



CARVER COUNTY

minnesota

Carver County Board of Commissioners
September 17, 2019
Regular Session
County Board Room
Carver County Government Center
Human Services Building
Chaska, Minnesota

PAGE

REGULAR SESSION

4:00 p.m.	1.	a) CONVENE	
		b) Pledge of allegiance	
		c) Public comments – <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i>	
	2.	Agenda review and adoption	
	3.	Approve minutes of September 3, 2019, Regular Session	1-3
	4.	Community Announcements	
4:10 p.m.	5.	CONSENT AGENDA	
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
	5.1	Metropolitan Council Grant Agreement SG-11404.....	4
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	5.3	Professional Services Agreement for Appraisals Services for Highway 50 Improvement Project.....	6
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	5.8	Donation to the Carver County Sheriff Office	13
	5.9	Final Acceptance and Payment to Landwehr Construction, Inc. for the Wagon Avenue and County Highway 20 Bridge Projects	14-15
	5.10	Amendment for the Family Homeless Prevention and Assistance Program Grant Agreement.....	16-18
	5.11	Award Bid Alternates to GL Contracting Inc. for Phase I Site Development Lake Waconia Regional Park, Coney Island	19-24
	5.12	Advertise for bid the TH 5 Regional Trail Arboretum Connection Project.....	25
		<i>Connections: Develop strong public partnerships and connect people to services</i>	
	5.13	Application for 2019-2020 renewal of On-Sale Liquor License including Sunday for WJVA Inc dba Timber Creek Golf Course.....	26
	5.14	Application for 2019-2020 renewal of On-Sale Liquor License including Sunday for Vandy's Grille LLC dba Vandy's Grille.....	27
	5.15	Application for 2019-2020 renewal of On-Sale Liquor License for Parley Lake Winery LLP dba Parley Lake Winery.....	28

5.16 Application for 2019-2020 renewal of On-Sale Liquor License including Sunday for Whistle Post LLC dba Sovereign Estate 29

5.17 Application for 2019-2020 renewal of On-Sale Liquor License including Sunday for Baumann Enterprises Inc dba B's on the River 30

5.18 Application for 2019-2020 renewal of On-Sale Liquor License including Sunday for Schram Winery LLC dba Schram Vineyards 31

5.19 Application for 2019-2020 renewal of On-Sale Liquor License including Sunday for Big Sticks LLC dba Sticks Tavern & Trails End Event Center 32

5.20 Amendment #1 to Contract 19-311 with VCI Environmental, Inc. for Coney Island Asbestos Abatement. 33

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Culture: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government

5.22 Request for Approval of Donations and County-Purchased Prize Items for 2019 Employee Health & Safety Fair..... 35

Finances: Improve the County's financial health and economic profile

5.23 Limited Land Sale of Tax Forfeited Lands by Sealed Bid 36-37

5.24 DS450 High-Speed Absentee Ballot Counter Purchase 38

5.25 Review/Social/Commissioners' Warrants..... NO ATT

4:10 p.m. 6. **CONNECTIONS: Develop strong public partnerships and connect people to services**

6.1 Farm Family of the Year..... 39

6.2 Recognize the Carver County Veteran Assistance Program (CVAP) . 40-41

4:30 p.m. 7. **GROWTH: Manage the challenges and opportunities resulting from growth and development**

7.1 Pattison Sand Company, Inc. - Large Scale Activity (Rail-Based Transload Facility)..... 42-48

4:40 p.m. 8. **FINANCES: Improve the County's financial health and economic profile**

8.1 Community Development Agency 2020 Budget and Levy 49-58

8.2 Carver County Preliminary 2020 Levy and Budget..... 59-70

5:05 p.m. **ADJOURN AS COUNTY BOARD AND CONVENE AS CARVER COUNTY REGIONAL RAIL AUTHORITY**

5:05 p.m. 8.3 Regional Rail Authority Preliminary 2020 Levy and Budget 71

5:15 p.m. **ADJOURN AS CARVER COUNTY REGIONAL RAIL AUTHORITY**

5:15 p.m. **BOARD REPORTS**

1. Chair
2. Board Members
3. Administrator
4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

September 18, 2019 9:00 a.m.-3:00 p.m. CareerForce Open House
Carver County Government Center

September 24, 2019 9:00 a.m. Work Session

October 1, 2019 9:00 a.m. Board Meeting

October 8, 2019 9:00 a.m. Board Meeting

October 15, 2019 No Meeting

November 5, 2019 9:00 a.m. Board Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on September 3, 2019. Chair Randy Maluchnik convened the session at 9:02 a.m.

Members present: Randy Maluchnik, Chair, James Ische, Vice Chair, Gayle Degler, Tim Lynch and Tom Workman.

Members absent: None.

Degler moved, Workman seconded, to approve the agenda. Motion carried unanimously.

Ische moved, Lynch seconded, to approve the minutes of the August 20, 2019, Regular Session. Motion carried unanimously.

Workman moved, Degler seconded, to approve the following consent agenda items:

Resolution #63-19, Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 50 Bridge Project and Highway 50 Project-Bevens Creek Area.

Resolution #64-19, Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 5/33 Roundabout Project #188847.

Resolution #65-19, Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Intersects Needed for CSAH 18 Reconstruction-Phase 3.

Resolution #66-19, Grant Agreement to State Transportation Fund (Local Road Improvement Program) Grant Terms and Conditions, S.P. 1017-108, S.A.P 196-020-010, S.A.P 010-644-002 and S.A.P 010-644-003 and related Public Works budget amendment.

Approved releasing the response to comments on the Draft 2019-2028 Carver County Water Management Organization Water Management Plan.

Approved the addition of 1.0 FTE social worker to provide waiver case management services to disabled persons in the community and related HH&S budget amendment.

Approved the deletion of .6 FTE LPN psychiatry and the creation of 1.0 FTE LPN psychiatry and related HH&S budget amendment.

Approved deletion of 1.0 FTE housing coordinator and creation of 1.0 FTE housing unit supervisor and related HH&S budget amendment.

Authorized the County Engineer, or his designee, to approve supplemental agreement #18 for \$143,058.10 and supplemental agreement #25 for \$496,200 for the Flying Cloud Drive reconstruction project.

Professional services agreement with SRF Consulting Group, Inc., for the Highway 41/18 Project, pending finalization of the contract review process.

Approved out of state travel for Environmental Services Manager to attend the 2019 NAHMMA Conference in Denver, Co.

Approved the Memorandum of Agreement with the Minnesota Public Employees Association Deputy Sheriff Bargaining Unit.

Approved the 2020 benefits for non-bargaining employees as outlined including 2020 monthly cafeteria contribution amounts for full-time benefit eligible non-bargaining employees based on the employee's election of health insurance with \$735.00 for single, \$1,220.00 for employee + spouse, \$895.00 for employee + child(ren), \$1,495.00 for family, and \$150.00 for waiver; maintaining the \$250.00 per month toward the cost of single health insurance for employees budgeted at least half-time but less than 0.8 FTE; and providing HRA/VEBA contributions in the amounts of \$750/\$1,500 and contributions for those electing the HSA High Deductible Health Plan option in the amounts of \$1,100/\$2,000 as outlined.

Set health insurance contributions for eligible retirees as follows, not to exceed the coverage tier level provided at the time of separation: Retirees selecting family coverage would receive \$1,495.00 per month toward their insurance, employee + spouse would receive \$1,220.00, employee + children would receive \$895.00, and those electing single coverage would receive the lesser of the single premium amount or \$735.00 per month.

Approved the following abatements:

75.2760510	Derek Bond
25.3000810	Amanda Hawkins
40.8010270	Jason Reinitz
30.1450030	Alexander Konchar
20.1413503	Suzanne Ries
58.9510017	Carli Jo Shmit
40.4400250	Jason Thymian (2017, 2018, 2019)
30.1270580	Matthew Blackford
75.4620110	William Worm
25.4220300	Jewel Turcotte

Reviewed August 27, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$365,320.70 and reviewed September 3, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$298,622.36

Motion carried unanimously.

Kate Probert, HH&S Manager, requested the Board proclaim September 16th as CareerForce Week. She explained CareerForce brings together all the services provided by staff and partners statewide. Probert highlighted success stories, reviewed number of residents served and acknowledged the work and contributions of team members.

Ische moved, Degler seconded, to proclaim the week of September 16, 2019, as CareerForce week and adopt the proclamation. Motion carried unanimously.

Paul Moline, Public Services, requested the Board set the preliminary 2020 Carver County Water Management Levy.

He reviewed the WMO boundaries and clarified each of the watershed districts set their own levies. Moline identified increases related to salaries, grant match requirements and WMO projects. He highlighted cost share projects that were requested by the cities. He compared the WMO tax impact to other watershed districts.

Ische moved, Lynch seconded, to set the preliminary 2020 Water Management Organization Levy at \$802,802. Motion carried unanimously.

Moline requested the Board adopt a Resolution dissolving the Crow River Organization of Water. He explained the organization was formed in 1999 in partnership with several other counties and the County has been contributing some funds. He indicated the organization is made up of commissioners from each county and the organization voted unanimously to dissolve. He clarified the organization ran its course in terms of impact and this was a joint powers.

Lynch offered the following Resolution, seconded by Degler:

Resolution #67-19
Dissolving the Crow Organization of Water

On vote taken, all voted aye.

Lynch moved, Degler seconded, to adjourn as the County Board and convene as the Carver County Railroad Authority. Motion carried unanimously.

Lyndon Robjent, Public works, requested the Rail Authority approve an underground crossing permit on railroad property.

The Rail Authority discussed the current permit fee, what the current Statute allows and concurred to re-evaluate that in the future.

Workman moved, Lynch seconded, to approve underground crossing permit for fiber optic line to Nuvera and authorized the Chair to sign. Motion carried unanimously.

Lynch moved, Ische seconded, to adjourn as the Carver County Regional Rail Authority at 9:40 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Metropolitan Council Grant Agreement SG-11404 Mn River Bluffs Trail

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

In 2014, a section of the Southwest Light Rail Transit Line (SLRT) /Minnesota River Bluffs Regional Trail (MN RB RT) between Bluff Creek Drive and the east county line was closed due to a slope failure after heavy rains. Hennepin County Regional Rail Authority (HCRRA) owns approximately 3 miles of the SLRT/MN RB RT within the boundary of Carver County, that includes the area with the slope failure.

Carver County and Hennepin County Regional Rail Authority have executed a memorandum of understanding and purchase agreement to acquire the three-mile segment and approximately 90 acres of the MN River Bluffs Regional Trail.

Carver County applied for and has received Metropolitan Council and Legislative Citizens Commission of Minnesota Resources (LCCMR) grant funding to acquire the property utilizing \$1,700,000 in grant proceeds. Board action is needed to enter into a grant agreement. The agreement includes a restrictive covenant and a LCCMR funding restriction declaration.

The HCRRA property to be acquired has an appraised value of \$5,840,000.

By purchase agreement, Carver County will acquire the HCRRA property, including related fees and services, for \$1,700,000. HCRRA will utilize the funding to repair the slope failure of the MN River Bluffs Regional Trail.

ACTION REQUESTED:

Motion to approve grant agreement SG 11404 with the METROPOLITAN COUNCIL and authorize the Board Chair to sign the agreement pending finalization of the contract review process.

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =	<input type="text" value=""/>
Metropolitan Council	\$1,700,000.00
Total	\$1,700,000.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

This grant is already included in the 2019 budget.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Metropolitan Council Grant Agreement SG-11283 Park Outreach

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Grant SG-11283 provides funds to conduct recreation programs to encourage use of regional park and trail facilities; scholarships for those who meet income guidelines for low/moderate incomes; seasonal staffing to conduct recreation programs and outreach activities, and funding for advertising and marketing recreation programs and outreach activities

ACTION REQUESTED:

Motion to approve grant agreement SG-11283 with the Metropolitan Council and authorize Board Chair to sign pending finalization of the contract review process.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
Metropolitan Council	\$28,000.00
Total	\$28,000.00

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

Grant Funding Provided Through the Metropolitan Council

Office use only:

RBA 2019 - 6364

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement for Appraisals Services for Highway 50 Improvement Project

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2020 construction season includes bridge replacement and shoulder widening on County Highway 50 from County Highway 41 on the west to County Highway 40 on the east. Additional right of way is needed to complete the project. Certified appraiser Kelly Lindstrom is being engaged to complete appraisals on properties being affected by the project to determine the market value of the right of way being acquired and determine if there are any additional damages. The appraisals will be the basis for establishing fair compensation as required by law and used for the making offers to the property owners affected by the project.

ACTION REQUESTED:

Motion to approve a Professional Services Agreement with KELLY LINDSTROM for \$55,000 for appraisal services, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text" value=""/>
CSAH Regular	\$55,000.00
Total	\$55,000.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6375

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Metropolitan Council Grant Agreement SG-11284 Parks Manager

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 9/17/2019

Contact: Martin Walsh Title: Parks and Recreation Director

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The Grant agreement SG-11284 provides half of the funding for the Parks Operations and Natural Resource Manager position that was approved during the 2019 Budget process. This position will manage park and trail maintenance personnel and corresponding operations. The position is responsible for asset management of park facilities, grounds and natural resources (forest, prairie, wetland, shore land, wildlife).

ACTION REQUESTED:

Motion to approve grant agreement SG-11284 with the Metropolitan Council and authorize Board Chair to sign pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

FUNDING

If "Other", specify:

County Dollars =

Metropolitan Council	\$45,000.00
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FTE IMPACT: Increase budgeted staff

Total	\$45,000.00
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Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6383

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Metropolitan Council Grant Agreement SG 11285 Volunteer Specialist

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="9/17/2019"/>
Contact: <input type="text" value="Martin Walsh"/> Title: <input type="text" value="Parks and Recreation Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:
 Carver County is an Implementing Agency of the Regional Park System and eligible to receive Parks and Trails Funding provided through the State and distributed by the Metropolitan Council. The grant agreement continues funding for the Recreation and Volunteer Specialist Position who conducts approximately 100 programs and engages an estimated 3,300 participants in activities of the Parks Department.

ACTION REQUESTED:
 Motion to approve grant agreement SG-11285 with the Metropolitan Council and authorize Board Chair to sign pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING				
<i>If "Other", specify:</i> <input type="text"/>	County Dollars =				
FTE IMPACT: <input type="text" value="None"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Metropolitan Council</td> <td style="width: 30%; text-align: right;">\$38,000.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$38,000.00</td> </tr> </table>	Metropolitan Council	\$38,000.00	Total	\$38,000.00
Metropolitan Council	\$38,000.00				
Total	\$38,000.00				
<input checked="" type="checkbox"/> Insert additional funding source					
Related Financial/FTE Comments:					

Office use only:
 RBA 2019 - 6381

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Metropolitan Council Grant Agreement SG 11286 TH 5 Regional Trail

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The grant agreement with the Metropolitan Council provides funding for construction of the TH 5 Regional Trail, MN Arboretum Connection. The project builds approximately 2 miles of trail and connects an existing trail at Century Blvd. to an existing trail and underpass at Minnewashta Parkway.

Further, the project constructs an underpass at TH 41 linking property at Lifetime Fitness with the MN Landscape Arboretum.

This project is scheduled to be bid in the fall of 2019.

ACTION REQUESTED:

Motion to approve grant agreement SG-11286 with the Metropolitan Council and authorize Board Chair to sign pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text"/>
Metropolitan Council	\$285,614.05
Total	\$285,614.05

Insert additional funding source

Related Financial/FTE Comments:

The 2019 budget included \$256,000 in anticipated grant funds for the project. The actual grant amount is \$285,614.05 and a difference of \$29,614 in funding. A budget amendment is provided truing up the budgeted figure with the actual grant amount.

Office use only:

RBA 2019 - 6379

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Metropolitan Council Grant Agreement SG 11286 TH 5 Regional Trail

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Construction	34-522-512.6681	\$29,614.00	Met Council	34-522-512.5285	\$29,614.00
TOTAL		\$29,614.00	TOTAL		\$29,614.00

Reason for Request:

Adjust grant budget for actual granted amount of \$285,614.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Metropolitan Council Grant Agreement SG-12264 Park Land Acquisition

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 9/17/2019

Contact: Martin Walsh Title: Parks Director

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

Grant Agreement SG -12264 is for land acquisition reimbursement for Lake Waconia Regional Park. The grant agreement continues the reimbursement for previously county funded land acquisitions of over 20 acres of lakeshore property within the Lake Waconia Regional Park boundary.

ACTION REQUESTED:

Motion to approve grant agreement SG-12264 with the Metropolitan Council and authorize the Board Chair to sign pending finalization of the contract review process.

FISCAL IMPACT: Budget amendment request form
If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
Metropolitan Council	\$470,180.00
Total	\$470,180.00

FTE IMPACT: None

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6389

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Metropolitan Council Grant Agreement SG-12264 Park Land Acquisition

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Land	34-000-000-5029.6601	\$470,180.00	Met Council	34-000-000-5029....	\$470,180.00
TOTAL		\$470,180.00	TOTAL		\$470,180.00

Reason for Request:

Budget for the reimbursement of park land acquisitions.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Donation to the Carver County Sheriff Office

Primary Originating Division/Dept: Sheriff

Meeting Date: 9/17/2019

Contact: George Pufahl Title: Lieutenant

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

A donation of \$1,000 was made to the Carver County Sheriff's Office from Crime Prevention Fund. The funds are to be used in the Waconia school district for crime prevention and safety instruction.

ACTION REQUESTED:

Request the Board to approve the donation of \$1,000

FISCAL IMPACT: None
If "Other", specify:

FUNDING

County Dollars =

Total \$0.00

FTE IMPACT: None

Insert additional funding source

Related Financial/FTE Comments:
02-243-000-1740-5756 - Gifts Restricted

Office use only:

RBA 2019 - 6390

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Final Acceptance and Payment to Landwehr Construction, Inc. for the Wagon Avenue and County Highway 20 Bridge Projects

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="9/17/2019"/>
Contact: <input type="text" value="Jordan Pankonin"/> Title: <input type="text" value="Civil Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The 2018 construction season included the replacement of bridge 10J41 on County Highway 20 and bridge 10J45 on Wagon Avenue, in Hollywood township. All work is complete and Landwehr Construction, Inc. is requesting to finalize the contract with Carver County and release all retainage. County staff agrees and is requesting that the contract be finalized and retainage be paid in the amount of \$24,135.61.

ACTION REQUESTED:

Motion to adopt a resolution accepting all work as complete and authorizing final payment in the amount of \$24,135.61 to Landwehr Construction, Inc. for the Wagon Avenue and County Highway 20 Bridge Projects.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
If "Other", specify: <input type="text" value=""/>	County Dollars =						
FTE IMPACT: <input type="text" value="None"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">CSAH Regular</td> <td style="width: 30%; text-align: right;">\$17,211.57</td> </tr> <tr> <td>Town Bridge</td> <td style="text-align: right;">\$6,924.04</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$24,135.61</td> </tr> </table>	CSAH Regular	\$17,211.57	Town Bridge	\$6,924.04	Total	\$24,135.61
CSAH Regular	\$17,211.57						
Town Bridge	\$6,924.04						
Total	\$24,135.61						
Related Financial/FTE Comments:							

Office use only:

RBA 2019 - 6393

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: September 17, 2019

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

COUNTY BOARD ACKNOWLEDGMENT

**SAP 010-599-022 (Wagon Avenue Bridge Project over Joint Ditch #4) & SAP 010-620-013
(CSAH 20 Bridge Project over Joint Ditch #4)
FINAL PAYMENT**

WHEREAS, the construction Projects SAP 010-599-022 (Wagon Avenue Bridge Project over Joint Ditch #4) & SAP 010-620-013 (CSAH 20 Bridge Project over Joint Ditch #4), has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and on behalf of the Carver County Public Works Division.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 17th day of September, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 17th day of September, 2019.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment for the Family Homeless Prevention and Assistance Program Grant Agreement

Primary Originating Division/Dept: Health & Human Services - Behavioral Health

Meeting Date: 9/17/2019

Contact: Jennifer Romero Title: Housing Coordinator

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

In April of 2019, MN Housing Finance Agency (MHFA) Granted Carver County \$468,954 for the Family Homeless Prevention and Assistance Program (FHPAP). Since then, the MHFA board approved additional funding in the amount of \$171,750 as a result of legislative increases to the program statewide. The amended grant amount of \$640,704 will be paid to Carver County over the course of the 9 quarter contract (7/1/19-9/30/21). Carver County sub-grants these funds to the CAP Agency who delivers the services to the communities of Carver and Scott Counties.

