



Carver County Board of Commissioners
 December 2, 2014
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

9:00 a.m.	<ol style="list-style-type: none"> 1. a) CONVENE <li style="padding-left: 20px;">b) Pledge of allegiance <li style="padding-left: 20px;">c) Public comments - <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i> <li style="padding-left: 20px;">d) Introduction of new employees 1-3 2. Agenda review and adoption 3. Approve minutes of November 18, 2014 Regular Session4-7 4. Community Announcements
9:10 a.m.	<ol style="list-style-type: none"> 5. CONSENT AGENDA <li style="padding-left: 20px;"><i>Connections: Develop strong public partnerships and connect people to services and information</i> <li style="padding-left: 40px;">5.1 Transportation Advisory Board Chair Nomination 8-10 <li style="padding-left: 20px;"><i>Communities: Create and maintain safe, healthy and livable communities</i> <li style="padding-left: 40px;">5.2 Approve State Fiscal Year 2015; Program Year 2014 Employment and Training Providers Annual Assessment 11 <li style="padding-left: 40px;">5.3 Approval of Household Hazardous Waste Inter County Reciprocal Use Agreement 12-13 <li style="padding-left: 20px;"><i>Growth: Manage the challenges and opportunities resulting from growth and development</i> <li style="padding-left: 40px;">5.4 Carpet Replacement Contract - Hiller Commercial Flooring..... 14 <li style="padding-left: 20px;"><i>Culture: Provide organizational culture fostering accountability to achieve goals and sustain public trust/confidence in County government</i> <li style="padding-left: 40px;">5.5 Limited Hours on December 24, 2014 15 <li style="padding-left: 40px;">5.6 Cybersecurity Project MOU..... 16 <li style="padding-left: 20px;"><i>Finances: Improve the County's financial health and economic profile</i> <li style="padding-left: 40px;">5.7 Review Social Services/Commissioners Warrants NO ATT
9:10 a.m.	<ol style="list-style-type: none"> 6. COMMUNITIES: Create and maintain safe, healthy and livable communities <li style="padding-left: 20px;">6.1 Award of Construction Contract for the CSAH 10 Bridge No. 10550 Construction Project 17-20

9:35 a.m. 7. **GROWTH: Manage the challenges and opportunities resulting from growth and development**
7.1 Project Update for Southwest Reconnection Project..... 21

10:05 a.m. **ADJOURN REGULAR SESSION**

10:05 a.m. **BOARD REPORTS**
1. Chair
2. Board Members
3. Administrator
4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

December 4, 2014	6:00 p.m. 2015 Proposed Budget Public Hearing
December 9, 2014	AMC Conference, No Board Meeting
December 16, 2014	2:30 p.m. Committee of the Whole Meeting
December 16, 2014	4:00 p.m. Board Meeting
December 23, 2014	No Board Work Session
December 30, 2014	No Board Meeting
January 6, 2015	9:00 a.m. Organizational Session

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Introduction of New Employees

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Environmental Services has hired two new employees in past months.

Dustin Heidinger, Environmentalist I, started with Environmental Services in April of this year, filling a new position largely dedicated to Environmental Center operations. Dustin is very familiar with the Environmental Center due to his previous experience with Veolia Environmental Services – our hazardous waste management contractor.

Mike Mrotz, Environmentalist II, started with Environmental Service in October, filling the vacant Industrial Hazardous Licensing position. Mike also comes to Carver County from Veolia Environmental Services where he assisted generators with the complex regulations involved in managing hazardous wastes.

ACTION REQUESTED:

Welcome Dustin Heidinger and Mike Mrotz.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

Office use only:

RBA 2014- 2905

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Introduction of Library Branch Manager - Paul Ericsson

Primary Originating Division/Dept: Administrative Services - Library

Meeting

Date: 12/2/2014

Contact: Heidi Hoks Title: Library Director

Item Type:

New Employee Intro

Amount of Time Requested: 10 minutes

Presenter: Heidi Hoks/Paul Ericsson Title: Library Director/Western bran...

