



# CARVER COUNTY

# minnesota

Carver County Board of Commissioners  
April 28, 2020  
Special Session

**Under Minnesota Statute 13D.021 the County Board has made a determination that an in-person meeting is not practical or prudent because of a health pandemic and an emergency has been declared under chapter 12.**

**The physical meeting location (Board Room) is closed because it is not feasible to be open due to the health pandemic. This meeting will be conducted via video teleconference due to COVID-19 concerns. Individuals who wish to provide public comments related to the meeting can do so at: [admin-contact@co.carver.mn.us](mailto:admin-contact@co.carver.mn.us)**

**The meeting will be webcast live at:  
<https://www.youtube.com/user/CarverCountyMN/live>**

**Commissioners Degler will be attending the meeting in person. Commissioners Ische, Maluchnik, Lynch, and Workman’s attendance at the special meeting location is not feasible due to the health pandemic.**

- 9:00 a.m. 1. a) **CONVENE**
- b) **Pledge of allegiance**
- c) **Attendance Roll Call**
- d) **Public comments submitted via e-mail**
- 2. Agenda review and adoption
- 3. Approve minutes of April 21, 2020 Regular Session..... 1-2
- 4. Community Announcements
- 9:05 a.m. 5. **CONSENT AGENDA**
- Connections: Develop strong public partnerships and connect people to services*
- 5.1 Resolution Supporting a 2020 Federal Build Grant Application For Minnesota Valley Regional Rail Authority ..... 3-6
- Finances: Improve the County’s financial health and economic profile*
- 5.2 Review/Social/Commissioners’ Warrants..... NO ATT
- 9:05 a.m. 6. **FINANCES: Improve the County’s financial health and economic profile**
- 6.1 Property Tax Relief due to the COVID-19 ..... 7-9
- 9:15 a.m. 7. **COMMUNITIES: Create and maintain safe, healthy and livable communities**
- 7.1 Board Update on COVID-19 ..... 10
- 7.2 COVID-19: Reopening Carver County - Phase I ..... 11-15

- 10:15 a.m. 8. **CULTURE: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government and development**
- 8.1 Sheriff's Office Recognition Proclamations ..... 16-19
  - 8.2 Attorney-Client Privileged Closed Session to Discuss Donald and Kara Amorosi v. Carver County..... 20

11:00 a.m. **ADJOURN SPECIAL SESSION**

David Hemze  
County Administrator

**UPCOMING MEETINGS**

May 5, 2020	9:00 a.m. Board Meeting
May 12, 2020	No Meeting
May 19, 2020	4:00 p.m. Board Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on April 21, 2020. Vice Chair Gayle Degler convened the session at 4:00 p.m.

Members present: Gayle Degler, Vice Chair, (present in County Board Room), James Ische, Tim Lynch, Randy Maluchnik and Tom Workman (present via video teleconference).

Members absent: None.

Vice Chair Degler, on behalf of the County Board, extended the Board's thoughts and wishes to County citizens as they made progress in the fight against COVID-19. He recognized Governor Walz's stay a home order continues and clarified the County's current suspension of walk-up/walk-in services also remains in effect. Vice Chair Degler explained he was speaking from the Boardroom and Commissioners Ische, Lynch, Maluchnik and Workman were videoconferencing in to ensure everyone's health and safety. He reviewed the email address to allow the public to submit public comments.

Vice Chair Degler acknowledged the receipt of public comments submitted via email from Karen Johnson Leuthner, 15735 38<sup>th</sup> Street, Mayer, regarding Hollywood Tower concerns and stated her complete email would be added to the public record.

The following amendment was made to the agenda:

5.14 Acceptance of COVID-19 Emergency Response Funds for Homeless

Lynch moved, Workman seconded, to approve the agenda as amended. On a roll call vote, Degler, Ische, Lynch, Maluchnik, Workman voted aye. Motion carried unanimously.

Ische moved, Maluchnik seconded, to approve the minutes of the April 14, 2020, Special Session. On a roll call vote, Ische, Lynch, Maluchnik, Workman, Degler voted aye. Motion carried unanimously.

