



Carver County Board of Commissioners
 February 4, 2014
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

9:00 a.m.	1.	<ul style="list-style-type: none"> a) CONVENE b) Pledge of allegiance c) Public comments - <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i> d) New Employee Introduction 1 	
	2.	Agenda review and adoption	
	3.	Approve minutes of January 21, 2014, Regular Session	2-3
	4.	Community Announcements	
9:10 a.m.	5.	CONSENT AGENDA	
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
		5.1 Approve 2014 Policing Contracts	4
		5.2 Accept 2013 County Overlay Projects as Complete and Approve Final Payment	5-7
		5.3 Accept Project SAP 010-610-037 as Complete and Finalize Contract ...	8-9
		<i>Connections: Develop strong public partnerships and connect people to services and information</i>	
		5.4 Charitable Gambling Application for Exempt Permit- Ridgeview Foundation	10
		5.5 Approval to Support Special Legislation for the Conveyance of Tax Forfeited Conservation Land and Subsequent Conveyance Following Passage of Special Legislation	11-17
		<i>Culture: Provide organizational culture fostering accountability to achieve goals and sustain public trust/confidence in County government</i>	
		5.6 Approval of the 2014 – 2015 Teamsters Sheriff’s Office Licensed Management Collective Bargaining Agreement	18
		5.7 Approval of the 2014 – 2015 Law Enforcement Labor Services Sheriff’s Office Sergeants Collective Bargaining Agreement	19
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
		5.8 Donald Ingram - Home Extended Business Accessory Use (PH/E) ...	20-24
		5.9 Letter of Support for 2014-2015 Resilient Communities Project	25-31
		5.10 Emergency Purchase – Jail Steamer for Kitchen	32

	<i>Finances: Improve the County's financial health and economic profile</i>	
5.11	Abatements/Additions	33-34
5.12	Review Social Services/Commissioners Warrants	NO ATT

9:05 a.m.	6. FINANCES: Improve the County's financial health and economic profile	
	6.1 Call for Public Hearing on 2014 Capital Improvement Plan Bond Sale	35-38
9:25 a.m.	7. GROWTH: Manage the challenges and opportunities resulting from growth and development	
	7.1 Bid Award - Carver Park and Ride and CSAH 11/Ironwood Intersection Improvements	39-44
9:45 a.m.	8. COMMUNITIES: Create and maintain safe, healthy and livable communities	
	8.1 Request for approval to contract with LEO A DALY	45-46
	8.2 Grant from MN Dept of Public Safety to create a small mental health unit in Carver County Jail.....	47-50
10:05 a.m.	9. CONNECTIONS: Develop strong public partnerships and connect people to services and information	
	9.1 Approval of School-Linked Therapy Grant and Position	51
	9.2 Tax Forfeiture Parcel and Property Purchase Memorandum of Understanding with City of Watertown	52-58
	9.3 Advisory Committee appointments	59-61
10:40 a.m.	10. CULTURE: Provide organizational culture fostering accountability to achieve goals and sustain public trust/confidence in County government	
	10.1 County Administrator's 2013 Annual Performance Evaluation Summary	62

11:15 a.m. **ADJOURN REGULAR SESSION**

- 11:15 a.m. **BOARD REPORTS**
1. Chair
 2. Board Members
 3. Administrator
 4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

February 11, 2014	No Meeting
February 18, 2014	2:30 p.m. Committee of the Whole Meeting
February 18, 2014	4:00 p.m. Board Meeting
February 25, 2014	Board Work Session
March 4, 2014	9:00 a.m. Board Meeting
March 11, 2014	No Meeting

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Introduce Commander Deb Paige to the Carver County Board

Primary Originating Division/Dept: Sheriff

Meeting

Date: 2/4/2014

Contact: Jim Olson Title: Sheriff

Item Type:

New Employee Intro

Amount of Time Requested: 10 minutes

Presenter: Jim Olson Title: Sheriff

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Deb Paige started with the County on December 6th in the new position of Emergency Manager/Communications Commander. Previously she was the Emergency Manager at Washington County for 12 years.

ACTION REQUESTED:

Welcome Commander Deb Paige to Carver County

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2364

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on January 21, 2014. Chair Gayle Degler convened the session at 4:00 p.m.

Members present: Gayle Degler, Chair, Randy Maluchnik, Vice Chair, James Ische, Tim Lynch and Tom Workman.

Members absent: None

Workman moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Ische moved, Maluchnik seconded, to approve the minutes of the January 7, 2014, Organizational Session. Motion carried unanimously.

Community announcements were made by the Board.

Ische moved, Lynch seconded, to approve the following consent agenda items:

Professional services agreement with Henning Professional Services, Inc., pending finalization of the contract review process.

Professional services agreement with Alliant Engineering, Inc. for county wide signal retiming pending finalization of the contract review process.

Resolution #03-14, Support of Transportation Alternative Grant Application for the Lake Minnetonka Regional Trail.

Resolution #04-14, Support of Transportation Alternative Grant Application for the Minnesota Bluffs Regional Trail.

Approved charitable gambling application for exempt permit-Make-A-Wish Foundation of Minnesota.

Renewed contract with Madden Galanter Hanson, LLP.

Reviewed January 14, 2014, Community Social Services' actions/Commissioners' warrants in the amount of \$483,593.77 and January 21, 2014, Community Social Services' actions/Commissioners' warrants in the amount of \$582,101.32.

Motion carried unanimously.

Bill Weckman, Public Works, requested Board approval to amend a contract with the L.D. Martin Law Office. He explained the County contracted with Attorney Martin for legal services for land

acquisition related to the CSAH 11 project. He indicated the land commissioner hearings were completed, awards had been filed and appeals have been made. He stated the amendment provided for the additional legal services that were needed and for the appeal process. Weckman reviewed the estimated costs and recognized the Board's request to negotiate a discounted hourly rate. He explained the discounted rate and noted the rate was only available to the County.

Mark Metz, County Attorney, recognized the Board's approval to hire an attorney in 2014 with expertise in this area. He noted the work had been sporadic in the past but given the increase in demand his office was in the process of posting for this position.

Workman clarified he would be abstaining as he was related to a property owner.

Maluchnik moved, Ische seconded, to authorize the Chair and Administrator to sign Amendment No. 1 to the contract with L.D. Martin Law Office pending finalization of the contract review process. Degler, Ische, Lynch, Maluchnik voted aye. Workman abstained. Motion carried.

The Board considered appointments to various advisory committees.

Ische moved, Lynch seconded, to appoint Virgil Stender to the Carver County Board of Adjustment. Motion carried unanimously.

Lynch moved, Ische seconded, to appoint Gerald Bruner to the Carver County Park Commission. Motion carried unanimously.

Maluchnik moved, Degler seconded, to rescind the January 7th Susan Maki District 3 Library Board appointment and instead appoint Jim Weygand as the District 3 Library Board representative. Motion carried unanimously.

Lynch moved, Ische seconded, to enter into closed session as provided by Minnesota Statute to discuss County Administrator Hemze's 2013 performance. Motion carried unanimously.

The Board adjourned the closed session and Regular Session at 4:50 p.m.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approve 2014 Policing Contracts

Primary Originating Division/Dept: Sheriff

Meeting

Date: 2/4/2014

Contact: Paul Tschida Title: Commander

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Carver County and the Carver County Sheriff's Office enjoy a long standing practice of partnering with Carver County Cities and Townships providing Police services. The contracts included in this RBA consist of ten (10) Cities and one (1) Township. The contracted Cities and Townships are responsible for the total cost of the deputies assigned to each City or Township respectively. Approving these contracts will allow the partnership to continue, providing excellent police service to the communities at a reasonable cost.

ACTION REQUESTED:

Approve the Police Services contracts for 2014 for the Cities of Chanhassen, Carver, Cologne, Hamburg, Mayer, New Germany, Norwood Young America, Victoria, Waconia and Watertown and the Township of Laketown.

FISCAL IMPACT: Other

If "Other", specify: *The cost is paid by the contracted communities.*

FUNDING

County Dollars =	\$0.00
Contract Communities	\$3,131,097.00
Total	\$3,131,097.00

FTE IMPACT: Increase budgeted staff

Related Financial/FTE Comments:

The contract with Waconia reflects a .35 FTE increase and the contract with Carver reflects a .65 FTE increase.

Office use only:

RBA 2014 - 2358

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Accept 2013 County Overlay Projects as Complete and Approve Final Payment

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="2/4/2014"/>
Contact: <input type="text" value="Scott A. Smith"/> Title: <input type="text" value="Project Engineer"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

2013 County Overlay Projects # CP 13-15 MR and CP 13-30 MR included CSAH 15 from CSAH 18 to TH 5 and CSAH 30 from Yancy Ave to CSAH 33 and various patch locations.

The original project contract amount was \$1,119,515.70. The engineers estimate was \$982,479.88. The total of all work completed by Bituminous Roadways, Inc. is \$1,071,647.18.

Bituminous Roadways, Inc. has requested all retainage be released and the contract between them and Carver County be closed. Staff has reviewed the work done for this project and sees it as complete and is recommending finalizing it.

(The signed certificate of final acceptance is attached)

Final payment for this contract consists of releasing the 5% retainage in the amount of \$53,582.36. Board Action is needed to release all retainage and finalize the contract.

ACTION REQUESTED:

Accept CP 13-15 and 13-15MR as complete and authorize final payment of \$53,582.36 to Bituminous Roadways, Inc.

<p>FISCAL IMPACT: <input type="text" value="Included in current budget"/></p> <p><i>If "Other", specify:</i> <input type="text"/></p> <p>FTE IMPACT: <input type="text" value="None"/></p>	<p>FUNDING</p> <table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$53,582.36</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$53,582.36</td> </tr> </table>	County Dollars =	\$53,582.36			Total	\$53,582.36
County Dollars =	\$53,582.36						
Total	\$53,582.36						

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2359

CARVER COUNTY
11360 HIGHWAY 212
COLOGNE, MN 55322
Project No. CP 13-15 MR, CP 13-30 MR, CP 13-SHEET
Contract Final Pay Request No. 3

**Carver County Highway Department
Certificate of Final Contract Acceptance**

Low S.P. No.: CP 13-15 MR

Final Voucher No.: 3

Contract No.: 20132

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 01/13/14 Signature [Signature]
County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$1,071,647.18 and agrees to the amount of \$53,582.36 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor BITUMINOUS ROADWAYS By [Signature]

And [Signature] And X

State of , Carver County Highway Department

On This 10TH Day JANUARY, 2014, Before me appeared X To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as X free to act and deed

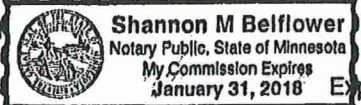
(Corporate Acknowledgment)

JOHN KITTLESON And PAM HAGUE, to me personally known, who, being each by me duly sworn

each did say that they are respectively the VICE PRESIDENT and SECRETARY of the

BITUMINOUS ROADWAYS, INC. Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

BOARD OF DIRECTORS and said VICE PRESIDENT and SECRETARY acknowledged said instrument to be the free act and deed of said Corporation.

Notarial Seal  My Commission as Notary Public in _____ County Signature [Signature]

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher. This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with

CARVER COUNTY
11360 HIGHWAY 212
COLOGNE, MN 55322

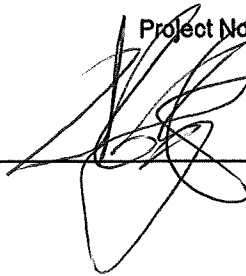
Project No. CP 13-15 MR, CP 13-30 MR, CP 13-SHEET
Contract Final Pay Request No. 3

the Final Voucher.

