

County Board of Equalization Meeting
June 16, 2014 – 5:00 p.m.

Chaska Trail Ribbon Cutting Ceremony
June 17, 2014 - 3:15 p.m.

June 17, 2014, Committee of the Whole Meeting Canceled



Carver County Board of Commissioners
June 17, 2014
Regular Session
County Board Room
Carver County Government Center
Human Services Building
Chaska, Minnesota

PAGE

4:00 p.m.	1.	a) CONVENE	
		b) Pledge of allegiance	
		c) Public comments (limited to five minutes) <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i>	
	2.	Agenda review and adoption	
	3.	Approve minutes of June 3, 2014, Regular Session	1-5
	4.	Community Announcements	
4:05 p.m.	5.	CONSENT AGENDA	
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
	5.1	Amendment to Professional Services Agreement for SP 010-610-046 (CSAH 10 reconstruction from CSAH 30 to TH 7)	6
	5.2	Resolution Requesting a Variance from Standard for State Aid Operation for Project No. S.A.P. 010-600-004	7-9
	5.3	Increase 0.8 FTE Public Health Nurse to 1.0 FTE	10-11
		<i>Connections: Develop strong public partnerships and connect people to services and information</i>	
	5.4	Tobacco Licenses	12-14
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
	5.5	Resolution to Approve a Right of Way Settlement for the Southwest Reconnection Project.....	15-19
		<i>Finances: Improve the County's financial health and economic profile</i>	
	5.6	State Performance Measurement Program (2014)	20-26
	5.7	Review Social Services/Commissioners Warrants	NO ATT
4:05 p.m.	6.	COMMUNITIES: Create and maintain safe, healthy and livable communities	
	6.1	Amendment to MDH SHIP-3 Grant for Implementation Phase 2014-2015.....	27-28

4:20 p.m. 7. **CULTURE: Provide an organizational culture which fosters individual accountability to achieve goals**
7.1 Carver County Strategic Plan 29-40

4:45 p.m. **BOARD REPORTS**
1. Chair
2. Board Members
3. Administrator
4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

June 21, 2014	3:00 p.m. Victoria Trail Ribbon Cutting Ceremony
June 24, 2014	9:00 a.m. Board Work Session
June 24, 2014	12:00 p.m. Southwest Reconnection Project Groundbreaking Ceremony
July 1, 2014	9:00 a.m. Board Meeting
July 8, 2014	No Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on June 3, 2014. Chair Gayle Degler convened the session at 9:06 a.m.

Members present: Gayle Degler, Chair, Randy Maluchnik, Vice Chair, James Ische, Tim Lynch and Tom Workman.

Members absent: None

Lynch moved, Workman seconded, to approve the agenda. Motion carried unanimously.

Maluchnik moved, Ische seconded, to approve the minutes of the May 20, 2014, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Ische moved, Workman seconded, to approve the following consent agenda items:

Approved charitable gambling license to MN SE Region Chapters of Delta Waterfowl for a raffle to be held on August 21st.

Authorized a permit for use of Lake Minnewashta Regional Park boat access #2 for the July 4th fireworks display under the following conditions to be met by the organizers of the event and pyrotechnic display company: signed permit with indemnification language from Pyrotechnic Display Company; paid permit fees, submitted current certificate of insurance.

Approved the adjustment to hours of Parks operation as outlined.

Awarded contract for the 2014 application of pavement markings to Fahrner Asphalt Sealers LLC, pending finalization of the contract review process.

Approved designated areas within County parks for the consumption of malt liquor and wine to include individual campsites, picnic shelters and immediate area adjacent, Community Room and adjacent deck area.

Approved implementing the adjustments as specified in the letter to the Supervisors and Managers Association of Carver County dated May 12, 2014, which outlines the change in job classification and corresponding salary adjustments for the incumbent in the job classification of program delivery manager.

Adopted Findings of Fact and issued Order #PZ20140011 for the issuance of Conditional Use Permit #PZ20140011, Carver County Public Works, San Francisco Township.

Approved the following abatements:

30.9520568	Rosie Guzman
30.1020560	Justin Palmer
65.4710031	Leland Anderson
44.4440010	Jennifer Sauter
40.8000430	Matthew Bernhardt
25.4290430	Thomas Bloodgood
30.9520020	Stephen Kubitz (2012, 2013, 2014)
25.5050150	Mark Frazier
30.0340111	First Minnetonka City Bank

Reviewed May 27, 2014 Community Social Services' actions/Commissioners' warrants in the amount of \$160,525.85 and June 3, 2014 Community Social Services' actions/Commissioners' warrants in the amount of \$211,785.93.

Motion carried unanimously.

Keith Carlson, MICA Executive Director, appeared before the Board for their annual legislative update. He noted, overall 2014 was a good year for counties in that there were no levy limits, new AIS aid, but there was no major transportation funding package and there were challenging new labor laws. He also noted the fiscal challenge for dedicated funding for the MNCare program.

Carlson pointed out the elimination of the cap on the leased motor vehicle sales tax distribution to the ring counties was an accomplishment for MICA and will result in an increase to Carver County. He stated AIS aid provides for new financial resources and there was flexibility on how the money can be spent. He pointed out the new labor laws and the concerns in the data practice area. Carlson stated the legislature did leave an unfinished agenda that included no major transportation funding package, sex offender reform, continuing MNCare funding challenges and public radio system funding.

John Tuma, Nancy Silesky and Steve Novak updated the Board on legislative changes in the areas of Public Safety, Health and Human Services and Transportation.

Carlson thanked Carver County for its continuing membership in MICA and Degler and Maluchnik for representing Carver County on the MICA Board.

Nick Koktavy, Administrative Services, requested the Board approve the public art policy and the agreement with the Arts Consortium. He explained the purpose of the policy was to allow the display of artwork in County buildings, foster community appreciation of art and showcase local artists. He indicated approval of displays in the Library would be governed by the Library Board, displays in the Historical Society would be governed by their Board and art in all other facilities would be on the recommendation of the Arts Committee.

He stated art to be displayed would be reviewed to ensure it is in accordance with County policy. Kuktavy stated the Arts Committee membership would follow the advisory committee policy and much of the work would be done by email. He identified the general conditions of content of what can and cannot be displayed and exhibitor responsibilities. He explained artists would not be able to sell on site but would be allowed to have a brochure that listed their prices and contact information.

He stated he was looking to have an agreement with the Arts Consortium to administer the exhibit areas and the Arts Committee would review anything displayed.

Dave Maenke, Arts Consortium President, explained the background of the Arts Consortium and stated they support and advocate for the arts in Carver County. He highlighted the benefits of art to the communities and economy. He stated they wanted to continue to educate the community on the importance of the arts in general and serve artists.

Maluchnik moved, Ische seconded, to approve the public art policy and enter into an agreement with the Carver County Arts Consortium to display artwork at Carver County. Motion carried unanimously.

Jason Kamerud, Sheriff's Office, requested the Board approve a background investigator FTE. He explained the current workload and the challenges they are facing. He stated an additional background investigator would speed the hiring process and ensure compliance with defined firearms permitting timelines. He stated in 2014 they would use vacancy savings to fund the position and in 2015 reduce overtime.

Workman moved, Ische seconded, to approve an additional background investigator FTE funded through turnover funds in 2014 and through budget restructure in 2015 and beyond. Motion carried unanimously.

Paul Moline, Public Health and Environment, appeared before the Board to review the annual reports of the Carver County Water Management Organization and Stormwater Pollution Prevention Program.

