



# CARVER COUNTY

# minnesota

Carver County Board of Commissioners  
November 5, 2019  
Regular Session  
County Board Room  
Carver County Government Center  
Human Services Building  
Chaska, Minnesota

PAGE

## REGULAR SESSION

9:00 a.m.	1.	a) <b>CONVENE</b>	
		b) <b>Pledge of allegiance</b>	
		c) <b>Public comments</b> – <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i>	
	2.	Agenda review and adoption	
	3.	Approve minutes of October 8, 2019, Regular Session .....	1-3
	4.	Community Announcements	
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	5.1	HHS Crisis Unit FTE realignment.....	4-5
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	5.4	Scott and Kathryn Bakkelund - Contractor's Yard .....	10-14
	5.5	Approval of Settlements for Right of Way for the Highway 50 Project-Bevens Creek Area and Highway 50 Bridge Project.....	15-22
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	5.8	Amendment to Professional Services Agreement with SRF Consulting Group Inc for Highway 212 Resurfacing Project and Highway 212 Project-Benton Township.....	27
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		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
	5.10	Cooperative Construction Agreement for Trail and Underpass at TH 41 and Hwy 5.....	29-31
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	5.13	Request for approval to contract with Pace Analytical Services Inc .....	41
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*Connections: Develop strong public partnerships and connect people to services*  
 5.15 Application for 2019-2020 renewal of On-Sale Liquor License including Sunday for LuceLine Orchard LLC dba LuceLine Orchard..... 44

*Culture: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government*  
 5.16 Reorganization within Sheriff's Office ..... 45  
 5.17 Request for Out of State Travel for 2020 Annual Traffic Safety Association Convention (ATSSA) ..... 46

*Finances: Improve the County's financial health and economic profile*  
 5.18 Abatements/additions ..... 47-48  
 5.19 Organization monetary donation (\$45) to Sheriff's Office in response to Reserves services at event..... 49  
 5.20 Citizen monetary donation (\$50) to Sheriff's Office in appreciation of continued service..... 50  
 5.21 Approval of Conveyance of Tax Forfeited Land for an Authorized Public Purpose ..... 51-53  
 5.22 Contract with Minnesota Native Landscape, Inc. for the Watertown Wetland Restoration Project ..... 54-57  
 5.23 Request for approval to contract with Daikin Applied for Chiller compressor inspection..... 58-59  
 5.24 Review/Social/Commissioners' Warrants..... NO ATT

9:10 a.m. **6. CULTURE: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government**  
 6.1 PEER Award Recognition ..... 60  
 6.2 Accept Governor's Proclamation and Honor Financial Workers and Case Aides for their Valuable Service ..... 61-62

9:35 a.m. **7. CONNECTIONS: Develop strong public partnerships and connect people to services**  
 7.1 Resolution highlighting and honoring Carver County American Legion Posts on their 100th Anniversary ..... 63-65

9:45 a.m. **ADJOURN AS COUNTY BOARD AND CONVENE AS CARVER COUNTY PUBLIC HEALTH BOARD**

9:45 a.m. **8. COMMUNITIES: Create and maintain safe, healthy and livable communities**  
 8.1 Semi-Annual Report to the Carver County Board of Health ..... 66-74

10:15 a.m. **ADJOURN AS CARVER COUNTY PUBLIC HEALTH BOARD AND CONVENE AS CARVER COUNTY DITCH AUTHORITY**

**9. COMMUNITIES: Create and maintain safe, healthy and livable communities**  
 9.1 2020 Ditch Assessments ..... 75

10:20 a.m. **ADJOURN AS CARVER COUNTY DITCH AUTHORITY**

**WORK SESSION**

10:20 a.m. **A. CONNECTIONS: Develop strong public partnerships and connect people to services**  
 1. Fair Board Capital Improvement Request ..... 76

10:50 a.m.

**BOARD REPORTS**

1. Chair
2. Board Members
3. Administrator
4. Adjourn

David Hemze  
County Administrator

**UPCOMING MEETINGS**

November 12, 2019	No Meeting
November 19, 2019	No Meeting
November 26, 2019	9:00 a.m. Board Meeting
December 3, 2019	9:00 a.m. Board Meeting
December 10, 2019	AMC Conference, No Meeting
December 17, 2019	4:00 p.m. Board Meeting
December 24, 2019	No Work Session
December 31, 2019	No Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on October 8, 2019. Chair Randy Maluchnik convened the session at 9:01 a.m.

Members present: Randy Maluchnik, Chair, James Ische, Vice Chair, Gayle Degler, Tim Lynch and Tom Workman.

Absent: None.

Degler moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Ische seconded, to approve the minutes of the October 1, 2019, Regular Session. Motion carried unanimously.

Ische moved, Degler seconded, to approve the following consent agenda items:

Resolution #77-19, Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 50-Bevens Creek Area Project and Highway 50 Bridge Project.

Approved Veterans Court grant agreement with the First Judicial District.

Authorized Sheriff's Office to receive and utilize ATV-DNR grant funds 2019-2021 awarded to their office.

Agreement with TC&W Railroad Company for the Highway 36 railroad project, pending finalization of the contract review process.

Resolution #78-19, Awarding of the Highway 36 Bridge Repair Project, Carver County Contract 19-428.

Created a 1.0 FTE Environmental Services Government Center supervisor position; eliminated a 1.0 FTE Senior Environmentalist position and related Public Services budget amendment.

Approved limiting business hours in non 24/7 facilities on December 24, 2019, to 8:00 a.m.- Noon, and allow employees to use PTO, comp time, flex time or voluntary unpaid leave to fill the day; and in specific situations, allow greater flexibility of work hours within the same work week to accommodate the reduction of regular business hours on the 24<sup>th</sup>.

Authorized the Sheriff's Office acceptance of citizen monetary donation.



Reviewed October 8, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$285,884.77.

Motion carried unanimously.

Jason Mielke, Land Management, requested the Board adopt a Resolution providing a negative declaration regarding the need for an Environmental Impact Statement, Wm. Mueller & Sons gravel pit expansion. In August, the Board authorized staff to distribute the EAW to begin the 30-day comment period regarding the expansion. Mielke explained the comment period has ended and a decision is required in order to determine whether an Environmental Impact Statement is needed. He stated the County must decide whether the project has the potential for significant environmental effects.

He indicated the EAW was distributed to 18 different government agencies and they received six comments. Mielke stated the applicant's consultant provided assistance in putting together additional information for the comments and responses. He reviewed the comment letters received from the offices of the State Archaeologist and Minnesota State Historic Preservation. He indicated a Phase 1 archeological survey would be conducted over the site and conditions could be included in the interim use permit. He added the other comment letters did not have any specific concerns. Based on the documents received, it did not appear an EIS was warranted in this situation.

Ische offered the following Resolution, seconded by Lynch:

Resolution #79-19  
For a Negative Declaration Regarding the Need for an Environmental Impact Statement  
For the Proposed Expansion of the Existing WM. Mueller & Sons, Inc.,  
Mining Operation – Lundquist Mine

On vote taken, all vote aye.

Paul Moline, Planning & Water Management, requested the Board authorize staff to submit the revised 2040 Comprehensive Plan to the Met Council.

Adriana Atcheson, Planning & Water Management, reviewed the approval process to date. She pointed out changes made to the 2040 growth area and indicated the County's watershed management plan was added as an appendix. Atcheson stated Laketown Township's changes related to wastewater and forecasts. She indicated the Met Council provided updated forecasts for the township and all the cities.

She explained the next step is to resubmit the plan to the Met Council and they have 120 days to complete their review. Once the plan is approved by the Council, it will be brought back to the Board for adoption.

Moline clarified the Plan can be amended after it is adopted and the townships can request the County amend their chapter.

Workman moved, Ische seconded, to authorize staff to submit the revised Carver County 2040 Comprehensive Plan to the Metropolitan Council for review. Motion carried unanimously.

Lynch moved, Degler seconded, to adjourn the Regular Session at 9:27 a.m. Motion carried unanimously.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**HHS Crisis Unit FTE realignment**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

The Crisis Program provides telephonic and mobile crisis response service 24/7. A 1.0 FTE position was created when there was a need for one of the therapists to work out of class as the supervisor. This position is currently vacant, and is no longer needed at 1.0 FTE. The Crisis Therapists in the unit are all hired and scheduled at .9 FTE due to the intensity and stress of the position. The remaining 0.1FTE (one shift every two weeks) will be a new position hired in place of using STOC employees.

**ACTION REQUESTED:**

Motion to approve the elimination of vacant 1.0 FTE Crisis Therapist position and the creation of one .9 FTE and one 0.1 FTE Crisis Therapist position.

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**  **\$0.00**

Insert additional funding source

**Related Financial/FTE Comments:**

No additional County Levy dollars are required for this FTE realignment.

*Office use only:*

RBA 2019 - 6476

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: HHS Crisis Unit FTE realignment

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Crisis Salaries Part-Time	11-480-747-3510-6112	\$9,338.00	Crisis Salaries Permanent	11-480-747-3510-...	\$9,338.00
<b>TOTAL</b>		\$9,338.00	<b>TOTAL</b>		\$9,338.00

Reason for Request:

Elimination of 1.0 Crisis Therapist position and creation of one .9 FTE Crisis Therapist and one 0.1 FTE Crisis Therapist.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Reorganization within County Attorney's Office**

Primary Originating Division/Dept: <input type="text" value="Attorney"/>	Meeting Date: <input type="text" value="11/5/2019"/>
Contact: <input type="text" value="Mark Metz"/> Title: <input type="text" value="County Attorney"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

After the recent resignation of the First Assistant County Attorney, County Attorney Metz considered the needs and resources to most efficiently staff the County Attorney's Office, while continuing to deliver the highest level of service with the resources provided.

The County Attorney's Office is recommending elimination of the First Assistant County Attorney position and replacing that position with a 1.0 FTE Senior Assistant County Attorney. This organizational change reflects a return to the office structure prior to the creation of the First Assistant position. The Senior Assistant County Attorney will be assigned to the criminal division to ensure continuity in delivering a high level of service in our prosecution services, veterans and treatment courts.

The savings from that reorganization is approximately \$46,145.00.

County Attorney Metz recommends utilizing the wage savings to strengthen its Victim Witness Program with the addition of a Victim Witness Supervisor. This position will be responsible for supervising the daily operations of the Victim Witness Program and ensuring compliance with program operations per state and federal guidelines. Under the direction of the Chief Deputy County Attorney, the Victim Witness Supervisor will manage and mentor the Victim Witness Coordinator(s) and victim witness administrative staff, providing better daily operational supervision. In addition, this structural change provides a sound foundation for future growth in this division.

The responsibilities of the Victim Witness Supervisor were assessed and assigned a DBM classification of B32. With the creation of the Victim Witness Supervisor position, one of the Victim Witness Coordinator positions will be eliminated at this time. The additional cost to eliminate a current Victim Witness Coordinator and replace it with a 1.0 FTE Victim Witness Supervisor is approximately \$6,183.00, which will be offset by the wage savings achieved with the elimination of the First Assistant position.

Overall, there is no increase or decrease in total FTE allocation in this proposed reorganization. The net personnel cost savings in this proposal is \$39,962.00.

**ACTION REQUESTED:**

Motion to approve the reorganization in the County Attorney's Office which:

1. Eliminates the First Assistant County Attorney position and replaces it with a 1.0 FTE Senior Assistant County Attorney position; and
2. Eliminates one (1) Victim Witness Coordinator position and replaces it with a 1.0 FTE Victim Witness Supervisor position.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text" value="(\$39,962.00)"/> _____ <b>Total</b> <input type="text" value="(\$39,962.00)"/> <input checked="" type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> <input type="text" value="Other staffing change (grade, classification, hours, etc.)"/>	

**Related Financial/FTE Comments:**

This proposal eliminates two 1.0 FTE positions (First Assistant County Attorney and Victim Witness Coordinator) and adds two 1.0 FTE positions (Senior Assistant County Attorney and Victim Witness Supervisor). There is no net change to County Attorney's Office FTE allocation.

*Office use only:*

RBA 2019 - 6484

# Carver County Board of Commissioners Request for Board Action



## Agenda Item:

### Consent to Enter and Waiver of Trespass Agreement

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 11/5/2019

Contact: Martin Walsh

Title: Parks and Recreation Director

Item Type:

Consent

Amount of Time Requested:  minutes

Presenter:  Title:

Attachments:  Yes  No

#### Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

#### BACKGROUND/JUSTIFICATION:

The Shores of Waconia Development is a 50 acre single-family housing development proposed on the southeast side of Lake Waconia and adjacent to the northern boundary of Lake Waconia Regional Park, on land formerly known as the Anderson property.

The development project plans to connect a future recreational trail from the park through the housing development, and ultimately with the regional trail along County Road 92.

Lot 1 of the housing development is located along Lake Waconia and is adjacent to the northern boundary of the park. Lot 1 also is near the planned trail connection in the park.

Rather than constructing a retaining wall on private property to physically demarcate the boundary between the park and the housing development, the developer offered October 4, of 2019 to construct a natural looking embankment at no cost to the County.

The proposed embankment would be located on private property at the rear of Lot 1 and extend 30 feet onto park property. The embankment would change the elevation on park property from 965' to 974', be approximately 9 feet high, and have a V:H slope ratio of approximately 3.5' to 1'. The embankment would be naturally landscaped.

The Shores of Waconia Development proposal benefits Lake Waconia Regional Park and the single-family housing development. Those benefits include:

- 1) A natural embankment will eliminate the need for the developer to install a retaining wall between the boundary of the park property and the housing development. Maintenance of a retaining wall likely would have required maintenance workers to obtain access to the park. The proposed grading and landscaping of the embankment eliminates a need for maintenance workers to access the park.
- 2) The proposed grading and landscaping of the embankment will provide park users with a natural physical transition between the park property and the adjacent housing development, and will maximize the aesthetics of the park by eliminating the view of a man-made retaining wall.
- 3) A natural embankment will visually buffer the publics' views of Lot 1 from the park, and will provide a natural visual screening of activities occurring within the park.
- 4) Additionally, the embankment will physically guide future recreational trail users to the trail entrance point near Lot 1, and into the development. Trail users will be less likely to climb the embankment or follow the shoreline to access the trail in the development.

5) The embankment will provide a natural physical boundary between the park property and the housing development, and also may eliminate the public's general encroachment into park property there.

7) The proposed grading and landscaping work on park property directly benefits the public as the County will not incur any costs now or in the future to make similar improvements, including the installation of a retaining wall or fence when the Lot 1 becomes occupied.

The Park Commission recommended approval of the agreement at its October 16, 2019 Regular Meeting.

**ACTION REQUESTED:**

Motion to approve a Consent to Enter and Waiver of Trespass Agreement with Rachel Development, Inc. and Lake Waconia Partners.

**FISCAL IMPACT:** None

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:** None

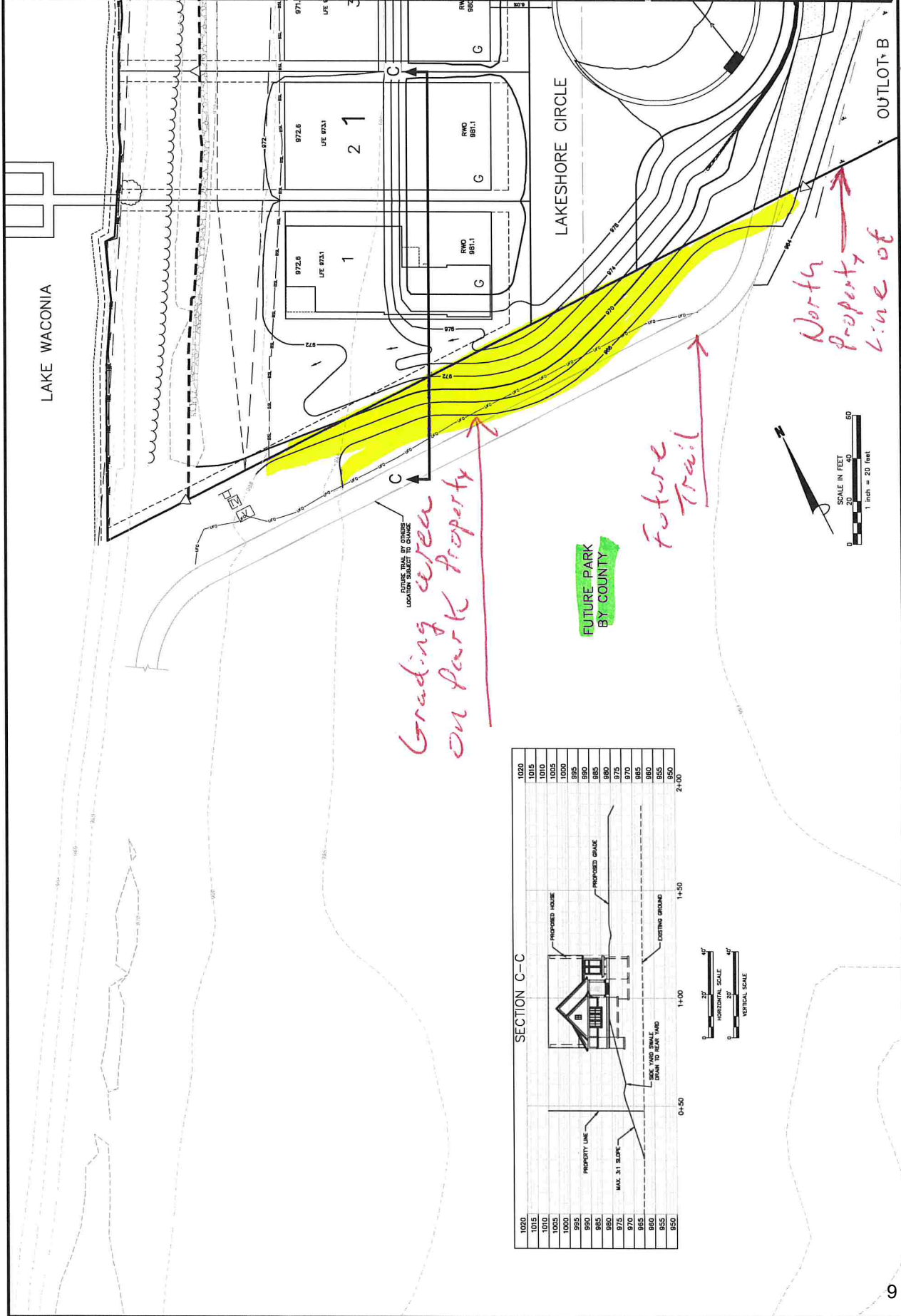
**Total**

**\$0.00**

Related Financial/FTE Comments:

*Office use only:*

RBA 2019 - 6482





# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Scott and Kathryn Bakkelund - Contractor's Yard**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

File #PZ20190049. The Planning Commission recommended approval of Scott and Kathryn Bakkelund's Conditional Use Permit (CUP) for a Contractor's Yard (Bakkelund Tree & Landscape Service), on their 5.5-acre parcel located in Section 17, Dahlgren Township. The hours of operation would typically be 6:00 a.m. to 6:00 p.m. Monday through Saturday. Occasionally, vehicles may enter and leave the site outside of the normal business hours due to snow plowing and 24-hour emergency services the business provides. Approximately three full-time employees would report to the site, with an estimated four to eight vehicle trips to and from the site each day. The business would utilize five commercial vehicles. The applicants have proposed a 60'x120' structure which would store vehicles, equipment, and supplies as well as some personal items. The Dahlgren Town Board has recommended approval of the request with the conditions of screening on the west and north side of the property, dust coating in front of the subject property and the three homes immediately west of the Bakkelunds', and trees/wood from the commercial business activity shall not be brought back to the property except for personal use.

