOND	BOND INT	FUND BALANCE	TAX 1	TAX 2	OTHER	WT	CPA
8000	OVERLAYS	OL	2019	CON	900,000								1,200,000			415,000	
8500	PLACEHOLDER FOR PROJECTS TO BE SELECTED USING CIP PRIORITIZATION TOOL.	NEW		PS													
				CON	1,500,000	800,000									1,320,000		
				ROW													
8015	Safety Set Aside			CON									175,000				
8016	Signing/Striping			CON									125,000				215,000
	Transfer		2019	PS	100,000												
8011	DEVELOPMENT DRIVEN FUND		2019	CON													685,000
2005B	2005 Bond Sale (9.9M) 212		2005	DS										925,393			
2008B	2008 Bond Sale (11.4M) CSA		2008	DS										755,600		315,000	
2012B	2012 Bond Sale (1.46M) Engh		2012	DS										151,111			
2014B1	2014 Bond Sale 1 (20M) 101/4		2014	DS										1,600,000			
2014B2	2014 Bond Sale 2 (8.6M) 10, 4		2014	DS										700,000			
	PROFESSIONAL SERVICES				100,000												
	CONSTRUCTION				2,400,000	800,000							1,500,000		1,320,000	415,000	900,000
	RIGHT-OF-WAY																
	DEBT SERVICE													4,132,104		315,000	
<b>2019 CIP TOTALS</b>					2,500,000	800,000							1,500,000	4,132,104	1,320,000	730,000	900,000
					11,882,104												

2014 BONDING FOR TURNBACKS: 101/61 "Y" Project and 61 East Project. County Financing Upfront with State (TurnBack Account) pay back 2015-2023. Total estimated payback = \$20M+/-

2014 BONDING: 10 (30 to TH 7) and County Share of 101/61Y and 61 East Project

Placeholder for high priority projects. Use CTB payback from 101&61 projects to finance or new 2016 Bond.

CPA: PAYG with \$110,000 increase for 10 years beginning in 2015

GROWTH LEVY: \$0 Additional Levy - LTFF goal until more growth in tax base

EXHIBIT 2

**Road and Bridge 2014 Bond Sale Projects Information**

	Construction Year	Total	County Cash	County Bond for County Share	County Bond for Turnback Portion	County CSAH	Federal	State	Available Turnback Funds	City	
101/61Y	2014	\$57,656,974	\$4,000,000	\$5,106,462	\$14,893,538			\$28,719,887	\$4,105,454	\$831,633	Total Includes 2013 \$ = \$3,764,030
61 (Y to East) - Hennepin Lead	2015	\$10,180,000		\$240,000	\$4,760,000				\$5,180,000		
CSAH 10 (CSAH 30 to TH 7)	2015	\$7,464,000		\$3,200,000		\$370,000	\$3,894,000				Total Includes 2013 \$= \$450,000
<b>Totals</b>		<b>\$75,300,974</b>	<b>\$4,000,000</b>	<b>\$8,546,462</b>	<b>\$19,653,538</b>	<b>\$370,000</b>	<b>\$3,894,000</b>	<b>\$28,719,887</b>	<b>\$9,285,454</b>	<b>\$831,633</b>	

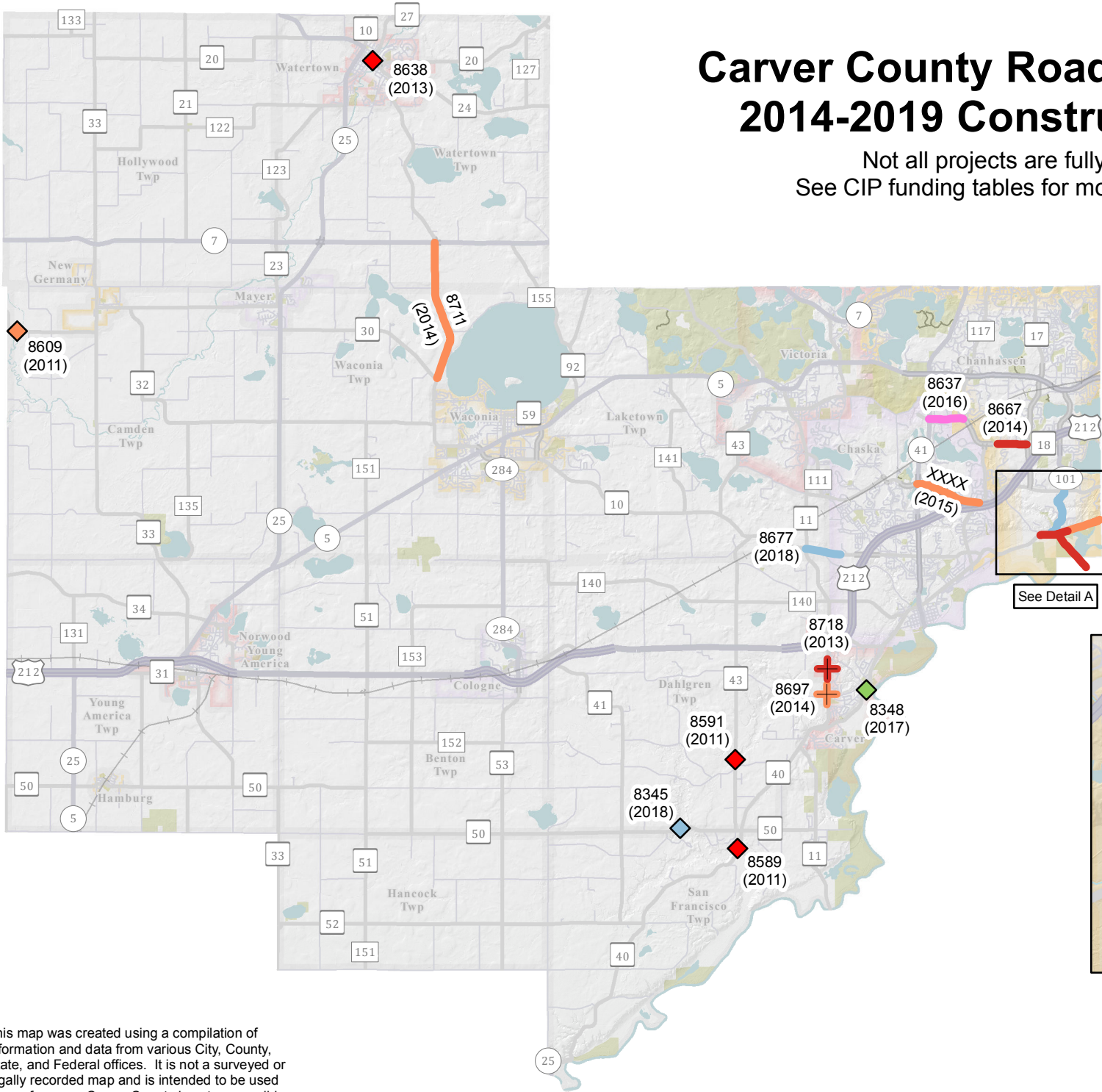
Total 2014 Bond Revenue Needed = **\$28,200,000**

