



Carver County Board of Commissioners  
 March 19, 2019  
 Regular Session  
 County Board Room  
 Carver County Government Center  
 Human Services Building  
 Chaska, Minnesota

PAGE

**REGULAR SESSION**

4:00 p.m.	1.	<ul style="list-style-type: none"> <li>a) <b>CONVENE</b></li> <li>b) <b>Pledge of allegiance</b></li> <li>c) <b>Public comments</b> - <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i></li> </ul>	
	2.	Agenda review and adoption	
	3.	Approve minutes of March 5, 2019, Regular Session .....	1-2
	4.	Community Announcements	
4:05 p.m.	5.	<b>CONSENT AGENDA</b>	
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
		5.1 Request for approval to contract with Alternative Business Furniture .....	3
		5.2 JPA with the City of Chaska for the Highway 212/44 Interchange Project .....	4
		5.3 Joint Powers Agreement with the City of Chaska and Chanhassen for the Highway 41/18 Project .....	5
		5.4 Health and Human Services administrative organization and addition of Deputy Director FTE .....	6-9
		5.5 Settlement Agreement for Right-of-Way Acquisition for the CSAH 10 NW Lake Waconia Reconstruction Project .....	10-13
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
		5.6 Railroad Crossing Replacement Agreement on Highway 131 with Twin Cities and Western Railroad .....	14
		5.7 Professional Services Agmt. for Transportation Asset Mgmt. Plan Development with Spy Pond Partners LLC .....	15
		<i>Connections: Develop strong public partnerships and connect people to services</i>	
		5.8 Amendment 1 to Master Partnership Agmt 1028104 with State of Minnesota – Resolution .....	16-17
		5.9 Request for approval to contract with KONECTAUSA, LLC .....	18-19
		<i>Culture: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government</i>	
		5.10 Library Conference and Training List .....	20
		5.11 Approval of AFSCME Health and Human Services 2019 – 2020 Collective Bargaining Agreement .....	21

5.12	Approval of AFSCME General Unit 2019 – 2020 Collective Bargaining Agreement.....	22
5.13	Approval of AFSCME Assistant County Attorney’s 2019 – 2020 Collective Bargaining Agreement .....	23
5.14	Approval of Minnesota Public Employees Association 2019 – 2020 Collective Bargaining Agreement .....	24
5.15	Approval of AFSCME Public Works 2019 - 2020 Collective Bargaining Agreement.....	25

*Finances: Improve the County’s financial health and economic profile*

5.16	Request for approval to contract with Summit Commercial Facilities .....	26
5.17	Review/Social/Commissioners’ Warrants.....	NO ATT

- 4:05 p.m.    **6. COMMUNITIES: Create and maintain safe, healthy and livable communities**
- |     |   |       |
|-----|---|-------|
| 6.1 | Authorization advertisement for Bid, Phase I Cleanup and Development of Coney Island of the West..... | 27    |
| 6.2 | 2019 Aquatic Invasive Species Prevention Plan .....   | 28-33 |

4:45 p.m.    **ADJOURN REGULAR SESSION**

- 4:45 p.m.    **BOARD REPORTS**
1. Chair
  2. Board Members
  3. Administrator
  4. Adjourn

David Hemze  
County Administrator

**UPCOMING MEETINGS**

March 26, 2019	No Board Work Session
April 2, 2019	9:00 a.m. Board Meeting
April 9, 2019	No Board Meeting
April 16, 2019	4:00 p.m. Board Meeting
April 23, 2019	9:00 a.m. Board Work Session
April 30, 2019	No Board Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on March 5, 2019. Vice Chair James Ische convened the session at 9:01 a.m.

Members present: James Ische, Vice Chair, Gayle Degler, Tim Lynch and Tom Workman.

Members absent: Randy Maluchnik.

Under public comments, Ron Scheiber, Buffalo, stated he was appearing before the Board to ask for forgiveness from the County. He explained how they became guardians for a friend's children and received assistance from the County for a down payment on a home to take care of the children. He indicated they have been paying off that debt since 2015 but they are losing some financial assistance. He asked for understanding on the balance owed. Vice Chair Ische directed the County Administrator to review the matter and provide a response back to Mr. Scheiber.

Degler moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Lynch seconded, to approve the minutes of the February 19, 2019, Regular Session. Motion carried unanimously.

Degler moved, Lynch seconded, to approve the following consent agenda items:

Resolution #15-19, Approving the Preliminary Plat of Tim Geyen Addition

Adopted Findings of Fact and issue Order #PZ20190004 for the issuance of Interim Use Permit #PZ20190004, Ralph Oelfke, Young America Township.

Resolution #16-19, Authorizing Settlement of Compensation to Owner for Acquisition of Real Property Interests Needed for the Highway 33 Bridge Project #148750.

Approved the transfer of the 2015 Ford Explorer to the Tri-City Tactical Team.

Approved grant agreement SG-10782 with the Metropolitan Council and authorized the Chair and Administrator to sign.

Approved the addition of the Highway Operations Technician Trainee classification.

Reviewed February 26, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$724,811.08 and reviewed March 5, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$213,749.54.

Motion carried unanimously.

Anna Brown, representing the Minnehaha Creek Watershed District, appeared before the Board for an update on the District's work in the Six Mile Creek-Halsted Bay Subwatershed. She reviewed their mission statement and their organizational strategy. She indicated they work with local communities as well as private and public agencies to focus on high needs and opportunities to achieve measurable results. She highlighted the reasons the Watershed District focused on this area pointing out the substantial resource opportunities and growth within the area.

She stated in-lake as well as landscape strategies would be implemented. Brown pointed out the emphasis on carp management that is part of the District's efforts to refocus on the AIS programming. She also identified their strategy for wetland restoration and storm water management.

Brown explained their priority initiatives for 2019. She highlighted the Wassermann Lakefront Park partnership with the City and development progress to date. She indicated they will continue to work on the Zumbra Technical Assessment project as well as continue to evaluate new projects.

The Board thanked Ms. Brown for the update and Bill Olson, the County's appointment to the Watershed District, for his work.

Steve Just, Land Management, explained USS Westeros Solar's CUP request for a large solar energy system to be located in San Francisco Township. He noted the Board's Order denying the request and the subsequent Minnesota Court of Appeals reversing and remanding the Board's denial and directing the County to issue the CUP subject to reasonable conditions. He indicated the Planning Commission sought public input at their last meeting and found the fourteen conditions to be reasonable. He noted the option for stray voltage testing for dairy operators within a one mile radius of the site and both San Francisco and Hancock Townships would be involved in the road use agreement.

