



CARVER COUNTY *minnesota*

Carver County Board of Commissioners
July 7, 2020
Regular Session

Under Minnesota Statute 13D.021 the County Board has made a determination that opening the Carver County Government Center is not practical or prudent because of a health pandemic and an emergency has been declared under chapter 12.

The physical meeting location (Board Room) is closed because it is not feasible to be open due to the health pandemic. Individuals who wish to provide public comments related to the meeting can do so by email at: admin-contact@co.carver.mn.us or by leaving a voicemail at (952) 361-1516.

**The meeting will be webcast live
at: <https://www.youtube.com/user/CarverCountyMN/live>**

All five Commissioners will be attending the meeting in person with appropriate social distancing.

9:00 a.m.	1.	a) CONVENE b) Pledge of allegiance c) Public comments submitted via email/voice mail	
	2.	Agenda review and adoption	
	3.	Approve minutes of June 23, 2020 County Board of Appeal and Equalization and June 23, 2020, Special Session	1-3
	4.	Community Announcements	
9:05 a.m.	5.	CONSENT AGENDA	
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
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Finances: Improve the County's financial health and economic profile

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9:05 a.m.	6. CONNECTIONS: Develop strong public partnerships and connect people to services	
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9:45 a.m.	7. FINANCES: Improve the County's financial health and economic profile	
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10:05 a.m.	Recess as County Board and convene as Carver County Regional Rail Authority	
10:05 a.m.	8. COMMUNITIES: Create and maintain safe, healthy and livable communities	
	8.1 Request for approval to contract with Carver County Veterans Memorial Registry	57
10:25 a.m.	Adjourn as Carver County Regional Rail Authority and reconvene as Carver County Board	
10:25 a.m.	9. CONNECTIONS: Develop strong public partnerships and connect people to services	
	9.1 MICA Legislative Update	58
11:00 a.m.	ADJOURN REGULAR SESSION	

David Hemze
County Administrator

UPCOMING MEETINGS

July 14, 2020	No Board Meeting
July 21, 2020	9:00 a.m. Board Meeting
June 28, 2020	Work Session Canceled
August 4, 2020	9:00 a.m. Board Meeting
August 11, 2020	No Board Meeting
August 18, 2020	9:00 a.m. Board Meeting

The County Board of Appeal and Equalization met this day as required by law. The building was closed due to the health pandemic but the meeting was webcast live. Present were Board members: James Ische, Chair, Gayle Degler, Vice Chair, Randy Maluchnik, Tim Lynch and Crystal Campos, County Auditor. Tom Workman participated via WebEx.

Lynch moved, Degler seconded, to open the meeting. On a roll call vote, Degler, Ische, Lynch, Maluchnik, Workman, Campos voted aye. Motion carried unanimously.

Keith Kern, County Assessor, administered the oath of office to the Board members.

Degler moved, Maluchnik seconded, to adopt Robert's Rules of Order for the County Board of Appeal & Equalization. On a roll call vote, Ische, Lynch, Maluchnik, Workman, Campos, Degler voted aye. Motion carried unanimously.

Kern explained the duties and guidelines for the Board of Appeal and Equalization.

He noted the number of appeals were down this year. He indicated assessed values have caught up with where the market is at. He stated the number of new homes has stayed consistent and the number of new lots went up considerably. He pointed out uncertainty on how the market would respond in the future due to CoVid-19, although they have not seen a market decline yet. Kern pointed out significant staffing changes that have occurred over the past year.

Jennifer Chou, 1471 Camden Ridge Drive, stated her property value had gone up significantly since they purchased the property two years ago. She explained they did finish the basement and that was a trigger in the County's system as well as a sale of a neighboring property. She stated one of the comparable homes was due a relocation, was a nicer home and was not comparable. Chou indicated the home next door was valued much lower with a finished basement. She stated as she looked at other values, they were very inconsistent. She referenced the market analysis that was done on her property and was looking for a fair valuation.

Kern recognized they were unable to do a physical inspection due to the health pandemic and there was a disagreement on where the range should be. He indicated they worked with the property owners to find a compromise but they were unable to.

Vanesa Thompson, Assessor, noted the original purchase price and pointed out the additional square feet that was added thereafter. She highlighted three comparable sales and her recommended \$700,000 estimated market value.

Ms. Chou noted the freeway noise and the value of nearby homes being lower than hers. She suggested \$625,000 to \$650,00 range was fair.

Kern recognized they can look at a range of property values and offered a property value of \$689,000 but Ms. Chou believed that was higher than neighboring properties. He concurred they needed to correct any equity issues in the future. He clarified the assessed value was originally

\$710,700 and their last offer was \$689,000.

Workman moved, Degler seconded, to set the market value of PID 25.1560110 at \$650,000, Kevin and Jennifer Chou. On a roll call vote, Lynch, Maluchnik, Workman, Campos, Degler, Ische voted aye. Motion carried unanimously.

Lynch moved, Degler seconded, to adjourn the County Board of Appeal and Equalization at 9:42 a.m. On a roll call vote, Maluchnik, Workman, Campos, Degler, Ische, Lynch voted aye. Motion carried unanimously.

Crystal Campos
County Auditor

SPECIAL SESSION
June 23, 2020

A Special Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on June 23, 2020. The building remained closed due to the health pandemic but was webcast live. Chair James Ische convened the session at 10:01 a.m.

Members present: James Ische Chair, Gayle Degler, Vice Chair, Randy Maluchnik, Tim Lynch. Commissioner Workman participating via WebEx.

Chair Ische clarified Commissioners Degler, Lynch and Maluchnik were present and Commissioner Workman was joining the meeting via WebEx. He noted the building remained closed to the public due the health pandemic. He stated public comments could be submitted via email or voice mail.

Under public comments, Chair Ische acknowledge the receipt of public comments from Karen Johnson Leuthenr and read excerpts from an email questioning the handling of the Hollywood Township tower permit.

Lynch moved, Degler seconded, to approve the agenda. On a roll call vote, Degler, Ische, Lynch, Maluchnik, Workman voted aye. Motion carried unanimously.

Maluchnik moved, Degler seconded, to approve the minutes of the June 16, 2020, Regular Session. On a roll call vote, Lynch, Maluchnik, Workman, Degler, Ische voted aye. Motion carried unanimously.

Chair Ische acknowledged the two consent items for today's special session were related to an interim use permit for aggregate mining operations to occur in Camden Township for the 212 project. He pointed out the stringent deadlines the applicant was facing as they work on 212.

Lynch moved, Maluchnik seconded, to approve the following consent agenda items:

Adopted Findings of Fact and issued Order #PZ200200023 for the issuance of the Interim Use Permit, Valley Paving, Inc., Camden Township.

Adopted Findings of Fact and issued Order #PZ20200022 for the issuance of the Interim Use Permit, Valley Paving, Inc., Camden Township.

Reviewed June 23, 2020, Community Social Services' actions/Commissioners' warrants in the amount of \$428,485.69.

On a roll call vote, Maluchnik, Workman, Degler, Ische, Lynch voted aye. Motion carried unanimously.

Degler moved, Maluchnik seconded, to adjourn the Special Session at 10:11 a.m. On a roll call vote, Workman, Degler, Ische, Lynch, Maluchnik voted aye. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Award of the Highway 50 Bridge Project (resolution)

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The existing bridge on Highway 50 over Bevens Creek was built in 1930 and is in poor condition and needs replacement. The highway approaches and the crossing of the bridge does not meet current highway standards in width, vertical site distance and side slopes. The north highway ditch is erosion prone and has been a maintenance problem for many years. This contract will replace the existing bridge with a new concrete span bridge and upgrade the highway approaches to current standards.

On June 26, 2020, Carver County Public Works staff opened 3 bids that were received. Ames Construction, Inc. was the low responsible bidder with a total bid of \$2,479,140.25, and staff is recommending award of the project.

ACTION REQUESTED:

Motion to adopt a resolution to award a construction contract to Ames Construction, Inc. of Burnsville, MN, for the Highway 50 Bridge Project for a total amount of \$2,479,140.25, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	\$650,000.00
LBRP	\$523,598.63
CSAH Regular	\$1,305,541.62
Total	\$2,479,140.25

Insert additional funding source

Related Financial/FTE Comments:

Half of the bridge structure costs are being funded by the Local Bridge Replacement Program (LBRP) administered by the State Aid Office of the Minnesota Department of Transportation. County Dollars are from Attachment E (One Time) funds.

Office use only:

RBA 2020 - 6972

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: July 7, 2020 Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

**Awarding of the Highway 50 Bridge Project
Carver County Contract 20-228 PR #148749**

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Friday, June 26, 2020 at 10:00 a.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, Three (3) bids were received by Carver County Public Works and opened by two (2) representatives of Carver County Public Works for the Highway 50 Bridge Project, said bids for the responsible bidders are summarized as follows:

<u>Contractor</u>	<u>Total Bid</u>	<u>Over/Under Engineers Estimate</u>
Ames Construction, Inc.	\$2,479,140.25	-10.14 %
S.M. Hentges & Son, Inc.	\$2,583,405.41	-6.36 %
Redstone Construction, LLC	\$3,054,512.65	+10.07 %
<i>Engineers Estimate</i>	<i>\$2,759,007.25</i>	

And WHEREAS, after examination of the bids by Carver County Public Works, Ames Construction, Inc. is the successful low responsible bidder.

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract 20-228 with Ames Construction, Inc. of Burnsville, MN, in the name of the County of Carver for the construction of the Highway 50 Bridge Project in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Public Works is hereby authorized and directed to return the proposal guaranty to the bidders, except that of the successful low responsible bidder and second and third lowest bidder, which shall be retained until the construction contract has been signed and the performance and payment bonds of the low responsible bidder have been executed; and

BE IT FURTHER RESOLVED that Carver County Engineer, or his designee, is hereby authorized to take actions necessary and to enter into work orders, change orders or supplemental agreements on behalf of Carver County with an amount less than two hundred thousand dollars (\$200,000) and an increased aggregate project total of all project changes of five hundred thousand dollars (\$500,000), when time is of

the essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 7th day of July, 2020, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 7th day of July 2020.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Request for approval to contract with SirsiDynix i-Tiva

Primary Originating Division/Dept: Public Services

Meeting Date: 7/7/2020

Contact: Bob Lincoln Title: Library Systems Administrator

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title: Library Systems Administrator

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

This is a five-year contract with SirsiDynix for i-Tiva telephone renewal system. I-Tiva will replace the Innovative Teleforms and Telerenew System. i-Tiva will integrate with SirsiDynix Symphony Integrated Library System (ILS) our new main software provider. It will improve our service to our patrons while reducing staff time. Patrons can call in to place holds and renew items using their phone. i-Tiva notifies patrons when their hold pickup items are ready and inform them of overdue materials. Our contract with Innovative ends 12/31/2020. We are submitting this contract to be integrated with SirsiDynix Symphony ILS Implementation.

ACTION REQUESTED:

Motion to contract with SirsiDynix pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

FUNDING

If "Other", specify:

County Dollars = \$34,410.00

FTE IMPACT: None

Total \$34,410.00

Insert additional funding source

Related Financial/FTE Comments:

This is a five-year contract for i-Tiva telephone renewal and notification system not to exceed \$34,410. 2021 = \$9350 2022 = \$6000 2023 = \$6170 2024 = \$6350 2025 = \$6540

Office use only:

RBA 2020 - 6950

Carver County Board of Commissioners

Request for Board Action



Agenda Item:

Request for approval to contract with SirsiDynix

Primary Originating Division/Dept: <input type="text" value="Public Services"/>	Meeting Date: <input type="text" value="7/7/2020"/>
Contact: <input type="text" value="Bob Lincoln"/> Title: <input type="text" value="Library Systems Administrator"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

SirsiDynix Symphony will replace Innovative Interfaces Inc. Sierra ILS software. The integrated library system software is the main software of the library. This software includes the circulation function for checking in, checking out, reserving items, creating new library cards, account maintenance and other frontline library functions. Acquisitions, purchasing, cataloging, authority control are the behind the scenes functions. Patrons can access the software with the online public access system for searching and managing library accounts, renewing items, reserving materials, searching for library materials. The library web page, databases and eResources such as eBooks and eAudiobooks authenticate through the ILS.

In October, we created the ILS Evaluation Team, selecting members from all positions of the library. Our goal was to select the best ILS for Carver County Library. We began the process of selection by researching the market and studying Marshall Breeding's Library Systems Report (2017-2019). We generated a list of 38 possible vendors. Team members were assigned vendors to contact based on list of questions we generated. Once responses were collected, we determined which vendors were able to work with VDI, our first criteria. We compared features and modules and analyzed the pros and cons of each software. We narrowed the list to four vendors. Requests for quotes were sent out on 1/29/2020. We sent out an RFQ to each of the following vendors: Innovative Interfaces, Inc. (our current vendor), SirsiDynix, the Library Corporation and ExLibris. We received three responses: Innovative, SirsiDynix and the Library Corporation. We should note that ExLibris recently purchased Innovative and would not submit a response.

All three vendors presented to our team twice, an initial introduction and overview of features and strengths and a follow up to answer our questions. We then rated the three systems based on our list of criteria developed by the team and based on our needs. We rated each vendor twice, once anonymously, once personally. After discussions addressing team needs and concerns, the team recommended SirsiDynix Symphony. We were confident that SirsiDynix was the most robust and user-friendly system. SirsiDynix was chosen because it was the best fit for Carver County Library and would enable us to provide better service to our patrons, more efficient use of staff time and more collaboration with other MELSA library systems.

The ILS Evaluation Team made our recommendation to the library leadership team and presented it to the Library Board who recommended that we move forward with the project. SirsiDynix is the vendor of choice of six out of eight MELSA library systems (Metropolitan Library Services Agency) our metro-wide alliance.

Our goal was to find the best ILS for Carver County Library. We chose SirsiDynix Symphony for the fact this choice will help us improve our service to patrons by becoming a more dynamic and vibrant library system over the next five years.

SirsiDynix Symphony, which includes web hosting, is the best value for our services. The total 5-year contract cost \$307,285.00 compared to Innovative Sierra which had a \$506,853.00 cost (both numbers are discounted totals).

ACTION REQUESTED:

Motion to contract with SirsiDynix pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
<i>If "Other", specify:</i> <input type="text" value=""/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>County Dollars =</td> <td style="text-align: right;">\$258,714.00</td> </tr> <tr> <td>CCL account at MELSA</td> <td style="text-align: right;">\$48,571.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$307,285.00</td> </tr> </table>	County Dollars =	\$258,714.00	CCL account at MELSA	\$48,571.00	Total	\$307,285.00
County Dollars =	\$258,714.00						
CCL account at MELSA	\$48,571.00						
Total	\$307,285.00						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:

This is a five-year contract for ILS software. Half of the SirsiDynix 2021 service agreement will be paid in 2020 from Carver County Library account balance with MELSA in the amount of \$48,571. Half of the SirsiDynix contract will be paid by the county in 2021 in the amount of \$48,571 for a year 1 total of \$97,141. The County will pay year 2 = \$50,281, year 3 = \$51,810, year 4 = \$53,262, year 5 = \$54,791. Migration costs will be paid from the Carver County Library account balance with MELSA. In addition, the County will pay the remainder of the Innovative contract for the 2020-2021 year or \$8,436.

Office use only:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

ATT In-building Service Enhancement

Primary Originating Division/Dept: Sheriff

Meeting Date: 7/7/2020

Contact: Susan Bowler Title: Communications Services Manager

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

There is poor voice and data coverage for AT&T FirstNet cellular devices in the EOC, lower level courts, and lower level Sheriff's Office. The Sheriff's Office uses exclusively AT&T FirstNet cellular devices for mobile phone service. Improved coverage will enhance Sheriff's Office personnel to communicate and respond more effectively while in the building.

ACTION REQUESTED:

Motion to authorize the Sheriff's Office to contract with AT&T to install the in-building service enhancement solution.

FISCAL IMPACT: None
If "Other", specify:

FUNDING
County Dollars = \$0.00

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

No fiscal impact / AT&T is installing an in-building service enhancement system for EOC, lower level courts, and lower level Sheriff's Office at their own expense.

Office use only:

RBA 2020 - 6956

Carver County Board of Commissioners Request for Board Action



Agenda Item:

PSA-ANCOM-Microwave to Fiber Conversion

Primary Originating Division/Dept: Sheriff

Meeting Date: 7/7/2020

Contact: Susan Bowler Title: Communications Services Manager

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

This contract is to purchase equipment and installation of fiber equipment in the project to decommission aging microwave radio communication equipment. The fiber equipment will utilize the County CarverLink fiber ring to provide redundant connection and communication with the ARMER 800 MHz public safety system towers serving Carver County.

Conversion to fiber for communication will save an estimated \$21,000 of the \$155,000 budgeted to replace the microwave equipment. It will also provide ongoing savings as the equipment is less expensive and easier to maintain than microwave equipment.

ACTION REQUESTED:

Motion to authorize the Sheriff's Office to contract with ANCOM for the purchase and installation of fiber equipment

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars = **\$59,636.00**

FTE IMPACT: None

Total **\$59,636.00**

Insert additional funding source

Related Financial/FTE Comments:

Money allocated for the microwave replacement has been repurposed for this project.

Office use only:

RBA 2020 - 6963

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval for and acceptance of donations received by the Child and Family Department between 01/01/2020 - 6/30/20.

Primary Originating Division/Dept: <input type="text" value="Health & Human Services - Child & Family"/>	Meeting Date: <input type="text" value="7/7/2020"/>
Contact: <input type="text" value="Clint Mack"/> Title: <input type="text" value="Supervisor"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

The HHS Child and Family Department receives periodic, random donations from both private parties and community agencies. Typically, these are items and have no budget or FTE impact for the Child and Family Department. All of these donations are used to support foster parents, support birth parents, support the children we serve, or support workers who do the child protection work. Examples of items include clothing, diapers, suitcases, or food. Personal thank you cards are sent by Child and Family staff to individual donors when their identity is known.

Per County policy, the HHS Child and Family Department is seeking approval and acceptance for the following donations received in Quarter 1, 2020. Any financial donations (cash/gift cards), if received, will not be utilized until they are accepted by the Board.

Item or Dollar Amount	From Individual or Agency (if known)
2 Suitcases - \$40.00	Ellen Rolf
3 Suitcases - \$20.00	Karen Prestly
Changing Table 0 \$20.00	Samantha Koktan

ACTION REQUESTED:

Motion to approve and accept the above listed donations received by the Child and Family Department.

