



Carver County Board of Commissioners
 February 5, 2019
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

REGULAR SESSION

9:00 a.m.	1.	<ul style="list-style-type: none"> a) CONVENE b) Pledge of allegiance c) New Employee Introductions1-2 d) Public comments - <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i> 	
	2.	Agenda review and adoption	
	3.	Approve minutes of January 15, 2019, Regular Session	3-5
	4.	Community Announcements	
9:10 a.m.	5.	CONSENT AGENDA	
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
		5.1 Final Acceptance of Carver Park and Ride Construction Contract – Bid Package 1	6-7
		5.2 Settlement Agreement for Right of Way Acquisition for the Highway 41/18 Project	8-11
		5.3 Right of Way Acquisition for the Highway 33 Bridge Project.....	12-15
		5.4 Joint Powers Agmt. with the City of Chaska for the Highway 14/McKnight Road Project	16
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
		5.5 Request for Board Approval for Out of State Training Attendance	17
		5.6 Utility Permit to Metropolitan Council Environmental Services for Sanitary Sewer Force Mains.....	18
		5.7 Approve 2019 Police Service Contracts	19
		5.8 Joint Powers Agreement for an intersection study for the Highway 10/Waconia Parkway N. Intersection Project	20
		5.9 Request for approval to contract with Dept of Human Services.....	21
		5.10 Final Acceptance for 2018 County Wide Pavement Marking Project .	22-23
		5.11 Professional Services Agreement for Psychiatry Services at First Street Center.....	24
		5.12 Request for approval to contract with SouthWest Metro Intermediate District 288	25
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5.15	Charitable Gambling Application to conduct a Raffle in Carver County-Chaska Sno Hawks	28
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Culture: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government

5.16	Resolution Defining 2019 Non-Bargaining Compensation.....	29-31
5.17	Approval of 2019 STOC Wage Scale.....	32-33

Finances: Improve the County's financial health and economic profile

5.18	Professional Services Agmt. with Lockridge Grindal Nauen for 2019 Federal Government Relations.....	34
5.19	Approval of vehicle and equipment purchases.....	35-40
5.20	Review Social/ Commissioners' Warrants.....	NO ATT

9:10 a.m.	6. COMMUNITIES: Create and maintain safe, healthy and livable communities	
	6.1 Annual Report from Local Advisory Committee (LAC) on Mental Health	41
	6.2 Public Hearing - Ordinance 91-2019 to Amend Ordinance 77-2014 Management of the Public Right-of-Way.....	42-44
9:45 a.m.	7. GROWTH: Manage the challenges and opportunities resulting from growth and development	
	7.1 Environmental Services Dept. Restructuring.....	45-47
9:55 a.m.	8. CULTURE: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government	
	8.1 Closed Session to Discuss County Administrator Annual Performance Evaluation	48
10:25 a.m.	9. COMMUNITIES: Create and maintain safe, healthy and livable communities	
	9.1 Metropolitan Mosquito Control Update	49

10:45 a.m. **ADJOURN REGULAR SESSION**

WORK SESSION

10:45 a.m.	A. GROWTH: Manage the challenges and opportunities resulting from growth and development	
	1. 2040 Comprehensive Plan	50

11:15 a.m.	BOARD REPORTS	
	1. Chair	
	2. Board Members	
	3. Administrator	
	4. Adjourn	

David Hemze
County Administrator

UPCOMING MEETINGS

February 12, 2019	No Meeting
February 19, 2019	4:00 p.m. Board Meeting
February 26, 2019	9:00 a.m. Board Work Session
March 5, 2019	9:00 a.m. Board Meeting
March 12, 2019	No Board Meeting
March 19, 2019	4:00 p.m. Board Meeting

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****New Employee Introduction for Bridette Bartko**

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 2/5/2019

Contact: Patrick Lambert Title: Right of Way Agent

Item Type:
New Employee Intro

Amount of Time Requested: 5 minutes

Attachments: Yes No

Presenter: Darin Mielke Title: Deputy County Engineer

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Brigette Bartko began working as a right of way agent for Carver County on January 7, 2019. Brigette will be introduced to the Board of Commissioners.

ACTION REQUESTED:

Welcome Brigette Bartko as a staff member at Carver County.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

 Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5954

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Emily Heiland -- Client Services Representative, Information Technology**

Primary Originating Division/Dept: Public Services - IT

Meeting Date: 2/5/2019

Contact: Lisa Songle Title: IT Office Manager

Item Type:
New Employee Intro

Amount of Time Requested: 5 minutes

Attachments: Yes No

Presenter: Lisa Songle Title: IT Office Manager

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Emily Heiland started as a Client Services Representative on January 22, 2019, filing a vacancy.

ACTION REQUESTED:

Please welcome Emily as a staff member at Carver County.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total

\$0.00

 Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5934

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on January 15, 2019. Chair Randy Maluchnik convened the session at 4:01 p.m.

Members present: Randy Maluchnik, Chair, James Ische, Vice Chair, Gayle Degler and Tim Lynch.

Members absent: Tom Workman

The following amendments were made to the agenda:

Add:

5.8 Application for 1 day to 4 day temporary on-sale liquor license for Waconia Lions Club

5.9 2018 Pay Equity Report

Degler moved, Lynch seconded, to approve the agenda as amended. Motion carried unanimously.

Ische moved, Degler seconded, to approve the minutes of the January 8, 2019, Organizational Session. Motion carried unanimously.

Lynch moved, Ische seconded, to approve the following consent agenda items:

Professional services agreement with Collins Engineers for \$44,584 for survey mapping services to support the Arboretum Area Transportation Plan.

Authorized the Carver County Engineer, or his designee, to approve Supplemental Agreement #9 for \$223,920.10 for the Flying Cloud Reconstruction Project.

Resolution #3-19, Designation of County State Aid Highway 101.

Approved issuing a special event use permit to the Waconia Lions Club for the Wild Game Dinner held on February 2, 2019.

Approved double incumbency of an employee as a detention deputy until a position becomes available through attrition, but not later than July 1, 2019 and approved use of deputy sheriff positional vacancy to pay the compensation package.

Approved the following abatements:

58.0500910	Terrance J. O'Connor
25.5500330	Cara Benoit
20.0191800	Brent Asproth
65.2350080	Brett Vetter

Approved the one day to four day temporary on sale liquor license application for the Waconia Lions Club for Saturday, February 2, 2019.

Approved the completed 2018 Pay Equity Implementation Report and authorized Employee Relations to submit the report to the State of Minnesota.

Reviewed January 15, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$446,989.57.

Motion carried unanimously.

The County Board recognized retiring Carver County Fair Board members Curtis Wolter, Adrian Rademacher, Dale Rademacher and Bob Lano for their years of service and dedication to the Carver County Fair. The Board acknowledged their combined 129 years of service on the Fair Board and thanked them for their hard work.

Martin Walsh, Parks, requested the Board approve a Memorandum of Understanding and Purchase Agreement with Hennepin County Regional Rail Authority for the Minnesota River Bluffs Regional Trail.

