



CARVER COUNTY

minnesota

Carver County Board of Commissioners
July 2, 2019
Regular Session
County Board Room
Carver County Government Center
Human Services Building
Chaska, Minnesota

PAGE

REGULAR SESSION

9:00 a.m.	1.	a) CONVENE	
		b) Pledge of allegiance	
		c) Introduction of New Employees	1-2
		d) Public comments – <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i>	
	2.	Agenda review and adoption	
	3.	Approve minutes of June 25, 2019, Board of Appeal and Equalization and June 25, 2019, Special Session	3-6
	4.	Community Announcements	
9:10 a.m.	5.	CONSENT AGENDA	
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
	5.1	Professional services agreement with LeVander Gillen and Miller PA for the CSAH 18 Reconstruction Project - Phase 3.....	7
	5.2	Highway 44 Landscaping Agreement with City of Chaska	8
	5.3	PSA with SRF Consulting Group for Highway 212 BUILD Grant Application.....	9
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	5.5	Professional Services Agreement with WENCK Associates Inc.....	14
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
	5.6	Contract amendment #2 with WSB & Associates Inc. for Engineering Services at Lake Waconia Regional Park	15
	5.7	Right of Way Acquisition for the Highway 32 Bridge Project.....	16-19
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	5.9	Contract Amendment Number 4 for the Highway 41/18 Project with SRF Consulting Group Inc	21
	5.10	Contract with Traffic Marking Service, Inc. for 2019 Pavement Markings Hand Work	22
	5.11	Request for approval to contract with Siemens Industry Inc	23
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5.14 Out of State Travel - VSO (Demobilization Event for 34th ID, MN National Guard in Fort Hood, TX) 27

Connections: Develop strong public partnerships and connect people to services
5.15 Out-of-State Travel 28
5.16 Tobacco Licenses 29-31

Culture: Provide organizational culture fostering accountability to achieve goals and sustain public trust/confidence in County government
5.17 Land Records Temporary Employee 32

Finances: Improve the County's financial health and economic profile
5.18 State Performance Measurement Program (2019) 33-46
5.19 Abatements/Additions 47-48
5.20 Review/Social/Commissioners' Warrants..... NO ATT

9:15 a.m. 6. **CONNECTIONS: Develop strong public partnerships and connect people to services**
6.1 MICA Legislative Update 49

9:40 a.m. 7. **COMMUNITIES: Create and maintain safe, healthy and livable communities**
7.1 Award Construction Contract for Mental Health and Wellness Center..... 50-53
7.2 Request creation of 1.0 FTE Law Enforcement Co-Responder Crisis Therapist 54-55
7.3 Contract with GL Contracting Inc. Phase I Site Development Lake Waconia Regional Park, Coney Island 56-60

10:15 a.m. 8. **CULTURE: Provide organizational culture fostering accountability to achieve goals and sustain public trust/confidence in County government**
8.1 Carver County 2019-2020 Strategic Plan 61-77
8.2 **Closed Session** for County Administrator Mid-Year Performance Evaluation 78

11:00 a.m. **ADJOURN REGULAR SESSION**

WORK SESSION

11:00 a.m. A. **COMMUNITIES: Create and maintain safe, healthy and livable communities**
1. Proposal to Eliminate Park Entrance Fees & Lake Waconia Regional Park Update..... 79

11:45 a.m. **BOARD REPORTS**
1. Chair
2. Board Members
3. Administrator
4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

July 9, 2019 No Meeting
July 16, 2019 4:00 p.m. Board Meeting
July 23, 2019 9:00 a.m. Board Work Session
July 30, 2019 No Meeting
August 6, 2019 9:00 a.m. Board Meeting

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****IT Senior GIS Analyst Matt Rantala**

Primary Originating Division/Dept: Public Services - IT

Meeting Date: 7/2/2019

Contact: Chad Riley Title: IT Manager - GIS & Software

Item Type:
New Employee Intro

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Chad Riley Title: IT Manager - GIS & Software

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Matt Rantala began his position as IT Senior GIS Analyst on March 11, 2019. Matt is filling a vacancy within the Information Technology Department.

ACTION REQUESTED:

Welcome Matt Rantala.

FISCAL IMPACT: Other

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

 Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6228

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Land Management Planner Kathleen Russell

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Kathleen Russell is the new Planner in the Land Management Department, filling a vacancy. She started part-time in March and transitioned to full-time on May 20th.

ACTION REQUESTED:

Please welcome Kathleen Russell as a staff member at Carver County.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6237

The County Board of Appeal and Equalization met this day as required by law. Present were Board members: James Ische, Vice Chair, Gayle Degler, Tom Workman and David Frischmon, Property and Financial Services Director.

Ische moved, Workman seconded, to open the meeting. Motion carried unanimously.

Keith Kern, County Assessor, administered the oath of office to Board members.

Workman moved, Degler seconded, to adopt Robert's Rules of Order for the County Board of Appeal & Equalization. Motion carried unanimously.

Jeff and Janelle Schrof, 671 Broken Arrow, Chanhassen, stated they have owned the house for ten years and the assessed value was now considerably over what it would sell for. Schrof stated they looked at the sales in the last year and reviewed assessed values vs sales values. He pointed the assessed values were 89% of the sales price. The owners pointed out the age of the neighborhood and the mix of homes.

Ryan Johnson, Assessor's office, presented a summary appraisal report. Mr. Johnson pointed out to the Board the many differences of the comparable home sales used by the petitioner.

Mark Senn explained he was representing Craig Peterson as Mr. Peterson could not attend. Senn explained the home was built in 1991 and was handicapped accessible, which limited the square footage. He indicated there have been no updates since 1991 and questioned the comps chosen by the Assessor's Office. Senn pointed out a spreadsheet he created on several properties and identified factors people look at when considering buying a house. He identified two specific properties and compared those values to Peterson's house. Senn noted the cost to replace transit heat and other needed updates. He also pointed out this was close in proximity to an upcoming commercial development.

Zack Mahan, Assessor's Office, presented a summary appraisal report. Mr. Mahan stated the assessed values were based on homes of comparable size and acreage and felt the sales used by the petitioner were smaller and where not on acreage lots.

Degler moved, Workman seconded, to recess as the County Board of Appeal & Equalization at 10:00 am and reconvene after today's County Board Special Session. Motion carried unanimously.

Frischmon moved, Degler seconded, to reconvene as the County Board of Equalization at 10:31 a.m. Motion carried unanimously.

Ryan Johnson, Assessor's office, clarified the size of the Schrof house as compared to the comparables given by Mr. Schrof. Keith Kern, County Assessor, suggested they could look at applying the overall assessment ratio in setting the value.

Degler moved, Workman seconded, to set the market value of PID #25.1602310, Jeff Schrof at \$816,000. Motion carried unanimously.

Keith Kern, County Assessor, reviewed the information submitted by Mr. Senn on behalf of Mr. Peterson. He noted the sales were all smaller in square footage and only one was on acreage. Zack Mahan, Assessor's Office, also noted the Stonefield Lane comp was for a two story and the other comp submitted was located in Chaska. Kern clarified they will have to wait until the market reacts to the future commercial development to determine if there is any impact to the Peterson property.

Ische moved, Degler seconded, to support the Assessors' recommendation of \$695,600 on PID #25.3530050, Craig Peterson. Motion carried unanimously.

Keith Kern, Assessor, explained the market remained strong through the last year and the number of sales and new construction were similar to last year. He recognized the number of calls increased this year due to the increase in taxes as a result of market value increases. He reviewed office staff changes within the past year and highlighted each of his staff's contributions and accomplishments.

Degler moved, Workman seconded, to adjourn the County Board of Appeal and Equalization at 10:58 a.m. Motion carried unanimously.

David Frischmon
Property & Finance Director

A Special Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on June 25, 2019. Vice Chair James Ische convened the session at 10:04 a.m.

Members present: James Ische, Vice Chair, Gayle Degler and Tom Workman.

Members absent: Randy Maluchnik, Tim Lynch.

Under public participation, Karen Johnson Leuthner, 15735 38th Street, Mayer, stated she was a relevant public watchdog. She explained she wanted to talk about the 2040 comp plan and the concerns that were expressed by the people attending the meetings. She recapped the concerns and believed that back in 2008 the County should have got prepared on what was going to occur with solar. She indicated she would be contacting the County's Met Council rep to highlight those concerns. She questioned the amounts that attorneys were paid that worked on the solar appeals and suggested the ordinance was not county wide as only two commissioner districts have the solar burden. She believed the approval of the last solar should have been delayed and referenced the letter sent by the eleven senators to the Department of Energy Secretary that raised concerns.

Degler moved, Workman seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Degler seconded, to approve the minutes of the June 4, 2019, Regular Session. Motion carried unanimously.

Degler moved, Workman seconded, to approve the following consent agenda items:

Reviewed June 11, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$264,671.62; reviewed June 18, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$521,332.66 and reviewed June 25, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$351,357.48.

Motion carried unanimously.

David Frischmon, Property & Financial Services Director, requested the Board adopt a Resolution accepting the deputy registrar reimbursement grant. He explained the State Legislature approved grants for all deputy registrars impacted by the rollout of the MNLARS program and the loss of revenue that resulted. He clarified the County would be receiving \$91,564.58 for the Chanhassen License Center, \$66,484.88 for the Chaska License Center and the proposed Resolution reflected those amounts. He stated the funds would be rolled over to the YES account and he would come back in the future requesting approval for the funds be used for License Center purchases and security related items.

Frischmon pointed out the increase in transaction fees that was also approved by the Legislature that could be used for additional staff to cut down wait times at License Centers and provide better customer service.

Workman offered the following Resolution, seconded by Degler:

Resolution #52-19
Deputy Registrar Reimbursement Grant

On vote taken, all voted aye.

Workman moved, Degler seconded, to adjourn the Special Session at 10:25 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with LeVander Gillen and Miller PA for the CSAH 18 Reconstruction Project - Phase 3

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2015 construction season included the reconstruction of Highway 18, (Lyman Boulevard), from Powers Boulevard on the east to Audubon Road on the west. Additional right of way was needed to complete the project. Appraisals by a certified appraiser were received and offers made based on those appraisals to the property owners impacted by the project. Eminent domain was filed against two of the property owners, condemnation hearings commenced before three commendation commissioners and damages were awarded by said commissioners. A property owner located at PID #25.0230420 has filed an appeal of the condemnation commissioners award. This contract is to engage Peter G. Mikhail of LeVander; Gillen & Miller; P.A. to handle all discovery, mediation and trial activities related to the appeal.

ACTION REQUESTED:

Motion to approve a professional services agreement with LeVander Gillen and Miller PA for the CSAH 18 Reconstruction Project - Phase 3, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text"/>
CSAH Regular	\$37,500.00
City of Chanhassen	\$37,500.00
Total	\$75,000.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6227

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Highway 44 Landscaping Agreement with City of Chaska

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

The City of Chaska wishes to install landscaping features within the Highway 44 (Big Woods Boulevard) county highway right of way between Highway 11 (Jonathan Carver Parkway) and Highway 61 (Chaska Boulevard) to meet the expectations of the community. Carver County's landscaping policy requires the City to complete this agreement when permanent landscaping obstructions are installed (trees, poles, etc.). This is a template agreement that was developed by Public Works and the County Attorney's office and has been used on past similar projects.

ACTION REQUESTED:

Motion to approve a landscaping agreement with the City of Chaska for the installation of landscaping features on Highway 44, pending finalization of the contract review process.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6236

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional services agreement with SRF Consulting Group for Highway 212 BUILD Grant Application

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="7/2/2019"/>
Contact: <input type="text" value="Angie Stenson"/> Title: <input type="text" value="Planner - Transportaton, Senior"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The County is submitting a BUILD Transportation Discretionary Grants Program federal funding application for Highway 212 expansion from Norwood Young America to Carver. The proposed project includes expansion of the highway to a 4-lane divided expressway and intersection safety improvements along the corridor. The County is leading development and submittal of the application in partnership with MnDOT.

This contract is for professional services for the preparation of the BUILD grant application and technical analysis for the Highway 212 Expansion project. The Consultant will conduct and prepare the Benefit-Cost Analysis for the application as well as complete project management, data collection, and preparation of the application for the July 15, 2019 application deadline. The professional services include detailed origin-destination travel pattern evaluation using StreetLight data. The purpose of this analysis is to quantify and demonstrate the regional significance of the corridor for freight and commuter traffic by identifying travel patterns and characteristics by time of day. This information will enhance the competitiveness of the grant application.

The total project cost for the application is estimated at \$110 million with a federal BUILD Program grant request of the maximum \$25 million. Funding secured for this improvement includes \$15 million from the Minnesota Highway Freight Program and \$7 million from Metropolitan Council's regional solicitation. County and State funding are also committed for the project.

ACTION REQUESTED:

Motion to approve a professional services agreement with SRF Consulting Group, Inc. for the Highway 212 BUILD Grant Application preparation pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING
If "Other", specify: <input type="text"/>	County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	County Sales Tax <input type="text" value="\$49,758.00"/>
	Total <input type="text" value="\$49,758.00"/>
	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution of Support and Approval for Federal BUILD Grant Application for Highway 212 Expansion

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="7/2/2019"/>
Contact: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="PW Director/County Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The U.S. Department of Transportation is soliciting applications for \$900 million for the FY 2019 BUILD Transportation Grants Program as appropriated through the FY 2019 Appropriations Act for National Infrastructure Investments. The BUILD Transportation Grants Program provides dedicated, discretionary funding for transportation infrastructure projects of local or regional significance.

The FY 2019 Appropriations Act directs funds provided for BUILD Transportation Grants be divided not more than 50 percent for rural areas and 50 percent for urbanized areas and requires measures to ensure an equitable geographic distribution of grant funds. Eligible projects for BUILD Transportation Grants include surface transportation capital projects including highway, bridge, or other road projects and the maximum award for this round of BUILD Transportation Grants is \$25 million.

The County, in partnership with MnDOT is seeking funds to reconstruct US Highway 212 from a two-lane rural highway to a four-lane divided expressway between the City of Norwood Young America and the City of Carver. The proposed improvements will remove barriers to efficient freight movement, provide economic development opportunities at key locations, preserve existing infrastructure, and improve the corridor's mobility and safety for all users.

The Board adopted a ½ percent local option sales tax in May 2017 dedicated for transportation projects, and this project is identified in the implementation plan for use of these funds.

This resolution states that the County will provide funding towards the local match and partner with MnDOT to contribute to the overall local match and project funding as identified in the BUILD grant application. Funding secured to date includes \$15 million through the Minnesota Highway Freight Program and \$7 million through the Metropolitan Council's regional solicitation, as well as an \$18 million commitment from MnDOT.

ACTION REQUESTED:

Adopt Resolution to support and approve the submittal of the US Highway 212 Expansion application to the FY 2019 BUILD Transportation Grants Program to reconstruct and expand US Highway 212 from a two-lane undivided highway to a four-lane divided expressway between the City of Norwood Young America and the City of Carver and authorize and direct the Carver County Engineer to submit the application.

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING								
If "Other", specify: <input type="text" value="Budget Amendment needed if grant won."/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">County Dollars =</td> <td style="width: 40%;"></td> </tr> <tr> <td>MnDOT (State)</td> <td style="text-align: right;">\$33,000,000.00</td> </tr> <tr> <td></td> <td style="text-align: right;">10</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$110,000,000.00</td> </tr> </table>	County Dollars =		MnDOT (State)	\$33,000,000.00		10	Total	\$110,000,000.00
County Dollars =									
MnDOT (State)	\$33,000,000.00								
	10								
Total	\$110,000,000.00								
FTE IMPACT: <input type="text" value="None"/>									

County Dollars =	
MN Hwy Freight Program	\$15,000,000.00
Met Council Fed. Grant	\$7,000,000.00
County Sales Tax	\$20,000,000.00
Met Council Fed. Grant (f	\$10,000,000.00
BUILD Grant Request	\$25,000,000.00
Total	\$110,000,000.00

Insert additional funding source

Related Financial/FTE Comments:

The total estimated project cost is \$110 million. The County has secured two grants: MN Highway Freight Program (\$15 million) and Federal STP Funding through the Metropolitan Council's Regional Solicitation (\$7 million). This estimate includes the estimated State's share of up to \$33 million (approx. \$18 million committed) and the County's share at up to \$20 million. A budget amendment would be necessary if the County were awarded the \$25 million grant. The County will work with MnDOT to fully fund the local match.

