



# CARVER COUNTY

# minnesota

Carver County Board of Commissioners  
July 16, 2019  
Regular Session  
County Board Room  
Carver County Government Center  
Human Services Building  
Chaska, Minnesota

PAGE

## REGULAR SESSION

4:00 p.m.	1.	a) <b>CONVENE</b> b) <b>Pledge of allegiance</b> c) <b>Public comments</b> – <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i>	
	2.	Agenda review and adoption	
	3.	Approve minutes of July 2, 2019, Regular Session.....	1-5
	4.	Community Announcements	
4:10 p.m.	5.	<b>CONSENT AGENDA</b>  <i>Growth: Manage the challenges and opportunities resulting from growth and development</i> 5.1 Settlement Agreements for the Highway 5/33 Roundabout Project..... 6-9 5.2 Final Plat Approval of TIM GEYEN ADDITION ..... 10-13 5.3 Rejection of Bids for the Highway 212 Signal Improvements Project . 14-16  <i>Connections: Develop strong public partnerships and connect people to services</i> 5.4 Amendment to Joint Powers Agreement for Fleet Software with Scott County and City of Burnsville ..... 17  <i>Culture: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government</i> 5.5 Update to the Motor Vehicle Policy..... 18 5.6 Approval of Memoranda of Agreement with the American Federation of State, County and Municipal Employees (AFSCME), Council No. 65, Regarding the Appraiser Classification Implementation ..... 19  <i>Finances: Improve the County’s financial health and economic profile</i> 5.7 Review/Social/Commissioners’ Warrants..... NO ATT	
4:10 p.m.	6.	<b>CONNECTIONS: Develop strong public partnerships and connect people to services</b> 6.1 MCIT (Minnesota Counties Intergovernmental Trust) Report to the Board.....	20

4:30 p.m.	<b>7. COMMUNITIES: Create and maintain safe, healthy and livable communities</b> 7.1 Award Construction Contract for Mental Health and Wellness Center..... 21-24
4:45 p.m.	<b>8. CULTURE: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government</b> 8.1 County Administrator’s 2019 Mid-Year Performance Evaluation Summary ..... 25
4:50 p.m.	<b>ADJOURN REGULAR SESSION</b>
4:50 p.m.	<b>BOARD REPORTS</b> 1. Chair 2. Board Members 3. Administrator 4. Adjourn

David Hemze  
County Administrator

UPCOMING MEETINGS

July 23, 2019	Work Session Canceled
July 23, 2019	12:00-1:00 p.m. Lake Waconia Regional Park & Coney Island of the West Groundbreaking Celebration 8170 Paradise Lane, Waconia
July 30, 2019	No Meeting
August 6, 2019	9:00 a.m. Board Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on July 2, 2019. Chair Randy Maluchnik convened the session at 9:06 a.m.

Members present: Randy Maluchnik, Chair, James Ische, Vice Chair, Gayle Degler, Tim Lynch and Tom Workman.

Members absent: None.

Under public participation, Karen Johnson Leuthner, 15735 38<sup>th</sup> Street, Mayer, clarified she was not representing anyone from Carver County and was a relevant public watchdog. She pointed out the video and email she sent yesterday that documented that the tower was built to sell for profit. She indicated there was not full disclosure and she was fighting for the safety of the people. Johnson Luethner added she had back up to support for everything she stated.

The following amendments were made to the agenda:

Add 5.21-Park Commission Appointment

Delete 7.1-Award Construction Contract for Mental Health and Wellness Center

Degler moved, Ische seconded, to approve the agenda as amended. Motion carried unanimously.

Ische moved, Workman seconded, to approve the minutes of the June 25, 2019, County Board Appeal and Equalization and June 25, 2019 Special Session. Motion carried unanimously.

Degler moved, Lynch seconded, to approve the following consent agenda items:

Approved a professional services agreement with LeVander Gillen and Miller PA for the CSAH 18 Reconstruction Project-Phase 3, pending finalization of the contract review process.

Approved a landscaping agreement with the City of Chaska for the installation of landscaping features on Highway 44, pending finalization of the contract review process.

Approved a professional services agreement with SRF Consulting Group, Inc., for the Highway 212 Build Grant Application preparation pending finalization of the contract review process.

Resolution #53-19, Support and Approval for a Build Grant Application for US Highway 212 Expansion between the City of Norwood Young America and City of Carver.

Contract with Wenck Associates, Inc., pending completion of the contract review process.

Approved Amendment #2 to contract 17-458 with WSB & Associates, Inc., for engineering services at Lake Waconia Regional Park pending finalization of the contract review process.

Resolution #54-19, Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for Highway 32 Bridge Project.

Approved the special event use permits for fireworks displays at Lake Waconia and Lake Minnewashta Regional Parks pending completion of the permit requirements.

Approved amendment #4 to contract 17-421 with SRF Consulting Group, Inc. for engineering services for the Highway 41/18 Project.

Awarded contract to Traffic Marking Services, Inc., for 2019 pavement markings hand work, pending finalization of the contract review process.

Contract with Siemens Industry, Inc., pending finalization of the contract review process.

Professional services agreement with Stonebrooke Engineering for \$59,490 for the 2019 Bridge Safety Inspections, pending finalization of the contract review process.

Resolution #55-19, Speed Zone Study Request.

Authorized Veterans Services Officer to travel out of state for a demobilization event for up to nine days.

Approved out of state travel for County Attorney to attend the National District attorney Association annual conference in Canada from July 23-26, 2019.

Approved issuing tobacco license to the following:

License #10-509, Nash Finch Co dba Econofoods #318

License #10-513, Good Time Liquors

License #10-515, Holiday Stationstores, Inc dba Holiday Stationstore #199

License #10-523, Mid-County Coop

License #10-526, R E Smith Oil & Tire Co, Inc.

