



CARVER COUNTY

minnesota

Carver County Board of Commissioners
May 21, 2019
Regular Session
County Board Room
Carver County Government Center
Human Services Building
Chaska, Minnesota

PAGE

REGULAR SESSION

4:00 p.m.	1.	a) CONVENE b) Pledge of allegiance c) Introduction of New Employee 1 d) Public comments – <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i>	
	2.	Agenda review and adoption	
	3.	Approve minutes of May 7, 2019, Regular Session	2-9
	4.	Community Announcements	
4:10 p.m.	5.	CONSENT AGENDA	
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
		5.1 Out of State Travel	10
		5.2 Approval to hire a Seasonal Temporary On Call (Intern) Emergency Management Specialist.....	11-12
		5.3 Increase in FTE for Adult Mental Health Case Manager	13-14
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
		5.4 Caseload/Workload Reduction Grant FY20-21	15
		5.5 Sentencing to Service (STS) FY20-21	16
		5.6 Board Resolution Request for Family Homeless Prevention and Assistance Program	17-18
		5.7 Reallocate budget for .35 FTE Deputy Sheriff/.025 CSO	19-20
		5.8 Joint Powers Agreement with the City of Victoria for the Highway 10 Study – Victoria/Chaska Area	21
		5.9 Amendment 2 to PSA with Bolton & Menk for the Highway 10 Study - Victoria/Chaska Area	22
		5.10 Amendment 3 to PSA with Bolton & Menk for the Highway 10 Study - Victoria/Chaska Area	23
		5.11 Amend Grant Agreement SG-06019, Increasing Grant Funding for TH 5 Regional Trail/Arboretum Connection	24
		5.12 Amendment #2 to Contract 17-454 with SRF Consulting Group Inc. for Design and Engineering of the TH 5 Regional Trail.....	25
		5.13 Professional Services Agreement with Blondo Consulting LLC - Phase III Historical Work on Coney Island	26-27

5.14 Amendment #2 to Contract 17-451 with WSB & Associates Inc. for Phase I Development of Coney Island of the West 28

Connections: Develop strong public partnerships and connect people to services

5.15 Encore Adult Day Services Donation received 29

5.16 Charitable Gambling Application for Exempt Permit-Augusta Ball Club Inc 30

Culture: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government

5.17 Approval of the Teamsters Detention Sergeants and Emergency Communications Supervisors 2019 – 2020 Collective Bargaining Agreement 31

5.18 Approval of the Teamsters Licensed Management 2019 – 2020 Collective Bargaining Agreement 32

Finances: Improve the County’s financial health and economic profile

5.19 Review/Social/Commissioners’ Warrants..... NO ATT

4:10 p.m. **6. GROWTH: Manage the challenges and opportunities resulting from growth and development**

6.1 **Public Hearing** to Consider Submittal of the 2040 County Comprehensive Plan to the Metropolitan Council 33-46

6.2 Rejection of bids for the Highway 41/18 Project..... 47-49

5:10 p.m. **7. COMMUNITIES: Create and maintain safe, healthy and livable communities**

7.1 Authorization advertisement for Bid, Phase I Development of Lake Waconia Regional Park Main Park Area & DNR Public Water Access 50

5:25 p.m. **8. CONNECTIONS: Develop strong public partnerships and connect people to services**

8.1 Mental Health Advisory Committee Appointments 51

5:30 p.m. **ADJOURN REGULAR SESSION**

WORK SESSION

5:30 p.m. **A. CONNECTIONS: Develop strong public partnerships and connect people to services**

1. Sheriff Citizen Advisory Committee 52

5:45 p.m. **BOARD REPORTS**

- 1. Chair
- 2. Board Members
- 3. Administrator
- 4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

May 28, 2019	8:30 a.m. Strategic Planning Meeting with Division Directors – 9120 Shady Oak Drive, Chaska
June 4, 2019	9:00 a.m. Board Meeting
June 11, 2019	No Meeting

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****IT Support Technician Shelley Kraml**

Primary Originating Division/Dept: Public Services - IT

Meeting Date: 5/21/2019

Contact: Peter Henschel Title:

Item Type:
New Employee Intro

Amount of Time Requested: minutes

Presenter: Justin Rootes Title: IT Support Technician Supervisor

Attachments: Yes No**Strategic Initiative:**

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Shelley Kraml is our new IT Support Technician, part of the IT Help Desk team that provides support to all County employees. Shelley is filling a vacancy in the IT Department.

ACTION REQUESTED:

Welcome Shelley Kraml

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

 Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6160

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on May 7, 2019. Chair Randy Maluchnik convened the session at 9:00 a.m.

Members present: Randy Maluchnik, Chair, James Ische, Vice Chair, Gayle Degler, Tim Lynch and Tom Workman.

Members absent: None.

Under public participation, Karen Johnson Leuthner, 15735 38th Street, Mayer, stated she was a public watchdog and continued with a prepared statement on the background of the Hollywood Tower. She stated she would continue to fight for the taxpayers of the County and would be presenting a pattern of decision making for the County. She reviewed meeting dates related to the Hollywood Tower permitting process. She believed there was wide latitude of what is allowed in rural service districts and she would continue to push this information as the County Board makes policy.

Noah McCourt, 33 West Lake Street, Waconia, stated he wanted to address the contract approval for FRSecure on today's consent agenda. He questioned if due diligence was done and if there were competitive bids. He inquired why this was coming from the Sheriff's budget vs IT and if this was the best value for the taxpayers as there were other companies that do this work. Chair Maluchnik stated the concerns would be addressed in writing.

Lynch moved, Degler seconded, to approve the agenda. Motion carried unanimously.

Degler moved, Workman seconded, to approve the minutes of the April 16, 2019, Regular Session. Motion carried unanimously.

Ische moved, Degler seconded, to approve the following consent agenda items:

Adopted the Findings of Fact and issued Order #PZ20190015 for the issuance of a Conditional Use Permit, Corey Trebiatowski, Dahlgren Township.

Approved a 1.0 FTE Public Health Nurse to provide CAC Waiver and Family Home Visiting Case Management and immunization services and related HH&S budget amendment.

Authorized the issuance of a Certificate of Zoning Compliance (#A20190115) for the May 19, 2019, St. Peter Lutheran Church Maifest celebration.

Approved the purchase of a skid steer loader from Lano Equipment of N/YA.

Approved a joint powers agreement with the City of Chanhassen for the US 212 Signal Improvement Project, pending finalization of the contract review process.

Resolution #29-19, Joint Powers Agreement with State of Minnesota for Arboretum Area Transportation Plan.

Resolution #30-19, State of Minnesota and County of Carver Cooperative Construction Agreement No. 1033696 for TH 212 @ CSAH 44 Project.

Authorized Chair to sign contract with Minger Construction Companies pending the contract review process.

Resolution #31-19 State of Minnesota and County of Carver Cooperative Construction Agreement for TH 41 @ CSAH 18 Project.

Approved two investigators to travel to Eau Claire, Wisconsin for an 80 hour homicide investigation course October 14-25, 2019.

Resolution #32-19, Approving State of Minnesota Joint Powers Agreement with the County of Carver on Behalf of its Sheriff Regarding the Minnesota Internet Crimes Against Children Task Force.

Awarded contract to Kamco, Inc., for \$110,407.00 for 2019 County Highway Crack Seal Project, pending finalization of the contract review process.

Authorized Sheriff's Detective to attend out of state training in June, 2019.

Approved the acceptance of the identified foster care donations to HH&S as well as any last minute donations that come from the community to be used for the same purpose.

Contract with Vinco, Inc., for Chanhassen water tank antenna relocation project.

Resolution #33-19, Awarding the 2019 County Highway Preservation Program, Carver County Contract 19-152.

Approved Sheriff's request to convert 1 FTE Deputy Sheriff to 1 FTE Licensed Sergeant and related budget amendment.

Resolution #34-19, Awarding of the 2019 Pavement Markings Contract Project (Long Line) Carver County Contract 19-158.

Approved issuing a charitable gambling license to the Ridgeview Foundation for a raffle to be held on June 24, 2019.

Approve issuing a tobacco license to Brian Charles Bar LLC, dba Dog House Bar.

Approved issuing a charitable gambling license to the Waconia Knights of Columbus 2506 for a raffle to be held on June 21, 2019.

Approved the one day to four day temporary on-sale liquor license application for Augusta Ball Club, Inc., for Friday, May 31st, through Sunday, June 2, 2019.

Authorized Sheriff sending six Dive team members to the Midwest Public Safety Divers Association Conference.

Approved issuing a tobacco license to FillMeUp LLC dba FillMeUp for two locations.

Contract with FRSecure pending finalization of the contract review process.

Approved the Supervisors and Managers Association of Carver County 2019-2020 Collective Bargaining Agreement.

Approved the Sheriff's request to implement the organizational structure change within the Administrative Services Department including approval to eliminate 1 FTE Senior Background Investigator and create a 1 FTE Background Supervisor and related Sheriff's budget amendment.

Contract with Greystone Construction pending finalization of the contract review process.

