



Carver County Board of Commissioners
 February 19, 2019
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

REGULAR SESSION

4:00 p.m.	1.	<ul style="list-style-type: none"> a) CONVENE b) Pledge of allegiance c) Public comments - <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i> 	
	2.	Agenda review and adoption	
	3.	Approve minutes of February 5, 2018, Regular Session	1-5
	4.	Community Announcements	
4:05 p.m.	5.	CONSENT AGENDA	
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
	5.1	Request for approval of PSA contract with Bolton and Menk for Arboretum Area Transportation Plan	6
	5.2	Joint Powers Agreement with City of Chanhassen for the Arboretum Area Transportation Plan.....	7
	5.3	Joint Powers Agreement with City of Chaska for the Arboretum Area Transportation Plan.....	8
	5.4	Joint Powers Agreement with City of Victoria for the Arboretum Area Transportation Plan.....	9
	5.5	Request for approval to contract with Ayres Associates	10
	5.6	Request for Approval of PSA with SRF for Highway 212 INFRA Grant Application.....	11
	5.7	Settlement Agreement for Right-of-Way Acquisition for the Highway 41/18 Project	12-15
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
	5.8	Flying Cloud Drive Reconstruction Project – Supplemental Agreement #7	16
	5.9	2019 Seasonal Road Restrictions	17-18
	5.10	Professional Services Agreement with Stonebrooke Engineering, Inc. for the Highway 41 Bridge Project	19
	5.11	Professional Services Agreement with SRF Consulting Group for the Highway 5/33 Roundabout Project.....	20

5.12 Resolution of Support to Sponsor Watertown Township's LRIP Project Application for Quarry Ave 21-23

5.13 Resolution of Support to Submit LRIP Application for Highway 25 and Highway 20 Intersection..... 24-26

Connections: Develop strong public partnerships and connect people to services

5.14 Encore Adult Day Services Donation received..... 27

5.15 Tobacco License for Yayin Gado I, LLC dba Top Ten Liquors 28

5.16 Out of State Travel – VSO 29

Culture: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government

5.17 Out-of-State Travel for Land Records Manager 30

5.18 Approval of Appointed Position and Authorization to Proceed with Employment Contract..... 31

Finances: Improve the County's financial health and economic profile

5.19 Review Social/ Commissioners' Warrants..... NO ATT

4:05 p.m. **6. GROWTH: Manage the challenges and opportunities resulting from growth and development**

6.1 Resolution of Support and Approval for Federal INFRA Grant Application for US 212 Expansion 32-34

4:20 p.m. **7. CONNECTIONS: Develop strong public partnerships and connect people to services**

7.1 Minnehaha Creek Watershed District Board of Managers Appointment . 35

7.2 Appointment to Board of Adjustment..... 36

4:25 p.m. **8. CULTURE: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government**

8.1 County Administrator's 2018 Annual Performance Evaluation Summary..... 37

4:40 p.m. **ADJOURN REGULAR SESSION**

- 4:40 p.m. **BOARD REPORTS**
1. Chair
 2. Board Members
 3. Administrator
 4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

February 21, 2019	7:00 p.m. Carver County Township Association Meeting American Legion, Waconia
February 26, 2019	9:00 a.m. Board Work Session
March 5, 2019	9:00 a.m. Board Meeting
March 12, 2019	No Board Meeting
March 19, 2019	4:00 p.m. Board Meeting
March 26, 2019	No Board Work Session

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on February 5, 2019. Chair Randy Maluchnik convened the session at 9:02 a.m.

Members present: Randy Maluchnik, Chair, James Ische, Vice Chair, Gayle Degler and Tom Workman.

Members absent: Tim Lynch

Degler moved, Workman seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Ische seconded, to approve the minutes of the January 15, 2019, Regular Session. Motion carried unanimously.

Ische moved, Degler seconded, to approve the following consent agenda items:

Resolution #04-19, County Board Acknowledgment SP 010-596-007 and SP 010-611-013 – Carver Park and Ridge (Bid Package #1) Finalize Contract.

Resolution #05-19, Authorizing Settlement of Compensation to Owner for Acquisition of Real Property Interests Needed for the Highway 41/18 Project.

Resolution #06-19, Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for Highway 33 Bridge Project for the Replacement for Bridge No. 10503.

Approved a joint powers agreement with the City of Chaska for the Highway 14/McKnight Road Project, pending finalization of the contract review process.

Approved out of state training attendance/presentation for Sheriff's Office.

Authorized issuing a permit to MCES to replace a 14" sanitary sewer force main with a 20" sanitary sewer force main and permit the existing 16" force main within the boundary of Lake Waconia Regional Park and authorized Chair to sign the permit.

Approved 2019 police service contracts for the Cities of Chanhassen, Carver, Cologne, Hamburg, Mayer, New Germany, Norwood Young America, Victoria, Waconia and Watertown.

Approved a joint powers agreement with the City of Waconia for an intersection study for the Highway 10/Waconia Parkway Intersection Project, pending finalization of the contract review process.

Contract with the Department of Human Services pending finalization of the contract review process.

Resolution #07-19 County Board Acknowledgement 2018 County Wide Pavement Marking Project (Project 188016, Contract 18-215) Final Payment.

Contract with Dr. David Sudduth for psychiatry services.

Contract with Southwest Metro Intermediate District 288 pending finalization of the contract review process.

Authorized HH&S acceptance of \$25 donation for Encore Adult Day Services.

Authorized HH&S acceptance of \$50 donation to Encore Adult Day Services.

Approved Chaska Snow Hawks conducting a raffle in Carver County on March 2, 2019.

Resolution #08-19, Defining 2019 Non-Bargaining Compensation.

Approved the updated 2019 rate chart for seasonal, temporary and on-call positions.

Approved professional services agreement with Lockridge Grindal Nauen, pending finalization of the contract review process.

Approved Public Works purchase of vehicles and equipment from listed vendors.

Reviewed January 22, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$1,233,423.12; reviewed January 29, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$736,959.71 and reviewed February 5, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$ 346,621.21.

Motion carried unanimously.

Derek Gunderson, Mental Health Committee Chair, appeared before the Board to give the Committee's annual report and pointed out the email sent to the Board that included the report. Chair Maluchnik acknowledged the receipt of the report and entered it into the public record.