ACTION REQUESTED:

Approve amended amount of \$640,704 and the corresponding board resolution.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars =	\$0.00
MHFA Dollars	\$640,704.00
Total	\$640,704.00

FTE IMPACT: None

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6395

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: _____ Resolution No: _____
 Motion by Commissioner: _____ Seconded by Commissioner: _____

Carver County is accepting responsibility as the Grantee and as the Fiscal Agent regarding the Carver – Scott FHPAP Grant with the CAP Agency, being the Sub-Grantee and vender of Carver County, providing direct services as directed by the FHPAP Grant.

WHEREAS, Minnesota Housing has been authorized to undertake a program to provide funds for Family Homeless Prevention and Assistance Program Projects; and

WHEREAS, Carver County, in collaboration with Scott County has developed an application for the Minnesota Housing Family Homeless Prevention and Assistance Program; and

WHEREAS, Carver County has been named the Grantee regarding the FHPAP grant for grant period July 1, 2019 to September 30, 2021; and

WHEREAS, Carver County has agreed to be the fiscal agent for funds in the amount of \$640,704.00, distributed by The Minnesota Housing Financing Agency; and

WHEREAS, Carver County has authorized Rod Franks, Health and Human Services Director or Designee, to execute the original Grant contract and Grant Amendment with The Minnesota Housing Finance Agency; and

WHEREAS, Carver County, in its role as the Fiscal Agent, agrees to distribute grant dollars to the CAP Agency, Carver County’s sub-grantee, as defined in the Sub-Grantee Contract, Grant Application, and Work Plan.

NOW, THEREFORE BE IT RESOLVED, That Carver County will meet all the requirements of the MHFA as the Grantee of the FHPAP grant and meet its responsibilities as defined in Grant Application as well as the Work Plan which has been submitted to MHFA.

YES	ABSENT	NO

STATE OF MINNESOTA)
) ss.
 COUNTY OF CARVER)

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the day of September 17th 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

 Dave Hemze County Administrator

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Amendment for the Family Homeless Prevention and Assistance Program Grant Agreement

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
pass-through	11-480-700.6xxx	\$640,704.00	FHPAP-Housing Grant	11-480-700-0000-...	\$640,704.00
TOTAL		\$640,704.00	TOTAL		\$640,704.00

Reason for Request:

Acceptance of the amended grant for the Family Homeless Prevention and Assistance Program (FHPAP).

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Award Bid Alternates to GL Contracting Inc. for Phase I Site Development Lake Waconia Regional Park, Coney Island

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 9/17/2019

Contact: Martin Walsh Title: Parks and Recreation Director

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title: Parks and Recreation Director

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

On July 2nd, 2019 the County Board awarded base bid for Phase I Development of Coney Island which consisted of site grading work, construction of trails and cleanup of some of building sites for the base bid amount of \$649,958.

At that time, Staff and Park Commission also recommended bid alternates be included in the GL Contracting contract to construct a section of trail and retaining wall and provide additional site fencing for an increased amount of \$205,019. This work provides efficiencies with trail construction, fill material needed for building foundations, improves public safety and provides accessible trail route from the west end of the island to the upper island area.

Further, the Board at its July 2nd, 2019 meeting moved to award bid alternates to GL Contracting Inc. for \$205,019 upon completion of the contract review process.

The temporary funding source will be funds designated to advance funds for Park Land Aquisition with the expectation that the Met Council will reimburse the County for these Coney Island Phase I Development costs. See fiscal comment below for more details.

Financial Summary of Construction Project

Expense

\$649,958.00 Base Bid

\$205,019 Bid Alternate

\$854,997 Total Proposed Contract W/Bid Alternate

Revenue (Funding Source)

\$694,958 From Charitable Donation

\$205,019 Park Land Aquisition Funds (to be reimbursed through Met Council in a future grant agreement)

\$854,997

ACTION REQUESTED:

Motion to authorize change order adding construction of a retaining wall and site fencing to GL Contracting Inc. for the amount of \$205,019, increasing the contract amount from \$649,958 to \$854,977 for the Phase I Site Development of Lake Waconia Regional Park Coney Island.

FISCAL IMPACT: Other

If "Other", specify:

FUNDING

County Dollars =	\$205,019.00
Charitable Donation	\$649,958.00
Total	\$854,977.00

FTE IMPACT: None

Related Financial/FTE Comments:

On July 24, 2019, the Met Council approved up to \$400,000 in Coney Island development project costs, including the above Phase I project, to be eligible for a future grant agreement reimbursement.

Office use only:

RBA 2019 - 6396



**WSB
Project Bid Abstract**

Project Name: **CONEY ISLAND PHASE ONE SITE DEVELOPMENT** Contract No.:

Client: **Carver County** Project No.: **R-011092-000**
 Bid Opening: **May 29, 2019 10:00 am** Owner: **Minneapolis**

 Denotes Corrected Figure

Line No.	Item	Units	Quantity	Engineers Estimate		G. L. Contracting, Inc.		6 Urban Companies, Inc.		Sunram Construction	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
BASE BID											
1	2021.501 MOBILIZATION	LS	1	\$151,508.00	\$151,508.00	\$149,130.20	\$149,130.20	\$23,000.00	\$23,000.00	\$205,000.00	\$205,000.00
2	2573.518 WOOD CHIP CONSTRUCTION EXIT	S F	600	\$2.00	\$1,200.00	\$5.60	\$3,360.00	\$4.00	\$2,400.00	\$3.75	\$2,250.00
3	2573.518 GROUND PROTECTION MATS (MAINTAIN & REMOVE)	S F	1150	\$1.00	\$1,150.00	\$5.60	\$6,440.00	\$15.00	\$17,250.00	\$3.00	\$3,450.00
4	2573.503 SEDIMENT CONTROL LOG (MAINTAIN & REMOVE)	L F	100	\$1.00	\$100.00	\$1.10	\$110.00	\$5.00	\$500.00	\$5.00	\$500.00
5	2573.503 NEW SEDIMENT CONTROL LOG (TYPE WOOD FIBER)	L F	100	\$3.50	\$350.00	\$4.50	\$450.00	\$5.00	\$500.00	\$12.00	\$1,200.00
6	2573.503 SILT FENCE; TYPE MS	L F	3500	\$1.00	\$3,500.00	\$2.00	\$7,000.00	\$5.00	\$17,500.00	\$1.25	\$4,375.00
7	2573.503 NEW SILT FENCE (TYPE MS)	L F	100	\$3.50	\$350.00	\$6.70	\$670.00	\$5.00	\$500.00	\$7.50	\$750.00
8	2573.503 TREE PROTECTION FENCE (MAINTAIN & REMOVE)	L F	520	\$1.00	\$520.00	\$1.70	\$884.00	\$5.00	\$2,600.00	\$1.25	\$650.00
9	2573.503 NEW TREE PROTECTION FENCE	L F	100	\$5.00	\$500.00	\$3.40	\$340.00	\$7.00	\$700.00	\$7.50	\$750.00
10	2573.503 FLOTATION SILT CURTAIN (MAINTAIN & REMOVE)	L F	250	\$10.00	\$2,500.00	\$15.70	\$3,925.00	\$20.00	\$5,000.00	\$10.00	\$2,500.00
11	2573.503 NEW FLOTATION SILT CURTAIN	L F	100	\$26.00	\$2,600.00	\$21.30	\$2,130.00	\$35.00	\$3,500.00	\$25.00	\$2,500.00
12	2573.507 SMALL ROCK DITCH CHECK/TRAIL EDGE STABILIZATION	C Y	1000	\$15.00	\$15,000.00	\$94.80	\$94,800.00	\$140.00	\$140,000.00	\$100.00	\$100,000.00
13	2104.501 REMOVE CAR	L S	1	\$5,000.00	\$5,000.00	\$8,087.90	\$8,087.90	\$5,000.00	\$5,000.00	\$5,500.00	\$5,500.00
14	2104.505 GENERAL SITE TRASH & DEBRIS REMOVAL	ACRE	0.25	\$3,000.00	\$750.00	\$8,087.90	\$2,021.98	\$40,000.00	\$10,000.00	\$63,000.00	\$15,750.00
15	2104.501 (C) LINDNER CABIN REMOVALS AND STRUCTURAL MODIFICATIONS, INCLUDING CISTERN & WELL	L S	1	\$10,000.00	\$10,000.00	\$8,087.90	\$8,087.90	\$15,000.00	\$15,000.00	\$15,500.00	\$15,500.00
16	2104.501 (J) HOTEL CISTERN REMOVAL/FILLING	L S	1	\$1,500.00	\$1,500.00	\$8,087.90	\$8,087.90	\$10,000.00	\$10,000.00	\$28,200.00	\$28,200.00
17	2104.501 (N) HIRSCHFIELD BOATHOUSE & STAIR RMOVALS AND STRUCTURAL MODIFICATIONS	L S	1	\$20,000.00	\$20,000.00	\$8,087.90	\$8,087.90	\$12,000.00	\$12,000.00	\$19,000.00	\$19,000.00
18	2104.501 (R1-R3) AMBLARD MISC. FOUNDATIONS REMOVALS AND STRUCTURAL MODIFICATIONS	L S	1	\$5,000.00	\$5,000.00	\$8,087.90	\$8,087.90	\$12,000.00	\$12,000.00	\$21,700.00	\$21,700.00
19	2104.501 (R5) VILLA EMILE AND (R6) SEA WALLS REMOVALS AND STRUCTURAL MODIFICATIONS	L S	1	\$1,500.00	\$1,500.00	\$8,087.90	\$8,087.90	\$17,000.00	\$17,000.00	\$43,550.00	\$43,550.00
20	2104.501 REMOVALS OF RANDOM DEBRIS, FIRE PITS AND BOARDERS AT AMBLARD'S POINT	L S	1	\$500.00	\$500.00	\$8,087.90	\$8,087.90	\$10,000.00	\$10,000.00	\$6,100.00	\$6,100.00
21	2503.503 15" ARCH RC PIPE	L F	21	\$50.00	\$1,050.00	\$108.20	\$2,272.20	\$175.00	\$3,675.00	\$350.00	\$7,350.00
22	2503.501 FES/RIP-RAP BASIN	L S	1	\$1,500.00	\$1,500.00	\$3,811.20	\$3,811.20	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
23	2105.501 SITE EARTHWORK/SUBGRADE PREP	L S	1	\$50,000.00	\$50,000.00	\$24,263.70	\$24,263.70	\$85,000.00	\$85,000.00	\$35,200.00	\$35,200.00
24	2211.503 WATERBARS	L F	250	\$5.00	\$1,250.00	\$24.10	\$6,025.00	\$15.00	\$3,750.00	\$20.00	\$5,000.00
25	2211.503 8' WIDE AGGREGATE TRAIL	L F	2800	\$25.00	\$70,000.00	\$39.90	\$111,720.00	\$22.00	\$61,600.00	\$21.50	\$60,200.00
26	2521.518 4" CONCRETE PAVEMENT W/BASE	S F	850	\$15.00	\$12,750.00	\$34.10	\$28,985.00	\$25.00	\$21,250.00	\$24.00	\$20,400.00
27	2521.518 REINFORCED DOCK CONCRETE PAD	S F	320	\$50.00	\$16,000.00	\$73.30	\$23,456.00	\$39.00	\$12,480.00	\$52.00	\$16,640.00
28	2770.502 PICNIC TABLE - 4 SEAT	EACH	4	\$1,200.00	\$4,800.00	\$2,240.00	\$8,960.00	\$2,500.00	\$10,000.00	\$3,500.00	\$14,000.00
29	2770.502 PICNIC TABLE - SEAT 3	EACH	4	\$1,200.00	\$4,800.00	\$2,240.00	\$8,960.00	\$2,500.00	\$10,000.00	\$3,500.00	\$14,000.00
30	2770.502 GRILL	EACH	2	\$350.00	\$700.00	\$840.00	\$1,680.00	\$800.00	\$1,600.00	\$1,100.00	\$2,200.00
31	2770.502 GRILL - HC	EACH	1	\$400.00	\$400.00	\$840.00	\$840.00	\$800.00	\$800.00	\$1,100.00	\$1,100.00

Project: R-011092-000 - CONEY ISLAND PHASE ONE SITE DEVELOPMENT					Engineers Estimate		G. L. Contracting, Inc.		6 Urban Companies, Inc.		Sunram Construction	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
32	2770.502	CAMPFIRE RING	EACH	2	\$400.00	\$800.00	\$840.00	\$1,680.00	\$800.00	\$1,600.00	\$500.00	\$1,000.00
33	2770.502	CAMPFIRE RING - HC	EACH	1	\$700.00	\$700.00	\$840.00	\$840.00	\$800.00	\$800.00	\$500.00	\$500.00
34	2770.503	BOARDING DOCK	L F	32	\$400.00	\$12,800.00	\$364.00	\$11,648.00	\$400.00	\$12,800.00	\$375.00	\$12,000.00
35	2557.503	TYPE 3 FENCE	L F	1000	\$5.00	\$5,000.00	\$3.90	\$3,900.00	\$15.00	\$15,000.00	\$33.50	\$33,500.00
36	2575.504	EROSION CONTROL BLANKET CAT 3(N), 2S	S Y	20000	\$3.00	\$60,000.00	\$1.80	\$36,000.00	\$3.00	\$60,000.00	\$2.10	\$42,000.00
37	2575.505	TURF SEED MIX	AC	3.2	\$3,500.00	\$11,200.00	\$2,128.00	\$6,809.60	\$10,000.00	\$32,000.00	\$3,675.00	\$11,760.00
38	2575.505	NATIVE SEED MIX	AC	0.8	\$7,500.00	\$6,000.00	\$2,128.00	\$1,702.40	\$10,000.00	\$8,000.00	\$5,300.00	\$4,240.00
39	2575.505	RAPID STABILIZATION METHOD 3	ACRE	2	\$7,500.00	\$15,000.00	\$9,520.00	\$19,040.00	\$7,500.00	\$15,000.00	\$11,000.00	\$22,000.00
40	2575.505	RAPID STABILIZATION METHOD 4	ACRE	2	\$16,000.00	\$32,000.00	\$9,744.00	\$19,488.00	\$7,500.00	\$15,000.00	\$17,900.00	\$35,800.00
				Total BASE BID:		\$530,278.00		\$649,957.58		\$677,805.00		\$821,115.00
ALTERNATE BID												
41	2101.505	VEGETATION CLEARING AND REMOVAL	ACRE	0.5	\$10,000.00	\$5,000.00	\$16,800.00	\$8,400.00	\$15,000.00	\$7,500.00	\$10,000.00	\$5,000.00
42	2101.502	TREE REMOVAL 6"-12" CALIPER	EACH	1	\$1,000.00	\$1,000.00	\$560.00	\$560.00	\$2,000.00	\$2,000.00	\$500.00	\$500.00
43	2101.502	TREE REMOVAL > 12"-24" CALIPER	EACH	1	\$15,000.00	\$15,000.00	\$840.00	\$840.00	\$3,000.00	\$3,000.00	\$1,000.00	\$1,000.00
44	2101.502	TREE REMOVAL >24" CALIPER	EACH	1	\$2,000.00	\$2,000.00	\$1,680.00	\$1,680.00	\$4,000.00	\$4,000.00	\$2,000.00	\$2,000.00
45	2105.507	GRANULAR BORROW (CV)	C Y	500	\$50.00	\$25,000.00	\$39.90	\$19,950.00	\$50.00	\$25,000.00	\$150.00	\$75,000.00
46	2557.503	TYPE 1 FENCE	L F	1000	\$35.00	\$35,000.00	\$13.40	\$13,400.00	\$45.00	\$45,000.00	\$33.50	\$33,500.00
47	2557.503	TYPE 2 FENCE	L F	1000	\$25.00	\$25,000.00	\$13.40	\$13,400.00	\$45.00	\$45,000.00	\$33.50	\$33,500.00
48	2573.503	PLACE 5" WIDE WOODCHIP TRAIL	L F	1500	\$2.00	\$3,000.00	\$10.10	\$15,150.00	\$12.00	\$18,000.00	\$8.00	\$12,000.00
49	2105.501	ALT: SITE EARTHWORK / SUBGRADE PREP	LS	1	\$50,000.00	\$50,000.00	\$20,219.70	\$20,219.70	\$85,000.00	\$85,000.00	\$57,600.00	\$57,600.00
50	2575.604	TRM	S Y	400	\$75.00	\$30,000.00	\$6.70	\$2,680.00	\$15.00	\$6,000.00	\$20.00	\$8,000.00
51	2211.503	8' WIDE AGGREGATE TRAIL	L F	700	\$25.00	\$17,500.00	\$39.90	\$27,930.00	\$22.00	\$15,400.00	\$21.50	\$15,050.00
52	2211.503LA03	8' WIDE STABILIZED AGGREGATE TRAIL	L F	500	\$75.00	\$37,500.00	\$51.10	\$25,550.00	\$30.00	\$15,000.00	\$83.50	\$41,750.00
53	2411.518	MODULAR UNIT RETAINING WALL	S F	1800	\$200.00	\$360,000.00	\$58.00	\$104,400.00	\$42.00	\$75,600.00	\$37.25	\$67,050.00
54	2104.501	(D2) LATZ CABIN REMOVALS AND STRUCTURAL MODIFICATIONS	LS	1	\$5,000.00	\$5,000.00	\$8,087.90	\$8,087.90	\$16,000.00	\$16,000.00	\$23,700.00	\$23,700.00
55	2104.501	(D2) LATZ STAIRCASE & RETAINING WALLS REMOVALS AND STRUCTURAL MODIFICATIONS	LS	1	\$3,000.00	\$3,000.00	\$8,087.90	\$8,087.90	\$15,000.00	\$15,000.00	\$15,400.00	\$15,400.00
56	2104.501	(D3) LATZ BOATHOUSE REMOVALS AND STRUCTURAL MODIFICATIONS	LS	1	\$15,000.00	\$15,000.00	\$8,087.90	\$8,087.90	\$15,000.00	\$15,000.00	\$19,900.00	\$19,900.00
57	2104.501	(M) ORTH BOATHOUSE REMOVALS AND STRUCTURAL MODIFICATIONS	LS	1	\$25,000.00	\$25,000.00	\$17,331.20	\$17,331.20	\$15,000.00	\$15,000.00	\$19,900.00	\$19,900.00
58	2540.618	BOARDWALK	S F	240	\$150.00	\$36,000.00	\$56.00	\$13,440.00	\$100.00	\$24,000.00	\$69.00	\$16,560.00
59	2770.503	BOARDING DOCK	L F	64	\$400.00	\$25,600.00	\$448.00	\$28,672.00	\$400.00	\$25,600.00	\$375.00	\$24,000.00
				Total ALTERNATE BID:		\$715,600.00		\$337,866.60		\$457,100.00		\$471,410.00
				Total BASE BID:		\$530,278.00		\$649,957.58		\$677,805.00		\$821,115.00
				Total ALTERNATE BID:		\$715,600.00		\$337,866.60		\$457,100.00		\$471,410.00
				Totals for Project R-011092-000		\$1,245,878.00		\$987,824.18		\$1,134,905.00		\$1,292,525.00
				% of Estimate for Project R-011092-000				-20.71%		-8.91%		3.74%