Approved the following abatements:

02.9500016	Carolyn Olson
30.9510187	Robert Jennings, Cindy Jennings & Rebecca Jennings
30.9510272	Oscar Esparza Villalobos
40.7100020	Chad Bigaouette
30.6660030	Michael Hanson
20.1411906	Jeremy Reed & Mackenzie Schlueter
06.0031020	Edward Burns & Patrick Burns
10.0950030	Steven Berwald
65.5390430	Robert Gruber & Joanne Gruber
75.4620210	Karl Semeja, Rebecca Semeja & Mark Semeja
25.2030310	Michael Yearneau
25.6350425	Colleen Suneson
02.0080100	Derek Fischer
30.5120090	Chaska Investment LP (Twin Cities & Western RR)
05.0080200	Randall & Bonnie Kroells
58.6510160	Matthew Mann & Theresa Carver
65.5510020	Arlene Roche
75.1300490	Heather Gauthier & Justin Gauthier (2017, 2018, 2019)
75.2760030	Amy Jambeck
04.0120810	Gerald & Anne Hartman

04.0331220	Kathy Noll
30.6601611	The Donna Wenisch Rev Trust
25.1450130	Donna Sajady
25.6390190	Lea Overstreet
09.0221600	City of Waconia
65.3900031	Vincent McClellan
25.2730430	Andrew Scott
25.4130070	Kenneth & Elizabeth Anderson
75.0503090	Evan Francen
30.1500030	Tara Gunderson
75.5020090	Timothy Braun
20.1140550	Eugene Selyukov
25.4530010	John & Victoria Riley
30.6320040	Triet Huynh Evans & Jeremy Evans

Resolution #35-19, Certificate of County Board of Classification of Forfeited Lands.

Reviewed April 23, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$334,968.68; reviewed April 30, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$185,497.21 and reviewed May 7, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$454,972.01.

Motion carried unanimously.

Claire Bleser, Riley Purgatory Bluff Creek Watershed District Administrator, appeared before the Board to present their annual report. She stated the District is governed by a Board of Managers, with Carver County having one appointment. She indicated they have a staff of six along with interns. She noted the number of volunteers and the Citizens Advisory and Technical Advisory Committees that provide feedback.

In 2018, they had 18 active projects, monitored 40 sites and issued 72 permits. She noted locations of AIS in the District's lakes and are working with the Lake Riley Association to monitor zebra mussels. Bleser explained the data collection, vegetation and carp management they are also doing. She identified 2018 lake water quality and indicated they also monitor all creeks. She stated they would be celebrating 50 years this summer and pointed out upcoming continuing education programs. Bleser indicated they would be working with communities on water conservation and pointed out future projects.

Larry Koch, Chanhassen, explained he has been serving on the Board of Managers since September and thanked the County for their support. He acknowledged the District had excellent staff and are doing projects on a cost benefit analysis. He stated they wanted to hear from citizens and hear the issues.

The Board thanked the District for the work they are doing and recognized they were a great partner.

Steve Just, Land Management, requested the Board approve a Resolution supporting legislation for the removal of contiguous county restriction on community solar gardens. He referenced the clause included in Statute and the bill being considered that would remove the contiguous county restrictions for community solar gardens.

Kathie Anderson, 14750 50th Street, Mayer, explained she had some questions on the language in the Resolution and the purpose of removing the language in Statute. She believed the intent was not clear and suggested this was counter to what they want to happen. She inquired how many other counties consider solar gardens as essential services and believed developers were coming to Carver County because of the Ordinance and Comp Plan. Anderson believed the Board should not support this as she felt it would benefit the solar developers.

Chair Maluchnik recognized the concerns expressed by residents in the past regarding solar gardens and believed this would make it better for those that do not like solar in their communities. Workman stated he could not support as it was not clear what the legislation might do for residents in the County.

Ische offered the following Resolution, seconded by Lynch:

Resolution #36-19
Supporting Legislation During the 2019 Minnesota Legislative Session Removing the
Contiguous County Restriction from the 2013 Community Solar Garden Statute, Minn. State.
216B.1641

On vote taken, Ische, Lynch, Maluchnik voted aye. Degler, Workman voted nay.

Degler moved, Workman seconded, to open the public hearing on an adjustment to the Encore Fee Schedule. Motion carried unanimously.

Rod Franks, Health & Human Services, explained the adjustment was necessary due to a change in the reimbursement rate from VA and they were required to revise the fee to remain in compliance. He indicated the sliding fee schedule would be adjusted as well.

No public testimony was received.

Degler Moved, lynch seconded, to close the public hearing. Motion carried unanimously.

Ische offered the following Resolution, seconded by Lynch:

Resolution #37-19
Amending the 2019 Carver County Fee Schedule
Ordinance 87-2019A

On vote taken, all voted aye.

Summary: The Carver County Board of Commissioners adopted Ordinance No. 87-2019A in the 2019 Carver County Fee Schedule, which amended Ordinance No. 87-2019. This amendment reflects changes in the reimbursement rate from the United State Veteran Administration. The adjustment will mean a \$2.00 increase to the current daily fee rate. The sliding fee scale has been adjusted accordingly to reflect this increase, which affects the fees for adult day services that Carver County provides at the Carver County Encore Adult Day Services 609 first Street West, Waconia, Minnesota, 55387.

Dan McCormick, Public Works, requested the Board approve the transfer of land by Carver County to the cities of Chaska and Chanhassen to support the Chaska Bike Park. He explained they have been working with the Carver Trails group on this project.

Tim Vossberg, 3380 Lakeshore Drive, Chaska, representing the Carver Trails Group, explained the group was looking to build a multi-use mountain bike trail. He explained they were mountain bike riders affiliated with the local high school and mountain biking was growing in popularity. He stated the trail would be less than two feet, reviewed proposed design and identified the proposed trail location. He indicated they believed they could raise enough money for the construction. He recognized the liability concerns and indicated the group would purchase insurance for the general public. He stated the school would be offering mountain biking physical education classes and they have a letter of support from Community Education. He explained they were asking for support for their proposal to allow them to have a safer environment.

McCormick acknowledged the time delays due to ongoing discussions with MnDOT and the cities related to the transfer of land.

Mary Shimshak, Assistant County Attorney, supported the transfer as it would eliminate one of the parties and the County's liability would be eliminated once it is complete.

Degler moved, Workman seconded, to approve the transfer of land owned by Carver County to the Cities of Chaska and Chanhassen in support of the Chaska Bike Trail and authorized the Chair and Administrator to execute land transfer documents and drainage and utility easements documents, pending approval of the City of Chaska and Chanhassen and upon final review. Motion carried unanimously.

Rod Franks, Health & Human Services, requested the Board adopt a Proclamation in recognition of National Nurses Week and pointed out the important work of nurses that work in Carver County.

Degler moved, Workman seconded, to approve the Proclamation recognizing National Nurses Week. Motion carried unanimously.

Franks requested the Board adopt a Proclamation recognizing May as Mental Health Month. He noted the valuable services provided to the residents and recognized the employees that are engaged in these services that look out for the mental wellness of those in need.

Lynch moved, Degler seconded, to approve the Proclamation recognizing May as Mental Health Month. Motion carried unanimously.

Martin Walsh, Parks, requested the Board adopt a Resolution to contract with the State of Minnesota for the Lake Waconia public water access. He explained the master plan identified the watercraft access location and noted the other work scheduled to begin this summer in the Park. He indicated they were combining their efforts and DNR had asked the County to lead the effort to design and construct the access. He stated they intended to award the project after July 1st for funding reasons.

Ische offered the following Resolution, seconded by Lynch:

Resolution #38-19
Cooperative Agreement with the State of Minnesota to Construct a
Public Water Access at Lake Waconia Regional Park pending
Finalization of the Contract Review Process

On vote taken, all voted aye.

Walsh requested the Board award the bid for Coney Island Vegetation Removal. He indicated they were ready to begin vegetation removal and highlighted a map outlining active use areas and trails. He indicated three bid alternates were included and they received four bids. He stated he was recommending the Board award the base bid and alternate items two and three. Walsh noted project challenges included the budget, historical documentation, hazardous conditions and vegetation removal.

Lynch moved, Ische seconded, to award Coney Island Vegetation Removal Project to Husky Construction, Inc., pending Park Commission recommendation and subject to completion of the contract review process. Motion carried unanimously.

David Frischmon, Property and Financial Services Division, requested the Board appoint Keith Kern as the County Assessor to fill the current Assessor's remaining term. He pointed out the contributions of Angie Johnson over the last twenty years.

Workman seconded, Ische seconded, to thank Angela Johnson for her 20 plus years of service as the Carver County Assessor and appoint Keith Kern as the Carver County Assessor, effective May 23, 2019, to fill Angela Johnson's remaining term as County Assessor. Motion carried unanimously.

The Board acknowledged both Ms. Johnson and Mr. Kern have always been open to constituents, have been very good at what they do and thanked them for their service.

REGULAR SESSION
May 7, 2019

Degler moved, Lynch seconded, to adjourn the Regular Session at 10:58 a.m. and go into a work session with Parks to receive an update on Lake Waconia Regional Park. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Out of State Travel

Primary Originating Division/Dept: <input type="text" value="Public Services - Planning & Water Mgmt"/>	Meeting Date: <input type="text" value="5/21/2019"/>
Contact: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The staff recommends sending Andrew Dickhart to the 2019 International Conference on Aquatic Invasive Species (AIS), in Montreal, QC on October 27-31, 2019.

As the AIS Coordinator, it is critical for Mr. Dickhart to stay up-to-date on AIS developments and research that could affect Minnesota in the coming years. Combatting AIS requires the very best and latest research and techniques from around the world. Attending this conference will provide our AIS Coordinator the opportunity to learn about methods and experiments being undertaken in regions outside Minnesota. The conference will provide information that is not available at conferences in Minnesota, such as new and innovative AIS prevention methods being used around the world, detection methods and sample design, response and control methods, invasion patterns of Aquatic Invasive Species that might be on their way to Minnesota, and other tools to add to the arsenal used to fight AIS. The International Conference on Aquatic Invasive Species is widely considered the most comprehensive international forum on AIS and continues to evolve to address new and emerging issues.

Andrew is a co-presenter at the conference and will be talking about the County's novel approaches to combating invasive carp. It is also the Department's goal is for Andrew Dickhart to bring back knowledge and methods that will help the Department attain its AIS programmatic goals, including operational efficiency, and help set the future direction of the AIS program. Conference and training funds are included in the 2019 budget.