Ische moved, Workman seconded, to approve the following consent agenda items:

Authorized the issuance of a Certificate of Zoning Compliance (A20200033) for the July 26, 2020, Land for Bees Festival.

Approved amendment to contract #18-506 with SRF Consulting Group, Inc. for \$311,395 project scope changes for the Highway 212 project -Dahlgren Township, pending finalization of the contract review process.

Resolution #30-20 Support and Approval for a BUILD Grant Application for US Highway 212 Expansion between the City of Cologne and the City of Carver.

Approved amendment #1 for the Arboretum Area Transportation Plan professional services agreement contract with Bolton and Menk, Inc., pending finalization of the contract review process.

Resolution #31-20 Awarding 2020 Box Culvert Construction Projects (148739) Carver County Contract #20-114.

Resolution #32-20, 2020 Carver County 5 Year Bridge Resolution.

Contract with Associated Mechanical Contractors pending finalization of the contract review process.

Professional services agreement with WSB & Associates, NC. for the County-wide rural intersection lighting project, pending finalization of the contract review process.

Authorized entering into a cooperative agreement with Three Rivers Park District for a one-time financial commitment to assist with funding maintenance equipment for the single track mountain bike course at Carver Park Reserve pending finalization of the contract review process.

Increased Bob VanDenBroeke's STOC hours up to 24 hours per week through the end of the year to serve as the EOC Finance/FEMA Reimbursement Alternate Chief and related Finance budget amendment.

Approved abatement of 2019 penalty and interest based on hardship.

Authorized the County Treasurer to pay the bank's \$1.20 service fee to encourage more electronic payments of property taxes and less paper checks and related Finance budget amendment.

Approved accepting COVID Emergency Response Funds of \$34,000 to shelter the homeless during the COVID-19 emergency and related HH&S budget amendment.

On a roll call vote, Lynch, Maluchnik, Workman, Degler, Ische voted aye. Motion carried unanimously.

Lynch moved, Maluchnik seconded, to enter into attorney-client privileged closed session pursuant to Minn. Stat. Section 13D.05, Subd. 3(b) to have confidential discussions with legal counsel regarding the strengths, weaknesses and case strategies, including the potential risks and expenditures, of the pending litigation involving the case of Donald and Kara Amorosi, individually and as parents, representatives, and co-trustees for the next-of-kin of A.T.A., decedent v. Carver County, Carver County Sheriff's Office, Jason Kamerud, in his official capacity as Carver County Sheriff, Carver County Attorney's Office, and Mark Metz, in his official capacity as Carver County Attorney. On a roll call vote, Maluchnik, Workman, Degler, Ische, Lynch voted aye. Motion carried unanimously.

The Board adjourned the closed and Regular Session.

David Hemze  
County Administrator

# Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Resolution Supporting a 2020 Federal Build Grant Application For Minnesota Valley Regional Rail Authority**

Primary Originating Division/Dept: County Board

Meeting Date: 4/28/2020

Contact: Dave Hemze Title: County Administrator

Item Type:  
Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments:  Yes  No**Strategic Initiative:**

Connections: Develop strong public partnerships and connect people to services and information

**BACKGROUND/JUSTIFICATION:**

Carver County is a member of the Minnesota Valley Regional Rail Authority. The Authority owns and maintains 94 miles of rail track from Norwood Young America to Hanley Falls. Commissioner Workman is the Board's appointment to this organization and is requesting the Board approve the attached Resolution and authorize the Chair to sign a letter of support

**ACTION REQUESTED:**

Adopt Resolution and authorize Chair to sign letter of support.