He explained these were two different reports that needed to be filed with the State and requirements have changed. He explained the CCWMO annual report highlights what has been done over the year. He pointed out the number of contacts with landowners, stormwater sites monitored, SSTS direct discharge systems replaced and educational direct contacts. He stated they hoped to increase partnerships with local communities in the future.

Moline indicated the water quality report on 35 lakes and streams monitored were on the County's website. He noted funding was stable in 2013 and the levy allows them to leverage State funds.

He pointed out the Benton Lake reclamation, Waconia Stormwater Re-use, New Germany Stormwater Retrofit and Reitz Lake treatment projects.

Moline highlighted the stormwater pollution prevention plan annual report. He identified the area covered by the permit and indicated that County roads and facilities are covered in this permit. He stated the requirements of the permit are largely education and maintenance based and the needs are handled through the County's educational coordinator.

Ische moved, Lynch seconded, to submit the CCWMO 2013 Annual Report to the MN Board of Water and Soil Resources, to authorize signature of the 2013 Annual Report on the Stormwater Pollution Prevention Plan and approved submittal of the report to the Minnesota Pollution Control Agency. Motion carried unanimously.

Darin Mielke, Public Works, requested the Board adopt a Resolution rejecting bids for the CSAH 10 reconstruction project in the City of Watertown. He explained they were expecting two to three bids but only one bid was received. He stated the bid received was \$600,000 more than the engineer's estimate. Mielke stated the main area of concern was mobilization. He pointed out the cost implications to the City and County and primary reasons given by contractors for not bidding.

He identified options for the City and County to either accept the bid for 2014-2015 construction or accept the delay and rebid in the fall. Mielke indicated the City determined that rebidding was the most appropriate and voted unanimously to reject the one bid and rebid. He suggested the rebidding process would draw more interest and result in lower bids.

Lynch offered the following Resolution, seconded by Ische:

Resolution #33-14
Rejection of Bids for the CSAH 10 Reconstruction Project

On vote taken, all voted aye.

David Frischmon, Finance, requested the Board award the bond sale for the road and bridge capital improvement plan. He noted the County's AAA bond rating had been reaffirmed.

Mark Ruff, Ehlers and Associates, stated four bids were received and the low bidder was Piper Jaffray. He indicated the issue size was decreased to 9.55 million and they were very pleased with the results. He reviewed Standard & Poor's rating mythology and added the County's AAA rating does translate to lower interest costs.

Workman offered the following Resolution, seconded by Degler:

Resolution #34-14

Awarding Sale of \$9,555,000 General Obligation Capital Improvement Plan Bonds, Series 2014a, Fixing the Form and Specifications Thereof, Providing For Their Execution and Delivery, and Providing For Their Payment

On vote taken, all voted aye.

Ische moved, Lynch seconded, to adjourn the Regular Session at 11:10 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment to Professional Services Agreement for SP 010-610-046 (CSAH 10 reconstruction from CSAH 30 to TH 7) with SRF Consulting Group Inc.

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="6/17/2014"/>
Contact: <input type="text" value="Scott Smith"/> Title: <input type="text" value="Design Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Carver County solicited Proposals to do Preliminary and Final Design on approximately 3 miles of CSAH 10 located north of Waconia, MN from Carver County CSAH 30 to MN State Hwy 7. Carver County is planning to rebuild and re-grade CSAH 10. This project is a federal aid project and will need all necessary project design and documentation created that satisfactorily addresses all concerns from the various local, state and federal agencies needed for permitting, plan approval, bid authorization and bid letting. During construction there may also be a need for clarification of design intent or advice on dealing with site specific problems that may arise.

CSAH 10 is classified as an A minor connector arterial roadway and is a significant corridor that connects the northern county boundary to the southeasterly part of Carver County in Chaska. This project will involve designing a 55 M.P.H. county state aid road that meets the current local, state and federal design standards for a minor arterial. The proposed project will include grading the existing roadway to allow for wider shoulders, establishing an acceptable recovery/clearzone, and improving the horizontal and vertical curvature. The design will be required to meet various agency storm water management criteria and will include development of wetland mitigation. Traffic volumes have been steadily increasing which has caused numerous safety issues along the corridor as it has inadequate shoulders and several locations that do not meet recovery/clearzone standards.

This amendment is for additional services requested by Carver County from SRF to design and develop a Dakota Rail Trail connection off of CSAH 10 that will be included in the final project plans for construction. An agreement to purchase the property necessary to allow this connection has recently been done by Carver County.

ACTION REQUESTED:

Approve an amendment to professional services agreement #14-106 with SRF Consulting Services, Inc. for \$28,900.00.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	CSAH Funds <input type="text" value=""/> \$28,900.00 Total <input type="text" value=""/> \$28,900.00

Related Financial/FTE Comments:

Office use only:
RBA 2014 - 2614

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: _____ Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

A resolution requesting a variance from standard for State Aid Operation for Project No. S.A.P. 010-600-004.

WHEREAS, Carver County is preparing plans for the paving and reconstruction of Scenic Drive Road in Lake Minnewashta Regional Park from CSAH 41 (Hazeltine Boulevard) to the beach access; and

WHEREAS, Minimum Geometric Design Standards for Park Road Account Projects Not on the State Aid System requires 40 mph design speed criteria for horizontal and vertical curves for paved surfaces with an ADT of less than 300, lane width of 11 feet, shoulder width of 3 feet, in-slope of 1:4, recovery area width of 9 feet, and a design strength of 7 tons; and

WHEREAS, Minnesota Rules for State Aid Operation 8820.9981, Subp. 2, requires 30 mph design speed criteria for horizontal and vertical curves for paved surfaces in a subdivided area, lane width of 11 feet, shoulder width of 3 feet, in-slope of 1:4, recovery area width of 9 feet, and a design strength of 9 tons; and

WHEREAS, the reasons for this variance requests are that reconstructing the existing roadway to 9 ton design unnecessarily adds cost to the roadway construction given the seasonal nature of roadway use in the park, that it functions more as a local roadway for recreational traffic within a regional park and not as a through trucking route nor carry large volumes of truck traffic or loaded equipment, and that the Minimum Geometric Design Standards for Park Road Account Projects Not On the State Aid System allows for reconstruction of roadways with a design strength of 7 tons;

NOW, THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners do hereby request a variance from the Minnesota Rules for State Aid Operation 8820.9981, Subp. 2 to allow 30 mph low speed urban design speed criteria for horizontal and vertical curves for paved surfaces in a subdivided area, lane width of 11 feet, shoulder width of 3 feet, in-slope of 1:4, recovery area width of 9 feet, and a design strength of 7 tons in lieu of 9 ton design strength;

BE IT FURTHER RESOLVED, that the Carver County Board of Commissioners hereby indemnifies, saves and hold harmless the State of Minnesota and its agents and employees of and from claims, demands, actions, or causes of action arising out of or by reason of the paving and reconstruction of Scenic Drive Road in Lake Minnewashta Regional Park in accordance with

Minnesota Rules 8820.9981 and further agrees to defend at their sole cost and expense any action or proceeding commenced for the purpose of asserting any claim arising as a result of the granting this variance.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the day of _____, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2014.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Increase 0.8 FTE Public Health Nurse to 1.0 FTE

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Contact: Title:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Public Health Department has a 0.8 FTE Public Health Nurse in the Family Health/Disease Prevention & Control Unit. Since the recent vacancy of the position, the Department is requesting to increase the position to a 1.0 FTE. These extra eight (8) hours per week will be used for administration of the Healthy Families America national model of family home visiting. In maintaining accreditation, the program requires strict adherence to evidence-based standards, requiring extra training, documentation, reporting and self-auditing.

