

Marschall Road Transit Station Grand Opening  
 August 19, 2014, 1:30 p.m.  
 1615 Weston Court, Shakopee, MN

August 19, 2014 Committee of the Whole Meeting Canceled



Carver County Board of Commissioners  
 August 19, 2014  
 Regular Session  
 County Board Room  
 Carver County Government Center  
 Human Services Building  
 Chaska, Minnesota

PAGE

4:00 p.m.	1.	<ul style="list-style-type: none"> <li>a) <b>CONVENE</b></li> <li>b) <b>Pledge of allegiance</b></li> <li>c) <b>Public comments (limited to five minutes)</b> <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i></li> <li>d) <b>New Employee Introduction</b> ..... 1</li> </ul>	
	2.	Agenda review and adoption	
	3.	Approve minutes of August 5, 2014, Regular Session.....	2-4
	4.	Community Announcements	
4:05 p.m.	5.	<p><b>CONSENT AGENDA</b></p> <p><i>Communities: Create and maintain safe, healthy and livable communities</i></p> <ul style="list-style-type: none"> <li>5.1 School Resource Officer Contract 2014/2015-Southwest Metro Educational Coop ..... 5</li> <li>5.2 School Resource Officer Contract 2014/2015-IDS 110 ..... 6</li> </ul> <p><i>Connections: Develop strong public partnerships and connect people to services and information</i></p> <ul style="list-style-type: none"> <li>5.3 Accept Donation of Renaissance Festival Tickets ..... 7</li> <li>5.4 Charitable Gambling Application for Exempt Permit-Delano Ducks Unlimited ..... 8</li> </ul> <p><i>Growth: Manage the challenges and opportunities resulting from growth and development</i></p> <ul style="list-style-type: none"> <li>5.5 Restructure of the County Planning &amp; Water Management Department ..... 9-11</li> <li>5.6 Extension of Seasonal Employee ..... 12-13</li> </ul> <p><i>Finances: Improve the County's financial health and economic profile</i></p> <ul style="list-style-type: none"> <li>5.7 Half Ton Pick Up Truck Purchase ..... 14-15</li> <li>5.8 Out of State Travel - Information Technology..... 16</li> <li>5.9 Abatements/Additions ..... 17-18</li> <li>5.10 Review Social Services/Commissioners Warrants ..... NO ATT</li> </ul>	
4:05 p.m.	6.	<p><b>COMMUNITIES: Create and maintain safe, healthy and livable communities</b></p> <ul style="list-style-type: none"> <li>6.1 Contract with Anu Family Services, Inc ..... 19</li> <li>6.2 Child Support Awareness Month ..... 20-22</li> </ul>	

- 4:30 p.m.    **7. GROWTH:** Manage the challenges and opportunities resulting from growth and development  
                   7.1    Litigation Appraisals related to Project No SP 010-611-006 ..... 23  
                   7.2    TRLF Application for Southwest Reconnection Project ..... 24-25

4:30 p.m.    **ADJOURN REGULAR SESSION**

- 4:30 p.m.    **BOARD REPORTS**  
                   1.    Chair  
                   2.    Board Members  
                   3.    Administrator  
                   4.    Adjourn

David Hemze  
 County Administrator

**UPCOMING MEETINGS**

August 26, 2014	9:00 a.m., Board Work Session
September 2, 2014	9:00 a.m., Board Meeting
September 9, 2014	No Meeting
September 16, 2014	2:30 p.m. Committee of the Whole Meeting
September 16, 2014	4:00 p.m. Board Meeting
September 23, 2014	9:00 a.m. Board Work Session
September 30, 2014	No Meeting

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Introduction of New Library Director Heidi Hoks**

Primary Originating Division/Dept:

Meeting  
Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

Heidi Hoks will take over as Library Director on Monday, August 18. She has been the Branch Manager for the libraries in Waconia, Norwood Young America, and Watertown since 2007. We would like to present her to the Board of Commissioners, give her the chance to introduce herself in this capacity, and give the Board the chance to welcome her to her new position.

**ACTION REQUESTED:**

Welcome and congratulate Heidi Hoks.

**FISCAL IMPACT:**   
If "Other", specify:

**FUNDING**  
County Dollars =   
  
**Total**

**FTE IMPACT:**

**QUOTES OR BIDS OBTAINED:**

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2747

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on August 5, 2014. Chair Gayle Degler convened the session at 9:00 a.m.

Members present: Gayle Degler, Chair, Randy Maluchnik, Vice Chair, James Ische, Tim Lynch and Tom Workman.

Members absent: None

Workman moved, Ische seconded, to approve the agenda. Motion carried unanimously.