ACTION REQUESTED:

Motion to approve out of state travel for Andrew Dickhart to attend the 2019 International Conference on Aquatic Invasive Species (AIS), in Montreal, QC.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
If "Other", specify: <input type="text" value=""/>	<table style="width: 100%;"> <tr> <td>County Dollars =</td> <td style="text-align: right;">\$850.00</td> </tr> <tr> <td>State AIS Aid</td> <td style="text-align: right;">\$850.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$1,700.00</td> </tr> </table>	County Dollars =	\$850.00	State AIS Aid	\$850.00	Total	\$1,700.00
County Dollars =	\$850.00						
State AIS Aid	\$850.00						
Total	\$1,700.00						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:

National conferences relating to AIS are included in the Planning and Water Management Dept. 2019 budget. Costs include conference registration and lodging and travel estimates.

Office use only:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval to hire a Seasonal Temporary On Call Emergency Management Specialist

Primary Originating Division/Dept: Sheriff <input type="text"/>	Meeting Date: 5/21/2019 <input type="text"/>
Contact: Deb Paige <input type="text"/> Title: Commander Emergency Manag <input type="text"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: Growth: Manage the challenges and opportunities resulting from growth and development <input type="text"/>	

BACKGROUND/JUSTIFICATION:

The Urban Area Security Initiative (UASI) grants are awarded to Carver County annually by the State of Minnesota, Department of Public Safety - Homeland Security & Emergency Management Division. Grants funds may be used to fund (FTE/PTE/Paid on Call & Contracted vendors) for planning activities as it relates to all 5 mission areas – prevention, protection, mitigation, response and recovery. Emergency Management Seasonal Temporary On Call (STOC) employees are eligible to be paid through Homeland Security grant funding, and are valuable for the county and the individual. STOC employees bring innovative ideas while assisting with current Emergency Management projects. The STOC/Emergency Management position would be funded with Homeland Security Grant funding and is estimated to cost approximately \$8112 using 0.26 FTE (67 days at 8 hours per day) during the 2019 summer months.

ACTION REQUESTED:

The Sheriff's Office/Emergency Management are asking for County Board approval to hire a Seasonal Temporary On Call Emergency Management Specialist.

FISCAL IMPACT: Budget amendment request form <input type="text"/> If "Other", specify: A-UASI-2018-CARVERCO-004 <input type="text"/>	FUNDING County Dollars = <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">A-UASI-2018-CARVERCO-</td> <td style="width: 30%; text-align: right;">\$8,112.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$8,112.00</td> </tr> </table>	A-UASI-2018-CARVERCO-	\$8,112.00	Total	\$8,112.00
A-UASI-2018-CARVERCO-	\$8,112.00				
Total	\$8,112.00				
FTE IMPACT: None <input type="text"/>	<input checked="" type="checkbox"/> Insert additional funding source				

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6161

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Approval to hire a Seasonal Temporary On Call (Intern)Emergency Management Specialist

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
STOC	01-201-280-1918.6119	\$8,112.00	Prof & Tech Service	01-201-280-1918...	\$8,112.00
TOTAL		\$8,112.00	TOTAL		\$8,112.00

Reason for Request:

Utilize UASI funds to hire an STOC/Emergency Management Specialist Intern position.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Increase in FTE for Adult Mental Health Case Manager

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The existing .6 FTE Adult Mental Health Case Manager position is insufficient to meet the current demand for this service. There are twelve individuals eligible for this service who could be served by the increase in FTE. The cost to increase the position from a .6 FTE to 1.0 FTE on an annual basis is \$52,216. The annual Targeted Case Management revenue expected from serving 12 additional clients would be \$63,360. Without the FTE increase, we would be unable to realize this increased revenue. No additional County Levy Dollars are required to fund this increase in FTE.

ACTION REQUESTED:

Motion to approve increasing the current .6 FTE Adult Mental Health Case Manager position to 1.0 FTE.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
TCM revenue	\$63,360.00
Total	\$63,360.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

No additional County Levy Dollars required for requested FTE increase.

Office use only:

RBA 2019 - 6184

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Increase in FTE for Adult Mental Health Case Manager

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
salaries	11-480-743.6111	\$57,024.00
salaries	11-480-744.6111	\$6,336.00
TOTAL		\$63,360.00

CREDIT		
Description of Accounts	Acct #	Amount
TCM Revenue	11-	\$63,360.00
TOTAL		\$63,360.00

Reason for Request:

Capture additional Targeted Cash Management revenue to offset increase in Mental Health Cash Manager FTE.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Caseload/Workload Reduction Grant FY20-21

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

This is a biennial grant contract from the State of Minnesota to provide additional funding for caseload management

ACTION REQUESTED:

Motion to approve Caseload/Workload Reduction Grant FY20-21

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars = **\$196,908.00**

FTE IMPACT:

Total **\$196,908.00**

Insert additional funding source

Related Financial/FTE Comments:

\$98,454/yr

Office use only:

RBA 2019 - 6128

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Sentencing to Service (STS) FY20-21

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

Agreement with the State of Minnesota to provide 1 crew leader to Carver County to supervise adult and juvenile offenders in the community while providing community service.

Carver County has contracted for STS services with the MN Department of Corrections since 1990. Each year, the STS Crew Leader supervises groups of offenders on probation and those released from the jail for the purpose of reducing jail sentences and fulfilling court orders. As a result, Carver County benefits from the labor provided by non-violent offenders. STS crews have worked directly with Carver County Parks, Public Works, Environmental Services, Carver County Facilities, Sheriff's Office, Three Rivers Park District, and many other entities, including cities and townships. In 2015-2016, STS crews completed over 10,000 hours of work in Carver County. The State of Minnesota covers 25% of the total cost of the program each year, including management and training for crew leaders, maintenance of vehicles and equipment, fuel costs, insurance and liability. Court Services also receives additional outside revenue over \$10,000 through a service contract with Three Rivers Park District, and through other user fees.

ACTION REQUESTED:

Motion to approve contract with Minnesota Department of Corrections for the Sentence to Service (STS) program in Carver County for FY 2020-21

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

\$71,310.80/yr

Office use only:

RBA 2019 - 6129

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Board Resolution Request for Family Homeless Prevention and Assistance Program

Primary Originating Division/Dept: Health & Human Services - Behavioral Health

Meeting Date: 5/21/2019

Contact: Jennifer Romero Title: Housing Coordinator

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The Family Homeless Prevention and Assistance Program provides housing services to the residents of Carver and Scott Counties. Carver County is the grantee for the program and will receive a grant award in the amount of \$468,954 from MN Housing Finance Agency. The CAP Agency is the sub-grantee and will provide direct financial assistance to the public, in the form of rental assistance, deposit assistance, and other housing related needs. They will also provide support services to help people be more successful in maintaining their housing.

ACTION REQUESTED:

Motion to approve and sign the attached Board Resolution as well as the Grant Contract.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars =	\$0.00
MHFA Dollars	\$468,954.00
Total	\$468,954.00

FTE IMPACT: None

Insert additional funding source

Related Financial/FTE Comments:

N/A

Office use only:

RBA 2019 - 6155

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: _____ Resolution No: _____
 Motion By Commissioner: _____ Seconded by Commissioner: _____

Carver County is accepting responsibility as the Grantee and as the Fiscal Agent regarding the Carver – Scott FHPAP Grant. The CAP Agency being the Sub-Grantee and vender of Carver County, providing direct services as directed by the FHPAP Grant.

WHEREAS, Minnesota Housing has been authorized to undertake a program to provide funds for Family Homeless Prevention and Assistance Program Projects; and

WHEREAS, Carver County, in collaboration with Scott County is developing an application for the Minnesota Housing Family Homeless Prevention and Assistance Program; and

WHEREAS, Carver County has been named the Grantee regarding the FHPAP grant for grant period July 1, 2019 to September 30, 2021; and

WHEREAS, Carver County has agreed to be the fiscal agent for funds distributed by The Minnesota Housing Financing Agency via the rewarding of the FHPAP Grant for the grant period July 1, 2019 to September 30, 2021; and

WHEREAS, Carver County, in its role as the Fiscal Agent, agrees to distribute grant dollars to the CAP Agency, Carver County’s sub-grantee, as defined in the Sub-Grantee Contract, Grant Application, and Work Plan.

NOW, THEREFORE BE IT RESOLVED, That Carver County will meet all the requirements of the MHFA as the Grantee of the FHPAP grant and meet its responsibilities as defined in Grant Application as well as the Work Plan which has been submitted to MHFA.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA)
) ss.
 COUNTY OF CARVER)

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the day of _____ 2017, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

 Dave Hemze County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Reallocate budget for .35 FTE Deputy Sheriff/.025 CSO

Primary Originating Division/Dept: Sheriff - Patrol Services

Meeting Date: 5/21/2019

Contact: Michael Wollin Title: Commander

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The Carver County Sheriff's Office has had a long standing practice of providing police services to the cities and townships of Carver County. Laketown Township has elected to not renew the funding of policing services for the .35 Deputy FTE and .025 CSO contracted positions.

ACTION REQUESTED:

The Laketown Township contract for policing services is not being renewed thereby ending the contract. Request the County Board to approve a budget amendment to eliminate the expected and associated revenue for the .35 Deputy FTE position and .025 CSO position and approve the utilization of vacancy savings from the CCSO budget to fund the remainder of the FTE for 2019.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars =	
Contract community	\$36,907.90
Total	\$36,907.90

FTE IMPACT: None

Insert additional funding source

Related Financial/FTE Comments:

Elimination of this contract decreases projected revenue by \$36,907.90.

