



CARVER COUNTY

minnesota

Carver County Board of Commissioners
November 26, 2019
Regular Session
County Board Room
Carver County Government Center
Human Services Building
Chaska, Minnesota

PAGE

REGULAR SESSION

9:00 a.m.	1.	a) CONVENE	
		b) Pledge of allegiance	
		c) Introduction of New Employees	1-3
		d) Public comments – <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i>	
	2.	Agenda review and adoption	
	3.	Approve minutes of November 5, 2019, Regular Session	4-9
	4.	Community Announcements	
9:10 a.m.	5.	CONSENT AGENDA	
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
	5.1	Settlements for Right of Way for the Highway 50 Project-Bevens Creek Area and Highway 50 Bridge Project	10-15
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
	5.2	Adoption of 2019 Multi-Hazard Mitigation Plan	16-18
	5.3	Supplemental Agreement #30 for the Flying Cloud Drive Reconstruction Project	19
	5.4	Final Acceptance and Payment To Knife River Corporation for the 2019 Highway Preservation Program	20-21
	5.5	Final Acceptance and Payment to Atlas Foundation Co., LLC for the Highway 36 Railroad Project	22-23
	5.6	Amendment to Professional Services Agreement with Bolton & Menk for Highway 43 and Highway 18 Intersection	24
	5.7	Request for approval to contract with Kimley-Horn	25
	5.8	Joint Purchase of Street Sweeper with Cities of Carver and Victoria	26
		<i>Connections: Develop strong public partnerships and connect people to services</i>	
	5.9	Encore - Donation Received	27
	5.10	RFID Implementation Amendment.....	28-29

Culture: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government
 5.11 Hiring of Civil Technicians based on Candidates Qualifications..... 30

Finances: Improve the County's financial health and economic profile
 5.12 Donation Acceptance for Sheriff's Dive Team Equipment..... 31
 5.13 Review/Social/Commissioners' Warrants..... NO ATT

- 9:15 a.m. **6. FINANCES: Improve the County's financial health and economic profile**
 - 6.1 **Public Hearing** of Ordinance 87-2020 (Carver County Fee Schedule) and Adoption of Ordinance 87-2020 and Fee Schedule 32-79
- 9:25 a.m. **7. COMMUNITIES: Create and maintain safe, healthy and livable communities**
 - 7.1 Sheriff's Office ARMER Radio Network..... 80-81
- 9:35 a.m. **8. CONNECTIONS: Develop strong public partnerships and connect people to services**
 - 8.1 2020 Legislative Platform 82-107
- 9:50 a.m. **ADJOURN REGULAR SESSION**

WORK SESSION

- 9:50 a.m. **A. CONNECTIONS: Develop strong public partnerships and connect people to services**
 - 1. Request by Three Rivers Park District for Single Track Mountain Bike Partnership 108
 - 2. Aquatic Invasive Species planning for 2020..... 109
- 10:30 a.m. **B. CULTURE: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government**
 - 1. Recommended Property Tax Policy Changes: Forfeiture, Penalty, Abatement..... 110-113
- 10:50 a.m. **C. FINANCES: Improve the County's financial health and economic profile**
 - 1. Finance 2019 3Q Update and 2021 Long Term Financial Plan..... 114
- 11:30 a.m. **BOARD REPORTS**
 - 1. Chair
 - 2. Board Members
 - 3. Administrator
 - 4. Adjourn

David Hemze
 County Administrator

UPCOMING MEETINGS

December 3, 2019	9:00 a.m. Board Meeting
December 5, 2019	6:00 p.m. 2020 Budget Public Hearing
December 10, 2019	AMC Conference, No Meeting
December 17, 2019	4:00 p.m. Board Meeting
December 24, 2019	No Work Session
December 31, 2019	No Meeting

Carver County Board of Commissioners Request for Board Action



Agenda Item:

IT Applications Analyst Brandon Ding

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Brandon Ding began his position as an IT Application Analyst on September 23, 2019. Brandon is filling a vacancy within the Information Technology Department.

ACTION REQUESTED:

Welcome Brandon Ding.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6470

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Introduction of Jessica Roschen, Library Community Engagement Coordinator

Primary Originating Division/Dept: Public Services - Library

Meeting Date: 11/26/2019

Contact: Heidi Hoks Title: Library Director

Item Type:
New Employee Intro

Amount of Time Requested: 5 minutes

Presenter: Jessica Roschen Title: Library Community Engagement

Attachments: Yes No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Jessica Roschen began her position as the library's Community Engagement Coordinator. Jessica is filling a vacancy within the library.

ACTION REQUESTED:

Welcome Jessica Roschen.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total

\$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6535

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Introduction of New Employees in Public Works Operations

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

Operations has hired new staff in various roles and wishes to introduce them to the county board.

ACTION REQUESTED:

Welcome

Trainee Highway Maintenance Operators Justin Dawson and Andrew Schroeder

Equipment Technician Michael Hoen

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6549

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on November 5, 2019. Chair Randy Maluchnik convened the session at 9:02 a.m.

Members present: Randy Maluchnik, Chair, James Ische, Vice Chair, Gayle Degler, Tim Lynch and Tom Workman.

Members absent: None.

Chair Maluchnik indicated today they would be recognizing Barb Colhapp for her commitment and dedication to libraries. The Board read into the record a proclamation recognizing Ms. Colhapp's work and dedication. Ms. Colhapp explained how books opened up her life during her youth and shared her passion for libraries.

Under public comments, Nicholas Schultz, 8410 130th Street, Cologne, raised his concerns with the Bakkelund's request for a conditional use permit. He pointed out the meetings he attended that brought up issues and stated his concerns were not heard. He believed the CUP should be tabled and the concerns he raised further investigated.

Karen Johnson Leuthner, 15735 38th Street, Mayer, stated twenty years ago the Hollywood Tower was built to sell and the CUP should not have been approved. She believed the applicant was protected but not the residents. She referenced the video previously sent and suggested there was malicious intent and an abuse of power.

Christie Larson, Southern Valley Alliance Director, introduced herself to the Board. She stated they provided domestic violence services for the County and appreciated the County's support. She pointed out the number of County residents served. Larson added information provided was confidential and residents can call at any time.

The following amendment was made to the agenda:

5.25 Application for 2019-2020 renewal of off-sale and on-sale liquor license including Sunday for Hollywood Roadhouse LLC dba Hollywood Roadhouse.

Workman moved, Ische seconded, to approve the agenda as amended. Motion carried unanimously.

Lynch moved, Degler seconded, to approve the minutes of the October 8, 2019, Regular Session. Motion carried unanimously.

Ische moved, Degler seconded, to approve the following consent agenda items:

Approved the elimination of a vacant 1.0 FTE crisis therapist position, the creation of one .9 FTE and one 0.1 FTE crisis therapist position and related HH&S budget amendment.

Approved the re-organization in the County Attorney's office that eliminated the First Assistant County Attorney position and replaced it with a 1.0 FTE Senior Assistant County Attorney and eliminated one victim witness coordinator position and replaced it with a 1.0 FTE Victim Witness Supervisor position.

Approved a Consent to Enter and Waiver of Trespass Agreement with Rachel Development, Inc., and Lake Waconia Partners.

Adopted Findings of Fact and issued Order #PZ20190049 for the issuance of a Conditional Use Permit, Scott Bakkellund, Dahlgren Township.

Resolution #80-19, Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 50-Bevens Creek Area Project and Highway 50 Bridge Project.

Approved comments to the 2020 Regional Solicitation, authorizing staff to submit a letter of comments to the Metropolitan Council.

Contract with Metro West Inspection Services, Inc., pending completion of the contract review process.

Amendment No. 1 to the professional services agreement with SRF Consulting Group, Inc., for the Highway 212 Resurfacing Project and Highway 212 project-Benton Township, pending finalization of the contract review process.

Approved amendment to Joint Powers Agreement No. 1031242 with the State of Minnesota for the Highway 212 Resurfacing Project and Highway 212 Project-Benton Township, pending finalization of the contract review process.

Resolution #81-19, State of Minnesota and County of Carver Cooperation Construction Agreement No. 1034566 for Trunk Highway No. 41 and 5-State Project No. 010-090-008.

Approved the elimination of 1.0 FTE HH&S administrative representative and the creation of a 1.0 FTE case aide and related HH&S budget amendment.

Resolution #82-19, Carver County Right of Way Plat No. 30.

Contract with Pace Analytical Services, Inc., pending finalization of the contract review process.

Approved STOC funding to hire a temporary child protection social worker for up to 31 days in 2019 and 67 days in 2020 and related HH&S budget amendment.

Approved the application for renewal of the on-sale liquor license including Sunday for LuceLine Orchard LLC dba Luceline Orchard.

Approved the re-organization of the Sheriff's Office as outlined.

Approved out of state travel for Public Works employee to attend the ATSSA Annual Conference in New Orleans, LA held on January 24-28, 2020,

Approved the following abatements:

25.6520250	Daniel & Laura Martinez
20.4250120	Moly & Mala Louis
04.0050200	Emily Heiland
65.2900020	Daniel G Koehnen
25.2020200	Justin W & Yesenia Mitzner
75.5190250	Scot A & Barbara Sinnen
65.3960080	Chanley G & Linda Phillips
85.0502000	Tyler Carver
20.0870120	Patrick Andrews & Kirsten Hanson
20.1413503	Suzanne M Ries
30.3580150	Donald & Nickolette Chaffee
30.6800060	Blaise Koloc & Rebecca Bahmiller
25.4263703	Jeanette J Porisch
08.3020070	Donald M Kopperud
65.3250020	Gretchen Ebert
30.2170110	Matthew R & Anne M Mader
30.6850120	Christine A. LaPlante
30.2200130	Paul & Patricia Tolbert
25.5630300	Daniel & Kathryn E Baker
30.0931120	Kevin J & Robin Olson
30.1360220	Gregory Thomas Incitti (2018, 2019)

Authorized Sheriff's Office acceptance of donation in response to services at event.

Authorized acceptance of citizen donation to Sheriff's Office.

Resolution #83-19, Approval of Sale and Conveyance of Tax Forfeited Land to Carver County Community Development Agency for an Authorized Public Purpose.

Resolution #84-19, Awarding of the 168809 Carver County Wetland Restoration Project, Carver County Contract 19-474.

Approved contract with Daikin Applied for the Government Center chiller inspection and related Facilities budget amendment.

Approved the application for renewal of the off sale and on sale liquor license including Sunday for

Hollywood Roadhouse LLC dba Hollywood Roadhouse contingent on approvals from the County Attorney, Sheriff and the MN Department of Public Safety Alcohol and Gambling Enforcement Division.

Reviewed October 15, 2019, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$491,311.99; reviewed October 22, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$634,063.48; reviewed October 29, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$260,888.67 and reviewed November 5, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$258,261.52.

Motion carried unanimously.

Michelle Miller, Employee Relations, appeared before the Board to acknowledge the Public Employees Excellence Recognition award recipients. She noted this was the eleventh year for the program that allows employees to nominate their co-workers in the categories of customer service, innovation and teamwork.

Andrew Edgcumbe, Planning and Water Management, was recognized as the recipient of the Customer Service Award and Mike Hodsdon, HH&S IT Coordinator, received the Innovation award. The Teamwork Award was given to the Library's Book Club in a Bag project, with the Judge's Choice Award given to Jan Mullen.

Kate Probert, Health & Human Services, requested the Board accept the Governor's proclamation to recognize Financial Workers and case aides. She highlighted the work performed by employees to assist residents in meeting their needs. Probert reviewed number of clients served and thanked employees for their excellent work and contributions.

Degler moved, Ische seconded, to accept the Governor's Proclamation designating Wednesday, October 16, 2019, as County and Tribal Financial Worker and Case Aide Day. Motion carried unanimously.

Dan Tengwall, Veterans Services, requested the Board adopt a Resolution honoring Carver County American Legion Posts on their 100th Anniversary. He explained the County had six active and generous American Legion Posts and pointed out the countless hours and funds donated to cities, schools and organizations that need assistance. Tengwall introduced and honored representatives from each of the Posts and thanked them for their service.

Ische offered the following Resolution, seconded by Lynch:

Resolution #85-19
Honoring the American Legion in Recognition of Their
100th Anniversary

On vote taken, all voted aye.

Degler moved, Lynch seconded, to adjourn as the County Board and convene as the Carver County Public Health Board. Motion carried unanimously.

Richard Scott, CHS Administrator and Health & Human Services Deputy Director, explained they would be providing the Board of Health with a summary of the Community Health Assessment and an update of the Community Health Improvement Plan. He noted the key findings that were presented in April from the Community Health Assessment. Scott pointed out the number of residents living at or below the federal poverty level and the need to better understand the needs of all residents.

Pat Stieg, Health & Human Services, explained the goal for the assessment was to better understand the health status of all residents and to build partnerships with representatives of all key stakeholder groups. He stated the intent of the Community Health Improvement Plan was to narrow the focus to a small number of priority issues which the community feels they can have an impact on. Stieg identified the advisory committee members and their vision statement.

He stated the structure for organizing the data from the assessment resulted in the four categories. He cited examples of the work that has been initiated and future opportunities. Stieg recognized factors that play a role in creating both physical and mental health included affordability, housing, transportation, housing and communication.

Stieg indicated the advisory committee identified four priority issues for inclusion in the Community Health Plan and reviewed their next steps. Scott highlighted programs they are currently working or building on.

Ische moved, Degler seconded, to adjourn as the Carver County Board of Health and convene as the Carver County Ditch Board. Motion carried unanimously.

David Frischmon, Property & Financial Services, requested the Ditch Board approve the 2020 Ditch Assessments.

Ische moved, Lynch seconded, to approve the following 2020 one-year assessments with 0% interest:

County Ditch 6	\$5,000
County Ditch 9	\$10,000
County Ditch 10	\$5,000
Joint Ditch 3A	\$10,000
Joint Ditch 21	\$5,000

Motion carried unanimously.

Degler moved, Ische seconded, to adjourn as the Carver County Ditch Board at 10:25 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Settlements for Right of Way for the Highway 50 Project-Benens Creek Area and Highway 50 Bridge Project

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2020 construction season includes the Highway 50 Project-Bevens Creek Area and the Highway 50 Bridge Project from County Highway 41 on the west to Highway 40 on the east. In order to complete the project, additional right of way is needed. Appraisals by a certified appraiser were completed and the County Board approved the making of offers based on the appraised values at its September 3, 2019 regular session. The Public Works Director, or agents under his supervision, made offers to the affected property owners based on the appraisals and negotiations then commenced. Settlements with several property owners located at PID #'s 08.005142, 04.0031200, 04.0340400, 04.0341000, 04.340910, 04.0340600 and 04.0330302 have been reached.

ACTION REQUESTED:

Motion to adopt resolution to approve settlements for right of way acquisitions for the Highway 50 Project-Bevens Creek Area and the Highway 50 Bridge Project.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	<input type="text" value=""/>
CSAH Reg. Const. Funds	\$199,200.00
Total	\$199,200.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6520

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: November 26, 2019

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 50-Bevens Creek Area Project and Highway 50 Bridge Project

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for shoulder widening and bridge reconstruction as part of the Highway 50-Bevens Creek Area Project (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of shoulder widening and bridge reconstruction as part of the Highway 50-Bevens Creek Area Project constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on November 26, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 26th day of November, 2019.

Dave Hemze

County Administrator

EXHIBIT A

to

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests

Highway 50 Project-Bevens Creek Area and Highway 50 Bridge Project

Carver County Public Works No. 188845

Property Tax Identification No. 08.005142

Parcel Number(s): 1

Fee Owners: Rita J. Peterson Trust

Property Address: Vacant Lane County Road 50, Carver, MN 55315

Permanent easement for public right-of-way purposes contains **21,962 sq. ft.**, more or less;

Temporary Construction Easement contains **12,922 sq. ft.**, more or less;

Settlement Amount: **\$7,025.00**

Property Tax Identification No. 04.0031200

Parcel Number(s): 23

Fee Owners: Anthony J. Rudloff, single

Property Address: 6585 County Road 50, Carver, MN 55315

Permanent easement for public right-of-way purposes contains **5,366 sq. ft.**, more or less;

Settlement Amount: **\$21,375.00**

Property Tax Identification No. 04.0340400

Parcel Number(s): 37

Fee Owners: John S. Dahl & Kamella R. Dahl, husband & wife

Property Address: 6570 County Road 50, Carver, MN 55315

Permanent easement for roadway purposes contains **4,080 sq. ft.**, more or less.

Settlement Amount: **\$22,125.00**

Property Tax Identification No. 04.0341000

Parcel Number(s): 39

Fee Owners: Terrance J. Elke & Catherine M. Elke, husband and wife

Property Address: 6900 County Road 50, Carver, MN 55315

Permanent easement for roadway purposes contains **9,435 sq. ft.**, more or less.

Temporary easement for construction purposes contains **5,550 sq. ft.**, more or less.

Settlement Amount: **\$10,850.00**

Property Tax Identification No. 04.0340910

Parcel Number(s): 13

Fee Owners: Barbara A. Minzel & Nathan H. Minzel, wife & husband, Eric A. Poppler, single, and Harland J. Poppler & Jennifer Poppler, husband & wife, (Tenants in Common), and Harlan E. Poppler & Dolores A. Poppler, husband & wife, (Life Estate Interest)

Property Address: 7060 County Road 50, Carver, MN 55315

Permanent easement for roadway purposes contains **17,401 sq. ft.**, more or less

Temporary easement for construction purposes contains **4,463 sq. ft.**, more or less.

Settlement Amount: **\$28,600.00**

Property Tax Identification No. 04.0340600

Parcel Number(s): 12

Fee Owners: Lisa A. Lund, single

Property Address: 7155 County Road 50, Carver, MN 55315

Permanent easement for roadway purposes contains **13,601 sq. ft.**, more or less

Temporary easement for construction purposes contains **6,263 sq. ft.**, more or less.

Settlement Amount: **\$90,000.00**

Property Tax Identification No. 04.0330302

Parcel Number(s): 11

Fee Owners: Nicholas Kieffer and Callie Kieffer, husband and wife

Property Address: 7260 County Road 50, Carver, MN 55315

Permanent easement for roadway purposes contains **29,797 sq. ft.**, more or less

Temporary easement for construction purposes contains **34,177 sq. ft.**, more or less.