Gunderson noted the increased growth within the County and need for increased funding for services. He acknowledged support for the Steiner Kelting Wellness Facility and suggested pursuing bonding money set aside for mental health facilities. Gunderson stressed the need for increased collaboration with other organizations to handle mental health crisis calls. He explained he had been attending presentations within the community and stressed the need to get information out.

He identified the need for participation by those in a position to make a difference by reducing the stigma of those suffering from mental illness. He reviewed the areas the Committee would be focusing on in the next six months that included looking at the Vitals App, housing and putting together a program on mental health.

The Board thanked Mr. Gunderson for the report and the work of the Committee.

Ische moved, Degler seconded, to open the public hearing for management of the public right of way ordinance 91-2019. Motion carried unanimously.

Darin Mielke, Public Works, explained the right of way ordinance was last updated in 2014 and the ordinance provides for the management of utilities in road right of ways. He pointed out the updates in State law that allows for small wireless facilities to be placed on publicly owned structures in public right of ways and the proposed changes puts the County into compliance with State law. He highlighted the updated terms and definitions and pointed out the new permit requirement to allow the County the option to partner with utility companies to put in fiber optic cable.

Mary Shimshak, Assistant County Attorney, clarified the Ordinance gives the County control of the right of way and set reasonable standards.

No public testimony was received.

Workman moved, Ische seconded, to close the public hearing. Motion carried unanimously.

Degler offered the following Resolution, seconded by Workman:

Resolution #09 -19

Resolution to Update Chapter 93 of the Carver County Code of Ordinances By Repealing Ordinance 77-2014, Management of the Public Right of Way, and by Adopting and Enacting Ordinance 91-2019, Management of the Public Right of Way

On vote taken, all voted aye.

Summary: The Carver County Board of Commissioners adopted and enacted in Carver County Chapter 93, Management of the Public Right-of-Way Ordinance No. 91-2019 of the Code of Ordinances of the County of Carver, thereby amending and repealing Carver County Chapter 93, Management of the Public Right-of-way Ordinance No. 77-2014. The major amendments to the ordinance include the:

- Inclusion of new terms that comply with Minnesota Statute Section 237.163, “Use and Regulation of Public Right-of-Way;”
- Inclusion of new terms governing the use of public rights-of-way by wireless providers;
- Addition of new terms governing the permitting requirements for small wireless facilities; and
- Addition of other definitions from state statutes and administrative rules which increase clarity.

A printed official copy of the ordinance is available for inspection by any person during regular business hours at the Office of the County Recorder.

Tom Vellenga, Public Services Director, requested Board approval for restructuring the Environmental Services Department. He indicated he had been working with the Environmental Services Manager on a plan to restructure the department. He noted the current number of employees reporting to the manager and the new proposal to create a supervisor at the Environmental Center. He explained the new supervisor would supervise 3-4 full time staff, oversee the Environmental Center and report to the Environmental Services manager. Vellenga indicated the plan would be to post this position from within and after hire, the previous job would be eliminated. He noted this would involve an increase in compensation and they have identified the necessary funds within the professional services budget

Workman moved, Degler seconded, to approve the creation of the Environmental Center Supervisor position and to eliminate an Environmental Services position once that position is filled and related budget amendment. Motion carried unanimously.

Degler moved, Workman seconded, to go into closed session as provided by Minnesota Statute to discuss County Administrator Hemze's 2018 performance. Motion carried unanimously.

The Board adjourned the closed session at 10:20 a.m.

Stephen Manweiler, Metropolitan Mosquito Control Director, appeared before the Board to present an overview of the District's operations in 2018. He explained the District provides services to the seven county metro area and identified the commissioners serving on their Board. He indicated they focus primarily on a larval control. He pointed out the maximum levy the District could set and indicated their budget increased 1%.

He explained their program is based on biology of a mosquito, nothing there were many species in Minnesota. Each species has its own biology and knowing that, allows them to target their programs. Manweiler reviewed the three mosquito borne diseases and number of cases over the last two years. He indicated the District monitors the distribution of ticks within the metro area and provides public education to reduce the risk of transmitted diseases.

He indicated their plan for 2019 was to manage their budget and expenditures and increase their reserves. Manweiler indicated they would continue to emphasize disease risk reduction services. He added they have a sustainability program and as employees retire, they are reviewing job descriptions.

Manweiler encouraged citizens to contact the District if there is a concern and shared their contact information.

REGULAR SESSION
February 5, 2019

Degler moved, Workman seconded, to adjourn the Regular Session at 10:45 a.m. to go into a work session on the 2040 comp plan. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with Bolton and Menk for Arboretum Area Transportation Plan

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The Public Works Division, in cooperation with the Minnesota Department of Transportation (MnDOT) and the cities of Victoria, Chanhassen, and Chaska, are proceeding with the Arboretum Area Transportation Plan. The purpose of this project is to provide for short-, mid-, and long-term transportation improvements along Highway 5 and the additional study areas.

The primary reason for initiating this study is to help create an implementation plan for projects in this area that are included in the Transportation Tax Plan that was approved in 2017.

The project area primarily includes Highway 5 (Arboretum Blvd.) from approximately the City of Victoria's western city limits east past the Highway 41 (Hazeltine Blvd.) / Highway 5 (Arboretum Blvd.) intersection area to Century Blvd. in the City of Chanhassen. The study area also includes Highway 13 (Rolling Acres Rd. / Bavaria Rd.) from Highway 7 to Highway 18 (82nd St. W) and 82nd St. W from Highway 13 (Bavaria Rd.) to Highway 41 (Hazeltine Blvd.).

A Request for Proposals was issued and distributed on October 24, 2018 and proposals were due December 7, 2018. Three firms submitted proposals. An Evaluation Committee representing City partners, MnDOT, and the County reviewed and evaluated the proposals based on five criteria. The Evaluation Committee selected the consultant and proposal using a Best-Value procurement method and based selection on the highest score in the evaluation process.

This is a professional services agreement for engineering and planning services to complete a corridor traffic management, safety, and detailed phasing plan for transportation improvements. The proposed project will include reviewing traffic and design needs, access management, frontage and/or backage road needs, safety, connectivity to other major highways in the area, bicycle/trail and pedestrian connections, transit needs, stormwater requirements, and environmental screening and documentation.