Ische moved, Degler seconded, to approve the minutes of the July 11, 2014, Special Session and July 15, 2014, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Ische moved, Maluchnik seconded, to approve the following consent agenda items:

Joint Powers Agreement with San Francisco Township for replacement of Bridge No. L2817 pending finalization of the contract review process.

Joint Powers Agreement with San Francisco Township for replacement of Bridge No. L2818 pending finalization of the contract review process.

Joint Powers Agreement and Amendment with the City of Victoria for the operation of the new library in Victoria pending completion of the contract review process.

Resolution #48-14, Exhibit E for Grant Agreement to State Transportation Fund Local Road Improvement Program for the Southwest Reconnection Project.

Contract with Vision Internet for the redesign the County's website pending completion of the contract review process.

Approved out of state travel for a social worker to make a presentation at a conference in Western Australia.

Approved the restoration of the substitute driver position at the Veterans Service Office in 2014, authorizing pay and benefits to not exceed \$16,100 on an annualized basis and \$5,360 in 2014.

Authorized the purchase of a 1 ton Ford F350 pickup from Midway Ford in Roseville for \$35,343.92 and new plow and lift gate equipment from Aspen Equipment in Bloomington for \$8,120.36.

Professional services agreement with Stantec Consulting Services, Inc., for Bridge No. L2817 replacement pending finalization of the contract review process.

Contract with Stantec Consulting Services, Inc., for Bridge No. L2818 replacement pending finalization of the contract review process.

Authorize the Office of the County Attorney entering into a stipulated settlement that would lead to the filing of a proposed order that would reform a deed for a parcel in the City of Carver.

Authorized the purchase of a new Holland T6-155 tractor from Lano Equipment for \$76,995.00 less \$23,097 for trade in and boom mower and equipment from Tiger Mowers, Inc., Sioux Falls, SD for \$43,102.80.

Contract with Innovative Interfaces, Inc. pending completion of the contract review process.

Approved the Teamsters Detention Deputies, 911 Dispatchers and TAC Officer 2014-2015 Collective Bargaining Agreement.

Approved the Settlement Agreement with Teamsters Sheriff's Office Licensed Management regarding pay for performance prorating and administrative guidelines.

Approved the following abatements:

30.1260340	Darryl Rozelle
30.3570070	Natalie Bertucci
30.6500100	Gordon Bielke Trust
65.3010460	Laura Glover

Reviewed July 22, 2014, Community Social Services' actions/Commissioners' warrants in the amount of \$266,461.53; reviewed July 29, 2014, Community Social Services' actions/Commissioners' warrants in the amount of \$265,548.58 and reviewed July 29, 2014, Community Social Services' actions/Commissioners' warrants in the amount of \$312,786.33.

Gary Bork, Social Services, requested the Board authorize the combining of two .5 FTE truancy positions into one full time position. He noted the retirement of a .5 FTE social worker and indicated a recently hired .5 FTE social worker was interested in a full time position.

Ische moved, Workman seconded, approve the conversion of two .5 FTE positions into a single FTE. Motion carried unanimously.

Tom Vellenga, Assistant County Administrator, requested the Board approve the appointment of Dan Tengwall as the County's veterans service officer. He highlighted the interview process and individuals participating in the interview panels.

He reviewed Tengwall's qualifications and past experience. Vellenga stated Tengwall had an impressive series of appointments, great track record and great people skills. He indicated Tengwall would start September 2<sup>nd</sup> and thanked Sue Wherley, currently serving as the officer in charge, for putting in extra hours and doing a great job.

Maluchnik moved, Ische seconded, to appoint Dan Tengwall as the Carver County Veterans Service Officer, effective September 2, 2014, for a four year term expiring on September 1, 2018, per Minnesota Statute 197.60. Motion carried unanimously.

Ische moved, Lynch seconded, to go into closed session according to Minnesota Statute 13D.05 in order to discuss confidential information regarding an update of the Court appeals to the Commission awards related to the CSAH 11 construction project. Motion carried unanimously.

Workman left the room at this time.

The Board adjourned the closed session and Regular Session at 10:50 a.m.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**School Resource Officer 2014/2015 Contract**

Primary Originating Division/Dept: Sheriff

Meeting

Date: 8/19/2014

Contact: Paul Tschida Title: Commander

Item Type:

Consent

Amount of Time Requested: minutes

Attachments:  Yes  No

Presenter: Title:

**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

The Carver County Sheriff's Office has, for many years, enjoyed a strong, effective, and productive relationship with local School districts. This has been accomplished, in large part, through the School Resource Officers assigned to the School districts. This contract will allow the partnership to continue to grow as the needs of the School and the County change.

**ACTION REQUESTED:**

Approve the proposed contract between the SWMEC and the CCSO allowing the Sheriff to assign a deputy to the Co-op.