Project: R-011092-000 - CONEY ISLAND PHASE ONE SITE DEVELOPMENT				Engineers Estimate		Blackstone Contractors LLC		
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	
BASE BID								
1	2021.501 MOBILIZATION	LS	1	\$151,508.00	\$151,508.00	\$270,000.00	\$270,000.00	
2	2573.518 WOOD CHIP CONSTRUCTION EXIT	S F	600	\$2.00	\$1,200.00	\$5.00	\$3,000.00	
3	2573.518 GROUND PROTECTION MATS (MAINTAIN & REMOVE)	S F	1150	\$1.00	\$1,150.00	\$2.00	\$2,300.00	
4	2573.503 SEDIMENT CONTROL LOG (MAINTAIN & REMOVE)	L F	100	\$1.00	\$100.00	\$6.00	\$600.00	
5	2573.503 NEW SEDIMENT CONTROL LOG (TYPE WOOD FIBER)	L F	100	\$3.50	\$350.00	\$8.00	\$800.00	
6	2573.503 SILT FENCE; TYPE MS	L F	3500	\$1.00	\$3,500.00	\$2.50	\$8,750.00	
7	2573.503 NEW SILT FENCE (TYPE MS)	L F	100	\$3.50	\$350.00	\$8.00	\$800.00	
8	2573.503 TREE PROTECTION FENCE (MAINTAIN & REMOVE)	L F	520	\$1.00	\$520.00	\$5.00	\$2,600.00	
9	2573.503 NEW TREE PROTECTION FENCE	L F	100	\$5.00	\$500.00	\$8.00	\$800.00	
10	2573.503 FLOTATION SILT CURTAIN (MAINTAIN & REMOVE)	L F	250	\$10.00	\$2,500.00	\$15.00	\$3,750.00	
11	2573.503 NEW FLOTATION SILT CURTAIN	L F	100	\$26.00	\$2,600.00	\$30.00	\$3,000.00	
12	2573.507 SMALL ROCK DITCH CHECK/TRAIL EDGE STABILIZATION	C Y	1000	\$15.00	\$15,000.00	\$125.00	\$125,000.00	
13	2104.501 REMOVE CAR	L S	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	
14	2104.505 GENERAL SITE TRASH & DEBRIS REMOVAL	ACRE	0.25	\$3,000.00	\$750.00	\$25,000.00	\$6,250.00	
15	2104.501 (C) LINDNER CABIN REMOVALS AND STRUCTURAL MODIFICATIONS, INCLUDING CISTERN & WELL	LS	1	\$10,000.00	\$10,000.00	\$16,500.00	\$16,500.00	
16	2104.501 (J) HOTEL CISTERN REMOVAL/FILLING	L S	1	\$1,500.00	\$1,500.00	\$6,250.00	\$6,250.00	
17	2104.501 (N) HIRSCHFIELD BOATHOUSE & STAIR RMOVALS AND STRUCTURAL MODIFICATIONS	L S	1	\$20,000.00	\$20,000.00	\$14,250.00	\$14,250.00	
18	2104.501 (R1-R3) AMBLARD MISC. FOUNDATIONS REMOVALS AND STRUCTURAL MODIFICATIONS	L S	1	\$5,000.00	\$5,000.00	\$19,000.00	\$19,000.00	
19	2104.501 (R5) VILLA EMILE AND (R6) SEA WALLS REMOVALS AND STRUCTURAL MODIFICATIONS	L S	1	\$1,500.00	\$1,500.00	\$37,000.00	\$37,000.00	
20	2104.501 REMOVALS OF RANDOM DEBRIS, FIRE PITS AND BOARDERS AT AMBLARD'S POINT	L S	1	\$500.00	\$500.00	\$16,000.00	\$16,000.00	
21	2503.503 15" ARCH RC PIPE	L F	21	\$50.00	\$1,050.00	\$200.00	\$4,200.00	
22	2503.501 FES/RIP-RAP BASIN	L S	1	\$1,500.00	\$1,500.00	\$4,750.00	\$4,750.00	
23	2105.501 SITE EARTHWORK/SUBGRADE PREP	L S	1	\$50,000.00	\$50,000.00	\$45,000.00	\$45,000.00	
24	2211.503 WATERBARS	L F	250	\$5.00	\$1,250.00	\$40.00	\$10,000.00	
25	2211.503 8' WIDE AGGREGATE TRAIL	L F	2800	\$25.00	\$70,000.00	\$25.00	\$70,000.00	
26	2521.518 4" CONCRETE PAVEMENT W/BASE	S F	850	\$15.00	\$12,750.00	\$20.00	\$17,000.00	
27	2521.518 REINFORCED DOCK CONCRETE PAD	S F	320	\$50.00	\$16,000.00	\$50.00	\$16,000.00	
28	2770.502 PICNIC TABLE - 4 SEAT	EACH	4	\$1,200.00	\$4,800.00	\$3,000.00	\$12,000.00	
29	2770.502 PICNIC TABLE - SEAT 3	EACH	4	\$1,200.00	\$4,800.00	\$3,000.00	\$12,000.00	
30	2770.502 GRILL	EACH	2	\$350.00	\$700.00	\$750.00	\$1,500.00	
31	2770.502 GRILL - HC	EACH	1	\$400.00	\$400.00	\$750.00	\$750.00	
32	2770.502 CAMPFIRE RING	EACH	2	\$400.00	\$800.00	\$650.00	\$1,300.00	
33	2770.502 CAMPFIRE RING - HC	EACH	1	\$700.00	\$700.00	\$650.00	\$650.00	
34	2770.503 BOARDING DOCK	L F	32	\$400.00	\$12,800.00	\$400.00	\$12,800.00	
35	2557.503 TYPE 3 FENCE	L F	1000	\$5.00	\$5,000.00	\$5.00	\$5,000.00	
36	2575.504 EROSION CONTROL BLANKET CAT 3(N), 2S	S Y	20000	\$3.00	\$60,000.00	\$2.00	\$40,000.00	
37	2575.505 TURF SEED MIX	AC	3.2	\$3,500.00	\$11,200.00	\$2,500.00	\$8,000.00	
38	2575.505 NATIVE SEED MIX	AC	0.8	\$7,500.00	\$6,000.00	\$3,500.00	\$2,800.00	
39	2575.505 RAPID STABILIZATION METHOD 3	ACRE	2	\$7,500.00	\$15,000.00	\$10,000.00	\$20,000.00	
40	2575.505 RAPID STABILIZATION METHOD 4	ACRE	2	\$16,000.00	\$32,000.00	\$12,000.00	\$24,000.00	
Total BASE BID:						\$530,278.00		\$849,400.00

Project: R-011092-000 - CONEY ISLAND PHASE ONE SITE DEVELOPMENT			Engineers Estimate		Blackstone Contractors LLC		
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price
ALTERNATE BID							
41	2101.505	VEGETATION CLEARING AND REMOVAL	ACRE	0.5	\$10,000.00	\$5,000.00	\$35,000.00
42	2101.502	TREE REMOVAL 6"-12" CALIPER	EACH	1	\$1,000.00	\$1,000.00	\$1,500.00
43	2101.502	TREE REMOVAL > 12"-24" CALIPER	EACH	1	\$15,000.00	\$15,000.00	\$2,000.00
44	2101.502	TREE REMOVAL >24" CALIPER	EACH	1	\$2,000.00	\$2,000.00	\$3,500.00
45	2105.507	GRANULAR BORROW (CV)	C Y	500	\$50.00	\$25,000.00	\$113.00
46	2557.503	TYPE 1 FENCE	L F	1000	\$35.00	\$35,000.00	\$30.00
47	2557.503	TYPE 2 FENCE	L F	1000	\$25.00	\$25,000.00	\$30.00
48	2573.503	PLACE 5" WIDE WOODCHIP TRAIL	L F	1500	\$2.00	\$3,000.00	\$14.00
49	2105.501	ALT: SITE EARTHWORK / SUBGRADE PREP	L S	1	\$50,000.00	\$50,000.00	\$21,500.00
50	2575.604	TRM	S Y	400	\$75.00	\$30,000.00	\$45.00
51	2211.503	8' WIDE AGGREGATE TRAIL	L F	700	\$25.00	\$17,500.00	\$25.00
52	2211.503LA03	8' WIDE STABILIZED AGGREGATE TRAIL	L F	500	\$75.00	\$37,500.00	\$88.00
53	2411.518	MODULAR UNIT RETAINING WALL	S F	1800	\$200.00	\$360,000.00	\$80.00
54	2104.501	(D2) LATZ CABIN REMOVALS AND STRUCTURAL MODIFICATIONS	L S	1	\$5,000.00	\$5,000.00	\$15,000.00
55	2104.501	(D2) LATZ STAIRCASE & RETAINING WALLS REMOVALS AND STRUCTURAL MODIFICATIONS	L S	1	\$3,000.00	\$3,000.00	\$15,000.00
56	2104.501	(D3) LATZ BOATHOUSE REMOVALS AND STRUCTURAL MODIFICATIONS	L S	1	\$15,000.00	\$15,000.00	\$18,000.00
57	2104.501	(M) ORTH BOATHOUSE REMOVALS AND STRUCTURAL MODIFICATIONS	L S	1	\$25,000.00	\$25,000.00	\$18,000.00
58	2540.618	BOARDWALK	S F	240	\$150.00	\$36,000.00	\$195.00
59	2770.503	BOARDING DOCK	L F	64	\$400.00	\$25,600.00	\$400.00
Total ALTERNATE BID:						\$715,600.00	\$545,400.00
Total BASE BID:						\$530,278.00	\$849,400.00
Total ALTERNATE BID:						\$715,600.00	\$545,400.00
Totals for Project R-011092-000						\$1,245,878.00	\$1,394,800.00
% of Estimate for Project R-011092-000							11.95%

I hereby certify that this is an exact reproduction of bids received.

Certified By:



License No. 40646

Date: May 29, 2019

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Advertise for bid the TH 5 Regional Trail Arboretum Connection Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="9/17/2019"/>
Contact: <input type="text" value="Martin Walsh"/> Title: <input type="text" value="Parks and Recreation Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value="Parks and Recreation Director"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

Plans have been prepared for construction of the TH 5 Regional Trail, an approximate 2 mile paved trail extending from Minnewashta Parkway to Century Boulevard in Chanhassen. The planned trail project is constructed on properties of the MN Landscape Arboretum, MN DOT right-of-way and Lifetime Fitness. A significant feature of the trail is the development of an underpass at TH 41 providing an underground grade separated connection between the properties of the MN Landscape Arboretum and Lifetime Fitness. Identified funding for the project is \$5,023,020. Engineers construction estimate is \$4,992,000.

ACTION REQUESTED:

Motion to authorize advertisement for bids for the TH 5 Regional Trail Arboretum Connection Project

FISCAL IMPACT:
 If "Other", specify:

FTE IMPACT:

FUNDING	
County Dollars =	\$430,000.00
Federal Funds	\$1,192,000.00
Metropolitan Council SGC	\$448,020.00
Metropolitan Council SG	\$285,000.00
City of Chanhassen	\$1,000,000.00
MN Landscape Arboretur	\$1,000,000.00
County Program Aid 2014	\$552,000.00
Tax Forfiet Proceeds	\$116,000.00
Total	\$5,023,020.00
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:
 County funds include \$80,000 (One Time 2018 Attachment E), \$100,000 (One Time 2019 Attachment E), \$250,000 (One Time 2020 Attachment E)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2019-2020 renewal of On-Sale Liquor License including Sunday for WJVA Inc dba Timber Creek Golf Course

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Brooks Ellingson, President of WJVA Inc dba Timber Creek Golf Course has applied for renewal of their On-Sale Liquor License including Sunday. They are located at 9750 Co Rd 24, Watertown. There are no delinquent taxes owing on the property.

ACTION REQUESTED:

Motion to approve the application for renewal of the On-Sale Liquor License including Sunday for WJVA Inc dba Timber Creek Golf Course.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

License Fee: On-Sale Liquor License - \$2,000.00; Sunday On-Sale - \$200.00

Office use only:

RBA 2019 - 6400

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2019-2020 renewal of On-Sale Liquor License including Sunday for Vandy's Grille LLC dba Vandy's Grille

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services - Property Taxation"/>	Meeting Date: <input type="text" value="9/17/2019"/>
Contact: <input type="text" value="Amy Howard"/> Title: <input type="text" value="Elections and Vitals Specialist"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

Corey Vanderhoff, President and Vicki Michelle Vanderhoff, Vice President of Vandy's Grille LLC dba Vandy's Grille have applied for renewal of their On-Sale Liquor License including Sunday. They are located at 7795 Laketown Pkwy, Waconia. There are no delinquent taxes owing on the property.

ACTION REQUESTED:

Motion to approve the application for renewal of the On-Sale Liquor License including Sunday for Vandy's Grille LLC dba Vandy's Grille.

FISCAL IMPACT: <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source
Related Financial/FTE Comments: License Fee: On-Sale Liquor License - \$2,000.00; Sunday On-Sale - \$200.00	

Office use only:

RBA 2019 - 6398

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2019-2020 renewal of On-Sale Liquor License for Parley Lake Winery LLP dba Parley Lake Winery

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Steven Zeller, President and Lindley Deardorff, Chairman of Parley Lake Winery LLP dba Parley Lake Winery have applied for renewal of their On-Sale Liquor License. They are located at 8280 Parley Lake Rd, Waconia. There are no delinquent taxes owing on the property.

ACTION REQUESTED:

Motion to approve the application for renewal of the On-Sale Liquor License for Parley Lake Winery LLP dba Parley Lake Winery.

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

License Fee: On-Sale Liquor License - \$2,000.00

Office use only:

RBA 2019 - 6399

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2019-2020 renewal of On-Sale Liquor License including Sunday for Whistle Post LLC dba Sovereign Estate Wine

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services - Property Taxation"/>	Meeting Date: <input type="text" value="9/17/2019"/>
Contact: <input type="text" value="Amy Howard"/> Title: <input type="text" value="Elections and Licensing Speciali"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

Paul Savaryn, President and Teresa Savaryn, Vice-President of Whistle Post LLC dba Sovereign Estate Wine have applied for renewal of their On-Sale Liquor License including Sunday. They are located at 9950 North Shore Rd Waconia. There are no delinquent taxes owing on the property.

ACTION REQUESTED:

Motion to approve the application for renewal of the On-Sale Liquor License including Sunday for Whistle Post LLC dba Sovereign Estate Wine.

FISCAL IMPACT: <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source
Related Financial/FTE Comments: License Fee: On-Sale Liquor License - \$2,000.00; Sunday On-Sale - \$200.00	

Office use only:

RBA 2019 - 6401

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2019-2020 renewal of On-Sale Liquor License including Sunday for Baumann Enterprises Inc dba B's on the River

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services - Property Taxation"/>	Meeting Date: <input type="text" value="9/17/2019"/>
Contact: <input type="text" value="Amy Howard"/> Title: <input type="text" value="Elections and Licensing Specialist"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Bryan Baumann, President of Baumann Enterprises Inc dba B's on the River has applied for renewal of their On-Sale Liquor License including Sunday. They are located at 1455 Co Rd 27, Watertown. There are no delinquent taxes owing on the property.

ACTION REQUESTED:

Motion to approve the application for renewal of the On-Sale Liquor License including Sunday for Baumann Enterprises Inc dba B's on the River.

FISCAL IMPACT: <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

License Fee: On-Sale Liquor License - \$2,000.00; Sunday On-Sale - \$200.00

Office use only:

RBA 2019 - 6403

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2019-2020 renewal of On-Sale Liquor License including Sunday for Schram Winery LLC dba Schram Vineyards

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Aaron Schram, President and Ashley Schram, Vice-President of Schram Winery LLC dba Schram Vineyards have applied for renewal of their On-Sale Liquor License including Sunday. They are located at 8785 Airport Rd, Waconia. There are no delinquent taxes owing on the property.

ACTION REQUESTED:

Motion to approve the application for renewal of the On-Sale Liquor License including Sunday for Schram Winery LLC dba Schram Vineyards.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

License Fee: On-Sale Liquor License - \$2,000.00; Sunday On-Sale - \$200.00

Office use only:

RBA 2019 - 6404

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 2019-2020 renewal of On-Sale Liquor License including Sunday for Big Sticks LLC dba Sticks Tavern & Trails End Event Center

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services - Property Taxation"/>	Meeting Date: <input type="text" value="9/17/2019"/>
Contact: <input type="text" value="Amy Howard"/> Title: <input type="text" value="Elections and Licensing Speciali"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

Richard Imdieke, President and Michele Imdieke, Vice-President of Big Stick's LLC dba Sticks Tavern & Trails End Event Center have applied for renewal of their On-Sale Liquor License including Sunday. They are located at 6940 Dahlgren Rd, Chaska. There are no delinquent taxes owing on the property.

ACTION REQUESTED:

Motion to approve the application for renewal of the On-Sale Liquor License including Sunday for Big Stick's LLC dba Sticks Tavern & Trails End Event Center.

FISCAL IMPACT: <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source
Related Financial/FTE Comments: License fee: On-Sale Liquor License - \$2000.00; Sunday On-Sale - \$200.00	

Office use only:

RBA 2019 - 6405

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment #1 to Contract 19-311 with VCI Environmental, Inc. for Coney Island Asbestos Abatement.

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="9/17/2019"/>
Contact: <input type="text" value="Connie Keller"/> Title: <input type="text" value="Parks Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

Work is underway to clean up and develop portions of Coney Island. The site is littered with a number of dilapidated structures. A hazardous material assessment was conducted on these structures, some of which tested positively for asbestos.

VCI Environmental is currently under contract to provide labor, materials and equipment to properly remove and dispose of asbestos containing material per the conducted hazardous material assessment and site visit.

Additional contaminated materials and related work has been identified as a part of the project pertaining to removal of contaminated structures. This work includes additional site clearing and grubbing within hazardous material areas, removal of additional asbestos contaminated materials, and transportation of personnel and materials equipment.

The original contract amount is \$54,950.

Amendment No. 1 is for the amount of \$39,850.

The proposed contract amount with Amendment No. 1 is \$94,800.

ACTION REQUESTED:

Motion to approve Amendment No. 1 to Contract# 19-311 with VCI Environmental, Inc. for Coney Island Asbestos Abatement.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
If "Other", specify: <input type="text"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$39,850.00</td> </tr> <tr> <td> </td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$39,850.00</td> </tr> </table>	County Dollars =	\$39,850.00		\$0.00	Total	\$39,850.00
County Dollars =	\$39,850.00						
	\$0.00						
Total	\$39,850.00						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6411

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Out of state travel.

Primary Originating Division/Dept: <u>Health & Human Services</u>	Meeting Date: <u>9/17/2019</u>
Contact: <u>Rod Franks</u> Title: <u>HHS Director</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Foster America is a national organization the pairs seasoned professionals from across all industry sectors with Human Service organizations as Fellows to bring needed skill sets to initiatives. Foster America will be providing a number of Fellows to assist Minnesota Counties in the State's Development and implementation of the Federal Families First Prevention Services Act.