Office use only:

RBA 2019 - 6157

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Reallocate budget for .35 FTE Deputy Sheriff/.025 CSO

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Contract Revenue	01-201-236.5574	\$36,907.90
TOTAL		\$36,907.90

CREDIT		
Description of Accounts	Acct #	Amount
vacancy savings	01-201-201.6199	\$36,907.90
TOTAL		\$36,907.90

Reason for Request:

Utilize vacancy savings to cover 2019 lost revenue.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Powers Agreement with the City of Victoria for the Highway 10 Study - Victoria/Chaska Area

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The scope addition to the Highway 10 Corridor Study is driven by proposed residential and commercial development in Victoria along the Highway 11 corridor. The amendments incorporate an extended study area on Highway 11 from Highway 10 to Marsh Lake Road. The purpose of the study is to ensure that development occurs in accordance with the Implementation plan recommendations from the study, which will be approved by the County and City. The study work includes updated traffic demand and analysis including development demands, planning for intersection spacing and locations, recommendations for intersection types, study of highway facility type, recommendation of typical future roadway section, and corridor trail planning.

ACTION REQUESTED:

Motion to approve Joint Powers Agreement with the CITY OF VICTORIA for the Highway 10 Study - Victoria/Chaska Area, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	\$30,359.00
City of Victoria	\$30,359.00
Total	\$60,718.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

The County agrees to pay 50% and City agrees to pay 50% of the Professional Services Costs for the Project as defined in Exhibit A: Amendment #2 to Contract #18-301 and Exhibit B: Amendment #3 to Contract #18-301.

Office use only:

RBA 2019 - 6177

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment 2 to PSA with Bolton & Menk for the Highway 10 Study - Victoria/Chaska Area

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 5/21/2019

Contact: Angie Stenson Title: Planner - Transportaton, Senior

Item Type: Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

This amendment extends the scope of the Highway 10 Study - Victoria/Chaska Area north to include Highway 11 from the Twin Cities & Western Railroad to Marsh Lake Road. Proposed residential development along this corridor necessitate the need for definition of the future roadway, right of way, access and trail needs. The work included in this amendment will conclude with recommendations for this study area and an implementation plan for improvements needed in conjunction with anticipated development.

The purpose of this additional study component is to ensure that development occurs in accordance with the Implementation plan recommendations from the study, which will be approved by the County and City. The study work includes updated traffic demand and analysis including development demands, planning for intersection spacing and locations, recommendations for intersection types, study of highway facility type, recommendation of typical future roadway section, and corridor trail planning.

ACTION REQUESTED:

Motion to approve Amendment 2 to the PSA for the Highway 10 Study - Victoria/Chaska Area with BOLTON AND MENK INC, pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =	\$15,621.50
City of Victoria	\$15,621.50
Total	\$31,243.00

FTE IMPACT: None

Insert additional funding source

Related Financial/FTE Comments:

The County will cost share of 50% and City of Victoria will cost share of 50% for the Professional Services Costs for the project as defined in Exhibit A: Amendment #2 to Contract #18-301.

Office use only:

RBA 2019-6178

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment 3 to PSA with Bolton & Menk for the Highway 10 Study - Victoria/Chaska Area

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="5/21/2019"/>
Contact: <input type="text" value="Angie Stenson"/> Title: <input type="text" value="Planner - Transportaton, Senior"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

This amendment extends the scope of the Highway 10 Study - Victoria/Chaska Area north to include Highway 11 from Highway 10 to the Twin Cities & Western Railroad. Proposed residential and commercial development in the northwest quadrant at the intersection of Highway 10 and 11 necessitate the need for definition of the future roadway, right of way, access, and trail needs.

The purpose of this additional study component is to ensure that development occurs in accordance with the Implementation plan recommendations from the study, which will be approved by the County and City. The study work includes updated traffic demand and analysis including development demands, planning for intersection spacing and locations, recommendations for intersection types, study of highway facility type, recommendation of typical future roadway section, and corridor trail planning.

ACTION REQUESTED:

Motion to approve Amendment 3 to the PSA for the Highway 10 Study - Victoria/Chaska Area with BOLTON AND MENK INC, pending finalization of the contract review process

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
If "Other", specify: <input type="text"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$14,737.50</td> </tr> <tr> <td>City of Victoria</td> <td style="text-align: right;">\$14,737.50</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$29,475.00</td> </tr> </table>	County Dollars =	\$14,737.50	City of Victoria	\$14,737.50	Total	\$29,475.00
County Dollars =	\$14,737.50						
City of Victoria	\$14,737.50						
Total	\$29,475.00						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:

The County will cost share 50% and City of Victoria will cost share 50% for the Professional Services Costs for the project as defined in Exhibit A: Amendment #3 to Contract #18-301.

Office use only:

RBA 2019 - 6180

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amend Grant Agreement SG-06019, Increasing Grant Funding for TH 5 Regional Trail/Arboretum Connection

Primary Originating Division/Dept: <u>Public Works - Parks</u>	Meeting Date: <u>5/21/2019</u>
Contact: <u>Martin Walsh</u> Title: <u>Parks Director</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The Metropolitan Council will amend grant SG-06019 to allow the unspent funds from grants SG-05319 and SG-05320 to be added. The grant amount in Grant Agreement SG-06019 is increased from \$301,214.00 to **\$448,020.31** to reflect the addition of \$146,806.31.

The grant project funded by SG-05319, design, engineer & construct MN River Bluffs Regional Trail, is completed. The grant agreement was executed on 10/17/2016 and expires on 06/30/2019. The County constructed approximately one mile of trail from CR 61 in Chaska to Bluff Creek Drive in Chanhassen. Of the \$180,000 awarded amount, \$77,961 is to be reimbursed, and \$102,000 remains unspent. The County saved on costs due to favorable bid climate.

The grant project funded by SG-05320, seal cracks and seal coat trails at Lake Minnewashta Regional Park and Dakota Rail Regional Trail, is completed. The grant agreement was executed on 10/17/2016 and expires on 06/30/2019. The County completed sealcoating work on five miles of the Dakota Rail Regional trail, and 1.5 miles of trail plus one mile of the roadway within Lake Minnewashta Regional Park. Of the \$119,000 awarded amount, \$74,233.00 is reimbursed, and \$44,806.31 remains unspent. The County saved on costs due to the use of in house labor.

Unspent funds totaling \$146,806.31 will be used to help complete the project to design a trail, create plans and construct approximately 2 miles of Trunk Highway 5 Regional Trail connecting existing trails at Century Boulevard to an existing trail underpass at Minnewashta Parkway. Grant SG-06019 was executed 10/31/2018 and ends 06/30/2021.

The rationale for the amendment is the Legacy appropriation session law that states, "any funds remaining after completion of the listed projects may be spent by the implementing agencies on projects to support parks and trails." The project funded with grant SG-06019 has been reviewed by Council staff for consistency with the 2040 Regional Parks Policy Plan, and the project is part of a Council approved master plan for Trunk Highway 5 Regional Trail.

ACTION REQUESTED:

Motion to amend grant agreement SG-06019 pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	\$0.00
Metropolitan Council	\$448,020.31
Total	\$448,020.31

Related Financial/FTE Comments:

The grant amount is accounted for in previous budgets and budget amendments.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment #2 to Contract 17-454 with SRF Consulting Group Inc. for Design and Engineering of the TH 5 Regional Trail

Primary Originating Division/Dept: <u>Public Works - Parks</u>	Meeting Date: <u>5/21/2019</u>
Contact: <u>Martin Walsh</u> Title: <u>Parks and Recreation Director</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Carver County entered into contract 17-454 with SRF Consulting Inc. for work to preliminary design, engineer and complete project memorandum for approximately 2 miles of trail along the Minnesota Landscape Arboretum and TH 5. The project area extends from Minnewashta Parkway to Century Boulevard in Chanhassen.

Additional soil investigation work is needed to complete the design of the TH 5 Regional Trail underpass at TH 41. It is recommended that the contract with SRF consulting be amended to include additional soil investigation work for the design of the underpass.

The additional consulting service is for the amount of \$25,115. The new total contract amount is \$283,744.

At a later date, an amendment to the contract will be needed for construction management.

Project Funding Sources

- Federal Transportation Enhancement Funding \$1,192,000
- 2019 Parks and Trails Funds \$301,214
- 2020 Parks and Trails Funds \$285,451
- City of Chanhassen \$600,000
- University of Minnesota Landscape Arboretum \$600,000
- County CPA (2014-2019) \$573,677
- Parks Tax Forfeit Proceeds \$116,096.
- Programmed total = \$3,668,438

ACTION REQUESTED:

Motion to approve Amendment #2 to contract 17-454 for professional services with SRF Consulting Group Inc. pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =	<input style="width: 100%;" type="text"/>
County Program Aid	\$25,115.00
Total	\$25,115.00

FTE IMPACT: None

Related Financial/FTE Comments:

Original contact amount \$115,873, Contract Amendment No. 1- \$142,756, Contract Amendment No. 2 -\$25,115 total amount including the amendment \$283,744. Budget amendment included to redirect accumulated CPA funds to this project, \$469,379.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with Blondo Consulting LLC - Phase III Historical Work on Coney Island

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 5/21/2019

Contact: Martin Walsh

Title: Parks Director

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Coney Island of the West has been listed in the National Register of Historic Places since 1972 and is protected by law.

Minnesota Historic Sites Act (Minn. Stat. §§ 138.661- 138.669)- Requires political subdivisions of the state to protect the physical features and historic character of properties listed on the National Register of Historic Places. Political subdivisions must cooperate with the Minnesota State Historical Society in the preservation of historic properties. Before carrying out any undertaking that will affect a listed property, the government entity must consult with the Minnesota State Historical Society according to the society's established procedures to determine appropriate treatments, and to seek ways to avoid and mitigate any adverse effects on the listed property. If the parties can reach written agreement, the project can proceed. If the parties cannot reach written agreement, then the parties follow statutory procedures for mediation.

Carver County is preparing to begin development of Coney Island of the West. Phase I vegetation removal and construction documents are prepared.

