

Committee of the Whole Meeting
February 18, 2014 - 2:30 p.m.
 EOC Room



Carver County Board of Commissioners
 February 18, 2014
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

- 4:00 p.m. 1. **a) CONVENE**
b) Pledge of allegiance
c) Public comments - *Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.*
2. Agenda review and adoption
3. Approve minutes of February 4, 2014, Regular Session 1-5
4. Community Announcements
- 4:05 p.m. 5. **CONSENT AGENDA**
- Communities: Create and maintain safe, healthy and livable communities*
- 5.1 2014 Seasonal Road Restrictions 6-7
- 5.2 ADA Transition Plan for Pedestrian Facilities..... 8
- Connections: Develop strong public partnerships and connect people to services and information*
- 5.3 Authorization for 2014 Park Promotions/Donations, Administrative Passes and PEER Award Prizes 9-10
- 5.4 Resolution Supporting Websites for Publishing Requirements 11-13
- 5.5 Request for approval to contract with Pictometry International Corp 14
- Growth: Manage the challenges and opportunities resulting from growth and development*
- 5.6 CCWMO - Resolution Regarding the Administration of the Wetland Conservation Act..... 15-16
- 5.7 Right-of-way Acquisition for Project #SAP 010-610-047, CSAH 10 Bridge and Road Reconstruction in Watertown 17-19
- 5.8 CCWMO - Amendment to Water Management Plan: Updated Project List..... 20-21
- Culture: Provide organizational culture fostering accountability to achieve goals and sustain public trust/confidence in County government*
- 5.9 Out of State Travel for Training..... 22
- 5.10 Vehicle Purchase - 2014 Ford 150 From Waconia Ford 23

Finances: Improve the County's financial health and economic profile

5.11 Review Social Services/Commissioners Warrants NO ATT

- 4:05 p.m. **6. CONNECTIONS: Develop strong public partnerships and connect people to services and information**
- 6.1 Resolution to Terminate the Minnesota River Basin Joint Powers Agreement and End Business Operations 24-26
 - 6.2 Advisory Committee appointments 27-28
- 4:15 p.m. **7. COMMUNITIES: Create and maintain safe, healthy and livable communities**
- 7.1 Cooperative Plank Agreement for Lake Bavaria Boat Access 29
 - 7.2 2014 Carver County 5 Year Bridge Resolution 30-33
- 4:45 p.m. **8. CULTURE: Provide organizational culture fostering accountability to achieve goals and sustain public trust/confidence in County government**
- 8.1 Public Works Reorganization Plan - Phase 2 34-35
- 5:05 p.m. **ADJOURN REGULAR SESSION**
- 5:05 p.m. **BOARD REPORTS**
- 1. Chair
 - 2. Board Members
 - 3. Administrator
 - 4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

February 25, 2014	Board Work Session
March 4, 2014	9:00 a.m. Board Meeting
March 11, 2014	No Meeting
March 18, 2014	2:30 p.m. Committee of the Whole
March 18, 2014	4:00 p.m. Board Meeting
March 25, 2014	Board Work Session

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on February 4, 2014. Chair Gayle Degler convened the session at 9:00 a.m.

Members present: Gayle Degler, Chair, Randy Maluchnik, Vice Chair, James Ische, Tim Lynch and Tom Workman.

Members absent: None

The following amendment was made to the agenda:

9.3 Additional advisory committee applications

Workman moved, Lynch seconded, to approve the agenda as amended. Motion carried unanimously.

Ische moved, Maluchnik seconded, to approve the minutes of the January 21, 2014, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Ische moved, Lynch seconded, to approve the following consent agenda items:

Police contracts for 2014 for the Cities of Chanhassen, Carver, Cologne, Hamburg, Mayer, New Germany, Norwood Young America, Victoria, Waconia, Watertown and the Township of Laketown.

Accepted CP 13-15 and 13-15MR as complete and authorized final payment of \$53,582.36 to Bituminous Roadways, Inc.

Approved project SAP 010-610-037 as complete and authorized final payment of \$71,553.07 to Robert R. Schroeder Construction, Inc.

Approved charitable gambling application for exempt permit-Ridgeview Foundation.

Resolution #05-14, For the Approval to Support Special Legislation for the Conveyance of Tax Forfeited Conservation Land in the City of Norwood Young America and Subsequent Conveyance Following Passage of Special Legislation.

Approved the Teamsters Sheriff's Office Licensed Management 2014-2015 Collective Bargaining Agreement.

Approved the Law Enforcement Labor Services Sheriff's Office Sergeants 2014-2015 Collective Bargaining Agreement.

Adopted Findings of Fact and issue Order #PZ20130045 for the issuance of Conditional Use Permit #PZ20130045, Donald Ingram, Dahlgren Township.

Authorized the Chair to sign the letter of support for application to the 2014-2015 Resilient Communities Project.

Ratified the emergency purchase of the steamer for the jail kitchen from Hockenburs in the amount of \$13,208.

Approved the following abatements:

30.0091000	Troy Denneson
30.0505200	Janice Ruth Nielson

Reviewed January 28, 2014, Community Social Services' actions/Commissioners' warrants in the amount of \$375,130.79 and reviewed February 4, 2014, Community Social Services' actions/Commissioners' warrants in the amount of \$451,153.91.

Motion carried unanimously.

Dave Frischmon, Finance, requested the Board adopt a Resolution calling for a public hearing on the proposed 2014 Capital Improvement Plan bond sale. He explained the 2014 budget included a bond sale for the Southwest Reconnection project. He noted at last week's work session they reviewed the sale process and the first step was to call for a public hearing.

Workman offered the following Resolution, seconded by Lynch:

Resolution #06-14
Relating to Capital Improvement Plan, Declaring
Intent to Issue Bonds and Calling Public Hearing

On vote taken, all voted aye.

Lyndon Robjent, Public Works, requested the Board award the bid for the Carver Park and Ride and CSAH 11/Ironwood Intersection improvement project. He highlighted the area and project description. He noted the City of Carver was awarded a grant to construct a Park and Ride lot and three years of transit services. He pointed out the partnership with the CDA housing project.

Robjent stated the initial design started last year and explained the agreement reached with the City on cost participation. He stated the project went out for bid last year but the bids came in 11% above the estimate so they recommended that the bids be rejected. He indicated the project was then reduced, split into two contracts and rebid. Robjent noted the second bids received were below the first bid.

Dave Frischmon, Finance, recognized the CDA had asked for a line of credit as they had some concern they would not be able to sell their part of the land, but they have not exercised that. Julie Frick, CDA, indicated the CDA did not anticipate needing any funds and the project was going well.

Brent Marek, Carver City Administrator, stated the City was excited about the project and thanked the Board for considering the partnership.

Ische moved, Maluchnik seconded, to award project SP 010-596-007 & SP 010-611-013 for Bid Package 1, including Alternate 1 and Alternate 2, to Minger Construction, Inc. in the amount of \$3,445,112.52 and for Bid Package 2 to Project One Construction in the amount of \$698,778.00. Motion carried unanimously.