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING County Dollars = <input type="text" value=""/>
<i>If "Other", specify:</i> <input type="text" value=""/>	<input type="text" value=""/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value=""/> \$0.00
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 6971

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment to Professional Services Agreement for Hwy 11 Project - West Carver Area Phase I

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

WSB & Associates Inc. (WSB) was retained to complete the preliminary and final design of the Highway 11 Project - West Carver Area Phase 1 for Carver County and the City of Carver. WSB is providing the necessary services for preliminary design through final design that will include construction plans and specifications to be used to bid the project for construction. The County and City have requested additional design services beyond the initial scope proposed by WSB. These requested additional services are included in this contract amendment. The City of Carver is in agreement with the scope amendment as proposed. The professional services costs will be split in accordance with a joint powers agreement that will be made between the County and the City of Carver for the project.

ACTION REQUESTED:

Motion to approve a contract amendment with WSB & ASSOCIATES INC. for \$104,446.00 for additional requested services in support of the Highway 11 Project - West Carver Area Phase 1, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

City of Carver	\$19,400.00
CSAH Mun. Const. Funds	\$85,046.00
Total	\$104,446.00

Insert additional funding source

Related Financial/FTE Comments:

Cost splits are estimates at this time.

Office use only:

RBA 2020 - 6946

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Purchase of Property for the Hwy 212 Project - Benton Township

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County Public Works is currently in the preliminary design phase of the Highway 212 Project - Benton Township. This project includes the expansion of existing Highway 212 to a 4-lane expressway from approximately 1,200 feet West of Highway 34 in the City of Norwood Young America to 1,200 feet West of Highway 36 (W) in the City of Cologne. Additional right of way will be needed in order to complete the project. The property located at 13030 County Road 51 recently experienced a fire that destroyed most of the improvements on the site. Since this property is located within the proposed corridor of the project improvements, the property owner contacted the Public Staff about purchasing the property. The Public Works Senior Right of Way Agent has completed a Minimum Damage Assessment on the property in order to establish a value. Public Works staff is recommending purchase of the property as is and Public Works Operations crews will clear the site this fall.

ACTION REQUESTED:

Approve a purchase agreement for the acquisition of property located at 13030 County Road 51 for an amount equal to the value expressed in the Minimum Damage Assessment.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text"/>
Trans. Sales Tax	\$25,000.00
Total	\$25,000.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 6953

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Shawn and Jackie Dalchow - CUP for Contractor's Yard

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

File #PZ20200021. The Planning Commission recommended approval of Shawn & Jackie Dalchow's Conditional Use Permit (CUP) for a Contractor's Yard (Shawn Dalchow Excavating), on their 40-acre parcel located in Section 35, Hollywood Township. The hours of operation would typically be 6:30AM to 7:00PM Monday through Friday. Occasionally, vehicles may enter and leave the site outside of the normal business hours due to snow plowing and 24-hour emergency services the business provides. Approximately six full-time employees would report to the site. The business would utilize seven commercial vehicles.

The applicants would utilize an existing 60'x80' accessory structure for the storage of equipment. The 24'x48' addition (to the north) would be utilized for office space, restroom facility and other storage needs. The area south and southwest of the existing building would allow for employee and equipment parking, as well as outside storage of materials utilized as part of the business operation.

The Minnesota Department of Transportation supports the request.

The Hollywood Town Board supports the request.

ACTION REQUESTED:

A motion to adopt Findings of Fact and issue Order #PZ20200021 for the issuance of a Conditional Use Permit.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 6960

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20200021

RESOLUTION #: 20-08

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20200021

OWNER/APPLICANT: Shawn & Jacqueline Dalchow

SITE ADDRESS: 15995 Highway 7, 55360

PERMIT TYPE: Conditional Use Permit - Contractor's Yard

PURSUANT TO: County Code, Chapter 152, Section 152.079 (C)(10)

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 06-035-0100

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of June 16, 2020; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Shawn & Jacqueline Dalchow own a 40-acre parcel in the West Half (W $\frac{1}{2}$) of the West Half (W $\frac{1}{2}$) of the Northwest Quarter (NW $\frac{1}{4}$) of Section 35, Hollywood Township. The parcel is improved with a single-family dwelling, an attached garage, a 60' x 80' Accessory Structure with a 48' x 24' addition, and a smaller accessory structure used for agricultural purposes. This property is located in the Agricultural Zoning District and the CCWMO (Crow River watershed).
2. The applicants are requesting a Conditional Use Permit (CUP) to operate a Contractor's Yard pursuant to Section 152.079 (C)(10) of the Carver County Zoning Code.
3. In 2017, the applicants were issued a permit to construct the 60' x 80' accessory structure with the 24' x 48' addition. At the time that permit was issued, this structure was classified as personal storage. If this request is approved, the applicants would have to apply for a Change in Use permit through the Land Management Department (i.e. County Building Official) in order to use the structure for the Contractor's Yard. Once that permit has been issued, the structure would no longer be counted against the property's personal storage calculation.
4. The applicants are requesting to use the subject property for a Contractor's Yard (i.e. Shawn Dalchow Excavating). Hours of operation would generally be from 6:30 a.m. to 7:00 p.m. Monday through Friday. Occasionally, vehicles may enter and leave the site outside of the normal business days and/or hours due to snow plowing and removal. Approximately six full time employees would report to the site daily with approximately two trips to and from the site daily. Seven vehicles would be associated with the business. All business vehicles would access the property via Highway 7. Additionally, the applicants have indicated they would use an existing 60' x 80' accessory structure for equipment storage. The 24' x 48' addition would house the office and restroom facility. The applicant appears to meet the minimum standards for a Contractor's Yard CUP.
5. The applicants have included an area southwest of the existing building for outside storage of materials in their application. In addition to this storage area, the vehicles associated with this business would also be kept outside. The applicants have identified an area immediately south of the existing Accessory Structure which would be used for parking. Because this area is screened from the road by the accessory structure, the applicants have not included any screening plans in their proposal.
6. The applicants have existing signage located along Highway 7. Signage would be required to meet the standards of Chapter 154 of the County Code; not to exceed 32 square feet of surface area. The size of a two-sided sign shall be calculated based on the surface area of only one of the sides, provided the sign surfaces are completely flush.

7. The Conditional Use Permit Operational Plan submitted by the applicant proposes to use an existing accessory structure that has one bathroom. The existing SSTS associated with the accessory structure was not issued a COC following installation in 2018 for the lack of an event counter or other flow measurement device to measure effluent flow to the mound (MN Rule 7080.2220, Subp.1.D). For the existing mound to be approved for the proposed use flow measurement must be installed and an evaluation of the SSTS must be completed by a Subsurface Sewage Treatment System (SSTS) designer that meets the requirements of 7080.1880 Sewage Flow Determination for Other Establishments. The evaluation must be submitted to Carver County Environmental Services for review and approval. Failure to meet sizing requirements of 7080.1880 may require an increase in the current system sizing. Any future expansion may require a Subsurface Sewage Treatment System (SSTS) design be submitted, reviewed and approved by the Carver County Environmental Services Department to verify that it meets all requirements of MN Rule 7080-7083 and Chapter 52 of the Carver County Code of Ordinances.
8. On June 8, 2020, staff received comments from David Kratz, a Senior Planner with MNDOT. Mr. Kratz stated that MNDOT had reviewed the request and had no issues with the proposal. He did include a comment stating that the Dalchow's, "should periodically remove any excess gravel from the shoulder by their driveway for the safety of cyclists and drivers."
9. The Hollywood Town Board reviewed the request at their May 11, 2020, Town Board meeting and recommended approval with no additional conditions being requested.
10. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends the issuance of Conditional Use Permit #PZ20200021, for a Contractor's Yard on the land described in Exhibit "A" of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

1. The permit is subject to administrative review. The Permittee shall maintain homestead status on the property. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. The operation shall be substantially in accordance with the submitted operational plan (dated: 5/15/20) and site plan (dated: 05/13/2020). These plans shall be requirements of this permit. Any proposed expansion of the submitted site plan shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary.
3. The applicants shall submit an application for a Change in Use Permit (i.e. Building Permit) for the existing accessory structure and receive a Certificate of Occupancy, prior to commencing any activities related to this proposal.
4. Any future remodeling or improvements structures shall require Carver County Building Official review and permit approval. Future construction of any new structure to be utilized as part of the business, shall be permitted upon review and issuance of appropriate building permit(s) prior to construction.
5. The Contractor's Yard must comply with the Subsurface Sewage Treatment System requirements of MN Rule 7080-7083 and Chapter 52 of the Carver County Code of Ordinances.
6. Permittee shall comply with all road authority (MNDOT) requirements.
7. A maximum of nine (9) business vehicles (including, but not limited to: pickups and commercial trucks utilized to supply the service) may be stored and/or permitted on the site. All outside storage shall be screened from neighboring properties and the public road and all business-related trucks, equipment and supplies shall be stored within existing structures and/or the approved operational area.

8. The permittee shall obtain and maintain a Non-generator's Certificate or contact the Environmental Services Department to obtain a Hazardous Waste Generator's License, if required.
9. The permittee shall submit a Certificate of Workers' Compensation Insurance and/or proper affidavit to the Land Management Department.
10. The entire operation shall comply with all local, state and federal regulations.

ADOPTED by the Carver County Planning Commission this 16th day of June 2020.

John Fahey, Chair
Carver County Planning Commission

EXHIBIT "A" – LEGAL DESCRIPTION

PID NUMBER: 06-035-0100

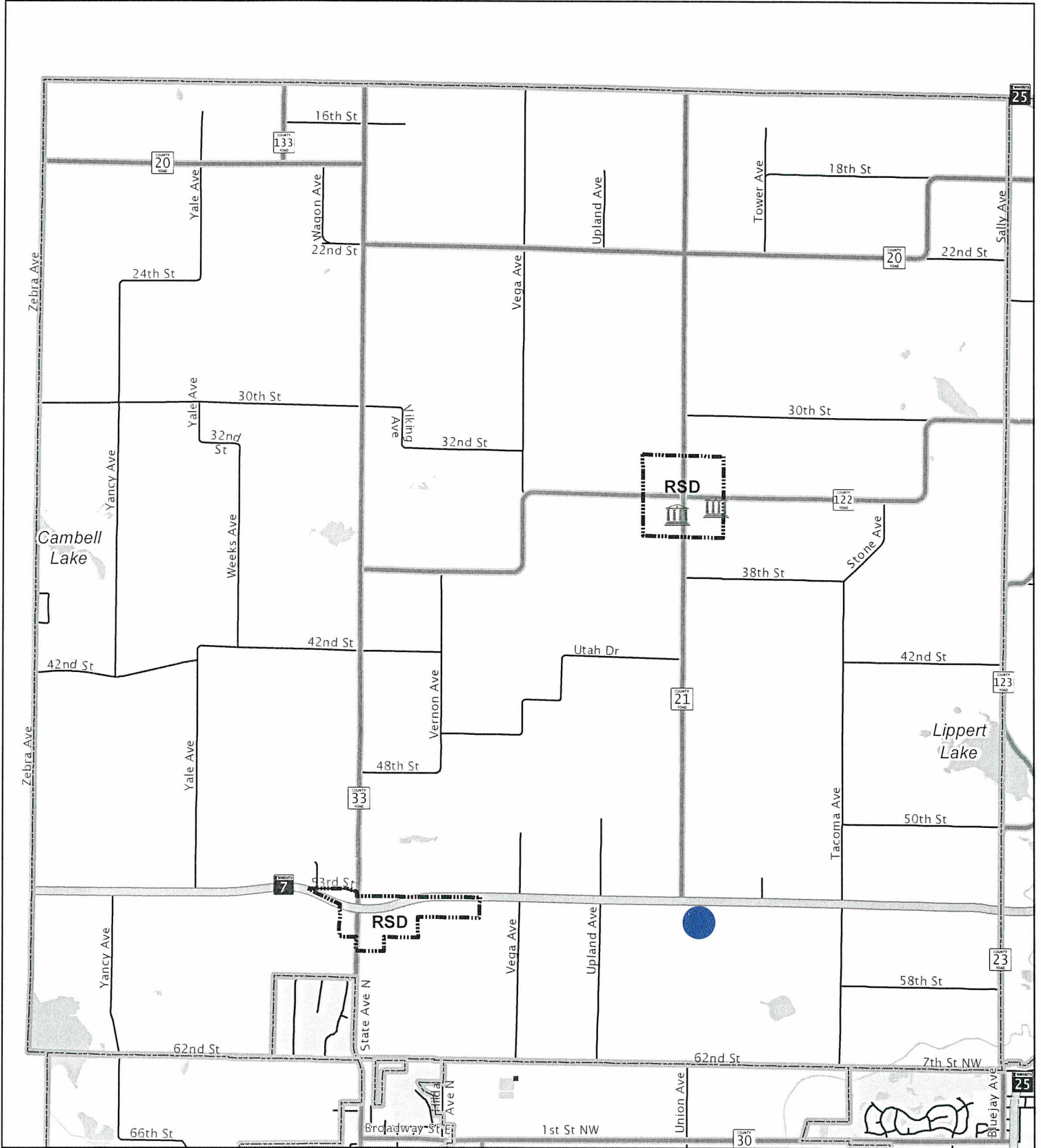
File# PZ20200021

APPLICANT/OWNER: Shawn R & Jacqueline K Dalchow

The West Half of the West Half of the Northwest Quarter (W1/2 of W1/2 of NW1/4) in Section 35, Township 117, Range 26, Carver County, Minnesota, containing 40 acres, more or less.

DRAFTED BY: Carver County Planning & Zoning Department

HOLLYWOOD TOWNSHIP



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Map Created by Carver County GIS

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Todd and Bridget Schultz - IUP for Temporary Manufactured Home (Elderly Parents)

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

File #PZ20200020. The Planning Commission recommended approval of Todd & Bridget Schultz's request for an Interim Use Permit (IUP) for a Temporary (Elderly Parent) Mobile Home. The proposed site is approximately 16.50 acres and is located in Section 33, Watertown Township.

Mr. & Mrs. Schultz desire to accommodate the needs of both sets of parents during various times throughout the year. The applicants have listed several medical issues they believe meet the requirements of the Zoning Code. The IUP would expire at such time that Todd and Bridget Schultz's parents named in the IUP no longer occupy the property.

The manufactured home would be required to comply with the regulations pursuant to Chapter 52 – Subsurface Sewage Treatment System (SSTS).

The Watertown Town Board supports the request.

ACTION REQUESTED:

Motion to adopt Findings of Fact and issue Order #PZ20200020 for the issuance of the Interim Use Permit.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 6961

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20200020

RESOLUTION #: 20-09

WHEREAS, the following application for an Interim Use Permit has been submitted and accepted:

FILE #: PZ20200020

APPLICANT/OWNER: Todd & Bridget Schulz

SITE ADDRESS: 12755 58th Street, 55360

PERMIT TYPE: IUP – Temporary Manufactured Home for Elder Care

PURSUANT TO: County Code: Chapter 152, Section(s) 152.082

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 10-033-0240

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of June 16, 2020; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Todd and Bridget Schulz own approximately 16.50 acres located in the West Half (W¹/₂) of the Southwest Quarter (SW¹/₄) of Section 33, Watertown Township. The property is improved with a single-family dwelling, an attached garage, and one accessory building. The parcel is located in the Agricultural Zoning District, the Shoreland Overlay District of Goose Lake, and CCWMO (Carver Creek watershed).
2. The applicants are requesting an Interim Use Permit for a Temporary Manufactured Home to accommodate their parents who have special needs pursuant to Section 152.082 of the Carver County Zoning Code.
3. The applicant's letter describes their desire to accommodate the needs of both sets of their parents during various times throughout the year. The existing single-family residence does not have a main floor bedroom or bathroom that can meet those needs. The applicants have listed several medical issues that they believe meet the requirements of the Ordinance.
4. The applicants have not yet settled on a specific design for the temporary manufactured home. However, the two different types of park model homes they are considering would be no greater than 20 feet wide as required by the Zoning Code. One is approximately 14-feet wide by 41-feet long and the other is approximately 17-feet wide by 45-feet long. Both options are manufactured homes and would have only one bedroom.
5. An Interim Use Permit requires a sunset date or event to be identified which would terminate the use. A condition of this request shall require termination of the permit at such time that Don & Barbara Schulz or Ron & Catherine Begora no longer occupy the temporary dwelling.
6. The Existing SSTS was installed in 2015 and is not sized to accommodate the additional bedroom(s) within the temporary manufactured home. A Type I SSTS would be required for this manufactured home per Chapter 52. Review and approval from the Carver County SSTS inspector would be required.
7. The request was heard by the Watertown Town Board during their June 1, 2020, Town Board Meeting. The Town Board made no recommendation at the conclusion of that meeting. The signed Township Recommendation form indicates they will provide comments during the Planning Commission hearing.
8. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends the issuance of Interim Use Permit #PZ20200020, to allow a Temporary Manufactured Home for Elder Care on the land described in Exhibit “A” of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

1. The permit is subject to compliance review. The Interim Use Permit (IUP) is issued to Todd & Bridget Schulz to accommodate the occupancy of Don & Barbara Schulz or Ron & Catherine Begora. This permit is not transferable to another person/owner/occupant. A change in ownership or occupant(s) of the manufactured home residence shall be cause for the permit to expire. The Land Management Dept. should be notified if the occupant changes.
2. The temporary manufactured home shall be occupied no less than five (5) months out of the year. In January of every year, the occupants shall file an occupation report with the Land Management Department. This report shall reflect the times within the prior year where the temporary manufactured home was in use, and by which listed resident(s). If medical issues or other circumstances arise that restricts the travel of the listed occupants, the Carver County Land Use Manager has the authority to suspend this condition as needed.
3. The IUP shall expire at such time that Todd & Bridget Schulz no longer occupy the property. The temporary manufactured home shall be removed from the property within 120 days of when it, or the permanent residence, ceases to be occupied in accordance with this permit.
4. The Permittee shall maintain a conforming Subsurface Sewage Treatment System pursuant to Chapter 52 of the Carver County Code to accommodate wastewater produced from the manufactured home.
5. The temporary manufactured home shall comply with all local, state and federal regulations.

ADOPTED by the Carver County Planning Commission this 16th day of June 2020.