He explained Parks was partnering with HCRRA to fix the slope failure that occurred in 2014. He stated Carver County would obtain a Park Acquisition Opportunity Fund Grant from the Met Council to acquire the property and HCRRA would use those funds to repair the slope failure. Walsh indicated the Board already approved the River Bluffs Acquisition Master Plan and reviewed the completed and remaining work to receive funding.

Walsh outlined the appraisal amount, estimated cost of repair and purchase price. He noted there was a mortgage on the property and they were reviewing if that could be transferred to Carver County. He indicated the HCRRA also raised questions related to cost participation by the County if the repair costs were above 1.7 million and a possible commitment for acquisition of the North LRT/Lake Minnetonka Regional Trail. Walsh identified pros and cons of acquiring the additional trail and asked for Board direction.

Mary Smisak, Assistant County Attorney, clarified the mortgage was with MnDOT and funds would not need to be paid back unless the property were conveyed to another entity. She stated it was anticipated the mortgage terms would be assigned to the County but she has not seen the actual mortgage documents that Hennepin County holds with MnDOT.

Walsh confirmed there may be some opportunity to save costs on the trail project if work was done along with the 101 project.

Dave Hemze, County Administrator, suggested the Board not commit at this time related to acquiring the second trail nor commit to the costs above 1.7 million.

Degler moved, Ische seconded, to authorize the Chair and Administrator to execute a Memorandum of Understanding and a Purchase Agreement for 1.7 million, less any eligible acquisition expenses incurred by Carver County, with the Hennepin County Regional Rail Authority for the Carver County portion of the Southwest Light Rail Trail Transit Line/Minnesota River Bluffs Regional Trail, after review and approve under the contract review process and final authorization to proceed by the County Administrator and related budget amendment Motion carried unanimously.

Jason Mielke, Land Management, requested the Board authorize the Chair's signature on the joint FEMA Letter of Map Revision with the City of Watertown. He explained the City was applying for Letter of Map revision from FEMA to revise the current floodplain and floodway along Mapes Creek within portions of the Township and the City of Watertown. He stated the DNR has been working with both jurisdictions to provide updated hydrology information. The revision would reduce regulatory requirements for existing homeowners and would allow the remaining lots within the Rosewood Estates subdivision to be built upon without any drastic changes needed. He indicated affected property owners would be notified. He added this had been reviewed and supported by the DNR and Water Management Organization.

Steve Burns, Watertown, explained what occurred when the new maps were created. He indicated they did not get notified of this change and this revision would lower the elevation back down.

Lynch clarified he would be abstaining from the vote as he had a relative building a home within this division.

Ische moved, Degler seconded, to authorize the Board Chair's signature on the joint FEMA LOMR application with the City of Watertown. Ische, Degler, Maluchnik voted aye. Lynch abstained. Motion carried.

Lynch moved, Degler seconded, to adjourn as the County Board and convene as the Carver County Ditch Authority. Motion carried unanimously.

David Frischmon, Financial Services, requested the Ditch Board approve 2018 repairs to County Ditch #9. He explained they initially expected the repairs to be less than \$10,000 but after inspection, the project was recommended to be expanded and the work completed.

Ische moved, Lynch seconded, to approve the \$17,400 quote for County Ditch #9 ditch repairs by Schneider Excavating & Grading, Inc. Motion carried unanimously.

Lynch moved, Degler seconded, to adjourn as the Carver County Ditch Authority at 4:55 p.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Final Acceptance of Carver Park and Ride Construction Contract - Bid Package 1

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="2/5/2019"/>
Contact: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Division Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

Carver County partnered with the City of Carver to construct a Park and Ride site and roadway improvements at the intersection of County Road 11 and Ironwood Drive. The City received federal CMAQ funds to construct the Park and Ride and state rules required the County to sponsor the City since their population is less than 5000. The construction contract was administered by the County.

Bid Package 1 for the Carver Park and Ride Project was awarded to Minger Construction, Inc. in the amount of \$3,445,112.52. The final amount for Bid Package 1 after construction is \$3,169,821.52.

Bid Package 2 for the Carver Park and Ride Project was awarded to Project One Construction, Inc. with a bid amount of \$698,778.00. The final amount for Bid Package 2 after construction is \$698,660.00. Contract 14-048 with Project One Construction, Inc. for Bid Package 2 was finalized by the county board under RBA 4046 on 07/05/2016.

This RBA is to finalize contract 14-047 with Minger Construction, Inc. All money owed Minger Construction Inc., including retainage, has been paid. Before the contract could be finalized with all contractors the state and county needed final CMAQ approval. The county was notified by MnDOT on January 4, 2019 that final CMAQ approval has been given.

Board Action is needed to finalize the contract with Minger Construction Inc.

ACTION REQUESTED:

Adopt a resolution accepting all work as complete for SP 010-596-007 and SP 010-611-013 - Carver Park and Ride - Bid Package 1 .

FISCAL IMPACT:
 If "Other", specify:

FTE IMPACT:

FUNDING	
County Dollars =	\$0.00
CSAH (Gas Tax etc)	\$242,488.90
CMAQ Funds (Federal)	\$2,470,682.62
City Water Capital Fund	\$5,700.00
Carver Co. CDA	\$450,950.00
City of Carver	\$0.00
Total	\$3,169,821.52
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 5, 2019

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**COUNTY BOARD ACKNOWLEDGMENT
SP 010-596-007 and SP 010-611-013 - Carver Park and Ride (Bid Package #1)
FINALIZE CONTRACT**

WHEREAS, the construction project SP 010-596-007 and SP 010-611-013 - Carver Park and Ride (Bid Package #1) has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and on behalf of the Carver County Public Works Division.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 5th day of February, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5th day of February, 2019.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Settlement Agreement for Right of Way Acquisition for the Highway 41/18 Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="2/5/2019"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right of Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The 2019 - 2020 construction seasons include the reconstruction of Highway 18 (Lynman Blvd.) from 1/4 mile west of Highway 41 to Galpin Boulevard, and a portion of Highway 41 at the intersection with Highway 18. In order to complete the project, additional right of way is needed. The county obtained appraisals from a certified appraiser for permanent roadway, permanent drainage & utility, permanent wall and temporary construction easements within the project area. The County Board approved the making of offers to the property owners affected by the project at their August 7, 2018 board meeting. The County's right-of-way agent has negotiated settlements with property owners located at PID #'s 25.0210100, 30.0570050

ACTION REQUESTED:

Motion to adopt a resolution authorizing entering into a settlement agreement or the right-of-way acquisition on PID #'s 25.0210100, 30.0570050.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING														
<i>If "Other", specify:</i> <input type="text"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>County Dollars =</td> <td><input type="text"/></td> </tr> <tr> <td>TED (State)</td> <td><input type="text"/></td> </tr> <tr> <td>CSAH (Gas Tax etc)</td> <td style="text-align: right;">\$32,500.00</td> </tr> <tr> <td>County Sales Tax</td> <td><input type="text"/></td> </tr> <tr> <td>City of Chaska</td> <td style="text-align: right;">\$25,000.00</td> </tr> <tr> <td>City of Chanhassen</td> <td style="text-align: right;">\$7,500.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$65,000.00</td> </tr> </table>	County Dollars =	<input type="text"/>	TED (State)	<input type="text"/>	CSAH (Gas Tax etc)	\$32,500.00	County Sales Tax	<input type="text"/>	City of Chaska	\$25,000.00	City of Chanhassen	\$7,500.00	Total	\$65,000.00
County Dollars =	<input type="text"/>														
TED (State)	<input type="text"/>														
CSAH (Gas Tax etc)	\$32,500.00														
County Sales Tax	<input type="text"/>														
City of Chaska	\$25,000.00														
City of Chanhassen	\$7,500.00														
Total	\$65,000.00														
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source														

Related Financial/FTE Comments:

Costs will be split according to the JPA between Carver County and the City of Chaska and the City Chanhassen.