Nick Koktavy, Interim Assistant County Administrator, requested the Board approve a contract with Leo A. Daly to assist with space planning for the new library in Victoria.

He explained libraries are a local government partnership with Cities providing the building and the County providing the material, operations and personnel. He noted the Board's previous approval to proceed with the project and indicated currently library staff and the city were working on the layout. Koktavy pointed out the \$550,000 one-time costs to get the building up and going for operations and they were working with Finance to identify funding sources. He stated ongoing operation costs were projected at \$175,000 and funding options included the expiring Chaska TIF District or through the 2015 budget process.

Nick Dimassis, Library Director, stated they used this same firm for the Watertown library remodeling project and the firm has been used for many of the libraries throughout the area. He highlighted the proposed design and stated their next step is to finalize the layout. He acknowledged the square footage would present them with challenges as well as opportunities on what technology can do.

Workman moved, Maluchnik seconded, to approve contract with Leo A. Daly pending finalization of the contract review process and related budget amendment. Motion carried unanimously.

Gary Bork, Social Services, requested the Board approve a grant agreement to create a small mental health unit in the Carver County jail. He explained the County was awarded a \$299,000 grant over a two year period. He noted their active role in the jail and identified the FTE's the grant would fund.

Sheriff Olson stated he was in full support of the grant and program. He indicated individuals have issues and the detention deputies do not have the expertise to deal with mental health issues.

Ische moved, Lynch seconded, to approve the grant agreement with the Minnesota Department of Public Safety, to create a .5 FTE psychologist, .5 FTE advanced practice nurse; .25 FTE social

worker II, .25 FTE account technician for the term of the grant and to approve the related budget amendment. Motion carried unanimously.

Bork requested approval to accept a school linked therapy grant and position. He stated they had been receipt of this grant before. He stated the grant was highly competitive this year and would be used to increase therapy positions in schools.

Workman moved, Maluchnik seconded, to accept the grant award from the Department of Human Services for school linked mental health services and approve the school linked contract effective immediately through June 30, 2014. Motion carried unanimously.

David Hemze, County Administrator, requested the Board approve a property purchase memo of understanding with the City of Watertown. He noted the work session held last week to discuss the tax forfeiture parcel in the City of Watertown and the purchase of an additional parcel. He stated there was a lot of common interest in the tax forfeiture parcel.

He highlighted an aerial of the tax forfeiture site and the neighboring property owned by the Rosckes. He pointed out the City and County's mutual interest utilizing these sites for trail development, wetland credits and possible future Public Works site. Hemze noted the study of future County Public Works sites they are currently undertaking. He also recognized the present location of the County's Public Works site in the City of Watertown and the City's interest in redeveloping that area in the future.

Hemze stated there was lot of support from neighboring properties in terms of what they were trying to accomplish. He reviewed the key elements in the memorandum of understanding with the City. Hemze identified the costs and terms associated with the Rosckes parcel. He pointed out the value of the wetland credits and expenditure estimate. Hemze reviewed the proposed budget for the acquisition of the Rosckes parcel, trail and wetland development and closing costs and anticipated revenue sources.

He clarified the City approved the memorandum of understanding and Rosckes purchase agreement at their last meeting. He indicated their next step would be to approve these same agreements, adopt a Resolution to support the special legislation related to the tax forfeiture parcel, finalize the County's Public Works study and begin the wetland restoration. He stated the City is contacting the County's local legislature reps to set up meetings to discuss the special legislation. Hemze stated they would come back with an update if they were unable to obtain special legislation by the May 1st Rosckes closing date.

Mike Wanous, Soil and Water, stated this was an opportunity to take tax forfeiture property and turn it into something good. He stated there were multiple partners interested in seeing this progress and encouraged the Board to support.

Lynch moved, Ische seconded, to approve the Memo of Understanding with the City of Watertown concerning Parcel #85.0092900 contingent upon final review by the Attorney/Risk

Management; to approve a debt service reserve transfer of \$316,000 from the 2004A bonds that have been fully retired to the Watertown tax forfeited conservation land project, to approve related budget amendment and to adopt the following Resolution:

Resolution #07-14

For the Approval to Support Special Legislation for the Conveyance
of Tax Forfeited Conservation Land in the City of Watertown and
Subsequent Conveyance Following Passage of Special Legislation

Motion carried unanimously.

The Board considered advisory committee appointments.

Workman moved, Degler seconded, to appoint Jim Boettcher to the Park Commission. Motion carried unanimously.

Ische moved, Lynch seconded, to appoint Mark Willems as the Township Representative on the Planning Commission. Motion carried unanimous.

The Board agreed to hold the remaining appointments to the Extension and WENR Committees to their next meeting.

Chair Degler acknowledged the closed session previously held to discuss the Administrator's 2013 annual performance evaluation and provided the following summary:

Mr. Hemze's 2013 performance exceeded the Board's expectations in many ways and he is an extremely valued leader of this organization. He continued to recommend and implement sound policies and strategies and he holds a high level of trust with the Board. He has also built solid internal and external relations through progressive initiatives and successful projects. The Board looks forward to a continued strengthening of union, management, and employee relationships and guidance of strategies to enhance communications at all levels.

Maluchnik moved, Lynch seconded, to approve a year 2013 exceeds performance rating for County Administrator Hemze. Motion carried unanimously.

Ische moved, Lynch seconded, to adjourn the Regular Session at 10:21 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2014 Seasonal Road Restrictions

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="2/18/2014"/> Item Type: <input type="text" value="Consent"/>
Contact: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Deputy County Engineer"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Seasonal road restrictions in Carver County can be established in accordance with Chapter 169, Laws of Minnesota, at the ton per axle limitations of the 2014 Seasonal Road Restriction map for Carver County, on file at Public Work's headquarters in Cologne and posted on the County web site. The County Engineer can increase or decrease said restrictions whenever conditions warrant pursuant to Chapter 163, Section 163.02, Subdivision 3, Laws of Minnesota.

The spring load restriction start and end dates are determined by MnDOT and will be announced with at least a 3-day advance notice. Advance notice is available on the Internet at:

http://www.mrr.dot.state.mn.us/research/seasonal_load_limits/sllindex.asp

and via recorded messages at (651) 366-5400 or toll free at 1-800-723-6543.

MnDOT policy is to not restrict loads in the Spring for more than 8 weeks, however the county can extend the end date if conditions warrant.

ACTION REQUESTED:

Adopt a resolution authorizing the posting of maximum load limit signs on Carver County Roads in 2014.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text" value=""/>	FUNDING County Dollars = <input type="text" value=""/> <input type="text" value=""/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2391

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 18, 2014

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

2014 SEASONAL ROAD RESTRICTIONS

BE IT RESOLVED, that the seasonal road restrictions in Carver County be established in accordance with Chapter 169, Section 169.87, Laws of Minnesota, at the ton per axle limitations of the 2014 Seasonal Road Restriction map for Carver County, and

BE IT FURTHER RESOLVED, that the County Engineer is hereby authorized to impose and to increase or decrease said restrictions whenever conditions warrant pursuant to Chapter 163, Section 163.02, Subdivision 3, Laws of Minnesota.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 18th day of February, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 18th day of February, 2014.