ACTION REQUESTED:

Motion for approval of Professional Services Agreement contract with Bolton and Menk, Inc. for the Arboretum Area Transportation Plan pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	
State-MnDOT	\$376,998.00
City of Victoria	\$105,559.00
City of Chanhassen	\$22,620.00
City of Chaska	\$22,620.00
County Sales Tax	\$226,198.00
Total	\$753,995.00

Insert additional funding source

Related Financial/FTE Comments:

The County is responsible to pay 30% of the professional services costs. The County has separate JPAs with MnDOT to pay for 50% of the project cost, the City of Victoria to pay for 14%, and the City of Chaska and City of Chanhassen to pay 3% each.

Office use only:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Powers Agreement with City of Chanhassen for the Arboretum Area Transportation Plan

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

This is a Joint Powers Agreement with the City of Chanhassen for financial partnership on professional services costs for the Arboretum Area Transportation Study. The purpose of this project is to provide for short-, mid-, and long-term transportation improvements along Highway 5 and the additional study areas. The primary reason for initiating this study is to help create an implementation plan for projects in this area that are included in the Transportation Tax Plan that was approved in 2017.

The proposed project will include reviewing traffic and design needs, access management, frontage and/or backage road needs, safety, connectivity to other major highways in the area, bicycle/trail and pedestrian connections, transit needs, stormwater requirements, and environmental screening and documentation.

ACTION REQUESTED:

Motion to approve a Joint Powers Agreement with City of Chanhassen for the Arboretum Area Transportation Plan pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	
State-MnDOT	\$399,290.00
City of Victoria	\$111,800.00
City of Chanhassen	\$23,957.00
City of Chaska	\$23,957.00
County Sales Tax	\$239,575.00
Total	\$798,579.00

Insert additional funding source

Related Financial/FTE Comments:

The County agrees to pay 30% and City agrees to pay 3% of the professional services costs. The County has separate JPAs with MnDOT to pay for 50% of the project cost, the City of Victoria to pay for 14%, and City of Chaska to pay 3%.

Office use only:

RBA 2019 - 5944

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Powers Agreement with City of Chaska for the Arboretum Area Transportation Plan

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="2/19/2019"/>
Contact: <input type="text" value="Angie Stenson"/> Title: <input type="text" value="Planner - Transportaton, Senior"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

This is a Joint Powers Agreement with the City of Chaska for financial partnership on professional services costs for the Arboretum Area Transportation Study. The purpose of this project is to provide for short-, mid-, and long-term transportation improvements along Highway 5 and the additional study areas. The primary reason for initiating this study is to help create an implementation plan for projects in this area that are included in the Transportation Tax Plan that was approved in 2017.

The proposed project will include reviewing traffic and design needs, access management, frontage and/or backage road needs, safety, connectivity to other major highways in the area, bicycle/trail and pedestrian connections, transit needs, stormwater requirements, and environmental screening and documentation.

ACTION REQUESTED:

Motion to approve a Joint Powers Agreement with the City of Chaska for the Arboretum Area Transportation Plan pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING														
If "Other", specify: <input type="text"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>County Dollars =</td> <td></td> </tr> <tr> <td>State-MnDOT</td> <td style="text-align: right;">\$399,290.00</td> </tr> <tr> <td>City of Victoria</td> <td style="text-align: right;">\$111,800.00</td> </tr> <tr> <td>City of Chanhassen</td> <td style="text-align: right;">\$23,957.00</td> </tr> <tr> <td>City of Chaska</td> <td style="text-align: right;">\$23,957.00</td> </tr> <tr> <td>County Sales Tax</td> <td style="text-align: right;">\$239,575.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$798,579.00</td> </tr> </table>	County Dollars =		State-MnDOT	\$399,290.00	City of Victoria	\$111,800.00	City of Chanhassen	\$23,957.00	City of Chaska	\$23,957.00	County Sales Tax	\$239,575.00	Total	\$798,579.00
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City of Victoria	\$111,800.00														
City of Chanhassen	\$23,957.00														
City of Chaska	\$23,957.00														
County Sales Tax	\$239,575.00														
Total	\$798,579.00														
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source														

Related Financial/FTE Comments:

The County agrees to pay 30% and City agrees to pay 3% of the professional services costs. The County has separate JPAs with MnDOT to pay for 50% of the project cost, the City of Victoria to pay for 14%, and City of Chanhassen to pay 3%.

Office use only:

RBA 2019 - 5946

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Powers Agreement with City of Victoria for the Arboretum Area Transportation Plan

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

This is a Joint Powers Agreement with the City of Victoria for financial partnership on professional services costs for the Arboretum Area Transportation Study. The purpose of this project is to provide for short-, mid-, and long-term transportation improvements along Highway 5 and the additional study areas. The primary reason for initiating this study is to help create an implementation plan for projects in this area that are included in the Transportation Tax Plan that was approved in 2017.

The proposed project will include reviewing traffic and design needs, access management, frontage and/or backage road needs, safety, connectivity to other major highways in the area, bicycle/trail and pedestrian connections, transit needs, stormwater requirements, and environmental screening and documentation.

ACTION REQUESTED:

Motion to approve a Joint Powers Agreement with City of Victoria for the Arboretum Area Transportation Plan pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	
State-MnDOT	\$399,290.00
City of Victoria	\$111,800.00
City of Chanhassen	\$23,957.00
City of Chaska	\$23,957.00
County Sales Tax	\$239,575.00
Total	\$798,579.00

Insert additional funding source

Related Financial/FTE Comments:

The County agrees to pay 30% and City agrees to pay 14% of the professional services costs. The County has separate JPAs with MnDOT to pay for 50% of the project cost and the City of Chaska and City of Chanhassen to pay 3% each.

Office use only:

RBA 2019 - 5948

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Contract with Ayres Associates

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

As development expands within the County, the need for current aerial photography is essential to obtain an accurate depiction of conditions on the ground. Photography is used in many aspects of county business, from water management and asset collection to legal disputes. The Public Services Division and the Public Works Division have budgeted to collect 6 inch high-resolution/high accuracy aerial photography in the spring of 2019. This spring Ayres and Associates is flying over portions of the State of Minnesota for a utility project. This project does not include Carver County, but we are being offered a savings on a flight as airplanes will already be in the area.

