



Carver County Board of Commissioners
 October 16, 2018
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

REGULAR SESSION

4:00 p.m.	1.	<ul style="list-style-type: none"> a) CONVENE b) Pledge of allegiance c) Public comments - <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i> d) New Employee Introductions 1-3 	
	2.	Agenda review and adoption	
	3.	Approve minutes of October 2, 2018, Regular Session	4-6
	4.	Community Announcements	
4:15 p.m.	5.	CONSENT AGENDA	
		<i>Connections: Develop strong public partnerships and connect people to services and information</i>	
		5.1 Application for an On-Sale Liquor License including Sunday for LuceLine Orchard, LLC dba LuceLine Orchard.....	7
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
		5.2 MnDOT Turnback Agreement for TH 101 from Pioneer Trail (CSAH 14) to Flying Cloud Drive (CSAH 61)	8-11
		5.3 Joint Powers Agreement with the City of Chanhassen for Highway 101 Project from Pioneer Trail to Flying Cloud Drive	12
		5.4 Settlements for Right of Way Acquisition for the Highway 41/18 Project	13-16
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
		5.5 Approval of Updated Emergency Operations Plan for 2018	17-18
		5.6 Consent to accept Donations.....	19
		<i>Culture: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government</i>	
		5.7 Reallocation of Library Shelver Hours	20
		<i>Finances: Improve the County's financial health and economic profile</i>	
		5.8 Review Social/ Commissioners' Warrants.....	NO ATT

- 4:15 p.m. **6. CULTURE: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government**
6.1 PEER Award Recognition 21
- 4:30 p.m. **7. COMMUNITIES: Create and maintain safe, healthy and livable communities**
7.1 Mental Health Advisory Committee Appointment 22
7.2 Approve candidates for Steiner-Kelting Mental Wellness Facility
Advisory Committee 23-24
7.3 Purchase Agreement with Hennepin County Regional Rail
Authority 25-26
- 4:55 p.m. **ADJOURN AS COUNTY BOARD OF COMMISSIONERS AND CONVENE
AS CARVER COUNTY BOARD OF HEALTH**
- 4:55 p.m. **8. COMMUNITIES: Create and maintain safe, healthy and livable communities**
8.1 Semi-Annual Report to the Carver County Board of Health 27
- 5:30 p.m. **ADJOURN CARVER COUNTY BOARD OF HEALTH**
- 5:30 p.m. **BOARD REPORTS**
1. Chair
2. Board Members
3. Administrator
4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

- | | |
|-------------------|--------------------------------------|
| October 23, 2018 | 9:00 a.m. Board Work Session |
| October 30, 2018 | 9:00 a.m. Board Meeting |
| November 6, 2018 | No Meeting |
| November 13, 2018 | No Meeting |
| November 20, 2018 | 4:00 Board Meeting |
| November 27, 2018 | Board Work Session |
| November 29, 2018 | 6:00 p.m. 2019 Budget Public Meeting |

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Faith Kammerdiener, IT Business Analyst

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Faith Kammerdiener is a Business Analyst who began her service with Information Technology on September 10th. She filled a vacancy. We will introduce her to the Board of Commissioners.

ACTION REQUESTED:

Welcome Faith Kammerdiener to the County.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5726

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Glen Skrivseth, IT Business Analyst

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Glen Skrivseth is a Business Analyst who began his service within Information Technology on September 17th. We will introduce him to the Board of Commissioners.

ACTION REQUESTED:

Welcome Glen Skrivseth to the County.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5727

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Mark Meili, Commercial Appraiser

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County was the last county in the metro area without a full-time Commercial Appraiser. The County Assessor has been primarily responsible for the Commercial Appraiser duties which includes representing the County in Tax Court. Mark Meili started as the County's Commercial Appraiser on October 8th, 2018. He was a commercial appraiser for Dakota County and previously worked at Carver County as an Appraiser.

ACTION REQUESTED:

Welcome Mark Meili as the County's first Commercial Appraiser.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

The Commercial Appraiser position was added in the 2017 Budget. The position posting was first delayed due to the Comp/Class study and then several changes to the job description/DBM rating/etc. related to this being a brand new position.

Office use only:

RBA 2018 - 5744

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on October 2, 2018. Chair Gayle Degler convened the session at 9:02 a.m.

Members present: Gayle Degler, Chair, Randy Maluchnik, Vice Chair, James Ische, Tim Lynch and Tom Workman.

Members absent: None.

