



**CARVER
COUNTY**

minnesota

Carver County Board of Commissioners
February 18, 2020
Regular Session
County Board Room
Carver County Government Center
Human Services Building
Chaska, Minnesota

REGULAR SESSION

- 4:00 p.m. 1. **a) Convene**
- b) Pledge of Allegiance**
- c) Introduction of new employees 1-2**
- d) Public comments – Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.**

- 2. Agenda review and adoption
- 3. Approve minutes of February 4, 2020, Regular Session..... 3-5
- 4. Community Announcements

- 4:10 p.m. 5. **CONSENT AGENDA**
- Growth: Manage the challenges and opportunities resulting from growth and development*
- 5.1 Request for approval to contract with MN Elevator Inc..... 6
- 5.2 Resolution of Support and Approval for Federal INFRA Grant Application for US 212 Expansion..... 7-10
- 5.3 Settlements for Right of Way Acquisition for the Highway 18/43 Project 11-14
- 5.4 Approval to allocate former CROW JPA funds..... 15-16

- Communities: Create and maintain safe, healthy and livable communities*
- 5.5 Drug Court Probation Agent..... 17-18
- 5.6 Final Payment for Coney Island Vegetation Removal Lake Waconia Regional Park..... 19
- 5.7 2019 Urban Area Security Initiative (UASI) Grant 20-21
- 5.8 2020 Seasonal Road Restrictions..... 22-23
- 5.9 Acceptance of UCARE grant funding to support mobile health clinic and community health bus..... 24-25
- 5.10 Settlements for Right of Way for the Highway 50 Project-Bevens Creek Area and Highway 50 Bridge Project..... 26-29
- 5.11 Crisis Program Amended Budget for Training in 2020 30-31
- 5.12 Crisis Program, MN- National Suicide Prevention Lifeline Contract 2020-2024..... 32-33
- 5.13 Professional Services Agreement for 2020 Water Sampling Lab 34

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Connections: Develop strong public partnerships and connect people to services

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Culture: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government

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Finances: Improve the County's financial health and economic profile

5.22	Review/Social/Commissioners' Warrants	NO ATT
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- 4:10 p.m. **6. COMMUNITIES: Create and maintain safe, healthy and livable communities**
6.1 2020 Aquatic Invasive Species Prevention and Management Plan... 48-54

RECESS AS COUNTY BOARD AND CONVENE AS CARVER COUNTY REGIONAL RAIL AUTHORITY

- 6.2 Request for Temporary Occupancy of the Dakota Rail Regional Trail, MN Hwy 25 Mill and Overlay Project..... 55

ADJOURN AS RAIL AUTHORITY AND RECONVENE AS COUNTY BOARD

- 4:35 p.m. **7. CULTURE: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government**
7.1 County Administrator's 2019 Annual Performance Evaluation Summary
 56 |

4:45 p.m. **ADJOURN REGULAR SESSION**

4:45 p.m. **BOARD REPORTS**

1. Chair
2. Board Members
3. Administrator
4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

February 25, 2020	9:00 a.m. Board Work Session
March 3, 2020	9:00 a.m. Board Meeting
March 10, 2020	No Meeting
March 17, 2020	9:00 a.m. Board Meeting
March 24, 2020	No Meeting
March 31, 2020	9:00 Work Session Canceled

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Introduction of new employee, Aaron Stubbs, Land Management Department Senior Planner**Primary Originating Division/Dept: Public Services - Land Mgmt. Meeting Date: 2/18/2020 Contact: Jason Mielke Title: Land Use Manager Item Type:
New Employee Intro Amount of Time Requested: 5 minutesAttachments: Yes NoPresenter: Jason Mielke Title: Land Use Manager **Strategic Initiative:**Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government **BACKGROUND/JUSTIFICATION:**

Aaron Stubbs started in his new position as the Land Management Department Senior Planner on December 30, 2019, filling a vacancy. Aaron has gained his urban/rural land use experience while working previously in Tucson, AZ and Blue Earth County, MN.

ACTION REQUESTED:

Please welcome Aaron Stubbs to his new role with the Carver County Land Management Department.

FISCAL IMPACT: None If "Other", specify: **FUNDING**County Dollars = **FTE IMPACT:** None **Total** \$0.00 Insert additional funding sourceRelated Financial/FTE Comments:

Office use only:

RBA 2020 - 6694

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Introduce new employees to County Board - Chuck Maxfield (AVSO) and Dean Christiansen (VSR) from Veteran Services**

Primary Originating Division/Dept: Public Services - Veterans

Meeting Date: 2/18/2020

Contact: Dan Tengwall Title: VSO

Item Type:
New Employee Intro

Amount of Time Requested: 5 minutes

Attachments: Yes No

Presenter: Dan Tengwall Title: County Veteran Services Officer

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Chuck Maxfield was hired on September 9, 2019 as an Assistant Veteran Services Officer. Dean Christiansen was hired on January 13, 2020 as a Veteran Services Representative. Both will be briefly introduced to the County Board by Dan Tengwall.

ACTION REQUESTED:

Welcome Chuck and Dean.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars = \$0.00

FTE IMPACT: None**Total** \$0.00 Insert additional funding source

Related Financial/FTE Comments:

N/A

Office use only:

RBA 2020 - 6717

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on January 21, 2020. Chair James Ische convened the session at 9:02 a.m.

Members present: James Ische, Chair, Gayle Degler, Vice Chair, Randy Maluchnik, Tim Lynch and Tom Workman.

Members absent: None.

Under public comments, Karen Johnson Leuthner, 15735 38th Street, Mayer, stated she wanted to set a tone of truth for 2020. She referenced the letter sent to Sam Cook by the County Attorney's Office and stated wrong information was included in that letter. She indicated they have been denied the rules of evidence for twenty years. She recapped the Chairs/Vice Chairs over the last fifteen years. She pointed out there were now discussions of moving the radio tower to another location. She stressed she would continue questioning this and was doing this because of the public's health.

Degler moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Maluchnik seconded, to approve the minutes of the January 21, 2020, Regular Session. Motion carried unanimously.

Lynch moved, Degler seconded, to approve the following consent agenda items:

Contract amendment with LeVander, Gillen and Miller, PA for providing additional legal services on the CSAH 18 reconstruction Project-Phase 3, pending the contract review process.

Resolution #09-20, Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for Highway 18/43 Project.

Resolution #10-30 Agreement Between Carver County and the State of Minnesota.

Resolution #11-30, Agreement Between Carver County and the State of Minnesota.

Authorized Public Works to purchase the vehicles and equipment as quoted and allow for hold over of selected equipment.

Approved recommendation to the City of Chanhassen the award of the Highway 17 Safety Improvement Project-Lake Lucy Road to Valley Paving, Inc.

Contract with Pictometry International Corp pending finalization of the contract review process.

Confirmed the reappointment of Mark Williams as the Township appointment to the Planning Commission.

Approved creating a new IT Security Manager, eliminating IT Security and Infrastructure Supervisor upon hire and creating one IT Senior Systems Engineer and eliminating one IT Solution architect position.

Reviewed January 28, 2020, Community Social Services' actions/Commissioners' warrants in the amount of \$1,085,057.80 and reviewed February 4, 2020, Community Social Services' actions/Commissioners' warrants in the amount of \$347,820.80.

Motion carried unanimously.

Derek Gunderson, Mental Health Advisory Committee Chair, appeared before the Board to provide an annual update. He highlighted issues the Committee has been working on over the last year. He pointed out transportation remains a barrier and the need for rural mental health care. Gunderson stated in 2020 they would be reviewing how the group is operating within State guidelines; will be reviewing their bylaws and noted their goal to get community feedback. He indicated they would continue to evaluate technology to determine what can be done better.

He identified three mandated vacancies that needed to be filed on the committee and suggested additional representatives to be added to the committee. He pointed out when Committee meetings are held and members of the public are welcome to attend.

The Board thanked Gunderson for his hard work as Chair and his fellow Board members for their assistance.

Paul Moline, Water Management, requested the Board adopt the CCWMO Water Management Plan. He noted the County Board is also the Water Management Organization Board based on State Statute and they have been working on this for a number of years.

Kristen Larson, Water Management, identified the process they have used to develop the plan. She stated in December the plan was approved by the Board of Water and Soil Resources. Larson identified the stakeholders that were involved. She highlighted major changes from the 2010 plan that included prioritizing water bodies, high priority wetland sites and untreated urban areas. Larson indicated there would be greater emphasis on processes, programs and projects.

She pointed out the plan outreach tools available on the County's website and indicated they would continue to update.

Workman offered the following Resolution, seconded by Lynch:

Resolution #12-20
Adopting the Carver County Water Management
Organization 2020 Water Management Plan

On vote taken, all voted aye.

Summary: Ordinance 94-2020 Adopts The Carver County Watershed Management Organization 2020 Watershed Management Plan as the official plan and guide to managing watersheds, surface water resources, and groundwater resources for areas within the Carver County Watershed Management Organization.

Moline requested the Board approve the 2040 comp plan.

Adriana Atcheson, planner, explained the comp plan would guide development for the next twenty years. She pointed out the planning process began in 2016 and the Met Council approved the County's plan in January.

She reviewed the anticipated growth rates in the metro area. Atcheson stated, through community feedback, managing sprawling development was identified as a concern. She indicated they would continue to use the same fundamental land use policy to guide development in the County for the last 40 years in that most urban development should occur within the municipalities. She reviewed the 2040 land use map noting the County would continue to have a vast majority of ag land. Atcheson added as the County grows the transportation network will need to be upgraded to meet increased demands. She highlighted the current parks and trails and the planned expansions. She explained the next step is to update the County's zoning code within the next nine months.