Carver County HHS Director, Rod Franks, has been asked by Foster America to travel to Washington, DC on September 12th and 13th, to take part in finalist interviews for the Foster America Fellows, who will be working with MN Counties on the Act implementation. Foster America is covering all costs associated with this out of state travel.

ACTION REQUESTED:

Motion to approve out of state travel for Rod Franks to attend Foster America interviews.

FISCAL IMPACT: None

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

<input style="width: 95%;" type="text"/>		<input style="width: 95%;" type="text"/>
--	--	--

Total

<input style="width: 95%;" type="text"/>		\$0.00
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Related Financial/FTE Comments:

No county dollars reqired for travel.

Office use only:

RBA 2019 - 6429

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for Approval of Donations and County-Purchased Prize Items for 2019 Employee Health & Safety Fair

Primary Originating Division/Dept: <u>Employee Relations</u>	Meeting Date: <u>9/17/2019</u>
Contact: <u>Danielle Griesmer</u> Title: <u>Health & Wellness Program ...</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

In an effort to provide resources and activities for supporting the health and wellbeing of Carver County employees and their families, the County plans and executes an Employee Health & Safety Fair approximately every other year. This year's Health & Safety Fair will take place on Tuesday, September 24, 2019. Highlights of the fair will include biometric screenings, flu shots, a resource fair, health and safety promoting activities, healthy snacks, and employee surveying of new vending products.

A variety of internal and external exhibitors have been invited for participation in the resource fair to display health and safety related information, provide resources, and promote their services. Several of the exhibitors will be providing handouts, brochures, and other small items with a value of \$5.00 or less. Examples of these items include pens, toothbrushes, lip balm, wallet-sized CPR cards, can cozies, stress balls, rec center day passes, and reusable bags.

Carver County will provide prize items for this event as well to promote employee participation. These items include two Arboretum passes for two winners (costing \$15.00 per pass for a total of \$30.00 per winner), two pumpkins (\$8.00 per extra large pumpkin for two winners), and five bouquets of flowers (\$7.00 - \$13.00 each per bouquet for five winners), which will initially be used for event decoration. Public Works will provide brightly colored, reflective safety vests as giveaways, costing \$5.55 each as giveaways for 50 people.

Additional small prize items costing \$5.00 or less such as mason jars, nutrition informational booklets, and additional smaller pumpkins, mini squash, and bouquets of flowers will also be funded with Carver County's wellness budget. Lanyards, water bottles and other small giveaways may also be provided to employees who complete a Health Break sponsored activity.

ACTION REQUESTED:

Motion to approve donations and County-purchased prize items for the 2019 Employee Health & Safety Fair.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =	\$400.00
<input style="width: 100%; height: 15px;" type="text"/>	<input style="width: 100%; height: 15px;" type="text"/>
Total	\$400.00

FTE IMPACT: None

Related Financial/FTE Comments:

Approximately \$125.00 is proposed for wellness program funded prizes over \$5.00. With the exception of the Arboretum passes, two extra large pumpkins, and larger sized flower bouquets, wellness funded prizes are less than \$5.00 each. The total cost for the reflective safety vests provided by Public Works is \$277.50 for 50 vests. Internal exhibitors that may provide giveaway items costing less than \$5.00 each include the Home and Community Based Care Department, Environmental Services, First Street Center, Public Health and the Sheriff's Office.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Limited Land Sale of Tax Forfeited Lands by Sealed Bid

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Several properties have forfeited to the State of Minnesota in Trust due to non-payment of delinquent property taxes. Per Minnesota Statute, 282.01, Subd. 7a, the county shall encourage the sale and utilization of tax-forfeited land to eliminate nuisances and dangerous conditions and to increase compliance with land use ordinances. Carver County has five parcels of tax-forfeited land that are either unbuildable or requested by the applicable city to be sold to adjoining land owners. The land shall be sold to the highest bidder and may be sold for less than its appraised value. The following parcels are to be sold at a limited land sale at which bids are accepted only from adjoining property owners:

- 30.4500310, Classification-Non-Conservation, Minimum Value per tract - \$1.00*
- 20.0502161, Classification-Non-Conservation, Minimum Value \$100.00
- 20.1120210, Classification-Non-Conservation, Minimum Value \$300.00
- 30.6491200, Classification-Non-Conservation, Minimum Value \$300.00
- 58.0500750, Classification-Non-Conservation, Minimum Value \$7,000.00

*Parcel 30.4500310 is a small tract of land which had been available for purchase at a prior sale for \$25 per tract with no further interest. Due to recent statutory changes regarding limited land sales, we are now authorized to offer by sealed bid unbuildable land to adjoining property owners for \$1.00 to encourage their return to the tax rolls.

The County Board of Commissioners previously certified that the Soil and Water Conservation Board reviewed the above parcels of tax forfeited land and identified any and all non-forested marginal land and wetlands.

To proceed with the sale of these parcels by sealed bid to adjoining owners, the next step is for the Carver County Board to approve the appraised value, classification and tax forfeited limited land sale.

ACTION REQUESTED:

Recommend to approve the *LIMITED LAND SALE OF TAX FORFEITED LANDS BY SEALED BID* resolution which sets the minimum value as listed above and authorizes the tax forfeited limited land sale to adjoining property owners.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: September 17, 2019

Resolution No.

Motion by Commissioner:

Seconded by Commissioner:

CARVER COUNTY, MINNESOTA

LIMITED LAND SALE OF TAX FORFEITED LANDS BY SEALED BID

WHEREAS, the County Board of Commissioners of the County of Carver, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, said parcels of land have been reviewed by the County Board of Commissioners and have been appraised by the Carver County Assessor's Office and classified as non-conservation land as provided for in MN Statutes 282.01.

NOW, THEREFORE, BE IT RESOLVED, the Carver County Board of Commissioners hereby certifies that the following parcels of land have been reviewed and do comply with the provisions of MN Statutes 85.012, 92.461, 282.01. subd. 8 and 282.018, subd. 2 and other statutes that require the withholding of tax forfeited lands from sale:

- 30.4500310, Classification-Non Conservation, Minimum Value per tract - \$1.00
- 20.0502161, Classification-Non-Conservation, Minimum Value \$100.00
- 20.1120210, Classification-Non-Conservation, Minimum Value \$300.00
- 30.6491200, Classification-Non-Conservation, Minimum Value \$300.00
- 58.0500750, Classification-Non-Conservation, Minimum Value \$7,000.00

The County Board of Commissioners previously certified that the Soil and Water Conservation Board reviewed the above parcels of tax forfeited land and identified any and all non-forested marginal land and wetlands.

BE IT FURTHER RESOLVED, that the Carver County Board of Commissioners hereby approves the limited land sale of said tax forfeited parcels to an adjoining land owner by sealed bid.

Dated this _____ day of _____, 2019

Chairman, Carver County Board of Commissioners

Attest: _____
Administrator

NO	ABSENT	YES
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of _____, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this ____ day of _____, 2019.

David Hemze, Carver County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:
DS450 High-Speed Absentee Ballot Counter Purchase

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

As a result of Legislative changes to the State's election laws, the popularity of absentee voting has surged with voters in the last two elections. In response, the County rented a DS850 High-Speed Absentee Ballot Counter from ES&S for the 2016 Election and then the slower and less expensive DS450 model for the 2018 election with a plan to decide between the two Models and then apply the \$10,670 rental fees paid in 2018 toward the purchase of either a DS450 or a DS850. While the DS450 proved to be plenty fast, Carver and ES&S's other MN Counties had a significant issue with the DS450 inconsistently reading/flagging ballots which we did not experience with the DS850 in 2016. ESS spent a considerable amount of time researching the issue and eventually discovered a setting that needs to be set a certain way due to the MN's unique ballot style. County staff tested the DS450 this summer with the new setting using 2018 ballots and are 100% confident ESS has resolved this issue so we are now recommending the County purchase the DS450 as originally planned. The County's purchase of the DS450 will be made from the same Voter Tabulation and Services Agreement executed between the Mn Counties Computer Cooperative (MnCCC) and ES&S on November 17, 2017 that was used for the 2018 purchase of the new DS200 vote tabulators.

ACTION REQUESTED:

Motion to approve the purchase of a \$51,170 DS450 High-Speed Absentee Ballot Counter less the \$10,670 rental in 2018 for a net purchase price of \$40,500.

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

The County Board approved the purchase of High-Speed Absentee Ballot Counter in the 2018 Budget.

Office use only:

RBA 2019 - 6406

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Farm Family of the Year

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Farm Family Recognition Program has existed for over two decades and honors farm families from throughout Minnesota for their contributions to the agriculture industry and their local communities. All of the honored farm families have made significant contributions to Minnesota agriculture and their communities.

This year, the Carver County Extension Committee is honored to recognize the Feltmann Family. The Feltmann farm has been in the family for four generations. Dennis and Lynette purchased the farm from Dennis's parents in 1978. In 2013, their three sons Chad, Chris, and Corey joined their parents to form the partnership. The sons and their wives are raising another generation of the family. The Feltmann's milk 231 cows, have 253 head of young stock, and grow corn, soybeans, alfalfa, and oats on 520 owned and rented acres. 4-H and FFA were a big part of the Feltmann family when the boys were growing up. Lynette was a 4-H leader for many years and the family still leases animals to 4-H members who don't have their own. The family loves to exhibit their animals at local, district, and statewide dairy shows. Chad and Corey both served with the Carver County Holstein Association.

ACTION REQUESTED:

Welcome and congratulate the Feltmann Family.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6361

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Recognize the Carver County Veteran Assistance Program (CVAP)

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Arielle Brandenburg, Becky Se Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Commissioner Maluchnik has asked the Carver County Veteran Assistance Program to present a brief summary of their group's mission: raising money to help Carver County veterans in need. A resolution recognizing their efforts in the community has been written and is attached to this RBA.

ACTION REQUESTED:

Motion to approve the resolution recognizing the Carver County Veterans Assistance Program for their faithful and dedicated service to Carver County Veterans.

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
<input type="text"/>	<input type="text"/>
Total	<input type="text" value="\$0.00"/>

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

None

Office use only:

RBA 2019 - 6413

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE _____ RESOLUTION NO. _____
 MOTION BY COMMISSIONER _____ SECONDED BY COMMISSIONER _____

Whereas, the Carver County Veterans' Council is a 501c3 organization with membership made up of all 28 American Legion and VFW posts, auxiliaries, and Beyond the Yellow Ribbon groups in the County; and

Whereas, the Carver County Veterans' Council has formed a sub-committee consisting of members of its service organizations known as the Carver County Veterans Assistance Program (CVAP) with the mission of ensuring that Carver County veterans and military families are supported when in dire financial need and are able to thrive in their communities; and

Whereas, the CVAP operates strictly on private donations through fundraising and volunteer hours; and

Whereas, Carver CVAP has already assisted four veterans in the program's brief two months of operation, with maintaining sustainability in veterans' lives while also being referred to take advantage of the other benefits and services available to them.

Now, Therefore, Be It Resolved, the Carver County Board of Commissioner, recognizes the Carver County Veterans Assistance Program for their faithful and dedicated service to Carver County Veterans.

YES	ABSENT	NO

STATE OF MINNESOTA
 COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 17th day of September, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 17th day of September, 2019.

 County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Pattison Sand Company, Inc. - Large Scale Activity (Rail-Based Transload Facility)

Primary Originating Division/Dept: <u>Public Services - Land Mgmt.</u>	Meeting Date: <u>9/17/2019</u>
Contact: <u>Jason Mielke</u> Title: <u>Interim Land Use Manager</u>	Item Type: <u>Regular Session</u>
Amount of Time Requested: <u>10</u> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <u>Jason Mielke</u> Title: <u>Interim Land Use Manager</u>	

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

File #PZ20190035. The Planning Commission recommended approval of a Conditional Use Permit (CUP) for Pattison Sand Company, Inc. to develop and operate a rail-based transload facility to import aggregate materials and similar future commercial commodities on an approximate 50-acre site, located in Section 18, Benton Township. The company representative/applicant, Joe White, is requesting authorization for a Large-Scale Activity pursuant to Section 152.080 (C)(6) of the County Zoning Code. Mr. White has entered into a purchase agreement with the current owners, Mr. and Mrs. Stender, for a portion of the subject property. The facility would consist of a truck scale (10' x 70'), a small portable building utilized as a scale house/office (10' x 25'), a new rail spur line off the existing TCW rail line, a haul road for unloading and loading materials, material stockpiles, and stormwater ponds. Pattison Sand Company would be shipping in approximately 6,000 tons (4,300± cu yds) of limestone weekly from Clayton, Iowa via the TCW rail line. The aggregate would be stockpiled in the south-central portion of the site, marketed in the western metro area, and trucked offsite via Hwy 212. The total aggregate storage on-site would consist of approximately 60,000 tons (or approximately 43,000 cu. yds.) of which would include approximately 10,000 tons of Dolomitic Limestone (spread out in 1 stockpile that would grow to the north over time), 20,000 tons of limestone in a second stockpile, approximately 15,000 tons of topsoil, and approximately 15,000 tons of clay. Actual amounts of materials stored on-site would vary from day-to-day. An estimated 200,000 tons would be projected for the site per calendar year. The applicant estimates approximately 150 average daily trips (ADT), consisting of facility employees and truck traffic loading materials. The majority of the product is trucked out between April and October; however, occasional winter projects exist. The importing of product typically occurs by rail during the winter months. MnDOT has reviewed the request and are willing to allow Pattison Sand Company to include a Hwy 212/Salem Avenue intersection upgrade (i.e. left turn lane, east bound shoulder widening, etc.) as part of their MnDOT 2020 Hwy 212 paving project. The construction and construction administrative costs for the improvements would be fully funded by Pattison Sand Company, via a Partnership Agreement with MnDOT. The Benton Town Board reviewed the request and recommended approval during the August 20, 2019, Planning Commission Meeting with the stipulation that Pattison Sand Company enter into a road usage agreement for the portion of Salem Avenue south of Hwy 212 and extending to the Twin Cities & Western rail crossing.

ACTION REQUESTED:

A motion to adopt Findings of Fact and issue Order #PZ20190035 for the issuance of the Conditional Use Permit.

FISCAL IMPACT: None

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	<input style="width: 100%; height: 20px;" type="text"/>
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
Total	\$0.00

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6358

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20190035

RESOLUTION #: 19-15

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

APPLICANT: Joe White (representing Pattison Sand Company)
OWNER: Clarence Jr. & Kathleen Stender
SITE ADDRESS: 14325 Hwy 212 NYA, MN 55368
PERMIT TYPE: Rail-based Transload Facility
PURSUANT TO: County Code, Chapter 152, Section(s) 152.080 (C)(6)
LEGAL DESCRIPTION: See attached Exhibit "A"
PARCEL #: 01-018-0400

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meetings of July 16, 2019, and August 20, 2019; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Pattison Sand Company is proposing to develop and operate a rail-based transload facility to import aggregates (i.e. high quality Dolomitic Limestone) and similar future commercial commodities on approximately 50 acres that would be purchased from Clarence & Kathleen Stender. The subject site is located in the Southwest Quarter (SW¹/₄) of Section 18, Benton Township. It is located on the southerly side of Hwy 212 and on the northerly side of Twin Cities & Western Railroad (TCW). The property is in the Agricultural Zoning District and the Carver County Water Management Organization (Bevens Creek Watershed). The southerly portion of the site is within the County Ditch 4A Shoreland Overlay District.
2. The Planning Commission continued the public hearing from the July 16, 2019, meeting to the August 20, 2019, meeting to allow for additional review and discussion regarding, but not limited to, Benton Township’s formal recommendation, as well as, road usage agreement (Salem Avenue), City of Norwood Young America’s City Council recommendation, the County Aggregate Tax review, MNDOT comments pertaining to safety options on Hwy 212, and providing a visual of potential concept plan. A “60 Day Law” letter (attached) was sent to the applicant on August 12, 2019, extending the deadline for a final decision until October 19, 2019, at the latest.
3. The application (dated: June 21, 2019) has been submitted by Joe White, representative of Pattison Sand Company, and prepared by Carlson McCain Consulting, Inc. The County Code requires a Conditional Use Permit pursuant to Section 152.080 (C)(6) of the Zoning Code.
4. The applicant has entered into a purchase agreement with Mr. and Mrs. Stender for a portion of the subject property. Currently there is an existing residential house and several outbuildings located on the property. Mr. and Mrs. Stender would be allowed to retain and occupy the existing residence located at 14325 Hwy 212 until such time as they feel they can no long occupy the residence full-time, at which point the terms of their agreement would end. All but four of the outbuildings would remain until Mr. and Mrs. Stender leave the property.

5. The applicant has provided an operational plan, related site plan(s), and stormwater management plans with analysis which provide the details of the request. In general, the facility would consist of a truck scale (10' x 70'), a small portable building utilized as a scale house/office (10' x 25'), a new rail spur line off the existing TCW rail line, a haul road for unloading and loading materials, material stockpiles, and stormwater ponds. Vegetated topsoil berms topped with deciduous trees and/or coniferous trees would provide aesthetically pleasing screening of the facility. Due to the south sloped topography south of Hwy 212, no additional screening is being proposed as this time. Future expansion phases to the north would require the permittee to submit a new application for review and formal approval.
6. Aggregate storage on-site would consist of approximately 10,000 tons of Dolomitic Limestone (spread out in 1 stockpile that would grow to the north over time), 20,000 tons of limestone in a second stockpile, approximately 15,000 tons of topsoil, and approximately 15,000 tons of clay. Actual amounts of materials stored on-site would vary from day-to-day. Locations of stockpiles are shown on the site plan.
7. In general, Pattison Sand Company would be shipping in approximately 6,000 tons (4,300± cu yds) of limestone weekly from Clayton, Iowa via the TCW Rail line. The aggregate would be stockpiled in the south-central portion of the site, marketed in the western metro area, and trucked offsite via Hwy 212. The total stockpiling area would consist of approximately 60,000 tons, which would be approximately 43,000 cu yds. An estimated 200,000 tons would be projected for the site per calendar year. The applicant is estimating approximately 150 average daily trips (ADT), consisting of facility employees and truck traffic loading materials. The majority of the product is trucked out between April and October; however, occasional winter projects exist. The importing of product typically occurs by rail during the winter months. The proposed hours would be 6:30 a.m. to 7:00 p.m., Monday through Friday and 6:30 a.m. to 3:00 p.m. Saturdays.
8. The site would require three employees operating from the facility on a regular basis and include an approximate 1,000 sq. ft. area north of the entrance road near Salem Avenue for employee parking. All other traffic would consist of trucks loading and unloading materials; therefore, not requiring parking. The facility would be open for retail sales and the general public (i.e. landscape product/aggregates); however, the majority of sales would be to contractors for use in highway construction or residential/commercial development. Dust control measures would be incorporated pursuant to Section 3.0 Dust Control of the operational plan. The request would be operated in accordance with the Minnesota Pollution Control Agency (MPCA) Rules, Chapter 7030.
9. County staff has reviewed the proposed site and indicated the tillable land limitation specified by the Zoning Code has been met. The Zoning Code language reads as follows: *(a) No more than 20% of the land utilized for the activity shall have been shown to be SCS Class I or II land under till, as illustrated on the 2000 metropolitan digital photography.* The approximate 50-acre site includes about 9 acres of Class II tillable land and no Class I land. The 20% limitation would be 10 acres of Class I/II allowed for the activity on the subject site; however, the proposed operational area would only utilize approximately 4 acres of Class I/II tillable land.
10. The applicant is not proposing any signage at this time, although if signage is proposed in the future, it would be required to meet the standards of Chapter 154 of the County Code; not to exceed 32 square feet of surface area. The size of a two-sided sign shall be calculated based on the surface area of only one of the sides, provided the sign surfaces are completely flush.
11. Minnesota Department of Transportation (MnDOT) is the road authority for Hwy 212. Diane Langenbach, Metro District South Area Engineer, has provided follow-up written comments (dated: August 12, 2019) which indicate Pattison Sand Company will be allowed to construct a left turn lane to be included with the MnDOT 2020 paving project as this location. The construction and construction administration costs for the left turn lane would be fully funded by Pattison Sand Company via a Partnership Agreement.
12. During the August 20, 2019, Planning Commission meeting, Joel Johnson - SRF Consulting Group, Inc., provided a visual Hwy 212 concept map (dated: August 20, 2019) on behalf of MnDOT and the Permittee. The map illustrated a visual of what an upgraded intersection at Salem Avenue and Hwy 212 would look like with the addition of left turns lanes and a 12-foot wide eastbound shoulder, which could be utilized as an acceleration shoulder for truck traffic.

