

Committee of the Whole Meeting
January 21, 2014 - 2:30 p.m.
County Board Room
(Please note room change for January's meeting)



Carver County Board of Commissioners
 January 21, 2014
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

- | | | | |
|-----------|----|--|-----|
| 4:00 p.m. | 1. | <ul style="list-style-type: none"> a) CONVENE b) Pledge of allegiance c) Public comments - <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i> | |
| | 2. | Agenda review and adoption | |
| | 3. | Approve minutes of January 7, 2014, Organizational Session | 1-5 |
| | 4. | Community Announcements | |
| 4:05 p.m. | 5. | <p>CONSENT AGENDA</p> <p><i>Communities: Create and maintain safe, healthy and livable communities</i></p> <ul style="list-style-type: none"> 5.1 Professional Services Agreement for R-O-W Acquisition Services with Henning Professional Services, Inc. 6 5.2 Professional Services Agreement for County Wide Signal Retiming with Alliant Engineering, Inc. 7 5.3 Transportation Alternative Grant Application for Lake Minnetonka Regional Trail 8-9 5.4 Transportation Alternative Grant Application for the Minnesota River Bluffs Regional Trail 10-11 <p><i>Connections: Develop strong public partnerships and connect people to services and information</i></p> <ul style="list-style-type: none"> 5.5 Charitable Gambling Application for Exempt Permit-Make-A-Wish Foundation of Minnesota 12 <p><i>Culture: Provide organizational culture fostering accountability to achieve goals and sustain public trust/confidence in County government</i></p> <ul style="list-style-type: none"> 5.6 Request for Approval to Renew Contract with Madden Galanter Hansen, LLP 13 <p><i>Finances: Improve the County's financial health and economic profile</i></p> <ul style="list-style-type: none"> 5.7 Review Social Services/Commissioners Warrants NO ATT | |
| 4:05 p.m. | 6. | <p>GROWTH: Manage the challenges and opportunities resulting from growth and development</p> <ul style="list-style-type: none"> 6.1 Request for approval to amend contract with L.D. Martin Law Office 14 | |

4:15 p.m.	7. CONNECTIONS: Develop strong public partnerships and connect people to services and information 7.1 Advisory Committee appointments 15-18
4:20 p.m.	8. CULTURE: Provide organizational culture fostering accountability to achieve goals and sustain public trust/confidence in County government 8.1 Closed Session to Discuss the County Administrator Annual Performance Evaluation 19
5:10 p.m.	ADJOURN REGULAR SESSION
5:10 p.m.	BOARD REPORTS 1. Chair 2. Board Members 3. Administrator 4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

January 28, 2014	9:00 a.m. Board Work Session
February 4, 2014	9:00 Board Meeting
February 11, 2104	No Meeting
February 18, 2014	2:30 p.m. Committee of the Whole Meeting
February 18, 2104	4:00 p.m. Board Meeting
February 25, 2014	Board Work Session

Commissioners Gayle Degler, James Ische, Tim Lynch, Randy Maluchnik and Tom Workman met in session this day as required by law for organizational purposes for the year 2014.

The session was called to order by County Administrator, David Hemze, at 9:00 a.m.

Ische nominated Gayle Degler to serve as Chair of the Board of Commissioners for 2014. Maluchnik seconded the nomination. On vote taken to elect Gayle Degler as Chair for 2014, all voted aye.

Chair Degler requested nominations for Vice Chair. Ische nominated Randy Maluchnik as Vice Chair of the Board of Commissioners for 2014. Degler seconded the nomination. On vote taken to elect Randy Maluchnik as Vice Chair for 2014, all voted aye.

Ische moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Hemze requested the Board adopt their 2014 Board Operating Rules. He explained the proposed policy change to establish an amount each year through the budget cycle for conference and training. He noted, in 2014, \$4,000 would be allocated for each commissioner.

Lynch moved, Workman seconded, to adopt the 2014 Board Operating Rules as presented. Motion carried unanimously.