Degler offered the following Resolution, seconded by Maluchnik:

Resolution #13-20
Adopting Ordinance 95-2020 – The Carver County 2040 Comprehensive Plan and
Repealing Ordinance 68-2010 – The Carver County 2030 Comprehensive Plan and 68-2014 and
79-2015 Carver County Compressive Plan Amendments

On vote taken, all voted aye.

Summary: ORDINANCE 95-2020 adopts the Carver County 2040 Comprehensive Plan as the official land use, transportation, parks, trails, open space and natural resource plan and guide for Carver County.

Lynch moved, Degler seconded, to go in to closed session as provided by Minnesota Statutes, to discuss County Administrator Hemze's annual performance evaluation. Motion carried unanimously.

The Board adjourned the closed and Regular Session at 10:25 a.m.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with MN Elevator Inc.

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The jail lobby elevator has the original equipment from initial install which is now 20+ years old. Facility Services is proposing an upgrade that will bring the elevator to current MN code and replace a controller that is no longer supported. This work includes fire code upgrades, installation of a solid state controller, new landing system, wiring for the hoist way, and new car stop station.

Facility Services is recommending that the County contract with MN Elevator Inc. to complete the work. MN Elevator is the vendor that the County uses to maintain and inspect all our elevators and they are on a state contract which we would utilize for this project.

ACTION REQUESTED:

Motion to contract with MN Elevator Inc. for the jail lobby elevator upgrade pending contract finalization.

FISCAL IMPACT:
If "Other", specify:

FUNDING	
County Dollars =	\$64,053.00
<input type="text"/>	<input type="text"/>
Total	\$64,053.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Facilities has this project listed in the 2020 budget. One-time funding in the amount of \$60,000 will be utilized with the remaining funds coming from the facilities building repair budget.

Office use only:

RBA 2020 - 6685

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution of Support and Approval for Federal INFRA Grant Application for US 212 Expansion

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 2/18/2020

Contact: Lyndon Robjent Title: PW Director/County Engineer

Item Type:
Consent

Amount of Time Requested: minutes

Presenter: Title: PW Director/County Engineer

Attachments: Yes No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The U.S. Department of Transportation is soliciting applications for \$906 million in FY 2020 Infrastructure for Rebuilding America "INFRA" Grant Program funds for Nationally Significant Freight and Highway Projects, as authorized in the Fixing America's Surface Transportation (FAST) Act. The INFRA Program provides dedicated, discretionary funding for transportation projects of national or regional significance. Eligible projects for INFRA grants include highway or bridge projects on the National Highway System or other freight, rail, or port projects of national or regional significance.

The INFRA Program includes the funding of two project size categories, where 90% of the FY 2020 INFRA funds are for Large Projects over \$100 million that provide a minimum INFRA award of \$25 million; and where 10% (or \$90.6 million) of the FY 2020 INFRA funds are for Small Projects less than \$100 million with a minimum award of \$5 million;

The grant program directs at least 25 percent of the funds be used for projects located in rural areas. The Department may elect to go above that threshold. The USDOT must consider geographic diversity among grant recipients, including the need for a balance in addressing the needs of urban and rural areas.

Applications for FY 2020 funding under the INFRA Program are due February 25, 2020. The U.S. Department of Transportation is focusing the competition of applications on projects that support four key objectives, whereby applications will be given a quartile rating based on the degree to which a project scores on the following selection criteria: a) supports economic vitality at the national and regional level, particularly as measured by projects with a high benefit-cost ratio; b) leverages Federal funding with a high level of non-Federal sources of infrastructure investment; c) promotes innovation through the deployment of innovative technology and expanded access to broadband, encouragement of innovative approaches to project delivery, and incentivizing the use of innovative financing; and d) includes commitments to performance and accountability by grant recipients for their performance and controls in place to implement credible life-cycle cost plans and success indicator accountability measures.

The FY 2020 INFRA Notice of Funding Opportunity notes the changes from the FY 2019 NOFO, key objectives for the FY 2020 funds, and provides additional information explaining how the Department will evaluate whether applications meet the statutory Large Project Requirements. Additionally, the Department has added, as a factor in the economic vitality evaluation whether a project primarily serves freight and goods movement. Finally, the FY 2020 NOFO notes that rural transportation networks play a vital role in supporting national economic vitality. Addressing the deteriorating conditions and elevated fatality rates on rural transportation infrastructure is of critical interest to the Department, as rural transportation networks face unique challenges in safety, infrastructure condition, and passenger and freight usage. Consistent with the Rural Opportunities to Use Transportation for Economic Success (ROUTES) Initiative, the Department will consider how the project will address the challenges faced by rural areas. Consistent with the ROUTES Initiative, the Department will consider how projects address challenges in rural areas with INFRA Grant applications.

The County, in partnership with MnDOT is seeking funds to reconstruct US Highway 212 from a two-lane rural highway to a four-lane divided expressway between the City of Norwood Young America and the City of Carver. The proposed improvements will remove barriers to efficient freight movement, provide economic development opportunities at key locations, preserve existing infrastructure, and improve the corridor's mobility and safety for all users.

INFRA grants may be used for up to 60 percent of future eligible project costs, and total Federal assistance for a project receiving an INFRA grant may not exceed 80 percent of future eligible project costs. The Board adopted a ½ percent local option sales tax in May 2017 dedicated for transportation projects, and this project is identified in the implementation plan for use of these funds. This resolution states that the County will provide funding towards the local match and partner with MnDOT to contribute to the overall local match and project funding as identified in the INFRA grant application. Funding secured to date includes \$15 million through the Minnesota Highway Freight Program and \$7 million through the Metropolitan Council's regional solicitation, as well as a \$10 million commitment from MnDOT. MnDOT is likely to contribute an additional \$9 million to phase 1 of the project as well. The county is negotiating with the state now.

ACTION REQUESTED:

Adopt a resolution to support and approve the submittal of the US Highway 212 Freight and Mobility Project application for the FY 2020 INFRA grant program to reconstruct and expand US Highway 212 from a two-lane undivided highway to a four-lane divided expressway between the City of Norwood Young America and the City of Carver and authorize and direct the Carver County Engineer to submit the application.

FISCAL IMPACT: Other ▼

If "Other", specify: Budget Amendment needed if grant w

FTE IMPACT: None ▼

FUNDING

County Dollars =	
MnDOT (State)	\$19,000,000.00
MN Hwy Freight Progra...	\$15,000,000.00
Regional Sol (RS) Grant	\$7,000,000.00
Future RS Grant	\$10,000,000.00
INFRA Grant Request	\$51,000,000.00
County Sales Tax	\$20,000,000.00
Total	\$122,000,000.00

Insert additional funding source

Related Financial/FTE Comments:

The total estimated project cost is \$122 million. The County has secured two grants: MN Highway Freight Program (\$15 million) and Federal STP Funding through the Metropolitan Council's Regional Solicitation (\$7 million). This estimate includes the State's share of up of \$19 million (approx. \$10 million committed) and an additional anticipated Regional Solicitation Grant of \$10 million as well the County's share of up to \$20 million from the 1/2 percent local option sales tax. A budget amendment would be necessary if the County were awarded the \$51 million grant.

Office use only:

RBA 2020 - 6695

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 18, 2020

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution of Support and Approval for an INFRA Grant Application for US Highway 212 Expansion between the City of Norwood Young America and City of Carver

WHEREAS, the Infrastructure for Rebuilding America “INFRA” Grant Program provides dedicated, discretionary funding for transportation projects of national or regional significance; and

WHEREAS, the U.S. Department of Transportation is soliciting applications by February 25, 2020 for \$906 million in FY 2020 INFRA funds for Nationally Significant Freight and Highway Projects, as authorized in the Fixing America’s Surface Transportation (FAST) Act; and

WHEREAS, the INFRA Program provides Federal financial assistance to highway and freight projects of national or regional significance that align with national and regional economic vitality goals; and

WHEREAS, eligible projects for INFRA grants include highway or bridge projects on the National Highway System or other freight and railroad projects; and

WHEREAS, the INFRA Program includes the funding of two project size categories, where 90% of the FY 2020 INFRA funds are for Large Projects over \$100 million that provide a minimum INFRA award of \$25 million; and where 10% (or \$90.6 million) of the FY 2020 INFRA funds are for Small Projects less than \$100 million with a minimum award of \$5 million; and

WHEREAS, the U.S. Department of Transportation is focusing the competition of applications on projects that support four key objectives, whereby applications will be given a quartile rating based on the degree to which a project scores on the following selection criteria: a) supports economic vitality at the national and regional level, particularly as measured by projects with a high benefit-cost ratio; b) leverages Federal funding with a high level of non-Federal sources of infrastructure investment; c) promotes innovation through the deployment of innovative technology and expanded access to broadband, encouragement of innovative approaches to project delivery, and incentivizing the use of innovative financing; and d) includes commitments to performance and accountability by grant recipients for their performance and controls in place to implement credible life-cycle cost plans and success indicator accountability measures; and

WHEREAS, Carver County, in partnership with the Minnesota Department of Transportation (MnDOT) is seeking funds to reconstruct US Highway 212 from a two-lane rural highway to a four-lane divided expressway between the City of Norwood Young America and the City of Carver; and

WHEREAS, the proposed improvements are intended to meet INFRA program project requirements where the project 1) generates national and regional economic, mobility, and safety benefits; 2) is cost-effective; 3) contributes to one or more 23 U.S.C. 150 goals (congestion reduction, freight and goods movement, other); 4) is based on preliminary engineering and environmental assessments; 5) provides one or more stable and dependable financing or funding sources; 6) cannot be completed without Federal funding; and 6) is reasonably expected to begin construction 18 months from obligation (obligation deadline for FY 2020 funding is September 30, 2023); and

WHEREAS, INFRA grants may be used for up to 60 percent of future eligible project costs, and total Federal assistance for a project receiving an INFRA grant may not exceed 80 percent of future eligible project costs; and

WHEREAS, the Carver County Board of Commissioners adopted a ½ percent local option sales tax in May 2017 dedicated for transportation projects, and this project is identified in the implementation plan for use of these funds; and

WHEREAS, Carver County will provide funding towards the local match and partner with MnDOT to contribute to the overall local match and project funding as identified in the INFRA grant application, which includes the use of funding programmed for maintenance, secured funding through other grant programs, and additional program funding as applicable; and

NOW THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners supports and approves the application for a FY 2020 INFRA grant to reconstruct US 212 from a two-lane undivided highway to a four-lane divided expressway between the City of Norwood Young America and the City of Carver and authorizes and directs the Carver County Engineer to submit the application.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of _____, 2020, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 18th day of February 2020.