Estimated Payback from State	101/61Y	61 (Y to East)
2013	\$500,000	
2014	\$1,000,000	\$2,400,000
2015	\$3,350,000	\$2,780,000
2016	\$1,300,000	
2017	\$1,310,000	\$2,380,000
2018	\$1,320,000	\$2,380,000
2019	\$1,320,000	
2020	\$1,330,000	
2021	\$1,340,000	
2022	\$3,560,000	
2023	\$63,538	
	<b>\$16,393,538</b>	<b>\$9,940,000</b>

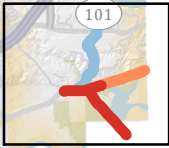
Reimbursement from State available for other projects or to pay down debt. **\$19,653,538**

# Carver County Road and Bridge 2014-2019 Construction CIP

Not all projects are fully funded  
See CIP funding tables for more information

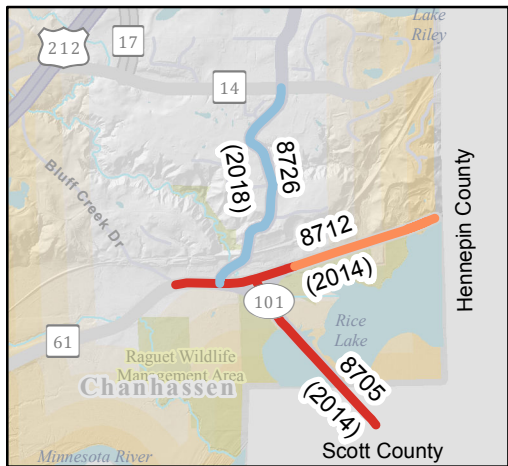


Construction Year		Legend	
<span style="color: red;">█</span>	2014	<span style="color: red;">◆</span>	Bridge
<span style="color: orange;">█</span>	2015	<span style="color: gray;">+</span>	Intersection Imp.
<span style="color: pink;">█</span>	2016	<span style="color: gray;">▬</span>	Corridor Construction
<span style="color: green;">█</span>	2017	<b>Label Example</b>	
<span style="color: lightblue;">█</span>	2018	<span style="border: 1px solid black; padding: 2px;">8712 (2013)</span>	- Project Number - Budget Year
<span style="color: darkblue;">█</span>	2019		



See Detail A

Detail A



This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



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Cologne, MN 55322  
(952) 466-5200

**Carver County, Minnesota**


---

\$28,500,000 General Obligation Capital Improvement Plan Bonds, Series 2014

Assumes Current Market Non BQ AAA Rates plus 50bps

\$2.8M debt service

**Sources & Uses**


---

Dated 06/01/2014 | Delivered 06/01/2014

**Sources Of Funds**

Par Amount of Bonds	\$28,500,000.00
<b>Total Sources</b>	<b>\$28,500,000.00</b>

**Uses Of Funds**

Total Underwriter's Discount (0.700%)	199,500.00
Costs of Issuance	98,000.00
Deposit to Project Construction Fund	28,200,000.00
Deposit to Project Fund	2,500.00
<b>Total Uses</b>	<b>\$28,500,000.00</b>