Office use only:

RBA 2019 - 5927

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 5, 2019

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owner for Acquisition of Real Property Interests Needed for the Highway 41/18 Project

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for the Highway 41/18 Project (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained appraisals from a qualified certified appraiser which estimates the full amount of damages which the County’s proposed acquisition of the property interests described in said Exhibit A will cause to Owners of said real property interests; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required, in the amounts of the certified appraiser’s opinions; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County's acquisition of the real property interests described in said Exhibit A and the reconstruction of County Highway 18 from State Highway 41 to Galpin Blvd constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the independent appraisal report(s) of damages obtained by the County from an independent real estate appraiser and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on February 5, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5th Day of February, 2019.

Dave Hemze

County Administrator

Insert Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property
Interests

(Acquisition)
P.I.D. No. 25.0210100
Holasek Farms, LP

Taking of a permanent easement for drainage & utility purposes over County Highway 18, (containing 4,804 sq. ft., more or less).

Taking of a temporary easement for construction purposes over County Highway 18, (containing 12,790 sq. ft., more or less).

Settlement Amount: \$15,000.00.

(Acquisition)
P.I.D. No. 30.0570050
Crown Fab, LLC

Taking of a permanent easement for roadway purposes over County Highway 18, (containing 625 sq. ft., more or less).

Taking of a temporary easement for construction purposes over County Highway 18, (containing 2,843 sq. ft., more or less).

Settlement Amount: \$50,000.00.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Right of Way Acquisition for the Highway 33 Bridge Project

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2020 capital improvement program includes the Highway 33 Bridge Project, which is the replacement of Bridge No. 10503 with a double line box culvert on Highway 33 over Bevens Creek. Additional right-of-way is needed to complete this project. The Carver County Right-of-Way Agent completed minimum damage assessments to determine just compensation for the right of way being acquired, including permanent road, drainage & utility easements and temporary construction easements. This purchase of additional right-of-way is necessary to fulfill the project charter. The properties being impacted by the project are on property Identification numbers (PID) 01.0310500, 01.0310510 and 11.0361000.

ACTION REQUESTED:

Motion to adopt a resolution to authorize initial written offers of compensation for right-of-way acquisitions for the Highway 33 Bridge Project.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text"/>
CSAH Funding - Regular	\$3,100.00
Total	\$3,100.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5930

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 5, 2019

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for Highway 33 Bridge Project for the replacement for Bridge No. 10503

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for the replacement of Bridge No. 10503 as part of the Highway 33 Bridge Project; and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests described in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owners submit to the County the information necessary for reimbursement.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of the replacement

of Bridge No. 10503 as part of the Highway 33 Bridge Project, constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County's proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s), the Public Works Division Director or agents under his supervision, shall make initial written offers of just compensation to the Owners of the real property interests described in Exhibit A from whom the County must acquire real property interests needed for the Project; and

BE IT FURTHER RESOLVED that the Public Works Division Director or agents under his supervision, shall reimburse the Owners of said real property interests for an independent appraisal of damages from a licensed real estate appraiser to estimate the full amount of damages which will be caused to Owners by the County's proposed acquisition of the real property interests described in said Exhibit A, and that, upon the Owners providing to County a copy of that appraisal report, evidence of the cost of that report, and evidence of payment of that amount to the appraiser, County shall reimburse Owners for the cost of Owners' independent appraisal report, subject to the limits stated in Minn. Stat. §117.036. In lieu of said independent appraisal of damages, the Public Works Division Director or agents under his supervision, may offer in addition to the initial written offer to property Owners, an amount up to said limits in Minn. Stat. §117.036.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on February 5, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5th day of February, 2019.

Dave Hemze County Administrator

EXHIBIT A

to

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests

Highway 33 Bridge Project

Carver County Public Works No. **148750**

Property Tax Identification No. 01.0310500

Fee Owners: Dennis & Lynette Feltmann

Property Address: 14025 County Road 50, Norwood Young America, MN 55368-9621

Permanent easement for public right-of-way purposes contains **3659 sq. ft.**, more or less.

Temporary easement for construction purposes contains **3738 sq.ft.**, more or less.

Property Tax Identification No. 01.0310510 & 11.0361000

Fee Owners: Glenn Trocke, Sharon M. Hoese, Carol Dammann, Sharon M Hoese Rev Trust, Glen Trocke Trust,

Property Address: 14305 20th Street E., Glencoe, MN 55336

Permanent easement for public right-of-way purposes contains **11,976 sq. ft.**, more or less.

Temporary easement for construction purposes contains **5,513 sq.ft.**, more or less.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Powers Agmt. with the City of Chaska for the Highway 14/McKnight Road Project

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Development and traffic growth in the City of Chaska is continuing to expand and is creating operational issues at the Highway 14/McKnight Road intersection. The City of Chaska and Carver County Public Works would like to assure that future developments, traffic impacts and growth, are managed appropriately from a transportation perspective. A joint project is recommended between Carver County and the City of Chaska to study traffic impacts and recent crashes, mitigation of those impacts, pedestrian mobility, develop construction plans and construct the recommended improvements. The City of Chaska will be leading this project in partnership with Carver County.

ACTION REQUESTED:

Motion to approve a Joint Powers Agreement with the City of Chaska for the Highway 14/McKnight Road Project, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
CSAH Regular Const.	\$207,000.00
City of Chaska	\$207,000.00
Total	\$414,000.00

Insert additional funding source

Related Financial/FTE Comments:

The County and City are splitting the cost of the project based on the development driven cost participation policy, which equates to roughly a 50/50 split. The costs shown are preliminary estimates only, and will be updated as the final construction plans and estimate are completed.

Office use only:

RBA 2019 - 5945

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for Board Approval for Out of State Training Attendance/Presentation

Primary Originating Division/Dept: Sheriff

Meeting Date: 2/5/2019

Contact: Eric Kittelson Title: Lieutenant

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Deputy Gowan is a Crisis Negotiator with the Tri-City SWAT Team. Sgt. Stahn is a supervisor with the Sheriff's Office. Gowan and Stahn successfully negotiated a critical incident with the potential loss of life several years ago. They created a presentation and debrief for training conferences that they have shared in several venues in Minnesota. They were selected to deliver the presentation at the Illinois Crisis Negotiator's Association (ICNA) conference in Moline, Illinois in 2019.