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

ADA Transition Plan for Pedestrian Facilities

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 2/18/2014

Contact: Kate Miner Title: Traffic Engineer

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The Americans with Disabilities Act (ADA), enacted on July 26, 1990, is a civil rights law prohibiting discrimination against individuals on the basis of disability. ADA consists of five titles outlining protections in the following areas:

- I. Employment
- II. State and local government services
- III. Public accommodations
- IV. Telecommunications
- V. Miscellaneous Provisions

Title II of ADA pertains to the programs, activities and services public entities provide stating, "...no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any such entity." (42 USC. Sec. 12132; 28 CFR. Sec. 35.130). As a provider of public transportation services and programs, Carver County Public Works must comply with this section of the Act.

As required by Title II of ADA, 28 CFR. Part 35 Sec. 35.105 and Sec. 35.150, Carver County Public Works has conducted a self-evaluation of its facilities within public rights of way and has developed a Transition Plan detailing how the organization will ensure that all pedestrian facilities within public rights of way are accessible to all individuals.

In October 2013 the DRAFT ADA Pedestrian Facilities Transition Plan was presented to the County Board. Following that presentation, a comment period was opened up to receive comments from the public on the DRAFT Plan. No comments were collected during the comment period and the DRAFT was finalized with minimal changes.

Upon adoption the ADA Pedestrian Facilities Transition Plan will be posted on the Carver County Web Site.

ACTION REQUESTED:

Adoption of the Carver County ADA Pedestrian Facilities Transition Plan for County Highway Rights of Way.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2411

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Authorization for 2014 Park Promotions/Donations, Administrative Passes and PEER Award Prizes

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="2/18/2014"/>
Contact: <input type="text" value="Sam Pertz"/> Title: <input type="text" value="Park & Trails Supervisor"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Parks Department requests authorization to distribute park services and products as a low cost means to promote the park system, recognize volunteer service, and support charitable events in the community. Up to five (5) shelter rentals, fifteen (15) two night campground reservations, thirty (30) annual parking passes and \$150.00 in recreation program/event vouchers could be distributed in 2014. Examples of where redeemable vouchers for services or products could be distributed include park programs and special events, drawings at park system display exhibits, and to local non-profits seeking donations.

Redeemable vouchers for services and products such as shelter rentals, weekend camping stays and annual permits may be awarded to someone who has provided significant volunteer service to the County.

In addition, the department requests authorization to distribute annual park passes to the below groups in order for them to have access to the park areas as a part of providing appointed, elected and administrative oversight for parks.

- Board of Commission Members (5)
- Park Commission Members (7)
- Administrative Staff (3)

Further it is requested that the Department be allowed to distribute (2) Annual Passes for County P.E.E.R Award Program and two (2) free daily passes to each of the P.E.E.R. Award nominees for an estimated total of one hundred-fifty (150) daily passes. These daily passes would be valid for a Saturday during the months of July and August.

The Board has approved requests for promotions, donations and administrative passes in previous years.

ACTION REQUESTED:

Authorize the Parks Director to carry out promotions, and provide donations and administrative passes.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>

Related Financial/FTE Comments:

No hard cost are identified for donation of items. Soft costs associated with the donation of items includes staff time and some material supplies.

Office use only:

RBA 2014 - 2361

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution Supporting Websites for Publishing Requirements

Primary Originating Division/Dept: Administrative Services

Meeting

Date: 2/18/2014

Item Type:

Consent

Contact: Nick Koktavý Title: Interim Assistant County Ad...

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The Association of Minnesota Counties (AMC) has long supported legislation that would provide local governments more flexibility to use websites to meet state-mandated publishing requirements.

Last session, legislation was introduced (HF1286/SF1152) that would allow (but not require) local governments to use their official websites to publish official notices, proceedings and summaries. While the bill was introduced late in the session in 2013 and not given a committee hearing, it will continue to be considered during the 2014 Legislative Session. AMC is working with the League of Minnesota Cities and other local government organizations to build support for this bill.

AMC is asking all counties to consider passing resolutions in support of H.F. 1286/S.F. 1152 so that they can show the Legislature that this is an issue with broad support across Minnesota.

ACTION REQUESTED:

Motion to approve resolution supporting HF 1286 and SF 1152, legislation now before the 2014 legislature that would allow counties to publish certain public notices on their websites instead of, or in addition to, in an official newspaper.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Related Financial/FTE Comments:

If passed, could have a positive impact on County finances.

Office use only:

RBA 2014 - 2400



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: _____ Resolution No.: _____

Motion by Commissioner: _____ Seconded by Commissioner: _____

A RESOLUTION SUPPORTING LEGISLATION ALLOWING COUNTIES TO DESIGNATE THEIR COUNTY WEBSITE TO PUBLISH PUBLIC NOTICES

WHEREAS, counties are currently required by law to publish public notices in a designated official newspaper for the county (Minn. Stat. § 331A); and

WHEREAS, counties are committed to providing information to citizens and increasing access to information about county operations and business; and

WHEREAS, citizens expect and demand information in an immediate format; and

WHEREAS, counties have limited resources and must utilize tax dollars in the most efficient way possible; and

WHEREAS, counties should have the authority to determine the best and most efficient method of communicating information to citizens based on citizen expectations; and

WHEREAS, counties are continuously improving and investing in technology to reach more citizens in a timely manner; and

WHEREAS, utilizing county websites to publish public notices would eliminate the time and costly burden of publishing in newspapers; and

WHEREAS, county websites are increasingly the first place citizens look for information about their counties; and

WHEREAS, the ability of county websites to provide citizens with up-to-date, detailed information exceeds that of print media

NOW THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners supports HF 1286 and SF 1152, legislation now before the 2014 legislature that would allow counties to publish certain public notices on their websites instead of, or in addition to, in an official newspaper.

YES

ABSENT

NO

**STATE OF MINNESOTA
COUNTY OF CARVER**

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 18th day of February, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 18th day of February, 2014.

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with PICTOMETRY INTERNATIONAL CORP

Primary Originating Division/Dept: <input type="text" value="Administrative Services - IT"/>	Meeting Date: <input type="text" value="2/18/2014"/>
Contact: <input type="text" value="Peter Henschel"/> Title: <input type="text" value="GIS Supervisor"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Every three years the County contracts with Pictometry International to acquire updated oblique imagery to support GIS mapping applications. Prior years of collection were in 2008 and 2011. This contract also includes software licensing and their online hosted solutions.

Oblique imagery is used to get a birds eye view on the earth. These are high resolution 4 way shots (north, south, east, west) at a 40 degree angle. The oblique imagery gives County staff a great view of objects that can't be seen through a traditional straight down image. A lot of time the oblique image answers questions and provides better decisions without having to make a field visit. The oblique imagery is also valuable for emergency response, providing the responder with very detailed views of the incident.