Settlement Amount: **\$19,225.00**

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Adoption of 2019 Multi-Hazard Mitigation Plan

Primary Originating Division/Dept: <u>Sheriff</u>	Meeting Date: <u>11/26/2019</u>
Contact: <u>Kelly Miller</u> Title: <u>EM Specialist</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

FEMA requires cities and counties to have a current approved Multi-Hazard Mitigation Plan (MHMP) to be eligible for Hazard Mitigation Grant funding. The plan focuses on natural disasters and includes a county physical and social profile, an asset inventory, a hazard assessment & vulnerability analysis and mitigation actions that reduce or eliminate long-term risk to people and their property from hazards.

This is a multi-jurisdictional plan that covers Carver County, including the cities of Carver, Chanhassen, Chaska, Cologne, Hamburg, Mayer, New Germany, Norwood Young America, Victoria, Waconia & Watertown. The County and Cities are required to adopt the final plan. Townships are covered under the umbrella of the County.

The last MHMP approved by the county was adopted in June of 2012. In February 2015 the county board approved an amendment to the MHMP so that damages from the 2014 floods that were not previously included in the plan would be eligible for mitigation grants.

In 2016, the Minnesota Homeland Security and Emergency Management (HSEM) received a grant to assist counties with the review and update of their mitigation plans. Carver County participated in this program. Through this grant we worked with the University of Minnesota Duluth Geospatial Analysis Center and conducted planning workshops and gathered information from our cities and townships. We had 100 percent participation from our communities and many of our county departments (Assessor's Office, County Administration, Emergency Management, Environmental Services, Facilities, IT – GIS, Planning and Water Management, Public Health, Public Works, Risk Management, and Soil and Water Conservation District).

The Carver County MHMP has been approved by FEMA pending adoption by the county and its cities. All eleven cities have adopted the plan and even though it wasn't required, twelve of the thirteen townships have also adopted the plan.

ACTION REQUESTED:

Adoption of the 2019 Carver County Multi-Hazard Mitigation Plan

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
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Total

\$0.00

FTE IMPACT: None

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6534

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE _____
MOTION BY COMMISSIONER _____

RESOLUTION NO. _____
SECONDED BY COMMISSIONER _____

ADOPTION OF THE CARVER COUNTY HAZARD MITIGATION PLAN

WHEREAS, Carver County has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Carver County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Carver County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Carver County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Carver County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Carver County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED that Carver County supports the hazard mitigation planning effort and wishes to adopt the Carver County All-Hazard Mitigation Plan.

This Resolution was declared duly passed and adopted and was signed by the _____ and attested to by the _____ this _____ day of _____, 2019.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ___ day of _____, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.



FEMA

June 14, 2019

Ms. Jennifer Nelson
Homeland Security and Emergency Management
Minnesota Department of Public Safety
444 Cedar Street, Suite 223
Saint Paul, MN 55101

Dear Ms. Nelson:

Thank you for submitting the Carver County Multi-Hazard Mitigation Plan for our review. The plan was reviewed based on the local plan criteria contained in 44 CFR Part 201, as authorized by the Disaster Mitigation Act of 2000. The Carver County plan met the required criteria for a multi-jurisdiction hazard mitigation plan. Formal approval of this plan is contingent upon the adoption by the participating jurisdictions of this plan. Once FEMA Region V receives documentation of adoption from the participating jurisdictions, we will send a letter of official approval to your office.

We look forward to receiving the adoption documentation and completing the approval process for Carver County.

If there are any questions from either you or the communities, please contact Cadence Peterson at (202)531-0646 or at cadence.peterson@fema.dhs.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Duane Castaldi".

Duane Castaldi
Acting Chief, Risk Analysis Branch
Mitigation Division

Attachment: Local Mitigation Plan Review

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Supplemental Agreement #30 for the Flying Cloud Drive Reconstruction Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="11/26/2019"/>
Contact: <input type="text" value="Shelby Sovell"/> Title: <input type="text" value="Construction Supervisor"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The Flying Cloud Drive Reconstruction Project is primarily a Hennepin County led project with the westerly 4,212 ft of the project in Carver County. Hennepin County is acting as the lead Agency and holds the construction contract with Ames Construction, Inc..

Supplemental Agreement #30 was created by Hennepin County, with our staff input and consent to provide payment for a negotiated cost sharing settlement stemming from a differing site condition claim by the subcontractor installing the tieback system on the new walls. The Counties and contractor agreed that both had legitimate arguments and that a cost sharing would be an acceptable method of addressing the claim and avoiding litigation. The total negotiated cost sharing settlement is \$619,794.00, with Carver County's share being \$309,897.00.

In the JPA between Carver County and Hennepin County for this project, the county board authorized the County Engineer to sign change orders and supplemental agreements up to \$100,000.00 per occurrence and with a project aggregate total of \$1,000,000.00. The County Engineer is requesting that the county board authorize the County Engineer, or his designee, to approve of supplemental agreement #30 for the Flying Cloud Drive Reconstruction Project.

ACTION REQUESTED:

Motion to authorize the Carver County Engineer, or his designee, to approve Supplemental Agreement #30 for \$309,897.00 for the Flying Cloud Drive Reconstruction Project.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING
If "Other", specify: <input type="text"/>	County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	County Turnback Funding <input type="text" value="\$309,897.00"/>
	Total <input type="text" value="\$309,897.00"/>
	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:
 Carver County Public Works will be requesting County Turnback Funds for this supplemental agreement from MnDOT.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Final Acceptance and Payment To Knife River Corporation for the 2019 Highway Preservation Program

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="11/26/2019"/>
Contact: <input type="text" value="Shelby Sovell"/> Title: <input type="text" value="Construction Supervisor"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The 2019 Highway Preservation Program included the milling and wearing course overlay of Highway 32 from Highway 30 to Highway 10, Highway 92 from Highway 5 to Highway 155, Highway 133 from Highway 20 to the Wright County line, and Highway 20 from the McLeod County line to Highway 25. The project also included cold in-place recycling (CIR) of the existing pavement on Highway 20 from the McLeod County line to Highway 25 and paving of the gravel shoulders on Highway 20 from Highway 33 to Highway 25.

All work was completed in the 2019 construction season and Knife River Corporation is requesting to finalize the contract with Carver County and release all retainage. County staff agrees and is requesting that the contract be finalized and that the outstanding work items and retainage be paid in the amount of \$210,761.14.

ACTION REQUESTED:

Motion to adopt a resolution accepting all work as complete and authorizing final payment in the amount of \$210,761.14 to Knife River Corporation for the 2019 Highway Preservation Program.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
<i>If "Other", specify:</i> <input type="text"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="text-align: right;">\$3,320.13</td> </tr> <tr> <td>CSAH Regular</td> <td style="text-align: right;">\$207,441.01</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$210,761.14</td> </tr> </table>	County Dollars =	\$3,320.13	CSAH Regular	\$207,441.01	Total	\$210,761.14
County Dollars =	\$3,320.13						
CSAH Regular	\$207,441.01						
Total	\$210,761.14						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6543

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: November 26, 2019

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**COUNTY BOARD ACKNOWLEDGMENT
2019 Highway Preservation Program
FINAL PAYMENT**

WHEREAS, the construction of the 2019 Highway Preservation Program has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and on behalf of the Carver County Public Works Division.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 26th day of November, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 26th day of November, 2019.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Final Acceptance and Payment to Atlas Foundation Co., LLC for the Highway 36 Railroad Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="11/26/2019"/>
Contact: <input type="text" value="Shelby Sovell"/> Title: <input type="text" value="Construction Supervisor"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The 2019 construction season included the repair of the Twin Cities and Western Railroad bridge over Highway 36 just east of the City of Cologne. All work is complete and Atlas Foundation Co., LLC is requesting to finalize the contract with Carver County and release all retainage. County staff agrees and is requesting that the contract be finalized and retainage be paid in the amount of \$41,925.00.

ACTION REQUESTED:

Motion to adopt a resolution accepting all work as complete and authorizing final payment in the amount of \$41,925.00 to Atlas Foundation Co., LLC for the Highway 36 Railroad Project.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
If "Other", specify: <input type="text" value=""/>	<table style="width: 100%;"> <tr> <td>County Dollars =</td> <td style="text-align: right;">\$20,962.50</td> </tr> <tr> <td>TC&W Railroad</td> <td style="text-align: right;">\$20,962.50</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$41,925.00</td> </tr> </table>	County Dollars =	\$20,962.50	TC&W Railroad	\$20,962.50	Total	\$41,925.00
County Dollars =	\$20,962.50						
TC&W Railroad	\$20,962.50						
Total	\$41,925.00						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:

Costs are evenly split in accordance with an agreement with TC&W Railroad.

Office use only:

RBA 2019 - 6544

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: November 26, 2019

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**COUNTY BOARD ACKNOWLEDGMENT
Highway 36 Railroad Project
FINAL PAYMENT**

WHEREAS, the construction of the Highway 36 Railroad Project has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and on behalf of the Carver County Public Works Division.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 26th day of November, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 26th day of November, 2019.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment to Professional Services Agreement with Bolton & Menk for Highway 43 and Highway 18 Intersection

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="11/26/2019"/>
Contact: <input type="text" value="Andrew Engel"/> Title: <input type="text" value="Civil Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The original contract authorized Bolton and Menk to complete the Concept Design for the intersection of Highway 43 and Highway 18 in Victoria. Through the concept design phase a traffic signal was determined to be the preferred intersection treatment. This amendment authorizes Bolton and Menk to proceed with completing the preliminary design and final plan preparation for the traffic signal system as well as resurfacing of Highway 43 from Highway 10 to Highway 11 and Highway 18 from Highway 11 to Highway 13.

ACTION REQUESTED:

Approve Amendment 1 to the Professional Services Agreement with BOLTON AND MENK INC for the Highway 18/43 Project pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING				
If "Other", specify: <input type="text" value=""/>	County Dollars =				
FTE IMPACT: <input type="text" value="None"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">CSAH Regular</td> <td style="width: 30%; text-align: right;">\$123,579.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$123,579.00</td> </tr> </table>	CSAH Regular	\$123,579.00	Total	\$123,579.00
CSAH Regular	\$123,579.00				
Total	\$123,579.00				
<input checked="" type="checkbox"/> Insert additional funding source					

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6545

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with Kimley-Horn for Highway 24 and Highway 10 Safety Improvements

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County issued a Request for Proposal (RFP) on September 18, 2019 to prepare plans and specifications for a safety improvement project near Watertown on both CSAH 10 and CSAH 24 that includes shoulder widening and pavement rehabilitation.

As part of this project Right of Way acquisition will be needed to accommodate the improvements and to meet the County's ROW policy for Arterial and Collector county roads.

The scope of services for the consultant includes preparing state aid approved plans, preparing all environmental documents and permits and preparing information and documents to be used by the county right of way and survey departments.

The RFP was sent to six (6) consultants: AECOM, Alliant, Bolton & Menk Inc, Kimley-Horn, KLJ and SRF. The consultant selection process was based on the "Best Value" process. The "Best Value" process uses several criteria groups that are weighted and then combined to give a final score for each proposal that is shown as an overall percent ranked value.

A panel of three (3) staff members reviewed the proposals and based on their overall ranking, the Kimley-Horn consulting firm was recommended to the Public Works Director and the Deputy Public Works Director. After review of the panel's recommendation they concurred with the panel to use and contract with Kimley-Horn for this project.

ACTION REQUESTED:

Motion to approve a professional services agreement with Kimley-Horn for engineering services for the Highway 24 and Highway 10 safety improvement projects pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	<input type="text" value=""/>
CSAH Municipal	\$397,260.00
Total	\$397,260.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

*

Office use only:

RBA 2019 - 6547

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Purchase of Street Sweeper with Cities of Carver and Victoria

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

In 2012, Carver County purchased 2 street sweepers with the Cities of Carver and Victoria. It has been a successful relationship and one that all parties would like to continue. As the use of the brooms has grown within the group, it has become apparent that a third broom is needed as each agency has needs for this equipment at the same time repeatedly throughout the year.

The process of determining brand and type was a long process involving much input from staff. We had demonstrations from Dulevo, Elgin, Johnston Sweepers, Tymco, Schwarze and Global. Staff tested and operated all types from mechanical to regenerative air to combination units. Each type of broom had positives and negatives for operations and sweeping capabilities. Prices for street sweepers range from the low 200's to the mid 300's. In the end, county and city staff felt that the same style/brand had the most merit and decided to stay with a mechanical Elgin Pelican.

The Elgin Pelican is being purchased from MacQueen Equipment Group, a state approved vendor. Pricing for the equipment was quoted from the State Bid contract.

The price of the street sweeper is \$228,903.00, with each party paying \$76,301.00. Ownership will be split 1/3 each with Carver County, the City of Victoria and the City of Carver.

ACTION REQUESTED:

Motion to approve the purchase of a street sweeper from MacQueen Equipment and the JPA with the City of Carver and the City of Victoria pending final contract review.

FISCAL IMPACT: ▼

If "Other", specify:

FTE IMPACT: ▼

FUNDING

County Dollars =	\$76,301.00
Cities of Victoria and Car	\$152,602.00
Total	\$228,903.00

Insert additional funding source

Related Financial/FTE Comments:

Each City will contribute \$76,301.00 each for a total of \$152,602.00.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Encore - Donation Received

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Encore has received a check (#2821115) in the amount of \$50 from Truist. Given approval for the receipt of this donation, the funds will be used for program enrichment.

ACTION REQUESTED:

Approval to receive donation from Truist.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6519

Carver County Board of Commissioners Request for Board Action



Agenda Item:

RFID Implementation Amendment

Primary Originating Division/Dept: <u>Public Services - Library</u>	Meeting Date: <u>11/26/2019</u>
Contact: <u>Bob Lincoln</u> Title: <u>Library Systems Administrator</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

In 2016, Carver County implemented Bibliotheca RFID, radio frequency identification, stations in all six library self-check stations. The county allocated \$184,833 to implement the hardware (shielded and unshielded pads, security gate, and tags for 280,000 library materials) and staff connect link software. The five year-contract was implemented December 2016 but application processing errors on the patron self-check stations, commenced immediately. Since June 2018, the RFID stations developed processing errors with increasing frequency until it was a daily occurrence in all libraries, much to the frustration of patrons and staff. These processing errors do not affect whether items get checked out by our Millennium/Sierra software, the items got checked out. The processing errors affected the RFID tags in every item, they do not get activated or deactivated. This issue affects the entire library system most notably at the Chanhasen Library when the gate alarm goes off if the tag was not get activated as a patron exits.

Working in collaboration with the county IT department, the libraries two tech associates, we tested every possible scenario to resolve the issue. We worked extensively with Bibliotheca and Innovative Interfaces Inc. our integrated library system (ILS), with Sierra/Millennium, the main software we use in the library. One of the steps of this process was to test out Bibliotheca's Quick Connect software in the self-checks at Chanhasen on a trial basis. As soon as we got the self-check stations up and running with the Quick Connect software, we realized we had zero processing errors. Over a seven-month trial period, we were error free for the first time since implementing Bibliotheca's RFID stations.

This amendment is to implement Quick Connect software in each of our 13 self-check stations. Bibliotheca does not offer software only solutions, we negotiated for the Carver County Libraries to have Quick Connect software at all six libraries. In addition to the software, we negotiated the contract end date through 5/12/2024 instead of the original contract end date of December 31, 2021.

ACTION REQUESTED:

Motion to approve the contract amendment to purchase and the implementation of Quick Connect software in all six libraries.

FISCAL IMPACT: Included in current budget

If "Other", specify:

Redirection of 2019 Phase funds

FTE IMPACT: None

FUNDING

County Dollars =	<input type="text"/>
MELSA Phase Funds	\$50,000.00

Total

\$50,000.00

Related Financial/FTE Comments:

This Proposal is for Quick Connect self-check software only.

Annual cost:

\$10,000 year 1- Redirection of 2019 Phase Funds

\$10,000 years 2-5-Future requested Phase Funds

Contract not to exceed \$50,000, paid out of MELSA phase funds.

Office use only:

RBA 2019 - 6537

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Hiring of Civil Technicians based on Candidates Qualifications

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
Consent ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Civil Technicians are in high demand which has made recruitment difficult for Public Works. Public Works - Program Delivery is requesting the ability to recruit for vacant Civil Technician positions based on qualifications. The candidates could range from a Civil Technician 1 (B21 DBM Grade Level) entry level position to a Civil Technician 4 (B24 DBM Grade Level) advanced position. Additional funds are not necessary as a current vacant position is budgeted at the higher Civil Technician 4 (B24 DBM Grade Level).

Recruiting for multiple levels of Civil Techniciaon should expand the application pool and provide Public Works the ability to hire the best fit for the organization at any given time.

ACTION REQUESTED:

Motion to approve hiring of future Civil Technician candidates based on the candidates qualifications as a Civil Technician 1 up to a Civil Technician 4 classification.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6532

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Donation Acceptance for Sheriff's Dive Team Equipment

Primary Originating Division/Dept: Sheriff

Meeting Date: 11/26/2019

Contact: George Pufahl Title: Lieutenant

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

Sheriff's Office dive team is in need of new equipment for safe underwater operations. Our current remotely operation vehicle (ROV) had reached its end of life. We have received two donations for \$10,000.00 each and will use the funds for this equipment.

ACTION REQUESTED:

County Board to accept the donations from Kwik Trip Inc. and Shakopee Mdewakanton Sioux Community

FISCAL IMPACT: None

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	\$0.00
Donation Kwik Trip Inc.	\$10,000.00
Donation Shakopee Mde	\$10,000.00
Total	\$20,000.00

Insert additional funding source

Related Financial/FTE Comments:

Donation

account # 02-206-000-0000-5756

Office use only:

RBA 2019 - 6515

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Public Hearing of Ordinance 87-2020 (Carver County Fee Schedule) and Adoption of Ordinance 87-2020 and Fee Schedule

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services"/>	Meeting Date: <input type="text" value="11/26/2019"/>
Contact: <input type="text" value="Mary Kaye Wahl"/> Title: <input type="text" value="Assistant Finance Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text" value="Mary Kaye Wahl"/> Title: <input type="text" value="Assistant Finance Director"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

BACKGROUND/JUSTIFICATION:

A public hearing has been scheduled for recommended changes to the County's 2020 fee for service schedule, which includes fees charged by the Carver County Regional Rail Authority ("CCRRA"). MN statute allows the County to charge fees to cover its costs associated with providing various services. Notice of this public hearing has been placed in the County's legal newspaper.