Under public participation, Karen Johnson Leuthner, 15735 38th Street, Mayer, explained she was present as a public watchdog and did not represent anyone from the Township or County. She stated she attended the recent candidate forum where libraries were brought up and inquired what was being planned. She stated hay had been harvested off RIM land and nothing had been done. She referenced the visit by Klobuchar's and Coleman's staff to the Hollywood Township site and their response to the concerns she raised. She stated they have a right to face their accusers and requested help from the Sheriff and Attorney.

Don Amorosi, Wayzata, requested a commitment for a Commissioner to chair the homicide review committee regarding the death of his son. He asked that a Board member participate in the monthly Mental Health Advisory Committee meetings and for the Committee to be heard. Amorosi noted the amount budgeted for crisis training. He questioned if the funding was adequate in the areas of law enforcement, crisis stabilization and healthcare navigation and asked that the Administrator evaluate if enough resources were available and budgeted for 2019 to provide quality care.

Noah McCourt, 33 West Lake, Waconia, encouraged the Board to consider the possibility of system failures and the involvement of the Crisis Team if an investigation goes forward.

The following amendment was made to the agenda:

Delete 5.12 Carver County Solid Waste Master Plan

Ische moved, Maluchnik seconded, to approve the agenda as amended. Motion carried unanimously.

Lynch moved, Workman seconded, to approve the minutes of the September 18, 2018, Regular Session. Motion carried unanimously.

Maluchnik moved, Workman seconded, to approve the following consent agenda items:

Approved the application for renewal of the off-sale and on-sale including Sunday liquor license for Hollywood Roadhouse LLC dba Hollywood Roadhouse pending all appropriate approvals.

Approved the application for renewal of the on-sale liquor license including Sunday for Big Sticks LLDC dba Sticks Tavern and Trails End Event Center.

Approved the application for renewal of the on-sale Sunday liquor license including Sunday and the off-sale brewer license including Sunday for Schram Winery LLC dba Schram Vineyards.

Approved the application for renewal of the on-sale including Sunday liquor license for Baumann Enterprises Inc. dba B's on the River.

Approved the application for renewal of the on sale liquor license for Parley Lake Winery LLP dba Parley Lake Winery.

Approved the application for renewal of the on-sale liquor license including Sunday for WJVA Inc dba Timber Creek Golf Course pending all appropriate approvals.

Approved the application for renewal of the on sale liquor license including Sunday for Whistle Post LLC dba Sovereign Estate Wine pending all appropriate approvals.

Approved the application for renewal of the off sale, on sale including Sunday liquor license for Hollywood Sports LLC dba Hollywood Sports Complex.

Resolution #75-18 Authorizing Execution of Agreement TZD Toward Zero Deaths Grant.

Approved Sheriff's budget amendment and purchase of the FARO 3D system.

Authorized the County Engineer, or his designee, to approve supplemental agreement one for the Highway 33/34 Roundabout Project.

Approved the Memorandum of Understanding with the University of Minnesota and authorized the Chair to sign pending finalization of the contract review process.

Approved the Memorandum of Understanding with the City of Chanhassen and authorized the Chair to sign pending finalization of the contract review process.

Approved creation of the 0.2 FTE STOC for the Encore Adult Day Services program and related HH&S budget amendment.

Contract with Art Street Interactive for three years and purchase of software for reservations and point of sale items upon satisfactory approval by the IT Department and the contract review process.

Resolution #76-18, Authorizing Settlement of Compensation to Owner for Acquisition Property Interests Needed for the Highway 41/18 Project.

Adopted Findings of Fact and issue Order #PZ20180018 for the issuance of Conditional Use Permit #PZ20180018, Jerome Hancock, Waconia Township.

Authorized the Chair to sign the BWSR Watershed Based Funding Grants Program Agreement pending contract review and related Planning and Water Management budget amendment.

Approved the following abatements:

30.9520542	Debra Lynn Barrientos
75.3230170	Gregory Swanson

75.4400010	Leah Winter
75.1300210	Justin Spreitzer
30.5570620	Olga Lebedeva
11.0090300	Mark Stender

Resolution #77-18, Authorizing Transfer of State Aid Municipal Construction Funds.

Approved contract with Cigna and the Hartford pending finalization of the contract review process.

Reviewed September 25, 2018, Community Social Services' actions/Commissioners' warrants in the amount of \$379,320.88 and reviewed October 2, 2018, Community Social Services' actions/Commissioners' warrants in the amount of \$211,693.09.

Degler, Ische, Maluchnik, Workman voted aye. Lynch abstained due to a potential conflict of interest. Motion carried.

Ische moved, Lynch seconded, to adjourn as the County Board and convene as the Carver County Regional Rail Authority. Motion carried unanimously.