Hemze requested the Board adopt their meeting schedule for 2014. He reviewed the proposed schedule and indicated additional meetings can be added or subtracted. He stated the meeting schedules of comparable counties were reviewed and a change was made to reduce one meeting. He reiterated that changes can be made as they progress through the year.

Ische moved, Maluchnik seconded, to adopt the 2014 Board meeting schedule as presented. Motion carried unanimously.

Lynch moved, Ische seconded, to approve the following Commissioner appointments:

Area Agency on Aging	Maluchnik
Association of Minnesota Counties Board of Directors	Ische, Alt. Degler
AMC Environment & Natural Resources Policy Committee	Ische
AMC General Government Policy Committee	Degler
AMC Health & Human Services Policy Committee	Lynch
AMC Public Safety Policy Committee	Maluchnik
AMC Transportation Policy Committee	Workman
CAP Agency Board of Directors	Degler
Carver County CDA	Maluchnik, Liaison
Carver County Leaders (formerly ACCEL)	Maluchnik & Lynch
Community Leaders (Eastern)	Degler, Maluchnik, Workman
Counties Transit Improvement Board	Maluchnik
County and Union Leaders Group	Maluchnik & Lynch

ORGANIZATIONAL SESSION

January 7, 2014

Courts Committee	Ische & Degler, Alt. Lynch
CROW Joint Powers Board	Lynch, Alt. Ische
Fair Board	Ische, Alt. Lynch, Liaisons
Historical Society Committee	Maluchnik, Alt. Lynch
Insurance Advisory Committee	Maluchnik
Inter-Agency Early Intervention Committee	Deleted as committee assignment no longer necessary.
Law Library Board	Degler
Library Board	Degler, Liaison
Lower Minnesota River Watershed	Maluchnik & Degler, Liaisons
MELSA	Degler
Metro Alliance for Healthy Families Joint Powers Board	Workman
Metro GIS Policy Board	Maluchnik, Alt. Peter Henschel
Metropolitan Emergency Services Board	Ische & Degler
Metropolitan Emergency Services Executive Board	Ische, Alt Degler
Metropolitan Emergency Services Cost Allocation Committee	Deleted as committee no longer active
Metropolitan Emergency Services Radio Technical Operations Committee	Steve Schoenbauer
Metropolitan Emergency Services 911 Technical Operations	Alt. Peter Sauter
Minnesota Inter-County Association	Susan Bowler,
Minnehaha Creek Watershed District	Alt. Steve Schoenbauer
Minnesota Extension Committee	Degler & Maluchnik
Minnesota River Basin Joint Powers	Maluchnik & Workman, Liaisons
Minnesota Valley Regional Rail Authority	Degler & Lynch
Mosquito Control District	Ische, Alt. Maluchnik
Office of the Aging Advisory Board	Workman, Alt. Maluchnik
Park Commission	Ische & Workman
Planning Commission	Deleted as committee no longer exists.
Public Health Emergency Preparedness Workgroup	Lynch, Liaison
Riley-Purgatory-Bluff Creek Watershed	Ische, Alt. Lynch
Soil and Water	Deleted Board assignment no longer necessary.
Solid Waste Management Coordinating Board	Workman & Degler, Liaisons
Southwest Corridor Transportation Coalition	Deleted Board appointment no longer necessary.
State CHS Advisory Committee (SCHSAC)	Workman & Ische
Transportation Advisory Board – TAB	Workman & Maluchnik, Alt. Degler
WENR Committee	Marcee Shaughnessy,
	Alt. Maluchnik
	Maluchnik, Alt. Workman
	Lynch, Alt. Ische

Ditches

Joint Ditch #1	Ische, Lynch, Degler
Joint Ditch #2	Ische, Degler
Joint Ditch #3	Ische
Joint Ditch #4	Ische, Lynch, Workman
Joint Ditch #5	Ische, Lynch, Maluchnik
Joint Ditch #21	Ische, Lynch, Workman, Degler
Joint Ditch #22	Ische, Lynch, Maluchnik
Joint Ditch #24	Ische, Lynch, Degler

Voting members to the Association of Minnesota Counties:

Gayle Degler	Randy Maluchnik	James Ische
Tim Lynch	Tom Workman	Lyndon Robjent
David Hemze	Gary Bork	

MCIT Voting Delegates:

Sonja Wolter
David Hemze, Alt.