Carver County has submitted the below reports pertaining to Coney Island of the West to the State Historical Preservation Office to be in compliance with Minn. Stat. 138.661-138.669

- Phase I Cultural Resources Assessment
- Phase II Historical Evaluation
- Phase II Archeological Evaluation
- Phase II Additional Analysis Report
- Determination of effects Report
- Data Recovery and Unanticipated Discovery Plan
- Commitment to Mitigation

Consistent with the Data Recovery and Unanticipated Discovery Plan and Commitment to Mitigation that the County is obligated to perform, Phase III historical documentation, site investigation, and data recovery will coincide with clean up and development of the island. This work involves recording the present site conditions and disturbances to the site as work takes place. Further, another 20 to 30 investigation pits will be dug to collect historical data. Data found will be analyzed, recorded and preserved.

Blondo Consulting has provided a detailed proposal of the work to be performed consistent with the requirements of the State Historical Preservation Office (SHPO). Blondo Consulting has completed previous reports for submittal to SHPO and performed well and has detailed knowledge of past work and of the site.

ACTION REQUESTED:

Approve a professional services agreement with Blondo Consulting LLC. pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	\$80,000.00
Schedule E-contingenc...	\$100,000.00
Parks and Trails Funds	\$7,912.00
Total	\$187,912.00

Related Financial/FTE Comments:

Available Funding for Coney Island Cleanup and Development is listed below:

Parks and Trails Funding SG 05696	\$189,832
2014 CPA	\$14,375
Charitable Donation	\$900,000
Professional Service	\$80,000
2019 Schedule E-contingency funds	<u>\$100,000</u>
Total	1,284,207

The proposed contract will cover anticipated work in 2019. In 2020, an additional contract will need to be executed for work to analyze data/ artifacts collected and catalogue. This work may approach an additional \$100,000.

Office use only:

RBA 2019 - 6169

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment #2 to Contract 17-451 with WSB & Associates Inc. for Phase I Development of Coney Island of the West

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

WSB & Associates is under contract for preparation of preliminary and final plans, regulated waste survey, water resources permits, cultural resource reporting, and bidding for Lake Waconia Regional Park Coney Island.

The proposed Amendment #2 provides additional services for project management during construction, preconstruction meeting, shop drawings, site meetings and survey staking.

ACTION REQUESTED:

Motion to approve Amendment #2 to Contract 17-451 with WSB & Associates Inc. for Phase I Development of Coney Island of the West pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text"/>
SG-05696	\$45,300.00
Total	\$45,300.00

Insert additional funding source

Related Financial/FTE Comments:

Initial contract amount was \$55,875. Amendment #1-\$56,000, Amendment #2 -\$45,3000. Total contract \$157,175.

Office use only:

RBA 2019 - 6185

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Encore Adult Day Services Donation received

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Donation received in the amount of \$1,000.22 This is private person's donation with employer matching funds. Funds will be used for Encore participant enrichment.

ACTION REQUESTED:

Approve receipt of donation.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6154

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Charitable Gambling Application for Exempt Permit-Augusta Ball Club Inc

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

A Charitable Gambling application for Exempt Permit was received from the Augusta Ball Club Inc. They plan to hold a raffle on October 5, 2019 at the ball park located at 5950 Hampshire Rd, Chaska, MN 55318. This applicant has received this same type of license previously.

ACTION REQUESTED:

Approval to issue a Charitable Gambling License to the Augusta Ball Club Inc for a raffle to be held on October 5, 2019.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6163

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of the Teamsters Detention Sergeants and Emergency Communications Supervisors 2019 – 2020 Collective Bargaining Agreement

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="5/21/2019"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="ER Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Teamsters Detention Sergeants and Emergency Communications Supervisors Bargaining Unit and the County have completed negotiations for the successor Collective Bargaining Agreement (CBA) and the membership has ratified the 2019 – 2020 CBA.

Highlights and the major changes in terms and conditions are:

- Two year agreement (2019 – 2020)
- 2019 General Adjustment: 2.50%
- 2020 General Adjustment: 2.50%
- 2019 Pay-for-Performance: 0%, 1%, 2%, 3% effective first full pay period in March
- 2020 Pay-for-Performance: 0%, 1%, 2%, 3% effective first full pay period in March
- Implement salary ranges as established by County Board effective first full pay period in January 2019
- Implement salary ranges as established by County Board effective first full pay period in January 2020
- Insurance 2019: Increase County contribution by \$10.00 per month, across all plan levels and options
 - Employee: \$700
 - Employee + Child(ren): \$860
 - Employee + Spouse: \$1,185
 - Family: \$1,460
- Insurance 2020: Increase County contribution by \$35.00 per month, across all plan levels and options
 - Employee: \$735
 - Employee + Child(ren): \$895
 - Employee + Spouse: \$1,220
 - Family: \$1,495
- Uniform Allowance: Effective in 2020, increase uniform allowance to \$720, which is consistent with other comparable law enforcement units, move to once per year payment schedule, and eliminate reimbursement/carryover plan option related to uniform allowance
- Addition of one day of funeral leave (to total three days funeral leave)

ACTION REQUESTED:

Motion to approve the Teamsters Detention Sergeants and Emergency Communications Supervisors 2019 – 2020 Collective Bargaining Agreement.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
If "Other", specify: <input type="text" value=""/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$842,899.00</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$842,899.00</td> </tr> </table>	County Dollars =	\$842,899.00			Total	\$842,899.00
County Dollars =	\$842,899.00						
Total	\$842,899.00						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source 31						

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of the Teamsters Licensed Management 2019 – 2020 Collective Bargaining Agreement

Primary Originating Division/Dept: <u>Employee Relations</u>	Meeting Date: <u>5/21/2019</u>
Contact: <u>Kerie Anderka</u> Title: <u>ER Director</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The Teamsters Licensed Management Unit and the County have completed negotiations for the successor Collective Bargaining Agreement (CBA) and the membership has ratified the 2019 – 2020 CBA.

Highlights and the major changes in terms and conditions are:

- Two year agreement (2019 – 2020)
- 2019 General Adjustment: 2.50%
- 2020 General Adjustment: 2.50%
- 2019 Pay-for-Performance: 0%, 1%, 2%, 3% effective first full pay period in March
- 2020 Pay-for-Performance: 0%, 1%, 2%, 3% effective first full pay period in March
- Implement salary ranges as established by County Board effective first full pay period in January 2019
- Implement salary ranges as established by County Board effective first full pay period in January 2020
- Insurance 2019: Increase County contribution by \$10.00 per month, across all plan levels and options
 - Employee: \$700
 - Employee + Child(ren): \$860
 - Employee + Spouse: \$1,185
 - Family: \$1,460
- Insurance 2020: Increase County contribution by \$35.00 per month, across all plan levels and options
 - Employee: \$735
 - Employee + Child(ren): \$895
 - Employee + Spouse: \$1,220
 - Family: \$1,495
- Uniform Allowance: Effective in 2019, increase uniform allowance to \$795, consistent with other comparable law enforcement units
- Addition of funeral leave article, allowing for three days, consistent with other units
- PTO cash-out program: Addition of up to 16 additional hours as eligible for cash-out beginning in 2020, which is consistent with other management units

ACTION REQUESTED:

Motion to approve the Teamsters Licensed Management 2019 – 2020 Collective Bargaining Agreement

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	\$753,405.00
Total	\$753,405.00

Related Financial/FTE Comments:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Public Hearing to Consider Submittal of the 2040 County Comprehensive Plan to the Metropolitan Council

Primary Originating Division/Dept: <input type="text" value="Public Services - Planning & Water Mgmt"/>	Meeting Date: <input type="text" value="5/21/2019"/>
Contact: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM Manager"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="45"/> minutes Presenter: <input type="text" value="Adriana Atcheson"/> Title: <input type="text" value="Planner"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The Carver County 2040 Comprehensive Plan is an update of the 2030 Comprehensive Plan adopted in 2010. The updated Comprehensive Plan must be submitted to the Metropolitan Council for review by June 30, 2019.

A draft version of the Plan was released for a 6-month public and agency comment period in May of 2018. Changes were made to the 6-month review period draft based on the comments submitted and following discussions with the County Planning Commission and County Board. Changes were also made to the Township Chapters based on correspondence with Township Boards, and staff attending Township Board meetings when requested.

A Public Hearing was held as part of the March 19 and April 16 County Planning Commission meetings. The County Planning Commission voted unanimously to recommend approval of the draft 2040 Comprehensive Plan to the County Board with the updated language resulting from the 6-month review and public hearing comments.

A memo summarizing the process and significant changes made to the plan is attached. Copies of the proposed 2040 Comprehensive Plan are available for viewing online at www.co.carver.mn.us/2040plan. Hardcopies can be requested by contacting Adriana Atcheson at aatcheson@co.carver.mn.us or 952.361.1829.

Staff is recommending submission of the Carver County 2040 Comprehensive Plan to the Metropolitan Council for review.

ACTION REQUESTED:

Motion to open Public Hearing to consider the 2040 Comprehensive Plan.
 Motion to close Public Hearing.
 Motion to approve a resolution authorizing staff to submit the Carver County 2040 Comprehensive Plan to the Metropolitan Council for review.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING County Dollars = <input type="text"/>
<i>If "Other", specify:</i> <input type="text"/>	<input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	
Related Financial/FTE Comments:	

Office use only:

RBA 2019 - 6165

Memo

To: Carver County Board of Commissioners
Thru: Paul Moline, Nick Koktavy, David Hemze
From: Adriana Atcheson, Planning & Water Management
Date: May 8, 2019
Re: 2040 Comprehensive Plan
CC: Steve Just, Lyndon Robjent

Enclosures: none

Action Requested

Approve resolution authorizing staff to submit the Carver County 2040 Comprehensive Plan to the Metropolitan Council for review.

Background

The Carver County 2040 Comprehensive Plan is an update of the 2030 Comprehensive Plan adopted in 2010. The updated Comprehensive Plan must be submitted to the Metropolitan Council for review by June 30, 2019.