**FISCAL IMPACT:** None

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:** None

Total \$0.00

 Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 6852

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: April 28, 2020  
Motion By Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

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**A RESOLUTION SUPPORTING A 2020 Federal BUILD GRANT APPLICATION FOR  
MINNESOTA VALLEY REGIONAL RAIL AUTHORITY**

**Whereas**, the Minnesota Valley Regional Rail Authority is a publicly owned railroad statutorily formed by the State of Minnesota in 1982 under the provisions of the Minnesota Statute Section 398A.0 to 398A.09, and

**Whereas**, the Minnesota Valley Regional Rail Authority includes representation from and serves Carver County, Sibley County, Renville County, Redwood County, and Yellow Medicine County in Minnesota for the purpose of preserving and improving local rail service for agriculture, industry, and passenger traffic when determined to be practical and necessary for the public welfare, and,

**Whereas**, the Minnesota Valley Regional Rail Authority owns and maintain 94 miles of rail track from Norwood Young America to Hanley Falls, MN, which includes 16 communities, and provides service to shippers on a larger regional basis, and

**Whereas**, the Minnesota Valley Regional Rail Authority requests a stakeholder resolution for the application of a FY 2020 Federal BUILD grant application to improve 36.7 miles of railroad modernization, including public rail crossing improvements between Gibbon, MN, and Delhi, MN.

**Whereas**, Minnesota Valley Railroad Authority requests the authority to request \$24, 137,638 million in BUILD funds, which will be matched with a \$7.5 million grant from the State of Minnesota to accomplish this necessary rail improvement project to anchor economic revitalization in Southwest Minnesota, and

**Whereas**, rural communities along our track rely on railroad service to connect 300 local farms to distant markets and more than \$448 million in economic growth is attributed to rail activities in this region which supports 960 local jobs and sustains more than \$65 million in annual wages, and

**Whereas,** the current rail line is inefficient and cannot support the most efficient modern rail cars due to outdated rail infrastructure, track speed is limited to 7 miles per hour which creates a non-competitive environment for Minnesota producers who rely on railroad economies of scale to move goods to market, and

**Whereas,** the Railroad Authority has a proven track record of job creation with new and existing businesses, and has stimulated economic growth with past rail renovation on other line segments in the region, and

**Whereas,** the Minnesota Valley Regional Railroad Authority has been a good steward of federal and state funding over the past eighteen years has undertaken \$37 M worth of rail replacements, bridge work and surface projects which has helped attract new industry and local growth, and

**Whereas,** the objective of this BUILD grant is to modernize railroad service to a state of good repair allowing freight trains to move at 25 miles per hour with the ability to handle the most modern and efficient 286,000 pound rail cars, which will reduce truck traffic on local roads, improve safety and anchor economic revitalization and job growth in Southwestern Minnesota.

**NOW THEREFORE BE IT RESOLVED,** That the Carver County Board of Commissioners strongly supports this project and MVRRA's application request for \$24M under the 2020 Federal BUILD grant program to secure further funding to complete rail and bridge modernization from Gibbon, MN to Delhi, MN, with an additional \$2.5M in 2020 bonding funds from the State of Minnesota.

Yes	No	Absent
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the day of 28<sup>th</sup> day of April, 2020, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

\_\_\_\_\_  
Dave Hemze, County Administrator



**Office of County Commissioners**  
Carver County Government Center  
Human Services Building  
602 East Fourth Street  
Chaska, MN 55318-1202  
Phone: 952 361-1510  
Fax: 952 361-1581

April 28, 2020

The Honorable Elaine Chao  
Secretary of Transportation  
US Department of Transportation  
1200 New Jersey Avenue SE  
Washington, DC 20590

RE: Letter of Support for the 2020 Federal BUILD GRANT for Minnesota Valley Regional Railroad Modernization Project

Dear Secretary Chao:

This letter is in support of the Minnesota Valley Regional Railroad Modernization Project which is seeking federal funding support through the Better Utilizing Investments to Leverage Development (BUILD) grant program.

The Minnesota Valley Regional Rail Authority serves Carver County, Sibley County, Renville County, Redwood County and Yellow Medicine County. What we would like is a safe, efficient, and reliable rail line that will help us attract more business and help us keep what we have. We view the MVRRA as a critical transportation infrastructure that we are fortunate to have access to for attracting new rail-served businesses to our counties.

This rail modernization project will bring much needed upgrades from MP 88.3 at Gibbon, MN to MP 125 at Delhi, MN, such as rail relay with new 115 lb CWR, install 29 new turnouts, repair bridges, replace 33 public crossings, replace 39 private crossings, install 15,000 new ties, install 11,000 tons of ballast, install signals at 7 crossings. This work will upgrade the line to Class II standards and allow 286,000 lb cars at 25 mph.