Degler moved, Lynch seconded, to authorize the signature for the issuance of CUP #PZ20170032, United States Solar Corporation/Westeros Solar LLC, San Francisco Township. Motion carried unanimously.

Lynch moved, Workman seconded, to adjourn the Regular Session at 9:45 a.m. Motion carried unanimously.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Request for approval to contract with Alternative Business Furniture**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Facility Services is working with the environmental services, land management, and planning and water management departments to reconfigure their shared office area. The new layout does a better job of accommodating and organizing existing employees and allows for future growth. The existing furniture was dated and oversized.

In 2018, facilities accomplished phase I of this improved layout with new furniture for much of the staff in land management and planning and water management. This RBA is seeking approval to contract with Alternative Business Furniture for phase II of the layout which mostly impacts environmental services. The furniture includes workstation walls/panels, work surfaces, overhead bins, and file drawers.

Alternative Business Furniture has a state contract that we can purchase from. Based on state contract pricing, the quote for the furniture and labor is \$63,080.59.

**ACTION REQUESTED:**

Motion to contract with Alternative Business Furniture pending finalization of the contract review process.

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

**Related Financial/FTE Comments:**

01-110-000-2001-6640

*Office use only:*

RBA 2019 - 6013

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Joint Powers Agreement with the City of Chaska for the Highway 212/44 Interchange Project**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="3/19/2019"/>
Contact: <input type="text" value="Scott Smith"/> Title: <input type="text" value="Design Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

Carver County is partnering with the City of Chaska to add an Interchange at US 212 and Highway 44 as well as improvements on Highway 44 from 1400 feet West of TH 212 to CSAH 61 to a 2-lane urban highway. The City of Chaska is the lead agency for the project.

Total project costs to reconstruct the US 212 Interchange and 1.55 miles of Highway 44 is estimated at \$20.96 million. The project has been awarded \$10.5 million in State General Obligation Bonds through the Local Road Improvement Program (LRIP).

The remaining funding for the project will come from the City and County. The County will utilize County State Aid Highway (CSAH) funds where possible. County items not eligible for CSAH funds will be paid for by the Local Option Sales Tax. The County may utilize more sales tax in lieu of CSAH depending on cash flow of other projects in the 2019 construction program.

The County needs to enter into a Joint Powers Agreement with the City of Chaska to define project responsibility and funding splits. The County will procure all the state funds and LRIP funds needed for the project and transfer them to the City upon request. Based on the timing of the state funds, the County may need to upfront \$2.5 million in project funding to the City to help cash flow the project in its early stages. The County will first draw on the LRIP funds as construction progresses.

The interchange is paid for with the LRIP funds. The cost for Highway 44 is shared using the Carver County Cost Participation Policy for Development Driven Projects. The project is planned to be constructed in 2019 and 2020.

**ACTION REQUESTED:**

Motion to approve a joint powers agreement with the City of Chaska to construct an Interchange at TH 212 and CSAH 44 as well as improvements on CSAH 44 pending finalization of the contract review process.

**FISCAL IMPACT:**

*If "Other", specify:*

**FTE IMPACT:**

**FUNDING**

<b>County Dollars =</b>	
City of Chaska	\$4,744,364.00
County CSAH Regular	\$5,279,315.00
County Sales Tax	\$432,900.00
LRIP	\$10,500,000.00
<b>Total</b>	<b>\$20,956,579.00</b>

Insert additional funding source

**Related Financial/FTE Comments:**

The cost splits shown are estimated. Final details will be determined after construction bids are taken.

*Office use only:*



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Health and Human Services administrative organization and addition of Deputy Director FTE**

Primary Originating Division/Dept: <input type="text" value="Health &amp; Human Services"/>	Meeting Date: <input type="text" value="3/19/2019"/>
Contact: <input type="text" value="Rod franks"/> Title: <input type="text" value="HHS Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

Health and Human Services has experienced significant growth in the past few years. To meet the administrative needs in support of that growth, a new HHS Deputy Director position was approved as a part of the 2019 budget. This Deputy Director of Social Services position will have oversight of the Social Services Departments in HHS. Managers will continue to lead the individual Social Service Departments.

HHS has not been successful in recruiting a qualified candidate to fill the vacant Behavioral Health Manager position. In addressing the need to provide an organizational structure and leadership to support the Behavioral Health Department, a second HHS Deputy Director of Health Services position is being requested to oversee the Public Health and Behavioral Health Departments. The current Manager positions in both of these Departments will be eliminated. Supervisors in these two Departments will report directly to the Deputy Director.

Please reference the attached organizational charts to see the current administrative structure, and the proposed new structure of HHS. The new HHS Deputy Director positions have been assigned a DBM rating of D71, at a cost of \$149,115. Eliminating the two Manager positions will create a savings of \$295,438. Eliminating these two positions and adding an additional Deputy Director will create a net savings to the County of \$146,323. The requested Deputy Director of Health Services position will be posted internally. While this organizational change will result in a significant financial savings to the County, it will also provide the needed support and leadership for ongoing growth of operations into the future.

**ACTION REQUESTED:**

Motion to approve elimination of the Behavioral Health Manager, and Public Health Manager positions, and approve creation of a new HHS Deputy Director position to oversee Health Services.

<b>FISCAL IMPACT:</b> <input type="text" value="Budget amendment request form"/>	<b>FUNDING</b>						
If "Other", specify: <input type="text"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;"><b>\$149,115.00</b></td> </tr> <tr> <td></td> <td style="text-align: right;">(\$295,438.00)</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>(\$146,323.00)</b></td> </tr> </table>	County Dollars =	<b>\$149,115.00</b>		(\$295,438.00)	<b>Total</b>	<b>(\$146,323.00)</b>
County Dollars =	<b>\$149,115.00</b>						
	(\$295,438.00)						
<b>Total</b>	<b>(\$146,323.00)</b>						
<b>FTE IMPACT:</b> <input type="text" value="Decrease budgeted staff"/>	<input checked="" type="checkbox"/> Insert additional funding source						

**Related Financial/FTE Comments:**

Requested changes will result in a savings of \$146,323 which will be added to the Commissioners' Contingency budget line item.