A draft version of the Plan was released for a 6-month public comment period in May of 2018. Carver County received 20 letters and 9 review sheets with comments. Staff broke these down into 226 separate comments which needed to be addressed and/or responded to.

Staff also coordinated the review of transportation chapter items with Carver County's cities during the 6-month review period. Meetings and coordination to review transportation systems maps with city staff took place throughout the review period.

Changes were made to the 6-month review period draft based on comments submitted during the review period, and a preliminary review completed by the Metropolitan Council. The more significant land use comments submitted were brought to the Planning Commission and County Board for input, which informed how the comments were incorporated into the Plan. Changes were also made to the Township Chapters based on correspondence with Township Boards, and staff attending Township Board meetings when requested.

Public Hearing Comments

A Public Hearing was held as part of the March 19th Planning Commission meeting. It was held open until the April 16th Planning Commission meeting, as most of the Townships had not approved their chapters and the transportation model revisions were still being reviewed by Public Works. Both written and verbal comments were submitted as part of the Public Hearing, which are attached.

At the March 19th Planning Commission meeting, concerns were raised by Planning Commission members and the public about some specific portions of County Policy LU-20. Energy production (including solar developments) is regulated by this section of the 2040 Comprehensive Plan. Concerns were raised specifically about the following:

- Energy production in general, but also specifically solar developments, being considered an “essential service” & being included in County Policy LU-20.
- Neighboring properties not being considered (or adequately considered) in the approval process of solar developments.
- No requirement that energy production must benefit the community (i.e. Carver County and its citizens).

As a result of this feedback and prior to the April 16th Planning Commission meeting, staff drafted optional language to County Policy LU-20. The proposed changes were reviewed by the County Attorney’s office and senior management and were presented as optional draft language at the April 16th Planning Commission meeting. The Planning Commission voted unanimously to recommend approval of the draft 2040 Comprehensive Plan with the updated language (resolution attached).

Plan Content and Changes

Changes made to the 2040 Comprehensive Plan since the 6-month review draft:

Land Use Chapter

- Simplification of planned land use map categories.
- Revision of transition area policy to allow up to 4 dwellings per $\frac{1}{4}$ $\frac{1}{4}$ section provided they are compatible with the density option chosen by the township and the annexing city’s future zoning.
- Revision of building eligibility policy to allow transfers outside of watershed taxing district boundaries (if chosen by the township).
- Inclusion of solar energy potential calculations and map.
- Revision of Essential Services section (County Policy LU-20).

Township Chapters

- Dahlgren Township switched from density option 2 (wooded lots) to option 3 (high amenity lots) and option 4 (conservation incentive).
- Benton and Hollywood Townships choose to implement transfer of building eligibilities to non-adjacent parcels.

- Hancock Township removed their Rural Service Districts.
- Revision of transition area for Laketown Township to match 2030 city growth areas instead of 2040 city growth areas.
- Language regarding variance in soil types added to San Francisco Township's chapter.

Transportation Chapter

- 2040 Transportation Model and Traffic Forecasts updated.
 - The model was updated based on changes made by the cities (employment estimates, location of projected growth) for incorporation into final 2040 Comprehensive Plans. The revised forecast outputs from the model were incorporated into the corresponding figures for the 2040 Comprehensive Plan: Figure 4.10 – 2040 Travel Demand Model Forecasts & Recommended Improvements Scenario 2 and Figure 4.11 – 2040 Travel Demand Model Forecasts & Recommended Improvements Scenario 3.
- Access Spacing Map revised.
 - Added future, post-2040 alignments per coordination with the cities of Mayer and Watertown.
 - Changed Highway 43 south of Highway 212 to Category 5A from Category 5B due to its rural nature and location at edge of the City's 2040 MUSA boundary.
 - Changed Highway 10 from Waconia to Clover Ridge Dr. in Chaska to Category 3A from Category 5A due to the regional significance of the corridor. The Highway 10 Corridor Study, currently underway, will better define specific access locations along this corridor and will become the guiding access spacing document upon approval.
 - Changed Highway 41 and Highway 61 in Chaska to Category 7, per completed corridor study.
- Revisions to Future CSAH/CR System and Potential Jurisdictional Transfers Maps
 - Combined two figures identified above into one map and addressed inconsistencies between figures.
 - Defined 2040 vs. Post-2040 for Potential Jurisdictional Transfers.
 - Added to Future County System: Trunk Highway (TH) 101 between TH 5 north to County line (shown as Potential Jurisdictional Transfer in draft Figure 4.16)
 - Potential Jurisdictional Transfer to City/Township: Highway 10 from TH 5 east to new Scandia Rd. alignment (Post-2040)
 - Updated with revised future Post-2040 alignments per coordination with cities of Mayer and Watertown
- Removal of route specific transit information.
- Updates/additions to text included as per the Metropolitan Council's preliminary review.

Water Resources Chapter

- Inclusion of community and subsurface treatment system map.
- Addition of information on agency coordination, as per Minnehaha Creek Watershed Management District requirements.

Parks, Open Space and Trails Chapter

- Trails & Trail Corridors Plan map updated.

Implementation Chapter

- Addition of a timeline and required amendments for the Zoning Code.
- Addition of process for making amendments to the Plan.

Copies of the proposed 2040 Comprehensive Plan are available for viewing online at www.co.carver.mn.us/2040plan. Hardcopies can be requested by contacting Adriana Atcheson at aatcheson@co.carver.mn.us or 952.361.1829.

Next Steps

If authorized to do so by the County Board of Commissioners, staff will submit the 2040 Comprehensive Plan to the Metropolitan Council for review. The Metropolitan Council has 15 business days to determine completeness, and 120 calendar days to complete their review. Most jurisdictions have been required to make further changes to their 2040 Comprehensive Plans before they were deemed to be complete. After Carver County's 2040 Comprehensive Plan is approved by the Metropolitan Council staff will bring it back to the County Board of Commissioners to be adopted.

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20190014

RESOLUTION #: 19-05

FILE #: PZ20190014

INITIATED BY: Metropolitan Council

TYPE: 2040 Comprehensive Plan

PURSUANT TO: Minnesota Statutes section 473.864

LEGAL DESCRIPTION: County-wide

REGARDING: Carver County's 2040 Comprehensive Plan

WHEREAS, the draft 2040 Comprehensive Plan and potential amendments were duly considered at public hearings held by the Carver County Planning Commission at its regular meetings of March 19, 2019, and April 16, 2019; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Carver County's Planning & Water Management Department has completed a final draft of the 2040 Comprehensive Plan.
2. Changes have been made to the previous draft based on comments submitted during the 6-month review period, and a preliminary review completed by the Metropolitan Council. More significant land use comments submitted were brought to the Planning Commission and County Board for input, which informed how the comments were incorporated into the Plan. A significant portion of the changes were required by the Metropolitan Council. The proposed amendments include, but are not limited to: Simplification of planned land use map categories, revision of transition area policy, revision of building eligibility transfer policy, inclusion of solar energy potential calculations and map, revision of transition area for Laketown Township, updates to the 2040 transportation model and traffic forecast, revision of CSAH/CR system and potential jurisdictional transfers map, revision of access spacing map, removal of route specific transit information, and inclusion of community and subsurface treatment system map.
3. An open house was held on March 19, 2019 to show the final draft of the plan to the public. Attendees had the opportunity to review the plan, discuss it with staff, and submit written comments.
4. The public hearing notice for the proposed text amendments was published in the Chaska Herald (official newspaper) and several other local newspapers. A public hearing with appropriate notification will also be necessary at the County Board level.
5. At the March 19th Planning Commission meeting concerns were raised by Planning Commission members and the public about specific portions of County Policy LU-20. As a result of this feedback, staff drafted optional language for the planning commission to consider. Staff requested feedback from the Planning Commission on the proposed changes at the April 16 Planning Commission meeting.
6. The proposed changes to County Policy LU-20 were reviewed for accuracy and completeness by the County Attorney's Office.
7. The responses to all comments received during the 6-month review period were duly considered.

8. Copies of the Carver County 2040 Comprehensive Plan are available at the Planning & Water Management Department or by calling (952) 361-1829. Information may also be obtained by going to the 2040 Comprehensive Plan webpage at: www.co.carver.mn.us/2040plan. Copies were distributed to all Planning Commission members.

THEREFORE, BE IT RESOLVED, THAT The Carver County Planning Commission hereby recommends approval of the 2040 Comprehensive Plan, including updated language in County Policy LU-20.

ADOPTED by the Carver County Planning Commission this 16th day of April 2019.

Jim Burns
Planning Commission Chair

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: May 21, 2019

Resolution #

Motion by Commissioner
Seconded by Commissioner

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A Resolution Authorizing the Submittal of the Revised Draft Carver County 2040 Comprehensive Plan to the Metropolitan Council for Final Review and Approval

WHEREAS, Minnesota Statutes section 473.864 requires each local governmental unit to review and, if necessary, amend its entire comprehensive plan and its fiscal devices and official controls at least once every ten years to ensure its comprehensive plan conforms to metropolitan system plans and ensure its fiscal devices and official controls do not conflict with the comprehensive plan or permit activities that conflict with metropolitan system plans; and

WHEREAS, Minnesota Statutes sections 473.858 and 473.864 require local governmental units to complete their "decennial" reviews by December 31, 2018, and as per Minnesota Statutes section 473.864 the Metropolitan Council granted Carver County an extension to June 30, 2019.