Appointments to Minnesota Counties Computer Consortium:

Melissa Reeder
Alt – Dave Frischmon Alt – Laurie Engelen

Appointment as County's Strategic National Stockpile (SNS) Requestor:

Gayle Degler
David Hemze
Randy Wolf

Motion carried unanimously.

The Board considered appointments to various advisory committees.

Lynch moved, Ische seconded, to appoint Scott Hoese to the Board of Adjustment. Motion carried unanimously.

Ische moved, Lynch seconded, to appoint Richard Buetow to the Board of Adjustment. Motion carried unanimously.

Lynch moved, Maluchnik seconded, to appoint Darrel Sudheimer to the Carver County Community Development Agency. Motion carried unanimously.

Maluchnik moved, Ische seconded, to appoint Susan Maki to the Library Board. Motion carried unanimously.

Lynch moved, Degler seconded, to appoint Samuel Deweese to the Carver County Mental Health Committee. Motion carried unanimously.

Maluchnik moved, Workman seconded, to appoint Susan Maki to the Carver County Mental Health Advisory Committee. Motion carried unanimously.

Workman moved, Lynch seconded, to appoint Maren Christopher to the Extension Committee. Motion carried unanimously.

Ische moved, Lynch seconded, to appoint Suzanne Honebrink to the Extension Committee. Motion carried unanimously.

Workman moved, Lynch seconded, to appoint Jim Manders to the Park Commission. Motion carried unanimously.

Maluchnik moved, Ische seconded, to appoint Nate Bostrom to the Personnel Board of Appeals. Motion carried unanimously.

Ische moved, Lynch seconded, to appoint John P. Fahey to the Carver County Planning Commission. Motion carried unanimously.

Workman moved, Lynch seconded, to approve the minutes of the December 17, 2013, Regular Session. Motion carried unanimously.

Ische moved, Maluchnik seconded, to approve the following consent agenda items:

Accepted the Community Social Services grant and authorized entering into negotiations with the Office of Justice.

Authorized Carver County Emergency Management to contract with the State of Minnesota, Division of Homeland Security & Emergency Management, for the 2013 Urban Area Security Initiative grant subject to review by the Attorney/Risk Management and related budget amendment.

Resolution #01-14, Right of Way Acquisition-CSAH 18-Project SP 010-618-013.

Approved tobacco license for Skyway Wine & Spirits, LLC d/b/a Wine & Spirits at 7 & 41.

Authorized Administrative Services acceptance of donations under \$5.00 to be distributed during the IT Day event.

Adopted Findings of Fact and issue Order PZ10130042 for the issuance of Conditional Use Permit #PZ20130042, Evan Griffiths, Dahlgren Township.

Authorized the issuance of a Certificate of Zoning Compliance for the March 8, 2014, 4th Annual Central Raiders Wrestling Club Winter Splash at Baylor Park.

Authorized the Carver County Land Management Department to release the \$113,550 financial security for the completion of the grading and road construction improvements pursuant to the Whispering Creek Ranch development contract.

Resolution #02-14, Authorizing Payment of Settlements and Compensation to Landowners for Easements Required for the CSAH 10 Bridge Reconstruction and Related Roadway Improvements, Project #SAP 010-610-047.

Aproned the following abatements:

50.7250150 Andrew Harris
04.0810010 Danny Lund
65.2610120 Charles and Carol Crandall Trustees
02.0150800 Kelly McGuire

Reviewed December 24, 2013, Community Social Services' actions/Commissioners' warrants in the amount of \$311,239.79; reviewed December 31, 2013 Community Social Services' actions/Commissioners' warrants in the amount of \$987,213.94 and January 7, 2014, Community Social Services' actions/Commissioners' warrants in the amount of \$310,514.23.

Motion carried unanimously.

Lynch moved, Workman seconded, to adjourn as the Carver County Board and convene as the Carver County Regional Rail Authority. Motion carried unanimously.