Martin Walsh, Parks, appeared before the Rail Authority to request approval for a permit to the City of Carver for a stormwater/flood water pumping station on Rail property.

He identified the existing and proposed new location for the pumping station. Walsh explained the new station would replace aging infrastructure; be placed out of the flood prone area and it would be located outside of the railway. He noted the impact of trails closures this fall and next spring. He explained he was asking the Authority to approve the permit contingent upon Met Council approval.

Ische moved, Maluchnik seconded, to approve issuance of a pumping station and pipeline crossing permit to the City of Carver for a storm water/flood water conveyance system and authorized the Chair to sign pending finalization of the contract review process and approval by the Metropolitan Council. Motion carried unanimously.

Maluchnik moved, Workman seconded, to adjourn as the Carver County Regional Rail Authority at 9:23 a.m. and go into a work session to discuss the subsurface sewage treatment system ordinance. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for an On-Sale Liquor License including Sunday for LuceLine Orchard, LLC dba LuceLine Orchard

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Richard Pawelk, President and Theresa Pawelk, Vice President of LuceLine Orchard, LLC dba LuceLine Orchard has applied for an On-Sale Liquor License including Sunday. They are located at 2755 Rose Ave, Watertown. There are no delinquent taxes owing on the property.

ACTION REQUESTED:

Motion to approve the application for an On-Sale Liquor License including Sunday for LuceLine Orchard LLC dba LuceLine Orchard pending all approvals.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

License fee: On-Sale Liquor License \$2,000.00 and Sunday On-Sale \$200.00

Office use only:

RBA 2018 - 5708

Carver County Board of Commissioners Request for Board Action



Agenda Item:

MnDOT Turnback Agreement for TH 101 from Pioneer Trail (CSAH 14) to Flying Cloud Drive (CSAH 61)

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County is partnering with the City of Chanhassen and MnDOT to reconstruct Highway 101 between Pioneer Trail and Flying Cloud Drive to a 4-lane urban highway. The City of Chanhassen is the lead agency for the project. Total project costs to reconstruct this section of 1.2 miles of Highway 101 is estimated at \$31.7 million.

The project was recently awarded \$9 million in State General Obligation Bonds through the Local Road Improvement Program (LRIP). To utilize GO Bonds and allow the project to be eligible for funding from the County Turnback Account, the roadway must be transferred from State to County jurisdiction. The State has agreed to provide \$8 million of state funds to the project with the transfer to the county.

The remaining funding for the project will come from the County Turnback Account, County Sales Tax, and City funds. The County will enter into a separate Joint Powers Agreement with the City of Chanhassen to define project responsibility and funding splits.

The project is planned to be constructed in 2020 and 2021.

ACTION REQUESTED:

1. Motion to adopt a resolution with MnDOT to enter into and execute the TH 101 turnback agreement pending finalization of the contract review process.
2. Motion to adopt a resolution establishing TH 101 as a County State Aid Highway.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	\$0.00
LRIP	\$9,000,000.00
State Funds	\$8,000,000.00
City	\$2,000,000.00
County Sales Tax	\$1,300,000.00
County Turnback Funds	\$11,420,000.00
Total	\$31,720,000.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5720

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: October 16, 2018

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

WHEREAS, Trunk Highway (TH) No. 101 is a duly established Trunk Highway; and

WHEREAS, a portion of TH No. 101 between CSAH No. 61 and CSAH No. 14 is no longer needed for Trunk Highway purposes; and

WHEREAS, it is appropriate for the Commissioner of Transportation of the State of Minnesota to revoke the route of said Trunk Highway, and to devote its limited resources to other areas; and

WHEREAS, the Commissioner of the Department of Transportation, through its State Aid Office has authorized the route designation of CSAH No. 101; and

WHEREAS, it is appropriate for the County to designate the route of the CSAH and to devote its limited resources to these areas, and

WHEREAS, the County has authority under Minnesota Statute § 162.02 and § 163.11 for establishment, turnback and revocation of county highway corridors.