WHEREAS, the County Board of Commissioners, Planning Commission, and County Staff have prepared a proposed Comprehensive Plan intended to meet the requirements of the Metropolitan Land Planning Act and Metropolitan Council guidelines and procedures; and

WHEREAS, pursuant to Minnesota Statutes section 473.858, the proposed Comprehensive Plan was submitted to adjacent governmental units and affected special districts and school districts for review and comment on May 2, 2018, and the statutory six-month review and comment period has elapsed; and

WHEREAS, the Planning Commission has considered the proposed Comprehensive Plan and all public comments, and thereafter submitted its recommendations to this Board; and

WHEREAS, the County conducted public hearings on March 19th, April 16th and May 21st relative to the adoption of the proposed Comprehensive Plan; and

WHEREAS, the County Board of Commissioners has reviewed the proposed Comprehensive Plan and those recommendations, public comments, and comments from adjacent jurisdictions and affected districts; and

WHEREAS, Minnesota Statutes section 473.858 requires a local governmental unit to submit its proposed comprehensive plan to the Metropolitan Council following recommendation by the planning commission and after consideration but before final approval by the governing body of the local governmental unit.

WHEREAS, based on its review of the proposed Comprehensive Plan and Planning Commission and staff recommendations, the County Board of Commissioners is ready to submit its proposed plan to the Metropolitan Council for review pursuant to Minnesota Statutes section 473.864; and

THEREFORE, BE IT RESOLVED, THAT the Carver County Board of Commissioners directs its staff to

1. Distribute the Carver County 2040 Comprehensive Plan to the Metropolitan Council by June 30, 2019 pursuant to Minnesota Statutes section 473.864.

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YES	NO	ABSENT
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I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 21 day of May, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this ____ day of _____, 2019.

David Hemze, County Administrator

Planning Commission Public Hearing Comments – 2040 Comprehensive Plan Final Draft

Public Hearing was continued from March 19th, 2019 to April 16th, 2019. Comments are included from both meetings.

Date	Name/ Jurisdiction	Written /Verbal	Comment
6-Mar-19	Watertown Township	Written	<p>We realize that following a January, 2019 work session with the Planning Commission and a subsequent County Board work session, staff were given the direction to not add any additional regulations in the Comprehensive Plan regarding solar developments, but we strongly believe reconsideration should be given to adding language as noted in the solar related attachment below. Doing so would place the county and related townships in a better position going forward vs. being somewhat unprepared to handle the multiple solar related requests/requirements as was evidenced in earlier comprehensive plans. Removal of the words "energy production" from line #1 in LU 20 section.</p> <p>The language ... "Development of Solar Energy Systems is guided by County Policy LU-20 Essential Services and Public Services should be removed from the Solar Resource page, 3.49.</p> <p>Add a fourth category "solar development" into Change LU 19 section to read "Other land uses and criteria for these uses fall into one of four categories: essential services; solar development, large scale land uses that require a location in the Agricultural Policy Area because of a unique need for land or location; and small scale business activities centered around residential or residential/farmstead use of a property.</p> <p>Create a separate solar policy between LU 20 and LU-21 that includes: - Encourage residential solar development that maintains community character. Fairly balance the development rights of land owners with solar resources with the community character rights of adjacent landowners. Encourage solar garden or farm development on marginal farmland rather than prime agricultural soils - encourage solar garden development on closed landfills, vacated gravel pits and brownfield areas.</p>

19-Mar-19	Dan Cook	Verbal	Said he had attended the open house and submitted comments during the review period, but also wanted to express his opinions in person. He spoke about three topics: solar, rural representation, and wind and broadband. He urged everyone to review the turmoil that has surrounded this topic in the past few years and encouraged studying other counties' successes. He felt the current plan removes much of this body's zoning authority by making solar an essential service. Feels that essential services language means that it trumps everything. He asked that language should be included anticipating future energy sources such as wind or large industrial batteries/capacitors. If we leave the Comp Plan the way it is, it will result in the same types of negative issues, i.e. disgruntled citizens, lawsuits, etc., and offered language outlining details and reflecting the County's values toward solar. Highlighted that the Comp Plan is meant to tell people our values. Made suggestions about language that could be included such as requirements to avoid neighborhoods, escrow money for decommissioning, etc. Can't just put language in code, also need to include it in Comprehensive Plan. He read language from another county which he felt was appropriate and stated clearer guidelines were needed. He expressed concern about disenfranchised rural voters, and rural representation being misaligned by commissioners and voters who live in city limits. Wants stronger wording incorporated in the Comp Plan about the larger issues, as feels the rural areas are not represented. He concluded with expressing his concern on the lack of state-of-the-art internet service throughout the rural areas. He stated the fiber optic cabling that has been installed has not been a great benefit to the rural community. Wants Carver County to encourage these companies or local cities to service the rural area. Summarized his frustrations that local resources in his area are being used and the local neighborhood is gaining nothing in return. He would like to see that culture change.
19-Mar-19	Doug Weber/San Francisco Township Board	Verbal	Working with a fiber optic company to increase communications services for their residents. He stated his experience in the communications business and felt that establishing a franchise in this business would be a benefit to the citizens. He stated that he didn't feel this necessarily needed to be in the 2040 Comp Plan, but County involvement, and all Townships working together as a whole, would be helpful so that all citizens can obtain better service.
19-Mar-19	Jody Flatebo	Verbal	Expressed her disappointment with the language in this Comprehensive Plan compared to the previous with regard to solar energy, as very little changes have been made. She agreed with Mr. Cook that solar gardens should not be considered an essential service, and should not be included in this section in the Comp Plan. She suggested that the distance between solar gardens be increased and clearly stated in the plan. She felt that landowner rights of those trying to build solar gardens are being weighed heavier than surrounding neighborhood rights. She asked that surrounding properties land uses be considered when solar gardens are proposed. She suggested that greater stipulations exist for absentee landowners regarding solar gardens.
19-Mar-19	Wayne Hubin /Watertown Township Clerk	Verbal	Discussed the comments in response to Watertown Township's input to the Comp Plan concerning solar energy and stated that they are asking for language to be removed and clarified, not added. He also noted his personal comments suggesting to increase the separation distance between solar gardens and also from residences. He also asked about what the Township approval represents, what is actually being approved, and what happens if the township does not approve the chapter.

19-Mar-19	Kathie Anderson	Verbal	Determined that with the number of lawsuits regarding solar energy projects, there must be a problem with the ordinance language. She stated that the plan seems rather lose in intention. She has read almost all of the briefs that went to the Count of Appeals and noted that each one included phrases from the Comprehensive Plan, but not the entire sentence and gave examples. She felt the number of lawsuits alone is indicative of a problem. She echoed the concern with solar energy and the term essential services, and read the current requirements for an application under this section. She gave examples of suitable activities that would have eminent domain authority and stated that solar power plants do not have eminent domain authority and are not even serving the surrounding neighborhood. She noted the new draft plan language listed 'energy production' under essential services and questioned what all energy production might encompass or become in the next 20 years. She also noted proposed bills in the legislature concerning changes to solar energy. Brought up that as per comment from Met Council, Ordinance cannot contradict Comprehensive Plan. She strongly recommended that solar energy be removed from essential services. She stated that solar energy has been very disturbing and upsetting for her over the past 3 years.
19-Mar-19	Dan Cook	Verbal	Encouraged Planning Commission to mark up the solar section of the Comprehensive Plan and send it back to Mr. Moline.
19-Mar-19	Doug Weber/San Francisco Township Board	Verbal	Asked what is dictating power production be listed as an essential service. How did it end up on that list? He understood that a utility is an essential service, but reasoned that power production comes from an independent source. He suggested that power production be completely separated from the essential service section. He alleged a difference between power production and power distribution.
19-Mar-19	Kathie Anderson	Verbal	Answered Doug Weber's question (see above). Said an amendment was passed by the Board in 2015 moving solar from an accessory use to essential services. Agreed that solar should have its own section in the ordinance. Feels that you cannot say in Comprehensive Plan that solar is an essential service, and funnel it down to somewhere else.
19-Mar-19	Jody Flatebo	Written	Solar gardens are not an essential service and should not be considered an essential service in the 2040 Comprehensive Plan. Solar gardens need to be a minimum of 20 miles apart. Absentee landowners should not be permitted to construct solar gardens. If my first item is disregarded, add 'neighboring lands' usage' as a factor to be considered (p. 3.27). All landowners rights should be equally considered and weighed. The wording of the comprehensive plans with regards to solar gardens weighs the solar garden landowner rights heavier than the neighboring landowners.

16-Apr-19	Waconia Township	Written	<p>The placement of Solar complexes in Waconia Township has been, and continues to be, our main concern with the 2040 Comprehensive Plan. The Township board along with most of our township residents are very frustrated. We have had little to no real influence on the placing of Solar power plants in our township? We have been asked many times, why do we have a long range Comp Plan with planning and zoning if it can be changed or manipulated so dramatically on short notice. There was never predetermined land set aside that would be a best fit for solar. We have Comp plans for THIS very reason, to plan ahead. Residents were given ZERO notice of where solar could be placed.</p> <p>Waconia Township's disapproval of recent solar projects was for the most part ignored at the county level. The landscape of our Township has been changed quickly and to the disapproval of OUR residents that have to live amongst them and see them on a daily basis. We understand minor adjustments need to be made to Comp Plans in the short term but this was a far cry from tweaking.</p> <p>How are solar plants an essential service? Who are they essential to? Roads, bridges and the power lines that carry electricity to residents are essential for everyday existence. Would coal burning plants, windmills, and nuclear power plants be allowed so easily in our county's landscape??</p> <p>Over the last few years we have endured constant and consistent resident outcry over solar and it has taken up a majority of our time at Township government meetings. We would appreciate any assistance to better prepare, minimize or eliminate further solar projects in our township.</p> <p>The Waconia Township, with the exception of allowing additional solar, approves our chapter for the 2040 Comp Plan.</p>
16-Apr-19	Kathie Anderson	Verbal	<p>Stated she was at previous meetings and one of the primary points that people discussed about solar energy was that the language was 'loose' and more clarification was requested. She was disappointed because the proposed language changes were not posted on the website along with the rest of the packet information so concerned citizens were not informed prior to this meeting. She continued and stated that she has been following pending legislature concerning solar energy and there is a bill requiring that 10% of the solar energy has to be made available to individual citizens. The vast majority of the energy produced is for larger government or business entities. She stated that since the ownership is a limited liability company, there is no way to find out the participating subscribers to determine if it serves a 'community purpose'. Whose community? She disagreed with the language 'as determined by the County Board' because it was not specific and left the decision-making up to three guys. She stated this is certainly not what the citizens have expressed over the past three years about solar. She expressed frustration with the process and questioned who was actually drafting this language. She expressed concern that Townships have already approved their chapters, even though this language is just being proposed. She noted the most recent solar garden being constructed in Hancock Township was recommended for denial by the Township, the Planning Commission and the County Board, yet it went to the Court of Appeals and was granted approval. She stated the language is too ambiguous and may be cause for these inconsistencies. She read language from a brief in a previous court case, without the citations, on how the Comp Plan is used. She emphasized the terms 'specific, express provisions of the plan' in stating that since the request did not violate the specific, express provisions of the plan, the Court did not uphold the recommendation for denial. She continued and stated that the Court brief emphasized that solar energy was encouraged by the current Comp Plan language. She reiterated that several people have requested that the language be clear and specific and the current and proposed language promote the exact opposite result. She stated a discussion/debate with the citizens and the staff to help draft more specific language on this subject might have been helpful.</p>