Office use only:

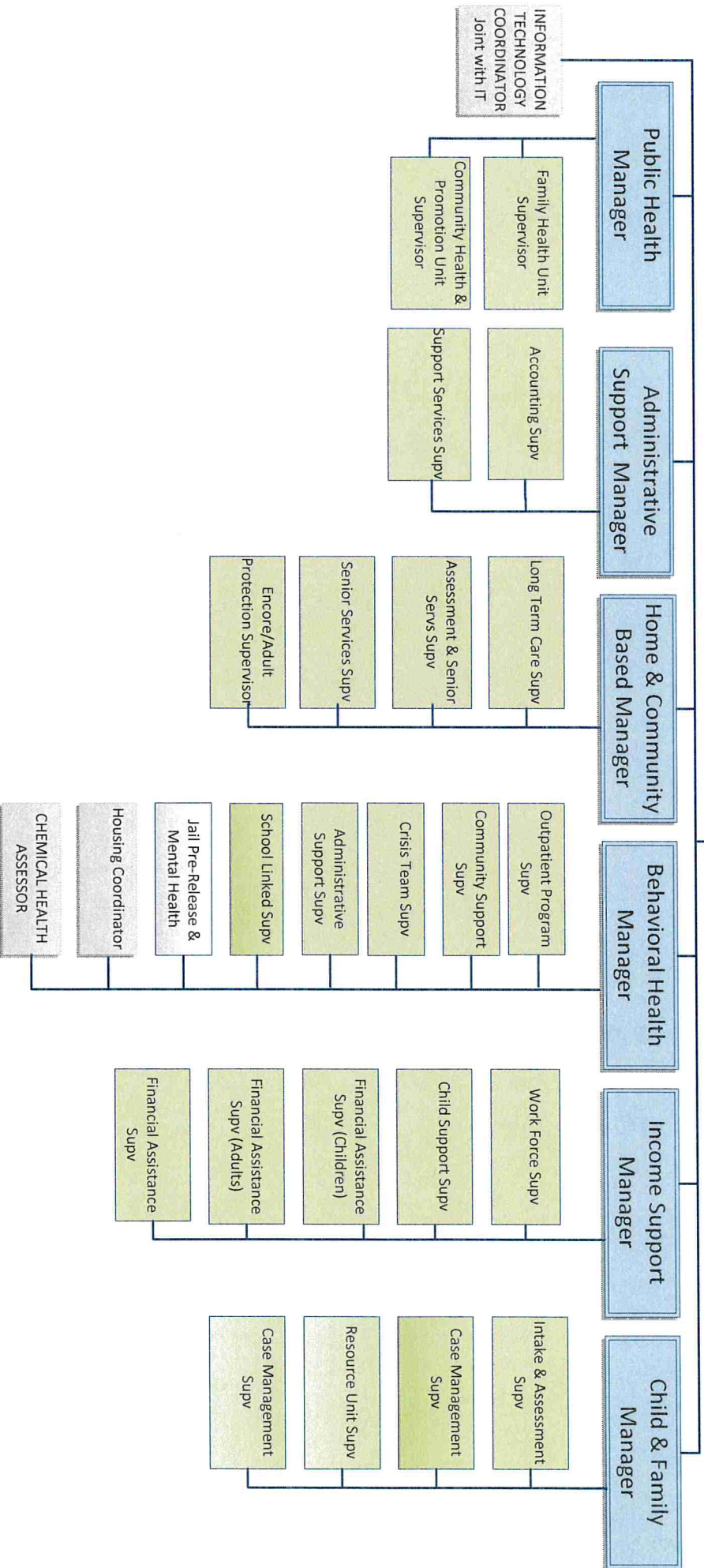




CARVER COUNTY

# Health & Human Services Division

Health & Human Services  
Division Director



Division/Director



Dept/Mgr



Unit/Supv

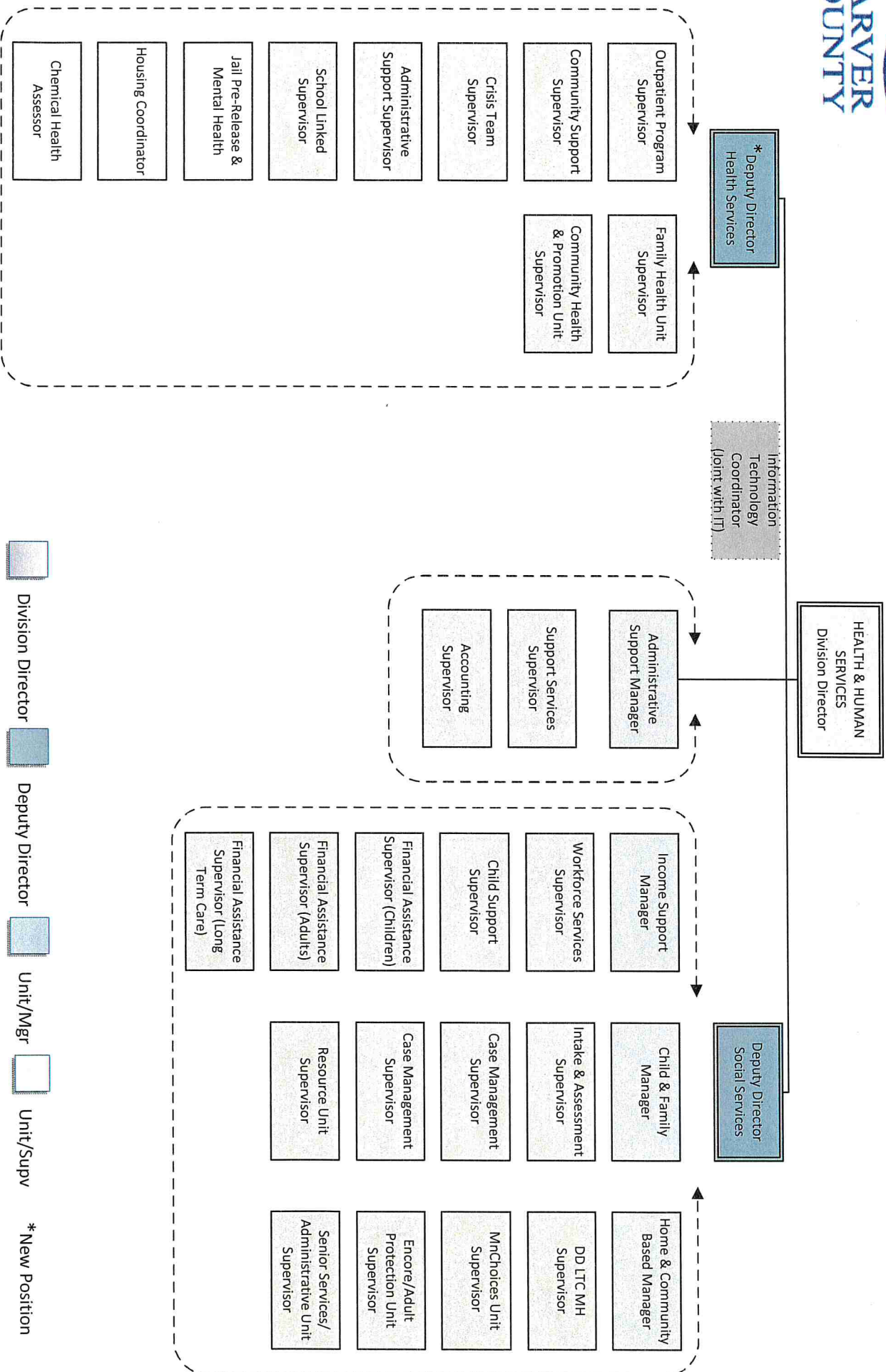


Unit/Mgr Supervised



CARVER COUNTY

# Health and Human Services Proposed Structure



Division Director



Deputy Director



Unit/Mgr



Unit/Supv

\* New Position

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:** Health and Human Services administrative organization and addition of Deputy Director FTE

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Salaries	11-480-740-0000-6111	\$74,558.00
Salaries	11-460-000-0000-6111	\$74,557.00
Commissioners Contingency	01-001-000-0000-6829	\$146,324.00
<b>TOTAL</b>		\$295,439.00

CREDIT		
Description of Accounts	Acct #	Amount
Salaries	11-480-740-0000-...	\$138,114.00
Salaries	11-460-000-0000-...	\$157,325.00
<b>TOTAL</b>		\$295,439.00

Reason for Request:

Request the elimination of the Behavioral Health Manager and Public Health Manager positions in order to create a new HHS Deputy Director position to oversee the health services area of HHS.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Settlement Agreement for Right-of-Way Acquisition for the CSAH 10 NW Lake Waconia Reconstruction Project**

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 3/19/2019

Contact: Patrick Lambert Title: Right-of-Way Agent

Item Type:  
Consent

Amount of Time Requested: minutes

Attachments:  Yes  No

Presenter: Title:

**Strategic Initiative:**

Growth: Manage the challenges and opportunities resulting from growth and development

**BACKGROUND/JUSTIFICATION:**

The 2015 construction season included the CSAH 10 NW Lake Waconia Reconstruction Project which was the reconstruction of Highway 10 from Highway 30 on the south to Highway 7 on the north. In order to complete the project, the acquisition of additional right of way was necessary. Appraisals to determine fair market value were obtained from a certified appraiser and offers were made based on the appraisals as authorized by the county board. Negotiations with the property owners at PID #09.0031310 were initiated but a settlement could not be reached. Hearings were held before the court appointed condemnation commission and an award was issued. The property owners filed an appeal of the condemnation commissioners' award with District Court. Additional negotiations with the property were conducted and a settlement has been agreed to pending approval by the Carver County Board of Commissioners.

**ACTION REQUESTED:**

Motion to adopt a resolution authorizing entering into a settlement agreement for the right-of-way acquisition for the CSAH 10 NW Lake Waconia Reconstruction Project with the property owners located at PID #09.0031310

**FISCAL IMPACT:** None

If "Other", specify:

**FUNDING**

<b>County Dollars =</b>	
CSAH Reg. Const.	\$29,000.00
<b>Total</b>	<b>\$29,000.00</b>

**FTE IMPACT:** None

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6031

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: March 19, 2019

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

