

Committee of the Whole Meeting
 March 18, 2014
 2:30 p.m. – Oak Lake Conference Room



Carver County Board of Commissioners
 March 18, 2014
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

4:00 p.m.	1.	<ul style="list-style-type: none"> a) CONVENE b) Pledge of allegiance c) Public comments (limited to five minutes) <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i> 	
	2.	Agenda review and adoption	
	3.	Approve minutes of March 4, 2014, Regular Session	1-4
	4.	Community Announcements	
4:00 p.m.	5.	CONSENT AGENDA	
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
		5.1 Vehicle Purchase-2014 Dodge Ram 150	5-6
		5.2 Purchase Tandem Snow Plow and Snowblower for Public Works	7-8
		5.3 Right-of-Way Acquisition Settlement Agreement for SP 010-618-013 – Lyman Blvd from to Audubon Rd to Powers Blvd.....	9-10
		5.4 Approve JPA for Metro Public Health Preparedness Regional Distribution Node.....	11
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
		5.5 Bid Award - Project SP 010-618-013 CSAH 18 (Lyman Blvd) from Audubon to CSAH 17 (Powers Blvd).....	12-14
		<i>Culture: Provide an organizational culture which fosters individual accountability to achieve goals</i>	
		5.6 Request for Approval of Contract with Fafinski, Mark & Johnson P.A.	15
		<i>Connections: Develop strong public partnerships and connect people to services and information</i>	
		5.7 Request for approval to contract with ESRI.....	16
		5.8 Agreement with Lancer Hospitality for Operation of the Waconia Event Center.....	17
		5.9 Joint Powers Agreement for Completion of Feasibility Study along Marsh Lake Road from CSAH 43 to CSAH 11	18
		<i>Finances: Improve the County's financial health and economic profile</i>	
		5.10 2014/2015 Auction Services	19
		5.11 Review Social Services/Commissioners Warrants	NO ATT

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on March 4, 2014. Chair Gayle Degler convened the session at 9:00 a.m.

Members present: Gayle Degler, Chair, James Ische, Tim Lynch and Tom Workman.

Members absent: Randy Maluchnik.

Workman moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Ische moved, Lynch seconded, to approve the minutes of the February 18, 2014, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Ische moved, Workman seconded, to approve the following consent agenda items:

Sheriff's Office 2014 Motorola Service Agreement.

Contract with DataLink IMX, Inc. pending finalization of the contract review process.

Charitable Gambling License to Ducks Unlimited Carver County Chapter 128 for a raffle to be held on April 25, 2014.

Reviewed February 25, 2014, Community Social Services' actions/Commissioners' warrants in the amount of \$243,355.34 and reviewed March 4, 2014, Community Social Services' actions/Commissioners' warrants in the amount of \$396,751.63.

Motion carried unanimously.

Kerie Anderka, Employee Relations, requested the Board adopt a Resolution setting the 2015 elected officials minimum salaries. She noted in an election year, the County Board was required to set minimum salaries for the offices of County Attorney and County Sheriff. She pointed out the actual salaries can go above but not below the salaries set today and she would be asking the Board to adopt another Resolution later this year.

Ische offered the following Resolution, seconded by Lynch:

Resolution #14-14
2015 Minimum Elected Official Salaries

On vote taken, all voted aye.

Anderka requested the Board to adopt a pilot project for the 2014 Health Incentive Program. She noted the County's commitment to provide a culture of health and pointed out striving toward improved health has been identified as one of the primary opportunities for controlling the increasing

costs of health insurance. Anderka reviewed the current program and 2014 goal to increase participation to 55%. She indicated the pilot project would be tried with a limited group and identified groups eligible for the \$300 health incentive program. She stated other employees would continue to be eligible for the current program.

Anderka explained the pilot project would require employees to complete the same activities to receive the \$300 payment. She added, if they did not participate and did not meet the requirements by the December deadline, employees would experience a reduction of \$300 spread over the course of the following year.