Dave Hemze County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Settlements for Right of Way Acquisition for the Highway 18/43 Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="2/18/2020"/>
Contact: <input type="text" value="Zachary Mahan"/> Title: <input type="text" value="Right of Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The 2020 construction season includes the Highway 18/43 Project which is the addition of traffic signal improvements for the intersection of Highways 11, 18 and 43 in the City of Victoria. Additional right-of-way is needed to complete this project. Minimum Damage Assessments (MDA) were completed by the Carver County Right of Way Agent and the County Board approved the making of offers based on the MDA values at its January 7th, 2020 regular session. The Public Works Director, or agents under his supervision, made offers to the affected property owners based on the MDAs and negotiations then commenced. Settlements with the property owner located at PID #65.0135000 has been reached.

ACTION REQUESTED:

Motion to adopt a resolution for a settlement for right-of-way acquisition for the Highway 18/43 Project.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING
<i>If "Other", specify:</i> <input type="text"/>	County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	<input type="text" value="CSAH Reg Const."/> <input type="text" value="\$15,000.00"/>
	Total <input type="text" value="\$15,000.00"/>
	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 6705

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: 2/18/2020

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for Highway 18/43 Project

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for traffic signal improvement as part of the Highway 18/43 Project (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County's acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of traffic signal improvements as part of the Highway 18/43 Project constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County's proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on February 18th, 2020 now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated 18th day of February 2020

Dave Hemze County Administrator

Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property
Interests

Highway 18/43 Project

Carver County Public Works No. 178822

Property Tax Identification No. 65.0135000

Fee Owners: Ryan Holzum & Karissa Houser

Property Address: 8400 Victoria Dr, Victoria MN 55386

Permanent Easement for public right-of-way purposes contains **1,535 sq. ft.**, more or less;

Impacts to Improvements: Trees and Perennial

Settlement Amount: **\$15,000.00**

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval to allocate former CROW JPA funds

Primary Originating Division/Dept: <u>Public Services - Planning & Water Mgmt</u>	Meeting Date: <u>2/18/2020</u>
Contact: <u>Paul Moline</u> Title: <u>PWM Mgr</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The CROW Organization was formed through a Joint Powers Agreement (JPA) between Carver County and nine other counties in 1999. Its stated general purpose was to promote the orderly water quality improvement and management of the Crow River Watershed through information sharing, education, coordination and related support. In 2019, the counties voted to dissolve the organization which resulted in the return of funds to member counties including \$32,318.59 to Carver County. Staff received a recommendation from the CCWMO Citizens Advisory Committee in January for the following allocation (with a recent staff modification as noted):

- 1. \$12,293 City of Watertown stormwater treatment** - The City of Watertown submitted a CIP Cost Share Application for 2020 WMO funds to construct a new manhole sump with a SAFL Baffle to treat stormwater flowing into the Crow River. Due to budget constraints, the project request was not included as part of 2020 WMO funds. Using the CROW funds would allow the project to proceed in 2020.

- 2. \$5,000 Watertown Dam Removal Feasibility Study** - A feasibility study was included in 2020 WMO funding recommendation to better understand the construction costs, scope, and impacts from removing a low head dam in the City of Watertown. Some of the additional funding was to come from SWCD Engineering Assistance, but these funds are no longer available. Using the CROW funds would fully fund the study. *NOTE: the Advisory Committee recommended \$10,000 towards this project, but recent cost estimates have reduced to total funding needed for the study. This in turn raises the amount for the remaining funds below.*

- 3. \$15,026 CCWMO Crow River fund** - Remaining funds will be set aside for either BWSR grant match or for future projects in the Crow River portion of the CCWMO. BWSR will be offering Watershed Based Funding for the 2021 Fiscal Year that includes the South Fork Crow River. The CCWMO will need to have matching funds for these grants which the CROW monies could be used for. Alternatively, if other smaller cost share projects are requested from cities or landowners, this fund could be used.

ACTION REQUESTED:

Motion to approve the proposed allocation of former CROW JPA returned funds.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	<input style="width: 100%;" type="text"/>
CROW JPA	\$32,318.59
Total	\$32,318.59

Related Financial/FTE Comments:

Funds have been received. Approval will allocate and direct funds within the WMO budget.

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Approval to allocate former CROW JPA funds

Department:

Meeting Date:

- Fund:
- 01 - General
 - 02 - Reserve
 - 03 - Public Works
 - 11 - CSS
 - 15 - CCRRA
 - 30 - Building CIP
 - 32 - Road/Bridge CIP
 - 34 - Parks & Trails
 - 35 - Debt Service
 - 16 - CCWMO

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Professional Services	16-0-157-0421-6260	\$12,293.00
Professional Services	16-0-157-0422-6260	\$5,000.00
Professional Services	16-0-157-0423-6260	\$15,026.00
TOTAL		\$32,319.00

CREDIT		
Description of Accounts	Acct #	Amount
Professional Services	16-0-150-1512.62...	\$32,319.00
TOTAL		\$32,319.00

Reason for Request:
 Adjust budget to reflect the planned use of the returned CROW JPA funds that were received in 2019.

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Drug Court Probation Agent

Primary Originating Division/Dept: <input type="text" value="Court Services"/>	Meeting Date: <input type="text" value="2/18/2020"/>
Contact: <input type="text" value="Eric Johnson"/> Title: <input type="text" value="Court Services Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

This income contract serves as an agreement to reimburse the MN Department of Corrections for a 1.0 FTE Probation Agent to supervise the participants of the Carver County Drug Court. This agent will supervise up to 25 Drug Court participants and will ensure compliance with the conditions set by the Court. Salary and benefits will be paid out of the drug court grant approved by the Carver County Board on 1/7/20. Carver County Court Services serves as the fiscal point of contact for the grant.

ACTION REQUESTED:

Motion to approve the income contract with the MN Department of Corrections for reimbursement for a 1.0 FTE Probation Agent.

FISCAL IMPACT: <input type="text" value="Budget amendment request form"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td><input type="text"/></td> </tr> <tr> <td>Federal OJP grant</td> <td style="text-align: right;">\$96,562.44</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$96,562.44</td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	County Dollars =	<input type="text"/>	Federal OJP grant	\$96,562.44	Total	\$96,562.44
County Dollars =	<input type="text"/>						
Federal OJP grant	\$96,562.44						
Total	\$96,562.44						
FTE IMPACT: <input type="text" value="None"/>							

Related Financial/FTE Comments:

A budget amendment based on the initial budget projection was approved along with the \$500K drug court grant on 1/7/20. A revised budget amendment has been submitted to reflect the attached budget projection which includes the additional cost for the 1.0 FTE probation agent.

Based on projected costs and funding streams: the first two years of the program will be covered by the grant so not until 2022 would there be a proposed County levy impact. After grant funds end, the County and State will have to figure out the funding and reporting structure of the probation agent.

The anticipated levy impact will be around \$90,000 in 2022, \$150,000 in years 2023-2025, assuming a renewal grant is received for \$219,000 in 2023 and no grant is received in 2026. In 2026, if another renewal grant is not received, \$236,000 in annual levy will be needed to fund the program.

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Carver County Drug Court Grant

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Salaries	01-252-260.6111	\$172,887.00
Cafeteria Contributions	01-252-260.6121	\$59,820.00
Medicare	01-252-260.6155	\$2,995.00
FICA	01-252-260.6172	\$12,792.00
PERA	01-252-260.6162	\$13,851.00
Professional services	01-252-260.6260	\$129,655.00
Travel	01-252-260.6332	\$18,000.00
Drug testing	01-252-260.6417	\$120,000.00
TOTAL		\$530,000.00

CREDIT		
Description of Accounts	Acct #	Amount
Drug Court Discretionary Grant	01-252-260.5466	\$500,000.00
Drug Testing participant fees	01-252-260.5561	\$30,000.00
TOTAL		\$530,000.00

Reason for Request:

Budgeted for the full grant, revised based on DOC agent services

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Final Payment for Coney Island Vegetation Removal Lake Waconia Regional Park

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 2/18/2020

Contact: Marty Walsh Title: Parks and Recreation Director

Item Type: Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The County Board on May 7, 2019 authorized bid award to Husky Construction Inc. for Coney Island vegetation removal at Lake Waconia Regional Park.

The original contract amount was for \$220,520

The project was delivered under the contract amount at \$190,040

Close out documents have been received, work was performed satisfactory and there are no outstanding issues to resolve.

Final payment in the amount of \$9,502 is recommended.

ACTION REQUESTED:

Motion to approve final payment to Husky Construction Inc. for Coney Island vegetation removal.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	
Donated Funds	\$9,520.00
Total	\$9,520.00

Insert additional funding source

Related Financial/FTE Comments:
Funding provided through a donation.