NOW THEREFORE, BE IT RESOLVED, by the County Board of County of Carver, that the following portion, to-wit:

CSAH No. 101 in the City of Chanhassen from CSAH No. 61 (Flying Cloud Drive) to CSAH No. 14 (Pioneer Trail), beginning at a point at the intersection of CSAH No. 61, also approximately 460 feet westerly of the east quarter corner of Section 35, Township 116 North, Range 23 West, thence northerly along the established Trunk Highway No. 101 (Great Plains Boulevard) through Sections 35, 36 and 25 of Township 116 North, Range 23 West to the intersection of CSAH No. 14 (Pioneer Trail), also approximately 0.25 mile easterly of the northwest quarter corner of Section 25, Township 116 North, Range 23 West.

is hereby designated as a new CSAH No. 101, subject to the approval of the Commissioner of Transportation of the State of Minnesota and upon release of said highway from the Commissioner of Transportation of the State of Minnesota; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be recorded with the Carver County Recorder by the Carver County Administrator; and

BE IT FURTHER RESOLVED, that the County Administrator is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for his consideration, and that upon his approval of the designation of said road or portion thereof, that same be constructed, improved and maintained as a County State Aid Highway of the County of Carver, to be numbered and known as County State Aid Highway 101.

YES

ABSENT

NO

COUNTY OF CARVER

I, David Hemze, duly appointed and qualified Interim County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16th day of October, 2018 now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of October, 2018

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Powers Agreement with the City of Chanhassen for Highway 101 Project from Pioneer Trail to Flying Cloud Drive

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County is partnering with the City of Chanhassen and MnDOT to reconstruct Highway 101 between Pioneer Trail and Flying Cloud Drive to a 4-lane urban highway. The City of Chanhassen is the lead agency for the project.

Total project costs to reconstruct this section of 1.2 miles of Highway 101 is estimated at \$31.7 million. The project was recently awarded \$9 million in State General Obligation Bonds through the Local Road Improvement Program (LRIP). To utilize GO Bonds and allow the project to be eligible for funding from the County Turnback Account, the roadway must be transferred from State to County jurisdiction. The State has agreed to provide \$8 million of state funds to the project with the transfer to the county. This is being handled by a separate board action.

The remaining funding for the project will come from the County Turnback Account, County Sales Tax, and City funds. The County needs to enter into a Joint Powers Agreement with the City of Chanhassen to define project responsibility and funding splits. The County will procure all the state funds, LRIP funds and turnback funds needed for the project and transfer them to the City upon request. Based on the timing of the state funds, the County will need to upfront \$4 million in project funding to the City to help cash flow the project in its early stages. The County will receive the first \$8 million of state fund payments late this year and early in 2019. (\$1.5 million this November, \$6.5 million in February 2019)

The project is planned to be constructed in 2020 and 2021.

ACTION REQUESTED:

Motion to approve a joint powers agreement with the City of Chanhassen for Highway 101 Project from Pioneer Trail to Flying Cloud Drive pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	
LRIP	\$9,000,000.00
State Funds	\$8,000,000.00
City	\$2,000,000.00
County Sales Tax	\$1,300,000.00
County Turnback Funds	\$11,420,000.00
Total	\$31,720,000.00

Insert additional funding source

Related Financial/FTE Comments:

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Settlements for Right of Way Acquisition for the Highway 41/18 Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="10/16/2018"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The 2019-2020 construction seasons include the reconstruction of Highway 18, (Lyman Blvd), from 1/4 mile west of Highway 41 to Galpin Boulevard, and a portion of Highway 41 at the intersection with Highway 18. In order to complete the project, additional right of way is needed. The Carver County Right-of-Way Agent completed a minimum damages assessment report in order to determine the value of a strip of land along the west side of Highway 41 containing approximately 1.43 acres. The property identification number for this parcel is 30.3300040. The county's right of way agent has negotiated a settlement with the land owner to purchase the parcel in fee simple interest.

ACTION REQUESTED:

Motion to adopt a resolution authorizing entering into a settlement agreement for right of way acquisition of parcel no. 30.3300040 for the Highway 41/18 Project.

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING
<i>If "Other", specify:</i> <input type="text"/>	County Dollars = <input type="text" value="\$20,000.00"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$20,000.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

Costs will be split in accordance with the joint powers agreement with the City of Chaska and City of Chanhassen.

Office use only:

RBA 2018 - 5736

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: October 16, 2018

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owner for Acquisition of Real Property Interests Needed for the Highway 41/18 Project

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for the highway reconstruction as part of the Highway 41/18 Project (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required, in the amounts of the certified appraiser’s opinions; and

Insert Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property
Interests

(Acquisition)

P.I.D. No. 30.3300040

Chaska Investment Limited Partnership

Fee acquisition of Outlot B, Lifecore

Settlement Amount: \$20,000.00.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of Updated Emergency Operations Plan for 2018

Primary Originating Division/Dept: Sheriff	Meeting Date: 10/16/2018
Contact: Deb Paige Title: Commander EM/Community Se	Item Type: Consent
Amount of Time Requested: minutes Presenter: Title:	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: Communities: Create and maintain safe, healthy, and livable communities	

BACKGROUND/JUSTIFICATION:

The Minnesota Division of Homeland Security and Emergency Management (HSEM), requires counties to update their All-Hazard-Emergency Operations Plan (EOP) annually. There is a required four-year cycle for county EOP updates as follows:

- Year 1 – County Board approval (2014)
- Year 2 – State (HSEM) approval (2015)
- Year 3 – Peer County review/approval (2016 - Isanti County EM)
- Year 4 – Regional Review Committee approval (review of hazardous material portion of plan) (2017)
- New Cycle: Year 1 – County Board approval (2018)

The Carver County All-Hazard- Emergency Operations Plan (EOP) was last approved by the County Board in 2014. Since then, the EOP incurred significant changes and updates.