License #10-540, Bluff Creek Golf

License #10-566, Schonknecht, Inc. dba Lisa's Place

License #10-578, Kwik Trip, Inc dba Kwik Trip #402

License #10-594, Holiday Stationstores, Inc dba Holiday Stationstore #360

License #10-596 Champlin 2005 LLC dba Cub Foods #1644

License #10-604, Holiday Stationstores, Inc. dba Holiday Stationstore #371

License #10-605, Walgreen Co. dba Walgreens #09728

License #10-606, Harvey's Bar & Grill Inc

License #10-611, Last Call Too dba Last Call

License #10-613, Casey's Retail Company dba Casey's General Store #2655

License #10-619, B&B Hospitality dba HI-5 Market

License #10-624 Kleinprintz Liquors, LLC dba MGM Liquor Warehouse  
License #10-626, Southern Sands Inc., dba Down South Bar & Grill  
License #10-627, Kwik Trip, Inc. dba Kwik Trip #492  
License #10-628, Walgreen Co dba Walgreens #12434  
License #10-633, Northern Tier Retail LLC dba SuperAmerica #4366  
License #10-634, GMB Enterprise, LLC dba Inn Town Wine & Spirits  
License #10-637, Fleet and Farm of Green Bay, dba Mills Gas Mart  
License #10-638, Family Dollar, Inc. #26540  
License #10-642, Chanhassen Stop, LLC  
License #10-643, Northern Tier Retail, LLC dba SuperAmerica #5001  
License #10-646, MLNG LLC dba The Vintage  
License #10-647 Huynh Inc LLC dba Carver Liquor  
License #10-648, Kwik Trip, Inc., dba Kwik Trip #854  
License #10-649, Churchills Quality Cigars & Gifts  
License #10-651, eCig Store of Shakopee, LLC  
License #10-652, Minnesota Fine Wine & Spirits, LLC dba Total Wine & More  
License #10-654, Fleet and Farm of Green Bay LLC dba Mills Fleet Farm  
License #10-655, Casey's Retail Company dba Casey's General Store #3591  
License #10-656, Big Stick's LLC  
License # 10-657, Greenleaf Tobacco & E Cigs dba Greenleaf Tobacco  
License # 10-658, Yayin Gado I, LLC dba Top Ten Liquors  
License # 10-659, Manjal Traders LLC dba Idly Dosai International Market  
License # 10-660, Brian Charles Bar LLC dba Dog House Bar  
License # 10-661, FILLMEUP LLC dba FILLMEUP  
License # 10-662, FILLMEUP LLC dba FILLMEUP

Approved Land Records STOC position funded by Recorder Tech funds.

Resolution #56-19, Performance Measurement Program 2019 Report

Approved the following abatements:

30.9520103	Ana Torres
30.9510490	Conrad Botz
30.9510114	Paul Ray
30.9510432	Jo Branstetter
30.9510158	John Wachter
30.9510187	Cindy Marie Jennings
30.9510403	Diane Helmer
30.9510116	Summer Foster
30.9510478	David Peterson
30.9510135	Alicia DeMaranon
30.9510290	Bruce Brinkhaus
85.3580260	Lance Hartfiel

75.5510380	Alex McCleskey
85.5000040	Erica Allen
30.3580080	Michael Simmons
85.0502280	Kate Bates
65.3200010	George Hanson

Reviewed July 2, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$229,136.65.

Appointed Paul Modeen to the Carver County Park Commission to fill an expired term in District #5.

Motion carried unanimously.

Keith Carlson, MICA Director, appeared before the Board to give an update on the past legislative session. He noted the session provided significant short-term gains for counties. He pointed out the increase in county program aid and cost shifts. He stated there was no new transportation funding and longer term the general fund outlook is a reason for concern. Carlson added the economy is slowing and the State's growth is being constrained by the lack of bodies to increase employment.

Steve Novak, Nancy Sileksy, and Carli Stark reviewed legislative changes in the areas of transportation, Health and Human Services and public safety.

Carlson thanked the County for their continued membership and recognized Commissioners Maluchnik and Degler for representing Carver County on the MICA Board. He also acknowledged the contributions of County staff in sharing information. He stated he would be retiring in August and announcing his replacement in a few weeks.

The Board thanked Mr. Carlson for his hard work and service to counties.

Rod Franks, HH&S Director and Jason Kamerud, Sheriff, requested the Board approval to create 1.0 FTE law enforcement co-responder crises therapist. Franks stated they would be creating a co-responder model between the mobile crisis team and officer on the road. Sheriff noted the increase in service calls related to mental health and increased training that has also occurred. He indicated the co-responder would provide assessment, provide immediate counseling in the field and would provide appropriate referrals. Kamerud stated Sheriff's office funding would be used to fund a position in HH&S to have someone in the field to provide immediate counseling and referrals.

Lynch moved, Degler seconded, to approve the creation of 1.0 FTE law enforcement co-responder crisis therapist and related budget amendment. Motion carried unanimously.

Martin Walsh, Parks, requested the Board award the construction contract for Phase 1 site development of Coney Island. He pointed out current vegetation removal work that is occurring and future work that would be occurring with Phase 1. He reviewed the alternate to construct a trail

section with retaining wall to complete the east-west connection.

Lynch moved, Ische seconded, to award contract to GL Contracting, Inc., for \$649,958 for the base bid Phase 1 Site Development of Lake Waconia Regional Park Coney Island, to award bid alternates to GL Contracting, Inc., for \$205,019 upon completion of the contract review process and subject to the 2020 budget approval requesting Met Council reimbursement grant funds from land acquisition of \$226,000. Motion carried unanimously.

Commissioner Lynch left at 10:14 a.m. to attend a funeral.

Dave Hemze, County Administrator, requested the Board approve the County's 2019-2020 Strategic Plan. He explained updates were done each year and the plan included moderate changes. He pointed out the budget discussions that were held with the Board considering initiatives take funding to get done. He noted under each goal were a number of strategic initiatives.

Workman moved, Degler seconded, to adopt the 2019-2020 Strategic Plan as outlined. Motion carried unanimously.

Kerie Anderka, Employee Relations, explained as part of the county wide performance process employees participate in a mid-year performance discussion to review goals and performance. She stated Statute allows the Board to meet in closed session to evaluate and discuss performance of their direct reports.

Degler moved, Workman seconded, to go into closed session as provided by Minnesota Statute to discuss County Administrator Hemze's performance to comply with the County's mid-year review process. Motion carried unanimously.

The Board adjourned the closed and Regular session at 10:50 a.m. and held a work session with Parks for an update.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Settlement Agreements for the Highway 5/33 Roundabout Project**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

▼

**BACKGROUND/JUSTIFICATION:**

The 2020 construction season includes the construction of a roundabout at the intersection of Highway 33 and Highway 5, on the northwest side of the City of Norwood Young America. Additional right-of-way is needed to complete the project. Appraisals and/or minimum damage assessments were obtained in order to determine the value of the needed right-of-way and the County Board of Commissioners approved the making of offers based on the opinions of value expressed in the appraisals and/or minimum damage assessments at their June 4, 2019 regular county board meeting. The County's Right-Of-Way Agent has negotiated settlements with property owners located at PID 's 11.0110200, 58.0145800 and 58.0143800.