Office use only:

RBA 2019 - 6249

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: July 2, 2019

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution of Support and Approval for a BUILD Grant Application for US Highway 212 Expansion between the City of Norwood Young America and City of Carver

WHEREAS, the Better Utilizing Investments to Leverage Development “BUILD” Transportation Grants Program provides dedicated, discretionary funding for transportation infrastructure projects of local or regional significance; and

WHEREAS, the U.S. Department of Transportation is soliciting applications for \$900 million for the FY 2019 BUILD Transportation Grants Program as appropriated through the FY 2019 Appropriations Act for National Infrastructure Investments; and

WHEREAS, the FY 2019 Appropriations Act directs funds provided for BUILD Transportation Grants be divided not more than 50 percent for rural areas and 50 percent for urbanized areas and requires measures to ensure an equitable geographic distribution of grant funds and an appropriate balance in addressing the needs of urban and rural areas; and

WHEREAS, eligible projects for BUILD Transportation Grants include surface transportation capital projects including highway, bridge, or other road projects as well as public transportation projects, passenger and freight rail transportation projects, port infrastructure investments, and intermodal projects; and

WHEREAS, the maximum award for this round of BUILD Transportation Grants is \$25 million; and

WHEREAS, Carver County, in partnership with the Minnesota Department of Transportation (MnDOT) is seeking funds to reconstruct US Highway 212 from a two-lane rural highway to a four-lane divided expressway between the City of Norwood Young America and the City of Carver; and

WHEREAS, the proposed improvements will remove barriers to efficient freight movement, provide economic development opportunities at key locations, preserve existing infrastructure, and improve the corridor’s mobility and safety for all users; and

WHEREAS, the Carver County Board of Commissioners adopted a ½ percent local option sales tax in May 2017 dedicated for transportation projects, and this project is identified in the implementation plan for use of these funds; and

WHEREAS, Carver County will provide funding towards the local match and partner with MnDOT to contribute to the overall local match and project funding as identified in the BUILD grant application, which includes the use of funding programmed for maintenance, secured funding through other grant programs, and additional program funding as applicable; and

NOW THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners supports and approves the application for a FY 2019 BUILD Transportation Grant to reconstruct US Highway 212 from a two-lane undivided highway to a four-lane divided expressway between the City of Norwood Young America and the City of Carver and authorizes and directs the Carver County Engineer to submit the application.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the _____ day of _____, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 2nd day of July, 2019.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with WENCK Associates Inc.

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Implementation of the Carver County Water Management Organization (CCWMO) Water Plan requires engineering services. Pursuant to state statute (MS 103B.227), the CCWMO issued a Request for Qualifications (RFQ) for engineering services in May 2019. Based on the scoring of the submitted proposals, the staff is recommending that WENCK Associates Inc. be included in the pool for engineering services.

CCWMO received 6 responses and will likely add 1-2 more vendors to the pool in the near future. WENCK is being recommended ahead of the other vendors due to a need for immediate WMO permit review in July. WENCK is the most familiar firm with this work and is able to fit this need.

CONTRACT BENEFITS - Engineering services are essential to implement pieces of the water management plan, including stormwater review, project design, modeling work or review, and sub-contracting for construction. The WMO does not have an engineer on staff. The WMO staff believes that the use of outside consultants is the most efficient way to accomplish engineering tasks for July 2019 through June 2021.

The funds noted are a "not to exceed" estimate for the two-year period. This contract would NOT be a commitment by the County to allocate funds to the firm, as projects would be handled on a work order basis. The WMO works with other firms as well.

ACTION REQUESTED:

Motion to contract with WENCK Associates Inc. pending completion of the contract review processes.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

CCWMO Levy	\$150,000.00
State/Federal Grants	\$150,000.00
Total	\$300,000.00

Insert additional funding source

Related Financial/FTE Comments:

Not to exceed amount of \$300,000 based on estimated max for two-year period (2019-21). 2019 funds are included in the budget. 2020-21 funds will be based on County Board approved budgets and WMO levy, existing grants and potential future grants.

Office use only:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Contract Amendment Number 2 with WSB & Associates Inc. for Engineering Services at Lake Waconia Regional Park

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

WSB is under contract to provide design engineering services for preliminary site design, grading, paving and utility plans for the Phase 1 Development of Lake Waconia Regional Park. The project has progressed into final design, permitting, construction, and inspection for the park as well as the DNR watercraft access site. Additional services are needed for this work.

ACTION REQUESTED:

Motion to approve Amendment #2 to Contract 17-458 with WSB & Associates Inc. for Engineering Services at Lake Waconia Regional Park pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	\$0.00
DNR Cooperative Agreem	\$100,000.00
2019 Schedule E, Conting	\$100,000.00
Carver County Fund 34	\$4,000.00
Total	\$204,000.00

Insert additional funding source

Related Financial/FTE Comments:

Original contract amount is \$82,500. Contract amendment #1 increase of \$35,670 to \$118,170, Contract Amendment #2 increases the contract amount by an additional \$204,000 for a total contract amount of \$322,170

Office use only:

RBA 2019 - 6213

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Right of Way Acquisition for the Highway 32 Bridge Project

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

The 2020 capital improvement program includes the Highway 32 Bridge Project, which is the replacement of Bridge No. 10514 with a new concrete bridge on Highway 32 over South Fork Crow River. Additional right-of-way is needed to complete this project. The Carver County Right-of-Way Agent completed minimum damage assessments to determine just compensation for the right of way being acquired, including temporary construction easements. This purchase of additional right-of-way is necessary to fulfill the project charter. The properties being impacted by the project are on property Identification numbers (PID) 01.0310500, 01.0310510 and 11.0361000.

ACTION REQUESTED:

Motion to adopt a resolution authorizing the making of offers for temporary easements on property Identification numbers (PID) 01.0310500, 01.0310510 and 11.0361000.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =	<input type="text" value=""/>
CSAH Const Reg	\$545.00
Total	\$545.00

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6220

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: July 2, 2019
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for Highway 32 BRIDGE PROJECT

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for a bridge replacement as part of the Highway 32 Bridge Project (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests described in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owners submit to the County the information necessary for reimbursement.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of a bridge replacement as part of the Highway 32 Bridge Project constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County's proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s), the Public Works Division Director or agents under his supervision, shall make initial written offers of just compensation to the Owners of the real property interests described in Exhibit A from whom the County must acquire real property interests needed for the Project; and

BE IT FURTHER RESOLVED that the Public Works Division Director or agents under his supervision, shall reimburse the Owners of said real property interests for an independent appraisal of damages from a licensed real estate appraiser to estimate the full amount of damages which will be caused to Owners by the County's proposed acquisition of the real property interests described in said Exhibit A, and that, upon the Owners providing to County a copy of that appraisal report, evidence of the cost of that report, and evidence of payment of that amount to the appraiser, County shall reimburse Owners for the cost of Owners' independent appraisal report, subject to the limits stated in Minn. Stat. §117.036. In lieu of said independent appraisal of damages, the Public Works Division Director or agents under his supervision, may offer in addition to the initial written offer to property Owners, an amount up to said limits in Minn. Stat. §117.036.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on July 2, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this July 2, 2019.

Dave Hemze

County Administrator

EXHIBIT A

To

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests

Highway 32 Bridge Project

Carver County Public Works No. 148744

Property Tax Identification No. 02.0150700

Parcel Number(s): N/A

Fee Owners: Wambeke, Scott & Stephanie

Property Address: 8180 County Road 32, New Germany, MN 55367

Temporary easement for construction purposes contains **2,380 sq. ft.**, more or less.

Property Tax Identification No. 02.0150710

Parcel Number(s): N/A

Fee Owners: Boll, Daniel & Teresa

Property Address: 8180 County Road 32, New Germany, MN 55367

Temporary easement for construction purposes contains **4,998 sq. ft.**, more or less.

Property Tax Identification No. 02.0151100

Parcel Number(s): N/A

Fee Owners: Rickert, Michael K & Roxanne M

Property Address: 8180 County Road 32, New Germany, MN 55367

Temporary easement for construction purposes contains **1,626 sq. ft.**, more or less.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Special Event Use Permit Issuance - 4th of July Firework Display(s)

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
Consent ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

The groups of the Waconia Chamber of Commerce and KaBoom (Lake Minnewashta neighborhood(s) non-profit) have requested Special Event Use Permit(s) for the upcoming Thursday, July 4th, 2019 fireworks displays at the corresponding areas of Lake Waconia Regional Park and Lake Minnewashta Regional Park.

By County Ordinance, Chapter 91; fireworks displays require issuance of a special use permit.

Both planned fireworks displays are schedule for July 4th, and can attract thousands of visitors to the park areas. In the event of rain, the displays would be held on July 5th.

These fireworks displays are conducted by licensed pyro technicians. Appropriate insurance certificates and other required permit information is provided to the County.

Both fireworks display events have a long history of being successful.

The Park Commission reviewed the request and recommended approval to the County Board on June 12, 2019 pending completion of the permitting process.

ACTION REQUESTED:

Motion to approve the Special Event Use Permits for fireworks displays at Lake Waconia and Lake Minnewashta Regional Parks pending completion of permit requirements.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars = **\$0.00**

FTE IMPACT: ▼

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6221

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Contract Amendment Number 4 for the Highway 41/18 Project with SRF Consulting Group Inc

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

SRF Consulting Group Inc. has been providing professional services for final design of the segment of Lyman Boulevard (Highway 18) from 1/4 mile west of Highway 41 to approximately Galpin Boulevard (Highway 15) in the cities of Chaska and Chanhassen. SRF Consulting Group Inc.'s services also includes design along Highway 41 with reconstruction of the intersection of Highway 41 and Lyman Boulevard. Deliverables for this project include a construction plan and a project manual with specifications that can be used for bidding the work along Lyman Boulevard and State Highway 41.

During the final design process there were several requests to evaluate additional design alternatives that involved traffic analysis, the production of non-typical ROW exhibits, help in coordinating private utility installation with exhibits and also in providing multiple storm water design alternatives that all went beyond the normal and expected responsibilities and staff time required to produce plans for construction on this type of roadway.

After review by staff and discussions with SRF Consulting Group Inc., staff is requesting that an Amendment in the amount of \$351,220.00 be approved to compensate for additional and out of scope work. The revised total contract amount is \$1,129,062.00.

ACTION REQUESTED:

Motion to approve Amendment #4 to Contract 17-421 with SRF Consulting Group Inc. for engineering services for the Highway 41/18 Project.

FISCAL IMPACT:
If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	
CSAH Regular	\$264,118.00
City of Chaska	\$30,556.00
City of Chanhassen	\$56,546.00
MnDOT TED Funding	
Total	\$351,220.00

Insert additional funding source

Related Financial/FTE Comments:

Costs will be split in accordance with the joint powers agreement with the Cities of Chaska and Chanhassen for work along Lyman Boulevard east of Highway 41.

Office use only:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Contract with Traffic Marking Service, Inc. for 2019 Pavement Markings Hand Work

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
Consent ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

This project includes annual maintenance striping on all highways under Carver County jurisdiction, which is required to maintain and operate public highways at the desired performance level and to meet standards required by the MnMUTCD. Carver County Public Works solicited quotes for the subject 2019 Pavement Markings Epoxy Hand Work. Two bids were received and the low responsible bidder is Traffic Marking Service, Inc. (Maple Lake, MN) with a total quote of \$48,045.15, which was in line with the Engineer's Estimate and MnDOT average bid prices.

ACTION REQUESTED:

Motion to award a contract to Traffic Marking Service, Inc., for 2019 Pavement Markings Hand Work, pending finalization of the contract review process.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars = **\$48,045.15**

FTE IMPACT: ▼

Total **\$48,045.15**

Insert additional funding source

Related Financial/FTE Comments:

Part of Budgeted PW Project 190816

Office use only:

RBA 2019 - 6230

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with SIEMENS INDUSTRY INC

Primary Originating Division/Dept: <input type="text" value="Public Services"/>	Meeting Date: <input type="text" value="7/2/2019"/>
Contact: <input type="text" value="Jim Kuchelmeister"/> Title: <input type="text" value="Facility Services Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

Carver County has an Energy Management System (EMS) which controls the Heating, Ventilation, and Air Conditioning (HVAC) at the Government Center, Public Works Headquarters, 1st Street Center, and the License Centers. Our current EMS software is out of date (about 25 years old) and is no longer supported by Siemens. If our current systems goes down, we would struggle to keep our HVAC running correctly.

Carver County Facility Services received a quote from Siemens to upgrade the EMS software and to replace our last existing pneumatic controls in the 606 building of the Government Center to digital. This upgrade will allow for better control and flexibility of the HVAC system.

For the County to switch vendors, we would need to replace our existing hardware in addition to the software. We received a quote from a vendor to do this and it would cost over \$600,000.

ACTION REQUESTED:

Motion to contract with SIEMENS INDUSTRY INC pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td><input type="text"/></td> </tr> <tr> <td>2019 Turnback funds</td> <td style="text-align: right;">\$87,600.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$87,600.00</td> </tr> </table>	County Dollars =	<input type="text"/>	2019 Turnback funds	\$87,600.00	Total	\$87,600.00
County Dollars =	<input type="text"/>						
2019 Turnback funds	\$87,600.00						
Total	\$87,600.00						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:

Project is in the budget and funded by the 2019 Turnback funds. 01-110-000-2001-6260

Office use only:

RBA 2019 - 6239

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agmt. with Stonebrooke Engineering for 2019 Bridge Safety Inspections

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Carver County Public Works is the responsible agency for completing annual bridge inspections on bridges located on County, Township and City Streets (cities under 5000 population) throughout the County. The consultant engineer, Ron Benson of Stonebrooke Engineering, has completed these inspections since 2007 for the County and has been selected to provide this required bridge inspection service again in 2019. This agreement with Stonebrooke Engineering provides for completion of these annual bridge inspection services.

ACTION REQUESTED:

Motion to approve a professional services agreement with Stonebrooke Engineering for \$59,490 for the 2019 Bridge Safety Inspections, pending finalization of the contract review process.

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING

County Dollars =	<input type="text" value="\$59,490.00"/>
Total	<input type="text" value="\$59,490.00"/>

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6241

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Speed Zone Study Requests for Various Highway Locations

Primary Originating Division/Dept: <u>Public Works - Program Delivery</u>	Meeting Date: <u>7/2/2019</u>
Contact: <u>Dan McCormick</u> Title: <u>Transportation Manager</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The Minnesota Commissioner of Transportation is responsible for the establishment of speed limits on county highways throughout the state. Speed zoning studies by the Minnesota Department of Transportation are initiated by counties for highways under their jurisdiction. Study requests are usually submitted to the Commissioner for newly constructed county roads, for road segments along which expanded development and more intense land use are occurring, and for road segments where there is concern about the existing speed limit.

The speed limits for the following highway locations have been raised as concerns from citizens and local governments and/or have been flagged as needing new studies based on several reasons such as new reconstruction and extra reviews needed of past speed studies.

Highway 30 - Between the intersection with Highway 25 in the City of Mayer and the intersection with Highway 33 in the City of New Germany.

Highway 111 (Shady Oak Drive) – Between the intersection of Highway 14 (Pioneer Trail) in the City of Chaska and Highway 11 (Victoria Drive).

Highway 13 (Rolling Acres Road) - Between the intersection with Highway 5 and the intersection with Highway 7 in the City of Victoria..

Highway 40 (Old Carver Road) - Between the intersection with Highway 61 and the intersection of Sixth Street East in the City of Carver.

Highway 141 (Laketown Road) - Between the intersection with Highway 5 and the intersection with Highway 10, in Laketown Township.

Highway 10 (Engler Blvd) - Between the intersection with Highway 41 and the intersection with Highway 11, in the City of Chaska and Laketown Township.

Highway 10 - Between the intersection with Highway 5 and the intersection with Highway 30, in the City of Waconia and Waconia Township.

ACTION REQUESTED:

Adopt a resolution requesting the State of Minnesota Commissioner of Transportation to conduct a speed zone study on various highway locations.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Total

\$0.00

FTE IMPACT: None

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: July 2, 2019
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

SPEED ZONE STUDY REQUEST

BE IT RESOLVED, that the Carver County Board of Commissioner hereby requests the State of Minnesota Commissioner of Transportation to conduct speed zoning studies on the following County State Aid Highway (CSAH) and County Road (CR) segments to determine the appropriate speed limits.

CSAH 30 - Between the intersection with Trunk Highway (TH) 25 in the City of Mayer and the intersection with CSAH 33 in the City of New Germany.

CR 111 - Between the intersection of CSAH 14 (Pioneer Trail) in the City of Chaska and CSAH 11 (Victoria Drive).

CSAH 13 - Between the intersection with TH 5 and the intersection with TH 7 in the City of Victoria.

CSAH 40 - Between the intersection with CSAH 61 and the intersection of Sixth Street East in the City of Carver.

CR 141 - Between the intersection with TH 5 and the intersection with CSAH 10 in Laketown Township.

CSAH 10 - Between the intersection with TH 41 and the intersection with CSAH 11 in the City of Chaska and Laketown Township.