13. Dan McCormick, Carver County Public Works Transportation Manager, has reviewed the request and provided comments in a memo (dated: July 9, 2019). The memo included background information on the proposed Hwy 212 expansion project, as well as, required conditions for access, pursuant to Carver County Public Works review. Public Works also provided an updated exhibit map (Figure 1) as part of their review to show a proposed future Hwy 212 right-of-way impact on the subject property.
14. Robin Palm, Director of Marketing & Sales for Twin Cities & Western Railroad Company (TC&W), has reviewed the request and provided comments in a memo (dated: July 9, 2019). TC&W has no objections to the project and strongly supports Pattison Sand Company.
15. Kristen Larson, CCWMO Planner, has provided a quick review the plans and provided emailed comments (dated: July 7, 2019) pertaining to the Water Rules. A Level 3 Water Rules application, NPDES Permit, and Stormwater Permit would be required. The proposed grading would be quite substantial. Approximately 12.4 acres of the property would be disturbed, with a net increase in impervious surface (i.e. gravel lot, etc.). The Permittee would be required to design the transloading facility in conjunction with the CCWMO stormwater rules/standards.
16. Steve Helget the City Administrator for Norwood Young America provided written comments (dated: July 11, 2019 and August 14, 2019) offering questions and suggestions for consideration. (i.e. operation limits, Hwy 212 left turn lanes, berming/screening, rail traffic through town, rail road crossing “lights”, etc.).
17. During the August 20, 2019, Planning Commission meeting, Carol Lagergren - Mayor of the City of Norwood Young America, expressed the council’s concerns with traffic safety on Hwy 212; however, the council fully supports the business request.
18. Benton Township is the road authority for Salem Avenue. The Benton Town Board has reviewed the request at multiple township meetings and provided a formal recommendation of support for the Pattison Sand Company request during the August 20, 2019, Planning Commission meeting. Their recommendation includes specific conditions detailing: a Salem Avenue road usage agreement, Salem Avenue to be constructed to a blacktop surface (10-ton road) from Hwy 212 to the TC&W railroad crossing, and the Permittee shall be required to maintain the reconstructed portion of Salem Avenue for the duration of the permit.
19. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends the issuance of Conditional Use Permit #PZ20190035 for a Large-Scale Activity (i.e. Rail-Based Transload Facility) on the land described in Exhibit “A” of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

1. The permit is subject to Compliance Review. The permit allows for a transloading facility on the subject property (approx. 50± acres) and is not transferable to another parcel and/or another area of the parcel subject to the permit. Upon notice to the Carver County Land Management Department, the permit, including all rights and obligations therein, may be assigned, in whole or in part, to any Permittee affiliate and any party with experience owning and operating transloading rail facilities. Any other proposed change in facility ownership shall be cause for the permit to be reviewed by the Carver County Land Management Department for a determination as to whether an application for an amendment or similar consideration is necessary, and any such proposed owners and/or operators of the solar site are encouraged to contact Land Management as early on in the timeline of the proposed change as possible. **NOTE:** Phases beyond the current proposal, as noted, would require the applicant to receive a new Conditional Use Permit based on the size and/or type of expansion project.

2. Permittee agrees to defend, indemnify and hold harmless the County, its officers and employees against any and all liability, loss, costs, damages and expenses which the County, its officers or employees may hereafter sustain, incur, or be required to pay arising out of the certificate holder's performance or failure to adequately perform its obligations pursuant to this permit, or arising out of a dispute as to the ownership of the property.
3. The transloading facility (Large Scale Activity Business) shall operate in accordance with the submitted application including operational plan (letter dated: 6/21/2019) and site plan(s). If there are any inconsistencies between previously submitted versions, the terms of the most recent shall prevail and shall be considered requirements of this permit. The Transloading Facility shall be installed and maintained in accordance with the Carver County Zoning Code (i.e. screening, noise mitigation, etc.) These plans shall be attached to and become part of this permit.
4. A Minor Subdivision application shall be submitted and approved prior to the recording of any deed(s). The parcel(s) shall be subdivided in accordance with the Zoning Code requirements, including but not limited to, a survey and primary and alternate on-site septic locations for exiting house.
5. The Permittee shall comply with all road authority access requirements, as determined by Benton Township, Carver County Public Works Department and MnDOT. An Access Permit/Usage Agreement shall be obtained from the local road authority (Benton Township) for the use of Salem Avenue prior to beginning any construction. The Permittee shall comply with any MnDOT agreements (i.e. the construction of a left turn lane to be included with the MnDOT 2020 paving project at this location, and be fully funded by Pattison Sand Company via a Partnership Agreement).
6. Any grading and/or filling activity on the property shall be completed in accordance with the CCWMO Water Management guidelines and the Wetland Conservation Act (WCA), if applicable. Any and all site improvements shall be completed pursuant to Chapter 153 – Water Resource Management.
7. Permittee shall comply at all times with the County standards as detailed in Chapter 152 – Zoning Code and Chapter 154 – Sign Regulations. These regulations include, but are not limited to, standards for parking and signage. Parking capacity shall meet requirements of the Zoning Code at all times.
8. Appropriate building permits and inspections shall be applied for and issued prior to any construction and/or demolition. All structures utilized as part of the facility shall meet the applicable State Building Code requirements.
9. Appropriate SSTS permits and inspection shall be applied for and issued by Carver County Environmental Services Department prior to any transloading facility construction, if applicable.
10. Any existing drain tile(s) on the site must be maintained and/or re-routed, such that flow through the property is not hindered or adversely altered.
11. The Permittee is subject to any/all easement agreements with adjacent property owners.
12. To reduce the potential for dust on site, vegetation shall be preserved as much as possible. A watering truck shall be utilized for dust control, daily as conditions warrant.
13. Permittee shall submit, to the Land Management Department, quarterly tonnage calculations in order to document all aggregate material(s) delivered to the site.
14. Permittee shall obtain and maintain a Non-generator's Certificate or contact the Environmental Services (E.S.) Department to obtain a Hazardous Waste Generator's License, if required.
15. The property including the structure(s) and grounds shall be maintained in a neat and orderly manner.

16. Permittee shall submit a Certificate of Insurance with coverage provided by an insurance company duly licensed by the State of Minnesota indicating that the Permittee has in force coverage for General Liability, Automobile Liability, Loading and Unloading, Completed Operations Liability, Explosion and Collapse of Underground Operations Liability including a minimum limits of liability in the amount of \$2,000,000 for any one occurrence. The Certificate of Insurance shall include Workers' Compensation Insurance or Permittee shall sign an appropriate affidavit regarding employee status and submit it to the Land Management Department. The Insurance Certificate(s) described above shall carry an irrevocable notice to the County by the carrier 30 days prior to any change, modification, lapse, or cancellation of the policies required.

ADOPTED by the Carver County Planning Commission this 20th day of August, 2019.

DocuSigned by:

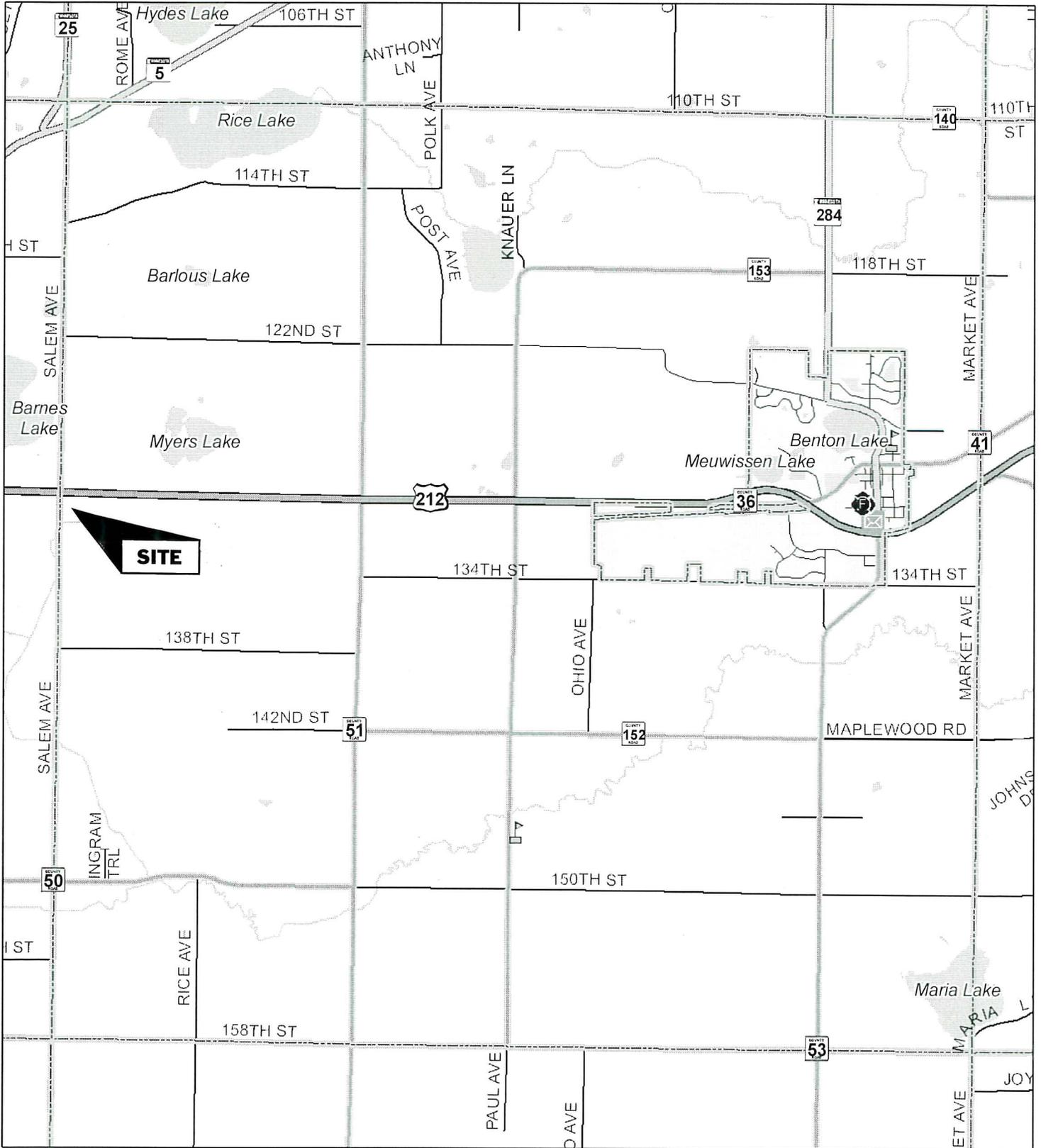
Jim Burns

C49E5600A5C3414
Jim Burns, Chair

8/22/2019 | 10:01:26 AM PDT

Carver County Planning Commission

BENTON TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Map Created by Carver County GIS

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Community Development Agency 2020 Budget and Levy

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

The Carver County Community Development Agency (CDA) provides affordable housing opportunities and fosters economic development in the County. For 2020, the CDA would like to request a levy of \$2,679,432, which is a \$176,302 increase from the 2019 levy (about 7 percent). The impact on a \$360,700 valued home would be an increase of \$3.23, for a total of \$57.04 for 2020.

On August 20, the CDA presented the proposed levy and budget at a County Board work session.

ACTION REQUESTED:

Motion to approve the attached resolution approving the 2020 proposed budget and payable 2020 tax levy of the Carver County Community Development Agency and certifying said levy to the County Auditor.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
Other Revenue	\$9,955,084.00
CDA Tax Levy	\$2,679,432.00
Total	\$12,634,516.00

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

The CDA's special benefit tax levy is spread upon all taxable property within Carver County and is completely separate from the County's property tax levy.

Office use only:

RBA 2019 - 6277



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: _____

Resolution No.: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

RESOLUTION APPROVING THE 2020 PROPOSED BUDGET AND PAYABLE 2020 TAX LEVY OF THE CARVER COUNTY COMMUNITY DEVELOPMENT AGENCY AND CERTIFYING SAID LEVY TO THE COUNTY AUDITOR

WHEREAS, in accordance with Minnesota Statutes, Section 469.033, Subd. 6 (“**Section 469.033**”), and Laws of Minnesota, including Laws of Minnesota for 1980, Chapter 482, as amended by Laws of Minnesota for 2001, Chapter 214, the Carver County Community Development Agency (the “**Agency**”) is authorized to levy special benefit taxes upon all property within its area of operation; and

WHEREAS, the area of operation of the Agency is the whole of the County of Carver, Minnesota; and

WHEREAS, the Agency has by resolution duly approved and adopted its 2020 budget and levied the special benefits tax, payable 2020, subject to the approval of the Carver County Board of Commissioners (the “**Carver County Board**”); and

WHEREAS, the Authority is authorized to levy its special benefits tax pursuant to Minnesota Statutes, Section 469.107 or Section 469.033, with the approval of the Carver County Board;

NOW THEREFORE BE IT RESOLVED, by the Carver County Board of Commissioners as follows:

1. The County has previously approved the levy by the Authority for taxable year 2011 and any subsequent years of taxes upon the taxable property in the County in amounts pledged by the Authority to pay debt service with respect to its outstanding housing development bonds. In addition, the County hereby approves the levy by the Authority for taxable year 2020 of taxes upon the taxable property in the County in the amounts specified for purposes other than such debt services in the Authority’s annual budget upon the taxable property in the County.
2. The Authority’s requested levy of \$2,679,432 for taxes payable 2020 is hereby certified to the County Auditor.
3. A copy of this Resolution shall be furnished to the Authority through its Executive Director by the County Administrator.

YES

ABSENT

NO

**STATE OF MINNESOTA
COUNTY OF CARVER**

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 17th day of September, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 17th day of September, 2019.

County Administrator

Carver County Community Development Agency

CDA Board of Commissioners

Sarah Carlson - Chair
Molly Koivumaki - Vice Chair
Greg Anderson- Secretary/Treasurer
Darrel Sudheimer – Commissioner
John Fahey - Commissioner

Mission Statement:

The Carver County Community Development Agency provides affordable housing opportunities and fosters Community and Economic Development in Carver County.

Vision:

To be an innovative leader in creating housing and economic opportunities to create Communities for a Lifetime in Carver County.

Values:

Commitment to Quality Results

Providing quality housing and private development assistance activities will be the hallmark of the Carver County CDA.

Quality Customer Service

As the Carver County CDA communities continue to develop, we are committed to meeting our customers' needs.

Commitment to Our Employees

To promote a challenging, fulfilling and safe work environment that recognizes employee commitment to excellence.

Partnering

The CDA will achieve its mission through actively seeking partnerships and collaborative efforts with Carver County, its communities and with other agencies.

Integrity

In undertaking our duties, we are committed to the values of honesty, fairness and trust.

2020 BUDGET NARRATIVE

For the 2020 budget, the Carver County Community Development Agency (CDA) is requesting a levy of \$2,679,432 which is a \$176,302 or about 7% increase from the 2019 levy. The impact on a \$360,700 valued home is \$3.23 for a total of \$57.04.

Tenant Based Rental Assistance Programs

Bridges Program

MN Housing funded program to provide a housing subsidy for persons with serious mental illness.

Housing Trust Fund

A rental assistance program through MN Housing for individuals and families who have experienced homelessness.

Permanent Supportive Housing Program

A federally funded program as part of the HEARTH Act for persons that are homeless and disabled.

Coordinated Entry System

The CDA is a point of entry for the Coordinated Entry process for single adults and families that are experiencing homelessness in Carver County. This process is a HUD mandate to connect the homeless with housing program resources.

Carver County Homes

The CDA will contract with Met Council to provide vouchers for the 81 housing units scattered throughout Carver County.

Rental Housing Opportunities

The CDA provides and manages affordable housing opportunities for working families and seniors throughout Carver County.

- Bluff Creek – Carver
- Brickyard – Chaska
- Centennial – Chanhassen
- Clover Ridge Townhomes-Chaska
- Crossings – Waconia
- Lake Grace – Chaska
- Oak Grove – NYA
- West 1st Street – Chaska
- Waconia Townhomes-Waconia
- Waybury – Chaska
- Windstone – Chaska

Project-Based Vouchers:

Thirty-five (35) units scattered throughout our properties are Project Based Vouchers.

Of that total, nine (9) are designated for homeless and three (3) are designated for homeless veterans.

A newly created partnership with the school districts includes units designated for homeless:

- two (2) within the Waconia School District
- five (5) within Eastern Carver County School District
- one (1) within Central School District

Community and Economic Development Programs

Economic Development Strategy

Over the next six months, the CDA will be embarking on the development of an economic development strategy. The purpose of the strategy will be to set a roadmap of goals, objectives and action steps to guide the CDA on economic development activities to benefit the cities, businesses and residents of Carver County. Throughout the process, key stakeholders including cities, businesses, chambers and others are being asked to participate in providing feedback on the direction the strategy should take. Once the strategy is developed, it will be reviewed and updated on an annual basis to ensure the cities' and the county's economic development goals are being addressed.

Growth Partnership Initiative

The Community Growth Partnership Initiative was created and funded by the CDA in January 2016. The goals of the program are to increase the tax base and improve the quality of life in Carver County through three specific strategies: affordable housing development, job creation and redevelopment/community development; through direct grants to Carver County cities.

Since its inception, the Initiative has achieved the following:

Planning Grants:

- Seven grants have been awarded to help cities prepare for future development
- Grants have been awarded to the cities of Carver, Watertown, Norwood Young America, New Germany, Victoria and Laketown Township
- Project examples include site specific redevelopment plans, wastewater facility plans, a downtown redevelopment plan, and a parking study

Redevelopment Grants:

- Six grants have been awarded to assist cities with redevelopment projects
- Over 200 jobs have been created or retained, leveraging over \$48 million in other funding
- Grants have been awarded to the cities of Chanhassen, Carver and Victoria
- Project examples include business expansion and site improvements to facilitate redevelopment

Housing Counseling

The CDA is a HUD-approved housing counseling agency that provides the following services to Carver County residents:

- **Foreclosure Prevention Assistance**-The CDA assists Carver County homeowners who are delinquent or may become delinquent on their mortgage.
- **Financial Fitness Counseling**– The CDA assists residents with budgets, credit repair, negative rental reference report responses.
- **Pre-Purchase Counseling & Education**- County residents and potential homebuyers can meet with the CDA to determine if they would qualify for a mortgage to buy a home. The CDA will set up a plan of action with the client to help them overcome any barriers they may have to achieving homeownership. Potential homebuyers can attend our education workshop (HomeStretch). First-time homebuyer mortgage and down payment assistance programs require education certificates.
- **Post Purchase Counseling**- Carver County residents can meet with counselors to discuss refinance options or budgeting questions to ensure successful home ownership and maintenance questions.
- **Rental Assistance Counseling**– The CDA provides assistance in finding rentals in Carver County, reviewing the rental history reports and assisting with the explanation of barriers.

