



**Carver
County
Parks**

11360 Highway 212 West, Suite 2
Cologne, MN 55322

**Park Commission Meeting
Wednesday, October 17, 2018**

**Carver County Public Works Headquarters
11360 Hwy 212, Cologne, MN 55322
Conference Room #1**

Regular Meeting 6:30 p.m.

Agenda

- 1) Call Meeting to Order, Roll Call (6:30 p.m.)
- 2) Approval of the August 22, 2018 Regular Meeting Minutes (6:30 p.m.)
- 3) Additions or Deletions to the Agenda (6:31 p.m.)
- 4) Approval of Agenda (6:31 p.m.)
- 5) Commissioner Liaison Report (6:32 p.m.)
- 6) Open to the Public (6:35 p.m.)
- 7) Introduction of Micah Ostergard, Recreation and Volunteer Specialist (6:40 p.m.)
- 8) New Business (6:45 p.m.)
 - a. Proposal for Lake Waconia Central Plaza Project Scoping and Coney Island Restroom Facilities
- 9) Discussion (6:50 p.m.)
 - a. 2019-2025 CIP
- 10) Staff Reports (7:15 p.m.)
 - a. Lake Waconia Regional Park
 - i. Construction Planning
 - ii. Ballroom Analysis
 - b. MN River Bluffs Slope Failure
 - c. TH 5 Arboretum Regional Trail Connection
 - d. Park Operations & Recreation Services Update
 - i. Reservation & Point-of-Sale Software System Upgrade
- 11) Commission Member Reports (7:45 p.m.)
- 12) Set Next Meeting Date (7:50 p.m.) –November 14th, 2018
- 13) Adjourn Meeting (7:55 p.m.)

Please note if a Commission Member cannot attend the meeting, please call the Park Office at 952-466-5250.

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Meeting Minutes

August 22, 2018

Members Present: Jim Manders, Carroll Aasen, Gerald Bruner, Jim Boettcher, Mark Lagergren, John Fahey

Staff Present: Marty Walsh, Sam Pertz

Tour of Lake Minnewashta Regional Park: (6:30p.m.)

Staff shared that the small house in park will be removed in late September early October. Staff and commission members toured the trails in parks, staff showed some areas on trails that have been worked on due to wet conditions. Other areas toured were the old boat landing and beach area.

Call to Order: Manders called the meeting to order at **(8:04p.m.)**

Approval of Minutes: **(8:04p.m.)**
Aasen motioned to approve the minutes of the July 11, 2018 regular meeting minutes. Bruner seconded the motion.
Motion passed 6 to 0.

Additions/Deletions to the Agenda: **(8:05p.m.)**
None

Approval of Agenda: **(8:05 p.m.)**
Bruner motioned to approve meeting agenda.
Fahey seconded the motion.
Motion passed 6 to 0.

Commissioner Liaison Report: **(8:05p.m.)**
Commissioner Lynch was not in attendance but he wanted Park Commission Members to know that staff had met with snowmobile group about event center; staff stated that they went through the fee structure and thought the meeting went well.

Open to the Public: **(8:06 p.m.)**
None Present

Consent Agenda: **(8:08p.m.)**
Special Event Permits - staff explained the consent agenda item to make the Park Commission aware of these permit items and while staff is making it a consent item instead of a new business item. Staff stated that these permits will be brought forward this way going forward.

a. ISD 108 Special Event Permit for Cross Country Meets

Manders asked what school district is ISD108; Lagergran stated that it is Norwood Young America School District. Bruner asked what park this is taking place at; Staff stated Baylor Regional Park. Staff stated that the PW staff will supply some signage for safety concerns with cars parked on Hwy 33 this year and we will have to look at this for future years.
No other questions or comments

b. Competitive Speed Walking Marathon

Aasen Motioned to approve the two consent agenda items
Fahay second the motion.
Motion passed 6 to 0.

New Business

(8:12 p.m.)

A. *Minnesota River Bluffs LRT Regional Trail Acquisition – Master Plan Amendment*

Staff shared a paper point on the Minnesota River Bluffs Trail – staff showed a map of the location in question. Staff stated that they are working on acquiring the land from the Hennepin County Regional Rail Authority (HCRRA), staff stated that step one is to complete the Acquisition Master Plan. Staff stated that reason for the master plan is to position us to be eligible for regional funding. Staff stated that once it is approved by County then it will go to Metropolitan Council for consideration. The Master plan will identify the property that we are acquiring to the funding source which is the Legislative Citizen Commission of Minnesota Resources (LCCMR), staff stated that we are not eligible for their funding until we have master plan and they have to also amend the project listing. Staff stated that on September 13th staff will go with Met Council staff to LCCMR to amend the project listing that Met Council has funding for eligible projects. Staff explained the process of obtaining the land and the fix of the slope failure and the potential risk to this property and the fixes needed to get a corridor that is relatively risk free.

Staff also stated that another part of the master plan is alignment of trail going to Victoria, the plan might not have followed the master plan and we need to find another alignment.

Staff shared information about the natural resources in the corridor. Staff stated that when we go to LCCMR to talk about the corridor, we can highlight the natural resources, recreation opportunities, its size at 98 acres and about 3 miles of trail. Staff stated there is an assessed value and appraised value. Staff shared these amounts and the difference between the two values. The appraisal is in draft form and will go to an outside agency to confirm appraisal amount. Staff stated that if the Park Commission members are interested in seeing the appraisal once it comes back staff will share. Discussion was had on the funding and the appraised value.

Staff shared the number of people living within the services area, also shared information on the public awareness, the two public engagements events and how those went. Staff stated that we will probably do other public engagements when we complete the development planning process.

