



CARVER COUNTY PARKS

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Division of Public Works

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Park Commission Meeting **Wednesday, November 8th, 2017**

6:30pm

Public Works Headquarters Building
Meeting Room 1
11360 Hwy 212
Cologne, MN 55322

Regular Meeting Agenda

- 1) Call Meeting to Order, Roll Call (6:30 p.m.)
- 2) Approval of the October 11, 2017 Regular Meeting Minutes (6:31 p.m.)
- 3) Additions or Deletions to the Agenda (6:32 p.m.)
- 4) Approval of Agenda (6:33 p.m.)
- 5) Commissioner Liaison Report (6:34 p.m.)
- 6) Open to the Public (6:38 p.m.)
- 7) New Business (6:39 p.m.)
 - a. 2018 Park Fee Schedule
 - b. Special Event Permit Recommendation – Snow Runners Vintage Snowmobile Event
- 8) Discussion (6:50)
 - a. Comprehensive Plan Update (Materials Presented at Meeting)
- 9) Staff Reports (7:50 p.m.)
 - a. TH 5 Regional Trail Master Plan
 - b. TH 5 Regional Trail Construction Planning
 - c. Lake Waconia Regional Park Construction Planning
 - i. Coney Island
 - ii. Main Park Area
 - d. Relocation of Xcel Power Line
 - e. Park Operations and Recreation Services Update
 - f. Update on Veterans Memorial
- 10) Park Commission Member Term Expirations (8:00 p.m.)
- 11) Commission Member Reports (8:05 p.m.)
- 12) Set Next Meeting Date (8:10 p.m.) – Proposed Date December 13, 2017
- 13) Adjourn Meeting (8:15 p.m.)

Please note if a Commission Member cannot attend the meeting, please call the Park Office at 466 – 5250.

Meeting Minutes

October 11, 2017

Members Present: Carroll Aasen, Gerald Bruner, Jim Manders, Curt Kobilarcsik, Ron Trick, Mark Lagergren, Jim Boettcher and Commissioner Lynch

Staff Present: Marty Walsh, Connie Keller

Call to Order: Manders, called the meeting to order at **(6:39p.m.)**

Approval of Minutes: **(6:39p.m.)**
Correction, Lagergren moved to approve 8/9/17 minutes and not Boettcher.

Aasen motioned to approve the minutes of the September 13, 2017 regular meeting minutes. Trick seconded the motion.
Motion passed 7 to 0.

Additions/Deletions to the Agenda: **(6:40p.m.)**
Addition to Staff reports on Lake Waconia Event Center

Approval of Agenda: **(6:40 p.m.)**
Aasen motioned to approve meeting agenda.
Bruner seconded the motion.
Motion passed 7 to 0.

Commissioner Liaison Report: **(6:40p.m.)**
No Report

Open to the Public: **(6:41 p.m.)**

A. Request to Consider Yield Signs at Trail Intersections of the Dakota Rail Regional Trail

Ms. Andraschko was in attendance to talk about the Dakota Rail Regional Trail signs at Goose Lake Drive. Ms. Andraschki shared that she is a huge bike rider and stated that she rolled through the stop sign at Goose Lake Drive because she didn't see any cars and received a citation; she stated it's frustrating to get a ticket that shows on her car recorded. She also stated that she is not sure why we don't have yield signs instead of stop signs.

She shared a video of the road that leads up to the trail and pictures of the area with the Park Commission and also stated that by the pictures and video you can clearly see the bike trail. She feels yield signs would be better in this area.

She shared that she talked with Three Rivers Park District about stop signs on their portion of the trail and they stated that they have changed about 90 of their 350 stop signs to yield signs. She also talked with the Sheriff's Department wanting to know where all these near misses are coming from. She could not find any data on this; Sheriff's Department stated that the speed limit on the road is 50 miles an hour.

She just wanted the Park Commission members to be aware of this area and how it might be a deterrent for people to use the trail.

Staff stated that the trail design has certain standards in place and the stop signs were part of the initial design standards; staff also stated that the bad cyclist are the ones that have brought numerous complaints about safety to the County Board's attention.

Park Commission members and staff discussed the stop signs opposed to yield signs and how some people just blow through the signs regardless of traffic or not. Staff stated that there are signs that warn of bollards and stop

signs prior to an intersection. Staff stated that there have been numerous complaints about this intersection and that some trail users are using the trail for training as opposed to a leisure trail.