The Carver County Board of Commissioners fully supports this infrastructure modernization project that will create greater opportunity for shippers by providing competitive choices. On behalf of the County Board, I ask that you give full and fair consideration to the Minnesota Valley Regional Railroad Authority Rail Modernization Project through this BUILD application

Sincerely,

James Ische, Chair



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Property Tax Relief due to the COVID-19 Pandemic**

Primary Originating Division/Dept: <input type="text" value="Property &amp; Financial Services"/>	Meeting Date: <input type="text" value="4/28/2020"/>
Contact: <input type="text" value="David Frischmon"/> Title: <input type="text"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="15"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text" value="David Frischmon"/> Title: <input type="text"/>	
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

**BACKGROUND/JUSTIFICATION:**

In recent weeks, Minnesota businesses and residents have reached out to legislators, county commissioners and staff to ask for some form of property tax relief due to the COVID-19 pandemic. Property tax revenue represents local governments main source of revenue to operate mandated and community services so impacting their cash flow from any form of property tax relief needs careful consideration.

In response to financial impact of the COVID-19 pandemic, county staff recommend:

1. The County Board declare a 30 day grace period for non-escrow taxpayers with a COVID-19 financial hardship to pay property taxes by June 15<sup>th</sup>, 2020 without penalty for late payment.
2. The County Board, in recognition of the negative impact a 30 day grace period will have on the cash flow for schools, townships and cities, direct the County Treasurer to:
  - A. Increase the 1st half estimated advance for funds collected from 1/1/20 – 5/20/20 to 95% for schools, townships and cities, and
  - B. On 7/2/2020, make an Additional COVID-19 95% estimated advance for funds collected from 5/21/20 – 6/20/20 to schools, townships and cities.

**ACTION REQUESTED:**

Motion to approve attached Resolution Recognizing the Financial Impact of the COVID-19 Pandemic.

<b>FISCAL IMPACT:</b> <input type="text" value="Other"/>	<b>FUNDING</b>
If "Other", specify: <input type="text"/>	County Dollars = <input type="text"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

**Related Financial/FTE Comments:**

The increase in estimated advance for 1st half property taxes to 95% and the Additional COVID-19 95% estimated advance will give schools, townships and cities more of their 1st half payments to offset the negative cash flow impact from the 30 day grace period. The County's cash balances will not be significantly impacted because the County will be simply advancing funds that the County is holding on behalf of the schools, townships and cities.



**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: April 28, 2020

Resolution No.: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

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**RESOLUTION RECOGNIZING THE FINANCIAL IMPACT OF THE  
COVID-19 PANDEMIC**

WHEREAS, the Carver County Board of Commissioners declared a Local State of Emergency effective March 17, 2020, due to the ongoing and expected response to and recovery from the COVID-19 Pandemic; and,

WHEREAS, the impacts and effects of the COVID-19 pandemic are continuing to be realized and understood; and,

WHEREAS, the President of the United States has declared a National Emergency and the Governor of the State of Minnesota has declared a Peacetime State of Emergency; and,

WHEREAS, the preventative measures taken at all levels of government necessary to reduce the toll on human life have also created financial difficulties for many businesses and families; and,

WHEREAS, the federal government and the State of Minnesota have attempted to respond to the financial needs of individuals and businesses with a multitude of financial support and stimulus programs; and,

WHEREAS, the county board encourages all businesses and residents to utilize those resources; and,

WHEREAS, the county board recognizes the importance of businesses, including a large number of small businesses within the county, in providing the economic health and vitality of Carver County; and,

WHEREAS, the county board continues to support the business community through the efforts of our community development agency, by providing a robust transportation system, by providing county services that make the county a desirable place for both residents and businesses to locate, and by doing its part to ensure a competitive property tax burden for businesses and other property owners; and,

WHEREAS, counties are responsible for the collection and distribution of property taxes levied by all local governments; and,

WHEREAS, counties and local governments support essential services including those critical to COVID-19 response efforts; and,

WHEREAS, property taxes are the fundamental revenue sources for local government to ensure sustainability of essential services and statutory mandates; and,

WHEREAS, counties have the authority to abate or delay penalties and interest on late property tax payments under MS 279.01 and MS 375.192; and,

WHEREAS, county policy abatement policy defines hardship as an event or circumstances outside of the control of the taxpayer that does not include financial hardship.