Attachments for the board packet include the Fee Schedule Ordinance, the 2020 Fee Schedule, and a listing of the 2020 Fee Schedule recommended changes.

ACTION REQUESTED:

1. Motion to open public hearing to consider changes to the County 2020 Fee Schedule.
2. Motion to close public hearing.
3. Motion to adopt the resolution approving the County 2020 Fee Schedule and ordinance.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text"/>
County- fees increase	\$83,995.00
Total	\$83,995.00

Insert additional funding source

Related Financial/FTE Comments:

It is estimated that there will be a less than \$84,000 increase in 2020 fee revenue from the recommended changes, which some of those increases are state driven. Please see the attached document, 2020 Fee Schedule Recommended Changes, for the justification and comments related to the recommended 2020 fee changes.

Office use only:

RBA 2019 - 6550

**CARVER COUNTY, MINNESOTA
ORDINANCE 87-2020**

THE 2020 CARVER COUNTY FEE SCHEDULE

The Carver County Board of Commissioners Hereby Ordains:

Section 1. The 2020 Carver County Fee Schedule, includes fees for services provided by county offices, officials, departments, courts, and employees, and is hereby adopted pursuant to Minnesota Statutes.

Section 2. The 2020 Carver County Fee Schedule is hereby established as an official control for Carver County and is kept in the Office of the Carver County Auditor.

Section 3. This ordinance shall become effective on January 1, 2020.

Adopted by the Carver County Board, Resolution # _____, at its meeting of November 26th, 2019.

Randy Maluchnik, Carver County Board Chair

David Hemze, Administrator

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE November 26th, 2019 RESOLUTION NO. _____

MOTION BY COMMISSIONER _____ SECONDED BY COMMISSIONER _____

A RESOLUTION ADOPTING ORDINANCE 87-2020, THE 2020 CARVER COUNTY FEE SCHEDULE

WHEREAS, the County Board of Commissioners may charge fees for services provided by any county office, official, department, court, or employee; and

WHEREAS, there is a reasonable relation between the fees contained in this schedule and the cost of providing the services; and

WHEREAS, Minnesota Statutes state that these service fees, charges, and rates must be established by ordinance.

NOW, THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners hereby ordains adoption Ordinance 87-2020 and the fees contained in this schedule, effective January 1, 2020.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 26th day of November, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2019

David Hemze, County Administrator

Carver County, Minnesota

Schedule of County Fees

2020

Adopted by the Carver County Board of Commissioners Nov. 26th, 2019



Property and Financial Services Division

Carver County Government Center
Administration Building
600 East Fourth Street
Chaska, MN 55318-1202
Phone: 952-361-1508 Fax: 952-361-1541

Carver County, Minnesota
2020 Fee Schedule
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Countywide Services/County Publications

Budget Book	\$40
Comprehensive Plan Full document Individual Plan Elements or Township Chapters	\$50 \$15 with colored maps. No charge for copies in black & white.
Electronic Documents Requests for 10 or more electronic documents	\$0.50/document, \$10 fee for portable transfer tool (CD, Jump Drive, etc.)
Electronic Image	\$0.25/page
Fax Machine Usage	Local: \$1 /first page + \$0.30/each additional page Long Distance: \$4/first page + \$1.50/ea. additional page International: \$10/first page + \$3/ea. additional page
Financial Statement for Carver County	\$30
Laminating	\$20 for documents less than or equal to 24" x 36" \$30 for documents greater than 24" x 36"
Long-Term Financial Plan Five-Year Plan	\$40
Non-Sufficient Fund (NSF) Check Or Other Returned Check	\$30/check
Photocopying: Black and white	Letter or legal size: \$0.25/page 11" x 17" size: \$.050/page Larger than 11" x 17": refer to Photocopying: Color rates
Photocopying: Color	\$1.50/page Letter (8.5"x11" to Ledger 11"x17") \$30/page less than or equal to 36"x 24"* \$40/page greater than 36"x24" and less than or equal to 36"x 50"* \$50/page greater than 36" x50" and less than or equal to 36"x72"*
Postage	Federal rates *\$15 flat fee for mailing any item more than 11"x17"
Public Data Information Gathering and Research	If it takes more than a half-hour: \$50/hour pro-rated to the nearest half-hour + any material costs. <i>Note: No charge for other government agencies. No charge for separating public data from non-public data.</i>
Public Meeting DVD/CD	\$10. No charge for other government agencies.

Note:

- The fees for services listed on this page are used by all Carver County divisions unless a County department specifically lists a different rate in this fee schedule.
- An asterisk (*) by any fee listed in this fee schedule indicates the fee is set by the Federal or State government and is subject to change at any time during the year by either the Federal or State government without Board action. The amount listed in the fee schedule reflects the fee amount set by the Federal or State government as of the date the County Board adopted the fee schedule.

Attorney’s Office

Compact Discs (Disclosure)	\$10
Photocopying (Disclosure)	\$0.25/page
Photographs (Disclosure)	3x5: \$1.50/photo 4x6: \$1.75/photo 5x7: \$5/photo 8x10: \$10/photo
USB Flash Drive	8 GB: \$10 16GB: \$20 32GB: \$30 64GB: \$40

Carver County Extension /University of Minnesota Extension

Parents Forever Divorce Education Program	\$75/person
University of Minnesota Extension Educational Programs Including, but not limited to, 4-H, Extension Master Gardener, Agriculture Production Systems, Family Resource Management	\$0-\$300/Program Scholarships are available by request.

Court Services/Probation

Adult Supervision Fee* (Per MN Stat. 244.18)	\$250/yr base fee, or bifurcated fee scale is used- All misdemeanor traffic (excluding DWI) and property (theft, trespass, crim dam prop, etc.), no conditions \$50.00 ~ All misdemeanor traffic (excluding DWI) and property (theft, trespass, crim dam prop, etc.), 1 or more condition \$100.00 ~ Misdemeanor DWI, no conditions
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	<p>\$150.00 ~ ALL gross misdemeanors, ALL other criminal, and ALL misdemeanor DWIs with 1 or more condition \$250.00 ~ Vet's Court Probation Fee(no drug testing or any other fee applies) \$300.00</p>
Case Transfer Out Fee – Adult	\$125
Drug Testing UA (Urinalysis testing) Adult or Juvenile	\$30
Electronic Monitoring Services Including EHM, GPS, Mems, Scram and Scram X and other testing devices and services.	Daily fees and administrative costs apply as established by contracts or agreements with vendors, ranging from \$16.50-\$23/per day (adults) and \$5-\$10/per day (juveniles).
GC/MS (Gas Chromatography/Mass Spectrometry) Confirmation of lab tests for drugs, synthetics, ETG, etc.	\$40
Juvenile Delinquency Diversion	\$85/appointment
Juvenile Out-of-Home Placements and Treatment Services Detention, correctional programming, educational and treatment programs, and other services with outside providers.	Reimbursements for County costs are assessed based on use of the Court Services Income Eligibility and Fee Schedule and the Carver County Asset Assessment.
Pre-Trial Services Fee - Adult cases only (PBT testing, etc.)	\$75 (or \$100 with pre-court evaluation)
Program Fee* - Adult & Juvenile EMG, DWC, T4C, other cognitive skills classes or special in-house probation programs	\$150 for in-house clients. \$250 for referrals from other probation or correctional agencies.
STS Program Fee For adult probationers who are participating on local STS crew.	\$5/per each STS day ordered

Environmental Services Department

Environmental Center Collection Fees	
Appliances Refrigerators, stoves, dishwashers, washers, dryers, microwaves, water softeners, dehumidifiers, water heaters, and air conditioners	\$10/item
Appliances – Business (Commercial)	\$2.00/cubic ft.
Appliances - Gas/Ammonia	

Ammonia Refrigerator <4'	\$150 each
Ammonia Refrigerator >4'	\$300 each
Ammonia Air Conditioner	\$800 each
Batteries - Businesses	\$0.38/lb
Bicycles	\$3/bicycle
Carpeting (12' x 12')	\$15
Cylinders: Two-Part Foam Cylinders, Non-Gas Cylinders, Toxics	State Contract/Vendor pricing. Varies with size and type of cylinder from \$280 to \$975 per cylinder.
Electronics - Business	\$0.50/lb.
Electronics - Residential TVs and Monitors Large TVs (30" or larger screen size, measured diagonally, and all console sets)	\$10/item \$20 per item
Fluorescent Bulbs 4 ft & under Greater than 4 ft CFLs Irregular HID Broken Ballasts Super High Pressure Mercury	\$0.40/bulb \$0.75/bulb \$0.60/bulb \$1.00/bulb \$2.30/bulb \$2.14/lb \$0.99/lb \$12/bulb
Lawnmowers & Other Small Engine Devices	\$5 per item
Mattresses/Boxsprings	\$35/piece
Tires: Car, Truck, SUV Tires Semi Tractor/Trailer Tires Farm Tractor (Small) Front Tires Farm Tractor (Large) Rear Tires	\$5.00/tire \$15.00/tire \$4.00/tire \$50.00/tire
One-Day Special Waste Collection Fees – Residential Rates	
Tires: Car, Truck, SUV Tires Semi Truck Tires Tractor Front (small) Tire Tractor (Large) Rear Tires	\$2.00 each \$7.50 each \$4.00 each \$25.00 each
Appliances: Appliances, standard residential Ammonia Refrigerator (<4' tall) Ammonia Refrigerator (>4' tall) Ammonia Air Conditioner	\$10.00 each \$150.00 each \$300.00 each \$800.00 each
Other: TVs and Computer Monitors Lawnmower/Small Engine Device Bicycles	\$10.00 each \$5.00 each \$3.00 each
One-Day Special Waste Collection Fees – Business Rates	

<u>Business Bulbs:</u>	
4ft and Under	\$0.40 each
Greater than 4 ft	\$0.75 each
Compact (CFLs)	\$0.60 each
Irregular Shape	\$1.00 each
HID	\$2.30 each
High Pressure Mercury	\$12.00 each
Broken Lamps	\$2.14/lb
Ballasts	\$0.99/lb
Environmental Center Products for Sale	
Biodegradable Bags	
Kraft Lawn & Leaf Bags	\$4.00/bundle
Bags (3 gal)	\$3.50/box
Bags (15 gal)	\$5.50/box
Bags (30 gal)	\$6.50/box
Compost Bins, Worm Bins, Rain Barrels	Set by Manufacturer Pricing
Organics Kitchen Pail	\$5
Radon Kits:	
Short-Term Radon Kit	\$8
Long-Term Radon Kit	\$20
Feedlot Permits	
Construction Short Form Permit/ Interim Permit:	
Less than 300 animal units	\$200
Construction Short Form Permit/ Interim Permit:	
300 animal units or more	\$400
Variance to Feedlot Ordinance	\$500
Hazardous Waste Generator Fees	
Minimal Generators:	
A generator that has hazardous wastes identified in Section 51.03 definitions of Carver County Hazardous Waste Management Code Chapter 52 is subject only to an Application Fee.	Application Fee \$50
<u>Very Small Quantity Generators (VSQG):</u>	
Under 10 gallons/year	License Fee Application Fee \$35 \$50
11-55 gallons/year	\$125 \$100
56-100 gallons/year	\$195 \$125
Over 100 gallons/year	\$250 \$150
Small Quantity Generators:	
Under 500 gallons/year	License Fee Application Fee \$420 \$250
500-1000 gallons/year	\$560 \$275
Over 1000 gallons/year	\$700 \$300

Large Quantity Generators:	License Fee	Application Fee
Under 10,000 gallons/year	\$1,400	\$450
10,000 – 50,000 gallons/year	\$2,800	\$550
Over 50,000 gallons/year	\$5,580	\$650
Hazardous Waste Generator Fees Related to Licenses and Reports		
Hazardous Waste Generator File Search Requests	\$10/copy (No charge to regulatory agencies.)	
List of Hazardous Waste Generator Licensees	\$50/copy	
File Search Access	\$25/hour	
Late Generator Report		
1-14 Days Late	\$25	
15-30 Days Late	\$50	
> 30 Days Late	\$100	
Late License Fee Payment		
1-14 Days Late	\$25	
15-30 Days Late	\$50	
> 30 Days Late	\$100	
Hazardous Waste VSQG Collection Program		
Appointment Fee (Administrative Fee)	\$0 (includes up to one hour of administrative time.)	
Additional staff time for application review	\$12.50 per quarter hour	
VSQG Collection Program Fees for Various Materials	All approved VSQG material disposal fees reflect 1.45 x actual disposal cost, with no appointment or administrative or appointment fees. Information and current VSQG prices are available on our web site, at https://www.co.carver.mn.us/home/showdocument?id=6846	
Open Burning Permits		
Burning Permit for Building Demolition	\$25	
Burning Permit for Residential Burning	\$5	
Solid Waste Haulers		
Solid Waste/Construction Demolition Haulers	Fees set by Regional Joint Powers Agreement: \$50/truck	
Solid Waste Program		
Master Composter/Recycler Certification Class	\$30/person	
Solid Waste Service Fees (Haz. & Solid Waste Fee)		
Developed parcels will be charged on a basis of \$33 per service fee unit as follows:		
Commercial parcels with an assessed evaluation of \$100,000 or less	Two \$33 service fee units for a total charge of \$66	
Commercial parcels with an assessed value of more than \$100,000	Four \$33 service fee units for a total charge of \$132	
Industrial parcels with an assessed evaluation \$100,000 or less	Three \$33 service fee units for a total charge of \$99	
Industrial units with an assessed evaluation of more than \$100,000	Six \$33 service fee units for a total charge of \$198	
Multi-family housing with more than three dwelling units per parcel	80% of the \$33 service fee per dwelling, (\$26.40 per dwelling unit)	

Single family residences (with one to three dwelling units per parcel), including mobile homes, duplexes, and triplexes	One service fee unit of \$33 per dwelling unit
Solid Waste Transfer Stations	
30 cubic yard/day:	
One-Time Application Fee	\$75
Annual license fee	\$350
Less than 100 tons/day:	
One-Time Application fee	\$250
Annual license fee	\$1,000
101-250 tons/day:	
One-Time Application Fee	\$500
Annual license fee	\$2,000
More than 250 tons/day:	
One-Time Application fee	\$500
Annual license fee	\$2,500
Late Payment Penalty	25% of fee
SSTS (Subsurface Sewage Treatment System) Construction Permits	
Connection from House/Structure to Existing Tank	\$100
Repair/replace Tank and/or Soil Treatment Area	\$300
Type II, Holding Tank	\$300
Standard System (Type I or II with soil treatment area)	\$400
Non-Standard Systems (Type III & IV)	\$500
SSTS Permits: Food, Beverage, Lodging and Commercial	
1-500 gallons	\$700
501-1000 gallons	\$950
1001-5000 gallons	\$1,350
5001-10,000 gallons	\$1,950
SSTS: Other Types	
Curtain Drain Septic System Monitoring	\$400 (\$50 soil review + \$50 monitoring + \$300 installation)
Plan Review	\$50
Soils Review	\$100
Re-inspection	\$50
Failure to cancel a prearranged inspection at least 1 hour prior to scheduled inspection	\$50
Origination Fee for Revolving ISTS Loan Program	\$150
Escrow for SSTS compliance trigger, per chapter 52: 52.199 A(3) or 52.197B	\$20,000 or 125% of the estimated cost; per department review/approval

Health and Human Services Division

Adult Day Services

Encore Adult Day Services	Private Pay Rate: \$83/day* + SmartLink bus fees For Encore Adult Day Services Sliding Fee Scale see Attachment A. <i>*By law the Encore private pay rate cannot be lower than the medical assistance rate established the State Legislature. In the event of a state increase to the medical assistance rate the private pay rate will be increased to match the medical assistance rate.</i>
Child and Family Services	
Adult Foster Care License/Corporate Licensing Inspection	\$100/hour not to exceed \$500 per full inspection.
Out-of-Home Placement Fees	Vendor contracted rate, not to exceed actual cost. Fee will be determined based on Minnesota statute and Fee Application.
Other Contracted Child & Family Service Fees	Vendor contracted rate, not to exceed actual cost. Fee will be determined based on Minnesota statute and Fee Application.
Court Appearance for Child and Family Department Employees	\$250/hour (includes court testimony and wait time)
Adoption Home Study	\$100/hr. (2 hr. minimum) not to exceed \$3,000.
Copy of Records on CD	\$35
USB Flash Drive	8 GB: \$10 16GB: \$20 32GB: \$30 64GB: \$40
Child Support Services	
Child Support Payment Record	\$20 per payment record. If over a half-hour, additional \$10 per half-hour not to exceed \$100
Day Care Licensing	
Day Care Licensing Licensing Inspection*	\$50 per year
Mental Health Services/Outpatient Therapy	
Chemical Dependency Assessment (Rule 25)	\$160 per assessment (<i>Fee is applicable when clients are not eligible for the Chemical Dependency Treatment Fund and are uninsured.</i>)
Detoxification Fees	Vendor contracted rates, not to exceed actual cost. Fees will be determined based on Minnesota statute and Fee Application.
Detoxification Transportation	Vendor contracted rates, not to exceed actual cost. Fees will be determined based on Minnesota statute and Fee Application.
Copies of Charts	\$10 for 1 st 20 pages, \$5 for each additional 20 pages
Crisis Services	
Assessment & Intervention	\$600/contact
Community Intervention	\$300
Stabilization	\$500

Family Therapy	\$150
Group Psychotherapy	\$100
Medication Management	\$200
Psychiatric Evaluation/Intake	\$330
Psychological Evaluation/Forensic	\$500
Psychological Evaluation/Intake	\$225
Psychological Testing	\$150/hour
Psychotherapy (16-37 minutes)	\$100
Psychotherapy (38-52 minutes)	\$150
Psychotherapy (53+ minutes)	\$225
School-Linked Services	
Diagnostic Assessment:	
Standard	\$225
Extended for Children Birth to Age 5	\$300
Explanation of Findings	\$165
Day Treatment	\$150/hour and \$450 per 3 hours of service
Public Health Home Visits	
Public Health Nurse/Registered Nurse (PHN/RN) intermittent home visit	\$175/visit
Public Health Immunization Services	
Vaccine Administration per dose of Minnesota Vaccines for Children (MnVFC) and Uninsured/Underinsured Adult Vaccines (UUAV)	\$21/dose
Vaccine and Administration for Private Pay Immunization Services:	
Hepatitis B – adult	\$75
Influenza – injectable	\$35
Mantoux	\$15
TB Skin Test	\$15
Public Health Care Seat Services	
Individual Education	\$80
Group Education	\$50
Equipment	\$50
CARS Class, non-Carver County Resident	\$20
Public Health- ASQ Screening	
Both Screening Tools	\$25

Information Technology Department

Computer Reports	\$0.50/page
Computer Screen Print	\$5/page
Computer Technician	\$75/hour (measured in 15-minute increments)
Lead Analyst	\$150/hour (measured in 15-minute increments)
GIS Staff Resources	

GIS Service Requests Custom maps, special data requests or GIS-related work	\$100/hour (15 minute increments)
Pictometry	
Pictometry Services	Half of the County's cost for sectors around/within jurisdiction boundary

Land Management Department

Agriculture Building/Preserves	
Ag Building	\$50
Ag Preserves	\$50 (maximum)***
Ag Preserve Renewal	\$10 (maximum)***
Application Review and Board/Commission Determination Professional Services	
Professional Services required for review of an application or board/commission determination(s)	Applicant shall reimburse the County for any expenditure for professional services for review of variance, permit, plat, minor sub-division, EAW-EIS-AUAR, Water Management, WCA applications. Staff is authorized to consolidate fees if multiple permits are required.
Building Permits	

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Building Permit fees are based on the 1997 Uniform Building Code (UBC) + 10%. (See Table 1A.)