The last flight the County flew with these requirements was in 2016. Those photos have become outdated in many areas of the county. Certain GIS datasets created at the county require high accuracy, such as parcels, centerlines, and Public Works assets. This new aerial photography will provide the necessary resolution and accuracy to ensure that the GIS data being created will be of sufficient quality to support current and future uses. All Divisions at the County will benefit from current aerial photography as we conduct day-to-day business, and it will also be made available to the public through various mapping applications and the open data portal.

ACTION REQUESTED:

Motion to contract with Ayres Associates pending completion of the County's contract review process.

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

The fee of \$29,320 is a not-to-exceed lump sum amount.

Office use only:

RBA 2019 - 5975

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with SRF Consulting Group for Highway 212 INFRA Grant Application

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The County is submitting an Infrastructure for Rebuilding America (INFRA) Program federal transportation grant application for Highway 212 expansion from Norwood Young America to Carver. The proposed project includes expansion of the highway to a 4-lane divided expressway and intersection safety improvements along the corridor. The County is leading development and submittal of the application in partnership with MnDOT.

This contract is for professional services for the preparation of the INFRA Program grant application and required technical analysis for the Highway 212 expansion project. In order to prepare the full corridor for submittal to the grant program, substantial project development and engineering is needed within a short time period. Major consultant work activities include preparation of the Benefit-Cost Analysis for the application as well as data collection, project management, and agency coordination. The professional consultant services will assist the County in meeting the US Department of Transportation's March 4, 2019 application deadline.

The total project cost for the application is \$110 million with a federal INFRA Program grant request of \$40 million. Funding secured for this improvement includes \$15 million from the Minnesota Highway Freight Program and \$7 million from Metropolitan Council's regional solicitation. County and State funding is also committed for the project.

ACTION REQUESTED:

Motion to approve the Professional Services Agreement contract with SRF Consulting Group, Inc. for Highway 212 INFRA Grant Application preparation pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

County Sales Tax

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019-

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Settlement Agreement for Right-of-Way Acquisition for the Highway 41/18 Project

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2019-2020 construction season includes the reconstruction of Highway 18, (Lyman Blvd), from 1/4 mile west of Highway 41 to Galpin Boulevard, and a portion of Highway 41 at the intersection with Highway 18. In order to complete the project, additional right of way is needed. The county obtained appraisals from a certified appraiser for permanent roadway, permanent drainage & utility, permanent wall and temporary construction easements within the project area. The County Board approved the making of offers to the property owners affected by the project at their August 7, 2018 board meeting. The County's right-of-way agent has negotiated a settlement with the property owner located at PID #'s 30.0160420 and 30.5430010, otherwise known as parcels 9 and 10 accorded to the recorded right of way plat No. 27.

ACTION REQUESTED:

Motion to adopt a resolution authorizing entering into a settlement agreement for the right-of-way acquisition on PID #'s 30.0160420 and 30.5430010.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

CSAH (Gas Tax etc)	\$159,175.00
City of Chaska	\$16,200.00
TED (State)	\$16,783.00
County Sales Tax	\$58,817.00
Total	\$250,975.00

Insert additional funding source

Related Financial/FTE Comments:

Costs splits are estimated and will be finalized upon completion of joint powers agreements with the cities of Chanhassen and Chaska.

Office use only:

RBA 2019 - 5981

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 19, 2019

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owner for Acquisition of Real Property Interests Needed for the Highway 41/18 Project

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for the Highway 41/18 Project (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained appraisals from a qualified certified appraiser which estimates the full amount of damages which the County’s proposed acquisition of the property interests described in said Exhibit A will cause to Owners of said real property interests; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required, in the amounts of the certified appraiser’s opinions; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County's acquisition of the real property interests described in said Exhibit A and the reconstruction of County Highway 18 from State Highway 41 to Galpin Blvd constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the independent appraisal report(s) of damages obtained by the County from an independent real estate appraiser and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on February 19, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 19th Day of February, 2019.

Dave Hemze

County Administrator

Insert Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property
Interests

(Acquisition)

P.I.D. No. 30.016420 & 30.5430010

S & S Buller Family, LLC

Taking of a permanent easement for roadway purposes over Highway 41, (containing 10,387 sq. ft., more or less).

Taking of a temporary easement for construction purposes over County Highway 18, (containing 35,577 sq. ft., more or less).

Settlement Amount: \$250,975.

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Flying Cloud Drive Reconstruction Project - Supplemental Agreement #7

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="2/19/2019"/>
Contact: <input type="text" value="Gregory Felt"/> Title: <input type="text" value="Program Delivery Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Flying Cloud Drive Reconstruction Project is primarily a Hennepin County led Project with the westerly 4,212 ft of the Project in Carver County. Hennepin County is acting as the lead Agency and holds the construction contract with Ames Constuction, Inc.. Supplemental Agreement #7 was created by Hennepin County, with our staff input and consent to modify the construction plans and to direct the contractor to Increase the Height of Retaining wall B in Carver and Hennepin County by 10' to account for error in the bluff height. The original design was 10' too short to hold back the existing bluff on both the Hennepin County and Carver County section of the Wall. The total cost of extending the height of Wall B was \$877,425.80, Carver County's share is \$307,099.03.

In the JPA between Carver County and Hennepin County for this project, the county board authorized the County Engineer to sign change orders and supplemental agreements up to \$100,000 per occurrence and with a project aggregate total of \$1 million. The County Engineer is requesting that the county board to authorize the County Engineer, or his designee, to approve of supplemental agreement #7 for the Flying Cloud Drive Reconstruction Project.

ACTION REQUESTED:

Motion to authorize the Carver County Engineer, or his designee, to approve Supplemental Agreement #7 for \$307,099.03 for the Flying Cloud Drive Reconstruction Project.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING				
If "Other", specify: <input type="text" value=""/>	County Dollars = <input type="text" value=""/>				
FTE IMPACT: <input type="text" value="None"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">Turnback Funding</td> <td style="width: 30%; text-align: right;">\$307,099.03</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$307,099.03</td> </tr> </table>	Turnback Funding	\$307,099.03	Total	\$307,099.03
Turnback Funding	\$307,099.03				
Total	\$307,099.03				
	<input checked="" type="checkbox"/> Insert additional funding source				

Related Financial/FTE Comments:
 We will be requesting County Turnback Funds for this supplemental agreement from MnDOT.