**FISCAL IMPACT:** None  
If "Other", specify:

<b>FUNDING</b>	
<b>County Dollars =</b>	<b>\$0.00</b>
SWMEC	\$97,377.00
<b>Total</b>	<b>\$97,377.00</b>

**FTE IMPACT:** None

**QUOTES OR BIDS OBTAINED:** N/A

Related Financial/FTE Comments:

*Office use only:*

RBA 2014 - 2736

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

School Resource Officer Contract 2014/2015

Primary Originating Division/Dept: Sheriff

Meeting

Date: 8/19/2014

Contact: Paul Tschida Title: Commander

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments:  Yes  No

**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

The Carver County Sheriff's Office has, for many years, enjoyed a strong, effective and productive relationship with local school districts. This has been accomplished in large part, through the School Resource Officers assigned to the school districts. This contract will allow the partnership to grow as the needs of the school and the county change.

**ACTION REQUESTED:**

Approve the contract between the Independent School District 110 and the CCSO.

**FISCAL IMPACT:** None

If "Other", specify:

**FUNDING**

County Dollars = \$0.00

School District 110 \$97,434.00

**Total** \$97,434.00

**FTE IMPACT:** None

**QUOTES OR BIDS OBTAINED:** N/A

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2737



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Accept Donation of Renaissance Festival Tickets**

Primary Originating Division/Dept:

Meeting  
Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

Strategic Initiative:  
Connections: Develop strong public partnerships and connect people to services and information

**BACKGROUND/JUSTIFICATION:**

The Renaissance Festival has given the Carver County Employee Club two complimentary admission tickets in appreciation for selling discount tickets to employees. The tickets are valued at \$22.95 each. Request the Carver County Board of Commissioners accept the donation. The Carver County Employee Club will hold a drawing to distribute these tickets.

**ACTION REQUESTED:**

Request approval for donation acceptance of two tickets for the Renaissance Festival.

**FISCAL IMPACT:**   
*If "Other", specify:*

FUNDING	
County Dollars =	<input type="text"/>
	<input type="text"/>
<b>Total</b>	<b>\$0.00</b>

**FTE IMPACT:**

**QUOTES OR BIDS OBTAINED:**

Related Financial/FTE Comments:

*Office use only:*

RBA 2014 - 2703

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Charitable Gambling Application for Exempt Permit-Delano Ducks Unlimited**

Primary Originating Division/Dept:

Meeting  
Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

Strategic Initiative:  
Connections: Develop strong public partnerships and connect people to services and information

**BACKGROUND/JUSTIFICATION:**

A Charitable Gambling application for Exempt Permit was received from the Delano Ducks Unlimited. They plan to hold a raffle on September 17, 2014 at B's On The River located at 1455 County Rd 27, Watertown, MN 55388.

**ACTION REQUESTED:**

Approval to issue a Charitable Gambling License to Delano Ducks Unlimited for a raffle to be held on September 17, 2014.

**FISCAL IMPACT:**   
If "Other", specify:

FUNDING	
County Dollars =	<input type="text"/>
	<input type="text"/>
<b>Total</b>	<input type="text" value="\$0.00"/>

**FTE IMPACT:**

**QUOTES OR BIDS OBTAINED:**

Related Financial/FTE Comments:

Office use only:  
RBA 2014- 2729

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Restructure of the County Planning & Water Management Department**

Primary Originating Division/Dept: Public Health & Environment - Planning & Water Mgm

Meeting

Date: 8/19/2014

Contact: Paul Moline

Title: PWM Manager

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments:  Yes  No

**Strategic Initiative:**

Growth: Manage the challenges and opportunities resulting from growth and development

**BACKGROUND/JUSTIFICATION:**

The purpose of this RBA is to propose a restructure the Planning & Water Management (PWM) dept. in 2014. This action was triggered by the departure of a key employee in the spring of 2014 and is aimed to better assign and implement the current and growing program areas within the dept. including the Water Management Organization. The proposal would change the titles, job descriptions, and grades of three positions and is estimated to be budget neutral for 2014. Attached is a memo providing more detail on the proposal.

**ACTION REQUESTED:**

Motion to approve the Planning & Water Management Department restructure.

**FISCAL IMPACT:** Included in current budget

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:** Other staffing change (grade, classification, hours, etc.)

**Total**

\$0.00

**QUOTES OR BIDS OBTAINED:** N/A

Related Financial/FTE Comments:

The proposed restructure is estimated to be budget neutral for 2014.