# Carver County, Minnesota

\$28,500,000 General Obligation Capital Improvement Plan Bonds, Series 2014

Assumes Current Market Non BQ AAA Rates plus 50bps

\$2.8M debt service

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% of Total	Revenue	Levy Required
02/01/2015	450,000.00	1.200%	500,140.00	950,140.00	997,647.00	1,000,000.00	(2,353.00)
02/01/2016	1,920,000.00	0.900%	744,810.00	2,664,810.00	2,798,050.50	2,800,000.00	(1,949.50)
02/01/2017	1,940,000.00	1.150%	727,530.00	2,667,530.00	2,800,906.50	2,800,000.00	906.50
02/01/2018	1,960,000.00	1.600%	705,220.00	2,665,220.00	2,798,481.00	2,800,000.00	(1,519.00)
02/01/2019	1,990,000.00	1.950%	673,860.00	2,663,860.00	2,797,053.00	2,800,000.00	(2,947.00)
02/01/2020	2,030,000.00	2.300%	635,055.00	2,665,055.00	2,798,307.75	2,800,000.00	(1,692.25)
02/01/2021	2,080,000.00	2.600%	588,365.00	2,668,365.00	2,801,783.25	2,800,000.00	1,783.25
02/01/2022	2,130,000.00	2.850%	534,285.00	2,664,285.00	2,797,499.25	2,800,000.00	(2,500.75)
02/01/2023	2,190,000.00	3.000%	473,580.00	2,663,580.00	2,796,759.00	2,800,000.00	(3,241.00)
02/01/2024	2,260,000.00	3.150%	407,880.00	2,667,880.00	2,801,274.00	2,800,000.00	1,274.00
02/01/2025	2,330,000.00	3.300%	336,690.00	2,666,690.00	2,800,024.50	2,800,000.00	24.50
02/01/2026	2,405,000.00	3.450%	259,800.00	2,664,800.00	2,798,040.00	2,800,000.00	(1,960.00)
02/01/2027	2,490,000.00	3.600%	176,827.50	2,666,827.50	2,800,168.88	2,800,000.00	168.88
02/01/2028	2,325,000.00	3.750%	87,187.50	2,412,187.50	2,532,796.88	2,800,000.00	(267,203.13)
<b>Total</b>	<b>\$28,500,000.00</b>	<b>-</b>	<b>\$6,851,230.00</b>	<b>\$35,351,230.00</b>	<b>\$37,118,791.50</b>	<b>\$37,400,000.00</b>	<b>(281,208.50)</b>

## Significant Dates

Dated	6/01/2014
First Coupon Date	2/01/2015

## Yield Statistics

Bond Year Dollars	\$223,900.00
Average Life	7.856 Years
Average Coupon	3.0599509%
Net Interest Cost (NIC)	3.1490531%
True Interest Cost (TIC)	3.1311048%
Bond Yield for Arbitrage Purposes	3.0282891%
All Inclusive Cost (AIC)	3.1819777%



# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: March 4, 2014

Resolution No.: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

## RESOLUTION APPROVING ROAD AND BRIDGE CAPITAL IMPROVEMENT PLAN AND PROVIDING FOR THE SALE OF BONDS

WHEREAS, there has been presented to this Board a Road and Bridge Capital Improvement Plan for the County prepared in accordance with Minnesota Statutes, Section 373.40, Subd. 3 as a supplement to other improvement planning documents; and

WHEREAS, in preparing the Plan, this Board considered the factors set forth in Minnesota Statutes, Section 373.40, Subd. 3; and

WHEREAS, a public hearing was duly called and held on the Plan pursuant to the requirements of Minnesota Statutes, Section 373.40.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CARVER COUNTY, MINNESOTA, AS FOLLOWS:

1. The Capital Improvement Plan is hereby approved.

2. The Board's intent to issue bonds pursuant to the Plan is hereby confirmed. The bonds consist of up to \$31,000,000 principal amount for the road and bridge projects identified in the plan. The issuance of the bonds is subject to a referendum if a petition meeting the requirements of Minnesota Statutes, Section 373.40, Subd. 2 requesting a vote on the issuance is filed with the County Auditor within 30 days after the date hereof. The sale of up to \$31,000,000 for these purposes shall be held on May 20, 2014, or such later date as determined by the County Administrator and the County officers and Ehlers and Associates, Inc., as financial consultants, shall take such action as may be necessary for this Board to consider proposals for the purchase of the bonds.

YES

ABSENT

NO

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_

**STATE OF MINNESOTA  
COUNTY OF CARVER**

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 4<sup>th</sup> day of March, 2104, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

\_\_\_\_\_  
County Administrator

Legal Notice of Public Hearing

CARVER COUNTY, MINNESOTA  
CAPITAL IMPROVEMENT PLAN  
AND NOTICE OF INTENTION TO ISSUE  
CAPITAL IMPROVEMENT BONDS

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Carver County, Minnesota (the "County") will hold a public hearing at the Carver County Government Center located at 600 East Fourth Street in the City of Chaska, Minnesota at 9:00 am on Tuesday, March 4, 2014 on a proposed Capital Improvement Plan (the "Plan") under Minnesota Statutes, Section 373.40 and its intent to issue up to \$35,000,000 in General Obligation Capital Improvement Bonds (the "Bonds") for Road and Bridge Improvements described in the Plan.