The Finance Division has estimated the maximum additional cost for 0.2 FTE at the highest rate of the grade level to be \$18,000 per year. This expense will be paid with levy funds originally allocated for a Carver Healthy Families home visiting consultant and the Metro Alliance for Healthy Families (MAHF) grant.

ACTION REQUESTED:

Approve increase of 0.8 FTE Public Health Nurse to 1.0 FTE in the Public Health Department, effective June 30, 2014.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	\$12,500.00
MAHF Grant	\$5,500.00
Total	\$18,000.00

FTE IMPACT:

Related Financial/FTE Comments:

The 0.8 FTE increase to 1.0 FTE is estimated to cost a maximum of an additional \$18,000 per year and will be paid with levy and MAHF grant funds.

Office use only:

RBA 2014 - 2620

Budget Amendment Request Form



Agenda Item:

Increase 0.8 FTE Public Health Nurse to 1.0 FTE

Department:

Meeting Date: 6/17/2014

Requested By:

Marcee Shaughnessy

Fund:

- 01 - General
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails

Description of Accounts	Acct #	Amount
Salaries and Wages	01-460-461-2349-61...	\$18,000.00
TOTAL		\$18,000.00

Description of Accounts	Acct #	Amount
Professional & Tech. Fees for Services	01-460-461-2349-62...	\$18,000.00
TOTAL		\$18,000.00

Reason for Request:

The Finance Division has estimated the maximum additional cost for increasing 0.8 FTE to 1.0 FTE at the highest rate of the grade level to be \$18,000 per year. This expense will be paid with levy funds originally allocated for a Carver Healthy Families home visiting consultant and the Metro Alliance for Healthy Families (MAHF) grant.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Tobacco Licenses

Primary Originating Division/Dept:

Meeting

Date:

Contact:

Title:

Item Type:

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Attached is a list of businesses that have applied for a Tobacco License and are in compliance with the Carver County Tobacco Ordinance. The owners are requesting Carver County Board of Commissioners approval to sell tobacco products.

ACTION REQUESTED:

Approval of County Board to issue Tobacco Licenses to the attached list of compliant businesses.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2616

Tobacco License Applications To Be Approved by County Board

<p>License # 10-649 Churchills Quality Cigars & Gorts Derrick Smigiel, President 8000 Victoria Drive Victoria, MN 55386</p>	<p>License # 10-509 Nash Finch Company dba Econofoods #318 Kathleen M. Mahoney, SVP & Secretary 710 Faxon Road NYA, MN 55368</p>
<p>License # 10-513 Good Time Liquors Dale E Bruers, Owner 400 Faxon Road Norwood Young America, MN 55368</p>	<p>License # 10-515 Holiday Stationstores, Inc dba Holiday Stationstore #199 Cindy Zierhut, License Administrator 441 79th Street West Chanhassen, MN 55317-4505</p>
<p>License # 10-519 Ivan's Convenience Store, Inc. Ivan C. Johnson, President 7910 Dakota Avenue Chanhassen, MN 55317</p>	<p>License # 10-523 Mid-County Coop dba Holiday Stationstore #3577 William F. Reimers, General Manager 409 Paul Avenue North Cologne, MN 55322</p>
<p>License # 10-526 R E Smith Oil & Tire Co., Inc. Russell E Smith, Owner 503 Faxon Road North Norwood Young America, MN 55368</p>	<p>License # 10-648 Kwik Trip, Inc dba Kwik Trip #854 Donald P Zietlow, President 520 Reform Street N NYA, MN 55368</p>
<p>License # 10-647 Huynh Inn LLC Ngan Thi Bich Huyna 309 Broadway North Carver, MN 55315</p>	<p>License # 10-541 Plocher's Inc dba Floyds Lois Plocher, Owner 1758 Arboretum Blvd. Victoria, MN 55386</p>
<p>License # 10-557 TBI Liquor Two, Inc dba Cheers Wine & Spirits Michael G. Baier, President 530 West 79th Street Chanhassen, MN 55317</p>	<p>License # 10-643 Northern Tier Retail, LLC dba SuperAmerica #5001 Rex Butcher 2960 82nd Street Chaska MN 55318-2329</p>
<p>License # 10-578 Kwik Trip, Inc dba Kwik Trip #402 Donald P. Zietlow, President 2201 West 78th Street Chanhassen, MN 55317</p>	<p>License # 10-594 Holiday Stationstores, Inc dba Holiday Stationstore #360 Cindy Zierhut, License Administrator 1793 Arboretum Blvd. Victoria, MN 55386-7706</p>
<p>License # 10-596 Champlin 2005 LLC dba Cub Foods #1644(31564) Doyle Troyer, VP Corporate Tax 7900 Market Blvd. Chanhassen, MN 55317</p>	<p>License # 10-600 GrandSt. Paul CVS, LLC dba CVS/Pharmacy #1747 Ruth M. Paredes, License Coordinator 7765 Galpin Blvd. Chanhassen, MN 55317</p>
<p>License # 10-604 Holiday Stationstores, Inc. dba Holiday Stationstore #371 Cindy Zierhut, License Administrator 502 North Faxon Road Norwood Young America, MN 55368-9734</p>	<p>License # 10-605 Walgreen Co dba Walgreens #09728 Margarita Kellen, Assistant Secretary 600 West 79th Street Chanhassen, MN 55317</p>
<p>License # 10-606 Harvey's Bar & Grill Inc. Laura Niesche, President 220 North Broadway Carver, MN 55315</p>	<p>License # 10-642 Chanhassen Stop, LLC Elias Saman - Heather Saman 7755 Century Blvd Chanhassen MN 55317</p>

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution to Approve a Right of Way Settlement for the Southwest Reconnection Project

Primary Originating Division/Dept: <input type="text" value="Public Works"/>	Meeting Date: <input type="text" value="6/17/2014"/>
Contact: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Director/Count..."/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County is the lead agency for the Southwest Reconnection Project, the construction of the TH 101 bridge over the Minnesota River Valley from Shakopee to Chanhassen and the reconstruction of the CSAH 61/101 "Y" intersection area in Chanhassen. Public Works is currently negotiating with property owners for the right of way/easement needed for the project.

The construction will start in late June. Public Works has been negotiating with property owners in good faith and has reached a settlement with one of the property owners impacted by the project.

A resolution along with the parcel legal description being settled is attached.

ACTION REQUESTED:

Adopt a resolution approving payment of \$40,000 to 615 Flying Cloud Drive, LLC. for Acquisition Parcel #34 of the Southwest Reconnection Project and authorize the Chair of the County Board to sign the stipulation agreement for the acquisition.

