



**CARVER
COUNTY**

minnesota

Carver County Board of Commissioners
August 20, 2019
Regular Session
County Board Room
Carver County Government Center
Human Services Building
Chaska, Minnesota

PAGE

REGULAR SESSION

| | | | |
|-----------|----|--|--|
| 4:00 p.m. | 1. | a) CONVENE b) Pledge of allegiance c) Public comments – <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i> | |
| | 2. | Agenda review and adoption | |
| | 3. | Approve minutes of August 6, 2019, Regular Session..... | 1- 4 |
| | 4. | Community Announcements | |
| 4:10 p.m. | 5. | CONSENT AGENDA | |
| | | <i>Growth: Manage the challenges and opportunities resulting from growth and development</i> | |
| | | 5.1 PSA with Henning Professional Services for the Highway 50 Bridge Project and Highway 50 Project - Bevens Creek Area..... | |
| | | 5.2 Settlement for Right-of-Way Acquisition related to the Highway 5/33 Roundabout Project | |
| | | | 5 6-9 |
| | | <i>Communities: Create and maintain safe, healthy and livable communities</i> | |
| | | 5.3 Development Agreement for Carver County Lake Waconia Regional Park..... | |
| | | 5.4 Donation to the Carver County Sheriff Office | |
| | | 5.5 PSA with WSB and Associates Inc. for the Highway 11 Project – West Carver Area Phase 1 | |
| | | 5.6 Addition of 1.0 FTE School-Linked Therapist..... | |
| | | 5.7 Special Event Use Permit Issuance - Independent School District 108, Central Schools Cross County Running Meets | |
| | | 5.8 Carp Management Grant Agreement with the Department of Natural Resources | |
| | | | 10 11 12 13-14 15 16-17 |
| | | <i>Connections: Develop strong public partnerships and connect people to services</i> | |
| | | 5.9 Appointment of Data Practices Responsible Authority..... | |
| | | 5.10 Approval of Household Hazardous Waste Inter County Reciprocal Use Agreement..... | |
| | | 5.11 Charitable Gambling Application for Exempt Permit-Delano Ducks Unlimited | |
| | | 5.12 Request for approval to contract with Computex Technology Solutions.. | |
| | | | 18-19 20 21 22 |

Culture: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government

- 5.13 Out of State Travel Institute of Asset Management North American Conference, Chicago, IL 23
- 5.14 Approval of Teamsters Non-Licensed Management 2019 Collective Bargaining Agreement 24
- 5.15 Two Full-time License Center Greeters 25-26

Finances: Improve the County's financial health and economic profile

- 5.16 Review/Social/Commissioners' Warrants..... NO ATT

- 4:10 p.m. 6. **CULTURE: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government**
 - 6.1 Governors Proclamation on Child Support Awareness Month 27-28

4:15 p.m. **ADJOURN REGULAR SESSION**

WORK SESSION

- 4:15 p.m. A. **FINANCES: Improve the County's financial health and economic profile**
 - 1. 2020 CDA Budget and levy..... 29-36
- 4:35 p.m. B. **CULTURE: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government**
 - 1. Court Services Employee Transition from Courts to County Employment 37-41
- 5:05 p.m. C. **CONNECTIONS: Develop strong public partnerships and connect people to services**
 - 1. Aquatic Invasive Species planning for 2020..... 42

5:40 p.m. **BOARD REPORTS**

- 1. Chair
- 2. Board Members
- 3. Administrator
- 4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

- August 27, 2019 9:00 a.m. Work Session
- August 27, 2019 10:00 a.m. Joint Work Session with Scott County Board of Commissioners
- September 3, 2019 9:00 a.m. Board Meeting
- September 10, 2019 No Meeting
- September 17, 2019 4:00 p.m. Board Meeting
- September 24, 2019 9:00 a.m. Work Session

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on August 6, 2019. Chair Randy Maluchnik convened the session at 9:03 a.m.

Members present: Randy Maluchnik, Chair, James Ische, Vice Chair, Gayle Degler, Tim Lynch and Tom Workman.

Members absent: None.

Under public participation, Nicholas and John, representing Boy Scout Troop 589, Victoria, explained they were attending today's meeting as a badge requirement to attend a public meeting where several viewpoints were given. After attending the meeting, they stated they would be required to provide a report of the discussion.

Degler moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Ische moved, Workman seconded, to approve the minutes of the July 16, 2019, Regular Session. Motion carried unanimously.

Ische moved, Lynch seconded, to approve the following consent agenda items:

Approved the transfer right of way on CSAH 10 and TH 5 to MnDOT, the City of Waconia and Klingelhutz Farms LLC., and authorized the Chair and County Administrator to sign the transfer documents.

Contract with Emmons & Olivier Resources, Inc. pending completion of the contract review process.

Contract with Civil Methods, Inc., pending completion of the contract review process.

Adopted Findings of Fact and issued Order #PZ20190027 for the issuance of a Conditional Use Permit, Minnesota Valley Electric Cooperative, Waconia Township.

Authorized the Land Management Senior Planer to sign and distribute the Wm. Mueller & Sons EAW for the 30-day comment period.

Adopted the Findings of Fact and issued Order #PZ20190034 for the issuance of a Conditional Use Permit, Michael Dressen, Watertown Township.

Adopted the Findings of Fact and issued Order #PZ20190036 for the issuance of a Conditional Use Permit, Eldon Young, Waconia Township.

Adopted the Findings of Fact and issued Order #PZ20190032 for the issuance of a Conditional Use Permit, Keith Eklund, Watertown Township.

Approved professional services agreement with VCI Environmental, Inc., for Coney Island Asbestos Abatement pending finalization of the contract review process.

Contract with Carp Solutions, LLC pending finalization of the contract review process.

Contract with QT Commercial Construction and Roofing pending finalization of the contract review process.

Contract with Midwest Vending pending finalization of the contract review process.

Contract with Vinco, Inc.,

Approved issuing a charitable gambling license to River Valley Ducks Unlimited for a raffle to be held on September 29, 2019.

Approved the one day to four day temporary on-sale liquor license application for the Justin Kokowski Foundation for October 5, 2019.

Resolution #59-19, County Board Acknowledgment SAP 010-599-020 (84th Street Bridge Project over Buffalo Creek) Final Payment.

Authorized HH&S acceptance of donation to Encore.

Approved the hiring of a STOC employee, Robert VenDenBroeke, to provide interim managerial direction in the dispatch center.

Approved out of state travel for Income Support Manager to attend AASD/NASTA annual conference.

Approved the Memorandum of Agreement with the Law Enforcement Labor Services Licensed Sergeants Bargaining Unit.

Approved the following abatement:

| | |
|------------|---------------------------------------|
| 10.0110740 | Kendall Halme |
| 65.5510700 | Credit Trust of Frederick Beier Trust |
| 40.8010130 | Nathan Eder and Vanessa Henke |
| 30.9510277 | Cassie Anderson |
| 30.9510134 | Valdez Isidro David Lopez |
| 30.9510137 | Sara Perez Aguilar |

Approved the 1.0 FTE decrease of deputy sheriff/school resource officer in the Sheriff's Office and related budget amendment.

Approved reorganization in the Finance Department to change a 1.0 FTE cash management coordinator position to a 1.0 FTE cash manager position and related budget amendment.

Reviewed July 23, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$943,907.14; reviewed July 30, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$331,437.51 and reviewed August 6, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$242,401.20 .

Motion carried unanimously.

Degler moved, Ische seconded, to open the public hearing to amend the County fee schedule to eliminate Regional Park entrance fees. Motion carried unanimously.