Office use only:

RBA 2020 - 6686

Carver County Board of Commissioners Request for Board Action



Agenda Item:
2019 Urban Area Security Initiative (UASI) Grant

Primary Originating Division/Dept: Sheriff

Meeting Date: 2/18/2020

Contact: Deb Paige Title: Commander Emergency Manag

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

This Urban Area Security Initiative (UASI) grant was awarded by the State of Minnesota, Department of Public Safety - Homeland Security & Emergency Management Division. The grants funds may be used to fund (FTE/PTE/Paid on Call/Intern & Contracted vendor) for planning activities as it relates to all 5 mission areas – prevention, protection, mitigation, response and recovery.

Funds may be used for equipment and educational opportunities such as conferences, workshops and seminars which will allow for various personnel to learn best practices in preparing for, responding to & recovering from disasters. Additional investments would be for public education & citizen preparedness initiatives to improve the resiliency of our communities through activities to expand individual, family, & business emergency & terrorism prevention awareness based on the Whole Community Approach.

ACTION REQUESTED:

Motion to authorize the Division to contract with the State of Minnesota, Division of Homeland Security & Emergency Management, subject to contract review by the County Attorney's Office and Risk Management.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars = \$50,000.00

FTE IMPACT: None

Total \$50,000.00

Insert additional funding source

Related Financial/FTE Comments:

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: 2019 Urban Area Security Initiative (UASI) Grant

Department:

Meeting Date:

- Fund:
- 01 - General
 - 02 - Reserve
 - 03 - Public Works
 - 11 - CSS
 - 15 - CCRRA
 - 30 - Building CIP
 - 32 - Road/Bridge CIP
 - 34 - Parks & Trails
 - 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Professional Services	01-201-280-1919-6260	\$50,000.00
TOTAL		\$50,000.00

CREDIT		
Description of Accounts	Acct #	Amount
2019 UASI Grant	01-201-280-1919-...	\$50,000.00
TOTAL		\$50,000.00

Reason for Request:
 We have been awarded the 2019 Urban Area Securities Initiative (UASI) Grant and are adding it to our budget. Please create service code 1919 Urban Area Security Grant Code 2019

Carver County Board of Commissioners Request for Board Action



Agenda Item:
2020 Seasonal Road Restrictions

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Seasonal road restrictions in Carver County can be established in accordance with Chapter 169, Laws of Minnesota, at the ton per axle limitations of the 2020 Seasonal Road Restriction map for Carver County, on file at Public Work's headquarters in Cologne and posted on the County web site. The County Engineer can increase or decrease said restrictions whenever conditions warrant pursuant to Chapter 163, Section 163.02, Subdivision 3, Laws of Minnesota.

The spring load restriction start and end dates are determined by MnDOT and will be announced with at least a 3-day advance notice. Advance notice is available on the Internet at:

http://www.mrr.dot.state.mn.us/research/seasonal_load_limits/sllindex.asp

and via recorded messages at (651) 366-5400 or toll free at 1-800-723-6543.

MnDOT policy is to not restrict loads in the Spring for more than 8 weeks, however the county can extend the end date if conditions warrant.

ACTION REQUESTED:

Motion to adopt a resolution authorizing the posting of maximum seasonal load limits on Carver County Highways in 2020.

FISCAL IMPACT:
If "Other", specify:

FUNDING
County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 6693

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 18, 2020

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

2020 SEASONAL ROAD RESTRICTIONS

BE IT RESOLVED, that the seasonal road restrictions in Carver County be established in accordance with Chapter 169, Section 169.87, Laws of Minnesota, at the ton per axle limitations of the 2020 Seasonal Road Restriction map for Carver County, and

BE IT FURTHER RESOLVED, that the County Engineer is hereby authorized to impose and to increase or decrease said restrictions whenever conditions warrant pursuant to Chapter 163, Section 163.02, Subdivision 3, Laws of Minnesota.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 18th day of February, 2020, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 18th day of February, 2020.

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Acceptance of UCARE grant funding to support mobile health clinic and community health bus

Primary Originating Division/Dept: Health & Human Services

Meeting Date: 2/18/2020

Contact: Richard Scott Title: Deputy Division Director

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

In December 2019, Carver County Public Health applied for and received the UCARE County Grant in the amount of \$100,000 to promote the health and wellbeing of Carver County through a collaborative venture with Independent School District 112 and River Valley Health Services. Funding will be used to retrofit a large school bus provided by ISD 112 to serve as a multipurpose mobile health clinic and learning center. Funding will also be used to contract for medical services, purchase necessary supplies and equipment, and maintain the operation of the vehicle. The mobile health clinic will nearly double the current capacity to serve uninsured or underinsured residents through a collaborative partnership between Carver County Public Health and River Valley Health Services.

ACTION REQUESTED:

Motion to accept UCARE grant funding of \$100,000 to be used to support mobile health clinic and community health bus.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars =	\$0.00
UCARE Grant	\$100,000.00
Total	\$100,000.00

FTE IMPACT: None

Insert additional funding source

Related Financial/FTE Comments:

A portion of grant dollars will be used to contract with medical provider and language interpreter services. No new County employee FTEs.

Office use only:

RBA 2020 - 6696

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Acceptance of UCARE grant funding to support mobile health clinic and community health bus

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Repair & Maintenance	11-460-2322-6310	\$40,000.00
Interpreter	11-460-460-2322-6353	\$5,500.00
Printing	11-460-460-2322-6235	\$500.00
Advertising & Legal Notice Publication	11-460-460-2322-6241	\$1,500.00
Professional & Tech Fees for Service	11-460-460-2322-6260	\$24,000.00
Other Misc Expenses	11-460-460-2322-6379	\$12,500.00
Office Supplies	11-460-460-2322-6401	\$2,250.00
Equipment	11-460-460-2322-6414	\$7,500.00
Medical Supplies	11-460-460-2322-6430	\$1,250.00
Drugs & Medicine	11-460-460-2322-6431	\$5,000.00
TOTAL		\$100,000.00

CREDIT		
Description of Accounts	Acct #	Amount
UCARE Grant	11-460-460-2322-...	\$100,000.00
TOTAL		\$100,000.00

Reason for Request:

Acceptance of funding from UCARE to be used for the community mobile health clinic initiative.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Settlements for Right of Way for the Highway 50 Project-Bevens Creek Area and Highway 50 Bridge Project

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 2/18/2020

Contact: Zachary Mahan Title: Right of Way Agent

Item Type: Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The 2020 construction season includes the Highway 50 Project-Bevens Creek Area and the Highway 50 Bridge Project from County Highway 41 on the west to Highway 40 on the east. In order to complete the project, additional right of way is needed. Appraisals by a certified appraiser were completed and the County Board approved the making of offers based on the appraised values at its September 3, 2019 regular session. The Public Works Director, or agents under his supervision, made offers to the affected property owners based on the appraisals and negotiations then commenced. Settlement with property owners located at PID #04.0330200 and #04.0330400 have been reached.

ACTION REQUESTED:

Motion to adopt a resolution to approve settlements for right of way acquisitions for the Highway 50 Project-Bevens Creek Area and the Highway 50 Bridge Project.

FISCAL IMPACT: Included in current budget

FUNDING

If "Other", specify:

County Dollars =

FTE IMPACT: None

CSAH Reg. Const. Funds \$168,275.00

Total \$168,275.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 6707

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 18th, 2020

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 50-Bevens Creek Area Project and Highway 50 Bridge Project

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for shoulder widening and bridge reconstruction as part of the Highway 50-Bevens Creek Area Project (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of shoulder widening and bridge reconstruction as part of the Highway 50-Bevens Creek Area Project constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on February 18th, 2020, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 18th day of February 2020.

Dave Hemze

County Administrator

EXHIBIT A

to

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests

Highway 50 Project-Bevens Creek Area and Highway 50 Bridge Project

Carver County Public Works No. 188845

Property Tax Identification No. 04.0330200

Parcel Number(s): 9

Fee Owners: Richard O. Poppitz and Rita M. Poppitz

Property Address: 7425 County Road 50, Carver, MN 55315

Permanent easement for public right-of-way purposes contains **22,195 sq. ft.**, more or less;

Temporary easement for public right-of-way purposes contains **31,142 sq. ft.**, more or less;

Roadway in Fee for public right-of-way purposes contains **3,951 sq. ft.**, more or less;

Impacted Improvements: Wood and electric fence and 10 trees

Settlement Amount: **\$125,000.00**

Property Tax Identification No. 04.0330400

Parcel Number(s): 10

Fee Owners: Richard R. Beck and Connie J. Beck

Property Address: 7335 County Road 50, Carver, MN 55315

Permanent easement for public right-of-way purposes contains **7,989 sq. ft.**, more or less;

Temporary easement for public right-of-way purposes contains **21,610 sq. ft.**, more or less;

Impacted Improvements: Trees, Shrubs and Retaining wall

Settlement Amount: **\$43,275.00**

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Crisis Program Amended Budget for Training in 2020

Primary Originating Division/Dept: Health & Human Services - Behavioral Health

Meeting Date: 2/18/2020

Contact: Melanie warm Title: Crisis Program Supervisor

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The MN Department of Human Services (DHS) offered additional funding to mobile crisis programs in MN for the purpose of employee orientation and training. The Carver County Mental Health Crisis Program responded to the RFP on behalf of the Carver and McLeod County crisis Teams and was awarded an additional \$45,454 in 2020; \$22,727 per County.

Within the DHS agreement, it does allow for a 10% deviation from budget. Carver County Mental Health Crisis Program is recommending that \$6,000, \$3,000 per County be redirected from the training budget to cover salary budget overages.

ACTION REQUESTED:

Approval of the amended 2019-2020 DHS Crisis Program Grant Agreement; contract 20-031

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars =	
DHS; Crisis Service	\$45,454.00
Total	\$45,454.00

FTE IMPACT: None

Insert additional funding source

Related Financial/FTE Comments:

Amend contract allocating an additional \$22,727 to each County. The budget amendment reflects a 10% redirection of budget to cover salary lines that were underbudgeted for.