Staff stated that we will continue to monitor the complaints and reevaluate. Staff also shared that we have only had one complaint in opposition to the installation of the bollards and that came in this week. Staff commented about the ticket received and that staff has had discussions with the Attorney's Office to have administrative tickets given out in the parks and trails, that wouldn't show up on your record. The Attorneys Office has stated that adding administrative ticketing is a significant process to change the ordinance. Staff stated they would monitor this going forward to see if we will need to go forward with that change.

Comments or Questions:

Bruner stated that he didn't see any speed limit signs in video or stop signs; she stated that there is a state statute that homeowners have the right away and not the bikers.

Manders asked about how fast was she going when she went through; she stated about 2 to 5 miles hour approximately.

Manders also stated that he appreciates the research with Three Rivers Park District to the adjustment from stop signs.

No other comments or questions.

Discussion (7:05 p.m.)

A. Comprehensive Plan Update

Regional Trails:

Staff stated that the 2040 Comprehensive Plan is not much different than the 2030 comprehensive plan. Staff stated that in the northwest part of the County there is not a large open space area on the plan, stating that sometime in future we may want to have an open space in that area. No public comments have been recieved that we need something in this area. We may have to add in the comprehensive plan text to recognize that area as deficient in public space to open the door if an opportunity came up to preserve land.

Staff provided maps showing regional trails, other trails segments, open space, and park areas managed by the County. Staff will need to work with consultant to revise some of the trails on these maps. Staff stated that there is a new classification of trails called the Regional Biking Transit Network(RBTN) tails; staff shared the different tiers of this trail system and the location of these types of trails.

Staff stated that they did meet with officials from Met Council about the long RTBN corridors and how impractical this is, and not having trails to the transit hubs instead.

Staff also shared the regional trail alignment map and pointed out some of the trail locations and how they are labeled regional, linking, destination, or local trails.

Staff stated that this information is for the most part informational, but consultant is looking for feedback.

Staff also shared a map showing a trail segment between Waconia and Norwood Young America on Hwy 5 and how this is a missing link.

Comments or Questions Regional Trails:

Manders asked about the link going into Scout County; Staff stated that this is the 101 trail in Shakopee.

Lagergren asked if this information is for the 2040 comp plan; Staff stated yes.

Manders asked about the trail west side of Jonathon Parkway by new Carver School and who manages that; Staff stated it is a city trail.

Manders asked about the Luce Line trail and who that is managed by and do we have any input; Staff stated that it is a State trail and really no input.

No Other Comments on Regional Trails

Park Amenities and Initiatives:

Staff shared a list of a few of the other regional parks agencies and what types of amenities are in each park.

Staff also shared initiatives proposed for the parks and shared examples of some of these proposed initiatives for each park breaking down to short-term improvements, 10-year plan, or long-term categories. Staff also stated that we have already have gotten some of these items taking care of in our park master plans.

Items on list consisted of – Lake Minnewashta (Mountain bike trails, playground upgrade, group activity area at boat landing #2, visitor center). Waconia Regional park (phase 1 improvements from current master plan) Baylor Regional Park (Camper cabins, parking improvement, campground service improvements, new water feature, re-purpose beach area, visitor center, improve deck for a gathering space), staff stated that the master plan for Baylor park is over forty years old. Other initiative could include land county owns by the Crow River (canoe/kayak landing), or special recreation features (shooting range, amphitheater, diving facility in abandoned gravel pit) or water trails on Crow or MN River.

Staff also commented on services enhancement to be included could be more rental equipment, concessions at Lake Waconia Regional Park, recreation services, Baylor Regional Park visitor services, additional regional trails, pavement management, recreation program registration software, scholarships programs, adaptive programs, and public awareness on program services, marketing and advertising.

Staff shared and reviewed the comments that the public gave during the public engagement portion on the comprehensive plan also sharing the level of satisfaction on the county parks and trails.

Staff stated this is just an awareness of the comprehensive plan and where it's at.

Question or Comments Park Amenities and Initiatives:

Bruner asked if we had a cost on any of these items; Staff stated not at this point.

Manders asked if the Waconia items hinges on the bonding; Staff stated that in order to get started with a Phase I Development Program that would help us get started or some other large revenue source.

Bruner would like to see the sledding hill upgraded, it would be nice to have in the county.

Kobilarcsik commented that it would be nice to have Nordic ski trails with snow making that are also lighted and groomed on the west side. Staff stated that it is a good suggesting.

Lagergren asked about the Crow River property and what would be there; staff stated that it would be a boat landing, small parking area, possible archery range – this area is thirty acres which largely is in a flood plain.

No other Comments or Questions

Staff Reports: (7:54 p.m.)