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**Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for CSAH 10 NW Lake Waconia Reconstruction Project #138711**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for widening and reconstruction as part of the CSAH 10 NW Lake Waconia Reconstruction Project #138711 (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and



**EXHIBIT A**

**to**

**Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests**

**CSAH 10 NW Lake Waconia Reconstruction Project**

Carver County Public Works No. 138711

**Property Tax Identification No. 09.0031310**

**Parcel Number(s): 20**

Fee Owners: Jeffrey J Eveslage & Kristine A Eveslage, husband and wife

Property Address: 6930 County Road 10 N, Waconia, MN 55387

Permanent easement for public right-of-way and drainage & utility purposes contains **2,550 sq. ft.**, more or less;

Settlement Amount: **\$29,000.00**



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Railroad Crossing Replacement Agreement on Highway 131 with Twin Cities and Western Railroad**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
Consent  ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

▼

**BACKGROUND/JUSTIFICATION:**

The County and Twin Cities and Western (TC&W) Railroad Company have been involved in discussions dealing with the replacement of the railroad/highway grade crossing surface on Highway 131 north of US 212. It is the desire of both parties to enter into a written document regarding the replacement of said railroad/highway grade crossing surface. Most of the work on this project will be completed by TC&W staff and crews. Carver County's only involvement in the project is traffic control, pavement removal and final patching of the pavement approaches to the railroad crossing surface. TC&W owns the property where the crossing exists and where the project will occur. Carver County's road easement is over TC&W's property.

**ACTION REQUESTED:**

Motion to approve an agreement with TC& W RAILROAD COMPANY for the railroad crossing replacement at Highway 131, pending finalization of the contract review process.

**FISCAL IMPACT:**  ▼

If "Other", specify:

**FUNDING**

<b>County Dollars =</b>	<b>\$25,557.84</b>
TC & W Railroad	\$25,679.80
<b>Total</b>	<b>\$51,237.64</b>

**FTE IMPACT:**  ▼

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6005



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Professional Services Agmt. for Transportation Asset Mgmt. Plan Development with Spy Pond Partners LLC**

Primary Originating Division/Dept: <input type="text" value="Public Works"/>	Meeting Date: <input type="text" value="3/19/2019"/>
Contact: <input type="text" value="Perry Clark"/> Title: <input type="text" value="Asset Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

The services in this contract will provide guidance and support as Public Works develops a transportation asset management plan (TAMP). The TAMP brings together information about County transportation assets, their condition, management strategies, long-term expenditure forecasts, and management processes. The plan will become an important tool for demonstrating how Public Works achieves its mission, and will ensure sustainable asset management practices. Developing this completely in-house would likely be unsuccessful due to staff time constraints. Without this project the maturity of the Public Works Asset Management program will stall.