16-Apr-19	Doug Weber	Verbal	Stated that he does believe there are places for solar power plants. Described solar 'garden' as a marketing term and felt solar 'power plants' was a more accurate description for the energy producing sites. He viewed the list of uses that serve a community purpose and felt that with the exception of energy production, they are very necessary to the point of applying imminent domain to take and use land for that purpose. He felt energy production does not belong in this category and should be in a different category. Not that energy production isn't needed, but not an essential services. Why are we changing this language instead of looking for a different place for solar plants?
16-Apr-19	Mike Lynch/ Hollywood Township Board	Verbal	Referred to the transportation map 4.15 and asked that roads slated to be returned to the cities and township be identified on more maps. He pointed out Highway 123/23 on the map, and said that this map was shown in the 2030 Comprehensive Plan as being turned back to the Township, so they were less concerned about it. However, Highway 133 was just included in the 2040 Comprehensive Plan as being turned back to the Township. He stated that Hollywood Twp has been asking to have 30 th Street identified as a road that will be turned back to the County when traffic numbers increase to the required levels. In order for that to happen, the roadway must be identified in the long-range transportation plan as a future County highway. He asked that 30 th Street be included in the long-range transportation plan maps.
16-Apr-19	Wayne Hubin/ Watertown Township Clerk	Verbal	Also expressed his frustration with the proposed language changes concerning solar energy and not being made aware of it until this meeting. He discussed the response to Watertown Township's written comments listed in the prior meeting and clarified that the suggestion for language was not 'additional regulations', but was additional clarification for the Comp Plan and putting them in a spot where it is a little less vulnerable. He did not agree with the proposed language and felt that previous comments were not fully heard or understood.
16-Apr-19	Don Mohs/ Waconia Township Board	Verbal	Complimented the staff's summary of Waconia Township's submitted concerns. He stated the biggest concern for the Township is the time of notification of a solar request. He felt the Township was the last to be notified and would like the information sooner, as they need time to plan for issues such as increased road usage. He questioned how many solar sites can be constructed in one township because Waconia Township already has eight sites, which remove a considerable amount of farmland from production.
16-Apr-19	Wayne Hubin/ Watertown Township Clerk	Verbal	Asked if all of the comments made at the public hearings are presented to the County Board.
16-Apr-19	Kathie Anderson	Verbal	Added that many of the solar applicants promote their construction as a benefit to the local economy by using local employment, hotels, restaurants and other amenities. She shared her observance and experience of one solar construction site and questioned the 'local' reference.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Rejection of bids for the Highway 41/18 Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="5/21/2019"/>
Contact: <input type="text" value="Scott A Smith"/> Title: <input type="text" value="Project Engineer"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text" value="Scott A. Smith"/> Title: <input type="text" value="Project Engineer"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

Carver County Public Works solicited bids for the Highway 41/18 Project in the Cities of Chaska and Chanhassen. On May 2, two bids were received, one from Meyer Contracting, Inc. in the amount of \$8,889,749.16, which was 15.81% over the engineer's estimate and the second from S.M. Hentges & Son, Inc. in the amount of \$10,000,000.00, which was 30.27% over the engineer's estimate.

Since the low bid was over the engineer's estimate of \$7,676,198.10, the County is required to obtain approval by both the City of Chaska and the City of Chanhassen in accordance with the approved Joint Powers Agreement. After informing both the City of Chaska and the City of Chanhassen of the bid results, both Cities indicated they would not support an award of the bid and are in favor of recommending to the Carver County Board of Commissioners to reject all bids and to rebid the project. The county is anticipating a rebid of this project in late 2019 or in early 2020, with construction of the entire project occurring in 2020.

As the lead agency for this project, the county must formally award or reject the bid for the project. Staff will provide a short presentation to the county board with the recommendation to reject all bids and to rebid the project.

Also, there are two forms of state funding for this project (TED and Cooperative Construction Agreement Funds) that are being made available to help cover costs related to the TH 41 portion of this project. The final signatures necessary to solidify the agreement between MnDOT and Carver County will occur in the next week or two. Once the agreement is signed the funds will continue to be available for this project. The county has been assured that the loss of these funds are not in jeopardy as long as the project is progressing forward, which includes the rebid process and ultimately into construction in 2020.

ACTION REQUESTED:

Motion to adopt a resolution for rejection of all bids received on May 2, 2019 for the Highway 41/18 Project in the City of Chaska and City of Chanhassen

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING
If "Other", specify: <input type="text"/>	County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
<input type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: _____ Resolution No: _____
 Motion by Commissioner: _____ Seconded by Commissioner: _____

Rejection of Bids for the Highway 41/CSAH 18 Project

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Thursday, May 2, 2019 at 2:00 p.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, two (2) sealed bid was received by Carver County Public Works, opened by two (2) representatives of Carver County Public Works, and read aloud for the **Highway 41/CSAH 18 Project**, said sealed bids for the responsible bidders is summarized as follows:

<u>Contractor</u>	<u>Total Bid</u>	<u>Over/Under Engineers Estimate</u>
Meyer Constructing, Inc.	\$8,889,749.16	+15.81 %
SM Hentges & Sons, Inc.	\$10,000,000.00	+30.27 %
<i>Engineers Estimate</i>	<i>\$7,676,198.10</i>	

And WHEREAS, after examination of the sealed bids by Carver County Public Works, Meyer Constructing, Inc. is the low bidder;

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby determines that it is in its best interest of the public to reject all the bids for the **Highway 41/CSAH 18 Project** and authorizes the County Engineer to re-advertise for bids; and

BE IT FURTHER RESOLVED that Carver County Public Works is hereby authorized and directed to return the proposal guaranty to the bidder.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 21st day of May, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 21st day of May, 2019.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Authorization advertisement for Bid, Phase I Development of Lake Waconia Regional Park Main Park Area & DNR Public Water Access

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="5/21/2019"/>
Contact: <input type="text" value="Martin Walsh"/> Title: <input type="text" value="Parks and Recreation Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="15"/> minutes Presenter: <input type="text" value="Martin Walsh"/> Title: <input type="text" value="Parks and Recreation Director"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

Plans have been prepared for a portion of Phase I development for the main land park area of Lake Waconia Regional Park and DNR public water access. The proposed project includes massive site grading, removal of existing structures and vegetation, constructs infrastructure of utilities, roadways and parking lots. Additionally, work done will prepare the site for future improvements of trails, playground, and picnic shelter. Funding for the project includes \$1.5M in State bonds to be matched with \$1.5 M in County Funds. A portion of the state bonds and county funds will be used for water and sewer infrastructure being constructed by the City of Waconia via a separate agreement. The DNR is responsible to fund the Public Water Access.

ACTION REQUESTED:

Motion to authorize advertisement for bid Phase I Development of Lake Waconia Regional Park & DNR Public Water Access

FISCAL IMPACT:
 If "Other", specify:

FTE IMPACT:

FUNDING	
County Dollars =	\$1,500,000.00
State Bonds SG-10782	\$1,500,000.00
State (DNR)	\$700,000.00
Total	\$3,700,000.00
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

The \$1.5M match in County Funds was approved by the County Board at the 11/20/18 Board meeting.

Office use only:

RBA 2019 - 6168

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Mental Health Advisory Committee Appointments

Primary Originating Division/Dept: Administration (County)

Meeting Date: 5/21/2019

Contact: Dave Hemze Title: County Administrator

Item Type:
Regular Session

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Dave Hemze Title: County Administrator

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The following individuals have applied to serve on the Mental Health Advisory Committee.

Lindsey Gilbert, Commissioner District #1

Robert Schultz, Commissioner District #5

Virginia Wright, Commissioner District #5

There are currently ten committee members. The committee by-laws allows up to 14 appointments.

ACTION REQUESTED:

Approve appointments.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6171

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Sheriff Citizen Advisory Committee

Primary Originating Division/Dept: Sheriff

Meeting Date: 5/21/2019

Contact: Jason Kamerud Title: Sheriff

Item Type:
Work Session

Amount of Time Requested: <5 minutes

Attachments: Yes No

Presenter: Jason Kamerud Title: Sheriff

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Sheriff Kamerud organized a citizen advisory committee to provide comment, advice, guidance, and opinions that will help shape some of the policy and operational decisions within the Sheriff's Office. The first topic for the group's consideration is body worn cameras. Sheriff Kamerud will brief the Board on the committee structure and organization, as well as share an update on the initial discussion held with the committee.

ACTION REQUESTED:

None.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6183