The Board reviewed the costs of the program, the ability to measure savings and need for confidentiality.

Workman moved, Ische seconded, to approve the \$300 Health Incentive Program as a pilot project for eligible non-bargaining employees including Court Services, the County Attorney and Sheriff, and members of the County Board of Commissioners, to provide a \$300 incentive payment in 2014 for those who successfully meet program requirements and allow for the reduction of the County's cafeteria contribution or health insurance waiver payment of \$300 in 2015 for those who do not meet program requirements in 2014 by the participation deadline. Motion carried unanimously.

Bill Caesar, Acting Director for the Metropolitan Mosquito Control, appeared before the Board for their annual update.

He explained the District was established in 1958 and is governed by 18 elected County Commissioners. He noted, within the District, there are 70,000 wetland habitats and 30,000 woodland habitats. Caesar stated they have attempted to maintain a fairly flat budget and identified the District's tax levy and expenditure budget over the last five years.

He stated larva control was their main emphasis and reviewed mosquito biology. He indicated last year there were 79 cases of west nils virus, with 81% of those being outside the District. Caesar highlighted their disease prevention efforts. He stated plans for 2014 would include finding ways to keep costs down and maintain control efforts, expanded testing of control materials, looking at new technology and working to refine the District's sustainability program.

The Board held a public hearing on a proposed Capital Improvement Plan and the intent to issue up to \$35,000,000 in General Obligation Capital Improvement Bonds for road and bridge improvements described in the plan.

Lynch moved, Ische seconded, to open the public hearing. Motion carried unanimously.

Lyndon Robjent, Public Works, provided a summary of 2014 construction projects and highlighted the three projects considered for the bond sale.

Dave Frischmon, Finance, identified the debt for each of the projects and referenced the amount the State would normally contribute. He indicated debt would be issued to cover the State's shortfall

and stated Robjent was working on the structure for repayment from the State. Frischmon identified the planned funding sources.

Frischmon highlighted the bonds outstanding and projected 2014 bonded debt to tax capacity. He stated he did not anticipate this to impact the County's AAA rating. He explained there was a 30 day reverse referendum they have to wait for after which they can issue debt. He indicated the action before them today was to adopt the Resolution calling for a bond sale and to adopt the Capital Improvement Plan.

Mark Ruff, representing Ehlers, stated he saw a stable bond rating for the County but they still would need to go through the process. He indicated he would report back to them if there were any concerns.

No public testimony was received.

Workman moved, Ische seconded, to close the public hearing. Motion carried unanimously.

Workman offered the following Resolution, seconded by Ische:

Resolution #15-14
Approving Road and Bridge Capital Improvement Plan and
Providing for the Sale of Bonds

On vote taken, all voted aye.

Lyndon Robjent, Public Works, requested the Board approve agreements for the Southwest Reconnection project and a Resolution to establish 101 to become a County State Aid Highway.

He identified the location of the project and stressed the need for the project. He pointed out the impacts to other roads when 101 floods. Robjent explained they were proposing a four lane bridge with shoulders and reviewed project development. He stated the project included a major archaeology study. He noted right of way negotiations were going well and the approval of eminent domain has allowed them to keep the project going.

Robjent reviewed the cost estimate of 58.9 million and funding sources. He indicated the joint powers agreement with Chanhassen follows the County's cost share policy. He highlighted the joint powers agreement with Scott County related to the cost share and maintenance. Robjent indicated that MN/Dot provided the bridge design, would do all construction administration at no cost to the County and would transfer 101 to the County and the County would establish the road as a County State Aid Highway. Robjent noted a bid opening date of April 17th and May 6th contract award date. He added construction should start in early June and finish Fall of 2015.

Workman moved, Degler seconded, to approve the joint powers agreement with the City of Chanhassen; to approve the joint powers agreement with Scott County pending finalization of the contract review process; to adopt Resolution #16-14, Jurisdictional Revision (Turnback) Agreement

with the State of Minnesota and to adopt Resolution #17-14 Establishing County State Aid Highway 101 (CSAH 61 to South County Line). Motion carried unanimously.