<p>FISCAL IMPACT: <input type="text" value="Included in current budget"/></p> <p><i>If "Other", specify:</i> <input type="text" value=""/></p> <p>FTE IMPACT: <input type="text" value="None"/></p>	<p>FUNDING</p> <table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="text-align: right;">\$5,000.00</td> </tr> <tr> <td>State Turnback Funds</td> <td style="text-align: right;">\$30,000.00</td> </tr> <tr> <td>City of Chanhassen</td> <td style="text-align: right;">\$5,000.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$40,000.00</td> </tr> </table>	County Dollars =	\$5,000.00	State Turnback Funds	\$30,000.00	City of Chanhassen	\$5,000.00	Total	\$40,000.00
County Dollars =	\$5,000.00								
State Turnback Funds	\$30,000.00								
City of Chanhassen	\$5,000.00								
Total	\$40,000.00								

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2615

**BOARD OF COMMISSIONERS
CARVER COUNTY, MINNESOTA**

RESOLUTION NO. 13-_____

A Resolution Authorizing Acquisition of Easement Areas Encumbering Parcel 34 Required for the TH101 Bridge and CSAH 61 ‘Y’ Intersection Project, also known as the Southwest Reconnection Project

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law to acquire land and other interests in real estate which are needed for public use or purpose; and

WHEREAS, Carver County wishes to construct roadway and related improvements as part of the TH101 and CSAH 61 ‘Y’ Intersection Project aka The Southwest Reconnection Project (“Project”); and

WHEREAS, on September 3, 2013, by its Resolution No. 47-13, the Board of Commissioners approved Carver County Right of Way Plat No. 21 (County State Aid Highway No. 61) to identify right of way required by the County to construct the Project; and

WHEREAS, based upon appraisals prepared by independent real estate appraisers, and in accordance with authorization of the Board of Commissioners, agents of the County have previously made offers of compensation to owners of property affected by the Project for the easements required for the Project, and have now reached agreement with the owners of Acquisition Parcel 34 which is legally described in Exhibit A attached hereto; and

WHEREAS, the Board of Commissioners finds the proposed terms of settlement reasonable and in the best interests of the County:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF CARVER IN REGULAR MEETING ASSEMBLED, that the Board of Commissioners hereby approves payment of \$40,000 to 615 Flying Cloud Drive, LLC, fee owner of Acquisition Parcel 34 and remainder, as compensation for the Easement area described in Exhibit A and remainder, attached hereto.

BE IT FURTHER RESOLVED, that the County Attorney and legal counsel retained by the County are authorized and directed to take all steps necessary to acquire the easements described herein in form acceptable to the County Attorney and legal counsel for the County.

Adopted this 17th day of June, 2014 by the Carver County Board of Commissioners.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
STATE OF MINNESOTA)		
) ss.	
COUNTY OF CARVER)		

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 17th day of June, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 17th day of June, 2014.

Dave Hemze County Administrator

Subscribed and sworn to before me
this 17th day of June, 2014.

Notary Public

My Commission Expires _____

Notary Stamp

Chair, Board of Commissioners

ATTEST:

Clerk, Board of Commissioners

Exhibit A

Property Interests Required for TH 101 Bridge and CSAH 61 “Y” Intersection Project
Also known as The Southwest Reconnection Project

(Acquisition Parcel 34)

P.I.D. No. 25.036-2700

615 Flying Cloud Drive, LLC

Description of Taking:

Taking of temporary easements over Parcel 10A and Parcel 10B, Carver County Right of Way Plat No. 21, County State Aid Highway No. 61 (containing 0.03 acres, more or less, and 0.11 acres, more or less, respectively).

According to the plat thereof on file and of record in the Office of the County Recorder in and for Carver County, Minnesota.

Said temporary easements shall commence on April 1, 2014 and terminate on October 31, 2017.

Notwithstanding the foregoing attempt to identify all interests held by a party named herein, it is Petitioner’s intention to encumber all interests owned by the named respondents in the above-described real estate.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

State Performance Measurement Program (2014)

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

On 6/21/11, the Carver County Board approved the 2011 participation in the State's Performance Measurement program. On 6/26/12, the Board certified that it had adopted and implemented the 10 performance measures developed by the Council on Local Results and Innovation and that the County is implementing a local performance measurement system.

For 2014, the Carver County Board is asked to approve the 2014 participation in the State's Performance Measurement Program by certifying prior to or on July 1, 2014 that it has adopted and implemented at least 10 performance measures developed by the Council; implement a system to use this information to help plan, budget, manage, and evaluate programs and processes for optimal future outcomes; and continue to report the results of the performance measures to its residents.

ACTION REQUESTED:

Motion to approve the attached resolution and the Performance Measures- 2014 Report

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text" value=""/>
State Performance Aid	\$13,370.00
Total	\$13,370.00

Related Financial/FTE Comments:

Eligible for a reimbursement of \$0.14 per capita in local government aid, not to exceed \$25,000 and is also exempt from levy limits under sections 275.70 to 275.74 for taxes payable in 2014, if levy limits are in effect.

Note: Participation in the standard measures/performance measurement program did not exempt the County from the 2013 property tax levy limits, which were found in a different section of law.

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RBA 2014 - 2617

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE June 17, 2014
MOTION BY COMMISSIONER _____

RESOLUTION NO. _____
SECONDED BY COMMISSIONER _____

Performance Measurement Program, 2014 Report

WHEREAS, the Minnesota Legislature created the Council on Local Results and Innovation in 2010; and

WHEREAS, the Council on Local Results and Innovation developed a Performance Measurement Program that is voluntary for counties and cities to participate in; and

WHEREAS, Carver County has elected to participate in the Performance Measurement Program since 2011; and

WHEREAS, there are direct financial impacts for participation in this program, \$13,102 was received for 2013; and

WHEREAS, the County Board has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage, and evaluate programs and processes for optimal future outcomes; and

NOW, THEREFORE, BE IT RESOLVED, that the Carver County Board will continue to report the results of the performance measures to its citizens by the end of 2014.

BE IT FINALLY RESOLVED, that the Carver County Board approves submission of the Carver County Performance Measures Report.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ___ of _____, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

County Administrator

Performance Measure Results

Program Year 2014

Carver County Key Performance Measurements Adopted by the Board



In 2010, the state Legislature create the Council on Local Results and Innovation to develop standard performance measures for cities and counties. The purpose of this program is to aid residents, taxpayers, and state and local elected officials in determining the efficiency and effectiveness of counties and cities in providing services and measuring residents' opinions of those services. In 2011, Carver County voluntarily agreed to participate in the program.

Carver County Mission:

To meet the service requirements and special needs of our residents in a fiscally responsible and caring way. We will plan the county's growth to preserve its uniqueness and will encourage rural and urban compatibility. We will protect our history while planning for a dynamic future.

Community goals and outcome/output measures associated with them:

Carver County's Strategic Plan outlines five goals. These goals are designed to serve as the foundation for all future strategies, work and priorities of the County. To define each goal statement, there is a distinctive and characteristic word which summarizes each goal: Communities, Culture, Connections, Finances and Growth. Within the document, four of the five goals are listed with performance measure(s) listed under. The goal of Culture was omitted from this report as none of the submitted performance measures align with the County's Culture goal statement.

I. **Communities:** Create and maintain safe, healthy, and livable communities

Public Safety

Part I & II crime rates

Part I crimes include: homicide, rape, aggravated assault, burglary, robbery, auto theft, theft, and arson

Part II crimes include: other assault, forgery, fraud, stolen property, vandalism, weapons, prostitution, other sex offense, narcotics, gambling, family/children crime, DUI, liquor laws, disorderly conduct, and other offenses

Deputy Response Time (average response time from call dispatched to first squad on scene for top-priority call)

Year	Part I	Part II	Deputy Response time (minutes)
2011	896	1,802	3.22
2012	865	1,627	3.06
2013	818	1,587	4.53

Probation/Corrections:

Percent of adult offenders with a new felony conviction within 3 years of discharge. (1)

Year	Percent
2011	2.7% *
2012	6.3% **
2013	5.6% ***

(1) Three year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision" and we expect different results for cases placed on supervision post-adjudication.

*Sample generated from a Court Services Tracking System (CSTS) report of closed cases between 7/1/07 and 6/30/08. Out of the sample of 621 cases, a random selection of every 6 cases were selected to make an approximate 18% sample to track recidivism.

**Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 4/1/09 to 4/1/10. Out of the sample of 644 cases, every 5 were selected to total a sample of 128 offenders, which is approximately a 20% sample. Recidivism was tracked on these cases. 8 offenders reoffended at a felony level.

***Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 6/1/10 to 6/1/11. Out of the sample of 539 cases, every 5 were selected to total a sample of 107 offenders, which is approximately a 20% sample. Recidivism was tracked on these cases. 6 offenders reoffended at a felony level.

Public Health

Percentage of low birth-weight children**

Year	Carver County	Minnesota
2011	5.6%	6.5%
2012	5.3%	6.5%
2013	5.7%	6.5%

Tobacco and Alcohol Use (Excessive Drinking)**

Year	Carver County		Minnesota	
	Tobacco	Alcohol Use (excessive drinking)	Tobacco	Alcohol Use (excessive drinking)
2011	15.0%	20.0%	19.0%	20.0%
2012	15.0%	22.0%	18.0%	19.0%
2013	15.0%	25.0%	17.0%	20.0%

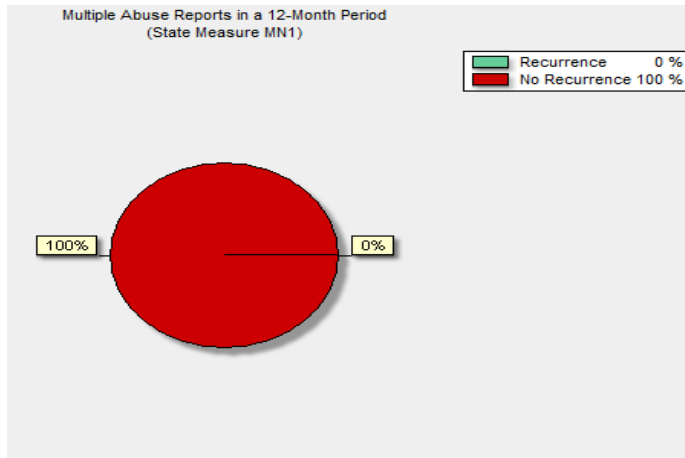
** www.countyhealthrankings.org

Social Services

Percentage of children where there is a recurrence of maltreatment within 12 months following an intervention

Year	Percent
2011	9.4%
2012	0%
2013	0%

MN1: Of all children who were victims of substantiated child abuse and/or neglect during the reporting period, what percentage had a subsequent substantiated allegation within twelve months?



Elections

Accuracy of post-election audit (Percentage of ballots counted accurately)**

Year	Percent
2010	100%
2012	100%

**next election is in 2014

Environment

Amount of hazardous household waste and electronics collected

Year	Household Hazardous Waste Recycled (tons)	Electronics Recycled (tons)
2011	489	286
2012	488	276
2013	526	316

III. Connections: Develop strong public partnerships and connect people to services and information.

Social Services

Workforce participation rate among the Minnesota Family Investment Program (MFIP) and Diversionary Work Program (DWP) recipients**

Year	Rate
2011	50.1%
2012	55.4%
2013	52.8%

**Percent of MFIP/DWP adults working 30 or more hours per week or off cash assistance three years after baseline

Library

Number of annual visits per 1,000 residents

Year	County Population	Library Visits	Visits per Thousand
2011	92,104	584,998	6.4
2012	93,584	580,242	6.2
2013	95,562	557,219	5.8

Veterans Services

Dollars brought into county for veterans' benefits

	2013	2012
Federal		
Compensation & Pension	\$ 8,791,000	\$ 7,460,000
Education & Vocation Rehab	\$ 1,705,000	\$ 1,662,000
Insurance & Indemnities	\$ 419,000	\$ 489,000
Medical Care	\$ 9,063,000	\$ 7,880,000
State		
State Soldiers Assistance Program	\$ 19,610	\$ 11,914

IV. Finances: Improve the County's financial health and economic profile.

Financial

Bond ratings are expressed as letters ranging from 'AAA', which is the highest grade, to 'C' ("junk"), which is the lowest grade. An issuer that is rated AAA has an exceptional degree of creditworthiness and can easily meet its financial commitments. Carver County's ratings were issued by Standard & Poor's (S&P) Rating Services.

Year	Rating
2011	AAA
2012	AAA
2013	AAA

V. Growth: Manage the challenges and opportunities resulting from growth and development.

Taxation

Level of assessment ratio (If the median ratio falls between 90% and 105%, the level of assessment is determined to be acceptable.)

Year	Percent
2011	94.7%
2012	93.7%
2013	96.3% **

*** Based on 2013 assessment for the sales during 2013, brought forward for 2014 assessment.*

Public Works

Hours to plow complete county road system during a snow event (provided by Public Works Staff)

Year	Hours (estimate)
2011	8 to 10
2012	8 to 10
2013	8 to 10

Average county pavement condition rating*

Year	Rating
2011	74.3
2012	80.3
2013	79.2

**Based on OCI Segment Rankings: 85+ Excellent, 55-84 Acceptable, 0-55 Failed*

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment to MDH SHIP-3 Grant for Implementation Phase 2014-2015

Primary Originating Division/Dept: <input type="text" value="Public Health & Environment - Public Health"/>	Meeting Date: <input type="text" value="6/17/2014"/>
Contact: <input type="text" value="Marcee Shaughnessy"/> Title: <input type="text" value="Public Health Department Ma..."/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="15"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text" value="Randy Wolf"/> Title: <input type="text" value="Public Health & Environment D..."/>	
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

Carver County Public Health has been awarded a Statewide Health Improvement Program (SHIP) - Implementation grant, as an amendment to the original SHIP Planning grant. This amendment is for the Implementation phase of SHIP, adding \$316,076 to the original SHIP Planning Grant and extending the grant cycle from 7/1/2014 to 10/31/2015.

As an integral part of Minnesota's nation-leading 2008 health reform law, SHIP strives to help Minnesotans lead longer, healthier lives by preventing the chronic disease risk factors of tobacco use and exposure, poor nutrition, and physical inactivity, with an emphasis on populations experiencing health disparities and/or inequities. SHIP seeks to create sustainable, systemic changes in schools, worksites, communities, child care, and health care organizations that make it easier for Minnesotans to incorporate healthy behaviors into their daily lives.

During the SHIP Planning grant phase, Public Health staff assessed community needs and readiness, built capacity for implementation, and engaged organizations that work with populations experiencing health inequities. Additionally, Public Health staff, with input from community partners, developed plans to successfully implement nine (9) strategies to improve healthy eating and physical activity, and reduce tobacco use and secondhand smoke exposure in Carver County.

During the SHIP Implementation grant phase, Public Health staff will implement the nine (9) required SHIP strategies from work plans submitted to Minnesota Department of Health. Staff will build new partnerships with schools, worksites, communities, child care, and health care organizations to improve health and well-being for people living and working in Carver County.

ACTION REQUESTED:

Motion to approve Amendment of the SHIP-3 grant, adding the Implementation phase from 7/1/2014 through 10/31/2015.

FISCAL IMPACT:
If "Other", specify:

FUNDING	
County Dollars =	<input type="text"/>
MDH SHIP Grant	\$316,076.00
Total	\$316,076.00

FTE IMPACT:

Related Financial/FTE Comments:

The SHIP grant contract requires the assignment of 1.0 FTE as a SHIP Grant Coordinator. This position will be funded by the SHIP grant during both phases of the total grant period, 11/1/2013 - 10/31/2015.