*Office use only:*

RBA 2014- 2712



Public Health & Environment Division  
Planning and Water Management Dept  
Government Center - Administration Building  
600 East 4<sup>th</sup> Street  
Chaska, Minnesota 55318  
Phone: (952)361-1820  
Fax: (952)361-1828

## Memo

**To:** County Commissioners, David Hemze  
**From:** Paul Moline, PWM Manager  
**Date:** 08/11/14  
**Re:** Restructure of the Planning & Water Management Department  
**CC:** Randy Wolf, PHE Director  
David Frischman, Finance Director  
Kerie Andreka, Employee Relations Director

Enclosures: none

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### Summary

The following is a proposal to restructure the Planning & Water Management (PWM) dept. in 2014. The proposed restructure was triggered by the departure of a key employee (Tim Sundby) in the spring of 2014 and is aimed to structure the dept. to better assign and implement the current and growing program areas including the Water Management Organization (WMO) function. The proposal would change the titles, job descriptions, and grades of three positions and is estimated to be budget neutral for 2014.

### Current PWM Structure

There are a total of 6.85 FTE's all of which report directly to the PWM manager (see the current organizational chart at the end of this memo). The Environmentalist III position is a remnant of the position transfer from Env. Services several years ago and became the position with the highest responsibility. One of the two Planner positions focuses most of its time on water management. The Water Resources Analyst focuses primarily on the water monitoring program. Both positions have temporarily assumed a bulk of the vacant Env. III duties.

### Proposed Structure

The proposed PWM org chart is shown below. It proposes to create two positions with same job description in order to handle the two somewhat separate areas of dept. duties and water plan implementation. One area is the water permitting & planning function of the dept. while the other area handles water quality monitoring, pollutant modeling studies and landowner cost share programs. This structure better reflects how dept activities are handled now. The structure renames/creates three new positions: two Water Resources Program Specialists to replace both the Planner and Water Resources Analyst positions, and a Water Resources Technician to replace the vacant Env III position. Employee Relations has reviewed and graded the new job descriptions.

### Rationale

The proposed restructure would benefit dept operations by:

- Reflecting the current "split" of dept duties
- Allowing for a new employee to start as an entry level position
- Proposed to be budget neutral for 2014.
- Structuring the dept to handle existing and anticipated increased demand of duties and workload

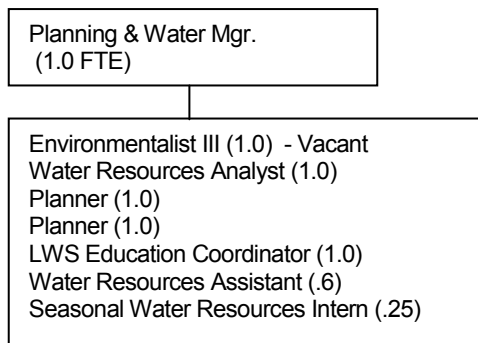
Budget Impact

The proposed restructure is estimated to be budget neutral for 2014. The existing 2014 cost (w/o benefits) for the affected positions totals \$170,709. The estimated cost (w/o benefits) total for 2014 after the restructure ranges from \$166,991 to \$172,219. The proposed cost estimate is determined on minimum salary ranges as budgeted by the Finance dept., and likely hiring ranges for the positions based on anticipated experience levels and available budget. If the high end of the estimated cost is realized, the increase in 2014 budget of \$1,500 will be offset by existing unallocated grant funds for salaries.

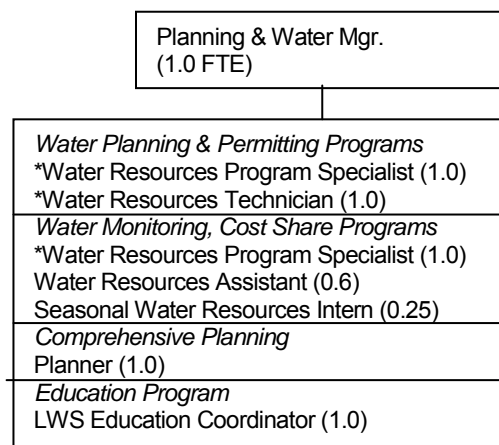
Organizational Structure

The elimination of the existing positions (Environmentalism III, Water Resources Analyst, Planner) would not occur until the proposed positions (Water Resources Program Specialists (2), \*Water Resources Technician) are filled. The comparison of the existing and proposed organizational structure is as follows:

Existing PWM Dept. Structure  
Total FTE's = 6.85



Proposed PWM Dept. Structure  
(2014) Total FTE's = 6.85  
\*Indicates Changed Position



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Extension of Seasonal Employee**

Primary Originating Division/Dept:

**Meeting**

Date:

Contact:  Title:

**Item Type:**

Consent

Amount of Time Requested:  minutes

Presenter:  Title:

Attachments:  Yes  No

**Strategic Initiative:**

Growth: Manage the challenges and opportunities resulting from growth and development

**BACKGROUND/JUSTIFICATION:**

Environmental Services is experiencing above normal seasonal workloads in the Sub-surface Sewage Treatment Program [SSTS] and at the Environmental Center [EC]. The increased work load is partially due to the abnormal weather experienced earlier this year and due to a staff vacancy in the Hazardous Waste Program.