Gary Bork, Community Social Services, requested the Board delete a 1.0 support services aide and create a 1.0 account technician position. He stated he had a vacancy in the aide position and he is asking to create an account technician FTE to handle an increased workload in that area.

Lynch moved, Ische seconded, to delete a 1.0 FTE support services aide and to create a 1.0 FTE account technician. Motion carried unanimously.

Bork requested approval to create 2.0 FTE eligibility specialists for medical assistance and long term care expansion. He noted the 2.0 eligibility specialist positions added last year to meet the demands due to the Affordable Care Act. Bork pointed out the anticipated new cases at that time and indicated they now have 600 more cases than what was projected. He also pointed out the increase in long term cases they are anticipating due to the expansion of assisted living and memory care units within the County.

Ische moved, Lynch seconded, to approve creating 2.0 FTE eligibility specialists to determine eligibility for MA as a result of the expansion in coverage under the ACA and the need to service the current and anticipated increase in long term care caseload. Motion carried unanimously.

Bork requested Board approval of a contract with Beacon Interfaith Housing Collaborative. He noted the work session held to learn about the Southwest Families Moving Forward program initiative. He stated they have been negotiating a contract and reviewed the cost and services provided.

Ische moved, Degler seconded, to approve the contract with Beacon Interfaith Housing Collaborative pending finalization of the contract review process and related budget amendment. Motion carried unanimously.

The Board considered an appointment to the Lower Minnesota Watershed District Board of Managers.

Degler moved, Workman seconded, to appoint Kent Francis to the Lower Minnesota Watershed District Board of Managers. Motion carried unanimously.

Workman moved, Lynch seconded, to adjourn the Regular Session at 10:50 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Vehicle Purchase-2014 Dodge Ram 150

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Consent

Contact: Title:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2014 Environmental Services budget includes funds for purchase of a vehicle to replace a 2003 Ford Ranger pickup with 120,000 miles on it. Quotes were received from Waconia Ford, Waconia Dodge and Lenzen Chevrolet for a 2014 1/2 ton extended cab pickup. Public Works compared these quotes to the state contract pricing for Ford and Dodge and found the state contract holder Nelson Auto Center in Fergus Falls to be the low price bidder at \$23,770.35. There is no state contract for Chevrolet trucks at the present time.

The summary of bids is attached.

ACTION REQUESTED:

Authorize purchase of a 2014 Dodge Ram 1500 pickup from Nelson Auto Center in Fergus Falls Minnesota for \$23,770.35

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2452

2014 half ton extended cab pick up truck Bid tab

Local vendor
Service rate .5%
discount*

Brand	Dealer	State Contact	Dealer	Local pricing			
Ford	Midway	\$25,065.57	Waconia	\$26,653.63		\$26,521.02	
Chevrolet	NO BID	NO BID	Lenzen	\$29,122.29		\$28,977.40	
Dodge	Nelson	\$23,770.35	Waconia	\$28,477.97		\$28,336.29	

Low Bidder

Nelson Auto Center
2228 College Way
Fergus Falls, MN 56537
Low Bid of \$ \$23,770.35

*Public Works has determined a .5% best value discount is to be given to local vendors for providing priority warranty service to the county.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Purchase Tandem Snow Plow and Snowblower for Public Works

Primary Originating Division/Dept: <input type="text" value="Public Works - Operations"/>	Meeting Date: <input type="text" value="3/18/2014"/>
Contact: <input type="text" value="Steven Tacheny"/> Title: <input type="text" value="Operations Supervisor"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

In 2013, Carver County Public Works identified several key vehicles for replacement and also identified deficiencies in the fleet. One of the areas identified for improvement was the Snow and Ice equipment including the need for a larger snow blower. Currently Carver County owns a snow blower that is a heavy duty agricultural unit which is power take off driven and is not built to withstand the heavy rigors of highway use. Having the ability to blow the snow away from areas that are drifting, or reestablish the clear space needed for snow storage along the county roadway makes for a safer road system. To that end Public Works is proposing to purchase a large heavy duty snow blower which mounts to a loader and also has its own independent power source.