**ACTION REQUESTED:**

A motion to adopt Findings of Fact and issue Order #PZ20190049 for the issuance of a Conditional Use Permit.

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**  **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2019 - 6483

COUNTY OF CARVER  
*PLANNING COMMISSION RESOLUTION*

**FILE #: PZ20190049**

**RESOLUTION #: 19-17**

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

**FILE #:** PZ20190049

**OWNER/APPLICANT:** Scott & Kathryn Bakkelund

**SITE ADDRESS:** 8390 130<sup>th</sup> Street Dahlgren Township

**PERMIT TYPE:** Contractor's Yard

**PURSUANT TO:** County Code, Chapter 152, Section 152.079 C10

**LEGAL DESCRIPTION:** See attached Exhibit "A"

**PARCEL #:** 04-017-1700

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of October 15, 2019; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Mr. & Mrs. Bakkelund own a 5.50-acre parcel in the Southwest Quarter (SW¼) of the Northeast Quarter (NE¼) in Section 17, Dahlgren Township. The parcel is improved with a house with an attached garage and is located in the Agricultural Zoning District and the CCWMO (Bevens and Carver Creek watershed).
2. The applicants are requesting a Conditional Use Permit (CUP) to operate a Contractor's Yard pursuant to Section 152.079 C10 of the Carver County Zoning Code.
3. The Bakkelunds are requesting to use the subject property for a Contractor's Yard (i.e. Bakkelund Tree & Landscape Service). Hours of operation would generally be from 6:00 a.m. to 6:00 p.m. Monday through Saturday. Occasionally, vehicles may enter and leave the site outside of the normal business hours due to snow plowing and 24-hour emergency services the business provides. Approximately three full time employees would report to the site daily with approximately four to eight trips to and from the site daily. Five vehicles would be associated with the business. All business vehicles would access the property via County Road 41 to 130<sup>th</sup> Street. Additionally, the applicant has indicated that he would be willing to dust coat the road between County Road 41 and their property. The applicant appears to meet the minimum standards for a Contractor's Yard CUP.
4. Proposed outside storage would consist of surplus materials from jobs such as boulders or retaining wall blocks. These materials would be stored temporarily until needed at a future job. The outside storage would be kept in a 20'x20' area screened from neighboring properties. The applicant would not store trees or wood for business use.
5. The applicants' proposal includes construction of a 60'x120' accessory pole building that would be used to store the business's equipment and vehicles as well as personal storage. About a quarter of the building would be used for personal items such as a boat, etc. The property near the structure would be graded so that water is diverted away from the western property. Additional gutters could be installed if needed as well as drain tile to further direct water away from the western property.
6. The building would be screened on the north and west sides of the property with a double staggered row of spruce trees placed approximately every 15 feet as indicated on the aerial. The building would be accessed from the south and east sides.
7. The applicants are not proposing any signage at this time, although if signage is proposed in the future, it would be

required to meet the standards of Chapter 154 of the County Code; not to exceed 32 square feet of surface area. The size of a two-sided sign shall be calculated based on the surface area of only one of the sides, provided the sign surfaces are completely flush.

8. The Conditional Use Permit operational plan submitted by the applicant proposed water and a restroom in the building. If the Permittee decides to pursue the water and restroom option, a Subsurface Sewage Treatment System (SSTS) design would need to be submitted, reviewed and approved by the Carver County Environmental Services Department to verify that it meets all requirements of MN Rule 7080-7083 and Chapter 52 of the Carver County Code of Ordinances.
9. The Land Management Department received a letter on October 15, 2019, prior to the Planning Commission meeting from the Lueck family (8500 130<sup>th</sup> Street Cologne, MN 55322) with photos of materials on the Bakkelund property and road condition of 130<sup>th</sup> Street. The letter also noted concerns with dumping, vehicle weight on the road, size of the business and Dahlgren Township's recommendation of approval in relation to the application. All points were addressed by the Bakkelunds and Mark Willems of the town board and Planning Commission during the meeting.
10. During the Planning Commission meeting, Lauren Schnobrich from Burns & Hansen Attorneys at Law representing Nicholas and Nancy Schultz, explained the Schultzs' concerns with issuance of the CUP prior to the resolution of the property dispute. Additionally, Ms. Schnobrich described that the location of the accessory building and approval of the CUP negates findings in Section 152.251 (B), (C), (D), (G) and (I). Lastly Ms. Schnobrich described the variables of lighting, stormwater, light and tree concerns associated with the application. Ms. Schnobrich submitted a letter dated October 15, 2019, to be entered into the record summarizing what she presented during the meeting.
11. Also during the October 15, 2019, Planning Commission meeting, Nicholas Schultz (neighboring landowner at 8410 130<sup>th</sup> Street Cologne, MN 55322) discussed concerns with the condition and maintenance of the township road, lighting, drainage and screening. Additionally, Mr. Schultz explained the ongoing property line dispute between his property and the subject parcel.
12. Lee Wickenhauser (13010 Kelley Avenue Chaska, MN 55318) commented during the public hearing emphasizing the importance of property rights in the Planning Commission's consideration of the application.
13. The Dahlgren Town Board reviewed the request at their August 12, 2019 and September 9, 2019, Town Board meetings and recommended approval during their September meeting. The township has requested screening on the west and north side, dust coating in front of the subject property and the three homes immediately west of the Bakkelund's and that trees are not brought to the property excluding personal use wood.
14. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

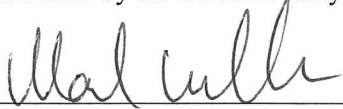
**THEREFORE, BE IT RESOLVED,** THAT the Carver County Planning Commission hereby recommends the issuance of Conditional Use Permit #PZ20190049, for a Contractors Yard on the land described in Exhibit "A" of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

1. The permit is subject to administrative review. The Permittee shall maintain homestead status on the property. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. The operation shall be substantially in accordance with the submitted operational & site plans (dated: 8/27/2019). These plans shall be requirements of this permit.
3. The permittee shall obtain the appropriate building permit(s) prior to the construction of the structure. All work shall be done in accordance with the submitted plan.



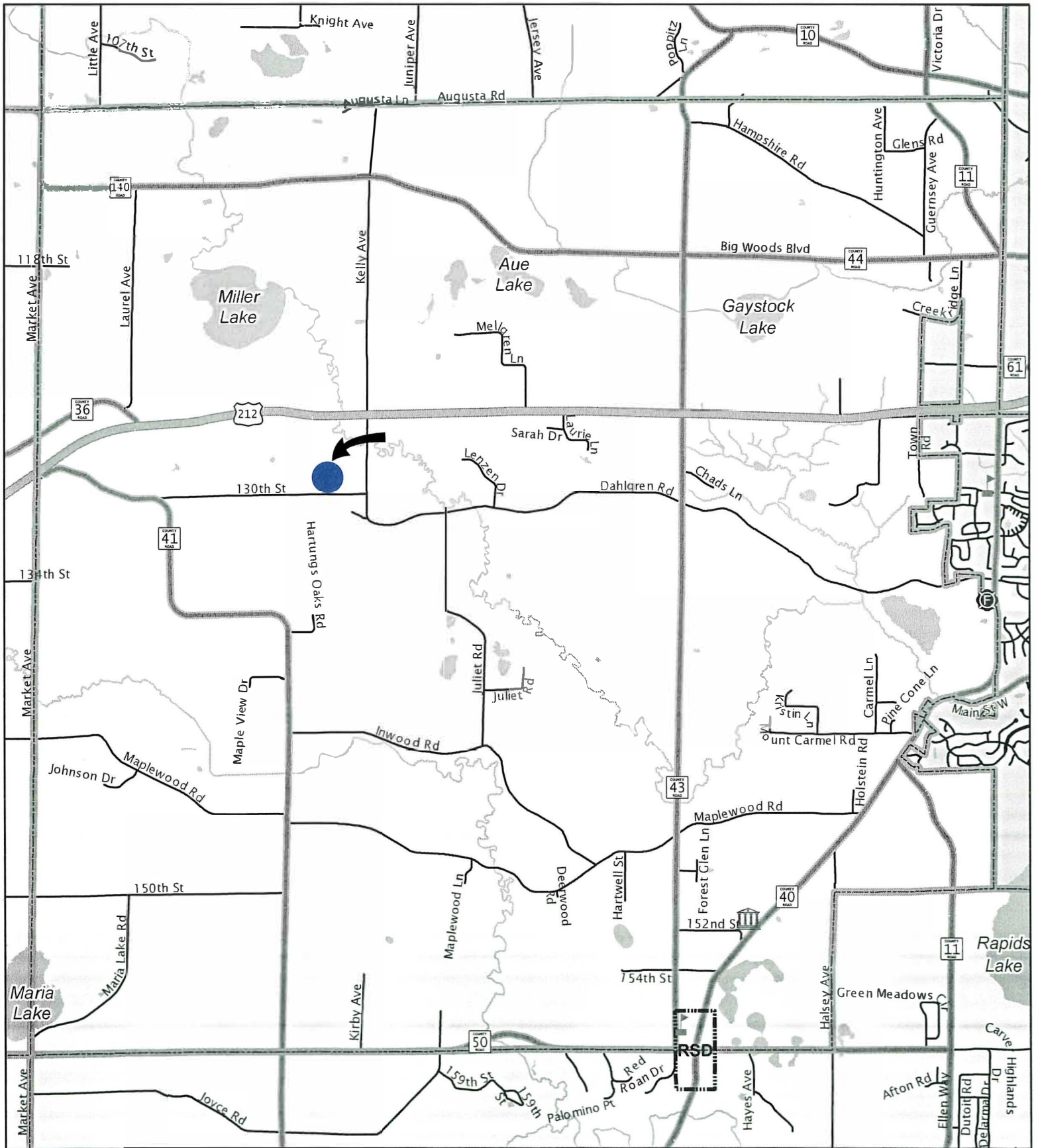
4. Any future remodeling or improvements to existing structures shall require Carver County Building Official review and permit approval if applicable. Future construction of any new structure to be utilized as part of the business, shall require the issuance of a new Conditional Use Permit and the issuance of applicable building permits prior to construction.
5. The Contractor's Yard must comply with the Subsurface Sewage Treatment System requirements of MN Rule 7080-7083 and Chapter 52 of the Carver County Code of Ordinances.
6. Permittee shall comply with all road authority (Dahlgren Township) requirements which may include but is not limited to screening on the west and north side, dust coating in front of the subject property and the three homes immediately west of the Bakkelunds' as well as a restriction that trees are not brought to the property excluding personal use wood.
7. A maximum of nine (9) business vehicles (including, but not limited to: pickups and commercial trucks utilized to supply the service) may be stored and/or permitted on the site.
8. All outside storage shall be screened from neighboring properties and the public road and all business-related trucks, equipment and supplies shall be stored within existing structures and/or the approved 20'x20' area.
9. The permittee shall obtain and maintain a Non-generator's Certificate or contact the Environmental Services Department to obtain a Hazardous Waste Generator's License, if required.
10. The permittee shall submit a Certificate of Workers' Compensation Insurance and/or proper affidavit to the Land Management Department.

**ADOPTED** by the Carver County Planning Commission this 15<sup>th</sup> day of October 2019.



Mark Willems, Vice Chair  
Carver County Planning Commission

# DAHLGREN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Settlements for Right of Way for the Highway 50 Project-Bevens Creek Area and Highway 50 Bridge Project**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="11/5/2019"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Senior Right-of-Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

The 2020 construction season includes the Highway 50 Project-Bevens Creek Area and the Highway 50 Bridge Project from County Highway 41 on the west to Highway 40 on the east. In order to complete the project, additional right of way is needed. Appraisals by a certified appraiser were completed and the County Board approved the making of offers, based on the appraisals, at its September 3, 2019 regular session. The Public Works Director, or agents under his supervision, made offers to the affected property owners based on the appraisals and negotiations then commenced. Settlements with several of the property owners located at PID #'s 08.0040320, 04.0330601, 08.0040800, 08.0030800, 04.0340920, 04.0330100, 08.0040330, 04.0340930, 04.0331600, 04.0320800 and 08.0050110 have been reached.

**ACTION REQUESTED:**

Motion to adopt resolution to approve settlements for right of way acquisitions for the Highway 50 Project-Bevens Creek Area and the Highway 50 Bridge Project.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>				
<i>If "Other", specify:</i> <input type="text"/>	<b>County Dollars =</b>				
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">CSAH Reg. Const. Funds</td> <td style="width: 30%; text-align: right;">\$190,375.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$190,375.00</b></td> </tr> </table>	CSAH Reg. Const. Funds	\$190,375.00	<b>Total</b>	<b>\$190,375.00</b>
CSAH Reg. Const. Funds	\$190,375.00				
<b>Total</b>	<b>\$190,375.00</b>				
<input checked="" type="checkbox"/> Insert additional funding source					
Related Financial/FTE Comments:					

Office use only:

RBA 2019 - 6489

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: November 5, 2019

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

---

**Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 50-Bevens Creek Area Project and Highway 50 Bridge Project**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for shoulder widening and bridge reconstruction as part of the Highway 50-Bevens Creek Area Project (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of shoulder widening and bridge reconstruction as part of the Highway 50-Bevens Creek Area Project constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on November 5, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5<sup>th</sup> day of November, 2019.

\_\_\_\_\_  
Dave Hemze

\_\_\_\_\_  
County Administrator



**EXHIBIT A**

**to**

**Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests**

**Highway 50 Project-Bevens Creek Area and Highway 50 Bridge Project**

Carver County Public Works No. 188845

**Property Tax Identification No. 08.0040800**

**Parcel Number(s): 5**

Fee Owners: Trust Agreement of Wayne & Jeanne M. Jellison

Property Address: 7625 County Road 50, Carver, MN 55315

Permanent easement for public right-of-way purposes contains **1,504 sq. ft.**, more or less;

Temporary Construction Easement contains **15,555 sq. ft.**, more or less;

Settlement Amount: **\$34,200.00**

**Property Tax Identification No. 08.0030800**

**Parcel Number(s): 24**

Fee Owners: James E Poppler and Mary M Poppler, husband and wife

Property Address: 6555 County Road 50, Carver, MN 55315

Permanent easement for public right-of-way purposes contains **5,328 sq. ft.**, more or less;

Settlement Amount: **\$33,825.00**

**Property Tax Identification No. 04.0330601**

**Parcel Number(s): 44**

Fee Owners: Scott J Haas and Kathi J Haas, husband and wife

Property Address: 7320 County Road 50, Carver, MN 55315

Permanent easement for public right-of-way purposes contains **16,289 sq. ft.**, more or less;

Temporary easement for construction purposes contains **37,237 sq. ft.**, more or less.

Settlement Amount: **\$47,875.00**

**Property Tax Identification No. 08.0040320**

**Parcel Number(s): 38**

Fee Owners: Kathleen Seck, single

Property Address: 7585 County Road 50, Carver, MN 55315

Temporary easement for construction purposes contains **2,397 sq. ft.**, more or less.

Settlement Amount: **\$2,225.00**

**Property Tax Identification No. 04.0340920**

**Parcel Number(s): 41**

Fee Owners: Barbara A Minzel and Nathan Minzel, husband & wife; Harlan E Poppler & Dolores A Poppler, husband & wife, (life estate interest)

Property Address: 7090 County Road 50, Carver, MN 55315

Permanent easement for roadway purposes contains **7,595 sq. ft.**, more or less.

Settlement Amount: **\$3,450.00**

**Property Tax Identification No. 04.0330100**

**Parcel Number(s): 47**

Fee Owners: Jeffrey R Brueggemeier Revocable Trust & Debra M Brueggemeier Revocable Trust

Property Address: 15425 Kirby Ave, Carver, MN 55315

Permanent easement for roadway purposes contains **27,080 sq. ft.**, more or less

Temporary easement for construction purposes contains **6,631 sq. ft.**, more or less.

Settlement Amount: **\$9,000.00**

**Property Tax Identification No. 08.0040330**

**Parcel Number(s): 8**

Fee Owners: John Dauwalter & Toni Dauwalter, husband & wife

Property Address: 7575 County Road 50, Carver, MN 55315

Permanent easement for roadway purposes contains **1,136 sq. ft.**, more or less

Settlement Amount: **\$1,000.00**

**Property Tax Identification No. 04.0340930**

**Parcel Number(s): 40**

Fee Owners: Nathan H Minzel & Barbara A Minzel, husband & wife

Property Address: 6960 County Road 50, Carver, MN 55315

Permanent easement for roadway purposes contains **7,291 sq. ft.**, more or less

Settlement Amount: **\$10,200.00**

**Property Tax Identification No. 04.0331600**

**Parcel Number(s): 46**

Fee Owners: Kevin Lebens, single & Deanna K. James, single

Property Address: XXX County Road 50, Carver, MN 55315

Permanent easement for roadway purposes contains **63,387 sq. ft.**, more or less

Temporary easement for construction purposes contains **23,275 sq. ft.**, more or less.

Settlement Amount: **\$24,275.00**

**Property Tax Identification No. 04.0320800**

**Parcel Number(s): 50**

Fee Owners: Steven G Buetow Trust & Jennifer L Buetow Trust

Property Address: XXX County Road 50, Carver, MN 55315

Permanent easement for roadway purposes contains **21,876 sq. ft.**, more or less

Temporary easement for construction purposes contains **12,869 sq. ft.**, more or less.

Settlement Amount: **\$12,825.00**

**Property Tax Identification No. 08.0050110**

**Parcel Number(s): 2**

Fee Owners: David R. Bingham & Ranee K. Bingham, husband & wife

Property Address: 8175 County Road 50, Carver, MN 55315

Permanent easement for roadway purposes contains **12,694 sq. ft.**, more or less

Settlement Amount: **\$11,500.00**

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Comment Letter on Met Council's 2020 Regional Solicitation**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Every two years federal transportation funding is distributed via the Metropolitan Council's Regional Solicitation process for locally initiated projects that meet regional transportation needs. Critical changes were made to the application language, scoring methodology, and funding guidance for this important program. Metropolitan Council and the Transportation Advisory Board (TAB) are asking for comments on the changes with public comment open until November 6, 2019.

The letter states the County's position on key proposed changes, most notably a request to maintain the mid-point funding ranges for the Road & Bridge and Bicycle and Pedestrian funding categories instead of decreasing the ranges for these categories by \$4 million and \$1 million, respectively. The TAB will consider comments and adopt the Regional Solicitation documents at the November 20, 2019 meeting.

**ACTION REQUESTED:**

Motion to approve comments to the 2020 Regional Solicitation, authorizing staff to submit a letter of comments to the Metropolitan Council.