Mental health calls for service and crisis negotiations have increased in recent years. The attendance and presentation at the ICNA will allow Stahn and Gowan to keep abreast of current developments in the crisis negotiation field and expand their knowledge to meet the goals of the Sheriff's Office to protect and maintain the health and welfare of County residents.

In consideration for presenting at the conference, the ICNA will provide hotel accommodation and conference attendance fees for both Sergeant Stahn and Deputy Gowan. The ICNA will also reimburse Carver County for travel expenses (meals and fuel). Remaining expenses are accounted for in the current Sheriff's Office training budget for 2019.

ACTION REQUESTED:

Approval for presentation and attendance at Out of State training.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =	
Total	\$0.00

FTE IMPACT: None

Insert additional funding source

Related Financial/FTE Comments:

N/A

Office use only:

RBA 2019 - 5921

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Utility Permit to Metropolitan Council Environmental Services for Sanitary Sewer Force Mains

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Metropolitan Council Environmental Services (MCES) has a permit for 14" and 16" diameter sanitary sewer force mains within Lake Waconia Regional Park. The pipelines transfer waste water from the City of Waconia east along Highway 5 to a regional waste water treatment facility. The force mains within the park are located along the old TH 5 corridor.

The 14" pipeline is at the end of useful life. MCES proposes to replace it with a 20" line that will add capacity for future growth in the City of Waconia. A new permit has been requested to allow for the facility to be constructed during the 2019 construction season.

This work will be coordinated with other utility and park development work planned by the County this fall. The County is planning to perform grading and paving for roadways and parking lot construction as well as build watermain and gravity sanitary sewer to support future park buildings and amenities. These utility systems will be designed to support some future land development east of the park and a portion of county owned property south of highway 5. The County is coordinating this work with the City of Waconia to accommodate future land use scenarios approved by them.

The proposed gravity sanitary system will be constructed parallel to the MCES force mains. The gravity system will drain west to an existing lift station near the Kwik Trip service station that connects to the MCES force mains.

ACTION REQUESTED:

Motion to authorize issuance of a permit to MCES to replace a 14" sanitary sewer force main with a 20" sanitary sewer force main and permit the existing 16" force main within the boundary of Lake Waconia Regional Park, and authorize the Board Chair to sign the permit.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approve 2019 Police Service Contracts

Primary Originating Division/Dept: Sheriff

Meeting Date: 2/5/2019

Contact: Patrick Barry Title: Chief Deputy

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Carver County Sheriff's Office has entered into contract with ten cities to provide police services for the past several decades. Part of those contracts includes Community Service Officer Hours as well. The contracting communities are responsible for the cost of the deputies and CSO's assigned to their respective community. This continues to be a unique partnership which benefits the communities and the county.

ACTION REQUESTED:

Approve the 2019 Police Service Contracts for the Cities of Chanhassen, Carver, Cologne, Hamburg, Mayer, New Germany, Norwood Young America, Victoria, Waconia, and Watertown.

FISCAL IMPACT: Other

FUNDING

If "Other", specify: Paid for by the contracting communiti
es

County Dollars =	\$0.00
Contract Communities	\$3,909,991.00
Total	\$3,909,991.00

FTE IMPACT: None

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5935

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Powers Agreement for an intersection study for the Highway 10/Waconia Parkway N. Intersection Project

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Development and traffic growth in the City of Waconia is continuing to expand and we have also experienced a recent increase of crashes at the Highway 10/Waconia Parkway North intersection on the western side of the City. The City of Waconia and Carver County Public Works would like to assure that future developments, traffic impacts and growth and crashes, are managed appropriately from a transportation perspective. A joint study is recommended between Carver County and the City of Waconia to study traffic impacts and recent crashes, mitigation of those impacts, pedestrian mobility, and for highway system planning necessary for any future recommended improvements. The City of Waconia will be leading this study in partnership with Carver County.

ACTION REQUESTED:

Motion to approve a Joint Powers Agreement with the City of Waconia for an intersection study for the Highway 10/Waconia Parkway Intersection Project, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	\$7,450.00
City of Waconia	\$7,450.00
Total	\$14,900.00

Insert additional funding source

Related Financial/FTE Comments:

The County and City are splitting the cost of the study 50/50. The costs shown are for conceptual plans only, and the study scope will likely be amended when a preferred alternative is selected.

Office use only:

RBA 2019 - 5937

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with DEPT OF HUMAN SERVICES

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Supplemental Security Income (SSI) / Social Security Disability Income (SSDI) Outreach, Access, and Recovery (SOAR) program is designed to help people with a disability who are homeless or at risk of becoming homeless apply for or maintain their Social Security disability benefits. It is a pay-for-performance contract with DHS, with a target of 6 individuals with serious and persistent mental illness completing the application process in CY2019, and 12 individuals completing the application process in CY2020. Current employees of the Adult Mental Health / Community Support Program will become SOAR -certified and provide these services.

ACTION REQUESTED:

Motion to contract with DEPT OF HUMAN SERVICES pending finalization of the contract review process.

FISCAL IMPACT:

FUNDING

pay-for-performance contract with revenue based on number of people served and the success rate of approvals - estimated at \$33,000

County Dollars =

Total

If "Other", specify:

Insert additional funding source

FTE IMPACT:

Related Financial/FTE Comments:

This is a pay-for-performance contract. The fiscal amount stated above is an estimate, and could increase depending upon the number of individuals served and the success rate of approvals for Social Security Disability applications.

Office use only:

RBA 2019 - 5950

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Final Acceptance for 2018 County Wide Pavement Marking Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="2/5/2019"/>
Contact: <input type="text" value="Dan McCormick"/> Title: <input type="text" value="Transportation Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

This project includes annual maintenance striping on all County highways, which is required to maintain and operate public highways and conform to the MNMUTCD. The original project contract amount was \$491,854.68 with AAA Striping Service Co. (St. Michael, MN). After a contract amendment for work that was eliminated, the total of all work completed by AAA Striping Service Co. is \$ 414,369.68. The work for this project occurred during the 2018 construction season and all of the work is complete. Therefore, AAA Striping Service Co. is requesting to finalize the contract with the County and release all retainage. County staff agrees and is requesting the contract to be finalized and that the outstanding work pay items and remaining retainage be paid in the amount of \$139,073.98.

ACTION REQUESTED:

Motion to adopt a resolution accepting all work as complete and authorizing final payment in the amount of \$139,073.98, to AAA Striping Service Co. for the construction of the 2018 Countywide Pavement Marking Project (Project 188016).

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
<i>If "Other", specify:</i> <input type="text"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$139,073.98</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$139,073.98</td> </tr> </table>	County Dollars =	\$139,073.98			Total	\$139,073.98
County Dollars =	\$139,073.98						
Total	\$139,073.98						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5951

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 5, 2019

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**COUNTY BOARD ACKNOWLEDGMENT
2018 County Wide Pavement Marking Project
(Project 188016, Contract 18-215)
FINAL PAYMENT**

WHEREAS, the construction of 2018 County Wide Pavement Marking Project, has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and on behalf of the Carver County Public Works Division.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 5th day of February, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5th day of February, 2019.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement for Psychiatry Services at First Street Center

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

This contract is for an independent contractor to provide psychiatric services on a part time, contracted basis. Hours may fluctuate between 15 and 21 hours per week. Services provided would be medication treatment, diagnostic/assessment services, other clinical related tasks, and consultations as needed. This contract is replacement contract for services currently provided.