Office use only:

RBA 2020 - 6709

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Crisis Program Amended Budget for Training in 2020

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Conference & Professional Maintenance	480-746-0000-6332	\$22,747.00	Carver Crisis Grant	480-746-0000-5308	\$22,747.00
			McLeod Crisis Grant	480-745-0000-5318	\$22,747.00
Conference & Professional Maintenance	480-745-0000-6332	\$22,747.00	Conference & Professional Maintenance	480-746-0000-6332	\$3,000.00
Salaries	480-746.6111	\$3,000.00	Conference & Professional Maintenance	480-745-0000-6332	\$3,000.00
Salaries	480-745.6111	\$3,000.00			
TOTAL		\$51,494.00	TOTAL		\$51,494.00

Reason for Request:

The Crisis Program Grant Agreement 2019-2020 Amended Jan 2020 includes additional training funding in 2020. Contract # 20-031. This budget amendment also includes the reallocation of budget from training to salaries. This is allowable under the grant if within a 10% change of the total budget line.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Crisis Program, MN- National Suicide Prevention Lifeline Contract 2020-2024

Primary Originating Division/Dept: Health & Human Services - Behavioral Health

Meeting Date: 2/18/2020

Contact: Melanie Warm Title: Crisis Program Supervisor

Item Type: Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The Mental Health Crisis Program responded to a Request for Proposal from the MN Department of Health (MDH) to become a provider for the National Suicide Prevention Lifeline (NSPL) in MN. The current 24/7 Crisis Call center will be taking calls from an 18 County area, (southwaest corner on MN) with an additional call volume of 760 calls annually. The crisis program can manage this additional call volume. Although regular telephone coverage by a Crisis telephone triage employee, Social Worker II will increase efficiency and response time on Saturday and Sundays. The five year budget that was awarded provides funding for two 0.5 FTE Social Worker positions 2020-2024 including salary increase annually. \$124, 001.50 is granted 2020-2024 with anticipated increases in 2023-2024.

The contract has been approved and signed by Carver County Risk Management and the Attorneys Office and health and Human Services. The signed completed contract from the MN Department of Health is expected to arrive by Feb 7, 2020.

ACTION REQUESTED:

Motion to approve the MN Department of Health, MN-National Suicide Prevention Lifeline 2020-2024 grant award.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars =	
MN Dept of Health NSPL	\$124,001.50
Total	\$124,001.50

FTE IMPACT: Increase budgeted staff

Insert additional funding source

Related Financial/FTE Comments:

The MN-NSPL grant award is \$124,001.50 per year for five year 2020-2024.

The salary and and benefits for two .5 FTE Social Worker positions including annual increase are included and covered in the grant budget.

Office use only:

RBA 2020 - 6710

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Crisis Program, MN- National Suicide Prevention Lifeline Contract 2020-2024

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Salaries	11-480-748-0000-6111	\$124,001.50
TOTAL		\$124,001.50

CREDIT		
Description of Accounts	Acct #	Amount
National Suicide Lifeline Contract	11-480-748-0000-...	\$124,001.50
TOTAL		\$124,001.50

Reason for Request:

Accept funding for the Crisis unit to become a provider for the National Suicide Prevention Lifeline in Minnesota.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement for 2020 Water Sampling Lab

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

The Planning and Water Management Department monitors lakes, streams, and stormwater for water quality on a regular basis in its execution of the Carver County Water Management Organization Plan and in order to meet local partner agreements and other state requirements. As part of this, water samples are taken and sent to a lab for analysis.

The staff obtained prices from labs and is recommending that we continue to contract with RBM Environmental Laboratories, Inc. (RMB) based on the cost and services provided. The agreement with RMB establishes a lab that Carver County will use for the 2020 Field Monitoring Season to analyze these water samples. Funding is derived from the CCWMO budget and through agreements with the Lower MN Watershed District and the State Board of Water and Soil Resources (Natural Resource Block Grants) as well as funds from the AIS program budget to assist with AIS monitoring. The staff is requesting approval of the agreement for the 2020 sampling season.

ACTION REQUESTED:

Motion to approve the contract with RMB Environmental Laboratories, Inc.

FISCAL IMPACT: ▼

If "Other", specify:

FTE IMPACT: ▼

FUNDING

County Dollars =	\$0.00
CCWMO Levy	\$31,000.00
Lower MN Watershed	\$13,000.00
BWSR NRBG	\$13,000.00
AIS State Aid	\$3,000.00
Total	\$60,000.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 6712

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Carver County Video Monitoring Server Upgrade

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The jail's analog video monitoring system is 20+ years old and is no longer supported. Additional video monitoring capabilities are needed to meet jail requirements and best practices. The County is currently in the process of upgrading the jail's video monitoring system including new and additional cameras. This RBA is to expand the project to include replacement of the existing jail camera server and, at the same time, move the other County cameras onto the same server.

County cameras are currently on a separate video server that does not have the capacity to support additional jail video monitoring. A consolidated video management server provides current and future economies of scale, both technical and financial. Proposed consolidated server complies with Minnesota Bureau of Criminal Apprehension (BCA) data protection/segmentation requirements.

Carver County reached out to four vendors and three responded with proposals. A team of Jail, Facility, and IT staff reviewed the proposals and is recommending Affinitech Inc. based on their experience, references, and technical plan to complete the project. Affinitech's proposal costs slightly more (1.24%) than another proposal. However, Affinitech's proposal was rated higher by the team. Affinitech is also a local company based out of Chanhasseen.

ACTION REQUESTED:

Motion to contract with Affinitech to upgrade the County's video monitoring server pending finalization of the contract review process.

FISCAL IMPACT:
If "Other", specify:

FUNDING	
County Dollars =	\$53,079.25
Total	\$53,079.25

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:
Funding for the project is included in the facilities security budget.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Support of Governor's Resolution Proclaiming February 2020 Black History Month

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

At the request of Commissioner Maluchnik, the Board is being asked to support the Governor's Resolution proclaiming the month of February 2020 Black History Month.

ACTION REQUESTED:

Motion in support of Governor's proclamation.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 6730



STATE of MINNESOTA

Proclamation

- WHEREAS: In 1926, Dr. Carter G. Woodson, a Harvard Scholar, established the observance of African American History Month, to illustrate the contributions, achievements, and involvement of African American people in the development of our American democracy; and
WHEREAS: The history of some of us is the history of all of us, and our history is what shapes us as a state and a nation; and
WHEREAS: We must acknowledge and pay tribute to the generations of African Americans who struggled with adversity, risked their lives for justice, fought a fight that at times seemed impossible to win, and who continue to fight today for equality and the American Dream; and
WHEREAS: Black Americans are engaged throughout our society as our friends and neighbors, scholars, teachers, business people, community leaders, artists, and contributors to our Minnesota quality of life; and
WHEREAS: The month of February gives us a chance to honor the many African American heroes who are unknown and unnamed, who have contributed to the struggle for freedom and justice for all; and
WHEREAS: Black History Month encourages all Minnesotans to come together, and reflect on the sacrifices and contributions made by generations of African Americans; and
WHEREAS: As a state, we are committed to continue to work together to guarantee equal opportunity for all individuals.

NOW, THEREFORE, I, TIM WALZ, Governor of Minnesota, do hereby proclaim the month of February 2020:

BLACK HISTORY MONTH

in the State of Minnesota.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the State Capitol this 28th day of January.

[Handwritten signature of Tim Walz]

GOVERNOR

[Handwritten signature of Steve Pinnon]

SECRETARY OF STATE

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Encore Donation Received

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

On 1/27/2020 Encore Received a donation from Twin Cities United Way in the amount of \$90.58. With approved receipt of these funds, Encore will begin the process of purchasing sensory items that will help to enhance the participant experience at Encore.

ACTION REQUESTED:

Approve receipt of donation.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 6698

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Volunteer Driver Coalition

Primary Originating Division/Dept: Administration (County)

Meeting Date: 2/18/2020

Contact: Dave Hemze Title: County Administrator

Item Type:
Consent

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Commissioner Maluchnik has requested that Carver County join the Volunteer Driver Coalition. This coalition strives to eliminate barriers for volunteer drivers and ease the financial burden imposed by current tax requirements on mileage reimbursement received by volunteers. They are seeking passage of HF 2377 and SF 2324 in order to achieve this goal. Additional information on the coalition is attached.

ACTION REQUESTED:

Motion to become a member the Volunteer Driver Coalition for year 2020.

FISCAL IMPACT: None
If "Other", specify:

FUNDING	
County Dollars =	\$0.00
<input type="text"/>	<input type="text"/>
Total	\$0.00

FTE IMPACT: None

Insert additional funding source

Related Financial/FTE Comments:
There is no financial committment necessasary.

Office use only:

RBA 2020 - 6721

Call to Action

The Volunteer Driver Coalition is working for legislative change to **protect the viability of volunteer driver programs** in Minnesota.

Our Goals

We strive to eliminate barriers for volunteer drivers and to ease the financial burden imposed by current tax requirements on mileage reimbursement received by volunteers.

Challenges We've Identified

In 2018, volunteer drivers in Minnesota provided more than **168,000 rides** for older adults and other non-drivers, giving them access to healthcare and other essential community services and products. Organizations with volunteer driver programs served at least **77,474 people** in 2018 and drivers covered more than **9.5 million miles**.

Organizations that provide rides or transport for meals or donated organs have faced increasing barriers to recruiting and retaining volunteers. Programs face two major issues:

1. Some auto insurance carriers are increasing their insurance rates on volunteer drivers, treating them like for-hire taxicab or Uber/Lyft drivers.
2. Volunteers must pay federal and state income tax on mileage reimbursement received over the IRS-set rate of 14 cents per mile when the total reimbursement exceeds \$600 a year.