John Fahey, Chair
Carver County Planning Commission

EXHIBIT "A" – LEGAL DESCRIPTION

PID NUMBER: 10-033-0240

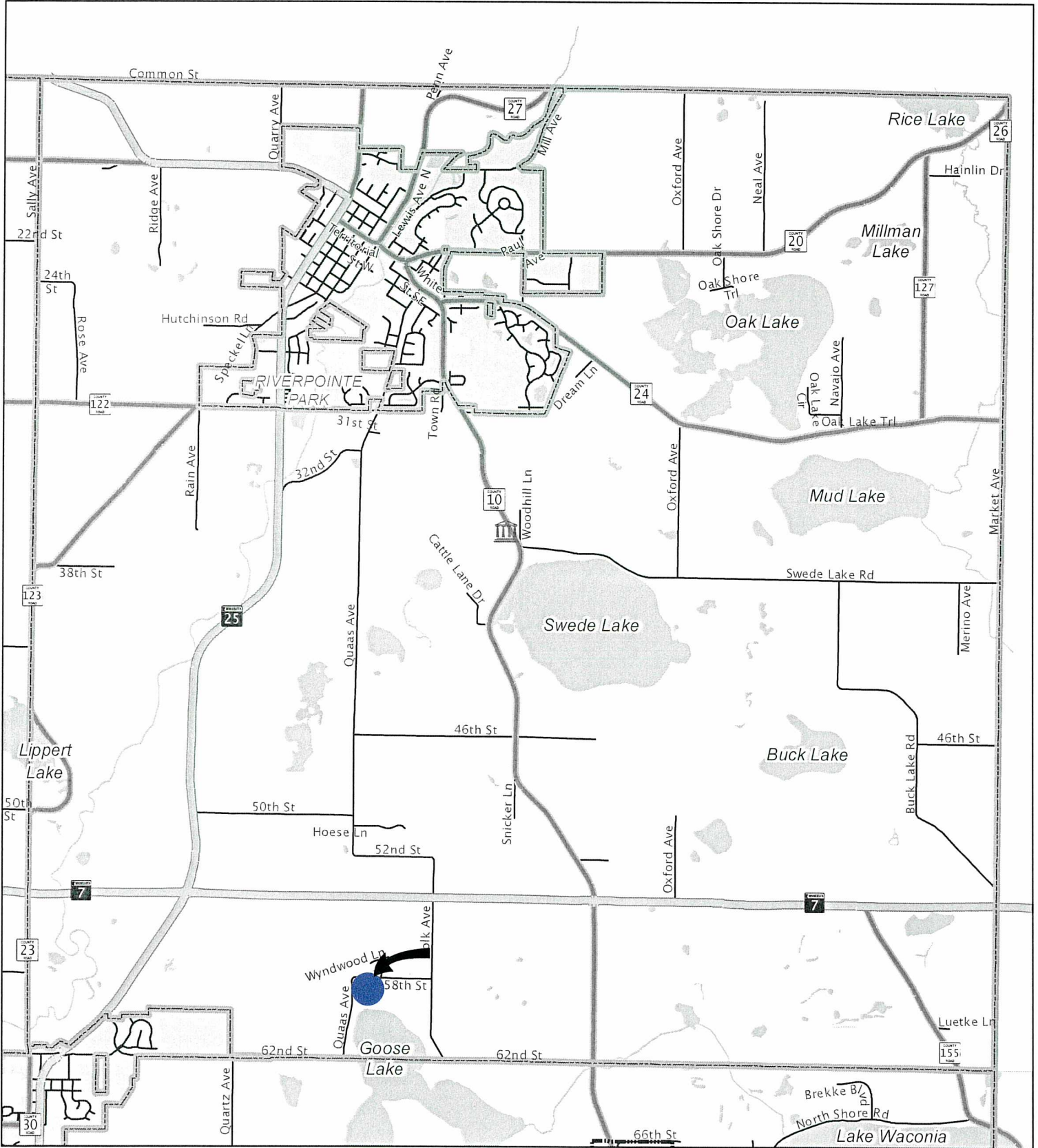
File# PZ20200020

APPLICANT/OWNER: Bridget B & Todd Schulz

That part of Government Lot 1, Section 33, Township 117, Range 25, Carver County, Minnesota, lying West of the following described line: Commencing at the Northwest corner of said Government Lot 1; thence on an assumed bearing of South 90 degrees 00 minutes 00 seconds East, along the north line of said Government Lot 1, a distance of 659.16 feet to the point of beginning of the line to be described; thence South 0 degrees 00 minutes 00 seconds West to the shoreline of Goose Lake and said line there terminating.

DRAFTED BY: Carver County Planning & Zoning Department

WATERTOWN TOWNSHIP



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Carver County Board of Commissioners Request for Board Action



Agenda Item:

Aaron and Amy Burkhart - CUP for Farm-Related Business

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

File #PZ20200019. The Planning Commission recommended approval of Aaron & Amy Burkhart's Conditional Use Permit (CUP) for a Farm-Related Business (i.e. meat processing/butcher shop), on their 20.5-acre parcel located in Section 1, Benton Township. The business would consist of processing beef, pork, poultry, and other animals from area farmers and residents. The hours of operation would typically be 9:00AM to 4:00PM Monday through Friday. To start, the facility would employ two staff in addition to Mr. & Mrs. Burkhart. Approximately, 8-10 vehicles would frequent the facility per day (or 16-20 trips daily). The majority of the vehicle traffic would be dropping off livestock/game for processing and the picking up of the processed and packaged meats.

The facility would consist of a commercial building for processing and retail sales (approximately 50' x 80' or 4,000 sq. ft.), an outdoor holding pen (approximately 1,056 sq. ft.) for livestock, parking area, driveway stubbed off the existing access, SSTS location, and well location.

The commercial building would be utilized for animal slaughter, processing (including the meat processing equipment), freezers, storage space, as well as a retail area and restrooms. The commercial building would need to meet State Building Code, MN Department of Agriculture, MN Department of Health standards, and Minnesota Board of Animal Health guidelines.

The Carver County Public Works Department supports the request.

The Benton Town Board supports the request.

ACTION REQUESTED:

Motion to adopt Findings of Fact and issue Order #PZ20200019 for the issuance of the Conditional Use Permit.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20200019

RESOLUTION #: 20-10

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20200019

APPLICANTS/OWNER: Aaron Burkhart/Aaron & Amy Burkhart

SITE ADDRESS: 9995 Co Rd 140 Cologne, MN 55322

PERMIT TYPE: Farm-Related Business

PURSUANT TO: County Code, Chapter 152, Sections 152.079 (C)(2)

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 01-001-0810

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of June 16, 2020; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Aaron & Amy Burkhart own approximately 20.5 acres located in Northwest Quarter (NW¼) of the Northeast Quarter (NE¼) of Section 1. Benton Township. The property is improved with a house (w/an attached garage), personal accessory structure, agricultural storage structure, a personal solar array, man-made pond and pasture area for personal animals. The property is located in the Agriculture Zoning District, partially in the Shoreland Overlay District of a protected waters (Carver Creek), and the CCWMO (Carver Creek watershed).
2. The applicant is requesting a Conditional Use Permit (CUP) to operate a Farm-Related Business (i.e. meat processing/butcher shop) pursuant to Section 152.079 (C)(2) of the Carver County Zoning Code.
3. Mr. & Mrs. Burkhart are requesting to operate a commercial meat processing (butcher shop) facility as a farm-related business from their property. The Burkhart's business would consist of processing beef, pork, poultry, and other animals from area farmers and residents. The proposed facility would be located on the north portion of their property along County Road 140. The facility would consist of a commercial building for processing and retail sales (approximately 50' x 80' or 4,000 sq. ft.), an outdoor holding pen (approximately 1,056 sq. ft.) for livestock, parking area, driveway stubbed off the existing access, SSTS location, and well location.
4. The commercial building would be utilized for animal slaughter, processing (including the meat processing equipment), freezers, storage space, as well as a retail area and restroom. The building would need to meet State Building Code and MN Department of Agriculture guidelines. All storage, except a dumpster, would be kept inside.
5. The business hours of operation would consist on 9:00AM to 4:00PM, Monday through Friday. Mr. & Mrs. Burkhart would hire a head butcher and an assistant meat cutter. Mr. Burkhart would fulfill the day-to-day business duties as the manager/owner, and Mrs. Burkhart would oversee the day-to-day reception and bookkeeping duties, as well as being co-owner. Approximately 8-10 vehicle would frequent the facility per day (or 16-20 trips daily). The majority of the vehicle trip would be for dropping off livestock/animals for processing and the picking up of packaged meats. There are no business/company vehicles (only personal vehicles) being proposed as part of the operation as this time. The applicant appears to meet the minimum standards for a Farm-Related Business CUP.

6. The applicant was requesting to be allowed to process up to 250 animals per year. According to the applicant, animals brought to the facility would be processed within 24 hours of drop off. After processing is completed, meat is stored in freezers until the customer pickup or delivery takes place. Mr. Burkhart has indicated they would like to provide a service to the local area and would conduct retail sales from the facility. During the Planning Commission meeting on June 16th, the board discussed whether or not a specific number of processed animals needed to be placed on the permit. Livestock and poultry could be viewed differently and could have an impact on the specified number. The size of the building would also dictate the amount of processing which could be done; therefore, the Planning Commission Board members agreed to allow the Burkharts to operate without a cap on animals to be processed per year.
7. The county parking standards require one parking space for each 250 square feet of floor area for retail sales and four parking spaces plus one for each 400 square feet of processing of a product or material. The entire building is not utilized for either of the mentioned uses (e.g. storage, restroom, etc.); therefore, the identified parking stalls shown on the site plan (dated: 11/25/2019) and area south of the parking could be utilized for overflow parking if needed.
8. The Conditional Use Permit operational plan submitted by the applicant proposes the use of holding tanks for wastewater management. The Subsurface Sewage Treatment System (SSTS) design plan would be reviewed once submitted to Carver County to verify that it meets all requirements of MN Rule 7080-7083 and Chapter 52 of the Carver County Code of Ordinances. An SSTS permit must be obtained, as well as an SSTS Operating Permit and Maintenance Agreement with a licensed SSTS Maintainer.
9. The applicant is not proposing any signage at the road; however, they are proposing signage on the building. Any signage proposed would be required to meet the standards of Chapter 154 of the County Code; not to exceed a total of 32 square feet of surface area.
10. Dan McCormick, Carver County Public Works Transportation Manager, has reviewed the request and provided the applicant comments in a memo (dated: 12/17/2019). On June 5, 2020, Angie Stenson, Carver County Senior Transportation Planner, indicated Public Works have no further comments, as they have already issued the change in use access permit to the Burkhart's.
11. According to Jennifer Stephes the Minnesota Department of Agriculture Inspections Supervisor's email (dated: 8/19/19), Mr. & Mrs. Burkhart have been in contact with her to discuss the requirements to open for business as a State "Equal To" Inspected Facility. The state provides general guidance on construction, etc.; however, it would be up to the "plant" to maintain the chain of communication and submit all the required documents prior to receiving a grant of inspection. A condition of the permit would be for the Permittee submit copies of all required permits and licenses to Carver County Land Management annually.
12. This request was sent to Jason Spiegel, MNDNR Area Hydrologist, for review; however, no comments were received.
13. The Benton Town Board reviewed and recommended approval of the request during their May 15, 2020, Town Board meeting with no comments.
14. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends the issuance of Conditional Use Permit #PZ20200019, for a Farm-Related Business on the land described in Exhibit "A" of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

1. The permit is subject to administrative review. The Permittee shall maintain homestead status and occupancy on the property. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners/operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. The Farm-Related Business (Butcher Shop) shall operate in accordance with the operational letters (dated: 5/10/20), property site plan (dated: 5/10/20), and overall site plan (dated: 11/25/2019). These plans shall be considered requirements of this permit.

3. The existing structure(s), not utilized for the business, shall be used only by the occupant(s) of the residence and/or property owner for agriculture, personal storage, hobbies, recreation, entertainment, family uses, private maintenance and repair activities, and for the keeping of animals and appurtenant equipment and supplies, and as otherwise regulated by this Ordinance.
4. The accessory building utilized for the proposed business shall meet MN State Building Code, as well, as MN Department of Agriculture and MN Department of Health standards. The permittee shall obtain the appropriate building permit(s) prior to the construction of the structure. A Certificate of Occupancy must be issued before processing and retail sales commence within the interior of any structure. *Approval from the said agencies shall be obtained prior to the issuance of any building permit(s).*
5. Any future remodeling or improvements structures shall require Carver County Building Official review and permit approval. Future construction of any new structure to be utilized as part of the business, shall be permitted upon review and issuance of appropriate building permit(s) prior to construction.
6. The Permittee shall be allowed to conduct retail sales from the facility; however, no wholesaling of any processed products is allowed.
7. Permittee shall comply with all road authority (i.e. Carver County Public Works Department) access requirements.
8. The Permittee must install and maintain a conforming Subsurface Sewage Treatment System pursuant to Chapter 52 of the Carver County Code to accommodate any restroom(s) and wastewater produced within the structure utilized as part of the business operation. The permittee shall submit and maintain a pumping agreement (for the holding tanks) with a licensed SSTS contractor. All liquid wastewater shall be pumped and disposed of at a licensed facility. The Permittee shall submit a copy of their contracted hauler to the Land Management Department and Environmental Services annually.
9. All solid waste materials generated by the operation shall be done by contract with a licensed company. All future contracts must be submitted to the Land Management and Environmental Services Departments annually.
10. Any grading and/or filling activity on the property shall be completed in accordance with the CCWMO Water Management guidelines and the Wetland Conservation Act (WCA), if applicable. Any and all site improvements shall be completed pursuant to Chapter 153 – Water Resource Management.
11. The Permittee is responsible to the Minnesota Department of Agriculture, Minnesota Department of Health, Minnesota Board of Animal Health, and to any other County, State or Federal agencies, for maintaining the required permits and licensures for meat processing and retail sales operations. The Permittee shall submit copies of all required permits and licenses to Carver County Land Management annually.
12. The Permittee shall comply at all times with the County standards as detailed in Chapter 152 – Zoning Code and Chapter 154 – Sign Regulations. The Permittee shall not exceed the allowed square footage of signage per property.
13. Any existing drain tile(s) on the site must be maintained and/or re-routed, such that flow through the property is not hindered or adversely altered.
14. The property including the structure and grounds shall be maintained in a neat and orderly manner.
15. The Permittee shall submit proof of Workers Compensation insurance to the Land Management Department annually.

ADOPTED by the Carver County Planning Commission this 16th day of June 2020.

John Fahey, Chair
Carver County Planning Commission

EXHIBIT "A" – LEGAL DESCRIPTION

PID NUMBER: 01-001-0810

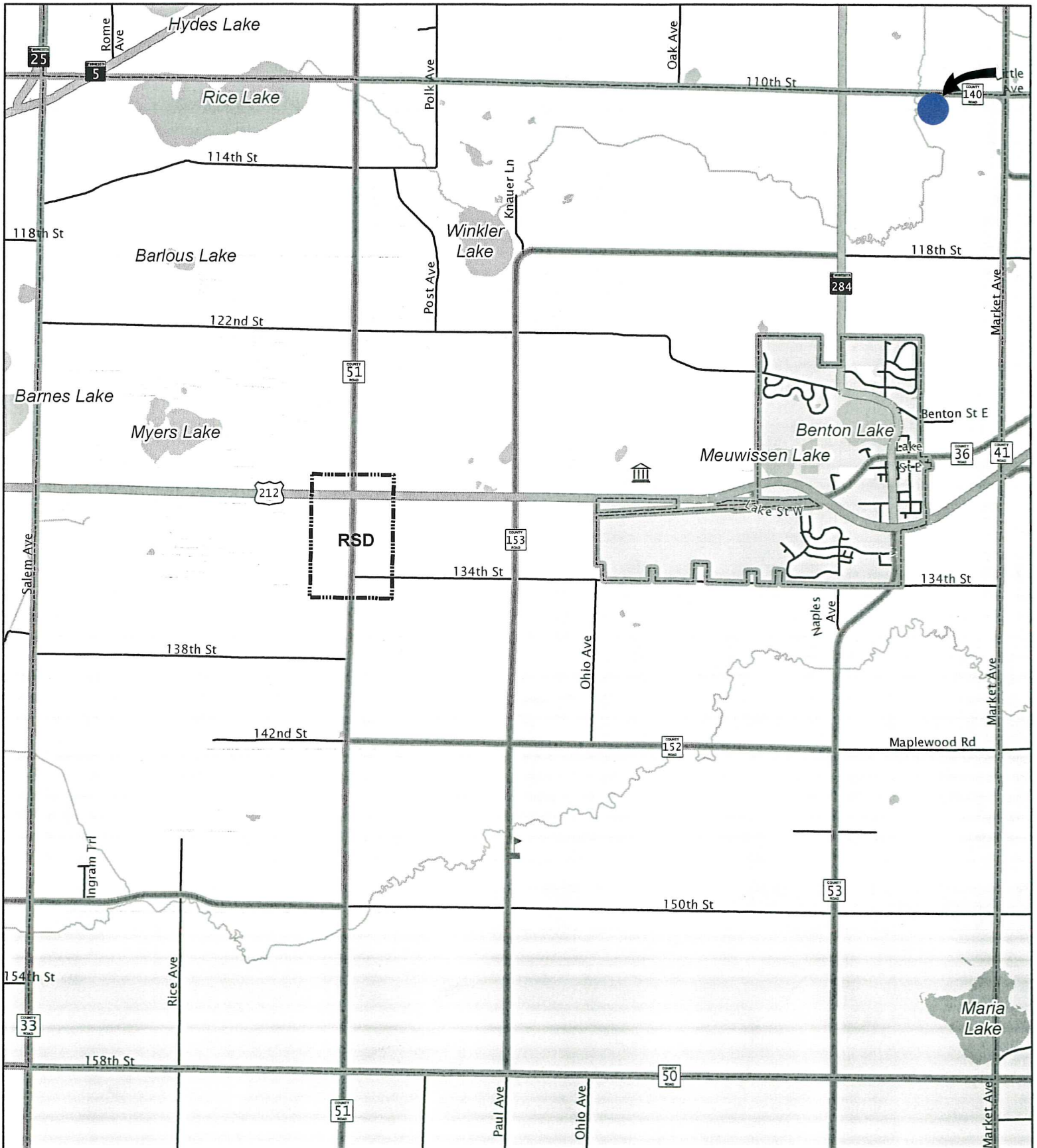
File# PZ20200019

APPLICANTS/OWNERS: Aaron & Amy Burkhart

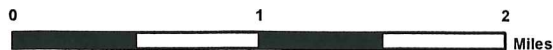
The Westerly 674.63 feet of the North Half of the Northeast Quarter, Section 1, Township 115, Range 25, Carver County, Minnesota.

DRAFTED BY: Carver County Land Management Department

BENTON TOWNSHIP



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Map Created by Carver County GIS

Carver County Board of Commissioners Request for Board Action



Agenda Item:

LRIP Grant Agreement with MnDOT for the Highway 101 Project - Bluff Area - Resolution

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County Public Works opened bids for the Highway 101 Project - Bluff Area on December 13, 2019. As part of the project, Carver County and the City of Chanhassen have secured a Local Road Improvement Program grant to use towards costs incurred for this project. In order to receive the grant funds, this agreement must be executed by Carver County and the Minnesota Department of Transportation (MnDOT).