Carver County along with other metro counties researched the market on oblique imagery and came to the conclusion that staying with Pictometry was the best option. Pictometry is still the leader in oblique software applications and other companies at this time don't offer the same software integration. A benefit of going with Pictometry is that this will be our 3rd year of collecting their oblique imagery and all those years are available for historical purposes. Anoka, Dakota and Washington counties are contracting with Pictometry this spring.

This flight includes collaborative efforts between the County and cities to fly at the same time to share costs. Those cities that participate in the project share 50% of the cost covering their geographic area. Five cities have shown interest in participating in the 2014 project.

ACTION REQUESTED:

Motion to contract with PICTOMETRY INTERNATIONAL CORP pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text" value="\$59,424.00"/> <input type="text"/> Total <input type="text" value="\$59,424.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Two year contract agreement - 2014 = \$32,699.00; 2015 = \$26,725.00
 \$13,000 in estimated reimbursement revenue for cities cost sharing contribution

Carver County Board of Commissioners Request for Board Action



Agenda Item:

CCWMO - Resolution Regarding the Administration of the Wetland Conservation Act

Primary Originating Division/Dept: Public Health & Environment - Planning & Water Mgm

Meeting

Date: 2/18/2014

Contact: Kristen Larson

Title: Planner

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: Yes No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

Carver County staff has been responsible for implementing the Wetland Conservation Act (WCA) for areas where the County is the Local Governing Unit (Townships) since it was first adopted in 1994. In 2013, the County's WCA program went through a routine "spot check" by the Board of Water and Soil Resources (BWSR), who administers the act statewide. The purpose of the spot check was to evaluate how the County is administering the WCA. As a result of the 2013 spot check, BWSR identified the need for the County to update its resolution to delegate WCA decision making authority to staff.

ACTION REQUESTED:

Motion to adopt the Resolution Regarding the Administration of the Wetland Conservation Act.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total

\$0.00

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2406

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date:
Motion by Commissioner

Resolution #
Seconded by Commissioner

**A RESOLUTION REGARDING THE ADMINISTRATION OF
THE MINNESOTA WETLAND CONSERVATION ACT**

WHEREAS, Carver County has accepted the authority and administrative responsibility to implement the Wetland Conservation Act (WCA) where the County is the Local Government Unit (LGU) within the legal boundaries of Carver County in accordance with Minnesota Rules, Chapter 8420; and

WHEREAS, Carver County is authorized by Minnesota Administrative Rules Part 8420.0200, Subpart 2, Item C, to delegate certain functions with regard to implementation of WCA, including the authority to make decisions on applications, to its staff.

THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners, that decision-making authority for WCA exemption, no-loss, wetland boundary and type, sequencing, replacement plan, and wetland banking applications is hereby placed with the Carver County Planning and Water Management Department Manager or their designee.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the _____, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2014

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Right-of-way Acquisition for Project #SAP 010-610-047, CSAH 10 Bridge and Road Reconstruction in Watertown

Primary Originating Division/Dept: <input type="text" value="Public Works"/>	Meeting Date: <input type="text" value="2/18/2014"/>
Contact: <input type="text" value="Bill Weckman"/> Title: <input type="text" value="Asst. County Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2014 construction program includes the replacement of the bridge over the Crow River on CSAH 10 in Watertown, MN, and improvements to the existing roadway between Angel Ave on the west and the round-about at the junction of CSAH 10 and CSAH 20 on the east. Additional right-of-way is needed to complete this project. Carver County Public Works has negotiated a settlement with the owner of the NAPA store building located at 101 Territorial St, Watertown, MN for the acquisition of the land and building.

ACTION REQUESTED:

Adopt a resolution to authorize payment of compensation based on a negotiated settlement for acquisition of the NAPA store building and land located at 101 Territorial St for project SAP 010-610-047.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/>						
FTE IMPACT: <input type="text" value="None"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">State Aid Municipal</td> <td style="width: 30%; text-align: right;">\$187,500.00</td> </tr> <tr> <td>City of Watertown</td> <td style="text-align: right;">\$62,500.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$250,000.00</td> </tr> </table>	State Aid Municipal	\$187,500.00	City of Watertown	\$62,500.00	Total	\$250,000.00
State Aid Municipal	\$187,500.00						
City of Watertown	\$62,500.00						
Total	\$250,000.00						

Related Financial/FTE Comments:
 The cost of this settlement is split between the City of Watertown and Carver County. However, Carver County will be making the payment and be reimbursed by the city. City of Watertown Share: \$62,500.00, Carver County Share: \$187,500.00.

Office use only:

RBA 2014 - 2415

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 18, 2014_____ Resolution No: _____

Motion By Commissioner: _____ Seconded by Commissioner: _____

Resolution Authorizing Payment of Settlement of Compensation to the NAPA Store Building Owner Required for the CSAH 10 Bridge Reconstruction and Related Roadway Improvements, Project # SAP 010-610-047

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law to acquire land and other interests in real estate which are needed for public use or purpose; and

WHEREAS, Carver County wishes to reconstruct the bridge on CSAH 10 in Watertown and related roadway improvements to CSAH 10, Project #SAP 010-610-047 (“Project”); and

WHEREAS, in order to complete the Project it is necessary for the County to purchase the NAPA store building and land located at 101 Territorial St, Watertown, MN; and

WHEREAS, the County has retained independent real estate appraisers to provide the County with the appraisers’ estimates of the damages caused by the County’s acquisition of the property interests required for the Project; and

WHEREAS, upon completion of the appraisals, the County made offers of compensation to the land owners for the needed property interests consistent with the appraiser’s estimate of the damages being incurred by the various owners as a result of the County’s acquisitions; and

WHEREAS, a settlement has been reached with James Denneson, Trustee for the James Denneson Trust, owner of the NAPA store property.

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners as follows:

1. The Board of Commissioners finds that it is necessary and for a public purpose for the County to acquire the property located at 101 Territorial St, Watertown, MN for the Project.
2. Based upon an appraisal obtained by the County from independent real estate appraisers and negotiations with the affected property owner the Director of Public Works or agents under his supervision pay to said property owner the negotiated settlement amount of \$250,000.00

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA)
) ss.
 COUNTY OF CARVER)

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 18th day of February, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 18th day of February, 2014.

 Dave Hemze County Administrator

Subscribed and sworn to before me
 this ___ day of _____, 2014.

Notary Public _____

My Commission Expires _____

Notary Stamp

Carver County Board of Commissioners Request for Board Action



Agenda Item:

CCWMO - Amendment to Water Management Plan: Updated Project List

Primary Originating Division/Dept: <input type="text" value="Public Health & Environment - Planning & Water Mgm"/>	Meeting Date: <input type="text" value="2/18/2014"/> Item Type: <input type="text" value="Consent"/>
Contact: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM Manager"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Staff have developed an updated project list taking into consideration feasibility studies, TMDL studies and implementation plans, and local (city) water plans completed since the adoption of the WMO's Water Plan in 2010. Maintaining an up to date project list will enable the WMO to better compete for grants and other sources of funding. The draft changes have been sent separately to the Board, and a summary memo of project changes is attached.