Dated
Engineer

1/29/14

Signature



County
District

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Accept Project SAP 010-610-037 as Complete and Finalize Contract

Primary Originating Division/Dept: <input type="text" value="Public Works - Engineering"/>	Meeting Date: <input type="text" value="2/4/2014"/>
Contact: <input type="text" value="Bill Weckman"/> Title: <input type="text" value="Assistant County Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text" value="Public Works Director/County ..."/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Project SAP 010-610-037 included the replacement of the bridge on CSAH 10 over the Dakota Rail Trail located west of Waconia.

The original project contract amount was \$1,459,176.25. The total of all work completed by Robert R. Schroeder Construction, Inc. is \$1,265,761.49. The original contract included construction of a trail connection from CSAH 10 to the Dakota Rail Trail that was removed from the contract work as allowed in the specifications. Our standard project specifications indicate that the Carver County retain 5% of the total amount for work done by the contractor until project completion. This final payment includes payment for some final construction items along with payment of the remaining 5% retainage.

Board Action is needed to finalize the contract as well as a final payment. The final payment amount is \$71,553.07.

The signed certificate of final acceptance is attached.

ACTION REQUESTED:

Approve project SAP 010-610-037 as complete and authorize final payment of \$71,553.07 to Robert R Schroeder Const, Inc.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Federal Funds =</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>County State Aid (gas t...</td> <td style="text-align: right;">\$71,553.07</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$71,553.07</td> </tr> </table>	County Dollars =	\$0.00	Federal Funds =	\$0.00	County State Aid (gas t...	\$71,553.07	Total	\$71,553.07
County Dollars =	\$0.00								
Federal Funds =	\$0.00								
County State Aid (gas t...	\$71,553.07								
Total	\$71,553.07								
FTE IMPACT: <input type="text" value="None"/>									

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2376

CARVER COUNTY
11360 HIGHWAY 212
COLOGNE, MN 55322
Project No. SAP 010-610-037
Final Pay Request No. 9

**Carver County Highway Department
Certificate of Final Contract Acceptance**

Low S.P. No.: SAP 010-610-037

Final Voucher No.: 9

Contract No.: 61037

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 11/17/14 Signature William J. Weckman County/City/Project Carver
Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$1,265,761.49 and agrees to the amount of \$71,553.07 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor ROBERT R SCHROEDER By David R Schroeder
And David R Schroeder And _____

State of , Carver County Highway Department

On This 13th Day December, 2013, Before me appeared _____ To me known to

(Individual Acknowledgment)
be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed


(Corporate Acknowledgment)
David R. Schroeder And Loren R Schroeder, to me personally known, who, being each by me duly sworn

each did say that they are respectively the President and CEO of the

Robert R. Schroeder Const Inc Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the

Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its Board of Directors and said President and CEO

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial Seal  **JAMES R. SUCKSTORFF**
Notary Public-Minnesota My Commission Expires Jan 31, 2015
My Commission as Notary Public in Pope County Expires 01-31-2015 Signature [Signature]

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated 11/17/14 Signature [Signature] Carver
District Engineer

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Charitable Gambling Application for Exempt Permit-Ridgeview Foundation

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Consent

Contact:

Title:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

A Charitable Gambling application for Exempt Permit was received from the Ridgeview Foundation. They plan to hold a raffle on June 23, 2014 at Island View Country Club located at 7795 Laketown Pkwy, Waconia, MN 55387.

ACTION REQUESTED:

Approval to issue a Charitable Gambling License to the Ridgeview Foundation for a raffle to be held on June 23, 2014.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2369

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval to Support Special Legislation for the Conveyance of Tax Forfeited Conservation Land in the City of Norwood Young America and Subsequent Conveyance Following Passage of Special Legislation

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections:

BACKGROUND/JUSTIFICATION:

On May 7, 2013, a list of tax forfeited parcels was approved by the Carver County Board for classification and appraised value. Cities were then notified of said list and given the option to withhold any of those parcels for public use or to purchase for public purpose. The classification of all parcels, a list of withheld parcels, and the public sale of the remaining parcels were approved by the cities.

After review by Department of Natural Resources (DNR) and according to MS 282.018 Subd 1, parcel 58.6520890 was withdrawn from sale because the waterfront exceeds 150 feet and was classified as conservation property. Special legislation will be needed to proceed with the conveyance of this parcel. The DNR has no objection to the conveyance of said parcel if special legislation is passed.

The City of Norwood Young America submitted a letter requesting support from Carver County for them to seek special legislation for the conveyance of said parcel for public use. Upon approval from the County Board, local legislators from the House and Senate will present said request on behalf of the City of Norwood Young America.

The following items are attached:

- Resolution for the Approval to Support Special Legislation for the Conveyance of Tax Forfeited Conservation Land in the City of Norwood Young America and Subsequent Conveyance Following Passage of Special Legislation, and
- DNR Sale Review Number L101301 indicating special legislation required to convey conservation properties

ACTION REQUESTED:

Approve request for Carver County to support special legislation for the conveyance of tax forfeited conservation land in the City of Norwood Young America and subsequent conveyance to the City of Norwood Young America following passage of special legislation.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2384

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: February 4, 2014

Resolution No.

Motion by Commissioner:

Seconded by Commissioner:

RESOLUTION FOR THE APPROVAL TO SUPPORT SPECIAL LEGISLATION FOR THE CONVEYANCE OF TAX FORFEITED CONSERVATION LAND IN THE CITY OF NORWOOD YOUNG AMERICA AND SUBSEQUENT CONVEYANCE FOLLOWING PASSAGE OF SPECIAL LEGISLATION

WHEREAS, the Carver County Board of Commissioners, State of Minnesota, has reviewed the request to support special legislation on behalf of the City of Norwood Young America for tax-forfeited parcel 58.6520890, legally described as: Outlot A, The Preserve 3rd Addition, to obtain a Conditional Use Deed for conveyance for a public park or nature preserve. According to MS 282.018 Subd 1, the parcel was withdrawn from sale by the Department of Natural Resources (DNR) in compliance with said state statute, because the waterfront exceeds 150 feet. Special legislation will be needed to proceed with the conveyance of this parcel to the City of Norwood Young America. The DNR has no objection to the sale or conveyance of the said parcel if special legislation is passed.

WHEREAS, Said parcel of land has been reviewed by the Carver County Board of Commissioners and has been appraised by the Carver County Assessor's Office and classified, as provided for in Minnesota Statutes 282.01.

NOW, THEREFORE, BE IT RESOLVED, the Carver County Board of Commissioners hereby certifies that parcel: 58.6520890 has been reviewed and does comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01, Subd.1a, and 282.018, and other statutes that require withholding of tax-forfeited conservation land from sale.

BE IT FURTHER RESOLVED, the Carver County Board of Commissioners hereby approves the request to support special legislation for the conveyance of tax forfeited conservation land and subsequent conveyance to the City of Norwood Young America following passage of special legislation.

Adopted on _____, 2014.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of _____, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this ____ day of _____, 2014.

David Hemze, Carver County Administrator

Minnesota Department of Natural Resources

Division of Lands & Minerals
1200 Warner Road
St. Paul, MN 55106



August 12, 2013

Ms. Laurie Engelen, Manager
Carver County Taxpayer Services Department
Government Center - Administration Building
600 East 4th Street
Chaska, MN 55318-2102

RE: Carver County Tax-Forfeited Sale Review
DNR Sale Review Number: L101301

Dear Mr. Engelen:

Thank you for submitting your letter containing Carver County's list of 67 tax-forfeited parcels for DNR review. Of the tax-forfeited parcels submitted, 37 parcels in The Preserve 3rd Addition did not require DNR review. DNR staff has reviewed 30 parcels and have the following comments:

PARCELS WITH OVER 150 FEET OF WATERFRONT - WITHDRAWN FROM SALE
Please take note that according to Minn. Stat. 282.018, Subd. 1, these parcels must be withdrawn from sale because waterfront exceeds 150 feet. Special legislation will be needed for the county to proceed with the sale of this parcel. The Department has no objection to the sale of the following four parcels if legislation was passed authorizing the sale.

PIN 25.3420210

The parcel has approximately 575 feet of water frontage on an unnamed PWI watercourse. In addition the parcel contains wetlands, and is adjacent the Lake Minnetonka LRT Regional Trail, managed by Three Rivers Parks District. The DNR recommends that the county contact Three Rivers to discuss a conveyance as a park or trail amenity use.

PIN 25.3420220

The parcel has approximately 300 feet of water frontage on an unnamed PWI watercourse. In addition the parcel contains wetlands, and is adjacent to City of Chanhassen property and close to the Lake Minnetonka LRT Regional Trail, managed by Three Rivers Parks District. The DNR recommends that the county contact the city or Three Rivers to discuss a conveyance as a park or trail amenity use.

PIN 58.6520890

This parcel appears to have approximately 2,300 feet of waterfront footage on Young America Lake, a public waters inventory (PWI) waterbasin (i.e. lake). This parcel is ecologically significant to Young America Lake as a buffer against development and potentially for wildlife habitat. The DNR recommend that the county consider conveying the parcel to the City of Young America for the public use of park and/or lake access.

PIN 85.0092900

The parcel is over 40 acres in size, has approximately 1,400 feet of water frontage on an unnamed PWI watercourse, and contains wetlands. This parcel could make a good addition to the City of Watertown's park system. The DNR recommends that the county contact the city to discuss conveyance for the public park use.

PARCELS WITH 150 FEET OR LESS OF WATERFRONT – APPROVED FOR SALE

According to Minn. Stat. 282.018, subd. 1, any tract or parcel of land containing 150 feet or less frontage on public waters may not be offered for sale without the prior approval of the Department. The DNR approves the sale of the following two parcels.

PIN 20.0502320

According to DNR records, this parcel has less than 150 feet of waterfront frontage on Carver Creek, a DNR public waters inventory (PWI) watercourse. However, County staff indicated that the parcel does not have frontage on Carver Creek due to a constructed levee. DNR records show that permits have been issued on Carver Creek for channel work that may or may not explain the discrepancy between DNR and County records. Assuming the DNR records are correct, according to Minn. Stat. 282.018, Subd. 1, any tract or parcel of land containing 150 feet or less frontage on public waters may not be offered for sale without the prior approval of the Department.

According to information provided by the county, this parcel is in the floodplain of the Minnesota River, is occasionally inundated and is a mix of uplands and wetlands. The parcel also is adjacent to other tax forfeited land not on this list. The DNR recommends that the county consider conveying the parcel to the City of Carver for parks use or to the U.S. Fish and Wildlife Service for inclusion in the Minnesota River Valley National Wildlife Refuge.

PIN 25.3420230

The parcel has approximately 110 feet of water frontage on an unnamed PWI watercourse, contains wetlands, is adjacent to City of Chanhassen property and close to the Lake Minnetonka LRT Regional Trail, managed by Three Rivers Parks District. The DNR recommends the county contact the city or Three Rivers to discuss a conveyance as a park or trail amenity use.

PARCELS NOT REQUIRING APPROVAL

The Commissioner's approval is not required for you to proceed with the sale of the following 24 parcels. The DNR did review these parcels and provides the following resource comments and recommendations for your consideration.

PIN 20.0190400.

DNR has documentation of a known occurrence of Kittenails (*Besseyia bullii*), a state-listed threatened plant species within 900 meters of the parcel. Aerial photos indicate this parcel is partly open and may be suitable Kittenail habitat. For more information on this species, please see the Rare Species Guide <http://www.dnr.state.mn.us/rsg/index.html>.

PIN 20.1120230

No resource comments.

PIN 20.1120250

DNR has documentation of a known occurrence of Kittentails, a state-listed threatened plant species within 200 meters of the parcel. Aerial photos indicate this parcel is partly open and may be suitable Kittentail habitat. For more information on this species, please see the Rare Species Guide <http://www.dnr.state.mn.us/rsg/index.html>.

PIN 25.0600040

No resource comments.

PIN 25.1601050

No resource comments.

PIN 25.1601950

No resource comments.

PIN 25.1601260

The parcel appears to have approximately 166 feet of frontage on an unnamed PWI wetland.