Attachments: Yes No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Heidi Hoks will introduce the new Branch Manager for the western libraries, Paul Ericsson.

ACTION REQUESTED:

Introduction, welcome, and greetings.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

QUOTES OR BIDS OBTAINED: N/A

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2917

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Introduction of new employees in Public Works

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Intoduction of two new employees to the county board, Dan Pohl, Highway/Parks Maintenance Worker and Chad Christopherson, new Highway Maintenance Worker.

ACTION REQUESTED:

Welcome new employees

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

Office use only:

RBA 2014- 2919

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on November 18, 2014. Chair Gayle Degler convened the session at 4:05 p.m.

Members present: Gayle Degler, Chair, Randy Maluchnik, Vice Chair, James Ische, Tim Lynch and Tom Workman.

Members absent: None

Lynch moved, Workman seconded, to approve the agenda. Motion carried unanimously.

Ische moved, Maluchnik seconded, to approve the minutes of the November 4, 2014, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Ische moved, Workman seconded, to approve the following consent agenda items:

Contract with Indigital, Inc. pending finalization of the contract review process.

Amendment to the joint powers agreement with the City of Watertown for building removal pending finalization of the contract review process.

Adopted and replaced the existing Mailbox Installation/Support Policy and the Newspaper/Advertising Delivery Box Policy with the Carver County Public Works Mailbox Policy in its entirety.

Adopted and replaced the existing Tile Crossing on Carver County Highways Policy with the Carver County Public Works Drain Tile Policy in its entirety.

Approved Facilities receipt of funds from both MCIT and the NFIP insurance policies in the amount of \$33,589, and authorized the repairs to facilities with the corresponding budget amendment.

Authorized the County Engineer to provide a letter of support for the planned trail and bridge along the Minnesota River Bluffs Regional Trail and Resolution #62-14, Support for Regional Solicitation Multiuse Trails and Bicycle Facilities for the Minnesota River Bluffs LRT Regional Trail Bridge.

Approved grant agreement SG 2014-041 and authorized the Chair to sign upon satisfactory review of the County Attorney/Risk Management.

Approved the Memorandum of Agreement with the AFSCME Public Works Bargaining Unit to participate in the new insurance benefit package.

Approved the Memorandum of Agreement with the Supervisors and Managers Association of Carver County to participate in the new insurance benefit package.

Authorized changing the civil engineer position (grade 13) in the Public Works Program Delivery Department to a senior civil engineer position (grade 14) and authorized changing one senior engineering technician position (grade 12) in the Public Works Program Delivery Department to a civil engineer position (grade 13) and related Public Works budget amendment.

Approved the updated County Retention Schedules.

Approved the settlement agreement on pay-for-performance prorating and the administrative guidelines with the AFSCME Assistant County Attorneys Bargaining Unit.

Approved the settlement agreement on pay-for-performance prorating and the administrative guidelines with the AFSCME public Works Bargaining Unit.

Approved the memorandum of agreement on pay-for-performance prorating and the administrative guidelines with AFSCME Social Services and General Bargaining Units.

Approved a scoping agreement with Xcel Energy for transmission line relocation for the CSAH 10 reconstruction project and authorized the County Engineer or his designee to sign the agreement.

Resolution #63-14, Application for Federal Funding TH 101 From Flying Cloud Drive (CSAH 61) to Pioneer Trail (CSAH 14).

Reviewed November 11, 2014, Community Social Services' actions/Commissioners' warrants in the amount of \$230,983.23 and reviewed November 18, 2014, Community Social Services' actions/Commissioners' warrants in the amount of \$346,294.32

Motion carried unanimously.

Randy Wolf, Public Health and Environment, appeared before the Board to request approvals of a CUP for Paul Savaryn and approval of an IUP for Mark Halla and Sure Mercies Ministries. He noted the many meetings held at the township and Planning Commission level and the interest in the communities in both of these issues. He stated there was a lot of debate and compromises made by both parties.