Requests were made for proposals from 7 of the most well known consulting firms that prepare asset management plans, 4 responded with full proposals. Spy Pond Partners LLC was the lowest cost and preferred response. Spy Pond Partners (SPP) has extensive experience developing highway and transit asset management plans, they have prepared or assisted in preparing the TAMP's for Departments of Transportation (DOT) in ten states and are currently developing the next edition of the American Association of State Highway and Transportation Officials (AASHTO) Asset Management Guide.

**ACTION REQUESTED:**

Motion to approve a professional services agreement with Spy Pond Partners LLC for \$105,680.00 for asset management assistance, pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>
If "Other", specify: <input type="text"/>	County Dollars = <input type="text" value="\$105,680.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<b>Total</b> <input type="text" value="\$105,680.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

**Related Financial/FTE Comments:**

\$100,000 was approved in the 2019 Budget under Attachment E (One time funds). The remainder will be paid for utilizing Public Works professional services funds.

Office use only:

RBA 2019 - 6016

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Amendment 1 to Master Partnership Agmt 1028104 with State of Minnesota - Resolution**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

This contract is being amended to increase the State's maximum obligation from \$1,000,000 to \$2,000,000. Original Contract Explanation - Carver County requests technical assistance from MnDOT in the maintenance and construction of county highway projects. In most cases, the assistance provided by MnDOT is for material testing but the agreement is also used for engineering services and construction. This agreement establishes a partnership between Carver County and MnDOT. It allows MnDOT to provide the requested services to Carver County.

**ACTION REQUESTED:**

Adopt a resolution to approve Amendment #1 to Master Partnership Agreement #1028104 and authorize the signing of the agreement, pending finalization of the contract review process.

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**  \$0.00

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2019 - 6007

# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: March 19, 2019

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

## AMENDMENT 1 TO MASTER PARTNERSHIP CONTRACT BETWEEN STATE OF MINNESOTA AND COUNTY OF CARVER

Whereas, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

Whereas, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

Whereas: the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write "work orders" against a master contract would provide the greatest speed and flexibility in responding to identified needs.

Therefore, be it resolved:

1. That the County of Carver enter into Master Partnership Contract Amendment 1 with the Minnesota Department of Transportation, a copy of which was before the Carver County Board of Commissioners.
2. That the proper County of Carver officers are authorized to execute such contract and any amendments thereto.
3. That the County of Carver Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the County of Carver Engineer may execute such work order contracts on behalf of the County of Carver without further approval by this Carver County Board of Commissioners.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 19<sup>th</sup> day of March, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 19<sup>th</sup> day of March, 2019.

\_\_\_\_\_  
Dave Hemze

\_\_\_\_\_  
County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Request for approval to contract with KONECTAUSA, LLC**

Primary Originating Division/Dept: <input type="text" value="Public Services - IT"/>	Meeting Date: <input type="text" value="3/19/2019"/>
Contact: <input type="text" value="Peter Henschel"/> Title: <input type="text" value="Chief Information Officer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

The lower level of the Carver County Justice Center is home to County employees, Sheriff's Emergency Operations Center, Law Library and the Jury Assembly Room. This area, specifically the EOC Conference Room supports a wide variety of events drawing County employees, people from other organizations, vendors and the public. Because the location is underground, cell phone coverage becomes an issue with limited signal reception. Currently, the cell phone coverage has been boosted using signal repeaters for Verizon, the County's cell phone provider. This does not provide a boosted signal to other providers like AT&T, T-Mobile or Sprint.

With the increased dependencies on cell phones, the County would like to extend the cell phone coverage in the lower level to include other major providers and expand the signal of Verizon to fully cover the lower level. Information Technology looked at four vendors and is recommending KonectaUSA based on cost and their successful implementations of their cellular amplification system at other county facilities. This new system will provide cellular coverage to Sprint, T-Mobile, AT&T and Verizon across the entire lower level of the Justice Center.

**ACTION REQUESTED:**

Motion to contract with KONECTAUSA, LLC pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Budget amendment request form"/>	<b>FUNDING</b>						
<i>If "Other", specify:</i> <input type="text"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;"><b>\$29,610.00</b></td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$29,610.00</b></td> </tr> </table>	County Dollars =	<b>\$29,610.00</b>			<b>Total</b>	<b>\$29,610.00</b>
County Dollars =	<b>\$29,610.00</b>						
<b>Total</b>	<b>\$29,610.00</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

**Related Financial/FTE Comments:**

Budget amendment to spend funds approved for Data and Phone Cabling to pay for the \$29,610 cost of the cellular amplification system.

*Office use only:*

RBA 2019 - 6026

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:** Request for approval to contract with KONECTAUSA, LLC

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Cell Phone Repeater Project	30-973-0-0-6655	\$29,610.00
<b>TOTAL</b>		\$29,610.00

CREDIT		
Description of Accounts	Acct #	Amount
Professional & Tech Fees	30-973-0-0-6260	\$29,610.00
<b>TOTAL</b>		\$29,610.00

Reason for Request:

Reallocate funding within IT's capital projects budget to fund the Cell Phone Repeater contract with KonectaUSA.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Library Conference and Training List**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
Consent  ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

▼

**BACKGROUND/JUSTIFICATION:**

The library is requesting a change to their 2019 conference and training list: switch one of the American Library Association Annual Conference registrations to a registration for Book Expo America. After seeing sessions offered at the ALA Conference, the library felt that the staffer would have more direct job related sessions at the Book Expo.

Taking place May 29 - 31, 2019 in New York City, Book Expo is carefully crafted with content and experiences for all those that play a part in the book industry. It's where librarians learn tactics to bolster circulation, learn best marketing practices and get the pulse of what's trending in today's shifting marketplace.

The Book Expo conference would be funded by MELSA and is approximately the same cost as the American Library Association conference.

**ACTION REQUESTED:**

Change one of the ALA Annual Conference registrations to a registration to the Book Expo America.

**FISCAL IMPACT:**  ▼

*If "Other", specify:*

**FUNDING**

County Dollars =  **\$0.00**

**Total**  **\$0.00**

**FTE IMPACT:**  ▼

Insert additional funding source

**Related Financial/FTE Comments:**

Funding provided by MELSA.