Carver County Community Land Trust Program

The CDA administers a Community Land Trust (CLT) program, which provides access to home ownership opportunities for moderate income households who might not otherwise afford homes in the community. The CLT ensures permanent affordability by retaining ownership of the land and removing it from the real estate purchase. Homebuyers must be at or below 80% AMI and mortgage ready. Currently, there are 32 land trust homes located throughout Carver County within Chaska, Victoria, Waconia, and Watertown. Since its inception, the land trust has served 57 families.

Small Cities Development Program

The CDA administers this program for cities in Carver County that receive SCDP funding from the Department of Employment and Economic Development (DEED) through a competitive process. The program can fund single-family, rental and commercial rehabilitation; public facilities; and homebuyer programs. The CDA is currently administering two SCDP awards:

- The City of Watertown, in 2017, received funding of \$511,750 for commercial rehabilitation and single-family owner-occupied rehabilitation within a targeted area. For the commercial rehabilitation five projects are complete and two are in process. For the single-family rehabilitation, three projects are complete and two are in process.
- In May 2019, the City of Norwood Young America was notified of a \$556,600 award for rental housing and commercial property rehabilitation. Funds are expected this fall with work to commence shortly after.

Other CDA Programs

Watertown EDA rehab fund

The CDA administers a home ownership rehabilitation fund on behalf of the Watertown EDA for households in the city at or below 100% AMI. At this time, three applicants have been approved and one loan has been executed.

MN Housing Rehab

The CDA administers the Minnesota Housing Rehabilitation Loan/Emergency and Accessibility Loan Programs (RLP/ELP) throughout Carver County. The program provides deferred loan financing to eligible low-income homeowners who are unable to secure home improvement financing in the private sector. Funds may be used for basic home improvements that directly affect the home's safety, habitability or energy efficiency. To date, five households have been approved for the program with one loan executed.

Septic/Well Replacement Loan

The CDA partners with Carver County Environmental Services to provide residents with a low-interest loan for improvements to failing septic systems or wells. The CDA is responsible for program administration and has coordinated nine loans so far in 2019.

Single Family Mortgage Program

The CDA administers the Minnesota City Participation Program (MCP) offered through the MN Housing. The MCP program is designed to assist first-time homebuyers in Carver County obtain affordable financing to purchase a home. The 2018 MCP program year was a resounding success to date.

MCP results for 2018:

- Carver County 2018 Allocation Amount: \$1,721,784
- Committed Loans: 36
- Committed Amount: \$6,712,212 (390% usage rate)
- Carver County Non-MCP Committed Loans: \$5,607,721 (24 loans)
- Overallotment for Carver County: \$12,319,933 (736% usage rate)
- Downpayment and closing cost assistance: \$543,400

MCP results as of 7/9/19:

- Carver County 2019 Allocation Amount: \$1,673,106
- Committed Loans: 10
- Committed Amount: \$2,037,754 (122% usage rate)
- Carver County Non-MCP Committed Loans: \$3,214,031 (14 loans)
- Overallotment for Carver County: \$5,251,785 (314% usage rate)
- Downpayment and closing cost assistance: \$22,000

Metropolitan Consortium of Community Developers (MCCD) Open to Business Program

In late 2012, the Carver County CDA contracted with the Metropolitan Consortium of Community Developers to provide the Open to Business program in the county. Since its inception, the program has:

- Served over 300 Carver County residents and/or business owners
- Delivered over 3,700 hours of technical assistance
- Provided \$1.934 million in direct funds
- Leveraged over \$10.8 million in private financing
- Had residents or businesses of 10 of the 11 cities in Carver County utilize the services

Most referrals to the Open to Business program come from the cities and banks; however, other entrepreneurs also provide a large number of referrals validating confidence in the program by the small business community.

Ongoing Initiatives:

- Develop workforce, senior, and affordable housing in Carver County so workers can live and work here in Carver County, which will support economic development and business throughout the county.
- Promote redevelopment within the cities of Carver County through new mixed-use projects which promote downtown living and shopping.
- Provide marketing, technical assistance to cities and business finance resources to industrial and business park developments in the county.
- Establish and maintain high quality service with interested stakeholders to build a collegial working relationship that contributes to CDA initiatives.
- Participate in the Greater MSP Economic Development Partnership; represent Carver County as the Public-Sector Representative on the Greater MSP Advisory Group.
- Work towards attracting new sources of capital and investment to Carver County.
- Enhanced partnerships with Carver County and GIS applications.

The CDA actively looks for opportunities in the County to further senior and affordable workforce rental housing to preserve the “Naturally Occurring Affordable Housing” in Carver County. The CDA is in the process of purchasing 42 units of housing in Mayer and Watertown that will preserve affordable units.

The CDA actively looks for financing opportunities to construct affordable housing for Carver County to meet the housing demand outlined in the Carver County 2017 Affordable Housing Study Updates and the 2030 Comprehensive Plan.

The CDA continues to look at options for the 25 acres the CDA currently owns in the City of Watertown.

The CDA is in negotiations to purchase a 4-plex and work with MAC-V to house veterans.

The CDA is in the planning process to construct a 36 unit Senior project and a 67 unit General Occupancy project on land the CDA owns in Carver.

This past year the CDA has worked with the Chambers on a Tourism plan and we are at a place now where we are putting together a plan to develop a website and possible print piece to promote “Carver County Tourism”.

The CDA submitted two land trust expansion grants this year. One for a county-wide expansion and a second for a partnership with Habitat for Humanity. Shepard of the Hill, a church in Chaska and an advocate and supporter of affordable housing, is selling the land to Habitat. The CDA will in turn purchase the land in order to move the homes into our land trust program. Habitat will build the units and provide the mortgage product. There will be four twinhomes for a total of eight units.

	2018 Budget	2019 Budget	2020 Requested Budget
REVENUES			
Administrative Revenues	100,620	94,030	114,890
Pass-Through Grant Funds	524,000	416,000	638,333
Other Revenues	1,711,448	2,332,499	2,700,980
Housing Revenues	6,864,600	6,396,981	6,500,881
TOTAL REVENUES	9,200,668	9,239,510	9,955,084
EXPENDITURES			
Administrative & Operating Expenses	3,059,769	3,823,659	4,439,330
Pass-Through Grant Funds	524,000	416,000	638,305
Other Expenditures	276,000	276,000	276,000
Community/Economic Development	830,000	830,000	780,000
Housing Expenditures	6,864,600	6,396,981	6,500,881
TOTAL EXPENDITURES	11,554,369	11,742,640	12,634,516
TOTAL CDA DIFFERENCE BETWEEN	2,353,701	2,503,130	2,679,432

*Revenues: Other Revenues will increase, and Housing Revenues decrease due to the reclassification of the public housing portfolio from Housing Revenues to Other Revenues (grouping these units with other CDA owned scattered site units).

*Expenditures: Administrative & Operating Expenses will increase while Housing Expenditures decrease due to the reclassification of the operating expenses of the public housing units as well.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Carver County Preliminary 2020 Levy and Budget

Primary Originating Division/Dept: Administration (County)

Meeting Date: 9/17/2019

Contact: David Frischmon Title: Property & Finance Director

Item Type:
Regular Session

Amount of Time Requested: 15 minutes

Attachments: Yes No

Presenter: Dave Hemze & David Frischmon Title: County Administrator and Propel

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

The 2020 Budget process began at a May 28th Strategic Planning Workshop where the County Board directed staff to develop a 2020 Budget and Levy with an "Inflation Impact" on the average value home.

During July, Division Directors presented their 2020 budget requests and recommended levy adjustments options at budget hearings with Board members which are summarized in the 2020 Budget Attachments A-F.

By September 30th, State law requires that the County Board adopt a 2020 preliminary property tax levy to finance 2020 County operations and capital projects. The final property tax levy, adopted in December, can be lower than the preliminary levy but not higher.

In November, County staff plan to present the Administrator's Recommended 2021 Long Term Financial Plan ("LTFP"), which along with the Annual Budget, fulfills the County Board's direction to "connect financial strategies to the County's short and long-term goals and objectives."

In December, the County Board is expected to hold a budget public hearing on the 5th and on the 17th adopt the Final 2020 Budget/Levy and the 2021 LTFP.

ACTION REQUESTED:

Motion to approve the Administrator's Recommended Preliminary 2020 Tax Levy of \$59,073,855 and Budget of \$146,066,377 and to set a 2020 Budget Public Hearing for December 5th, 2019 at 6:00 pm.

FISCAL IMPACT: Other

If "Other", specify: see comments below

FUNDING

County Dollars =

FTE IMPACT: Increase budgeted staff

Total

Insert additional funding source

Related Financial/FTE Comments:

The FTE and tax impacts from the Administrator's Recommended Preliminary 2019 Budget and Levy will be presented at the Board Meeting.

Office use only:

RBA 2019 - 6418

2020 Budget: Net Levy Adjustments/Trends

	Item	Division Request	County Administrator's Preliminary Recommendation
Attachments C-E			
	Attachment C - 2020 Capital Projects - Road Preservation	100,000	100,000
	Attachment D - 2020 Equipment Replacement	100,000	100,000
	Attachment E - CPA redirected from Operating Budget to One-Time Projects	100,000	100,000
	<i>Subtotal accounted for in Attachment C-E</i>	300,000	300,000
County-wide:			
	Reduction in Commissioner Contingency	(489,000)	(489,000)
	LTFP driven- IT cost increases	30,000	30,000
	State PERA Aid sunsets in 2019	90,000	90,000
	Additional 2020 CPA	(438,000)	(438,000)
	Vacancy Savings Adjustment - 4.9% of 2020 Salary & Benefit Projection	-	-
	<i>Subtotal</i>	(807,000)	(807,000)
Divisions Expenditure Levy Adj:			
Public Services- IT	\$1,500 *3.9 per approved FTE for software licensing, hardware, etc.	5,850	5,850
Public Services- Facilities	Increased cost in utility costs across all facilities (Hollywood, GC, etc.)	15,000	15,000
Public Services- Library	Operational cost increases (Admin lease, etc.)	10,000	10,000
Public Services- Library	Increased Material need (eResources, collections, etc.)	10,000	10,000
Court Admin	CHIPS law enforcement service documents	3,000	3,000
PFS- Licensing & Elections	Increased costs for elections professional services and equipment maintenance	20,000	20,000
PFS- License Center	DMV ongoing financial impact related to MNLARS, REAL ID, etc.	60,000	60,000
PFS- Finance	Governmental custody agreement- custody of investments	9,000	9,000
PFS- Land Records	Land Records County Fees and Tech \$ Decreasing	40,000	40,000
Employee Relations	Medical costs- screenings and tests	26,000	26,000
Employee Relations	Software needs (HRIS yearly onsite cost, other)	15,000	15,000
PW - Admin	Federal Lobbyist Contract	40,000	-
PW - Operations	Fleet Telematics/MDSS Weather Services	12,000	12,000
PW - APM	Software: Cartegraph and Zapier	25,600	25,600
PW- Parks	Need to be ADA compliant (funding for ADA satellites)	10,000	10,000
PW - Admin	Professional Services	65,000	65,000
PS- Facilities	Utility price and volume increases	75,000	75,000
Public Services- SWCD	Increase cost of staffing, based on County projection (County portion)	12,638	12,638
Public Services- Historical Society	Increase cost of staffing, based on County projection	6,837	6,837
Public Services- Extension	MOA increase for 2020	2,571	2,571
Public Services- Library	Additional operational cost increases (renewal system, RFID tags, etc.)	23,000	23,000
Public Services- Library	Additional increase to e-Resources	10,000	10,000
Sheriff's Office	Pay for Stay Revenue Increase	(40,000)	(40,000)
Sheriff's Office	Jail Medical increase	12,400	12,400
Sheriff's Office	Southwest Metro Drug Task Force (SWMDT) reimbursement is being eliminated	36,000	36,000
Sheriff's Office	SWMDT membership dues are being eliminated	(8,400)	(8,400)
Sheriff's Office	Inmate Revenue decrease	200,000	100,000
HHS	Mental Health TCM revenue reduction, Vulnerable Adult TCM revenue reduction, and increase to State operated budget related to offenders	388,343	388,343
HHS	Operational budget savings to offset revenue reductions and offender cost increases	(148,343)	(148,343)
	<i>Subtotal - Expenditure Levy Adj.</i>	936,496	796,496
Divisions - Revenue Levy Adj.:			
HHS	Revenue increases from 2020 Wage & Benefit Projection	(250,000)	(250,000)
Public Services-Env Services	Revenue increases to offset general levy amt	(52,274)	(52,274)
Public Services- PWM	Personnel cost allocation to WMO	(15,767)	(15,767)
Sheriff's Office	Revenue increases from Contract Revenue	(181,020)	(181,020)
	<i>Subtotal - Revenue from personnel related levy adj.</i>	(499,061)	(499,061)

Net Division Levy Adjustment

437,435

297,435

Attachment B: Recommended Staffing Changes

as of 7/15/2019

Division/Department	Division priorities	Division Requested FTE's	Funding Source	Administrator Recommended FTE's Changes	Position	Requested Gross Levy (\$)	Direct Reimbursement	Indirect Funding	Division Requested Net Levy (\$)	Administrator Recommended Net Levy (\$)
Requested for 2020:										
Attorney's Office	1	1.00	Levy	-	Civil Attorney	\$ 114,011	\$ -	\$ -	\$ 114,011	
Attorney's Office	1	(0.50)	Levy	-	Paralegal	(54,731)	-	-	(54,731)	
HHS/Behavioral Health	4	1.00	Partial Levy	-	Case Aide	75,009	6,001	33,000	36,008	
HHS/Child and Family	3	1.00	Partial Levy	-	Case Aide	75,009	6,001	-	69,008	
HHS/Home & Community Based	2	1.00	Partial Levy	-	Case Aide	75,009	6,001	41,309	27,699	
HHS/Home & Community Based	1	1.00	Partial Levy	1.00	Social Worker	104,365	8,349	89,110	6,906	6,906
HHS/Public Health	5	1.00	Partial Levy	-	Public Health Nutritionist (WIC)	105,306	75,000	-	30,306	
Property and Financial Services	2	0.50	Non Levy	0.50	Appraiser Intern	25,666	-	25,666	-	-
Property and Financial Services	1	0.37	Non Levy	0.37	AB Election Judges/Clerks- STOC	12,478	-	12,478	-	-
Public Services/ Library	3	0.70	Levy	-	Associate Librarian	47,898	-	-	47,898	
Public Services/ Library	4	1.00	Levy	-	Library Assistant	75,016	-	-	75,016	
Public Services/ Library	4	(0.65)	Levy	-	Library Assistant	(36,284)	-	-	(36,284)	
Public Services/ Library	5	0.35	Levy	-	Library Shelves	15,094	-	-	15,094	
Public Services/ IT	2	1.00	Levy	1.00	IT Solutions Architect	114,067	-	-	114,067	114,067
Public Services/ Administration	1	1.00	Non Levy	1.00	Communications Manager	104,278	-	104,278	-	-
Public Works/ Asset & Performance Mgmt	2	0.58	Levy	-	GIS Intern	17,217	-	-	17,217	
Public Works/ Program Delivery	4	(1.00)	Levy	-	Civil Engineer	(102,322)	-	-	(102,322)	
Public Works/ Program Delivery	4	1.00	Levy	-	Senior Civil Engineer	110,442	-	-	110,442	
Public Works/ Program Delivery	1	1.00	Non Levy	1.00	Transportation Operations Specialist	87,125	-	87,125	-	-
Public Works/ Parks	3	0.10	Non Levy	0.10	PT Seasonal- STOC	2,770	-	2,770	-	-
Subtotal:		11.45		4.97		967,423	101,352	395,736	470,335	\$ 120,973

Attachment C: Capital Projects by Fund for 2020

as of 9/10/19

DEPT.	CIP #	DESCRIPTION	2019 Board Approved	2020 Recommended	2020 Board Approved	Inc./Dec
Parks & Trails Capital Improvements						
	522-512	TH5 Arboretum Trail (Municipal / State Participation)	256,000	-		(256,000)
	522-512	TH5 Arboretum Trail (CPA)	73,539	73,539		-
	529-517	Lake Waconia Regional Park/Coney Island (State Participation)		286,000		286,000
		34-000-XXX-XXXX-66xx	329,539	359,539	-	30,000

Fund 34 Total	34-XXX-XXX-XXXX-66XX		329,539	359,539	-	30,000
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Levy Dollars - Fund #34			-	-	-	-
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Building and Other Capital Improvements

		Contribution to Agricultural Society 2013/2014 Building Projects (CPA)	60,000	60,000	-	-
		Building Security Improvement Plan- (CPA)	13,540	13,540	-	-
		30-XXX-XXX-XXXX-6630	73,540	73,540	-	-

Fund #30 Total	30-XXX-XXX-XXXX-66XX		73,540	73,540	-	-
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Levy Dollars - Fund #30			-	-	-	-
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Regional Rail Authority Right-of Way Capital Improvements

		Contribution to County for FTE (levy)	63,202	63,202	-	-
		Ditch Drainage, Culvert Cleaning, Tree Removal, Trail Crack Sealing & Sealcoating	102,798	110,882	-	8,084
		15-XXX-XXX-XXXX-66XX	166,000	174,084	-	8,084

Fund #15 Total	15-XXX-XXX-XXXX-66XX		166,000	174,084	-	8,084
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Levy Dollars - Fund #15			162,000	170,084		8,084
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Road & Bridge Capital Improvements

Transfers		State Aid Regular transfer for FTEs	320,000	320,000	-	-
		Transportation Sales & Use Tax to Fund 3 for FTEs and 212 professional services	319,970	308,667	-	(11,303)
		CSAH Regular funds transfer to Fund 03	25,000	-	-	(25,000)
		Wheelage tax funds transfer to Fund 35	315,000	315,000	-	-
		03-304 & 35-814	979,970	943,667	-	(36,303)

Professional Services

	307-8681	CSAH 13 Reconstruction (TH5 to TH7) (Mun / State)		220,000		220,000
	307-8681	CSAH 13 Reconstruction (TH5 to TH7) (CSAH Mun)		880,000		880,000
	307-8692	CSAH 14 Marsh Lake Road Reconstruction (CSAH 43 - CSAH 11) (State Aid)	546,000	-	-	(546,000)
	307-8692	CSAH 14 Marsh Lake Road Reconstruction (CSAH 43 - CSAH 11) (Mun / St)	234,000	-	-	(234,000)
	307-8786	Highway 212 / CSAH 44 Interchange Phase I (State Aid)	220,000	-	-	(220,000)
	307-8786	Highway 212 / CSAH 44 Interchange Phase I (Mun / State Participation)	120,000	-	-	(120,000)
	307-8787	CSAH 44 Reconstruction (CSAH 11 - TH 212 (Mun / State)		100,000		100,000
	307-8787	CSAH 44 Reconstruction (CSAH 11 - TH 212 (CSAH Reg)		225,000		225,000
	307-8788	CSAH 44 and TH 212 Interchange (Mun / State Participation)	875,000	-	-	(875,000)
	307-8813	CSAH 61 Reconstruction (TH41 - East Chaska Creek (Mun / State Participation)	340,000	340,000	-	-
	307-8818	County Road 117 (Galpin Blvd.) (Hwy 5 - North County Line) (Mun / State)		255,500		255,500
	307-8818	County Road 117 (Galpin Blvd.) (Hwy 5 - North County Line) (Sales Tax)		577,000		577,000
	307-8822	CSAH 11 / 18 / 43 Intersection improvements (Mun / State)		24,635		24,635
	307-8822	CSAH 11 / 18 / 43 Intersection improvements (State Aid)		108,919		108,919
	307-8847	Highway 5 & CSAH 33 Roundabout SP 010-633-047 (Mun / State)		50,000		50,000
	307-8847	Highway 5 & CSAH 33 Roundabout SP 010-633-047 (State Aid)		126,000		126,000
	307-8861	CSAH 11 - Deer Run Pedestrian Crossing (Mun / State)		53,100		53,100
		32-307-000-0000-6680	2,335,000	2,960,154	-	625,154