If a petition requesting a vote on the issuance of the Bonds, signed by voters equal to five percent of the votes cast in the County in the last general election, is filed with the County within 30 days after the public hearing (i.e., by April 3, 2014), the County may issue the Bonds only after obtaining approval of a majority of voters voting on the question at an election.

A copy of the proposed Plan is on file in the office of the County Administrator.

All interested persons may appear at the March 4<sup>th</sup> public hearing and present their views orally or in writing.

Dated: February 11, 2014

BY ORDER OF THE BOARD OF COMMISSIONERS  
OF CARVER COUNTY, MINNESOTA

/s/ David Hemze  
County Administrator



# Affidavit of Publication Southwest Newspapers

State of Minnesota)  
  )SS.  
County of Carver    )

Laurie A. Hartmann, being duly sworn, on oath says that she is the publisher or the authorized agent of the publisher of the newspapers known as the Chaska Herald and the Chanhassen Villager and has full knowledge of the facts herein stated as follows:

(A) These newspapers have complied with the requirements constituting qualification as a legal newspaper, as provided by Minnesota Statute 331A.02, 331A.07, and other applicable laws, as amended.

(B) The printed public notice that is attached to this Affidavit and identified as No. Display was published on the date or dates and in the newspaper stated in the attached Notice and said Notice is hereby incorporated as part of this Affidavit. Said notice was cut from the columns of the newspaper specified. Printed below is a copy of the lower case alphabet from A to Z, both inclusive, and is hereby acknowledged as being the kind and size of type used in the composition and publication of the Notice:

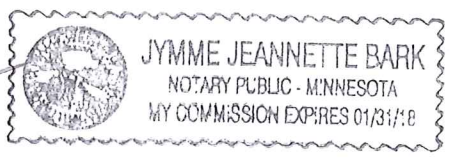
abcdefghijklmnopqrstuvwxy

By: Laurie A. Hartmann  
Laurie A. Hartmann

Subscribed and sworn before me on

this 24<sup>th</sup> day of February, 2014

Jymme J. Bark  
Notary Public



### RATE INFORMATION

Lowest classified rate paid by commercial users for comparable space..... \$31.20 per column inch  
Maximum rate allowed by law for the above matter..... \$31.20 per column inch  
Rate actually charged for the above matter..... \$12.59 per column inch

## APPENDIX B – 2013 Underlying Debt

Taxing District	2011/12 Adjusted Taxable Net Tax Capacity	% In County	Total G.O. Debt	County's Proportionate Share
City of Carver	\$ 3,623,583	100.0000%	\$ 4,545,000	\$ 4,545,000
City of Chanhausen	34,497,701	97.5241%	16,850,000	16,432,818
City of Chaska	19,417,427	100.0000%	26,540,000	26,540,000
City of Cologne	1,255,993	100.0000%	6,855,000	6,855,000
City of Hamburg	340,107	100.0000%	130,000	130,000
City of Mayer	1,497,464	100.0000%	2,035,000	2,035,000
City of New Germany	335,606	100.0000%	7,395,000	7,395,000
City of Norwood-Young America	2,713,697	100.0000%	11,990,000	11,990,000
City of Victoria	10,330,263	100.0000%	12,038,000	12,038,000
City of Waconia	11,204,729	100.0000%	12,985,000	12,985,000
City of Watertown	3,172,791	100.0000%	6,248,000	6,248,000
I.S.D. No. 108 (Central Public Schools)	7,890,094	96.8489%	9,520,000	9,220,013
I.S.D. No. 110 (Waconia)	21,479,945	80.5570%	49,290,000	39,706,568
I.S.D. No. 111 (Watertown-Mayer)	10,297,856	75.7538%	46,410,000 <sup>2</sup>	35,157,360
I.S.D. No. 112 (Eastern Carver County)	56,422,204	100.0000%	164,340,000 <sup>3</sup>	164,340,000
I.S.D. No. 276 (Minnetonka)	77,174,515	17.1399%	100,852,181	17,285,975
I.S.D. No. 424 (Lester Prairie)	2,296,253	0.3138%	4,210,000	13,210
I.S.D. No. 716 (Belle Plaine)	9,284,116	8.4547%	33,195,000 <sup>4</sup>	2,806,534
I.S.D. No. 2687 (Howard Lake-Waverly-Winsted)	7,177,669	0.5086%	24,770,000	125,975
I.S.D. No. 2859 (Glencoe-Silver Lake)	11,473,900	0.1226%	1,085,000	1,330
Metropolitan Council	3,088,477,312	3.3427%	210,135,000 <sup>5</sup>	7,024,192
Town of Laketown	2,874,587	100.0000%	231,509	231,509
County's Share of Total Underlying Debt				<u>\$ 383,106,482</u>

<sup>1</sup> Only those taxing jurisdictions with general obligation debt outstanding are included in this section. Does *not* include non-general obligation debt, self-supporting general obligation revenue debt, short-term general obligation debt, or general obligation tax/aid anticipation certificates of indebtedness.

<sup>2</sup> Currently, the State of Minnesota is paying approximately 8.54% of the principal and interest on the Watertown-Mayer School District's general obligation bonds. Assuming this percentage continues for the life of the bonds, the State's proportionate share of principal is \$3,963,414.