A. TH 5 Regional Trail Master Plan

Staff has submitted the final comments and consultant is working on the cost estimates, for each segment. The grant application was for about \$1.1 million with a three hundred thousand match, the actual cost might be closer to \$2.5 million. A large part of this will be the fencing that goes through the arboretum. Cost participation will be going up. Final edits will be done by consultant and the master plan will then go out to the City of Chanhassen and Victoria for their comments and approval. Then we will bring it back to the Park Commission for approval then on to County Board before going to the Metropolitan Council.

No Questions or Comments

B. Relocation of Xcel Power Line

Poles are up and power lines strung; staff not sure if power has been switched over. Mediacom is still working on their portion.

No Questions or Comments

C. Park Operations and Recreation Service Update

Most of customer contact is coming to an end, campground will operate through October 22nd, with last night of camping on October 21st. Rental services have concluded at parks until this winter, we will have ski rentals this winter at Baylor Park and Lake Minnewashta Park.

Zebra mussels found again at the main boat access at Lake Minnewashta; there will be a closure of the access sometime next week, but we will open boat landing #2 while this area is being treated. Staff stated that the homeowners on the lake want to keep the boat landing #2 closed at this time, we will not be doing that without County Board approval.

Continue to work on the County Road 10 trailhead project by getting soil samples of area before we move forward. Staff is also working with the consultant and the County Soil and Water Conservation District on the erosion plan for the Northshore Drive.

Staff wanted to thank Bruner and Aasen for volunteering to help with the chili cook-off at Baylor Park this year.

Staff shared a flyer for the fall trail hayride on October 20th, with the Chaska & Carver Park and Rec. Department if any of the Park Commission Members would like to participate. Also, stating that there is a canoe trip planned on the 14th for going down the MN River.

We have hired a new person to fill the Recreation and Volunteer Specialist position; they will be starting later this month.

Question or comments:

Aasen asked if they were still planning on doing the river trip due to the high water level; Staff stated that this time it still is planned but will check status of river and plan according.

No Questions or Comments

D. Update on the Legislative/Bonding Request for Waconia Regional Park

Senate will not be touring, the house will do some touring in the metro area. The Met Council Parks Supervisor was invited along on that tour and that is good news.

Staff not sure if Lake Waconia will get a tour. Staff not sure if there will even be a bonding session.

No Questions or Comments

E. Update of Veterans Memorial

Staff stated that they are getting closer to reaching an agreement but it has been a long process and sometimes frustrating to all. Attorneys are working on an agreement; county will assist with construction items. Staff held a preconstruction meeting and our staff will be meeting with their grading contractor. County wants to make sure project is done right.

F. Draft Changes to Use Estimates and Finding Formula Inputs for Regional Parks

Staff stated that the Met Council did a survey last summer to validate user count numbers and this could ultimately affect our funding. The amount of funding received could be impacted by the new user count data.

G. Added Item – Update on the Lake Waconia Event Center

Staff shared that we sent out over 240 packets to perspective people to run the event center, the cut off for proposals to be back in office was September 22nd, we had no proposals so we extended the opening for a week and received two proposals for the Waconia area. Staff stated they have a meeting schedule with one of them later this week. If this does not go through we will have to go back to County Board for a different service model for the event center.

No Comments or Questions

Commission Member Reports: (8:08 p.m.)

Boettcher & Bruner stated that they attended the ribbon cutting for the MN River Bluffs trail.

Aasen stated that he will be judging the Chili Cook-Off this year and not making a chili.

Bruner stated he too would be judging the Chili Cook-Off and stated that it is a good time.

Next Meeting Date: (8:10 p.m.)

Next meeting will be on November 8, 2017 at 6:30p.m. We will meet at the Public Works Building in Cologne.

Adjourn Meeting: (8:11p.m.)

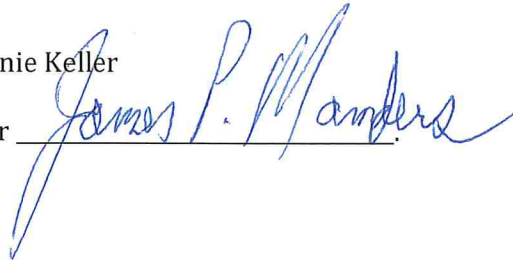
Boettcher motioned to adjourn the meeting.

Aasen seconded the motion.

Motion passed 7 to 0.

Final Minutes prepared by Connie Keller

Approved by Commission Chair

A handwritten signature in blue ink, reading "James P. Manders", is written over a horizontal line. The signature is cursive and extends above and below the line.