Payment for Services is 178.25 dollars per hour with a yearly maximum of 208,552.50 in total compensation. Third party reimbursement for these services is budgeted to cover the cost of the contract. The contractor is not entitled to Carver County employee benefits, Workers Compensation, unemployment insurance, or severance pay.

ACTION REQUESTED:

Motion to approve contract with Dr. David Sudduth for psychiatry services.

FISCAL IMPACT:
If "Other", specify:

FUNDING	
County Dollars =	\$208,552.00
Third party reimburseme	(\$208,552.00)
Total	\$0.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

This contract will be replacing a current contract for services. Funding for this service is contained in the current budget. No additional County levy dollars are required.

Office use only:

RBA 2019 - 5956

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with SouthWest Metro Intermediate District 288

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

This is a contract with the SouthWest Metro Educational Cooperative to maintain the capacity of the Help Me Grow program for 2017-2018. The 'Help Me Grow' program is an intake and referral coordination service designed to be the point of entry to access the educational, social and health services available to Carver County families with children ages birth through 3 years who have, or are at an increased risk of developmental delays. The 'Help Me Grow' program staff provide a central point of intake for those in school districts 108, 110 and 111; and referral facilitation, for these children, families and providers throughout all school districts in Carver County. The activities fulfilled through the 'Help Me Grow' program meet the requirements of the Mn Dept of Health Title V Federal Maternal Child Health (MCH) Block grant funds (Mn Statute 145.882), which Public Health receives in 2016. The contract ensures expert assistance to residents. Without this contract, there will be reduced program coordination, fragmented referrals, and delays in accessing needed services.

ACTION REQUESTED:

Motion to contract with SouthWest Metro Intermediate District 288 pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Agency invoices for reimbursement. MCH Block Grant dollars are utilized.

Office use only:

RBA 2019 - 5957

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Encore Adult Day Services Donation Received

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Donation received from a private party for Encore Adult Day Services (\$25)

Donated funds will be used for program enrichment.

ACTION REQUESTED:

Approve receipt of donation

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
<input type="text"/>	<input type="text"/>
Total	<input type="text" value="\$0.00"/>

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5906

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Encore Adult Day Services Donation Received

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
Consent ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

Donation received from a private party for Encore Adult Day Services (\$50)

Donated funds will be used for program enrichment.

ACTION REQUESTED:

Approve receipt of donation.

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5912

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Charitable Gambling Application to conduct a Raffle in Carver County-Chaska Sno Hawks

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

A Charitable Gambling application to conduct a raffle in Carver County was received from the Chaska Sno Hawks. They plan to hold a raffle on March 2, 2019 at Stick's Tavern located at 6940 Dahlgreen Rd, Chaska, MN 55318. This organization has received this type of permit before.

ACTION REQUESTED:

Approval for the Chaska Sno Hawks to conduct a raffle in Carver County on March 2, 2019.

FISCAL IMPACT:
If "Other", specify:

FUNDING
County Dollars =

Total \$0.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5920

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Resolution Defining 2019 Non-Bargaining Compensation

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="2/5/2019"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="ER Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government"/>	

BACKGROUND/JUSTIFICATION:

Carver County follows a pay-for-performance compensation system, which provides employees with differential salary increases based on their specific contributions to organizational success. Objectives of the pay-for-performance system include attracting and retaining top talent and rewarding excellence.

The attached resolution includes the following:

The percentage amount of the performance-based increases determined by each employee's overall rating on their performance evaluation is outlined for 2019: zero percent (0.00%) for needs improvement, one percent (1.00%) for successful, two percent (2.00%) for exceeds expectations, and three percent (3.00%) for outstanding. The pay-for-performance matrix incorporates base and lump sum payments above the target rate for 2019. Eligibility for general adjustment at two and one half percent (2.50%) in 2019 is also defined.

The resolution also states the Board's authority to make additional adjustments to compensation through future action.

The action requested is adoption of the Resolutions defining the 2019 pay-for-performance compensation system for non-bargaining employees.

ACTION REQUESTED:

Motion to adopt the Resolution defining the 2019 pay-for-performance compensation system for non-bargaining employees.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
<i>If "Other", specify:</i> <input type="text"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$3,986,917.00</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$3,986,917.00</td> </tr> </table>	County Dollars =	\$3,986,917.00			Total	\$3,986,917.00
County Dollars =	\$3,986,917.00						
Total	\$3,986,917.00						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:

Funding reflects the 2019 total budgeted cost for the Non-Bargaining Group.

Office use only:

RBA 2019 - 5952

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Resolution Defining 2019 Non-Bargaining Compensation

DATE _____ RESOLUTION NO. _____
MOTION BY COMMISSIONER _____ SECONDED BY COMMISSIONER _____

WHEREAS, the Carver County Board of Commissioners has authority to establish and revise compensation systems for non-bargaining; and

WHEREAS, the Carver County Board of Commissioners has established a pay-for-performance system for non-bargaining employees; and

WHEREAS, the pay-for-performance system includes the salary ranges for the affected employees' classifications, the methods, amounts and timing of salary increases based on employee performance evaluation ratings; and

THEREFORE, BE IT RESOLVED, Carver County shall set forth a pay-for-performance system effective in 2019 for non-bargaining employees, indicating salary payment methods, percentage salary increases based on employee performance evaluation overall ratings, and timing of salary increases:

- A. In 2019, regular non-bargaining employees and probationary employees shall receive a two and one half percent (2.50%) general increase, not to exceed the new range maximum, effective the first full pay period of January 2019.
- B. In 2019, the percentages used to compute pay-for-performance salary actions based on the overall rating on each employee's performance evaluation shall be: zero percent (0.00%) for needs improvement, one percent (1.00%) for successful, two percent (2.00%) for exceeds expectations, and three percent (3.00%) for outstanding.
- C. In 2019, pay-for-performance salary actions shall be calculated and applied as follows:
 1. For employees whose base pay is at or below the target rate, their pay-for-performance salary actions shall be base pay adjustments, computed on the target rate of the salary range, not to exceed the salary range maximum.
 2. For employees whose base pay is above the target rate and below the maximum of the salary range, their pay-for-performance salary actions shall be a combination of base and lump sum payment, as outlined in the 2019 pay-for-performance matrix; and the increase percentage shall be calculated on the employee's base rate not to exceed the salary range maximum.
 3. Pay-for-performance salary actions shall be lump sums for any amount of the compensation that exceeds the salary range maximum.
 4. For any employee whose current salary is at or above the range maximum, the pay-for-performance salary action shall be calculated based on the salary range maximum.
- D. Effective with the first full pay period following successful completion of a new hire probationary period or a trial period resulting from a promotion, non-bargaining employees shall receive a performance increase that correlates to the overall rating on the probationary or trial period evaluation.
- E. Employees shall only receive pay-for-performance increases based on the months they are actively employed by the County in a position eligible for pay-for-performance, or on an eligible leave of absence, during the calendar year under review.

