



Carver County Board of Commissioners
 January 15, 2019
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

REGULAR SESSION

- | | | | | | |
|-----------|-----|----|---|---|--------|
| 4:00 p.m. | 1. | a) | CONVENE | | |
| | | b) | Pledge of allegiance | | |
| | | c) | Public comments | <i>- Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i> | |
| | 2. | | Agenda review and adoption | | |
| | 3. | | Approve minutes of January 8, 2019, Organizational Session | | 1-5 |
| | 4. | | Community Announcements | | |
| 4:05 p.m. | 5. | | CONSENT AGENDA | | |
| | | | <i>Growth: Manage the challenges and opportunities resulting from growth and development</i> | | |
| | 5.1 | | Professional Services Agreement with Collins Engineers, Inc. for survey data for the Arboretum Area Transportation Plan..... | | 6-7 |
| | | | <i>Communities: Create and maintain safe, healthy and livable communities</i> | | |
| | 5.2 | | Flying Cloud Drive Reconstruction Project - Supplemental Agreement #9..... | | 8 |
| | 5.3 | | Designation of County State Aid Highway 101 | | 9-11 |
| | 5.4 | | Special Event Use Permit - Waconia Lions Club, Wild Game Dinner Community Event..... | | 12 |
| | | | <i>Culture: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government</i> | | |
| | 5.5 | | Temporary Double Incumbency of Detention Deputy | | 13 |
| | | | <i>Finances: Improve the County's financial health and economic profile</i> | | |
| | 5.6 | | Abatements/Additions | | 14-15 |
| | 5.7 | | Review Social/ Commissioners' Warrants..... | | NO ATT |
| 4:05 p.m. | 6. | | COMMUNITIES: Create and maintain safe, healthy and livable communities | | |
| | 6.1 | | Recognition of retiring Carver County Fair Board members | | 16 |
| | 6.2 | | Memorandum of Understanding and Purchase Agreement with Hennepin County Regional Rail Authority for Minnesota River Bluffs Regional Trail | | 17-19 |

- 4:30 p.m. **7. GROWTH: Manage the challenges and opportunities resulting from growth and development**
7.1 Watertown Mapes Creek FEMA Map Revision Request 20-22
- 4:45 p.m. **ADJOURN AS COUNTY BOARD AND CONVENE AS CARVER COUNTY DITCH AUTHORITY**
- 4:45 p.m. **8. COMMUNITIES: Create and maintain safe, healthy and livable communities**
8.1 Approve 2018 Repairs to County Ditch #9 23
- 4:50 p.m. **ADJOURN AS CARVER COUNTY DITCH AUTHORITY**
- 4:50 p.m. **BOARD REPORTS**
1. Chair
2. Board Members
3. Administrator
4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

- | | |
|-------------------|---|
| January 22, 2019 | 7:30 a.m. Carver County Leaders Meeting |
| January 22, 2019 | 9:00 a.m. Board Work Session |
| January 29, 2019 | No Meeting |
| February 5, 2019 | 9:00 a.m. Board Meeting |
| February 12, 2019 | No Meeting |
| February 19, 2019 | 4:00 p.m. Board Meeting |
| February 26, 2019 | 9:00 a.m. Board Work Session |

ORGANIZATIONAL SESSION
January 8, 2019

Commissioners Gayle Degler, James Ische, Tim Lynch, Randy Maluchnik and Tom Workman met in session this day as required by law for organizational purposes for the year 2019.

The session was called to order by County Administrator, David Hemze, at 9:03 a.m.

Ische nominated Randy Maluchnik to serve as Chair of the Board of Commissioners for 2019. Degler seconded the nomination. On vote taken to elect Randy Maluchnik as Chair for 2019, all voted aye.

Chair Maluchnik requested nominations for Vice Chair. Degler nominated James Ische as Vice Chair of the Board of Commissioners for 2019. Lynch seconded the nomination. On vote taken to elect James Ische as Vice Chair for 2019, all voted aye.

Ische moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Hemze requested the Board adopt their 2019 Board Operating Rules and reviewed proposed changes.

Workman moved, Lynch seconded, to adopt the 2019 Board Operating Rules as presented. Motion carried unanimously.

The Board considered their 2019 meeting schedule.

Ische moved, Degler seconded, to the 2019 Board meeting schedule as presented. Motion carried unanimously.

Workman moved, Degler seconded, to approve the following Commissioner appointments:

Area Agency on Aging	Maluchnik
Association of Minnesota Counties Board of Directors	Ische, Alt. Degler
AMC Environment & Natural Resources Policy Committee	Ische
AMC General Government Policy Committee	Degler
AMC Health & Human Services Policy Committee	Lynch
AMC Public Safety Policy Committee	Maluchnik
AMC Transportation Policy Committee	Workman
AMC Voting Delegates	Degler, Ische, Lynch, Maluchnik, Workman, David Hemze, Lyndon Robjent, Rod Franks
CAP Agency Board of Directors	Degler
Carver County Arts Committee	Maluchnik & Workman
Carver County CDA	Maluchnik, Liaison, Alt Workman
Carver County Leaders	Maluchnik & Lynch
Community Leaders (Eastern)	Degler, Maluchnik, Workman
County Strategic National Stockpile (SNS) Requestors	Degler, David Hemze, Richard Scott
County and Union Leaders Group	Maluchnik & Lynch
Courts Committee	Ische & Degler, Alt. Lynch