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RBA 2014 - 2588

Budget Amendment Request Form



Agenda Item:

Amendment to MDH SHIP-3 Grant for Implementation Phase 2014-2015

Department:
t:

Meeting Date: 6/17/2014

Requested By:

Marcee Shaughnessy

Fund:

- 01 - General
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails

Description of Accounts	Acct #	Amount
Salaries and Wages	01-460-463-2359-61...	\$108,999.00
Professional & Tech. Fees for Services	01-460-463-2359-62...	\$65,303.00
Employee Mileage	01-460-463-2359-63...	\$10,000.00
Conference & Professional Maintenance	01-460-463-2359-63...	\$10,000.00
Other Misc Expenses	01-460-463-2359-63...	\$44,274.00
Office Supplies	01-460-463-2359-64...	\$5,000.00
Office Equipment	01-460-463-2359-64...	\$7,500.00
Food and Beverage	01-460-463-2359-64...	\$5,000.00
Public Health Supplies	01-460-463-2359-64...	\$50,000.00
Noncapitalized Equipment	01-460-463-2359-64...	\$10,000.00
TOTAL		\$316,076.00

Description of Accounts	Acct #	Amount
Statewide Health Improvement Prg (SHIP)	01-460-463-2359-53...	\$316,076.00
TOTAL		\$316,076.00

Reason for Request:

Additional grant funds received during current year and to be carried into 2015, to implement public health projects and programs targeting obesity and tobacco use.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Carver County Strategic Plan

Primary Originating Division/Dept: Administration (County)

Meeting

Date: 6/17/2014

Contact: David Hemze Title: County Administrator

Item Type:
Regular Session

Amount of Time Requested: 15 minutes

Presenter: David Hemze Title: County Administrator

Attachments: Yes No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Carver County's Strategic Plan serves as the foundation for future strategies, work and priorities of the County. Every Division in the County is responsible for completing tasks that support the County's Strategic Goals. The five strategic goals are:

- **Communities:** Create and maintain safe, healthy, and livable communities.
- **Culture:** Provide an organizational culture which fosters individual accountability to achieve goals and sustain public trust and confidence in County government.
- **Connections:** Develop strong public partnerships and connect people to services and information.
- **Finances:** Improve the County's financial health and economic profile.
- **Growth:** Manage the challenges and opportunities resulting from growth and development.

In April, Division Directors held a retreat to review and update the County's Strategic Plan and discuss challenges and related opportunities. Staff is proposing changes to the plan to remove items that have been completed, clarify tasks and add new initiatives. On May 27, the County Board and Division Directors held a retreat to gather input from the County Board on updates to the plan.

ACTION REQUESTED:

Motion to adopt updates to the Carver County Strategic Plan.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Related Financial/FTE Comments:

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RBA 2014 - 2611



Strategic Plan

Revised ~~April 23, 2013~~ June 3, 2014

I. Vision

Where the future embraces the past in keeping Carver County a great place to live, work and play for a lifetime.

II. Mission

To meet the service requirements and special needs of our residents in a fiscally responsible and caring way. We will plan the county's growth to preserve its uniqueness and will encourage rural and urban compatibility. We will protect our history while planning for a dynamic future.

III. Goals - Summarized

To help define each goal statement, there is a distinctive and characteristic word which summarizes each goal. These five goals are designed to serve as the foundation for all future strategies, work and priorities of the County.

- **Communities:** Create and maintain safe, healthy, and livable communities.
- **Culture:** Provide an organizational culture which fosters individual accountability to achieve goals and sustain public trust and confidence in County government.
- **Connections:** Develop strong public partnerships and connect people to services and information.
- **Finances:** Improve the County's financial health and economic profile.
- **Growth:** Manage the challenges and opportunities resulting from growth and development.

IV. Implementation Plan (Working Draft)

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe
I. Communities	A. Identify health needs of communities and encourage multi-dimensional healthy living opportunities. <u>Complete the community health assessment for Minnesota’s Local Public Health Assessment and Planning 2010-2014 cycle</u>	1. Complete the first phase of community health assessment for Minnesota’s Local Public Health Assessment and Planning 2010-2014 cycle. Use findings to determine future priorities. <u>Identify 3 Organizational standards most in need of improvement and 10 most important community health issues. Create Strategic Plan, Community Health Improvement Plan, and revise Quality Improvement Plan</u>	Wolf	2015
	B. <u>Complete SHIP 3 Planning and determine feasibility of progressing into Implementation Grant.</u>	2. <u>Develop Plan of Action and Milestones for SHIP 3</u>	Wolf	2014 Q2
	C. Comply with state mandate that all hospitals and health care providers have an interoperable electronic health record (EHR) system.	1. Identify Carver County providers impacted by the EHR Mandate and ensure interoperability with CC Public Health Department. Coordinate efforts with Mental Health and Jail. <u>Assess needs for interoperability of Electronic Health Records exchange with state entities, health systems and providers.</u>	Wolf Support: Bork, Olson, Vellenga	2015
	C. Enforce compliance with state mandate to investigate and abate public health nuisances in Carver County.	1. Amend current clandestine drug lab ordinance to include Public Health Nuisance investigations so the CC Community Health Board designees have the authority to investigate and abate suspected nuisance threats to the public’s health.	Wolf Support: Metz	2013
		2. Coordinate other county departments and organizations, including the CDA, to encourage referrals and partnerships for successful Public Health Nuisance abatement.	Wolf Support: Bork, Metz, Olson, Lundgren	2013
	D. Implement the Healthy Families America (HFA) home visiting model for long term, evidenced-based public health nursing for prenatal, postpartum, parenting, and special health care needs.	1. Provide training for staff on HFA system. <u>Identify Health Families America home visiting accreditation requirements.</u>	Wolf	2013 2014
		2. Assure necessary documentation structure in existing electronic database (PH-Doc) for reporting to meet national public health accreditation standards.	Wolf	2013-2014

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe
I. Communities (Continued)	E. Realign emergency management responsibilities to better fit organizational structure.	1. Transition Emergency Management including the Medical Examiner to the Sheriff's Office.	Wolf Olson	Ongoing
		2. Ensure ICS 300 training for relevant staff throughout the organization and conduct one intra-agency exercise including Emergency Management and Emergency Preparedness staff.	Wolf Support: Olson	Ongoing
	F. Strengthen relationship and create synergies with Carver County CDA by collaborating on economic development and affordable housing.	1. Continue to explore specific ideas for partnering and cost savings to include data collection, analysis and planning needs.	Wolf Support: Vellenga Frischmon	Ongoing
		2. Review and update market study to determine county-wide affordable housing needs.	Wolf Support: Bork	Q2 2012-2014
		3. Identify the range of incentives, strategies, policies, etc. available to the County (and the cities, CDA, etc.) and determine where gaps exist that could be used to support economic development and affordable housing efforts.	Wolf Support: Frischmon, Bork	Ongoing
	G. Commit to investigate and prosecute the most serious, violent and repeat criminals in a timely manner.	1. Assign the most experienced, skilled, and knowledgeable investigators and prosecutors to handle these serious cases.	Metz, Olson	Immediate and ongoing
		2. Focus on school crimes, domestic violence, gun crimes, crimes against children, and crimes against the elderly and infirm.	Metz, Olson	Immediate and ongoing
		3. Foster collaboration with our partner-agencies in prosecution through active communication and training.	Metz, Olson	Ongoing
	H. Commit to investigate and prosecute the most serious, violent and repeat criminals in a timely manner.	1. Make a prosecution charging decision on domestic violence and criminal sexual conduct cases within two weeks of obtaining police reports. Strive to resolve 90% of criminal cases within 1 year from the date of charging.	Metz	Ongoing
	I. Enhance multimodal travel and public safety.	1. Complete a county-wide road safety plan to identify high impact crash locations and system-wide proactive safety measures.	Robjent	Q2-2013
		2. Complete an Americans with Disabilities Act (ADA) transition plan for county road right of ways.	Robjent	Q3-2013
		3. Identify and prioritize implementation steps to correct deficiencies on the county road system identified in the Non-Motorized Facility Inventory Plan.	Robjent Support: Wolf	Q4 2013 <u>2014</u>