Snow Blower (1)

Public Works is proposing to buy a used unit as opposed to new. New snow blowers cost approximately \$134,000.00. McQueen Equipment has 2 used SnoGo 1-MD3's, and 1 WK800 with the lowest priced one costing \$ 42,000.00, and Crysteel Truck Equipment has 1 snow blower, a SnoGo MD3, that is priced at \$19,625.00. No comparable units are available within the County.

The recommendation is to purchase the SnoGo MD3 from Crysteel Truck Equipment for \$19,625.00.

Plow Truck (1)

As part of the routine replacement of equipment, Carver County Public Works has budgeted a replacement tandem axle plow truck. Truck 0006 is a 2000 Volvo tandem with high mileage, electrical problems and an inability to control the salt being used. This truck was originally purchased prior to Carver County using ground speed sander controls. The proposed replacement unit is a 2014 Mack GU713 Chassis from Nuss Truck and Equipment, Minneapolis, MN for \$120,000 and the box, plow, and related equipment is from Aspen Equipment in Bloomington, MN for \$107,190.00. All of this equipment is bid off the Minnesota State Cooperative Bid. Total Cost is \$228,000.

There are no local vendors that can supply this specialty equipment.

ACTION REQUESTED:

Authorize the purchase of a 2015 Mack GU713 Chassis for \$120,000.00. Authorize the purchase of plow, box and related equipment from Aspen Equipment for \$107,190. Authorize the purchase of a 1996 SnoGo snowblower from Crysteel Truck Equipment for \$19,625.00.

<p>FISCAL IMPACT: <input type="text" value="Included in current budget"/></p> <p><i>If "Other", specify:</i> <input type="text"/></p> <p>FTE IMPACT: <input type="text" value="None"/></p>	<p>FUNDING</p> <table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="text-align: right;">\$36,815.00</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>2013 CPA</td> <td style="text-align: right;">\$210,000.00</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$246,815.00</td> </tr> </table>	County Dollars =	\$36,815.00			2013 CPA	\$210,000.00			Total	\$246,815.00
County Dollars =	\$36,815.00										
2013 CPA	\$210,000.00										
Total	\$246,815.00										

Related Financial/FTE Comments:

Office use only:

Snow Blower- Engine driven loader mount

Local vendor
Service rate .05%
discount*

Brand	Dealer	State Contact-New	Used	Local Dealer	Local pricing	Local vendor Service rate .05% discount*
Snow Go	Crysteel	NA	\$19,625.00	NA		\$0.00
Snow Go	Mcqueen	NA	\$42,000.00	NA		\$0.00
Snow Go	Mcqueen	\$150,000.00	NA	NA		\$0.00

Low Bidder

Crysteel Truck Equipment
52248 Ember Road BOX 733
Lake Crystal, MN 56055
Low Bid of \$19,625.00

*Public Works has determined a .5% best value discount is to be given to local vendors for providing priority warranty service to the county.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Right-of-Way Acquisition Settlement Agreement for SP 010-618-013 - Lyman Blvd from to Audubon Rd to Powers Blvd.

Primary Originating Division/Dept: <input type="text" value="Public Works"/>	Meeting Date: <input type="text" value="3/18/2014"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right-of-Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2014 construction program includes a project to reconstruct Lyman Boulevard (CSAH 18) from Audubon Road to Powers Blvd. Additional right of way is needed to complete this project. A settlement has been reached between the County and one of the property owners being impacted by the project and a signed Memorandum of Agreement has been obtained outlining the terms of the settlement.