*Office use only:*

RBA 2019 - 5962

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Approval of AFSCME Health and Human Services 2019 – 2020 Collective Bargaining Agreement**

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="3/19/2019"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals &amp; sustain public trust/confidence in County government"/>	

**BACKGROUND/JUSTIFICATION:**

The American Federation of State County and Municipal Employees (AFSCME) Council #65 Local No. 2789, Health and Human Services Bargaining Unit and the County have completed negotiations for the successor Collective Bargaining Agreement (CBA) and the membership has ratified the 2019 – 2020 CBA.

Highlights and the major changes in terms and conditions are:

- Two year agreement (2019 – 2020)
- 2019 General Adjustment: 2.50%
- 2020 General Adjustment: 2.50%
- 2019 Pay-for-Performance: 0%, 1%, 2%, 3% effective first full pay period in March
- 2020 Pay-for-Performance: 0%, 1%, 2%, 3% effective first full pay period in March
- Implement salary ranges as established by County Board effective first full pay period in January 2019
- Implement salary ranges as established by County Board effective first full pay period in January 2020
- Addition of one day of funeral leave (to total three days funeral leave)
- Insurance 2019: Increase County contribution by \$10.00 per month, across all plan levels and options
  - Employee: \$700
  - Employee + Child(ren): \$860
  - Employee + Spouse: \$1,185
  - Family: \$1,460
- Insurance 2020: Increase County contribution by \$35.00 per month, across all plan levels and options
  - Employee: \$735
  - Employee + Child(ren): \$895
  - Employee + Spouse: \$1,220
  - Family: \$1,495

**ACTION REQUESTED:**

Motion to approve the AFSCME Health and Human Services 2019-2020 Collective Bargaining Agreement.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>
If "Other", specify: <input type="text"/>	County Dollars = <input type="text" value="\$19,956,523.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<b>Total</b> <input type="text" value="\$19,956,523.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

Approval of AFSCME General Unit 2019 – 2020 Collective Bargaining Agreement

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="3/19/2019"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

The American Federation of State County and Municipal Employees (AFSCME) Council #65 Local No. 2789, General Bargaining Unit and the County have completed negotiations for the successor Collective Bargaining Agreement (CBA) and the membership has ratified the respective 2019 – 2020 CBA.

Highlights and the major changes in terms and conditions are:

- Two year agreement (2019 – 2020)
- 2019 General Adjustment: 2.50%
- 2020 General Adjustment: 2.50%
- 2019 Pay-for-Performance: 0%, 1%, 2%, 3% effective first full pay period in March
- 2020 Pay-for-Performance: 0%, 1%, 2%, 3% effective first full pay period in March
- Implement salary ranges as established by County Board effective first full pay period in January 2019
- Implement salary ranges as established by County Board effective first full pay period in January 2020
- Addition of one day of funeral leave (to total three days funeral leave)
- Insurance 2019: Increase County contribution by \$10.00 per month, across all plan levels and options
  - Employee: \$700
  - Employee + Child(ren): \$860
  - Employee + Spouse: \$1,185
  - Family: \$1,460
- Insurance 2020: Increase County contribution by \$35.00 per month, across all plan levels and options
  - Employee: \$735
  - Employee + Child(ren): \$895
  - Employee + Spouse: \$1,220
  - Family: \$1,495
- Expand OSHA approved safety footwear allowance to additional Environmental Services classifications whose duties regularly require OSHA approved safety boots. Allowance to be provided every 4 years for this additional group.

**ACTION REQUESTED:**

Motion to approve the AFSCME General Unit 2019-2020 Collective Bargaining Agreement.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>
<i>If "Other", specify:</i> <input type="text"/>	County Dollars = <input type="text" value="\$14,082,148.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<b>Total</b> <input type="text" value="\$14,082,148.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

Office use only:



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Approval of AFSCME Assistant County Attorney's 2019 – 2020 Collective Bargaining Agreement**

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="3/19/2019"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="ER Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals &amp; sustain public trust/confidence in County government"/>	

**BACKGROUND/JUSTIFICATION:**

The American Federation of State County and Municipal Employees (AFSCME) Council #65 Local No. 2789, Assistant County Attorney's Bargaining Unit and the County have completed negotiations for the successor Collective Bargaining Agreement (CBA) and the membership has ratified the 2019 – 2020 CBA.

Highlights and the major changes in terms and conditions are:

- Two year agreement (2019 – 2020)
- 2019 General Adjustment: 2.50%
- 2020 General Adjustment: 2.50%
- 2019 Pay-for-Performance: 0%, 1%, 2%, 3% effective first full pay period in March
- 2020 Pay-for-Performance: 0%, 1%, 2%, 3% effective first full pay period in March
- Implement salary ranges as established by County Board effective first full pay period in January 2019
- Implement salary ranges as established by County Board effective first full pay period in January 2020
- Addition of one day of funeral leave (to total three days funeral leave)
- Insurance 2019: Increase County contribution by \$10.00 per month, across all plan levels and options
  - Employee: \$700
  - Employee + Child(ren): \$860
  - Employee + Spouse: \$1,185
  - Family: \$1,460
- Insurance 2020: Increase County contribution by \$35.00 per month, across all plan levels and options
  - Employee: \$735
  - Employee + Child(ren): \$895
  - Employee + Spouse: \$1,220
  - Family: \$1,495

**ACTION REQUESTED:**

Motion to approve the AFSCME Assistant County Attorney's 2019-2020 Collective Bargaining Agreement.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>
<i>If "Other", specify:</i> <input type="text"/>	County Dollars = <input type="text" value="\$1,330,837.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<b>Total</b> <input type="text" value="\$1,330,837.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Approval of Minnesota Public Employees Association 2019 – 2020 Collective Bargaining Agreement**

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="3/19/2019"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

**Strategic Initiative:**

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

**BACKGROUND/JUSTIFICATION:**

The Minnesota Public Employees Association (MNPEA) and the County have completed negotiations for the successor Collective Bargaining Agreement (CBA) and the membership has ratified the respective 2019 – 2020 CBA.