- F. Non-bargaining employees shall be evaluated for all months worked in an eligible position; and there shall be no compounding of pay-for-performance increases; and employees shall only receive pay-for-performance increases based on the months they are actively employed in the eligible group.
- G. The pay-for-performance annual salary adjustments shall be effective for the first full pay period in March 2019, based on the overall performance evaluation rating for 2018 work, with the evaluation completed and signed by all parties, no later than February 15, 2019; and

BE IT FINALLY RESOLVED, that the County reserves the right to make additional adjustments to compensation or benefits by amendment to the Carver County Personnel Policies or future Board Actions.

YES

ABSENT

NO

STATE OF MINNESOTA
 COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ___ day of February, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of February 2019

 County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of 2019 STOC Wage Scale

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County Employee Relations Division maintains a schedule of wage ranges for various seasonal, temporary and on-call (STOC) positions, which in addition to regular full-time and part-time employees, allow the County to effectively deliver services in a variety of areas. Where seasonal or occasional assistance is required, these positions play a valuable role in our workforce.

Employee Relations recommends an update to the STOC rates based on information gathered for comparable positions, and to enable departments to attract candidates to seasonal, temporary, and on-call positions in a highly competitive employment market.

The attachment shows the current rates and the proposed rates by position. Many of the positions in which an increase is requested have not been updated since 2014 or prior, with the exception of increases to maintain compliance with minimum wage laws.

ACTION REQUESTED:

Motion to approve the updated attached 2019 rate chart for seasonal, temporary and on-call positions.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

Divisions utilizing STOC personnel will continue to be responsible to maintain overall STOC costs within approved budgets for this purpose.

Office use only:

RBA 2019 - 5958

2019 Rates for Seasonal, Temporary, and On-call Positions

	Current Rates	2019 Proposed
Seasonal Park Services Attendant	\$9.65 - \$11.00	\$10.00 - \$13.00
Seasonal Maintenance Worker - Parks	\$9.65 - \$12.25	\$10.00 - \$15.00
Seasonal Light Duty Operator - Parks	New 2019	\$11.00 - \$16.00
Outdoor Recreation Instructor - On Call / Seasonal	\$10.00 - \$14.00	\$10.00 - \$16.00
Park & Campground Attendant	\$9.65 - \$12.25	\$10.00 - \$16.00
AIS Watercraft Inspector (level 1)	\$11.00 - \$12.50	\$12.00 - \$14.00
AIS Watercraft Inspector (level 2)	\$12.50 - \$14.00	\$14.00 - \$15.50
AIS Lead Inspector	\$14.50 - \$16.00	\$16.00 - \$17.50
Seasonal Maintenance Aide - Highway (Non CDL Required)	\$9.65-\$12.25	\$11.00-\$15.00
Seasonal Maintenance Worker - Highway (CDL Required)	\$14.00 - \$18.00	\$16.00-\$21.00
Shop Helper	\$9.65 - \$11.00	\$10.00-\$15.00
Election Judges		\$10.00 - \$12.25
On-Call / Temporary Support Personnel	\$9.65 - \$20.00	\$9.86 - \$20.00
<small>(Library Shelves, Library Asst, Receptionists, File Clerks, Accounting Clerks, Admin Asst, Paraprofessionals, HHS Program Tech, Engineering/Survey Asst, GIS Asst, Interns, Greeters, etc.)</small>		
On-Call / Temporary Professional Level Personnel		\$16.80 - \$33.50
<small>(Associate Librarian, Librarian, Therapists, Social Workers, Attorney I's, PHN's & other Degreed Professionals)</small>		
On-Call / Temporary Computer Support Personnel		\$16.65 - \$31.00
On-Call / Temporary Computer Systems Application Analyst Personnel		\$21.55 - \$57.50
On-Call / Temporary 911 Dispatcher		\$14.33 - \$22.52
On-Call / Temporary Detention Deputy		\$15.89 - \$25.00
On-Call / Temporary Deputy Sheriff	\$17.29 - \$26.50	\$27.00-\$35.00

Seasonal, temporary and on-call workers shall generally be paid within the first quartile of the range listed above for the type of work they will perform. The Employee Relations Division Director or designee may authorize a higher wage based on the qualifications and background of the worker or related market conditions. Movement within the range shall be based on the specific situation of each worker, given the nature of the assignment. No STOC worker shall be paid above the maximum listed above for any given position.

**Minimum wage requirements will be adjusted to comply with the large employer provisions for MN. As of January 1, 2018, Minnesota's minimum wage is indexed to inflation; the inflationary increase is capped at 2.5% per year. Impacted minimum wages will be adjusted accordingly.*

Approved by the County Board on XX/XX/XXXX

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agmt. with Lockridge Grindal Nauen for 2019 Federal Government Relations

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Lockridge Grindal Nauen is a nationally recognized firm in federal government relations and has worked for several government agencies in Minnesota. They will monitor, analyze, and report all federal legislative, regulatory and administrative developments for potential impact on Carver County, particularly for US 212 —both in Congress and the Executive Branch – and advise the County when action would be beneficial to overall objectives. They will meet on the County's behalf and coordinate critical meetings for County representatives to attend.

This contract is a renewal of the 2018 contract.

ACTION REQUESTED:

Motion to approve a Professional Services Agreement with LOCKRIDGE GRINDAL NAUEN, pending finalization of the contract review process.

FISCAL IMPACT:
If "Other", specify:

FUNDING	
County Dollars =	\$40,000.00
<input type="text"/>	<input type="text"/>
Total	\$40,000.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5926

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of vehicle and equipment purchases

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County has a large fleet of vehicles and equipment that are used in various departments. The County annual budget and Long Term Financial Plan includes recommendations from the Public Works fleet replacement program. The Public Works equipment budget for 2019 is \$575,000. Additional one time funding has been provided in Schedule E for \$65,000 for the purchase of a truck for Public Services Facilities and a Skid Steer for Public Works Parks. At this time Public Works is requesting to purchase the following:

1. 2 TE14 Felling Trailers from Lano Equipment of Norwood for Public Works Operations
2. 2 TE12 Felling Trailers from Lano Equipment of Norwood for Public Works Parks
3. Van with wheel chair lift from Telin Transportation Group for Public Services Vet Services
4. Tandem plow truck from Boyer Trucks for Public Works Operations
5. Accessory plow truck equipment from Towmaster Equipment
6. 1 one ton pick up from Waconia Ford for Public Services Facilities

The total cost of this equipment is \$349,754.25

Staff obtained quotes from State Contract vendors and per the county contract and local preference purchasing policies.