Steve Just, Public Health and Environment, explained the Sovereign Estates Winery was established in 2010-2011 and was a growing business. He stated the original hours did not allow for people to attend after their work hours and the applicant was asking for additional hours during the week and weekends. Just indicated two annual events were incorporated into the CUP and amplified music would cease after 8:00 p.m. He stated the Town Board reviewed and approved the access and the Planning Commission also recommended approval.

The Board acknowledged the process has allowed the neighbors to express their concerns and compromises have been reached.

Lynch moved, Ische seconded, to adopt the Findings of Fact and to issue Order #20140023 for the issuance of the Conditional Use Permit, Paul and Teresa Savaryn, Waconia Township. Motion carried unanimously.

Just requested the Board approve an interim use permit for Mark Halla/Sure Mercies Ministries. He stated the existing property was the former Mustard Seed operation and reviewed the proposal to use the property as a church facility as an interim use. He stated the church would be small in comparison to the retail nursery activity and if and when it grows, they would come back for their own CUP and the old CUP and IUP would be terminated. Just pointed out Dahlgren Township's concern related to the IUP and CUP on the same property. He noted, in this case, the applicant has requested the current CUP be suspended and an IUP be issued for the church to utilize the buildings and establish themselves and to allow them get their own CUP in the future.

Maluchnik moved, Ische seconded, to approve the Findings of Fact and issue Order #PZ20140029 for the issuance of an Interim Use Permit and the suspension of CUP #PZ20050023, Mark Halla/Troy & Jenny Halstrom, Dahlgren Township. Motion carried unanimously.

Dave Hemze, County Administrator, requested the Board adopt 2015 Legislative Priorities. He introduced Claire Robling, the County's new lobbyist and pointed out the agreement with Scott County for legislative services.

Ms. Robling explained she represented this area in the Senate for 16 years and began working as Scott County's legislative coordinator in 2002. She recognized the list of new House Chairs and she was pleased to see these choices. She acknowledged there would be tension between the House and Senate and the Governor's office. She noted it will be different and that may be may bode well for Carver County because the County's interest was sometimes different than the urban core.

Hemze noted the formation of the Legislative Committee that included Board members Maluchnik and Workman and identified the role of the committee. He pointed out the six legislative priorities that were reviewed at the work session and the discussions that have occurred on the tax side. Hemze indicated he was asking the Board to adopt their priorities and review them with the County's legislative delegation on December 16th.

Mark Metz, County Attorney, explained the legislative priority to clarify the law related to township fine revenue.

Lyndon Robjnt and Martin Walsh, Public Works, reviewed the legislative priorities related to transportation funding, the eminent domain statute, representation on the TAB Board, Regional Parks funding and Parks and Legacy funding. Robjnt pointed out the four major transportation priorities that require increases in transportation funding and identified specific projects. He reviewed the requested position on revenue funding sources and benefits to the County.

Hemze stated there was a high likelihood there would be a transportation package. He felt it was important to express the County's position and recognized the discussion on the tax issues.

Maluchnik moved, Ische seconded, to adopt Carver County's 2015 Legislative Priorities.

Robling stated she believed there would be attempts to increase the gas tax but was uncertain how far it would advance. She suggested both parties would be interested in a road and bridge package but the Senate was likely to attach a transit proposal which may not be acceptable.

The Board discussed the need for more transportation funding, the potential of any gas tax increase and the possibility of that increase going toward light rail vs roads. Ische proposed including language that if the legislature chose to enact a gas tax increase that increase be used for mobility and safety projects on TH 212, TH 5, TH 41 and TH 101. Workman suggested specific roads cannot be named in legislation.

Chair Degler urged the Board to adopt legislative priorities with a unified front.

Maluchnik moved, Lynch seconded, to amend the County's legislative priorities by deleting the sentence "Enact a gross receipts tax at fuel distributors to augment the current gas tax." Motion carried unanimously.