ACTION REQUESTED:

Adopt a resolution to approve Grant Agreement No. 1035893 in the amount of \$9,000,000.00, with authorization for Board Chair and County Administrator to sign, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

LRIP Funds	\$9,000,000.00
County Turnback Funds	\$6,877,838.04
Trans. Sales Tax	\$70,890.00
City of Chanhassen	\$1,677,603.00
Total	\$17,626,331.04

Insert additional funding source

Related Financial/FTE Comments:

This agreement is for a Local Road Improvement Program grant from MnDOT. The grant amount is \$9,000,000. Project Costs above this amount will be cost shared per the JPA between the City of Chanhassen and Carver County. The above costs only reflect estimated construction costs and do not include other project development costs.

Office use only:

RBA 2020 - 6966

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Carver County Right of Way Plat No. 31 for the Highway 212 Project - Dahlgren Township

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

The 2021 construction season includes the Highway 212 Project - Dahlgren Township, which is the reconstruction and expansion of Highway 212 between Carver and Cologne. In order to meet the needs of the project scope, additional right of way acquisition is necessary.

SRF Consulting Group, Inc. has prepared a right of way plat on behalf of Carver County, as part of the project design to simplify the land acquisition process.

ACTION REQUESTED:

Motion to adopt a resolution to approve Carver County Right of Way Plat No. 31

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING
County Dollars =

Total

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 6968

CARVER COUNTY RIGHT OF WAY PLAT NO. 31

TRUNK HIGHWAY NO. 212

PLAT FILE NO.

C.R. DOC. NO.

R.T. DOC. NO.

NOTES:

Existing prescriptive right-of-way as defined by Minnesota Statute 160.05 is not shown.

Record owners noted in the parcel table were compiled from current deeds of record available in the office of the Carver County Recorder.

Parcel boundaries and corresponding parcel acreage have been determined by current deed evidence of record.

All right angle road widths shown are to the proposed construction centerline.

Permanent easements are specifically defined by their respective recorded documents.

I hereby certify that this plat was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota; that this plat meets the requirements of Minnesota Statutes Chapter 160.085 and Chapter 160.14, Subdivision I; that all parcels of land affected by the acquisition are correct on this plat; that monuments indicating property lines will be correctly placed in the ground after completion of construction; that all measurements are correctly shown on this plat; and that the right-of-way boundary lines are correctly designated on this plat.

Michael J. Fischer, Jr. _____ Date _____
Minnesota License Number 56505

The Carver County Board of Commissioners pursuant to resolution number _____, dated _____, is hereby designating the definite location of a portion of the right-of-way of TH 212 in Sections 8, 9, 10, 11, 12, 13, 14, 15, 16, and 17 of Township 115 North, Range 24 West, Carver County, Minnesota as shown on this official plat of said right-of-way, pursuant to Minnesota Statutes Sections 160.085 and 160.14.

This plat approved by the Board of Commissioners of the County of Carver, State of Minnesota at a regular meeting held the _____ day of _____, 20____.

Chair _____ Attest _____

I hereby certify that this plat has been checked and recommended for approval this _____ day of _____, 20____.

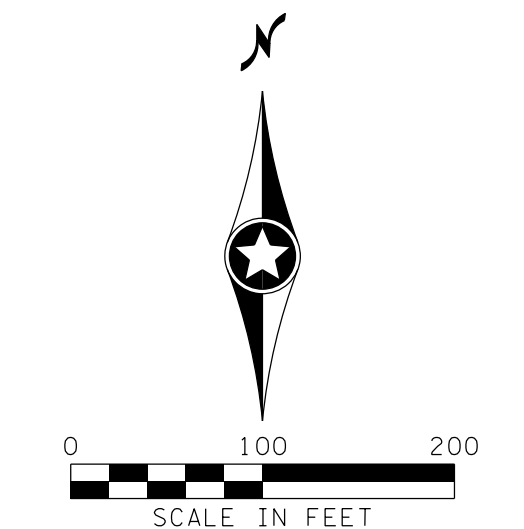
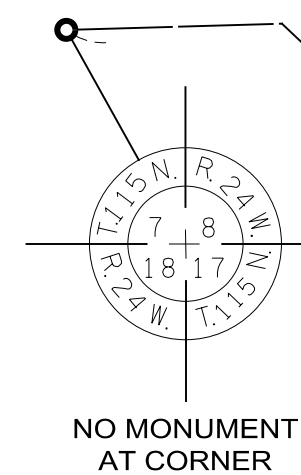
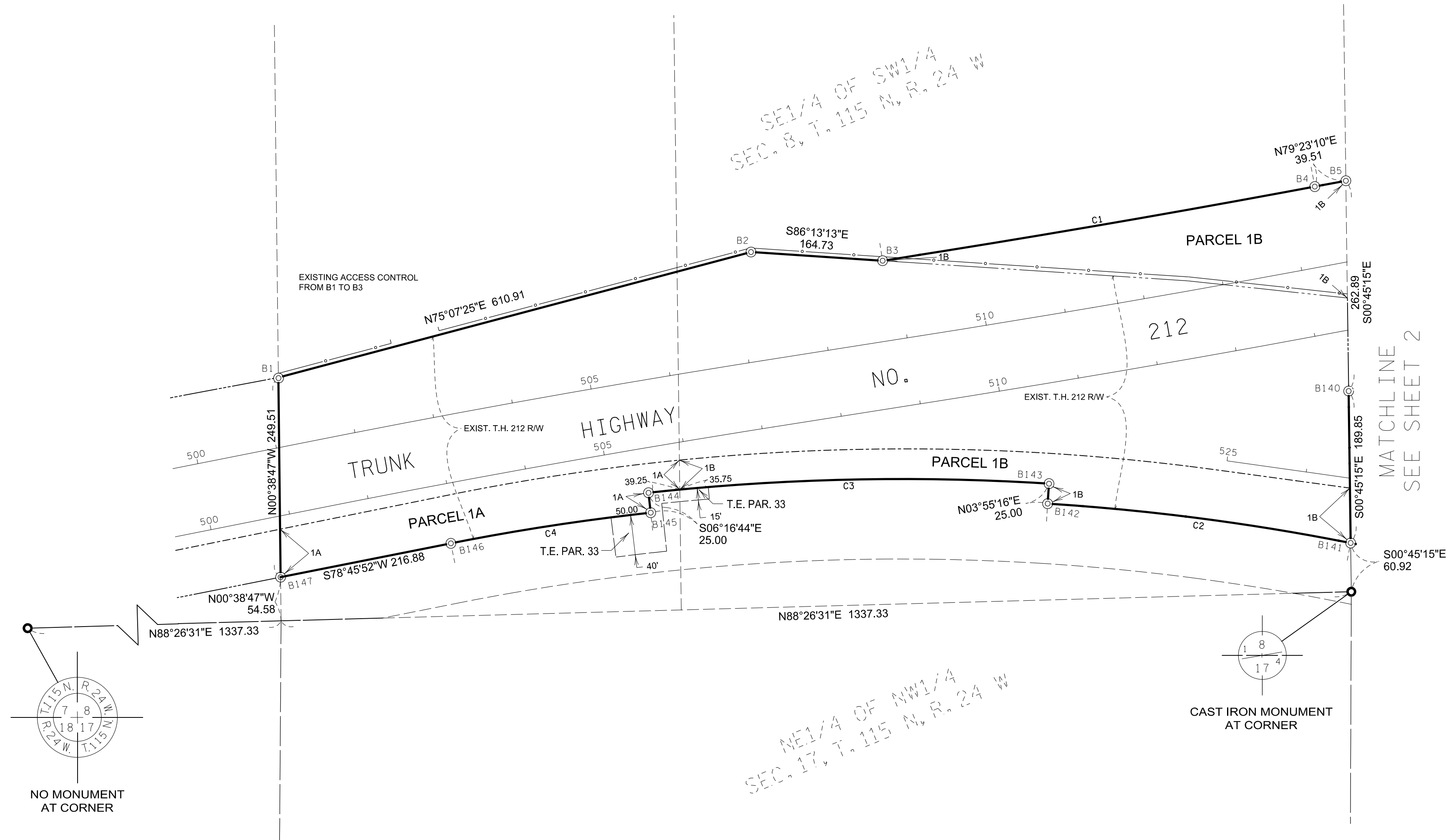
Brian Praske, Carver County Surveyor

I hereby certify that this plat was filed this _____ day of _____, 20____ at _____ o'clock _____ M. as DOCUMENT NO. _____.

Kaaren Lewis, Carver County Recorder

I hereby certify that this plat was filed this _____ day of _____, 20____ at _____ o'clock _____ M. as DOCUMENT NO. _____.

Kaaren Lewis, Carver County Registrar of Titles

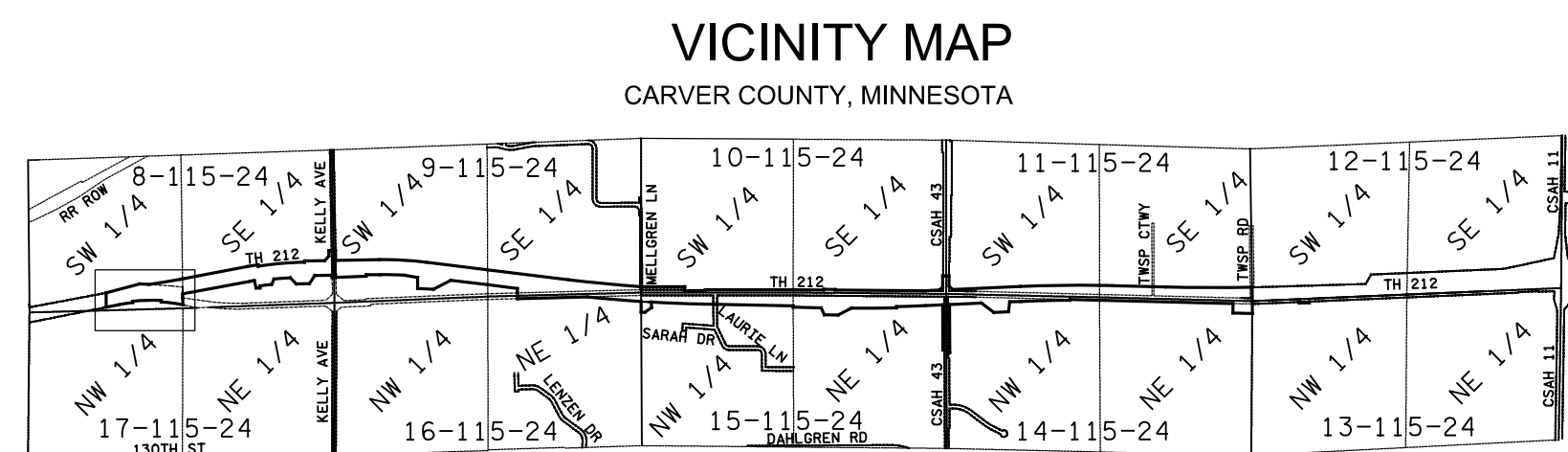


ORIENTATION OF THIS BEARING SYSTEM IS BASED ON CARVER COUNTY COORDINATE SYSTEM NAD83 (1996 ADJ)

PARCEL NUMBER	RECORD OWNER	LOCATION	PARCEL ID NO.	RECORDED DOC. NO.	EXISTING ROAD RW (SQ FT)	NEW ROAD RW (SQ FT)	TOTAL ROAD RW (SQ FT)	PERMANENT EASEMENT (SQ FT)	TEMPORARY EASEMENT (SQ FT)	R/W INTEREST
1A	DAWN K TAYLOR REV TRUST	PART OF SE1/4 OF NW 1/4, S8, T115N, R24W	04.0080711	A-601052	29808	-	29808	-	-	FEE
1B	DAWN K TAYLOR REV TRUST	PART OF SE1/4 OF NW 1/4, S8, T115N, R24W	04.0080300	A-601052	45612	39984	85596	-	-	FEE
33	DANIEL A & KATHIE R BROLL	PART OF SE1/4 OF NW 1/4, S8, T115N, R24W	04.0171510	A-209484	-	-	-	-	4485	EASEMENT

- Carver County Cast Iron Monument
- Individual Parcel Limits
- Boundary Corner with number; set 1/2 inch by 18 inch iron pipe with aluminum cap stamped Carver County RW
- Found monument as noted
- Section Line
- Quarter Line
- Sixteenth Line
- Underlying Property Line
- Existing R/W Line
- Permanent Easement
- Temporary Easement
- Proposed centerline stationing per Carver Co. Project No.

DRAFT
6/10/20



NOT TO SCALE

CURVE NUMBER	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD LENGTH
C1	01°45'12"	17900.00	547.78	N80°15'46"E	547.76
C2	07°34'20"	2889.93	381.94	N82°35'45"W	381.66
C3	09°50'55"	2914.93	501.05	S88°41'47"W	500.43
C4	05°00'29"	2889.93	252.60	S81°16'07"W	252.52

CARVER COUNTY RIGHT OF WAY PLAT NO. 31

TRUNK HIGHWAY NO. 212

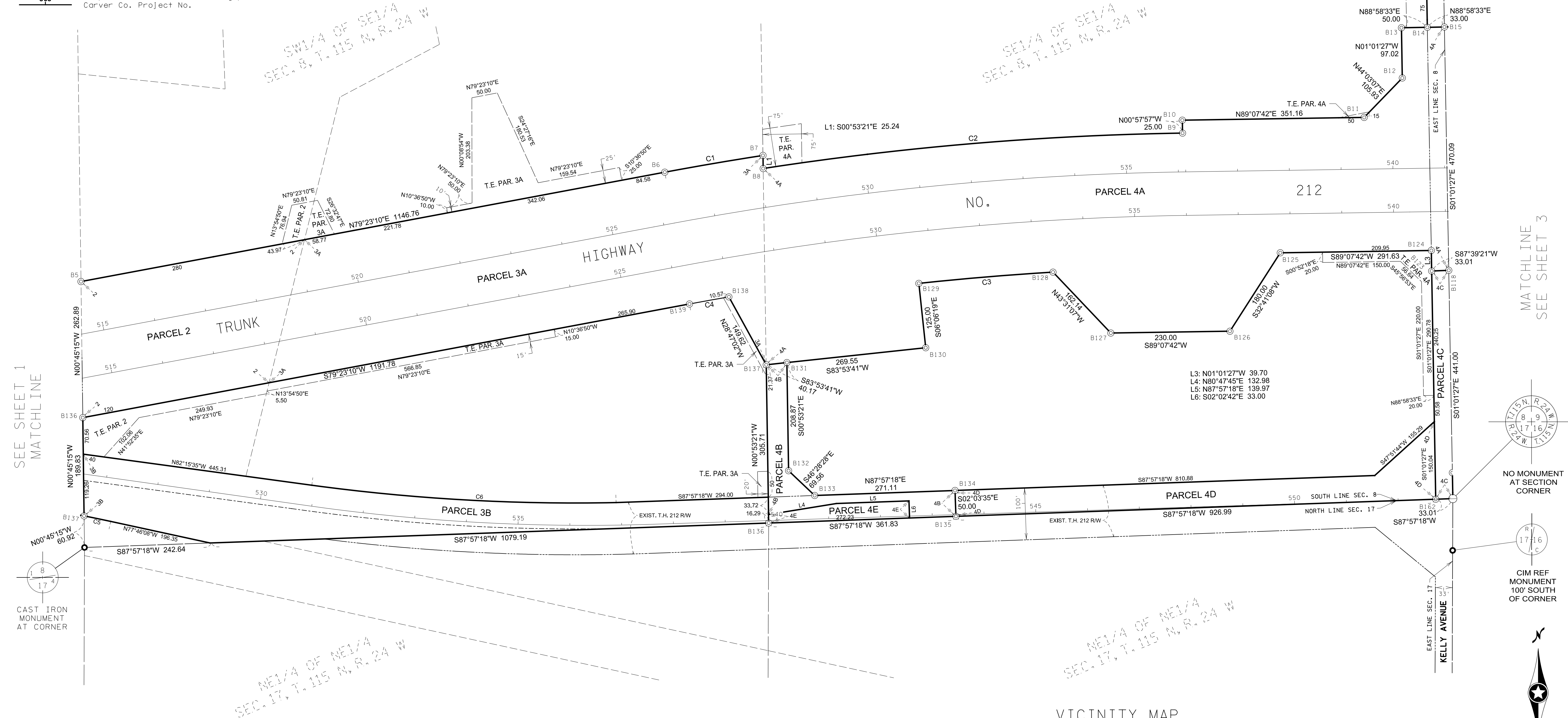
DRAFT
6/10/20

PLAT FILE NO.
C.R. DOC. NO.
R.T. DOC. NO.