Reed Osell, has been working for Environmental Services as one of two seasonal Assistant Environmentalist employees. He has been assisting with both the SSTS Program and the EC. This position typically ends about September 1 due to budget and labor agreement constraints. However, the AFSME General Unit representative has agreed to extend his position to October 17. This extension would be funded by moving \$4,000 from non-general levy funds budgeted under Professional Services to Part-time salaries.

**ACTION REQUESTED:**

Approve Extension of Seasonal Employee and Related Budget Amendment.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

<b>County Dollars =</b>	<input type="text"/>
Solid Waste Fee	\$4,000.00
<b>Total</b>	<b>\$4,000.00</b>

**FTE IMPACT:**

**QUOTES OR BIDS OBTAINED:**

**Related Financial/FTE Comments:**

Budget amendment form attached to agenda packet.

*Office use only:*

RBA 2014- 2733

# Budget Amendment Request Form



**Agenda Item:**

Extension of Seasonal Employee

Department:

Meeting Date: 8/19/2014

Requested By:

Mike Lein

Fund:

- 01 - General
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails

Description of Accounts	Acct #	Amount
Part-time salaries	01-123-130.6112	\$4,000.00
<b>TOTAL</b>		\$4,000.00

Description of Accounts	Acct #	Amount
Professional Services	01-123-130.6260	\$4,000.00
<b>TOTAL</b>		\$4,000.00

**Reason for Request:**

Transferring budget from professional services (funded by solid waste fees) to PT salaries. Increased workload due to the abnormal weather experienced earlier this year and staff vacancy in the Hazardous Waste Program.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Half Ton Pick Up Truck Purchase**

Primary Originating Division/Dept:

Meeting  
Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

As part of the routine replacement of equipment, Carver County Public Works has budgeted the replacement of 2 light duty vehicles. Both are half ton 2 wheel drive extended cab pick-up trucks. These trucks are both 1997 units with 97,000 and 70,000 miles. They are being replaced with half ton 4x4 extended cab pick-ups.

Public Works received 2 quotes for the vehicles, one from Lenzen Chevrolet in Chaska and one from Saxe Chevrolet in Belle Plaine. The summary of the bids is attached. The bid is recommended to be awarded to Lenzen Chevrolet using the best value method in the Local Preference Policy.

**ACTION REQUESTED:**

Approve the purchase of two half ton truck purchases from Lenzen Chevrolet for \$ 24,990 each, for a total of \$49,980.00 plus tax and license.

**FISCAL IMPACT:**

If "Other", specify:

FUNDING	
County Dollars =	<b>\$54,000.00</b>
<b>Total</b>	<b>\$54,000.00</b>

**FTE IMPACT:**

**QUOTES OR BIDS OBTAINED:**

Related Financial/FTE Comments:

*Office use only:*

RBA 2014- 2720



**Division of Public Works - Operations Department**

**Equipment Purchase Bid Tabulation**

2015 half ton extended cab pick up trucks.

August 19, 2014 RBA

Brand	Dealer	Bid	Best Value Multiplier	Best Value Award Value	Winning Bid	Number of Units	Total Bid Award
<b>Chevrolet</b>	Lenzen	\$24,990.00	-3%	\$24,240.30	X	2	\$49,980.00
<b>Chevrolet</b>	Saxe	\$24,433.10	0%	\$24,433.10			

\* The local preference policy allows bid award to be determined by the best value method. Public Works has determined that local vendors that meet the requirements of the local preference policy receive a 3% credit for providing priority warranty service to the county, and local tax participation. The best value multiplier is subtracted from the bid to determine the award value. The winning vendor is paid their actual bid.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Out of State Travel - Information Technology**

Primary Originating Division/Dept: Administrative Services - IT

Meeting

Date: 8/19/2014

Contact: Melissa Reeder Title: IT Director

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments:  Yes  No

**Strategic Initiative:**

Finances: Improve the County's financial health and economic profile

**BACKGROUND/JUSTIFICATION:**

Requesting out of state travel for Information Technology Director Melissa Reeder to attend the National MS-ISAC Conference (National Center for Information Security-Multi-State Information Sharing and Analysis Center) on October 1-3 in Nashville, TN. This national conference is a collective effort among several agencies, including the US Department of Homeland Security and the State Chief Information Security Officers, to support cyberspace security and education. Minnesota State Chief Information Security Officer Chris Buse invited Melissa Reeder as the County representative for Minnesota. A state grant would pay for her conference fees, air travel, conference meals, and hotel. The grant does not cover taxi fares from the airport to the hotel and back (approximately \$25 each way) and evening dinners.