Office use only:
 RBA 2019-

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2019 Seasonal Road Restrictions

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

Seasonal road restrictions in Carver County can be established in accordance with Chapter 169, Laws of Minnesota, at the ton per axle limitations of the 2019 Seasonal Road Restriction map for Carver County, on file at Public Work's headquarters in Cologne and posted on the County web site. The County Engineer can increase or decrease said restrictions whenever conditions warrant pursuant to Chapter 163, Section 163.02, Subdivision 3, Laws of Minnesota.

The spring load restriction start and end dates are determined by MnDOT and will be announced with at least a 3-day advance notice. Advance notice is available on the Internet at:

http://www.mrr.dot.state.mn.us/research/seasonal_load_limits/sllindex.asp

and via recorded messages at (651) 366-5400 or toll free at 1-800-723-6543.

MnDOT policy is to not restrict loads in the Spring for more than 8 weeks, however the county can extend the end date if conditions warrant.

ACTION REQUESTED:

Adopt a resolution authorizing the posting of maximum seasonal load limits on Carver County Highways in 2019.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5964

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 19, 2019

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

2019 SEASONAL ROAD RESTRICTIONS

BE IT RESOLVED, that the seasonal road restrictions in Carver County be established in accordance with Chapter 169, Section 169.87, Laws of Minnesota, at the ton per axle limitations of the 2019 Seasonal Road Restriction map for Carver County, and

BE IT FURTHER RESOLVED, that the County Engineer is hereby authorized to impose and to increase or decrease said restrictions whenever conditions warrant pursuant to Chapter 163, Section 163.02, Subdivision 3, Laws of Minnesota.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 19th day of February, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 19th day of February, 2019.

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with Stonebrooke Engineering, Inc. for the Highway 41 Bridge Project

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Highway 41 Bridge Project involves the replacement of Bridge 10502 which located on Highway 41 over Silver Creek in San Francisco Township. The structure was built in 1963, and consists of a 3-span timber slab structure approximately 78 feet in length and 30 feet in width. The bridge is nearing the end of its service life due to strength loss due to decay in the timber piling and in the pier caps. This contract with Stonebrooke Engineering will provide construction plans to meet the project scope as well as optional construction inspection and administration for the project. The County has worked with this consultant in the past with much success.

ACTION REQUESTED:

Motion to approve a professional services agreement with Stonebrooke Engineering, Inc. for \$123,558 for the Highway 41 Bridge Project, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text"/>
CSAH Reg. Const.	\$123,558.00
Total	\$123,558.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5973

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with SRF Consulting Group for the Highway 5/33 Roundabout Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="2/19/2019"/>
Contact: <input type="text" value="Andrew Engel"/> Title: <input type="text" value="Civil Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

Carver County has applied for and received \$644,000 of Local Project Partnership (formerly Cooperative Agreement) funds and \$1,346,000 of federal Highway Intersection Safety Project (HSIP) funds to construct a roundabout at the intersection of County Highway 33 and State Highway 5/25 near Norwood Young America (NYA) in 2020. This intersection has a undesirable skew and has an extensive crash history which can be addressed by the construction of a roundabout. The project will also reconstruct Reform Street (County Highway 33/ State Highway 5/25) from the Highway 33/5 intersection to 212. MnDOT is currently planning a mill and overlay of State Highway 212 from County Highway 131 to County Highway 36 on the west side of Cologne in 2020. The Highway 212 overlay project will include the replacement of signals in NYA, construction of a pedestrian underpass and soils corrections of a small segment near Bongards. A mutual benefit exists to construct these two projects at the same time to minimize rework on Reform Street and limit the duration of traffic disruption in the area. This contract with SRF Consulting Group is for the design of the roundabout and Reform Street.

ACTION REQUESTED:

Motion to approve a professional services agreement with SRF Consulting Group. for \$437,612 for the Highway 5/33 Roundabout Project, pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
If "Other", specify: <input type="text" value=""/>	<table style="width: 100%;"> <tr> <td>County Dollars =</td> <td><input type="text" value=""/></td> </tr> <tr> <td>CSAH Regular (Const.)</td> <td style="text-align: right;">\$437,612.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$437,612.00</td> </tr> </table>	County Dollars =	<input type="text" value=""/>	CSAH Regular (Const.)	\$437,612.00	Total	\$437,612.00
County Dollars =	<input type="text" value=""/>						
CSAH Regular (Const.)	\$437,612.00						
Total	\$437,612.00						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						
Related Financial/FTE Comments:							

Office use only:

RBA 2019 - 5978

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution of Support to Sponsor Watertown Township's LRIP Project Application for Quarry Ave

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="2/19/2019"/>
Contact: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Deputy County Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The Local Road Improvement Program (LRIP) was established in Minnesota Statute 174.52 to assist local agencies in constructing or reconstructing local roads. The 2019 LRIP solicitation is open through March 1, 2019 with a goal of generating a list of local road projects to be used by transportation partners and local agencies for demonstrating legislative support for funding the program. No funding is currently available for the program.

Non-State Aid cities and townships must have a County sponsor to apply for LRIP funding. Watertown Township has requested that Carver County sponsor its application for the reconstruction and bituminous pavement surfacing of Quarry Avenue from Trunk Highway 25 to approximately 500 feet north of Trunk Highway 25. This project is eligible under the LRIP Routes of Regional Significance Account.

Watertown Township understands that it will be responsible for all costs above and beyond the awarded LRIP funding, including but not limited to engineering costs, right of way costs and construction costs. Watertown Township will maintain Quarry Avenue for the lifetime of the improvements. This resolution states the County will sponsor the Township's application for LRIP funding for the reconstruction of Quarry Avenue from Trunk Highway 25 to approximately 500 feet north of Trunk Highway 25.

ACTION REQUESTED:

Motion to adopt a Resolution of support to sponsor Watertown Township's Local Road Improvement Program project application for Quarry Avenue.

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING
<i>If "Other", specify:</i> <input type="text"/>	County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

Townships must have a County sponsor and support of the County Board via resolution to show support and willingness to sponsor their project. The County will act as the Township's fiscal agent if their project is awarded funding.