In order to incorporate the updated project list into the WMO's Water Plan, the WMO will need to go through the major plan amendment process through the Board of Water and Soil Resources (BWSR). This process provides an opportunity for citizens, cities, other watersheds, and state agencies to review and comment on the list. Following the comment period, a public hearing will be held with the County Board prior to sending the list to BWSR for review.

ACTION REQUESTED:

Motion to authorize the CCWMO Amendment to Water Management Plan project list for 60-day community review

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2417



Memo

To: Carver County Board of Commissioners
From: Paul Moline, Carver County Water Management
Date: February 7, 2014
Re: Updated Water Plan Project List

cc:

Enclosures: none

The CCWMO Water Plan, adopted in 2010, contains a list of projects that the WMO intended to construct/complete using WMO levy funds or outside grant funding. (pages 4.21-4.29 for reference). The list has become outdated and is in need for an update. Staff has developed an updated Water Plan project list. Maintaining an up to date project list will enable the WMO to better complete for grants and other sources of funding.

Summary of Changes to the Project List

The project list from the 2010 Water Plan contained 45 projects. As part of the update process, the following changes are being proposed

- 25 projects are proposed for removal from the original list. Seven projects were removed because they have been completed. 13 proposed wetland restoration projects were removed because a study to prioritize potential wetland restoration sites will be completed in 2014 with the highest priority projects added back to the list.. The remaining five projects were removed from the list for a variety of reasons (lack of partner interest, etc.)
- 20 projects from the 2010 list remain.
- 23 new projects are proposed to be added to the list. New projects take into consideration feasibility studies, TMDL studies and implementation plans, and local (city) water plans completed since the adoption of the WMO's Water Plan in 2010.

The updated project list has been sent separately to the Board.

Next Steps

In order to incorporate the updated project list into the WMO's Water Plan, the WMO will need to go through the major plan amendment process. This process provides an opportunity for citizens, cities, other watersheds, and state agencies to review and comment on the list. The process consists of a 60 day public comment period followed by a public hearing. The proposed amendment will then be submitted to the Board of Water and Soil Resources for a 90 day review and approval period.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Out of State Travel for Training

Primary Originating Division/Dept: Attorney	Meeting Date: 2/18/2014
Contact: Mark Metz Title: County Attorney	Item Type: Consent
Amount of Time Requested: minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: Title:	

Strategic Initiative:
 Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:
 Mark Metz, County Attorney, is requesting approval to send three of his staff to the "End Violence Against Women International Conference", which will take place April 22-24, 2014, in Seattle, Washington. Staff attending includes David Hunt, Criminal Division Manager; Angella Erickson, Assistant County Attorney-Criminal; and Nancy Yates, Victim Witness Coordinator. Their registration fee, per diem, travel and lodging expenses will be paid for out of the forfeiture proceeds fund of the Attorney Office 2014 budget.

ACTION REQUESTED:
 Requesting approval for out-of-state travel to allow three (3) Attorney's Office staff to attend the training in Seattle, Washington.

FISCAL IMPACT: None If "Other", specify:	FUNDING <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td></td> </tr> <tr> <td>Forfeiture Fund</td> <td style="text-align: right;">\$5,400.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$5,400.00</td> </tr> </table>	County Dollars =		Forfeiture Fund	\$5,400.00	Total	\$5,400.00
County Dollars =							
Forfeiture Fund	\$5,400.00						
Total	\$5,400.00						
FTE IMPACT: None							

Related Financial/FTE Comments:
 All expenses will be paid out of the forfeiture proceeds fund (02-090-000-0000-6332) of the Attorney Office 2014 budget.

Office use only:
 RBA 2014 - 2421

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Vehicle Purchase - 2014 Ford 150 From Waconia Ford

Primary Originating Division/Dept: <input type="text" value="Public Health & Environment - Environ. Svc."/>	Meeting Date: <input type="text" value="2/18/2014"/>
Contact: <input type="text" value="Mike Lein"/> Title: <input type="text" value="Env. Services Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2014 Environmental Services budget includes funds for the purchase of a new vehicle to replace an existing 2003 Ford Ranger. Environmental Services staff worked with Public Works staff to identify available options and obtained pricing via the State contract. Bids were received on Ford, Dodge, and Chevrolet extended cab pickup trucks. The low bid was for a 2014 F-150 Ford pickup from Waconia Ford at \$26,663.63 including sales tax and several practical options such as a bed liner. The "Local Vendor Preference Policy" was taken into account but in this case was not needed since the low bid was a local vendor.

ACTION REQUESTED:

Approve purchase of 2014 Ford F-150 as per bid from Waconia Ford.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text" value="\$26,663.63"/> <hr/> Total <input type="text" value="\$26,663.63"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2416

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution to Terminate the Minnesota River Basin Joint Powers Agreement and End Business Operations

Primary Originating Division/Dept: <input type="text" value="Public Health & Environment - Planning & Water Mgm"/>	Meeting Date: <input type="text" value="2/18/2014"/>
Contact: <input type="text" value="Randy Wolf"/> Title: <input type="text" value="Director of Public Health and ..."/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes Presenter: <input type="text" value="Randy Wolf"/> Title: <input type="text" value="Director of Public Health and E..."/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Minnesota River Board Joint Powers Agreement was signed by 37 counties on July 12, 1995, and revised March 16, 1998. The MRB delegates passed a Resolution on December 16, 2013 to complete required business, and/or otherwise cancel all agreements and bring the MRB business operations to a close on April 1, 2014.

Per the joint powers agreement, when a majority of the member counties agree to terminate the agreement, only then may a termination be initiated.

ACTION REQUESTED:

Motion to adopt Resolution to Terminate the Minnesota River Basin Joint Powers Agreement and End Business Operations.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2413



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: 2/18/14

Resolution No.: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution to Terminate the Minnesota River Basin Joint Powers Agreement and End Business Operations of the Minnesota River Basin Joint Powers Board (MRB) on April 1, 2014

WHEREAS, the Minnesota River Basin Joint Powers Agreement (hereafter referred to as the “joint powers agreement”) was signed by 37 counties on July 12, 1995 and revised March 16, 1998, November 15, 1999, May 15, 2000, and approved with revisions on July 12, 2000, thereby establishing the joint exercise of powers to promote water quality improvement and management of the Minnesota River Watershed (in accordance with Minnesota Statutes 103B.311, 103B.315, and 471.59). The 37 counties that signed the agreement in 1995 included Big Stone, Blue Earth, Brown*, Carver, Chippewa, Cottonwood, Dakota*, Douglas*, Faribault, Freeborn, Grant*, Hennepin, Jackson*, Kandiyohi, Lac Qui Parle, Le Sueur, Lincoln*, Lyon*, Martin, McLeod, Murray, Nicollet, Pipestone*, Pope*, Ramsey, Redwood, Renville, Rice*, Scott, Sibley, Steele*, Stevens, Swift*, Traverse*, Waseca, Watonwan*, and Yellow Medicine*. As of January 1, 2014, 15 counties (*) had withdrawn from membership. ; and