PIN 25.3420240

The parcel contains wetlands, and is near City of Chanhassen property and the Lake Minnetonka LRT Regional Trail, managed by Three Rivers Parks District. The DNR recommends that the county contact the city or Three Rivers to discuss a conveyance as a park or trail amenity use.

PIN 25.5640600

No resource comments.

PIN 30.1370051

No resource comments.

PIN 45.2000010

No resource comments.

PIN 50.2430590

No resource comments.

PIN 58.6500420

No resource comments.

PIN 65.4740050

The parcel is separated by a street from the Lake Minnetonka LRT Regional Trail, managed by Three Rivers Parks District. The DNR recommends that the county contact Three Rivers to discuss a conveyance as a park or trail amenity use.

PIN 75.3110140

No resource comments.

PIN 75.3131060

This parcel is one of several parcels that could all make good additions to the City of Waconia's park system. The DNR recommends that the county contact the city to discuss conveyance for the public use of park.

Some wetlands in Legacy Village at Waconia were restored or created as wetland mitigation for impacts related to the development of the subdivision.

PIN 75.3131090

This parcel is one of several parcels that could all make good additions to the City of Waconia's park system. The DNR recommends that the county contact the city to discuss conveyance for the public use of park.

PIN 75.3131100

This parcel is one of several parcels that could all make good additions to the City of Waconia's park system. The DNR recommends that the county contact the city to discuss conveyance for the public use of park.

Some wetlands in Legacy Village at Waconia were restored or created as wetland mitigation for impacts related to the development of the subdivision.

PIN 75.3131110

The parcel is one of several parcels that could all make good additions to the City of Waconia's park system. The DNR recommends that the county contact the city to discuss conveyance for the public use of park.

Some wetlands in Legacy Village at Waconia were restored or created as wetland mitigation for impacts related to the development of the subdivision.

PIN 75.3150610

No resource comments.

PIN 75.3150640

No resource comments.

PIN 85.0504020

No resource comments.

PIN 85.5350330

No resource comments.

PIN 85.5350340

No resource comments.

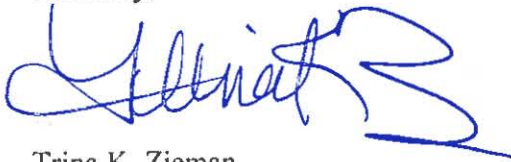
Please note, non-forested marginal land and wetlands are withdrawn from sale unless a notice of existence of non-forested marginal land or wetland is provided to prospective purchasers and the deed contains restrictive covenant that precludes enrollment in a state conservation program (Minn. Stat., sec. 282.018, subd. 2).

The wetlands may be identified through the National Wetlands Inventory Maps available from the U.S. Fish and Wildlife Service. The non-forested marginal lands may be identified through maps available from the Natural Resource Conservation Service of the U.S. Department of Agriculture.

The Department of Natural Resources does not have approval or denial authority for parcels containing non-forested marginal land or wetland. Our response is merely to ensure that the county is identifying these parcels since state law requires a notice and deed restriction for a sale of this type of land.

Please proceed with your sales as noted above. If you have any questions concerning this letter, please contact Maryanna Harstad at (651) 259-5781. Thank you.

Sincerely,



Trina K. Zieman
Regional Operations Supervisor
Division of Lands and Minerals

Cc: Paul Purman, DNR
Mike North, DNR
Maryanna Harstad, DNR

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of the 2014 – 2015 Teamsters Sheriff’s Office Licensed Management Collective Bargaining Agreement

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Teamsters Sheriff’s Office Licensed Management and the County have completed negotiations for the successor collective bargaining agreement (CBA) and the membership has ratified the 2014 – 2015 CBA.

The major changes in terms and conditions are:

- Pay-for-performance increases effective 3/10/2014 at 0% for needs improvement, 2.0% for meets expectations, 3.0% for exceeds expectations, and 4.25% for outstanding overall performance ratings. No general adjustment in 2014.
- Pay-for-performance increases effective 3/9/2015 at 0% for needs improvement, 2.0% for meets expectations, 3.25% for exceeds expectations, and 4.25% for outstanding overall performance ratings. No general adjustment in 2015.
- Monthly cafeteria contributions increase by \$10.00/\$25.00 in 2015 for single and family coverage. HRA and HSA contributions are unchanged. Plan A is eliminated in 2014.
- Increase flex time hours provided for each week of on-call time, from five hours to six hours in 2014, and from six hours to seven hours in 2015.

ACTION REQUESTED:

Motion to approve the Teamsters Sheriff’s Office Licensed Management 2014 – 2015 Collective Bargaining Agreement.

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2386

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of the 2014 – 2015 Law Enforcement Labor Services Sheriff’s Office Sergeants Collective Bargaining Agreement

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="2/4/2014"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="Employee Relations Division ..."/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Law Enforcement Labor Services Sheriff’s Office Sergeants and the County have completed negotiations for the successor collective bargaining agreement (CBA) and the membership has ratified the 2014 – 2015 CBA.

The major changes in terms and conditions are:

- Pay-for-performance increases effective 3/10/2014 at 0% for needs improvement, 2.0% for meets expectations, 3.0% for exceeds expectations, and 4.25% for outstanding overall performance ratings. No general adjustment in 2014.
- Pay-for-performance increases effective 3/9/2015 at 0% for needs improvement, 2.0% for meets expectations, 3.25% for exceeds expectations, and 4.25% for outstanding overall performance ratings. No general adjustment in 2015.
- Monthly cafeteria contributions increase by \$10.00/\$25.00 in 2014 for single and family coverage, and by \$10.00/\$25.00 in 2015. HRA and HSA contributions are unchanged. Plan A is eliminated in 2014.
- Effective 1/13/14 - For employees who were members of the bargaining unit as of Dec 30, 2012, as a result of rolling longevity pay onto base wages, add \$2.05 per hour to the base rate for employees whose hourly wage was greater than \$30.00 per hour and less than \$34.00 per hour as of Dec 28, 2013; and add \$2.26 per hour to the base rate for employees whose hourly wage was greater than \$36.00 per hour as of Dec 28, 2013.
- Reduce deferred holiday from 12 hours to 8 hours with no cash-out at severance and add \$0.50 to each sergeant’s base wage in exchange for modifications to deferred holiday comp bank language and practice.

ACTION REQUESTED:

Motion to approve the Law Enforcement Labor Services Sheriff’s Office Sergeants 2014 – 2015 Collective Bargaining Agreement.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text" value="\$85,500.00"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$85,500.00"/>

Related Financial/FTE Comments:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Donald Ingram - Home Extended Business Accessory Use (PH/E)

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Contact: Title:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

File #PZ20130045. The Planning Commission recommended approval of Donald Ingram's Conditional Use Permit (CUP) request for a Home Extended Business Accessory Use (Donald Ingram, Excavating Business) on his property located in Dahlgren Township. The business would operate from an approximate 60' x 80' (4,800 sq. ft.) storage building. The hours of operation would typically be 6:30 a.m. - 7:00 p.m. Monday through Friday. There are four (4) full-time employees associated with the business, of which two (2) employees report to the site to pickup trucks/equipment in the morning and return them in the evening. The business utilizes one (1) dump truck and associated trailers as well as other excavating equipment. There would be minimal outside storage of business equipment and supplies; however, any outside storage would be screened from neighboring views. The applicant is proposing to construct a berm (with tree plantings) along Dahlgren Road to help reduce the view of any outside equipment which may be on the property. The Dahlgren Town Board has recommended approval.

ACTION REQUESTED:

A motion to adopt findings of fact and issue Order #PZ20130045 for the issuance of a Conditional Use Permit.

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2380

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20130045

RESOLUTION #: 14-01

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20130045

APPLICANT/OWNER: Donald Ingram

SITE ADDRESS: 5070 Dahlgren Rd. Chaska

PERMIT TYPE: Home Extended Business Accessory Use

PURSUANT TO: County Code, Chapter 152, Section 152.079 C9

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 04-024-1100

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of January 21, 2014; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Donald Ingram recently purchased a 2.99 acre property in the Northeast Quarter (NE¼) of the Northeast Quarter (NE¼) of Section 24, Dahlgren Township. The parcel is improved with a residence and several small accessory structures. The property is in the Transition Overlay District for the City of Carver and the CCWMO (Carver Creek Watershed).
1. The applicant is requesting a Conditional Use Permit (CUP) to operate a Home Extended Business Accessory Use (Excavating Business), pursuant to Section 152.079 C9 of the Carver County Zoning Code.
2. Mr. Ingram is requesting to operate his excavating business (Don & Wayne LLC) from the property. The business would operate from an approximate 60' x 80' (4,800 sq. ft.) storage building, which must conform to the Minnesota State Building Code. The hours of operation would typically be 6:30 a.m. – 7:00 p.m. Monday through Friday. There may be some activity taking place on weekends; however, it would be incidental to the home extended business use of the property. There are four (4) full-time employees associated with the business, of which two (2) employees report to the site to pickup trucks/equipment in the morning and return them in the evening. The business utilizes two (2) backhoes, two (2) bobcats, one (1) dozer, one (1) dump truck and three (3) trailers. Mr. Ingram has a pickup truck which is considered a personal/business vehicle; however, it is not counted against his restricted business vehicle number.
3. There are four (4) existing accessory structure on the property which will be removed due to either their extremely small size or deteriorating condition. The proposed accessory structure would also provide for the storage of tools, small equipment, etc. Outside storage of skid loader attachments is proposed; however, they would be placed in a location close to the new building. Mr. Ingram is proposing to construct a berm with tree plantings on it to provide additional screening from Dahlgren Road.
4. Mr. Ingram anticipates approximately eight (8) trips per day to be associated with the Home Extended Business. At this location Dahlgren Road is paved; therefore, the applicant is not anticipating the need of any road improvements/upgrades. However, if future problem occur, the local road authority would have the opportunity to require possible improvements at the landowner's expense.

5. At this time, Mr. Ingram is not proposing to have an office located within the structure; however, if an office and/or restroom were to be proposed, the appropriate building and SSTS permit(s) would be needed prior to beginning any construction activity.
6. A Certificate of Compliance (COC) for the existing septic system has been submitted to the Carver County Environmental Services Department, and an alternate site has been identified on the property. However, based on the close proximity of the proposed accessory structure to the alternate septic site, extra precautionary measures must be taken. Therefore, a licensed septic designer must field verify the location of the alternate site, stake the outside corners, fence off the area to protect it from construction traffic, and provide a site plan to scale. The site plan is to show the locations of the soil borings, edge of the alternate septic site, and the minimum 20' setback to the proposed accessory structure.
7. Mr. Ingram will need to complete some site preparation for the building pad location and driveway/parking area. The work can either be completed as part of the building permit approval process, or a separate administrative permit can be submitted for review and approved prior to any building permit application. Mr. Ingram will need to decide the timing of when all the construction activity will be taking place.
8. The applicant is not planning signage for the business at this time and there is not any retail sales from the property (i.e. customers would not come to the site). However, a double faced sign no larger than 30 sq. ft. in area is allowed pursuant to the Carver County Zoning Code.
9. The Dahlgren Town Board reviewed the request at their January 13, 2014, Town Board meeting and recommended approval.