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- Sixteenth Line
- Underlying Property Line
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- Permanent Easement
- Temporary Easement

CURVE NUMBER	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD LENGTH
C1	01°51'48"	5914.00	192.33	N80°19'04"E	192.33
C2	07°54'45"	5889.00	813.26	N85°10'20"E	812.62
C3	02°38'46"	5630.00	260.00	S85°13'04"W	259.98
C4	00°47'01"	5655.00	77.34	S79°46'41"W	77.34
C5	01°02'27"	2889.94	52.50	N78°17'21"W	52.49
C6	08°57'12"	3769.72	549.07	N86°44'10"W	588.47

505 Proposed centerline stationing per Carver Co. Project No.



SEE SHEET 1
MATCHLINE

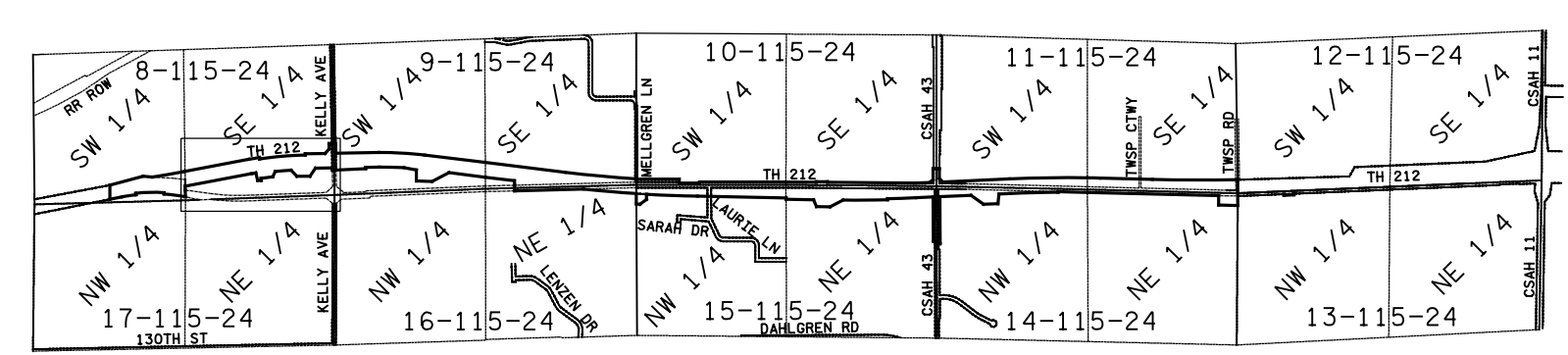
MATCHLINE
SEE SHEET 3

CAST IRON MONUMENT AT CORNER

NO MONUMENT AT SECTION CORNER

CIM REF MONUMENT 100' SOUTH OF CORNER

VICINITY MAP
CARVER COUNTY, MINNESOTA



NOT TO SCALE



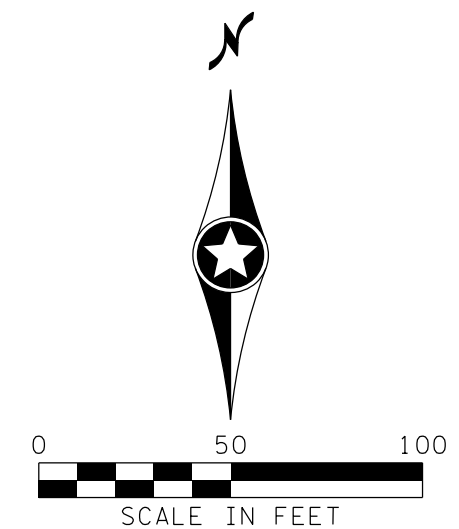
PARCEL NUMBER	RECORD OWNER	LOCATION	PARCEL ID NO.	RECORDED DOC. NO.	EXISTING ROAD RW (SQ FT)	NEW ROAD RW (SQ FT)	TOTAL ROAD RW (SQ FT)	PERMANENT EASEMENT (SQ FT)	TEMPORARY EASEMENT (SQ FT)	RW INTEREST
2	KENNETH G PAUTSCH	PART OF SW1/4 OF SW1/4, S8, T115N, R24W	04.0080200	A-483847	-	104247	104247	-	14766	FEE & EASEMENT
3A	RICHARD M GORRA	PART OF SW1/4 OF SE1/4, S8, T115N, R24W	04.0080210	A-660762	-	247697	247697	-	37764	FEE & EASEMENT
3B	RICHARD M GORRA	PART OF SW1/4 OF SE1/4, S8, T115N, R24W	04.0080210	A-660762	111191	-	443262	-	-	EASEMENT
4A	BRADLEY J GESTACH	PART OF SE1/4 OF SE 1/4, S8, T115N, R24W	04.0080900	A-291588	15526	427736	476791	-	24379	FEE & EASEMENT
4B	BRADLEY J GESTACH	PART OF SE1/4 OF SE 1/4, S8, T115N, R24W	04.0080900	A-291588	10177	11549	21726	-	-	FEE
4C	BRADLEY J GESTACH	PART OF SE1/4 OF SE 1/4, S8, T115N, R24W	04.0080900	A-291588	28405	-	28405	-	-	EASEMENT
4D	BRADLEY J GESTACH	PART OF SE1/4 OF SE 1/4, S8, T115N, R24W	04.0080900	A-291588	52222	-	52222	-	-	EASEMENT
4E	STATE OF MINNESOTA	PART OF SE1/4 OF SE 1/4, S8, T115N, R24W	04.0080900	A-291588	7890	-	7890	-	-	FEE



CARVER COUNTY RIGHT OF WAY PLAT NO. 31

TRUNK HIGHWAY NO. 212

PLAT FILE NO.
C.R. DOC. NO.
R.T. DOC. NO.



CURVE NUMBER	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD LENGTH
C1	07°46'25"	5914.00	802.38	S86°59'05"E	801.77
C2	04°24'04"	5655.00	434.39	N88°40'16"W	434.29

DRAFT
6/9/20

- Carver County Cast Iron Monument
- Individual Parcel Limits
- Boundary Corner with number; set 1/2 inch by 18 inch iron pipe with aluminum cap stamped Carver County RW
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- Underlying Property Line
- Existing Right of Way Line
- Permanent Easement
- Temporary Easement
- 505 Proposed centerline stationing per Carver Co. Project No.

SEE SHEET 2
MATCHLINE

MATCHLINE
SEE SHEET 4

NO MONUMENT AT SECTION CORNER

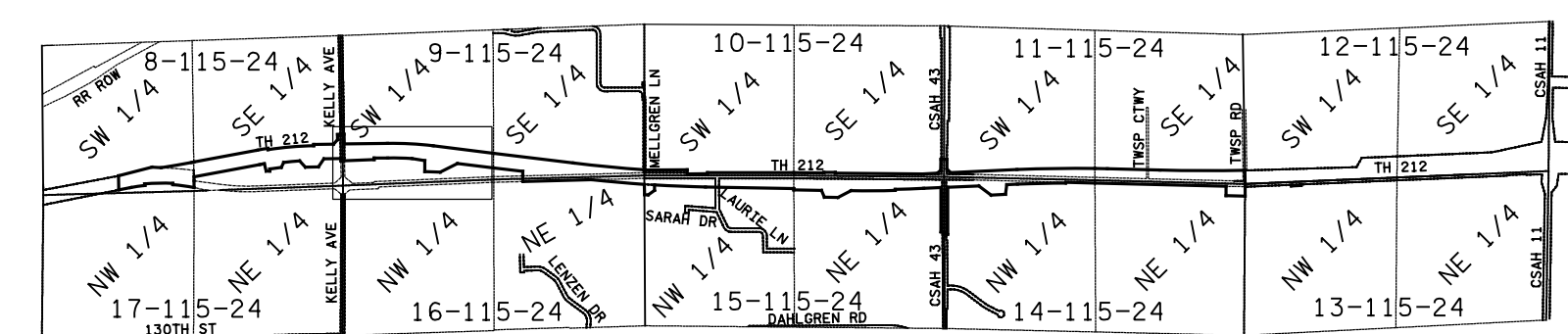
REF MONUMENT 40' NORTH OF CORNER

REF MONUMENT 100' SOUTH OF CORNER

NO MONUMENT AT QUARTER CORNER

PARCEL NUMBER	RECORD OWNER	LOCATION	PARCEL ID NO.	RECORDED DOC. NO.	EXISTING ROAD RW (SQ FT)	NEW ROAD RW (SQ FT)	TOTAL ROAD RW (SQ FT)	PERMANENT EASEMENT (SQ FT)	TEMPORARY EASEMENT (SQ FT)	R/W INTEREST
5A	JAMES AND THERESA MIESELER	PART OF SW1/4 OF SW 1/4 AND PART OF SE1/4 OF SW1/4, S9, T115N, R24W	04.0090900	A-483847	15500	387562	403062	-	35169	FEE & EASEMENT
5B	JAMES AND THERESA MIESELER	PART OF SW1/4 OF SW 1/4 AND PART OF SE1/4 OF SW1/4, S9, T115N, R24W	04.0090900	A-483847	58395	-	58395	-	-	EASEMENT
5C	JAMES AND THERESA MIESELER	PART OF SW1/4 OF SW1/4 AND PART OF SE1/4 OF SW 1/4, S9, T115N, R24W	04.0090900	A-483847	13876	-	13876	-	35169	FEE
6A	SSP HOLDINGS LP	PART OF SE1/4 OF SW1/4, S9, T115N, R24W	04.0090600	A-660762	-	405914	405914	-	-	FEE
6B	SSP HOLDINGS LP	PART OF SE1/4 OF SW1/4, S9, T115N, R24W	04.0090600	A-660762	61048	-	61048	-	-	EASEMENT
32	STATE OF MINNESOTA	PART OF SW1/4 OF SW1/4, S9, T115N, R24W	04.0081200	A-192948	14553	-	14553	-	3337	FEE & EASEMENT

VICINITY MAP
CARVER COUNTY, MINNESOTA



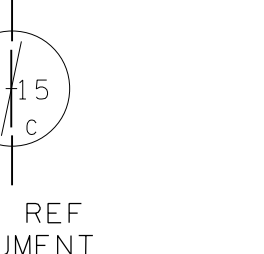
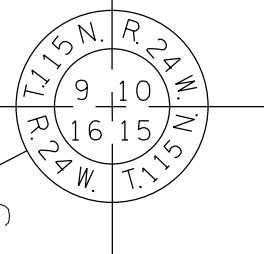
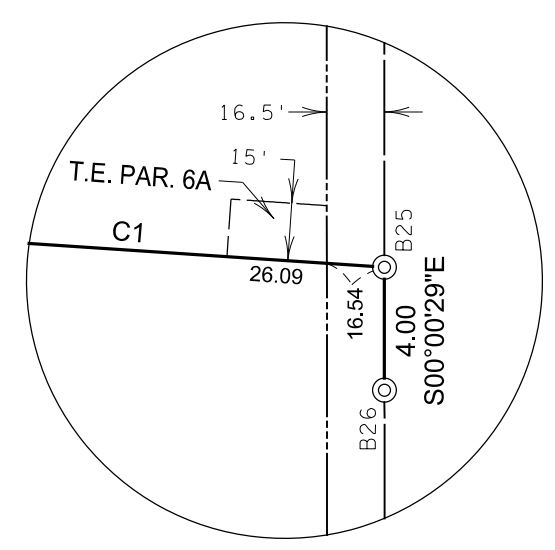
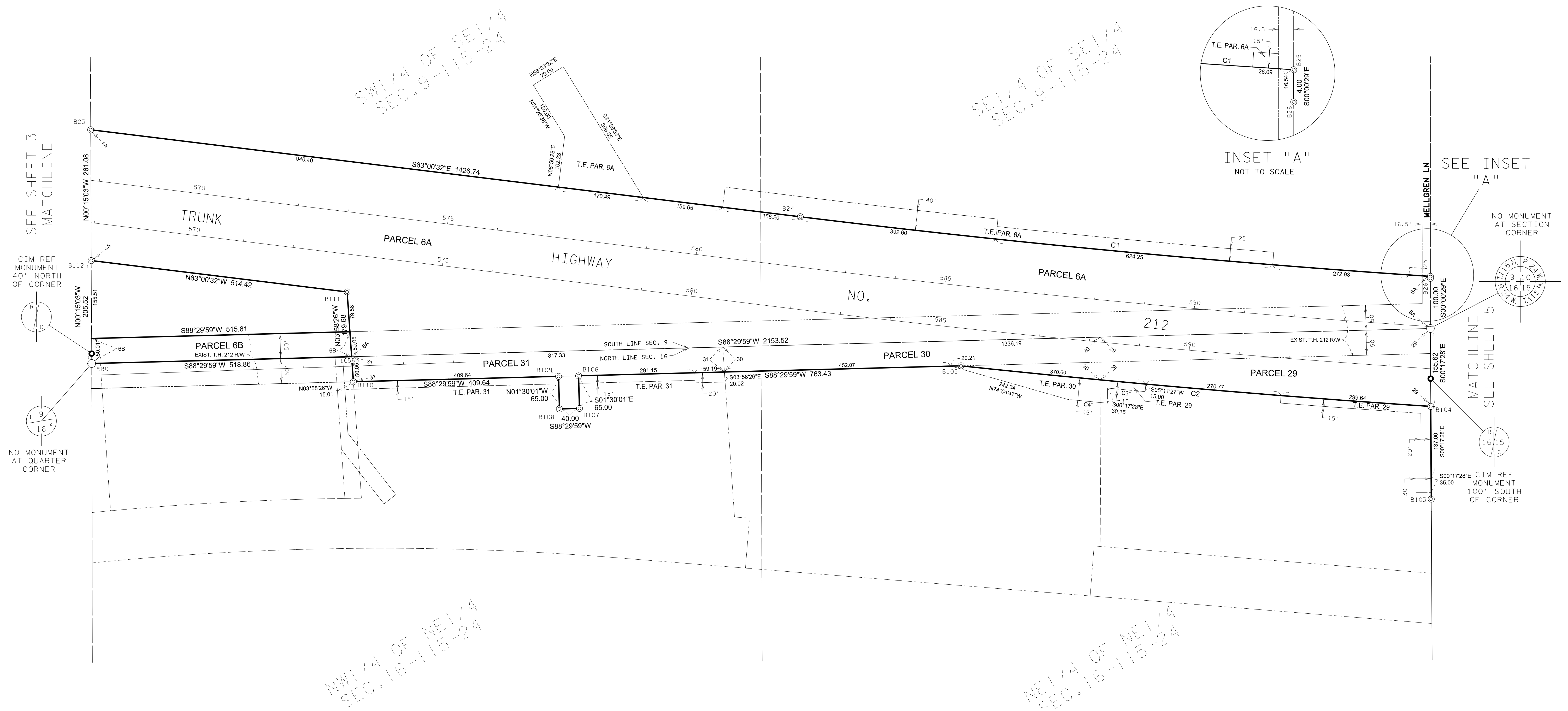
CARVER COUNTY RIGHT OF WAY PLAT NO. 31

TRUNK HIGHWAY NO. 212

PLAT FILE NO.

C.R. DOC. NO.

R.T. DOC. NO.



PARCEL NUMBER	RECORD OWNER	LOCATION	PARCEL ID NO.	RECORDED DOC. NO.	EXISTING ROAD RW (SQ FT)	NEW ROAD RW (SQ FT)	TOTAL ROAD RW (SQ FT)	PERMANENT EASEMENT (SQ FT)	TEMPORARY EASEMENT (SQ FT)	R/W INTEREST
6A	SSP HOLDINGS LLP	SW1/4 OF SE1/4 AND SE1/4 OF SE1/4, S9, T115N, R24W	04.0090600	A-610349	108666	535346	644012	-	59843	FEE & EASEMENT
6B	SSP HOLDINGS LLP	SW1/4 OF SE1/4, S9, T115N, R24W	04.0090600	A-610349	25862	-	25862	-	-	EASEMENT
29	CHAR A JEURISSEN, ET AL	PART OF NE1/4 OF NE1/4, S16, T115N, R24W	04.0160600	A-436525	32996	47529	80525	-	9828	FEE & EASEMENT
30	JOSHUA R AND ELIZABETH BUESGENS	PART OF NE1/4 OF NE 1/4, S16, T115N, R24W	04.0162600	A-661287	37556	4965	42521	-	8429	FEE & EASEMENT
31	DALE DONALD AND NANCY K VAN SLOUN	PART OF NW1/4 OF NE 1/4, S16, T115N, R24W	04.0162400	A-220235	37039	2600	39639	-	10810	FEE & EASEMENT

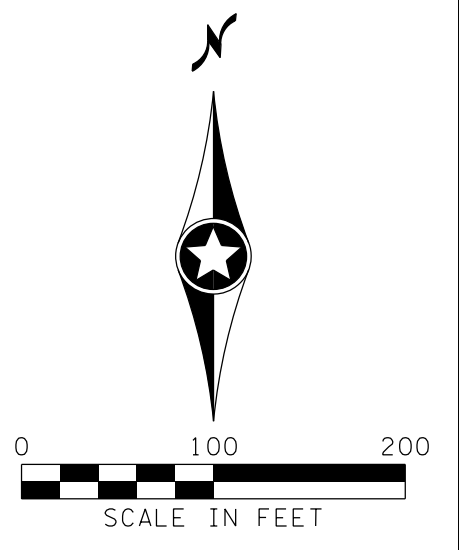
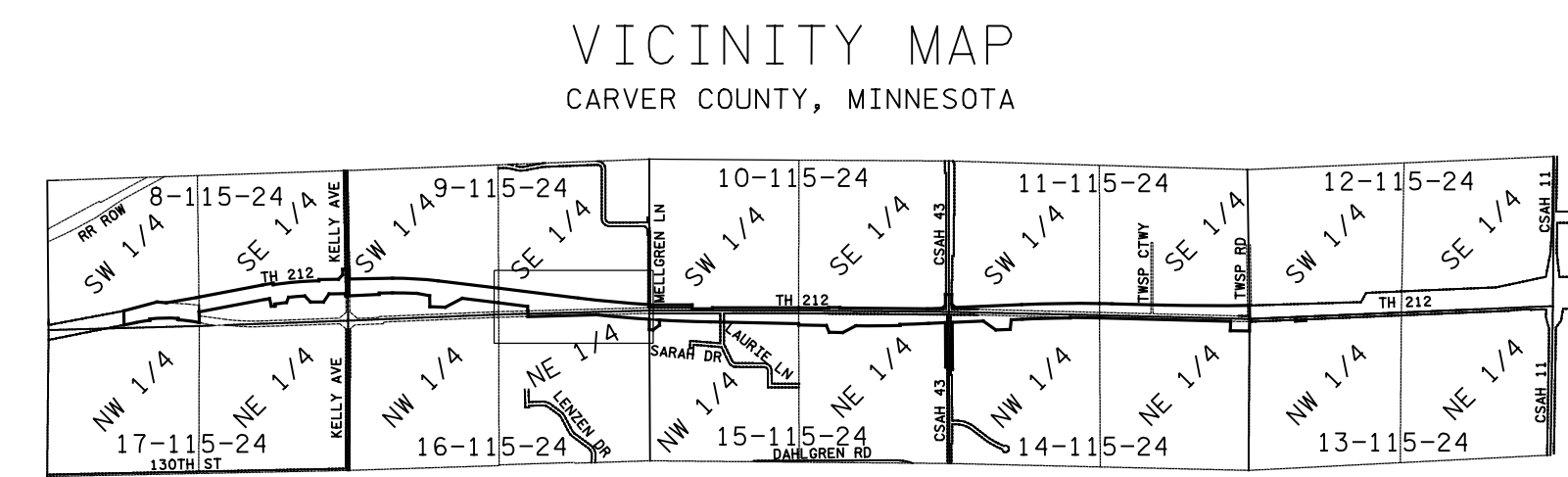
CURVE NUMBER	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD LENGTH
C1	03°10'18"	22818.31	1263.14	S84°35'41"E	1262.98
C2	02°20'11"	23077.31	941.02	N85°03'26"W	940.95
C3*	00°11'13"	23092.31	75.36	N84°42'57"W	75.36
C4*	00°11'54"	23122.31	80.07	N84°31'50"W	80.07

* TEMPORARY EASEMENTS

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- Temporary Easement
- Proposed centerline stationing per Carver Co. Project No.