How This Legislation Helps

HF 2377/SF 2324 will provide these changes to address the barriers individual drivers and organizations face:

- Clearly **define a volunteer driver** in law as not "for-hire."
- Protect volunteer drivers from **increased insurance rates**.
- Create a state income tax subtraction for volunteer drivers to **reduce their tax liability** in Minnesota.
- **Cap the liability** of nonprofit organizations that offer volunteer driver services at \$1.5 million.



volunteer driver
COALITION

We seek passage of

HF 2377
SF 2324

to protect the valuable
resource of
volunteer drivers

We cannot afford to lose
Minnesota's 1,959 volunteer drivers

Chief Authors

Representative Dan Wolgamott
Senator Jeff Howe

A coalition of nonprofit and public
organizations in Minnesota

Sherry Munyon
Minnesota Public Transit Association
smunyon@capitolaccess.us
612.723.4245

Dawn Simonson
Metropolitan Area Agency on Aging
dsimonson@metroaging.org
651.917.4602

Mary Quirk
Living at Home Network
director@lahnetwork.org
651.649.0315

Lori Vrolson
**Minnesota Association of Area
Agencies on Aging**
lori@cmcoa.org
320.253.9349

volunteerdrivermn.org

About the Coalition

The Volunteer Driver Coalition came together in 2019 with leadership from the Minnesota Public Transit Association and support from the Minnesota Association of Area Agencies on Aging and the Living at Home Network. Members include nonprofit organizations, counties, Area Agencies on Aging, Regional Transportation Coordinating Councils, associations, and others that support the Coalition's advocacy initiative to strengthen volunteer driver programs in Minnesota.

Coalition Members

Age Well Arrowhead	Keystone Community Services	Southeast Seniors
ARDC/Arrowhead Area Agency on Aging	Living at Home Network	Southeastern Minnesota Area Agency on Aging
Argyle Hope Program	Longfellow/Seward Healthy Seniors	St. Anthony Park Area Seniors
B's Homecare Inc. & B's Adult Day Center	Metropolitan Area Agency on Aging	Three Rivers Community Action
Central MN Council on Aging	Minnesota Association of Area Agencies on Aging	Tri-Valley Opportunity Council, Inc.
City of Sandstone	Minnesota Community Action Partnership	United Community Action Partnership
Community Partners	Minnesota Public Transit Association	Warren S.O.S.
Como Park/Falcon Heights Living at Home Block Nurse Program	Minnesota River Area Agency on Aging	WeCAB
Dakota County	Minnesota Social Service Association	West Central MN Communities Action, Inc.
East Central Regional Development Commission/East Central Regional Transportation Coordinating Council	Neighborhood Network for Seniors	
ElderCircle	Neighbors, Inc.	
Hamline Midway Elders	Northwest Regional Development Commission/Dancing Sky Area Agency on Aging	
Hastings Family Service		
Headwaters RTCC		
Highland Block Nurse Program	Roseville Area Senior Program	

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Veteran Services request to Board for out-of-state training in 2020

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

With two new employees in the Veteran Services Office in the past five months, the office would like to send Chuck Maxfield (AVSO) and Dean Christiansen (VSR) through National Association of County Veteran Service Officer accreditation contract training. This will provide the department's four primary staff members to have digital access to check Veteran and other claimant's VA submittals in real time through Citrix Access. It also is a required step for staff members to be accredited through various Vetean Service Organizations (American Legion, VFW, Disabled American Veterans, etc). The travel funding was previously approved during the 2020 budget planning process and will not create any issues for the department's budget. One staff member would attend the training from February 24-28 in Sacramento, CA and the other would attend from June 6-12 in Alanta, GA.

ACTION REQUESTED:

Approve Chuck Maxfield and Dean Christiansen to travel out-of-state for NACVSO Accreditation Contract Training.

FISCAL IMPACT:
If "Other", specify:

FUNDING	
County Dollars =	\$2,980.00
Total	\$2,980.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Funding comes through Department Training Budget. Because we don't know the details of lodging and flight costs yet, the County Dollars figure is an estimate based on previous trainings of similar nature.

Office use only:

RBA 2020 - 6716

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Reorganization in Public Works - Program Delivery

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
Consent ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Public Works staff have been working to best fill the vacant Survey Crew Leader (B23) position after a long-term employee recently retired. This position would better fit the organizational needs and long-term goals of the Public Works Division as a Civil Technician – Survey (B24) with additional duties on construction projects assigned as well as providing lead worker direction to other Civil Technicians.

ACTION REQUESTED:

Motion to approve a reorganization in Public Works to eliminate 1.0 FTE Survey Crew Leader and create 1.0 FTE Civil Technician-Survey.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total \$0.00

Insert additional funding source

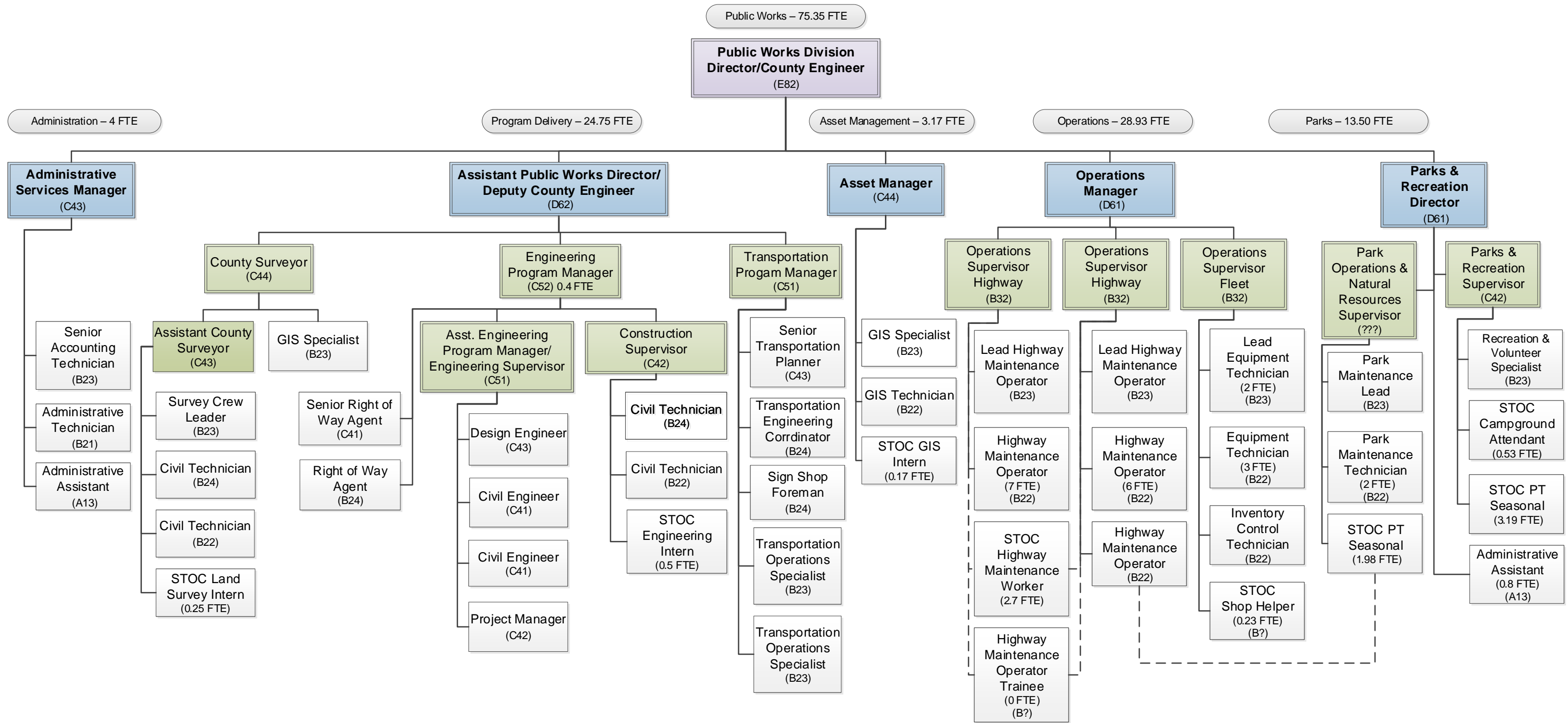
Related Financial/FTE Comments:

There is no expected financial impact as the incumbent was at the maximum of the B23 salary range which is higher than the target of the B24 classification.