Highlights and the major changes in terms and conditions are:

- Two year agreement (2019 – 2020)
- 2019 General Adjustment: 2.50% effective January 1, not to exceed the maximum of the range
- 2020 General Adjustment: 2.50% effective January 1, not to exceed the maximum of the range
- 2019 Within-Range Movement: 2.00% effective first full pay period in March, not to exceed the maximum of the range
- 2020 Within-Range Movement: 2.00% effective first full pay period in March, not to exceed the maximum of the range
- 2019 Salary Range: Increase salary range by 2.00% at the minimum and maximum effective the first full pay period in March
- 2020 Salary Range: Increase salary range by 2.00% at the minimum and maximum effective the first full pay period in March
  
- Uniform Allowance: Increase to \$795 per year (from \$775)
- Add language to court cancellation stand-by provision: An employee shall receive stand-by pay if court proceedings are cancelled less than 12 hours before the employee's required attendance.
- Insurance 2019: Increase County contribution by \$10.00 per month, across all plan levels and options
  - Employee: \$700
  - Employee + Child(ren): \$860
  - Employee + Spouse: \$1,185
  - Family: \$1,460
- Insurance 2020: Increase County contribution by \$35.00 per month, across all plan levels and options
  - Employee: \$735
  - Employee + Child(ren): \$895
  - Employee + Spouse: \$1,220
  - Family: \$1,495

**ACTION REQUESTED:**

Motion to approve the MNPEA 2019-2020 Collective Bargaining Agreement.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>
If "Other", specify: <input type="text"/>	County Dollars = <input type="text" value="\$6,208,369.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	Total <input type="text" value="\$6,208,369.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	
Related Financial/FTE Comments: <input type="text"/>	

Office use only:

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Approval of AFSCME Public Works 2019 - 2020 Collective Bargaining Agreement**

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="3/19/2019"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

**Strategic Initiative:**

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

**BACKGROUND/JUSTIFICATION:**

The American Federation of State County and Municipal Employees (AFSCME) Council #65 Local No. 2789, Public Works Unit and the County have completed negotiations for the successor Collective Bargaining Agreement (CBA) and the membership have ratified the 2019 – 2020 CBA.

Highlights and the major changes in terms and conditions are:

- Two year agreement (2019 – 2020)
- 2019 General Adjustment: 2.50%
- 2020 General Adjustment: 2.50%
- 2019 Pay-for-Performance: 0%, 1%, 2%, 3% effective first full pay period in March
- 2020 Pay-for-Performance: 0%, 1%, 2%, 3% effective first full pay period in March
- Implement salary ranges as established by County Board effective first full pay period in January 2019
- Implement salary ranges as established by County Board effective first full pay period in January 2020
- Addition of one day of funeral leave (to total three days funeral leave)
- Insurance 2019: Increase County contribution by \$10.00 per month, across all plan levels and options
  - Employee: \$700
  - Employee + Child(ren): \$860
  - Employee + Spouse: \$1,185
  - Family: \$1,460
- Insurance 2020: Increase County contribution by \$35.00 per month, across all plan levels and options
  - Employee: \$735
  - Employee + Child(ren): \$895
  - Employee + Spouse: \$1,220
  - Family: \$1,495
- Increase safety footwear allowance to \$225 (from \$200). This increase is based on the more significant level of wear and tear on safety footwear due to the job duties in this unit.
- Move from 6-month probationary period to 12 month probationary period, allowing management the opportunity to evaluate a new hire's skill in performing the differing seasonal duties and responsibilities.

**ACTION REQUESTED:**

Motion to approve the AFSCME Public Works 2019-2020 Collective Bargaining Agreement.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>
<i>If "Other", specify:</i> <input type="text"/>	County Dollars = <input type="text" value="\$4,437,919.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	Total <input type="text" value="\$4,437,919.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	
Related Financial/FTE Comments:	

Office use only:

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
**Request for approval to contract with Summit Commercial Facilities Group**

Primary Originating Division/Dept: <input type="text" value="Public Services"/>	Meeting Date: <input type="text" value="3/19/2019"/>
Contact: <input type="text" value="Jim Kuchelmeister"/> Title: <input type="text" value="Facility Services Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

**BACKGROUND/JUSTIFICATION:**

The current HVAC system at the Environmental Center is past its expected life, costly to repair, and in need of replacement.

The recommended HVAC project includes installing a new ceiling mounted infrared heating system in the warehouse, replacing the two current forced air units that heat and cool the offices with two new rooftop units, installing two forced air units above each overhead door in the warehouse, and installing new wifi controlled thermostats.

Facility services received quotes from two companies and Summit Commercial Facilities Group had the low price of \$46,924.

**ACTION REQUESTED:**

Motion to contract with Summit Commercial Facilities Group pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>						
<i>If "Other", specify:</i> <input type="text"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;"><b>\$46,924.00</b></td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$46,924.00</b></td> </tr> </table>	County Dollars =	<b>\$46,924.00</b>			<b>Total</b>	<b>\$46,924.00</b>
County Dollars =	<b>\$46,924.00</b>						
<b>Total</b>	<b>\$46,924.00</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

**Related Financial/FTE Comments:**

On September 4, 2018, the County Board authorized funds to be used for building improvements at the Environmental Center. This HVAC project was one of the projects that was funded as part of that authorization.

*Office use only:*  
RBA 2019 - 5991

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Authorization advertisement for Bid, Phase I Cleanup and Development of Coney Island of the West**

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="3/19/2019"/>
Contact: <input type="text" value="Martin Walsh"/> Title: <input type="text" value="Parks and Recreation Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="15"/> minutes Presenter: <input type="text" value="Martin Walsh"/> Title: <input type="text" value="Parks and Recreation Director"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

Plans have been prepared for Phase I cleanup and development for Coney Island of the West. The proposed project would begin cleanup of debris and hazardous conditions. Further, planned development includes preparing the site for day use picnic area, group use area and connecting walking/hiking trail. Additional, some of the historical ruins on the property will be further stabilized from deterioration and or protected with a barrier.

Funding for the project includes a donation of \$900,000 from Norm and Ann Hoffman Foundation and \$279,000 from the Parks and Trails Legacy Fund.