Lynch moved, Maluchnik seconded, to appoint Gayle Degler as Chair, Randy Maluchnik as Vice Chair and James Ische as Secretary/Treasurer of the Carver County Regional Rail Authority for 2014. Motion carried unanimously.

Workman moved, Lynch seconded, to adjourn as the Carver County Regional Rail Authority at 9:40 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions. The full text of the resolutions are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement for R-O-W Acquisition Services with Henning Professional Services, Inc.

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="1/21/2014"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right of Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Reconstruction of CSAH 10, between Co. Rd. 30 on the south and TH 7 on the north, is scheduled for the 2015 construction season. In order to complete the reconstruction, additional right-of-way is needed to meet federal and state highway requirements. There are approximately 51 parcels being impacted by the project and in order to meet the construction schedule, right-of-way for these parcels must be acquired by the end of August, 2014.

Henning Professional Services, Inc. has been asked to submit a proposal to assist the Carver County Right-of-Way Agent in the negotiations and document creation for the right-of-way acquisition for this project.

ACTION REQUESTED:

Approve a professional services agreement with Henning Professional Services, Inc. pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text" value="\$68,500.00"/> <hr/> Total <input type="text" value="\$68,500.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:
 RBA 2014 - 2341

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement for County Wide Signal Retiming with Alliant Engineering, Inc.

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="1/21/2014"/> Item Type: <input type="text" value="Consent"/>
Contact: <input type="text" value="Kate Miner"/> Title: <input type="text" value="Traffic Engineer"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

This work will complete county wide signal retiming to minimize vehicle congestion and delay, increase the efficiency of the intersections, and make streets safer and more pedestrian friendly.

ACTION REQUESTED:

Approve a professional services agreement with Alliant Engineering, Inc. for county wide signal retiming pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text" value="\$35,880.00"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$35,880.00"/>

Related Financial/FTE Comments:

Office use only:
 RBA 2014 - 2343

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Transportation Alternative Grant Application for Lake Minnetonka Regional Trail

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Consent

Contact: Title:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Metropolitan Council is in the process of soliciting grant applications for Federal funding through the Transportation Alternative Program (TAP).

In October 2013, County Board members toured possible future trail projects which application for funding might be made. The Lake Minnetonka Regional Trail located in Victoria was one of the trails reviewed.

It is proposed that the County submit a TAP application to pave a segment of the Lake Minnetonka Regional Trail. The trail segment would extend from the Stieger Lake boat access road to Rolling Acres Road, a distance of approximately one mile.

The proposed project would connect to the 2013 trail paving project of the Southwest Regional Trail/Lake Minnetonka Regional Trail in Victoria. Additionally, the proposed project would connect to an existing paved trail within Carver Park Reserve and to a planned 2014 trail project along Rolling Acres Road and connecting to the Minnesota Landscape Arboretum along TH 5.

ACTION REQUESTED:

It is requested the Board pass resolution in support of an application to the Transportation Alternative Program for the Lake Minnetonka Regional Trail.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

Total

FTE IMPACT:

Related Financial/FTE Comments:

Office use only:

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: _____
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

**A RESOLUTION IN SUPPORT OF TRANSPORTATION ALTERNATIVE GRANT APPLICATION
FOR THE LAKE MINNETONKA REGIONAL TRAIL**

WHEREAS, The Metropolitan Council is soliciting grant applications for Federal Funding through the Transportation Alternative Program;

WHEREAS, The Lake Minnetonka Regional Trail is a regional trail identified in the Metropolitan Council 2030 Regional Parks Policy Plan;

WHEREAS, The Lake Minnetonka Regional Trail is identified in the Carver County Comprehensive Plan for Parks Trails and Open Space Plan;

WHEREAS, Pedestrian and bicycle trails improve the quality of life, and work to improve the health and well-being of area residents;

NOW, THEREFORE, BE IT RESOLVED, that the Carver County Board supports an application to the Federal Transportation Alternative Program to pave a portion of the Lake Minnetonka Regional Trail.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the _____ day of _____, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2014.