On vote taken to adopt the 2015 legislative priorities as amended, all voted aye.

Lynch moved, Ische seconded, to go into closed session at 5:41 p.m. according to Minnesota Statutes 13D.05 in order to discuss confidential land acquisition data related to the North half of Lot 8, Block 141, Village of Carver. Motion carried unanimously.

The Board adjourned the closed and Regular Session at 5:55 p.m.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Transportation Advisory Board Chair Nomination

Primary Originating Division/Dept: Administration (County)

Meeting

Date: 12/2/2014

Contact: David Hemze Title: County Administrator

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The Transportation Advisory Board (TAB) is a key participant in the Twin Cities metropolitan area transportation planning process. In 1974, the state legislature created TAB to perform transportation planning and programming for the region.

On December 17, TAB will be considering nominations for TAB Chair. Carver County Commissioner Randy Maluchnik has a strong interest and broad depth of knowledge in transportation issues and is seeking the position of TAB Chair. Commissioner Maluchnik is requesting a resolution supporting his nomination as the Chair of TAB.

ACTION REQUESTED:

Motion to approve a resolution supporting Commissioner Randy Maluchnik's nomination as the Chair of the Transportation Advisory Board.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

QUOTES OR BIDS OBTAINED: N/A

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2913



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: _____ Resolution No.: _____

Motion by Commissioner: _____ Seconded by Commissioner: _____

A RESOLUTION SUPPORTING COMMISSIONER MALUCHNIK'S NOMINATION AS THE CHAIR OF THE TRANSPORTATION ADVISORY BOARD

WHEREAS, the Transportation Advisory Board (TAB) is a key participant in the Twin Cities metropolitan area transportation planning process;

WHEREAS, TAB will be considering nominations for TAB Chair during their Wednesday, December 17, 2014 meeting;

WHEREAS, Randy Maluchnik is a recognized as a leader in the community and has demonstrated a sensitive insight and an aggressive concern toward the larger issues in the metropolitan area;

WHEREAS, Randy Maluchnik was recognized by the Minnesota Transportation Alliance as a 2013 Transportation Advocate;

WHEREAS, Randy Maluchnik's current or former involvement as a County Commissioner, City Council Member, President of the Association of Minnesota Counties, Chairman of the National Association of Counties Highway Safety Committee, Executive Committee Member of TAB, Member of the 2040 Regional Transportation Policy Plan, Co-Liaison to the Met Council Transportation Committee, Vice President of the Minnesota Transportation Alliance, and Vice President of the Southwest Corridor Transportation Coalition gives him a well-rounded understanding of transportation issues in the region; and

WHEREAS, Randy Maluchnik is willing to devote the time necessary to help TAB fulfill its responsibilities, including representing TAB position statements and requests at Metropolitan Council meetings.

NOW THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners supports the TAB nomination of Commissioner Randy Maluchnik as TAB chair for a two-year term commencing January 1, 2015 and the forwarding of this nomination to the Metropolitan Council according to TAB bylaws.

YES

ABSENT

NO

**STATE OF MINNESOTA
COUNTY OF CARVER**

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 2nd day of December, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 2nd day of December, 2014.

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approve State Fiscal Year 2015; Program Year 2014 Employment and Training Providers Annual Assessment

Primary Originating Division/Dept:

Meeting
Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Department of Employment and Economic Development (DEED) requires a yearly assessment by Employment and Training (E&T) providers be completed and approved annually.

The Annual Assessment covers the time period of July 1, 2013 to June 30, 2014. Employment and Training providers are required to submit this annual assessment to the Minnesota Department of Employment and Economic Development to receive federal, state, and other funding.

The annual assessment is composed of three sections:

Section A: Strategies. DEED will use this section to ensure the provider's vision meets the Governor's vision, to encourage providers to perform at a strategic level, to describe the provider's engagement in regional development strategies, as well as how the provider conducts business beyond the narrow focus of employment programs.