<sup>3</sup> Currently, the State of Minnesota is paying approximately 5.04% of the principal and interest on the Eastern Carver County School District's general obligation bonds. Assuming this percentage continues for the life of the bonds, the State's proportionate share of principal is \$8,282,736.

<sup>4</sup> Currently, the State of Minnesota is paying approximately 4.58% of the principal and interest on the Belle Plaine School District's general obligation bonds. Assuming this percentage continues for the life of the bonds, the State's proportionate share of principal is \$1,520,331.

<sup>5</sup> The above debt includes all outstanding general obligation debt supported by taxes of the Metropolitan Council. The Council also has general obligation sewer revenue, wastewater revenue, and radio revenue bonds, general obligation grant anticipation notes, and lease obligations outstanding all of which are supported entirely by revenues and have not been included in the Overlapping Debt or Debt Ratios sections.

373.40, Minnesota Statutes 2013

**373.40 CAPITAL IMPROVEMENT BONDS.**

Subdivision 1. **Definitions.** For purposes of this section, the following terms have the meanings given.

(a) "Bonds" means an obligation as defined under section 475.51.

(b) "Capital improvement" means acquisition or betterment of public lands, buildings, or other improvements within the county for the purpose of a county courthouse, administrative building, health or social service facility, correctional facility, jail, law enforcement center, hospital, morgue, library, park, qualified indoor ice arena, roads and bridges, public works facilities, fairground buildings, and records and data storage facilities, and the acquisition of development rights in the form of conservation easements under chapter 84C. An improvement must have an expected useful life of five years or more to qualify. "Capital improvement" does not include a recreation or sports facility building (such as, but not limited to, a gymnasium, ice arena, racquet sports facility, swimming pool, exercise room or health spa), unless the building is part of an outdoor park facility and is incidental to the primary purpose of outdoor recreation. For purposes of this section, "capital improvement" includes expenditures for purposes described in this paragraph that have been incurred by a county before approval of a capital improvement plan, if such expenditures are included in a capital improvement plan approved on or before the date of the public hearing under subdivision 2 regarding issuance of bonds for such expenditures.

(c) "Metropolitan county" means a county located in the seven-county metropolitan area as defined in section 473.121 or a county with a population of 90,000 or more.

(d) "Population" means the population established by the most recent of the following (determined as of the date the resolution authorizing the bonds was adopted):

(1) the federal decennial census,

(2) a special census conducted under contract by the United States Bureau of the Census, or

(3) a population estimate made either by the Metropolitan Council or by the state demographer under section 4A.02.

(e) "Qualified indoor ice arena" means a facility that meets the requirements of section 373.43.

Subd. 2. **Application of election requirement.** (a) Bonds issued by a county to finance capital improvements under an approved capital improvement plan are not subject to the election requirements of section 375.18 or 475.58. The bonds must be approved by vote of at least three-fifths of the members of the county board. In the case of a metropolitan county, the bonds must be approved by vote of at least two-thirds of the members of the county board.

(b) Before issuance of bonds qualifying under this section, the county must publish a notice of its intention to issue the bonds and the date and time of a hearing to obtain public comment on

the matter. The notice must be published in the official newspaper of the county or in a newspaper of general circulation in the county. The notice must be published at least 14, but not more than 28, days before the date of the hearing.

(c) A county may issue the bonds only upon obtaining the approval of a majority of the voters voting on the question of issuing the obligations, if a petition requesting a vote on the issuance is signed by voters equal to five percent of the votes cast in the county in the last county general election and is filed with the county auditor within 30 days after the public hearing. If the county elects not to submit the question to the voters, the county shall not propose the issuance of bonds under this section for the same purpose and in the same amount for a period of 365 days from the date of receipt of the petition. If the question of issuing the bonds is submitted and not approved by the voters, the provisions of section 475.58, subdivision 1a, shall apply.

Subd. 3. **Capital improvement plan.** (a) A county may adopt a capital improvement plan. The plan must cover at least the five-year period beginning with the date of its adoption. The plan must set forth the estimated schedule, timing, and details of specific capital improvements by year, together with the estimated cost, the need for the improvement, and sources of revenues to pay for the improvement. In preparing the capital improvement plan, the county board must consider for each project and for the overall plan:

(1) the condition of the county's existing infrastructure, including the projected need for repair or replacement;

(2) the likely demand for the improvement;

(3) the estimated cost of the improvement;

(4) the available public resources;

(5) the level of overlapping debt in the county;

(6) the relative benefits and costs of alternative uses of the funds;

(7) operating costs of the proposed improvements; and

(8) alternatives for providing services more efficiently through shared facilities with other counties or local government units.

(b) The capital improvement plan and annual amendments to it are not effective until approved by the county board after public hearing.

Subd. 4. **Limitations on amount.** A county may not issue bonds under this section if the maximum amount of principal and interest to become due in any year on all the outstanding bonds issued pursuant to this section (including the bonds to be issued) will equal or exceed 0.12 percent of the estimated market value of property in the county. Calculation of the limit must be made using the estimated market value for the taxes payable year in which the obligations are issued and sold. This section does not limit the authority to issue bonds under any other special or general law.