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2019 - 6490



**Randy Maluchnik**  
**Office of County Commissioner**  
Carver County Government Center  
Human Services Building  
602 East Fourth Street  
Chaska, MN 55318-1202  
Phone: 952 361-1510  
Fax: 952 361-1581

November 5, 2019

Mayor James Hovland, Chair  
Transportation Advisory Board  
Metropolitan Council  
390 Robert Street North  
Saint Paul, MN 55101-1805

SUBJECT: 2020 Regional Solicitation Public Comments

Dear Chair Hovland and TAB Members,

Thank you for the opportunity to review and comment on the 2020 Regional Solicitation application language and funding guidance for the distribution of federal transportation funds to local initiated projects for regional transportation needs. Carver County recognizes and appreciates the work put in by the members of the Policy Work Group, the Technical Advisory Committee (TAC), the TAC Funding and Programming Committee, and the Metropolitan Council staff in this important area.

Carver County reviewed the proposed major changes, recognizes the potential critical impact of these changes on future funding awards, and respectfully requests consideration of the following for incorporation into the 2020 Regional Solicitation application language and funding guidance:

1. Maintain the mid-point funding ranges for the Road & Bridge Category and Bicycle and Pedestrian Category instead of decreasing the ranges for these categories by \$4 million and \$1 million, respectively. Needs in all transportation funding categories are increasing, and this change will likely eliminate funding for at least one project from each of the aforementioned categories.
2. Eliminate the 2.5% setaside for the Unique Project category. The Unique Project category bypasses the technical standards and regional vetting process developed and required as part of the regular Regional Solicitation process based on Transportation Policy Plan guidance.
3. Revise the new two-part and bonus point scoring system added to Criterion 4A. Deficiencies and Safety for the Multiuse Trails and Bicycle Facilities Category. Remove Part 2: Regional Bicycle Barrier Crossing Improvements and Major River Bicycle Barrier Crossings scoring and bonus point option. Review and consider the recommendation from the Regional Bicycle Barrier Study work group and TAC Funding & Programming.

4. Revise and redistribute the allocation of 50 additional points to Criterion 2A. Potential Usage – Existing population and employment within 1-mile in the Multiuse Trails and Bicycle Facilities Category. This measure does not accurately capture facility usage in Rural or Rural Center communities or for bicycle and pedestrian facilities that serve as the primary connection between communities. Allocating additional points to this category further disadvantages applicants outside Urban Center communities.

Sincerely,

Randy Maluchnik  
Carver County Board Chair

cc: Lyndon Robjent, P.E., Public Works Director/County Engineer  
Elaine Koutsoukos, Metropolitan Council, TAB Coordinator



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Contract with METRO WEST INSPECTION SERVICES, INC.**

Primary Originating Division/Dept: Public Services - Land Mgmt.

Meeting Date: 11/5/2019

Contact: Jason Mielke Title: Land Use Manager

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

Growth: Manage the challenges and opportunities resulting from growth and development

**BACKGROUND/JUSTIFICATION:**

The Land Management Dept. is responsible for the administration and enforcement of the State Building Code in the unincorporated areas of the County. The current contract with Metro West Inspection Services expires at the end of 2019. The County's Land Management Department published a Request for Proposals (RFP) for 2020-2022 in the legal paper and posted it on the County's website. Metro West Inspections (Todd Geske) was the sole respondent to the RFP. The County staff analyzed their proposal primarily with regard to the best combination of cost, customer service, and scope of building inspection services. The Land Management Department is recommending Metro West Inspection Services based, in part, on the following: their fee would be 37% of permit revenue (i.e. no increase from the prior 2017-2019 contact); they have provided excellent service to internal & external customers over the last 9 years; and they currently serve Waconia, Mayer, New Germany, Norwood Young America and Cologne, providing uniformity within the County's jurisdictions. They also deliver very efficient and fast service on plan reviews and permits. Metro West has been in business since 1976. They have 8 Minnesota Certified Building Officials in addition to other qualified staff members, which meets the Department's needs.

**ACTION REQUESTED:**

Motion to contract with METRO WEST INSPECTION SERVICES, INC. pending completion of the contract review process.

**FISCAL IMPACT:** Other

*Budget for professional services has been included in the 2020 administrator's recommendation.*

If "Other", specify:

**FUNDING**

<b>County Dollars =</b>	
Permit Revenue	\$121,000.00
<b>Total</b>	<b>\$121,000.00</b>

**FTE IMPACT:** None

Insert additional funding source

**Related Financial/FTE Comments:**

The Building Official's services are funded by the building permit fees collected by the Department. The 2020 estimated fee (\$121,000) is based on permit revenue projections of approximately \$327,000. The 2021 and 2022 budget line recommendations would be developed based on economic trends & projections, as a part of future budgeting processes.

*Office use only:*

RBA 2019 - 6492

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Amendment to Professional Services Agreement with SRF CONSULTING GROUP INC for Highway 212 Resurfacing Project and Highway 212 Project - Benton Township**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="11/5/2019"/>
Contact: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

Carver County, MnDOT and the Southwest Corridor Transportation Coalition have been working together to improve Highway 212 between the Cities of Chaska and Carver and Norwood Young America for many years. Carver County has led or assisted in several activities along the corridor in the last several years. Work continues with the goal to construct safety improvements as necessary along the corridor and eventually complete the expansion of each 2-lane segment to 4-lanes.

Pavement resurfacing of Highway 212 for the Highway 212 Resurfacing Project from the west side of the City of Cologne through the City of Norwood Young America will occur in 2020. This includes new traffic signals, trails and a pedestrian underpass in Norwood Young America. The 2-lane portion of Highway 212 will not be expanded with this project. MnDOT is paying for 100% of this work and will be leading the effort.

At the same time Carver County and MnDOT are undertaking concept design for the Highway 212 Project – Benton Township which includes the future 4-lane expansion from the City of Cologne through the City of Norwood Young America. Carver County and MnDOT have already entered into a joint powers agreement and the agencies will evenly split the 4-lane concept design.

An amendment to the professional services agreement with SRF Consulting Group, Inc. is needed for changes to the design scope for the Highway 212 Resurfacing Project and the Highway 212 Project – Benton Township. Specific design scope changes include:

Highway 212 Project – Benton Township

1. Additional requested study of the Highway 212/51 intersection and Highway 212/36 intersection

Highway 212 Resurfacing Project

1. Additional drainage evaluation and design along the corridor
2. Incorporate changes in State pavement recommendations
3. Incorporate changes in State foundation recommendations for the pedestrian underpass
4. Coordination with the Highway 5/33 Roundabout Project
5. Incorporate additional geometric changes to improve safety, pedestrian access, and minimize right of way needs and future maintenance
6. Remove the soil correction and reconstruction east of Highway 51
7. Update traffic control and staging plans for the updated pavement recommendations and removal of the reconstruction

Approval of a joint powers agreement amendment with MnDOT has been requested under a separate board action.

**ACTION REQUESTED:**

Approve Amendment 1 to the Professional Services Agreement with SRF CONSULTING GROUP, INC. for the Highway 212 Resurfacing Project and Highway 212 Project - Benton Township, pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	<b>FUNDING</b>
If "Other", specify: <input type="text" value=""/>	County Dollars = <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	Sales Tax <input type="text" value="\$15,964.01"/>
	MnDOT <input type="text" value="\$293,059.05"/>
	<b>Total</b> <input type="text" value="\$309,023.06"/>
	<input checked="" type="checkbox"/> Insert additional funding source

**Related Financial/FTE Comments:**

The County and MnDOT will evenly split the costs for the Highway 212 Project - Benton Township. MnDOT is paying all costs for the Highway 212 Resurfacing Project.

*Office use only:*

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Amendment to Joint Powers Agreement with the State of Minnesota for the Highway 212 Resurfacing Project and Highway 212 Project - Benton Township**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="11/5/2019"/>
Contact: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

Carver County, MnDOT and the Southwest Corridor Transportation Coalition have been working together to improve Highway 212 between the Cities of Chaska and Carver and Norwood Young America for many years. Carver County has led or assisted in several activities along the corridor in the last several years. Work continues with the goal to construct safety improvements as necessary along the corridor and eventually complete the expansion of each 2-lane segment to 4-lanes.

Pavement resurfacing of Highway 212 for the Highway 212 Resurfacing Project from the west side of the City of Cologne through the City of Norwood Young America will occur in 2020. This includes new traffic signals, trails and a pedestrian underpass in Norwood Young America. The 2-lane portion of Highway 212 will not be expanded with this project. MnDOT is paying for 100% of this work and will be leading the effort.

At the same time Carver County and MnDOT are undertaking concept design for the Highway 212 Project – Benton Township which includes the future 4-lane expansion from the City of Cologne through the City of Norwood Young America. Carver County and MnDOT have already entered into a joint powers agreement and the agencies will evenly split the 4-lane concept design.

An amendment to the joint powers agreement is needed for changes to the design scope with the project consultant for the Highway 212 Resurfacing Project and the Highway 212 Project – Benton Township. Specific design scope changes include:

Highway 212 Project – Benton Township

1. Additional requested study of the Highway 212/51 intersection and Highway 212/36 intersection

Highway 212 Resurfacing Project

1. Additional drainage evaluation and design along the corridor
2. Incorporate changes in State pavement recommendations
3. Incorporate changes in State foundation recommendations for the pedestrian underpass
4. Coordination with the Highway 5/33 Roundabout Project
5. Incorporate additional geometric changes to improve safety, pedestrian access, and minimize right of way needs and future maintenance
6. Remove the soil correction and reconstruction east of Highway 51
7. Update traffic control and staging plans for the updated pavement recommendations and removal of the reconstruction

**ACTION REQUESTED:**

Approve Amendment to Joint Powers Agreement No. 1031242 with the State of Minnesota for the Highway 212 Resurfacing Project and Highway 212 Project - Benton Township, pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>						
<i>If "Other", specify:</i> <input type="text"/>	<b>County Dollars =</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Sales Tax</td> <td style="text-align: right;">\$15,964.01</td> </tr> <tr> <td>MnDOT</td> <td style="text-align: right;">\$293,059.05</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$309,023.06</b></td> </tr> </table>	Sales Tax	\$15,964.01	MnDOT	\$293,059.05	<b>Total</b>	<b>\$309,023.06</b>
Sales Tax	\$15,964.01						
MnDOT	\$293,059.05						
<b>Total</b>	<b>\$309,023.06</b>						
Related Financial/FTE Comments:	<input checked="" type="checkbox"/> Insert additional funding source						

*Office use only:*

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Cooperative Construction Agreement for Trail and Underpass at TH 41 and Hwy 5**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes  
Presenter:  Title:

Attachments:  Yes  No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

Carver County plans to construct the TH 5 Regional Trail Project, State Project SP010-090-008 in 2020. The project scope includes constructing a trail along TH 5 from Minnewashta Parkway to Century Blvd. in Chanhassen, a distance of approximately 2 miles. This project will also include the construction of a trail underpass at TH 41 just south of the intersection of TH 41 and TH 5.

A cooperative agreement with the State of Minnesota (MnDOT) is required for the county to complete the improvements in MnDOT right of way and comits the county to perform maintenance of the new infrastructure.

The county has already entered into seperate joint powers agreements with the City of Chanhassen and the Regents of the University of Minnesota/MN Landscape Arboretum for continued operations and maintenance of the trail.

**ACTION REQUESTED:**

Adopt a resolution to authorize entering into a Cooperative Construction Agreement with MnDOT for the TH 5 Regional Trail project.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =  **\$0.00**

**FTE IMPACT:**

**Total**  **\$0.00**

Insert additional funding source

**Related Financial/FTE Comments:**

While this contract does not have a cost, the construction value of the trail and underpass is estimated at approximately \$5 million.

*Office use only:*

RBA 2019 - 6440

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: November 5, 2019

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

**STATE OF MINNESOTA AND COUNTY OF CARVER  
COOPERATION CONSTRUCTION AGREEMENT NO. 1034566  
FOR**

**TRUNK HIGHWAY No. 41 AND 5 - STATE PROJECT NO. 010-090-008**

IT IS RESOLVED that Carver County enter into MnDOT Agreement No. 1034566 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for routine maintenance by the County upon, along, and adjacent to Trunk Highway No. 5 and No. 41, the limits of which are defined in said Agreement.

IT IS FURTHER RESOLVED that the County Board Chair and the County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 5<sup>th</sup> day of November, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5<sup>th</sup> day of November, 2019.

\_\_\_\_\_  
Dave Hemze

\_\_\_\_\_  
County Administrator

Subscribed and sworn to before me

this \_\_\_\_\_ day of

\_\_\_\_\_, 2019

Notary Public

My Commission Expires

NOTARY  
STAMP

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Type or Print Name)

\_\_\_\_\_  
(Title)

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Eliminate 1.0 FTE Administrative Representative and Create 1.0 FTE Case Aide**

Primary Originating Division/Dept: <input type="text" value="Health &amp; Human Services"/>	Meeting Date: <input type="text" value="11/5/2019"/>
Contact: <input type="text" value="Rod Franks"/> Title: <input type="text" value="Director of HHS"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

Since the onset of the Affordable Care Act (ACA) in 2013, the health care, food, and long-term care eligibility process for single adults and families has become increasingly more complicated. The complexities of processing financial assistance require support that is no longer in line with that provided by the Administrative Representative position. A worker with increased program knowledge and technical capabilities is needed to assist the Financial Assistance Specialists.

The cost for the Case Aide position is \$74,607.77. The vacant Administrative Representative position was costed at \$68,671.00. The increased cost to make this position change is \$5,933.77. The Administrative Representative position will be eliminated from the HHS Accounting Department and the created Case Aide position will be added in the Income Support Department. The tasks of the Case Aide position will be eligible to capture time study funding. Time Study revenue unique to the work in Income Support will fund the additional increased cost. No additional County levy dollars are required for this FTE change.

**ACTION REQUESTED:**

Motion to approve elimination of 1.0 FTE Administrative Representative and creation of 1.0 FTE Case Aide.

<b>FISCAL IMPACT:</b> <input type="text" value="Budget amendment request form"/>	<b>FUNDING</b>
If "Other", specify: <input type="text"/>	County Dollars = <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="Other staffing change (grade, classification, hours, etc.)"/>	FFP <input type="text" value="\$5,933.77"/>
	<b>Total</b> <input type="text" value="\$5,933.77"/>
	<input checked="" type="checkbox"/> Insert additional funding source

**Related Financial/FTE Comments:**

No County levy dollars are needed for this FTE change.

Office use only:

RBA 2019 - 6491

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:** Delete 1.0 FTE Administrative Representative and create 1.0 FTE Case Aide

Department:

Meeting Date:

- Fund:
- 01 - General
  - 02 - Reserve
  - 03 - Public Works
  - 11 - CSS
  - 15 - CCRRA
  - 30 - Building CIP
  - 32 - Road/Bridge CIP
  - 34 - Parks & Trails
  - 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Salaries	11-420-600-4802-6111	\$5,933.77	FFP	11-405-610-0000-...	\$5,933.77
<b>TOTAL</b>		\$5,933.77	<b>TOTAL</b>		\$5,933.77

Reason for Request:  
 Deletion of a 1.0 Administrative Representative position & the creation of a 1.0 Income Support Case Aide to meet the need for assistance with processing financial assistance cases.



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Carver County Right of Way Plat No. 30 for the Highway 50 Project**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

▼

**BACKGROUND/JUSTIFICATION:**

The 2020 construction season includes the reconstruction of Highway 50 from Highway 41 east to Highway 40. In order to meet state and federal regulations, additional right-of-way acquisition in some areas is necessary.

The County Surveyor has prepared CARVER COUNTY RIGHT OF WAY PLAT NO. 30 to simplify the writing of easement descriptions and to identify to the public the County's interest in the highway right of way.

**ACTION REQUESTED:**

Adopt a resolution to approve CARVER COUNTY RIGHT OF WAY PLAT NO. 30 and authorize the Chair of the County Board to sign the plat.

**FISCAL IMPACT:**  ▼

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**  ▼

**Total**

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2019 - 6499

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: November 5, 2019  
Motion by Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

**Carver County Right of Way Plat No. 30**

WHEREAS, Carver County will be improving County State Aid Highway (CSAH) No. 50 from CSAH No. 41 easterly to CSAH 40; and

WHEREAS, the County Surveyor has prepared Carver County Right of Way Plat No. 30 to simplify the writing of legal descriptions and to identify to the public the County's interest in the highway right of way.

NOW, THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners approves Carver County Right of Way Plat No. 30 and authorizes the Chair of the County Board to sign the plat.

YES

ABSENT

NO

\_\_\_\_\_  
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STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 5th day of November, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

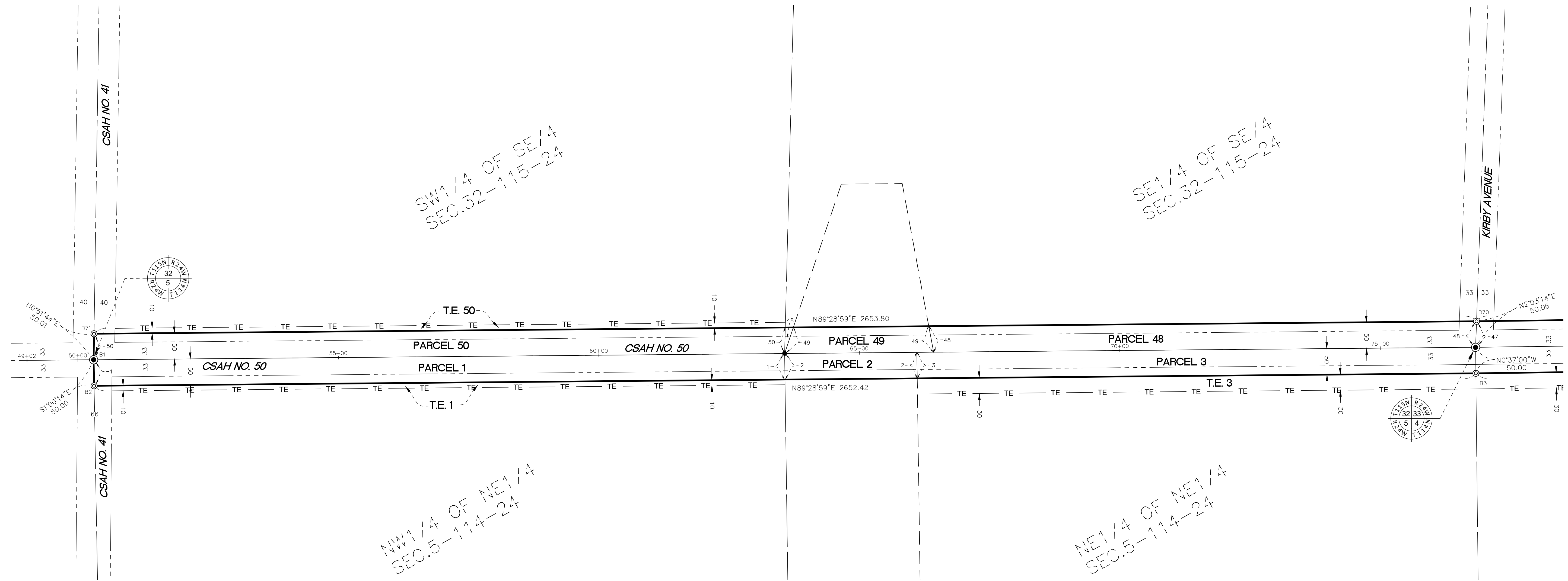
Dated this 5th day of November, 2019.