Martin Walsh, Parks Director, explained neighboring agencies do not charge entrance fees and they received feedback during the comp plan process inquiring on the elimination of fees. He pointed out the quality of life benefits residents receive by visiting the parks. Walsh indicated the Park Commission made a recommendation to eliminate fees. He stated the proposed change would be effective December 1, 2019, but staffing would continue Friday through Sunday. He noted rental services would be maintained.

He reviewed related budget amendment reducing temporary staffing by \$13,000 and \$157,000 funding from Commissioners contingency.

Dave Frischmon, Finance, reviewed the Commissioners contingency balance to date and future plans.

No public testimony was received.

Ische moved, Degler seconded, to close the public hearing. Motion carried unanimously.

Lynch offered the following Resolution, seconded by Workman:

Resolution #60-19
Amending the 2019 Carver County Fee
Schedule Ordinance 87-2019B

On vote taken, all voted aye.

Summary: The Carver County Board of Commissioners adopted Ordinance No. 87-2019B in the 2019 Carver County Fee Schedule, which amended Ordinance No. 87-2019. This amendment eliminates select park fees effective December 1, 2019, and thereby ensures that fair, reasonable and proportionate fees are set for the cost of services the County provides at Baylor Regional, Lake Minnewashta Regional and Lake Waconia Regional Park.

Workman moved, Lynch seconded, approve related budget amendment amending the Parks budget. Motion carried unanimously.

Workman moved, Degler seconded, to direct staff to deny refund requests for annual park permit(s) purchased in 2018 or 2019 due to the elimination of park entrance fees effective December 1, 2019. Motion carried unanimously.

Walsh requested the Board award the construction contract for Lake Waconia Regional Park site improvements. He noted the Board authorized advertising for bids in May and the Park Commission had made a recommendation to move forward. He identified the areas for massive site grading and development. He pointed out there would be a lot of activity within the park and the loss of vegetation would be restored. The proposed construction schedule would be September 3rd through June 15th.

He stated they were recommending awarding the contract to Rachel Contracting and identified the cost breakdown for the main park area and DRN watercraft access. He noted they did include bid alternates and were recommending the light poles with bases alternate be deleted from the contract.

Lynch moved, Ische seconded, to award contract to Rachel Contracting, Inc., for \$2,385,136.52 pending completion of the contract review process. Motion carried unanimously.

Degler moved, Ische seconded, to go into closed session to review confidential appraisal information. Motion carried unanimously.

Mark Metz, County Attorney, clarified the Board is allowed to go into closed session pursuant to MSA Section 13D.05 subd. 3(c) which allows the Board to discuss confidential appraisal information for property located at 460 Hickory Street in Chaska.

The Board adjourned the closed and Regular Session at 9:55 a.m.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

PSA with Henning Professional Services for the Highway 50 Bridge Project and Highway 50 Project - Bevens Creek Area

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2020 construction season includes the Highway 50 Bridge Project, which is the replacement of a bridge on Highway 50 over Bevens Creek, and the Highway 50 Project - Bevens Creek Area, which includes the widening of shoulders on Highway 50 from Highway 41 on the west to Highway 40 on the east. Additional right of way is needed to complete the project. There are approximately 33 parcels on which right of way will be acquired and due to the recent departure of a Carver County Right-of-Way Agent, and the limited time in which to secure the additional right of way, Henning Professional Services is proposed to be engaged to assist the county's Senior Right of Way Agent in the acquisition process. Henning Professional Services will assist with setting up parcel files, create any needed spreadsheets, negotiate with property owners affected by the project and draft settlement documents.

ACTION REQUESTED:

Motion to contract with Henning Professional Services, Inc for the Highway 50 Bridge Project and the Highway 50 Project - Bevens Creek Area, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

| | |
|-------------------------|-------------------------------|
| County Dollars = | <input type="text" value=""/> |
| CSAH Reg. Const. | \$55,000.00 |
| Total | \$55,000.00 |

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6319

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Settlement for Right-of-Way Acquisition related to the Highway 5/33 Roundabout Project

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

The 2020 construction season includes the Highway 5/33 Roundabout Project which entails the construction of a roundabout at the intersection of Highway 5 and Highway 33 in the City of Norwood Young America. Additional right-of-way is needed to complete the project. Appraisals from a certified appraiser were obtained and the County Board approved the making of offers based on those appraisals at their June 4, 2019 regular board session. Negotiations with the affected property owners was initiated by the Carver County Senior Right-of-Way Agent and a settlement has been reached with the property owner located at PID #11.0110200.

ACTION REQUESTED:

Motion to adopt a resolution approving the settlement agreement with the property owner located at PID #11.0110200 for the Highway 5/33 Roundabout Project.

FISCAL IMPACT: ▼

If "Other", specify:

FTE IMPACT: ▼

FUNDING

| | |
|-------------------------|----------------------|
| County Dollars = | <input type="text"/> |
| CSAH Reg Const | \$100,000.00 |
| Total | \$100,000.00 |

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6337

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: August 20, 2019

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 5/33 Roundabout Project #188847

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for a roundabout and other improvements as part of the Highway 5/33 Roundabout Project (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of a roundabout and other improvements as part of the Highway 5/33 Roundabout Project #188847 constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

| YES | ABSENT | NO |
|-------|--------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on August 20, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 20th of August, 2019.

Dave Hemze County Administrator

EXHIBIT A

to

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests

Highway 5/33 Roundabout Project

Carver County Public Works No. 188847

Property Tax Identification No. 11.0110200

Parcel Number(s): N/A

Fee Owners: John & Kelly AB Schimelpfenig

Property Address: 12475 Co. Rd. 33, Norwood Young America, MN 55368

Permanent easement for public right-of-way purposes contains **39,733 sq. ft.**, more or less;
39,733 sq. ft., after excluding existing easements.

Temporary easement for construction purposes contains **25,865 sq. ft.**, more or less; **25,865 sq. ft.**, after
excluding existing easements.

Settlement Amount: **\$100,000.00**

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Development Agreement for Lake Waconia Regional Park

Primary Originating Division/Dept: Public Works - Parks Meeting Date: 8/20/2019

Contact: Martin Walsh Title: Parks and Recreation Director Item Type: Consent

Amount of Time Requested: minutes Attachments: Yes No

Presenter: Title:

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

A Development Agreement has been drafted between the City of Waconia and Carver County for the development of Lake Waconia Regional Park ("LWRP") and the DNR watercraft access site. These properties have been officially annexed within the city limits and subject to the City's authority.

This agreement defines the terms for improvements to be made on the properties and cost participation for sanitary sewer and water lines to be extended to and across Lake Waconia Regional Park and the DNR watercraft access site.

Carver County will provide an easement area for the city utilities running across County park property and the DNR is to provide an agreement which allows the utilities to cross its property.

Cost Participation

Carver County agrees to cost participate by percentages identified in City policy and fee schedule for the extension of city sewer and water utilities into and through Lake Waconia Regional Park.

Planned Cost Breakdown Construction and Related Expenses for City Utilities (Estimated)

| | |
|-------------------------------------|---------------------|
| City Of Waconia Proportion (50.5 %) | \$1,209,876 |
| County Proportion (49.5%) | <u>\$1,183,536*</u> |
| Total Projected Project Cost | \$2,393,412 |

County Capital Budget for Phase I Park Improvements at Lake Waconia Regional Park (Estimated)

| | |
|--|-------------|
| LWRP Infrastructure Budget w/ DNR Access - Phase I | \$4,095,590 |
|--|-------------|

Previously Approved by County Board:

| | |
|--|----------------------------------|
| RBA 6268 on 8/6/19 for Site Grading funded by County Funds | (\$89,547) |
| RBA 6268 on 8/6/19 for Improvements funded by State Grant | (1,500,000) |
| RBA 6268 on 8/6/19 for DNR Access funded by DNR funds | (795,590) |
| County portion of City Utility Expenses: 8/20/19 Coounty Board Meeting | <u>*(\$1,183,536)</u> |
| Remaining Project Balance | \$526,917 |

An estimated **\$526,917** remains for additional site improvements and costs associated with registering title to park property** in Lake Waconia Regional Park.