**ACTION REQUESTED:**

Motion to adopt a resolution authorizing entering into settlement agreements for right-of-way acquisition for the Highway 5/33 Roundabout Project.

**FISCAL IMPACT:**  ▼

If "Other", specify:

**FTE IMPACT:**  ▼

**FUNDING**

<b>County Dollars =</b>	<input type="text" value=""/>
CSAH Reg. Funding	\$95,100.00
<b>Total</b>	<b>\$95,100.00</b>

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2019 - 6262



**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: July 16, 2019

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

---

**Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 5/33 Roundabout Project #188847**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for a roundabout and other improvements as part of the Highway 5/33 Roundabout Project (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of a roundabout and other improvements as part of the Highway 5/33 Roundabout Project #188847 constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on July 16, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16<sup>th</sup> of July, 2019.

\_\_\_\_\_  
Dave Hemze County Administrator

**EXHIBIT A**

**to**

**Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests**

**Highway 5/33 Roundabout Project**

Carver County Public Works No. 188847

**Property Tax Identification No. 11.0110200**

**Parcel Number(s): N/A**

Fee Owners: John & Kelly AB Schimelpfenig

Property Address: 12475 Co. Rd. 33, Norwood Young America, MN 55368

Permanent easement for public right-of-way purposes contains **39,733 sq. ft.**, more or less;  
**39,733 sq. ft.**, after excluding existing easements.

Temporary easement for construction purposes contains **25,865 sq. ft.**, more or less; **25,865 sq. ft.**, after excluding existing easements.

Settlement Amount: **\$85,000.00**

**Property Tax Identification No. 58.0145800 & 58.0143800**

**Parcel Number(s): N/A**

Fee Owners: Independent School District 108

Property Address: PO Box 247, Norwood Young America, MN 55368

Permanent easement for public right-of-way purposes contains **3,773 sq. ft.**, more or less;  
**3,773 sq. ft.**, after excluding existing easements.

Temporary easement for construction purposes contains **6,084 sq. ft.**, more or less; **6,084 sq. ft.**, after excluding existing easements.

Settlement Amount: **\$10,100.00**

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Final Plat Approval of TIM GEYEN ADDITION**

Primary Originating Division/Dept: Public Services - Land Mgmt.

Meeting Date: 7/16/2019

Contact: Jason Miekle Title: Senior Planner

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

Growth: Manage the challenges and opportunities resulting from growth and development

**BACKGROUND/JUSTIFICATION:**

File #PZ20170022. Tim Geyen is requesting final plat approval of TIM GEYEN ADDITION, which is located in Section 2 of Watertown Township. The County Board approved the Preliminary Plat (Resolution #15-19), on March 5, 2019, allowing for three (3) "high amenity" lots with road frontage on Oxford Ave. The County Surveyor has approved/signed the final plat. The Assistant County Attorney has reviewed the covenants and title information for platting purposes. The conditions of the Preliminary Plat have been satisfied. The Watertown Town Board has also approved the final plat. The plat map and draft County Board resolution are attached for the Board's review.

**ACTION REQUESTED:**

Motion adopting a resolution approving the final plat of TIM GEYEN ADDITION and authorizing the Chair's signature on the plat mylar.

**FISCAL IMPACT:** None

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:** None

**Total**  \$0.00

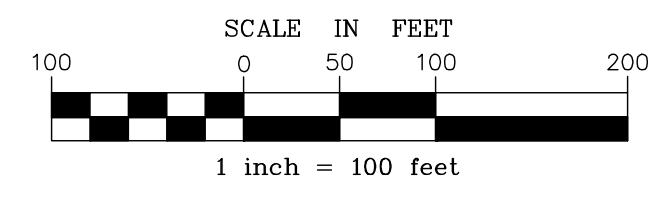
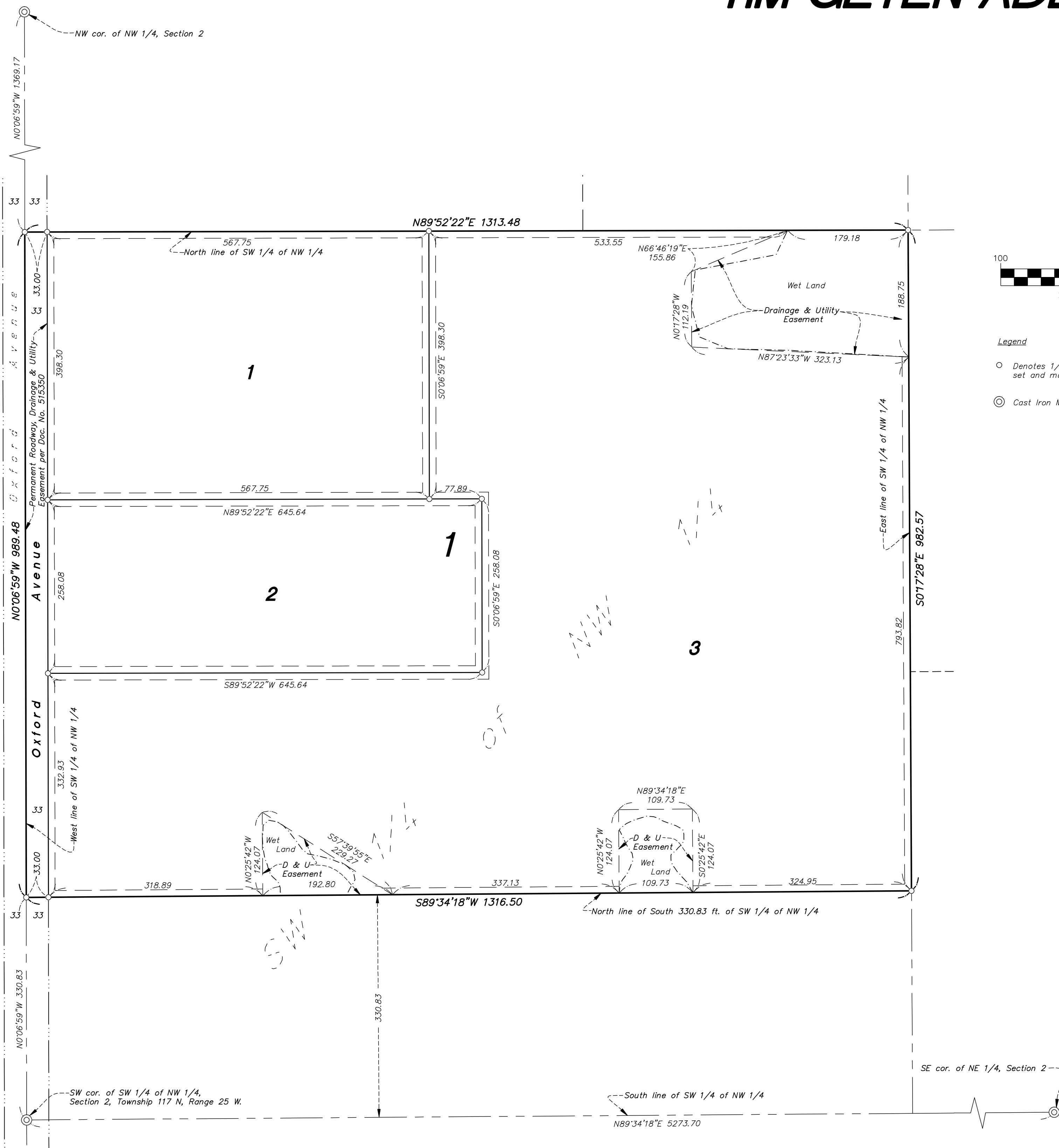
Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