THEREFORE, BE IT RESOLVED, THAT The Carver County Planning Commission hereby recommends the issuance of Conditional Use Permit #PZ20130045 for a Home Extended Business Accessory Use on the land described in Exhibit "A" of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

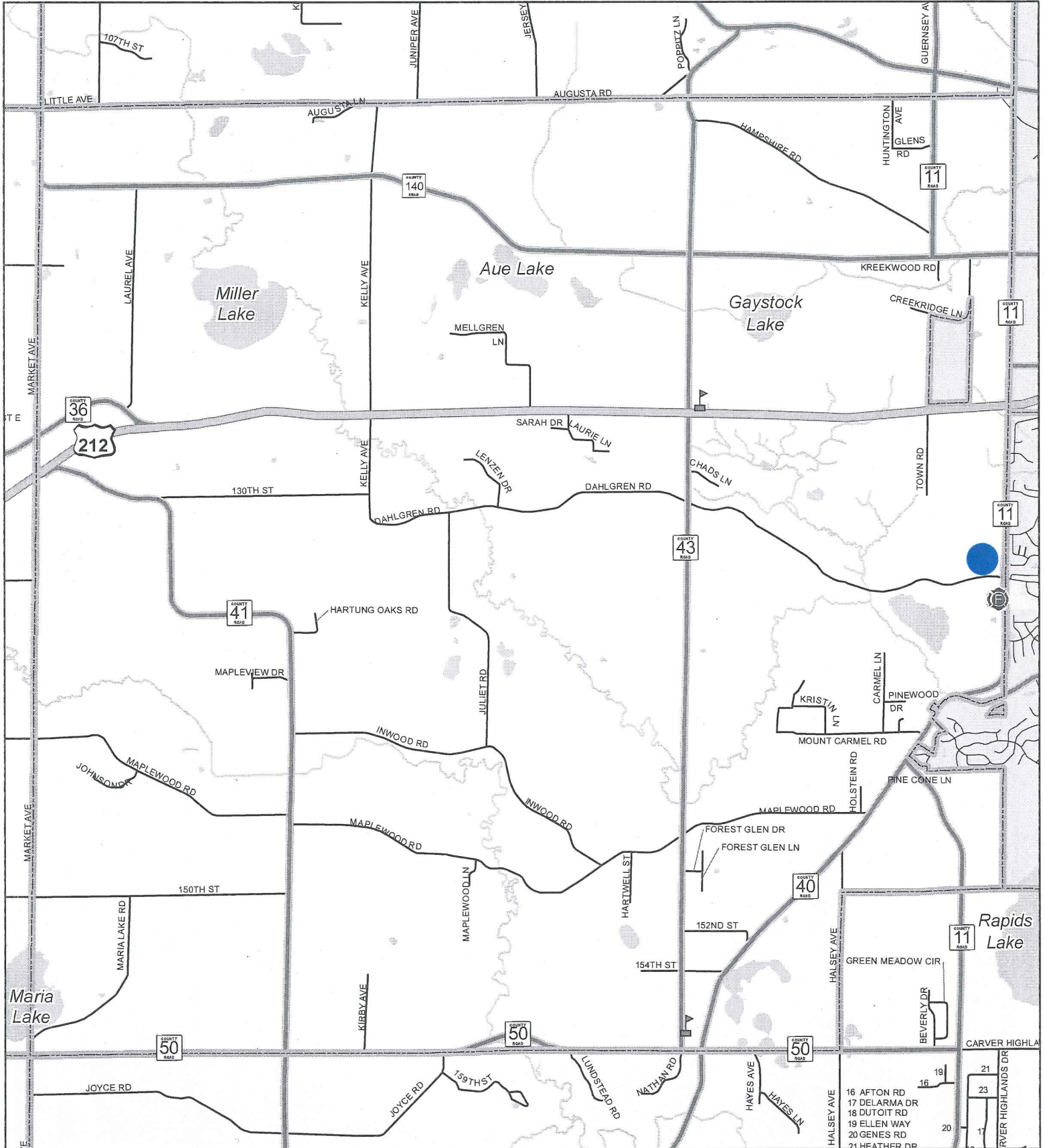
1. The permit is subject to administrative review. The Permittee shall maintain homestead status on the property. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. The operation shall be in accordance with the submitted operational plan (dated: 1/9/14) and site plan (dated: 1/10/14). These plans shall be attached to and become part of this permit.
3. Permittee shall obtain the appropriate building permit(s) prior to construction of the building. All structures used in conjunction with the Home Extended Business Accessory Use operation shall meet the requirements of the Minnesota State Building Code. Building permits will be required prior to the construction of any future additions and/or buildings.
4. The Permittee shall have a licensed septic contractor field verify the alternate site location, provide protection measures to ensure not soil disturbance at that location, and maintain a minimum of 20 feet from the edge of the closest corner of the alternate septic location to the closest corner of the proposed structure location.
5. No more than two (2) employees that report to the site shall be permitted. No more than two (2) business vehicles shall be stored at the site. Of the business vehicles, only one (1) vehicle shall exceed the one (1) ton capacity.

6. Permittee shall obtain and maintain a Non-generator's Certificate or contact the Environmental Services (E.S.) Department to determine whether a Hazardous Waste Generator's License is required.
7. Permittee shall comply with road access requirements/improvements as determined by the road authority.
8. Permittee shall submit a Certificate of Workers' Compensation Insurance and/or proper affidavit to the Land Management Department.

ADOPTED by the Carver County Planning Commission this 21st day of January, 2014.

John P. Fahey
Planning Commission Chair

DAHLGREN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Carver County Board of Commissioners Request for Board Action



Agenda Item:

Letter of Support for 2014-2015 Resilient Communities Project

Primary Originating Division/Dept: Public Health & Environment - Planning & Water Mgm

Meeting

Date: 2/4/2014

Item Type:

Consent

Contact: Paul Moline

Title: PWM Manager

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: Yes No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

Carver County is applying for the 2014-2015 Resilient Communities Project (RCP). The RCP would be a year-long partnership between the University of MN and the County where students and faculty from across the University collaborate to address projects. Carver County's proposal builds on implementing the County's Strategic Plan, the 2030 Comprehensive Plan, and the County Water Management Plan by partnering with several cities and organizations including the Carver County Community Development Agency, City of Chanhassen, City of Chaska, City of Victoria, SouthWest Transit, County Administrative Services, County Environmental Services, and County Planning & Water Management.

The attached memo identifies the proposed projects, partners and required funding match for inclusion in the RCP application due for submission on February 14, 2014. The University contributes up to \$200,000 towards this project and requires a local match. Proposed match funds will come from 2014 budget, and 2015 proposed funds as well as from the partners as identified in the attached memo.

Staff is requesting support from the Board for application to the 2014-2015 Resilient Communities Project. A draft letter of support is attached. If the application is successful, final agreements and funding will be presented to the Board for approval.

ACTION REQUESTED:

Motion to authorize the Board Chair to sign the Letter of Support for application to the 2014-2015 Resilient Communities Project.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =	\$25,000.00
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Partner Match	\$25,000.00
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FTE IMPACT: None

Total	\$50,000.00
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Related Financial/FTE Comments:

Proposed funding. If the application is successful, final agreements and funding will be presented to the Board for approval. The University contributes up to \$200,000 towards this project and requires a local match. The proposed \$25,000 match funds will come from available 2014 budget, 2015 proposed funds as well as \$25,000 from the five additional partners.

Office use only:



Office of County Commissioners
Carver County Government Center
Human Services Building
602 East Fourth Street
Chaska, MN 55318-1202
Phone: 952 361-1510
Fax: 952 361-1581

February 4, 2014

Resilient Communities Project
Attn: Mike Grecco, Program Manager
University of Minnesota
330 Hubert H. Humphrey Center
301 19th Avenue South
Minneapolis, MN 55455

RE: Carver County Proposal for 2014-2015 Resilient Communities Project RFP

Resilient Communities Project Staff,

On behalf of the Carver County Board of Commissioners, I am pleased to support Carver County's collaborative application for the 2014-2015 Resilient Communities Project. The County Board fully endorses the project list developed by County staff and partners at the Carver County Community Development Agency, City of Chanhassen, City of Victoria, and SouthWest Transit. The resulting application strongly aligns with Carver County's strategic goals and continues to build the critical partnerships that contribute to our unique sense of community.

With strong school districts, land use policies that emphasize orderly growth along with preservation of agriculture, and fiscally sound government focused on wise use of tax dollars, Carver County is attractive to families, empty nesters, and a strong workforce alike. By building on these strengths, Carver County and its communities are poised for healthy population growth well into the future. This application leverages long-standing relationships between partner agencies and communities in Carver County to address diverse challenges that result from growth including transit, housing, stormwater management, economic development, and historic preservation. Projects listed in this application will advance the goals in Carver County's Strategic Plan and 2030 Comprehensive Plan in ways that keep Carver County a great place to live, work, and play for a lifetime.

The Carver County Board recognizes that the results students would produce for these projects would benefit the County for years to come. With great enthusiasm, I support Carver County's collaborative application for the Resilient Communities Project.

Sincerely,

Gayle Degler, Carver County Board Chair

cc. Dave Hemze, Carver County Administrator



Public Health & Environment Division
Planning and Water Management Dept
Government Center - Administration Building
600 East 4th Street
Chaska, Minnesota 55318
Phone: (952)361-1820
Fax: (952)361-1828
www.co.carver.mn.us

Memo

To: Carver County Commissioners, David Hemze
From: Paul Moline, Planning & Water Management
Date: January 24, 2014
Re: Carver County Resilient Communities Project Application
CC: Randy Wolf

Enclosures: none

The Resilient Communities Project (RCP) is a year-long partnership between the U of MN and one Minnesota community. Through the partnership, students and faculty from across the University collaborate with the partner community to address its self-identified needs through course-based projects.

Carver County's proposal builds on the 2030 Comprehensive Plan statement that success, "depends on the partnership and collaboration of all of Carver County's stakeholders, Cities and Townships, citizens, and decision-makers working in concert toward a common goal." Accordingly, projects will be identified and led by partners including the Carver County Community Development Agency, City of Chanhassen, City of Chaska, City of Victoria, SouthWest Transit, County Administrative Services, County Environmental Services, and County Planning & Water Management.

Projects outlined in Carver County's proposal are designed to directly impact strategies and goals set in the County's Strategic Plan and Comprehensive Plan, as well as priorities of the County's partners. The following are projects identified for inclusion in the application due for submission on February 14, 2014. The RCP will announce its selected partner for the 2014-15 school year in March, 2014.

Carver County led projects

1. Bicycle and Pedestrian Facilities Around Park & Rides *Planning & Water Management*
Increasing multi-modal connections to transit is an expressed goal in the Carver County 2030 Comprehensive Plan. This project would also build on the 2012 County Non-Motorized Facilities study to inventory the current pedestrian environment surrounding park and rides, identify options for improvements, and prioritize implementation.
2. Safe Routes to School Countywide Plan *Planning & Water Management*
This project would lay the groundwork for establishing a coordinated Safe Routes to School (SRTS) program in Carver County. Using SRTS as a catalyst to improve the County's pedestrian environment encourages community input, leverages financial resources, and adds education and promotion strategies. Additionally, adopting an SRTS program is one strategy identified the *Carver County 2030 Comprehensive Plan*.
3. County Historical and Cultural Resources Strategy *Planning & Water Management*
Student work would identify best practices and define enhanced implementation steps for a county-wide historic and cultural preservation approach toward preserving, educating the public, and maximizing the economic and tourism value of historic and cultural resources. This is an identified effort in the *Carver County 2030 Comprehensive Plan*.