NOW, THEREFORE BE IT RESOLVED, that in recognition of the financial impact on residents and businesses directly related to the COVID-19 federal, state, and local emergency declarations, the Carver County Board of Commissioners declares a 30 day grace period for non-escrow taxpayers with a COVID-19 financial hardship to pay property taxes without penalty thru June 15<sup>th</sup>, 2020.

NOW, THEREFORE BE IT FUTHER RESOLVED, that in recognition of the negative impact a 30 day grace period will have on the cash flow for schools, townships and cities, the Carver County Board of Commissioners directs the County Treasurer to:

1. Increase the estimated advance of funds collected from 1/1/20 – 5/20/20 to 95% for schools, townships and cities, and
2. On July 2<sup>nd</sup>, 2020, make a 95% of estimated advance of funds collected from 5/21/20 – 6/20/20 to schools, townships and cities.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 14<sup>th</sup> day of April, 2020, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

\_\_\_\_\_  
County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
**Board Update on COVID-19**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes  
Presenter:  Title:

Attachments:  Yes  No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

Dr. Scott will update the Board on current status (cases, trends) and activities associated with our COVID-19 response across the County. He will further inform the Board of recommended next steps for the EOC to continue to effectively manage the COVID-19 Public Health emergency. Dr. Scott will allow time for questions from Board members.

**ACTION REQUESTED:**

Request the Board receive Dr. Scott's COVID-19 update.

**FISCAL IMPACT:**    
*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2020 - 6847

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**COVID-19: Reopening Carver County - Phase I**

Primary Originating Division/Dept: Administration (County)

Meeting Date: 4/28/2020

Contact: Dave Hemze  Title: County Administrator

Item Type:  
Regular Session

Amount of Time Requested: 30  minutes

Attachments:  Yes  No

Presenter: Dave Hemze  Title:

**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

On Tuesday, March 17 the Board suspended all Carver County walk-up services. This suspension is currently in effect until Monday, May 4. The recommendation is to phase in our reopening of services according to the attached document with the eventual goal of reopening all of our buildings and services.

**ACTION REQUESTED:**

Motion to adopt Reopening Carver County - Phase I according to the attached recommendations effective Monday, May 4, 2020.

**FISCAL IMPACT:** None

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:** None

**Total**  \$0.00

Insert additional funding source

**Related Financial/FTE Comments:**

Additional information on COVID-19 budget impacts will be provided at a later date.

*Office use only:*

RBA 2020 - 6846



**COVID-19**  
**Reopening Carver County – Phase I**  
Proposed April 28, 2020

Reopening Carver County – Phase I recommendations are attached with a proposed implementation date of Monday, May 4. The main objective of the phased plan is to keep our citizens and employees safe and healthy while gradually reopening County services. Related strategies include the following.

1. All buildings remain closed to general walk-in traffic during Reopening Phase I.
2. Service by appointment is offered for certain services that cannot be completed via other methods or are difficult to complete online due to lack of an electronic solution, complexity of transaction, or customer barrier to accessing the service online.
3. Electronic processing of documents and applications, and delivery of services via virtual methods are continued and increased where possible. Methods for effective virtual service delivery are refined. Innovations are continued into the future when appropriate.
4. Physical spaces are appropriately prepared (room arrangements to support social distancing, protective barriers installed, enhanced cleaning protocols continued, etc.).
5. Employees continue to telework where effective service delivery can be provided through remote work arrangements.

Protocols related to services that are reopened will be guided by the Center for Disease Control (CDC) and Minnesota Department of Health (MDH) recommendations. Reopening Carver County - Phase II will be recommended to the Board later based upon health data and trends, with the goal of incrementally reopening all Carver County buildings and services.

Continuing to strategically enhance the County's ability to quickly convert to effective service delivery in the event of renewed social distancing or stay at home guidance will remain an ongoing area of focus. It is the County's goal to be prepared and responsive to current and future challenges, while maintaining employee and community health, safety, and wellbeing as top priorities.