Subd. 5. **Application of chapter 475.** Bonds to finance capital improvements qualifying under this section must be issued under the issuance authority in chapter 475 and the provisions of chapter 475 apply, except as otherwise specifically provided in this section.

Subd. 6. [Repealed, 1994 c 505 art 2 s 7]

Subd. 7. [Repealed, 2001 c 214 s 49]

**History:** 1988 c 519 s 2; 1988 c 719 art 5 s 84; art 19 s 20; 1989 c 277 art 4 s 30,31; 1989 c 329 art 13 s 20; 1Sp1989 c 1 art 5 s 27; art 17 s 6,7; 1990 c 480 art 9 s 13; 1990 c 592 s 1,2; 1991 c 345 art 2 s 55; 1992 c 511 art 9 s 11; 1995 c 256 s 1; 1997 c 231 art 2 s 31; 1999 c 243 art 5 s 34; 1Sp2003 c 4 s 1; 2005 c 152 art 1 s 7; 1Sp2005 c 1 art 4 s 101,102; 2008 c 154 art 10 s 10; 2010 c 389 art 7 s 2; 2013 c 143 art 12 s 5,6; art 14 s 50,51

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# Carver County Board of Commissioners

## Request for Board Action



**Agenda Item:**

**Joint Powers Agreements and Turnback Agreement for Southwest Reconnection Project**

Primary Originating Division/Dept: <input type="text" value="Public Works - PW Administration"/>	Meeting Date: <input type="text" value="3/4/2014"/>
Contact: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="25"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Director"/>	

**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

Carver County along with several partners have joined together to design and construct improvements to Highway 101 and 61 to improve the safety of the traveling public particularly from seasonal flooding in the Minnesota River Valley. Improvements to Highway 101 and 61 include the construction of a new Highway 101 bridge over the Minnesota River Valley and reconstruction of Highway 61 between Bluff Creek Drive and east junction Highway 101 including the "Y" intersection area. These improvements are collectively known as the Southwest Reconnection Project.

It is the desire of the project partners to enter into written agreements regarding the cost share and maintenance of the Southwest Reconnection Project as well as define the jurisdictional responsibility of Highway 101.

A summary of the terms of the agreement with each agency is summarized below:

1. City of Chanhassen: The City will share in the cost of CSAH 61 as defined by the County cost share policy. This share is limited to the portion of the work not eligible for County Turnback Funds. The majority of the City's costs include trail, landscaping and aesthetics. The City is responsible for maintenance of items consistent with the County policy.
2. Scott County: Scott County will share in the cost of the main 101 floodplain bridge not covered by State funds (MnDOT) or the Local Road Improvement Program funds (State GO bonds) as well as pay for the road approach work in Shakopee. Scott County will share maintenance responsibilities of the new bridge with Carver County.
3. MnDOT: The State will transfer jurisdiction of 101 to Carver County. The County must establish Highway 101 as a County State Aid Highway. In exchange MnDOT has designed the new floodplain bridge and will provide construction oversight over the entire project at no cost to the County, and will pay the county a lump sum amount of \$21,335,000 towards the cost of the project.

Additional details about the agreements will be presented to the board at the meeting.

**ACTION REQUESTED:**

1. Motion to approve the joint powers agreement with the City of Chanhassen.
2. Motion to approve the joint powers agreement with Scott County pending finalization of the contract review process.
3. Motion to adopt a resolution with MnDOT to enter into and execute the TH 101 turnback agreement pending finalization of the contract review process.
4. Motion to adopt a resolution establishing TH 101 as a County State Aid Highway.

**FISCAL IMPACT:**   
*If "Other", specify:*

**FTE IMPACT:**

<b>FUNDING</b>	
County Dollars =	<b>\$4,000,000.00</b>
County Bond for Turnb...	\$14,893,538.00
County Bond	\$5,106,462.00
County Turnback Funds	\$1,655,072.00
MnDOT	\$21,335,000.00
LRIP	\$8,684,887.00
Chanhassen	\$831,633.00
Scott County	\$2,450,381.00
<b>Total</b>	<b>\$58,956,973.00</b>

**Related Financial/FTE Comments:**

The total shown includes the current estimate for design, right of way and construction cost with a small contingency factor. County dollars shown include \$3,000,000 from 2011 Y.E.S. and \$1,000,000 from 2012 Y.E.S. The MnDOT share includes a \$1,300,000 lump sum payment that is intended for construction contract change orders and supplemental agreements. The county bond for turnback amount will be reimbursed by the State by 2023.

*Office use only:*

RBA 2014 - 2412

# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: \_\_\_\_\_  
Motion by Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

## Jurisdictional Reversion (“Turnback”) Agreement With The State of Minnesota

### Transfer of portions of TH 101 from the State to Carver County

IT IS RESOLVED that Carver County enter into Mn/DOT Agreement No. 05301 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for the release from the State to the County of Trunk Highway No. 101 from the Carver/Scott County line to the junction of County State Aid Highway No. 61 and former Trunk Highway No. 212 from approximately 300 feet west to 2,140 feet east of the west junction of Trunk Highway No. 101; and to provide for State performed construction engineering, contract administration, and a lump sum payment to the County as the State's share of the improvements to be made to the released roadways under a project designated by the County as State Aid Project No. 010-661-002 and by the State as State Project No. 1009-24.