WHEREAS, after nearly 20 years of initiatives and challenges, as well as calls for change from its valued partners, the MRB delegates passed Resolution 12-01 in September 2012 to dedicate funds for a full external review of the MRB governance structure, mission, duties, services provided, and funding; and

WHEREAS, the external review process was led by an independent consultant and a steering committee that included one representative from each of the following entities: Minnesota River Board, Minnesota Association of Watershed Districts (MAWD), Minnesota River Watershed Projects, citizen-led organizations, agricultural and water resource interests, and the Minnesota Association of Soil and Water Conservation Districts (MASWCD); and

WHEREAS, after several rounds of revisions, the end result of the external review process included guiding principles, primary functions, and recommendations for the governance and funding of a new basin entity; and

WHEREAS, the MRB delegates passed a motion on December 16, 2013, to advance the recommendations with no additional MRB involvement in the process, on a split vote (11 in favor, 6 opposed, 1 abstention); and

WHEREAS, the MRB delegates passed a resolution on December 16, 2013 to complete required business, transfer existing projects, and/or otherwise cancel all agreements and bring the MRB business operations to a close on April 1, 2014.

NOW, THEREFORE BE IT RESOLVED, that the MRB member counties must establish that the sentiment of the members is for the Minnesota River Basin Joint Powers Agreement termination process to be initiated; and

THEREFORE, BE IT FURTHER RESOLVED that as per Section 7, Part B of the joint powers agreement, when a majority of the member counties agree, by resolution, to terminate the agreement, termination may then, but only then, be initiated; and

THEREFORE, BE IT FURTHER RESOLVED that, per the joint powers agreement, a majority of the member counties is defined as 12 of the 22 counties that paid dues during the first half of FY2014 (July 1, 2013 – December 31, 2013); and

THEREFORE, BE IT FURTHER RESOLVED that upon receipt of a majority of member county resolutions to terminate the Minnesota River Basin Joint Powers Agreement, the MRB shall wind up its business, including the defense and provocation of any claims against it;

THEREFORE, BE IT FURTHER RESOLVED that prior to the April 1, 2014, the MRB shall compile the review process recommendations, testimony from the December 16, 2013 meeting, other reports, and copies of this resolution from the member counties as part of a final MRB report that will be distributed to the Minnesota Legislature, Local Government Roundtable participants (Association of Minnesota Counties, MAWD, and MASWCD), natural resource agency leadership, and any other interested parties.

Resolution Motion Roll Call Vote (Required)

County Board roll call results for a motion to pass MRB Resolution _____.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**STATE OF MINNESOTA
COUNTY OF CARVER**

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 18th day of February, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this ____ day of _____, 20_____

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Advisory Committee Appointments

Primary Originating Division/Dept: Administration (County)

Meeting

Date: 2/18/2014

Contact: Dave Hemze Title: County Administrator

Item Type:

Regular Session

Amount of Time Requested: 5 minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Additional applications have been received and an updated listing is attached. Time is being set aside on today's agenda to allow the Board to make any additional appointments they are prepared to make.

ACTION REQUESTED:

Motion to appoint applicants.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2420

**CARVER COUNTY CITIZEN ADVISORY
COMMITTEE VACANCIES AND APPLICATIONS**

Minnesota Extension Committee

Rick Carlson, Resides Commissioner 5, Represents District 1
Maren Christopher, Commissioner District 2
Larry Enter, Commissioner District 4
Christine Boerner, Commissioner District 4
Suzanne Honebrink, Commissioner District 5

One Vacancy - Commissioner District 3

Applicants:

- Coleen Speer, Commissioner District 1
- Mark Willems, Commissioner District 5

WATER, ENVIRONMENT AND NATURAL RESOURCES COMMITTEE

Vacancies as follows:

Commissioner District Appointments 1 and 2

One County resident from Carver Creek Watershed

One County resident from Benton Creek Watershed

Two Township Officials

Applicants:

- Mary Yaeger, residing in Prior Lake
- David Daubert, Commissioner District 4 and resides in Pioneer Sarah Watershed but residence is in close proximity to the Carver Creek Watershed
- Warren Flusemann, Commissioner District 5 and resides in Carver Creek Watershed but residence is in close proximity to the Benton Creek Watershed
- Hilary Dress, Commissioner District 5, Benton Township Official and Benton Creek Watershed resident
- Larry Schmidt, Commissioner District 5 and San Francisco Township Official

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Cooperative Plank Agreement for Lake Bavaria Boat Access

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 2/18/2014

Contact: Marty Walsh Title: Parks Director

Item Type:
Regular Session

Amount of Time Requested: 15 minutes

Presenter: Marty Walsh Title: Parks Director

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Carver County owns and manages a 10,000 square foot parcel of property on Lake Bavaria as a public water access. The access has minimal improvements of a gravel parking area, dock and monument which states the property was the first property the County set aside for public enjoyment. It does not have a boat ramp into the lake.

The Parks Department has received several complaints about the unevenness of the shoreline and lake bottom for launching boats at the Bavaria Boat Access. Some boaters have complained that they have had difficulty launching and retrieving boats.

The DNR has a grant program to provide concrete planking and the expertise to construct an access ramp for watercraft on public waters. The local contribution to the program is labor, aggregate base and other miscellaneous items to install the concrete planking.

Park Commissioners heard pros and cons concerning making application for the agreement from area residents and staff at its December 11, 2013 and January 8, 2014 meetings. The pros for the agreement were that it improved public access use and enjoyment of the facility. Concerns included that the DNR would have a vested interest in the operation of the access and therefore limit the County's ability to operate the access as it would desire without additional restriction from the DNR. It has been determined that should the County be successful securing a Cooperative Plank Agreement with the DNR, and not comply with the terms of the Agreement, options would include that the planking could be retrieved by the DNR or that the County could purchase the planks from the State.

The Park Commission recommended to the County Board that the County make application for a Cooperative Plank Agreement with the MN Department of Natural Resources. The estimated value of the Cooperative Plank agreement is \$8,000 plus County labor, equipment, aggregate base and miscellaneous materials estimated at \$4,500.

ACTION REQUESTED:

Motion to approve an application for a Cooperative Plank Agreement with the DNR and authorize the Board Chair and Parks Director to sign upon review and approval of Risk Management and County Attorney's Office.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars = \$4,500.00

FTE IMPACT: None

Total \$4,500.00

Related Financial/FTE Comments:

The estimated value of labor and materials to install the aggregate base and planking is \$4,500. The estimated value of DNR planking and staff expertise to install is \$8,000.