CSAH 10 - Between the intersection with TH 5 and the intersection with CSAH 30 in the City of Waconia and Waconia Township.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of _____, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2019.

David Hemze County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Out of State Travel - VSO (Demobilization Event for 34th ID, MN National Guard in Fort Hood, TX)

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
Consent ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

The Minnesota Association of County Veteran Service Officers has been asked by the MN National Guard to staff a demobilization event for 650 returning servicemembers coming back from a deployment in the Middle East. While the dates are not set yet, the expected time spent at Fort Hood, TX would be five to nine days, depending on need. Travel, lodging, and meal costs are covered by the MN Department of Military Affairs for this trip.

ACTION REQUESTED:

Allow Dan Tengwall to travel out of state for the demobilization event for up to nine days.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars = **\$0.00**

FTE IMPACT: ▼

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

Travel, lodging, and meal costs are covered by the MN Department of Military Affairs for this trip.

Office use only:

RBA 2019 - 6251

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Out-of-State Travel

Primary Originating Division/Dept: <input type="text" value="Attorney"/>	Meeting Date: <input type="text" value="7/2/2019"/>
Contact: <input type="text" value="Mark Metz"/> Title: <input type="text"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

County Attorney Mark Metz is requesting approval to attend the National District Attorneys Association annual conference in Quebec City, Canada from July 23-26, 2019. This conference brings together County and District Attorneys from across the country to share innovations and trends in their respective offices and to discuss pressing issues in the justice system. This year's conference includes opioid courts, social media in prosecution, community outreach initiatives, combatting "making a murder" effect with the visual trial, mental illness in the criminal justice system and neuroscience evidence in the courtroom.

The funding for this travel will be taken entirely out of the County Attorney's Office's forfeiture funds, so there will be no direct taxpayer costs. The total cost of travel, lodging, meals and conference fees is approximately \$2,234.00.

ACTION REQUESTED:

Motion to approve out-of-state travel for County Attorney Mark Metz to attend the National District Attorney Association annual conference in Quebec City, Canada from July 23-26, 2019.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING				
If "Other", specify: <input type="text"/>	County Dollars =				
FTE IMPACT: <input type="text" value="None"/>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Forfeiture Funds</td> <td style="width: 30%; text-align: right;">\$2,234.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$2,234.00</td> </tr> </table>	Forfeiture Funds	\$2,234.00	Total	\$2,234.00
Forfeiture Funds	\$2,234.00				
Total	\$2,234.00				
<input checked="" type="checkbox"/> Insert additional funding source					
Related Financial/FTE Comments: Funding will be entirely from the County Attorney's Office's forfeiture funds.					

Office use only:
RBA 2019 - 6225

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Tobacco Licenses

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Attached is a list of businesses that have applied for a tobacco license and are in compliance with the Carver County Tobacco Ordinance. The owners are requesting Carver County Board of Commissioners approval to sell tobacco products. These are all tobacco license renewals.

ACTION REQUESTED:

Approval of the County Board to issue tobacco licenses to the attached list of compliant businesses.

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6242

Tobacco License Applications To Be Approved by County Board

<p>License #10-509 58-0144950, 58-0144700, 58-0145000 Nash Finch Company dba Econofoods #318 Kathleen M. Mahoney, VP Secretary 710 Faxon Road NYA, MN 55368</p>	<p>License # 10-513 58-0140951 Good Time Liquors LLC Danielle L Butler, Owner 400 Faxon Road Norwood Young America, MN 55368</p>
<p>License # 10-515 25-8900010 Holiday Stationstores, LLC dba Holiday Stationstore #199 Kate Nolan, License Administrator 441 79th Street West Chanhassen, MN 55317-4505</p>	<p>License # 10-523 40.0140700, 40.1500010 Mid-County Coop dba Holiday Stationstore #3577 William F. Reimers, General Manager 409 Paul Avenue North Cologne, MN 55322</p>
<p>License # 10-526 58-6880230 R E Smith Oil & Tire Co., Inc. Russell E Smith, Owner 503 Faxon Road North Norwood Young America, MN 55368</p>	<p>License # 10-540 25.0260800, 25.0261300 & 25.0261400 Bluff Creek Golf Course Kelly R. Donovan, Clubhouse Manager 1025 Creekwood Drive Chaska, MN 55318</p>
<p>License # 10-566 20-0500390 Schoknecht, Inc dba Lisa's Place Lisa M Schoknecht, President 205 Broadway North Carver, MN 55315</p>	<p>License # 10-578 25-2860010 Kwik Trip, Inc dba Kwik Trip #402 Donald P. Zietlow, President 2201 West 78th Street Chanhassen, MN 55317</p>
<p>License # 10-594 65-2050010, 65.5100090 Holiday Stationstores, LLC dba Holiday Stationstore #360 Kate Nolan, License Administrator 1793 Arboretum Blvd. Victoria, MN 55386-7706</p>	<p>License # 10-596 25.4510010 Champlin 2005 LLC dba Cub Foods #1644(31564) Attn: Licensing 7900 Market Blvd. Chanhassen, MN 55317</p>
<p>License # 10-604 58.0145100 Holiday Stationstores, LLC dba Holiday Stationstore #371 Kate Nolan, License Administrator 502 North Faxon Road Norwood Young America, MN 55368-9734</p>	<p>License # 10-605 25.2520010 Walgreen Co dba Walgreens #09728 Alexander W Gourlay, President & CEO 600 West 79th Street Chanhassen, MN 55317</p>
<p>License # 10-606 20.0500430 Harvey's Bar & Grill Inc. Laura Niesche, President 220 North Broadway Carver, MN 55315</p>	<p>License # 10-611 58.0510380 Last Call Too dba Last Call Diane R. Henning, Owner 118 Main Street East NYA, MN 55397</p>
<p>License # 10-613 20.3500010 Casey's Retail Company dba Casey's General Store #2655 John C Soupene, President 300 County Road 40 East Carver, MN 55315</p>	<p>License # 10-619 65.4920030 B&B Hospitality dba HI-5 Market Deepinder S. Baveja, Owner 1510 Commercial Avenue Victoria, MN 55386</p>
<p>License # 10-624 25.4510010 - Tenant Kleinprintz Liquors, LLC dba MGM Liquor Warehouse Jason Kleinprintz, Managing Member 7856 Market Blvd., P.O. Box 412 Chanhassen, MN 55317</p>	<p>License # 10-626 55.0500200 Southern Sands Inc. dba Down South Bar & Grill Jilann Paehlke, Owner 360 Broadway Street New Germany, MN 55367</p>
<p>License # 10-627 25.2480010 Kwik Trip, Inc. dba Kwik Trip #492 Donald P. Zietlow, President 8921 Crossroads Blvd. Chanhassen, MN 55317</p>	<p>License # 10-628 25.7940010 Walgreen Co. dba Walgreens #12434 Alexander W Gourley, President & CEO 2499 Highway 7 Excelsior, MN 55331-9701</p>
<p>License # 10-633 25.7940030 Northern Tier Retail LLC dba SuperAmerica #4366 Attn: Marketing Services 2391 Highway 7 Excelsior, MN 55331</p>	<p>License # 10-634 40.0750010 - Tenant GMB Enterprise, LLC dba Inn Town Wine & Spirits Gary Bjurstrom, Owner 102 Lake Street West Cologne, MN 55322</p>

License # 10-637 20.2700020 Fleet and Farm of Green Bay, dba Mills Gas Mart Jeffrey L Meek / License Dept. 1921 Levi Griffin Road Carver, MN 55315	License # 10-638 58.8490020 Family Dollar Inc. dba Family DollarStore #26540 Attn: Tobacco 713 Faxon Road Norwood, MN 55397
License # 10-642 25.0690020 Chanhassen Stop, LLC Elias Saman, President - Heather Saman, Vice President 7755 Century Blvd Chanhassen MN 55317	License # 10-643 25.0760010 Northern Tier Retail, LLC dba SuperAmerica #5001 Attn: Marketing Services 2960 82nd Street Chaska MN 55318-2329
License # 10-646 25.2480020 MLNG LLC dba The Vintage Michael Clausen, Owner 8971 Crossroads Blvd., Suite 160 Chanhassen, MN 55317	License # 10-647 20.0500860 Huynh Inn LLC dba Carver Liquor Ngan Thi Bich Huyna 309 Broadway North Carver, MN 55315
License # 10-648 58.0143851 Kwik Trip, Inc dba Kwik Trip #854 Donald P Zietlow, President 520 Reform Street N NYA, MN 55368	License # 10-649 65.5100011 Churchills Quality Cigars & Gifts Derrick Smigiel, Owner/President 8000 Victoria Drive Victoria, MN 55386
License # 10-651 25.2480020 e-Cig Store of Shakopee, LLC Sean T Condon 8971 Crossroads Blvd., Suite 140 Chanhassen, MN 55317	License # 10-652 25.7650020 Minnesota Fine Wines & Spirits, LLC dba Total Wine & More Christy M Richards 510 Lake Dr Chanhassen, MN 55317
License # 10-654 20.2700010 Fleet and Farm of Green Bay LLC dba Mills Fleet Farm Jeffrey L Meek/Licensing Dept 1935 Levi Griffin Rd Carver, MN 55315	License # 10-655 50.7000050 Casey's Retail Company dba Casey's General Store #3591 John C Soupene, President 313 Shimmcor St Mayer, MN 55360
License # 10-656 04.0150610 Big Stick's LLC Michele & Richard Imdieke 6940 Dahlgren Rd Chaska MN 55318	License # 10-657 25.4460010 Greenleaf Tobacco & E Cigs dba Greenleaf Tobacco Mohammad Mirib 200 Market St Ste 120 Chanhassen MN 55317
License # 10-658 07-116-22-33-0027 Yayin Gado I, LLC dba Top Ten Liquors Jonathan Halper 19900 W 78th St Chanhassen MN 55317	License # 10-659 25.1730010 Manjal Traders LLC DBA Idly Dosai International Market Senthilkumar Ramamoorthy 406 W 78TH ST Chanhassen MN 55317
License # 10-660 20.0500840 Brian Charles Bar LLC DBA Dog House Bar Brian Chilman 313 N Broadway Carver MN 55315	License # 10-661 50.0500350 FILLMEUP LLC DBA FILLMEUP Ashvin K Patel 308 Ash Ave N Mayer MN 55360
License # 10-662 06.0331242 FILLMEUP LLC DBA FILLMEUP Ashvin K Patel 17535 Highway 7 New Germany MN 55367	

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Land Records Temporary Employee

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services"/>	Meeting Date: <input type="text" value="7/2/2019"/>
Contact: <input type="text" value="Kathleen Smith"/> Title: <input type="text" value="Land Records Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government"/>	

BACKGROUND/JUSTIFICATION:

The Land Records Department is responsible for creating an efficient record system accessible to the public for land transactions going back to the late 1800s. State Statutes created a specific fee that is designated to fund the ongoing costs of maintaining historical land records. Department staff are requesting using these designated funds to annually fund up to 100 hours of Short Term/On Call ("STOC") staff to assist with maintaining historical land records i.e. indexing historical documents for the Land Records back-scanning project.

ACTION REQUESTED:

Approve Land Records STOC position funded by Recorder Tech funds.

FISCAL IMPACT: <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td><input type="text"/></td> </tr> <tr> <td>Recorder Tech Fund</td> <td style="text-align: right;">\$15,000.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$15,000.00</td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	County Dollars =	<input type="text"/>	Recorder Tech Fund	\$15,000.00	Total	\$15,000.00
County Dollars =	<input type="text"/>						
Recorder Tech Fund	\$15,000.00						
Total	\$15,000.00						
FTE IMPACT: <input type="text" value="None"/>							

Related Financial/FTE Comments:

Finance staff have reviewed the applicable state statute and agree the Recorder Tech funds can be used to fund a STOC position to assist with maintaining historical land records.

Office use only:

RBA 2019 - 6254

Carver County Board of Commissioners Request for Board Action



Agenda Item:
State Performance Measurement Program (2019)

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services"/>	Meeting Date: <input type="text" value="7/2/2019"/>
Contact: <input type="text" value="Mary Kaye Wahl"/> Title: <input type="text" value="Assistant Financial Services Dire"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

BACKGROUND/JUSTIFICATION:

On 6/21/11, the Carver County Board approved the 2011 participation in the State's Performance Measurement program. On 6/26/12, the Board certified that it had adopted and implemented the 10 performance measures developed by the Council on Local Results and Innovation and that the County is implementing a local performance measurement system.

For 2019, the Carver County Board is asked to approve the 2019 participation in the State's Performance Measurement Program by certifying prior to or on July 1, 2019 that it has adopted and implemented at least 10 performance measures developed by the Council; implement a system to use this information to help plan, budget, manage, and evaluate programs and processes for optimal future outcomes; and continue to report the results of the performance measures to its residents.

ACTION REQUESTED:

Motion to approve the attached resolution and the Performance Measures- 2019 Report

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING
<i>If "Other", specify:</i> <input type="text"/>	County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	State Performance Aid (2) <input type="text" value="\$14,400.00"/>
	Total <input type="text" value="\$14,400.00"/>
	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

Eligible for a reimbursement of \$0.14 per capita in local government aid, not to exceed \$25,000 and is also exempt from levy limits under sections 275.70 to 275.74 for taxes payable in 2020 if levy limits are in effect. In 2018, the county received \$14,400 for participation in this program.

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RBA 2019- 6217

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE July 2nd, 2019
MOTION BY COMMISSIONER _____

RESOLUTION NO. _____
SECONDED BY COMMISSIONER _____

Performance Measurement Program, 2019 Report

WHEREAS, Benefits to Carver County for participation in the Minnesota Council on Local Results and Innovation’s comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute; and

WHEREAS, the Council on Local Results and Innovation developed a Performance Measurement Program that is voluntary for counties and cities to participate in; and

WHEREAS, Any county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, The County Board has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes; and

NOW, THEREFORE, BE IT RESOLVED, Carver County will continue to report the results of the performance measures to its citizenry by the end of the year through posting on the county’s website.

BE IT FINALLY RESOLVED, Carver County will submit to the Office of the State Auditor the actual results of the performance measures adopted by the county.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ___ of _____, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

County Administrator



CARVER
COUNTY

Program Year 2019

Performance Measures

About This Program

The Minnesota State Legislature in 2010 created the Council on Local Results and Innovation to develop standard performance measures to aid residents, taxpayers, and state and local elected officials in determining the efficiency and effectiveness of counties and cities in providing services and measuring residents' opinion of those services. The Council released a standard set of 10 performance measures for counties and created a comprehensive performance measurement system for counties to implement.

Carver County voluntarily agreed to participate in the state's Performance Measurement Program in 2011 and has participated each year since that time. The County follows the guidelines sent out by the Council and receives Local Government Aid reimbursement for its participation in the program. Carver County is one of 24 counties in the state (28 percent of all counties) that participate in the Performance Measurement Program.

The Performance Measurement Program reinforces Carver County's work to achieve its vision, mission, and goals listed and described as follows:

Vision: Where the future embraces the past in keeping Carver County a great place to live, work and play for a lifetime.

Mission: To meet the service requirements and special needs of our residents in a fiscally responsible and caring way. We will plan the county's growth to preserve its uniqueness and will encourage rural and urban compatibility. We will protect our history while planning for a dynamic future.

Goals and Outcome/Output Measures: Carver County's Strategic Plan outlines five goals designed to serve as the foundation for all future strategies, work, and priorities of the County. Each year, the County Board works with County staff to develop an Implementation Plan that outlines outcome/output measures that address the following five goals:

- **Communities Goal:** Create and maintain safe, healthy, and livable communities.
- **Connections Goal:** Develop strong public partnerships and connect people to services and information.
- **Finances Goal:** Improve the County's financial health and economic profile.
- **Growth Goal:** Manage the challenges and opportunities resulting from growth and development.
- **Culture Goal:** Provide an organizational culture which fosters individual accountability to achieve goals and sustain public trust and confidence in County government.

Within this Performance Measurement and Indicators Report, the County's goal statements related to Communities, Connections, Finances, and Growth are listed with one or more performance measures or indicators listed under the goal. No performance measures or indicators for the Culture goal were included in this report since none of the state standards for performance measures align with the County's goal statement related to Culture.