DRAFT

6/10/20



CARVER COUNTY RIGHT OF WAY PLAT NO. 31

TRUNK HIGHWAY NO. 212

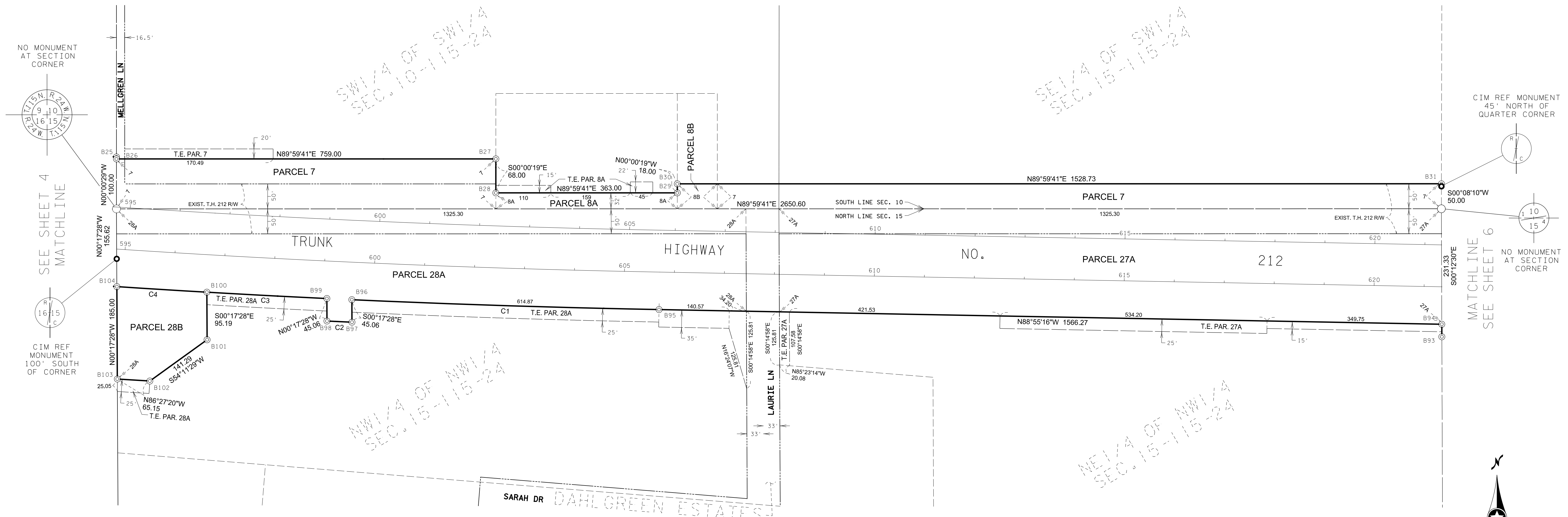
DRAFT

6/10/20

PLAT FILE NO.

C.R. DOC. NO.

R.T. DOC. NO.



NO MONUMENT AT SECTION CORNER

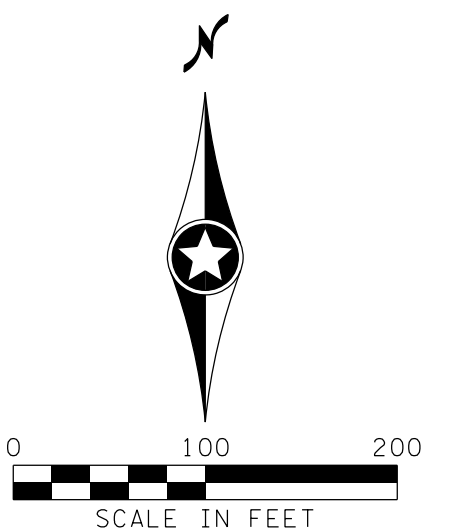
SEE SHEET 4 MATCHLINE

CIM REF MONUMENT 100' SOUTH OF CORNER

CIM REF MONUMENT 45' NORTH OF QUARTER CORNER

NO MONUMENT AT SECTION CORNER

SEE SHEET 6 MATCHLINE

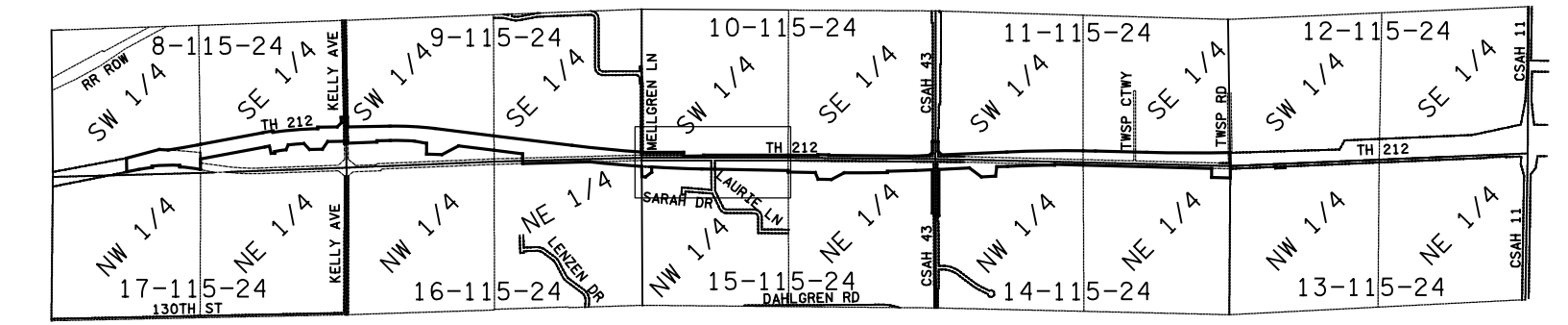


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PARCEL NUMBER	RECORD OWNER	LOCATION	PARCEL ID NO.	RECORDED DOC. NO.	EXISTING ROAD RW (SQ. FT)	NEW ROAD RW (SQ. FT)	TOTAL ROAD RW (SQ. FT)	PERMANENT EASEMENT (SQ. FT)	TEMPORARY EASEMENT (SQ. FT)	R/W INTEREST
7	KENNETH A & BARBARA G LENZEN REV TRUST	PART OF SW1/4 OF SW 1/4 AND SE1/4 OF SW 1/4, S10, T115N, R24W	04.0100700	A-392127	111208	37125	148333	-	5940	FEE & EASEMENT
8A	ZOAR EVANGANGECIAL & REFORMED CHURCH	PART OF SW1/4 OF SW1/4, S10, T115N, R24W	04.0100500	X	11418	-	11418	-	2640	FEE & EASEMENT
8B	ZOAR EVANGANGECIAL & REFORMED CHURCH	PART OF NE1/4 OF NE 1/4, S16, T115N, R24W	04.0100600	BK 44 DEEDS, PG 192	4000	-	4000	-	-	FEE
27A	MAXINE F BUCKENTINE	PART OF NW1/4 OF NW 1/4 AND PART OF NE1/4 OF NW1/4, S15, T115N, R24W	04.0162400	A-220235	66264	223674	289938	-	20744	FEE & EASEMENT
28A	DONALD W AND DOREEN I LENZEN	PART OF NW1/4 OF NW1/4, S15, T115N, R24W	04.0150110	A-392127	62964	173191	236155	-	31214	FEE & EASEMENT
28B	DONALD W AND DOREEN I LENZEN	PART OF NW1/4 OF NW1/4, S15, T115N, R24W	04.0150110	A-392127	-	28114	28114	-	-	FEE

CURVE NUMBER	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD LENGTH
C1	01°31'36"	23077.31	614.87	N88°09'28"W	614.85
C2	00°07'27"	23122.31	50.07	N87°20'17"W	50.07
C3	00°35'49"	23077.31	240.40	N86°58'18"W	240.40
C4	00°26'52"	23077.31	180.41	N86°26'58"W	180.41

VICINITY MAP
CARVER COUNTY, MINNESOTA



NOT TO SCALE



CARVER COUNTY RIGHT OF WAY PLAT NO. 31

TRUNK HIGHWAY NO. 212

PLAT FILE NO.
C.R. DOC. NO.
R.T. DOC. NO.

DRAFT

6/11/20

SW 1/4 OF SE 1/4
SEC. 10-115-24

SE 1/4 OF SE 1/4
SEC. 10-115-24

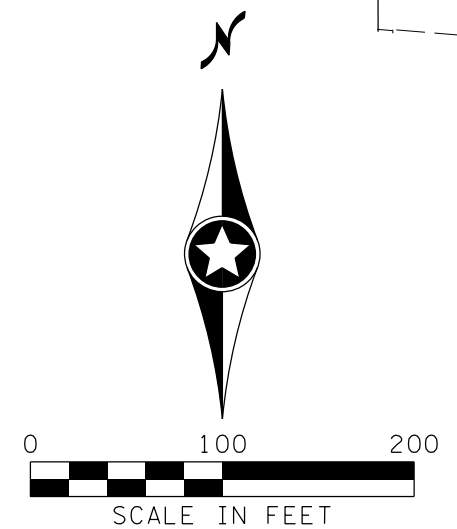
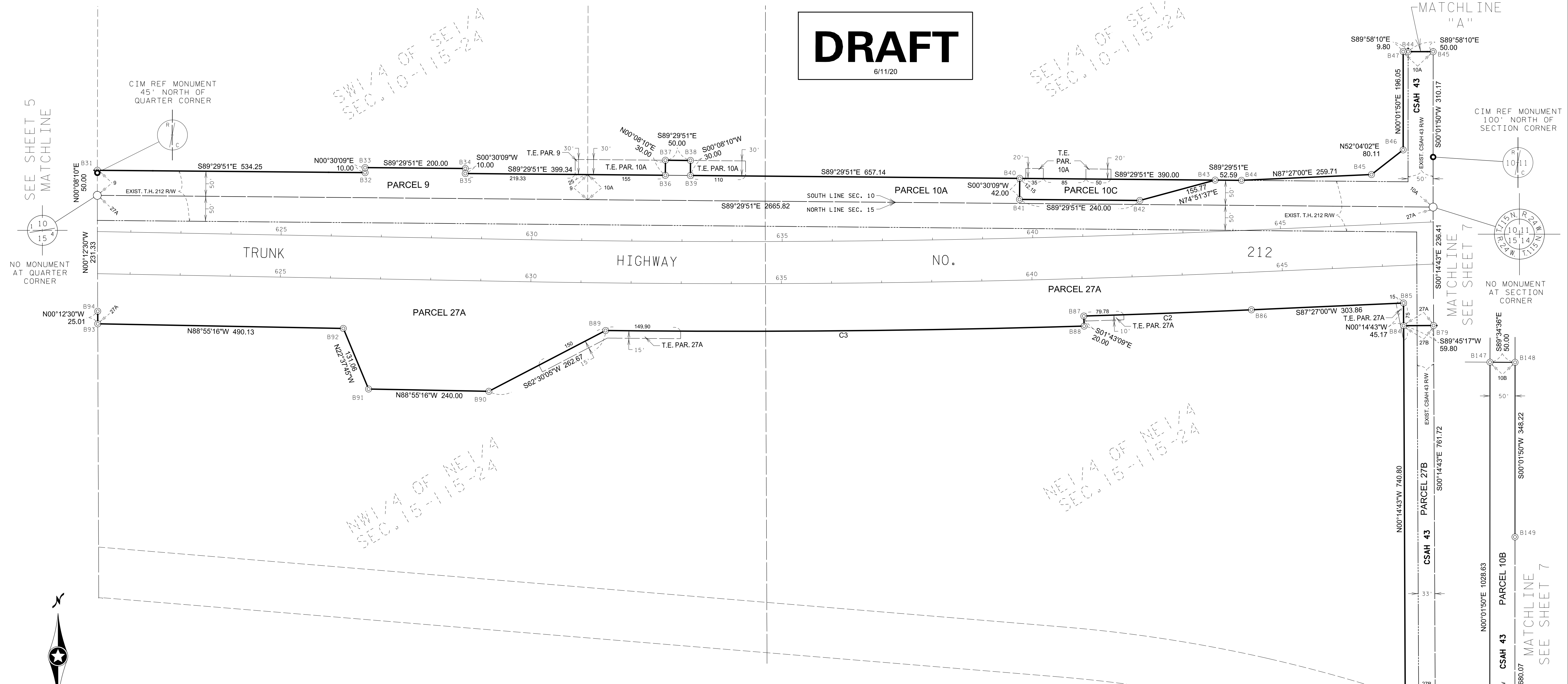
NW 1/4 OF NE 1/4
SEC. 15-115-24

NE 1/4 OF NE 1/4
SEC. 15-115-24

SEE SHEET 5
MATCHLINE

SEE SHEET 7
MATCHLINE

SEE SHEET 7
MATCHLINE

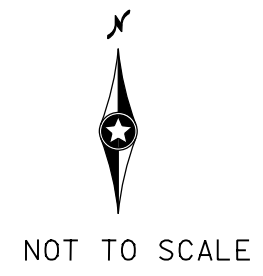
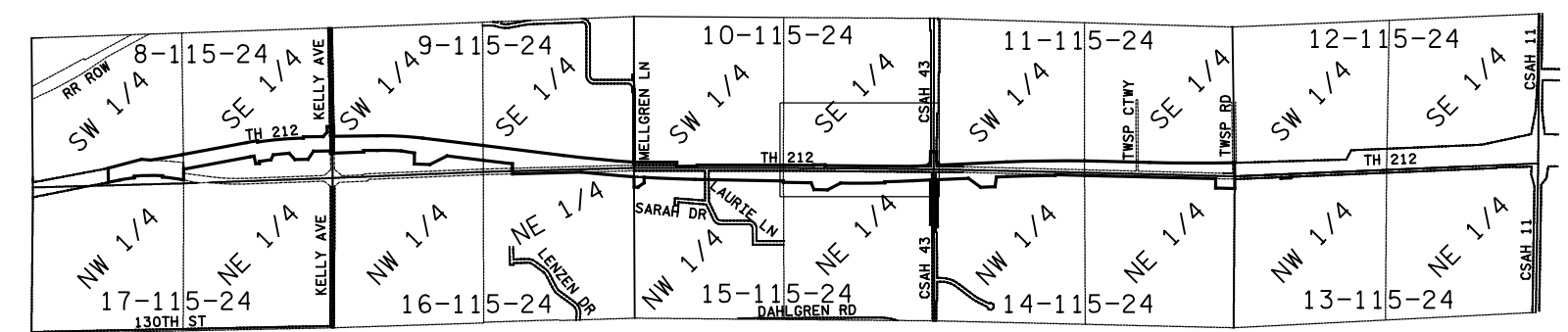


PARCEL NUMBER	RECORD OWNER	LOCATION	PARCEL ID NO.	RECORDED DOC. NO.	EXISTING ROAD RW (SQ FT)	NEW ROAD RW (SQ FT)	TOTAL ROAD RW (SQ FT)	PERMANENT EASEMENT (SQ FT)	TEMPORARY EASEMENT (SQ FT)	R/W INTEREST
9	MAXINE F BUCKENTINE	PART OF SE 1/4 OF SE 1/4, S10, T115N, R24W	04.0151120	BK 103 DEEDS, PG 163	50929	-	50929	-	750	FEE & EASEMENT
10A	DALE V HESSE	PART OF SW 1/4 OF SW 1/4, S10, T115N, R24W	04.0100400	A-570934	84128	8285	92413	-	9651	FEE & EASEMENT
10B	DALE V HESSE	PART OF SW 1/4 OF SW 1/4, S10, T115N, R24W	04.0100400	A-570934	51423	-	51423	-	-	FEE
10C	DALE V HESSE	PART OF SW 1/4 OF SW 1/4, S10, T115N, R24W	04.0100400	A-570934	13229	-	13229	-	-	FEE
27A	MAXINE F BUCKENTINE	PART OF NW 1/4 OF NE 1/4 AND PART OF NE 1/4 OF NE 1/4, S15, T115N, R24W	04.0162400	A-220235	139445	558387	697832	-	7504	FEE & EASEMENT
27B	MAXINE F BUCKENTINE	PART OF NW 1/4 OF NE 1/4 AND PART OF NE 1/4 OF NE 1/4, S15, T115N, R24W	04.0162400	A-220235	24942	19976	44918	-	-	FEE

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CURVE NUMBER	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD LENGTH
C1	01°14'43"	2914.93	63.36	N70°57'35"W	63.36
C2	00°49'51"	23077.31	334.68	S87°51'55"W	334.68
C3	02°22'09"	23097.31	955.08	S89°27'56"W	955.01

VICINITY MAP
CARVER COUNTY, MINNESOTA



MATCHLINE "A"



CARVER COUNTY RIGHT OF WAY PLAT NO. 31

TRUNK HIGHWAY NO. 212

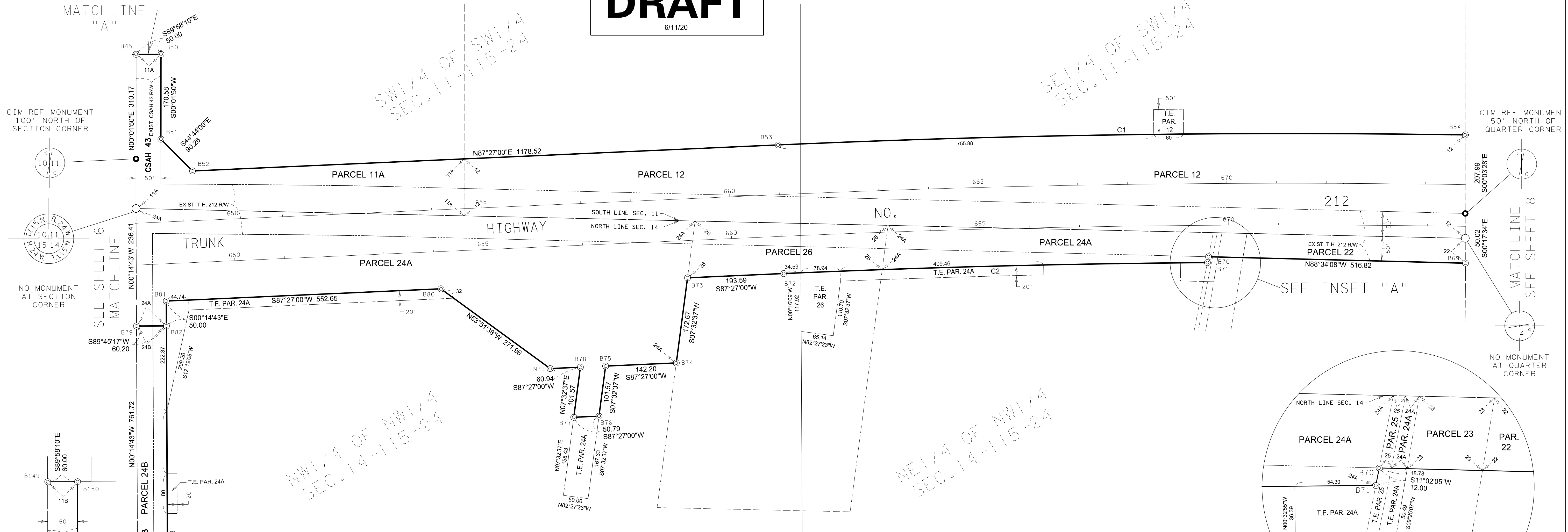
PLAT FILE NO.

C.R. DOC. NO.

R.T. DOC. NO.