**The agreement requires the County to commence an action in District Court to register title to park property and to pay all costs associated with said registration action. Based upon the property records of portions of the park property, those cost may be substantial. Staff is currently working on obtaining estimates for this work.

ACTION REQUESTED:

Motion to approve a development agreement with the City of Waconia for the Lake Waconia Regional Park with an estimated County portion of \$1,183,536, pending finalization of contract language and contract review process.

FISCAL IMPACT: Included in current budget **FUNDING**

If "Other", specify: **County Dollars =**

FTE IMPACT: None **Total**

Insert additional funding source

Related Financial/FTE Comments:

\$4.1M County Budget for LWRP Phase 1 Development w/ DNR Access = DNR Cooperative Funds \$795,590 + State Bonds \$1,500,000 + County Match to State Bonds \$1,500,000 + 2017 Attachment E \$100,000 + 2019 Attachment E Trail \$100,000 + 2019 Attachment E Contingency \$100,000.

Carver County agrees to cost participate by percentages identified in City policy and fee schedule for the extension of city sewer and water utilities into and through Lake Waconia Regional Park. The above estimated costs are based on the City policy.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Donation to the Carver County Sheriff Office

Primary Originating Division/Dept: Sheriff

Meeting Date: 8/20/2019

Contact: George Pufahl Title: Lieutenant

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

A donation of \$100.00 was made to the Carver County Sheriff's Office by D. C. Jordan of Waconia.

ACTION REQUESTED:

Request the Board to approve the donation of \$100.00.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6320

Carver County Board of Commissioners Request for Board Action



Agenda Item:

PSA with WSB and Associates Inc. for the Highway 11 Project - West Carver Area Phase 1

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

WSB & Associates Inc. (WSB) is being asked to complete the preliminary and final design for the Highway 11 Project - West Carver Area Phase 1, which entails the expansion of approximately one mile of Highway 11 (Johnathan Carver Parkway) in the City of Carver from approximately 4th Street West to Highway 61 (Chaska Boulevard) to a four-lane urban highway. These professional services will occur from the summer of 2019 through 2021. WSB has prepared a proposal that provides the necessary services for preliminary design through final design that will include construction project plans, specifications and an estimate to be used for bidding the project and for construction. The WSB proposal is in accordance with the County's and City's needs and past work and public engagement that has occurred as part of the Highway 11 Study - West Carver Area.

ACTION REQUESTED:

Motion to contract with WSB & Associates Inc. for the Highway 11 Project - West Carver Area Phase 1, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

| | |
|-------------------------|-------------------------------|
| County Dollars = | <input type="text" value=""/> |
| CSAH Muni. Const. | \$593,495.00 |
| City of Carver | \$200,000.00 |
| Total | \$793,495.00 |

Insert additional funding source

Related Financial/FTE Comments:

Costs of these services will be split with the City of Carver in accordance with an upcoming JPA, which will be based on the County's cost participation policy for highway projects. The cost splits shown are approximate and actual costs will be based on the policy.

Office use only:

RBA 2019 - 6324

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Addition of 1.0 FTE School-Linked Therapist

Primary Originating Division/Dept: Health & Human Services

Meeting Date: 8/20/2019

Contact: Beth Fagin Title: Supervisor, School-Linked Ment

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The Inter-agency Services Collaborative (ISC) authorized the utilization of Local Collaborative Time Study (LCTS) funding to support 1.0 FTE School-Linked Mental Health Therapist to respond to the growing critical need for mental health services in local school districts. This School Linked Mental Health Therapist will be a limited term position, and will exist as long as the agreement with the ISC persists. The ISC has committed to a minimum of three years of funding.

The total cost of the position is \$113,626. Eighty percent of the funding, or \$90,901, to support 1.0 FTE position will directly come from LCTS funds. The remaining \$22,725 will come from third party reimbursement of billable clinical activity. No county levy funds will be needed to support this position.

ACTION REQUESTED:

Motion to approve 1.0 FTE School-Linked Mental Health Therapist.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

| | |
|-------------------------|---------------------|
| County Dollars = | \$0.00 |
| Other LCTS funds | \$90,901.00 |
| 3rd party reimbursement | \$22,725.00 |
| Total | \$113,626.00 |

Insert additional funding source

Related Financial/FTE Comments:

No additional County Levy dollars required. Position funded by LCTS funds and third party reimbursement

Office use only:

RBA 2019 - 6328

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Addition of 1.0 FTE School-Linked Therapist

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

| DEBIT | | |
|-------------------------|----------------------|--------------|
| Description of Accounts | Acct # | Amount |
| Salaries | 11-427-740-3580-6111 | \$113,626.00 |
| TOTAL | | \$113,626.00 |

| CREDIT | | |
|-------------------------|---------------------|--------------|
| Description of Accounts | Acct # | Amount |
| Private Pay | 11-427-740-3580-... | \$11,363.00 |
| MA - State | 11-427-740-3580-... | \$5,681.00 |
| MA - Federal | 11-427-740-3580-... | \$5,681.00 |
| LCTS IVE | 75-421-710-0000-... | \$45,451.00 |
| LCTS MA | 75-421-710-0000-... | \$45,450.00 |
| TOTAL | | \$113,626.00 |

Reason for Request:

To fund a 1.0 MH position with LCTS Collaborative Time Study funds and third party billing to meet the increased need for MH support in Carver County schools.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Special Event Use Permit Issuance - Independent School District 108, Central Schools Cross County Running Meets

| | |
|--|--|
| Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/> | Meeting Date: <input type="text" value="8/20/2019"/> |
| Contact: <input type="text" value="Sam Pertz"/> Title: <input type="text" value="Parks & Trails Supervisor"/> | Item Type: <input type="text" value="Consent"/> |
| Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/> | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/> | |

BACKGROUND/JUSTIFICATION:

Independent School District (ISD) 108, Central Schools out of Norwood Young America, has requested a special event use permits for the upcoming cross county running meets planned for Saturday, August 24th, 2019 & Tuesday, September 10th, 2019 to be held at Baylor Regional Park.

By County Ordinance, Chapter 91; special events require issuance of a use permit.

Both planned meets can attract larger groups of park visitors, the meet on September 10th is anticipated to have 1,500+ people attend. Typically, these events are rain or shine, except for severe weather instances.

The meets are organized and facilitated by athletic faculty of ISD 108. Appropriate insurance certificates and other permit requirements is provided to the County by the ISD 108.

These events have a long history of being very successfully organized by the permittee on County park property.

The Park Commission reviewed the request and recommended approval to the County Board on July 10, 2019 pending completion of the permitting process.

ACTION REQUESTED:

Motion to approve the 2019 Special Event Use Permit(s) for cross country running meets with ISD 108.

| | |
|--|--|
| FISCAL IMPACT: <input type="text" value="None"/> | FUNDING |
| If "Other", specify: <input type="text" value=""/> | County Dollars = <input type="text" value="\$0.00"/> |
| FTE IMPACT: <input type="text" value="None"/> | Total <input type="text" value="\$0.00"/> |
| <input checked="" type="checkbox"/> Insert additional funding source | |

Related Financial/FTE Comments:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Carp Management Grant Agreement with the Department of Natural Resources

| | |
|--|--|
| Primary Originating Division/Dept: <input type="text" value="Public Services - Planning & Water Mgmt."/> | Meeting Date: <input type="text" value="8/20/2019"/> |
| Contact: <input type="text" value="Andrew Dickhart"/> Title: <input type="text" value="AIS Program Coordinator"/> | Item Type: <input type="text" value="Consent"/> |
| Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/> | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/> | |

BACKGROUND/JUSTIFICATION:

The Carver County Water Management Organization (CCWMO) has identified common carp as a primary driver of water quality related issues in Benton Lake located in Cologne. The carp stir-up the bottom of the lake which causes settled nutrients and contaminants to mix in the water and harm the water quality.