ORGANIZATIONAL SESSION
January 8, 2019

CROW Joint Powers Board	Lynch, Alt. Ische
Fair Board	Ische, Liaison, Alt. Lynch
Greater MSP Partner Advisory Council	Julie Frick (public)
	Deborah Everson (private)
Historical Society Committee	Maluchnik, Alt. Lynch
Insurance Advisory Committee	Maluchnik
Joint Ditches:	
Joint Ditch #1	Ische, Lynch, Degler
Joint Ditch #2	Ische, Degler
Joint Ditch #3A	Ische
Joint Ditch #4	Ische, Lynch, Workman
Joint Ditch #5	Ische, Lynch, Maluchnik
Joint Ditch #21	Ische, Lynch, Workman, Degler
Joint Ditch #22	Ische, Lynch, Maluchnik
Joint Ditch #24	Ische, Lynch, Degler
Joint Ditch #28	Ische
Law Library Board	Degler
Legislative Committee	Maluchnik & Workman
Library Board	Degler, Liaison, Alt Workman
Lower Minnesota River Watershed	Maluchnik & Degler, Liaisons
MCIT Voting Delegates	David Hemze, Alt Sonja Wolter
MELSA	Degler, Alt Workman
Mental Health Advisory Committee	Maluchnik, Alt. Workman
Mental Wellness Facility Advisory Committee	Maluchnik, Alt. Workman
Metro Alliance for Healthy Families Joint Powers Board	Workman
Metro GIS Policy Board	Maluchnik, Alt. Peter Henschel
Metropolitan Emergency Services Board	Ische & Degler
Metropolitan Emergency Services Executive Board	Ische, Alt Degler
Metropolitan Emergency Services Radio Technical Operations Committee	Tim Walsh, Alt Shane Sheets
Metropolitan Emergency Services 911 Technical Operations	Tim Walsh, Alt Susan Bowler
Minnehaha Creek Watershed District	Maluchnik & Workman, Liaisons
Minnesota Counties Computer Consortium	Peter Henschel, Alt David Frischmon, Mary Kay Wahl
Minnesota Extension Committee	Degler & Lynch
Minnesota Inter-County Association	Degler & Maluchnik
Minnesota Transportation Alliance	Maluchnik
Minnesota Valley Regional Rail Authority	Workman, Alt. Maluchnik
Mobility Management Board	Ische
Mosquito Control District	Ische & Workman
Park Commission	Lynch, Liaison
Planning Commission	Ische, Alt. Lynch, Maluchnik
Regional Hauler Licensing Board	Workman, Alt Maluchnik
Riley-Purgatory-Bluff Creek Watershed	Workman & Degler, Liaisons
Southwest Corridor Transportation Coalition	Workman & Maluchnik, Alt. Degler

ORGANIZATIONAL SESSION
January 8, 2019

State CHS Advisory Committee (SCHSAC)
Suburban County Representatives
Transportation Advisory Board – TAB
Water Management Organization Committee

Richard Scott, Alt Maluchnik
Maluchnik & Workman
Maluchnik, Alt. Workman
Lynch, Alt. Ische

Motion carried unanimously.

The Board considered appointments to various advisory committees.

Degler moved, Ische seconded, to appoint Richard Kvitek and Douglas Weber to the Board of Adjustment. Motion carried unanimously.

Lynch moved, Degler seconded, to appoint Darrel Sudheimer to the Community Development Agency. Motion carried unanimously.

Degler moved, Ische seconded, to appoint Barb Colhapp and Gwen Kuhrt to the Library Board. Motion carried unanimously.

Workman moved, Lynch seconded, to appoint Dr. Edward Tipton, Susan Kunitz and Garret Zayic to the Carver County Mental Health Advisory Committee. Motion carried unanimously.

Ische moved, Degler seconded, to appoint Mark Lagergren to the Park Commission. Motion carried unanimously.

Maluchnik moved, Ische seconded, to appoint Scott Welvaert to the Park Commission. Motion carried unanimously.

Maluchnik moved, Degler seconded, to appoint Gino Businaro to the Personnel Board of Appeals. Motion carried unanimously.

Maluchnik moved, Ische moved, to appoint Scott Smith to the Planning Commission. Motion carried unanimously.

Workman moved, Ische seconded, to appoint Thomas Welch to the Water Management Organization. Motion carried unanimously.

Ische moved, Lynch seconded, to appoint Mary Strother and Lori Cox to the Water Management Organization. Motion carried unanimously.

Maluchnik moved, Degler seconded, to appoint Carroll Aasen to the Water Management Organization. Motion carried unanimously.

Lynch moved, Degler seconded, to approve the minutes of the December 18, 2018, Regular Session. Motion carried unanimously.

Ische moved, Degler seconded, to approve the following consent agenda items:

Approved a joint powers agreement with Young America Township for the reconstruction of Bridge No. L2826 pending finalization of the contract review process.

Approved a joint powers agreement with the City of Victoria for Highway 43 and 11 intersection concepts, pending finalization of the contract review process.

Approved a professional services agreement with Bolton and Menk, Inc., for \$54,958 for the County Highway 43, and County 11 Intersection Concept Design, pending finalization of the contract review process.

Approved a professional services agreement with Alliant Engineering, Inc., for \$93,275 for engineering services for the US 212 Signal Improvements Project, pending finalization of the contract review process.