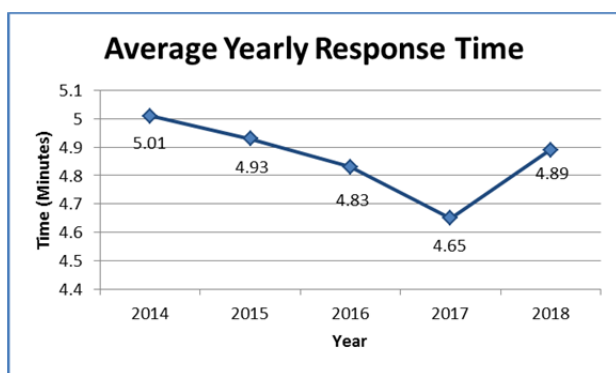
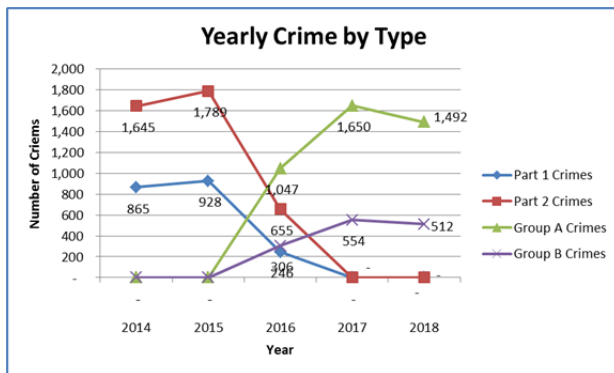
Communities Goal

Create and maintain safe, healthy, and livable communities.

Public Safety Standard Measures

Crime Rates and Response Times: One aspect of public safety is reflected in data submitted by the Minnesota Bureau of Criminal Apprehensions on Part I and Part II crimes committed in Carver County. Part 1 crimes include: homicide, rape, aggravated assault, burglary, robbery, auto theft, theft, and arson. Part II crimes include: other assaults, forgery, fraud, stolen property, vandalism, weapons, prostitution, other sex offenses, narcotics, gambling, family/children crime, driving under the influence (DUI), liquor laws, disorderly conduct, and other offenses. In 2016 a government mandated change in classification for crimes was released, Group A and Group B. Group A crimes include: animal cruelty, arson, assault, aggravated assault, bribery, burglary, counterfeiting/forgery, property damage, drugs, embezzlement, extortion/blackmail, fraud, gambling, homicide, human trafficking, kidnapping, theft/larceny, motor vehicle theft, pornography, prostitution, robbery, sex offenses (forcible and non-forcible), stolen property offenses, and weapons. Group B crimes include: bad checks, curfew/loitering, disorderly conduct, driving under the influence (DUI), drunkenness, family offenses (non-violent), liquor law violation, peeping tom, runaway, trespassing, ordinances, and all other offenses. The following table indicates Part I, Part II, Group A, and Group B crime rates for Carver County and the Carver County Deputy average response times for these types of crimes. The average response time is indicated in minutes from the time the call was dispatched to the first squad on the scene for a top-priority call for Part I, Part II, Group A, and Group B crimes:

Public Safety					
Year	Part I Crimes	Part II Crimes	Group A Crimes	Group B Crimes	Average Response Time In Minutes
2014	865	1,645	-	-	5.01
2015	928	1,789	-	-	4.93
2016	246	655	1,047	306	4.83
2017	-	-	1,650	554	4.65
2018	-	-	1,492	512	4.89



Adult Offenders with New Felony Convictions: The recidivism rate for felony offenders is another measure of public safety. Data from the Minnesota Sentencing Guidelines Commission is used to determine the percent of adult offenders with a new felony conviction within three years of discharge. Pre-trial supervision cases were excluded as these cases are not formal supervision, and different results are expected for cases placed on supervision post-adjudication.

Adult Offenders with New Felony Convictions Within 3 Years of Discharge	
Data Sample Analysis Year	Percent of Recidivism
2011-2012 Data Sample Analyzed in 2014	4.0% (1)
2012-2013 Data Sample Analyzed in 2015	6.0% (2)
2013-2014 Data Sample Analyzed in 2016	4.0% (3)
2014-2015 Data Sample Analyzed in 2017	1.0% (4)
2015-2016 Data Sample Analyzed in 2018	5.0% (5)

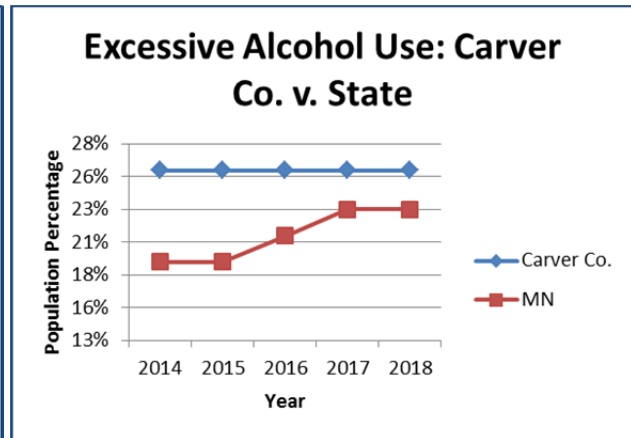
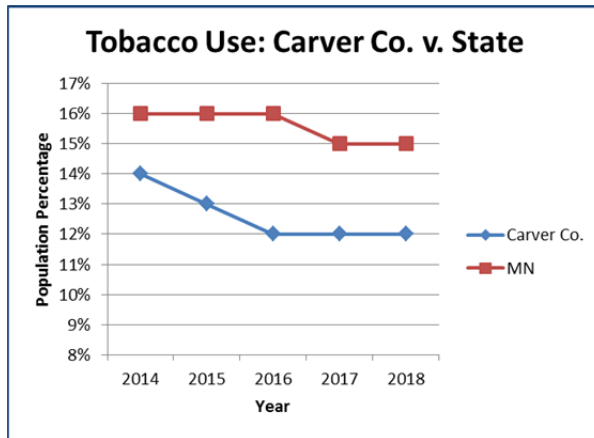
- (1) *Sample generated from Court Services Tracking System (CSTS) report of closed cases from 6/1/11 to 6/1/12. Out of the sample of 537 cases, the first three pages of clients were selected to total a sample of 125 offenders, which is approximately a 23% sample. Recidivism was tracked on these cases. 5 offenders reoffended at a felony level.*
- (2) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 6/1/12 to 6/1/13. Three year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision" and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 540 cases, random clients were selected to total a sample of 79 offenders, which is approximately a 15% sample. Recidivism was tracked on these cases. 5 offenders reoffended at a felony level.*
- (3) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 6/1/13 to 6/1/14. Three year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision" and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 556 cases, random clients were selected to total a sample of 75 offenders, which is approximately a 13% sample. Recidivism was tracked on these cases. 3 offenders reoffended at a felony level.*
- (4) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 6/1/15 to 6/1/15. Three year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision" and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 494 cases, random clients were selected to total a sample of 87 offenders, which is approximately a 18% sample. Recidivism was tracked on these cases. 1 offender reoffended at a felony level.*
- (5) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 6/1/15 to 6/1/16. Three year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision" and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 504 cases, random clients were selected to total a sample of 100 offenders, which is approximately a 20% sample. Recidivism was tracked on these cases. 5 offenders reoffended at a felony level.*

Public Health/Social Services Standard Measures

Tobacco and Alcohol Use: In assessing the health of the County, areas of focus for the Public Health Department have included tobacco use and excessive alcohol use by County residents. The department uses the County Health Rankings to obtain information on tobacco and alcohol use by County residents.

The table below compares the percentage of County residents who use tobacco with the state average, and it compares the percentage of County residents who drink alcohol excessively with the state average.

Tobacco and Excessive Alcohol Use				
Year	Carver County Tobacco Use	Minnesota Tobacco Use	Carver County Excessive Alcohol Use	Minnesota Excessive Alcohol Use
2014	14%	16%	26%	19%
2015	13%	16%	26%	19%
2016	12%	16%	26%	21%
2017	12%	15%	26%	23%
2018	12%	15%	26%	23%



Low-Weight Births: Another measure of a healthy community is reflected in the percentage of low-weight births that occur each year. Data from the Minnesota Department of Health and the County Health Rankings provide information on the percentage of low-birth-weight babies born to County residents. As the table below indicates, the percentage of low-weight births in the County has remained consistently below the state average from 2014-2018.

Low-Weight Births		
Year	Carver County	Minnesota
2014	3.7%	4.7%
2015	3.9%	4.9%
2016	3.1%	4.8%
2017	3.2%	4.9%
2018	4.2%	4.3%

Maltreatment of Children: The safety of children in terms of the prevention of child abuse and neglect is also a measure of a community’s health and safety. County records are used to determine the percent of children where there is a recurrence of maltreatment following an intervention. The measures indicated in the table below follow federal measurement guidelines used to determine the percentage of children who were victims of substantiated or indicated child abuse and/or neglect during the reporting period that had another substantiated or indicated report within 12 months.

Maltreatment of Children Recurrence	
Year	Percent of Recurrence of Child Abuse and/or Neglect in 12-Month Period
2014	0%
2015	2.1%
2016	2.7%
2017	2.5%
2018	2.0%

Elections Standard Measures

Accuracy of Post-Election Audit: One measure of a livable community is participation in elections and confidence in the accuracy of election results. Minnesota counties perform a post-election audit of election results returned by the optical scan ballot counters used in state general elections. The review is a hand count of the ballots for each eligible election in the precinct compared with the results from the voting system used in the precinct. The following table indicates the percentage of accuracy for the past three state elections.

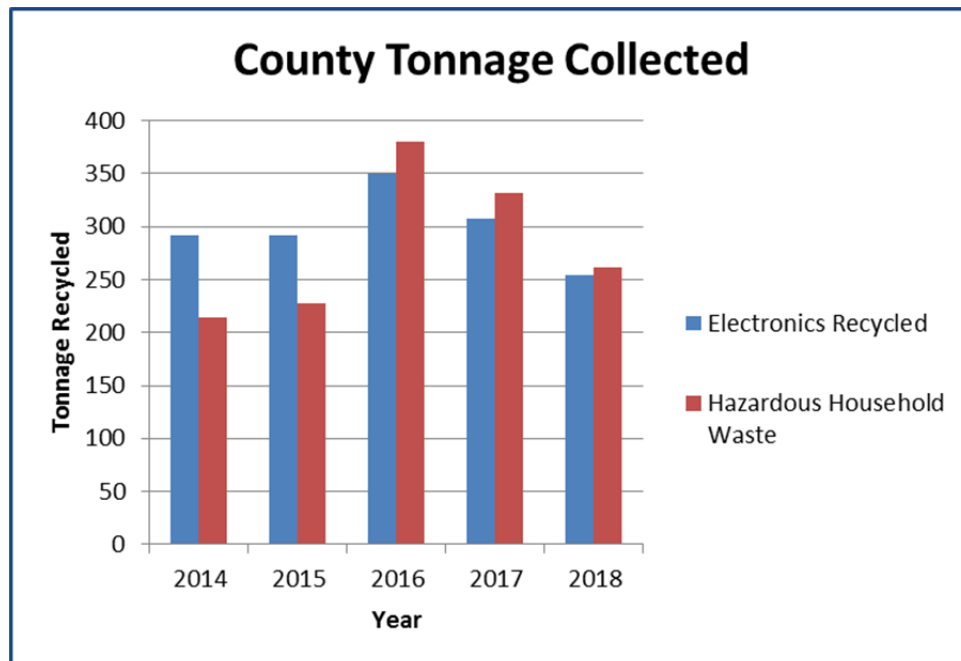
Election Results Accuracy Base on Post-Election Audit	
Year	Percentage of Accuracy
2012	100%
2014	100%
2016	100%
2018	100%

Environment Standard Measures

Collection of Hazardous Household Waste and Electronics: Hazardous waste can contaminate the soil and/or water supply if not disposed of properly, posing a threat to health and the environment. Recycling rates for hazardous household waste and electronic provide another measure of a healthy community.

The Carver County Environmental Center records the total tonnage of hazardous household waste and electronics collected for recycling. The following table lists the tonnage for electronics recycled in the County and the combined total for hazardous household waste and electronics.

Hazardous Household Waste and Electronics Collected			
Year	Electronics Recycled	Hazardous Household Waste	Total Hazardous Household Waste and Electronics Recycled
2014	292 tons	214 tons	506 tons
2015	292 tons	228 tons	520 tons
2016	350 tons	380 tons	730 tons
2017	308 tons	332 tons	640 tons
2018	254 tons	262 tons	516 tons



Connections Goal

Develop strong public partnerships and connect people to services and information.

Social Services Standard Measures

Workforce Participation Rates: The Minnesota Family Investment Program (MFIP) is the state’s welfare reform program for low-income families with children. It helps families work their way out of poverty by expecting, supporting, and rewarding work. Direct benefits include food support and cash assistance. MFIP clients also receive Medical Assistance (MA), child care help, and employment services. When most families first apply for cash assistance, they will participate in the Diversionary Work Program, or DWP. This is a four-month program that helps parents go immediately to work rather than receive welfare. Connecting MFIP/DWP participants to services and information so they can become self-sufficient through employment is one measure of strong public partnerships.

The table below reflects data from the Minnesota Department of Human Services on the percent of MFIP/DWP adult residents of the County who are working 30 or more hours per week or are off cash assistance three years after beginning the program.

Workforce Participation Rate for MFIP/DWP Participants	
Year	Percentage Working or Off Cash Assistance After Three Years
2014	53.8%
2015	48.1%
2016	45.2%
2017	48.1%
2018	40.3%

Library Standard Measures

Library Use: Another measure of the County’s efforts to connect people to services and information is reflected in the number of annual visits to County libraries. The County’s Library System consists of six public branch libraries in the communities of Chanhassen, Chaska, Norwood Young America, Victoria, Waconia and Watertown, a law library at the Government Center in Chaska, and four express library locations in Carver, Cologne, Mayer and Victoria.

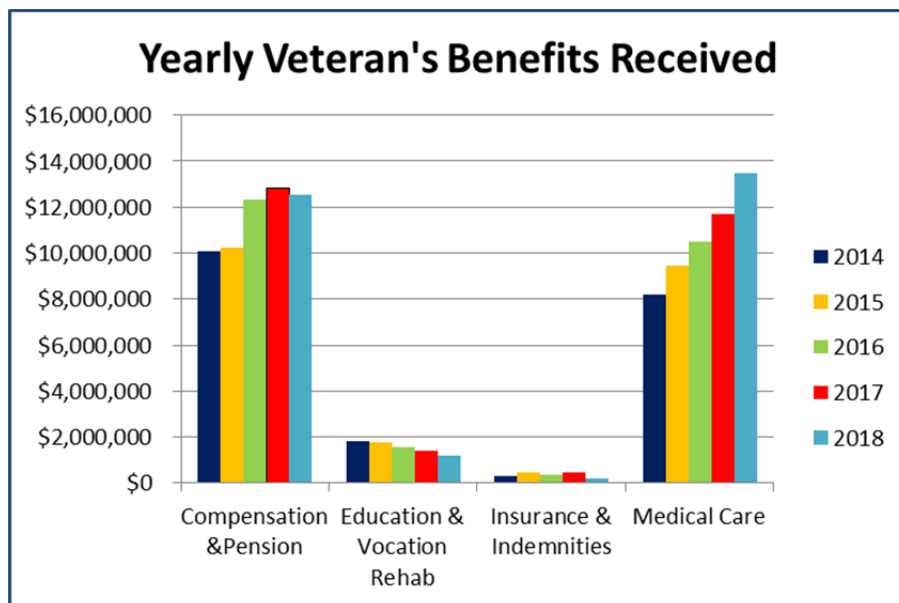
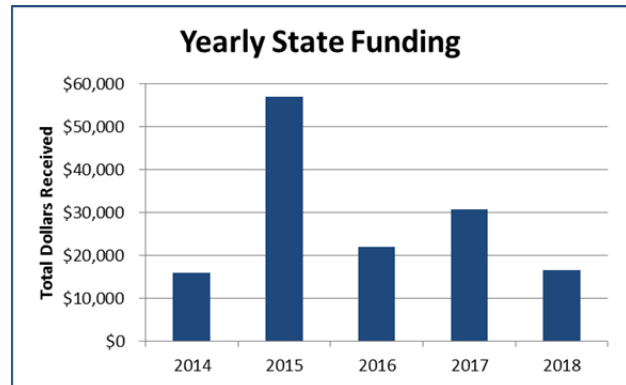
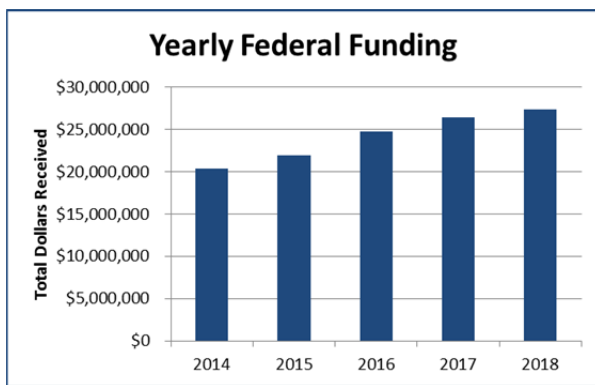
The following table reflects the number of Library visits using County records to compare the total population, total number of visits per year, and the number of visits per 1,000 residents.

