



CARVER COUNTY PARKS

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Division of Public Works

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Park Commission Meeting Wednesday, August 9th, 2017

6:30p.m. Tour MN River Bluffs RT
Meet Main Parking Lot
Carver County Government Center
600 E. 4th Street Chaska MN 55318

7:30 p.m. Regular Meeting
Assessor's Conference Room
Carver County Government Center
600 E. 4th Street Chaska MN 55318

Agenda

- 1) Call Meeting to Order, Roll Call (7:30 p.m.)
- 2) Approval of the July 12, 2017 Regular Meeting Minutes (7:31 p.m.)
- 3) Additions or Deletions to the Agenda (7:32 p.m.)
- 4) Approval of Agenda (7:33 p.m.)
- 5) Commissioner Liaison Report (7:34 p.m.)
- 6) Open to the Public (7:40 p.m.)
- 7) New Business (7:45)
 - a. Preliminary review of Coney Island Phase II Historic and Prehistoric Archaeological Evaluation
- 8) Staff Reports (8:30 p.m.)
 - a. TH 5 Regional Trail Master Plan
 - b. Waconia Event Center
 - c. Relocation of Xcel Power Line
 - d. Sealcoating and Crack Seal Work
 - e. Capital Bonding Request & Tour of Lake Waconia Regional Park
 - f. Park Operations and Recreation Services Update
 - i. County Road 10 Trailhead
 - ii. New Goose Deterrent Strategy
 - iii. Water Testing & Beach Facilities
 - iv. 2016 Use Estimate Report
 - g. ParkSide Church Easement Request, Issuance of Access Permit
 - h. Comprehensive Plan Update
 - i. Commission Member Reports (9:00 p.m.)
 - j. Set Next Tour/Meeting Date (9:01p.m.) – Proposed Date September 13, 2017
 - k. Adjourn Meeting (9:02 p.m.)

Please note if a Commission Member cannot attend the meeting, please call the Park Office at 466 – 5250.

Meeting Minutes

July 12, 2017

Members Present: Carroll Aasen, Gerald Bruner, Jim Manders, Ron Trick, Jim Boettcher

Staff Present: Marty Walsh, Connie Keller, Sam Pertz

Tour Lake Minnewashta Regional Park: (6:30p.m.)

Park Commission members, Staff toured the Lake Minnewashta Park Entrance area, trail that comes from Hwy 41 into park, boat landing, Shelter #4, and beach area and playground equipment.

Call to Order: Manders, called the meeting to order at **(7:24p.m.)**

Approval of Minutes: (7:24p.m.)

Aasen motioned to approve the minutes of the June 14, 2017 regular meeting minutes Bruner seconded the motion.
Motion passed 5 to 0

Additions/Deletions to the Agenda: (7:24p.m.)

None

Approval of Agenda: (7:24 p.m.)

Trick motioned to approve meeting agenda
Bruner seconded the motion.
Motion passed 5 to 0

Commissioner Liaison Report: (7:25p.m.)

Not Present

Open to the Public: (7:25 p.m.)

Representatives for the Veterans Memorial Registry present are Mr. Luebke, Mr. Cohrs, Mr. Taylor and Mr. Heldt.

Old Business: (7:25p.m.)

A. Veterans Memorial Update

Staff stated that the group for the Veterans Memorial Registry are here to update Park Commission members on the progress for the Veterans Memorial.

Mr. Heldt introduces the members that were present to the park commission and shared the current status of the memorial. Mr. Heldt stated that over 200 pavers have been purchased and the stories are being worked on for registry. Mr. Heldt stated that the soil borings are done, approvals have been received from all outside entities, Hennepin County, McLeod Counties and MNDOT and the trail commission with the help of the Carver County staff. Cold Spring Granite will be doing the monument panels. Construction prints have been received from Cold Spring, City of Mayer asked for survey of property before they issue permit. They have gone out for bids for grading and excavating of the site. Donations are ongoing and they feel like they have the first phase costs covered. They have some local company's cover the landscaping part of the project and potentially some electrical components also.

Mr. Heldt stated that they hoping to move right into the phase II with more fundraising continuing and all the great support.

Mr. Heldt reviewed the parking area and stated that the need for the parking area is due to people parking in the lumber yard parking lot. They stated that they have received the permit from MNDOT. Mr. Heldt also commented on the sidewalk and stated that he meet with the Mayer's Parks Board and stated that they would like to have the side walk go from the town down to the monument parking area due to not being able to have buses in the parking lot and the buses could park in town and people could walk to memorial.