**ACTION REQUESTED:**

Motion to approve out of state travel for the IT Director to attend the National MS-ISAC Conference.

**FISCAL IMPACT:** Included in current budget

If "Other", specify:

**FUNDING**

County Dollars = \$200.00

**FTE IMPACT:** None

**Total** \$200.00

**QUOTES OR BIDS OBTAINED:** N/A

**Related Financial/FTE Comments:**

The county's portion would include transportation to/from the Nashville airport, airport parking, and three evening meals. Funds would come from the IT Director's conference and training budget.

*Office use only:*

RBA 2014 - 2725

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Abatements/Additions**

Primary Originating Division/Dept:

Meeting

Date:

Contact:  Title:

Item Type:

Consent

Amount of Time Requested:  minutes

Presenter:  Title:

Attachments:  Yes  No

**Strategic Initiative:**

Finances: Improve the County's financial health and economic profile

**BACKGROUND/JUSTIFICATION:**

Abatements requested by taxpayers. See attached listing.

**ACTION REQUESTED:**

Recommend to approve.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =

Other

**FTE IMPACT:**

**Total**

**QUOTES OR BIDS OBTAINED:**

Related Financial/FTE Comments:

Office use only:

RBA 2014 - 2730



**CARVER  
COUNTY**

Property Records & Taxpayer Services  
Division  
Government Center - Administration  
Building  
600 East 4th Street  
Chaska, MN 55318-2102

Laurie Davies, Taxpayer Services  
Manager  
Phone: (952) 361-1907  
Email: ldavies@co.carver.mn.us

Angela Johnson, Carver County Assessor  
Phone: (952) 361-1961  
Email: ajohnson@co.carver.mn.us

**Abatements presented to the  
Carver County Board of Commissioners  
August 19, 2014**

Abatement approval is recommended by the Carver County Assessor & Taxpayer Services Manager on the following properties for the reasons listed.

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	Total Amount of Tax Adjustment	Reduction in Penalties and/or Interest Paid	Total Amount of Adjustment	County Dollars Abated
2014	30.6700790	Michael A. Ochs	Homestead	\$ 4,054.00	\$ 3,906.00	\$ (148.00)	\$ -	\$ (148.00)	\$ (54.31)
2014	25.4290200	Chandra Dawn Wobschall	Homestead	\$ 3,280.00	\$ 3,066.00	\$ (214.00)	\$ -	\$ (214.00)	\$ (77.87)
<b>TOTALS</b>				<b>\$ 7,334.00</b>	<b>\$ 6,972.00</b>	<b>\$ (362.00)</b>	<b>\$ -</b>	<b>\$ (362.00)</b>	<b>\$ (132.18)</b>

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Contract with Anu Family Services, Inc.**

Primary Originating Division/Dept:

**Meeting**

Date:

Contact:  Title:

**Item Type:**

Amount of Time Requested:  minutes

Presenter:  Title:

Attachments:  Yes  No

**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

Anu is licensed by the State as a rule 4 child placing agency. They provide private foster care to children when county agencies lack an available county foster home. They have developed a unique expertise and are winning awards for the success they have experienced in finding permanent adoptive homes for the children who have been placed with them. Other private foster care agencies are not engaged in finding permanent homes and don't have this expertise. Anu is offering their expertise to children even when they remain in county foster homes. Community Social Services hopes Anu will help find families for children who cannot return to their parents, don't have interested relatives, and may not otherwise be adopted. Research, along with our experience, is clearly showing that children who remain in placement long term are rarely well prepared for successful independent living even when they agree to remain in placement until age 21.

**ACTION REQUESTED:**

Motion to approve a contract with Anu Family Services to provide permanency services to youth at risk of remaining in Community Social Services custody for long term out-of-home placement.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

<b>County Dollars =</b>	<b>\$60,000.00</b>
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Federal IV-E funds	\$15,000.00
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**FTE IMPACT:**

<b>Total</b>	<b>\$75,000.00</b>
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**QUOTES OR BIDS OBTAINED:**

**Related Financial/FTE Comments:**

The contract to purchase up to \$75,000 of services does not obligate Community Social Services to spend this amount. Spending under this contract will depend upon Community Social Services need and Anu's ability to demonstrate success.