Authorized the Parks Department to carry out promotional offerings, provide donations, provide annual vehicle permits for administrative oversight and awareness of public services and facilities.

Approved issuing a charitable gambling license for offsite gambling to the Waconia Lions Club for a raffle to be held February 2, 2019.

Authorized HH&S to receive donation for Encore Adult Day Care services.

Resolution #01-2019, Outgoing County Sheriff Prorated 2019 Compensation and Benefits.

Approved Chief Deputy Agreement with Patrick Barry III.

Approved the LELS Local 289 Licensed Sergeants Unit 2019-2020 Collective Bargaining Agreement.

Approved amendment 1 to the Joint Powers Agreement with the City of Carver for extra services related to the Highway 11 corridor study pending finalization of the contract review process.

Approved amendment #1 to professional services agreement 17-184 with WSB & Associates for the CSAH 11 corridor study pending finalization of the contract review process.

Approved a professional services agreement with SRF Consulting Group, Inc., for \$981,228.24 for final design services for TH 212 (CSAH 11 to CSAH 36) pending finalization of the contract review process.

Approved Work Order 4 to the State of Minnesota Master Partnership Contract 1028104 for Highway 212 engineering services, pending finalization of the contract review process.

Resolution #02-19, Award of 2019, 2020 and 2021 Newspaper Publication Bids.

ORGANIZATIONAL SESSION
January 8, 2019

Reviewed December 25, 2018, Community Social Services' actions/Commissioners' warrants in the amount of \$302,627.60; reviewed December 31, 2018, Community Social Services' actions/Commissioners' warrants in the amount of \$256,342.10 and reviewed January 8, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$336,323.49.

Motion carried unanimously.

Degler moved, Lynch seconded, to recess as the County Board and convene as the Carver County Regional Rail Authority. Motion carried unanimously.

Lynch moved, Ische seconded, to appoint Randy Maluchnik as Chair, James Ische as Vice Chair and Gayle Degler, as the Secretary/Treasurer of the Carver County Regional Rail Authority. Motion carried unanimously.

Ische moved, Workman seconded, to adjourn as the Carver County Regional Rail Authority and reconvene as the County Board. Motion carried unanimously.

Tom Vellenga, Assistant County Administrator, requested the Board go into closed session to discuss emergency procedures for the Board in the event of an emergency.

Mark Metz, County Attorney, clarified the Board is allowed to go into closed session under Section 13D.05 Subd. 3 (d). He stated the Board must refer to the facilities, systems or procedures to be discussed and not discuss financial matters.

Vellenga explained they would be discussing the procedures for the Board in the event of an emergency in the Boardroom and adjacent Administration office.

Ische moved, Degler seconded, to go in to closed session to discuss Board security at 9:33 a.m. Motion carried unanimously.

Lynch moved, Degler seconded, to adjourn the closed session. Motion carried unanimously.

Workman moved, Lynch seconded, to adjourn the Organizational Session at 10:05 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with Collins Engineers, Inc. for survey data for the Arboretum Area Transportation Plan

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="1/15/2019"/>
Contact: <input type="text" value="Brian E. Praske"/> Title: <input type="text" value="County Surveyor"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

Carver County Public Works is leading an Arboretum Area Transportation Plan study process that includes Highway 5, County Road 13, County Road 18 extension and portions of Highway 41. Staff is in the process of preparing contracts with the engineering consultant selected for the work. The County is partnering with MnDOT and the Cities of Victoria, Chanhassen and Chaska.

Public Works solicited 3 proposals for aerial drone flight mapping professional services to support this study effort. Collins Engineers, Inc. was chosen by staff to perform this work based on their technical ability, available technology to fit the study intent and past experience working with our department. Collins Engineers, Inc. will capture topography and capture features by aerial drone photography for support of concept development of future transportation and pedestrian improvements the the area around the Minnesota Landscape Arboretum extending into downtown Victoria (see attached map). The collected survey data will be for planning purposes and future detailed design construction plans. Due to the amount of daily traffic and the large scope of work, traditional survey methods would be inefficient and would be a safety issue for workers.

ACTION REQUESTED:

Motion to approve a professional services agreement with Collins Engineers, Inc. for \$44,584 for survey mapping services to support the Arboretum Area Transportation Plan.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