Dave Hemze County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Transportation Alternative Grant Application for the Minnesota River Bluffs Regional Trail

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="1/21/2014"/>
Contact: <input type="text" value="Marty Walsh"/> Title: <input type="text" value="Parks Director"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Metropolitan Council is in the process of soliciting grant applications for Federal funding through the Transportation Alternative Program (TAP).

In October 2013, County Board members toured possible future trail projects which application for funding might be made. The Minnesota River Bluffs Regional Trail located in Chanhassen was one of the trails reviewed.

It is proposed that the County submit a TAP application to pave a segment of the Minnesota River Bluffs Regional Trail. The trail segment would extend form County Road 61 to Bluff Creek Drive, a distance of approximately 3/4 mile.

The proposed project would connect to the 2013 trail paving project of the Southwest Regional Trail in Chaska. Additional, the proposed project would provide a scenic overlook on to the Seminary Fen, a DNR Scientific and Natural Area.

ACTION REQUESTED:

It is requested the Board pass resolution in support of an application to the Transportation Alternative Program for the Minnesota River Bluffs Regional Trail.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text" value="\$9,000.00"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$9,000.00"/>

Related Financial/FTE Comments:

Office use only:

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: _____
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

A RESOLUTION IN SUPPORT OF TRANSPORTATION ALTERNATIVE GRANT APPLICATION FOR THE MINNESOTA RIVER BLUFFS REGIONAL TRAIL

WHEREAS, The Metropolitan Council is soliciting grant applications for Federal Funding through the Transportation Alternative Program;

WHEREAS, The Minnesota River Bluffs Regional Trail is a regional trail identified in the Metropolitan Council 2030 Regional Parks Policy Plan;

WHEREAS, The Minnesota River Bluffs Regional Trail is identified in the Carver County Comprehensive Plan for Parks Trails and Open Space Plan;

WHEREAS, Pedestrian and bicycle trails improve the quality of life, and work to improve the health and well-being of area residents;

NOW, THEREFORE, BE IT RESOLVED, that the Carver County Board supports an application to the Federal Transportation Alternative Program to pave a portion of the MN River Bluffs Regional Trail.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the _____ day of _____, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2014.

Dave Hemze County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Charitable Gambling Application for Exempt Permit-Make-A-Wish Foundation of Minnesota

Primary Originating Division/Dept: <input type="text" value="Property Records & Taxpayer Services"/>	Meeting Date: <input type="text" value="1/21/2014"/>
Contact: <input type="text" value="Sarah Rivers"/> Title: <input type="text" value="Taxpayer Services Clerk"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

A Charitable Gambling application for Exempt Permit was received from the Make-A-Wish Foundation of Minnesota. They plan to hold a raffle on January 24, 2015 at the Lakeside Ballroom Event Center located at 8155 Paradise Ln, Waconia, MN 55387.

ACTION REQUESTED:

Approval to issue a Charitable Gambling License to Make-A-Wish Foundation of Minnesota for a raffle to be held on January 24, 2015

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2353

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for Approval to Renew Contract with Madden Galanter Hansen, LLP

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="1/21/2014"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="Employee Relations Division ..."/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

This is a renewal of the Professional Services Agreement between Carver County and Madden Galanter Hansen, LLP law firm, from January 1, 2014 through December 31, 2016 to provide legal counsel in the areas of labor relations, collective bargaining negotiations and related services. There is a monthly retainer of \$4,850 in 2014, \$5,000 in 2015 and \$5,150 in 2016 for consultation, negotiations and mediation. The agreement includes hourly rates of \$150 per hour in 2014, \$160 in 2015 and \$170 in 2016 for preparation and representation of the County in litigation matters, including appellate cases, as requested by the County. These rates reflect approximately a 3% increase each year.