ACTION REQUESTED:

Adopt a resolution to approve the negotiated right of way acquisition settlement amount with Timothy C. Boyce and Tana I. Erickson.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> CSAH (Gas Tax) <input type="text" value="\$37,000.00"/> Total <input type="text" value="\$37,000.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2428

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: March 4, 2014

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Right of Way Acquisition – CSAH 18 – Project SP 010-618-013

WHEREAS, the County desires to reconstruct CSAH 18 between Powers Blvd and Audubon Road, and

Whereas, reconstruction of CSAH 18 is necessary to provide roadway improvements for the safety of the traveling public, and

Whereas, the County needs to acquire property interests over certain lands to provide for said roadway reconstruction, and

Whereas, a settlement has been negotiated with Timothy C Boyce and Tana I. Erickson, husband and wife, PID #25.0220610, the property owners impacted by the project.

BE IT RESOLVED, that the Carver County Board of Commissioners accept the settlement negotiated with the property owners for the CSAH 18 reconstruction between Powers Blvd and Audubon Rd. (SP-010-618-013).

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 4th day of March, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 4th day of March, 2014.

Dave Hemze

County Administrator

Patrick Lambert

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approve JPA for Metro Public Health Preparedness Regional Distribution Node

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Contact: Title:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The metropolitan statistical area is in need of a Regional Distribution Note (RDN) in the event the State of Minnesota requests transfer and distribution of Strategic National Stockpile (SNS) medical supplies. Local Entities comprised of county and city public health departments, are empowered by the State to distribute such SNS supplies from the RDN to each of their individual jurisdictions, in the event of an emergency. The Metropolitan Airports Commission (MAC) is willing to host the RDN on their property and to provide services related to storage and distribution of SNS supplies. MAC and Local Entities wish to renew their existing agreement to facilitate the cooperative use of MAC property as a RDN site.

The Cooperative Agreement for the RDN requests commitment from each participating party for the term of the contract. The contract will be effective when signed by all parties and continue through April 30, 2017. Parties to the agreement are: Metropolitan Airports Commission; Local Public Health Departments in the Counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, Washington; and Local Public Health Departments in the Cities of Bloomington and Minneapolis.

ACTION REQUESTED:

Motion to approve the renewed Joint Powers Agreement for a metro area Regional Distribution Node.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total **\$0.00**

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2437

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Bid Award - Project SP 010-618-013 CSAH 18 (Lyman Blvd) from Audubon to CSAH 17 (Powers Blvd)

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Bids for CSAH 18 Reconstruction Project - Phase 3 (Project SP 010-610-013, MINN. PROJ. NO. STPX 1014(003)) were opened on Tuesday, February 18, 2014. The project includes Grading, Aggregate Base, Concrete Curb & Gutter, Bituminous Surfacing, Storm Sewer, Trail, and Traffic Signal System on Carver CSAH 18 (Lyman Blvd) from 800 feet west of Audubon Rd (north) to 650 feet east of CSAH 17 (Powers Blvd) and approximately 1,350 feet of CSAH 17 south of CSAH 18.

The low bidder is Mathiowetz Construction, Inc. (Sleepy Eye, MN) in the amount of \$5,162,153.42.

In addition to the bid amount being reasonable, the contractor for this project has an obligation to fulfill as they relate to the Office of Civil Rights Disadvantaged Business Enterprise (DBE). The contractor has supplied the documentation necessary and the County has been given approval to proceed with the award of this project.

This project is being completed through a Joint Powers Agreement with the City of Chanhassen. The City of Chanhassen has concurred in award of this project to Mathiowetz Construction, Inc.