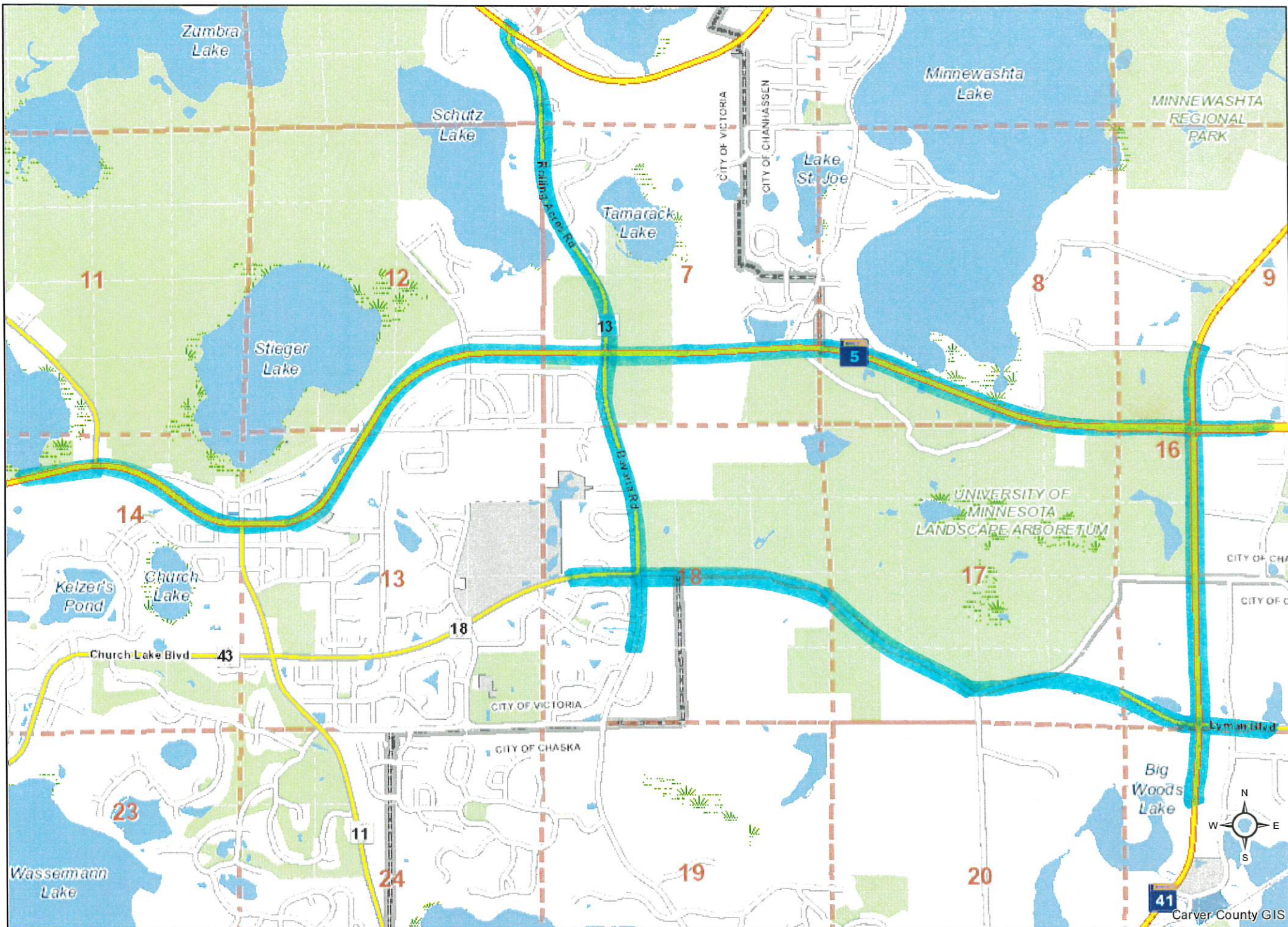
FUNDING

County Dollars =	\$0.00
County Sales Tax	\$13,375.20
MnDOT	\$22,292.00
City of Victoria	\$6,241.76
City of Chanhassen	\$1,337.52
City of Chaska	\$1,337.52
Total	\$44,584.00

Insert additional funding source

Related Financial/FTE Comments:

Cost splits shown are estimated and will be finalized in separate joint powers agreements between the parties..



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Flying Cloud Drive Reconstruction Project - Supplemental Agreement #9

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="1/15/2019"/>
Contact: <input type="text" value="Gregory Felt"/> Title: <input type="text" value="Program Delivery Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Flying Cloud Drive Reconstruction Project is primarily a Hennepin County led Project with the westerly 4,212 ft of the Project in Carver County. Hennepin County is acting as the lead Agency and holds the construction contract with Ames Constuction, Inc.. Supplemental Agreement #9 was created by Hennepin County, with our staff input and consent to modify the construction plans and to direct the contractor to install a special design 8 inch diamter draitile surrounded by a geotextile wrapped rock filled filter to stabilize the cut slope along the bluff being undermined by underground water flowing under the base of the slope. The draitile system was designed by Carver and Hennepin County Staff with input from the City of Chanhassen staff. This supplemental agreement was done as force account work monitored by Hennepin County inspection staff. The total cost of placing 1,072' draitile with a rock wrapped water collection envelope which empties into an existing drain across the roadway is \$223,920.10.

In the JPA between Carver County and Hennepin County for this project, the county board authorized the County Engineer to sign change orders and supplemental agreements up to \$100,000 per occurrence and with a project aggregate total of \$1 million. The County Engineer is requesting that the county board to authorize the County Engineer, or his designee, to approve of supplemental agreement #9 for the Flying Cloud Drive Reconstruction Project.

ACTION REQUESTED:

Motion to authorize the Carver County Engineer, or his designee, to approve Supplemental Agreement #9 for \$223,920.10 for the Flying Cloud Drive Reconstruction Project.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
If "Other", specify: <input type="text"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%;"><input type="text"/></td> </tr> <tr> <td>Turnback Funding</td> <td style="text-align: right;">\$223,920.10</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$223,920.10</td> </tr> </table>	County Dollars =	<input type="text"/>	Turnback Funding	\$223,920.10	Total	\$223,920.10
County Dollars =	<input type="text"/>						
Turnback Funding	\$223,920.10						
Total	\$223,920.10						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:
 We will be requesting County Turnback Funds foir this supplemental agreement from MnDOT.