4. Adapting Stormwater Infrastructure to Changing Weather Patterns *Planning & Water Management*
Students will examine existing stormwater management systems designed to control runoff and protect property to determine their ability to handle increased frequency and severity of rain events. Areas of impact (increased flooding, damage to property, public safety concerns, and impacts to the quality of our lakes, streams and wetlands) will be assessed. Information generated by students will may be incorporated into the City and County Water Plans and Capital Improvement Lists.
5. Stormwater Re-use for Gardens *Planning & Water Management*
This project will assess the health risks of using rain water captured from roofs on edible food; the potential surplus of vegetables grown in residential vegetable gardens for food shelf use; the total reduction in water volume, total phosphorus, and nitrogen leaving the residential site; and the ability of local food shelves to use fresh produce. Capturing and re-using rain water will help achieve EPA Approved Total Maximum Daily Load Reports and implements the CCWMO Water Plan.
6. Community Partners Grant Structure and Marketing Strategy *Planning & Water Management*
The CCWMO was recently awarded a Community Partners Water Stewardship grant through the Board of Water and Soil Resources' Clean Water Fund program. This grant offers financial assistance to private and public community partners willing to engage in best management practice installations that improve water quality. Students would assist CCWMO by developing recommendations and strategies to best structure financial incentives and market the program in a way that is attractive to and inclusive of a broad audience of potential community partners.
7. Parcel Stormwater Runoff GIS Application *Planning & Water Management*
The CCWMO intends to develop a user-friendly web based educational mapping tool to help individuals connect with nearby water resources by understanding where stormwater runoff at the parcel level flows. Students would develop a GIS based application utilizing existing spatial and watershed data to create an interactive visualization of watersheds and sub-watersheds within the County.
8. Streets to Waters Display *Planning & Water Management*
Education is a key component of implementing the CCWMO Water Plan and City Local Water Plans, and the Municipal Separate Storm Sewer Systems permits held by many cities in Carver County. Carver County would develop an interactive display that educates citizens about runoff pollution in areas where both storm drains and a local water resource are visible. This would be a permanent display for use in high traffic urban areas next to a water resource.
9. Environmental Action Plan for Difficult to Reach Constituents *Environmental Services*
Carver County Environmental Services operates and oversees programs such as feedlots, septic systems, and recycling, organics, and hazardous waste management. The programs have enjoyed success for recognized outcomes. However, a segment of constituents have not participated in these programs for a variety of reasons having to do with perceived value. This project will identify these constituent perceptions and recommend plans and ideas to increase their participation in the three County program areas: feedlots, septic systems and solid waste (recycling, organics and hazardous waste management).
10. Wellness Programs *Administrative Services*
Design and enhance a wellness activity that is specifically tailored to Carver County's employee population. Project would include reviewing overall health assessment and claims data to pinpoint a

specific health/wellness area to target and then design an effective activity/program that county employees can voluntarily participate in.

11. Strategic Communication Action Plan *Administrative Services*

Develop goals, objectives, action steps and marketing templates to build upon our community outreach efforts including print, community events, video, website and social media.

Carver County Community Development Agency (CDA) led projects

12. County and City Housing Policy Review

The Carver County CDA is currently sponsoring a housing market study to understand demand across the housing spectrum, and update findings from a similar study conducted in 2007. To build on the results of this study, the County needs to understand how existing policies and codes at the County and City level impact market supply for senior housing, workforce housing, and homeless populations. This study would develop recommendations to the County and specific Cities that could improve the environment for builders seeking to develop housing for all County residents.

13. Housing Improvement Areas

The Carver County CDA intends to evaluate the feasibility of developing Housing Improvement Areas (HIA's) in Carver County. Numerous homeowner associations located throughout Carver County are short of required funding. Many of these associations are what can be described as "affordable housing" stock in Carver County. The needed funding that can be addressed by the establishment of HIA's include but are not limited to; street repair, siding, windows, decks, roofs, sidewalks, and trails. This project would examine existing HIA models, best practices, and evaluate and study selected existing projects for an applied case study.

14. Website Enhancements for Economic Development

The Carver County CDA intends to re-develop and re-invigorate its web site (www.carvercda.org). Specifically, enhancements to the Economic Development web areas/content would better align with industry standards, features, and improve integration with key partners such as Carver County, Greater MSP Economic Development, newly developed property listings and site selection databases, and the State of Minnesota Department of Employment and Economic Development.

15. Housing Rehabilitation/Development and Funding Needs

The Carver County CDA would like to study and evaluate existing funding programs offered through the state, federal, non-profit, and private sectors that are targeted at housing programs and initiatives. The CDA, and Carver County as a whole, are challenged by a lack of available housing programs to assist with housing rehabilitation, new housing development, affordable rental housing development, etc. Barriers of access to these programs seems to be existing Carver County incomes, a limited public transit system without direct connections to the light/commuter rail system, fewer connections to the urban core of Minneapolis and St. Paul, and cuts to federal and state budgets that support these programs.

City of Chanhassen led projects

16. Review and Evaluate the City's Bluff Creek Overlay District Ordinance

The Bluff Creek Watershed Natural Resources Management Plan was written in 1996 outlining a number of goals to help the City of Chanhassen balance protection of this natural resource with the economic development. One outcome of the plan was City Ordinance Number 286, which established a Bluff Creek Overlay District in 1998. Fifteen years after implementation, the City would like to evaluate the ordinance's effectiveness as a tool to protect important natural resources while

allowing for well-designed developments. Outcomes of this evaluation will inform implementation of the overlay district as land in the middle and lower reaches of Bluff Creek develops in the future.

City of Victoria led projects

17. Victoria Fire Department Staff Retention and Development

The City of Victoria currently has 24 paid per call volunteer firefighters. Significant development, illustrated by 95 new single family homes and 24 townhomes in 2013, combined with no increase or slight decreases in the number of firefighters in the past three years has resulted in added pressure to department volunteers. The City would like to review its staffing model and recruitment and retention methods for firefighters. Based on a thorough review, students would recommend the most effective and efficient staffing model and recruitment strategy.

18. Trail Wayfinding Signage Plan

The City of Victoria and adjacent communities have established a robust trail system that has connections to the Regional Trail system as well. Currently, the trail system lacks signage to indicate key destinations, amenities, and distances. As a result, the system works well for avid users, but is not encouraging to unfamiliar users. The Trail Wayfinding Signage Plan will identify policies for identifying sign needs as the system expands, sign locations on the existing system, and recommended sign designs for the City of Victoria's system. The Plan will also include estimated costs so the City can start including wayfinding signs in future budgets.

19. Eastern Carver County Eco-tourism Marketing Plan

Eastern Carver County has abundant natural resources and opportunities that appeal to both visitors and residents alike. Places like Carver Park Reserve, Lake Minnewashta, Lake Waconia, the University of Minnesota Landscape Arboretum and Apple House, and local businesses all attract people to both visit and live in Carver County. Students would recommend a marketing strategy to promote these community resources and provide an economic ancillary benefit when tourists shop and dine locally.

SouthWest Transit led projects

20. SouthWest Transit Bicycle Marketing Plan

A survey of SouthWest Transit ridership conducted in summer, 2013, revealed that time, lack of interest, distance, and weather are perceived barriers to bicycle commuting. Addressing barriers related to perception, in part, requires outreach and education to raise the profile of bicycling as a valid transportation option. This project would recommend best practices, and create materials to educate SouthWest Transit riders about bicycle connections at park and rides and promote opportunities to each the bus by bike.

21. Transit Market Study

Presently, SouthWest Transit serves many commuters to the urban core and reverse commuters who choose to use transit instead of driving, while SmartLink provides dial-a-ride service primarily to transit-dependent individuals. Consistent circulator service, service to cities west of Chaska and Chanhassen, and options to complete the last mile for reverse commuters are currently limited. This study would analyze existing transit service in Carver County and Eden Prairie to understand where the market supports increased service, what increased service could look like, and recommend options to take advantage of synergies between SouthWest Transit and SmartLink.

Cost Sharing

RCP receives some funding from the University of Minnesota’s Center for Urban and Regional Affairs and Institute for the Environment, but asks for a local financial contribution from the partner community. RCP views this contribution as an indication of community commitment and the value attributed to the partnership. Local contributions assist with expenses incurred by students while implementing projects. In line with the collaborative nature of Carver County’s application, all partners involved have committed to participating in financial support for this project. The following table outlines estimated contributions from each of the project partners.

Partner	Estimated Contribution
Carver County	
-Administrative Services	\$25,000
-Environmental Services	
-Planning & Water Management	
Carver County CDA	5,000
City of Chanhassen	2,000
City of Chaska	5,000
City of Victoria	10,000
SouthWest Transit	10,000
Total	\$57,000

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Emergency Purchase – Jail Steamer for Kitchen

Primary Originating Division/Dept: <input type="text" value="Administrative Services - Facilities"/>	Meeting Date: <input type="text" value="2/4/2014"/>
Contact: <input type="text" value="Kevin Maas"/> Title: <input type="text" value="Facilities Manager"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The steamer in the jail kitchen recently failed and was only running at about 50% of capacity. The steamer is critical for hot food prep in the jail kitchen and is used on a daily basis by kitchen staff.

Carver County's budget resolution states: *"Any capital expenditure greater than \$10,000 not itemized in the budget must have prior County Board approval for purchase. Items classified as building improvements which are needed on an emergency basis may be purchased without prior Board approval but subsequent Board ratification will be required."*

Given the importance of this equipment, Administrative Services obtained three quotes and authorized the emergency purchase of the equipment. This RBA is to "ratify" the decision to purchase the equipment. Quotes for the equipment were: Hockenburgs \$13,208; EcoLab \$14,546; and Central Equipment of \$14,765.

The low quote from Hockenburgs out of Eagan was accepted. Funds are available for this equipment purchase out of the emergency capital line item.

ACTION REQUESTED:

Move approval to ratify the emergency purchase of the appliance from Hockenburgs in the amount of \$13,208.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text" value="\$13,207.55"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$13,207.55"/>

Related Financial/FTE Comments:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Abatements/Additions

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Consent

Contact:

Title:

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Abatements requested by taxpayers. See attached listing.

ACTION REQUESTED:

Recommend to approve.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

Other

Total

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2371



**CARVER
COUNTY**

Property Records & Taxpayer Services
Division
Government Center - Administration
Building
600 East 4th Street
Chaska, MN 55318-2102

Laurie Davies, Taxpayer Services
Manager
Phone: (952) 361-1907
Email: ldavies@co.carver.mn.us

Angela Johnson, Carver County Assessor
Phone: (952) 361-1961
Email: ajohnson@co.carver.mn.us

**Abatements presented to the
Carver County Board of Commissioners
February 4, 2014**

Abatement approval is recommended by the Carver County Assessor & Taxpayer Services Manager on the following properties for the reasons listed.

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	Total Amount of Tax Adjustment	Reduction in Penalties and/or Interest Paid	Total Amount of Adjustment	County Dollars Abated
2013	30.0091000	Troy A. Denneson	Disaster Credit	\$ 2,092.00	\$ 1,186.00	\$ (906.00)	\$ -	\$ (906.00)	\$ (279.86)
2013	30.0505200	Janice Ruth Nielson	Homestead	\$ 4,336.00	\$ 4,112.00	\$ (224.00)	\$ -	\$ (224.00)	\$ (81.43)
			TOTALS	\$ 6,428.00	\$ 5,298.00	\$ (1,130.00)	\$ -	\$ (1,130.00)	\$ (361.29)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Call for Public Hearing on 2014 Capital Improvement Plan Bond Sale

Primary Originating Division/Dept: <input type="text" value="Finance"/>	Meeting Date: <input type="text" value="2/4/2014"/>
Contact: <input type="text" value="David Frischmon"/> Title: <input type="text"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="20"/> minutes Presenter: <input type="text" value="David Frischmon"/> Title: <input type="text" value="Finance Director"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The County's 2014 Capital Improvement Plan includes a \$28.750M Bond Sale to finance road and bridge improvements to Highways 101, 61, 10 and Flying Cloud Drive. State Statutes require the County Board to hold a public hearing prior to issuing the Capital Improvement Plan Bonds. The attached resolution calls for a public hearing to be held on March 4th at 9:00 am.

ACTION REQUESTED:

Motion to approve the attached resolution calling for a public hearing on the proposed 2014 Capital Improvement Plan Bond Sale.