Staff shared a diagram of population growth forecast in the area, another item shared the park and trail use from trail counts done by park staff. Staff stated that the trail use and parks counts about the same. Staff showed diagram of opportunities with trail with a paved loop connecting Shakopee to Chaska. Staff also shared a diagram of the detour due to the trail being closed due to the slope failure.

Staff stated this will go to the County Board on September 4th and then will go on to Metropolitan Council for the October Agenda.

Recommendation is for the Park Commission to recommend approval of the Minnesota River Bluffs LRT Regional Trail Acquisition Master Plan Amendment to County Board.

Lagergren motions to recommend.

Bruner seconds motion.

Motion approved 6 to 0.

Questions or Comments:

Bruner asked about the funding and wanting the County to have the property; Staff stated that HCRRA does not want the property and that they won't utilize the property. Staff reviewed the funding again to help fix the corridor and trail system. Discussion was had on the corridor and other uses beside a trail system.

Manders asked about the trail and what we own; Staff stated that we have a permit to use the property but the county does not own this property. We would acquire all the property that the trail is on in the County.

No other questions or comments

B. 2040 Metropolitan Council Regional Park Policy Plan Update

Staff stated that Metropolitan Council has been updating the policy governing regional parks. Staff shared suggested comments for submittal to the Metropolitan Council on the Draft 2040 Regional Parks Policy Plan. Some of the items covered were equity strategies staff gave background on this funding and shared the language and stated that it should be consistent. Staff shared a map of the Regional Bikeways Transit System (RTBN) in Carver County and explained that RTBN corridors were not extended into Carver County but they have since changed that. Staff stated that there are issues with the equity toolkit language and shared what the issues would be with this language. Concern was also raised with the equity grant program and shared language that is more appropriate than the current draft. Staff stated concerns with the finance chapter such as funding shortfalls in bonding and operations and maintenance.. Staff stated that new finance strategies are needed to meet the needs of the system now and into the future.

Staff stated that they would like to submit these comments to the County Board.

Staff stated that if the Park Commission is support of staff comments that they can make motion to recommend.

Park Commission is support of equity strategies, equity toolkit, equity grant program, finance.

Manders make motion to support.

Boettcher seconds motion.

All approve motion passes 6 to 0.

Questions or Comments:

Manders asked if this is similar to the County Board's concerns with unelected officials making decisions; Staff stated that yes, this is similar to their concerns.

No other Comments or Questions .

Staff Reports: (8:54 p.m.)

A. Lake Waconia Regional Park Construction Planning

Staff stated that they have the utility plan for Lake Waconia Regional Park if Park Commission members would like to look at draft. Staff stated that they will have a meeting with stakeholders to go over the future development of park. Development of a project scope would be next.

B. MN River Bluffs Slope Failure

The appraisal is complete but will be reviewed.

C. TH 5 Arboretum Regional Trail Connection

Agreement with Arboretum are mostly completed, will do similar agreement with the City of Chanhassen. Staff stated that the box culvert would be really low lying underneath the future alignment of Hwy 41. Drainage from the culver and might be an issue. Cost could escalate with this culvert.

D. Park and Trails Legacy Fund Submittal

The County Board did approve submitting to the Metropolitan Council request for funding which consists of the Recreational and Volunteer Specialist, marketing and outreach programming, Trunk Hwy 5 trail project, Park and Natural Resource Supervisor position for 2019. For 2020, it is the same request but replacing the trail project with Lake Waconia park project.

E. Park Operations & Recreation Services updates:

Staff stated that there is a detour on County Road 33 and 34 to get to Baylor Regional Park to make the Park Commission aware of this and that it will go through mid-October.

Free afternoon in the park – staff does not have complete numbers on numbers of people coming in.

Campground has been busy, this weekend is full with Stiftungsfest in Norwood Young America. Camping with the stars was very busy with a wide variety of different ethnicity groups coming out for the programing at the observatory. Full for Labor Day

We are working through process to hire a volunteer specialist, have had a lot good candidates.

Coney Island first fall cleanup is on September 8th, hopefully we will have good weather. We have about 50 people coming out for this first cleanup. Also a cleanup event is scheduled for September 22nd if you like to come out, let staff know.

Staff shared photos of the summer programming season with different groups that came out to the parks for programs. Staff shared that the parks had stronger presence in outreach at different events throughout the county.

Commission Member Reports: (9:06 p.m.)

Bruner stated that his comments at the Met Council meeting made the minutes but nothing has come about it with any changes.

Fahey – Shared information and updates on other committees he is part of such as the CDA and Planning commission groups.

Lagergren asked there is any new information about the fire on Coney Island and if it was lightening; staff stated that it has not been determined if the cause was lightening or if it was a campfire close to the house.

Brunner asked about why the chili cook-off was discontinued. Staff stated that we decided to end it due to achieving solid use of the last day of camping and putting more effort into creating bigger events.

Manders stated that he rode the Dakota Trail to Lester Prairie. He ran into a Lester Prairie Park Commission member. The member stated that they intend to pave their portion of the trail from Carver County to Lester Prairie. Staff stated that they know that McLeod County received funding, but have not seen any activity yet and there might be to funding gap.

Manders shared that his ride from MN to North Dakota was an interesting ride and most of the ride was trails and some on roads, he was very impressed with the trails. Goal was to raise \$5,000. Knocking on \$11,000, and so it was good ride.

Next Meeting Date: (9:13 p.m.)

Next meeting will be on September 19, 2018 this meeting could possibly be cancelled. Staff will let everyone know as soon as possible. Meeting will be held back at Public Works building in Cologne.

Adjourn Meeting: (9:15 p.m.)

Aasen motioned to adjourn the meeting

Boettcher seconded the motion.

Motion passed 6 to 0

Final Minutes taken by Sam Pertz and prepared by Connie Keller

Approved by Commission Chair 