Construction

	307-8015	Safety Set Aside (County Levy)	85,701	175,000		89,299
	307-8016	Traffic Marking / Signs / Signals (County Levy)	315,000	400,000		85,000
	TBD	Additional Wheelage Tax funded projects	859,396	-		(859,396)
	TBD	Transportation Sales & Use Tax funded projects	3,256,829	-		(3,256,829)
	307-8016	Traffic Marking / Signs / Signals (CPA)	-	147,078		147,078
	307-8637	CSAH 18 Reconstruction (TH41 - CSAH 15) (State Aid)	1,972,180	-		(1,972,180)
	307-8637	CSAH 18 Reconstruction (TH41 - CSAH 15) (Mun / State Participation)	2,657,820	-		(2,657,820)
	307-8692	CSAH 14 Marsh Lake Road Reconstruction (CSAH 43 - CSAH 11) (State Aid)	4,460,000	-		(4,460,000)
	307-8692	CSAH 14 Marsh Lake Road Reconstruction (CSAH 43 - CSAH 11) (Mun / St)	2,340,000	-		(2,340,000)
	307-8726	TH101 Reconstruction (CSAH 61 - CSAH 14) (Muni/ State Participation)		25,421,000		25,421,000
	307-8726	TH101 Reconstruction (CSAH 61 - CSAH 14) (Sales Tax)		1,310,037		1,310,037
	307-8744	CSAH 32 Bridge over Crow River (10514) (State Aid)		1,183,686		1,183,686
	307-8744	CSAH 32 Bridge over Crow River (10514) (Bridge Bonds)		916,004		916,004
	307-8749	CSAH 50 Bridge #L2787 over Bevens Creek (State Aid)		640,000		640,000
	307-8749	CSAH 50 Bridge #L2787 over Bevens Creek (Bridge Bonds)		410,000		410,000
	307-8750	Bridge #10503 on CSAH 53 over Bevens Creek (CPA)	147,078	-		(147,078)
	307-8750	Bridge #10503 on CSAH 53 over Bevens Creek (Bridge Bonding)	241,000	-		(241,000)
	307-8751	Bridge #L2826 on 154th Street over Bevens Creek (Bridge Bonding)	571,000	-		(571,000)
	307-8752	Bridge #3569 on 53rd Street over Joint Ditch 1 (Bridge Bonding)	571,000	-		(571,000)
	307-8786	Highway 212 / CSAH 44 Interchange Phase I (State Aid)	1,250,000	-		(1,250,000)
	307-8786	Highway 212 / CSAH 44 Interchange Phase I (Mun / State Participation)	1,200,000	-		(1,200,000)
	307-8788	CSAH 44 and TH 212 Interchange (Mun / State Participation)	8,750,000	-		(8,750,000)
	307-8822	CSAH 11 / 18 / 43 Intersection improvements (Mun / State)		50,000		50,000
	307-8822	CSAH 11 / 18 / 43 Intersection improvements (State Aid)		400,000		400,000
	307-8822	CSAH 11 / 18 / 43 Intersection improvements (Sales Tax)		50,000		50,000

Attachment C: Capital Projects by Fund for 2020

as of 9/10/19			2019	2020	2020	
DEPT.	CIP #	DESCRIPTION	Board Approved	Recommended	Board Approved	Inc./Dec
	307-8830	TH41 Reconstruction (TH41 / CSAH 18 Roundabout) (Mun / State Participation)	1,610,000	-	-	(1,610,000)
	307-8834	TH41 Reconstruction (MN River - Walnut Court) (Mun / State Participation)	1,135,200	-	-	(1,135,200)
	307-8836	TH 212n Flashing Yellow Arrows (Mun / State Participation)	215,001	-	-	(215,001)
	307-8847	Highway 5 & CSAH 33 Roundabout SP 010-633-047 (Mun / State)		660,000		660,000
	307-8847	Highway 5 & CSAH 33 Roundabout SP 010-633-047 (Federal)		1,346,400		1,346,400
	307-8847	Highway 5 & CSAH 33 Roundabout SP 010-633-047 (State Aid)		149,600		149,600
	307-8861	CSAH 11 - Deer Run Pedestrian Crossing (Mun / State)		295,000		295,000
		32-307-000-0000-6681	31,637,205	33,553,805	-	1,916,600
Right of Way						
	307-8726	TH101 Reconstruction (CSAH 61 - CSAH 14) (Muni/ State Participation)	5,900,000	-	-	(5,900,000)
	307-8793	CSAH 10 shoulder widening (TH 25 - Wright County Line (State Aid)		100,000	-	100,000
	307-8794	CSAH 24 shoulder widening (CSAH 10 - Hennepin County Line (State Aid)		100,000	-	100,000
	307-8813	CSAH 61 Reconstruction (TH41 - East Chaska Creek (Mun / State Participation)	10,000	-	-	(10,000)
		32-307-000-0000-6685	5,910,000	200,000	-	(5,710,000)
Resurfacing/ Rehab/ Maintenance						
	307-8000	Resurfacing/ Rehab/ Maintenance (County Levy)	1,689,299	1,615,000		(74,299)
	307-8000	Resurfacing/ Rehab/ Maintenance (Wheelage)	583,936	1,626,191		1,042,255
	307-8000	Resurfacing/ Rehab/ Maintenance (State Aid)	-	828,032		828,032
		32-307-000-0000-6684	2,273,235	4,069,223	-	1,795,988
Fund #32 Total	32-307-XXX-XXXX-66XX		43,135,410	41,726,849	-	(1,408,561)
Road & Bridge Levy Dollars - Fund #32			2,090,000	2,190,000	-	100,000

Attachment D: 2020 Facilities, Vehicles and Equipment (County-wide)

as of 9/10/19

DEPT.	DESCRIPTION	2019	2020	2020	2020	Inc./Dec
		Board Approved	Initially Rolled Forward from 2020 LTFP	County Administrator's Preliminary Recommendation	Board Approved	
Public Services - Facilities						
Building Improvements - 6640						
	Facilities - Manager Initiatives	330,000	330,000	330,000		-
Dept. Total	01-110-XXX-2001-66XX	330,000	330,000	330,000		-
Public Services - Information Technology						
Capital Initiatives						
	IT Capital Initiatives	334,400	107,400	107,400		(227,000)
	Moved to operations budget, based on usage and need	(250,000)	-	-		250,000
	Software: 01-049-046-0000-6660	84,400	107,400	107,400		23,000
Infrastructure Technolc						
	Scanner/Printer Replacement	20,000	15,000	15,000		(5,000)
	Equipment: 01-049-046-0000-6660	20,000	15,000	15,000		(5,000)
CarverLink						
	CarverLink buildout*	55,000	105,000	105,000		50,000
	CarverLink equipment replacement*	30,000	30,000	30,000		-
	Equipment: 02-048-000-130x-666x	85,000	135,000	135,000		50,000
Dept. Total		189,400	257,400	257,400		68,000
Public Services - Library						
Administration						
	Furniture/Equipment replacement	10,000	20,000	20,000		10,000
Dept. Total	01-014-XXX-XXXX-66XX	10,000	20,000	20,000		10,000
Public Services - Planning & Water						
WMO						
	Carver County Water Mgmt. Organization Project Fund*	186,611	207,615	207,615		21,004
	16-XXX-XXX-XXXX-6630	186,611	207,615	207,615		21,004
Dept. Total	16-XXX-XXX-XXXX-66XX	186,611	207,615	207,615		21,004
Sheriff's Office						
Admin						
	Sheriff Priorities	25,000	30,000	30,000		5,000
	Equipment: 01-201-201-0000-66xx	25,000	30,000	30,000		5,000
Patrol						
	Vehicles	293,600	305,600	305,600		12,000
	Vehicles: 01-201-236-0000-6670	293,600	305,600	305,600		12,000
Communication						
	MDC Replacement and Mobile Radio Replacement	60,000	60,000	60,000		-
	Portable Radio Replacement Planning	35,000	35,000	35,000		-
	Equipment: 01-201-240-0000-6660	95,000	95,000	95,000		-
Division Total	01-201-XXX-XXXX-66XX	413,600	430,600	430,600		17,000
Public Works						
Highway Operations						
	County-wide Fleet	425,000	480,000	480,000		55,000
	Public Works Equipment (CSAH)*	150,000	150,000	150,000		-
	Equipment: 03-304-000-0000-6660	575,000	630,000	630,000		55,000
		-	-	-		-
Park Administration						
	*Restated * Park Maintenance Projects (prior to 2019, this was funded by Park Permit Fees)	52,032	52,032	52,032		-
	Site Improvements: 01-520-000-0000-6610	52,032	52,032	52,032		-
Division Total		627,032	682,032	682,032		55,000
County Totals		1,756,643	1,927,647	1,927,647		171,004
	*Non-Levy Dollars Available to Pay	(421,611)	(492,615)	(492,615)		(71,004)
	Net Levy Dollars Needed	1,335,032	1,435,032	1,435,032		100,000

2020 Budget: Software and Other One-Time Projects

as of 7/15/19

	Division Priority	Item	2020 LTFP/Division Director Request	County Administrator Recommendation	2020 Board Approved
2020 Long Term Financial Plan- PW	1	Bridge Replacement thru 2021 (CSAH 50 Bridge #L2787 over Bevens Creek)	650,000	650,000	
2020 Long Term Financial Plan- PS	3	\$1M Cologne Parking Lot Replacement in 2024 (Fund \$1M project from 2021 Turnback \$)	200,000	-	
2020 Long Term Financial Plan- PS	2	County Wide Carpet and Furniture Replacement thru 2024	125,000	125,000	
2020 Long Term Financial Plan- Sheriff	1	Sheriff Emergency Management Incident Command Unit (Pushed back from 2019)	150,000	-	
2020 Long Term Financial Plan-PS	1	Roofs & Recaulk: Encore & PW	360,000	360,000	
2020 Long Term Financial Plan- PS	5	Sheriff Office Elevator	60,000	60,000	-
Public Services- IT	6	Meeting Room upgrades (EOC-\$85k, Oak Lake-\$40k, Computer lab-\$40k)	165,000	85,000	-
Public Works- Parks	2	TH 5 Regional Trail Contingency	250,000	250,000	
Public Works- Parks	3	Coney Island Trail and Retaining Wall	225,000	225,000	
Public Works-Parks	4	Lake Waconia Regional Park Phase II: Plaza/Restroom/Picnic Shelter/Playground (County to sell \$4.3M bonds if 2020 Legislature approves \$4.3M State grant)	4,300,000	-	
Public Works- Operations	5	Mini-Excavator- it would provide for more versatility than the tractor backhoe.	80,000	-	
Public Works- Operations	5	Equipment reduction- selling a tractor backhoe and rubber tire loader.	(40,000)	-	
Public Works-Parks	6	Watercraft for Waconia RP to transport personnel and equipment to/from Coney Island	100,000	100,000	
Public Works- HHS	7	2019 vehicle count of 14. This new vehicle would bring them to 15.	25,000	25,000	
Public Works- PFS- Assessor	8	Increasing fleet to 8 for the Assessing Dept with zero cost.	-	-	
Public Works- Operations	9	A-B epoxy crack fill machine for bridge maintenance	15,000	15,000	
Public Works- Operations	10	Verizon Fleet Telematics	15,000	15,000	
Public Works- Program Delivery	11	2019 vehicle count of 10. 2 new vehicles would bring them to 12.	50,000	50,000	
Public Works - Parks	12	Coney Island Restrooms/Vault Latrine	100,000	-	
Public Works- Operations	13	Flex arm Mowing attachment	30,000	-	
Public Works- Operations	14	Stacking conveyor for salt and bulk material	100,000	-	
Public Works- Operations	15	Snow Pusher for loader	10,000	-	
Public Works- Operations	16	Grinder pulverizer bucket for loader	50,000	-	
Public Works- Program Delivery	17	ATR Equipment (traffic counters)	100,000	-	
Public Works - Parks	18	Kayak fleet & trailer for Coney Island services	20,000	-	
Public Works- Parks	19	Portable climbing wall unit	85,000	-	-
Employee Relations	1	Benefit Enrollment Solution	35,000	35,000	
County Fair Board	1	2019 Capital Allocation increase	17,500	-	
Property & Finance - Elections	1	2020 Election Presidential Primary (\$60K: ballots, supplies, prof. services and \$15K: STOC)	75,000	75,000	
CarverLink- PS	4	Fiber installed in 2020 Road projects	75,000	75,000	
One Time Projects Total =			7,427,500	2,145,000	-
Initial Project Funding +over/(under)			(5,282,500)	-	-
One-Time Funding Sources:					
State Turnback Reimbursement			\$ 1,450,000	\$ 1,450,000	\$ -
\$100,000 redirected from 2019 CPA and 2020 CPA			200,000	200,000	
Y.E.S. Funding for 2020 projects			110,000	110,000	
2019 State MNLARS Reimbursement			159,000	159,000	
2018 Met Council Reimbursement for Land Acquisition			226,000	226,000	
Total One-Time Funding Sources:			<u>\$ 2,145,000</u>	<u>\$ 2,145,000</u>	

State Turnback estimates by year	
1,450,000	2020
3,210,000	2021
1,910,000	2022
-	2023 & Beyond

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2020**

as of 7/11/19

DIVISION - DEPT.	DESCRIPTION	2019	2020	2020	Inc./Dec
		Adopted	Requested	Recommended	
Commissioners					
District 1	AMC and miscellaneous instate	4,000	5,000	5,000	1,000
District 2	Transportation Alliance Fly-in-Washington	1,000	1,000	1,000	-
	Washington- (2) Outstate travel trips re: transportation funding	1,000	1,000	1,000	-
	Waste Expo-Outstate location TBD	1,000	1,000	1,000	-
	AMC/Midwest Regional Rail and miscellaneous instate	1,000	2,000	2,000	1,000
District 3	Transportation Alliance Fly-in-Washington	250	250	250	-
	Washington- (2) Outstate travel trips re: transportation funding	250	250	250	-
	NACO Legislative-Washington	390	390	390	-
	NACO Annual Conference-Nevada	390	390	390	-
	NACO Leadership Summit-Outstate location TBD	390	390	390	-
	NACO April Conference, Kansas	390	390	390	-
	NACO December Conference, Lincoln NE	390	390	390	-
	Western Interstate Conference-Outstate location TBD	650	650	650	-
	RAC Outstate Location TBD	650	650	650	-
	AMC and miscellaneous instate	250	1,250	1,250	1,000
District 4	AMC and miscellaneous instate	4,000	5,000	5,000	1,000
District 5	NACO Annual Conference-Nevada	1,500	1,500	1,500	-
	Washington- (2) Outstate travel trips re: transportation funding	1,000	1,000	1,000	-
	Western Interstate Conference- Outstate location TBD	1,000	1,000	1,000	-
	AMC and miscellaneous instate	500	1,500	1,500	1,000
Total- Commissioners	01-001-XXX-0000-6332	20,000	25,000	25,000	5,000
County Administration					
	AMC Annual Conference	700	700	700	-
	MCMA/MACA Annual Conference	725	725	725	-
	MACA Fall	475	475	475	-
	Washington, DC Transportation Funding	2,000	2,000	2,000	-
	Misc.- Administrator/staff	200	200	200	-
Total- County Administration	01-030-000-0000-6332	4,100	4,100	4,100	-
Public Services - Administration					
	MCMA Annual Conference - Minnesota - 2	1,500	1,500	1,500	-
	ICMA National Conference - Out of State	1,800	1,800	1,800	-
	MACA Fall - Minnesota	650	650	650	-
	Webinars and In State Training	1,500	1,500	1,500	-
	Staff Professional Training	100	100	100	-
Total- Public Services Admin	01-048-000-0000-6332	5,550	5,550	5,550	-
Public Services - Facilities					
Facilities Management					
	IFMA & EDAM - Local	1,100	1,100	1,100	-
	IFMA National	1,000	1,000	1,000	-
Total- Facilities	01-110-000-0000-6332	2,100	2,100	2,100	-
Public Services - Information Services					
Manager	Microsoft Ignite Conference (out of state training - 1)	3,500	-	-	(3,500)
	In state training	500	4,000	4,000	3,500
	01-049-000-0000-6332	4,000	4,000	4,000	-
Infrastructure					
	Security Supervisor - Security Conference (out of state -1)	5,000	5,000	5,000	-
	IT Manager IT Solutions Conference (out of state - 1)	5,000	5,000	5,000	-
	In state training	18,400	18,400	18,400	-
	01-049-046-0000-6332	28,400	28,400	28,400	-
Client Services					
	Records Management Conference (ARM, MER, etc.) (out of state - 1)	4,000	4,000	4,000	-
	In state training	1,600	1,600	1,600	-
	01-049-xxx-0000-6332	5,600	5,600	5,600	-
GIS & Software					
	ESRI International Conf. (out of state - 2)	4,000	4,000	4,000	-
	ESRI Developers Summit (out of state - 1)	2,300	2,300	2,300	-
	Microsoft Ignite Conf. (out of state -1)	4,000	4,000	4,000	-
	Web and SharePoint (out of state - 1)	3,500	3,500	3,500	-
	In state training	5,700	5,700	5,700	-
	01-049-062-0000-6332	19,500	19,500	19,500	-
Project Management Office					
	Onbase National Conference (out of state - 1)	3,500	3,500	3,500	-
	PM/BA Conference (out of state - 2)	7,000	-	-	(7,000)
	Business Analysis Conference (out of state - 1)	-	3,500	3,500	3,500
	PMO Conference (out of state - 1)	-	3,500	3,500	3,500
	In state training	4,000	4,000	4,000	-
	01-049-064-0000-6332	14,500	14,500	14,500	-
CarverLink					
	In state training	2,300	2,300	2,300	-
	02-048-000-0000-6332	2,300	2,300	2,300	-
Total- Information Tech	01-049-XXX-XXXX-6332 & 02-048.6332	74,300	74,300	74,300	-
Public Services - Library					
	IUG conference (2020) - (Out of State - 1 conference attendee)	4,000	2,000	2,000	(2,000)
	PLA Annual Conference (2020) - (Out of State - County funding budgeted for 1 attendee)	-	2,000	2,000	2,000