Office use only:

RBA 2019 - 5979

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 19, 2019

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**Resolution of Support to Sponsor Watertown Township’s Local Road Improvement Program
Project Application for Quarry Avenue**

WHEREAS, the Local Road Improvement Program (LRIP) was established in Minnesota Statute 174.52 to assist local agencies in constructing or reconstructing local roads; and

WHEREAS, the 2019 LRIP solicitation is open through March 1, 2019 with a goal of generating a list of local road projects to be used by transportation partners and local agencies for demonstrating legislative support for funding the program; and

WHEREAS, local agency projects must meet the eligibility requirements of one of three types of accounts with specific intent: the Routes of Regional Significance Account, Rural Road Safety Account, or the Trunk Highway Corridor Account; and

WHEREAS, project selection considers geographical distribution and distribution among jurisdictions along with evaluation criteria including: safety, regional significance, support from local agencies, availability of other funding sources, non-controversial, expected useful life, and project impact; and

WHEREAS, Non-State Aid cities and townships must have a County sponsor to apply for LRIP funding; and

WHEREAS, Watertown Township has requested that Carver County sponsor its application for the reconstruction and bituminous pavement surfacing of Quarry Avenue from Trunk Highway 25 to approximately 500 feet north of Trunk Highway 25; and

WHEREAS, this project is eligible under the LRIP Routes of Regional Significance Account; and

WHEREAS, Watertown Township understands that it will be responsible for all costs above and beyond the awarded LRIP funding, including but not limited to engineering costs, right of way costs and construction costs; and

WHEREAS, Watertown Township will maintain Quarry Avenue for the lifetime of the improvements; and

NOW THEREFORE, BE IT RESOLVED that the County of Carver hereby sponsors the application for LRIP funding for the reconstruction of Quarry Avenue from Trunk Highway 25 to approximately 500 feet north of Trunk Highway 25.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the _____ day of _____, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2019.

Dave Hemze County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution of Support to Submit LRIP Application for Highway 25 and Highway 20 Intersection

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="2/19/2019"/>
Contact: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Deputy County Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The Local Road Improvement Program (LRIP) was established in Minnesota Statute 174.52 to assist local agencies in constructing or reconstructing local roads. The 2019 LRIP solicitation is open through March 1, 2019 with a goal of generating a list of local road projects to be used by transportation partners and local agencies for demonstrating legislative support for funding the program. No funding is currently available for the program.

The County identified the intersection of Highway 25 and Highway 20 in Watertown Township as a priority project in the County Roadway Safety Plan for geometric improvements. The intersection was studied, and intersection design alternatives were developed in 2018. The alternatives were reviewed with MnDOT staff and Township officials for refinement and selection of the preferred alternative.

By submitting the application for this project, the County requests consideration of the Highway 25 and Highway 20 intersection improvement project for up to \$1 million in LRIP funding.

ACTION REQUESTED:

Motion to adopt Resolution of Support to Submit Local Road Improvement Program Project Application for Highway 25 and Highway 20 Intersection Improvements and to authorize and direct the County Engineer to submit the application.

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING						
If "Other", specify: <input type="text" value=""/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="text-align: right;">\$193,000.00</td> </tr> <tr> <td>LRIP Grant Request</td> <td style="text-align: right;">\$1,000,000.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$1,193,000.00</td> </tr> </table>	County Dollars =	\$193,000.00	LRIP Grant Request	\$1,000,000.00	Total	\$1,193,000.00
County Dollars =	\$193,000.00						
LRIP Grant Request	\$1,000,000.00						
Total	\$1,193,000.00						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:

No funding is currently available for the LRIP program. This solicitation is open to generate a list of local road projects to be used by transportation partners and local agencies for demonstrating legislative support for funding the program. The funding amounts represent the project cost if the project were to be selected once funding is allocated to the program.

Office use only:

RBA 2019 - 5980

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 19, 2019

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**Resolution of Support to Submit Local Road Improvement Program Project Application for
Trunk Highway 25 and County Highway 20 Intersection Improvements**

WHEREAS, the Local Road Improvement Program (LRIP) was established in Minnesota Statute 174.52 to assist local agencies in constructing or reconstructing local roads; and

WHEREAS, the 2019 LRIP solicitation is open through March 1, 2019 with a goal of generating a list of local road projects to be used by transportation partners and local agencies for demonstrating legislative support for funding the program; and

WHEREAS, local agency projects must meet the eligibility requirements of one of three types of accounts with specific intent: the Routes of Regional Significance Account, Rural Road Safety Account, or the Trunk Highway Corridor Account; and

WHEREAS, project selection considers geographical distribution and distribution among jurisdictions along with evaluation criteria including: safety, regional significance, support from local agencies, availability of other funding sources, non-controversial, expected useful life, and project impact; and

WHEREAS, the County identified the intersection of Trunk Highway (TH) 25 and County State Aid Highway (CSAH) 20 as a priority project in the County Roadway Safety Plan for geometric improvements; and

WHEREAS, the County studied and developed intersection design alternatives in 2018 and reviewed the alternatives with MnDOT staff and Township officials for refinement and selection of the preferred alternative; and

WHEREAS, the County requests consideration of the TH 25 and CSAH 20 intersection improvement project for up to \$1 million in LRIP funding; and

NOW THEREFORE, BE IT RESOLVED that Carver County hereby supports the submittal for LRIP application for intersection improvements at TH 25 and CSAH 20 in Watertown Township and authorizes and directs the County Engineer to submit the application.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the _____ day of _____, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2019.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Encore Adult Day Services Donation received

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
Consent ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Donation received for Encore Adult Day Services (\$470.64)

Donated funds will be used for program enrichment.

ACTION REQUESTED:

Approve receipt of donation.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5963

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Tobacco License for Yayin Gado I, LLC dba Top Ten Liquors

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Yayin Gado I, LLC dba Top Ten Liquors has applied for a Tobacco License and is in compliance with the Carver County Tobacco Ordinance. The owner is requesting the Carver County Board of Commissioners approval to sell tobacco products. The business is located at 19900 W 78th St Chanhassen. This property is located within Hennepin County limits but Chanhassen City limits. The Carver County Sheriff's office is responsible for compliance checks at this location and therefore we are issuing the tobacco license. This is a new request for new owners at this location.

ACTION REQUESTED:

Approval of the Carver County Board to issue a Tobacco License to Yayin Gado I, LLC dba Top Ten Liquors.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5966

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Out of State Travel - VSO

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

The Carver County Veteran Services Officer (VSO) was selected by his peers to assist with the reintegration of Minnesota veterans returning from deployment to US Central Command (CENTCOM). The event occurs in late February 2019 at Fort Bliss, TX. Taking part in the demobilization process is a great honor, as it's a process to ensure that returning veterans are informed and understand the benefits they've earned.