Mr. Heldt stated that the paver area holds about 4000 pavers but we could expand if needed. The pavers are sold to anyone in the country that has served in the military and has an honorable discharge. He stated that the monument will be 40 feet long and 12 foot high representing all the different branches of service.

Mr. Heldt stated that item that they are working with attorneys on a contract with the county and the regional rail authority to make sure the monument stays in place, explaining this monument would not be in the 100 foot center formerly traced area of rail road right-a-way.

Mr. Heldt shared a photo of what the monument will look like and explains the panels presented.

Staff commented that the consent agreements from regional rail authorities have been obtained, staff also reviewed the parking area and the alignment of the rail road authority and part of the consent is to be outside of the right-a-way. The parking lot permit was obtained from MNDOT which they asked for a couple of changes with a wider entrance and the handicapped parking spot to be in a different area. Staff asked members on what still remains with the City of Mayer approval, Heldt stated that the engineer needs to sign the documents for the foundation for monument. Heldt stated that the Cold Spring have given them a fifty year guarantee for the foundation and also need to have the survey. We have meet with them and hope to have that by end of week.

Staff asked about the foundation and also asked about soil boring and asked if those have been analyzed. Heldt stated that they results have gone to Cold Spring and to the bidders for the grading and soil removal due to having to add fill for the paver gardens for water management. Discussion was had on this process and what direction the storm water runs, which was pointed out on site plan.

Staff also asked about the site grading and what that would include; Heldt stated that the grading would be the whole project which would include the parking lot, which would be a gravel lot with possibly paving lot in phase III, which could change if funds coming in. Heldt stated that in 2019 Hwy 25 could have some paving work done and it would make sense to add the sidewalk at that time. Discussion was had on the parking lot and how to keep people from driving up to the monument and also keeping people from parking at the lumber yard and what the plan would be.

Staff asked again what would be in place after Phase I and if there will be five flags or seven; Heldt stated that there will be seven flags; the bases for flags be in Phase II. Heldt also stated that they will be doing an on-line crowd funding for the flag poles.

Staff and committee members reviewed the phases and what each phase entails, like sidewalks, seeding, lighting, benches and the storm water drainage and what has been paid for already.

Heldt stated that the project is a large undertaking and committee members have been very supportive and we hope that we can accomplish these phases quickly, also shared the number of donations that have been coming in and also stated that the committee is not actively soliciting donations at this time, but they have a lot of support.

Questions or Comments:

Manders asked what the plan is for long term maintenance; Heldt stated that the committee has that in place and that the committee will take care of any needs of the monument. Paver sales could go on over the next 15 years, and also stated that they committee does have the insurance to cover monument.

Manders also asked about what is happening in Belle Plaine is this going to happen at this monument; Heldt stated that we are hoping to avoid that, this monument is to honor our veterans.

Staff asked about who will pay the utility bills; Heldt stated that we would but we might have to negotiate that being paid by another entities.

Staff shared that there is a Veterans themed running race at Carver County Park Reserve in Victoria on August 5th it might be a chance to connect with people.

No Other Questions or Comments

New Business: (8:16p.m.)

A. Preliminary Review TH 5 Regional Trail Master Plan

Staff updated and reviewed with the park commission members the TH 5 Regional Trail Master Plan which would run from Rolling Acres Road through the Arboretum to Dell Road, sharing an aerial photo of the different proposed trail alignments. Staff shared different highlighted areas on the map with box culvert locations impacts of trail in certain locations, with wetland and trees, intersection crossings and also sharing where the possible trailhead would be at Lake Ann Park. Staff stated that they have not decided on the best alignment of trail running between the area of the Chanhassen Elementary School and Century Blvd. at this time.

Staff shared that the task force members met on Monday to review this same plan and all comments are favorable we will follow up with members not present. We are working with consultant to finish final text of document and we will start the approval process with City of Chanhassen and City of Victoria for their support of the trail alignment and getting letters of support from the U of M Arboretum, Lifetime Fitness and Eastern Carver County School District.

Staff will work through the approval process and hope to have final document in a couple months to make a recommendation to the county. Staff is hoping to have this process wrapped up by end of year. We will then transition to construction documents.

Staff stated that the public process went well with lots of good feedback.

Staff stated no recommendation needed at this time.

Questions or Comments:

Manders asked about the approvals and does this position us for funding; Staff stated that we are position ourselves for the 2018 funding cycle and getting through the approval process with the arboretum approvals and challenges to get this trail built. Manders asked about the LRT Trail in Victory if paving it is still part of plan; staff stated that yes it is but didn't get funding.