*Office use only:*

RBA 2014- 2721

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

Child Support Awareness Month

Primary Originating Division/Dept: <input type="text" value="Community Social Services - Income Support"/>	Meeting Date: <input type="text" value="8/19/2014"/>
Contact: <input type="text" value="Rod Franks"/> Title: <input type="text" value="Income Support Manager"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text" value="Rod Franks"/> Title: <input type="text" value="Income Support Manager"/>	

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

**Child Support Program**

The county administers a child support program whose goal is to help families work toward becoming or remaining self-sufficient through improved child support collections. By locating and working with both parents to establish and enforce support orders, the county's child support program helps children receive the financial, medical and child care support they deserve. Child support programs include:

**Enforcement**

**Establishment**

**Paternity**

**Child Support Enforcement**

The purpose of this program is to enforce support obligations, collect current and past due support payments and modify existing obligations.

Services include:

- Locate absent parents
- Enforce the collection of financial, medical and child care support
- Adjust orders given by the court based on the cost-of-living index
- Work with other states to enforce support when one parent does not live in Minnesota.

**Child Support Establishment**

The purpose of this program is to establish a court order for financial, medical and child care support when no other type of support order exists.

Services include:

- Locate non-custodial parents
- Identify and verify sources of income for non-custodial parents
- Establish support obligations, if appropriate.

**Child Support Paternity**

The purpose of the paternity program is to help persons who have a child born outside of marriage to establish a legal parent and child relationship.

Services include:

- Locate alleged fathers
- Coordinate genetic testing
- Help parties file a Recognition of Parentage
- Adjudicate paternity through the court process
- Establish financial obligations for non-custodial parents.

Attached is a Proclamation from Governor Mark Dayton, declaring the the month of August "**Child Support Awareness Month**".

Also attached is a chart highlighting the performance of the Carver County Child Support Team. The information is from FFY 2013. Information for FFY 2014 will be available this October. Of the 7 County metro area, Carver County is a top performer. In regards to Federal Performance Standards, the Carver County team excels and continues to improve. From FFY 2012 to FFY 2013, Carver County has increased it's Cost Effectiveness Ratio from 4.43 to 4.75! At the current time our Child Support collections are 6.24% above the state average.

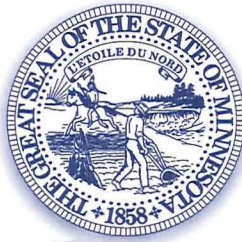
**ACTION REQUESTED:**

Endorse the Governor's Proclamation Declaring the month of August as "Child Support Awareness Month".

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	
<b>QUOTES OR BIDS OBTAINED:</b> <input type="text" value="N/A"/>	
Related Financial/FTE Comments: <input type="text"/>	

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RBA 2014 - 2732



## STATE of MINNESOTA

# Proclamation

- WHEREAS: Children are Minnesota's most valuable resource, and Minnesotans have a responsibility to promote and nurture their well-being; and
- WHEREAS: Child Support Awareness Month reminds us that children need the emotional and financial support of both parents to reach their full potential; and
- WHEREAS: County and state child support staff provide child support services for more than 398,000 parents and their 270,000 children annually; and
- WHEREAS: Child support services have a direct impact on helping families meet children's basic needs; and
- WHEREAS: Child support professionals help families work toward becoming and remaining self-sufficient and financially stable by creating and modifying child support orders, and collecting and disbursing child support on behalf of children; and
- WHEREAS: During Child Support Awareness Month, all Minnesotans are encouraged to look to the future of our state and our children, and to work together to ensure their success.

NOW, THEREFORE, I, MARK DAYTON, Governor of Minnesota, do hereby proclaim the month of August 2014, as:

## CHILD SUPPORT AWARENESS MONTH

in the State of Minnesota.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the State Capitol this 28<sup>th</sup> day of July.

  
GOVERNOR





SECRETARY OF STATE

# Child Support 2013 Federal Performance Outcomes

## 7 County Metro Area Relative Rankings

	Paternity Establish		Support Establish		Current Collections		Arrears Collections		Cost Effect		Avg Rank
	%	#	%	#	%	#	%	#	%	#	
Anoka	107%	3	90%	3	72%	4	71%	4	5.14	3	3.4
Carver	107%	2	92%	2	78%	1	81%	1	4.75	4	2.0
Dakota	102%	5	88%	4	70%	5	70%	5	4.04	5	4.8
Hennepin	100%	6	82%	6	67%	6	65%	6	3.28	7	6.2
Ramsey	95%	7	77%	7	63%	7	62%	7	3.39	6	6.8
Scott	110%	1	88%	5	77%	2	80%	2	5.75	2	2.4
Washington	104%	4	93%	1	73%	3	71%	3	7.26	1	2.4
Minnesota	102%		86%		71%		70%		3.63		

**Paternity Establishment:**

The percent of children with paternity established

**Support Order Establishment:**

The percent of cases with support orders established

**Collections on Current Support:**

The percent collected of current support due

**Collections on Arrears:**

The percent of cases with arrears collections

**Cost Effectiveness:**

Dollars collected per dollar spent on the IV-D program

**Data Source:**

MN Department of Human Services  
 CPAT Annual summary of Performance  
 FFY2013 Performance Measures

**Rankings:**

Derived from data source.