The CCWMO has been awarded \$106,000 of Environmental and Natural Resource Trust grant funds from the Legislative-Citizen Commission on Minnesota Resources (LCCMR). These funds are managed and dispersed by the Minnesota Department of Natural Resources (DNR) and this agreement with the DNR formalizes receipt of the grant funds.

The grant workplan for carp management on Benton Lake includes a survey of carp in the lake, training volunteers to bait and monitor nets, remove carp via baited box-net trapping (6 rounds each year), dispose of the carp, an assessment of native fish, and water quality assessment.

ACTION REQUESTED:

Motion to authorize the Board Chair to sign the grant agreement with the Department of Natural Resources pending finalization of the contract review process.

| | | | | | | | |
|--|--|-------------------------|---------------|-------------|--------------|--------------|---------------------|
| FISCAL IMPACT: <input type="text" value="Budget amendment request form"/> <p><i>If "Other", specify:</i> <input type="text"/></p> | FUNDING <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>ENRTF Grant</td> <td style="text-align: right;">\$106,000.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$106,000.00</td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source | County Dollars = | \$0.00 | ENRTF Grant | \$106,000.00 | Total | \$106,000.00 |
| County Dollars = | \$0.00 | | | | | | |
| ENRTF Grant | \$106,000.00 | | | | | | |
| Total | \$106,000.00 | | | | | | |
| FTE IMPACT: <input type="text" value="None"/> | | | | | | | |
| Related Financial/FTE Comments: No matching funds required for this grant. | | | | | | | |

Office use only:

RBA 2019 - 6334

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Carp Management Grant Agreement with the Department of Natural Resources

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

| DEBIT | | |
|--|----------------------|--------------|
| Description of Accounts | Acct # | Amount |
| Professional & Tech. Fees for Services | 01-123-125-0404-6260 | \$100,876.00 |
| Supplies | 01-123-125-0404-6420 | \$5,124.00 |
| TOTAL | | \$106,000.00 |

| CREDIT | | |
|-------------------------|---------------------|--------------|
| Description of Accounts | Acct # | Amount |
| Grant Revenue | 01-123-125-0404-... | \$106,000.00 |
| TOTAL | | \$106,000.00 |

Reason for Request:

Addition of grant revenue to the Planning & Water Management department budget.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Appointment of Data Practices Responsible Authority

Primary Originating Division/Dept: Administration (County)

Meeting Date: 8/20/2019

Contact: Dave Hemze Title: County Administrator

Item Type:
Consent

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

On January 16, 2018, the Carver County Board of Commissioners passed a resolution appointing Chief Deputy Carver County Attorney, Peter Ivy, as Carver County Data Practices Responsible Authority. Carver County Administration recommends that Nick Koltavy, Assistant County Administrator, be appointed Carver County's Data Practices Responsible Authority. Carver County Attorney Mark Metz and Chief Deputy County Attorney Peter Ivy support this change. Upon appointment, Nick Koltavy would serve as Carver County Data Practices Responsible Authority for any data administered outside the office of the elected officials for Carver County or as otherwise designated by statute.

ACTION REQUESTED:

Motion to adopt the Resolution Appointing the Assistant County Administrator, Nick Koltavy, as the Data Practices Responsible Authority.

FISCAL IMPACT: None
If "Other", specify:

FUNDING
County Dollars =

Total \$0.00

FTE IMPACT: None

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6325



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: August 20, 2019 Resolution No.: _____

Motion by Commissioner: _____ Seconded by Commissioner: _____

A RESOLUTION APPOINTING THE ASSISTANT COUNTY ADMINISTRATOR AS THE DATA PRACTICES RESPONSIBLE AUTHORITY

WHEREAS, Minn. Stat. 13.02, subd. 16, requires a public entity to appoint an individual as the Data Practices Responsible Authority; and

WHEREAS, on January 16, 2018, the Carver County Board of County Commissioners passed Resolution No 03-18 appointing Chief Deputy Carver County Attorney Peter Ivy as Carver County Data Practices Responsible Authority; and

WHEREAS, Carver County Administration recommends that Nick Koktavy, Assistant County Administrator be appointed Carver County's Data Practices Responsible Authority; and

WHEREAS, Chief Deputy Ivy and the Carver County Attorney Mark Metz support this change,

BE IT RESOLVED, the Carver County Board of Commissioners hereby removes Peter Ivy as the Responsible Authority and appoints Nick Koktavy, Assistant County Administrator, as the Carver County Data Practices Responsible Authority for any Carver County data administered outside of the office of the elected officials for Carver County or as otherwise designated by statute.

BE IF FURTHER RESOLVED, this appointment supersedes any previous appointments.

| YES | ABSENT | NO |
|-------|--------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

STATE OF MINNESOTA COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 20th day of August, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 20th day of August, 2019

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of Household Hazardous Waste Inter County Reciprocal Use Agreement

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The seven metro counties agree on the terms and conditions by which residents of any metro county can use any other metro county Household Hazardous Waste facility. The counties agree on a flat rate and system to charge for this service to protect the budgets of each county, \$35/vehicle for the duration of the contract. These agreements are typically multiyear agreements with provisions for changing the fee each year based on costs and participation. The last agreement was approved in 2014 for the 2014-2020 term. This agreement results in revenue for Carver County, approximately \$125,000 over the term of this agreement.

The proposed agreement has been adjusted for pricing and service levels by member counties and approved by all other Counties. This price is a weighted average so cost/revenue is expected to be the same as previous years. Scott County has been added as a member County and the term is set to run through 2024. Other contract provisions remain the same. The Reciprocal Use Fee is agreed upon by a formula in the contract that calculates a weighted average price by taking into account both cost and participation. Carver County sees 6 cars from other counties for every one Carver resident visiting a different program, resulting in a significant revenue stream. We take in more than \$32,000/yr in revenue while paying out only \$5,600/yr in relation to this agreement. Carver County typically has the lowest cost per participant of the member counties leading to more cost savings as well.

ACTION REQUESTED:

Motion to approve the HHW Reciprocity Agreement 2020-2024 pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

As noted in the background information, the agreement generates revenue for Carver County. This revenue is included in the Environmental Services budget.

Office use only:

RBA 2019 - 6327

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Charitable Gambling Application for Exempt Permit-Delano Ducks Unlimited

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

A Charitable Gambling application for Exempt Permit was received from the Delano Ducks Unlimited. They plan to hold a raffle on September 19, 2019 at B's On The River located at 1455 County Rd 27, Watertown, MN 55388. This applicant has received this same type of license previously.

ACTION REQUESTED:

Approval to issue a Charitable Gambling License to Delano Ducks Unlimited for a raffle to be held on September 19, 2019.

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6329

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Request for approval to contract with Computex Technology Solutions

| | |
|--|--|
| Primary Originating Division/Dept: <input type="text" value="Public Services - IT"/> | Meeting Date: <input type="text" value="8/20/2019"/> |
| Contact: <input type="text" value="Mark Pexa"/> Title: <input type="text" value="IT Security and Infrastructure Si"/> | Item Type: <input type="text" value="Consent"/> |
| Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/> | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/> | |

BACKGROUND/JUSTIFICATION:

The Information Technology (IT) Department would like to contract with Computex Technology Solutions to help complete the Windows 7 to Windows 10 operating system upgrade. Microsoft has put an end of product life to Windows 7 in early 2020. To help the County make the full transition to Windows 10, IT would like to contract with an experienced contractor in completing the upgrade within the Virtual Desktop Infrastructure (VDI) environment. This contract would review the current Windows 10 base image on VDI, make recommendations and changes to the base image, and help IT with the migration of departments to the new base image on VDI.