<p>FISCAL IMPACT: <input type="text" value="Included in current budget"/></p> <p><i>If "Other", specify:</i> <input type="text"/></p> <p>FTE IMPACT: <input type="text" value="None"/></p>	<p>FUNDING</p> <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td style="text-align: right;">\$28,750,000.00</td> </tr> <tr> <td>Other Revenue</td> <td style="text-align: right;">\$44,816,361.00</td> </tr> <tr> <td>County cash</td> <td style="text-align: right;">\$4,000,000.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$77,566,361.00</td> </tr> </table>	County Dollars =	\$28,750,000.00	Other Revenue	\$44,816,361.00	County cash	\$4,000,000.00	Total	\$77,566,361.00
County Dollars =	\$28,750,000.00								
Other Revenue	\$44,816,361.00								
County cash	\$4,000,000.00								
Total	\$77,566,361.00								

Related Financial/FTE Comments:
 Cash and property tax levy for a 2014 Bond Sale has been designated in the 2012, 2013 and 2014 Budgets.

Office use only:

RBA 2014 - 2385

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

DATE _____ RESOLUTION NO. _____

MOTION BY COMMISSIONER _____ SECONDED BY COMMISSIONER _____

RESOLUTION RELATING TO
CAPITAL IMPROVEMENT PLAN, DECLARING
INTENT TO ISSUE BONDS AND CALLING PUBLIC HEARING

WHEREAS, plans are being developed for construction of a new four-lane Highway 101 bridge over the Minnesota River floodplain, together with a roundabout at the Highway 101/County Highway 61 “Y” intersection and other improvements to Flying Cloud Drive, Highway 101 and County Highways 10 and 18 (the “Road and Bridge Improvements”).

WHEREAS, this Board intends that the Road and Bridge Improvements are to be included in a Capital Improvement Plan for the County prepared in accordance with Minnesota Statutes, Section 373.40, Subd. 3.

WHEREAS, this Board contemplates the issuance of Bonds to finance the Road and Bridge Improvements pursuant to the Plan.

WHEREAS, a public hearing must be held on the Bonds and the Plan and pursuant to the requirements of Minnesota Statutes, Section 373.40.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CARVER COUNTY, MINNESOTA, AS FOLLOWS:

1. The inclusion of the Road and Bridge Improvements in a Capital Improvement Plan is hereby given preliminary approval, subject to final approval following a public hearing.
2. The Board intends to issue Bonds pursuant to the Plan. The Bonds will consist of up to \$35,000,000 for the Road and Bridge Improvements to be described in the Plan. The issuance of the Bonds is subject to a referendum if a petition meeting the requirements of Minnesota Statutes, Section 373.40, Subd. 2 requesting a vote on the issuance is filed with the County Auditor within the time period prescribed by law.
3. A public hearing on the Plan and the issuance of the Bonds is hereby called and shall be held in conjunction with the regular meeting of this Board on March 4, 2014.

Motion for the foregoing Resolution was made by Commissioner _____ and seconded by Commissioner _____ upon a vote being duly taken thereon, the following voted in favor of:

and the following were against:

and the following were absent:

WHEREUPON, the Resolution was declared duly passed and adopted the 4th day of February 2014.

STATE OF MINNESOTA)
) SS.
COUNTY OF CARVER)

I, the undersigned, being the duly qualified and acting County Administrator of Carver County, Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of the Board of Commissioners of said County held February 4, 2014, with the original thereof on file and of record in my office and the same is a full, true and complete transcript therefrom.

WITNESS My hand officially as such County Administrator, this ____ day of February 2014.

County Administrator

dms.us.53514801.01

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Bid Award - Carver Park and Ride and CSAH 11/Ironwood Intersection Improvements

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Bids for the City of Carver Park and Ride and CSAH 11/Ironwood Intersection Improvements - Projects SP 010-596-007 & SP 010-611-013 , MINN. PROJ. NO. CMAQ 1013(158) were opened on Thursday, December 19, 2013. The project was bid using two bid packages. Both bid packages were opened on the same date and in the same location. The project includes Grading, Aggregate Base, Concrete Curb & Gutter, Bituminous Surfacing, Storm Sewer, Parking Lot, Trail, Irrigation System, Park and Ride Shelter, and Traffic Signal System on Carver CSAH 11 at the intersection of Ironwood Drive.

Bid amounts for Bid package 1 includes all items except for construction of the Park & Ride Shelter. Bid package 2 includes all items to construct the Park & Ride Shelter. (For additional information see attached bid abstract for Bid Package 1 and Bid Package 2.)

The Bid Package 1 low bidder is Minger Construction, Inc. in the amount of \$3,385,378.52. Two alternate bids were included as part of Bid Package 1. Alternate No. 1: Hartwell Drive Trail is in the amount of \$17,834.00 and Alternate No. 2: Irrigation System is in the amount of \$41,900.00. The city has decided to construct both alternates and include the costs in the award. The total bid amount for Bid Package 1 that includes Alternate 1 and Alternate 2 is in the amount of \$3,445,112.52.

The Bid Package 2 low bidder is Project One Construction in the amount of \$698,778.00. (No alternate bids are part of Bid Package 2.)

The total amount for both Bid Package 1 and Bid Package 2 is in the amount of \$4,143,890.52. (See attached Low Bid Summary, Low Bid Package #1 Abstract and Low Bid Package #2 Abstract for more detail.)

The request for bids included the provision that, "The Carver County Board of Commissioners reserves the right to reject any and all bids, to waive irregularities and informalities therein and further reserves the right to award the contract in the best interests of the County." Previous bids were rejected due to high costs. The new bids are reasonable. The provisions of the JPA with the City of Carver for this project includes concurrence of award from the City of Carver. On January 21, 2014 the Carver City Council recommended award of Bid Package 1, Alternative No. 1 , Alternative No. 2 and Bid Package 2. (Attached is a copy of City of Carver Resolution to award the contracts to the above low bidders.)

In addition to the bid amounts being reasonable, this contractors for this project have an obligation to fulfill as they relate to the Office of Civil Rights Disadvantaged Business Enterprise (DBE). The both contractors have supplied the documentation necessary and both contractors were given approval to proceed with the award of this project.

ACTION REQUESTED:

Award project SP 010-596-007 & SP 010-611-013 for Bid Package 1, including Alternate 1 and Alternate 2, to Minger Construction, Inc. in the amount of \$3,445,112.52 and for Bid Package 2 to Project One Construction in the amount of \$698,778.00.

FISCAL IMPACT:
If "Other", specify:

FTE IMPACT:

FUNDING	
County Dollars =	\$0.00
CSAH (Gas Tax etc)	\$796,350.00
CMAQ Funds (Federal)	\$2,974,200.00
City Water Capital Fund	\$5,700.00
Carver Co. CDA	\$450,950.00
City of Carver	\$26,459.00
Total	\$4,253,659.00

Related Financial/FTE Comments:

In addition to the construction cost share, per the joint powers agreement, the county is responsible for \$158,600 for engineering services.

Office use only:

RBA 2014 - 2375

Bid Abstract Summary

Bid Package 1	Engineers Estimate	Bidder No. 1 Minger Construction, Inc.	Bidder No. 2 Chard Tiling & Excavating, Inc.	Bidder No. 3 S.M. Hentges & Sons, Inc.	Bidder No. 4 North Pine Aggregate, Inc.
Bid Package 1	\$3,638,285.80	\$3,385,378.52	\$3,387,913.80	\$3,417,683.95	\$3,478,260.35
Alt. No. 1	\$19,427.50	\$17,834.00	\$14,077.00	\$16,265.00	\$14,435.00
Alt. No. 2	\$85,000.00	\$41,900.00	\$70,200.00	\$37,500.00	\$75,860.00
Total Bid Package 1	\$3,742,713.30	\$3,445,112.52	\$3,472,190.80	\$3,471,448.95	\$3,568,555.35

Bid Packages 2	Engineers Estimate	Bidder No. 1 Project One Construction	Bidder No. 2 Black & Dew, LLC
Total Bid Package 2	\$670,000.00	\$698,778.00	\$709,000.00

Bid Abstract Summary

Bid Package 1	Bidder No. 5 Eureka Construction Inc.	Bidder No. 6 Rachel Contracting, Inc.	Bidder No. 7 Veit & Company, Inc.	Bidder No. 8 Cobalt Contracting
Bid Package 1	\$3,576,013.13	\$3,932,695.00	\$4,184,597.32	\$4,305,676.05
Alt. No. 1	\$16,375.50	\$15,805.00	\$17,496.00	\$14,018.00
Alt. No. 2	\$39,520.00	\$48,124.00	\$72,200.00	\$41,900.00
Total Bid Package 1	\$3,631,908.63	\$3,996,624.00	\$4,274,293.32	\$4,361,594.05

Bid Packages 2
Total Bid Package 2

Bid Summary: SP 010-611-013 Park & Ride

Bid Packages	Low Bid	Engineers Estimate	Percent Above or Below Estimate	
Bid Package 1	\$3,385,378.52	\$3,638,285.80	-6.95%	Below
Alt. No. 1	\$17,834.00	\$19,427.50	-8.20%	Below
Alt. No. 2	\$41,900.00	\$85,000.00	-50.71%	Below
Total Bid Package 1	\$3,445,112.52	\$3,742,713.30	-7.95%	Below
Total Bid Package 2	\$698,778.00	\$670,000.00	4.30%	Above
Total All Bids	\$4,143,890.52	\$4,412,713.30	-6.09%	Below



**CITY OF CARVER
CARVER COUNTY, MINNESOTA
RESOLUTION NO. 104-14**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARVER
RECOMMENDING ACCEPTANCE OF BIDS FOR THE CARVER PARK AND RIDE**

WHEREAS, pursuant to an advertisement for bids for the Carver Park and Ride, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

Low Bidder	Item	Amount
Minger Construction, Inc.	Bid Package #1 (CSAH 11, Collectors, Park & Ride Site)	\$3,385,378.52
	Alternate 1 – Hartwell Drive Trail	\$17,834
	Alternate 2 – Irrigation System	\$41,900
	Total – Bid Package #1 and Alternates 1 & 2	\$3,445,112.52
Project One Construction	Bid Package #2 (Shelter)	\$698,778
	Total – Bid Package #1 and #2	\$4,143,890.52

WHEREAS, Minger Construction, Inc. is the lowest responsible bidder for Bid Package #1;

WHEREAS, Project One Construction is the lowest responsible bidder for Bid Package #2;

WHEREAS, City staff consulted with the Carver County Community Development Agency (“CDA”) on January 15, 2014 regarding the bids and the selection of the alternates, and the CDA concurs with the inclusion of both alternates in the project;

WHEREAS, the Carver Park and Ride is being funded through a combination of funds from a federal Congestion Mitigation and Air Quality grant, Carver County, CDA, and City of Carver;

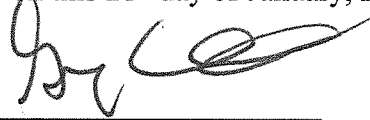
WHEREAS, Carver County is administering the construction of the Carver Park and Ride because the City of Carver currently has a population under 5,000; and

WHEREAS, the City of Carver reviewed the bids in order to make a recommendation on award.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CARVER, MINNESOTA:

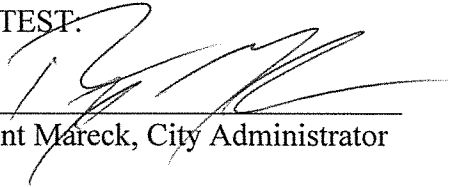
1. The City recommends that Bid Package #1 be awarded to Minger Construction, Inc. and shall include the both Alternates #1 and #2.
2. The City recommends that Bid Package #2 be awarded to Project One Construction.

Adopted by the City Council of the City of Carver on this 21st day of January, 2014.