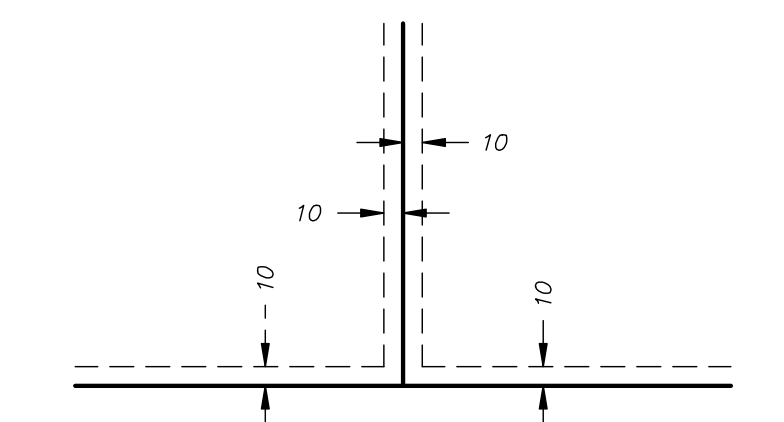
RBA 2019 - 6264

# TIM GEYEN ADDITION



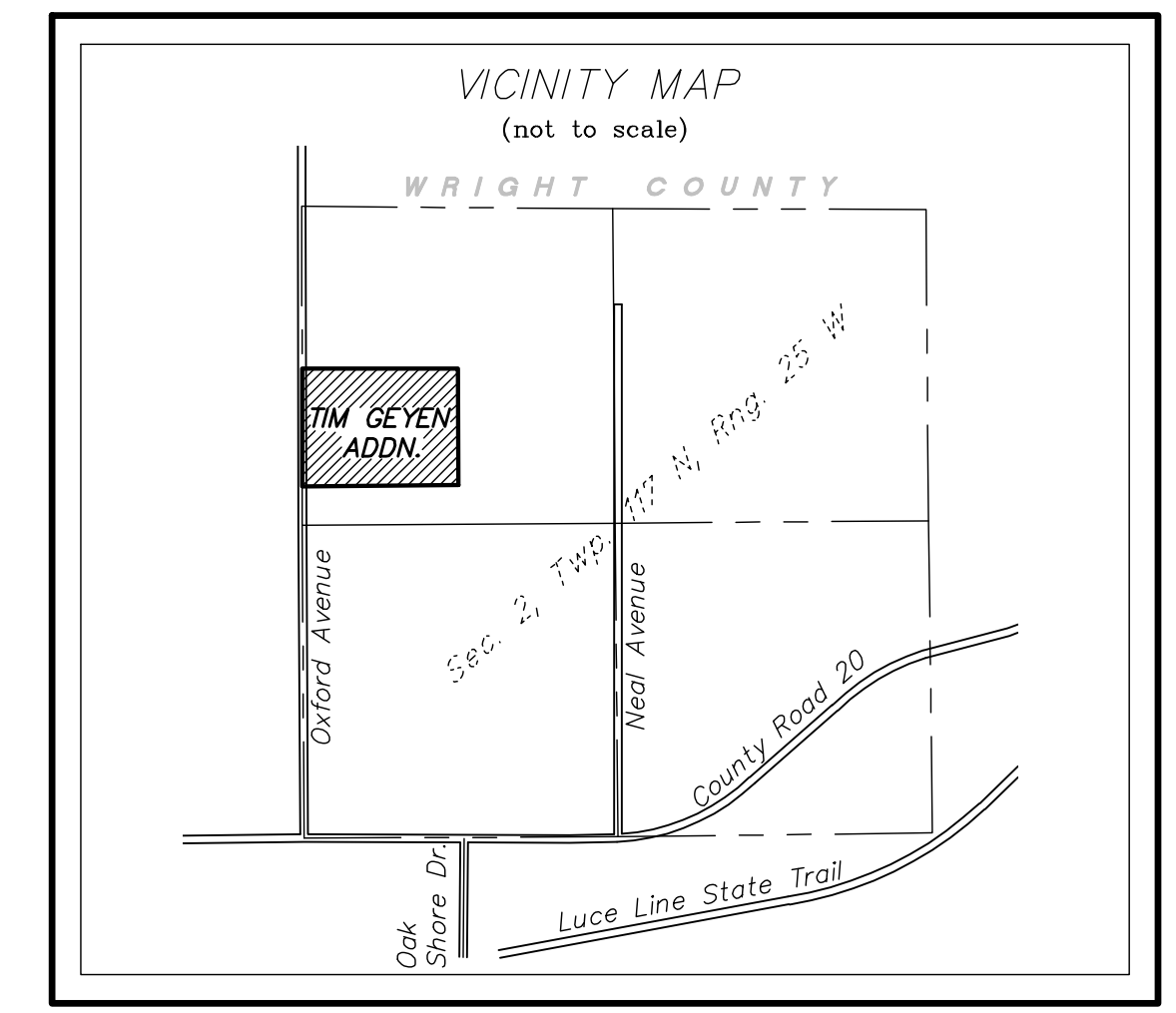
**Legend**  
 ○ Denotes 1/2 inch by 14 inch iron monument set and marked by L.S. No. 14700.  
 ⊙ Cast Iron Monument

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN AS THUS



Drainage and Utility Easements being 10 feet in width and adjoining right of way lines, and being 10 feet in width and adjoining lot lines, unless otherwise indicated.