ACTION REQUESTED:

Award the CSAH 18 Reconstruction Project (Phase 3) to Mathiowetz Construction, Inc. (Sleepy Eye, MN) in the amount of \$5,162,153.42.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	\$47,836.02
CSAH (Gas Tax etc)	\$504,604.49
Federal	\$4,036,835.91
City of Chanhassen	\$572,877.01
Total	\$5,162,153.43

Related Financial/FTE Comments:

Office use only:

RBA 2014- 2444

CARVER COUNTY
 CSAH 18 (Lyman Boulevard) From Audubon Road (North) to CSAH 18 (Powers Boulevard)
 100% Engineer's Estimate Summary

FEDERAL AID	SP 010-618-013				
	ROADWAY	80.00%	\$ 3,824,179.07	\$4,977,600 MAX	\$ 4,977,600.00 ⁽²⁾
	STORM SEWER	80.00%	\$ 212,656.84	80% MAX ÷	\$ 5,162,153.43
	SUBTOTAL		\$ 4,036,835.91		96.42%
FEDERAL AID TOTAL			⁽¹⁾ \$ 4,036,835.91		
CARVER COUNTY	SP 010-617-020				
	ROADWAY	10.00%	\$ 478,022.38		
	STORM SEWER	10.00%	\$ 26,582.11		
	SUBTOTAL		\$ 504,604.49		
	CARVER COUTY	100.00%	\$ 47,836.02		
	NON PARTICIPATING SUBTOTAL		\$ 47,836.02		
CARVER COUNTY TOTAL			\$ 552,440.51		
CITY OF CHANHASSEN	SP 194-020-009				
	ROADWAY	10.00%	\$ 478,022.38		
	STORM SEWER	10.00%	\$ 26,582.11		
	SUBTOTAL		\$ 504,604.49		
	CHANHASSEN	100.00%	\$ 68,272.52		
	NON PARTICIPATING SUBTOTAL		\$ 68,272.52		
CITY OF CHANHASSEN TOTAL			\$ 572,877.01		
 ESTIMATED TOTAL PROJECT COST			 \$ 5,162,153.43		

(1) Assumes federal aid dollars are only available for construction costs. If other costs can be claimed as part of the local match, this amount will increase to the maximum.

(2) Amount taken from STP Table A-3, September 28, 2011

3/3/2014



CCHD Contract Bid Summary

Contract No.: 8667
Project No.: SP 010-618-013
Bid Opening: 02/18/2014 2:00 PM

Vendor Number	Business Name	Total Bid Amount	Percent Over/Under Estimate
	Engineers Estimate	\$6,137,136.30	
N/A	Mathiowetz Construction Company	\$5,162,153.43	15.89% UNDER ESTIMATE
N/A	Eureka Construction, Inc.	\$5,319,665.71	13.32% UNDER ESTIMATE
N/A	Landwehr Construction, Inc.	\$5,695,072.85	7.20% UNDER ESTIMATE
1	CS MCCROSSAN CONSTRUCTION	\$5,704,830.00	7.04% UNDER ESTIMATE
N/A	Park Construction Company	\$5,869,943.94	4.35% UNDER ESTIMATE
N/A	S.M. Hentges & Son, Inc.	\$6,091,148.78	0.75% UNDER ESTIMATE
N/A	Valley Paving Inc.	\$7,267,426.48	18.42% OVER ESTIMATE

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for Approval of Contract with Fafinski, Mark & Johnson P.A.

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Consent

Contact: Title:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

This professional services agreement provides for outside investigative services to address workplace or personnel matters where advisable to contract the services of a neutral third party.

ACTION REQUESTED:

Motion to contract with Fafinski, Mark & Johnson P.A.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2456

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with ESRI

Primary Originating Division/Dept: Administrative Services - IT

Meeting Date: 3/18/2014

Contact: Peter Henschel Title: GIS Supervisor

Item Type:
Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

In 2008 and 2011 the county signed an Enterprise License Agreement with Environmental Systems Research Institute (ESRI) for unlimited access to their GIS software and Online Subscription Services. The three year agreement is up for renewal in 2014. The new agreement continues to include the cities of Carver County under one agreement for a fixed cost over the next three years. ESRI offers the enterprise license solution for small counties/cities to help lower software costs and promote GIS implementation. Over the life of the three year agreement the enterprise license will save the county money on current software maintenance and future software license purchases.