Library Annual Visits			
Year	County Population	Total Library Visits	Visits per 1,000 Residents
2014	97,162	551,358	5.7
2015	98,714	535,064	5.4
2016	100,262	525,656	5.2
2017	102,119	505,807	5.0
2018	103,551	482,482	4.7

Veterans Services Standard Measures

Veterans Benefits: A main purpose of the County's Veterans Services Office is to connect veterans and their families with the benefits they are entitled to receive. One measure of the County's ability to connect veterans to the services and information they need is reflected in the total number of dollars brought into the County as benefits for veterans. The table below reflects the totals for federal and state programs.

Veterans Benefits					
Year	Federal: Compensation & Pension	Federal: Education & Vocation Rehab	Federal: Insurance & Indemnities	Federal: Medical Care	State: Soldiers Assistance
2014	\$10,071,324	\$1,829,524	\$288,026	\$8,212,363	\$15,797
2015	\$10,251,000	\$1,783,000	\$458,000	\$9,457,000	\$57,069
2016	\$12,303,000	\$1,572,000	\$343,000	\$10,517,000	\$21,917
2017	\$12,841,505	\$1,425,000	\$449,000	\$11,695,000	\$30,661
2018	\$12,509,000	\$1,204,000	\$221,000	\$13,452,000	\$16,473



Finances Goal

Improve the County's financial health and economic profile.

Financial Standard Measures

Bond Ratings: One indication of a county's financial health is its bond rating. Bond ratings are expressed as letters ranging from "AAA," which is the highest grade, to "C," also referred to as "Junk," which is the lowest grade. An issuer that is rated AAA has an exceptional degree of creditworthiness and can easily meet its financial commitments.

Carver County's ratings shown in the table below were issued by Standard and Poor's (S&P) Rating Services. Carver County is one of six Minnesota counties that received an "AAA" rating. Carver County's rating is also higher than Minnesota's rating of AA+.

Bond Ratings	
Year	S&P Rating
2014	AAA
2015	AAA
2016	AAA
2017	AAA
2018	AAA

Growth Goal

Manage the challenges and opportunities resulting from growth and development.

Taxation Standard Measures

Level of Assessment Ratio: Carver County is among the fastest growing counties in the state. As the number of households in the County increases along with population growth, the challenge is to provide accurate property value assessments. The level of assessment ratio is an indication of the quality and accuracy of the County's property value assessments. It is based on the difference between a property's assessed value and the actual sale price of the property. If the ratio falls between 90% and 105%, the level of assessment is determined to be acceptable. The following table shows the level of assessment ratio for all property types.

Level of Assessment Ratio	
Year	Median Ratio Percent
2014	95.0%
2015	94.2%
2016	94.8%
2017	95.2%
2018	95.8%*

**Based on 2017 assessment for the sales during 2017, brought forward for 2018 assessment.*

Public Works Standard Measures

Snow Plowing: As the County's population has increased, so has traffic on its County road system. One of the challenges the County faces is to meet the financial challenge associated with plowing 278 miles of roadway in a timely manner during snow events. The following table provides estimates of how much time it takes to plow all County roads each year.

Snow Plowing –Hours to Plow County Road System		
Year	Range	Average
2014	8-10 hours	N/A
2015	5.50 - 6.50 hours	5.45 hours
2016	5.50 - 6.50 hours	6.00 hours
2017*	4.50 - 6.00 hours	4.81 hours
2018	5.00 - 8.00 hours	6.31 hours

**2017 was an abnormally light winter*

County Pavement Condition Rating: Another challenge brought about by increased use of the County's road system is maintaining road pavement conditions. The Public Works Division uses a rating of the surface quality of the pavement known as the Pavement Condition Index (PCI). The PCI uses a scale of 0 to 100 in which a rating of 85+ is Excellent, 55-84 is Acceptable, and 0-55 is Failed. The table below shows that the pavement conditions for all County Roads for each year.

Average County PCI Rating	
Year	Pavement Condition Index Rating
2014	76.9
2015	76.1
2016	75.0
2017*	75.0
2018	77.9

**A major system upgrade took place in 2017.*

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Abatements/Additions

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

Abatements requested by taxpayers. See attached listing.

ACTION REQUESTED:

Motion to approve.

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING

County Dollars =	(\$486.40)
Other	(\$1,241.60)
Total	(\$1,728.00)

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6244



Property & Financial Services
 Government Center - Administration Building
 600 East 4th Street
 Chaska, MN 55318-2102

Property Tax Department
 Phone: (952) 361-1910
 Email: taxsvc@co.carver.mn.us

County Assessor
 Phone: (952) 361-1960
 Email: assessment@co.carver.mn.us

**Abatements presented to the
 Carver County Board of Commissioners
 July 2, 2019**

Abatement approval is recommended by the County Assessor and Property Tax Department Manager on the following properties for the reasons listed.

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	Total Amount of Tax Adjustment	Reduction in Penalties and/or Interest Paid	Total Amount of Adjustment	County Dollars Abated
2019	30.9520103	Ana Torres	Homestead & Reduction of Value	\$ 460.00	\$ 208.00	\$ (252.00)	\$ -	\$ (252.00)	\$ (77.35)
2019	30.9510490	Conrad & Beverly Botz	Reduction of Value	\$ 132.00	\$ 106.00	\$ (26.00)	\$ -	\$ (26.00)	\$ (7.24)
2019	30.9510114	Paul R Ray	Reduction of Value	\$ 90.00	\$ 62.00	\$ (28.00)	\$ -	\$ (28.00)	\$ (6.99)
2019	30.9510432	Jo Branstetter	Reduction of Value	\$ 480.00	\$ 346.00	\$ (134.00)	\$ -	\$ (134.00)	\$ (34.76)
2019	30.9510158	John Wachter	Reduction of Value	\$ 134.00	\$ 78.00	\$ (56.00)	\$ -	\$ (56.00)	\$ (14.90)
2019	30.9510187	Cindy Marie Jennings, Rebecca Ann Jennings & Robert Lee Jennings	Reduction of Value	\$ 542.00	\$ 466.00	\$ (76.00)	\$ -	\$ (76.00)	\$ (19.01)
2019	30.9510403	Diane Marie Helmer & Deborah Elaine Bast	Reduction of Value	\$ 338.00	\$ 278.00	\$ (60.00)	\$ -	\$ (60.00)	\$ (14.56)
2019	30.9510116	Summer Hope Foster	Reduction of Value	\$ 190.00	\$ 134.00	\$ (56.00)	\$ -	\$ (56.00)	\$ (14.82)
2019	30.9510478	David G Peterson	Reduction of Value	\$ 90.00	\$ 62.00	\$ (28.00)	\$ -	\$ (28.00)	\$ (6.99)
2019	30.9510135	Alicia De Maranon Estudillo & Daniel Maranon	50% Homestead & Reduction of Value	\$ 118.00	\$ 68.00	\$ (50.00)	\$ -	\$ (50.00)	\$ (15.39)
2019	30.9510290	Bruce J Brinkhaus	Reduction of Value	\$ 90.00	\$ 62.00	\$ (28.00)	\$ -	\$ (28.00)	\$ (6.99)
2019	85.3580260	Lance Hartfiel	Acreage Correction	\$ 1,818.00	\$ 1,818.00	\$ -	\$ -	\$ -	\$ -
2019	75.5510380	Alex W McCleskey & Erica McCleskey	Homestead	\$ 2,750.00	\$ 2,490.00	\$ (260.00)	\$ -	\$ (260.00)	\$ (74.52)
2019	85.5000040	Erica A Allen	Homestead	\$ 3,796.00	\$ 3,598.00	\$ (198.00)	\$ -	\$ (198.00)	\$ (52.60)
2019	30.3580080	Michael R Simmons	Homestead	\$ 3,038.00	\$ 2,872.00	\$ (166.00)	\$ -	\$ (166.00)	\$ (57.90)
2019	85.0502280	Kate E Bates	Homestead	\$ 2,434.00	\$ 2,124.00	\$ (310.00)	\$ -	\$ (310.00)	\$ (82.38)
2019	65.3200010	George Hanson	Homestead	\$ 5,882.00	\$ 5,882.00	\$ -	\$ -	\$ -	\$ -
			Totals	\$ 22,382.00	\$ 20,654.00	\$ (1,728.00)	\$ -	\$ (1,728.00)	\$ (486.40)

Carver County Board of Commissioners Request for Board Action



Agenda Item:
MICA Legislative Update

Primary Originating Division/Dept: Administration (County)

Meeting Date: 7/2/2019

Contact: Dave Hemze Title: County Administrator

Item Type:
Regular Session

Amount of Time Requested: 30 minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

MICA Executive Director Keith Carlson, along with Steve Novak, Carli Stark and Nancy Silesky, will be presenting a legislative update.

ACTION REQUESTED:

Information only.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6173

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Award Construction Contract for Mental Health and Wellness Center

Primary Originating Division/Dept: <input type="text" value="Public Services"/>	Meeting Date: <input type="text" value="7/2/2019"/>
Contact: <input type="text" value="Nick Koktavy"/> Title: <input type="text" value="Interim Asst. County Admin."/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text" value="Nick Koktavy"/> Title: <input type="text" value="Interim Assistant County Adminis"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

In December of 2017, Carver County acquired the property at 9120 Shady Oak Dr. in Chaska from Ridgeview Medical Center to provide residential crisis stabilization services. The County was appropriated \$1.25 million from the State to support the expansion of the current facility from 5 beds to 12 beds. On April 17, 2018, the County Board approved the grant agreement with the State for the bond funds.

Carver County hired Wold Architects and Engineers as the architect for the project. Wold along with County staff, presented the project budget, schedule, and a draft layout at the January 22, 2019 County Board Work Session. The project involves adding about 2,700 square feet to the building and making improvements to the existing space to meet operational needs and licensure requirements.

Carver County advertised for single prime sealed bids for the project. Under this construction model, the County contracts with one company and they are responsible to deliver the project. The bids were opened on June 20, 2019. The County received 4 bids. Wold and County staff are recommending that the County accept the low bid of \$970,800 from Ebert Construction for the Base Bid work and Alternate #1.

The County anticipates that the construction project will start in July or August with completion by the end of the year.

ACTION REQUESTED:

Motion to contract with Ebert Construction for the expansion and remodeling of the mental health wellness center including the base bid work and alternate one pending finalization of the contract review process, approve the updated project budget, and authorize the Assistant County Administrator to approve change orders that are within the overall project budget.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
If "Other", specify: <input type="text"/>	<table style="width: 100%;"> <tr> <td>County Dollars =</td> <td><input type="text"/></td> </tr> <tr> <td>State Bond Funds</td> <td style="text-align: right;">\$970,800.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$970,800.00</td> </tr> </table>	County Dollars =	<input type="text"/>	State Bond Funds	\$970,800.00	Total	\$970,800.00
County Dollars =	<input type="text"/>						
State Bond Funds	\$970,800.00						
Total	\$970,800.00						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:

Attached is an updated project budget which is adjusted based on bids and quotes that the County has received. There is currently a project contingency of \$99,900 for this project.

Office use only:



June 20, 2019

Board of Commissioners
Carver County
600 East 4th Street
Chaska, Minnesota 55318

Re: Mental Health Wellness Facility
Commission No. 182223

Dear Commissioners:

On June 220, 2019, bids were received for the Mental Health Wellness Facility project. A total of 4 bids were received and the bids represent the range of costs we would expect and the low bid received is below our estimate for the work. One alternate was also bid as part of this project and award of the alternates will not effect who is the low bidder for the work. The following is our recommendation:

Base Bid – Residential Addition

\$783,800

The Base Bid adds six additional sleeping rooms to the existing Steiner Kelting facility and includes minor modifications to the existing building to accommodate the new program.

Recommendation: Accept this Base Bid

Alternate No. 1 – Office Addition

\$187,000

This Alternate add an additional four offices to the building attached to the sleeping room addition. This additional space will provide flexible office space for Social Services and for the Mental Health Wellness program.

Recommendation: Accept this Alternate

We are recommending you award a contract to Ebert Construction of Corcoran Minnesota in the amount of \$970,800 for the Base Bid work and Alternate No 1. Ebert Construction has completed similar work for us in the past and are qualified for this work. A bid tabulation is included for your review.

Sincerely,

Wold Architects and Engineers

John McNamara | AIA, LEED AP
Partner

Enclosure

cc: Jim Kuechelmeister, Carver County
Nick Koktavy, Carver County

Wold Architects and Engineers
332 Minnesota Street, Suite W2000
Saint Paul, MN 55101
woldae.com | 651 227 7773

PLANNERS
ARCHITECTS
ENGINEERS



Project Name:

Mental Health Wellness Facility

BID TABULATION

Commission No.:

182223

Wold Architects and Engineers

Date:

6/20/2019

332 Minnesota Street, Suite W2000

Time:

2:00 PM

Saint Paul, Minnesota 55101

651.227.7773 Fax: 651.223.5646

Bidders Name	Addendum Numbers	Bid Security	Base Bid 'A' [Residential Addition]	Alternate #1 [Office Suite Addition]	Total w/ Alternate	
Ebert Construction 23350 County Road 10 Corcoran, Minnesota, 55357 (763)498-7844 (763)498-9951	1,2	Yes	\$783,800	\$187,000	\$970,800	
Klar Dig Construction 632 Mendelssohn Ave North Minneapolis, Minnesota, 55427 (612)260-5757 (612)260-5757	1,2	Yes	\$979,000	\$394,000	\$1,373,000	
RAM General Contracting, Inc. 592 Industrial Drive Winsted, Minnesota, 55395 (320)485-2844 n/a	1,2	Yes	\$821,478	\$255,898	\$1,077,376	
Versacon Inc. 9443 Science Center Drive Minneapolis, Minnesota, 55428 (612)590-2704 n/a	1,2	Yes	\$839,600	\$225,700	\$1,065,300	



PROJECT BUDGET

	Schematic Design 10/11/2018	Contract Documents 4/26/2019	Bid Results 6/20/2019
<u>CONSTRUCTION COSTS</u>			
Site Work	\$ 185,000	\$ 155,000	Incl.
Addition/ Renovation	\$ 465,000	\$ 500,000	Incl.
Mechanical	\$ 195,000	\$ 250,000	Incl.
Electrical	\$ 75,000	\$ 95,000	Incl.
Subtotal Construction Costs	\$ 920,000	\$ 1,000,000	\$ 783,800
Alternate No. 1	N/A	\$ 200,000	\$ 187,000
Total Construction Cost	\$ 920,000	\$ 1,200,000	\$ 970,800
<u>PROJECT COSTS</u>			
Architectural Fees	\$ 42,000	\$ 58,100	\$ 58,100
Architectural Reimbursables	\$ 2,000	\$ 2,000	\$ 2,000
Geotechnical	\$ 10,000	\$ 4,600	\$ 4,600
Survey	\$ 10,000	\$ 7,600	\$ 7,600
SAC/ WAC Fees	\$ 15,000	\$ 15,000	\$ 15,000
Plan Review and Inspections	\$ 5,000	\$ 5,000	\$ 5,000
Special Inspections/ Construction Testing	\$ 15,000	\$ 15,000	\$ 15,000
Testing and Balancing	\$ 5,000	\$ 5,000	\$ 5,000
Bid Set Printing	\$ 2,000	\$ 2,000	\$ 2,000
Furniture and Equipment	\$ 65,000	\$ 65,000	\$ 65,000
Contingency (design and construction)	\$ 159,000	\$ 120,700	\$ 99,900
Subtotal Project Costs	\$ 330,000	\$ 300,000	\$ 279,200
TOTAL PROJECT COST	\$ 1,250,000	\$ 1,500,000	\$ 1,250,000

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Request creation of 1.0 FTE Law Enforcement Co-Responder Crisis Therapist

Primary Originating Division/Dept: Sheriff Meeting Date: 7/2/2019

Contact: Rod Franks Title: HHS Director Item Type: Regular Session

Amount of Time Requested: 10 minutes Attachments: Yes No

Presenter: Rod Franks/Jason Kamerud Title: HHS Director/Sheriff

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Over the past several years, mental health calls for service have increased, while in-patient mental health services have not kept pace with the increasing demand for mental health services. These changes have led to increased calls for service wherein law enforcement personnel have become the first responders to mental health calls and are often the only source of immediate, direct service for urgent mental health needs.

Carver County Health and Human Services currently staffs a 24/7 Mobile Crisis Response Team which responds to mental health emergencies and crisis throughout the County. Health and Human Services and the Carver County Sheriff's Office believe that public safety could be enhanced through continuing to deepen the collaborative relationship between the Sheriff's Office and the Mobile Crisis Response team.