\_\_\_\_\_  
Dave Hemze

\_\_\_\_\_  
County Administrator

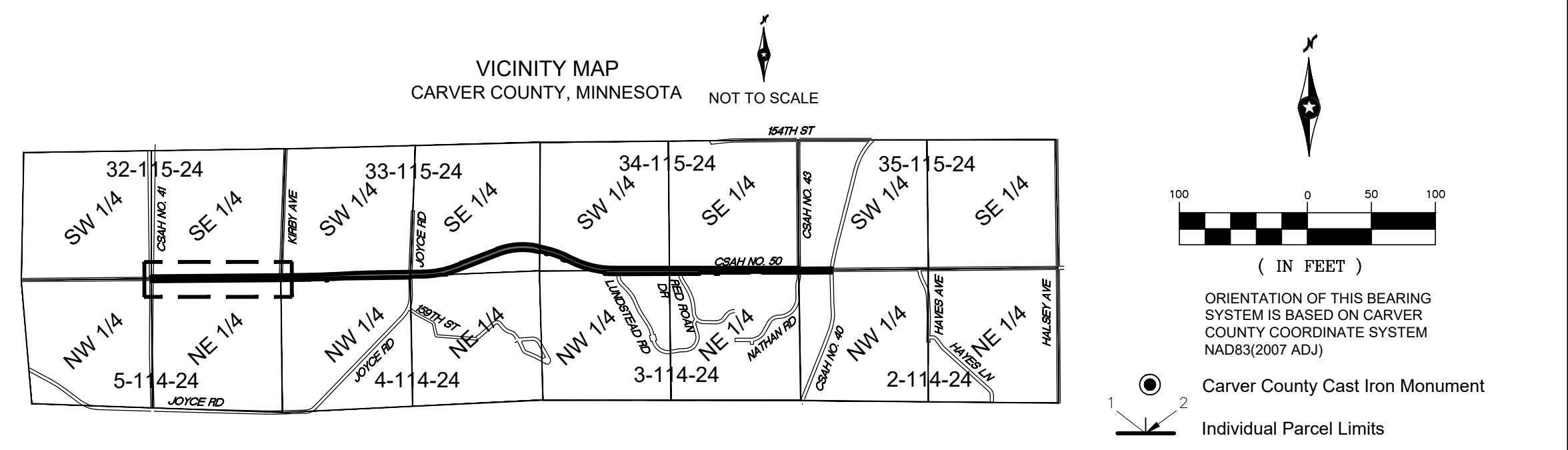
# CARVER COUNTY RIGHT OF WAY PLAT NO. 30

PLAT FILE NO.  
C.R. DOC. NO.  
R.T. DOC. NO.



MATCH LINE  
SEE SHEET 2

PARCEL NUMBER	RECORD OWNER	LOCATION	PARCEL ID NO.	RECORDED DOC. NO.	EXISTING ROAD RW (SQ FT)	NEW ROAD RW (SQ FT)	TOTAL ROAD RW (SQ FT)	PERMANENT EASEMENT (SQ FT)	TEMPORARY EASEMENT (SQ FT)	INTEREST
1	WALTER E. PETERSON, SR DISCLAIMER TRUST AND RITA J. PETERSON TRUST	NW1/4 OF NE1/4 SEC.5, T.114, R.24	08.0051420	A-536675 A-538371	44,353	21,962	66,315	•	12,922	EASEMENT
2	DAVID R. & RANEE K. BINGHAM	PART OF NE1/4 OF NE1/4 SEC.5, T.114, R.24	08.0050110	A-253648	8,378	4,316	12,694	•	•	EASEMENT
3	EARL J. & INEZ M. BUETOW FAMILY TRUST GERALD R. BUETOW TRUST	PART OF NE1/4 OF NE1/4 SEC.5, T.114, R.24 AND PART OF NW1/4 OF NW1/4 SEC.4, T.114, R.24	08.0050100	A-575404 A-376025	57,379	29,554	86,933	•	52,161	EASEMENT
48	BUETOW FARMS, INC	PART OF SE1/4 OF SE1/4 SEC.32, T.115, R.24	04.0320811	A-130751	35,184	17,500	52,684	•	•	EASEMENT
49	GERALD R. BUETOW TRUST & DENISE M. BUETOW TRUST	PART OF SE1/4 OF SE1/4 SEC.32, T.115, R.24	04.0320810	A-575403	9,154	4,494	13,648	•	•	EASEMENT
50	STEVEN G BUETOW TRUST & JENNIFER L BUETOW TRUST	PART OF SW1/4 OF SE1/4 SEC.32, T.115, R.24	04.0320800	A-660904	44,456	21,876	66,332	•	12,869	EASEMENT



**NOTES:**

Existing prescriptive right-of-way as defined by Minnesota Statute 160.05 is not shown.

Record owners noted in the parcel table were compiled from current deeds of record available in the office of the Carver County Recorder.

Parcel boundaries and corresponding parcel acreage have been determined by current deed evidence of record.

All right angle road widths shown are to the proposed construction centerline.

The Carver County Board of Commissioners pursuant to resolution number \_\_\_\_\_, dated \_\_\_\_\_, is hereby designating the definite location of a portion of the right-of-way of County State Aid Highway No. 50 in Sections 2, 3, 4, and 5 of Township 114 North, Range 24 West; and Sections 32, 33, 34, and 35 of Township 115 North, Range 24 West, Carver County, Minnesota as shown on this official plat of said right-of-way, pursuant to Minnesota Statutes Sections 160.085 and 160.14.

This plat was approved by the Board of Commissioners of the County of Carver, State of Minnesota at a regular meeting held the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Chair \_\_\_\_\_ Attest \_\_\_\_\_

I hereby certify that this plat was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota; that this plat meets the requirements of Minnesota Statutes Chapter 160.085 and Chapter 160.14, Subdivision I; that all parcels of land affected by the acquisition are correct as shown on this plat; that monuments indicating the boundary lines will be correctly placed in the ground after completion of construction; that all measurements are correctly shown on this plat; and that the right-of-way boundary lines are correctly designated on this plat.

Brian E. Praske, Carver County Surveyor  
Minnesota License Number 44646

Date \_\_\_\_\_

I hereby certify that this plat was filed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_ o'clock \_\_\_\_\_ M. as Document Number \_\_\_\_\_.

\_\_\_\_\_, Carver County Recorder

I hereby certify that this plat was filed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_ o'clock \_\_\_\_\_ M. as Document Number \_\_\_\_\_.

\_\_\_\_\_, Carver County Registrar of Title

----- Existing Right of Way Line

PE ----- Permanent Easement

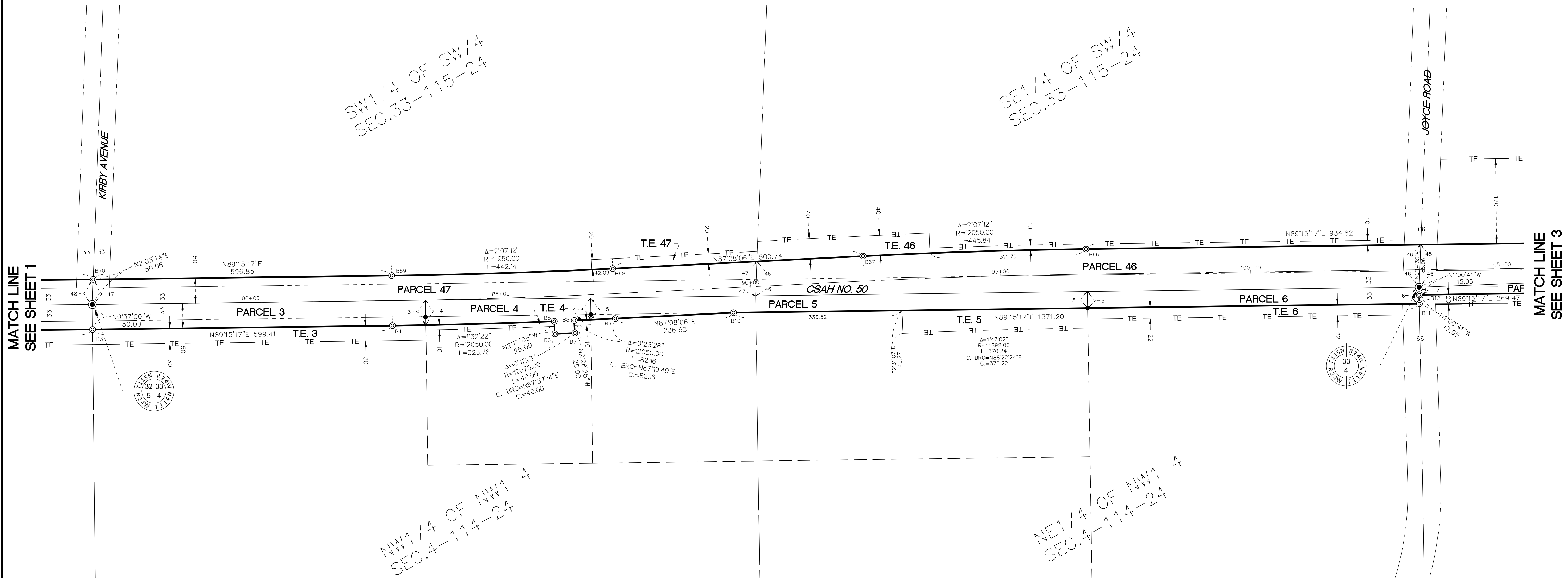
TE ----- Temporary Easement

R= ----- Curve Radius  
Δ= ----- Curve Central Angle  
L= ----- Curve Length  
C.BRG= ----- Curve Chord Bearing

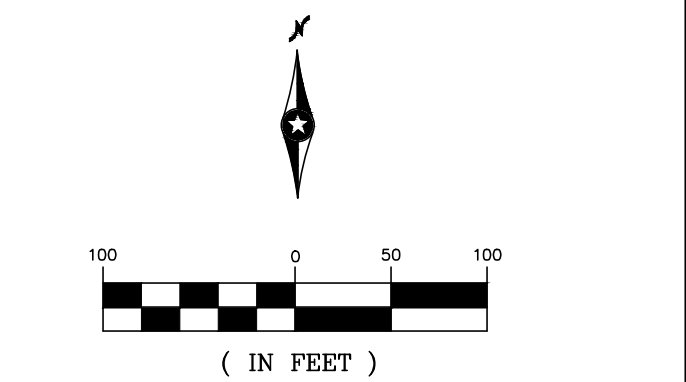
20+00 ----- 21+00 Proposed centerline stationing per Carver Co. Project No. 188845

# CARVER COUNTY RIGHT OF WAY PLAT NO. 30

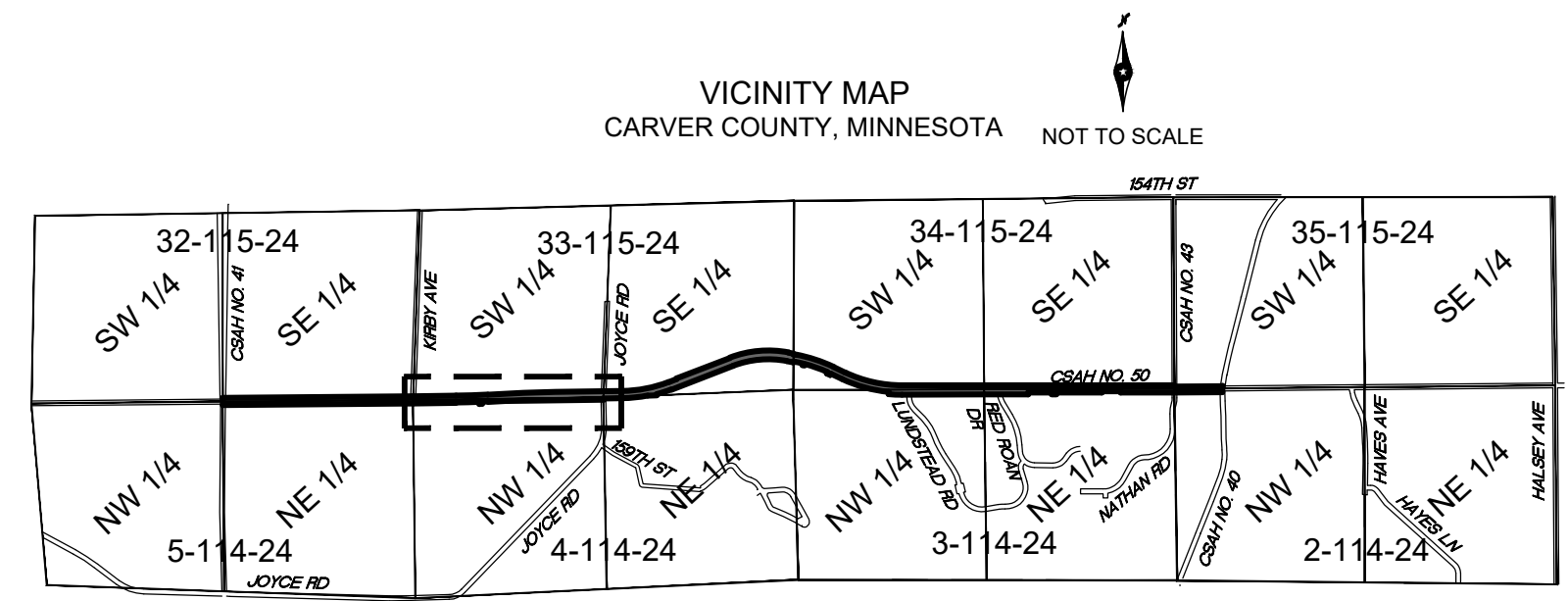
PLAT FILE NO.  
C.R. DOC. NO.  
R.T. DOC. NO.



PARCEL NUMBER	RECORD OWNER	LOCATION	PARCEL ID NO.	RECORDED DOC. NO.	EXISTING ROAD RW (SQ FT)	NEW ROAD RW (SQ FT)	TOTAL ROAD RW (SQ FT)	PERMANENT EASEMENT (SQ FT)	TEMPORARY EASEMENT (SQ FT)	INTEREST
3	EARL J. & INEZ M. BUETOW FAMILY TRUST GERALD R. BUETOW TRUST	PART OF NE1/4 OF NE1/4 SEC.5, T.114, R.24 AND PART OF NW1/4 OF NW1/4 SEC.4, T.114, R.24	08.0050100	A-575404 A-376025	57,379	29,554	86,933	•	52,161	EASEMENT
4	ERIC SIMMER & KATHRYN CREMONS	PART OF NW1/4 OF NW1/4 SEC.4, T.114, R.24	08.0040700	A-644089	10,890	5,748	16,638	•	2,901	EASEMENT
5	THE TRUST AGREEMENT OF WAYNE & JEANNE M. JELLISON	PART OF NW1/4 OF NW1/4 AND NE1/4 OF NW1/4 SEC.4, T.114, R.24	08.0040800	A-633686	32,775	1,504	34,279	•	15,555	EASEMENT
6	KEVIN LEBENS	PART OF NE1/4 OF NW1/4 SEC.4, T.114, R.24	08.0041200	A-362856 A-362857	22,584	•	22,584	•	13,853	EASEMENT
46	KATHLEEN L. SECK, PEGGY A. EDBLUM, JOAN V. REIN REVOCABLE TRUST U/A	SE1/4 OF SW1/4 SEC.33, T.115, R.24	04.0331600	A-420284 A-619655	45,484	63,387	108,871	•	23,275	EASEMENT
47	JEFFREY R. BRUEGGEMEIER REVOCABLE TRUST & DEBRA M. BRUEGGEMEIER REVOCABLE TRUST	SW1/4 OF SW1/4 SEC.33, T.115, R.24	04.0330100	A-550119	44,330	27,080	71,410	•	6,631	EASEMENT



- ORIENTATION OF THIS BEARING SYSTEM IS BASED ON CARVER COUNTY COORDINATE SYSTEM NAD83(2007 ADJ.)
- Carver County Cast Iron Monument
  - Individual Parcel Limits
  - Boundary Corner with set 1/2 inch by 18 inch iron pipe with an aluminum cap stamped Carver County RW and the boundary corner number
  - Found monument as noted
  - Existing Right of Way Line
  - PE Permanent Easement
  - TE Temporary Easement
  - R= Curve Radius
  - Δ= Curve Central Angle
  - L= Curve Length
  - C.BRG= Curve Chord Bearing
  - 20+00 21+00 Proposed centerline stationing per Carver Co. Project No. 188845

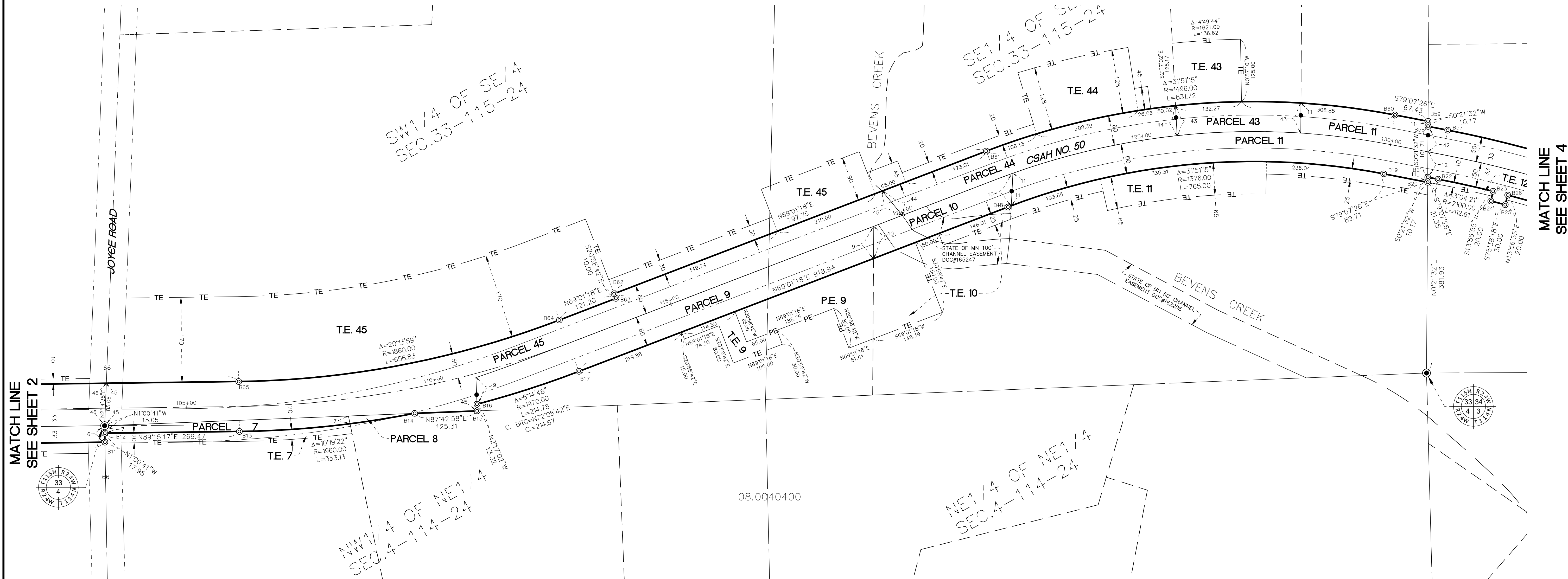


C.S.A.H. NO. 50 (188845)

Public Works Division  
11360 Hwy 212, Suite 1  
Cologne, MN 55322  
952.466.5200

# CARVER COUNTY RIGHT OF WAY PLAT NO. 30

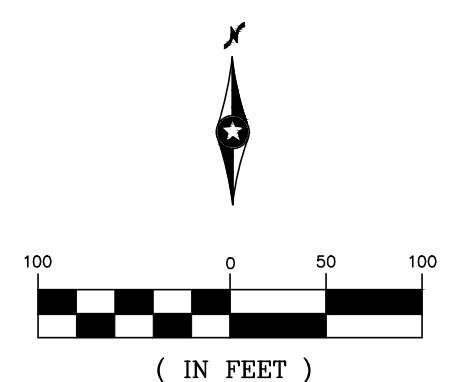
PLAT FILE NO.  
C.R. DOC. NO.  
R.T. DOC. NO.