ACTION REQUESTED:

Motion to renew contract with Madden Galanter Hansen, LLP.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text" value="\$64,000.00"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$64,000.00"/>

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2351

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to amend contract with L.D. MARTIN LAW OFFICE

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Contact:

Title:

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

L.D. Martin Law Office was contracted to handle the condemnation hearings related to the CSAH 11 reconstruction, Project #SP 010-611-06. The Land Commissioner hearings took more time than estimated. The Land Commissioner awards have been received. Many of the awards will be appealed. This amendment to the contract provides for the additional legal services needed as part of the Land Commissioner hearing and for the appeal process.

ACTION REQUESTED:

Motion to authorize the County Board Chair and County Administrator to sign Amendment No. 1 to the contract with L.D. MARTIN LAW OFFICE pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

CSAH (Gas Tax)

Total

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2323

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Advisory Committee Appointments

Primary Originating Division/Dept: Administration (County)

Meeting

Date: 1/21/2014

Item Type:

Regular Session

Contact: Dave Hemze

Title: County Administrator

Amount of Time Requested: 10 minutes

Presenter:

Title:

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

At the Board's Organizational Session, various advisory committee appointments were made. Time is being set aside on today's agenda to allow the Board to make any additional appointments they are prepared to make.

ACTION REQUESTED:

Motion to appoint applicants.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2349

**CARVER COUNTY CITIZEN ADVISORY
COMMITTEE VACANCIES AND APPLICATIONS**

Board of Adjustment

Current members:

Michael Haug, Commissioner District 1
Robert Lamkin, Resides Commissioner District 4, Represents District 2
Richard Kvitek, Resides Commissioner District 1, Represents District 3
Scott Hoese, Commissioner District 4
Richard Buetow, Commissioner District 5

Current vacancies 1: At large

Applicants:

Virgil Stender, Commissioner District 5

Minnesota Extension Committee

Rick Carlson, Resides Commissioner 5, Represents District 1
Maren Christopher, Commissioner District 2
Larry Enter, Commissioner District 4
Christine Boerner, Commissioner District 4
Suzanne Honebrink, Commissioner District 5

Current Vacancies 1: Commissioner District 3

Applicants:

None

PARK COMMISSION (3-year terms)

Current members:

Joshua Ives, Commissioner District 1
Jim Manders, Commissioner District 2
Carrol Aasen, Jr., Commissioner District 3
Thomas Herrmann, Commissioner District 5
Ron Trick, At large

Current Vacancies 2: Commissioner District 4 and one at large

Applicants:

Gerald Bruner, Commissioner District 4

PLANNING COMMISSION (3-year terms)

Current members:

Ted Beise, Resides Commissioner District 3, Represents District 1
Frank Mendez, Commissioner District 2
Robert McNulty, Commissioner District 3
Jim Burns, Commissioner District 4
John P. Fahey, Commissioner District 5

Current vacancies 1: Township Representative

Applicants:

None

WATER, ENVIRONMENT AND NATURAL RESOURCES COMMITTEE (3-year terms)

Commissioner District Appointments:

Audrey Kramer – Resides Commissioner District 1, represents District 3
James Stenger – Commissioner District 4
Virgil Stender – Commissioner District 5

Vacancies 2: Commissioner Districts 1 and 2

Applicants:

None

County Resident Appointments from specific watershed (one from each watershed area):

Current members:

Scott Smith – Representing E/W Carver Creek
Scott Hoese – Representing Crow River Watershed

Vacancies 2: Representing Carver Creek and Benton Creek Watershed

Applicants:

None

Two Township vacancies (must be township official)

Applicants:

None

City Appointments (to be made by cities):

Bill Monk – City of Chaska

Jake Saulsbury – City of Waconia

Two vacancies – City of Chanhassen appointment and an appointment to be made by one of the smaller cities

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Closed Session to Discuss the County Administrator Annual Performance Evaluation

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Contact: Title:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Each year, the County Board provides an evaluation of the County Administrator's performance. Statute allows the Board to meet in closed session to discuss performance with their direct reports. The County Administrator reports directly to the Board, so a closed session is permitted for this discussion. At the next regular session, a summary of the evaluation will be shared for public record.

ACTION REQUESTED:

Motion to enter into closed session as provided by Minnesota Statute, to discuss County Administrator Hemze's 2013 performance.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2352