Office use only:

RBA 2019-

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Designation of County State Aid Highway 101

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
Consent ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Carver County, in partnership with MnDOT and the City of Chanhassen completed the reconstruction of Highway 101 from Highway 14 (Pioneer Trail) to Highway 18 (Lyman Boulevard) in the 2013 and 2014 construction seasons. Even with the completion of the reconstruction project, this portion of Highway 101 could not be turned over to Carver County jurisdiction until the portion of Highway 101 south down the Minnesota River bluff could also have the Trunk Highway designation changed to Carver County. On October 16, 2018 the county board adopted a resolution that designated County State Aid Highway (CSAH) 101 between Highway 61 and Highway 14. The attached resolution combines the previous CSAH 101 designation and designates the remainder of CSAH 101 between Highway 14 to Highway 18. MnDOT will be issuing a commissioners order for the entire segment of Highway 101 in early February, which will complete the jurisdictional transfer process to Carver County.

ACTION REQUESTED:

Motion to adopt a resolution establishing existing State Highway 101 as County State Aid Highway 101.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5910

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: January 15, 2019

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

WHEREAS, Trunk Highway (TH) No. 101 is a duly established Trunk Highway; and

WHEREAS, a portion of TH No. 101 between CSAH No. 61 and CSAH No. 18 is no longer needed for Trunk Highway purposes; and

WHEREAS, it is appropriate for the Commissioner of Transportation of the State of Minnesota to revoke the route of said Trunk Highway, and to devote its limited resources to other areas; and

WHEREAS, the Commissioner of the Department of Transportation, through its State Aid Office has authorized the route designation of CSAH No. 101; and

WHEREAS, it is appropriate for the County to designate the route of the CSAH and to devote its limited resources to these areas, and

WHEREAS, the County has authority under Minnesota Statute § 162.02 and § 163.11 for establishment, turnback and revocation of county highway corridors.

NOW THEREFORE, BE IT RESOLVED, by the County Board of County of Carver, that the following portion, to-wit:

CSAH No. 101 in the City of Chanhassen from CSAH No. 61 (Flying Cloud Drive) to CSAH No. 18 (Lyman Boulevard), beginning at a point at the intersection of CSAH No. 61, also approximately 460 feet westerly of the east quarter corner of Section 35, Township 116 North, Range 23 West, thence northerly along the established Trunk Highway No. 101 (Great Plains Boulevard) through Sections 35, 36, 25 and 24 of Township 116 North, Range 23 West to the intersection of CSAH No. 18 (Lyman Boulevard), also approximately 675 feet easterly of the west quarter corner of Section 24, Township 116 North, Range 23 West.

is hereby designated as a new CSAH No. 101, subject to the approval of the Commissioner of Transportation of the State of Minnesota and upon release of said highway from the Commissioner of Transportation of the State of Minnesota; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be recorded with the Carver County Recorder by the Carver County Administrator; and

BE IT FURTHER RESOLVED, that the County Administrator is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for his consideration, and that upon his approval of the designation of said road or portion thereof, that same be constructed, improved and maintained as a County State Aid Highway of the County of Carver, to be numbered and known as County State Aid Highway 101.

YES

ABSENT

NO

COUNTY OF CARVER

I, David Hemze, duly appointed and qualified Interim County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16th day of October, 2018 now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 15th day of January, 2019.

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Special Event Use Permit - Waconia Lions Club, Wild Game Dinner Community Event

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="1/15/2019"/>
Contact: <input type="text" value="Sam Pertz"/> Title: <input type="text" value="Parks & Recreation Supervisor"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The annual Waconia Lions Club, Wild Game Dinner & Event is scheduled to take place Saturday, February 2nd, 2019 at the Lake Waconia Event Center (Lake Waconia Regional Park). The 1-day, evening event, includes activities such as: food and drink service; entertainment; both silent auction & raffle drawing items; and more.

Authority to Permit

Ordinance Chapter 91: Use Permits shall be required for the exclusive or special use of all or portions of park areas and buildings or trails; for use of park areas and facilities when they are closed to the public; to conduct certain activities not normally permitted as per conditions of this chapter; for regulation of large group activities, as defined herein, or to reduce or eliminate certain user fees for groups, as defined herein.

The Special Event Use Permit recognizes:

- Event Attendance: 600-800 people in total.
 - Event duration is 3:30P - 10:30P
- Use fees are charged for the Lake Waconia Event Center rental and are consistent with the Town Hall model for the facility.
 - Event admission is charged by the event group.
- Event insurance for general liability will be obtained prior to the event, with the expectation to meet County requirements.
- A variety of items are both raffled off and available for silent auction. The items are largely donated by local businesses. Both of these activities are considered charitable gambling and by Park Ordinance require County Board approval. The event group has been issued a Use Permit, coordinated by the County Finance Department.
 - Items available include firearms. The presence of firearms on County Park property is against Ordinance without approval by the County Board. The event group has paired with Cabin Fever Sports (a local outdoor business) to coordinate the transfer of firearms involved with the event. Cabin Fever employees handle all elements, including background checks for recipients. Ammunition is not on site.
- The Wild Game Feed event coordinators are anticipated to contract with a local food service provider. The Lions Club has their own liquor licensing and plans to sell both alcoholic and nonalcoholic beverages during the event. Insurance documents will be obtained for both general liability and liquor liability for all contractors and subcontractors of this nature.
- All portions of the park remain open to the general public.
- The event has operated a safely and successfully at the Lake Waconia Event Center for 10+ years.