ACTION REQUESTED:

Approval to purchase vehicles and equipment from listed vendors.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5938

Carver County Public Services Veterans Services

2019 Transit Vets Van with wheel chair lift.

Feb 5 2019

Brand

Dealer	Local Dealer	State Bid pricing	Local Vendor
Telin Transportation Group	No	\$61,983.00	

Low Quote

Telin Transportation Group

16290 Kendrick Loop

Lakeville, MN 55044

Low Quote of \$

\$61,983.00

Carver County Public Services Facilities

Ford F350 Reg Cab with Plow

Feb 5 2019

Brand	Dealer	Local Dealer	State pricing	Local Vendor	Local Discount
Ford	Waconia	Yes		\$32,784.00	\$31,523.08
Ford	Midway	No	\$32,360.14		
Plow Eq	Crysteel	No	\$13,211.90		

Low Quote

Waconia Ford Purchase of Ford F350

235 Highway 5
Waconia, MN 55387
800-762-1932

Cyrsteel Truck Eq. Purchase of plow and equipment

Hwy 60 East
Lake Crystal MN 56055

Low Quote of \$

Local discount of 4% for local vendor applied.

Carver County Public Works Operations

Tandem Plow Truck

Feb 5 2019

Brand

Western Star

Towmaster

Dealer	Local Dealer	State pricing	Local Vendor
Boyer Trucks	No	\$121,033.25	
Towmaster	No	\$137,581.00	

Low Quote

Boyer Trucks

2500 Broadway Drive
 Lauderdale, MN 55113
 800-762-1932

Towmaster Truck Eq.

61381 US Hwy 12
 Litchfield, MN 55355

Low Quote of \$

\$258,614.25

Carver County Public Works Operations

Trailers

Feb 5 2019

Brand

Felling

Dealer	Local Dealer	State pricing	Local Vendor	Local Discount
Lano of NYA	Yes		\$9,897.00	\$9,516.35
Lano Equipment	No	\$9,759.44		

Low Quote

Lano of NYA

1015 Hwy 212

NYA, MN 55368

Low Quote of \$

Carver County Public Works Parks

Trailers TE12

Feb 5 2019

Brand

Felling

Dealer	Local Dealer	State pricing	Local Vendor
Lano of NYA	Yes		\$8,440.00 \$8,115.38
Lano Equipment	No	\$8,127.44	

Low Quote

Lano of NYA

1015 Hwy 212

NYA, MN 55368

Low Quote of \$

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Annual Report from Local Advisory Committee (LAC) on Mental Health

Primary Originating Division/Dept: Health & Human Services - Behavioral Health

Meeting Date: 2/5/2019

Contact: Rod Franks Title: HHS Director

Item Type:
Regular Session

Amount of Time Requested: 20 minutes

Attachments: Yes No

Presenter: Derek Gunderson Title: Chairperson, Carver County LAC

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The Chairperson of the Carver County LAC for Mental Health, would like to give an official annual update to the Board of Commissioners regarding the LAC's activities and recommendations regarding mental health services. After giving his report, Chairperson Gunderson can take questions from Commissioners.

ACTION REQUESTED:

Receive report from the Caver County Local Advisory Committee on Mental Health.

FISCAL IMPACT: None
If "Other", specify:

FUNDING
County Dollars =
Total \$0.00

FTE IMPACT: None

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5924

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Public Hearing - Ordinance 91-2019 to Amend Ordinance 77-2014 Management of the Public Right-of-Way

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
Regular Session ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

This public hearing is being held to address the agenda item that proposes to update Carver County Code of Ordinance 77-2014 in Chapter 93, Management of the Public Right-of-Way, by repealing Ordinance 77-2014, adopted by the Board on October 27, 2014 and by adopting and enacting Ordinance 91-2019, Management of the Public Right-of-Way.

Ordinance 91-2019 will provide for the effective and efficient management of public right-of-ways under Carver County's jurisdiction by describing uniform procedures for the issuance of permits, and will enhance the safety of travelers on county highways. Major amendments of this update to the ordinance include the addition of new terms that comply with Minnesota Statute Section 237.163; the inclusion of new terms governing the use of public rights-of-ways by wireless providers; the addition of permitting requirements for small wireless facilities; and the addition and amendment of definitions.

Staff will give a presentation on the proposed changes to the Management of the Public Right-of-Way ordinance and recommend approval of the proposed resolution following the public hearing. A public notice was published in the January 17, 2019 edition of the Chaska Herald to meet statutory publishing requirements for notice of the public hearing. The Attorney's Office approved the recommended amendments to the ordinance, the public notice, and the resolution.

The full language for Ordinance 91-2019 is located at this link:

<https://www.co.carver.mn.us/Home/ShowDocument?id=17047>

ACTION REQUESTED:

Open public hearing for Management of the Public Right-of-Way Ordinance 91-2019.

Approve a Resolution to amend the Management of the Public Right-of-Way Ordinance 77-2014 by repealing Ordinance 77-2014, and by adopting and enacting Ordinance 91-2019 containing necessary updates to the Carver County Code of Ordinances, Chapter 93, for Management of the Public Right-of-Way.

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING
County Dollars =

FTE IMPACT: ▼

Total

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: _____ Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

**A Resolution to Update Chapter 93 of the Carver County Code of Ordinances
By Repealing Ordinance 77-2014, Management of the Public Right-of-Way,
And by Adopting and Enacting Ordinance 91-2019, Management of the Public Right-of-Way,
which**

Updates Chapter 93 of the Carver County Code of Ordinances by repealing Ordinance 77-2014 and by adopting and enacting Ordinance 91-2019.

WHEREAS, the Carver County Board of Commissioners wishes to provide for the health, safety and welfare of its citizens; to ensure the integrity of its highways; and to ensure the appropriate use of public rights-of-ways under its jurisdiction; and

WHEREAS, Carver County strives to keep its public rights-of-ways in a state of good repair and free from unnecessary encumbrances; and

WHEREAS, Ordinance 77-2014, Management of the Public Right-of-Way, which the County Board adopted on October 27, 2014 no longer meets all of Carver County's needs; and

WHEREAS, the major amendments proposed in the amended ordinance include the addition of new terms that: 1) Comply with Minnesota Statute Section 237.163; 2) Govern the use of public rights-of-ways by wireless providers; 3) Govern the permitting requirements for small wireless facilities; and 4) Define more terms; and

WHEREAS, Ordinance 91-2019 regulates the placement and maintenance of facilities and equipment currently located within Carver County's public rights-of-ways, and those that will be located therein at some future time; and

WHEREAS, after providing the statutorily required public notice of a Public Hearing on these matters, the County Board held a Public Hearing at its regular meeting on February 5, 2019; and

WHEREAS, the County Board finds as follows:

1. Ordinance 91-2019 will enhance the safety of travelers on Carver County highways.
2. Ordinance 91-2019 will provide for better management of public rights-of-way under Carver County's jurisdiction.
3. Ordinance 91-2019 will not be detrimental to those authorized to jointly use public rights-of-way under Carver County's jurisdiction, or to the citizens of Carver County.

THEREFORE, BE IT RESOLVED, That the Carver County Board of Commissioners hereby adopts Ordinance 91-2019, amending Chapter 93 of the Carver County Code of Ordinances, and hereby repeals Ordinance 77-2014 upon the enactment of Ordinance 91-2019.

BE IT FURTHER RESOVLED, That Ordinance 91-2019 shall be enacted and effective upon its passage by the Carver County Board of Commissioners and upon its publication as part of its proceedings of the County Board's regular meeting on February 5, 2019.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the day of _____, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2019.