Data analysis of mental health calls to law enforcement have indicated that daytime hours, Monday through Friday, produce the highest number of calls. This data is consistent with calls for assistance to the Carver County crisis line. The Sheriff and Health and Human Services propose co-locating a Crisis Therapist with law enforcement personnel during these high call volume hours.

This response model, arguably the current gold standard in crisis response, allows law enforcement personnel and a skilled Crisis Therapist to respond to crisis calls and work together to provide better outcomes for all involved. Law enforcement personnel ensure the scene is safe and secure, and then summon the crisis worker to continue de-escalation, conduct a face-to-face assessment, provide on-the-spot counselling, coordinate immediate medical intervention, etc. The crisis worker, who is knowledgeable about client needs and available resources, will provide an appropriate referral. Law enforcement personnel may remain on the scene, if needed, or may return to patrol duties, thereby freeing up public safety resources in the interim.

The cost of the 1.0 FTE Crisis Therapist is \$113,865. This new co-responder Crisis Therapist position would be funded with \$97,006 from the Sheriff's Office and the remainder of the funds required for the Crisis Therapist would be through \$9,109 in Federal Financial Participation reimbursement and \$7,750 in earned revenue through billing insurance for crisis assessments. The Sheriff's contribution to this position will be funded by eliminating a vacant 1.0 FTE Deputy Sheriff position. There will be a service agreement between the Sheriff's Office and HHS, for the services provided.

The co-responder Crisis Therapist would be supervised and managed through the existing HHS Mobile Response Crisis Team, but would focus on clients originating through law enforcement calls for service. The HHS Director would be responsible for recruitment/hiring of qualified personnel (with input from the Sheriff); ensuring any positional licensure requirements are met; ensuring supervision and reporting requirements are satisfied; and, any other employment/managerial function required to operate efficiently.

ACTION REQUESTED:
Motion to approve the creation of 1.0 FTE Law Enforcement co-responder Crisis Therapist.

FISCAL IMPACT: Budget amendment request form
If "Other", specify:

FTE IMPACT: Increase budgeted staff

FUNDING	
County Dollars =	
3rd Party billing	\$7,750.00
FFP	\$9,109.00
Services pd by CSO	\$97,006.00
Total	\$113,865.00

Insert additional funding source

Related Financial/FTE Comments:
Creation of a 1.0 Crisis Therapist and elimination of a vacant 1.0 Deputy Sheriff position.

No additional County Levy Dollars required for the creation of this position.

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Request creation of 1.0 FTE Law Enforcement Co-Responder Crisis Therapist

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Salary & Ben- Crisis Therapist	11-480-747-3510.61xx	\$113,865.00
Mental Health Services	01-201-236.6293	\$97,006.00
TOTAL		\$210,871.00

CREDIT		
Description of Accounts	Acct #	Amount
State MA	11-480-746-.5313	\$3,875.00
Salary & Benefits- Deputy position	01-201-236.61xx	\$97,006.00
Fed MA	11-480-746.5407	\$3,875.00
Fees for Service-Sheriff	11-480-746.5576	\$97,006.00
MA- FFP	11-405-700-3015....	\$9,109.00
TOTAL		\$210,871.00

Reason for Request:

Eliminate a 1.0 FTE Deputy Sheriff and create a professional service budget line within the Sheriff's office to pay for the services received from the Law Enforcement co-responder Crisis Therapist 1.0 FTE position created within HHS's Mobile Response Crisis Team.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Award Construction Contract to GL Contracting Inc. for Phase I Site Development Lake Waconia Regional Park, Coney Island

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

On May 21, 2019 the County Board authorized advertisement for bids for Phase I Development of Coney Island.

Bids were opened on May 25, 2019 for Coney Island Phase I Site Development which consists of site grading work on the East and West ends and a majority of the main trail with a base bid amount of \$649,958.

Also included in Phase I Development is an estimated cost for Hazardous material abatement of \$110,000.

Remaining available funds for the project is \$943,094 which leaves a contingency of \$183,136.

Additional Funding and Expense Considerations

Additional Expense

Staff and Park Commission are also recommending bid alternates be included in the GL Contracting contract to construct a section of trail and retaining wall and provide additional site fencing for an increased amount of \$205,019. This work provides efficiencies with trail construction and provides accessible route from the west end of the island to the upper island area.

Adding the \$205,019 bid alternates to the base bid amount of \$649,958 the proposed total contract amount to GL Contracting is \$854,977.

Additional Funding

Staff and Park Commission is requesting that the 2018/2019 Metro Council CIP reimbursement grant funds from land acquisition of \$226,000 be considered during the 2020 Budget process to be used to fund the bid alternates of \$205,019 for Phase I Development for Lake Waconia Regional Park Coney Island.

ACTION REQUESTED:

1. Motion to award a contract to GL Contracting Inc. for \$649,958 for the base bid Phase I Site Development of Lake Waconia Regional Park Coney Island upon completion of the contract review process.
2. Motion to award bid alternates to GL Contracting Inc. for \$205,019 upon completion of the contract review process and subject to the 2020 Budget approving the request for Metro Council reimbursement grant funds from land acquisition of \$226,000 being used to fund the \$205,019 for bid alternates.

FISCAL IMPACT:

if "Other", specify:

FUNDING

County Dollars =	\$0.00
Charitable Donation	\$649,958.00
MC Reimbursement gran	\$205,019.00
Total	\$854,977.00

Insert additional funding source

FTE IMPACT:

Related Financial/FTE Comments:

2018/2019 Metro Council reimbursement grant funds of \$226,000 could also be used to provide funding for the 2020 Budget request to build a \$1M Lake Waconia Regional Park restroom and picnic shelter.



**WSB
Project Bid Abstract**

Project Name: **CONEY ISLAND PHASE ONE SITE DEVELOPMENT** Contract No.:

Client: **Carver County** Project No.: **R-011092-000**
 Bid Opening: **May 29, 2019 10:00 am** Owner: **Minneapolis**

 Denotes Corrected Figure

Line No.	Item	Units	Quantity	Engineers Estimate		G. L. Contracting, Inc.		6 Urban Companies, Inc.		Sunram Construction	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
BASE BID											
1	2021.501 MOBILIZATION	LS	1	\$151,508.00	\$151,508.00	\$149,130.20	\$149,130.20	\$23,000.00	\$23,000.00	\$205,000.00	\$205,000.00
2	2573.518 WOOD CHIP CONSTRUCTION EXIT	S F	600	\$2.00	\$1,200.00	\$5.60	\$3,360.00	\$4.00	\$2,400.00	\$3.75	\$2,250.00
3	2573.518 GROUND PROTECTION MATS (MAINTAIN & REMOVE)	S F	1150	\$1.00	\$1,150.00	\$5.60	\$6,440.00	\$15.00	\$17,250.00	\$3.00	\$3,450.00
4	2573.503 SEDIMENT CONTROL LOG (MAINTAIN & REMOVE)	L F	100	\$1.00	\$100.00	\$1.10	\$110.00	\$5.00	\$500.00	\$5.00	\$500.00
5	2573.503 NEW SEDIMENT CONTROL LOG (TYPE WOOD FIBER)	L F	100	\$3.50	\$350.00	\$4.50	\$450.00	\$5.00	\$500.00	\$12.00	\$1,200.00
6	2573.503 SILT FENCE; TYPE MS	L F	3500	\$1.00	\$3,500.00	\$2.00	\$7,000.00	\$5.00	\$17,500.00	\$1.25	\$4,375.00
7	2573.503 NEW SILT FENCE (TYPE MS)	L F	100	\$3.50	\$350.00	\$6.70	\$670.00	\$5.00	\$500.00	\$7.50	\$750.00
8	2573.503 TREE PROTECTION FENCE (MAINTAIN & REMOVE)	L F	520	\$1.00	\$520.00	\$1.70	\$884.00	\$5.00	\$2,600.00	\$1.25	\$650.00
9	2573.503 NEW TREE PROTECTION FENCE	L F	100	\$5.00	\$500.00	\$3.40	\$340.00	\$7.00	\$700.00	\$7.50	\$750.00
10	2573.503 FLOTATION SILT CURTAIN (MAINTAIN & REMOVE)	L F	250	\$10.00	\$2,500.00	\$15.70	\$3,925.00	\$20.00	\$5,000.00	\$10.00	\$2,500.00
11	2573.503 NEW FLOTATION SILT CURTAIN	L F	100	\$26.00	\$2,600.00	\$21.30	\$2,130.00	\$35.00	\$3,500.00	\$25.00	\$2,500.00
12	2573.507 SMALL ROCK DITCH CHECK/TRAIL EDGE STABILIZATION	C Y	1000	\$15.00	\$15,000.00	\$94.80	\$94,800.00	\$140.00	\$140,000.00	\$100.00	\$100,000.00
13	2104.501 REMOVE CAR	L S	1	\$5,000.00	\$5,000.00	\$8,087.90	\$8,087.90	\$5,000.00	\$5,000.00	\$5,500.00	\$5,500.00
14	2104.505 GENERAL SITE TRASH & DEBRIS REMOVAL	ACRE	0.25	\$3,000.00	\$750.00	\$8,087.90	\$2,021.98	\$40,000.00	\$10,000.00	\$63,000.00	\$15,750.00
15	2104.501 (C) LINDNER CABIN REMOVALS AND STRUCTURAL MODIFICATIONS, INCLUDING CISTERN & WELL	L S	1	\$10,000.00	\$10,000.00	\$8,087.90	\$8,087.90	\$15,000.00	\$15,000.00	\$15,500.00	\$15,500.00
16	2104.501 (J) HOTEL CISTERN REMOVAL/FILLING	L S	1	\$1,500.00	\$1,500.00	\$8,087.90	\$8,087.90	\$10,000.00	\$10,000.00	\$28,200.00	\$28,200.00
17	2104.501 (N) HIRSCHFIELD BOATHOUSE & STAIR RMOVALS AND STRUCTURAL MODIFICATIONS	L S	1	\$20,000.00	\$20,000.00	\$8,087.90	\$8,087.90	\$12,000.00	\$12,000.00	\$19,000.00	\$19,000.00
18	2104.501 (R1-R3) AMBLARD MISC. FOUNDATIONS REMOVALS AND STRUCTURAL MODIFICATIONS	L S	1	\$5,000.00	\$5,000.00	\$8,087.90	\$8,087.90	\$12,000.00	\$12,000.00	\$21,700.00	\$21,700.00
19	2104.501 (R5) VILLA EMILE AND (R6) SEA WALLS REMOVALS AND STRUCTURAL MODIFICATIONS	L S	1	\$1,500.00	\$1,500.00	\$8,087.90	\$8,087.90	\$17,000.00	\$17,000.00	\$43,550.00	\$43,550.00
20	2104.501 REMOVALS OF RANDOM DEBRIS, FIRE PITS AND BOARDERS AT AMBLARD'S POINT	L S	1	\$500.00	\$500.00	\$8,087.90	\$8,087.90	\$10,000.00	\$10,000.00	\$6,100.00	\$6,100.00
21	2503.503 15" ARCH RC PIPE	L F	21	\$50.00	\$1,050.00	\$108.20	\$2,272.20	\$175.00	\$3,675.00	\$350.00	\$7,350.00
22	2503.501 FES/RIP-RAP BASIN	L S	1	\$1,500.00	\$1,500.00	\$3,811.20	\$3,811.20	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
23	2105.501 SITE EARTHWORK/SUBGRADE PREP	L S	1	\$50,000.00	\$50,000.00	\$24,263.70	\$24,263.70	\$85,000.00	\$85,000.00	\$35,200.00	\$35,200.00
24	2211.503 WATERBARS	L F	250	\$5.00	\$1,250.00	\$24.10	\$6,025.00	\$15.00	\$3,750.00	\$20.00	\$5,000.00
25	2211.503 8' WIDE AGGREGATE TRAIL	L F	2800	\$25.00	\$70,000.00	\$39.90	\$111,720.00	\$22.00	\$61,600.00	\$21.50	\$60,200.00
26	2521.518 4" CONCRETE PAVEMENT W/BASE	S F	850	\$15.00	\$12,750.00	\$34.10	\$28,985.00	\$25.00	\$21,250.00	\$24.00	\$20,400.00
27	2521.518 REINFORCED DOCK CONCRETE PAD	S F	320	\$50.00	\$16,000.00	\$73.30	\$23,456.00	\$39.00	\$12,480.00	\$52.00	\$16,640.00
28	2770.502 PICNIC TABLE - 4 SEAT	EACH	4	\$1,200.00	\$4,800.00	\$2,240.00	\$8,960.00	\$2,500.00	\$10,000.00	\$3,500.00	\$14,000.00
29	2770.502 PICNIC TABLE - SEAT 3	EACH	4	\$1,200.00	\$4,800.00	\$2,240.00	\$8,960.00	\$2,500.00	\$10,000.00	\$3,500.00	\$14,000.00
30	2770.502 GRILL	EACH	2	\$350.00	\$700.00	\$840.00	\$1,680.00	\$800.00	\$1,600.00	\$1,100.00	\$2,200.00
31	2770.502 GRILL - HC	EACH	1	\$400.00	\$400.00	\$840.00	\$840.00	\$800.00	\$800.00	\$1,100.00	\$1,100.00