Table 1A - Building Permit Fees: 1997 Uniform Building Code Plus 10%

Total Valuation	Fee
\$1.00 to \$500.00	\$25.85
\$501.00 to \$2,000.00	\$25.85 for the first \$500.00 plus \$3.36 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$76.25 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$430.45 for the first \$25,000.00 plus \$11.11 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$708.20 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,093.20 for the first \$100,000.00 plus \$6.16 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,557.20 for the first \$500,000.00 plus \$5.23 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,169.70 for the first \$1,000,000.00 plus \$4.02 for each additional \$1,000.00, or fraction thereof
Other Inspections and Fees:	
	Hourly Charge
1. Inspections outside of normal business hours	\$51.70 per hour* (minimum charge – two hours)
2. Re-inspection fees assessed under provisions of Section 108.8	\$51.70 per hour*
3. Inspections for which no fee is specifically indicated	\$51.70 per hour* (minimum charge – one-half hour)
4. Additional plan review required by changes, additions or revisions to plans.....	\$51.70 per hour*
5. Use of outside consultants for plan checking, inspections, or both	Actual costs**

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

**Actual costs include administrative and overhead costs.

Plan review fees are calculated at 65% of the building permit fee .

Demolition Permit	\$95 No fee if demolition is for an agricultural structure that is exempt from the building code. Fee includes state surcharge.
Demolition Permit for Projects Supervised by Fire Departments	\$65 (includes state surcharge)
Drain Tile System (Basement/interior systems only)	\$65 (includes state surcharge)
Erosion Control	0.0004 of value – where building permit involves significant earthmoving e.g. New homes, large buildings
Mechanical/Air Conditioning	\$80 (includes state surcharge)
Mechanical/Air Exchanger	\$80 (includes state surcharge)
Mechanical/Gas Line	\$80 (includes state surcharge)
Mechanical/Heating	\$80 (includes state surcharge)

Mechanical/Non-Single Family (Commercial)	Based on valuation of project or \$80, whichever is greater
Non-Residential Plumbing (Commercial)	Based on valuation of project or \$65, whichever is greater
Permit for Move-In Home	Based on 80% of Value (according to Uniform Building Code)
Plumbing Permit	\$65 minimum or \$5/fixture, whichever is greatest (Includes state surcharge)
Recovery of Plan Review Cost on Cancelled Building Permits	80% of plan review fee
Renewal of Expired Permit if No Plan Changes	50% of permit fee
Replacement of Lost Inspection Card	\$30
Re-Side, Re-Roof, Re-Window	\$80 (includes state surcharge)
Temporary Farm-Related or Elderly Parent Manufactured Home	\$250 (includes state surcharge)
Conditional Use Permits (CUP)	
Agriculture: Feedlot, 152.076 A Conditional Use Permit required solely for bringing an uncertified liquid manure storage area, which was designed and/or installed with guidance from Carver SWCD, into compliance and not associated with an expansion or substantial change in operation is exempt from these fees. This exemption does not include feedlot permit fees.	\$250 (less than 300 animal units) \$350 (300 to 599 animal units) \$500 + \$50/hour up to \$1,000 (600+ animal units)
Residential Related: 152.077 Examples: Residential Accessory Structures, Permanent Farm-Related Homes, Day Nurseries	\$400
Additional Density Options: 152.078 Examples: High amenity; Wooded/Lakeshore Lot, or Conservation Incentive CUP	\$500 for first residential lot + \$100 for each additional residential lot + \$50/hour up to \$1,000
Home-Based Business: 152.079 Examples: Recycling/Solid Waste, Farm-Related Business, Home Extended Business, Commercial Kennels, Stables, Aquaculture, Retail Nurseries, School Bus Service, Bed and Breakfast, Contractor's Yard, Commercial Radio Station, Utility/Essential Service.	\$500 + \$50/hour up to \$1,000 Cost recovery fees for staff time shall not apply to County projects when the application is submitted by a County employee, vendor or consultant.
Large-Scale Activities; Essential Services; RSDs; Renewable Energy, All Others: 152.080, 152.095, 152.147-.149, 152.052-.056, 152.039, excepting those listed below.	\$500 + \$50/hour up to \$1,000 Cost recovery fees for staff time shall not apply to County projects when the application is submitted by a County employee, vendor or consultant.
Airports – Personal Use Airstrip CUP	\$450

Airports – Other than Personal Use Strip CUP	\$500 + \$50/hour up to \$1,000
EAW/EIS/AUAR Process	\$500 fee plus escrow of \$1,000 to reimburse staff costs at \$50/hour. Escrow shall be increased if staff costs exceed \$1,000. The County shall have the right to contract for services to prepare the documents. Applicant shall escrow the estimated cost of such contract and shall pay the full cost of completing the study if the estimate is exceeded.
Golf Course CUP	\$500 + \$50/hour up to \$2,000
Interim Use Permits (IUP)	
Interim Use Permit (IUP): 152.082 Example: Mining/Reclamation, Home Occupation in Detached Structure, Recreational, Educational, Institutional Activities	\$500 + \$50/hour up to \$1,000, up to \$2000 for mining/reclamation
Recurring Special Events, Temporary Homes for Elderly Parent and Farm-Related	\$400
Other Types of Land Management Permits	
Administrative Permit for excavating/filling or a driveway that includes wetlands and/or erosion control permit and/or stormwater permit with no treatment required	<p>\$250 Permit Fee + CCWMO Surety, or other requirements, if applicable.</p> <ul style="list-style-type: none"> • A Carver County Site Inspection Fee shall be applied to any additional inspection completed after the first inspection. • The applicant shall reimburse the County for any engineering costs incurred during application review and final inspections. (Pursuant to the CCWMO). • Work started without obtaining a permit shall be subject to a \$250 penalty in addition to the \$250 fee.
Administrative Permit for excavating/filling or a driveway that includes stormwater permit pursuant to County water rules	<p>\$1,500 (\$500 permit fee + \$1,000 for initial estimate of engineering costs) plus reimbursement of engineering costs above \$1,000 incurred during application review and final inspections.</p> <ul style="list-style-type: none"> • If actual engineering costs are less than \$1,000 the applicant will be refunded for the excess amount collected.
Administrative Special Use Permits	<p>\$100</p> <ul style="list-style-type: none"> • Includes Temporary Family Health Care Dwellings • A Carver County Site Inspection Fee shall be applied to any additional inspection completed after the first inspection. • Work started without obtaining a permit shall be subject to a \$200 Double Fee.
Other Types of Land Management Services	
Adult Use Business License Application and	

Renewal Fee	\$500
Boundary Adjustment	\$50 + Public Works' fee (Surveyor's description review/GIS impact fee)
Building Eligibility Transfer	\$200
Minor Subdivision	\$300 + Public Works' fee (Surveyor's description review/GIS impact fee)
Political Signs	\$0
Platting Process – Preliminary Plat through Final Plat Process including developer's contract and legal reviews	\$600 for one lot + \$100 for each additional lot + \$50/hour plus Attorney's Office fee
Comprehensive Plan Amendment	\$500
Rezoning/Ordinance Amendment	\$500
Signs	\$40 if not included in a Building Permit or Conditional Use Permit
Site Inspection Fee	\$50 per site inspection
Special Meeting of Planning Commission or Board of Adjustment	\$300 + appropriate application fee
Variances and Appeals	\$500
Publications and Information	
County Code	\$50
Maps 8.5" x 11" 11" x 17" Zoning Map	\$5/Map (1 free map to landowner/agent. No fee for maps prepared for applicants and/or for public hearings.) \$7/Map
Research of Property, Demographic, or Similar Information Requested by Anyone Other Than the Landowner or Agent	Countywide Fees: Information Gathering/Research (Public Data Only) If it takes more than a half-hour: \$50/hour + any material costs; pro-rated to the nearest half-hour.
Zoning & Subdivision Sections of the Code	\$15

Library

Library Meeting Room Fees for Profit-Making Organizations	
Chanhasen Lewis Room (Capacity: 12)	\$15/hr. (split with city)
Chanhasen Longfellow Room(Capacity: 20)	\$15/hr. (split with city)
Chanhasen Lovelace Room (Capacity: 6-10)	\$10/hr. (split with city)
Chanhasen Wilder Room (Capacity: 125)	\$25/hr (split with city)
NYA Conference Room (Capacity: 12)	\$15/hr
Library Supplies and Services	
County Maps	\$1
Fax Machine	\$0.50/page
Flash Drive- 16 GB	\$7
Flash Drive – 1GB	\$3
Ear Buds	\$2

Lost Library Card Replacement	\$1
Non-Minnesota Resident /Non-Minnesota Regional Library System Resident Library User Fee	\$60
Photocopies and Computer Print-outs Black and White	\$0.15/page
Photocopies and Computer Print-outs Color	\$0.50/page
Overdue Fines	
All Adult materials	\$0.30/day
All Juvenile/Teen materials	\$0.10/day
Overdue Library Materials Maximum Fines	
Adult fiction and non-fiction	\$6
Adult paperbacks	\$6
Juvenile fiction and non-fiction	\$2
Juvenile paperbacks	\$2
Compact Discs	\$6
DVDs (1 Week)	\$6 (adult) \$2 (juvenile)
Law Library Fee	\$10 (no fee for counties and municipalities.)
Unreturned or Damaged Materials	
The following standard charges apply to unreturned or damaged materials when the actual replacement cost is unknown. <i>Note: Library fees apply to the Law Library and Community Libraries.</i>	
Adult Non-Fiction Hardback	\$30
Adult Fiction Hardback	\$25
Audiobook set	\$50
Compact Disc	\$25
DVDs	\$25
DVD set	\$50
Juvenile fiction	\$15
Juvenile Non-Fiction	\$20
Magazines	\$3
Missing DVD, Audiobook, or Music CD from a Set	\$15
Missing Item from a Set or Kit	\$15
Missing Set or Kit	\$100
Paperback	\$8 (adult) \$5 (juvenile)
Processing Fee	\$2

Parks

(RF- Reservation Fee)

Baylor Park Fees (Specific)	
Baylor Historic House	
Damage Deposit	\$200
Monday- Thursday Group Rental	\$125/night + RF

Friday-Saturday and Holidays	\$175/night + RF
Camp Site Fees Utility Campsite Primitive Campsite Full Hook-Up Campsite Cancellation Fee	\$28/Night/Site \$20/Night/Site \$38/Night/Site \$5 Per Site/Night
Long-Term Camping Utility Site Primitive Sites (Applied @ 6 or more consecutive days)	\$21/night \$16/night
Community Room Facility Rental Only Organized Group Rate Damage Deposit Cancellation Fee	\$175/Day + RF \$100/Day + RF \$50 See Cancellation Structure Below
Campground Commodities Ice: Bag/Block Firewood WiFi Connection @ Campsite in Campground Dump Station	\$2/\$3 Respectively \$5/Ea. \$5/Day \$15/Use
Lake Waconia Regional Park Fees (Specific)	
Lake Waconia Event Center (WEC) Damage Deposit Down Payment for Reservation Confirmation Facility Access Prior to Event Facility Rental Building Attendant Sheriff/Security Personnel Early Set-Up Fee (Day of Event) Additional Trash/Recycling	\$500/Reservation \$500/Reservation \$150/Day + \$20/Hour for Required Staffing Time \$1,000/Day \$20/Hour/Staff Current Sheriff Off Duty Service Fee (see "Sheriff Off Duty Services" for current rate) \$80/Four Hours (4 Hour Minimum) Cost of Service + 10% Administration Fee
Park System Fees (General)	
The following rates are available to groups meeting requirements outlined in Ordinance No. 30:	
Group Camping (Organized groups of Scouts, Churches, Edu./Athletic Teams, etc.)	Rates shown are per day & night combo 1-25 People: \$37 26-50 People: \$75 51-100 People: \$150
Picnic Shelter(s) in Flights B & C (See below)	Weekday: \$20 + RF, Weekend: \$40 + RF
Ordinance Violations	
Violation Fees Violation of Chapter 91 of Ordinance 72 of the Carver County Code of Ordinances	\$20 + \$10 Court Filing Fee (plus state fees)
Photography & Videography Permits	
Annual Professional Photography Permit Commercial Business Permit Graduation/Wedding	\$225/Year \$400/Day \$400/Day

Monday - Thursday Friday - Sunday Video Shoot Atypical Video Shoot	\$25/Hour \$50/Hour \$200/Day \$500/Day (Minimum)
Park Shelter Rentals:	
Park Shelter "Flights" A: #5 B: Beach C: #2, #3, #4, Prairie	A: Weekday: \$150 + RF, Weekend: \$225 + RF B: Weekday: \$50 + RF, Weekend: \$100 + RF C: Weekday: \$40 + RF, Weekend: \$80 + RF
Group Reservations w/Overnight Use of Shelter #5	(Only Monday-Sunday & Holidays) \$50
Shelter Cancellation Fee	See Table Below for Cancellation Procedure & Fees
Group Damage Deposit	\$100/for Damage and/or Excessive Clean-Up
Reservation Fee	\$8
Concession/Vending Fee	As Negotiated
Recreation and Educational Programming	
Contracted Recreation Service	\$13.00/seasonal labor hour + \$4/youth and \$7/adult equipment usage/rental. <i>For recreation program fees for private groups, contracted activities, and partnership programs, see Attachment B.</i>
Educational Programs 2 Program Hours 4 Program Hours	\$3/participant for short programs \$5/participant for long programs
Rental Equipment	
Archery Equipment	\$75/Day (+ replacement cost if applicable)
Canoe	\$8/Hour
Personal Watercraft Storage	\$60/Season
Cross Country Ski Equipment Rental Adults Children (under 15 years old)	(Fee for package of skis, poles & boots) \$6/Hour \$5/Hour
Disc Golf	\$5/ (+\$5.00 replacement cost if applicable)
GPS Units	\$5/Two Hour(s)
Paddle Boat	\$7/Hour
Portable Fire Ring	\$15/Reservation Request
Snow Shoes Equipment Rental Adults Children (under 15 years old)	(Fee for package of snowshoe & pole) \$6/Hour \$5/Hour
Standup Paddle Boards	\$15/Hour
Open Play Space/Field Facilities	\$7.50/Game or Practice
Special Event Permits and Event Services	
Application Fee for Special Use Event Permits	\$150 per application
Requirement of Facility Rental	See shelter rental rates above
Additional Services Requests	\$35/hr/employee
Public Fireworks Displays	Exempt
Edu. Agency Endurance Events - Summer	\$25/team
Edu. Agency Endurance Events - Winter	

Monday-Thursday Friday-Sunday	\$25/Team \$30/Team
Outside Vendor Services Portable Toilets Portable Sinks Additional Trash *Number required based on event size	Each item is actual cost/unit "X" number required, + 10% administration fee. *If the County has a service provider under contract for these services, Permittee is required to use the County's provider.
Concession/Vending Fee	As Negotiated/By Agreement
Reservation Cancellation for Park Facilities:	
Cancellation based on Customer request for Facilities of: All Park Picnic Pavilions, Community Room and Lake Waconia Event Center. *Outdoor Recreation Programs/Services utilize this cancellation structure as well. **Camp Site Cancellations follow as outlined above.	<ul style="list-style-type: none"> • 31+ Days Prior to Reservation/Event: 100% Refund Issued • 15-30 Days Prior to Reservation/Event: 75% of Refund Issued • 8-14 Days Prior to Reservation/Event: 50% Refund Issued • 0-7 Days Prior to Reservation/Event: 0% Refund Issued

Planning and Water Management Department

Publications and Information	
Color Maps 8.5" x 11" Comprehensive Plan, Water Plan, reports	\$5/map
Comprehensive Plan Full document Individual Comprehensive Plan Elements or Township Chapters	\$50 \$15 with colored maps; free if printed in black & white
Water Management Plan	\$50
Water Quality Report	\$50
CDs	\$5
Review of Project for Compliance with Water Management Rules	
Combined Permit: Administrative Permit for excavating/filling or a driveway and Wetland Permit and/or Erosion Control Permit	\$250 Permit Fee + CCWMO Surety, or other requirements, if applicable. <ul style="list-style-type: none"> • A Carver County Site Inspection Fee shall be applied to any additional inspection completed after the first inspection. • The applicant shall reimburse the County for any engineering costs incurred during application review and final inspections. (Pursuant to the CCWMO) • Work started without obtaining a permit shall be subject to a \$250 penalty in addition to the \$250 fee.
Combined Permit: Administrative permit for excavating/filling or a driveway and Stormwater Permit	\$1,500 (\$500 permit fee + \$1,000 for initial estimate of engineering costs) plus reimbursement of engineering costs above \$1,000 incurred during application review

	<p>and final inspections.</p> <ul style="list-style-type: none"> If actual engineering costs are less than \$1,000 the applicant will be refunded for the excess amount collected.
Erosion control permit and/or stormwater permit with no treatment required	<p>\$250 plus engineering costs incurred during application review and final inspections.</p> <ul style="list-style-type: none"> Work started without obtaining a permit shall be subject to a \$250 penalty in addition to the \$250 fee.
Stormwater permit	<p>\$1,500 (\$500 permit fee + \$1,000 for initial estimate of engineering costs) plus reimbursement of engineering costs above \$1,000 incurred during application review and final inspections.</p> <ul style="list-style-type: none"> If actual engineering costs are less than \$1,000 the applicant will be refunded for the excess amount collected.
Wetland Boundary/Type Determination	<p>\$100 plus engineering costs incurred during application review and final inspections.</p>
Wetlands Exemption Permit	<p>\$100</p> <ul style="list-style-type: none"> Work started without obtaining a permit shall be subject to a \$100 penalty in addition to the \$100 fee.
Wetland Replacement/ Bank Application	<p>\$350 plus engineering costs incurred during application review and final inspections.</p>
WMO Permits- Financial Security for CARVER COUNTY WATER MANAGEMENT ORGANIZATION RULES	
Erosion and Sediment Control Permit	<p>Applicant shall provide security of \$1,000 per acre disturbed</p> <ul style="list-style-type: none"> The minimum security required is \$1,000 For projects disturbing up to 40 acres, the maximum security required of the responsible party is \$25,000. For projects disturbing 40 or more acres, the maximum security required of the responsible party is \$50,000.
Stormwater Permit	<p>Applicant shall provide security of \$5,000 per acre disturbed</p> <ul style="list-style-type: none"> The minimum security required is \$5,000 For projects disturbing up to 40 acres, the maximum security required of the responsible party is \$25,000. For projects disturbing 40 or more acres, the maximum security required of the responsible party is \$50,000.