MATCH LINE  
SEE SHEET 2

MATCH LINE  
SEE SHEET 4

PARCEL NUMBER	RECORD OWNER	LOCATION	PARCEL ID NO.	RECORDED DOC. NO.	EXISTING ROAD RW (SQ FT)	NEW ROAD RW (SQ FT)	TOTAL ROAD RW (SQ FT)	PERMANENT EASEMENT (SQ FT)	TEMPORARY EASEMENT (SQ FT)	INTEREST
7	KATHLEEN SECK	PART OF NW1/4 OF NE1/4 SEC.4, T.114, R.24	08.0040320	A-588233	10,263	•	10,263	•	2,397	EASEMENT
8	JOHN & TONI DAUWALTER	PART OF NW1/4 OF NE1/4 SEC.4, T.114, R.24	08.0040330	A-591594	1,114	22	1,136	•	•	EASEMENT
9	RICHARD O. & RITA M. POPPITZ	PART OF SW1/4 OF SE1/4 AND SE1/4 OF SE1/4 SEC.33, T.115, R.24	04.0330200	A-120135	28,082	22,195	50,277	24,278	6,864	EASEMENT
10	RICHARD R. & CONNIE J. BECK	PART OF SE1/4 OF SE1/4 SEC.33, T.115, R.24	04.0330400	A-120395	9,810	7,989	17,799	•	21,610	EASEMENT
11	NICHOLAS & CALLIE KIEFFER	PART OF SE1/4 OF SE1/4 SEC.33, T.115, R.24	04.0330302	A-674061	36,354	29,797	66,151	•	34,177	EASEMENT
43	DALE A. HAAS	PART OF SE1/4 OF SE1/4 SEC.33, T.115, R.24	04.0330301	A-668862	8,210	6,764	14,974	•	16,806	EASEMENT
44	SCOTT J. HAAS	PART OF SE1/4 OF SE1/4 SEC.33, T.115, R.24	04.0330601	A-668861	19,275	16,289	35,564	•	37,237	EASEMENT
45	KEVIN M. & RENEE A. ROSEN	PART OF SW1/4 OF SE1/4 AND SE1/4 OF SE1/4 SEC.33, T.115, R.24	04.0331200	A-646978	62,762	53,682	116,444	•	195,540	EASEMENT

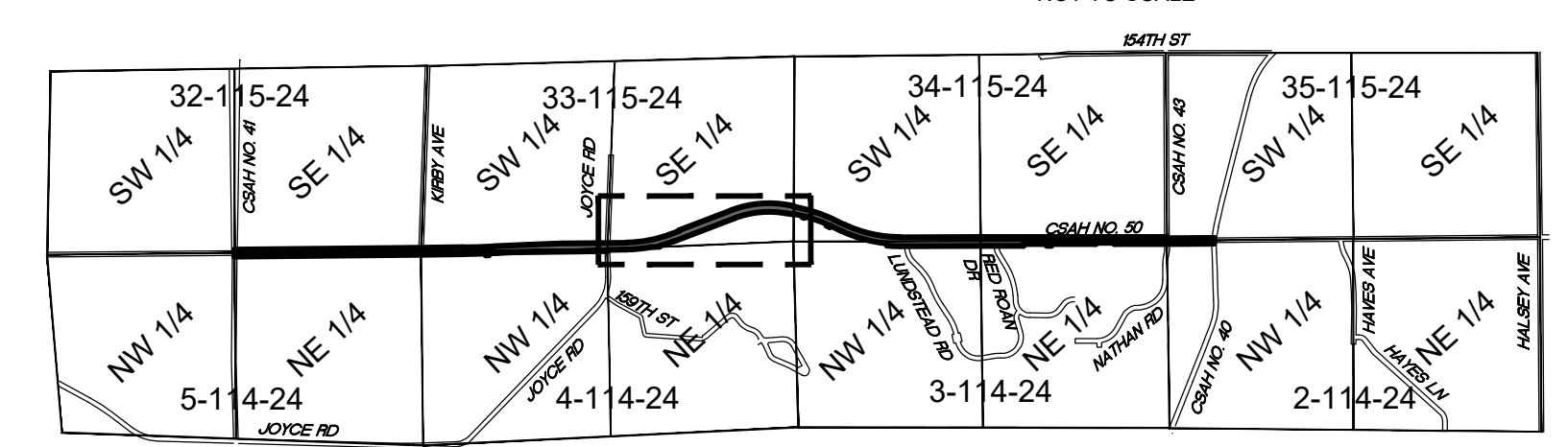


ORIENTATION OF THIS BEARING SYSTEM IS BASED ON CARVER COUNTY COORDINATE SYSTEM NAD83(2007 ADJ.)

- Carver County Cast Iron Monument
- Individual Parcel Limits
- Boundary Corner with set 1/2 inch by 18 inch iron pipe with an aluminum cap stamped Carver County RW and the boundary corner number
- Found monument as noted
- Existing Right of Way Line
- Permanent Easement
- Temporary Easement

- R= Curve Radius
- Δ= Curve Central Angle
- L= Curve Length
- C.BRG= Curve Chord Bearing
- 20+00 21+00 Proposed centerline stationing per Carver Co. Project No. 188845

VICINITY MAP  
CARVER COUNTY, MINNESOTA  
NOT TO SCALE

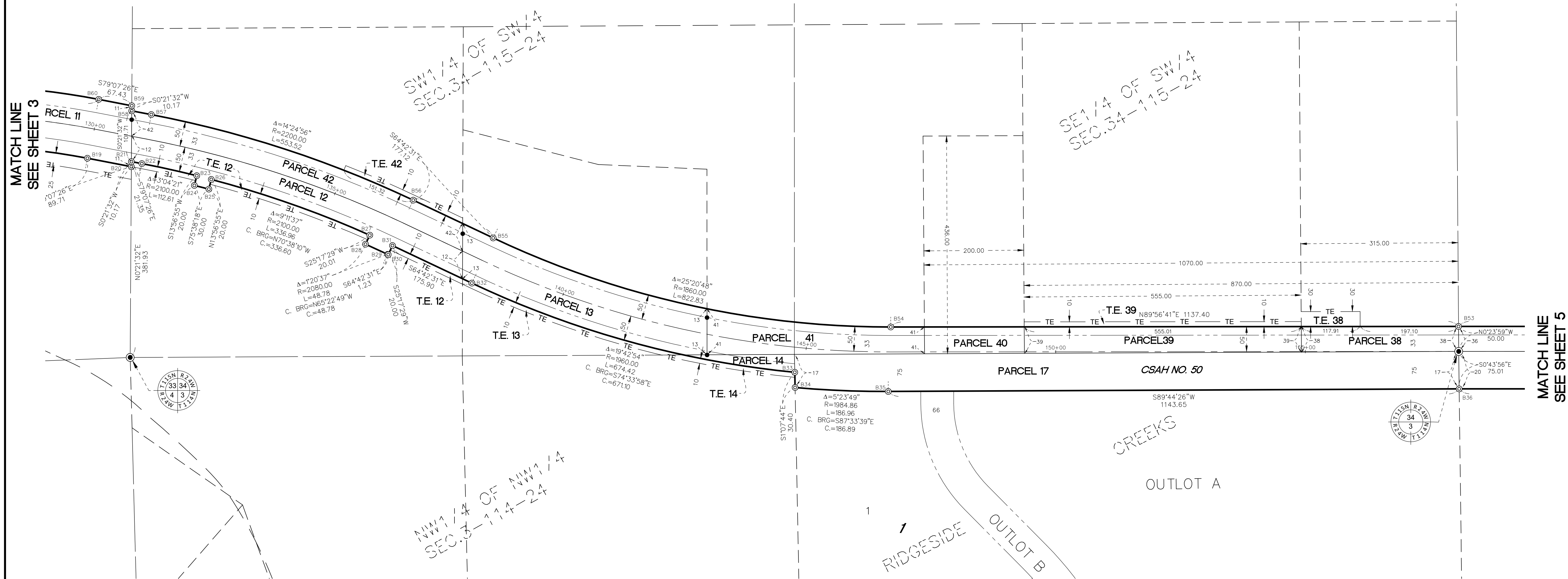


C.S.A.H. NO. 50 (188845)

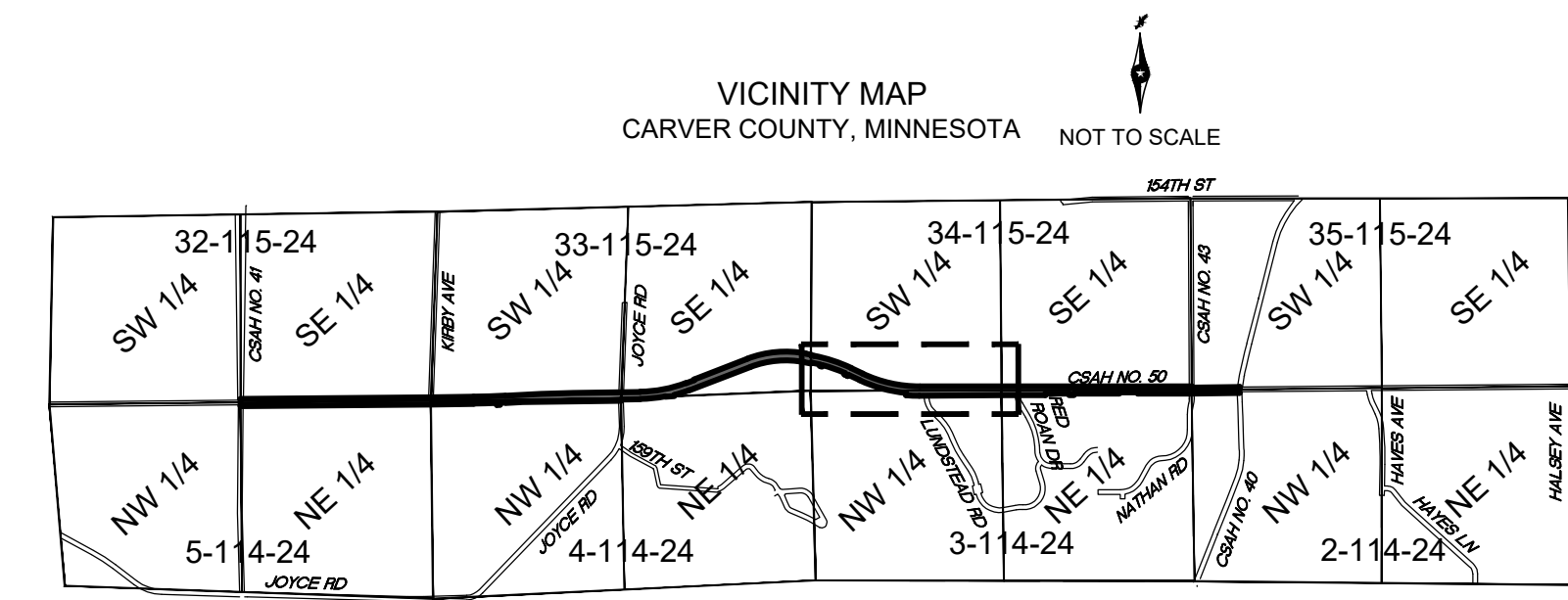
Public Works Division  
11360 Hwy 212, Suite 1  
Cologne, MN 55322  
952.466.5200

# CARVER COUNTY RIGHT OF WAY PLAT NO. 30

PLAT FILE NO.  
C.R. DOC. NO.  
R.T. DOC. NO.



PARCEL NUMBER	RECORD OWNER	LOCATION	PARCEL ID NO.	RECORDED DOC. NO.	EXISTING ROAD RW (SQ FT)	NEW ROAD RW (SQ FT)	TOTAL ROAD RW (SQ FT)	PERMANENT EASEMENT (SQ FT)	TEMPORARY EASEMENT (SQ FT)	INTEREST
12	LISA A. LUND	PART OF SW1/4 OF SW1/4 SEC.34, T.115, R.24	04.0340600	A-326532	23,268	13,601	36,869	•	6,263	EASEMENT
13	BARBARA A. MINZEL, ERIC A. POPPLER, HARLAN J. POPPLER	PART OF SW1/4 OF SW1/4 SEC.34, T.115, R.24	04.0340910	A-648761	34,233	17,401	51,634	•	4,463	EASEMENT
14	JULIE ANN MELOCHE, JEAN MARIE BROWN, CHRISTOPHER W. BASTIAN, DAVID W. BASTIAN	E1/2 OF NW1/4 OF NW1/4 SEC.3, T.114, R.24	08.0030600	A-643360	1,363	3,101	4,464	•	2,488	EASEMENT
15	NA	•	•	•	•	•	•	•	•	•
16	NA	•	•	•	•	•	•	•	•	•
17	DEDICATED	RIDGESIDE CREEKS	•	A-147200	99,238	•	99,238	•	•	•
18	NA	•	•	•	•	•	•	•	•	•
19	NA	•	•	•	•	•	•	•	•	•
38	GARY D. LOKKEN	PART OF SE1/4 OF SW1/4 SEC.34, T.115, R.24	04.0341010	CERT NO. 38588 T-200988	10,572	5,355	15,927	•	3,540	EASEMENT
39	TERRANCE J. & CATHERINE M. ELKE	PART OF SE1/4 OF SW1/4 SEC.34, T.115, R.24	04.0341000	A-318108	19,487	9,435	28,922	•	5,550	EASEMENT
40	NATHAN H. & BARBARA A. MINZEL	PART OF SE1/4 OF SW1/4 SEC.34, T.115, R.24	04.0340930	A-511090	7,291	3,400	10,691	•	•	EASEMENT
41	BARBARA A. MINZEL	PART OF SW1/4 OF SW1/4 AND SE1/4 OF SW1/4 SEC.34, T.115, R.24	04.0340920	A-648760	20,679	7,595	28,274	•	•	EASEMENT
42	KENNETH K. KEE	PART OF SW1/4 OF SW1/4 SEC.34, T.115, R.24	04.0340700	A-398870	23,233	11,955	35,188	•	2,589	EASEMENT



ORIENTATION OF THIS BEARING SYSTEM IS BASED ON CARVER COUNTY COORDINATE SYSTEM NAD83(2007 ADJ.)

Carver County Cast Iron Monument

Individual Parcel Limits

Boundary Corner with set 1/2 inch by 18 inch iron pipe with an aluminum cap stamped Carver County RW and the boundary corner number

Found monument as noted

Existing Right of Way Line

PE Permanent Easement

TE Temporary Easement

R= Curve Radius  
Δ= Curve Central Angle  
L= Curve Length  
C.BRG= Curve Chord Bearing

20+00 21+00 Proposed centerline stationing per Carver Co. Project No. 188845

C.S.A.H. NO. 50 (188845)

Public Works Division  
11360 Hwy 212, Suite 1  
Cologne, MN 55322  
952.466.5200





# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Request for approval to contract with Pace Analytical Services Inc**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Carver County Environmental Services is recommending a contract with Pace Analytical Services (Pace) to analyze surface water samples from the Arboretum compost site for a three-year term beginning in the fall of 2019 and ending the fall of 2022. The cost per year is \$12,750.00, with a three-year total cost of \$38,250. Carver County has contracted with Pace for sample analysis on previous projects. Their work resulted in a high-quality product for the cost of service. Based upon prior experience, as well as current cost of service, Pace is being recommended to analyze samples from the Arboretum site. Environmental Services requested quotes from three labs and Pace had the lowest cost.

This sampling is part of an on-going research project that Carver County Environmental Services is overseeing on Arboretum property, regarding water quality impacts associated with composting of organics and yard waste.

**ACTION REQUESTED:**

Motion to contract with Pace Analytical Services Inc pending finalization of the contract review process.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =  **\$38,250.00**

**FTE IMPACT:**

**Total**  **\$38,250.00**

Insert additional funding source

**Related Financial/FTE Comments:**

Organics program technical assistance, including sample analysis, is included in the current budget.

*Office use only:*

RBA 2019 - 6504



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Approval to hire a Temporary Child Protection Social Worker**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes  
Presenter:  Title:

Attachments:  Yes  No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

The Health and Human Services Child and Family Department currently has three (3) social worker vacancies in the ongoing Child Protection Case Management Unit. The Child Protection Assessment/Investigation Unit has one (1) upcoming planned leave of absence beginning in early January 2020 and also has a posted vacancy for the supervisor position in that area.

Child protection is a critical service. It is imperative that caseloads are maintained at a level that is manageable by staff for the safety and well-being of the children and families we serve. In fact, due to a tragic child death in another county, the State has provided guidance on the acceptable size of a Child Protection worker's case load. Without additional temporary support, the existing caseloads have and will continue to increase and Carver County will be out of compliance with State guidance. The department would like to utilize a temporary social worker in the Child Protection Ongoing Case Management Unit starting on 11/12/2019 and for up to 31 days in 2019, then utilize that same temporary worker for the Child Protection Assessment/Investigation Unit starting in January 2020 for the allowed maximum of 67 days (.26 FTE).

This position would utilize funding from the Seasonal/Temporary/On-Call budget (STOC) pool. Finance has verified that there are STOC funds available for this purpose. The STOC cost for social worker services rendered in 2019 is \$8,607.00 and 2020 is \$18,649.00.

**ACTION REQUESTED:**

Motion to approve STOC funding to hire a temporary Child Protection Social Worker for up to 31 days in 2019 and 67 days in 2020.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =

STOC Pool 2019	\$8,607.00
----------------	------------

STOC Pool 2020	\$18,649.00
----------------	-------------

<b>Total</b>	<b>\$27,256.00</b>
--------------	--------------------

Insert additional funding source

Related Financial/FTE Comments:

None

Office use only:

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:** Approval to hire a Temporary Child Protection Social Worker

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
HHS Salaries STOC - 2019	11-422-700-0000-6119	\$8,607.00	ER STOC budget- 2019	01-820.6119	\$8,607.00
HHS Salaries STOC - 2020	11-422-700-0000-6119	\$18,649.00	ER STOC budget- 2020	01-820.6119	\$18,649.00
<b>TOTAL</b>		\$27,256.00	<b>TOTAL</b>		\$27,256.00

Reason for Request:

Utilize funding from Seasonal/Temporary/On-Call budget (STOC) pool to hire a temporary social worker to meet the needs of the Child Protection Assessment/Investigation unit during a planned leave of absence and a posted vacancy.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Application for 2019-2020 renewal of On-Sale Liquor License including Sunday for LuceLine Orchard LLC dba LuceLine Orchard**

Primary Originating Division/Dept: <input type="text" value="Property &amp; Financial Services - Property Taxation"/>	Meeting Date: <input type="text" value="11/5/2019"/>
Contact: <input type="text" value="Amy Howard"/> Title: <input type="text" value="Elections and Vitals Specialist"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

Richard Pawelk, President of LuceLine Orchard LLC and Theresa Pawelk, Vice-President of LuceLine Orchard LLC have applied for renewal of their On-Sale Liquor License including Sunday. They are located at 2755 Rose Avenue, Watertown. There are no delinquent taxes owing on the property.