Basis of bearing statement: The west line of Southwest Quarter of the Northwest Quarter is assumed to bear North 0 degrees 6 minutes 59 seconds West.



**KNOW ALL PERSONS BY THESE PRESENTS:** That Timothy G. Geyen and Lois H. Geyen, husband and wife as joint tenants of the following described property situated in the County of Carver, State of Minnesota to wit:  
 The Southwest Quarter of the Northwest Quarter of Section 2, Township 117, Range 25, except therefrom the South 330.83 feet.  
 Have caused the same to be surveyed and platted as TIM GEYEN ADDITION and do hereby dedicate to the public for public use forever the public ways and drainage and utility easements as created by this plat.  
 In witness whereof, Timothy G. Geyen and Lois H. Geyen, husband and wife as joint tenants, have caused these presents to be signed by its proper officer this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Timothy G. Geyen  
 \_\_\_\_\_  
Lois H. Geyen

STATE OF \_\_\_\_\_  
 COUNTY OF \_\_\_\_\_  
 The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Timothy G. Geyen and Lois H. Geyen, husband and wife as joint tenants.  
 \_\_\_\_\_  
Printed Notary Name  
 \_\_\_\_\_  
Signature  
 Notary Public, \_\_\_\_\_ County, Minnesota.  
 My Commission Expires \_\_\_\_\_

**SURVEYOR'S CERTIFICATION**  
 I, Paul B. Schoborg, do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on the plat; that all monuments depicted on the plat have been or will be correctly set within one year as indicated on the plat; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 503.01, Subd. 3, as of the date of this certification are shown and labeled on the plat; and that all public ways are shown and labeled on this plat.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
 \_\_\_\_\_  
Paul B. Schoborg, Licensed Land Surveyor  
 Minnesota License No. 14700

STATE OF \_\_\_\_\_  
 COUNTY OF \_\_\_\_\_  
 This instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Paul B. Schoborg, a Licensed Land Surveyor.  
 \_\_\_\_\_  
Printed Notary Name  
 \_\_\_\_\_  
Signature  
 Notary Public, \_\_\_\_\_ County, Minnesota.  
 My Commission Expires \_\_\_\_\_

**BOARD OF SUPERVISORS, TOWN OF WATERTOWN**  
 This plat of TIM GEYEN ADDITION was approved and accepted by the Board of Supervisors of the Town of Watertown, Carver County, Minnesota, at a regular meeting thereof held this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.  
 Board of Supervisors of the Town of Watertown, Carver County, Minnesota. By \_\_\_\_\_ Chairman By \_\_\_\_\_ Clerk

**COUNTY BOARD, CARVER COUNTY, MINNESOTA**  
 I/We do hereby certify that on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the Board of Commissioners of Carver County, Minnesota, approved this plat of TIM GEYEN ADDITION, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.  
 By \_\_\_\_\_ Chairman Attest \_\_\_\_\_ Administrator

**COUNTY SURVEYOR, CARVER COUNTY, MINNESOTA**  
 Pursuant to Chapter 395, Minnesota Laws of 1971, this plat has been approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
 \_\_\_\_\_  
Brian E. Praske, County Surveyor

**PROPERTY AND FINANCIAL SERVICES DIVISION, CARVER COUNTY, MINNESOTA**  
 I hereby certify that the taxes payable in 20\_\_\_\_ and prior years have been paid for land described on this plat, dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
 \_\_\_\_\_  
David Frischman, Property and Financial Services Director

**COUNTY RECORDER, CARVER COUNTY, MINNESOTA**  
 I hereby certify that this plat of TIM GEYEN ADDITION was filed this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_ o'clock \_\_\_\_ M. as Document No. \_\_\_\_\_.  
 \_\_\_\_\_  
Kaaren Lewis, County Recorder

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: July 16, 2019

Resolution #

Motion by Commissioner

Seconded by Commissioner

**A RESOLUTION APPROVING THE FINAL PLAT OF TIM GEYEN ADDITION**

**WHEREAS**, the preliminary plat has been submitted and approved by the County Board of Commissioners by Resolution No. 15-19, adopted March 5, 2019; and

**WHEREAS**, the final plat of TIM GEYEN ADDITION has been prepared and submitted for consideration; and

**WHEREAS**, the Carver County Planning Commission, by Resolution No. 19-02, waived any additional review of the final plat if no significant changes were made from the preliminary plat it approved; and

**WHEREAS**, the final plat conforms to the approved preliminary plat; and

**WHEREAS**, the County Board has reviewed the final plat and accompanying documents and finds as follows:

1. The final plat of TIM GEYEN ADDITION meets all the requirements of County Board Resolution No. 15-19.
2. The Assistant County Attorney has reviewed the March 26, 2019 Title Opinion (Johnson, Larson, Peterson, PA) which states: "that the fee title to the premises described is vested in Timothy G. Geyen and Lois H. Geyen, husband and wife as joint tenants".
3. The Assistant County Attorney, in consultation with the Land Management Department, has reviewed the Declaration of Covenants and Restrictions for Tim Geyen Addition, which contain all items required by the March 5, 2019, Board of Commissioners' Resolution #15-19, and Conditional Use Permit #PZ20170022.
4. The final plat conforms to the requirements of Chapter 151 of the Carver County Code (Subdivisions), Chapter 152 of the Carver County Code (Zoning), and Conditional Use Permit #PZ20170022.
5. The County Surveyor has approved the final plat
6. The Watertown Town Board has approved the final plat.

**THEREFORE, BE IT RESOLVED**, THAT The Carver County Board of Commissioners hereby approves the final plat of TIM GEYEN ADDITION. **BE IT FURTHER RESOLVED THAT THE** Carver County Board of Commissioners hereby authorizes the Board Chair to sign the plat mylar.

