

CARVER COUNTY PARKS

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Division of Public Works

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Park Commission Meeting

Wednesday, July 12th, 2017

6:30p.m. Lake Minnewashta Regional Park Tour
Meet at Maintenance Shop

7:30 p.m. Regular Meeting
Minnewashta Regional Park
6900 Hazeltine Blvd., Chanhassen, MN 55317

Agenda

- 1) Call Meeting to Order, Roll Call (7:30 p.m.)
- 2) Approval of the June 14, 2017 Regular Meeting Minutes (7:31 p.m.)
- 3) Additions or Deletions to the Agenda (7:32 p.m.)
- 4) Approval of Agenda (7:33 p.m.)
- 5) Commissioner Liaison Report (7:34 p.m.)
- 6) Open to the Public (7:40 p.m.)
- 7) Old Business (7:45 p.m.)
 - a. Veterans Memorial Update
- 8) New Business (8:10)
 - a. Preliminary Review TH 5 Regional Trail Master Plan
- 9) Staff Reports (8:30 p.m.)
 - a. 2018 O & M Budget
 - b. Waconia Event Center
 - c. Bonding Request Submittal
 - d. Park Operations and Recreation Services Update
 - i. Historical Consulting Work – Coney Island
 - ii. County Road 10 Trailhead
 - iii. North Shore Road Erosion/Restricted Access Plan
 - e. Construction of the MN River Bluffs Regional Trail
 - f. ParkSide Church Easement Request
- 10) Commission Member Reports (8:45 p.m.)
- 11) Set Next Tour/Meeting Date (8:50p.m.) – Proposed Date August 9, 2017
- 12) Adjourn Meeting (8:55 p.m.)

Please note if a Commission Member cannot attend the meeting, please call the Park Office at 466 – 5250.

Meeting Minutes

June 14, 2017

Members Present: Carroll Aasen, Curt Kobilarcsik , Gerald Bruner, Jim Manders, Mark Lagergren and Commissioner Lynch

Staff Present: Marty Walsh, Connie Keller, Sam Pertz

Tour Lake Waconia Park: Park Commission Members, Staff toured the Lake Waconia Event Center, staff explained the history of the building and options for building going forward. Members also looked at the beach shoreline area of the park and potential concepts.

Call to Order: Manders, called the meeting to order at **(7:18p.m.)**

Approval of Minutes: **(7:18p.m.)**
Bruner motioned to approve the minutes of the May 10, 2017 regular meeting minutes. Aasen seconded the motion.
Motion passed 5 to 0.

Additions/Deletions to the Agenda: **(7:18p.m.)**
None

Approval of Agenda: **(7:18 p.m.)**
Aasen motioned to approve meeting agenda.
Kobilarcsik seconded the motion.
Motion passed 5 to 0.

Commissioner Liaison Report: **(7:18p.m.)**

Lynch gave a brief report on the trip out to the island and commented about the items found and was interesting to listen to the archeologist and how excited they were about the dig.

Open to the Public: **(7:20 p.m.)**
None Present

Old Business: **(7:20p.m.)**

A. Draft Park Ordinance Changes

Staff stated that the proposed draft ordinance changes and the Attorney's Office stated that the administrative ticketing process wasn't a big enough benefit to change the ordinance. Staff explained again the administrative ticketing process and if it would go on your record or not. Staff stated that we will stick with the current system.

Staff stated that they did add to the smoking ordinance by including the e-cigarettes and treating them like tobacco products. Other items in ordinance is clarify roll of staff and in items like approval of sale of goods, use of photographic equipment for commercial purposes, assemblies and meetings, amusement contraptions or use of motorized vehicles and also adds authority to use a loud speaker which was approved expressly by County Board.

Staff is recommending going forward with recommended changes to park ordinance.

Kobilarcsik motion to approve the ordinance changes as presented.
Bruner Second the motion.

Motion passes 5 to 0.

Questions or Comments:

Bruner asked about the ticket process and if there would be an advantage; Staff stated that it is very similar and the administrative ticket wouldn't be on your record.

Aasen asked about the firearms; dangerous weapons; fireworks ordinance particularly about conceal and carry portion and why are employees unable to conceal and carry; Staff stated could be that it is against County policy, but staff will get clarification from legal staff.

No Other Questions or Comments.

Discussion: (7:30p.m.)

A. Preliminary 2018 O & M Budget

Staff stated that the County is behind in the normal process for the budget and we have not been given targets for budgets. Staff stated that the County is a little short of covering general operating budget.