The contract will help augment staffing resource challenges to finish the Windows 10 upgrade. Computex Technology Solutions will transition knowledge to IT staff for maintenance and support of the system. Staying on Windows 7 after Microsoft support ends creates security vulnerabilities.

Computex Technology Solutions is being recommended based on their experience with Carver County's VDI infrastructure and their knowledge in a couple core VDI technologies the County is implementing within this upgrade. In reviewing the quotes that IT received, Computex Technology Solutions' level of experience and knowledge was superior in implementing the latest VDI technologies the County was looking for in this Windows 10 upgrade. This made them the top vendor choice for the project.

ACTION REQUESTED:

Motion to contract with Computex Technology Solutions pending finalization of the contract review process.

| | |
|---|---|
| FISCAL IMPACT: <input type="text" value="Included in current budget"/> | FUNDING |
| If "Other", specify: <input type="text"/> | County Dollars = <input type="text" value="\$64,000.00"/> |
| FTE IMPACT: <input type="text" value="None"/> | Total <input type="text" value="\$64,000.00"/> |
| <input checked="" type="checkbox"/> Insert additional funding source | |

Related Financial/FTE Comments:
Budget funds from IT Professional Services.

Office use only:

RBA 2019-

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Out of State Travel Institute of Asset Management North American Conference, Chicago, IL

Primary Originating Division/Dept: Public Works - Asset & Performance Management

Meeting Date: 8/20/2019

Contact: Perry Clark Title: Asset Manager

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Public Works is a member of the Institute of Asset Management (iAM), which is the international professional body for asset management. The iAM typically focuses on more academic areas of asset management which will help Public Works raise our organizational maturity and elevate our asset management practice. Conference Tracks include; The Asset Management Journey, The ISO 55000 Suite of Standards – the Broad View, Innovations in Asset Management, Assets in a Changing World, Building an Asset Management Culture, Inter-Agency Collaboration, Regulatory Requirements and Legislation Keynotes

ACTION REQUESTED:

Approve travel for this conference using existing 2019 budget funds.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

No fiscal impact, using \$1800 from the existing 2019 training budget that is allocated to other out of state travel that couldn't be completed due to a personal conflict.

Office use only:

RBA 2019 - 6310

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of Teamsters Non-Licensed Management 2019 Collective Bargaining Agreement

| | |
|---|--|
| Primary Originating Division/Dept: <input type="text" value="Employee Relations"/> | Meeting Date: <input type="text" value="8/20/2019"/> |
| Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="ER Director"/> | Item Type: <input type="text" value="Consent"/> |
| Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/> | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government"/> | |

BACKGROUND/JUSTIFICATION:

The Teamsters Non-Licensed Management Unit and the County have completed negotiations for the successor Collective Bargaining Agreement (CBA) and the membership has ratified the 2019 CBA.

Highlights and the major changes in terms and conditions are:

- One year agreement (2019)
- 2019 General Adjustment: 2.50%
- 2019 Pay-for-Performance: 0%, 1%, 2%, 3% effective first full pay period in March (This maintains the same PFP matrix and approach as in 2018)
- Implement salary ranges as established by County Board effective first full pay period in January 2019
- Insurance 2019: Increase County contribution by \$10.00 per month, across all plan levels and options
 - Employee: \$700
 - Employee + Child(ren): \$860
 - Employee + Spouse: \$1,185
 - Family: \$1,460
- Uniform Allowance: Beginning in 2020, move from the twice per year payment schedule to a once per year payment schedule

ACTION REQUESTED:

Motion to approve the Teamsters Non-Licensed Management 2019 Collective Bargaining Agreement.

| | |
|---|--|
| FISCAL IMPACT: <input type="text" value="Included in current budget"/> | FUNDING |
| If "Other", specify: <input type="text"/> | County Dollars = <input type="text" value="\$587,840.00"/> |
| FTE IMPACT: <input type="text" value="None"/> | Total <input type="text" value="\$587,840.00"/> |
| <input checked="" type="checkbox"/> Insert additional funding source | |
| Related Financial/FTE Comments: <input type="text"/> | |

Office use only:

RBA 2019 - 6335

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Two Full-time License Center Greeters

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

At a Board workshop on August 6th, 2019, County staff presented a recommendation to hire two Full-Time License Center Greeters based on the following information:

Effective August 1, 2019 the MN Legislature has approved a \$1.00 fee increase for certain motor vehicle transactions in response to the increased workload and responsibility that has shifted to License Center staff as a result of the State's new MNLARS software. County staff recommends utilizing this approximately \$60k increase in annual revenues to hire full-time greeters for both the Chanhassen and Chaska License Centers for the following reasons:

1. Reduce customer wait times: License Center staff who fill in as greeters for the 9 months when we don't have temporary greeters will be able to serve customers which will simultaneously reduce customer wait times and increase License Center fee revenue.
2. Improve customer service: The complexity of the new MNLARS and Federal REAL ID requirements/options has evolved the greeter into a very strategic and important position for providing quality customer service.
3. Revisit Standby Ticket policy: Creates an opportunity to minimize/eliminate issuing standby tickets which give customers the option to wait and see if they will be served by the end of the day which can mean they wait and then still have to come back the following day.
4. Eliminate temporary greeter positions: Two 3- month temp greeter positions will no longer be needed which will offset the cost of the two new full-time greeter positions.

ACTION REQUESTED:

Motion to approve hiring two Full-time greeters, one for each of the County's License Centers in Chanhassen and Chaska, which will be funded by increased License Center fees and the cost savings from eliminating two temporary greeters.

FISCAL IMPACT: ▼

If "Other", specify:

FTE IMPACT: ▼

FUNDING

| | |
|-------------------------|----------------------|
| County Dollars = | <input type="text"/> |
| License Center fees | \$90,255.00 |
| Temporary greeters | \$23,745.00 |
| Total | \$114,000.00 |

Insert additional funding source

Related Financial/FTE Comments:

The \$114K increase in costs for two full-time License Center greeters will be fully offset by an increase in License Center Fees from the State of MN approved \$1.00 fee increase, a revenue increase from additional License Center transactions and the cost savings of \$23,745 from eliminating two temporary greeter positions.

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Two Full-time License Center Greeters

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

| DEBIT | | |
|-------------------------|----------------------|--------------|
| Description of Accounts | Acct # | Amount |
| FT Greeter - Chan LC | 01-040-055-1108-6111 | \$64,800.00 |
| FT Greeter - Chaska LC | 01-040-055-1109-6111 | \$64,800.00 |
| TOTAL | | \$129,600.00 |

| CREDIT | | |
|-------------------------|---------------------|--------------|
| Description of Accounts | Acct # | Amount |
| STOC - Chan LC | 01-040-055-1108-... | \$11,245.00 |
| STOC - Chaska LC | 01-040-055-1109-... | \$12,500.00 |
| DL Fees - Chan | 01-040-055-1108-... | \$41,464.00 |
| MV Fees - Chan | 01-040-055-1108-... | \$11,464.00 |
| DL Fees - Chaska | 01-040-055-1109-... | \$41,464.00 |
| MV Fees - Chaska | 01-040-055-1109-... | \$11,463.00 |
| TOTAL | | \$129,600.00 |

Reason for Request:

Hire two FT LC greeters, one for each location, funded by increased License Center fees and eliminating temp. greeters.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Governors Proclamation on Child Support Awareness Month

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

August has been proclaimed by Governor Tim Walz as Child Support Awareness Month. Income Support manager, Kate Probert, will present the Governors proclamation and give a brief update on the Carver County Child Support Program.