=====

<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
------------	-----------	---------------

=====

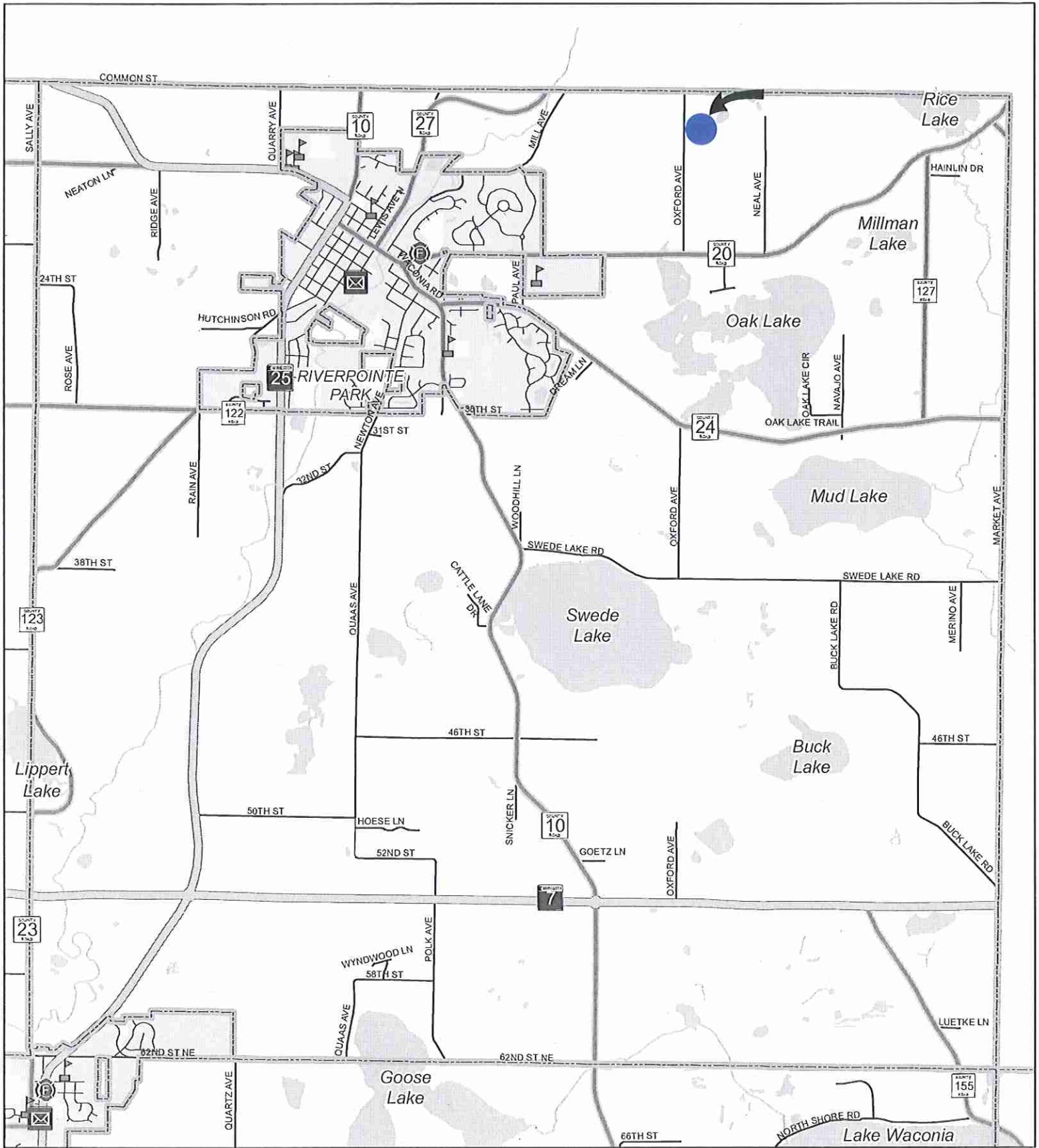
STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16<sup>th</sup> day of July, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

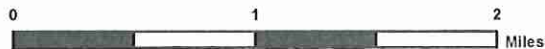
Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
David Hemze, County Administrator

# WATERTOWN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Rejection of Bids for the Highway 212 Signal Improvements Project**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

▼

**BACKGROUND/JUSTIFICATION:**

Carver County Public Works solicited bids for the Highway 212 Signal Improvements Project which included traffic control signal system revisions that modernized the traffic signals in the Cities of Chaska and Chanhassen as part of a Minnesota Department of Transportation Local Partnership Program grant award. On June 17, one bid was received, from Premier Electrical Corporation in the amount of \$323,782.00, which was 43.45% over the engineer's estimate from the County's consultant Alliant Engineering, Inc.

Since the low bid was over the engineer's estimate and only one bid was received staff is recommending to the Carver County Board of Commissioners to reject all bids and to rebid the project. The county is anticipating a rebid of this project in late 2019 or in early 2020, with construction of the entire project occurring in 2020.

This project involves state funding for this project (MnDOT Local Partnership Program Funds) that are being made available to help cover costs related to the project. The County has been assured that the loss of these funds is not in jeopardy as long as the project is progressing forward, which includes the rebid process and ultimately into construction in 2020.

**ACTION REQUESTED:**

Motion to adopt a resolution for rejection of all bids received on June 17, 2019 for the Highway 212 Signal Improvements Project in the Cities of Chaska and Chanhassen.

**FISCAL IMPACT:**  ▼

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:**  ▼

**Total**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6269



# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: July 16, 2019 Resolution No: \_\_\_\_\_  
 Motion by Commissioner: \_\_\_\_\_ Seconded by Commissioner: \_\_\_\_\_

## Rejection of Bids for the Highway 212 Signal Improvements Project

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Monday, June 17, 2019 at 10:00 a.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, one (1) sealed bid was received by Carver County Public Works, opened by two (2) representatives of Carver County Public Works, and read aloud for the **Highway 212 Signal Improvements Project**, said sealed bids for the responsible bidders is summarized as follows:

<u>Contractor</u>	<u>Total Bid</u>	<u>Over/Under Engineers Estimate</u>
Premier Electric\al Corporation	\$323,782.00	+43.45 %
<i>Engineers Estimate</i>	<i>\$225,715.00</i>	

And WHEREAS, after examination of the sealed bids by Carver County Public Works, Premier Electrical Corporation is the low bidder;

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby determines that it is in its best interest of the public to reject all the bids for the **Highway 212 Signal Improvements Project** and authorizes the County Engineer to re-advertise for bids; and

BE IT FURTHER RESOLVED that Carver County Public Works is hereby authorized and directed to return the proposal guaranty to the bidder.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
 COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16th day of July, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of July, 2019.

---

Dave Hemze

County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Amendment to Joint Powers Agreement for Fleet Software with Scott County and City of Burnsville**

Primary Originating Division/Dept: <input type="text" value="Public Works - Operations"/>	Meeting Date: <input type="text" value="7/16/2019"/>
Contact: <input type="text" value="Michael Legg"/> Title: <input type="text" value="Operations Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

This Joint Powers Agreement is a shared resources development of Carver County, Scott County and the City of Burnsville. The three agencies were all looking to improve the fleet management of vehicles and maintenance schedule of said fleet.