Bruner asked about if Met Council is stronger on trails than roads; Staff stated that they are placing more emphases on trails and stated that federal funding goes through the met council. Discussion was had on the criteria of these funds and grants for trails.

Staff Reports: (8:39 p.m.)

A. 2018 O & M Budget

Staff shared the updated budget for 2018 with the salaries updated and also pointed out other budget items that have changed with more dollars to the technical and professional fee areas then original shared also sharing areas where money was shifted from one area to other areas, really doesn't change operating budget.

Budget hearing is on the 24th with Board we will outline areas to them and August we will have additional information on direction that we will go. They haven't asked us to reduce our budget it is similar as last year.

Staff stated that this is informational not action is required.

No Comments or Questions

B. Waconia Event Center

Staff state that we are in process of updating our request for proposal and we are working on vendor list to send the RFP out. The Board desire is for a vendor that has multiply catering services. Staff stated that the previous contract was for a single service provider taking care of everything; staff also stated that they paid the real estate taxes, utility bills and the county only covered minor improvements or repairs. Staff hopes to get this out in the next couple of weeks and having someone onboard by end of the year.

Staff stated that the new contractor might have some substantial cost to start up, with suppling chairs, tables and also we don't have an operating kitchen.

Staff also shared that they presented to County Board multiply options such as the county acting as the service provider, becomes a parks building for archery, programs and holding some large events. The Board direction was to go out and find a new contractor.

Questions or Comments:

Burner asked if there is any interest yet; staff stated that we have not advertising, also stating that we contacted about fifteen different property management groups and nobody called back yet.

C. Bonding Request Submittal

Staff stated that they submitted a bonding request for the Lake Waconia Regional Park we asked for 5.6 million dollars from state to be matched with 5.6 million from county dollars for the phase I development of park. Staff will actively try to come up with meeting with Hoppe, Jensen and Nash to take them on a tour of park to explain in detail about request for the park and ask them to request the chairs of the capital investment committees to get the project on the Governors Bonding Tour.

D. Park Operations and Recreation Services Update:

Staff shared that the July 4th activates at the parks was heavily used for the 4 day weekend, campground full, beach and picnic areas full. Fireworks went well and no problems.

Campground is doing well and at the mid-way point. Staff will start recruitment process for the camp host for 2018. Recreation and volunteer position will be posted shortly and we will start the process and hope to have someone in position soon. Lots of great programs and all are going well.

Goose management went well with removal and beach water testing is going well and below the thresholds.

Trail education intercepts with the Sheriffs Depart on the Dakota Rail Regional Trail is going well and getting lots of good feedback on the delineators.

i. Historical Consulting Work - Coney Island

Staff stated that they were on-site with consultant and historical society for better part of a day discussing consideration for buildings and how maintain structures so public can see what was out on island, so we can go forward with construction documents. We will bring this conversation back to SHIPPO and if there are requirements with the cleanup phase. Phase II is done and field report is being put together so we can move forward with the next phases.

No Questions or Comments

ii. County Road 10 Trailhead

Staff will be meeting with the consultant to discuss project, but could be delayed due to cost of the project and working through CRP issues and the need for additional soil.

No Questions or Comments

iii. North Shore Road Erosion/Restricted Access Plan

Staff received the amended scope of work for the restricted access area, so next phase would be to amend the contract to reflect the new scope and outline a construction document, staff is also working with Soil and Water Conservation District to come up with a concept. Additionally, we are looking at what will be the best plan for this area that will be most cost effective and address all the issues.

No Questions or Comments

E. Construction of the MN River Bluffs Regional Trail

Staff stated that the pavement is almost all done, storm sewer work was done on Monday at Bluff Creek Drive and will come back to finish off curbing and paving. Soil work has been done, seeding is to be done. Staff stated a couple areas of concern with that the topsoil when drying has cracked on the edge of some of the trail and also at the intersection by storm sewer there is a grade difference that needs to be looked at, consultant will be looking into these two items.

No Questions or Comments

F. ParkSide Church Easement Request

Staff stated that they sent document to them for signature and there attorney wanted to makes changes so we are working through those.

No Comments or Questions

Commission Member Reports: (9:07 p.m.)

No reports

Next Meeting Date: (9:08 p.m.)

Next meeting will be on August 9, 2017 at 6:30p.m. We will meet at the Carver County Government Center and tour the MN River Bluff Trails

Adjourn Meeting: (9:10p.m.)

Bruner motioned to adjourn the meeting

Boettcher seconded the motion.

Motion passed 5 to 0

Final Minutes prepared by Connie Keller

Approved by Commission Chair