Details of Agreement

- The agreement renewal is for an enterprise GIS software solution available to counties whose population is under 100,000 people.
- The agreement also includes the following participating cities – Chanhausen, Chaska, Norwood Young America, Waconia and Victoria.
- The agreement is for three additional years with no cost increases to the county’s current agreement - \$150,000 (\$50,000 per year).
- The cities portion of the contract is for \$105,000 (\$35,000 per year).
- The multiple year agreement provides the best cost savings for the county.

Benefits:

- Same software versions provide a consistent platform across county and cities.
- Expands collaborative efforts between county and cities.
- Maintains the current ESRI software deployments within the county.
- A lower cost per unit for licensed software.
- Maintenance on all ESRI software deployed under one agreement.
- Complete flexibility to deploy software products when and where needed.
- \$10,000 worth of ESRI web training per year to build GIS knowledge base within the county and cities.

ACTION REQUESTED:

Motion to contract with ESRI pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget
if "Other", specify:

FUNDING	
County Dollars =	\$150,000.00
City Dollars	\$105,000.00
Total	\$255,000.00

FTE IMPACT: None

Related Financial/FTE Comments:

3 Year Agreement County - \$50,000/year Cities - \$35,000/year

Office use only:

RBA 2014 - 2427

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Agreement with Lancer Hospitality for Operation of the Waconia Event Center

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Contact:

Title:

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Carver County acquired 2.5 acres of the lake shore property for Lake Waconia Regional Park in 2008. The property also had a ballroom facility on the land acquired. In 2009 Carver County entered into an agreement with a contractor to operate the ballroom. The primary terms of the agreement included continuing to operate the ballroom for but not necessarily limited to banquets, wedding receptions, private parties entertainment and meetings. The contractor was responsible for continuing to pay property tax, all utility costs for the building and 12% of gross sales.

The County was responsible for maintaining the infrastructure of the building including HVAC, roof, and plumbing.

It is proposed that that the agreement with the contractor, Lancer Hospitality, be renewed for an additional five year period under the same general terms and conditions as the previous contract including payment for property taxes, utilities and 12% of gross sales to the County.

ACTION REQUESTED:

Approve the agreement and authorize the Board Chair to sign pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total \$0.00

Related Financial/FTE Comments:

It is anticipated that over the term of the agreement, Carver County would receive \$171,700 in gross sales receipts. These funds are used for infrastructure repairs and replacement pertaining to the building, any surplus funds can be used for capital improvement projects at Lake Waconia Regional Park, or to reimburse the County for land acquisition cost pertaining to the 2.5 acre site.

Office use only:

RBA 2014 - 2445

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Powers Agmt. for Completion of Feasibility Study along Marsh Lake Road from CSAH 43 to CSAH 11

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="3/18/2014"/> Item Type: <input type="text" value="Consent"/>
Contact: <input type="text" value="Scott Smith"/> Title: <input type="text" value="Project Engineer"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County and the City of Victoria have been involved in discussions relating to a feasibility study to preserve right of way for Marsh Lake Road within and through the corporate limits of the City of Victoria from CSAH 43 to CSAH 11. The Carver County Transportation Plan identifies this segment of Marsh Lake Road as a future Carver County highway. Both agencies recognize the need for future highway improvements on Marsh Lake Road. Therefore, the County will be leading a feasibility study effort to determine what future improvements are needed.

A JPA was developed between the City of Victoria and Carver County to address this feasibility study and the costs associated with this work.