Property and Financial Services Division

Customer Service – Property Tax and Elections & Licensing Offices	
Certification by Hand and Seal (R/P/M)	\$15 plus \$0.25 per page

Auditor	
Certified Letter	Subject to postal rate
Claim Against Bond Set-up fee	\$25 plus \$0.25 per copy/page
Computer-Generated Reports Set-up fee	\$35 Tax \$25 Election
Current/Prior Year Tax Statements & Proposed Property Tax Notices	\$5
Name/Address Labels	\$3 per sheet
Screen Prints	\$2
Written Tax Estimate (any form)	\$20 per parcel
Written Tax Search	\$10 per parcel per year
Elections- Elections & Licensing Office	
Precinct Finder (Countywide)	\$75
Precinct Finder (Individual Entity)	\$25
Registered Voter Certificate	\$15
Licenses and Permits – Chaska License Center	
<u>Driver's Licenses:</u>	
Class A: Regular*	\$51
Class A: Under 21*	\$31
Class B: Regular or Under 21*	\$43
Class C: Regular or Under 21*	\$36
Class D: Regular or Under 21*	\$32
Class D Provisional License Upgrade to Under 21 Driver's License No violations on record (\$3.50 credit)*	\$28.50
Provisional Driver's License*	\$19.25
<u>Duplicate License:</u>	
All classes*	\$17
Motorcycle Renewal*	\$13
School Bus Driver Physical*	\$4
<u>Driver's License Permits:</u>	
Class A, B, or C Instruction Permit*	No fee
Class D Instruction Permit*	\$15.50
Endorsement examination fees*	\$2.50
Motorcycle Instruction Permit/ Endorsement Fee*	\$21
Motorcycle Endorsement Renewal (2-wheel only)*	\$13
<u>Identification (ID) Cards:</u>	
Age 65 and older	\$20.75
Under age 65	\$21.50
ID Card for person with physical or developmental disability or qualified mental illness*	\$0.50
Standby or Temporary Custodian Designation ID Card*	\$4.25

Licenses and Permits – Elections & Licensing Office	
Auctioneer License*	\$20
Fireworks Permit	\$50
Liquor Licenses:	
Brewer Off-Sale License Including Sunday	\$250
Consumption & Display (Set-up) License	\$150
Off-Sale Liquor License	\$250
Off-Sale 3.2 Malt Beverage License (Beer and Wine Coolers)	\$75
On-Sale Liquor Licenses	\$2,000
On-Sale Sunday Liquor License	\$200
On-Sale Temporary Liquor License	\$100 per event
On-Sale 3.2 Malt Beverage License (Beer and Wine Coolers)	\$150
On-Sale Temporary 3.2 Malt Beverage License (Beer and Wine Coolers)	\$50
Precious Metals	\$150
Tobacco	\$200
Transient Merchant License	\$150*
Motor Vehicle Transactions – Chaska License Center and Chanhassen Service Center	
Title and Registration Fees:	
*Filing Fee/Registration	\$7
*Filing Fee/Long Application	\$11
Department of Natural Resources title and registration	Per Minnesota Statute
Wheelage Tax	\$20
Passports – Chanhassen Service Center and Elections & Licensing Office	
Passports:	
Age 16 and over*	\$110
Under age 16*	\$80
Passport Card over 16*	\$30
Passport Card under 16*	\$15
Execution Fee*	\$35
Renewal*	\$110
Expedited Service*	\$60
Passport Photo	\$15
Property Assessment	
CAMA or Tax Extracts	
Setup & research	\$50/hr
Research	\$50/hr. minimum
Screen Prints/Appraisal Cards	\$2/page
Complete a Property Tax Refund letter for the property owner.	\$25
Process a new eCRV request	\$35
Land Records	
Certified Copy of County Ordinance	\$15 plus \$0.25 per page
Copy of Certificate of Real Estate Value (CRV)	\$10 per copy

Plat Parcel Certification Fee	\$50
Screen Prints	\$2
Certified Copies	\$10 per document (flat fee)
Attested Copy	\$2
Copy of Document	\$1 / Per page
Copy of Floor Plan (515), Condominium (515A), CIC Plat(515B)	\$1/page \$10 minimum
Copy of an official plat	\$10
Add certification	\$5
Certified Copy of Registered Land survey	\$15
Recording Plats	\$56
ABSTRACT: Amended: Floor Plan (515), Condominium (515A), CIC Plat (515B)	\$56 \$0.50 per apartment or unit
TORRENS: Section 515B CIC affecting 2 or more units	\$46/first 10 affected certificate \$10/each additional affected certificate
TORRENS: Amendment to Declaration, CIC Declaration, and/or Plat	\$46
Recording Documents	\$46
ABSTRACT: Satisfactions, Partial Releases, Certificates of Release, and Assignments	\$46 with up to 4 document citations \$10 additional for each document cited over 4
Condition of Register	\$50
Residue OR new additional certificate	\$40
Documents affecting multiple certificates	\$46 PLUS \$20 / Per additional certificate
Exchange Certificate	\$20/ each cancelled certificate \$20/new certificate
CECT	\$40
Federal Tax Liens	\$46
State Tax Lien	No charge
State Tax Lien Release	\$30
Well Disclosure Certificate	\$50
Land Records Non-Statutory Fees	
Access to Online Images	\$2/ document
Copy of Document	\$1/page
Plat, Registered Land Survey, CIC copies (small)	\$1/page
Bulk document transfer	\$0.50/per document
Property Taxation	
Property Taxation – Financial Services Office	
Manufactured Home Collection Fee for Delinquent Taxes (Revenue Recapture)	\$30
Property Taxation – Property Tax and Elections & Licensing Office	
Special Assessments:	
Special Assessment Entry Fee	\$5 per parcel/per entry
Special Assessment Code Set-up Fee	\$15 per new code
Taxation:	
Abatements requested by entity	\$100 per parcel/per payable year

Auditor's Certificate	\$300
Updating existing Auditor Certificate	\$150
Audit Verification of Tax District	\$150
Certification of Ten Largest Taxpayers	\$75
Confession of Judgment: Written Estimate	\$25
Set-up Fee	\$100
Confession of Judgment Satisfaction Fee	\$25
Green Acres/ Rural Preserves / Open Space Payback Calculation Fee	\$150/parcel
Escrow Processing Fee	Automated \$300/year Manual \$10/parcel per request
Escrow Processing Additional Escrow Files	\$50 each request
1 st Time Delinquency Fee	\$30 per parcel
Tax Forfeited Land – Repurchase Fee	\$250
Special tax data research or requests	\$40 per hr (15 minute increments) plus any material costs
Tax Increment Financing (TIF):	
New TIF District Set-Up Base Fee	\$450
New TIF District Set-Up Per Parcel Charge	\$50 per parcel
Yearly Maintenance Base Fee	\$250
Yearly Maintenance Per Parcel Charge	\$50 per parcel
Plan Modification	\$300
Modification Per Parcel Charge	\$50 per parcel
TIF Base Adjustment Fee	\$200
Decertification	\$300
TIF Knockdown Fee Per Parcel	\$50 per parcel
Vital Statistics – Land Records	
Vitals Report Request*	\$15
Copy/Reprint of Vital Record	\$5 per record
Birth Certificates:	
Certified*	\$26 (State \$17 – County \$9)
Non-certified*	\$13 (State \$4 – County \$9)
Additional*	\$19 (State \$17 – County \$2)
Birth Verification*	\$9 (County only)
Statement of No Record Found*	\$16 (State \$7 – County \$9)
Death Certificates:	
Certified*	\$13 (State \$4 – County \$9)
Non-certified	\$13 (State \$4 – County \$9)
Additional	\$6 (State \$4 – County \$2)
Amendments to Certified Death Record	\$40 (County Only)
Fetal Death Report	\$9 (County Only)
Statement of No Record Found	\$13 (State \$4 – County \$9)
Genealogy:	
Genealogy Research	\$50 per hour
Genealogy Copies	\$5 per copy of records

Marriage Licenses:	
Marriage License (Full Fee) *	\$115 (State \$90 – County \$25)
Marriage License (Reduced Fee with Educator’s Statement of 12-hour minimum)*	\$40 (State \$15 – County \$25)
Marriage Certificate (Certified) *	\$9 each (County only)
Statement of No Record Found	\$9 (County only)
Marriage License Amendment	\$15 (County only)
Notary Public:	
Notary Public Commission Recording Fee*	\$20 (County only)
Notary Verification (per document) *	\$5 (County only)
Ordination Credentials:	
Credentials of Ordination filing	\$20 (County only)
* Fee set by Minnesota statute.	

Public Works

Program Delivery Department - Transportation	
Access Permit	
New residential or field access	\$300
New subdivision street or commercial driveway	\$500
Access Permit	
Combined fee for New residential- Permit review and issuance, with new mailbox and fire # plate	\$425
Annual Permit	
Allows 14’ high, 14.5’ wide, 95’ long under posted weight	\$220
Delay Penalty	
Penalty for not meeting completion date	\$75
Obstruction Permits	\$100
Registration Fees	\$35
Single Trip Permit	
Oversize Load	\$20
Overweight Load	\$20 + \$6 per ESAL/mile
Overweight Load (Eng. Review)	\$105 + \$6 per ESAL/mile
Overweight Load (Bridge Load Rating)	\$1,000 + \$6 per ESAL/mile
Special Event Permit	
For streets closures for city celebrations and other events: Permit review and issuance – for all or any size event	
Under 100 attendees/contestants/ entries or 1-2 highways	\$0
100-400 Attendees /Contestants/Entries or 3-	\$100

4 highways	
Over 400 Attendees /Contestants/Entries or 5-plus highways	\$400
Utility Permit Private Utility Companies	\$200 base/mile + \$200/each additional mile
Work within county ROW General excavation, grading, sewer and water	\$300 base/mile
Property Surveying	
Boundary Adjustment Description Review/GIS Impact Fee <i>Note: Collected as part of Land Management application</i>	\$75
Minor Subdivision Description Review/GIS Impact Fee <i>Note: Collected as part of Land Management application</i>	\$75
Plat Checking and Mapping Fee	\$300 plat + \$25/lot or CIC unit + \$5/ detached garage CIC unit
Torrens Application Survey/Description Review	\$300

Regional Rail Authority

Dakota Rail Line Fees

See Attachment D: Carver County Regional Rail Authority Fee Schedule.

Sheriff's Office

Administrative Forfeiture Fee	\$250
Approving Bond	\$50
Detox Transport Fee	\$250 per trip
False Alarm Fee	\$50 beginning with the fourth false alarm. Each following false alarm increases by \$50 (i.e., fifth alarm = \$100; sixth alarm = \$150).
Filing Fees	\$49.59
Patrol Videos	\$10/CD plus \$30 research fee
Storage of Impounded Vehicles	\$15/day
Background Checks	
Adult Use New Establishment/New Owner	\$250
Adult Use Renewal	\$100
Liquor License New Establishment/New Owner	\$250

Liquor License Renewal	\$100
Civil	
Duplicate or Replacement Certificate	\$20
Abandoned Property	\$100 per hour per deputy, minimum one hour per deputy
Civil Stand-by	\$100 per hour per deputy, minimum two hour per
Filing of Notice of Intent to Redeem	\$100* (State Statute driven fee)
Filing of Redemption and Post-Redemption Documents	\$20
Judgment and Degree	\$100 per hour per deputy, minimum one hour per deputy
Legal Not Found	\$80
Lien Sales (Mechanical or Warehouseman)	\$100 per hour per deputy, minimum one hour per deputy
Mileage (round trip)	Current IRS rate
Minnesota Domestic Protection Orders	No Charge
Minnesota Harassment Orders	No Charge
Mortgage Foreclosure Sales	\$100 per hour per deputy, minimum one hour per deputy
Posting of Notices	\$100 includes two people + \$25 for additional person, same address
Postponement of Scheduled Mortgage Foreclosure Sales	\$20
Redemption of Property (Recorded Fee Holder & all others)	\$250* due at time of request (State Statute driven fee)
Request of Process Returned	\$100 includes two people + \$25 for additional person, same address
Replevin <ul style="list-style-type: none"> • Writs of Attachment • Securing properties on Seizures 	\$400 deposit + deputy @ \$100 per hour per deputy, minimum one hour per deputy
Service of Process Fee	\$100 includes two people + \$25 for additional person, same address
Storage of Levied Property	\$10/day per storage stall (20' x 9')
Writ of Execution Commission	5% of amount collected
Writ of Execution (Seizure or Sale)	\$400 deposit + deputy @ \$100 per hour per deputy, minimum one hour per deputy
Writ of Recovery (Inventory)	\$100 per hour per deputy, minimum one hour per deputy
Dangerous Dog	
Dangerous Dog Registration	\$100
Dangerous Dog Designation Review Hearing	\$100
Potentially Dangerous Dog Designation Review Hearing	\$100
Gun Conceal/Carry Permits	

Additional fee for renewal of permit after 30 days expiration	\$10
Change of Address or Replacements	\$10
Emergency Permit	No charge
New Conceal/Carry Permit	\$75
Renewal of Permit	\$50
Jail/Inmate Fees	
Adult Inmate Boarding Fee	\$55/day (Except by Contract)
Booking Fee	\$20
Cell Upgrade	\$10
Electronic Home Monitoring	\$20/day
Fingerprint Cards (Carver County Resident)	No charge
Fingerprint Cards (Non-Carver County resident)	\$15/card
Inmate Medical*	Inmate billed per MS 641.12; 641.15
Inmate Mantoux – other agency	\$15
Inmate Prescription refill	\$5
Jail Record Copies (public)	\$0.25/page
Jail Record Copies (request from inmate)	\$0.25/page
Juvenile Detention Center Boarding	\$145/day
Medical Co-pay	\$5
Pay for Stay	\$20/day
Work Release (WR) Inmates In-County	\$20/day
Work Release (WR) Inmates Out-of-County	\$55/day
WR – Mantoux	\$20
WR – UA Screen	\$20
911/Radio Programming	
911 Call Recordings	\$10/CD plus \$30 research fee
911 Call Recordings – Transcribed	\$25 for first half-hour plus \$25 each additional hour (in addition to \$10 CD plus \$30 research fee)
Radio Programming for outside county entities	\$65/hr
Off-Duty Deputy	
Off-Duty Deputy Services	\$100 per hour per deputy
Off-Duty Deputy Services - Holiday Rate	\$120 per hour per deputy
Reports/Photos	
Accident Reports	\$0.25/page
Additional Pages	\$0.25/page over 100 pages actual cost
Digital Photos/ Electronic Media	\$10/CD plus \$30 research fee, \$15/USB (up to 4GB) plus \$30 research fee, USB over 4GB- call for fee amount
Initial Complaint Report	\$0.25
Miscellaneous Documents	\$0.25/page \$0.50/2-sided document
Offense/Incident Report	\$0.25/page \$0.50/2-sided document

Photos	3x5 - \$1.50 4x6 - \$1.75 5x7 - \$5 8x10 - \$10
Record Transcriptions	\$25 for first half-hour plus \$25 each additional hour (in addition to \$10 CD plus \$30 research fee)

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Attachment A

**Encore Adult Day Services Program
2019 Sliding Fee Schedule**

Regular Daily Rate = \$83.00*

A full day is considered anything over 5 hours. In situations when a participant attends the program less than 5 hours they will be billed at the rate of \$3.46 per 15 minute unit of attendance.

Rates Based on 2018 Federal Poverty Guidelines

Family of 1	
Annual Gross Income:	Daily Fee
At or below the Current Federal Poverty Guideline figure** \$12,140	\$0
\$12,141-\$16,388	\$29.05
\$16,389-\$22,458	\$41.50
\$22,459-\$30,349	\$62.25
Over \$30,350	\$83.00
Hourly rate: For those who attend less than or more than a regular full day - 5 hours	\$16.00/hour
Shower Rate	\$16.50/shower


Family of 2	
Annual Gross Income:	Daily Fee
At or below the Current Federal Poverty Guideline figure** \$16,460	\$0
\$16,461-\$22,220	\$29.05
\$22,221-\$30,450	\$41.50
\$30,451-\$41,149	\$62.25
Over \$41,150	\$83.00
Hourly rate: For those who attend less than or more than a regular full day - 5 hours	\$16.00/hour
Shower Rate	\$16.50/shower

* By law the Encore private pay rate cannot be lower than the medical assistance rate established the State Legislature. In the event of a state increase to the medical assistance rate the private pay rate will be increased to match the medical assistance rate.