The goals of the fleet management software consortium are to efficiently manage fleet maintenance and to capture real costs of maintenance and ownership of fleet units to determine the optimum replacement schedule of equipment.

This amendment to the joint powers agreement is needed to add additional local government units to the group and revise the billing terms. The cost for maintenance to the software is shared by all members based off of the number of units that member has in the software. The group has now grown to include the Cities of Shakopee, Apple Valley and Eagan. It also establishes a member Committee.

**ACTION REQUESTED:**

Motion to approve the amendment to the Joint Powers Agreement for Fleet Software with Scott County and City of Burnsville.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/>	<b>FUNDING</b>
If "Other", specify: <input type="text"/>	County Dollars = <input type="text"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

*Office use only:*

RBA 2019 - 6261

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Update to the Motor Vehicle Policy**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

An update to the Motor Vehicle Policy is necessary, in keeping with the new hands-free bill that was signed into law by Governor Walz on April 12, 2019. Beginning on August 1, 2019, drivers will no longer be able to hold their cell phones in their hands. The current Motor Vehicle Policy includes requirements that county employees with driving responsibilities must obey federal, state and local rules and regulations pertaining to vehicle operation, which will include the new hands-free requirements effective August 1. Additional language in the current policy states that "using a cellular telephone while driving is strongly discouraged..." To ensure that expectations for compliance with the new law are clearly reflected in County policy, the statement containing this language will be removed.

**ACTION REQUESTED:**

Motion to approve the update to the Motor Vehicle Policy to comply with the hands-free law.

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**  \$0.00

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2019 - 6259

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Approval of Memoranda of Agreement with the American Federation of State, County and Municipal Employees (AFSCME), Council No. 65, Regarding the Appraiser Classification Implementation**

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="7/16/2019"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="Employee Relations Division Dir"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

The County and AFSCME General Bargaining Unit are parties to a Labor Agreement in effect January 1, 2019 through December 31, 2020 covering employees in the classifications of Appraiser and Senior Appraiser.

The reorganization in the Property and Financial Services Division within the Property Assessment Department resulted in an Appraiser Trainee classification and an Appraiser Specialist classification being added to the current structure. The County and the Union have concluded bargaining regarding the impact of the reorganization and have agreed upon how current employees will be placed within the new structure and the corresponding salary adjustments for affected employees. The implementation of the new structure provides a pay differential for employees working in the Senior Appraiser classification, who possess a SAMA license and are assigned to perform the full duties of commercial appraiser. The implementation eliminates Article 23, Section 9 of the current collective bargaining agreement, which defined pay differentials for employees in certain job classifications based on licensures held.

**ACTION REQUESTED:**

Motion to approve the Memoranda of Agreement with AFSCME Council No. 65 representing individuals employed in the classifications of Appraiser and Senior Appraiser regarding the changes in job classifications and corresponding salary adjustments for incumbents, and the pay differential for employees working in the Senior Appraiser classification who possess a SAMA license are assigned the full commercial appraiser duties.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>						
If "Other", specify: <input type="text" value=""/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;"><b>\$7,280.00</b></td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$7,280.00</b></td> </tr> </table>	County Dollars =	<b>\$7,280.00</b>			<b>Total</b>	<b>\$7,280.00</b>
County Dollars =	<b>\$7,280.00</b>						
<b>Total</b>	<b>\$7,280.00</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6274

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**MCIT (Minnesota Counties Intergovernmental Trust) Report to the Board**

Primary Originating Division/Dept: Employee Relations - Risk Management

Meeting Date: 7/16/2019

Contact: Sonja Wolter Title: Risk Management Specialist

Item Type:  
Regular Session

Amount of Time Requested: 20 minutes

Attachments:  Yes  No

Presenter: Paul Hajduk Title: Risk Management Consultant

**Strategic Initiative:**

Connections: Develop strong public partnerships and connect people to services and information

**BACKGROUND/JUSTIFICATION:**

Paul Hajduk, Risk Management Consultant with MCIT, would like to provide the MCIT Member Report to the County Board. The report will reference the insurance and risk management program as well as performance and goals of MCIT and Carver County. (MCIT presents the Board Report every other year).

**ACTION REQUESTED:**

Provide any additional input and/or direction to MCIT and Risk Management staff in the areas discussed.

**FISCAL IMPACT:** None  
If "Other", specify:

**FUNDING**  
County Dollars =  
Total \$0.00

**FTE IMPACT:** None

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6162

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Award Construction Contract for Mental Health and Wellness Center**

Primary Originating Division/Dept: <input type="text" value="Public Services"/>	Meeting Date: <input type="text" value="7/16/2019"/>
Contact: <input type="text" value="Nick Koktavy"/> Title: <input type="text"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text" value="Jim Kuchelmeister"/> Title: <input type="text" value="Facility Services Manager"/>	
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

In December of 2017, Carver County acquired the property at 9120 Shady Oak Dr. in Chaska from Ridgeview Medical Center to provide residential crisis stabilization services. The County was appropriated \$1.25 million from the State to support the expansion of the current facility from 5 beds to 12 beds. On April 17, 2018, the County Board approved the grant agreement with the State for the bond funds.

Carver County hired Wold Architects and Engineers as the architect for the project. Wold along with County staff, presented the project budget, schedule, and a draft layout at the January 22, 2019 County Board Work Session. The project involves adding about 2,700 square feet to the building and making improvements to the existing space to meet operational needs and licensure requirements.

Carver County advertised for single prime sealed bids for the project. Under this construction model, the County contracts with one company and they are responsible to deliver the project. The bids were opened on June 20, 2019. The County received 4 bids. Wold and County staff are recommending that the County accept the low bid of \$970,800 from Ebert Construction for the Base Bid work and Alternate #1.

The County anticipates that the construction project will start in late July or early August with completion by the end of the year.

**ACTION REQUESTED:**

Motion to contract with Ebert Construction for the expansion and remodeling of the mental health wellness center including the base bid work and alternate one pending finalization of the contract review process, approve the updated project budget, and authorize the Assistant County Administrator to approve change orders that are within the overall project budget.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>						
If "Other", specify: <input type="text"/>	<table style="width: 100%;"> <tr> <td><b>County Dollars =</b></td> <td><input type="text"/></td> </tr> <tr> <td>State Bond Funds</td> <td style="text-align: right;">\$970,800.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$970,800.00</b></td> </tr> </table>	<b>County Dollars =</b>	<input type="text"/>	State Bond Funds	\$970,800.00	<b>Total</b>	<b>\$970,800.00</b>
<b>County Dollars =</b>	<input type="text"/>						
State Bond Funds	\$970,800.00						
<b>Total</b>	<b>\$970,800.00</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

**Related Financial/FTE Comments:**

Attached is an updated project budget which is adjusted based on bids and quotes that the County has received. There is currently a project contingency of \$99,900 for this project.