Staff stated that the 2018 budget will be similar to the 2017 budget, but will know more on the direction of budgets by the end of June and staff will share at the July meeting changes.

Staff shared a paper point presentation on the preliminary 2018 operations and maintenance budget and shared graphs of the revenue and expenditures from previous years and anticipated in 2018. Items covered for expenses benefits, salaries, services, supplies, capital improvements. Revenue amounts from grants, parks & trails fund, park fees, programming and events, commodities sales, and CCRRA funds were reviewed. Also reviewed were contracted services, rental and service agreements, operating supplies, equipment supplies, site and grounds improvements cost from previous years and in relation to anticipated 2018 costs, explaining increases or decreases for each item.

Staff explained the parks and trails fund and what funds that we have gotten or will receive and what those funds are used for.

Questions or Comments:

Bruner asked about the new housing that is going up in Carver how can there be a short fall; Staff stated the overall market value dropped in agriculture property and residential housing has stated flat. Also stated that the County has not been taking in enough revenue for years and covered in other ways to cover the gap. Bruner also asked about the new taxes that were passed; Staff stated that those are dedicated to the Highways.

B. Preliminary 2019 - 2013 Long term Financial Plan

Staff shared a paper point presentation and reviewed the long term financial plan, and reviewed the highlights from 2017 and stated that all items are being taken care of except maybe the County Rd. 10 trailhead due to higher cost to implement than planned for.

Staff stated in 2018 we will continue with plans for the construction of the TH5 Regional Trail, reimbursement for the land acquisition CIP and how the County wants to go forward with getting these funds back. Construction planning for Lake Waconia Regional Park, staff stated they would be submitting a state bonding request for this item. Baylor Park Master Plan which needs to be updated with new items that we might like to add at the park and that are not on the original master plan. Regional trail planning dollars, possible start of the construction of the TH5 project starting in late 2018, sewer project at Lake Waconia Regional Park, and then just general upkeep at the parks.

Staff asked if the Park Commission members had any question on the list for 2019 and beyond

- Lagergren asked about the Lake Waconia Event Center Study; Staff stated that we will need to look at the Event Center and what things we will need to do to improve.
- Bruner asked about the 2020 item lighting for Lake Minnewashta Regional Park and if we would put solar lights; Staff stated that we would like to get lights on the trails for skiing or walking or at the Dog Park, but not necessarily solar lights.
- Bruner asked about the natural resource management delivery; Staff stated that would be a project to restore an area in the parks to a more natural area and this would be the delivery of this project.
- Bruner asked why do we have to go out three or four years for planning; Staff stated so we have time to look for potential funding sources or file for grants.
- Kobilarcsik asked about the plans for the grove of trees on the hill side at Lake Waconia Regional Park as you enter the park and wanted to know if there is a plan for trails; Staff stated that treed area is very narrow, and we may add additional planting to that area, trails are shown in the master plan.
- Manders asked about the large unknowns; Staff stated that costs are not known on some projects like the County Rd. 10 trailhead project, the deck replacement cost at Baylor Regional Park, the group camp area at Lake Minnewashta Regional Park. Some of these funds for these projects come from County Program Aid Funds.

Staff also stated that also we don't know what the cost of cleaning up Coney Island is and if the estimates are really what it is going to cost. Discussion was had on the cleanup of the island and what might be removed and what might not, due to preservation. Staff also mentioned what type of services are planned out at the island.

Staff shared items for the TH 5 Regional Trail on things that still need to be worked out for this project to move forward, licensing agreement with U of M Arboretum, construction costs and impacts on Life Time Fitness and the U of M Arboretum.

Staff shared considerations for Lake Minnewashta Regional Park, Lake Waconia Regional Park and Baylor Regional Park.

Staff stated if Park Commission has suggesting's that have not been included to let them know.

Questions or Comments:

Manders asked if county legislative representatives were onboard for the bonding; Staff stated two are and one is not.

Staff Reports: (8:12 p.m.)

A. Legislative Update

Staff stated that the O & M funding didn't change much getting back what we thought. Staff stated that this is not typically a bonding year but because a bonding bill was not passed last year, they passed a 5 million for parks and trails this session.