**Fluctuates with the current Federal Poverty Guidelines

Attachment B

Carver County Parks 2019 Recreation Program Fee Matrix

Private	Contracted	Partnership																																																									
<p><u>Program & Equipment Fees</u></p> <p>\$25 for each added activity within base time-frame. \$25 for each added hour of same or new activities above base time-frame. \$60/Group SUP rental. \$30/Group Canoe, Cross Country Ski, Snowshoe rental. Groups of 31+ = staff time at \$22/hr. including pre/post prep time.</p>	<p><u>Staff, Processing & Equipment Rental</u></p> <p>Staff Time: \$12.50/hr. x Necessary Staff</p> <p>Processing & Equipment Rental Fees: \$2/youth participant. \$5/adult participant. \$60/Group SUP rental. \$30/Group Canoe, Cross Country Ski, Snowshoe rental.</p>	<p><u>Carver County Expenses</u></p> <p>Staff Time: \$13/hr. x Necessary Staff + negotiated administration charge If the partner provides staff/volunteer it offsets Carver County staff time at an equal rate per hour. 50/50 Split in Cost after Expenses: Exact amount varies per program. No Equipment Rental Fees.</p>																																																									
<table border="1"> <thead> <tr> <th colspan="2" style="background-color: #4F81BD; color: white;">Base Tier: 1 Single Activity</th> <th style="background-color: #4F81BD; color: white;">Cost*</th> </tr> </thead> <tbody> <tr> <td colspan="3">1.5-2 Hour Program</td> </tr> <tr> <td>1-10 people</td> <td></td> <td>\$70</td> </tr> <tr> <td>11-20 people</td> <td></td> <td>\$90</td> </tr> <tr> <td>21-30 people</td> <td></td> <td>\$110</td> </tr> <tr> <td colspan="3">2-3 Hour Program</td> </tr> <tr> <td>1-10 people</td> <td></td> <td>\$95</td> </tr> <tr> <td>11-20 people</td> <td></td> <td>\$115</td> </tr> <tr> <td>21-30 people</td> <td></td> <td>\$135</td> </tr> </tbody> </table>	Base Tier: 1 Single Activity		Cost*	1.5-2 Hour Program			1-10 people		\$70	11-20 people		\$90	21-30 people		\$110	2-3 Hour Program			1-10 people		\$95	11-20 people		\$115	21-30 people		\$135	<table border="1"> <thead> <tr> <th style="background-color: #4F81BD; color: white;">1.5-2hr Program</th> <th style="background-color: #4F81BD; color: white;">Number of Hours Per Staff</th> <th style="background-color: #4F81BD; color: white;">Cost*</th> </tr> </thead> <tbody> <tr> <td>Paddle Program</td> <td>4hrs. with 1 staff & 1 volunteer</td> <td>\$50</td> </tr> <tr> <td>Paddle Program</td> <td>4hrs. with 2 staff</td> <td>\$100</td> </tr> <tr> <td>All other Programs</td> <td>3hrs. with 1 staff</td> <td>\$37.50</td> </tr> <tr> <td>All other Programs</td> <td>3hrs. with 2 staff</td> <td>\$75</td> </tr> </tbody> </table>	1.5-2hr Program	Number of Hours Per Staff	Cost*	Paddle Program	4hrs. with 1 staff & 1 volunteer	\$50	Paddle Program	4hrs. with 2 staff	\$100	All other Programs	3hrs. with 1 staff	\$37.50	All other Programs	3hrs. with 2 staff	\$75	<table border="1"> <thead> <tr> <th style="background-color: #4F81BD; color: white;">1.5-2hr Program</th> <th style="background-color: #4F81BD; color: white;"># Hours per staff</th> <th style="background-color: #4F81BD; color: white;">Cost for Partner</th> </tr> </thead> <tbody> <tr> <td>Paddle Program</td> <td>4hrs. with 1 staff & 1 volunteer</td> <td>\$50</td> </tr> <tr> <td>Paddle Program</td> <td>4hrs. with 2 staff</td> <td>\$100</td> </tr> <tr> <td>All other Program</td> <td>3hrs. with 1 staff</td> <td>\$37.5</td> </tr> <tr> <td>All other Program</td> <td>3hrs. with 2 staff</td> <td>\$75</td> </tr> </tbody> </table>	1.5-2hr Program	# Hours per staff	Cost for Partner	Paddle Program	4hrs. with 1 staff & 1 volunteer	\$50	Paddle Program	4hrs. with 2 staff	\$100	All other Program	3hrs. with 1 staff	\$37.5	All other Program	3hrs. with 2 staff	\$75
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All other Program	3hrs. with 2 staff	\$75																																																									
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<p><i>* Cost does not include equipment fee.</i></p>		 <p>Parks Department Public Works Building 11360 Hwy 212, Suite 2 Cologne, MN 55322 (952) 466-5250 Parks@co.carver.mn.us</p>																																																									

Attachment C

Carver County Regional Rail Authority Fee Schedule

<u>Activity</u>	<u>Rate</u>
Drive Way Lease	\$1, No Annual fee, No Maintenance
Agricultural Land Permit	\$214/Tillable Acre/Annual
Building or Structure Site	Ave. Tax Assessed Land Value
Occupation Lease (Market Rate)	5% + Taxes
Reissuance Fee for a Previous Lease Agreement	\$100 Municipal and Private Residence \$1,000 Commercial
Administrative Application Fee*	\$100
Concession/Vending Sales	Negotiated

**Note: The Administrative Application Fee represents costs associated with drafting up a permit. The Administrative Application Fee is applicable to commercial utility crossings, leasing of buildings and any agricultural leases or permits. It also applies to requests for use of railroad premises and would include, but is not necessarily limited to, such things as farmers markets, city celebrations, thrift sales, and other uses as may be permitted.*

2020 Fee Schedule Change Form

Division/Dept. Type of Service	Service	Current Fee	Proposed New Fee	Estimated Additional Revenue	Notes/Comments
PS/Environmental Services Environmental Center Collection Fees	Car, Truck, and SUV Tire Recycling Fee	\$3	\$5	\$5,000	Our costs to manage tires collected at the Environmental Center have risen recently, as has the volume of tires collected at that location. By raising this drop-off fee for car, pickup, and SUV tires, we will continue to cover the costs associated with managing these growing volumes of materials.
PS/Environmental Services Environmental Center Collection Fees	Yard Waste (Brush, Leaves, Grass)	\$1/bag or \$8/cubic yard	Remove	N/A	Remove the mention of "Yard Waste (Brush, Leaves, Grass)" because we no longer accept Yard Waste at the EC or One-Day Special Waste events. Also remove the prices for these items.
PS/Environmental Services VSQG Collection Program	VSQG Collection Program Fees: Acids Adhesives Aerosols Antifreeze Ballasts Bases Batteries (Lead Acid) Batteries (Li-ion, NiCd, Alkaline, Mixed) Carburetor Cleaner Cleaning Agents Cylinders (Most)	\$1.32/lb \$1.32/lb \$1.32/lb \$0.60/lb. \$0.99/lb. \$1.32/lb Free \$0.38/lb. \$1.32/lb \$1.32/lb 1 Lb \$3.00/each, Larger \$15.00/each	All approved VSQG drop-off fees reflect 1.45 times our actual disposal costs, with no appointment, processing, or administrative fees. Information and current VSQG prices are available on our web site at www.co.carver.m	N/A	Condense the item list to say "VSQG Collection Fees for Various Materials." These fees constantly change. All approved VSQG material disposal fees reflect 1.45 x actual disposal costs, with no appointment or administrative fees. Information and current VSQG prices are available on our web site, at https://www.co.carver.mn.us/home/showdocument?id=6846 or by calling Carver County Environmental Services at 952-361-1800

	Corrosives Degreasers Fuels Gasoline Latex Paint Mercury Other Misc. Chemicals Oil Oil Filters Oil Paint Paint: Latex (architectural coating) Paint: Oil Base (architectural coating) Paint: Latex (non-architectural coating) Paint: Oil Base (non-architectural coating) Paint Thinner Paint Stripper Pesticides	\$1.32/lb \$1.32/lb \$0.50/lb. \$0.50/lb. \$0.55/lb. \$26.00/lb. \$1.32/lb Free \$0.40/lb. \$0.60/lb. Free Free \$0.55/lb \$0.60/lb \$0.50/lb. \$1.32/lb \$1.32/lb	n.us/home/showdocument?id=6846		
PS/ Land Management – Other Types of Land Management Services	Building Eligibility Transfer	\$100	\$200	\$400	Based on 2040 Comprehensive Plan change allowing Townships to transfer building eligibilities to non-adjacent properties in the same taxing district, more time would be spent on the administrative permitting (e.g. building eligibility research and drafting recordable documents), revenue would cover additional County Staff time.
PS/Library Library Meeting	NYA Conference Room (Capacity: 12)	New	\$15.00/hr.	\$100	Addition to the Library meeting room fees for Profit-Making Organizations

Room Fees for Profit-Making Organizations					section
PS/Library Library Supplies and Services	County Maps	New	\$1	\$20	Addition to the Library Supplies and Services section
PS/Library Unreturned or Damaged Materials	Missing Book from a Book Club in a Bag Kit Missing Item from Set or Kit	\$10	\$15	\$75	Rephrase the description for this fee to use more generic terms which will apply to all library kits and sets; increase fee amount to \$15 per missing item.
PS/Library Unreturned or Damaged Materials	Missing Set or Kit	New	\$100	\$300	Addition to the Unreturned or Damaged Materials section
PS/PWM Dept. WMO permits	Financial Security for CARVER COUNTY WATER MANAGEMENT ORGANIZATION RULES	Previously not included in Fee Schedule	Erosion and Sediment Control Permit \$1,000 per acre disturbed shall be provided. The minimum security required is \$1,000 Stormwater Permit \$5,000 per acre disturbed shall be provided. The minimum security required is \$5,000. For projects	N/A	Financial Security is currently outlined in the CARVER COUNTY WATER MANAGEMENT ORGANIZATION RULES portion of County Code. Securities are held for the performance of the work described and delineated on the approved erosion and sediment control permit and/or stormwater management permits. Including the financial security amounts in the fee schedule allows for more flexibility to change the security amounts without amending the ordinance. The ordinance is being amended in 2019 and would include a reference to the fee schedule. Similar type escrow is listed in the SSTS portion of the fee schedule

			disturbing up to 40 acres, the maximum combined security required of an individual responsible party is \$25,000. For projects disturbing 40 or more acres, the maximum combined security required of an individual responsible party is \$50,000.		
PW/Parks-Lake Waconia Regional Park Fees (specific)	Lake Waconia Event Center- Sheriff/Security Personnel	\$80/hour/staff	Current Sheriff Off Duty Service fee (see “Sheriff Off Duty Services”)	N/A	Security personnel will be coordinated, whether via the Sheriff Office or external service provider for any LWEC bookings triggering this facility rental component.
PW/Parks-Park System Fees (General)	Group Camping (Organized groups of Scouts, Churches, Edu./Athletic Teams, etc.)	\$2.25/Group Member/Night	Rates shown are per day & night combo 1-25 People: \$37 26-50 People: \$75 51-100 People: \$150	N/C	Suggested fee methodology is more efficient for staff & reservation processing as well as is common with other agencies offering group camping.
PW/Parks-Park Shelter Rentals	Park Shelter “Flights”	B: Waconia, Beach	B: Beach	N/A	There won’t be a rentable facility at Waconia Regional Park in 2020
PW/Parks-Special Event Use Permits	Special Event Use Permits (Public Special Events)	(Off-Season = 1st Tuesday after	Removed	N/A	Recognizes the Boards action to eliminate park entrance fees.

<p>& Public Event Services</p>		<p>Labor Day thru April 30th)</p> <ul style="list-style-type: none"> •Events up to 250 People (M-Th & Off-Season)\$287.00 (Fri-Sun & Holidays)\$312.00 •Events 251-500 People (M-Th & Off-Season)\$575.00 (Fri-Sun & Holidays)\$625.00 •Events 501-750 People (M-Th & Off-Season)\$862.00 (Fri-Sun & Holidays)\$937.00 •Events 751-1000 People (M-Th & Off-Season)\$1,150 (Fri-Sun & Holidays)\$1,250 •Events 1001-1,250 People (M-Th & Off-Season)\$1,437 			
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		(Fri-Sun & Holidays)\$1,562 •Events 1,250+ People (M-Th & Off-Season)\$1,724 (Fri – Sun & Holidays)\$1,874			
PW/Parks-Special Event Use Permits & Public Event Services	Application & Permit Processing	\$100 per application	\$150 per application	\$250	Rate is more representative of the County labor applied to the special use permitting work.
PW/Parks-Special Event Use Permits & Public Event Services	Requirement of Facility Rental	New	See shelter rental rates above	N/A	Typical requirement for special event coordination with other park agencies.
PW/Parks-Special Event Use Permits & Public Event Services	Trail Grooming- Extraordinary of Meets Events – Extraordinary Clean-up Services Picnic Table Moving Additional Service Requests	\$35/hr \$30/hr \$50/hr	\$35/hr/employee	\$250	Efficiencies for both customer and staff, operating event requests with one fee for work of this nature.
PW/Parks-Special Event Use Permits & Public Event Services	Events – Additional Trash Services Portable Toilets for Events Number required based on group size Outside Vendor Services	Actual Cost Plus 10% Administration Fee Actual cost/portable toilet “X” number required plus 10% Administration Fee	Each item is actual cost/unit “X” number required, + 10% administration fee. *If the County has a service provider under contract for these services, Permittee is	N/A	Clarification and efficiencies from prior fee schedules.

	Portable Toilets Portable Sinks Additional Trash *Number required based on event size		required to use the County's provider.		
PW/ Program Delivery-Transportation	Access Permit New Residential or field	\$125	\$300	\$950	Permit reviews are taking more time and resources. New fees are more in line with other counties. Added cost for access to County highways over local roads.
PW/ Program Delivery-Transportation	Access Permit Combined New residential and mailbox & fire # New Mailbox Installation New Mailbox Support Materials Fire # plate w/post	\$235 \$75 \$75 \$25, \$10 add'l	\$425	\$950	There are some cost savings and benefits to the county by consolidating these separate items. Some mailbox installations by residents have caused problems so County prefers to install.
PW/ Program Delivery-Transportation	Access Permit New subdivision street or commercial driveway	\$220	\$500	\$2,800	Permit reviews are taking more time and resources. New fees are more in line with other counties. Added cost for. Added cost for impacts, review, inspection and higher demand. Added cost for access to County highways over local roads.
PW/ Program Delivery-Transportation	Obstruction Permit	\$80	\$100	\$200	Permit reviews are taking more time and resources. New fees are more in line with other counties. Added cost for traffic control impacts and reviews.

PW/ Program Delivery- Transportation	Utility Permit Private Utility Companies	\$170 base / mile + \$170/each additional mile	\$200 base / mile + \$200 /each additional mile	\$900	Permit reviews are taking more time and resources. New fees are more in line with other counties. Added cost for inspection and higher demand.
PW/ Program Delivery- Transportation	Work within County ROW Permit – General Excavation, Grading, Sewer, Water	\$250	\$300 base / mile	\$1,200	Permit reviews are taking more time and resources. Added cost for impacts, review, inspection and higher demand.
PFS/ License Center- Licenses & Permits	Driver’s Licenses: Class A: Regular*	\$44.25	\$51.00	\$0	Filing Fees remained the same for all DL transactions and are included in fee listed
PFS/ License Center- Licenses & Permits	Class A: Under 21*	\$24.25	\$31.00	\$0	State driven
PFS/ License Center- Licenses & Permits	Class B: Regular or Under 21*	\$36.25	\$43.00	\$0	State driven
PFS/ License Center- Licenses & Permits	Class C: Regular or Under 21*	\$29.25	\$36.00	\$0	State driven
PFS/ License Center- Licenses & Permits	Class D: Regular or Under 21*	\$25.25	\$32.00	\$0	State driven
PFS/ License Center- Licenses & Permits	Class D Provisional Upgrade to Under 21 Driver’s License No violations on Record (\$3.50 credit)*	\$21.75	\$28.50	\$0	State driven
PFS/ License Center- Licenses & Permits	Provisional Driver’s License*	\$16.25	\$19.25	\$0	State driven
PFS/ License Center- Licenses & Permits	Duplicate License: All Classes*	\$14.75	\$17.00	\$0	State driven

Permits					
PFS/ License Center- Licenses & Permits	Driver's License Permits: Class D Instruction Permit*	\$13.25	\$15.50	\$0	State driven
PFS/ License Center- Licenses & Permits	Identification (ID) Cards: Age 65 and older	\$16.50	\$20.75	\$0	State driven
PFS/ License Center- Licenses & Permits	Under Age 65	\$19.25	\$21.50	\$0	State driven
PFS/ License Center- Motor Vehicle Transactions	Title and Registration Fees: *Filing Fee/Registration	\$6.00	\$7.00	\$53,000	Filing fee increase effective 8/1/19 for motor vehicle transactions. Revenue was used to help fund two new LC Greeters, RBA 8/20/19
PFS/ License Center- Motor Vehicle Transactions	*Filing Fee/Long Application	\$10.00	\$11.00	\$13,000	State driven
PFS/ Property Assessment	Complete a Property Tax Refund letter for the property owner.	New Fee	\$25.00	\$1,200	When property owners fail to file Homestead in a timely manner, a signed letter by the County Assessor is needed for the Dept. of Revenue to process a property Tax Refund for said owner. This fee is to help cover costs.
PFS/ Property Assessment	Process a new eCRV request.	New Fee	\$35.00	\$420	Provide step by step guidance to property owners wishing to create a new eCRV utilizing the Dept. of revenues online service. This fee is to help cover costs.
PFS- Property Tax-Taxation	Special tax data research or requests	New fee	\$40/hr (15 minute increments) plus any material	\$200	To cover cost

			costs		
PFS- Property Tax- Tax Increment Financing (TIF)	New TIF District Set-Up Per Parcel Charge	\$40 per parcel	\$50 per parcel	\$60	Based on the 2019 processing but it is different every year
PFS/ Property Tax- Tax Increment Financing (TIF)	Yearly Maintenance Per Parcel Charge	\$40 per parcel	\$50 per parcel	\$2,710	Based on the 2019 processing but it is different every year
PFS/ Property Tax- Tax Increment Financing (TIF)	Modification Per Parcel Charge	\$40 per parcel	\$50 per parcel	Minimal	Based on the 2019 processing but it is different every year
PFS/ Property Tax- Tax Increment Financing (TIF)	TIF Knockdown Fee Per Parcel	\$40 per parcel	\$50 per parcel	\$10	Based on the 2019 processing but it is different every year
PFS/ Property Tax- Tax Increment Financing (TIF)	Decertification	\$250	\$300	Minimal	Based on the 2019 processing but it is different every year
Sheriff/ Reports/Photos	Records Transcriptions	New	\$25 for first half- hour plus \$25 each additional hour (in addition to \$10 CD plus \$30 research fee)	Minimal	To increase the clarity for records transcriptions. Same fee as the 911 transcriptions.
Sheriff/911- Radio Programming	Radio Programming for outside county entities	\$61.37 per hour	\$65.00 per hour	Minimal	To capture the increased labor cost
Sheriff's Office	Detox Transport Fee	\$150 per trip	\$250 per trip	Minimal	To capture the increased cost due to use of facility further away
Sheriff's Office	Administrative Forfeiture Fee	New	\$250	Minimal	Provides a standard admn fee for forfeitures
Sheriff's Office	Storage of Impounded Vehicles	\$10/day	\$15/day	Minimal	To capture increased costs
Sheriff/Off Duty Deputy	Off-Duty Deputy Services	\$80 per hour per deputy	\$100 per hour per deputy	Minimal	To capture the increased labor cost
Sheriff/Off Duty Deputy	Off-Duty Deputy Services – Holiday Rate	\$102 per hour per deputy	\$120 per hour per deputy	Minimal	To capture the increased labor cost