Greg Osterdyk, Mayor

ATTEST:



Brent Mareck, City Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with LEO A DALY

Primary Originating Division/Dept: <input type="text" value="Administrative Services - Library"/>	Meeting Date: <input type="text" value="2/4/2014"/>
Contact: <input type="text" value="Nick Dimassis"/> Title: <input type="text" value="Library Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County Library is requesting a professional services agreement with LEO A DALY for design, architecture and administrative services to assist with space planning for the new Victoria Library. Services include:

- Furniture layout and concept board
- Develop interior finishes including paint and carpet
- Select furniture and shelving using a bid procurement process
- Develop bid documents and timeline for installation work
- Advise the city architect on library needs for power, data, lighting, casework, etc.
- Construction administration including responding to vendor questions, tracking budgets, developing punch lists and recommending final acceptance

LEO A DALY is the firm that assisted with the Watertown Library Remodel. Library staff was very pleased with the services that they provided on that project and wish to continue with their services in Victoria. Their hourly and percentage fees are in line with industry standards.

ACTION REQUESTED:

Motion to contract with LEO A DALY pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Budget amendment request form"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text" value="\$38,790.00"/> Total <input type="text" value="\$38,790.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

The Victoria Library budget for one-time costs is \$550,000 and \$275,000 for ongoing expenses. The funding sources will be determined through the 2015 budgetary process. 2015 CPA is an option to fund the one time costs and ongoing expenses could be funded by the new tax levy freed up from the expiring Chaska TIF District.

The LEO A DALY contract is for \$35,040 plus reimbursables up to \$3,750 - unallocated 2013 CPA will be used to fund this portion of the project.

Office use only:

Budget Amendment Request Form



Agenda Item: Request for approval to contract with LEO A DALY

Department:

Meeting Date: 2/4/2014

Requested By: Nick Dimassis

Fund:

- 01 - General
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails

Description of Accounts	Acct #	Amount
Prof & Tech-Architect Contract	30-974-590.6260	\$38,790.00
Transfers out (Non-Departmental)	30-820.6932	\$38,790.00
TOTAL		\$77,580.00

Description of Accounts	Acct #	Amount
Building construction	30-820.6620	\$38,790.00
Transfers in (Library Projects)	30-974.5880	\$38,790.00
TOTAL		\$77,580.00

Reason for Request:

To provide funding for Victoria Library architect contract. Use of unallocated reserves/ planned 2013 CPA.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Grant from MN Dept of Public Safety to create a small mental health unit in Carver County Jail

Primary Originating Division/Dept: <input type="text" value="Community Social Services - Behavior Health"/>	Meeting Date: <input type="text" value="2/4/2014"/>
Contact: <input type="text" value="Donald Heywood"/> Title: <input type="text" value="Manager - Behavioral Health"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text" value="Gary Bork"/> Title: <input type="text" value="Director"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The County has been awarded a two year grant from the Minnesota Department of Public Safety, Office of Justice Programs to fund a small mental health unit in the Jail. The Board accepted this Grant on January 7, 2013 and the Grant Agreement, new positions and budget need to be approved to operationalize the grant. The grant is for \$299,930 from January 1, 2014 to December 31, 2015.

Due to the decline in the overall mental health system in the state, each year results in an increase in mentally challenged persons being jailed due to a lack of appropriate placement. Jails by default are housing persons with significant mental health issues. This grant aims to provide mental health services to the inmates in the jail. The program will at same time offer professional consultation to the Court's Veterans Diversion Court.

The jail mental health unit will be composed of a 0.5 FTE Psychologist, 0.5 Advance Practice Nurse, .25 FTE Social Worker II and a .25 Account Technician. The .25 FTE will be added to the current Jail Pre-release Coordinator and the Account Technician will handle the third party billing.

ACTION REQUESTED:

Motion to approve the Grant Agreement with the Minnesota Department of Public Safety.

Motion to create the following new positions for the term of the grant:

- 0.5 FTE Psychologist
- 0.5 FTE Advanced Practice Nurse
- 0.25 FTE Social Worker II
- 0.25 FTE Account Technician

Motion to approve the Budget Amendment for the 2014 Budget.

<p>FISCAL IMPACT: <input type="text" value="Budget amendment request form"/></p> <p><i>If "Other", specify:</i> <input type="text"/></p> <p>FTE IMPACT: <input type="text" value="Increase budgeted staff"/></p>	<p>FUNDING</p> <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Byrne Justice Assistanc...</td> <td style="text-align: right;">\$299,930.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$299,930.00</td> </tr> </table>	County Dollars =	\$0.00	Byrne Justice Assistanc...	\$299,930.00	Total	\$299,930.00
County Dollars =	\$0.00						
Byrne Justice Assistanc...	\$299,930.00						
Total	\$299,930.00						

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2356

Budget Amendment Request Form



Agenda Item: Grant from MN Dept of Public Safety to create a small mental health unit in Carver County Jail

Department:

Meeting Date: 2/4/2014

Requested By: Chuck Churchill

Fund:

- 01 - General
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails

Description of Accounts	Acct #	Amount
State Justice MH Grant	11-480-704-0000-53...	\$146,966.00
TOTAL		\$146,966.00

Description of Accounts	Acct #	Amount
Contract - Evaluations	11-480-704-0000-60...	\$14,700.00
Contract - Nurse Practitioner	11-480-704-0000-60...	\$46,899.00
Emergency Assistance Bridging Funds	11-480-704-0000-60...	\$11,760.00
Salaries - FT	11-480-704-0000-61...	\$14,149.00
Salaries - PT	11-480-704-0000-61...	\$36,885.00
Cafeteria Contributions	11-480-704-0000-61...	\$1,980.00
OPEB	11-480-704-0000-61...	\$226.00
Comp Absences	11-480-704-0000-61...	\$76.00
Health Care	11-480-704-0000-61...	\$91.00
Medicare	11-480-704-0000-61...	\$740.00
PERA	11-480-704-0000-61...	\$3,701.00
FICA	11-480-704-0000-61...	\$3,164.00
Workers Comp	11-480-704-0000-61...	\$107.00
LTD	11-480-704-0000-61...	\$42.00
Crisis Intervention Training	11-480-704-0000-62...	\$3,136.00
Medications	11-480-704-0000-64...	\$5,880.00
Testing Supplies	11-480-704-0000-64...	\$3,430.00
TOTAL		\$146,966.00

Reason for Request:

To record in the 2014 Budget the Grant revenue and expenditures for the grant from the Minnesota Department of Public

Safety for creating a mental health unit in Carver County's jail.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of School-Linked Therapy Grant and Position

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Contact:

Title:

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County was first awarded a School-Linked grant from the Department of Human Services, Mental Health Division, to provide mental health services in the school in July, 2008. This grant was extended through the end of June 2013. A new grant application has been awarded for 5 additional years in the amount of \$600,000. The attached grant agreement is for the first half year of this 5 year grant. New grant agreements will be developed for each subsequent year. The grant provides funds for a new therapist in 2014, for another new therapist beginning in the 2014-1015 school year, and a third new therapist beginning in the 2015-16 school year. The new therapist position for 2014 is included and approved in the 2014 budget.

ACTION REQUESTED:

Motion to accept the grant award from the Department of Human Services for School-Linked Mental Health Services and approve the School-Linked Contract effective immediately through June 30, 2014.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

Grant Dollars

FTE IMPACT:

Total

Related Financial/FTE Comments:

A new therapist position is included in the 2014 budget. The current grant contract will cover expenses not reimbursed by third party billing for three therapists to provide mental health services in local schools.

Office use only:

RBA 2014 - 2382

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Tax Forfeiture Parcel and Property Purchase Memorandum of Understanding with City of Watertown

Primary Originating Division/Dept: Administration (County)

Meeting

Date: 2/4/2014

Contact: David Hemze Title: County Administrator

Item Type:

Regular Session

Amount of Time Requested: 30 minutes

Presenter: David Hemze Title: County Administrator

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

An agreement has been reached with the City of Watertown to pursue the ownership of a tax forfeited property and purchase adjacent property located in the City of Watertown. The tax forfeited parcel is identified as Parcels A-1 and A-2 on attached Exhibit 1. The adjacent, privately-owned property is identified as Parcels B and C.

The tax forfeited parcel is 45 acres and is currently held in trust by Carver County on behalf of the Minnesota Department of Natural Resources (DNR) as it has more than 150 feet of water frontage area and associated wetlands. The County is currently working with the City of Watertown to obtain special legislation necessary to acquire this parcel.

The adjacent property is roughly 35 acres and is owned by Vern and Elaine Rosckes. The City has reached a three-year option agreement with the Rosckes to purchase that property for \$200,000.

This Board action requests approval of a Memorandum of Understanding that meets the interest of both jurisdictions including the following.

- The County's ownership of Parcels A-2, B and C for future wetland development and related wetland credit creation.
- The City's ownership of Parcel A-1 for a possible future public works facility site and the County's interest in potentially locating a joint public works facility on that site.
- The City's interest in acquiring the County's existing public work's shop (see attached Exhibit 2).

Additional details on this agreement will be presented during the Board meeting.

ACTION REQUESTED:

1. Motion to approve Memo of Understanding with City of Watertown concerning Parcel # 85.0092900 contingent upon final review by the County Attorney and Risk Management offices.
2. Motion to approve a debt service reserve transfer of \$316K from the 2004A bonds that have been fully retired to the Watertown tax forfeited conservation land project.
3. Motion to approve attached resolution supporting special legislation for the conveyance of tax forfeited conservation land in the City of Watertown.

FISCAL IMPACT: Budget amendment request form

FUNDING

If "Other", specify:

FTE IMPACT: None	County Dollars =	\$316,000.00
	City of Watertown	\$25,000.00
	Total	\$341,000.00

Related Financial/FTE Comments:

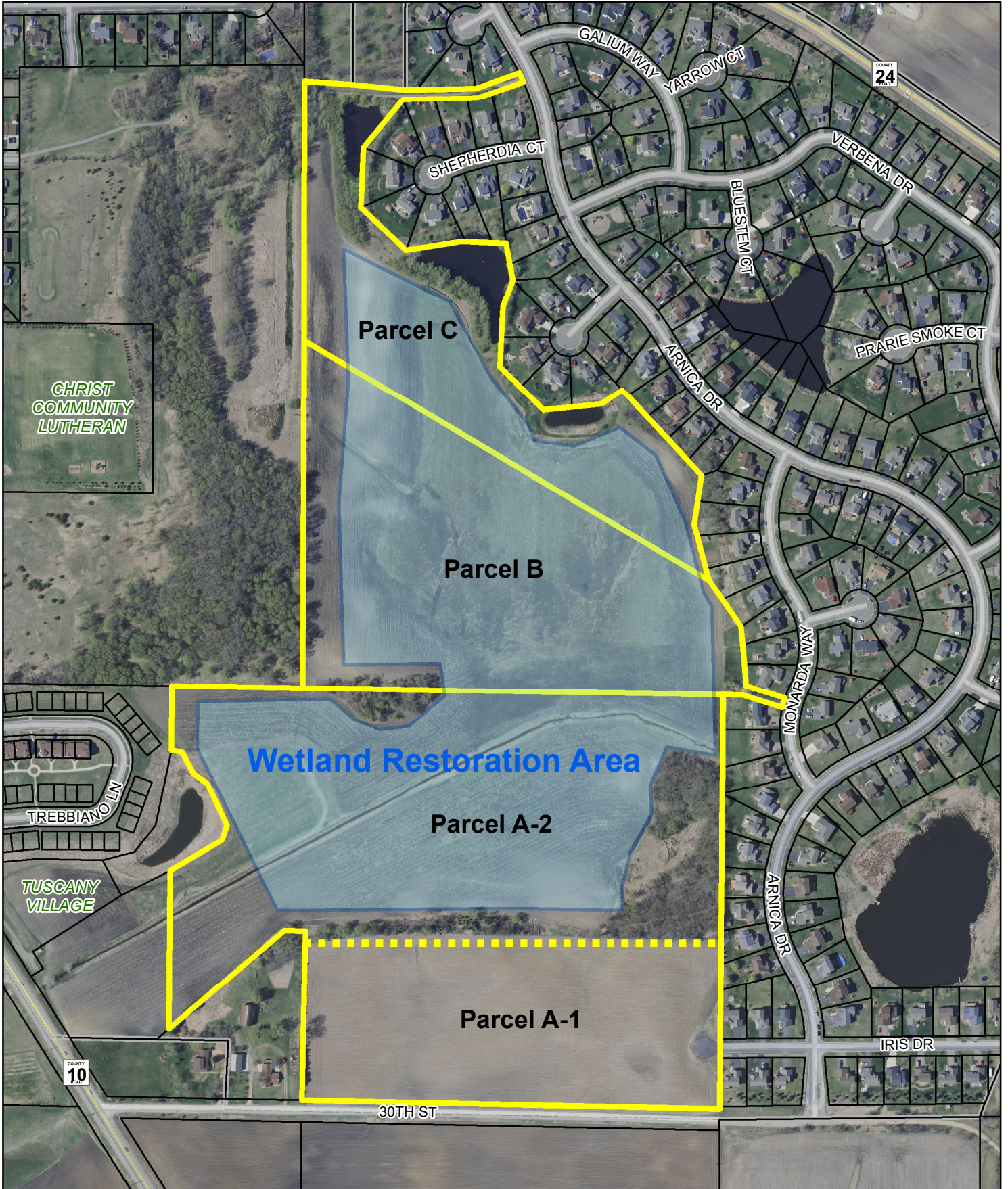
The above funding covers the initial stage of this project including the acquisition of the Roscke's property and the development stages of the wetland. The purchase price of the Roscke's property is \$200,000 with the City share at \$25,000 and the County covering \$175,000 plus closing costs estimated at \$10,000. The final budget for the overall project is estimated at \$400,000 with a \$59,000 gap that will be filled through the 2015 and/or 2016 budget process.