Project: R-011092-000 - CONEY ISLAND PHASE ONE SITE DEVELOPMENT					Engineers Estimate		G. L. Contracting, Inc.		6 Urban Companies, Inc.		Sunram Construction	
Line No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
32	2770.502	CAMPFIRE RING	EACH	2	\$400.00	\$800.00	\$840.00	\$1,680.00	\$800.00	\$1,600.00	\$500.00	\$1,000.00
33	2770.502	CAMPFIRE RING - HC	EACH	1	\$700.00	\$700.00	\$840.00	\$840.00	\$800.00	\$800.00	\$500.00	\$500.00
34	2770.503	BOARDING DOCK	L F	32	\$400.00	\$12,800.00	\$364.00	\$11,648.00	\$400.00	\$12,800.00	\$375.00	\$12,000.00
35	2557.503	TYPE 3 FENCE	L F	1000	\$5.00	\$5,000.00	\$3.90	\$3,900.00	\$15.00	\$15,000.00	\$33.50	\$33,500.00
36	2575.504	EROSION CONTROL BLANKET CAT 3(N), 2S	S Y	20000	\$3.00	\$60,000.00	\$1.80	\$36,000.00	\$3.00	\$60,000.00	\$2.10	\$42,000.00
37	2575.505	TURF SEED MIX	AC	3.2	\$3,500.00	\$11,200.00	\$2,128.00	\$6,809.60	\$10,000.00	\$32,000.00	\$3,675.00	\$11,760.00
38	2575.505	NATIVE SEED MIX	AC	0.8	\$7,500.00	\$6,000.00	\$2,128.00	\$1,702.40	\$10,000.00	\$8,000.00	\$5,300.00	\$4,240.00
39	2575.505	RAPID STABILIZATION METHOD 3	ACRE	2	\$7,500.00	\$15,000.00	\$9,520.00	\$19,040.00	\$7,500.00	\$15,000.00	\$11,000.00	\$22,000.00
40	2575.505	RAPID STABILIZATION METHOD 4	ACRE	2	\$16,000.00	\$32,000.00	\$9,744.00	\$19,488.00	\$7,500.00	\$15,000.00	\$17,900.00	\$35,800.00
Total BASE BID:						\$530,278.00		\$649,957.58		\$677,805.00		\$821,115.00
ALTERNATE BID												
41	2101.505	VEGETATION CLEARING AND REMOVAL	ACRE	0.5	\$10,000.00	\$5,000.00	\$16,800.00	\$8,400.00	\$15,000.00	\$7,500.00	\$10,000.00	\$5,000.00
42	2101.502	TREE REMOVAL 6"-12" CALIPER	EACH	1	\$1,000.00	\$1,000.00	\$560.00	\$560.00	\$2,000.00	\$2,000.00	\$500.00	\$500.00
43	2101.502	TREE REMOVAL > 12"-24" CALIPER	EACH	1	\$15,000.00	\$15,000.00	\$840.00	\$840.00	\$3,000.00	\$3,000.00	\$1,000.00	\$1,000.00
44	2101.502	TREE REMOVAL >24" CALIPER	EACH	1	\$2,000.00	\$2,000.00	\$1,680.00	\$1,680.00	\$4,000.00	\$4,000.00	\$2,000.00	\$2,000.00
45	2105.507	GRANULAR BORROW (CV)	C Y	500	\$50.00	\$25,000.00	\$39.90	\$19,950.00	\$50.00	\$25,000.00	\$150.00	\$75,000.00
46	2557.503	TYPE 1 FENCE	L F	1000	\$35.00	\$35,000.00	\$13.40	\$13,400.00	\$45.00	\$45,000.00	\$33.50	\$33,500.00
47	2557.503	TYPE 2 FENCE	L F	1000	\$25.00	\$25,000.00	\$13.40	\$13,400.00	\$45.00	\$45,000.00	\$33.50	\$33,500.00
48	2573.503	PLACE 5" WIDE WOODCHIP TRAIL	L F	1500	\$2.00	\$3,000.00	\$10.10	\$15,150.00	\$12.00	\$18,000.00	\$8.00	\$12,000.00
49	2105.501	ALT: SITE EARTHWORK / SUBGRADE PREP	LS	1	\$50,000.00	\$50,000.00	\$20,219.70	\$20,219.70	\$85,000.00	\$85,000.00	\$57,600.00	\$57,600.00
50	2575.604	TRM	S Y	400	\$75.00	\$30,000.00	\$6.70	\$2,680.00	\$15.00	\$6,000.00	\$20.00	\$8,000.00
51	2211.503	8' WIDE AGGREGATE TRAIL	L F	700	\$25.00	\$17,500.00	\$39.90	\$27,930.00	\$22.00	\$15,400.00	\$21.50	\$15,050.00
52	2211.503LA03	8' WIDE STABILIZED AGGREGATE TRAIL	L F	500	\$75.00	\$37,500.00	\$51.10	\$25,550.00	\$30.00	\$15,000.00	\$83.50	\$41,750.00
53	2411.518	MODULAR UNIT RETAINING WALL	S F	1800	\$200.00	\$360,000.00	\$58.00	\$104,400.00	\$42.00	\$75,600.00	\$37.25	\$67,050.00
54	2104.501	(D2) LATZ CABIN REMOVALS AND STRUCTURAL MODIFICATIONS	LS	1	\$5,000.00	\$5,000.00	\$8,087.90	\$8,087.90	\$16,000.00	\$16,000.00	\$23,700.00	\$23,700.00
55	2104.501	(D2) LATZ STAIRCASE & RETAINING WALLS REMOVALS AND STRUCTURAL MODIFICATIONS	LS	1	\$3,000.00	\$3,000.00	\$8,087.90	\$8,087.90	\$15,000.00	\$15,000.00	\$15,400.00	\$15,400.00
56	2104.501	(D3) LATZ BOATHOUSE REMOVALS AND STRUCTURAL MODIFICATIONS	LS	1	\$15,000.00	\$15,000.00	\$8,087.90	\$8,087.90	\$15,000.00	\$15,000.00	\$19,900.00	\$19,900.00
57	2104.501	(M) ORTH BOATHOUSE REMOVALS AND STRUCTURAL MODIFICATIONS	LS	1	\$25,000.00	\$25,000.00	\$17,331.20	\$17,331.20	\$15,000.00	\$15,000.00	\$19,900.00	\$19,900.00
58	2540.618	BOARDWALK	S F	240	\$150.00	\$36,000.00	\$56.00	\$13,440.00	\$100.00	\$24,000.00	\$69.00	\$16,560.00
59	2770.503	BOARDING DOCK	L F	64	\$400.00	\$25,600.00	\$448.00	\$28,672.00	\$400.00	\$25,600.00	\$375.00	\$24,000.00
Total ALTERNATE BID:						\$715,600.00		\$337,866.60		\$457,100.00		\$471,410.00
Total BASE BID:						\$530,278.00		\$649,957.58		\$677,805.00		\$821,115.00
Total ALTERNATE BID:						\$715,600.00		\$337,866.60		\$457,100.00		\$471,410.00
Totals for Project R-011092-000						\$1,245,878.00		\$987,824.18		\$1,134,905.00		\$1,292,525.00
% of Estimate for Project R-011092-000								-20.71%		-8.91%		3.74%

Project: R-011092-000 - CONEY ISLAND PHASE ONE SITE DEVELOPMENT				Engineers Estimate		Blackstone Contractors LLC	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price
BASE BID							
1	2021.501 MOBILIZATION	LS	1	\$151,508.00	\$151,508.00	\$270,000.00	\$270,000.00
2	2573.518 WOOD CHIP CONSTRUCTION EXIT	S F	600	\$2.00	\$1,200.00	\$5.00	\$3,000.00
3	2573.518 GROUND PROTECTION MATS (MAINTAIN & REMOVE)	S F	1150	\$1.00	\$1,150.00	\$2.00	\$2,300.00
4	2573.503 SEDIMENT CONTROL LOG (MAINTAIN & REMOVE)	L F	100	\$1.00	\$100.00	\$6.00	\$600.00
5	2573.503 NEW SEDIMENT CONTROL LOG (TYPE WOOD FIBER)	L F	100	\$3.50	\$350.00	\$8.00	\$800.00
6	2573.503 SILT FENCE; TYPE MS	L F	3500	\$1.00	\$3,500.00	\$2.50	\$8,750.00
7	2573.503 NEW SILT FENCE (TYPE MS)	L F	100	\$3.50	\$350.00	\$8.00	\$800.00
8	2573.503 TREE PROTECTION FENCE (MAINTAIN & REMOVE)	L F	520	\$1.00	\$520.00	\$5.00	\$2,600.00
9	2573.503 NEW TREE PROTECTION FENCE	L F	100	\$5.00	\$500.00	\$8.00	\$800.00
10	2573.503 FLOTATION SILT CURTAIN (MAINTAIN & REMOVE)	L F	250	\$10.00	\$2,500.00	\$15.00	\$3,750.00
11	2573.503 NEW FLOTATION SILT CURTAIN	L F	100	\$26.00	\$2,600.00	\$30.00	\$3,000.00
12	2573.507 SMALL ROCK DITCH CHECK/TRAIL EDGE STABILIZATION	C Y	1000	\$15.00	\$15,000.00	\$125.00	\$125,000.00
13	2104.501 REMOVE CAR	L S	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
14	2104.505 GENERAL SITE TRASH & DEBRIS REMOVAL	ACRE	0.25	\$3,000.00	\$750.00	\$25,000.00	\$6,250.00
15	2104.501 (C) LINDNER CABIN REMOVALS AND STRUCTURAL MODIFICATIONS, INCLUDING CISTERN & WELL	LS	1	\$10,000.00	\$10,000.00	\$16,500.00	\$16,500.00
16	2104.501 (J) HOTEL CISTERN REMOVAL/FILLING	L S	1	\$1,500.00	\$1,500.00	\$6,250.00	\$6,250.00
17	2104.501 (N) HIRSCHFIELD BOATHOUSE & STAIR RMOVALS AND STRUCTURAL MODIFICATIONS	L S	1	\$20,000.00	\$20,000.00	\$14,250.00	\$14,250.00
18	2104.501 (R1-R3) AMBLARD MISC. FOUNDATIONS REMOVALS AND STRUCTURAL MODIFICATIONS	L S	1	\$5,000.00	\$5,000.00	\$19,000.00	\$19,000.00
19	2104.501 (R5) VILLA EMILE AND (R6) SEA WALLS REMOVALS AND STRUCTURAL MODIFICATIONS	L S	1	\$1,500.00	\$1,500.00	\$37,000.00	\$37,000.00
20	2104.501 REMOVALS OF RANDOM DEBRIS, FIRE PITS AND BOARDERS AT AMBLARD'S POINT	L S	1	\$500.00	\$500.00	\$16,000.00	\$16,000.00
21	2503.503 15" ARCH RC PIPE	L F	21	\$50.00	\$1,050.00	\$200.00	\$4,200.00
22	2503.501 FES/RIP-RAP BASIN	L S	1	\$1,500.00	\$1,500.00	\$4,750.00	\$4,750.00
23	2105.501 SITE EARTHWORK/SUBGRADE PREP	L S	1	\$50,000.00	\$50,000.00	\$45,000.00	\$45,000.00
24	2211.503 WATERBARS	L F	250	\$5.00	\$1,250.00	\$40.00	\$10,000.00
25	2211.503 8' WIDE AGGREGATE TRAIL	L F	2800	\$25.00	\$70,000.00	\$25.00	\$70,000.00
26	2521.518 4" CONCRETE PAVEMENT W/BASE	S F	850	\$15.00	\$12,750.00	\$20.00	\$17,000.00
27	2521.518 REINFORCED DOCK CONCRETE PAD	S F	320	\$50.00	\$16,000.00	\$50.00	\$16,000.00
28	2770.502 PICNIC TABLE - 4 SEAT	EACH	4	\$1,200.00	\$4,800.00	\$3,000.00	\$12,000.00
29	2770.502 PICNIC TABLE - SEAT 3	EACH	4	\$1,200.00	\$4,800.00	\$3,000.00	\$12,000.00
30	2770.502 GRILL	EACH	2	\$350.00	\$700.00	\$750.00	\$1,500.00
31	2770.502 GRILL - HC	EACH	1	\$400.00	\$400.00	\$750.00	\$750.00
32	2770.502 CAMPFIRE RING	EACH	2	\$400.00	\$800.00	\$650.00	\$1,300.00
33	2770.502 CAMPFIRE RING - HC	EACH	1	\$700.00	\$700.00	\$650.00	\$650.00
34	2770.503 BOARDING DOCK	L F	32	\$400.00	\$12,800.00	\$400.00	\$12,800.00
35	2557.503 TYPE 3 FENCE	L F	1000	\$5.00	\$5,000.00	\$5.00	\$5,000.00
36	2575.504 EROSION CONTROL BLANKET CAT 3(N), 2S	S Y	20000	\$3.00	\$60,000.00	\$2.00	\$40,000.00
37	2575.505 TURF SEED MIX	AC	3.2	\$3,500.00	\$11,200.00	\$2,500.00	\$8,000.00
38	2575.505 NATIVE SEED MIX	AC	0.8	\$7,500.00	\$6,000.00	\$3,500.00	\$2,800.00
39	2575.505 RAPID STABILIZATION METHOD 3	ACRE	2	\$7,500.00	\$15,000.00	\$10,000.00	\$20,000.00
40	2575.505 RAPID STABILIZATION METHOD 4	ACRE	2	\$16,000.00	\$32,000.00	\$12,000.00	\$24,000.00
Total BASE BID:						\$530,278.00	\$849,400.00

Project: R-011092-000 - CONEY ISLAND PHASE ONE SITE DEVELOPMENT			Engineers Estimate		Blackstone Contractors LLC		
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price
ALTERNATE BID							
41	2101.505	VEGETATION CLEARING AND REMOVAL	ACRE	0.5	\$10,000.00	\$5,000.00	\$35,000.00
42	2101.502	TREE REMOVAL 6"-12" CALIPER	EACH	1	\$1,000.00	\$1,000.00	\$1,500.00
43	2101.502	TREE REMOVAL > 12"-24" CALIPER	EACH	1	\$15,000.00	\$15,000.00	\$2,000.00
44	2101.502	TREE REMOVAL >24" CALIPER	EACH	1	\$2,000.00	\$2,000.00	\$3,500.00
45	2105.507	GRANULAR BORROW (CV)	C Y	500	\$50.00	\$25,000.00	\$113.00
46	2557.503	TYPE 1 FENCE	L F	1000	\$35.00	\$35,000.00	\$30.00
47	2557.503	TYPE 2 FENCE	L F	1000	\$25.00	\$25,000.00	\$30.00
48	2573.503	PLACE 5" WIDE WOODCHIP TRAIL	L F	1500	\$2.00	\$3,000.00	\$14.00
49	2105.501	ALT: SITE EARTHWORK / SUBGRADE PREP	L S	1	\$50,000.00	\$50,000.00	\$21,500.00
50	2575.604	TRM	S Y	400	\$75.00	\$30,000.00	\$45.00
51	2211.503	8' WIDE AGGREGATE TRAIL	L F	700	\$25.00	\$17,500.00	\$25.00
52	2211.503LA03	8' WIDE STABILIZED AGGREGATE TRAIL	L F	500	\$75.00	\$37,500.00	\$88.00
53	2411.518	MODULAR UNIT RETAINING WALL	S F	1800	\$200.00	\$360,000.00	\$80.00
54	2104.501	(D2) LATZ CABIN REMOVALS AND STRUCTURAL MODIFICATIONS	L S	1	\$5,000.00	\$5,000.00	\$15,000.00
55	2104.501	(D2) LATZ STAIRCASE & RETAINING WALLS REMOVALS AND STRUCTURAL MODIFICATIONS	L S	1	\$3,000.00	\$3,000.00	\$15,000.00
56	2104.501	(D3) LATZ BOATHOUSE REMOVALS AND STRUCTURAL MODIFICATIONS	L S	1	\$15,000.00	\$15,000.00	\$18,000.00
57	2104.501	(M) ORTH BOATHOUSE REMOVALS AND STRUCTURAL MODIFICATIONS	L S	1	\$25,000.00	\$25,000.00	\$18,000.00
58	2540.618	BOARDWALK	S F	240	\$150.00	\$36,000.00	\$195.00
59	2770.503	BOARDING DOCK	L F	64	\$400.00	\$25,600.00	\$400.00
Total ALTERNATE BID:						\$715,600.00	\$545,400.00
Total BASE BID:						\$530,278.00	\$849,400.00
Total ALTERNATE BID:						\$715,600.00	\$545,400.00
Totals for Project R-011092-000						\$1,245,878.00	\$1,394,800.00
% of Estimate for Project R-011092-000							11.95%

I hereby certify that this is an exact reproduction of bids received.

Certified By:



License No. 40646

Date: May 29, 2019

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Carver County 2019-2020 Strategic Plan

Primary Originating Division/Dept: Administration (County)

Meeting Date: 7/2/2019

Contact: Nick Koktavý Title:

Item Type:
Regular Session

Amount of Time Requested: 10 minutes

Attachments: Yes No

Presenter: David Hemze Title: County Administrator

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Carver County's Strategic Plan serves as the foundation for future strategies, work, and priorities of the County. Every division in the County is responsible for completing tasks that support the County's Strategic Plan.

On April 16, Division Directors held a retreat to review and update the County's Strategic Plan. Staff is proposing changes to the plan to remove items that have been completed, clarify and update tasks, and add new initiatives. On May 28, the County Board met with the County Administrator and Division Directors to discuss the draft Strategic Plan.

ACTION REQUESTED:

Motion to adopt the 2019-2020 Strategic Plan.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6215



2019-2020 Strategic Plan

Revised 5/21/19

I. Vision

Where the future embraces the past in keeping Carver County a great place to live, work and play for a lifetime.

II. Mission

To meet the service requirements and special needs of our residents in a fiscally responsible and caring way. We will plan the county's growth to preserve its uniqueness and will encourage rural and urban compatibility. We will protect our history while planning for a dynamic future.

III. Goals - Summarized

To help define each goal statement, there is a distinctive and characteristic word which summarizes each goal. These five goals are designed to serve as the foundation for all future strategies, work and priorities of the County.

- **Communities:** Create and maintain safe, healthy, and livable communities.
- **Culture:** Provide an organizational culture which fosters individual accountability to achieve goals and sustain public trust and confidence in County government.
- **Connections:** Develop strong public partnerships and connect people to services and information.
- **Finances:** Improve the County's financial health and economic profile.
- **Growth:** Manage the challenges and opportunities resulting from growth and development.

IV. Implementation Plan (Working Draft)

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
I. Communities	A. Mitigate flooding of County Infrastructure.	1. Analyze and develop short and long-range plan to mitigate flooding of County highways, bridges, and buildings. Determine high priority flood mitigation projects. Analyze slope stability risk using GIS. Improve road closure process using GIS application. Research options for the Highway 41 bridge.	Robjent Support: ACA	2019	Analysis and potential mitigation strategies for flooding and slope stability will be incorporated as an appendix to the 2040 Roadway System Plan update. GIS Application has been developed and implemented to communicate highway closure due to flooding. This task was added as an implementation task for water management plan, too.
	B. Raise the quality and quantity of service to the County's veterans and their families to a level of excellence.	1. Find ways to identify and serve previously unknown veterans in the County and contribute to efforts to improve veterans housing options.	ACA	2019	Strengthen partnerships with community groups. Identify opportunities to support more veteran housing options.
	C. Transition Health and Human Services' customer service orientation.	1. Train staff on new concepts and methodology; adjust policies and practices.	Franks	Ongoing	HHS has begun to introduce staff to the new principles. A planning committee and steering committee have been formed. A consultant has been engaged to assist with this effort.
	D. Address school violence as a County wide Public Health Issue.	1. Promote a Community of Stakeholders to inform policy and draft consistent response protocols. Build and enhance community supports and interventions around prevention.	Franks Support: Kamerud	Ongoing	SHIP activities and Community Health workers have begun to engage School Districts, L.E., and communities on issue.