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2020**

as of 7/11/19

DIVISION - DEPT.	DESCRIPTION	2019	2020	2020	Inc./Dec
		Adopted	Requested	Recommended	
	Library Marketing Conference	2,000	-	-	(2,000)
	Internet Librarians Conference (Monterey, CA - 1 conference attendee)	-	2,000	2,000	2,000
	01-014-500-0000-6332	6,000	6,000	6,000	-
	NACo Leadership Academy (MELSA pays for 2 attendees)	-	-	-	-
	ALA Conference - Out of State (MELSA pays for 1 attendee)	-	-	-	-
	ALSC Conference - Minneapolis (MELSA pays for 3 attendees)	-	-	-	-
	01-014-500-0000-6332 Reimbursed by MELSA	-	-	-	-
Law Library	In State Training	500	500	500	-
	02-508-000-0000-6332	500	500	500	-
Total- Library	01-014-500-0000-6332 & 02-508.6332	6,500	6,500	6,500	-
Public Services - Veteran Services					
	MN DVA Spring Training/Conference (Four staffers @ \$350/staffer)	600	1,400	1,400	800
	Nat'l County Veteran Service Officer Conf (Out of State - Two staffers @ \$1700/staffer)	3,600	3,400	3,400	(200)
	MN County Veterans Service Officer Conference (Three staffers @ \$800/staffer)	3,000	2,400	2,400	(600)
Total- Veteran Services	01-120-000-0000-6332	7,200	7,200	7,200	-
Public Services - Land Management					
	Planning/Zoning Administrators workshop or conference (e.g. MACPZA, APA, etc.)	900	900	900	-
	Tuition Reimbursement	200	-	-	(200)
	Continuing Education (e.g. Building Plan Technician Certification, etc.)	300	300	300	-
	CRM Training	200	-	-	-
	Professional Development or work related Tuition Reimbursement (In State)	-	400	400	400
	01-123-160-0000-6332	1,600	1,600	1,600	200
Public Services- Environmental Services					
Administration					
	Annual Agricultural Inspectors Conference	250	250	250	-
	Annual MPCA Sewage Treatment System Cont. Education (3)	1,900	1,900	1,900	-
	Annual MPCA County Feedlot Officers Training	300	300	300	-
	Misc. professional conferences or work related tuition reimbursement	900	900	900	-
	Feedlot, SSTS and Water Quality misc. conferences	500	500	500	-
Solid Waste	RAM/SWANA Annual Conference [4]	950	950	950	-
	SWAA Annual conference	200	200	200	-
	Misc. special issue conferences	1,150	1,500	1,500	350
	US Composting Council Conference [Out of State]	1,300	1,300	1,300	-
Industrial Hazardous Waste	National Hazardous Waste Conference - Out of State	1,000	2,000	2,000	1,000
	Misc. special issue conferences	300	300	300	-
	OSHA/Safety Training	300	300	300	-
	01-123-130-XXXX-6332	9,050	10,400	10,400	1,350
Public Services - Planning & Water Management					
	ESRI Annual User Conference (Out of State)	1,500	1,500	1,500	-
	Misc. Professional conferences or Tuition Reimbursement	250	250	250	-
	MN Water Resource conference: MNAPA Annual Conference, other water related conferences, other planning related conferences.	1,650	1,650	1,650	-
	In state GIS, CRM or other software conference & training	850	850	850	-
	Wetland Certification and related training	1,800	2,300	2,300	500
	National (Out of State) potential conferences: Nat. APA Conf., Nat. NALMS Conf., Nat. StormCon Conf., Nat. TMDL Conf., National LID Symposium, Nat. ESRI Water conference, Center for Watershed Protection Nat. Conf,	1,550	1,550	1,550	-
	01-123-XXX-XXXX-6332 & 16.6332	7,600	8,100	8,100	500
AIS	Nat AIS conference, International AIS conference (Out of State) or State AIS conferences and training: State of Water, AIS Summit, AISRC center, Upper Midwest Invasive Species Conference, Invaders Summit, WI AIS ID Training or related trainings	1,500	1,625	1,625	125
	01-123-120-5021-6332	1,500	1,625	1,625	125
Total- Public Services		115,400	117,375	117,375	2,175
Attorney					
	IMLA (La Quinta, CA) & NDAA- (TBD - Out of State)	6,000	6,000	6,000	-
	Various training courses- continuing education credits for Attorneys	10,500	10,500	10,500	-
Total- Attorney	01-090-000-0000-6332	16,500	16,500	16,500	-
Court Services - Probation					
	Correctional Evidence-Based Practices (LS/CMI, YLS, MI, Case Planning, etc.)	500	500	500	-
	APPA National Probation Training Institute (Out-of-State)	1,400	1,400	1,400	-
	MN Association of County Probation Officers (MACPO) - Spring Conference	1,500	1,500	1,500	-
	MACPO Regional Training for Probation Officers	250	250	250	-
	Miscellaneous Mental Health Training Opportunities	500	500	500	-
	Minnesota Corrections Association (MCA) - Fall Institute	1,350	1,350	1,350	-
Total- Court Services	01-252-XXX-XXXX-6332	5,500	5,500	5,500	-
Employee Relations - Personnel Services					

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2020**

as of 7/11/19

DIVISION - DEPT.	DESCRIPTION	2019	2020	2020	Inc./Dec
		Adopted	Requested	Recommended	
	MCHRMA Spring Conference	300	300	300	-
	MCHRMA Fall Conference	400	400	400	-
	MPELRA Summer Conference	500	500	500	-
	MPELRA Winter Session	200	200	200	-
	ADA, WC, FMLA, COBRA, ACA	500	500	500	-
	SHRM Seminars	600	600	600	-
	Support, MCIT Seminars	600	600	600	-
	Legal Update Seminars	2,400	2,400	2,400	-
	NPELRA, SHRM or IPMA or NEOGOV Out-of-State Conference	4,000	4,000	4,000	-
	IPMA Local, Regional or National Conference	700	700	700	-
	PRIMA National Conference - Out-of-State	2,000	2,000	2,000	-
	01-050-000-0000-6332	12,200	12,200	12,200	-
	Wellness Conference	1,000	1,000	1,000	-
	01-050-050-0000-6332	1,000	1,000	1,000	-
Total- Employee Relations	01-050-XXX-0000-6332	13,200	13,200	13,200	-

Property & Finance

Finance					
	National GFOA Conference- New Orleans, LA (OUT OF STATE) (2)	4,200	4,200	4,200	-
	National APA Congress- Orlando, FL (OUT OF STATE)	3,000	3,000	3,000	-
	Minnesota GFOA Conference (2)	1,500	1,500	1,500	-
	MCCC Annual Conference	1,000	1,000	1,000	-
	Additional Staff Training (IFS, Year-end, OSA)	1,250	1,250	1,250	-
	Treasurer's Mid-Year Conference	750	750	750	-
	01-045.6332	11,700	11,700	11,700	-

Property Tax					
	MN Assoc. of County Officers	750	750	750	-
	MN Assoc. of County Auditors	1,600	1,600	1,600	-
	Tax Training /Dept. Revenue	1,500	1,500	1,500	-
	MCCC Conference	1,500	1,500	1,500	-
	Staff Training	2,150	2,150	2,150	-
	01-040-040-0000-6332	7,500	7,500	7,500	-

License Centers					
	MN Assoc. of County Officers	600	600	600	-
	Deputy Registrar Annual Meeting	600	600	600	-
	Staff Training	800	800	800	-
	01-040-055-0000-6332	2,000	2,000	2,000	-

Elections & Licensing					
	MN Assoc. of County Officers	600	600	600	-
	Sec. of State Training	600	600	600	-
	Staff Training	600	600	600	-
	01-040-065-0000-6332	1,800	1,800	1,800	-

County Assessor					
	MAAO Fall Conference	1,250	1,250	1,250	-
	MAAO Seminars	1,500	1,500	1,500	-
	CLE Seminars	750	750	750	-
	MCCC Annual Conference	1,500	1,500	1,500	-
	MAAP Training	200	200	200	-
	Appraisal Training	4,000	4,000	4,000	-
	01-047.6332	9,200	9,200	9,200	-

Land Records and Vitals					
	MN Association of County Officers	2,000	2,000	2,000	-
	PRIA National Conference Colorado Springs, CO (OUT OF STATE) (2)	4,000	4,000	4,000	-
	Recorder's Conference	2,000	2,000	2,000	-
	Examiner of Titles Training	500	500	500	-
	MCRA Conference (Vitals)	300	300	300	-
	Staff Training	1,000	1,000	1,000	-
	01-100.6332	9,800	9,800	9,800	-

Total- Property & Finance		42,000	42,000	42,000	-
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Public Works - Road & Bridge

Administration					
	MCEA Institute	500	850	850	350
	Highway Accountants Conference (2)	1,050	1,150	1,150	100
	AMC Annual Conference	600	550	550	(50)
	NACE National Conference (Orange Beach, AL) OUT OF STATE	1,500	2,400	2,400	900
	MTA Fly In (Washington DC) OUT OF STATE	1,300	1,300	1,300	-
	MTA Annual Meeting	100	100	100	-
	SWCTC Fly-In (Washington DC) OUT OF STATE (2)	1,500	-	-	(1,500)
	DC Congressional Visit - 212 OUT OF STATE	-	1,000	1,000	1,000
	MAPA (MN Asphalt Pavement Assoc.)	100	100	100	-
	PM Web Users Conference OUT OF STATE	1,000	2,000	2,000	1,000
	Miscellaneous	-	500	500	500
	03-301-000-0000-6332	7,650	9,950	9,950	2,300

Asset & Performance Mgmt.					
	MN GISLIS Conference	3,475	2,225	2,225	(1,250)
	ESRI User Conference (San Diego) OUT OF STATE	3,400	1,600	1,600	(1,800)
	Transportation Research Board National Conference OUT OF STATE	600	2,100	2,100	1,500
	GIS Transportation Asset Management Conference	1,650	1,000	1,000	(650)
	iAM North American Conference OUT OF STATE	1,300	2,500	2,500	1,200

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2020**

as of 7/11/19

DIVISION - DEPT.	DESCRIPTION	2019	2020	2020	Inc./Dec
		Adopted	Requested	Recommended	
	Cartograph Conference (Colorado) OUT OF STATE (3)	5,000	4,700	4,700	(300)
	Leadership Training	1,000	-	-	(1,000)
	Drone Training & Testing	1,600	1,600	1,600	-
	03-302-000-0000-6332	18,025	15,725	15,725	(2,300)
Program Delivery					
	MCEA Institute	2,505	3,400	3,400	895
	MCEA Summer Conference	650	650	650	-
	MSPS Conference	950	950	950	-
	MSPS Winter Conference	-	300	300	300
	MACS Seminars	-	300	300	300
	GIS Seminars	1,125	400	400	(725)
	MN-Dot Survey Technical Conference	1,050	1,050	1,050	-
	Frontier Precision	1,000	1,000	1,000	-
	CTC AutoCad	-	3,000	3,000	3,000
	MN Transportation Conference	600	1,500	1,500	900
	Toward Zero Deaths Conference	800	800	800	-
	MN-Dot and U of M certificates	550	5,100	5,100	4,550
	MN-Dot and U of M re-certificates	4,000	7,050	7,050	3,050
	HECRAS Training	-	1,500	1,500	1,500
	MN-Dot R-O-W Conference	500	1,000	1,000	500
	Project Management Training	1,000	1,000	1,000	-
	Project Management Institute Days Conference	1,700	1,700	1,700	-
	NACE Annual Conference (Orange Beach, AL) OUT OF STATE	2,250	2,400	2,400	150
	ATTSA How To Conference OUT OF STATE	-	1,200	1,200	1,200
	IMSA TS Tech 2-year Re-certification	-	1,400	1,400	1,400
	IMSA Signs and Marking Tech 2 year Re-certification	-	1,400	1,400	1,400
	MN-Dot Pavement Marking Design &App (every other year)	-	350	350	350
	MN-Dot TS Design (every other year)	-	700	700	700
	MN-Dot Signal & Lighting Certification	-	350	350	350
	MN APA Conference & Workshop	-	500	500	500
	Miscellaneous	695	-	-	(695)
	03-303-000-0000-6332	19,375	39,000	39,000	19,625
Highway Operations					
	Equipment Training, Pesticide	1,500	4,000	4,000	2,500
	APWA Snow Conference, (out of state)	5,500	4,500	4,500	(1,000)
	APWA National Conference, (out of state)	-	3,000	3,000	3,000
	U of W Snow and Ice Management (out of state)	2,000	-	-	(2,000)
	Fleet National Conference (out of state)	-	3,000	3,000	3,000
	Asset Works Academy (2 staff) (out of state)	3,350	4,500	4,500	1,150
	03-304-000-0000-6332	12,350	19,000	19,000	6,650
Equipment Operations					
	Hydraulic, Electrical, & Welding Training	2,000	2,000	2,000	-
	Mack Class OUT OF STATE	5,500	5,500	5,500	-
	03-306-000-0000-6332	7,500	7,500	7,500	-
Total- Public Works	03-XXX-XXX-XXXX-6332	64,900	91,175	91,175	26,275
Public Works - Parks					
	MRPA Annual Conference	1,500	1,400	1,400	(100)
	MN Shade Tree Short	100	-	-	(100)
	MRPA Seminars	100	-	-	(100)
	Park Supervisor Seminars	100	-	-	(100)
	National Park Institute (Out of State)	2,500	2,300	2,300	(200)
	Outdoor Recreation Curriculum Standards	-	-	-	-
	Miscellaneous	700	1,300	1,300	600
Total- Parks	01-520-000-0000-6332	5,000	5,000	5,000	-
Sheriff's Office					
Administrative Services Unit		20,000	20,000	20,000	-
	Clerical Support (15)				
	MSA Summer Conference				
	MSA Winter Conference				
	Administrative Services Manager (PLEAA Conference)				
	Sheriff MSA Jail Conference				
	Chief Deputy				
Jail Services Unit		9,000	9,000	9,000	-
	Jail Training-Conf, Mgmt. Training, etc.				
	From SS Other				
Operation Services Unit		10,005	10,005	10,005	-
	Investigation Division				
	Crime Technician				
	School Resource Officer/Gangs/Bike Patrol				
	SERT				
Patrol Services Unit		-	-	-	-
	Training - State POST, OSHA mandated,				
	Elective, 1st Responder, PRISIM, ADA, etc.				
	Traffic Safety/Criminal Interdiction/Weights/Scales				
	K-9 Trials and Certifications				
	Supervisor Development				
Support Services Unit		59,375	59,375	59,375	-
	ATV				
	Civil Process				
	Conceal and Carry				
	Warrants				
	Dive Team				

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2020**

as of 7/11/19

DIVISION - DEPT.	DESCRIPTION	2019	2020	2020	Inc./Dec
		Adopted	Requested	Recommended	
	Community Service Officers (CSO)				
	Court/Bailiffs				
	Reserves				
	Volunteer Services- Chaplain				
	Rec Services - Water Patrol				
	Snowmobile				
	Training -In House Entire Office - Sex Harr, Cult Div., 1st Aid				
	Instructor Courses-recertification, etc.				
	Supervisory - Sgt & Cpl				
	Licensed Personnel Training				
	ILEETA Conference Outstate (1)				
	EVOOC, 1st Aid, SPSC				
	01-201-XXX-XXXX-6332	98,380	98,380	98,380	-
Emergency Management Unit					
	AMEM Emergency Management Conference	3,900	3,900	3,900	-
	Governor's Emergency Mgmt. Conf.	1,000	1,000	1,000	-
	Emergency Management Training	1,000	1,000	1,000	-
	Hazardous Materials Training	2,600	2,600	2,600	-
	01-201-280-0000-6332	8,500	8,500	8,500	-
Conceal & Carry					
	Conceal & Carry- reserve fund	1,700	1,700	1,700	-
	02-202-000-0000-6332	1,700	1,700	1,700	-
Reserves-					
	Reserves	1,000	1,000	1,000	-
	02-204-000-0000-6332	1,000	1,000	1,000	-
Explorers					
	Explorers	2,750	2,750	2,750	-
	02-205-000-0000-6332	2,750	2,750	2,750	-
Posse					
	Posse Training	3,750	3,750	3,750	-
	02-203-000-0000-6332	3,750	3,750	3,750	-
Communications					
	Communications	637	637	637	-
	01-201-240-0000-6332	637	637	637	-
911 Communication					
	Communications	4,200	4,200	4,200	-
	APCO/NENA MSA State Conference-(6)	3,480	3,480	3,480	-
	02-911-000-0000-6332	7,680	7,680	7,680	-
Total- Sheriff	01-201-XXX-XXXX-6332	124,397	124,397	124,397	-
Health & Human Services- Social Services					
	National Youth Conference - Out of State	1,800	1,800	1,800	-
	Workforce Conference - Out of State	1,800	1,800	1,800	-
	National Eligibility Workers Assoc Conf - Out of State	4,800	4,800	4,800	-
	National Child Support Assoc Conf Out of State	1,800	1,800	1,800	-
	National Child Support Assoc Conf - Out of State - County Attorney	1,800	1,800	1,800	-
	National Human Services Conference - Out of State	1,500	1,500	1,500	-
	International Signs of Safety Gathering - Out of State	3,500	3,500	3,500	-
	International Conference on Child & Family Maltreatment - Out of State	2,000	2,000	2,000	-
	CWLA National Conference - Out of State	2,000	2,000	2,000	-
	National Adult Protective Services Association Conference - Out of State	3,600	3,600	3,600	-
	Credible Conference - Out of State	2,382	4,764	4,764	2,382
	Conferences within State	54,700	66,673	66,673	11,973
	11-XXX-XXX-XXXX-6332	81,682	96,037	96,037	14,355
Public Health					
Public Health Department - Leadership					
Public Health Nursing Unit					
	TB Clinical Intensive Conference - Out of State	3,500	3,500	3,500	-
	National Conference - Out of State: focused on Family Health and Family Home Visiting - Out of State	3,500	3,500	3,500	-
	Vaccinology Research Conference - Out of State	3,500	3,500	3,500	-
Planning & Promotion Unit					
	NACCHO Emergency Preparedness Conference - Out of State	3,500	3,500	3,500	-
	NACCHO/APHA Annual Conference - Out of State	3,500	3,500	3,500	-
	GIS Conference & Training - Out of State	3,500	3,500	3,500	-
	Conferences within State	11,990	15,050	15,050	3,060
	11-460-XXX-XXXX-6332	32,990	36,050	36,050	3,060
Total- Health & Human Services	11-XXX-XXX-XXXX-6332	114,672	132,087	132,087	17,415
County Totals		525,669	576,334	576,334	50,865

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Regional Rail Authority Preliminary 2020 Levy and Budget

Primary Originating Division/Dept: <input type="text" value="Public Works"/>	Meeting Date: <input type="text" value="9/17/2019"/>
Contact: <input type="text" value="David Frischmon"/> Title: <input type="text" value="Property & Finance Director"/>	Item Type: <input type="text" value="Ditch/Rail Authority"/>
Amount of Time Requested: <input type="text" value="5"/> minutes Presenter: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Director/County En"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

BACKGROUND/JUSTIFICATION:

The Administrator's Recommended 2020 Carver County Regional Rail Authority ("CCRRA") Levy is \$170k which is an \$8k(4.9%) increase from 2019. The 2020 Rail Authority Budget is recommended to increase by a corresponding \$8k in anticipation of increased stewardship costs related to the acquisition of the Minnesota River Bluffs Regional Trail from Hennepin County.

The CCRRA levy is used to fund administrative, maintenance staff, and law enforcement time for day to day operations and stewardship. These duties included planning, permitting and capital improvement projects, patrol services, as well as corridor maintenance work of mowing, weed control, tree trimming, debris and trash removal, drainage corrections and site inspections for the Dakota Rail and Union Pacific Rail corridors.

ACTION REQUESTED:

Motion to approve setting the CCRRA's 2020 preliminary tax levy at \$170,000 and Budget at \$174,000.

FISCAL IMPACT: <input type="text" value="Other"/> <p><i>If "Other", specify:</i> <input type="text" value="see comment below"/></p>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

A 2020 preliminary tax levy of \$170,000 would increase the CCRRA's tax impact on the County's average value home by \$0.12 cents.

Office use only:

RBA 2019 - 6419