ACTION REQUESTED:

Motion to accept the Governors Proclamation naming the month of August as Child Support Awareness Month.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6340



STATE *of* MINNESOTA

Proclamation

- WHEREAS: Minnesota joins the nation in recognizing August as Child Support Awareness Month and affirms our commitment to promote the well-being of children; and
- WHEREAS: Minnesota salutes parents who support the 236,000 children with child support payments totaling \$573 million, as a consistent source of income and security for their families; and
- WHEREAS: County and state child support professionals work collaboratively with more than 340,000 parents and partners to ensure families receive quality services; and
- WHEREAS: Minnesota's collection of monthly child support and overdue support continues to rank in the top five nationally; and
- WHEREAS: Minnesota's child support program is working to ensure equity in its policies, practices and procedures by mitigating bias in service delivery, and building a platform of respectful engagement with internal and external stakeholders; and
- WHEREAS: Minnesota continues to expand options for parents without bank accounts to pay their child support more easily through private sector partnerships that accept payments at thousands of retail locations across the country; and
- WHEREAS: Child Support Awareness Month reminds us that we must all be invested in the future of Minnesota's children.

NOW, THEREFORE, I, TIM WALZ, Governor of Minnesota, do hereby proclaim the month of August, 2019, as:

CHILD SUPPORT AWARENESS MONTH

in the State of Minnesota.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the State Capitol this 26th day of July.

A handwritten signature in black ink, appearing to read "Tim Walz".

GOVERNOR

A handwritten signature in black ink, appearing to read "Steve Pinn".

SECRETARY OF STATE

Carver County Board of Commissioners Request for Board Action



Agenda Item:
2020 CDA Budget and Levy

| | |
|---|--|
| Primary Originating Division/Dept: <input type="text" value="Public Services"/> | Meeting Date: <input type="text" value="8/20/2019"/> |
| Contact: <input type="text" value="Nick Koktavay"/> Title: <input type="text" value="Assistant County Admin"/> | Item Type: <input type="text" value="Work Session"/> |
| Amount of Time Requested: <input type="text" value="20"/> minutes Presenter: <input type="text" value="Julie Frick"/> Title: <input type="text" value="Executive Director"/> | Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/> | |

BACKGROUND/JUSTIFICATION:

The Carver County Community Development Agency (CDA) provides affordable housing opportunities and fosters community economic development in the County. The CDA's special benefit tax levy is distributed upon all taxable property within Carver County and is completely separate from the County's property tax levy. The CDA staff will present information on the 2020 budget and levy at the work session. On September 17, the CDA will present the 2020 levy and budget for the County Board's consideration.

ACTION REQUESTED:

Provide comments on the CDA's 2020 levy and budget.

| | |
|--|---|
| FISCAL IMPACT: <input type="text" value="Other"/> <p><i>If "Other", specify:</i> <input type="text" value="Impact will be discussed at meeting"/></p> | FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/> |
| FTE IMPACT: <input type="text" value="None"/> | <input checked="" type="checkbox"/> Insert additional funding source |
| Related Financial/FTE Comments: | |

Office use only:

RBA 2019 - 6276

Carver County Community Development Agency

CDA Board of Commissioners

Sarah Carlson - Chair
Molly Koivumaki - Vice Chair
Greg Anderson- Secretary/Treasurer
Darrel Sudheimer – Commissioner
John Fahey - Commissioner

Mission Statement:

The Carver County Community Development Agency provides affordable housing opportunities and fosters Community and Economic Development in Carver County.

Vision:

To be an innovative leader in creating housing and economic opportunities to create Communities for a Lifetime in Carver County.

Values:

Commitment to Quality Results

Providing quality housing and private development assistance activities will be the hallmark of the Carver County CDA.

Quality Customer Service

As the Carver County CDA communities continue to develop, we are committed to meeting our customers' needs.

Commitment to Our Employees

To promote a challenging, fulfilling and safe work environment that recognizes employee commitment to excellence.

Partnering

The CDA will achieve its mission through actively seeking partnerships and collaborative efforts with Carver County, its communities and with other agencies.

Integrity

In undertaking our duties, we are committed to the values of honesty, fairness and trust.

2020 BUDGET NARRATIVE

For the 2020 budget, the Carver County Community Development Agency (CDA) is requesting a levy of \$2,679,432 which is a \$176,302 or about 7% increase from the 2019 levy. The impact on a \$360,700 valued home is \$3.23 for a total of \$57.04.

Tenant Based Rental Assistance Programs

Bridges Program

MN Housing funded program to provide a housing subsidy for persons with serious mental illness.

Housing Trust Fund

A rental assistance program through MN Housing for individuals and families who have experienced homelessness.

Permanent Supportive Housing Program

A federally funded program as part of the HEARTH Act for persons that are homeless and disabled.

Coordinated Entry System

The CDA is a point of entry for the Coordinated Entry process for single adults and families that are experiencing homelessness in Carver County. This process is a HUD mandate to connect the homeless with housing program resources.

Carver County Homes

The CDA will contract with Met Council to provide vouchers for the 81 housing units scattered throughout Carver County.

Rental Housing Opportunities

The CDA provides and manages affordable housing opportunities for working families and seniors throughout Carver County.

- Bluff Creek – Carver
- Brickyard – Chaska
- Centennial – Chanhassen
- Clover Ridge Townhomes-Chaska
- Crossings – Waconia
- Lake Grace – Chaska
- Oak Grove – NYA
- West 1st Street – Chaska
- Waconia Townhomes-Waconia
- Waybury – Chaska
- Windstone – Chaska

Project-Based Vouchers:

Thirty-five (35) units scattered throughout our properties are Project Based Vouchers.

Of that total, nine (9) are designated for homeless and three (3) are designated for homeless veterans.

A newly created partnership with the school districts includes units designated for homeless:

- two (2) within the Waconia School District
- five (5) within Eastern Carver County School District
- one (1) within Central School District

Community and Economic Development Programs

Economic Development Strategy

Over the next six months, the CDA will be embarking on the development of an economic development strategy. The purpose of the strategy will be to set a roadmap of goals, objectives and action steps to guide the CDA on economic development activities to benefit the cities, businesses and residents of Carver County. Throughout the process, key stakeholders including cities, businesses, chambers and others are being asked to participate in providing feedback on the direction the strategy should take. Once the strategy is developed, it will be reviewed and updated on an annual basis to ensure the cities' and the county's economic development goals are being addressed.

Growth Partnership Initiative

The Community Growth Partnership Initiative was created and funded by the CDA in January 2016. The goals of the program are to increase the tax base and improve the quality of life in Carver County through three specific strategies: affordable housing development, job creation and redevelopment/community development; through direct grants to Carver County cities.

Since its inception, the Initiative has achieved the following:

Planning Grants:

- Seven grants have been awarded to help cities prepare for future development
- Grants have been awarded to the cities of Carver, Watertown, Norwood Young America, New Germany, Victoria and Laketown Township
- Project examples include site specific redevelopment plans, wastewater facility plans, a downtown redevelopment plan, and a parking study

Redevelopment Grants:

- Six grants have been awarded to assist cities with redevelopment projects
- Over 200 jobs have been created or retained, leveraging over \$48 million in other funding
- Grants have been awarded to the cities of Chanhassen, Carver and Victoria
- Project examples include business expansion and site improvements to facilitate redevelopment

Housing Counseling

The CDA is a HUD-approved housing counseling agency that provides the following services to Carver County residents:

- **Foreclosure Prevention Assistance**-The CDA assists Carver County homeowners who are delinquent or may become delinquent on their mortgage.
- **Financial Fitness Counseling**– The CDA assists residents with budgets, credit repair, negative rental reference report responses.
- **Pre-Purchase Counseling & Education**- County residents and potential homebuyers can meet with the CDA to determine if they would qualify for a mortgage to buy a home. The CDA will set up a plan of action with the client to help them overcome any barriers they may have to achieving homeownership. Potential homebuyers can attend our education workshop (HomeStretch). First-time homebuyer mortgage and down payment assistance programs require education certificates.
- **Post Purchase Counseling**- Carver County residents can meet with counselors to discuss refinance options or budgeting questions to ensure successful home ownership and maintenance questions.
- **Rental Assistance Counseling**– The CDA provides assistance in finding rentals in Carver County, reviewing the rental history reports and assisting with the explanation of barriers.