The State of Minnesota will cover airfare, hotel, and meal costs of the trip. The Veterans Service Office is proposing to use \$300 from the State of Minnesota Veterans Service Office Operational Grant to pay for the rental car and fuel. The short notice for this RBA is due to tight US Army and Minnesota National Guard timelines.

ACTION REQUESTED:

Motion to approve expenses for the Veteran Services Officer's travel to Ft. Bliss, Texas for the reintegration of Minnesota Veterans.

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
VSO Operational Grant	\$300.00
Total	\$300.00

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5988

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Out-of-State Travel for Land Records Manager

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Kathy Smith, Land Records Manager, has been invited by our software vendor, TriMin, to participate in a presentation on "Intergrating GIS with Land Records" at the Property Records Industry Association (PRIA) National Winter Conference in Greenville, South Carolina. TriMin has offered to pay for Kathy's conference registration and the Department will redirect funds within their Conference and Professional Training budget to pay for transportation and lodging.

ACTION REQUESTED:

Motion to Approve Out-of-State travel for Land Records Manager to participate in PRIA's National Winter Conference in Greenville, South Carolina.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5986

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of Appointed Position and Authorization to Proceed with Employment Contract

Primary Originating Division/Dept: <u>Sheriff</u>	Meeting Date: <u>2/19/2019</u>
Contact: <u>Mia Johnson</u> Title: <u>Employee Relations Business ...</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

County Sheriff Jason Kamerud is requesting approval to eliminate the regular status Administrative Services Manager 1.0 FTE and create an Administrative Services Manager as an appointed position. This position has been evaluated and designated within the County's classification structure as DBM C43. The County Sheriff is allowed two appointed positions, but only one appointed position has been filled since the Administrative Services Manager 1.0 FTE was created in 2007. The current Administrative Services Manager is retiring March 8, 2019. The regular status position would be eliminated when vacated by the current incumbent.

Additionally, the Sheriff is requesting approval of the appointed position employment contract, pending satisfactory completion of employment prerequisites. Funding for this position is included in the 2019 budget.

A candidate has been identified to fill the appointed role, who brings over 9 years of management experience and has 15+ years of project management and technical writing experience, as well as an Associate of Arts degree with an emphasis in communication. The position manages the Administration Department within the Sheriff's Office, develops press releases, and will oversee the overall branding of the Sheriff's Office, among other duties. The candidate's combination of education and experience will position this individual to be successful in the role.

The terms of the employment agreement clarify that this is an exempt "at will" position. The agreement includes an initial salary of \$83,200 which is within the 2019 non-bargaining salary scale for DBM C43. The agreement also includes eligibility for salary increases, insurance, accrual of PTO and other benefits consistent with the Personnel Policies for non-bargaining staff, standard notice and severance language. No increase in staffing costs are anticipated as a result of the actions requested.

ACTION REQUESTED:

Approval to eliminate the 1.0 FTE Administrative Services Manager regular status position effective March 9, 2019.
Approval for the County Sheriff to proceed with filling an appointed Administrative Services Manager position within the Sheriff's Office; and approval of the employment agreement for this position pending satisfactory completion of employment prerequisites.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

FTE IMPACT: Other staffing change (grade, classification, hours, etc.)

Total	<input style="width: 100%;" type="text"/>
	\$0.00

Related Financial/FTE Comments:

2019 budgeted cost for the regular status 1.0 FTE is \$137,036.
Costing for new position is \$116,257.

Office use only:

RBA 2019 - 5984

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution of Support and Approval for Federal INFRA Grant Application for US 212 Expansion

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="2/19/2019"/>
Contact: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="PW Director/County Engineer"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="15"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="PW Director/County Engineer"/>	
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The U.S. Department of Transportation is soliciting applications for \$855-\$902.5 million in FY 2019 Infrastructure for Rebuilding America "INFRA" Grant Program funds for Nationally Significant Freight and Highway Projects, as authorized in the Fixing America's Surface Transportation (FAST) Act. The INFRA Program provides dedicated, discretionary funding for transportation projects of national or regional significance. Eligible projects for INFRA grants include highway or bridge projects on the National Highway System. The grant program directs at least 25 percent of the funds be used for projects located in rural areas and reserves 90 percent of the funding for large projects with a minimum total project cost of \$100 million. Applications for FY 2019 funding under the INFRA Program are due March 4, 2019.

The County, in partnership with MnDOT is seeking funds to reconstruct US Highway 212 from a two-lane rural highway to a four-lane divided expressway between the City of Norwood Young America and the City of Carver. The proposed improvements will remove barriers to efficient freight movement, provide economic development opportunities at key locations, preserve existing infrastructure, and improve the corridor's mobility and safety for all users.

INFRA grants may be used for up to 60 percent of future eligible project costs, and total Federal assistance for a project receiving an INFRA grant may not exceed 80 percent of future eligible project costs. The Board adopted a 1/2 percent local option sales tax in May 2017 dedicated for transportation projects, and this project is identified in the implementation plan for use of these funds. This resolution states that the County will provide funding towards the local match and partner with MnDOT to contribute to the overall local match and project funding as identified in the INFRA grant application. Funding secured to date includes \$15 million through the Minnesota Highway Freight Program and \$7 million through the Metropolitan Council's regional solicitation, as well as \$18 million commitment from MnDOT.

ACTION REQUESTED:

Adopt Resolution to support and approve the submittal of the US Highway 212 Expansion application to the FY 2019 INFRA Program to reconstruct and expand US Highway 212 from a two-lane undivided highway to a four-lane divided expressway between the City of Norwood Young America and the City of Carver and authorize and direct the Carver County Engineer to submit the application.