**ACTION REQUESTED:**

Motion to approve the application for renewal of the On-Sale Liquor License including Sunday for LuceLine Orchard LLC dba LuceLine Orchard.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

**Related Financial/FTE Comments:**

License fee: On-Sale Liquor License - \$2,000.00; Sunday On-Sale - \$200.00.

*Office use only:*

RBA 2019 - 6487

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Reorganization within Sheriff's Office**

Primary Originating Division/Dept: Sheriff

Meeting Date: 11/5/2019

Contact: Jason Kamerud Title: Sheriff

Item Type: Consent

Amount of Time Requested: minutes

Attachments:  Yes  No

Presenter: Title: Sheriff

**Strategic Initiative:**

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

**BACKGROUND/JUSTIFICATION:**

Sheriff Kamerud continually evaluates organizational structure to ensure appropriate resource allocation. A long-time lieutenant recently retired, producing an opportunity for reorganization and creating a more efficient allocation of personnel resources. The proposal calls for elimination of a lieutenant position and utilizing the wage savings to add a sergeant and dispatch supervisor, while also eliminating one dispatcher position.

If approved, the workload of the lieutenant will be redistributed within the organization to existing sergeants and a proposed new sergeant position, with managerial oversight responsibilities distributed to existing lieutenants. The elimination of the lieutenant position and creation of a new sergeant position saves about \$37,221.

The 911 Dispatch Center is operational 24/7/365 and is supervised by two supervisors, covering under half of operational hours. The sheriff proposes to utilize a portion of the savings generated from the elimination of the lieutenant position to add a third supervisor in the 911 Dispatch Center. The added cost of a supervisor compared to an existing dispatcher FTE is \$17,326.

It is important to note there is no increase or decrease in total FTE allocation in this proposed reorganization. The proposal calls for the elimination of one lieutenant FTE, increasing one sergeant FTE, increasing one dispatch supervisor FTE, and eliminating one 911 dispatcher FTE. The net personnel cost savings in this proposal is \$19,895.

**ACTION REQUESTED:**

Motion to approve the reorganization of the sheriff's office as presented.

**FISCAL IMPACT:** Other

If "Other", specify: Net Wage Savings

**FUNDING**

County Dollars = (\$19,895.00)

**FTE IMPACT:** Other staffing change (grade, classification, hours, etc.)

**Total** (\$19,895.00)

Insert additional funding source

**Related Financial/FTE Comments:**

This proposal eliminates two positions (a lieutenant and a dispatcher) and adds two positions (a licensed sergeant and a dispatch supervisor). There is no net change to Sheriff's Office FTE allocation.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Request for Out of State Travel for 2020 Annual Traffic Safety Association Convention (ATSSA)**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="11/5/2019"/>
Contact: <input type="text" value="Dan McCormick"/> Title: <input type="text" value="Transportation Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals &amp; sustain public trust/confidence in County government"/>	

**BACKGROUND/JUSTIFICATION:**

Out of state travel is requested for Chad Braun, Traffic Engineering Coordinator, to attend the American Traffic Safety Services Association (ATSSA) 2020 Annual Convention and Traffic Expo on January 24th-28th, 2020 in New Orleans, Louisiana. The conference will continue with the Public Works Division's affiliation with the ATSSA association and provide training and education for key programs in traffic safety, pavement markings, signs, traffic technologies, and temporary traffic control / work zones. Public Works is in the process of developing some new programs and initiatives to help the County meet its needs and demands, that this conference will help bolster.

Chad has applied for and been awarded a Public Agency Official Scholarship (re-imbusement) with ATSSA, which will pay for all of the estimated costs.

**ACTION REQUESTED:**

Approve out of state travel for Chad Braun to attend the ATSSA Annual Conference in New Orleans, LA being held on January 24-28, 2020.

<b>FISCAL IMPACT:</b> <input type="text" value="Other"/> <p><i>If "Other", specify:</i> <input type="text" value="Conference Scholarship"/></p>	<b>FUNDING</b> <table style="width: 100%;"> <tr> <td><b>County Dollars =</b></td> <td><input type="text"/></td> </tr> <tr> <td>ATSSA Scholarship</td> <td style="text-align: right;">\$1,500.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$1,500.00</b></td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	<b>County Dollars =</b>	<input type="text"/>	ATSSA Scholarship	\$1,500.00	<b>Total</b>	<b>\$1,500.00</b>
<b>County Dollars =</b>	<input type="text"/>						
ATSSA Scholarship	\$1,500.00						
<b>Total</b>	<b>\$1,500.00</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>							

**Related Financial/FTE Comments:**

All the expenses are paid for by a scholarship from ATSSA. County will pay for costs up front and be re-imbursed for the cost of convention (100%) and all travel and lodging expenses up to \$1500.00

*Office use only:*

RBA 2019 - 6486

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
**Abatements/Additions**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes  
Presenter:  Title:

Attachments:  Yes  No

Strategic Initiative:  
 ▼

**BACKGROUND/JUSTIFICATION:**

Abatements requested by taxpayers. See Attached Listing.

**ACTION REQUESTED:**

Motion to approve.

**FISCAL IMPACT:**  ▼  
*If "Other", specify:*

<b>FUNDING</b>	
County Dollars =	<b>(\$2,910.73)</b>
Other	(\$6,527.27)
<b>Total</b>	<b>(\$9,438.00)</b>

**FTE IMPACT:**  ▼

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2019 - 6494



Property & Financial Services  
 Government Center - Administration Building  
 600 East 4th Street  
 Chaska, MN 55318-2102

CARVER  
 COUNTY

Property Tax Department  
 Phone: (952) 361-1910  
 Email: taxsvc@co.carver.mn.us

County Assessor  
 Phone: (952) 361-1960  
 Email: assessment@co.carver.mn.us

**Abatements presented to the  
 Carver County Board of Commissioners  
 November 5, 2019**

**Abatement approval is recommended by the County Assessor and Property Tax Department Manager on the following properties for the reasons listed.**

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	Total Amount of Tax Adjustment	Reduction in Penalties and/or Interest Paid	Total Amount of Adjustment	County Dollars Abated
2019	25.6520250	Daniel & Laura Martinez	Homestead	\$ 5,264.00	\$ 5,264.00	\$ -	\$ -	\$ -	\$ -
2019	20.4250120	Moly & Mala Louis	Homestead	\$ 4,548.00	\$ 4,430.00	\$ (118.00)	\$ -	\$ (118.00)	\$ (34.73)
2019	04.0050200	Emily Heiland	Homestead	\$ 3,780.00	\$ 3,732.00	\$ (48.00)	\$ -	\$ (48.00)	\$ (20.75)
2019	65.2900020	Daniel G Koehnen	Homestead	\$ 4,512.00	\$ 4,386.00	\$ (126.00)	\$ -	\$ (126.00)	\$ (43.55)
2019	25.2020200	Justin W & Yesenia Mitzner	Homestead	\$ 2,068.00	\$ 1,851.00	\$ (217.00)	\$ -	\$ (217.00)	\$ (81.44)
2019	75.5190250	Scot A & Barbara Sinnen	Homestead	\$ 3,412.00	\$ 3,202.00	\$ (210.00)	\$ -	\$ (210.00)	\$ (60.56)
2019	65.3960080	Chanley G & Linda Phillips	Homestead	\$ 4,472.00	\$ 4,404.00	\$ (68.00)	\$ -	\$ (68.00)	\$ (22.87)
2019	85.0502000	Tyler Carver	Homestead	\$ 2,356.00	\$ 2,038.00	\$ (318.00)	\$ -	\$ (318.00)	\$ (85.36)
2019	20.0870120	Patrick Andrews & Kirsten Hanson	Homestead	\$ 3,690.00	\$ 3,506.00	\$ (184.00)	\$ -	\$ (184.00)	\$ (53.85)
2018	20.1413503	Suzanne M Ries	Clerical Homestead	\$ 2,564.00	\$ 2,300.00	\$ (264.00)	\$ -	\$ (264.00)	\$ (80.09)
2019	30.3580150	Donald & Nickolette Chaffee	Homestead	\$ 3,072.00	\$ 2,908.00	\$ (164.00)	\$ -	\$ (164.00)	\$ (57.26)
2019	30.6800060	Blaise Koloc & Rebecca Bahmiller	Homestead	\$ 3,466.00	\$ 3,332.00	\$ (134.00)	\$ -	\$ (134.00)	\$ (46.28)
2019	25.4263703	Jeanette J Porisch	Homestead	\$ 2,550.00	\$ 2,368.00	\$ (182.00)	\$ -	\$ (182.00)	\$ (68.16)
2019	08.3020070	Donald M Kopperud	Classification Change	\$ 2,600.00	\$ 33.00	\$ (2,567.00)	\$ -	\$ (2,567.00)	\$ (813.29)
2019	65.3250020	Gretchen Ebert	Classification Change	\$ 5,002.00	\$ 4,646.00	\$ (356.00)	\$ -	\$ (356.00)	\$ (100.21)
2019	30.2170110	Matthew R & Anne M Mader	Homestead	\$ 4,628.00	\$ 4,578.00	\$ (50.00)	\$ -	\$ (50.00)	\$ (18.00)
2019	30.6850120	Christine A. LaPlante	Homestead	\$ 2,438.00	\$ 2,228.00	\$ (210.00)	\$ -	\$ (210.00)	\$ (73.19)
2019	30.2200130	Paul & Patricia Tolbert	Homestead	\$ 2,284.00	\$ 2,060.00	\$ (224.00)	\$ -	\$ (224.00)	\$ (79.19)
2019	25.5630300	Daniel & Kathryn E Baker	Homestead	\$ 2,240.00	\$ 2,036.00	\$ (204.00)	\$ -	\$ (204.00)	\$ (76.10)
2019	30.0931120	Kevin J & Robin Olson	Homestead	\$ 2,316.00	\$ 2,096.00	\$ (220.00)	\$ -	\$ (220.00)	\$ (76.53)
2018	30.1360220	Gregory Thomas Incitti	Classification Change	\$ 1,742.00	\$ 68.00	\$ (1,674.00)	\$ -	\$ (1,674.00)	\$ (472.93)
2019	30.1360220	Gregory Thomas Incitti	Classification Change	\$ 2,070.00	\$ 170.00	\$ (1,900.00)	\$ -	\$ (1,900.00)	\$ (546.39)
			<b>Total</b>	<b>\$ 71,074.00</b>	<b>\$ 61,636.00</b>	<b>\$ (9,438.00)</b>	<b>\$ -</b>	<b>\$ (9,438.00)</b>	<b>\$ (2,910.73)</b>

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Organization monetary donation (\$45) to Sheriff's Office in response to Reserves services at event**

Primary Originating Division/Dept: Sheriff - Administrative Services

Meeting Date: 11/5/2019

Contact: Tamera Froemming Title: Admin. Services Manager

Item Type:  
Consent

Amount of Time Requested: minutes

Attachments:  Yes  No

Presenter: Title:

**Strategic Initiative:**

Finances: Improve the County's financial health and economic profile

**BACKGROUND/JUSTIFICATION:**

Board approval for receipt of organizational monetary donation. Cystic Fibrosis Foundation was pleased with traffic control services provided by Sheriff Reserves at 9/20/19 event and wanted to show gratitude.

**ACTION REQUESTED:**

Review and authorize organization donation to Sheriff's Office.

**FISCAL IMPACT:** Other  
If "Other", specify: \$45.00 Revenue

**FUNDING**

County Dollars =  
Total \$0.00

**FTE IMPACT:** None

Insert additional funding source

**Related Financial/FTE Comments:**

\$45.00 to be deposited into Sheriff Gifts - Unrestricted account #01-201-201-0000-5755

Office use only:

RBA 2019 - 6466



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Citizen monetary donation (\$50) to Sheriff's Office in appreciation of continued service**

Primary Originating Division/Dept: Sheriff - Administrative Services

Meeting Date: 11/5/2019

Contact: Tamera Froemming Title: Admin. Services Manager

Item Type:  
Consent

Amount of Time Requested: minutes

Attachments:  Yes  No

Presenter: Title:

**Strategic Initiative:**

Finances: Improve the County's financial health and economic profile

**BACKGROUND/JUSTIFICATION:**

Board approval for receipt of citizen monetary donation. Citizen wanted to show admiration and appreciation of continued service for dangerous work.

**ACTION REQUESTED:**

Review and authorize citizen donation to Sheriff's Office.

**FISCAL IMPACT:** Other  
If "Other", specify: \$50.00 Revenue

**FUNDING**

County Dollars =  
Total \$0.00

**FTE IMPACT:** None

Insert additional funding source

**Related Financial/FTE Comments:**

\$50.00 to be deposited into Sheriff Gifts - Unrestricted account #01-201-201-0000-5755

Office use only:

RBA 2019 - 6467

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Approval of Conveyance of Tax Forfeited Land for an Authorized Public Purpose**

Primary Originating Division/Dept: <input type="text" value="Property &amp; Financial Services - Property Records"/>	Meeting Date: <input type="text" value="11/5/2019"/>
Contact: <input type="text" value="Kathleen Smith"/> Title: <input type="text" value="Land Records Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

**BACKGROUND/JUSTIFICATION:**

Governmental Subdivisions have the option to approve tax forfeited properties for public sale or withhold parcels for public use or public purpose per M.S. 282.01, Subd. 1.

On May 7, 2019, a list of tax forfeited parcels was approved by the Carver County Board for classification and appraised value. Cities were then notified of this list and given the option to withhold any of those parcels for public use or purchase for public purpose. The classification of all parcels, a list of withheld parcels and the public sale of the remaining parcels was approved by the cities.

An application to withhold a tax forfeited parcel from sale was received for public purpose from the Carver County Community Development Agency. Upon approval from the County Board, the application will be submitted to the Department of Revenue for issuance of a State Deed.

Attached is the Resolution for the Approval of Conveyance of Tax Forfeited Land to Carver County Community Development Agency for an authorized public purpose and Exhibit A parcels withheld to purchase for public purpose.

**ACTION REQUESTED:**

Review and approve the attached resolution for conveyance of tax forfeited land to Carver County Community Development Agency for the intended authorized use.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/>	<b>FUNDING</b>
If "Other", specify: <input type="text"/>	County Dollars = <input type="text"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	
Related Financial/FTE Comments: <input type="text"/>	

Office use only:

RBA 2019 - 6479



# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: \_\_\_\_\_

Resolution No.: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

## APPROVAL OF SALE AND CONVEYANCE OF TAX FORFEITED LAND TO CARVER COUNTY COMMUNITY DEVELOPMENT AGENCY FOR AN AUTHORIZED PUBLIC PURPOSE

**WHEREAS**, The Carver County Board of Commissioners, State of Minnesota, has reviewed the request by Carver County Community Development Agency for the purchase of tax-forfeited lands for an authorized public purpose as listed on attached Exhibit A; and

**WHEREAS**, Said parcel of land has been reviewed by the Carver County Board of Commissioners and has been appraised by the Carver County Assessor's Office and classified as non-conservation lands as provided for in Minnesota Statutes §282.01.; and

**NOW, THEREFORE BE IT RESOLVED**, The Carver County Board of Commissioners hereby certify that the parcel of land listed on attached Exhibit A has been reviewed and does comply with the provisions of Minnesota Statutes §282.01, Subd.1a and other statutes that require the withholding of tax-forfeited lands from sale.

**BE IT FURTHER RESOLVED** that the Carver County Board of Commissioners hereby approve the applications submitted by Carver County Community Development Agency for sale and conveyance to Carver County Community Development Agency for an authorized public purpose.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceeding of the Board of County Commissioners, Carver County, Minnesota, at its session held on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, now on file in the Administration office, and have found the same to be true and correct copy thereof.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
David Hemze, County Administrator

**EXHIBIT A**

**Withheld to Purchase for Public Purpose**

<b>CITY</b>	<b>PIN</b>	<b>LEGAL DESCRIPTION</b>	<b>PURPOSE</b>
<b>WATERTOWN</b>	<b>85.0500100</b>	Lot 9, Block 2, Village of Watertown	Life-cycle housing within the community; construction of a home as part of the Carver County Land Trust program.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Contract with Minnesota Native Landscape, Inc. for the Watertown Wetland Restoration Project**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes  
Presenter:  Title:

Attachments:  Yes  No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

Carver County is leading a wetland restoration project located in the southern portion of the City of Watertown. After the completion of the project, it is anticipated that Carver County will be able to be credited with 34.4 wetland credits in Bank Service Area 7 for future use on county highway projects.

To help mitigate construction costs, the Carver County Soil & Water Conservation District has helped to prepare the area being restored, which included planting the wetland seed varieties required for this project.

The contractor under this contract will be responsible to install the structure necessary to control the water depth required as part of the wetland restoration design criteria. The engineers estimate for construction was estimated to be \$131,410.00. Carver County Public Works sent out requests for quotes for this work. Three quotes were received with the low quote from Minnesota Native Landscapes, Inc. in the amount of \$123,365.00, which is 6.12% under the engineer's estimate.

Based on the review of the quotes, it is staff's recommendation to award a contract to Minnesota Native Landscape, Inc. in the amount of \$123,365.00.

**ACTION REQUESTED:**

Motion to contract with Minnesota Native Landscape Inc in the amount of \$123,365.00 for the Watertown Wetland Restoration Project, pending finalization of the contract review process.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6498

**Project Bid Summary**

**Project Name: Watertown Wetland Restoration Project**

**Contract No.:**

**Client: CARVER COUNTY**

**Project No.: 168809**

**Quotes Received by: Friday, 09/27/2019**

**Owner: CARVER COUNTY**

<b>Vendor Number</b>	<b>Business Name</b>	<b>Total Bid Amount</b>	<b>Percent Over/Under Estimate</b>		<b>Note</b>
	Engineers Estimate	\$ 131,410.00			
N/A	Minnesota Native Landscapes	\$ 123,365.00	-6.12%	UNDER ESTIMATE	Will not guarantee installation by this fall. Will guarantee installation by July 31, 2020.
N/A	Blackstone Contractors, LLC	\$ 173,121.00	31.74%	OVER ESTIMATE	
N/A	Minger Construction Co. Inc.	\$ 175,632.00	33.65%	OVER ESTIMATE	

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: November 5, 2019

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

---

**Awarding of the 168809 Carver County Wetland Restoration Project,  
Carver County Contract 19-474**

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Friday, September 27, 2019 at 4:00 p.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, three (3) quotes were received by Carver County Public Works. The quotes were opened and the responsible bidders are summarized as follows:

<u>Contractor</u>	<u>Total Bid</u>	<u>Percent Under/Over Engineers Estimate</u>
Minnesota Native Landscape Inc.	\$123,365.00	-6.12% (Under)
Blackstone Contractors, LLC	\$173,121.00	31.74% (Over)
Minger Construction Co. Inc.	\$175,632.00	33.65% (Over)

And WHEREAS, after examination of the sealed bids by Carver County Public Works, Minnesota Native Landscape Inc. is the successful low responsible bidder;

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract **19-474** with **Minnesota Native Landscape Inc. of Otsego, MN**, in the name of the County of Carver for the construction of the **168809 Carver County Wetland Restoration Project** in accordance with the construction plans and specifications contained in MnDOT Standard Specifications; and

BE IT FURTHER RESOLVED that Carver County Engineer is hereby authorized to take actions necessary and to enter into change orders or supplemental agreements on behalf of Carver County with an amount less than five thousand dollars (**\$5,000.00**) and an aggregate project total of ten thousand dollars (**\$10,000.00**), when time is of the essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

---

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 5<sup>th</sup> day of November, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5<sup>th</sup> day of November, 2019.