I. Communities (Continued)	E. Enhance the general overall mental health of Carver County.	1. Public Health and Behavioral Health combine strategies to address building mental wellness on the individual and community basis.	Franks	Ongoing	HHS has adopted a Health in all Strategies policy in 2018. Public Health collaborating directly with Child Protection, Behavioral Health and HCBC in 2017-18.
		2. Explore the feasibility of a MH/LE co-responder program in Carver County to put people in crisis in direct contact with appropriate resources.	Kamerud	2019	
		3. Explore collocating crisis team phone triage staff in 911 dispatch center.	Kamerud Support: Franks	2019	
		4. Expand supportive housing options for homeless population. Create greater housing security for those experiencing difficulties. (RF)	Franks	Ongoing	Have expanded Housing Specialist to 2.0 FTE to work with SPMI/Disabilities. Requested grant to expand to a third Housing Specialist in 2019. Increased vendors providing supportive housing in 2019.
		5. Open Steiner-Kelting Mental Wellness Facility to provide residential crisis stabilization services.	Franks	2019-2020	Start construction in spring 2019. Advisory Council to select vendor. Open for patients late fall 2019.

I. Communities (Continued)	F. Study, plan, and implement measures to provide for the improved security and protection of the public and County employees and assets on County grounds.	1. Develop and implement lockdown hardware and procedures, sustain security assessments, and train employees in workplace security. Select and undertake additional facility upgrades identified by assessments.	ACA Support: Kamerud	Ongoing	Made physical improvements to County buildings including additional card readers, exterior lights, and cameras. Board approved a security policy. Installed lockdown hardware at 1 st St. and PW. Currently testing lockdown systems. S.O. is developing de-escalation training.
	G. Update resources and services across the Library system.	1. Plan for a new Chaska Library slated to open in 2022.	ACA Support: Frischmon	Q4 2019	Heidi Hoks participated in task force that recommended new library location. Working with City on option of locating library at current Chaska LC site.
	H. Develop strategies to change the governance of the Metropolitan Council .	1. Coordinate suburban counties to develop and propose a better governance model for the Metropolitan Council. Then coordinate with legislators to implement changes.	Hemze	Ongoing	Suburban County meetings were coordinated in efforts to respond to concerns related to the Metropolitan Council and legislation was introduced during the 2019 session.
	I. Consider implementing a drug court .	1. Apply for a grant to fund a drug court.	Metz		County Board offered support for grant.

II. Culture	<p>A. Position the County to attract, develop, and retain a well-qualified workforce. Encourage staff engagement, achievement, and effective teamwork. Continue to build a performance based and service oriented culture. Create a culture of learning, wellness, innovation and continued personal and professional growth, positioning employees to deliver a high level of service to the community.</p>	<p>1. Continue to refine methods, process, and approach related to providing meaningful performance feedback, supportive of employee growth and professional development, and performance management processes.</p> <p>Continue to monitor employee compensation and benefits to provide a fair total compensation package that is internally equitable and externally competitive, to support attraction and retention of qualified public employees with a commitment to service excellence.</p> <p>Provide employee training and education to develop and strengthen professional knowledge and skills, and with focus on educational strategies that will build and support a positive workplace culture.</p> <p>Invest in training, development, and professional growth of management, to develop skilled and effective leadership at all levels. Align leadership approach at all levels to create a positive, service oriented, and effective workplace culture, supportive of employee engagement and growth.</p> <p>Evaluate methods of communicating information to both current and prospective employees. Identify strategies to enhance communications approach and develop more effective connections with audience.</p>	<p>Anderka Support Hemze</p>	<p>Ongoing</p>	<p>The County continues to build upon a performance based and innovation focused culture, including developing management approach aligned with these goals. Various training and educational sessions were prepared and delivered to County employees during the past year. Employee Relations, Information Technology, and Finance have worked together through implementation process for a new Payroll and Human Resource Information System anticipated to go live in early Q2 2019. The new technology system is an important foundation that will enable improved internal data analysis and related communications. Employee Relations has been working toward implementation of a new Learning Management System that will support more effective delivery, tracking, and management of employee training and development. A significant update of the Personnel Policy Manual was completed and a new Health & Safety Policy Manual was established.</p>
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II. Culture (Continued)					
	B. Create a culture of innovation .	1. Communicate new Rapid Improvement Event method to all employees, urging all to innovate. Train entire IT Project Management Office team to serve as Innovation coaches and new PMO Manager to coordinate. Further raise employee engagement in Innovative methods, train more facilitators, spark more innovations and cultural change, and improve measurement of results.	ACA Support: All	Ongoing	Sent Innovation Lead to Peak Academy training and created Rapid Improvement Event method (Simplicity, Individual Stake, Fast and Short) relying less on Kaizen facilitator on more on IT Business Analysts. Added Innovation management duties to Project Mgt. Officer position. Public Services and PW Divisions launched and upgraded business intelligence experiments to improve analysis and decision making. PFS working w/ IT on innovative repository project stemming from Kaizen. Drafted Innovation Results Worksheet to capture and communicate to the whole workforce. (Divisions created other innovations not captured here.)

II. Culture (Continued)	C. Address the health disparity of Carver County residents experiencing poverty.	1. Community Health Workers will utilize information gained from the County Health Assessment to work with communities and individuals to reduce health disparities in Carver County.	Franks	Ongoing	The County has hired its first Community Health Worker and is recruiting a second employee.
	D. Define leadership philosophy and support positive organizational culture development.	1. Facilitate workshop/discussions to define key elements of the desired leadership philosophy and overall direction for this initiative. Identify strategies to advance positive organizational culture development.	Hemze Anderka Support: Div Directors	2018 - 2019	Completed initial work sessions with division leadership. Developed strategies to move the project forward.
	E. Court Services	1. Transition Court Services employees to County employees.	Hemze Support: Anderka	2019	
III. Connections	A. Develop technology infrastructure, and applications to provide better service and communication to the Carver County community and to raise productivity.	1. Refine IT and Facility service management (“ITSM”) system for IT “help” and facility requests and add asset inventory.	ACA	Q2 2019	Implemented workflows for tickets in the new system. Implemented IT/Facility user interfaces for request management and dashboards. Implementing the asset inventory module, collecting and adding existing data to the system.

III. Connections (Continued)		<p>2. Implement IT Strategic Plan, including increased external “Cloud” hosting and improvements in IT structure, management, customer service and communications, core technologies, data integration, and the development of high-level business intelligence.</p>	<p>ACA Support: Hemze</p>	<p><u>2019</u></p>	<p>Sustain implementation of updated IT Strategic Plan. Implementing Office365 in the Cloud (externally hosted). Wrapping up the roll out of the Office portion with the VDI upgrade. Creating strategic roadmap for Office 365 (architecture for all MicroSoft systems), which includes a plan to move portions of Sharepoint and all Dynamic CRM to the Cloud and evaluate other Office365 applications like OneDrive (Storage), Skype, Teams (a collaboration site) and Exchange Online hybrid (email) as possible Cloud solutions. Migrated AS400 server to a hosted solution to support legacy applications near the end of life. Migrated the Aumentum tax system to a hosted solution. Developing strategic plan for business intelligence tool launch.</p>
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<p style="text-align: center;">III. Connections (Continued)</p>		<p>3. Continuously advance cybersecurity protections and training.</p>	<p>ACA</p>	<p>Ongoing</p>	<p>Implementing a new product (ICE) to segregate the County's public & private wireless networks. Advanced our cybersecurity training program w/ software (KnowBe4) that provides training and phishing emails to test and train staff. Briefed managers on plans to enhance user login security by implementing new IT policies, 14-character password and multi-factor authentication.</p>
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III. Connections (Continued)		4. Expand the County’s broadband fiber optic cable network through CarverLink to meet the growing needs of participating agencies.	ACA	Ongoing	Expanded connectivity for Ridgeview Medical to 8 additional facilities. Connected Baylor Regional Park, Mental Wellness Center, and MNDOT Joint Use Facility. Connected to 5 more traffic control intersections for PW. Sustained excellent public-private relationship with Jaguar Comms., which provided fiber overlays to every residence in Hamburg, Mayer, and New Germany in 2018.
		5. Develop a best practice for responding to requests for public data including redacting private information that can eventually be implemented county-wide. Review organizational issues related to Responsible Authority assignments to create more efficient and effective responses to data requests.	Metz Support: ACA, Franks	2019	Held Kaizen event to review current practices.
	B. Promote community connectedness through partnerships with community organizations, schools and governmental agencies.	1. Continue to evolve and expand legislative priorities and advocacy efforts to accomplish County goals.	Hemze Support: All	Ongoing	Developed 2019 priorities, continued contracted with Scott County for legislative advocacy, hired a federal lobbyist and held a breakfast with local legislators to discuss County priorities.

III. Connections (Continued)		2. State Law changes dramatically increased the use of absentee ballots for the 2016 and 2018 election. The popularity of this preferred voting option is expected to continue so the County needs to expand its capacity to process absentee ballots for future elections.	Frischmon	Ongoing	Successful pilot project with Waconia as a City Absentee Precinct for the 2018 primary and general elections. County staff will encourage Chan and Victoria to join Waconia as a City Absentee Precinct for the three 2020 elections (Presidential Primary in March, Non-Presidential Primary in August and General Election in Nov.).
	C. Communications: raise and enhance public and employee understanding of County services and resources.	1. Implement internal and external communications plan.	ACA	2019	2019 communications plan drafted and reviewed by managers. Plan includes action steps that will be implemented in 2019. GovDelivery platform implemented to enhance communication related to PW projects, flooding, and other county initiatives.
		2. Enhance the development of the County Board agenda technology and improve board room technical capabilities including live streaming.	Hemze Support: ACA	2019	Live streaming hardware installed. Working to set up test of live streaming through YouTube.

		3. Develop County wide maintenance agreements with cities.	Robjent	2019	Define responsibilities for routine highway maintenance activities.
IV. Finance	A. Develop dynamic and flexible budgeting, financing and fiscal forecasting model.	1. Create a sustainable funding system to develop, maintain and replace existing road, bridge, parks and trails infrastructure over a 20-year capital investment cycle.	Robjent Support: Frischmon ACA	2016-2019	Goals and strategies incorporated into 2040 comp plan along with performance measures. PW continues to implement Cartegraph Asset Management Software that inventories, rates and tracks assets. The implementation of the Transportation Tax allows the major rehabilitation highways that are more than 60 years old.
		2. Meeting increased service needs of our citizens with limited financial resources.	All	Ongoing	For the 2018 and 2019 Budget, the County Board approved the staff recommended 3.8% tax impact on the average value home which is considered a sustainable strategic solution to structurally balance annual operational revenues and expenditures while meeting service demands.

<p style="text-align: center;">IV. Finance (Continued)</p>	<p>B. Develop, improve and monitor for compliance accounting and budgeting processes, policies, internal controls, etc. to ensure county wide financial efficiency, integrity, transparency and accountability.</p>	<p>1. Implement Asset Management Systems to efficiently track and manage county assets and plan for future needs.</p>	<p>Robjent Support: Frischmon, Kamerud, ACA</p>	<p>Ongoing</p>	<p>Public Works continues to implement Cartegraph OMS for transportation and parks and trails assets and Assetworks for fleet assets 2018 includes the rollout of mobile work orders within Cartegraph to automate maintenance activities and tracking. PW will prepare a Transportation Asset Management Plan (TAMP) in 2019. IT integrated asset management within the work order software system. Facilities has asset database. Facilities & IT is exploring new asset mgt system. Launched Kaizen on capital assets (and inventory \$2,500-4,999) and insurance on assets.</p>
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V. Growth	A. Complete the 2040 update to the Comprehensive Plan .	1. Submittal of revised draft Comprehensive Plan, approved by Board, to Metropolitan Council.	ACA Support: Robjent	2019	County Board approved the plan submittal to the Met Council.
	B. Construct sufficient county infrastructure to accommodate land development while protecting natural resources and limiting the financial burden on the existing tax base.	1. Create a Transportation Tax Implementation Plan that prioritizes the 26 projects with feedback from the cities. Enhance the web site to describe the projects and report progress. Determine financing needs as necessary for county share of projects if grants are won for Highway 212 and or 5. Enhance the county development review process. Improve communication process between cities and county related to land development and impacts to transportation system. Utilize technology as much as possible. Develop engineering review fee structure to ensure quality outcomes.	Robjent Support: Frischmon	Q4 2019	The tax funds 26 reconstruction projects as well as the highway rehabilitation plan. Implementation plan complete with CIP, A, B, C priorities. 1 year of revenue is now known. Implementation plan will be refined in 2019 incorporating new forecasts. PW to hire HDR to develop web tools to communicate transportation tax plan and overall transportation funding information. Development is picking up fast and county workload is expanding rapidly. Growing cities like Victoria and Carver demand considerable attention related to.

V. Growth (Continued)	C. Modernize County Fleet Operations.	1. Centralize county fleet planning and purchasing (excluding S.O.). Analyze and enhance pool car program. As part of space plan, consider storage of pool cars.	Robjent Support: Frischmon, Kamerud, Franks and ACA	Q4 2019	New fleet policy and procedures complete. Pool car study has not started yet.
	D. Develop Lake Waconia Regional Park	1. Apply for grants and state bonding for Phase 1 development and plan for County funding share.	Robjent	2017-2019	Received \$1.5 M in State Bonds to be matched in kind by County. Submitted additional request for 4.5 M in State Bonds. Likely will be considered in 2020 bonding cycle, County will need to match funding.
		2. Construct grading, utilities and parking lot and shelter/bathroom facility. Incorporate new DNR landing if possible.	Robjent	2019-2020	City leading gravity sewer and watermain project. MCES to construct sanitary force main. County to construct grading and parking lot. County likely to incorporate DNR landing into construction project.
		3. Cleanup and Develop Coney Island	Robjent		Cleanup contract to begin in Spring 2019.
		4. Develop plan for Waconia Event Center	Robjent		Options studied to demolish, renovate, leave as is or build new facility. Final direction from board in Spring/Summer of 2019.

V. Growth (Continued)	E. Update the CCWMO Water Management Plan	1. Update the water management plan and coordinate water management plans with the 2040 Comprehensive Plan.	ACA	Q3 2019	Draft Plan approved by CCWMO advisory committees. Surface Water chapter included in 2040 Comp Plan updated to coordinate with Draft CCWMO Plan in 2018.
		2. Determine operational impacts of O&M agreements.	Robjent	2019	Operations and maintenance agreement include inspection and maintenance requirements for new BMPs built with projects. This will require additional resources for the county.
	F. Evaluate and explore broadening the scope of recyclable materials accepted at County recycling sites and events to improve our service to residents and businesses and prepare for future growth.	1. Analyze markets and local opportunities to enhance or offer new environmental service programs.	ACA	Q4 2019	Board passed the final, MPCA-approved Solid Waste Master Plan at the end of 2018.
	G. Develop a sustainable model to protect the County's water from Aquatic Invasive Species (AIS).	1. Analyze different service delivery options, cost saving measures, and revenue sources to deliver a sustainable and equitable AIS program.	ACA	2019	
	H. Implement the County master space plan to accommodate growing citizen service needs, county staffing, and facility needs.	1. Implement phase one of the master space plan – relocating the HHS Division from the Government Center to a location in the eastern part of the County.	ACA	2019-2020	The master space plan was presented to the County Board in 2018. The Board authorized a site search for a new HHS facility, which began in 2018.

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Closed Session for County Administrator Mid-Year Performance Evaluation

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="7/2/2019"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="Employee Relations Division Dir"/>	Item Type: <input type="text" value="Closed Session"/>
Amount of Time Requested: <input type="text" value="40"/> minutes Presenter: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="Employee Relations Division Dire"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government"/>	

BACKGROUND/JUSTIFICATION:

The County Board annually completes a formal evaluation of the County Administrator's performance. Under the County's current performance management process, other County employees, in addition to the annual performance evaluation, also participate in a mid-year performance discussion with their direct supervisor. A similar approach is being implemented for the County Administrator.

Minnesota Statutes 13D.05, Subd. 3 (a) allows the Board to meet in closed session to evaluate and discuss performance with their direct reports. The County Administrator reports directly to the Board, so a closed session is permitted for this discussion. At the next regular session, a summary of the Board's conclusions regarding the mid-year evaluation will be shared for public record.

ACTION REQUESTED:

Motion to enter into closed session as provided by Minnesota Statutes, to discuss County Administrator Hemze's performance to comply with the County's mid-year review process.

FISCAL IMPACT: <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	
Related Financial/FTE Comments:	

Office use only:

RBA 2019 - 6246

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Proposal to Eliminate Park Entrance Fees & Lake Waconia Regional Park Update

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Staff will update the County Board on a proposal to eliminate park entrance fees and work related to Waconia Regional Park.

- Proposed Elimination of Park Entrance Fees and Implementation
- Coney Island Update
- Phase I Development Main Park Area Update
- Developers Agreement with the City of Waconia

ACTION REQUESTED:

No action is required.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6080