FISCAL IMPACT: <input type="text" value="None"/> <i>Budget Amendment needed if grant won.</i> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>MnDOT (State)</td><td style="text-align: right;">\$28,000,000.00</td></tr> <tr><td>MN Hwy Freight Program</td><td style="text-align: right;">\$15,000,000.00</td></tr> <tr><td>Met Council Fed. Grant</td><td style="text-align: right;">\$7,000,000.00</td></tr> <tr><td>INFRA Grant Request</td><td style="text-align: right;">\$40,000,000.00</td></tr> <tr><td>County Sales Tax</td><td style="text-align: right;">\$20,000,000.00</td></tr> <tr><td>Total</td><td style="text-align: right;">\$110,000,000.00</td></tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	MnDOT (State)	\$28,000,000.00	MN Hwy Freight Program	\$15,000,000.00	Met Council Fed. Grant	\$7,000,000.00	INFRA Grant Request	\$40,000,000.00	County Sales Tax	\$20,000,000.00	Total	\$110,000,000.00
MnDOT (State)	\$28,000,000.00												
MN Hwy Freight Program	\$15,000,000.00												
Met Council Fed. Grant	\$7,000,000.00												
INFRA Grant Request	\$40,000,000.00												
County Sales Tax	\$20,000,000.00												
Total	\$110,000,000.00												
FTE IMPACT: <input type="text" value="None"/>													

Related Financial/FTE Comments:

The total estimated project cost is \$110 million. The County has secured two grants: MN Highway Freight Program (\$15 million) and Federal STP Funding through the Metropolitan Council's Regional Solicitation (\$7 million). This estimate includes the estimated State's share of up to \$28 million (approx. \$18 million committed) and the County's share at up to \$20 million (\$16 million programmed to date from 1/2 percent local option sales tax). A budget amendment would be necessary if the County were awarded the \$40 million grant. The County will work with MnDOT to fully fund the local match.

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RBA 2019 - 5976

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 19, 2019

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution of Support and Approval for an INFRA Grant Application for US Highway 212 Expansion between the City of Norwood Young America and City of Carver

WHEREAS, the Infrastructure for Rebuilding America “INFRA” Grant Program provides dedicated, discretionary funding for transportation projects of national or regional significance; and

WHEREAS, the U.S. Department of Transportation is soliciting applications for \$855-\$902.5 million in FY 2019 INFRA funds for Nationally Significant Freight and Highway Projects, as authorized in the Fixing America’s Surface Transportation (FAST) Act; and

WHEREAS, the INFRA Program directs at least 25 percent of the funds be used for projects located in rural areas; and

WHEREAS, the INFRA Program reserves 90 percent of the funding for large projects with a minimum total project cost of \$100 million; and

WHEREAS, eligible projects for INFRA grants include highway or bridge projects on the National Highway System; and

WHEREAS, Carver County, in partnership with the Minnesota Department of Transportation (MnDOT) is seeking funds to reconstruct US Highway 212 from a two-lane rural highway to a four-lane divided expressway between the City of Norwood Young America and the City of Carver; and

WHEREAS, the proposed improvements will remove barriers to efficient freight movement, provide economic development opportunities at key locations, preserve existing infrastructure, and improve the corridor’s mobility and safety for all users; and

WHEREAS, INFRA grants may be used for up to 60 percent of future eligible project costs, and total Federal assistance for a project receiving an INFRA grant may not exceed 80 percent of future eligible project costs; and

WHEREAS, the Carver County Board of Commissioners adopted a ½ percent local option sales tax in May 2017 dedicated for transportation projects, and this project is identified in the implementation plan for use of these funds; and

WHEREAS, Carver County will provide funding towards the local match and partner with MnDOT to contribute to the overall local match and project funding as identified in the INFRA grant application, which includes the use of funding programmed for maintenance, secured funding through other grant programs, and additional program funding as applicable; and

NOW THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners supports and approves the application for a FY 2019 INFRA grant to reconstruct US 212 from a two-lane undivided highway to a four-lane divided expressway between the City of Norwood Young America and the City of Carver and authorizes and directs the Carver County Engineer to submit the application.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of _____, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 19th day of February, 2019.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Minnehaha Creek Watershed District Board of Managers Appointment

Primary Originating Division/Dept: Administration (County)

Meeting Date: 2/19/2019

Contact: Dave Hemze Title: County Administrator

Item Type:
Regular Session

Amount of Time Requested: 5 minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Carver County has one appointment to the Minnehaha Creek Watershed District Board of Managers. The vacancy was advertised in the County's legal newspaper and the Chanhassen Villager. William Olson, the current incumbent, has submitted his application for reappointment. No other applications were received.

ACTION REQUESTED:

Appoint William Olson to the Minnehaha Creek Watershed District Board of Managers for a three year term.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5929

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Appointment to Board of Adjustment

Primary Originating Division/Dept: Administration (County)

Meeting Date: 2/19/2019

Contact: Dave Hemze Title: County Administrator

Item Type:
Regular Session

Amount of Time Requested: 5 minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

There are two vacancies on the Board of Adjustment. One in Commissioner District #1 and one in Commissioner District #2. Applications have been received from Paul Modeen, residing in Commissioner District #5; from Carroll Aasen, Jr., residing in Commissioner District #3 and from Robin Bielefeldt, residing in Commissioner District #3.

ACTION REQUESTED:

The Board has the option to make appointments today or hold until such time as they find an applicant within their District.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5969

Carver County Board of Commissioners Request for Board Action



Agenda Item:

County Administrator's 2018 Annual Performance Evaluation Summary

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="2/19/2019"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="Employee Relations Division Dir"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="Employee Relations Division Dire"/>	
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government"/>	

BACKGROUND/JUSTIFICATION:

As provided by Statute, the Board met with County Administrator David Hemze on February 5, 2019 in closed session to discuss his 2018 performance. The summary of their discussion is as follows:

Mr. Hemze's performance during 2018 reflected excellence in many areas, resulting in an overall outstanding performance rating. It is evident that Mr. Hemze is continuously refining his leadership skills, demonstrating enhanced performance and professional growth with each passing year in this position. He has provided highly effective leadership for the organization and continued to develop strategies in support of excellent public service. During this past year, Mr. Hemze navigated various challenges including guiding the organization through a comprehensive space planning study to be prepared to meet future service requirements and has addressed complex communications challenges. Developing and enhancing communications strategies to support effective dialogue with the public and community members will continue to be a priority. The Board has come to expect excellence in Mr. Hemze's leadership and performance, and affirm that he has continued to deliver at a very high level as he has led this organization in service of the Carver County community throughout 2018.

ACTION REQUESTED:

Motion to approve an overall rating of outstanding for County Administrator Hemze's 2018 performance.

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING
<i>If "Other", specify:</i> <input type="text"/>	County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5985