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe
I. Communities (Continued)	I. Enhance multimodal travel and public safety.	4. Secure funding and construct new 101 River Bridge and CR 61 "Y" improvements.	Robjent	2013-2015
		5. Update County road <u>highway</u> maintenance policies with all cities.	Robjent	Q4 2013- <u>2014</u>
	J. Identify needs of communities through the use of surveys and shifting utilization of County Services.	1. Incorporate elements of the library strategic plan including improving access to collections, maximizing staff potential, expanding the partnership base and identifying and enhancing programing.	Vellenga	Ongoing
		2. Inventory existing solid waste programs among cities and school districts to determine need for improvements/changes to solid waste programs. 2. Work with Cities and Townships to achieve consistency Solid Waste Programs in terms of recycling practices.	Wolf	2013/2014
	K. Protect and enhance the County's natural resources.	1. Implement the County 2013 Aquatic Invasive Species Inspection Program with limited resources and prepare long term strategies for AIS prevention for 2014 and beyond. Implement the 2014 Aquatic Invasive Species Inspection Program with long-term budgeted funds from WMO and apply for DNR grants. Develop and budget 2015 AIS program, explore the possibility of a pilot regional inspection station. Explore opportunities to contract and or coordinate inspection services with another governmental unit or coalition of government units.	Robjent Wolf	Q4 2013- <u>2014</u>
		2. <u>Streamline the WMO permitting process for County projects (roads, trails, buildings) and ensure consistency between projects.</u>	Wolf Support: Robjent	<u>Q3 2014</u>
	L. Provide assistance and focus on Veterans and active duty military personnel in our court system.	1. Develop and implement Sustain a criminal diversion program for qualified Veterans and active duty military personnel in the County Attorney's Office, in coordination with local law enforcement.	Metz Support: Olson, Vellenga	Q4 of 2013- Ongoing
	M. Plan for the changing needs in Carver County as the demographics adjust due to the projected increase in the number of older adults (Baby Boomers) living in Carver County by 2030.	1. Meet with city leadership in Carver, Chaska, Cologne, Hamburg, and New Germany to explore their aging population issues, strategies for addressing those issues, and the potential for development of aging commissions in each city. <u>Support city leadership in Carver, Chaska, Cologne, Hamburg, and New Germany in establishing Aging Commissions to further address their aging population issues.</u>	Wolf	2014

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe
Communities		2. Plan for changes in County services to better serve the projected increase in the number of older adults.	Wolf Support: All	Ongoing
II. Culture	A. Enhance employee communication through various creative and innovative tools.	1. Conduct employee forums, county wide employee meetings and labor management meetings on important county topics.	Hemze Support:, ER Director	Ongoing
		2. Revise labor management committee structure and explore implementation opportunities in the county.	ER Director	Ongoing
		3. Conduct internal county organizational surveys.	Hemze Support: Vellenga, Anderka	Begin by Q 4 of 2013 Q3 of 2014 and Ongoing
		4. Maintain employee central on SharePoint and the employee newsletter. Complete rollout of internal forms. of Instant Messaging and other communication enhancements. Provide training and support to update each division/department's SharePoint Intranet site	Vellenga	Ongoing
	B. Continue implementation and strengthening of performance evaluation and pay for performance systems.	1. Evaluate the new evaluation and pay for performance systems for strengths and areas of need and continually improve systems.	Anderka Support: Hemze	2013-2014
		2. Continue training on new systems. Continue to build and enhance training for all staff and leadership development initiatives related to performance management processes.	Anderka Support: Hemze	2013-2014
		3. Implement Pay for Performance for all employees. Continue to implement, develop and refine the County's pay for performance compensation model.	Anderka Support: Hemze	2013-15-2014-2015
		4. Conduct a compensation and classification study.	Anderka Support: Hemze	Begin Q3 2014, finish Q4 2015
	C. Create a culture of learning, wellness and growth through enhanced training and development programs, encouraging staff engagement and advancement.	1. Develop a strong succession planning program through leadership and mentoring.	Anderka Support: Taylor	Begin by, Q4 2013, on going
		2. Identify employee cross-training or job-blending opportunities to position the organization for greater flexibility in the future.	Anderka Support: Lundgren	Begin by Q3 2012, on-going
		3. Provide support on several planned Lean & Kaizen events. <u>process improvement including Lean and Kaizen.</u>	All	Ongoing

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe
II. Culture (Continued)	C. Create a culture of learning, wellness and growth through enhanced training and development programs, encouraging staff engagement and advancement.	4. Create and operate a training service which offers educational resources on County software and equipment <u>and cybersecurity</u> to enable greater use of electronic tools.	Vellenga	2013 Ongoing
		5. Develop customer service expectations and training. Design and implement employee training programs to develop and strengthen professional knowledge, skills and abilities.	Anderka Support: Vellenga	Ongoing
		6. Encourage professional and personal growth by developing and funding individual training profiles, creating career development plans, mentorship, support and resources.	Anderka Support: Lundgren Vellenga	Begin by Q1, 2014, on-going
		7. Provide programs and resources to improve the health and wellbeing of Carver County employees and their families and create a work environment that supports healthy choices through Health Incentive Programs and Education.	Anderka Support: Frischmon and Vellenga	Ongoing
		8. Develop a strategy to increase employee participation in the County's Health Incentive Plan to at least 70 <u>55</u> % in 2014 and 70% in 2015.	Frischmon Support: ER Director	Q2, 2013 thru <u>2014 March</u> <u>2015</u>
	D. Develop and implement strategies to strengthen the Employee Relations Division.	1. Hire new Employee Relations Director and provide the Employee Relations Division with adequate the staff and other resources.	Hemze Support: ER Director	Q2, 2013
		2. Provide the Employee Relations Division with adequate staff and operational budget resources.	Hemze Support: ER Director	2013
		3. Develop a plan using electronic tools for Employee Relations <u>and Payroll</u> to reduce duplication of work and increase efficiency.	Anderka Support: Vellenga, Frischmon	Ongoing

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe
III. Connections	A. Develop technology infrastructure, systems and tools to provide better customer service and greater communication to the Carver County community.	1. Enhance infrastructure technology to increase staff efficiencies and improve customer service.	Vellenga	Ongoing
		2. Enhance the county's presence online to include additional E-Govt services and expanded communication through improved web based social media tools.	Vellenga	Ongoing
		3. Continue to Implement CRM/GIS electronic permitting, inspection and data management procedures in Environmental Services, Land Management, <u>Planning and Water</u> , and <u>Public Health</u> areas of responsibilities.	Wolf Support: Vellenga	2013 2014
		4. Utilize technology to enhance the County's commitment to protecting and providing public access to public records through a variety of GIS mobile apps for fire departments and property records.	Vellenga Support: Metz	Ongoing
		5. Develop a plan for the replacement/enhancement of Assessor and Tax software. Elections may also be a part of this.	Lundgren	2014 and Ongoing
		6. Pursue technology improvement to maximize the efficiency of Division Operations with the SWCD and CDA.	Wolf Support: Vellenga	2013
		7. Start Planning for Design and launch a new County Website in SharePoint.	Vellenga Support: All	4Q 2013-2014
		8. <u>Provide the IT department with adequate staff and operational budget resources to meet the increase demand in technology.</u>	<u>Vellenga</u> <u>Support:</u> <u>Hemze,</u> <u>Frischmon</u>	<u>2015</u>
	B. Promote community connectedness through partnerships with community organizations, schools and government agencies.	1. Move the collaboration between Carver and Scott County on Smart Link to a "merger."	Bork	2013
		2. Fiber Optic Ring Project – Complete Construction, including equipment installations. <u>Continue to explore appropriate opportunities to provide enhancements, reliability, consistency and stability within the Carverlink network.</u> Explore future partnerships and collaborations <u>locally and regionally.</u>	Vellenga	March – May 2013 and Ongoing
		3. Leverage resources and promote community connectedness through library, historical and extension programs and partnerships. Have the county electronically storing Historical Society collections to improve customer access.	Vellenga	Ongoing