\_\_\_\_\_  
Dave Hemze

\_\_\_\_\_  
County Administrator



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Request for approval to contract with Daikin Applied for Chiller compressor inspection**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Carver County Facility Services is recommending a contract with Daikin to conduct a 10-year chiller compressor inspection and rebuild. The chiller and system is proprietary and Daikin is our service provider for this equipment. The rebuild is for the chillers that supply cooling to the entire Government Center campus. Daikin will disassemble both chiller compressors and inspect all internal components for wear and damage. They will reassemble the compressors using all new McQuay factory replacement parts and test the newly rebuilt compressors. This work will ensure the longevity of the chillers.

**ACTION REQUESTED:**

Motion to approve the contract with Daikin Applied for the Government Center chiller inspection and to reallocate part of Facilities budget to cover the remaining contract cost.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

**Related Financial/FTE Comments:**

\$48,320 is available in the Facilities capital projects budget. A budget amendment is requested to transfer \$1,862 from the Facilities Vehicle budget line to cover the remaining cost. Actual vehicle costs for the truck purchased in 2019 came in under budget.

*Office use only:*

RBA 2019 - 6506

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:** Request for approval to contract with Daikin Applied for Chiller compressor inspection

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Building Improvements	30-972.6640	\$1,862.00	Vehicle Expense	01-110.6670	\$1,862.00
<b>TOTAL</b>		\$1,862.00	<b>TOTAL</b>		\$1,862.00

Reason for Request:

Reallocate from Facilities department budget to the capital projects budget to fund the remainder of the contract for chiller compressor inspection and rebuild.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
**PEER Award Recognition**

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="11/5/2019"/>
Contact: <input type="text" value="Michelle Miller"/> Title: <input type="text" value="Employee Relations Coordinato"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="15"/> minutes Presenter: <input type="text" value="Michelle Miller"/> Title: <input type="text" value="Employee Relations Coordinator"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals &amp; sustain public trust/confidence in County government"/>	

**BACKGROUND/JUSTIFICATION:**

The Public Employees Excellence Recognition Program (PEER) is Carver County's annual recognition program to honor hard work and exceptional contributions employees have made during the prior year of service. The PEER Program is designed to allow employees of Carver County to nominate their co-workers for an award for having shown excellence in the areas of Customer Service, Innovation, and Teamwork.

**ACTION REQUESTED:**

Recognition of PEER Award recipients in the categories of Customer Service, Innovation, and Teamwork; and also a Judge's Choice award.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/>	<b>FUNDING</b>
If "Other", specify: <input type="text"/>	County Dollars = <input type="text"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

*Office use only:*

RBA 2019 - 6469

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Accept Governor's Proclamation and Honor Financial Workers and Case Aides for their Valuable Service**

Primary Originating Division/Dept: Health & Human Services - Income Support

Meeting Date: 11/5/2019

Contact: Kate Probert Title: Income Support Manager

Item Type:  
Regular Session

Amount of Time Requested: 5 minutes

Attachments:  Yes  No

Presenter: Kate Probert Title: Income Support Manager

**Strategic Initiative:**

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

**BACKGROUND/JUSTIFICATION:**

Governor Tim Walz issued a proclamation designating Wednesday, October 16, 2019, as County and Tribal Financial Worker and Case Aide Day. We equally recognize the valuable service that our county's financial workers and supporting case aides provide to our local Carver County residents. Financial workers administer public assistance programs focusing on residents first and are responsible for the prudent expenditure of tax-payer dollars. Our financial workers and case aides meet a high standard and are well-versed and knowledgeable about the programs within their purview. Their work is foundational and essential to meeting the basic needs of our residents. Kate Probert, Manager of the Income Support Department, will present the Governor's proclamation and give a brief summary of the Carver County Income Support Program.

**ACTION REQUESTED:**

Motion to accept the Governor's Proclamation designating Wednesday, October 16, 2019, as County and Tribal Financial Worker and Case Aide Day.

**FISCAL IMPACT:** None

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:** None

**Total** \$0.00

Insert additional funding source

Related Financial/FTE Comments:

None

Office use only:

RBA 2019 - 6507

STATE of MINNESOTA

Proclamation

- WHEREAS: County and Tribal Financial Workers and Case Aides are dedicated to providing outstanding service to the people of Minnesota through their administration of public assistance programs; and
- WHEREAS: County and Tribal Financial Workers and Case Aides are responsible for the prudent expenditure of millions of dollars annually and must meet high standards of job performance in determining eligibility for public assistance; and
- WHEREAS: The duties performed by County and Tribal Financial Workers and Case Aides require they be well-versed in a number of areas in order to effectively provide services to clients and the general public; and
- WHEREAS: The nature of federal and state legislation necessitates that County and Tribal Financial Workers and Case Aides continually expand their knowledge, skills, and expertise related to their profession; and
- WHEREAS: It is important to recognize the valuable services County and Tribal Financial Workers and Case Aides provide for Minnesotans in giving culturally responsive case management and accessible community services with a person-centered focus.

NOW, THEREFORE, I, TIM WALZ, Governor of Minnesota, do hereby proclaim Wednesday, October 16, 2019, as:

COUNTY AND TRIBAL FINANCIAL WORKER AND CASE AID DAY

in the State of Minnesota.



IN WITNESS WHEREOF, I have here unto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the State Capitol this 15<sup>th</sup> day of October.

*Tim Walz*

GOVERNOR

*Steve Pimm*

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Resolution highlighting and honoring Carver County American Legion Posts on their 100th Anniversary**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

▼

**BACKGROUND/JUSTIFICATION:**

The American Legion is celebrating it's 100th Anniversary in 2019. The Board would like to recognize the County's American Legion Posts (Chanhassen, Chaska, Waconia, Watertown, Norwood Young America, New Germany). Members of each Post will be in attendance to represent thier communities and organizations. This short acknowledgement provides an opportunity for the Board to acknowledge the great support American Legions have provided in our communities over the past 100 years.

**ACTION REQUESTED:**

Approve attached resolution honoring the American Legion in recognition of their 100th Anniversary.

**FISCAL IMPACT:**  ▼

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**  ▼

**Total**

Insert additional funding source

Related Financial/FTE Comments:

N/A

*Office use only:*

RBA 2019 - 6509

# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE \_\_\_\_\_ RESOLUTION NO. \_\_\_\_\_  
MOTION BY COMMISSIONER \_\_\_\_\_ SECONDED BY COMMISSIONER \_\_\_\_\_

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Whereas, the American Legion has is celebrating the 100<sup>th</sup> Anniversary of existence, including Posts 580 (Chanhassen), 57 (Chaska), 601 (New Germany), 343 (Norwood Young America), 150 (Waconia), 121 (Watertown) in the County; and

Whereas, the American Legion was chartered and incorporated by Congress in 1919 as a patriotic veterans' organization devoted to mutual helpfulness and is the nation's largest wartime veterans service organization, committed to mentoring youth and sponsorship of wholesome programs in our communities, advocating patriotism and honor, promoting strong national security, and continued devotion to our servicemembers and veterans; and

Whereas, the American Legion has spent over 100 years honoring veterans and their families in our communities by providing an approachable, non-political organization which has contributed countless hours and millions of dollars to important areas such as community parades, schools, youth sports, and many other necessary public involvements; and

Whereas, 100 years ago this week, the American Legion held its first convention in Minneapolis, Minnesota with over 15,000 legionnaires in attendance while Temperatures dipped to 11 degrees above zero, with light snow, during the convention parade, and weather was later blamed for Minneapolis losing its bid to become permanent home of The American Legion National Headquarters (Indianapolis was chosen instead); and

Whereas, Carver County is lucky to have six strong and unique American Legion Posts in our communities, providing important programs such as Boys' and Girls' State, visiting hospitalized veterans, oratorical contests and scholarship for local schools, as well as key partnerships with local scouting groups, youth baseball organizations, and outdoor conservation programs;

Whereas, the six local American Legion Posts have long supported our community celebrations such as Chaska's River City Days, New Germany's Ham, Turkey & Sausage Feed Fundraiser, Watertown's Rails and Trails Festival, Chanhassen's Fourth of July Celebration, Waconia's Nickle Dickle Days, and Norwood Young America's Stiftungfest Music Festival;

Whereas, the American Legion's success depends entirely on active membership, participation and volunteerism, belonging to the people it serves and the communities in which it thrives.

Now, Therefore, Be It Resolved, the Carver County Board of Commissioners, recognizes the American Legion for their faithful and dedicated service to Carver County Veterans, military families, and our communities.

YES

ABSENT

NO

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 5<sup>th</sup> day of November, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5<sup>th</sup> day of November 2019.

\_\_\_\_\_  
County Administrator



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Semi-Annual Report to the Carver County Board of Health**

Primary Originating Division/Dept: Health & Human Services - Public Health

Meeting Date: 11/5/2019

Contact: Richard Scott Title: Community Health Services Adr

Item Type:  
PH Board (CHB)

Amount of Time Requested: 25 minutes

Attachments:  Yes  No

Presenter: Richard Scott Title: Community Health Administrator

**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

Dr. Richard Scott, Carver County Community Health Services Administrator and Deputy Division Director for Health Services, will provide Carver County Board of Health with a Semi-Annual Update as required by MS 145A. The update will include discussion of the required Community Health Assessment and Community Health Improvement Plan process, as well as brief highlights of activities of the Public Health Department over the past year.

**ACTION REQUESTED:**

Motion to convene as the Carver County Board of Health, and receive the semi-annual report of the Community Health Services Administrator.

**FISCAL IMPACT:** None

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:** None

**Total** \$0.00

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2019 - 6485



Public Health  
Prevent. Promote. Protect.

# 2019 Carver County Public Health

## Community Health Assessment Executive Summary

### Introduction

In 2019 the Carver County Public Health Department, in partnership with the Carver County Public Health Advisory Council, completed a community health assessment (CHA) to obtain a current picture and an understanding of the story behind the health of county residents. This includes the relationships, policies, community conditions, and decisions that affect people’s ability to live healthy.

The results from the assessment are summarized within four *categories*:

- **People:** describes who lives in Carver County, and who will be living here in the future.
- **Opportunity:** the opportunities which people have throughout their lives.
- **Belonging:** social inclusion or exclusion, as well as community connections, throughout one’s life.
- **Nature:** connections and interactions with the natural environment; including water, land, and air.

The primary *themes* identified across the assessments include:

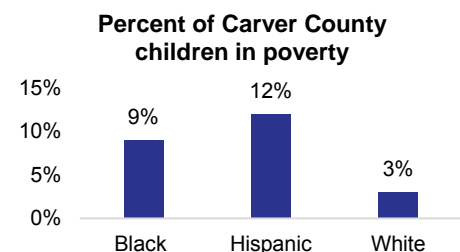
- **Affordability:** adequate finances available to fulfill needs; including physical and mental healthcare for self and family, as well as other needs that impact health like food, housing, childcare, etc.
- **Transportation:** by all modes and for many purposes; including personal vehicles, mass transit, ride share, walking, and biking. The inability to travel to meet one’s needs for work, healthcare, shopping, recreation, and more impacts health.
- **Housing:** that meets a broad range of needs, which can change over one’s lifespan. Having safe, stable housing which both meets a person’s needs and is affordable for them, is foundational to their opportunity to be healthy.
- **Communicating:** encompassing awareness, enlightenment, and understanding. Are people and organizations knowledgeable about available resources? Have we learned about our differences and our similarities? If miscommunication is occurring, it may be a barrier to health.
- **Mental and Physical Well-being:** carrying out one’s daily activities, having fulfilling relationships, contributing, and being resilient. Opportunities for these to occur impacts health.

Themes can overlap each other – both within and across the categories – resulting in complimentary opportunities that optimize health, or compounding challenges that inhibit health.

### People

In 2017, 102,858 people lived in Carver County, making it the 12<sup>th</sup> most populous and second fastest growing county in Minnesota. Located at the southwestern edge of the Twin Cities metropolitan area, Carver is comprised of eleven cities and ten townships. Despite being designated an urban county as part of the seven-county metro, Carver is considered a mix of suburban edge, emerging suburban edge, rural center, diversified rural, and agricultural.<sup>1</sup> According to the Minnesota State Demographic Center, Carver’s total population is estimated to increase by 32 percent between 2015 and 2050. The percent of Carver’s nonwhite or Latino population will likely grow from 12 percent in 2015 to 18.6 percent in 2035, with the largest minority group being Hispanic or Latino.

In 2017 just over three percent of Carver children were in families with incomes below the threshold of 100 percent of the federal



Source: US Census Bureau, 2010-2017 Small Area Income and Poverty Estimates (SAIPE)

<sup>1</sup> <https://www.co.carver.mn.us/home/showdocument?id=12864>

poverty level (FPL); a household income of about \$24,000 for a family of four, which equals about 1,000 children. Carver County has one of the lowest poverty rates in the state. However, nine percent of black children and twelve percent of Hispanic children are in poverty, compared to just three percent of white children.

There are higher concentrations of people age 65 and older in the western side of Carver County, and this age group is the fastest growing across the county. Aging presents new challenges to health, including increasing levels of disability. Nearly 30 percent of Carver residents at 65 years and older are disabled.

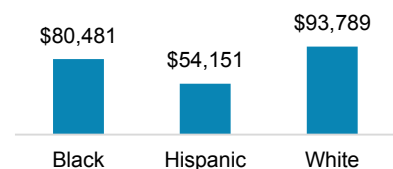
## Opportunity

Opportunity means having the chance to experience success at every stage of life. Issues of opportunity related to health include education, income, employment and benefits, housing, and transportation. Our opportunities are interconnected.

### Income

Income shapes many areas of our lives: where we live as well as the stability and condition of our living arrangements, the kinds of recreation we can take part in, the kinds of food we eat, and more. Despite having one of the highest median incomes in the state (\$93,000 for Carver County in 2017), Black and Hispanic households in Carver have lower median household incomes than white households.

**Carver County median household income by race and ethnicity**



Source: U.S. Census Bureau, 2013-2017 ACS 5-year Estimates

### Transportation

Transportation is key to many daily activities, including access to food, health care, and employment, as well as connections to family, friends, and faith communities. Equitable transportation supports the health of communities by ensuring that everyone can get where they need to go.

**Many people, especially those with limited income and medical and mobility conditions, lack transportation options.**

*-Focus group participant*

We heard opportunities for safe, reliable and efficient transportation options that meet a variety of needs is lacking for a significant number of residents. This is more common for adults who do not or cannot drive a vehicle, so they require some type of ride share or mass transit service to get their transportation needs met. These types of services are very limited in many communities, especially in Western Carver.

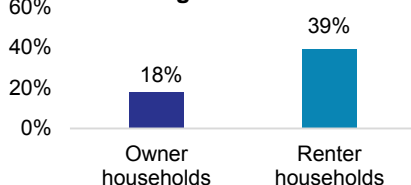
### Housing

We all need a safe place to live which allows us to also afford other necessities. Stable housing provides a critical foundation for daily living and health. When such housing is out of reach, we may end up living in places that do not meet basic health and safety standards. In addition to finding available housing that is affordable, we heard from people who encountered other challenges that limited their opportunity to obtain appropriate housing.

***“We need a bigger workforce in the west. Not enough affordable housing, transportation, childcare to support new positions.”***

*-Focus group participant*

**Percent of Carver County households experiencing housing cost burden**



Source: U.S. Census Bureau, 2013-2017 ACS 5-year Estimates

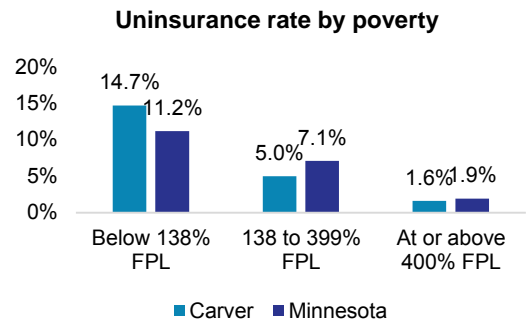
Many people cannot find the type of housing they need in the community where they prefer to live. This included young adults, families, senior adults, and those with physical disabilities. Many want to live close to where they work; however, these opportunities are very limited if they also want a place that both meets their needs and is

affordable for them. Nearly 90 families in Carver County are experiencing short-term or long-term homelessness because conditions are not providing them the opportunity to have stable housing.<sup>2</sup>

Many people in Carver County, especially renters, are burdened by housing costs that exceed 30 percent of their income, leaving less money to cover other necessities, like food and medical care. Vacancy rates are low, especially for rental units, and both average rent and average home costs have increased, making housing that is affordable increasingly difficult to find. The high cost of renting makes it more difficult to save for a down payment on a house.

**Health insurance and access to affordable care**

Carver County has higher health insurance coverage (97%) compared to Minnesota overall (95.5%) in part due to a higher overall employment rate.<sup>3</sup> For most people insurance is tied to full-time employment. People with part-time, contract, or low-paying jobs may not have access to health insurance or may lack adequate coverage, causing difficulties for them or their families to get needed care. People who are uninsured or underinsured tend to get sicker before seeing a doctor, and have a harder time recovering. Even though the rate of uninsurance is low in the county (3%), there are disparities by income. In Carver, those that are below 138 percent of the federal poverty level are nine times more likely to be uninsured than those above 400 percent FPL.



Source: U.S. Census Bureau, 2013-2017 ACS 5-year Estimates

Residents with limited income stated that they could not afford necessities like healthcare for both their mental and physical conditions; including prescriptions, dental care, and vision care. In some cases it was due to a lack of insurance because of premium costs, and in others it was because of very high deductibles and co-payments with their insurance coverage.

***“Without health insurance there is constant concern for getting ill or being in an accident.”***

*-Marnita’s Table participant*

Even with insurance, many people do not get the care they need because it is too expensive. In 2013, 31 percent of private-sector employees in Minnesota were enrolled in high deductible insurance, which often carry a deductible of at least \$1,500. In 2017, the number of high deductible insurance plans nearly doubled to 60 percent.<sup>4</sup>

***There is a shortage of providers who accept appropriate insurance and are in-network.”***

*-Focus group participant*

Carver County has a shortage of mental health providers, with 770 residents per one provider.<sup>5</sup> Minnesota’s overall ratio is 430 residents to one provider. 15 percent of the county reported delaying mental health care, reporting their issue wasn’t serious enough, they didn’t know where to go, or they were too nervous or afraid. Lack of insurance was not a large barrier for residents when accessing mental health care.