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Litigation Appraisals related to Project No SP 010-611-006**

Primary Originating Division/Dept:

Meeting

Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

Growth: Manage the challenges and opportunities resulting from growth and development

**BACKGROUND/JUSTIFICATION:**

During the 2012-2013 construction season, the county realigned and reconstructed CSAH 11 from CSAH 61 on the south to CSAH 10, ( Engler Blvd), on the north. In order to acquire the needed right-of-way for the project in a timely manner, the county filed condemnation proceedings against some of the property owners along the corridor. Condemnation commissioners were appointed and hearings were held. After the hearings, the land commissioners made awards to the property owners. As a consequence of the awards, the county filed appeals with the district court in an effort to have the amounts of the awards reduced. Trials on the appeals start in late 2014 and may carry into mid 2015. Patchin, Messner, Dodd & Brumm are being hired to complete appraisal reports and act as expert witnesses in the trials. This is a professional services contract. Bids are not required and have not been obtained. The County's attorney in this matter, L. D. Martin, has strongly recommended Patchin, Messner, Dodd and Brumm as being the best qualified to complete the appraisals and act as expert witnesses in the upcoming trials.

**ACTION REQUESTED:**

Approve a professional services agreement with Patchin, Messner, Dodd & Brumm for appraisal and expert witness services in an amount not to exceed \$140,000.00.

**FISCAL IMPACT:**   
If "Other", specify:

<b>FUNDING</b>	
<b>County Dollars =</b>	<b>\$0.00</b>
CSAH (Gas tax, etc)	\$140,000.00
<b>Total</b>	<b>\$140,000.00</b>

**FTE IMPACT:**

**QUOTES OR BIDS OBTAINED:**

Related Financial/FTE Comments:

*Office use only:*

RBA 2014 - 2705

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**TRLF Application for Southwest Reconnection Project**

Primary Originating Division/Dept:

Meeting  
Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

On May 20, 2014, the County Board authorized staff to submit an application for \$18,000,000 from the Transportation Revolving Loan Fund (TRLF) to the Minnesota Department of Transportation (MnDOT) and the Public Facilities Commission (PFA).

MnDOT approved the application on July 23 for certification to the PFA.

The application requires a resolution from the board specifying the loan request, legal authority to apply, capacity to perform proper construction, pay back the loan, and express intent to use proceeds to reimburse expenses already incurred.

**ACTION REQUESTED:**

Adopt a resolution for a Transportation Revolving Loan application for the Southwest Reconnection Project and authorize the County Engineer to sign the TRLF compliance form and submit the application to the Public Facilities Commission.

**FISCAL IMPACT:**   
If "Other", specify:

FUNDING	
County Dollars =	
TRLF	\$18,000,000.00
<b>Total</b>	<b>\$18,000,000.00</b>

**FTE IMPACT:**

**QUOTES OR BIDS OBTAINED:**

Related Financial/FTE Comments:

*Office use only:*  
RBA 2014- 2719

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: \_\_\_\_\_ Resolution No: \_\_\_\_\_  
 Motion by Commissioner: \_\_\_\_\_ Seconded by Commissioner: \_\_\_\_\_

**Form 5 - Transportation Revolving Loan Fund Application for the Southwest Reconnection Project**

BE IT RESOLVED that the County of Carver is hereby applying to the Minnesota Public Facilities Authority for a loan to be used for the reimbursement of capital cost for the described project: the construction of the highway 101 bridge over the Minnesota River Valley and reconstruction of highway 61 (Flying Cloud Drive) between Bluff Creek Drive and the 101/61 “Y” intersection, known as the Southwest Reconnection Project;

BE IT FURTHER RESOLVED the County of Carver estimates that it will require a loan in the maximum principal amount of \$18,000,000.00;

BE IT FURTHER RESOLVED that the County of Carver has the legal authority to apply for the loan and the capacity to ensure proper construction of the project and repayment of the loan;

BE IT FURTHER RESOLVED that the County of Carver hereby expresses its official intent to use proceeds of this loan to reimburse construction and project development expenditures made prior to the issuance of its General Obligation Bond/Revenue Bond to the Minnesota Public Facilities Authority.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
 COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the day of August 19, 2014, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_