The Park Commission is scheduled to review this Special Event Use Permit and is anticipated to make favorable recommendation to the County Board at their January 9th, 2019 meeting.

ACTION REQUESTED:

Motion to issue a Special Event Use Permit to the Waconia Lions Club for the Wild Game Dinner held on February 2, 2019.

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING
If "Other", specify: <input type="text" value=""/>	County Dollars = <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	<input type="text" value=""/>
	Total <input type="text" value="\$0.00"/>
	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5914

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Temporary Double Incumbency of Detention Deputy

Primary Originating Division/Dept: Sheriff

Meeting Date: 1/15/2019

Contact: Jason Kamerud Title: Sheriff

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title: Sheriff

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The Sheriff's Office promoted an employee to deputy sheriff who had been an exceptional performer while serving as a detention deputy just prior to promotion to deputy sheriff. The employee was not successful in completing the patrol field training program and has since returned to duties as a detention deputy, incurring a 30-day double incumbency approved by Employee Relations and County Administration.

The double incumbency is filling a vacancy created by an employee on FMLA after surgery.

The sheriff's office anticipates normal attrition to free a position in the coming months, returning staffing to approved FTE levels.

ACTION REQUESTED:

Approve double incumbency of the employee as a detention deputy until a position becomes available through attrition, but not later than July 1, 2019. Approve use of deputy sheriff positional vacancy to pay the compensation package.

FISCAL IMPACT: Included in current budget

FUNDING

If "Other", specify:

County Dollars = \$35,551.00

FTE IMPACT: None

Total \$35,551.00

Insert additional funding source

Related Financial/FTE Comments:

This request, if approved, does not impact total FTE count in the Sheriff's Office; it temporarily increases in one division while decreasing in another. The detention deputy compensation package is \$5,925 / month, which is somewhat less than the deputy sheriff compensation package.

Office use only:

RBA 2019 - 5903

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Abatements/Additions

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

Abatements requested by taxpayers. See attached listing.

ACTION REQUESTED:

Motion to approve.

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING

County Dollars =	(\$166.38)
Other	(\$369.62)
Total	(\$536.00)

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5904



**CARVER
COUNTY**

Property & Financial Services
Government Center - Administration
Building
600 East 4th Street
Chaska, MN 55318-2102

Property Tax, Elections and License
Centers
Phone: (952) 361-1910
Email: taxsvc@co.carver.mn.us

County Assessor
Phone: (952) 361-1960
Email: assessment@co.carver.mn.us

**Abatements presented to the
Carver County Board of Commissioners
January 15, 2019**

Abatement approval is recommended by the County Assessor and Property Tax, Elections & License Centers Manager on the following properties for the reasons listed.

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	Total Amount of Tax Adjustment	Reduction in Penalties and/or Interest Paid	Total Amount of Adjustment	County Dollars Abated
2018	58.0500910	Terrance J. O'Connor & Rebecca O'Connor	Homestead	\$ 3,066.00	\$ 2,784.00	\$ (282.00)	\$ -	\$ (282.00)	\$ (79.18)
2018	25.5500330	Cara Benoit & Darren Benoit	Homestead	\$ 3,798.00	\$ 3,714.00	\$ (84.00)	\$ -	\$ (84.00)	\$ (35.24)
2018	20.0191800	Brent Asproth	Homestead	\$ 3,828.00	\$ 3,658.00	\$ (170.00)	\$ -	\$ (170.00)	\$ (51.96)
2018	65.2350080	Brett Vetter	Homestead	\$ 3,252.00	\$ 3,252.00	\$ -	\$ -	\$ -	\$ -
			TOTALS	\$ 13,944.00	\$ 13,408.00	\$ (536.00)	\$ -	\$ (536.00)	\$ (166.38)

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Recognition of Retiring Carver County Fair Board Members**

Primary Originating Division/Dept: County Board

Meeting Date: 1/15/2019

Contact: Dave Hemze Title: County Administrator

Item Type:
Regular Session

Amount of Time Requested: 5 minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

County Commissioners would like to recognize retiring Fair Board Members Curtis Wolter, Adrian Rademacher, Dale Rademacher and Bob Lano for their years of service and dedication to the Carver County Fair.

ACTION REQUESTED:

Recognize and thank retiring Fair Board members.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None**Total** \$0.00 Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 5913

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Memorandum of Understanding and Purchase Agreement with Hennepin County Regional Rail Authority for Minnesota River Bluffs Regional Trail

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 1/15/2019

Contact: Martin Walsh Title: Parks and Recreation Director

Item Type:
Regular Session

Amount of Time Requested: 15 minutes

Attachments: Yes No

Presenter: Martin Walsh Title: Parks and Recreation Director

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

In 2014, a section of the Southwest Light Rail Transit Line (SLRT) /Minnesota River Bluffs Regional Trail (MN RB RT) between Bluff Creek Drive and the east county line was closed due to a slope failure after heavy rains. Hennepin County Regional Rail Authority (HCRRA) owns approximately 3 miles of the SLRT/MN RB RT within the boundary of Carver County, that includes the area with the slope failure.

Carver County has been working with HCRRA to reach agreements for Carver County to acquire the SLRT/ MN RB RT after HCRRA repairs the slope failure.