Office use only:

RBA 2014 - 2381

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2014 Carver County 5 Year Bridge Resolution

Primary Originating Division/Dept:

Meeting

Date:

Item Type:

Contact:

Title:

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

In order for Carver County to receive state bridge bond funds and town bridge funds (townships), the Minnesota Department of Transportation State Aid Office requires the county board of commissioners to adopt a 5 year bridge resolution that lists the bridge replacement priority. This resolution will be updated and submitted annually to reflect changes in our priorities and bridge conditions. The costs listed are approximate and based on engineering judgment in some instances, and only reflect the anticipated construction costs. This resolution will be used by MnDOT to provide information to the state legislature on future state bridge bond requests as well.

ACTION REQUESTED:

Motion to Adopt the 2014 Carver County 5 Year Bridge Resolution

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2404

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: _____ Resolution No: _____
 Motion by Commissioner: _____ Seconded by Commissioner: _____

WHEREAS, Carver County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, utilizing bridge safety inspection and information provided by local citizenry and local units of government; and

WHEREAS, Carver County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years; and

WHEREAS, local roads play an essential role in the overall state transportation system and state support for the replacement and rehabilitation of local bridges continues to be crucial to maintaining the integrity of the local road system and is necessary for the County, Townships, and Cities to program bridge replacements of structures with sufficiency ratings less than 80; and

WHEREAS, Carver County has determined that the following bridges have sufficiency ratings less than 80 which are located on County State Aid Highways, County Highways, Township Roads and City Streets:

Program	Bridge	Route	Location	Sufficiency Rating	Local	Town Bridge	State Bridge Bond	State Aid	Total Cost
2014	10501	CSAH 43	Dahlgren TWP over Carver Creek	49.4			\$326,000	\$459,000	\$785,000
2014	5882	CSAH 10	City of Watertown over Crow River	32	\$865,000		\$945,000	\$2,426,000	\$4,236,000
2014	4655	CSAH 40	San Francisco TWP over Bevens Creek	42.6			\$316,000	\$529,000	\$845,000
2015	7118	CSAH 30	Camden TWP over Crane Creek	22.5			\$225,000	\$400,000	\$625,000
2015	L2795	CR 140	Benton TWP over Carver Creek	60.7	\$100,000		\$481,000		\$581,000
2015	10504	CR 140	Dahlgren TWP over Carver Creek	72.1	\$100,000		\$721,000		\$821,000
2015	L2797	CR 140	Dahlgren TWP over Stream	39.8	\$100,000		\$296,000		\$396,000
2015	CSAH 51	CSAH 51	Benton TWP over Carver Creek				\$163,000	\$163,000	\$326,000
2016	L2817	166th st.	San Francisco Twp over Silver Creek	54	\$10,000	\$571,000			\$581,000
2016	L2818	166th st.	San Francisco Twp over Silver Creek	51	\$10,000	\$571,000			\$581,000
2016	10507	CSAH 23	Hollywood TWP over Crow River	78.5			\$110,000	\$110,000	\$220,000
2016	*10514	CSAH 32	Camden TWP over Crow River	94.7				\$165,000	\$165,000
2016	*10515	CSAH 33	Camden TWP over Crow River	96.1				\$215,000	\$215,000
2017	L4967	3rd Street	City of Carver over Spring Creek	56	\$175,000		\$475,000		\$650,000
2017	L2774	Wagon Ave	Hollywood TWP over Joint Ditch #4	40	\$10,000	\$447,000			\$457,000
2017	L2812	16th street	Hollywood TWP over Joint Ditch #4	44.9	\$10,000	\$315,000			\$325,000
2018	L2787	CSAH 50	Dahlgren TWP over Bevens Creek	52			\$241,000	\$340,000	\$581,000
2018	10503	CSAH 33	Benton TWP over Bevens Creek	63.9			\$241,000	\$340,000	\$581,000
2018	L2826	154th st.	Young America TWP over Bevens Creek	55.8	\$10,000	\$571,000			\$581,000
2019	3569	53rd Street	Hollywood Station over Joint Ditch #1	44.8	\$10,000	\$571,000			\$581,000
2019	L2811	42nd Street	Hollywood TWP over Joint Ditch #1	72	\$10,000	\$571,000			\$581,000

* Not eligible for state bridge bond funds. Bridges 10507, 10514 and 10515 are concrete bridge deck rehabilitation projects.

NOW, THEREFORE BE IT RESOLVED that the above listed bridges are a high priority and Carver County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available; and

FURTHERMORE, Carver County does hereby request financial assistance with eligible approach grading, bridge construction and engineering costs on the above listed bridges, as provided by law; and

FURTHERMORE, Carver County commits that it will proceed with the design and contract documents for these bridges immediately after being notified that funds are available in order to schedule construction.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

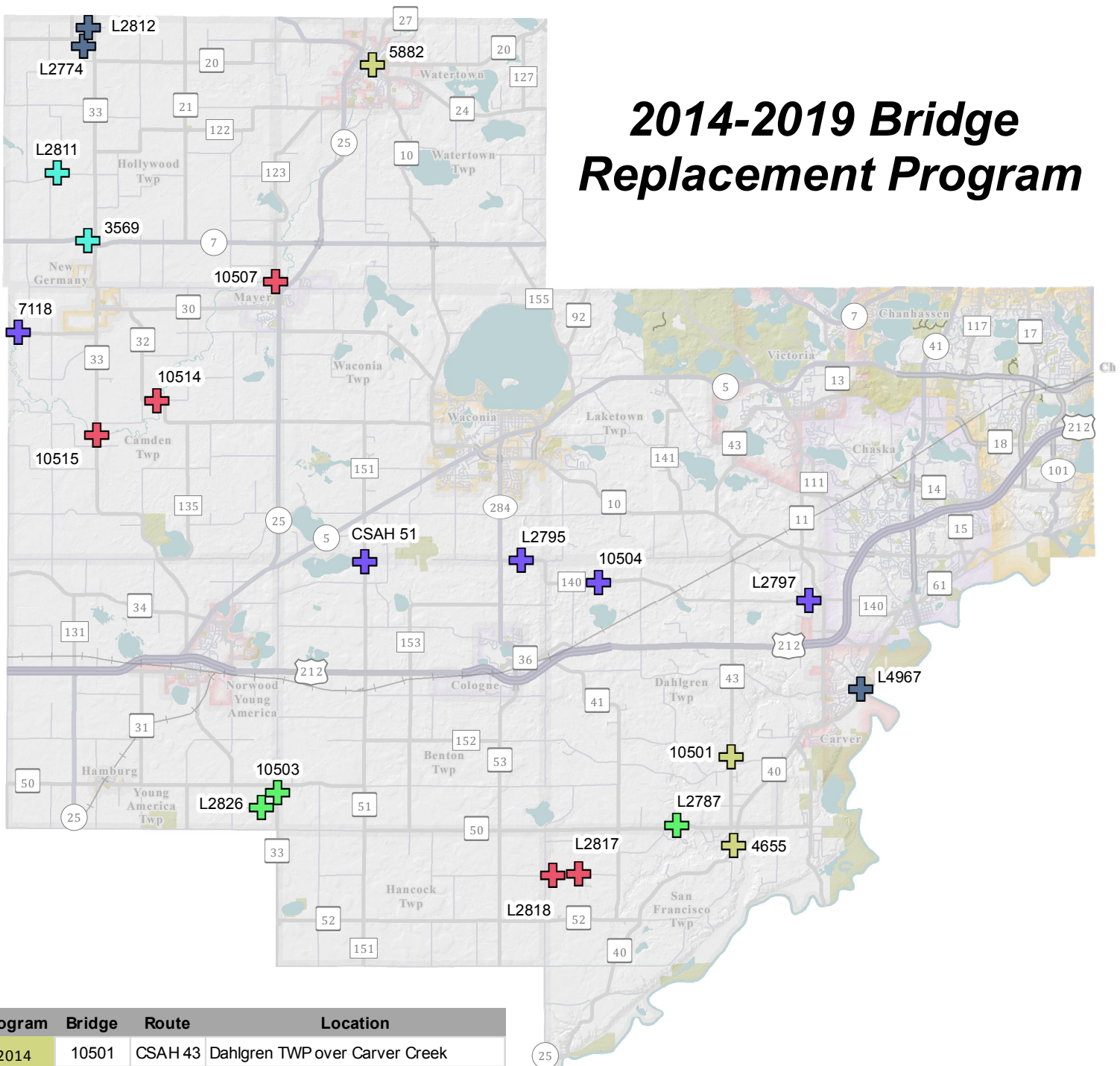
I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the day of _____, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2014.