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe
III. Connections (Continued)	B. Promote community connectedness through partnerships with community organizations, schools and government agencies.	4. Formalize partnerships with stakeholders on homelessness issues.	Bork Support: Frischmon	Ongoing
		5. Explore partnerships with schools, community organizations and government agencies to close the education achievement gap to reduce the flow of people who end up needing county services (CSS, Sheriff, Courts, etc.) because they graduated from high school without the skills necessary to become productive members of society.	Bork Support: Frischmon	Ongoing
		6. Explore the feasibility of merging jails with Scott County.	Olson Support: Hemze	2013
		7. Develop legislative priorities and advocate for legislative positions which assist in accomplishing the County's goals. <u>As needed, contract with consulting services to assist the County in achieving high priorities.</u>	Hemze Support: Robjent, Frischmon, Taylor <u>All</u>	Ongoing
	E. Develop and continue community crime prevention and outreach activities.	1. Continue and evaluate effectiveness of homicide training for prosecutors and law enforcement.	Metz	Q4 2013 Ongoing
		2. Partner with the Anoka County Attorney's Office and Carver County agencies to prevent elder abuse in the SAFE initiative: Stop Abuse and Financial Exploitation. The mission is to collaborate with private and public agencies to protect those who are at risk of abuse, neglect, or financial exploitation because of age or circumstances.	Metz Support: Olson, Wolf, Bork	Ongoing
	F. <u>Enhance Parks Services Delivery</u>	1. <u>Explore new service delivery models for park services in the areas of campground operations, maintenance operations, park security, natural resources preservation and enhancements.</u>	Robjent	<u>Q4 2014</u>

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe
IV. Finances	A. Develop a multi-year dynamic and flexible budgeting, financing and fiscal forecasting model.	1. Create a 5-year plan to identify and fund software projects and enhancements.	Frischmon Support: Vellenga	2013
		2. Determine the viability of self-insuring employee health insurance.	Hemze Support: Frischmon, ER Director	2013
		3. <u>Monitor employee health insurance costs and analyze different insurance models and options (including self-insurance).</u>	Hemze Support: Frischmon, Anderka	Ongoing
		4. Develop a phased replacement program (including a dollar value threshold) for office equipment, computers, and other necessary equipment needed for County services.	Vellenga Support: Frischmon	2013 2014
		5. Implement Asset Management Systems to efficiently track and manage county assets and plan for future needs.	Vellenga Support: Robjent Frischmon	2011-2015
		6. Develop 5-year CIP and funding strategy for the acquisition and development of parks and trails. Create a sustainable funding system to develop, maintain and replace existing infrastructure parks and trails over a 20 year capital investment cycle.	Robjent Support: Frischmon	Q4 2013 2014
	B. Develop and monitor for compliance processes, policies, internal controls, etc. to ensure county wide financial efficiency, integrity, transparency and accountability.	1. Complete process to automate payroll and begin process to automate invoice and receipt processing to eliminate handling paper and duplicating manual data entry for finance staff.	Frischmon Support: Vellenga	2013-2014 Choose a vendor by 2Q 2014
	C. Actively explore and legislatively promote other sources of revenue to decrease reliance on county property taxes.	1. Research grant opportunities and alternative revenue sources available to county government that supports the county's strategic plan.	Frischmon Support: Robjent, Vellenga	2013 Ongoing
		2. Research and promote non-property tax funding sources for the funding of facility security improvements.	Metz Support: Hemze	2013

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe
V. Growth	A. Implement the elements of the Comprehensive Plan.	1. Implement the priority areas of the Comp Plan.	Wolf Support: Robjent, Lundgren, Frischmon	Ongoing
		2. Report on the measurable outcomes and metrics to monitor progress and adjust where needed.	Wolf Support: Robjent	Q2 2012 <u>2014</u>
		3. Incorporate Transportation element of the Comp Plan as appropriate. <u>Amend Comp Plan for updated Road System Plan and Trail Plan.</u>	Wolf Support: Robjent	Q2 2012 <u>2014</u>
	B. Construct sufficient county infrastructure to accommodate land development while protecting natural resources and limiting the financial burden on the existing tax base.	1. Implement an updated cost allocation process for transportation improvements needed to support growth and development. <u>Develop funding and implementation strategies for emerging highway projects utilizing existing revenue and new revenue options such as Sales Tax and TIFF.</u>	Robjent Support: Hemze, Frischmon	Q2 2013 <u>Q2 2014</u>
		2. Develop a cost share and maintenance for construction and maintenance of County trails with cities.	Robjent	Q3 2013 <u>2014</u>
	C. Develop a county service strategy to efficiently accommodate citizen service needs, county staffing and facility needs.	1. Update the staffing analysis and determine where, if any, space needs exist within the county.	Vellenga Support: Bork, Frischmon, Lundgren, Wolf	Ongoing
		2. <u>Update the space master plan for County facilities.</u>	Vellenga	Q3 2014 for short term plan; 2015 for long term plan
		2. Improve access to all library services by responding to changes in how the public uses libraries.	Vellenga	Ongoing
		3. Improve building security for all county facilities per the Security Taskforce II recommendations and develop a budget strategy and schedule.	Vellenga	4Q 2012 Ongoing
		4. PW Space Planning analysis – select vendor and complete plan. <u>Public Works Facilities Plan. Complete study and determine implementation timing and budget.</u>	Robjent, Vellenga	2013 <u>Q4 2014</u>

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe
V. Growth (Continued)	D. <u>Modernize County Fleet Operations.</u>	1. <u>Implement fleet management software in partnership with Scott County.</u>	Robjent Support: Vellenga	<u>Q4 2014</u>
		2. <u>Research feasibility to centralize County fleet operations.</u>	Robjent Support: Frischmon and Olson	<u>Q4 2014</u>
	D. Implement the Carver County Water Management Organization Plan	1. Update the short and long term project list in the CCWMO Plan. <u>Amend the CCWMO Plan with updated project list.</u>	Wolf	2013-2014
		2. Begin the update to the County Groundwater Plan. <u>Complete the County Groundwater Plan</u>	Wolf	Ongoing-Q4 <u>2014</u>
		3. Complete Adjacent Watershed boundary study.	Wolf	2013- <u>Q4 2014</u>
		4. Increase coordination and communication with watershed districts with the County.	Wolf	Ongoing
	E. Update <u>2030 Road System Plan</u> utilizing revised performance targets.	1. Plan all modes of Transportation throughout the county.	Robjent	Ongoing
		2. Refine performance targets related to traffic capacity and access management. <u>Revise 2030 traffic forecasting model utilizing 2010 census and revised land use projections. Refine road network recommendations (number lanes, right of way needs, costs). Submit revised Road System Plan to cities for review and Metropolitan Council for approval.</u>	Robjent Support: Wolf	Q3 2013-Q2 <u>2014</u>
		3. Refine road network recommendations (number lanes, right of way needs, costs)	Robjent	Q3 2013
		4. Develop CIP prioritization system utilizing GIS to assist with updating future Road and Bridge CIPs.	Robjent	Q3 2013-Q2 <u>2014</u>