Sheriff/Civil	Abandoned Property	\$80 per hour per deputy	\$100 per hour per deputy, minimum one hour per deputy	Minimal	To capture the increased labor cost
Sheriff/Civil	Civil Stand-By	\$80 per hour per deputy	\$100 per hour per deputy, minimum two hour per deputy	Minimal	To capture the increased labor cost
Sheriff/Civil	Judgement and Decree	\$80 per hour per deputy	\$100 per hour per deputy, minimum one hour per deputy	Minimal	To capture the increased labor cost
Sheriff/Civil	Lien Sales (Mechanical or Warehouseman)	\$80 per hour per deputy	\$100 per hour per deputy, minimum one hour per deputy	Minimal	To capture the increased labor cost
Sheriff/Civil	Mortgage Foreclosure Sales	\$80 per hour per deputy	\$100 per hour per deputy, minimum one hour per deputy	Minimal	To capture the increased labor cost
Sheriff/Civil	Posting of Notices	\$80	\$100 includes two people + \$25 for additional person, same address	Minimal	To capture the increased labor cost
Sheriff/Civil	Request of Process Returned	\$80	\$100 includes two people + \$25 for additional person, same address	Minimal	To capture the increased labor cost
Sheriff/Civil	Replevin <ul style="list-style-type: none"> • Writs of Attachment • Securing properties on seizures 	\$400 deposit + deputy @ \$80 per hour per deputy, min one	\$400 deposit + deputy @ \$100 per hour per deputy,	Minimal	To capture the increased labor cost

		hour per deputy	minimum one hour per deputy		
Sheriff/Civil	Service of Process Fee	\$80	\$100 includes two people + \$25 for additional person, same address	Minimal	To capture the increased labor cost
Sheriff/Civil	Writ of Execution (Seizure or Sale)	\$400 deposit + deputy @ \$80 per hour per deputy, min one hour per deputy	\$400 deposit + deputy @ \$100 per hour per deputy, minimum one hour per deputy	Minimal	To capture the increased labor cost
Sheriff/Civil	Writ of Recovery (Inventory)	\$80 per hour per deputy	\$100 per hour per deputy, minimum one hour per deputy	Minimal	To capture the increased labor cost
Sheriff/Civil	Filing of Notice of Intent to Redeem	\$100	\$100 (Statute driven fee)	N/A	Add Statute driven fee
Sheriff/Civil	Redemption of Property (Recorded Fee Holder & all others)	\$250	\$250 due at time of request (Statute driven fee)	N/A	Add Statute driven fee

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Sheriff's Office ARMER Radio Network

Primary Originating Division/Dept: Sheriff

Meeting Date: 11/26/2019

Contact: Patrick Barry Title: Chief Deputy

Item Type:
Regular Session

Amount of Time Requested: 5 minutes

Presenter: Jason Kamerud Title: Sheriff

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Carver County owns microwave radios at the following locations:

- Government Center in Chaska, MN
- Jackson radio tower in Shakopee, MN
- Chanhassen radio site Chanhassen, MN (water tower)
- Hollywood Township radio tower

The Carver County Sheriff's Office currently uses microwave radios as its primary system to connect each of the radio site listed above.

The Carver County Board of Commissioners approved a CIP project of \$155k to replace the microwave systems in Chaska, Chanhassen, and Shakopee. This project is underway. It was discovered the microwave antenna located in Chaska has an obstructed sight path and will need to be moved. The cost of this move was not budgeted and has not been estimated.

The Sheriff's Office identified an alternate plan. In 2013 Carver County installed CarverLink, a publicly owned broadband fiber optic network. The Sheriff's Office connected its radios to this fiber network as a secondary backup in case microwave connectivity fails. CarverLink can provide a redundant diverse path for connectivity for each of the Carver County/ARMER radio sites. This eliminates the need for the microwave network. The fiber network would serve as the primary connection and as the secondary backup system.

Initial cost estimates to accomplish this project:

- \$40,000 to upgrade the fiber multiplexer equipment
- 15,000 to provide access to the Shakopee radio site
- 65,000 to provide diverse access at the Hollywood site
- 10,000 to provide diverse access to Sheriff's 911 Center
- 25,000 Project management

\$155,000 Total project cost estimate

This project would annually eliminate approximately \$5,000 for the ongoing cost of maintaining the microwave radios and antennas. It would also eliminate the need to move the microwave antenna in Chaska. Additionally, it will eliminate the future cost of replacing the Hollywood Township tower microwave radio (estimated at \$94,000 in 2021).

ACTION REQUESTED:

Approve the elimination of the microwave network and migrate to the fiber network using the CIP funds allocated for the microwave project.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

Total

Insert additional funding source

Related Financial/FTE Comments:

CIP funds are in current budget and no additional funds are needed at this time.

Office use only:

RBA 2019 - 6521

Carver County Board of Commissioners Request for Board Action



Agenda Item:
2020 Legislative Platform

Primary Originating Division/Dept: Administration (County)

Meeting Date: 11/26/2019

Contact: Dave Hemze Title: County Administrator

Item Type:
Regular Session

Amount of Time Requested: 20 minutes

Attachments: Yes No

Presenter: Dave Hemze Title: County Administrator

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The proposed 2020 Carver County Legislative Platform is attached. County Administrator Hemze will present these priority items.

ACTION REQUESTED:

Motion to approve Carver County's 2020 Legislative Platform

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6531



CARVER
COUNTY

LEGISLATIVE PLATFORM

2020

“Where the future embraces the past in keeping
Carver County a great place to
live, work, and play for a lifetime.”

Carver County

Local Control Policy

The Carver County Board of Commissioners supports local decision-making authority and opposes legislation that removes the ability for local elected officials to respond to the needs of their businesses and constituents or that restricts local decision-making authority.

Locally-elected decision-makers are in the best position to determine what health, safety and welfare regulations best serve their constituents. Like state and federal legislative leaders, local elected officials are held accountable through Minnesota's robust elections process. Ordinances at the local level are enacted only after a comprehensive, legal, and open process.

The public's access to local officials is much easier, as is attending local county board and city council meetings.

Counties are often laboratories for determining public policy approaches to the challenges that face residents and businesses. Preserving local control in our state has yielded widespread benefits such as the 2007 Freedom to Breathe Act, and an amendment to the Minnesota Clean Indoor Air Act.

Top Priorities

1. Provide funding for safety improvements on Highway 212
2. Revise the eminent domain appraisal process for property owners
3. Lake Waconia Regional Park development
4. Capital improvement funding for regional parks
5. County cost shifts for State-mandated health care and social services
6. Sunset the County cost share of MnCHOICES no later than 2021
7. Sensible maintenance of effort policy
8. Funding to create healthy communities
9. Federal health benefits for pre-trial inmates
10. Metropolitan governance reform

Item numbering is not a priority listing



Issue #1: Provide Funding for Safety Improvements on Highway 212

Background

US Highway 212 is part of the National Highway System and is one of the most important economic and freight corridors in the state, connecting the Twin Cities to greater Minnesota and points beyond. US Highway 212 provides a critical connection for businesses throughout the state. US Highway 212 serves freight traffic from 74 of 87 counties in Minnesota on any given day.

Currently there is approximately 1,900 trucks per day using the two-lane, undivided roadway in Carver County. The two-lane highway is a significant bottleneck for freight. It poses many safety issues because of narrow shoulders, no passing lanes, and limited turn lanes. The 2-lane bottlenecks in Carver County have witnessed 10 fatal crashes since 2009, with four in the last two years.

Carver County and MnDOT have designed a solution to expand both 2-lane segments between Chaska and Norwood Young America. The road doesn't need to be a freeway but needs to be safe. The proposal is innovative and cost-effective utilizing at-grade, reduced conflict intersections to save lives.

The first phase (east gap) from Chaska to Cologne costs approximately \$55 million and has received \$22 million in federal funds and MnDOT has budgeted \$6.5 million for the project. The County will use its local option sales tax to provide \$8 million for this state project making the gap \$18.5 million to fully fund the project. We have requested that MnDOT fill this gap out of its 2021 construction account so that construction can be completed in 2022.

The second phase (west gap) from Cologne to Norwood Young America costs approximately \$65 million. Carver County is committing \$12 million in sales tax leaving a funding gap of \$53 million for this phase.

The County continues to pursue federal and state funding opportunities for US Highway 212. The County has submitted several federal DOT grants including FASTLANE, INFRA, and BUILD. The latest request was for \$25 million. The County also requested \$38 million in State Bonding and will pursue a \$10 million grant from the Metropolitan Council Regional Solicitation in 2020.

With the recent fatality at the US 212 and CR 51 intersection, the County is requesting immediate funding to enhance the safety of the highway. The funding gap to expand the east gap of Highway 212 from the Chaska to Cologne is \$18.5 million; the funding gap to expand the west gap of Highway 212 from the Cologne to Norwood Young America is \$53 million. The total funding gap for both segments is \$71.5 million.

Carver County is working with the Minnesota Department of Transportation to address the \$18.5 million funding gap for the east segment through their current budget cycle, however, the

west segment needs assistance from the legislature and the federal government.

Requested Position

Carver County requests that the legislature provides \$38 million in Trunk Highway Bonds for the expansion of US Highway 212 to a 4-lane expressway between the Cities of Cologne and Norwood Young America to be used for engineering, right-of-way acquisition and construction. The County further requests that MnDOT programs \$18.5 million in State Road Construction funds for US Highway 212 expansion between the Cities of Carver and Cologne.



Issue #2: Revise the Eminent Domain Appraisal Process for Property Owners

Background

Carver County requests revisions to Chapter 117, Eminent Domain, to mitigate the unintended consequences of the legislation which provides procedures, definition, remedies and limitations for condemning authorities when exercising the power of eminent domain for public use or public purpose.

The 2006 revisions to the eminent domain law resulted in a significant cost increase to taxpayers related to attorneys' fees and interest payments incurred by agencies implementing public transportation improvements. This placed an unreasonable and unintended burden on transportation funding. It also prevented public authorities from responding with a new, higher offer to legitimate issues raised by the property owner's appraisal in a timely manner that avoids the property owner incurring unnecessary or additional litigation costs. Wholesale rewrites or challenges will likely be unsuccessful given the political sensitivity with the law.

However, discussion and controversy remain in several areas, including: attorneys' fees, owner appraisals, land commissioner qualifications, response to offers, timing and schedules. The modest changes proposed below would give condemning authorities a chance to respond to new information that may come to light in the property owner's appraisal, possibly totally avoiding the need to acquire the property through the exercise of eminent domain authority.

Requested Position

Carver County recommends changing the deadline for a property owner to provide their appraisal from 5 to 45 days before the Commissioners' hearing. The condemning authority shall then have 30 days from the receipt of the property owner's appraisal to provide the property owner a revised last written offer.



Issue #3: Lake Waconia Regional Park Development

Background

Lake Waconia Regional Park is a 160-acre, minimally-developed park in the Metropolitan area. Located on the second-largest lake in the Twin Cities area, its intent is to provide regional recreation opportunities for this area of the state.

MN Statute 473.147 provided legislation to create an Open Space System Policy Plan and in part reads “The policy plan shall identify generally the areas which should be acquired by a public agency to provide a system of regional recreation open space comprising park district, county and municipal facilities which, together with state facilities, reasonably will meet the outdoor recreation needs of the people of the metropolitan area...”

Land has been assembled for Lake Waconia Regional Park. Financial resources available through traditional funding of the Metropolitan Regional Park system allocated by formula to Carver County are insufficient to reasonably develop facilities and meet the outdoor recreation needs of the people of the metropolitan area.

The benefits of enhancing this regional park are numerous:

- Delivers recreation services for an underserved area of the state
- Utilizes the investment in land
- Provides a regional destination
- Provides health, social, and economic benefits

Requested Position

Support Carver County’s request for \$4.3 million in State bonds, to be matched with \$4.3 million in County funds, to construct site buildings and amenities identified in Lake Waconia Regional Park’s master plan.



CARVER
COUNTY

Issue #4: Capital Improvement Funding for Regional Parks

Background

The 2020 portion of the Metropolitan Council's Regional Park CIP is based on the issuance of up to \$10 million of Metropolitan Council bonds to provide a 40% match to a 2020 State bond request of \$15 million. This results in a 2020 CIP requested total for the Metropolitan Regional Park System of \$25 million.

Requested Position

Support legislation that provides up to \$25 million for the Regional Park CIP for 2020. \$15 million of State Bonds are to be matched with \$10 million of Metropolitan Council bonds for a combined total of \$25 million for the Metropolitan Regional Parks System.

Note: The above requested position is consistent with the current request by the Metropolitan Council of the Governor for inclusion in the 2020 Legislative Session. Implementing Regional Park Agencies often support another request after the proposed budget is announced.



Issue #5: County Cost Shifts for State-Mandated Health Care and Social Services

Background

For many years, the Legislature's response to the absence of adequate resources at the State level has been to shift various health and human services costs to Counties. With little exception, the savings accruing from the County assumption of these programs' costs are returned to the State's General Fund; therefore, it rarely supports the operations of the corresponding programs or facilities.

Example: When a person no longer meets hospitalization criteria at the Anoka Metropolitan Regional Treatment Center (AMRTC) or a Community Behavioral Health Hospital (CBHH), Counties pay 100% of the cost of care until the person is released to the County.

These cost shifts are paid by County property taxpayers. To illustrate the problem, relative to AMRTC, Counties were billed for 13,846 non-acute days, totaling \$18.550 million in 2016 and 10,660 non-acute days, totaling \$14.7 million in 2017. For Carver County, this equated to approximately \$209,000 in 2016 and \$241,000 in 2017. For the CBHH facilities, Counties were billed for 3,115 non-acute days totaling \$4.789 million in 2016; in 2017, Counties were billed for 2,461 non-acute days totaling \$3.975 million. For Carver County, this equated to

approximately \$53,000 in 2016 and 47,000 in 2017. As identified, this can have the potential for serious budgetary issues for Carver County.

Counties have recently begun to experience operational challenges surrounding the placement of individuals at State Competency Restoration Programs (CRPs). In previous years, individuals who were court ordered to be “treated to competency” following a competency evaluation would be transferred to one of the State’s two programs to receive this service. Recently, as part of a process to improve timeliness and access to the State programs, individuals in the program are being discharged prior to being “restored to competency.” In some situations, the person is discharged to the community, while in many instances the person is transferred back to jail. Minnesota’s statute surrounding responsibility for competency restoration is silent. The lack of clarity as to which entity is responsible is creating confusion for human service entities, courts, jails, and community providers, as individuals are released from State programs with no adequate plans to address the individual’s competency needs. Counties are concerned that the lack of clarity in statutes could result in significant and unnecessary cost shifts to the County, as “treatment for competency” may be seen as a form of mental health treatment - which it is not. Like many other states, the State of Minnesota should be responsible for assuring that an Inpatient and community-based competency restoration program be developed and funded.

Requested Position

Carver County requests the Legislature:

1. Reverse the legislative trend of balancing the budget by transferring the cost of State-mandated health care and social services to County property taxpayers.
2. Refrain from imposing further unfunded mandates.
3. Restore funding previously withdrawn from existing mandates.

Further, when Counties are not able to influence the time in which a person is transferred from one State-operated facility to another State-operated facility, Counties should not be billed for inpatient and community-based systems for competency restoration—the State should ensure they’re built and appropriately funded.



Issue #6: Sunset the County Cost Share for MnCHOICES No Later Than 2021

Background

In 2017, the Minnesota Legislature passed legislation that booked savings of \$19.3 million in FY18-19 and \$22.3 million in FY20-21 through a cost shift to Counties. As a result, Counties were paying 15.7% of the non-Federal share of MnCHOICES costs until July 1, 2019, when that percentage increased to 18.1%. This fiscal shift is a tax burden for Counties. Counties have had to identify ways of providing access to statutorily-required MnCHOICES assessments without additional staffing due to the new financial liability of the County Cost Share. While Counties and DHS continue working together towards finding efficiencies to administer the MnCHOICES process, it is not known if the efficiencies found will be enough to offset overall cost increases of the program related to staffing needs. The 15.7% Carver County cost share for doing the State-developed MnCHOICES assessment for Carver County residents in FY 17-18 was \$172,531 and \$172,093 in FY18-19. For FY19-20, Carver County is expecting to see that number rise due to the increased percentage that went into effect.