**COVID-19**  
**Reopening Carver County – Phase I**

Proposed April 28, 2020

Division	Services to Reopen	Services to Remain Closed/Other Notes
<b>County Attorney</b>	<u>Jury trials</u> : Scheduled to resume in May. Prosecutors and staff will be appearing in court, along with defense attorneys, witnesses and jurors. We are working with the Courts to implement appropriate safety protocols.	
<b>Employee Relations</b>	N/A – All services fully operational remotely	Employee Relations is fully functional remotely and completing all services via available technology. Employee Relations will continue to deliver services remotely during Reopening Phase I.
<b>Health and Human Services</b>	<ol style="list-style-type: none"> <li>1. <u>CareerForce</u>: By appointment only for employment assistance and by reservation for job searches on computers.</li> <li>2. <u>Accounting</u>: Receipt Child Support payments</li> <li>3. <u>Adolescent Day Treatment</u>: Open two days per week (other days done thru telehealth)</li> <li>4. <u>Immunization clinics</u>: By appointment only.</li> <li>5. <u>Adult and Juvenile Probation</u>: By appointment only for high risk clients.</li> </ol>	<u>Child and Family services, Home and Community-Based Care services, and Financial Assistance</u> : All services have continued utilizing alternative communication methods during the building closure. Remote work and tele/video communication solutions will continue until further notice.

<p><b>Property and Finance</b></p>	<ol style="list-style-type: none"> <li>1. <u>Property Tax, Land Records, Assessing and Elections &amp; Licensing</u>: By appointment only for certain services including County Commissioner candidate filing, land record plats, complicated property tax appeal, complicated property tax statement, delinquent property tax confession of judgements, etc.</li> <li>2. <u>Property tax payments</u>: Can be made via a drop off box in the Government Center parking lot, a drop off box at the Chanhassen License Center, the Chaska License Center drive-through, online payments via county website, or US mail. Property tax payments by appointment for other limited circumstances.</li> </ol>	<ol style="list-style-type: none"> <li>1. <u>Driver’s Licenses and Passports</u>: Currently unable to process due to State and Federal restrictions.</li> <li>2. <u>License Center drive through windows</u>: Open for limited services such as tab renewals, title transfers and DNR licenses.</li> <li>3. <u>Marriage licenses</u>: Can now be provided electronically.</li> </ol>
<p><b>Public Services</b></p>	<ol style="list-style-type: none"> <li>1. <u>Complicated applications/permits</u>: By appointment for Veteran Services, Land Management/Environmental Services/Water Mgmt.</li> <li>2. <u>Outdoor services</u>: Provide services that can be conducted outside such as AIS inspections, land management site visits, feedlot inspections, septic inspections, water management field work, etc.</li> <li>3. <u>Rural recycling drop-offsites (Cologne, Mayer and NYA)</u>: Open during regular hours but will be unstaffed.</li> </ol>	<ol style="list-style-type: none"> <li>1. <u>Libraries</u>: Remain closed. Offering curbside pickup at Chanhassen and Waconia, Express Library at Mayer and Carver, and expanded online and social media-based services and programs. Will continue to explore opening additional curbside locations</li> <li>2. <u>Environmental Center</u>: Remains closed.</li> <li>3. <u>County Board and Advisory Committee Meetings</u>: Buildings remain closed for County Board, advisory committees, and other meetings which will be conducted via videoconference. Researching additional options for enhanced public input.</li> <li>4. <u>Extension</u>: University of Minnesota has canceled Extension programs though the end of June.</li> </ol>