It is proposed Carver County will apply for a Park Acquisition Opportunity Fund grant from the Metropolitan Council to acquire HCRRA's property within Carver County. This funding source is utilized to acquire land for regional park and trail purposes.

It is anticipated that if Carver County receives grant funds from Metropolitan Council for the acquisition of the property from HCRRA, then Carver County would use the funds to acquire ownership and possession of the property after HCRRA has repaired the slope failure, and to address other land stewardship needs associated with the property.

The HCRRA property to be acquired has an appraised value of \$5,840,000.

It is proposed that Carver County would acquire the HCRRA property, including related fees and services, for \$1,700,000. That is the maximum amount that Carver County can receive from the Park Acquisition Opportunity Fund grant from the Metropolitan Council.

In the terms of the Memorandum of Understanding and the Purchase Agreement, if Carver County does not receive that grant amount from Metropolitan Council, then HCRRA will be solely responsible for the cost of the trail repairs and Carver County would not pay for any of the costs of repairing the slope failure, or of addressing other land stewardship needs; and would not acquire the HCRRA property within Carver County. Carver County will continue to work in good faith with HCRRA to explore other possible funding sources which satisfy the need to complete the trail repairs prior to the transfer of the ownership to Carver County.

To obtain funding from the Metropolitan Council, Carver County must complete an application for Park Acquisition Opportunity Funds. That application requires: 1) An action by the Board authorizing a Memorandum of Understanding along with a Purchase Agreement; and 2) Delivery of an executed Purchase Agreement.

ACTION REQUESTED:

Motion to authorize the Board Chair and County Administrator to execute a Memorandum of Understanding and a Purchase Agreement for \$1.7 million, less any eligible acquisition expenses incurred by Carver County, with the Hennepin County Regional Rail Authority for the Carver County portion of the Southwest Light Rail Transit Line/Minnesota River Bluffs Regional Trail, after review and approval under the contract review process and final authorization to proceed by the County Administrator.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

See below

FUNDING

County Dollars =	
Metropolitan Council	\$1,700,000.00
Total	\$1,700,000.00

FTE IMPACT: None

Related Financial/FTE Comments:

The \$1,700,000 Met Council Park Acquisition Opportunity Funds Grant will be the funding source for the purchase of the regional trail from the Hennepin County Regional Rail Authority.

Office use only:

RBA 2019 - 5798

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Memorandum of Understanding and Purchase Agreement with Hennepin County Regional Rail Authority for

Agenda Item: Minnesota River Bluffs Regional Trail

Department:

Meeting Date: 1/15/2019

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By: Martin Walsh

DEBIT		
Description of Accounts	Acct #	Amount
Land purchase	34-525-514.6601	\$1,700,000.00
TOTAL		\$1,700,000.00

CREDIT		
Description of Accounts	Acct #	Amount
Met Council-Park Acq Opportunity Funds	34-525-514.5280	\$1,700,000.00
TOTAL		\$1,700,000.00

Reason for Request:

The \$1,700,000 Met Council Park Acquisition Opportunity Funds Grant will be the funding source for the purchase of the regional trail from the Hennepin County Regional Rail Authority.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Watertown Mapes Creek FEMA Map Revision Request

Primary Originating Division/Dept: ▼

Meeting Date: 📅

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

The City of Watertown is applying for a Letter of Map Revision (LOMR) from the Federal Emergency Management Agency (FEMA) to revise the floodplain and floodway along Mapes Creek within portions of Carver County and the City of Watertown. Mapes Creek is located in northern Carver County and discharges into the South Fork Crow River. The City of Watertown is requesting the support of the Carver County Board of Commissioners for the Mapes Creek LOMR to the Federal Emergency Management Agency (FEMA). The LOMR application process is required when officially revising the current National Flood Insurance Program (NFIP) map to show changes to floodplains, regulatory floodways, or flood elevations. The City of Watertown is proposing to revise the Flood Insurance Rate Maps (FIRM) to reflect updated hydrologic and hydraulic modeling for Mapes Creek, which would reduce the regulatory and insurance requirements on existing homeowners in the area, especially the Rosewood Estates subdivision which is located in the City of Watertown. Furthermore, this process would allow the remaining lots within the subdivision to be built upon without any drastic changes to grade, elevations, or housing type and style. A newly designated Floodway area would be included in the downstream portion of the Zone A to further restrict filling activities since the updated hydrology requires portions of the area to be considered lake, pursuant to the Minnesota Department of Natural Resources (MN/DNR) standards. Pursuant to FEMA LOMR requirements, property owner notifications (letters) would be sent to all affected landowners to inform them of the map revision. This LOMR process has been reviewed and is supported by the Minnesota Department of Natural Resources and the Carver County Water Management Organization (CCWMO). All proposed revisions within the unincorporated areas of the County would be regulated by the Carver County Land Management Department through the Carver County Zoning Code - Floodplain Standards.