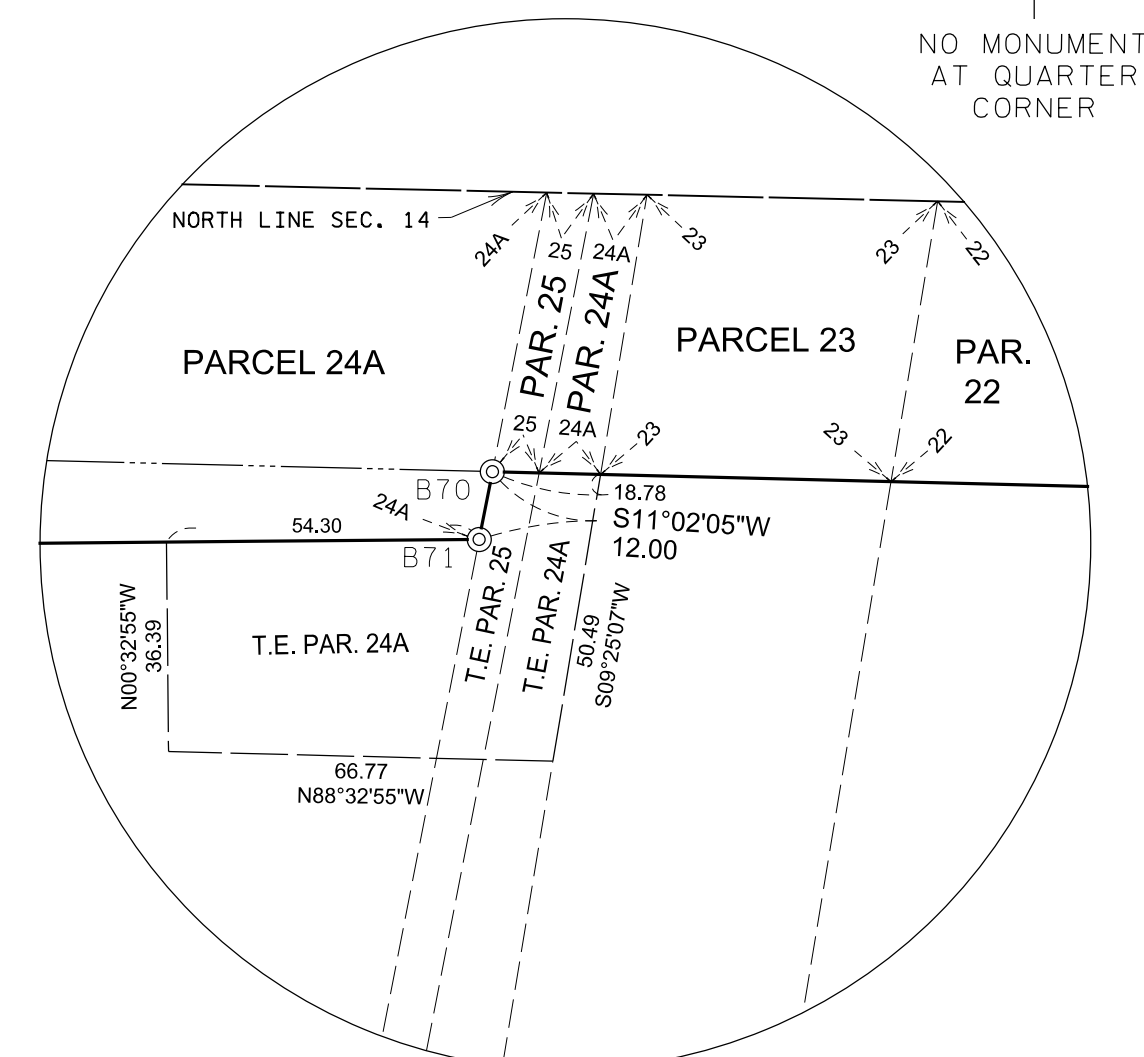
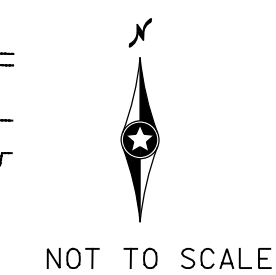
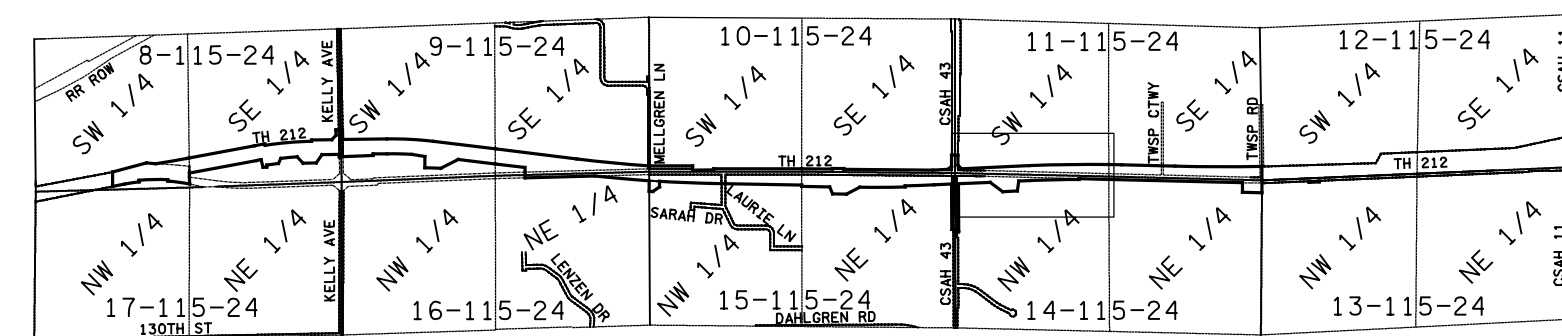
DRAFT

6/11/20



CURVE NUMBER	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD LENGTH
C1	03°25'42"	23102.31	1382.33	N89°09'51"E	1382.13
C2	02°08'16"	22843.31	852.30	S88°31'08"W	852.25
C3	01°15'49"	2914.93	64.29	N69°42'19"W	64.29

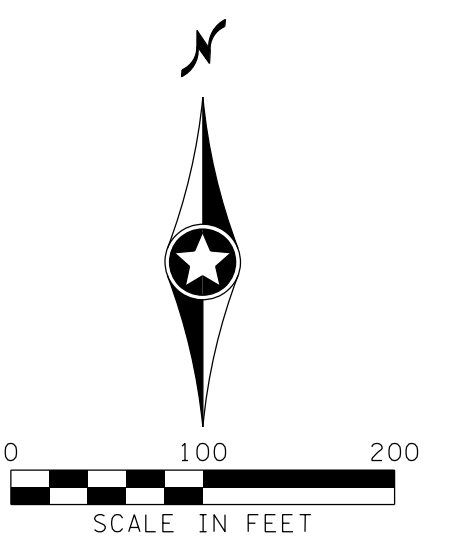
VICINITY MAP
CARVER COUNTY, MINNESOTA



INSET "A"
NOT TO SCALE

PARCEL NUMBER	RECORD OWNER	LOCATION	PARCEL ID NO.	RECORDED DOC. NO.	EXISTING ROAD RW (SQ. FT)	NEW ROAD RW (SQ. FT)	TOTAL ROAD RW (SQ. FT)	PERMANENT EASEMENT (SQ. FT)	TEMPORARY EASEMENT (SQ. FT)	R/W INTEREST
11A	CHINMAYA MISSION - TWIN CITIES	PART OF SW1/4 OF SW 1/4, S11, T115N, R24W	04.0110501	A-500608	48514	26588	75102	-	-	FEE
11B	CHINMAYA MISSION - TWIN CITIES	PART OF SW1/4 OF SW 1/4, S11, T115N, R24W	04.0110501	A-500608	38276	-	38276	-	-	FEE
12	LUALLEN H & SHIRLEY M KETTNER	PART OF SW1/4 OF SW1/4, AND SE1/4 OF SW 1/3, S11, T115N, R24W	04.0110300	A-439579	105871	241387	347258	-	3000	FEE & EASEMENT
22	MARK D HALLA & KAY M HALLA THE OUTPOST CENTER	PART OF NE1/4 OF NW 1/4, S14, T115N, R24W	04.0141200	A-418811 A-623261	21918	-	21918	-	-	FEE
23	THE OUTPOST CENTER	PART OF NE1/4 OF NW 1/4, S14, T115N, R24W	04.0141210	A-657823	2465	-	2465	-	-	FEE
24A	JOHN J & JOYCE M HEILAND REVOCABLE TRUST	PART OF NE1/4 OF NW 1/4 AND PART OF NW1/4 OF NW1/4, S14, T115N, R24W	04.0140410	A-518533	89328	199817	289145	-	34631	FEE & EASEMENT
24B	JOHN J & JOYCE M HEILAND REVOCABLE TRUST	PART OF NE1/4 OF NW 1/4 AND PART OF NW1/4 OF NW1/4, S14, T115N, R24W	04.0140410	A-518533	25337	21191	46528	-	-	FEE
25	GERMAN LUTHERAN CEMETERY ASSOCIATION	PART OF NE1/4 OF NW 1/4, S14, T115N, R24W	04.0141100	BK 17 DEEDS, PG 489	395	-	395	-	406	FEE & EASEMENT
26	JEFFREY J HEILAND	PART OF NW1/4 OF NW 1/4 AND PART OF NE1/4 OF NW1/4, S14, T115N, R24W	04.0140400	A-569866	18057	31385	39442	-	10747	FEE & EASEMENT

- Carver County Cast Iron Monument
- Individual Parcel Limits
- Boundary Corner with number; set 1/2 inch by 18 inch iron pipe with aluminum cap stamped Carver County RW
- Found monument as noted
- Section Line
- Quarter Line
- Sixteenth Line
- Underlying Property Line
- Existing Right of Way Line
- Permanent Easement
- Temporary Easement
- 505 Proposed center line stationing per Carver Co. Project No.



CARVER COUNTY RIGHT OF WAY PLAT NO. 31

TRUNK HIGHWAY NO. 212

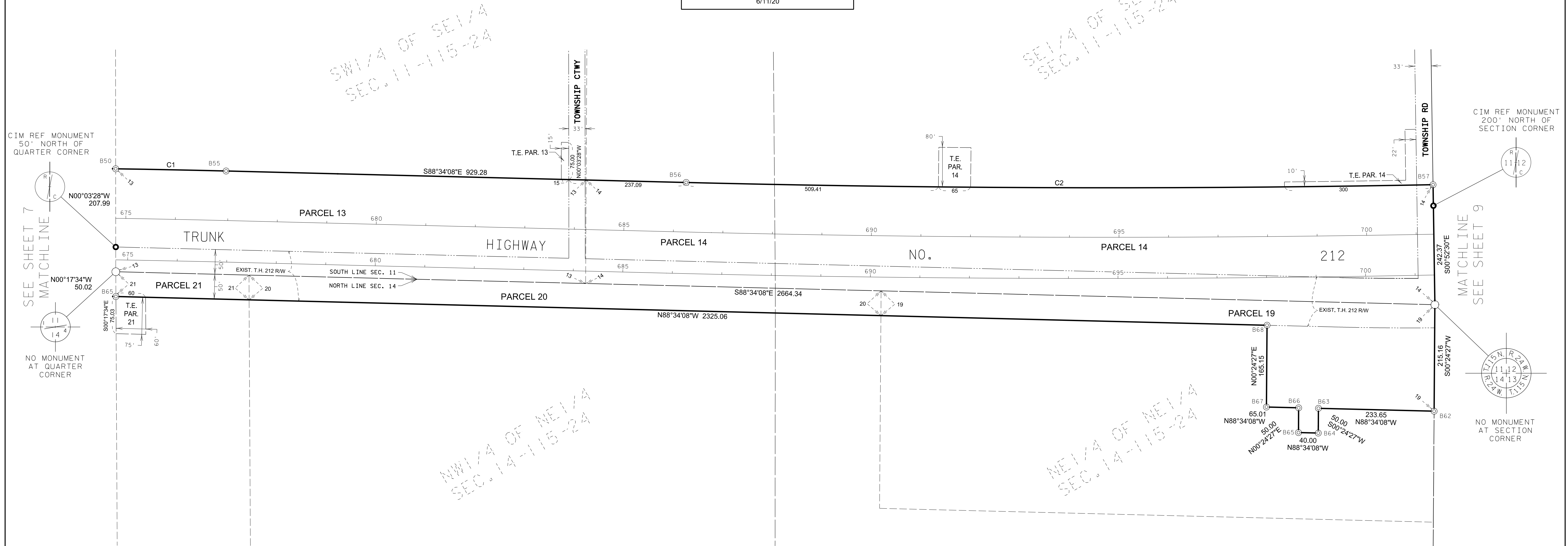
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6/11/20

PLAT FILE NO.

C.R. DOC. NO.

R.T. DOC. NO.

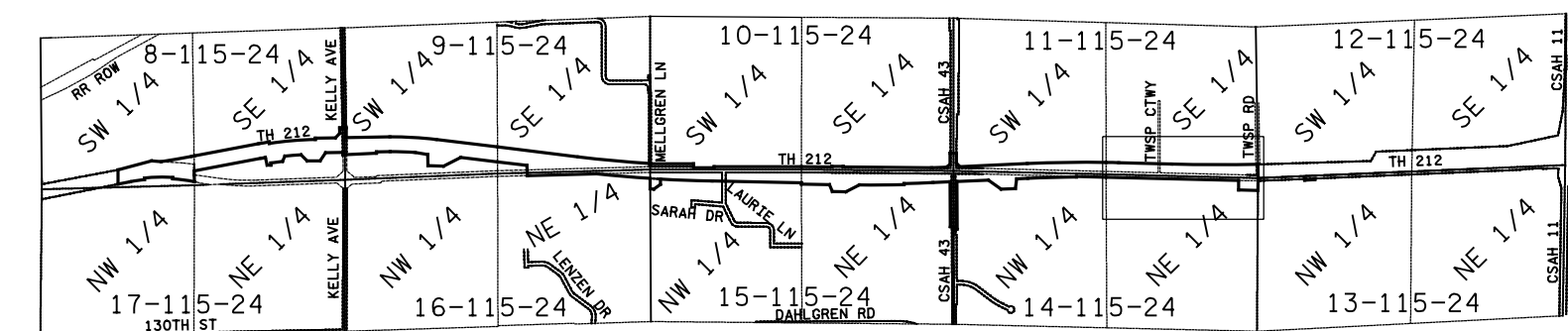


PARCEL NUMBER	RECORD OWNER	LOCATION	PARCEL ID NO.	RECORDED DOC. NO.	EXISTING ROAD RW (SQ FT)	NEW ROAD RW (SQ FT)	TOTAL ROAD RW (SQ FT)	PERMANENT EASEMENT (SQ FT)	TEMPORARY EASEMENT (SQ FT)	R/W INTEREST
13	DEBORAH A HALAYCHIK, ET AL	PART OF SW1/4 OF SE 1/4, S11, T115N, R24W	04.0110210	A-382159	52706	145692	198398	-	1125	FEE & EASEMENT
14	HENRY G & KIMBERLY J HAMMERS	PART OF SW1/4 OF SE1/4 AND PART OF SE1/4 OF SE 1/4, S11, T115N, R24W	04.0110300	A-439579	92182	221893	314075	-	10126	FEE & EASEMENT
19	JEFFREY N & DIANE M VILLARS	PART OF NE1/4 OF NE1/4, S14, T115N, R24W	04.0140700	A-218631	55715	58133	113848	-	-	FEE
20	DEBORAH HALAYCHIK, ET AL	PART OF NW1/4 OF NE 1/4, S14, T115N, R24W	04.0140600	A-382162	63822	-	63822	-	-	FEE
21	CRAIG D & VICKIE LEE PETERSON	PART OF NW1/4 OF NE1/4, S14, T115N, R24W	04.0140500	BK165 DEEDS, PG269	13453	-	13453	-	4502	FEE & EASEMENT

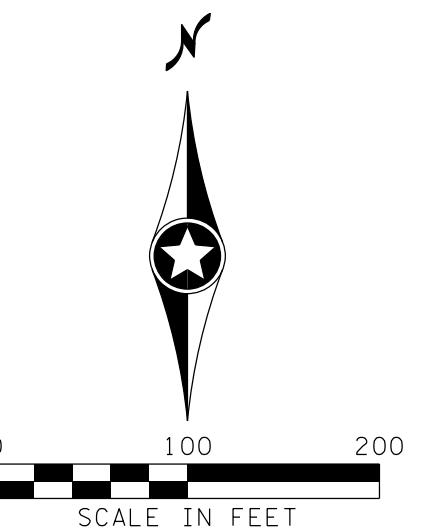
- Carver County Cast Iron Monument
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CURVE NUMBER	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD LENGTH
C1	00°33'11"	23102.31	222.98	S88°50'43"E	222.97
C2	02°31'16"	34277.47	1508.23	S89°49'45"E	1508.10

VICINITY MAP
CARVER COUNTY, MINNESOTA



NOT TO SCALE



Carver County Board of Commissioners Request for Board Action



Agenda Item:

FTE CHANGE FROM .8 TP 1.0 HHS INCOME SUPPORT, CAREERFORCE

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
Consent ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

In July 2017, Income Support Department eliminated .5 CareerForce Support Specialist position, and combined duties for the CareerForce and Child Care licensing into .8 position. This position sits in the Income Support, Workforce Development, CareerForce unit. In the past year, Carver County CareerForce has steadily experienced an increase in the number of non-program eligible residents needing job search/career preparation and counseling assistance. In addition, in response to current economic downturn, additional DHS requirements for the background checks for the family childcare providers, and to address complex needs of the residents, there is a business need to create increase .8 FTE to 1.0 FTE. Effective and efficient CareerForce services for all residents remain a key for a steady economic recovery which may take a course of few year before reaching levels of per pandemic.

The annual cost of the increase from .8 FTE to 1.0 FTE is \$12,579.66 per year. The cost difference will be made up by additional Federal and Dislocated worker grants received by Carver County. No additional local tax levy dollars are required for this change in FTE.

ACTION REQUESTED:

Motion to approve the deletion of a .8 FTE and the addition of a 1.0 FTE case aide position in the HHS Income Support Department.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =	\$0.00
Grant Revenue	\$12,579.66
Total	\$12,579.66

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

No local tax levy dollars are being requested to fulfill this FTE deletion/addition.