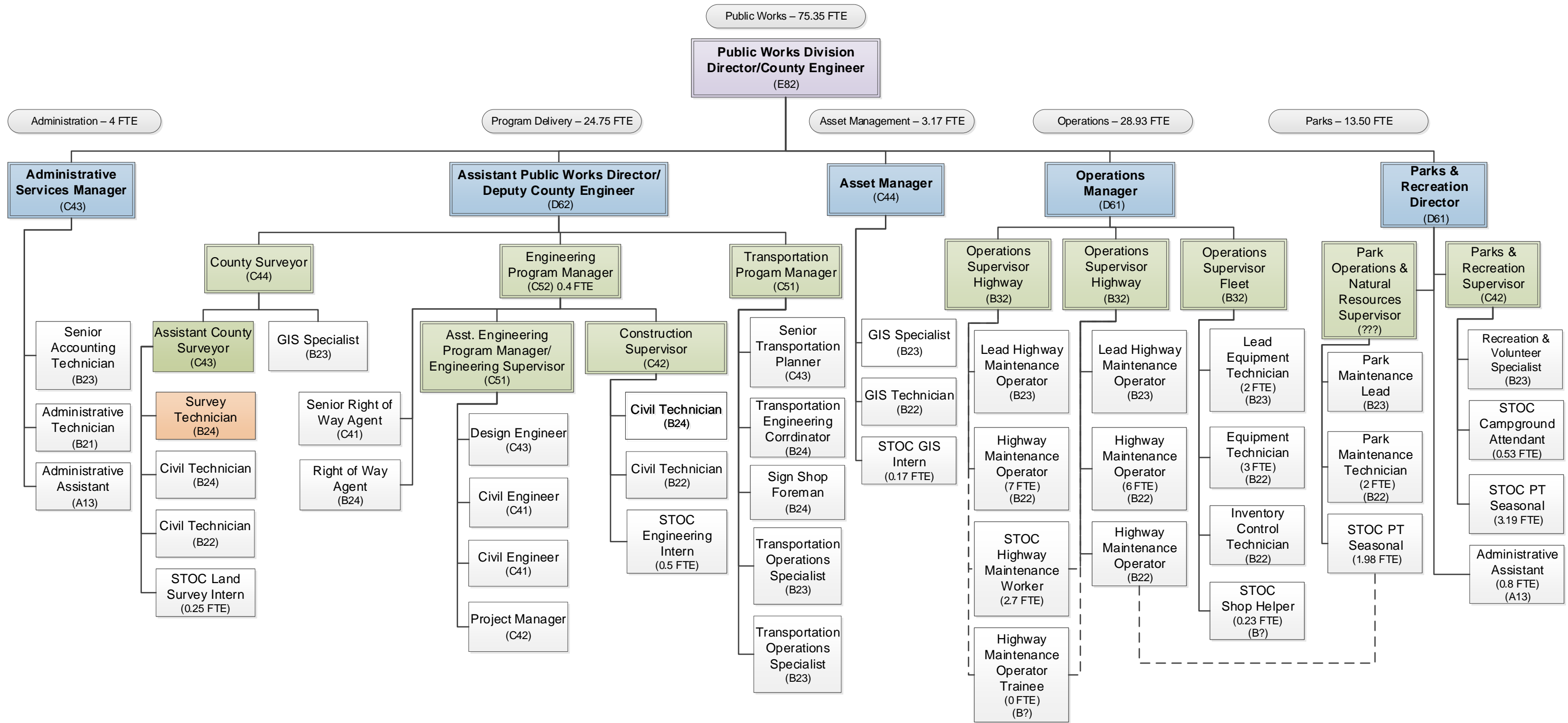
Office use only:

RBA 2020 - 6699

Public Works Division Organizational Chart (February 7, 2020)



Proposed Public Works Division Organizational Chart (February 7, 2020)



Carver County Board of Commissioners Request for Board Action



Agenda Item:

Out of State Travel to National Zero Waste Conference

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The National Zero Waste Conference, held in Berkley, CA, is an educational and networking event organized by the National Recycling Coalition. Participation in this conference would provide Environmental Services staff with the opportunity to build contacts and gather program ideas related to organics composting, waste reduction, food donation, reducing food waste, and recycling. Environmental Services holds memberships with the Recycling Association of Minnesota and National Recycling Coalition.

ACTION REQUESTED:

Approve travel for this conference using existing 2020 budget funds.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	\$0.00
Solid waste funds	\$1,300.00
Total	\$1,300.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Utilizing \$1,300 from the existing 2020 training budget that was allocated to an out of state US Composting Council conference that can't be attended due to a scheduling conflict.

Office use only:

RBA 2020 - 6708

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Memorandum of Agreement with Law Enforcement Labor Services - Licensed Sergeants Bargaining Unit Regarding Canine Officer Compensation

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="2/18/2020"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="ER Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government"/>	

BACKGROUND/JUSTIFICATION:

The County and the Law Enforcement Labor Services (LELS) Unit are parties to a Labor Agreement in effect from January 1, 2019 through December 31, 2020 covering employees in the classification of Licensed Sergeant.

The Sheriff has authorized the promotion of a Deputy Sheriff who is assigned as a canine officer and the current LELS CBA is silent on canine officer compensation. The assignment of canine officer includes the care and maintenance of the canine. The Memorandum of Agreement establishes compensation for this assignment. The assigned canine officer shall receive one-half hour for dog maintenance within each scheduled shift. The half hour for canine care and maintenance shall be paid at straight time for each scheduled shift day. On day(s) off, the assigned canine officer shall receive compensation for one-half hour for dog maintenance at time and one-half.

ACTION REQUESTED:

Motion to approve the Memorandum of Agreement with the Law Enforcement Labor Services Licensed Sergeant Bargaining Unit.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING
If "Other", specify: <input type="text" value=""/>	County Dollars = <input type="text" value=""/> <input type="text" value=""/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value=""/> \$0.00
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

Compensation for canine officer is included in current budget since employee was assigned canine officer prior to promotion with same terms for payment.

Office use only:

RBA 2020 - 6720

Carver County Board of Commissioners Request for Board Action



Agenda Item:
2020 Aquatic Invasive Species Prevention and Management Plan

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County administers an Aquatic Invasive Species (AIS) Prevention & Management Program, which has historically included watercraft inspection & decontamination services, early detection monitoring & rapid response, and community outreach.

Agreements with the City of Chanhassen and Minnehaha Creek Watershed District (MCWD) will again contribute to the program's budget and operation. The Board met at a work session on November 26, 2019 to discuss AIS funding shortfalls and directed staff to utilize \$15,000 of Commissioner Contingency funds for watercraft inspections conducted at Lake Minnewashta and Piersons Lake in 2020. The proposed 2020 AIS budget includes these Commissioner Contingency funds. The attached memo highlights the proposed AIS plan and budget, which is similar to the 2019 program. The staff is requesting the motions below.

ACTION REQUESTED:

1. Motion to approve the 2020 AIS Program and budget including \$15,000 of Commissioner Contingency Funds
2. Motion to authorize the chair to sign the agreements with the City of Chanhassen and Minnehaha Creek Watershed District pending completion of contract review.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	
CCWMO	\$54,000.00
State Prevention Aid	\$132,294.00
MCWD	\$13,000.00
Chanhassen	\$60,903.00
2019 Rollover	\$28,000.00
2020 Comm Contingency	\$15,000.00
Total	\$303,197.00

Insert additional funding source

Related Financial/FTE Comments:

\$15,000 County Dollars from Commissioner Contingency. Separate form included.

Office use only:

RBA 2020 - 6703



Public Services Division
Planning and Water Management Dept.
Government Center - Administration Building
600 East 4th Street
Chaska, Minnesota 55318
Phone: (952)361-1820
Fax: (952)361-1828
www.co.carver.mn.us

Memo

To: County Commissioners, David Hemze

From: Andrew Dickhart, AIS Coordinator

Date: Feb 6, 2020

Re: 2020 County AIS Program Summary

CC: Nick Koktavy, Paul Moline

Requested Action

Approve the 2020 Aquatic Invasive Species (AIS) program and associated partnership agreements.

Summary

The following is a summary of the proposed 2020 Aquatic Invasive Species (AIS) Program including:

- Changes from 2019
- 2020 Inspection & Monitoring Model
- 2020 Revenues and Expenditures
- 2020 AIS lakes

Changes from 2019

The staff is proposing a program similar to what was in place for 2019 with adjustments that reflect changes as follows:

- Commissioner Contingency funds (\$15,000) utilized to fill funding gap for watercraft inspections on lakes Minnewashta and Piersons.

This change is a result of a gradual decrease in partnership funding from the Minnehaha Creek Watershed District as follows.

Minnehaha Creek Contribution Commitments	
2016	\$57,000
2017	\$28,000
2018	\$18,800
2019	\$13,000
2020	\$13,000

Adjustments to the program based on this funding decrease have included:

- Reduction of inspection hours
- Creation roving inspector program
- Use of one-time funds to fill gap
- Greater contributions by lake associations

Use of one-time funds were no longer available in 2019. The Lake Minnewashta Preservation Association (LMPA) and Area Partnership for Piersons Lake Enhancement (APPLE) lake associations agreed to fund \$15,000 of watercraft inspection costs for their respective lakes with the condition that the County would explore other options for funding in 2020.

Staff met with the Board in August and November 2019 to discuss AIS funding shortfalls and potential options to fill funding gaps for 2020. The Board agreed to make available \$15,000 to keep the same levels of inspection service on these two lakes.

2020 AIS Inspection and Monitoring Model

- County partners with cities, watersheds, and lake associations to determine level of watercraft inspection services based on AIS Prioritization Plan
- Service is provided to lakes that have public accesses within the County¹
- Dedicated inspection service for high priority lakes
 - 17 weeks of “Base Level” Service - Fishing opener to Labor Day
 - Minnehaha Creek Watershed District Lakes
 - Minnewashta, Piersons
 - City of Chanhassen Lakes
 - Lotus, Ann, Susan
 - Carver County Water Management Organization lakes
 - Waconia and Bavaria
- Extended service provided on high priority lakes if staffing allows
- Periodic “Roving” inspections on lower priority lakes
 - *See map
- Enhanced Early Detection Monitoring on all lakes with public accesses
 - Same as 2019
 - Two seasonal interns
 - Results in greater number and frequency of lakes receiving early detection monitoring
 - Perform watercraft inspections on all monitored lakes as monitoring staff encounter boaters launching or retrieving watercrafts

¹MN Statute 477A.19, Subd. 3. **Use of proceeds.** A county that receives a distribution under this section must use the proceeds solely to prevent the introduction or limit the spread of aquatic invasive species at all access sites within the county. The county must establish, by resolution or through adoption of a plan, guidelines for the use of the proceeds. [Emphasis added.]