ACTION REQUESTED:

Approval of the Joint Powers Agreement between the City of Victoria and Carver County for a Feasibility Study of Marsh Lake Road

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING <table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$8,780.00</td> </tr> <tr> <td>City of Victoria</td> <td style="text-align: right;">\$8,780.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$17,560.00</td> </tr> </table>	County Dollars =	\$8,780.00	City of Victoria	\$8,780.00	Total	\$17,560.00
County Dollars =	\$8,780.00						
City of Victoria	\$8,780.00						
Total	\$17,560.00						
FTE IMPACT: <input type="text" value="None"/>							

Related Financial/FTE Comments:

The City of Victoria is splitting external costs 50/50 with Carver County for this feasibility study.

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RBA 2014 - 2423

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2014/2015 Auction Services

Primary Originating Division/Dept: Administrative Services

Meeting

Date: 3/18/2014

Contact: Nick Koktavý Title: Projects & Communication M...

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

Carver County sent two local auction companies a Request for Quote for 2014 and 2015 auction services. The professional services request includes auctioning services for squad cars, miscellaneous furniture, fixture and equipment, sheriff evidence items and other miscellaneous items.

The county received two quotes:

- Fahey & Associates, Inc: commission rate of 8%
- Fred W. Radde & Sons, Inc: commission rate of 7%

Based on commission rate, staff is recommending moving forward with a contract with Fred W. Radde and Sons, Inc. No buyer premiums are charged.

The contract is not an exclusive agreement and other means of selling surplus items may be used at the discretion of the County including online sales.

ACTION REQUESTED:

Motion to contract with FRED W RADDE & SONS pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars = \$0.00

FTE IMPACT: None

Total \$0.00

Related Financial/FTE Comments:

On average, the county sells \$25,000-35,000 at auction per year. That amount can vary depending on the items being sold. For example, in 2011 the county (excluding forfeitures) sold over \$100,000 in items at auction and in 2010 only sold about \$13,000.

The commission rate for the contract is 7%. Using an average year, that equates to about \$1,750-2,450 in commission.

Office use only:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

MN Board of Water and Soil Resources' Performance Review of the Minnehaha Creek Watershed District

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Board of Water and Soil Resources (BWSR) has requested time on the agenda for an information item regarding their performance review of the Minnehaha Creek Watershed District. This request comes with the endorsement and recommendation of the watershed district board of managers.

A BWSR performance review is a routine process that assesses the extent to which the watershed district has accomplished the action items in their comprehensive plan, their compliance with a set of performance standards and the opinions of the district's key partners regarding the district's performance.

ACTION REQUESTED:

None. This presentation is for the Board's Information only.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2429

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with WSB & Associates for Lake Minnewashta Park Improvements

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="3/18/2014"/>
Contact: <input type="text" value="Martin Walsh"/> Title: <input type="text" value="Parks Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The proposed contract is for work related to road and parking lot construction and paving at Lake Minnewashta Regional Park. It is planned that the nearly one mile roadway from the park entrance at Hwy 41 to the beach parking area would be paved including adding a bypass lane at the park entrance. Work will also include plans to redevelop boat access #1 to improve watercraft access, consolidate all watercraft at one location, and improve boat inspections for aquatic invasive species. Alternate bid options will also be created for a roadway which services the off-leash dog area, caretaker house and maintenance shop. Other bid alternates will be developed for maintenance shop parking lot.

The identified engineering work is needed for final design, development of construction cost estimate, development of construction documents, bidding, permitting and approvals, construction administration, construction survey and observation, and project closeout.

Funding sources for the project include:

- \$ 562,000 State Park Road Account Funding
- \$347,994 County Program Aid (\$323,997 -2013, \$23,997 -2014)
- \$272,000 Parks and Trails Funds (Pending Legislative Approval)

\$1,181,994

ACTION REQUESTED:

Motion to approve contract with WSB & Associates Inc , authorize the Board Chair to sign pending finalization of the contract review process.

FISCAL IMPACT:
 If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text"/>
County Program Aid	\$347,994.00
P & T Legacy Funds	\$272,000.00
State Park Road Account	\$562,000.00
Total	\$1,181,994.00

Related Financial/FTE Comments:

Office use only:

RBA 2014- 2447