Dave Hemze County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Environmental Services Dept. Restructuring

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Environmental Services Department (ES) has a staff of 15 employees comprising 14.15 FTEs (full-time equivalent employees). As it stands, all 15 employees report directly to the ES Manager. To improve managerial clarity and oversight of the Environmental Center and other recycling dropoff sites, the County staff proposes to restructure the Department. The restructuring would begin with the creation of a new position -- Environmental Center (EC) Supervisor. Once that EC Supervisor was hired, the proposal would call for the elimination of an Environmental Services position, leaving the Department with the same number of FTEs. The EC Supervisor would supervise six or seven employees (depending on who was hired), who would total 4.4 to 5.4 FTEs, as well as up to three seasonal employees. Equally important, the EC Supervisor would also have authority and responsibility for the operations and finances of the Environmental Center. Any increase in compensation necessary (to be determined) would be covered by corresponding decreases in the Professional Services budget line for the Department. An organizational chart showing the proposed new structure is attached. (The existing chart would simply show all employees reporting to the ES Manager.)

ACTION REQUESTED:

Motion to approve the creation of the Environmental Center Supervisor position and to eliminate an Environmental Services position once that position was filled.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text"/>
ES Professional Services	\$9,644.00
Total	\$9,644.00

Insert additional funding source

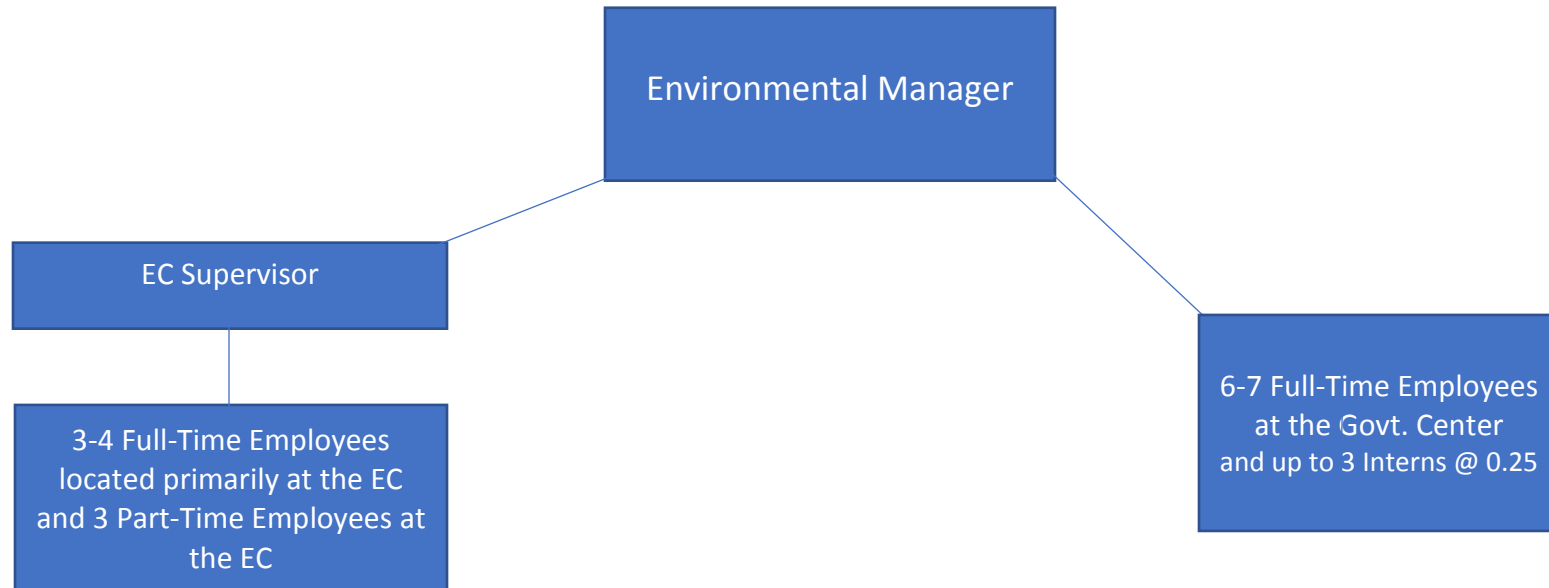
Related Financial/FTE Comments:

The Finance Office estimates the annual additional cost of the new position (over any position that might be eliminated) at \$9,644. The ES Department would propose to reduce its Professional Services budget line by the same amount. Given the trend in 2018 expenses in that line, the staff believes that this cut would be sustainable.

Office use only:

RBA 2019 - 5919

Environmental Services Department Proposed Organizational Restructuring



<u>Total FTE Breakdown</u>
• One 1.0 Environmental Manager = 1.0
• One 1.0 EC Supervisor = 1.0
• Ten 1.0 Environmental Staff Members = 10.0
• Two 0.5 Environmental Attendants = 1.0
• One 0.4 Environmental Attendant = 0.40
• Up to three 0.25 Seasonal Interns = 0.75
Total Proposed FTE: 14.15
Current Total FTE: 14.15

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Environmental Services Dept. Restructuring

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Salaries and Wages - Permanent	01-123-130-0000-6111	\$9,644.00
TOTAL		\$9,644.00

CREDIT		
Description of Accounts	Acct #	Amount
Professional Services	01-123-131-0000-...	\$9,644.00
TOTAL		\$9,644.00

Reason for Request:

Reduce professional services budget to fund the additional salary expense related to restructuring of the Environmental Services department.

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Closed Session to Discuss County Administrator Annual Performance Evaluation

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

Each year, the County Board provides an evaluation of the County Administrator’s performance. Statute allows the Board to meet in closed session to discuss performance with their direct reports. The County Administrator reports directly to the Board, so a closed session is permitted for this discussion. At the next regular session, a summary of the evaluation will be shared for public record.

ACTION REQUESTED:

Motion to enter into closed session as provided by Minnesota Statute, to discuss County Administrator Hemze’s 2018 performance.

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
<input type="text"/>	<input type="text"/>
Total	<input type="text" value="\$0.00"/>

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5959

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Metropolitan Mosquito Control Update

Primary Originating Division/Dept: Administration (County)

Meeting Date: 2/5/2019

Contact: Dave Hemze Title: County Administrator

Item Type:
Regular Session

Amount of Time Requested: 20 minutes

Attachments: Yes No

Presenter: Stephen Manweiler Title: MMCD Director

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Dr. Stephen Manweiler, MMCD Executive Director and Mike McLean, Public Affairs Coordinator, will be presenting an overview of the District's operations during 2018.

ACTION REQUESTED:

Information only.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5923

Carver County Board of Commissioners Request for Board Action



Agenda Item:
2040 Comprehensive Plan

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

A DRAFT of the Carver County 2040 Comprehensive Plan was released for public and community review in June 2018. The next step will be to revise the DRAFT and submit a final version to the Metropolitan Council. The staff would like to request comments from the Board now. A summary of significant comments received during the review period will be presented during the work session, and the DRAFT will be discussed.

ACTION REQUESTED:

Guidance on the DRAFT Carver County 2040 Comprehensive Plan.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5931