The Parks and Trails Legacy Funding that is secured and those dollar amounts for 2018 are \$321,000 and for 2019 are \$366,000 for Carver County. Parks and Trails Legacy Funds are split between state park system and regional park system, greater Minnesota. Staff stated 40% goes to State Park System, 40% Regional Park Systems and 20% to Greater Minnesota Regional Park System. Staff stated that they thought Greater Minnesota Park System would request a larger portion this year but it did not happen.

Staff stated they did introduce the bonding for funding for the Lake Waconia Regional Park.

No Questions or Comments

B. Park Operations and Recreation Services Update:

Staff shared that lifeguard service is underway at Lake Minnewashta and Lake Waconia Regional Parks which is a contracted service with Minnetonka Aquatics. Goose trapping is planned on Friday morning at Lake Minnewashta

and Lake Waconia Regional Parks. Bird numbers are high and making the beaches a mess, hoping to reduce bird numbers.

Campground is up and running and staff seems to be up to speed on processes. Bike Konnect this Saturday from 9:00 – 12:00 and if Park Commission would like to come out and volunteer more than welcomed.

Staff shared that the Recreation and Volunteer Specialist, Jessica Fenn, resigned to take a position with another agency. We are hoping to rehire later this summer early fall. Staff also shared that the canoe trailer with canoes got blown over with the high winds and wrecked a couple of the canoes and damaged the trailer.

i. Historical Consulting Work – Coney Island

Staff shared that they had the County Board out to the island to tour and see what is taking place at the dig sites; they should be finishing up with field work by end of week. Staff stated that they had some contact with local tribes about potential burial sites. The consultant does not think this is likely and we will have more conversation about that. Staff stated that they will be meeting with WSB Engineering and contractor to see how things can be laid out.

Staff stated that the Phase II Dig discovered a metatarsal of black bear and they thought it was from a piece of jewelry.

Discussion was had on the artifacts that have been found and were they originated from.

No Questions or Comments

ii. County Road 10 Trailhead

Staff stated that the land is in CRP program through 2018 and there is a cost to getting out of that, we are working with SRF to amend contract so they can do additional design work, with manage a water management program. Project is a higher cost then original anticipated.

No Questions or Comments

iii. North Shore Road Erosion/Restricted Access Plan

Staff shared the concept option that the Board directed staff to implement to take care of the erosion problem and access at North Shore Road; they went with the more restrictive option. Staff will be working with soil and water to see what our options are for reestablishing the erosion area. Staff stated the funds for this project will come from the Regional Rail Authority. Discussion was had on the area and the number of people that come to that area to access the lake and a discussion on managing the area when a fence goes up.

Questions or Comments:

Kobilarcsik asked about the Rail Authority and is there other areas that need improvement; Staff shared the areas that the Railroad Authority covers and a discussion was had on other areas and other railroad corridors.

No Questions or Comments

C. TH 5 Regional trail Update

Staff stated that the public engagement process is completed and next step is to get the task force back to gather to review the draft of the and possibly will have that draft at the next Park Commission meeting for them to review.

No Questions or Comments

D. Construction of the MN River Bluffs Regional Trail

Staff stated that the construction on the trail is to begin on May 22nd; we have posted signs on the trail to indicate this construction.

No Questions or Comments

E. ParkSide Church Easement Request

Staff stated that ParkSide Church has gotten approval from Waconia City Planning Commission and not sure if the Waconia City Council has acted. What remains is the first right of refusal agreement and the issuance of the easement by the County, but we are pretty close to having all that taken care of.

No Comments or Questions

Commission Member Reports: (8:34 p.m.)

Lagergren stated he was off to New York City for nine days!

Kobilarcsik stated that he will be gone from July's meeting.

No other reports

Next Meeting Date: (8:34 p.m.)

Next meeting will be on July 12, 2017 at 6:30p.m. Meeting will be held Lake Minnewashta Regional Park.

Adjourn Meeting: (8:38p.m.)

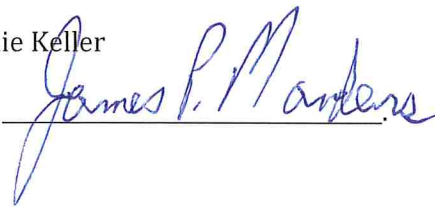
Bruner motioned to adjourn the meeting.

Kobilarcsik seconded the motion.

Motion passed 5 to 0.

Final Minutes prepared by Connie Keller

Approved by Commission Chair

A handwritten signature in blue ink that reads "James P. Manders". The signature is written over a horizontal line that serves as a signature line.