ACTION REQUESTED:

Motion to authorize the County Board Chair's signature on the joint FEMA LOMR application with the City of Watertown.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

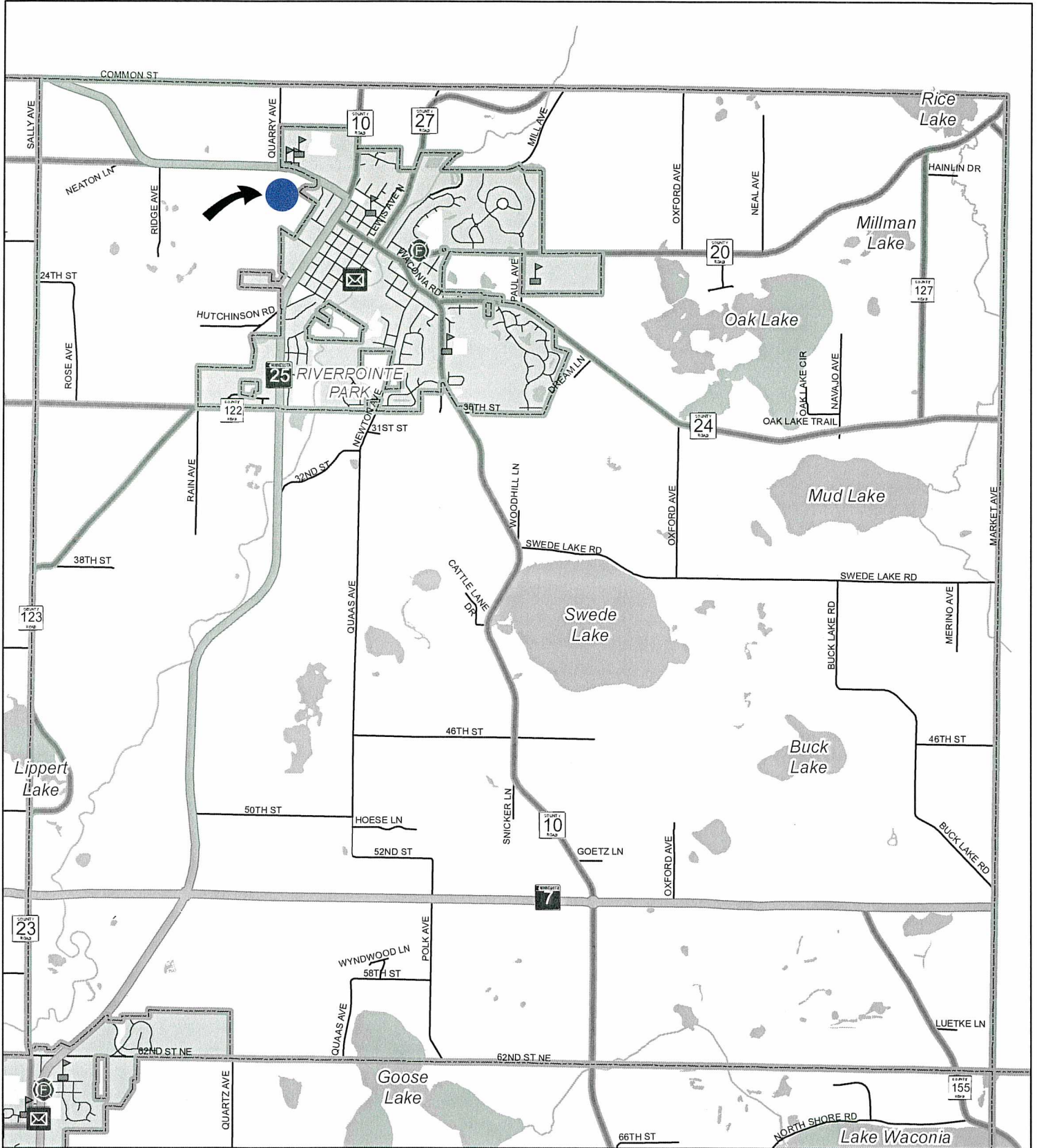
FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

WATERTOWN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Map Created by Carver County GIS



January 9th, 2019

Carver County Board of Commissioners
600 4th Street East
Chaska, MN 55318

Chairman Degler,

On behalf of the City Council, I am requesting the support of the Carver County Board of Commissioners in the submittal of the Mapes Creek Letter of Map Revision. This revision to the Flood Insurance Rate Map(s) in this area was considered and approved by the Watertown City Council on the 8th of January. This revision was a result of revised hydrology in the area that will reduce the impacts of the revised flood plain elevations on existing homeowners in the area, especially the Rosewood Estates subdivision. Furthermore, this will allow the remaining lots within this subdivision to be built upon without any drastic changes to grade, elevations, or housing type and style.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Washburn", with a long horizontal flourish extending to the right.

Steve Washburn
Mayor

HEART OF THE LUCE LINE TRAIL

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approve 2018 Repairs to County Ditch #9

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

County Ditch ("CD") #9 needed repairs that were initially expected to be under County staff's \$10K authority to approve. After further inspection, the project was recommended to be expanded by Mike Wanous - Carver County Soil and Water Conservation District Administrator who received two quotes for the project:

\$17,400 - Schneider Excavating & Grading Inc.

\$19,000 - Wuetherich Drainage Inc.

On December 19th, 2018, Ditch Authority members were informed via email about county staff's recommendation to complete the ditch repairs in 2018 and then county staff would seek formal Ditch Authority approval for the project in 2019.

ACTION REQUESTED:

Motion to approve \$17,400 quote for CD #9 ditch repairs by Schneider Excavating & Grading Inc.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

The cost of ditch repairs are assessed to the benefitting property owners with no impact on the County's tax levy.

Office use only:

RBA 2019 - 5908