June 20, 2019

Board of Commissioners  
Carver County  
600 East 4th Street  
Chaska, Minnesota 55318

Re: Mental Health Wellness Facility  
Commission No. 182223

Dear Commissioners:

On June 220, 2019, bids were received for the Mental Health Wellness Facility project. A total of 4 bids were received and the bids represent the range of costs we would expect and the low bid received is below our estimate for the work. One alternate was also bid as part of this project and award of the alternates will not effect who is the low bidder for the work. The following is our recommendation:

**Base Bid – Residential Addition**

**\$783,800**

The Base Bid adds six additional sleeping rooms to the existing Steiner Kelting facility and includes minor modifications to the existing building to accommodate the new program.

**Recommendation: Accept this Base Bid**

**Alternate No. 1 – Office Addition**

**\$187,000**

This Alternate add an additional four offices to the building attached to the sleeping room addition. This additional space will provide flexible office space for Social Services and for the Mental Health Wellness program.

**Recommendation: Accept this Alternate**

We are recommending you award a contract to Ebert Construction of Corcoran Minnesota in the amount of \$970,800 for the Base Bid work and Alternate No 1. Ebert Construction has completed similar work for us in the past and are qualified for this work. A bid tabulation is included for your review.

Sincerely,

Wold Architects and Engineers

John McNamara | AIA, LEED AP  
Partner

Enclosure

cc: Jim Kuechelmeister, Carver County  
Nick Koktavy, Carver County

Wold Architects and Engineers  
332 Minnesota Street, Suite W2000  
Saint Paul, MN 55101  
woldae.com | 651 227 7773

PLANNERS  
ARCHITECTS  
ENGINEERS





**Project Name:**

**Mental Health Wellness Facility**

**BID TABULATION**

Commission No.:

182223

Wold Architects and Engineers

Date:

6/20/2019

332 Minnesota Street, Suite W2000

Time:

2:00 PM

Saint Paul, Minnesota 55101

651.227.7773 Fax: 651.223.5646

Bidders Name	Addendum Numbers	Bid Security	Base Bid 'A' [Residential Addition]	Alternate #1 [Office Suite Addition]	Total w/ Alternate	
Ebert Construction 23350 County Road 10 Corcoran, Minnesota, 55357 (763)498-7844 (763)498-9951	1,2	Yes	\$783,800	\$187,000	\$970,800	
Klar Dig Construction 632 Mendelssohn Ave North Minneapolis, Minnesota, 55427 (612)260-5757 (612)260-5757	1,2	Yes	\$979,000	\$394,000	\$1,373,000	
RAM General Contracting, Inc. 592 Industrial Drive Winsted, Minnesota, 55395 (320)485-2844 n/a	1,2	Yes	\$821,478	\$255,898	\$1,077,376	
Versacon Inc. 9443 Science Center Drive Minneapolis, Minnesota, 55428 (612)590-2704 n/a	1,2	Yes	\$839,600	\$225,700	\$1,065,300	



**PROJECT BUDGET**

	Schematic Design 10/11/2018	Contract Documents 4/26/2019	Bid Results 6/20/2019
<b><u>CONSTRUCTION COSTS</u></b>			
Site Work	\$ 185,000	\$ 155,000	Incl.
Addition/ Renovation	\$ 465,000	\$ 500,000	Incl.
Mechanical	\$ 195,000	\$ 250,000	Incl.
Electrical	\$ 75,000	\$ 95,000	Incl.
<b>Subtotal Construction Costs</b>	<b>\$ 920,000</b>	<b>\$ 1,000,000</b>	<b>\$ 783,800</b>
<b>Alternate No. 1</b>	N/A	\$ 200,000	\$ 187,000
<b>Total Construction Cost</b>	<b>\$ 920,000</b>	<b>\$ 1,200,000</b>	<b>\$ 970,800</b>
<b><u>PROJECT COSTS</u></b>			
Architectural Fees	\$ 42,000	\$ 58,100	\$ 58,100
Architectural Reimbursables	\$ 2,000	\$ 2,000	\$ 2,000
Geotechnical	\$ 10,000	\$ 4,600	\$ 4,600
Survey	\$ 10,000	\$ 7,600	\$ 7,600
SAC/ WAC Fees	\$ 15,000	\$ 15,000	\$ 15,000
Plan Review and Inspections	\$ 5,000	\$ 5,000	\$ 5,000
Special Inspections/ Construction Testing	\$ 15,000	\$ 15,000	\$ 15,000
Testing and Balancing	\$ 5,000	\$ 5,000	\$ 5,000
Bid Set Printing	\$ 2,000	\$ 2,000	\$ 2,000
Furniture and Equipment	\$ 65,000	\$ 65,000	\$ 65,000
Contingency (design and construction)	\$ 159,000	\$ 120,700	\$ 99,900
<b>Subtotal Project Costs</b>	<b>\$ 330,000</b>	<b>\$ 300,000</b>	<b>\$ 279,200</b>
<b>TOTAL PROJECT COST</b>	<b>\$ 1,250,000</b>	<b>\$ 1,500,000</b>	<b>\$ 1,250,000</b>

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**County Administrator's 2019 Mid-Year Performance Evaluation Summary**

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="7/16/2019"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="Employee Relations Division Dire"/>	
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals &amp; sustain public trust/confidence in County government"/>	

**BACKGROUND/JUSTIFICATION:**

As provided by Minnesota Statute 13D.05, Subd. 3 (a), the Board met with County Administrator David Hemze on July 2, 2019 in closed session to evaluate and discuss his 2019 performance as of the mid-year point. The summary of their evaluation is as follows:

Mr. Hemze has made significant progress with regard to predetermined goals during the initial half of the year. The County Board is comfortable with Mr. Hemze's overall performance as well as his progress toward meeting goals established for 2019.

**ACTION REQUESTED:**

Motion to approve the summary statement of County Administrator Hemze's 2019 mid-year performance evaluation.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/>	<b>FUNDING</b>
If "Other", specify: <input type="text"/>	County Dollars = <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2019 - 6272