Carver County Community Land Trust Program

The CDA administers a Community Land Trust (CLT) program, which provides access to home ownership opportunities for moderate income households who might not otherwise afford homes in the community. The CLT ensures permanent affordability by retaining ownership of the land and removing it from the real estate purchase. Homebuyers must be at or below 80% AMI and mortgage ready. Currently, there are 32 land trust homes located throughout Carver County within Chaska, Victoria, Waconia, and Watertown. Since its inception, the land trust has served 57 families.

Small Cities Development Program

The CDA administers this program for cities in Carver County that receive SCDP funding from the Department of Employment and Economic Development (DEED) through a competitive process. The program can fund single-family, rental and commercial rehabilitation; public facilities; and homebuyer programs. The CDA is currently administering two SCDP awards:

- The City of Watertown, in 2017, received funding of \$511,750 for commercial rehabilitation and single-family owner-occupied rehabilitation within a targeted area. For the commercial rehabilitation five projects are complete and two are in process. For the single-family rehabilitation, three projects are complete and two are in process.
- In May 2019, the City of Norwood Young America was notified of a \$556,600 award for rental housing and commercial property rehabilitation. Funds are expected this fall with work to commence shortly after.

Other CDA Programs

Watertown EDA rehab fund

The CDA administers a home ownership rehabilitation fund on behalf of the Watertown EDA for households in the city at or below 100% AMI. At this time, three applicants have been approved and one loan has been executed.

MN Housing Rehab

The CDA administers the Minnesota Housing Rehabilitation Loan/Emergency and Accessibility Loan Programs (RLP/ELP) throughout Carver County. The program provides deferred loan financing to eligible low-income homeowners who are unable to secure home improvement financing in the private sector. Funds may be used for basic home improvements that directly affect the home's safety, habitability or energy efficiency. To date, five households have been approved for the program with one loan executed.

Septic/Well Replacement Loan

The CDA partners with Carver County Environmental Services to provide residents with a low-interest loan for improvements to failing septic systems or wells. The CDA is responsible for program administration and has coordinated nine loans so far in 2019.

Single Family Mortgage Program

The CDA administers the Minnesota City Participation Program (MCP) offered through the MN Housing. The MCP program is designed to assist first-time homebuyers in Carver County obtain affordable financing to purchase a home. The 2018 MCP program year was a resounding success to date.

MCP results for 2018:

- Carver County 2018 Allocation Amount: \$1,721,784
- Committed Loans: 36
- Committed Amount: \$6,712,212 (390% usage rate)
- Carver County Non-MCP Committed Loans: \$5,607,721 (24 loans)
- Overallotment for Carver County: \$12,319,933 (736% usage rate)
- Downpayment and closing cost assistance: \$543,400

MCP results as of 7/9/19:

- Carver County 2019 Allocation Amount: \$1,673,106
- Committed Loans: 10
- Committed Amount: \$2,037,754 (122% usage rate)
- Carver County Non-MCP Committed Loans: \$3,214,031 (14 loans)
- Overallotment for Carver County: \$5,251,785 (314% usage rate)
- Downpayment and closing cost assistance: \$22,000

Metropolitan Consortium of Community Developers (MCCD) Open to Business Program

In late 2012, the Carver County CDA contracted with the Metropolitan Consortium of Community Developers to provide the Open to Business program in the county. Since its inception, the program has:

- Served over 300 Carver County residents and/or business owners
- Delivered over 3,700 hours of technical assistance
- Provided \$1.934 million in direct funds
- Leveraged over \$10.8 million in private financing
- Had residents or businesses of 10 of the 11 cities in Carver County utilize the services

Most referrals to the Open to Business program come from the cities and banks; however, other entrepreneurs also provide a large number of referrals validating confidence in the program by the small business community.

Ongoing Initiatives:

- Develop workforce, senior, and affordable housing in Carver County so workers can live and work here in Carver County, which will support economic development and business throughout the county.
- Promote redevelopment within the cities of Carver County through new mixed-use projects which promote downtown living and shopping.
- Provide marketing, technical assistance to cities and business finance resources to industrial and business park developments in the county.
- Establish and maintain high quality service with interested stakeholders to build a collegial working relationship that contributes to CDA initiatives.
- Participate in the Greater MSP Economic Development Partnership; represent Carver County as the Public-Sector Representative on the Greater MSP Advisory Group.
- Work towards attracting new sources of capital and investment to Carver County.
- Enhanced partnerships with Carver County and GIS applications.

The CDA actively looks for opportunities in the County to further senior and affordable workforce rental housing to preserve the “Naturally Occurring Affordable Housing” in Carver County. The CDA is in the process of purchasing 42 units of housing in Mayer and Watertown that will preserve affordable units.

The CDA actively looks for financing opportunities to construct affordable housing for Carver County to meet the housing demand outlined in the Carver County 2017 Affordable Housing Study Updates and the 2030 Comprehensive Plan.

The CDA continues to look at options for the 25 acres the CDA currently owns in the City of Watertown.

The CDA is in negotiations to purchase a 4-plex and work with MAC-V to house veterans.

The CDA is in the planning process to construct a 36 unit Senior project and a 67 unit General Occupancy project on land the CDA owns in Carver.

This past year the CDA has worked with the Chambers on a Tourism plan and we are at a place now where we are putting together a plan to develop a website and possible print piece to promote “Carver County Tourism”.

The CDA submitted two land trust expansion grants this year. One for a county-wide expansion and a second for a partnership with Habitat for Humanity. Shepard of the Hill, a church in Chaska and an advocate and supporter of affordable housing, is selling the land to Habitat. The CDA will in turn purchase the land in order to move the homes into our land trust program. Habitat will build the units and provide the mortgage product. There will be four twinhomes for a total of eight units.

| | 2018 Budget | 2019 Budget | 2020 Requested Budget |
|-------------------------------------|-------------------|-------------------|-----------------------------|
| REVENUES | | | |
| Administrative Revenues | 100,620 | 94,030 | 114,890 |
| Pass-Through Grant Funds | 524,000 | 416,000 | 638,333 |
| Other Revenues | 1,711,448 | 2,332,499 | 2,700,980 |
| Housing Revenues | 6,864,600 | 6,396,981 | 6,500,881 |
| | | | |
| TOTAL REVENUES | 9,200,668 | 9,239,510 | 9,955,084 |
| EXPENDITURES | | | |
| Administrative & Operating Expenses | 3,059,769 | 3,823,659 | 4,439,330 |
| Pass-Through Grant Funds | 524,000 | 416,000 | 638,305 |
| Other Expenditures | 276,000 | 276,000 | 276,000 |
| Community/Economic Development | 830,000 | 830,000 | 780,000 |
| Housing Expenditures | 6,864,600 | 6,396,981 | 6,500,881 |
| | | | |
| TOTAL EXPENDITURES | 11,554,369 | 11,742,640 | 12,634,516 |
| | | | |
| TOTAL CDA DIFFERENCE BETWEEN | 2,353,701 | 2,503,130 | 2,679,432 |

*Revenues: Other Revenues will increase, and Housing Revenues decrease due to the reclassification of the public housing portfolio from Housing Revenues to Other Revenues (grouping these units with other CDA owned scattered site units).