Due to the value of wetland credits, the ultimate net value anticipated for the County including land purchase, wetland creation, existing public works site sale is estimated to be at least \$342,000. Additional financial details will be presented during the Board meeting.

Office use only:

RBA 2014 - 2347

Exhibit #1



Disclaimer: This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded document and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

1 inch = 400 feet
Aerial Photography - 4/2013
Map Created 5/10/28/2013
Carver County GIS Office

Exhibit #2



Disclaimer: This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded document and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

1 inch = 70 feet
Aerial Photography - 4/2013
Map Created 5/10/29/2013
Carver County GIS Office

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: February 4, 2014

Resolution No.

Motion by Commissioner:

Seconded by Commissioner:

RESOLUTION FOR THE APPROVAL TO SUPPORT SPECIAL LEGISLATION FOR THE CONVEYANCE OF TAX FORFEITED CONSERVATION LAND IN THE CITY OF WATERTOWN AND SUBSEQUENT CONVEYANCE FOLLOWING PASSAGE OF SPECIAL LEGISLATION

WHEREAS, the Carver County Board of Commissioners, State of Minnesota, has reviewed the request to support special legislation on behalf of the City of Watertown for tax-forfeited parcel 85.0092900, legally described on attached Exhibit A, to obtain a Conditional Use Deed for conveyance for park or trail purposes. According to MS 282.018 Subd 1, the parcel was withdrawn from sale by the Department of Natural Resources (DNR) in compliance with said state statute, because the waterfront exceeds 150 feet. Special legislation will be needed to proceed with the conveyance of this parcel to the City of Watertown. The DNR has no objection to the sale or conveyance of the said parcel if special legislation is passed.

WHEREAS, Said parcel of land has been reviewed by the Carver County Board of Commissioners and has been appraised by the Carver County Assessor's Office and classified, as provided for in Minnesota Statutes 282.01.

NOW, THEREFORE, BE IT RESOLVED, the Carver County Board of Commissioners hereby certifies that parcel: 85.0092900 has been reviewed and does comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01, Subd.1a, and 282.018, and other statutes that require withholding of tax-forfeited conservation land from sale.

BE IT FURTHER RESOLVED, the Carver County Board of Commissioners hereby approves the request to support special legislation for the conveyance of tax forfeited conservation land and subsequent conveyance to the City of Watertown following passage of special legislation.

Adopted on _____, 2014.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of _____, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this ____ day of _____, 2014.

David Hemze, Carver County Administrator

Exhibit A

After DNR review, according to MS 282.018 Subd 1, the following parcel was withdrawn from sale because the waterfront exceeds 150 feet and classed as Conservation property. Special legislation will be needed to proceed with the sale of this parcel. The Department has no objection to the sale of the subsequent parcel if special legislation was passed authorizing the sale.

City of Watertown:

Pin: 85.0092900

Legal Description:

Conditional Use: Park and Trail Purposes

The South Half of Southeast Quarter (S 1/2 of SE 1/4) of Section 9, Township 117, Range 25, Carver County, Minnesota, except those parts described as follows, to-wit:

Commencing at the Southwest corner of Southeast Quarter of said Section 9; thence running North 60 rods to a point in the center of the Watertown, Chaska and Carver Road; thence Southeasterly 73 rods to South line of said Southeast Quarter; thence West 44 rods to the place of beginning.

ALSO EXCEPTING THEREFROM that part of the South Half of the Southeast Quarter of Section 9, Township 117 North, Range 25 West, Carver County, Minnesota, described as follows:

Commencing at the South Quarter corner of Section 9; thence on an assumed bearing of East along the South line of said Southeast Quarter 726.00 feet (44 rods) to the point of beginning of the tract to be described; thence North 36 degrees 59 minutes 00 seconds West along a line that would intersect the West line of said Southeast Quarter at a point 990.00 feet (60 rods) North of said South Quarter corner a distance of 267.81 feet; thence on a bearing of East a distance of 493.23 feet; thence on a bearing of South 1 degrees 30 minutes 00 seconds West a distance of 214.00 feet to said South line of the Southeast Quarter; thence on a bearing of West a distance of 326.52 feet to the actual point of beginning;

ALSO EXCEPTING THEREFROM that part of the South Half of the Southeast Quarter of Section 9, Township 117 North, Range 25 West of the 5th Principal Meridian, described as follows:

Commencing at the Southwest corner of said Southeast Quarter; thence on an assumed bearing of East along the South line of said Southeast Quarter a distance of 726.00 feet; thence North 37 degrees 04 minutes 30 seconds West, along a line that will intersect the West line of said Southeast Quarter at a point 990.00 feet Northerly from said Southwest corner of the Southeast Quarter, a distance of 267.81 feet; thence on a bearing of East a distance of 273.66 feet to the point of beginning of the land to be described; thence continuing on a bearing of East a distance of 219.57 feet; thence on a bearing of South 1 degrees 30 minutes 00 seconds West to said South line of the Southeast Quarter; thence on a bearing of East along said South line a distance of 236.23 feet; thence on a bearing of North a distance of 556.20 feet; thence on a bearing of West a distance of 65.27 feet; thence South 48 degrees 20 minutes 11 seconds West a distance of 515.27 feet to the point of beginning;

ALSO EXCEPTING THEREFROM all that part of the Southwest Quarter of the Southeast Quarter of Section 9, Township 117 North, Range 25 West, Carver County, Minnesota, lying Southwesterly of the Southwesterly right of way line of County State Aid Highway No. 10, as described in Document No. 58827, as recorded in the office of the Carver County Recorder;

ALSO EXCEPTING THEREFROM that part thereof platted as Tuscany Village.

Budget Amendment Request Form



Agenda Item:

Tax Forfeiture Parcel and Property Purchase Memorandum of Understanding with City of Watertown

Department:

Meeting Date: 2/4/2014

Requested By:

David Hemze

Fund:

- 01 - General
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails

Description of Accounts	Acct #	Amount
Land Purchase	30-118-959.6601	\$151,000.00
Land Purchase- 2015 Budget_ TBD	2015 Budget	\$59,000.00
Site Improvements-Trail and Wetland	30-118-959.6610	\$170,000.00
Prof & Tech_ Contingency	30-118-959.6260	\$20,000.00
Transfers out- 2004A retired bonds	35-801.6932	\$316,000.00
TOTAL		\$716,000.00

Description of Accounts	Acct #	Amount
Reimbursement- Watertown	30-118-959.5899	\$25,000.00
2015 Budget- TBD	2015 Revenue	\$59,000.00
Debt service- 2004 retired bonds	35-801.6705	\$316,000.00
Transfers In- fund 30	30-118-959.5880	\$316,000.00
TOTAL		\$716,000.00

Reason for Request:

To provide funding for tax forfeiture parcel and property purchase and creation of wetland credits.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Advisory Committee Appointments

Primary Originating Division/Dept: Administration (County)

Meeting

Date: 2/4/2014

Contact: Dave Hemze Title: County Administrator

Item Type:

Regular Session

Amount of Time Requested: 10 minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Additional applications have been received and an updated listing is attached. Time is being set aside on today's agenda to allow the Board to make any additional appointments they are prepared to make.

ACTION REQUESTED:

Motion to appoint applicants.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2392

**CARVER COUNTY CITIZEN ADVISORY
COMMITTEE VACANCIES AND APPLICATIONS**

Minnesota Extension Committee

Rick Carlson, Resides Commissioner 5, Represents District 1
Maren Christopher, Commissioner District 2
Larry Enter, Commissioner District 4
Christine Boerner, Commissioner District 4
Suzanne Honebrink, Commissioner District 5

Current Vacancies 1: Commissioner District 3

Applicants:

Coleen Speer, Commissioner District 1

PARK COMMISSION (3-year terms)

Current members:

Joshua Ives, Commissioner District 1
Jim Manders, Commissioner District 2
Carrol Aasen, Jr., Commissioner District 3
Gerald Bruner, Commissioner District 4
Thomas Herrmann, Commissioner District 5
Ron Trick, At large

Current Vacancies 1: One at large

Applicants:

Jim Boettcher, Commissioner District 2

PLANNING COMMISSION (3-year terms)

Current members:

Ted Beise, Resides Commissioner District 3, Represents District 1
Frank Mendez, Commissioner District 2
Robert McNulty, Commissioner District 3
Jim Burns, Commissioner District 4
John P. Fahey, Commissioner District 5

Current vacancies 1: Township Representative

Applicant:

Mark Willems, Township Association Appointment

WATER, ENVIRONMENT AND NATURAL RESOURCES COMMITTEE (3-year terms)

Commissioner District Appointments:

Audrey Kramer – Resides Commissioner District 1, represents District 3

James Stenger – Commissioner District 4

Virgil Stender – Commissioner District 5

Vacancies 2: Commissioner Districts 1 and 2

Applicants:

None

County Resident Appointments from specific watershed (one from each watershed area):

Current members:

Scott Smith – Representing E/W Carver Creek

Scott Hoese – Representing Crow River Watershed

Vacancies 2: Representing Carver Creek and Benton Creek Watershed

Applicants:

None

Two Township vacancies (must be township official)

Applicants:

None

Carver County Board of Commissioners Request for Board Action



Agenda Item:

County Administrator's 2013 Annual Performance Evaluation Summary

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="2/4/2014"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="Employee Relations Division ..."/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="Employee Relations Division Di..."/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

As provided by Statute, the Board met with County Administrator David Hemze on January 21, 2014 in closed session to discuss his 2013 performance. The summary of their discussion is as follows:

Mr. Hemze's 2013 performance exceeded the Board's expectations in many ways and he is an extremely valued leader of this organization. He continued to recommend and implement sound policies and strategies and he holds a high level of trust with the Board. He has also built solid internal and external relations through progressive initiatives and successful projects. The Board looks forward to a continued strengthening of union, management, and employee relationships and guidance of strategies to enhance communications at all levels.

The recommended action is a motion to approve a year 2013 exceeds expectations rating for County Administrator Hemze.

ACTION REQUESTED:

Motion to approve a year 2013 exceeds expectations rating for County Administrator Hemze.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING
If "Other", specify: <input type="text"/>	County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2389