Dave Hemze

County Administrator

2014-2019 Bridge Replacement Program



Program	Bridge	Route	Location
2014	10501	CSAH 43	Dahlgren TWP over Carver Creek
2014	5882	CSAH 10	City of Watertown over Crow River
2014	4655	CSAH 40	San Francisco TWP over Bevens Creek
2015	7118	CSAH 30	Camden TWP over Crane Creek
2015	L2795	CR 140	Benton TWP over Carver Creek
2015	10504	CR 140	Dahlgren TWP over Carver Creek
2015	L2797	CR 140	Dahlgren TWP over Stream
2015	CSAH 51	CSAH 51	Benton TWP over Carver Creek
2016	L2817	166th st.	San Francisco Twp over Silver Creek
2016	L2818	166th st.	San Francisco Twp over Silver Creek
2016	10507	CSAH 23	Hollywood TWP over Crow River
2016	10514	CSAH 32	Camden TWP over Crow River
2016	10515	CSAH 33	Camden TWP over Crow River

Program	Bridge	Route	Location
2017	L4967	3rd Street	City of Carver over Spring Creek
2017	L2774	Wagon Ave	Hollywood TWP over Joint Ditch #4
2017	L2812	16th street	Hollywood TWP over Joint Ditch #4
2018	L2787	CSAH 50	Dahlgren TWP over Bevens Creek
2018	10503	CSAH 33	Benton TWP over Bevens Creek
2018	L2826	154th st.	Young America TWP over Bevens Creek
2019	3569	53rd Street	Hollywood Station over Joint Ditch #1
2019	L2811	42nd Street	Hollywood TWP over Joint Ditch #1

This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Public Works Division
 11360 Hwy 212, Suite 1
 Cologne, MN 55322
 (952) 466-3200
 Created: 2/6/2014

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Public Works Reorganization Plan - Phase 2

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 2/18/2014

Contact: Darin Mielke

Title: Deputy County Engineer

Item Type:

Regular Session

Amount of Time Requested: 15 minutes

Presenter: Lyndon Robjent

Title: County Engineer

Attachments: Yes No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The County Board approved the reorganization of the Public Works Division on November 20, 2012 and authorized the Public Works Director to implement the reorganization.

The goals of the reorganization include:

1. Address increased demand on Public Works resources.
2. Increase efficiency.
3. Enhance personnel management and communication.
4. Plan for the future.

The reorganization was budgeted in 2013 with two implementation phases. Phase 1 has been completed as planned, however, Phase 2 has been revised and consequently needs County Board approval.

Phase 2 includes the following implementation steps to revise the organizational structure of the division:

1. Add a Program Delivery Manager to manage project delivery and construction of the Road and Bridge CIP. (New Position, 1 FTE)
2. Add a Transportation Manager to manage traffic engineering, transportation planning and GIS functions. (New Position, 1 FTE)
3. Add a Design Engineer responsible for project management for internal and consultant lead design projects. (New Position, 1 FTE)
4. Add two Operations Supervisors to supervise highway maintenance operations. (New Position, 2 FTE)
5. Add a GIS Technician to enhance asset management capabilities. (New Position, 1 FTE)
6. Add two Senior Engineering Technicians. (Existing Position, 2 FTE)
7. Eliminate the Assistant County Engineer position. (1 FTE)
8. Eliminate the Traffic Engineer position. (1 FTE)
9. Eliminate the Project Engineer position. (1 FTE)
10. Eliminate the Survey Technician position. (1 FTE)
11. Eliminate the Highway Design Technician position. (2 FTE)
12. Reclassify the Senior Survey Technician position to Survey Crew Leader. (1 FTE)
13. Reclassify the GIS Analyst position to Asset Manager. (1 FTE)
14. Reclassify the Equipment Maintenance Superintendent position to Operations Supervisor. (1 FTE)

The overall reorganization results in 2 new FTEs which remains consistent with the County Board approved plan from 2012. The classification of new and reclassification of revised positions has been completed with the assistance of Employee Relations and the financial impact has been coordinated with the Finance Division.

Consistent with the previous approved plan, the fully implemented reorganization does not require a levy increase but is paid for with a combination of County State Aid Highway (CSAH - gas tax, vehicles sales tax, license tab fees, etc.), CCRRA funds (transfer from CCRRA budget) and sustainable savings within the Public Works budget. The fully implemented (Phase 1 & 2) cost is estimated at \$230,000 which is \$16,500 more than the 2013 budgeted amount. Savings from the turnover (hiring of new staff at lower salary than budgeted) in Public Works staff in 2013 has more than covered this increase.

Details of the proposed revisions to the reorganization along with the new organizational charts will be presented at the meeting.

ACTION REQUESTED:

Motion to approve the reorganization in Public Works and authorize the Public Works Director to implement the reorganization.

FISCAL IMPACT:
If "Other", specify:

FTE IMPACT:

FUNDING	
County Dollars =	<input type="text" value="\$16,500.00"/>
CSAH - construction	<input type="text" value="\$100,000.00"/>
CSAH - maintenance	<input type="text" value="\$75,000.00"/>
CCRRA	<input type="text" value="\$38,500.00"/>
Total	<input type="text" value="\$230,000.00"/>

Related Financial/FTE Comments:

The 2013 budget included \$211,000 for the reorganization. The increase is a result of actual implementation costs of Phase 1 and anticipated costs of Phase 2.

Office use only:

RBA 2014 - 2414