**Nature**

How we understand and feel about nature, how we treat our surroundings, and our access to natural spaces are shaped by our families, jobs, culture, and society. Our CHA findings indicated that people in Carver County value connections with the natural environment, as well as maintaining the quality of that environment. Some

<sup>2</sup> Carver County Health and Human Services Coordinated Entry, 2018

<sup>3</sup> <http://statehealthcompare.shadac.org/map/11/health-insurance-coverage-type-by-total#1/24/21>

<sup>4</sup> <http://statehealthcompare.shadac.org/trend/172/percent-of-privatesector-employees-enrolled-in-high-deductible-health-insurance-plans-by-total#0/1,25/a/5,6,7,8,15,24/205>

<sup>5</sup> <http://www.countyhealthrankings.org/app/minnesota/2019/rankings/carver/county/outcomes/overall/snapshot>

expressed concern over our collective investment in maintaining healthy, high quality water, land, and air; particularly with the continued growth and development of the county, as well as the effects of climate change.

### Outdoor Recreation

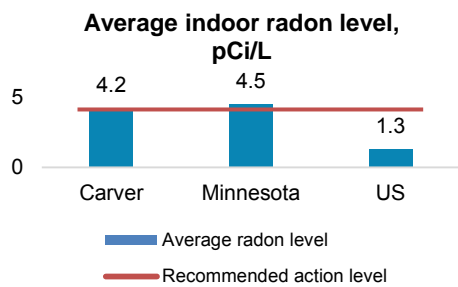
Some individuals interviewed felt that access to local amenities by those with limited income is sometimes an issue due to geographical location and cost barriers. The CHA findings also indicated that transportation issues impact healthy connections to the natural environment. Some people expressed concerns about accessing the outdoors through more active modes of transportation such as walking or biking, due to safety or infrastructure concerns. Residents from Western Carver were more likely to report a lack of access to public space for no-cost recreational use (44.0%) than those from Eastern Carver (27.4%).

### Air quality

Outdoor air pollution includes ozone and fine particles, which can trigger asthma and contribute to pneumonia, bronchitis, and heart attacks. Top contributors to outdoor air pollution in Carver are motor vehicles followed by agricultural equipment and home heating. Carver County residents expressed concerns about how things like motorized transportation is impacting air quality, road salt impacting water quality, and how the impact of a variety of transportation issues are impacting animal, bird, insect, and fish habitat.

***“Unhealthy air and water is a problem for everyone, but then it leads to an inability to provide a healthy food source.”***

*-Focus group participant*



Source: Minnesota Department of Health Indoor Air Unit Radon Test Data, 2010-2016

Indoor air pollutants and allergens include asbestos, carbon monoxide, dust mites, formaldehyde, lead dust, mold, fine particles, radon, tobacco smoke, and volatile organic compounds. About 40 percent of Carver County homes have elevated levels of radon. The average radon level in Carver soil is more than three times higher than the average U.S. radon level. Statewide, 500-700 lung cancer deaths are caused by exposure to radon annually, four times as many deaths as homicides (2015).

### Food

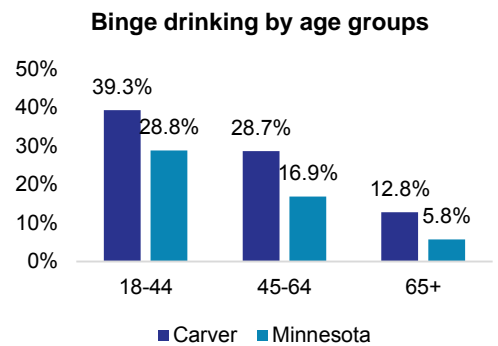
Food is connected to the ways that people choose to use land and water and the effects these decisions have on the natural environment. Food also connects people. Residents with limited income spoke about their lack of opportunity to obtain food, especially healthy food, which is affordable. This is especially true in communities with limited food distribution locations (from grocery stores, to food shelves, and more). Western Carver County residents report purchasing food from gas stations or convenience stores more often (29%) than Eastern Carver residents (17%).

### Belonging

When people feel that they belong, they can use their voices to help shape the conditions in the community that affect their lives and their health. Healthy, positive relationships and lifelong inclusion in society interact to prevent disease, disability, injury, and premature death. They also create a high quality of life.

### Excessive Drinking

People binge drink for many reasons, including to feel they belong, to feel more self-confident, to forget their problems, and to avoid negative emotions. Family history and the availability of alcohol are also factors



Source: 2018 Carver County Adult Health Survey

in binge drinking. Problematic drinking or alcoholism among a household member can be an adverse experience for children. For men, binge drinking is defined as having five or more drinks in a sitting; for women it is four or more.

***“This is a drinking town... it’s part of the culture.”***  
-Focus group participant

The percent of Carver County residents who report excessive drinking (26%) exceeds the statewide average (23%) and is more prominent in higher income households. Many focus group participants noted a pervasive culture of drinking in the county.

### Isolation

People who are physically or socially isolated are at greater risk of abuse, loneliness, depression, and injury. As people grow older and lose life partners or family members they may become more isolated. The proportion of older persons who are expected to be living alone is anticipated to increase significantly among baby boomers, partly because they have fewer children than preceding generations. In 2010, almost 10 percent of Minnesotans aged 65+ lived alone. This number is expected to rise to over 13 percent by 2030. For rural elders in the western side of the county, the risk of isolation is compounded by distances to family, communities, or needed services. A disability at any age also increases the potential for physical and social isolation.

***“People suffer socially, emotionally, and physically when they do not have access to interaction with others, opportunities for affordable recreation and physical activity.”***

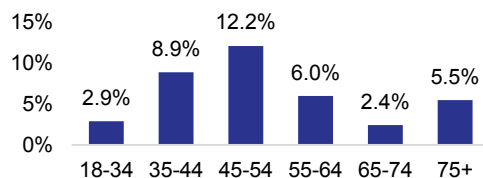
-Focus group participant

Immigrants and refugees who lack English language skills and cultural knowledge face additional hurdles to belonging. The loss of a shared culture, lack of access to familiar foods, and missing the companionship of friends and loved ones contributes to isolation. Focus group participants noted the importance of having a culturally-relevant food retailer in the community, along with events to create a sense of community.

### Suicide

Suicide can reflect a deep sense of hopelessness and lack of belonging. Historical trauma, experiences of racial and other prejudice, physical, sexual, or emotional abuse, being addicted to drugs or alcohol, chronic pain, mental illness, or an immediate crisis can all lead to suicidal thoughts or actions. In Carver County those who have considered suicide is highest among residents aged 45-54 years. Numbers of suicides have slightly increased over time, with 17 occurring in 2017. Mental health was identified as a top health concern by Carver County residents, along with e-cigarette use and distracted driving.

**Seriously considered attempting suicide in last year by age group**



Source: 2018 Carver County Adult Health Survey

### Tobacco

Tobacco use is the primary cause of preventable disease in Carver County, causing one in seven deaths. 11,220 adults (11.2%) smoke cigarettes in the county, costing \$32 million in excess medical costs, or \$753 per household.<sup>6</sup>

Adverse experiences in childhood increase the risk of adolescents turning to nicotine, alcohol, and drugs. Use of e-cigarettes is on a very dramatic rise – primarily among teens and young adults, both statewide and in Carver County. In 2018, half of Minnesota high school seniors reported having tried e-cigarettes at least once.<sup>7</sup>

<sup>6</sup> <https://www.health.state.mn.us/communities/tobacco/data/docs/profiles/carver.pdf>

<sup>7</sup> Carver County school district-level data from the Minnesota Student Survey will be available fall of 2019

Students who use tobacco are more likely to also binge drink, experience economic hardship, and have suicidal thoughts.<sup>8</sup>

### **Communicating and Connecting**

The CHA findings brought to light many situations where a lack of awareness, enlightenment, and understanding created barriers for people to attain the opportunities needed to pursue optimal health for themselves and their families.

***“There are a lack of avenues to be heard, perpetuating the continuation of unmet needs.”***

*-Focus group participant*

We heard from many people who stated that a lack of understanding around specific needs, by service and resource providers, lead to missed opportunities to meet those needs. This included issues around physical, mental, or financial capacity, as well as race, culture, language, or faith. We also heard of instances where different providers of services and resources are not having efficient communication between themselves, leading to opportunities to effectively serve the public not being realized.

***“People don’t know who to call or where to go to get help.”***

*-Marnita’s Table participant*

While we heard from some people of color or people with disabilities feeling welcomed in their community, we also heard of many cases where a lack of understanding about their differences from the mainstream population lead to exclusion from opportunities.

## **What’s next?**

This community health assessment looked at a broad range of indicators of health and conditions that shape health. The assessment is the first in a series of steps within a process that identifies key issues, prioritizes among those issues, and then develops a community wide plan of action (Community Health Improvement Plan or CHIP) to address the county’s most pressing health concerns. At its most basic level, the assessment provides the foundation for the Public Health Advisory Council to develop a five-year strategic plan to improve the health of Carver County. At another level, the assessment provides a framework for anyone in the county to identify issues of concern and focus their own efforts on those areas where they can make a difference, individually or collectively.

No single person or organization can possibly address all the health concerns identified in this assessment. Collective action, focused on policies and systems, can lead to multiple avenues of change.

## **References**

Minnesota Department of Health. (2017). *2017 Minnesota Statewide Health Assessment*. Produced in collaboration with the Healthy Minnesota Partnership. St. Paul, MN. Available at <https://www.health.state.mn.us/statewidehealthassessment>

## **Contact**

For more information about the community health assessment process, see our website <https://www.co.carver.mn.us/departments/health-human-services/public-health/about-us/community-health-assessment> or contact: [public-health@co.carver.mn.us](mailto:public-health@co.carver.mn.us).

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<sup>8</sup> <https://www.health.state.mn.us/communities/tobacco/data/docs/profiles/carver.pdf>

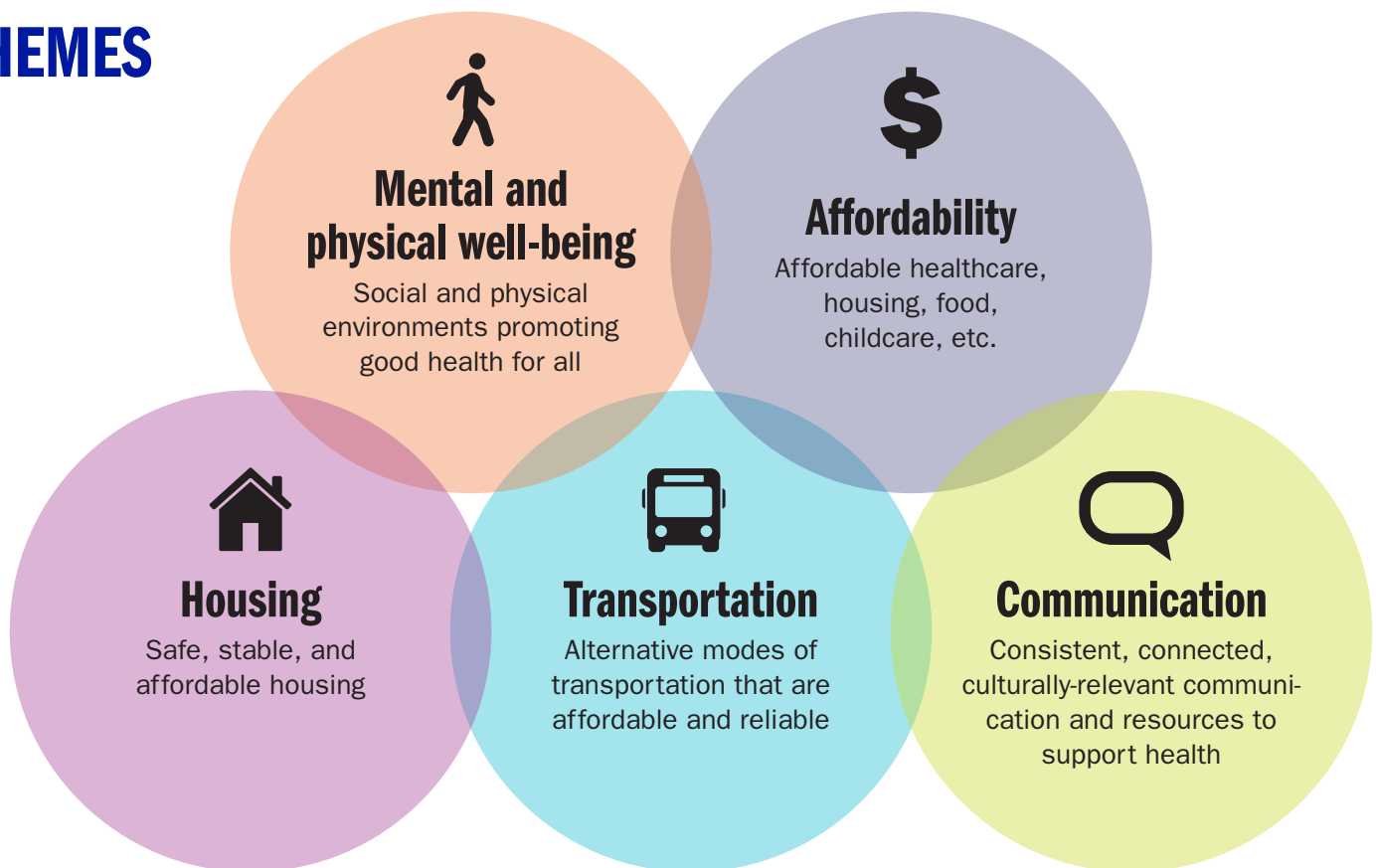


# 2019 Carver County COMMUNITY HEALTH ASSESSMENT RESULTS

## GOALS

- 1 Understand what influences health**
- 2 Develop a community-wide plan of action to address pressing health concerns**
- 3 Improve the health of all who live, learn, work, and play in the county**

## THEMES



**Carver County Public Health**  
600 Fourth Street East  
Chaska, MN 55318-2102



Phone (952) 361-1329  
Fax (952) 361-1360  
public-health@co.carver.mn.us  
[www.co.carver.mn.us](http://www.co.carver.mn.us)

Healthy Carver for a Lifetime



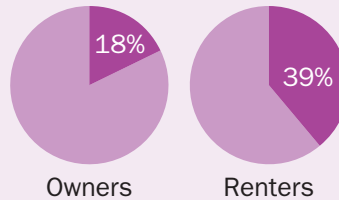
# DATA SNAPSHOT

## Housing

Nearly 40% of Carver County renters are **severely cost burdened**, leaving less money to cover other necessities like food and medical care.

Source: U.S. Census Bureau, 2013–2017 ACS

### Carver County Households Experiencing Housing Cost Burden



## Affordability

Even with health insurance, many people do not get the care they need because it is too expensive.

**16%** of county residents report healthcare costs make it **difficult to pay other bills or afford necessities** like food, transportation, or housing.

Rent is so expensive it's hard to save for a house.

Focus group participant

## Communication

The assessment findings brought to light many situations where **a lack of awareness and understanding created barriers** for people to attain opportunities to pursue optimal health for themselves and their families.

People don't know who to call or where to go to get help.

Focus group participant

## Transportation

Many people, especially those with limited income and medical and mobility conditions, lack transportation options.



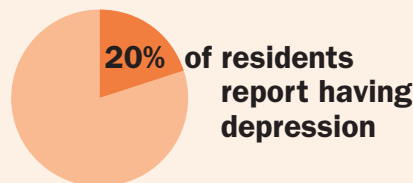
Focus group participant

Nearly **30%** of Carver County seniors reported that a **lack of transportation** kept them from where they needed to go, including jobs, medical appointments, or grocery shopping.

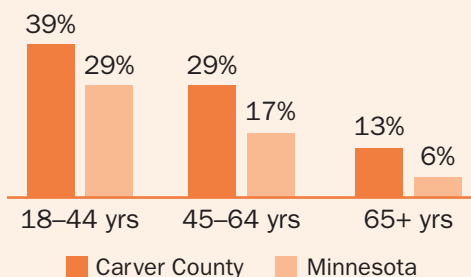
## Mental and physical well-being

People who are **physically or socially isolated** are at greater risk for:

- abuse
- loneliness
- depression
- injury



### Binge Drinking by Age Group



Source: 2018 Carver County Adult Health Survey

Binge drinking in Carver County **exceeds the state-wide average** and is more prominent in higher income households.

**Want more info?**

Visit [www.co.carver.mn.us/CHA](http://www.co.carver.mn.us/CHA)

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**2020 Ditch Assessments**

Primary Originating Division/Dept: Property & Financial Services - Property Records

Meeting Date: 11/5/2019

Contact: Kathleen Smith Title: Land Records Manager

Item Type:  
Ditch/Rail Authority

Amount of Time Requested: 10 minutes

Attachments:  Yes  No

Presenter: David Frischmon Title: Property & Financial Services ...

**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

County and Joint Ditches are periodically cleaned out and services performed. 100% of the out of pocket/direct cost for the work is assessed to the individual ditches by the Ditch Authority. Mike Wannous, Executive Director of the Carver County Soil and Water Conservation District along with Carver County Land Records and Finance staff developed the Ditch Special Assessment recommendations in the table below.

**ACTION REQUESTED:**

The following payable 2020 one-year assessments with 0% interest are requested: (2019 Assessment amounts are listed for reference purposes.)

Ditch	2020 Assessments	2019 Asmt. (FYI)
County Ditch 6	\$5,000	\$5,000
County Ditch 7	0	0
County Ditch 9	10,000	10,000
County Ditch 10	5,000	0
Joint Ditch 2	0	2,000
Joint Ditch 3A	10,000**	0**
Joint Ditch 4	0	10,000
Joint Ditch 5	0	15,000
Joint Ditch 21	\$5,000	5,000
Joint Ditch 22	0	10,000
<b>TOTAL</b>	<b>\$35,000</b>	<b>\$57,000</b>

\*\*2016 5 Year Assessment \$130,000 (\$6,346 annually (some landowners chose to pay upfront and not assess) - 2020 final year of this assessment

**FISCAL IMPACT:** None

If "Other", specify:

**FUNDING**

County Dollars =

**Total**  \$0.00

**FTE IMPACT:** None

**Related Financial/FTE Comments:**

Ditches are responsible for their individual expense. No county dollars are affected.

Office use only:

RBA 2019 - 6477

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Fair Board Capital Improvement Request**

Primary Originating Division/Dept: Administration (County)

Meeting Date: 11/5/2019

Contact: David Hemze Title: County Administrator

Item Type:  
Work Session

Amount of Time Requested: 30 minutes

Attachments:  Yes  No

Presenter: Jim Klein Title: Fair Board President

**Strategic Initiative:**

Connections: Develop strong public partnerships and connect people to services and information

**BACKGROUND/JUSTIFICATION:**

The Fair Board has requested assistance with funding construction of a new building to replace the current Sheriff's Building. Fair Board President Jim Klein and other Fair Board members will present additional details during the work session.

**ACTION REQUESTED:**

County Board direction.

**FISCAL IMPACT:** Other

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:** None

**Total**  \$0.00

Insert additional funding source

**Related Financial/FTE Comments:**

Fiscal impact and funding source to be determined depending on County Board direction.

*Office use only:*

RBA 2019 - 6472