IT IS FURTHER RESOLVED that the County Board Chair and the County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 4<sup>th</sup> day of March, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Dave Hemze County Administrator

Subscribed and sworn to before me this  
\_\_\_\_\_ day of \_\_\_\_\_, 2014

Notary Public \_\_\_\_\_

My Commission Expires \_\_\_\_\_



# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: March 4, 2014

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

## RESOLUTION ESTABLISHING COUNTY STATE AID HIGHWAY 101 (CSAH 61 TO SOUTH COUNTY LINE)

WHEREAS, it appears to the County Board of the County of Carver that the road hereinafter described should be designated a County State Aid Highway under the provisions of Minnesota Law.

NOW THEREFORE BE IT RESOLVED, by the County Board of the County of Carver that the road described as follows, to-wit:

Highway 101 beginning from the Carver/Scott County line to the junction of County State Aid Highway No. 61;

be and hereby is established, located, and designated a County State Aid Highway of said County, subject to the approval of the Commissioner of Transportation of the State of Minnesota and upon release of said highway from the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the County Administrator is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for his consideration, and that upon his approval of the designation of said road or portion thereof, that same be constructed, improved and maintained as a County State Aid Highway of the County of Carver, to be numbered and known as County State Aid Highway 101.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 4<sup>th</sup> day of March, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 4<sup>th</sup> day of March, 2014.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

Notary Public \_\_\_\_\_

My Commission expires \_\_\_\_\_

\_\_\_\_\_  
Dave Hemze County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Approve Deletion of Support Services Aide and Creation of Account Technician**

Primary Originating Division/Dept:

**Meeting**

Date:

**Item Type:**

Contact:  Title:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

The Community Social Services Department has a vacant Support Services Aide 1.0 FTE position and is requesting the position be deleted and a 1.0 FTE Account Technician be created. The Division has experienced a large increase in client activity over the past five years and will continue to experience significant increases in 2014 with the MNsure and MnChoices programs. This increased activity impacts the Accounting Unit's workload. This includes payments to vendors and clients, billing client services, claiming, and collections and receipting. Today, revenue is attached to a client which translates to billing third party payers and Medical Assistance. Capturing this revenue requires more administrative effort than the historical traditional allocations.

**ACTION REQUESTED:**

Motion to delete a 1.0 FTE Support Services Aide.  
Motion to create a 1.0 FTE Account Technician.

**FISCAL IMPACT:**

If "Other", specify:

**FTE IMPACT:**

**FUNDING**

<b>County Dollars =</b>	<b>\$9,231.00</b>
FPP 24%	(\$2,215.00)
<b>Total</b>	<b>\$7,016.00</b>

**Related Financial/FTE Comments:**

The Support Services Aide is a Pay Grade 5 clerical position and the Account Technician is a Pay Grade 9. The annual midpoint for Pay Grade 5 is \$35,117 and the annual midpoint for Pay Grade 9 is \$44,348. The fiscal impact for CY2014 is \$7,016 based on the annual salary of each position at the midpoint.

The Support Services Aide has been vacant since 10/7/2013 and the continued vacancy for the first quarter of 2104 will negate any fiscal impact for the remainder of 2014. Both positions receive Federal Financial Participation (FFP) of 24%.

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RBA 2014 - 2440

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Approve Creation of 2.0 FTE Eligibility Specialists for Medical Assistance and Long Term Care Expansion**

Primary Originating Division/Dept: <input type="text" value="Community Social Services"/>	Meeting Date: <input type="text" value="3/4/2014"/>
Contact: <input type="text" value="Rod Franks"/> Title: <input type="text" value="Income Support Manager"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes Presenter: <input type="text" value="Gary Bork"/> Title: <input type="text" value="Community Social Services Dir..."/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

On June 18, 2013, the Carver County Board of Commissioners approved the creation of 2.0 FTE Eligibility Specialists to meet the increased demands of determining eligibility for Medical Assistance (MA) due to the implementation of the Affordable Care Act (ACA). At that time it was anticipated that Carver County would see an increase of 1031 newly eligible persons for MA benefits.

Since January 1, 2014, the date when new coverage began under the ACA, we have already seen an increase of 1610 persons. This number will continue to increase as the open enrollment period for coverage does not end until March 31, 2014. The previously approved additional 2.0 FTE are insufficient to process the actual number of additional persons. The creation of 1.0 FTE Eligibility Specialist is needed at this time to process the greater than anticipated new MA recipients.

Concurrently, Carver County is seeing a significant expansion of assisted living and memory care units for our elderly population. at least 245 new units will come on line in 2014. Many, if not most of those elderly occupying these new units will not be prior county Carver County residents. Regardless of prior county residence, we are required to provide Long Term Care (LTC) financial assistance services to all eligible elderly who would occupy any of these new units. LTC caseloads are already significantly above the target number, and cannot handle any additional increase. The creation of 1.0 FTE Eligibility Specialist is needed at this time to process the current and anticipated increase in LTC cases.