<p><b>Public Works</b></p>	<ol style="list-style-type: none"> <li>1. <u>Park restrooms</u>: Beginning May 4th, public parks restrooms are anticipated to be open. Well systems and building water and sanitary systems are to be in operation. Cleaning of the facilities two times per/day is anticipated during COVID-19. Mowing becomes a routine practice, as well as other routine maintenance of park and trails and buildings.</li> <li>2. <u>Seasonal maintenance staff</u>: Will be needed as maintenance needs grow. Highway operation and parks staff will share workload where possible, but more workers will be needed.</li> <li>3. <u>Campgrounds</u>: If allowed by the Governor, Baylor campground will open on May 8<sup>th</sup> with a modified model, seasonal staff will be hired and begin May 4th.</li> <li>4. <u>Parks recreation services</u>: Continues with development of new programs and service delivery models. Work continues to implement household size/members into various programs, continue with virtual and self-guiding programming and marketing and outreach. Some seasonal instructors will be needed as well as some park service attendants.</li> </ol>	<p><u>Highway Operations</u>: Continue as is with staff split in 3 locations (Cologne, Hollywood, and Chaska) with 5-6 people in each. Crews will not mix from location to location except on larger projects that require more than 6 people, in which case they will be split into small sub-groups and practice social distancing. Mechanics will continue to work in a day and night shift to limit the staff in the shop.</p>
<p><b>Sheriff's Office</b></p>	<ol style="list-style-type: none"> <li>1. <u>Records requests</u>: Start allowing.</li> <li>2. <u>Jail visitation</u>: Start allowing (possibly by appointment).</li> <li>3. <u>Permit to carry</u>: Maintain by appointment but potentially expand days/hours.</li> <li>4. <u>Permit to Purchase</u>: Started acceptance of applications several days ago. Continue to encourage receiving by mail and possibly add drop box.</li> <li>5. <u>Volunteer-led jail programs</u>: Resume some in-house programs (e.g., bible study).</li> </ol>	<p>Most Sheriff Office services have continued during suspension as they are essential.</p>

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Sheriff's Office Recognition Proclamations**

Primary Originating Division/Dept: Sheriff

Meeting Date: 4/28/2020

Contact: Tamera Froemming  Title: Admin. Services Manager

Item Type:  
Regular Session

Amount of Time Requested: 15  minutes

Attachments:  Yes  No

Presenter: Jason Kamerud  Title: Sheriff

**Strategic Initiative:**

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

**BACKGROUND/JUSTIFICATION:**

The first full week of May (3-9, 2020) is recognized as National Correctional Officers' Week. This week is designated to recognize and honor the men and women who perform the difficult task of supervising the County's inmate population and are professionals in the effective administration of justice.

May 6, 2020 is National Nurses' Day. This day is designated to recognize the important role nurses play in our everyday lives and in our most vulnerable moments in medical care.

May 10-16 is designated as National Police Week by the Congress of the United States. May 15th is designated as Peace Officer Memorial Day. This is a time to honor our law enforcement officers, the guardians of life and property and their dedication to the preservation of life, liberty and the pursuit of happiness.

**ACTION REQUESTED:**

Motion to approve and authorize proclamations.

**FISCAL IMPACT:** None

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:** None

**Total**  \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 6858

# **PROCLAMATION**

## **NATIONAL CORRECTIONAL OFFICERS' WEEK 2020**

**WHEREAS**, in 1984 President Reagan signed Proclamation 5187, creating "National Correctional Officers' Week; and

**WHEREAS**, the first full week in May is recognized as National Correctional Officers and Employees Week, commemorating the contributions of correctional officers and personnel who work in jails, prisons, and community corrections across the county; and

**WHEREAS**, the Carver County Sheriff's Office supports the proposition that men and women who perform the difficult task of supervising the County's inmates deserve this recognition; and

**WHEREAS**, the Carver County Sheriff's Office recognizes our detention staff are professionals equal in status and importance to other professionals in the effective administration of justice; and

**WHEREAS**, the week of May 3-9, 2020 has been set aside nation-wide to recognize correctional officers for their civility and practices to ensure a secure facility.

**NOW, THEREFORE, BE IT RESOLVED** that we, the Carver County Board of Commissioners, in honor and recognition of the valuable contributions made by Correctional Officers for the security and safety of our citizens do hereby acknowledge the week of May 3-9, 2020 as:

**NATIONAL CORRECTION OFFICERS' WEEK 2020**

\_\_\_\_\_  
James Ische, Chair  
Carver County Board of Commissioners  
April 22, 2020

**PROCLAMATION**  
**NATIONAL NURSES' DAY 2020**

**WHEREAS**, Carver County's dedicated nurses promote and protect the health of the Carver County population; and

**WHEREAS**, focusing on health and wellness; preventing disease, disability, and premature death; improving neighborhood quality of life; and achieving health equity; and

**WHEREAS**, to show appreciation of the work carried out by nurses and to highlight their importance to the organization and enhance their high quality care; and

**WHEREAS**, the day of May 6th, 2020 has been set aside nation-wide to recognize nurses for the important role they play in our everyday lives and in our most vulnerable moments in medical care.