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: FTE CHANGE FROM .8 TP 1.0 HHS INCOME SUPPORT, CAREERFORCE

Department:

Meeting Date:

- Fund:
- 01 - General
 - 02 - Reserve
 - 03 - Public Works
 - 11 - CSS
 - 15 - CCRRA
 - 30 - Building CIP
 - 32 - Road/Bridge CIP
 - 34 - Parks & Trails
 - 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
MN DW Salaries	11-454-830-3212-6111	\$9,000.00
WIOA DW Salaries	11-454-838-3212-6111	\$3,579.66
TOTAL		\$12,579.66

CREDIT		
Description of Accounts	Acct #	Amount
MN Dislocated Worker Grant	11-454-830-0000-...	\$9,000.00
WIOA Dislocated Worker Grant	11-454-838-0000-...	\$3,579.66
TOTAL		\$12,579.66

Reason for Request:

Deletion of a .8 FTE case aide position and the addition of a 1.0 FTE case aide position in the HHS Income Support Department. The cost difference will be funded by additional Dislocated Worker grants which are non-competitive grants which are expected to continue for the foreseeable future.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Proposed Settlement Agreement in the matter of Donald and Kara Amorosi v. Carver County

Primary Originating Division/Dept: Attorney

Meeting Date: 7/7/2020

Contact: Mark Metz Title: County Attorney

Item Type: Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

On or about September 9, 2019, Carver County, the Carver County Sheriff's Office, the Carver County Attorney's Office, and Sheriff Jason Kamerud and County Attorney Mark Metz, in their official capacities, were sued for allegedly violating the data practices act by disclosing private data.

The parties have reached a tentative settlement agreement and the staff recommends approval. The tentative agreement is as follows: Carver County's insurer, the Minnesota Counties Intergovernmental Trust has agreed to pay \$270,000 to Donald and Kara Amorosi and the County has agreed to pay \$180,000 in attorney's fees to counsel for the Amorosis in exchange for the dismissal of this lawsuit. There is no admission of liability or wrongdoing with respect to the County's release of data related to the incident involving the death of A.T.A., and the complaints against County Attorney Mark Metz and Sheriff Jason Kamerud, in their official capacities, were separately and voluntarily dismissed from the lawsuit for the payment of zero dollars. The County maintains the data that was released is public information, but also recognizes this is a cost effective resolution which brings closure to this matter and avoids the high cost of continuing litigation and the uncertainty of a lengthy jury trial and appeals process.

ACTION REQUESTED:

Motion to approve the settlement agreement in the matter of *Donald and Kara Amorosi, individually and as parents, representatives, and co-trustees for the next-of-kin of A.T.A., decedent v. Carver County, Carver County Sheriff's Office, Jason Kamerud, in his official capacity as Carver County Sheriff, Carver County Attorney's Office, and Mark Metz, in his official capacity as Carver County Attorney.*

FISCAL IMPACT: Commissioner contingency form

If "Other", specify:

FUNDING

County Dollars =	\$180,000.00
MCIT	\$270,000.00
Total	\$450,000.00

FTE IMPACT: None

Insert additional funding source

Related Financial/FTE Comments:

The County's insurance thru the MN County Insurance Trust ("MCIT") will pay \$270,000 and \$180,000 will be paid out of the Commissioners' Contingency Budget.

Commissioner Contingency Request Form



Submit AFTER RBA submittal

Agenda Item: Proposed Settlement Agreement in the matter of Donald and Kara Amorosi v. Carver County

Department: Attorney Meeting Date: 7/7/2020

Requested By: David Frischmon Fund: 01 - General

Description of Revenue Accounts	Acct #	Increase/ (Decrease) Amount	Description of Expenditure Accounts	Acct #	Increase/ (Decrease) Amount
			Commissioner Contingency - Amorosi Settlement	01-001.6829	\$180,000.00
TOTAL		\$0.00	TOTAL		\$180,000.00

Reason for Request:

Settlement for Amorosi v. Carver County.

Financial Impact(to be filled out by Finance Director)

Commissioner Contingency Beginning of the Year Balance	\$390,000.00
Commissioner Contingency Current Adjustment	(\$180,000.00)
Commissioner Contingency Previous Adjustment	
Remaining Balance After Adjustment	\$210,000.00

Finance Recommend Approval:

Click here to sign this section

County Board Decision:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Authorize Public Works to keep impounded equipment

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

Public Services Facilities performs mowing operations at several locations throughout Carver County. Facilities staff is currently trailering a mower to several locations including the Public Works building in Hollywood Township . There is currently a riding lawn mower in the impound lot that could be retained by the county and left at PW Hollywood for use there. The mower is a 42" deck Poulan Pro that is valued at under \$500. It has been inspected and is in good working condition. Public Works requests the mower gets added to the county fleet instead of being disposed of at auction.

ACTION REQUESTED:

Authorize Public Works to add an impounded mower to the equipment roster.

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING	
County Dollars =	<input type="text" value="\$0.00"/>
Total	<input type="text" value="\$0.00"/>

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 6947

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Eden Prairie Police Chief-Letter of Thanks

Primary Originating Division/Dept: Administration (County)

Meeting Date: 7/7/2020

Contact: Dave Hemze Title: County Administrator

Item Type:
Regular Session

Amount of Time Requested: 5 minutes

Attachments: Yes No

Presenter: Police Chief Greg Weber Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Eden Prairie Police Chief Greg Weber requested an opportunity to appear before the Board to thank Carver County for allowing them to bring their in-custody arrests to the Carver County facility rather than downtown during the Minneapolis demonstrations.

ACTION REQUESTED:

None

FISCAL IMPACT: None
If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 6967

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Sheriff's Policy Informational

Primary Originating Division/Dept: Sheriff

Meeting Date: 7/7/2020

Contact: Jason Kamerud Title: Sheriff

Item Type:
Regular Session

Amount of Time Requested: 25 minutes

Attachments: Yes No

Presenter: Jason Kamerud Title: Sheriff

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Recent events have led to nationwide discussions about police practices. Sheriff Kamerud would like to share information and update the Board about current policies and practices, current organizational status, and ongoing community engagement initiatives.

ACTION REQUESTED:

No Action Requested - Informational Only

FISCAL IMPACT: None
If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 6964

Carver County Board of Commissioners Request for Board Action



Agenda Item:

COVID-19 Phase II Updates

Primary Originating Division/Dept: <u>Administration (County)</u>	Meeting Date: <u>7/7/2020</u>
Contact: <u>Dave Hemze</u> Title: <u>County Administrator</u>	Item Type: <u>Regular Session</u>
Amount of Time Requested: <u>15</u> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: _____ Title: _____	

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The Carver County Library Board met on June 29 and unanimously approved that the libraries start to open the third week in July, preferably on a Wednesday, for walk through services. They recommended that the library director be given the flexibility to adjust the date as needed for patron and staff safety. They also strongly recommended that people wear a face mask, use hand sanitizer, and socially distance.

Walk through service would allow library patrons to enter the building, look through the library shelves, and check out material. The Chanhassen and Waconia locations would initially pilot the walk through service. After that, the library staff would work to open other locations.

Services including programs, events, meeting room use, magazine and newspaper reading, wi-fi usage, and study tables/chairs will not be available at this time. The focus of this opening is to allow people access to the material within the library. The majority of the other MELSA libraries have started or are planning to start similar walk through services.

Computers will continue to be available for people to use.

As locations open, staff will evaluate the curbside pickup option to determine if they have the adequate resources to do both curbside pickup and walk through services. At least one location will offer curbside pickup for those who are not comfortable entering the library.

Library staff have drafted protocols for the walk through service. They will work closely with Employee Relations and Public Health on finalizing these plans prior to starting the walk through service.

An updated COVID-19 Phase II plan is attached. This update also includes changes to the Health and Human Services and Sheriff's Office areas.

ACTION REQUESTED:

Motion to adopt the attached updated COVID-19 Phase II plan.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

Total **\$0.00**

FTE IMPACT: None

Related Financial/FTE Comments:



COVID-19
Reopening Carver County – Phase II
Proposed July 21 ~~June 16~~, 2020

Reopening Carver County – Phase I recommendations are attached with a proposed implementation date of Monday, May 4. Recommended Phase I updates are also shown with a proposed implementation of Wednesday, June 3. The main objective of the phased plan is to keep our citizens and employees safe and healthy while gradually reopening County services. Related strategies include the following.

1. All buildings remain closed to general walk-in traffic during Reopening Phase I.
2. Service by appointment is offered for certain services that cannot be completed via other methods or are difficult to complete online due to lack of an electronic solution, complexity of transaction, or customer barrier to accessing the service online.
3. Electronic processing of documents and applications, and delivery of services via virtual methods are continued and increased where possible. Methods for effective virtual service delivery are refined. Innovations are continued into the future when appropriate.
4. Physical spaces are appropriately prepared (room arrangements to support social distancing, protective barriers installed, enhanced cleaning protocols continued, etc.).
5. Employees continue to telework where effective service delivery can be provided through remote work arrangements.

Protocols related to services that are reopened will be guided by the Center for Disease Control (CDC) and Minnesota Department of Health (MDH) recommendations. Reopening Carver County - Phase II and Phase III will be recommended to the Board later based upon health data and trends, with the goal of incrementally reopening all Carver County buildings and services.

Continuing to strategically enhance the County's ability to quickly convert to effective service delivery in the event of renewed social distancing or stay at home guidance will remain an ongoing area of focus. It is the County's goal to be prepared and responsive to current and future challenges, while maintaining employee and community health, safety, and wellbeing as top priorities.

COVID-19
Reopening Carver County –Phase II
Proposed July 21 June 16, 2020

Division	Services to Reopen	Services to Remain Closed/Other Notes
County Attorney	<u>Jury trials</u> : Scheduled to resume in July. Prosecutors and staff will be appearing in court, along with defense attorneys, witnesses and jurors. We are working with the Courts to implement appropriate safety protocols.	
Court Administration	<ol style="list-style-type: none"> 1. <u>Jury trials</u>: See above note. 2. <u>Service counters</u>: Open by appointment only beginning Monday, June 15. Services include criminal, traffic, juvenile, CHIPS, family, civil, and probate related cases. 3. <u>Law Library</u>: Space and computer terminals open by appointment only beginning Monday, June 15. 	
Employee Relations	N/A – All services fully operational remotely	Employee Relations is fully functional remotely and completing all services via available technology. Employee Relations will continue to deliver services remotely.
Health and Human Services	<ol style="list-style-type: none"> 1. <u>CareerForce</u>: By appointment only for employment assistance and by reservation for job searches on computers. 2. <u>Accounting</u>: Receipt Child Support payments 3. <u>Adolescent Day Treatment</u>: Open two days per week (other days done thru telehealth) 4. <u>Immunization clinics</u>: By appointment only. 5. <u>Adult and Juvenile Probation</u>: By appointment only for high risk <u>all clients</u>. <u>Remote work and virtual appointments continue</u>. <u>In-person supervision as needed</u>. 6. <u>Prep Adventure Summer Program</u>: Operating in a scaled back half day small group version. 	<u>Child and Family services, Home and Community-Based Care services, and Financial Assistance</u> : All services have continued utilizing alternative communication methods during the building closure. Remote work and tele/video communication solutions will continue until further notice.

	<p>7. <u>Child Protection</u>: Child Protection Family Visitation by appointment only and UA's (Urinalysis) by Appointment only.</p> <p>8. <u>Child & Family</u>: <u>By appointment only for the provision of services tied to a case plan with supervisor approval.</u></p> <p>9. <u>Child Support</u>: <u>In-person court hearings. By appointment only, meetings with residents to address barriers contributing to the wellness of the children.</u></p>	
Property and Finance	<p>1. <u>Property Tax, Land Records, Assessing, License Centers, and Elections & Licensing</u>: By appointment only for certain services including driver's licenses, County Commissioner candidate filing, land record plats, complicated property tax appeal, complicated property tax statement, delinquent property tax confession of judgements, etc. In-person absentee voting from June 26th through August 10th at the Chaska Government Center.</p> <p>2. <u>Property tax payments</u>: Can be made via a drop off box in the Government Center parking lot, a drop off box at the Chanhassen License Center, the Chaska License Center drive-through, online payments via county website, or US mail. Property tax payments by appointment for other limited circumstances.</p>	<p>1. <u>Passports</u>: Currently unable to process due to State and Federal restrictions. Open by appointment only when made available by the federal government.</p> <p>2. <u>License Center drive through windows</u>: Open for limited services such as tab renewals, title transfers and DNR licenses.</p> <p>3. <u>Marriage licenses</u>: Can now be provided electronically.</p>
Public Services	<p>1. <u>Complicated applications/permits</u>: By appointment for Veteran Services, Land Management/Environmental Services/Water Mgmt.</p> <p>2. <u>Outdoor services</u>: Provide services that can be conducted outside such as AIS inspections, land management site visits, feedlot inspections, septic inspections, water management field work, etc.</p> <p>3. <u>Rural recycling drop-off sites (Cologne, Mayer and NYA)</u>: Open during regular hours.</p> <p>4. <u>Environmental Center</u>: <u>Open for drive through drop off.</u></p>	<p>1. <u>Libraries</u>: Remain closed. Offering curbside pickup at all locations, Express Library at Mayer, Cologne, and Carver, and expanded online and social media based services and programs. Open Chanhassen and Waconia computer access by appointment only on Wednesday, June 3.</p> <p>2. <u>Environmental Center</u>: Open drive through on Wednesday, June 3.</p> <p>3. <u>County Board and Advisory Committee Meetings</u>: Buildings remain closed for County</p>

	<p>5. <u>Libraries: Starting the third week in July, libraries will start to open for “walk through” services. Chanhassen and Waconia libraries will be the first to open for walk through and then others will open as resources allow. Curbside will be offered in at least one location. Computer access will be available. Express libraries are open. Expanded online and social media-based services and programs.</u></p>	<p>Board, advisory committees, and other meetings. <u>Board meetings are live streamed and offer email and voicemail public comments. Advisory committee meetings conducted via videoconference. which will be conducted via videoconference. Researching additional options for enhanced public input.</u></p> <p>4. <u>Extension: University of Minnesota has canceled in-person Extension programs though the end of June. The University of Minnesota is taking the lead on when and how they open programs and services that they offer locally. Our local Extension Office remains closed for walk up services.</u></p>
<p>Public Works</p>	<p>1. <u>Park:</u> Parks and trails including playgrounds and restrooms are open.</p> <p>2. <u>Campgrounds:</u> Baylor campground opened on June 1 with a modified model.</p> <p>3. <u>Beaches:</u> Beaches will operate under a self-guided model. This will be monitored and adjusted as needed. Lifeguard service during peak times starts June 13th and ends August 24th.</p> <p>4. <u>Parks recreation services:</u> Continues with development of new programs and service delivery models. Work continues to implement up to 25 participants into various programs, continue with virtual and self-guiding programming and marketing and outreach. Some seasonal instructors are utilized as needed.</p> <p>5. <u>Right of way negotiations:</u> One-on-one meetings with property owners occurs as necessary. Physical distancing and PPE protocols in place.</p>	<p><u>Park amenities:</u> Large events continue to be cancelled including 4th of July Fireworks.</p> <p><u>Highway Operations:</u> Continue as is with staff split in 3 locations (Cologne, Hollywood, and Chaska) with 5-6 people in each. Crews separated except on larger projects that require more than 6 people, in which case they are split into small sub-groups and practice physical distancing. Seasonal staff added.</p> <p><u>Highway Construction:</u> Continues as planned. Field crews trained in prevention of infectious disease spread in highway work zones. Portable wash stations added.</p> <p><u>Parks Maintenance:</u> As workload increases, seasonal staff are added.</p>

Sheriff's Office	<ol style="list-style-type: none"> 1. <u>Records requests:</u> Allowing. 2. <u>Jail visitation:</u> Allowing via WebEx, Zoom, or similar platform. <u>Resume in-person by appointment only with video visitation encouraged.</u> 3. <u>Permit to carry:</u> Maintain by appointment but potentially expand days/hours. 4. <u>Permit to Purchase:</u> Continue to encourage receiving by mail and added drop box in the lobby for those who choose in-person delivery. 5. <u>Volunteer-led jail programs:</u> Allowing some in-house programs (e.g., bible study) via WebEx, Zoom, or similar platform. In-person options available July 1 6. <u>In-Custody Sentences:</u> Admitting self-reports for in-custody sentences if the subject has been sentenced to 10 days or less. 7. <u>Volunteer Support Services:</u> In-person training and operations starting July 1. 8. <u>Warrant arrests:</u> Resumed week of June 22. 	<p>Most Sheriff Office services have continued during suspension as they are essential.</p>
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Carver County Board of Commissioners Request for Board Action



Agenda Item:
CARES Funding Overview

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services"/>	Meeting Date: <input type="text" value="7/7/2020"/>
Contact: <input type="text" value="David Frischmon"/> Title: <input type="text" value="Property & Finance Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="15"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text" value="David Frischmon"/> Title: <input type="text"/>	
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

BACKGROUND/JUSTIFICATION:

The Mn Governor has announced plans to distribute \$841 million in federal CARES Act funding bill; \$467M will go to counties, \$350M to cities, and \$23M to towns. Carver County's Covid Relief Fund ("CRF") allotment is \$12,851,792 which must be spent by December 1, 2020.

The CARES Act provides a broad range of allowed uses that must be COVID-19 related, filling shortfalls in government revenues is not a permissible use of CRF dollars.

ACTION REQUESTED:

None - Staff providing high level overview and seeking Board direction

FISCAL IMPACT: <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 6981

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Agreement with the Carver County Veterans Memorial Registry

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="7/7/2020"/>
Contact: <input type="text" value="Martin Walsh"/> Title: <input type="text" value="Parks Director"/>	Item Type: <input type="text" value="Ditch/Rail Authority"/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text" value="Stan Heldt"/> Title: <input type="text" value="President of Veterans Memorial"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

Carver County and the Carver County Veterans Memorial Registry (CCVMR) entered into a license agreement November 28, 2017 for vacant land, construction and ongoing maintenance of a veteran's memorial located in the City of Mayer. The CCVMR would like Carver County Regional Railroad Authority to consent to CCVMR assigning all its rights and obligations related to the memorial to the Veteran's Memorial Registry (VMR). VMR is a 501 (c)(3) entity which will have full benefits related receiving tax-deductible donations for the memorial. Further, VMR will be held to the same terms of the license agreement for the veteran's memorial as CCVMR. Both CCVMR and VMR will execute an agreement that assigns the obligations of CCVMR to VMR and provide Carver County Regional Railroad Authority with an executed copy of the agreement.

Additionally, a brief update on the monument is to be provided.

ACTION REQUESTED:

Motion to consent to the license agreement between CCVMR and VMR for veterans memorial in the City of Mayer pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING
If "Other", specify: <input type="text"/>	County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	
Related Financial/FTE Comments:	

Office use only:

RBA 2020 - 6974

Carver County Board of Commissioners Request for Board Action



Agenda Item:
MICA Legislative Update

Primary Originating Division/Dept: Administration (County)

Meeting Date: 7/7/2020

Contact: Dave Hemze Title: County Administrator

Item Type:
Regular Session

Amount of Time Requested: 30 minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

MICA Executive Director Matt Massman, along with Steve Novak, Carli Stark and Nancy Silesky, will be presenting a legislative update.

ACTION REQUESTED:

Information only.

FISCAL IMPACT: None
If "Other", specify:

FUNDING
County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 6959