Section B: Program Operations. This section collects information required by law and other legal requirements in order for providers to receive funding.

Section C: System Operations and Attachments. This section also asks for information needed to respond to requests from legislative leaders, local leaders, DEEDs executive management and other interested parties.

ACTION REQUESTED:

Approve State Fiscal Year 2015; Program Year 2014 Employment and Training Providers Annual Assessment. Signature of Board Chair required on signature page.

FISCAL IMPACT:
If "Other", specify:

FUNDING
County Dollars =

Total

FTE IMPACT:

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2920

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of Household Hazardous Waste Inter County Reciprocal Use Agreement

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Carver County participates in a joint powers agreement for collaboration on solid waste management projects with five other Metro Counties [Anoka, Dakota, Hennepin, Ramsey, and Washington]. This organization is known as the Solid Waste Management Coordinating Board [SWMCB]. One of the activities coordinated by this organization is the use of Household Hazardous Waste [HHW] Collection Facilities by residents of all the member counties.

The six counties agree on the terms and conditions by which a resident of any SWMCB member county can use any SWMCB county HHW facility. The counties agree on a flat rate price and a system to charge for this service to protect the budgets of each county. The Reciprocal Use Agreement is then approved by the SWMCB and signed by each member county. These agreements are typically five year agreements with provisions for changing the fee each year based on costs and participation. The last agreement was approved in 2009 for the 2010 – 2014 term.

The proposed 2015-2019 agreement has been adjusted for covered materials and service levels by member counties and approved by the SWMCB Board. Most other contract provisions remain the same. The Reciprocal Use Fee is agreed upon by a formula in the contract that calculates a weighted average price by taking into account both cost and participation rates at all facilities.

The attached 2013 cost and participation chart shows Carver County has the lowest cost per participant of the member counties. This was about \$21 per participant in 2013. The weighted average formula included in the agreement resulted in a reciprocal use fee for 2014 of \$37 per participant.

In 2013, Carver County was billed for \$5,976 in fees for use of other SWMCB facilities by Carver County residents while it received \$10,980 in fees for out-of-County residents. Thus we received \$5,004 in net revenue from this program. 2014 costs and revenues are expected to be about the same. The fee for 2015 will be set early in the year using the agreement's formula and 2014 data.

A draft of the agreement was reviewed by the County Attorney's Office. The final version has been approved by Risk Management and is currently pending review by the County Attorney's Office

ACTION REQUESTED:

Approve Household Hazardous Waste Inter-County Agreement Pending Review and Approval By County Attorney.

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =

FTE IMPACT:

Total **\$0.00**

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

As noted in the background information, the agreement generates revenue.

Office use only:

RBA 2014 - 2915

County Comparisons

County	HHW Participants	Expenditures	Revenue	Net Cost	Net Cost per Participant
Anoka	8,806	\$635,918.37	\$73,138.06	\$562,780.31	\$63.91
Carver	13,813	\$540,707.00	\$249,045.00	\$291,662.00	\$21.12
Dakota	55,350	\$1,436,474.70	\$186,635.00	\$1,249,839.70	\$22.58
Hennepin	113,771	\$4,782,338.00	\$513,785.00	\$4,268,553.00	\$37.52
Ramsey	25,851	\$1,607,686.34	\$58,385.00	\$1,549,301.34	\$59.93
Washington	32,982	\$1,468,729.00	\$91,810.00	\$1,376,919.00	\$41.75
Total Participants	250,573				

Weighted Average Cost \$37.11

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Carpet Replacement Contract - Hiller Commercial Flooring

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The second floor of the Community Social Services (CSS)/Administration Building is a high priority for carpet replacement. Existing carpeting has worn thin in high traffic areas. Earlier this year, CSS obtained a budget amendment to purchase new work stations to accommodate growth. CSS and the Facilities Department worked together on new layouts, the schedule, and replacement products.