**NOW, THEREFORE, BE IT RESOLVED** that we, the Carver County Board of Commissioners, in honor and recognition of the valuable contributions made by Nurses for the health and assessment of our citizens do hereby acknowledge the day of May 6, 2020 as:

**NATIONAL NURSES' DAY 2020**

\_\_\_\_\_  
James Ische, Chair  
Carver County Board of Commissioners  
April 22, 2020

**PROCLAMATION**  
**NATIONAL POLICE WEEK 2020 AND**  
**NATIONAL PEACE OFFICERS' MEMORIAL DAY**

**WHEREAS**, Congress and the President of the United States have designated May 15<sup>th</sup>, as Peace Officers' Memorial Day, and the week in which May 15<sup>th</sup> falls as National Police week; and

**WHEREAS**, members of the Carver County Sheriff's Office play an essential role in safeguarding the rights and freedoms of Carver County; and

**WHEREAS**, it is important all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement officers, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception, and the weak against oppression; and

**WHEREAS**, the men and women of the Carver County Sheriff's Office unceasingly provide a vital public service.

**NOW, THEREFORE, BE IT RESOLVED**, all people may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and in so doing have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens. We, the Carver County Board of Commissioners, call upon all citizens of Carver County to observe the week of May 10-16, 2020 as:

**NATIONAL POLICE WEEK 2020**

**NOW, THEREFORE, BE IT RESOLVED** that we, call upon all citizens of Carver County to honor those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes and hereby acknowledge the day of May 15, 2020 as:

**NATIONAL PEACE OFFICERS' MEMORIAL DAY**

\_\_\_\_\_  
James Ische, Chair  
Carver County Board of Commissioners  
April 22, 2020

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Attorney-Client Privileged Closed Session to Discuss Donald and Kara Amorosi v. Carver County**

Primary Originating Division/Dept: Attorney

Meeting Date: 4/28/2020

Contact: Mark Metz Title: County Attorney

Item Type:  
Closed Session

Amount of Time Requested: 30 minutes

Attachments:  Yes  No

Presenter: Jason Hively Title: MCIT Appointed Legal Counsel

**Strategic Initiative:**

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

**BACKGROUND/JUSTIFICATION:**

On or about September 9, 2019, Carver County, the Carver County Sheriff's Office, the Carver County Attorney's Office, and Sheriff Jason Kamerud and County Attorney Mark Metz, in their official capacities, were sued for allegedly violating the data practices act by disclosing private data.

The parties have engaged in pre-trial motion practice and are currently preparing for court-ordered mediation, which is scheduled for May 21, 2020.

Jason Hively, a Partner with the law firm of IVERSON REUVERS CONDON has been appointed by MCIT to represent the County, Sheriff Kamerud and County Attorney Metz in this matter. Mr. Hively will discuss attorney-client privileged information, including litigation strategy, and the possibilities for resolution and settlement. There is a need for absolute confidentiality.

**ACTION REQUESTED:**

Motion to enter into attorney-client privileged closed session pursuant to Minn. Stat. Section 13D.05, Subd. 3(b) to have confidential discussions with legal counsel regarding the strengths, weaknesses and case strategies, including the potential risks and expenditures, of the pending litigation involving the case of *Donald and Kara Amorosi, individually and as parents, representatives, and co-trustees for the next-of-kin of A.T.A., decedent v. Carver County, Carver County Sheriff's Office, Jason Kamerud, in his official capacity as Carver County Sheriff, Carver County Attorney's Office, and Mark Metz, in his official capacity as Carver County Attorney.*

FISCAL IMPACT: None

If "Other", specify:

**FUNDING**

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 6854