Proposed Decontamination Service

- Provided weekends mid-May through October at Waconia East Access
- SERVICE OFFERED FREE to all users

Inspection Partnership Agreements

- Minnehaha Creek Watershed District Lakes
 - Total Cost \$45,000
 - MCWD Funding remains at \$13,000, same as 2019
 - Includes State AIS Prevention Aid funds
 - Includes Commissioner Contingency funds

- City of Chanhassen Lakes
 - Agreement Similar to 2019 - Total Cost \$60,903
 - Cost includes funds from Lotus Lake Assoc. & RPBCWD

Projects and Grants

- Benton Lake Carp Management
 - Two-year LCCMR Grant: 2019-2020
- Hazeltine/Big woods Lake Goldfish Management
 - Feasibility Study & Exploring funding options

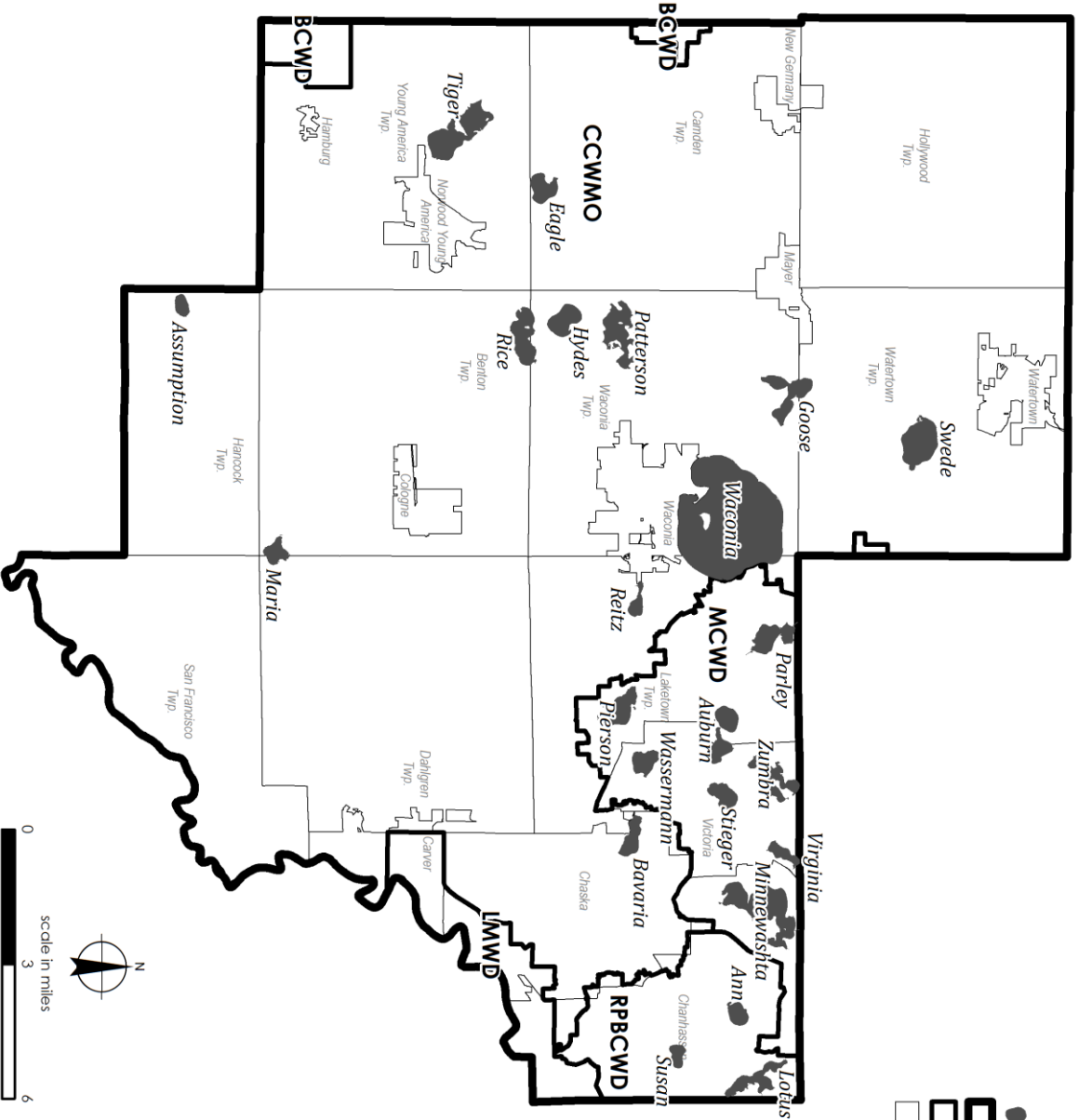
Table 1 – Proposed 2020 Funding

AIS Funding		
Source	2019	2020
County Prevention Aid	\$ 132,728	\$ 132,294
WMO	\$ 54,000	\$ 54,000
Chanhassen Partnership (City, RPBCWD,	\$ 60,155	\$ 60,903
MCWD Partnership	\$ 13,000	\$ 13,000
Minnewashta Association	\$ 10,000	\$ 0
Piersons Lake Association	\$ 5,000	\$ 0
Initiative Foundation Grant (Vegetation)	\$ 9,184	\$ 0
Commissioner Contingency	\$ 0	\$ 15,000
Rollover from previous year	\$ 37,000	\$ 28,000 ²
Total	\$ 321,067	\$ 303,197

²Rollover funds from 2019 funds are an estimation


Table 2 – Proposed 2020 Expenditures

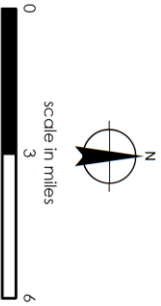
Estimated Expenditures	2019	2020
Inspections and Coordination	\$ 246,014	\$ 251,463
Decontamination	\$ 10,000	\$ 10,000
Operating supplies/misc.	\$ 4,000	\$ 2,000
Rapid Response Contingency	\$ 19,751	\$ 20,000
Vegetation Management	\$ 18,369	\$ 0
Early Detection Monitoring	\$ 22,933	\$ 19,734
Total	\$ 321,067	\$ 303,197



- Legend**
- Inspection & early detection lakes
 - County boundary
 - Legal watershed boundaries
 - City/Township boundaries

AIS Lakes
 Carver County Watershed
 Management Organization


 This map was created using Carver County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Commissioner Contingency Request Form



Submit AFTER RBA submittal

Agenda Item: 2020 Aquatic Invasive Species Prevention and Management Plan

Department: <input type="text"/>	Meeting Date: <input type="text" value="2/18/2020"/>
Requested By: <input type="text" value="Paul Moline"/>	Fund: <input type="text" value="01 - General"/>

Description of Revenue Accounts	Acct #	Increase/ (Decrease) Amount	Description of Expenditure Accounts	Acct #	Increase/ (Decrease) Amount
Salaries- STOC	01-123-120-5021.6119	\$15,000.00	Commissioner Contingency	01-001.6829	(\$15,000.00)
TOTAL		\$15,000.00	TOTAL		(\$15,000.00)

Reason for Request:

The Board met at a work session November 26, 2019 to discuss AIS funding shortfalls and directed staff to utilize \$15,000 of Commissioner Contingency funds for watercraft inspections conducted at Lake Minnewashta and Piersons Lake in 2020. The proposed 2020 AIS budget includes these Commissioner Contingency funds

Financial Impact(to be filled out by Finance Director)

Commissioner Contingency Beginning of the Year Balance	\$100,000.00
Commissioner Contingency Current Adjustment	(\$15,000.00)
Commissioner Contingency Previous Adjustment	305,000.00
Remaining Balance After Adjustment	\$390,000.00

County Board Decision:

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: 2020 Aquatic Invasive Species Prevention and Management Plan

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Salaries - STOC	01-123-120-5021-6119	\$73,903.00	Local funding	01-123-120-5021-...	\$73,903.00
TOTAL		\$73,903.00	TOTAL		\$73,903.00

Reason for Request:

Increase the AIS program budget for 2020 revenue contracts with the City of Chanhassen and Minnehaha Creek Watershed District.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for Temporary Occupancy of the Dakota Rail Regional Trail, MN Hwy 25 Mill and Overlay Project

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

MN State Hwy 25 is schedule for a mill and overlay of the pavement in the City of Mayer during the 2020 construction season. The project will provide improvements to Hwy 25 and other road intersections in the project area. Further, the project provides improvements to the east and west legs of the Dakota Rail Regional Trail at Hwy 25. New ADA ramps are planned. This planned project would temporarily impact the trail during construction for approximately a one-month period. During construction, a detour/ temporary crossing is planned just south of the existing trail crossing to facilitate trail users crossing Hwy 25. The Mayer Trailhead facility will remain open during construction.

ACTION REQUESTED:

Motion to authorize the County Engineer to sign a letter of concurrence with MNDOT outlining the project impacts and improvements to the Dakota Rail Regional Trail and authorize the County Engineer to issue a permit allowing temporary impacts and related improvements to the Dakota Rail Regional Trail to MNDOT.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	\$0.00
MN DOT	\$100.00
Total	\$100.00

Insert additional funding source

FTE IMPACT:

Related Financial/FTE Comments:

Permit fees is \$100 and to be paid by MNDOT.

Office use only:

RBA 2020 - 6725

Carver County Board of Commissioners Request for Board Action



Agenda Item:

County Administrator's 2019 Annual Performance Evaluation Summary

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

As provided by Statute, the Board met with County Administrator David Hemze on February 4, 2020 in closed session to discuss his 2019 performance. The summary of their discussion is as follows:

Mr. Hemze has continued to demonstrate excellent leadership of the Carver County organization throughout 2019, resulting in the delivery of high quality public services along with strong fiscal and organizational management strategies. The board has been very satisfied with Mr. Hemze's performance, and continues to stand behind his leadership of the organization. His working relationship with the Board is very good, reflecting trust built on effective communications and consistent performance excellence. Mr. Hemze's performance during 2019 reflects an overall rating of exceeds expectations.

ACTION REQUESTED:

Motion to approve an overall rating of exceeds expectations for County Administrator Hemze's 2019 performance.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2020 - 6723