The estimated project cost which is to include design and engineering is \$1,179,000

**ACTION REQUESTED:**

Motion to authorize advertisement for bid Phase I Cleanup and Development of Coney Island of the West.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>						
<i>If "Other", specify:</i> <input type="text"/>	<b>County Dollars =</b> <input type="text"/>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Charitable Donation</td> <td style="width: 30%; text-align: right;">\$900,000.00</td> </tr> <tr> <td>Parks and Trails Funds</td> <td style="text-align: right;">\$279,000.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$1,179,000.00</b></td> </tr> </table>	Charitable Donation	\$900,000.00	Parks and Trails Funds	\$279,000.00	<b>Total</b>	<b>\$1,179,000.00</b>
Charitable Donation	\$900,000.00						
Parks and Trails Funds	\$279,000.00						
<b>Total</b>	<b>\$1,179,000.00</b>						
Related Financial/FTE Comments:	<input checked="" type="checkbox"/> Insert additional funding source						

Office use only:

RBA 2019 - 6030

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
**2019 Aquatic Invasive Species Prevention Plan**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

Strategic Initiative:  
 ▼

**BACKGROUND/JUSTIFICATION:**

Carver County administers an Aquatic Invasive Species (AIS) prevention program, which has historically included watercraft inspections and decontamination services, early detection monitoring and rapid response, and community outreach. Agreements with the City of Chanhasen and Minnehaha Creek Watershed District (MCWD) will again contribute to the program's budget and operation. The 2019 program includes a staffing change that reflects the transition of 10% of the existing Watercraft Inspector hours to an AIS Monitoring Intern position (STOC - Seasonal Temporary On Call). A summary of the proposed 2019 AIS Prevention Program is attached. The staff is requesting several motions below.

**ACTION REQUESTED:**

1. Motion to approve the 2019 AIS Program, budget, and related budget amendments.
2. Motion to authorize the Chair to sign the agreements with the City of Chanhasen and MCWD pending completion of contract review.
3. Motion to authorize the Chair to sign a delegation agreement with DNR.

**FISCAL IMPACT:**  ▼

*If "Other", specify:*

**FTE IMPACT:**  ▼

**FUNDING**

<b>County Dollars =</b>	<b>\$0.00</b>
CCWMO	\$57,000.00
State Prevention Aid	\$132,728.00
MCWD	\$13,000.00
Chanhasen	\$60,155.00
2018 Rollover	\$35,000.00
Initiative Foundation	\$10,000.00
Piersons Lake Assn	\$5,000.00
<b>Total</b>	<b>\$312,883.00</b>

Insert additional funding source

Related Financial/FTE Comments:

The Initiative Foundation grant rollover and 2018 rollover amounts have been recommended to the finance dept. The CCWMO, State Aid funds, and grant funds are all included in the 2019 budget. The 2018 rollover funds will occur as part of the County rollover request. The MCWD, Chanhassen, and Piersons funds will require a budget amendment. The created AIS Monitoring Intern position is funded through existing budgets with no increase requested.

*Office use only:*

RBA 2019 - 6018

## Memo

**To:** County Commissioners, David Hemze

**From:** Andrew Dickhart, AIS Coordinator

**Date:** March 08, 2018

**Re:** 2019 County AIS Program Summary

**CC:** Nick Koktavy, Paul Moline

---

The following is a summary of the proposed 2019 Carver County Aquatic Invasive Species (AIS) Program. The staff is proposing a program similar to what was in place for 2018 with adjustments that reflect changes as follows:

- Reduced Minnehaha Creek Watershed District partnership funding from 35% to 25% of watercraft inspection costs
- Adjustment in watercraft inspection service model
  - Some lower priority/lower use waterbodies will not receive dedicated inspections
- New addition of AIS monitoring intern positions to enhance early detection monitoring efforts
  - Interns will perform early detection surveys on County lakes
  - More lakes will receive early detection monitoring
  - Interns will also perform watercraft inspections when they are in the field as they encounter boaters launching or retrieving watercrafts

### Proposed Watercraft Inspection Service Model

- County partners with cities and watershed districts to determine level of inspection service
- Lakes are prioritized based on AIS risk assessments including infestation risk and zebra mussel suitability risk – high risk lakes receive watercraft inspections
- 19 weeks of base level service
  - Fishing opener to Labor Day
  - Extended service may be provided based on partner agreements and available staff
- Lakes receiving watercraft inspections:
  - Carver County Water Management Organization
    - Waconia, Bavaria
  - Minnehaha Creek Watershed District
    - Minnewashta, Piersons
  - Riley Purgatory Bluff Creek Watershed District
    - Susan, Ann, Lotus



Proposed Decontamination Service

- Provided weekends (Saturday and Sunday) mid-May through early October
- Free service to all users
- Service provided at Lake Waconia east public water access

Inspection Partnership Agreements (in negotiation)

- Minnehaha Creek Watershed District Lakes
  - MCWD funding reduced from 35% in 2018 to 25% in 2019
  - Lake Minnewashta Cost Share \$20,000
  - Piersons Lake: Cost-share \$10,000
- City of Chanhassen Lakes
  - Agreement similar to 2018 – Total Cost \$61,000
  - Includes funds from Riley Purgatory Bluff Creek and Lotus Lake Alliance

Projects and Grants

- Initiative Foundation vegetation removal grant
  - Two year: 2018-19
  - Match to provide aquatic vegetation management at various public water accesses
- Carp management project
  - Restore water quality and habitat of Benton Lake in Cologne
  - Partnership with Carver County Water Management Organization, City of Cologne, and Benton Lake Watershed Conservancy

AIS Program Operating Revenue and Expenditure Summary

<b>AIS Funding</b>	
<b>Source</b>	<b>2019</b>
County prevention Aid	\$ 132,728
WMO	\$ 57,000
City of Chanhassen Partnership	\$ 60,155
MCWD Partnership	\$ 13,000
Piersons Lake Association	\$ 5,000
IF-Veg Grant	\$ 10,000
2018 Rollover	\$ 35,000
<b>Total</b>	<b>\$ 312,883</b>

<b>Estimated Expenditures</b>	<b>2019</b>
Inspections and Coordination	\$ 231,155
Decontamination	\$ 10,000
Operating supplies/training	\$ 4,000
Rapid Response	\$ 10,000
Vegetation Management	\$ 20,000
Monitoring	\$ 27,728
Contingency	\$ 10,000
<b>Total</b>	<b>\$ 312,883</b>

<b>County Prevention Aid Breakdown</b>	<b>2019</b>
AIS inspections and coordination	\$ 112,000
Monitoring	\$ 13,228
Decontamination	\$ 6,000
Training	\$ 1,500
<b>Total</b>	<b>\$ 132,728</b>

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: 2019 Aquatic Invasive Species Prevention Plan

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Salaries - Short term on call (STOC)	01-123-120-5021-6119	\$78,155.00
<b>TOTAL</b>		\$78,155.00

CREDIT		
Description of Accounts	Acct #	Amount
Local Funding	01-123-120-5021-...	\$78,155.00
<b>TOTAL</b>		\$78,155.00

Reason for Request:

Increase the AIS program budget for 2019 revenue contracts with the City of Chanhassen, Minnehaha Creek Watershed District, and Piersons Lake Association.