The Facilities Department obtained two quotes from State Contract Holders for Carver County. Hiller Commercial Floors was the low bidder. No State Contract holders are locally based. For large scale commercial jobs, State Contractors provide the resources required for timely completion.

The staff recommends approval of a contract to Hiller Commercial Floors in the amount of \$34,831. Hiller will remove old carpeting and provide a durable and long-lasting carpet. The staff plan calls for installing new carpet tiles in the following second floor areas: the CSS administration office, the central hallway, and the lobby.

ACTION REQUESTED:

Move approval of the contract with Hiller Commercial Flooring.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2906

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Limited Hours on December 24, 2014

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The County Board has the authority to set business hours for County services and operations. Christmas Eve occurs on Wednesday, December 24, 2014. Historically, the Board has considered reducing business hours on the 24th to allow employees greater opportunity to meet family, community and religious commitments.

The action requested is limiting business hours in non-24/7 facilities on December 24 to 8:00am - Noon, and allowing employees to use vacation, PTO, comp time, flex time or voluntary unpaid leave to fill the day; and in specific situations, allow greater flexibility of work hours within the same work week to accommodate the reduction of hours on the 24th.

ACTION REQUESTED:

Motion to approve limiting business hours in non-24/7 facilities on December 24, 2014 to 8:00am - 12:00 Noon, allowing employees to use vacation, PTO, comp time, flex time or voluntary unpaid leave to fill the day; and in specific situations, allow greater flexibility of work hours within the same work week to accommodate the reduction of hours on the 24th.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2911

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Cybersecurity Project MOU

Primary Originating Division/Dept: Administrative Services - IT

Meeting

Date: 12/2/2014

Contact: Melissa Reeder Title: Information Technology (IT) ...

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title: IT Director

Attachments: Yes No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

This cybersecurity project will improve security on the perimeter of Carver County's computer network. Funded entirely by a Federal grant, it will allow Carver County's IT Department to achieve crucial security objectives without spending County funds.

Statewide Security Monitoring Initiative: The Memorandum of Understanding (MOU) outlines the collaborative efforts between the State of Minnesota (MN.IT Services) and Carver County Information Technology Services to plan, purchase, train, and monitor equipment to improve cybersecurity awareness around the computer network perimeter. Preliminary analysis shows that the equipment the County will receive under the grant will be worth upwards of \$100,000. Carver County will also benefit from training and two years of security monitoring under the grant process.

Funding for this project is from the US Department of Homeland Security. The project will be completed in phases. Phase I and II are under way with 15 counties of all sizes participating. Carver County will participate in Phase III, which includes another 16 counties and the port city of St. Paul.

Funds will provide equipment, assistance for initial set-up, course and fine tuning of the security rules, development of a baseline for normal traffic and maintenance of software updates, and assistance with responses to, and containment of, discovered incidents.

ACTION REQUESTED:

Motion to approve the MOU between Carver County and the State of Minnesota to receive US Homeland Security funds and participate in the Statewide Security Monitoring Initiative pending completion of the contract review process.

FISCAL IMPACT: None
If "Other", specify:

FUNDING
County Dollars = \$0.00

FTE IMPACT: None

Total \$0.00

QUOTES OR BIDS OBTAINED: N/A

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2889

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Award of Construction Contract for the CSAH 10 Bridge No. 10550 Construction Project

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Carver County Public Works held a bid opening on Thursday, November 13, 2014 for the construction of the CSAH 10 Bridge No. 10550 Construction Project. A total of five (5) bids were received and the low responsible bidder is Redstone Construction, LLC (Mora, MN) with a total bid of \$4,586,077.80. The Engineers Estimate was \$4,314,899.70.

The City of Watertown concurred on the award of the project to Redstone Construction at a regular city council meeting on Tuesday, November 25, 2014. The construction costs are split between the County and City in accordance with a previously approved JPA.