In addition, on April 5, 2019, Counties were notified that the State determined that the launch of MnCHOICES 2.0, set for July 2019, must be delayed at least two more years. The State plans to determine whether there is a better path forward that will

include an RFP for an outside vendor to explore alternatives to our current path. This updated MnCHOICES Assessment 2.0 timeline will impact the Managed Care Organization (MCO) implementation date. Counties should be fully funded for doing MnCHOICES assessments.

Barring the State taking responsibility for its system by being responsible for its costs, the concern remains that efficiencies found will either not be sufficient or will not be acceptable to MN DHS to control costs, and there will be future attempts to shift more costs to the Counties as costs continue to increase.

Requested Position

To appropriately resource and improve the MnCHOICES assessment process, we ask the Legislature to sunset the County Cost Share by 2021. This will allow Carver County to maintain the staff and system supports needed to meet the scope of the mandated assessment services.



Issue #7: Sensible Maintenance of Effort Policy

Background

There has been an increasing legislative awareness of the deficiencies of the MOE concept, and some progress toward easing the counties' MOE burden was made during the 2009, 2010 and 2011 legislative sessions. In 2010, the Legislature agreed to eliminate the county chemical dependency MOE, effective July 1, 2010. Passage of the legislation increased transparency and budget predictability in an area that was formerly governed by a complicated formula. In 2011, the Legislature agreed to a 10% permanent reduction in counties' mental health MOE.

Despite this limited progress, additional change is needed. Counties remain subject to a child care MOE that requires a fixed local match equal to their contributions made in calendar year 1996. Also, while counties did receive a 10% reduction to the mental health MOE in 2011, counties are still required to maintain a level of expenditures that are at least 90% of the average expenditures for services for calendar years 2004 and 2005. This type of mandate on counties is no longer necessary because the Affordable Care Act mandates coverage of mental health and substance abuse as one of ten essential benefit categories. Individual and small group health plans will also now be required to provide these services.

Requested Position

Carver County proposes that the Legislature repeal the mental health MOE altogether and, further, abandon the MOE system as a whole and rely on performance reviews during the budgeting process and regulation oversight by the state agencies involved with the service providers. Finally, there should be an emphasis on services that effectively produce intended outcomes for clients, lessen the likelihood of unnecessary cost increases and allow for on-site flexibility.



Issue #8: Funding to Create Healthy Communities

Background

The Local Public Health Grant is the State's and Carver County's main investment in core services mandated to local public health by state statute (MN Stat. § 145A) and allows Carver County to direct dollars to address needs in its communities. Statewide, this funding accounts for only 6% of local public health expenses, resulting in an over-reliance on local property tax levies (35.8% of all local public health expenses in 2017) and unpredictable grant funding which has stressed the local public health system.

Carver County supports maintaining stable funding for the Statewide Health Improvement Partnership (SHIP) to help its residents to live healthier, longer lives and help to maintain Carver County as the healthiest county in the state.

Requested Position

Carver County supports a significant, statewide increase in funding for local public health to restore local capacity to maintain core, state-mandated services, address emerging public health issues, and relieve local tax levies.



Issue #9: Federal Health Benefits for Pre-Trial Inmates

Background

Currently pre-trial jail inmates lose their Medicaid eligibility. Carver County is currently spending more than \$100,000 annually to cover their medical costs. This cost could grow rapidly depending inmates' medical conditions. Inmates that have not yet been convicted of a crime should retain their eligibility for Medicaid and other federal health benefits.

Requested Position

Carver County supports changes in Federal rules or legislation that will allow an otherwise eligible person who is in custody, but not convicted, to continue to receive Medicaid and other federal health benefits until such time as they may be convicted, sentenced and incarcerated.



Issue #10: Metropolitan Governance Reform

Background

A coalition of local governments throughout the metropolitan area has joined together to develop a position statement and a set of principles for improving metropolitan governance in the Twin Cities.

The coalition supports the need for regional planning, collaboration and coordination, but seeks to expand local government representation on the Metropolitan Council.

Cities in Carver County that have formally adopted this position include Chanhassen, Chaska, Cologne, Hamburg, Mayer, New Germany, Norwood Young America, Watertown, and Victoria. Other metropolitan local governments formally supporting this position include Andover, Anoka County, Bethel, Blaine, Coates, Columbus, Centerville, Crystal, Dakota County, Elko New Market, Farmington, Forest Lake, Greenwood, Ham Lake, Hampton, Jordan, Lino Lakes, Loretto, Mendota Heights, Mound, New Prague, Nowthen, Oak Grove, Plymouth, Prior Lake, St. Francis, Scott County, and Shakopee. This list is growing as we continue to discuss this critical issue with others.

The coalition’s objectives for its collective effort to improved governance are:

1. To articulate a vision of responsive and effective metropolitan governance — as represented by a Statement of Belief and Principles for Reform of the Metropolitan Council.
2. To align local government interests behind a reform effort — through formation of a broad coalition of metropolitan cities and counties — and a common position.
3. To be prepared for any efforts — legislative and otherwise — to reform the governance structure and functioning of the Metropolitan Council.

The Metropolitan Council, due to its taxing and policy authority, should be accountable to a regional constituency of those impacted by its decisions. It should not operate as a state agency – as it does in its current form – answerable to only one person, the Governor.

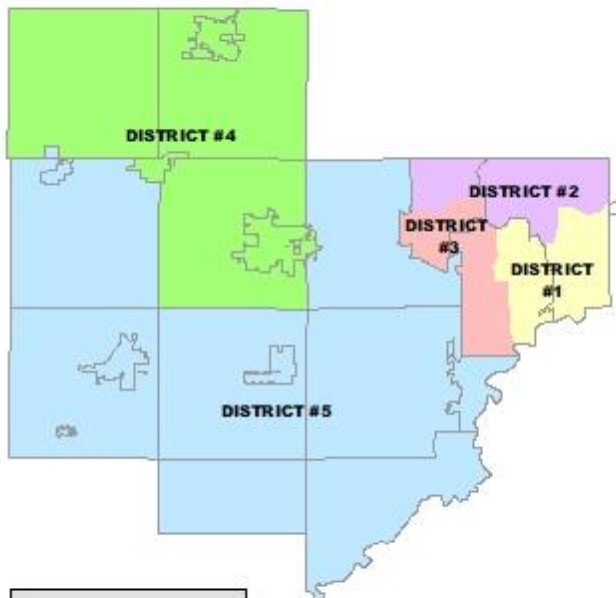
Requested Position

Carver County supports changes to legislation which follow the below principles for Metropolitan Council Reform. Specific legislation has been proposed by the local government coalition on this topic.

1. A majority of the members of the Metropolitan Council shall be elected officials, appointed from cities and counties within the region.
2. Metropolitan cities shall directly control the appointment process for city representatives to the Metropolitan Council.

3. Metropolitan counties shall directly appoint their own representatives to the Metropolitan Council.
4. The terms of office for any Metropolitan Council members appointed by the Governor shall be staggered and not coterminous with the Governor.
5. Membership on the Metropolitan Council shall include representation from every metropolitan county government.
6. The Metropolitan Council shall represent the entire region, therefore voting shall be structured based on population and incorporate a system of checks and balances.

CARVER COUNTY COMMISSIONER DISTRICTS



Legend

- Gayle Degler
- James Ische
- Randy Maluchnik
- Tim Lynch
- Tom Workman



Carver County Administration/Commissioners

<p>Gayle Degler – District 1 Phone: (763) 381-1879 gdegler@co.carver.mn.us</p>	<p>Tom Workman – District 2 Phone: (952) 250-4924 tworkman@co.carver.mn.us</p>
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<p>James Ische – District 5 Phone: (952) 212-7453 jische@co.carver.mn.us</p>	<p>David Hemze County Administrator Phone: (952) 361-1526 dhemze@co.carver.mn.us</p>
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<p>David Frischmon Property & Financial Services Phone: (952) 361-1506 dfrischmon@co.carver.mn.us</p>	<p>Rod Franks Health & Human Services Phone: (952) 361-1710 rfranks@co.carver.mn.us</p>
<p>Lyndon Robjent Public Works Phone: (952) 466-5206 lrobjent@co.carver.mn.us</p>	<p>Nick Koltavy Asst. County Administrator/Public Services Phone: (952) 361-1797 nkoltavy@co.carver.mn.us</p>

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request by Three Rivers Park District for Single Track Mountain Bike Partnership

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="11/26/2019"/>
Contact: <input type="text" value="Martin Walsh"/> Title: <input type="text" value="Parks and Recreation Director"/>	Item Type: <input type="text" value="Work Session"/>
Amount of Time Requested: <input type="text" value="15"/> minutes Presenter: <input type="text" value="Luke Skinner"/> Title: <input type="text" value="Associate Superintendent, Three"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

Three Rivers Park District has requested Carver County consider an operations partnership at Carver Park Reserve. The request is for a onetime commitment to assist in funding maintenance equipment which would be used to maintain a new mountain bike course at Carver Park Reserve.

The sport of mountain biking, and fat tire biking conducted on single track biking courses has grown tremendously over the last few years. The activity of single-track biking continues on an upward trend. In addition to biking enthusiasts, high schools are incorporating the activity as either a club sport or sanctioned as a part of the high school athletic program.

The Carver County Parks Commission has received formal requests to find space within its own park areas for mountain biking. There currently is an absence of authorized single-track mountain bike facilities in the southwest metropolitan area. Further, the commission has indicated that it would like to explore if a single-track facility could be accommodated within one of the Carver County Regional Parks.

The proposal by Three Rivers Park District warrants consideration. The current County Comprehensive Parks Open Space and Trails (POST) Plan and the Draft 2040 Comprehensive POST Plan identifies Carver Park Reserve as a facility which services recreational needs within the county. Additionally, the request aligns with POST Goal (6) and POST Policy (5) language pertaining to partnerships.

A partnership with Three Rivers Park District may more effectively service the needs of the public for a mountain bike facility as compared to each agency working independently in the same geographic area.

Staff from Three Rivers Park District will present their proposal along with additional information about the planned mountain bike facility at Carver Park Reserve. This will provide opportunity to further engage on the topic and provide greater understanding about the project.

ACTION REQUESTED:

It is requested that direction be provided to consider an agreement with Three Rivers Park District for a one-time financial commitment to assist with funding maintenance equipment needed for the single-track mountain bike course at Carver Park Reserve.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING
<i>If "Other", specify:</i> <input type="text"/>	County Dollars = <input type="text" value="\$20,000.00"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$20,000.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:
 Up to \$20,000 be provided from Park Capital Budget

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Aquatic Invasive Species planning for 2020

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Planning & Water Management Department will update the Board on developments since the August 2019 Board discussion around the planning for the 2020 Aquatic Invasive Species Prevention Plan. This will include:

1. Summary of news and actions since August.
2. Local partnership discussions.
3. 2020 budget expectations and options for responding to funding shortfalls.

ACTION REQUESTED:

Board direction on the 2020 Aquatic Invasive Species Prevention Plan.

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
<input type="text"/>	<input type="text"/>
Total	\$0.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6530

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Recommended Property Tax Policy Changes: Forfeiture, Penalty, Abatement

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Property Tax staff have been reviewing best practices in other Counties for three areas below which currently are presented to the County Board on an as needed basis for approval via the RBA process:

1. Waiving penalty for late property tax payments,
2. Approving property tax abatements, and
3. Property going thru the tax forfeiture process.

The consensus in other counties is for the County Board to adopt policies for these three areas that delegate authority which effectively and efficiently streamlines the approval process consistent with the approved policies.

ACTION REQUESTED:

None - Board direction and discussion only

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6473

CARVER COUNTY PROPERTY TAX ABATEMENT POLICY

State law gives the County Board the power to abate property taxes if approved by the County Assessor and the County Auditor. There are several types of abatements that can be granted, but for certain situations approval is based solely on clerical error or hardship. If there are hardship circumstances that were beyond the control of the Applicant, those circumstances need to be clearly explained. The County reserves the right to seek additional information from the Applicant to substantiate the reason for the request.

Taxpayers have available to them several methods to challenge valuations and assessments. They can use Minnesota Chapter 278 (Tax Court), appeal to the Board of Review and Equalization, or discuss their valuation directly with the County Assessor. Because there are other alternatives available, abatements should be used as a last resort to correct assessment errors and inequities when no other solution is possible. They are not for the purpose of reducing conflict and controversy.

Absent exceptional circumstances, it is the County's policy to only consider property tax abatement applications as they relate to taxes payable in the current year. Under exceptional circumstances, abatements will be considered for up to two prior years. If claiming a hardship, the Applicant shall detail the basis for the hardship that precluded them from addressing the issue of taxes during the prior year or years.

1. Hardship Defined: Hardship is defined as a circumstance beyond the control or ability of the property owner to correct assessment errors or inequities and which were not appealed in the normal process of the County Board of Appeal and Equalization or Tax Court.

Examples of hardship include, but are not limited to: extreme or extended hospitalization, accident or illness, extended physical or mental incapacity of the taxpayer, death of the taxpayer, military service including deployments or being out of country, and other events or circumstances which may constitute excusable inaction on the part of the taxpayer.

Inability to pay the taxes due to financial problems do not meet the definition of hardship.

2. Clerical Error Defined: Clerical errors are defined as errors that are made by someone doing the work of a clerk. Examples of clerical errors include, but are not limited to: mathematical errors, transposition of numbers, keypunch errors, and coding errors.

Judgement errors do not meet the definition of clerical. Examples of judgment errors would be poor estimations or incorrect data used in making estimations, such as an incorrect record of the actual square footage or the number of bathrooms.

3. \$10,000 Abatement Request: Abatement requests of less than \$10,000 for the current year may be handled administratively by the County Assessor and County Auditor without taking the matter to the County Board. Pursuant to Minnesota Statutes, Section 375.192, Subdivision 2, if the request is for \$10,000 or more in tax, penalty, and interest reduction, the County is required to provide notice of the request to the school board and the municipality within 20 days. The request would then be forwarded to the County Board for approval.
4. Homestead Applications: Abatements for homestead will not be considered unless a homestead application has been properly signed, returned, and approved. Property owners will also be required to file the appropriate abatement application and provide proof of occupancy at the homesteaded address for

the assessment year in question. The County reserves the right to seek additional information regarding the Applicant's homestead status.

5. Occasional Assessment or Calculation Errors Do Occur: In the case of an assessment or calculation error, an abatement may be processed in order to restore uniformity between the subject property and other similar properties. A miscalculation of the value may be a result of the inability of the Assessor's Office to access the property at the time of the entry of the assessment and later having the opportunity to access the property. These abatements may only be granted for taxes payable in the current year.
6. Occasional Clerical Errors by the County Do Occur: In the case of a clerical error, an abatement to correct the error is not limited to the current year. The discretion to grant this type of application for the two prior years is pursuant to Minnesota Statutes, Section 375.192.
7. Local Option Disaster Abatements: In the case of a property that does not qualify for disaster reassessment, as approved by the Executive Council; (consisting of the governor, lieutenant governor, secretary of state, state auditor, and attorney general), Carver County will consider an abatement for the property tax due on the property for each full month that the property is not able to be occupied due to the damage that has occurred, if the requirements of Minnesota Statutes, Section 273.1233 are met. Disaster abatements may only be applied to taxes calculated based upon the structures located on a property.
8. Abatements of Special Assessment: In the case of a Taxing Authority that erroneously charges a special assessment to a property, Carver County will abate the charge upon request of the Taxing Authority. There will be an administrative fee charge in accordance to the county fee schedule. These abatements may be granted for taxes payable in the current and prior two years.
9. Annual Report of Activity: The County Auditor will provide an annual report of property tax abatements to the County Board.

This Abatement Policy revokes all prior policies, effective on the date of approval by the County Board.

The foregoing was approved by the Carver County Board of Commissioners on the ___ day of _____, 2019.

CARVER COUNTY PROPERTY TAX PENALTY WAIVER POLICY

State law gives the County Treasurer the power to waive current year penalty from late payment of property taxes if the imposition of the penalty would be unjust and unreasonable. An unjust and unreasonable penalty would include but may not be limited to the inability to pay due to a hardship. The County reserves the right to seek additional information from the Applicant to substantiate the reason for the request.

The County Auditor will recommend to the County Treasurer approval or denial of all penalty waiver applications.

1. Hardship Defined: Hardship is defined as a circumstance beyond the control or ability of the property owner to timely submit payment.

Examples of a hardship include but are not limited to: extreme or extended hospitalization, accident or illness, extended physical or mental incapacity of the taxpayer, death of the taxpayer, military service including deployments or being out of country, and other events or circumstances which may constitute excusable inaction on the part of the taxpayer.

Inability to pay the taxes due to financial problems do not meet the definition of a hardship.

2. \$1,000 Penalty Waiver Request: Penalty waiver requests not in excess of \$1,000 per parcel may be handled administratively by the County Auditor and County Treasurer. If the application exceeds \$1,000 for waived penalty in the current year and is approved by both the County Auditor and the County Treasurer, the application would be forwarded to the County Board for final approval.
3. Annual Report of Activity: The County Auditor will provide an annual report of property tax penalty and interest that has been waived to the County Board.
4. Abatements of Penalty, Interest and Costs: Applications to abate penalty, interest and costs from delinquent taxes are not covered under this policy. These will be considered based on hardship and could be approved for the prior two years. The applications must be approved by both the County Auditor and the County Treasurer. The request would then be forwarded to the County Board for final approval.

This Property Tax Penalty Waiver Policy revokes all prior policies, effective on the date of approval by the County Board.

The foregoing was approved by the Carver County Board of Commissioners on the ____ day of _____, 2019.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Finance 2019 3Q Update and 2021 Long Term Financial Plan

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

2019 3Q Budget to Actual Results:

County staff will present a high-level overview on the Finance staff's 3Q Review with all Divisions.

2021 Long Term Financial Plan:

The 2020 Long Term Financial Plan (the "Plan") fulfills the County Board's direction to connect financial strategies to the County's long-term strategic goals and objectives. This Plan is not a budget but rather a non-binding assertion of future intent to allocate future County resources. Individual elements of the Plan will be systematically rolled forward until they are brought into the Annual Budget for approval and implementation.

ACTION REQUESTED:

Board review and direction only - Formal Board approval for the 2021 Long Term Financial Plan will be requested at the December 17th Board meeting.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

The Long Term Financial Plan is a financial planning tool so projects listed in the Plan are only financial placeholders. Projects are formally approved during the Annual Budget process.

Office use only:

RBA 2019 - 6548