*Expenditures: Administrative & Operating Expenses will increase while Housing Expenditures decrease due to the reclassification of the operating expenses of the public housing units as well.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Court Services Employee Transition from Courts to County Employment

Primary Originating Division/Dept: Administration (County)

Meeting Date: 8/20/2019

Contact: Dave Hemze Title: County Administrator

Item Type:
Work Session

Amount of Time Requested: 30 minutes

Attachments: Yes No

Presenter: Dave Hemze Title:

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Recent Appellate Court, Bureau of Mediation Services (BMS), and interest arbitration award decisions have defined County Probation Office (CPO) Court Services Directors and Probation Agents as County employees. Previously these individuals were considered State Court employees. In addition to Court Services Director Eric Johnson, there are 11.8 Full Time Equivalent (FTE) probation agent positions impacted by the action.

In response to the above referenced decisions, the State Court's Office created a workgroup including two judges from CPO counties, two District Court Administrators, two CPO Directors, one CPO County Commissioner, one CPO County Administrator, and the Legal Counsel and Legislative Director for the State Court Administrator's Office. This workgroup's effort resulted in the adoption of the attached Minnesota Judicial Branch Policy regarding County Probation Offices. In addition, the attached Policy Delegation Court Order provides further clarification on how this policy must be implemented in Carver County.

County Administrator Hemze will review the above history and provide recommendations on the next steps including placement within our organization, salary setting procedures, and development of related personnel policies.

ACTION REQUESTED:

None. County Board direction only.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: Other staffing change (grade, classification, hours, etc.)

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6273

POLICY 325 DELEGATION ORDER – CARVER COUNTY

This matter came on administratively before the Honorable Kathryn D. Messerich, Chief Judge of the First Judicial District. As Chief Judge, the undersigned exercises general administrative authority over the courts of the First Judicial District. Minn. Stat. § 484.69, subd. 3. The Judicial Council has promulgated Judicial Council Policy 325, Judicial Procedures for County Probation Officers, which shall be followed in all counties which utilize the services of county probation agents, appointed pursuant to Minn. Stat. § 244.19, and commonly known as CPO (“county probation office”) counties. The Supreme Court has ordered that all Judicial Council administrative policies are binding on all Judicial Branch judges and employees. *In re Establishing Judicial Council*, No. ADM04-8003 (Minn. Dec. 10, 2004).

For CPO counties, the judges of the district in which the county is located are responsible for appointing county probation directors. Judicial Council Policy 325 requires the Chief Judge to enter orders delegating the salary-setting authority for probation directors and agents for each CPO county to the applicable county office, and delegating the appointment authority for probation agents in each CPO county to the probation director for that county. Judicial Council Policy 325 authorizes the judges of the district to delegate their authority to appoint the county probation director to the judges in the county.

Carver County is a CPO county. A majority of the judges of the First Judicial District have agreed to delegate the appointment authority for the county probation director for Carver County to the judges in that county.

Pursuant to Judicial Council Policy 325, the undersigned makes the following

ORDER

1. Pursuant to Judicial Council Policy 325, the authority of the judges of the First Judicial District under Minn. Stat. § 244.19 to appoint and to withdraw the

appointment of the county probation director for Carver County is delegated to the judges in Carver County with the advice and consent of Carver County.

2. The salary-setting authority for the probation director and agents is delegated to the Carver County Board of Commissioners.

3. The authority to appoint probation agents in Carver County is delegated to the probation director for Carver County subject to the approval of the Carver County Board of Commissioners.

4. The Carver County probation director and agents serve at the pleasure of the court, and appointment may be withdrawn if the court determines that the individual no longer serves at the pleasure of the court.

5. While the probation director and agents serve at the pleasure of the court, they are county employees in all other respects including discipline and discharge.

6. Judicial Council Policy 325 is attached to and made a part of this order. Carver County shall have all of the authorities and responsibilities described in Judicial Council Policy 325.

Dated:

BY THE COURT:

Kathryn D. Messerich
Chief Judge, First Judicial District



Minnesota Judicial Branch Policy

| | |
|--------------------------|--|
| Policy Source: | Minnesota Judicial Council |
| Policy Number: | 325 |
| Category: | Human Resources |
| Title: | Judicial Procedures for County Probation Offices |
| Effective Date: | July 1, 2019 |
| Revision Date(s): | |
| Supersedes: | |

Judicial Procedures for County Probation Offices

I. POLICY STATEMENT

It is the policy of the Minnesota Judicial Branch that these Guidelines be followed in all counties which utilize the services of county probation agents, appointed pursuant to Minn. Stat. M.S. 244.19, commonly known as CPO (county probation office) counties.

II. DEFINITIONS

- A. Appointment – The written designation by the court to a county probation director or agent position.
- B. Court – The judges of the judicial district who appoint county probation officers, pursuant to Minn. Stat. §244.19.
- C. Serve at the pleasure - Performs the duties and responsibilities of the position in a manner that is acceptable to the court.
- D. Probation Director- The designated supervisor/manager of county probation offices and agents.

III. PROCESS AND PROCEDURES

- A. Appointment, Recruitment and Selection
 - 1. The judges of the district may delegate the appointment authority to the judge(s) in the county where county probation is provided pursuant to Minn. Stat. §244.19.
 - 2. Pursuant to Minn. Stat. §244.19, the court is responsible for the appointment of county probation directors. The court shall collaborate with the county in the selection process of probation directors.
 - 3. The selection of probation agents, to be appointed by the court, is delegated to the director. The director shall follow the county hiring process in the hiring of probation agents.
 - 4. All county probation directors and agents are county employees.

B. Employment and Supervision

1. Pursuant to Minn. Stat. §244.19, agents and directors serve at the pleasure of the court except with respect to terms and conditions of employment.
2. Compensation and benefits of county probation directors and agents are determined by the county, pursuant to Minn. Stat. §244.19.
3. The court's authority to set salaries, pursuant to Minn. Stat. §244.19, is delegated to the county.
4. The county is responsible for performance evaluations of probation directors, in accordance with county policies and procedures, subject to fulfillment of expectations of service to the court.
5. The probation director is responsible for performance evaluations of probation agents, in accordance with county policies and procedures, subject to fulfillment of expectations of service to the court.
6. All other terms and conditions of employment for probation directors and agents, including discipline and discharge, are determined by the county.

C. Withdrawal of Appointment

1. The court may withdraw the appointment of probation directors and agents if the court determines that the individual no longer serves at the pleasure of the court.
2. County probation directors and agents serve at the pleasure of the court, and in all other aspects are county employees including discipline and discharge.

IV. IMPLEMENTATION AUTHORITY

Implementation of this policy shall be the responsibility of the Chief Judges of the Judicial Districts which utilize the services of county probation agents, appointed pursuant to Minn. Stat. §244.19. The Chief Judge shall enter an order delegating salary setting authority for probation directors and agents to the applicable county office. The Chief Judge shall enter an order delegating probation agent appointment for each county probation agent to the director.

V. EXECUTIVE LIMITATIONS

None.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Aquatic Invasive Species planning for 2020

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Planning & Water Management Department will present on the planning and stakeholder involvement process regarding the 2020 Aquatic Invasive Species Prevention Plan.

Discussion will consist of:

1. Overview of annual planning process.
2. Local partnerships.
3. 2020 budget expectations.
4. Options for responding to funding shortfalls.

ACTION REQUESTED:

Board direction as staff begins to meet with local partners/stakeholders.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6256