ACTION REQUESTED:

Motion to adopt a resolution to award the CSAH 10 Bridge No. 10550 Construction Project construction contract to Redstone Construction, LLC of Mora, MN for a total award amount of \$4,586,077.80.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

QUOTES OR BIDS OBTAINED:

FUNDING

County Dollars =	\$2,006,483.74
Bridge Bond Funds	\$1,222,534.48
City of Watertown	\$992,059.58
LRIP Bond Funds	\$350,000.00
Carver WMO	\$15,000.00
Total	\$4,586,077.80

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2910

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: December 2, 2014

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**Awarding of the CSAH 10 Bridge No. 10550 Construction Project, Carver County Contract
14-419**

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Thursday, November 13, 2014 at 2:00 p.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, five (5) sealed bids were received by Carver County Public Works, opened by two (2) representatives of Carver County Public Works, and read aloud for the CSAH 10 Bridge No. 10550 Construction Project, said sealed bids for the responsible bidders are summarized as follows:

<u>Contractor</u>	<u>Total Bid</u>	<u>Over/Under Engineers Estimate</u>
Redstone Construction, LLC	\$4,586,077.80	+6.28%
CS McCrossan Construction	\$4,901,335.70	+13.59%
Robert R. Schroeder Construction	\$5,094,237.62	+18.06%
Duininck, Inc.	\$5,152,957.65	+19.42%
Ames Construction	\$5,463,324.08	+26.62%
<i>Engineers Estimate</i>	<i>\$4,314,899.70</i>	

And WHEREAS, after examination of the sealed bids by Carver County Public Works, Redstone Construction, LLC is the successful low responsible bidder;

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract 14-419 with Redstone Construction, LLC of Mora, MN, in the name of the County of Carver for the construction of the CSAH 10 Bridge No. 10550 Construction Project in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Public Works is hereby authorized and directed to return the proposal guaranty to the bidders, except that of the successful low responsible bidder and second and third lowest bidder, which shall be retained until the construction contract has been signed and the performance and payment bonds of the low responsible bidder have been executed; and

BE IT FURTHER RESOLVED that Carver County Engineer is hereby authorized to take actions necessary and to enter into change orders or supplemental agreements on behalf of Carver County with an amount less than one hundred thousand dollars (\$100,000) and an aggregate project total of five hundred thousand dollars (\$500,000.00), when time is of the essence to make contract changes due to unforeseen

construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 2nd day of December, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 2nd day of December, 2014.

Dave Hemze

County Administrator



11/13/2014

CCHD Project Bid Summary

Project Name: CSAH 10 Bridge & Roadway
Improvements
 Client: CARVER COUNTY
 Bid Opening: 11/13/2014 2:00 PM

Contract No.:
 Project No.: SAP 010-610-047
 Owner: CARVER COUNTY

Vendor Number	Business Name	Total Bid Amount	Percent Over/Under Estimate
	Engineers Estimate	\$4,314,899.70	
N/A	Redstone Construction, LLC	\$4,586,077.80	6.28% OVER ESTIMATE
1	CS MCCROSSAN CONSTRUCTION	\$4,901,335.70	13.59% OVER ESTIMATE
N/A	Robert R. Schroeder Construction, Inc.	\$5,094,237.62	18.06% OVER ESTIMATE
N/A	Duininck, Inc.	\$5,152,957.65	19.42% OVER ESTIMATE
7428	AMES CONSTRUCTION	\$5,463,324.08	26.62% OVER ESTIMATE

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Project Update for Southwest Reconnection Project

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The Southwest Reconnection Project has been steadily progressing and is currently in Phase 2 of the planned construction work. Staff will provide a presentation of the project that will include information on work completed to date, schedule and changes to the project staging. No board action is necessary and this information is being presented as an update to the county board and the public.

ACTION REQUESTED:

No action required.

FISCAL IMPACT:
If "Other", specify:

FUNDING	
County Dollars =	<input type="text"/>
	<input type="text"/>
Total	<input type="text" value="\$0.00"/>

FTE IMPACT:

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2846