The state has received enhanced FFP from 50% to 75% for MA eligibility determination. This has translated to a conservative FFP reimbursement rate per Eligibility Specialist of 63.2%. This creates excess revenue over what was anticipated and budgeted for 2014 of \$47,105. The unreimbursed portion of the 2.0 FTE is \$46,171, and is more than covered by the excess FFP reimbursement generated by current staff

**ACTION REQUESTED:**

To approve creation of 2.0 FTE Eligibility Specialists to determine eligibility for MA as a result of the expansion in coverage under the ACA, and the need to service the current and anticipated increase in LTC caseload.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/>	<b>FUNDING</b>
If "Other", specify: <input type="text"/>	

<b>FTE IMPACT:</b> Increase budgeted staff	<b>County Dollars =</b>	<b>\$0.00</b>
	63.2% FFP	\$79,295.00
	Additional 25% FFP	\$46,171.00
	<b>Total</b>	<b>\$125,466.00</b>

**Related Financial/FTE Comments:**

The enhanced 75% FFP will extend to current Eligibility Specialists for determining MA eligibility. This translates to an average of 63.2% per all Eligibility Specialists. The Division previously estimated an additional \$121,263 in Federal Financial Participation (FFP). The current amount is projected at \$168,368, for an excess increase of \$47,105. The 25% non-federal share will be covered by the additional excess FFP generated on the current staff.

An Eligibility Specialist is in Pay Grade 10

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RBA 2014 - 2433

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Approve Contract with Beacon Interfaith Housing Collaborative**

Primary Originating Division/Dept: <input type="text" value="Community Social Services"/>	Meeting Date: <input type="text" value="3/4/2014"/>
Contact: <input type="text" value="Gary Bork"/> Title: <input type="text" value="Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes Presenter: <input type="text" value="Gary Bork"/> Title: <input type="text" value="Director"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

The Southwest Families Moving Forward Leadership Committee has been exploring ways to serve the Homeless population in Carver and Scott counties. They have engaged Beacon Interfaith Housing Collaborative to implement the Families Moving Forward program. The program offers families experiencing homelessness hospitality, emergency shelter and a path to home with support services for stability. The night shelter program relies on the commitment and compassion of congregational volunteers. In the evenings, congregations take turns weekly to open their doors to welcome families, providing a safe place to sleep, hot meals, activities and friendship. Beacon arranges for transportation from the night shelter in the morning to a daytime program center and the return trip in the evening. During the day families use Beacon's Program Center as a hub. School buses pick up children for school or Head Start, and bring them back at the end of the day. Parents go to work, meet regularly with staff, search for housing and jobs, meet for financial literacy class, do laundry, make meals and care for their children. Beacon's plan would build capacity to serve 4 families at any one time, for a total of approximately 16 families per year, beginning May 11, 2014.

Community Social Services is proposing to contract with Beacon for a family of three for a year. The contract would be for \$43,680. Community Social Services would identify homeless families and refer them to Beacon. Currently, the Division assists client families facing homelessness with rent and on occasion puts families up in local motels. Families Moving Forward provides a resource for homeless families that provides emergency shelter, meals and supportive services to find and maintain stable housing.

**ACTION REQUESTED:**

Motion to approve the contract with Beacon Interfaith Housing Collaborative pending finalization of the contract review process.

Motion to approve the Budget Amendment for CY2014.

<b>FISCAL IMPACT:</b> <input type="text" value="Budget amendment request form"/>	<b>FUNDING</b>
If "Other", specify: <input type="text"/>	County Dollars = <input type="text" value="\$43,680.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	Total <input type="text" value="\$43,680.00"/>

**Related Financial/FTE Comments:**

The contractual rate is \$30.50 per person per night not to exceed \$43,680. The fiscal impact for CY 2104 is \$25,334.

## Budget Amendment Request Form



**Agenda Item:** Approve Contract with Beacon Interfaith Housing Collaborative

Department:

Meeting Date: 3/4/2014

Requested By: Chuck Churchill

Fund:

- 01 - General
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails

Description of Accounts	Acct #	Amount
Professional Services	11-820-000-0000-62...	\$25,334.00
<b>TOTAL</b>		\$25,334.00

Description of Accounts	Acct #	Amount
Housing Services	11-423-710-3440-60...	\$25,334.00
<b>TOTAL</b>		\$25,334.00

**Reason for Request:**

To reflect in the 2014 Budget \$25,334 for Housing Services on the Beacon Interfaith Housing Contract.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Lower Minnesota River Watershed District Board of Managers Appointment**

Primary Originating Division/Dept: Administration (County)

Meeting

Date: 3/4/2014

Contact: Dave Hemze Title: County Administrator

Item Type:

Regular Session

Amount of Time Requested: 5 minutes

Presenter: Title:

Attachments:  Yes  No

**Strategic Initiative:**

Connections: Develop strong public partnerships and connect people to services and information

**BACKGROUND/JUSTIFICATION:**

Carver County has one appointment to the Lower Minnesota River Watershed District Board of Managers. The vacancy was advertised in the County's legal newspaper. Kent Francis, the current incumbent, has submitted his application for reappointment. No other applications were received.

**ACTION REQUESTED:**

Appoint Kent Francis to the Lower Minnesota River Watershed District Board of Managers for a three year term.

**FISCAL IMPACT:** None

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:** None

**Total** \$0.00

Related Financial/FTE Comments:

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