State and federal requirement changes to county EOPs began in 2015 will be completed by December 2018. Each year there were a set of new requirements that were completed. These requirements are consistent with the National Preparedness Goals, Presidential Policy Directive 8 (policies put in place after the 9-11 attacks), Federal Comprehensive Preparedness Guides, and Emergency Management Preparedness Grants. In 2015 HSEM released a MNWALK (a local Emergency Plan Crosswalk) which included a four year schedule to ensure that all new requirements are included in our EOP. For 2018 the MNWALK items that were completed are: Continuity Planning, Search and Rescue Activities, and Animal Disease Outbreak.

In the last four years Carver County Emergency Management has worked with county administration and division directors/departments on their specific roles in the county EOP to complete this work.

Emergency Management has created a SharePoint page for Commissioners, Administration, and Division Directors to access, read, and review the plan at their convenience. Please know that this plan is a "living document" and changes will be taking place regularly. <https://connection.co.carver.mn.us/div/sheriff/em/EOP/default.aspx?InitialTabId=Ribbon%2EDocument&VisibilityContext=WSSTabPersistence>

ACTION REQUESTED:

Carver County Emergency Management has confirmed that we are in compliance with current Homeland Security & Emergency Management requirements for the 2018 Emergency Operations Plan update.

Emergency Management is requesting the County Board of Commissioners to authorize the Board Chair to sign the EOP plan approval document (attached).

FISCAL IMPACT: None	FUNDING
<i>If "Other", specify:</i>	County Dollars =
FTE IMPACT: None	Total \$0.00
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

Office use only:



Carver County Emergency Operations Plan, Basic Plan

EMERGENCY OPERATIONS PLAN

CARVER COUNTY

Record of Revision and

Approval

I. CERTIFICATION OF PLAN APPROVAL

This page documents approval of the Basic Plan, Operations, and Resource sections of the Carver County Emergency Operations Plan.

PLAN APPROVED BY: _____

Carver County Emergency Management Director

Date

PLAN APPROVED BY: _____

Chairperson, Carver County Board

Date

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Consent to accept Donations

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Child and Family Department has been contacted by the below individuals who want to donate items to our department for the purposes of supporting children in foster care or children involvement with the department.

Peggy Michaels has donated 7 backpacks and 2 binders for children in foster care or going into foster care that need a backpack.

Erin Jones in coordination with the non-profit Sparkling Kindness is gathering stuffed animals to give to children throughout Carver County with the hopes of giving 1,000 stuffed animals out to different agencies throughout the county. Carver County Child and Family Department is willing to accept 50 stuffed animals from Erin Jones and Sparkling Kindness to give to children.

Accepting these donations will not have a fiscal impact on the department. With the addition of these items, the social workers in our department will be able to give the items to children to help meet their physical and emotional needs.

ACTION REQUESTED:

Consent to the acceptance of the above donated items.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

None

Office use only:

RBA 2018 - 5738

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Reallocation of Library Shelver Hours

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
Consent ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

A Library shelver vacancy has made it possible to shift library staff hours to provide optimal service. The Library would like to change the currently vacant 18-hour per week shelver position at Chaska Library into a 15-hour shelver position, which would allow 3 hours to be added in the Norwood Young America Library to a current 14-hour shelver position and, with the additional 3 hours, create a 17-hour position. The Library proposes to make this shift to better meet shelving needs at the NYA Library. Posting for the 15-hour Chaska position would be done externally and internally, while the 17-hour NYA position would be posted internally.

ACTION REQUESTED:

Motion to convert the currently vacant 18-hour shelver position at the Chaska Library into a 15-hour shelver position and to shift those 3 hours to the Norwood Young America Library to a current shelver position.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars = **\$0.00**

FTE IMPACT: ▼

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

The net impact of the requested action is budget and FTE-neutral.

Office use only:

RBA 2018 - 5728

Carver County Board of Commissioners Request for Board Action



Agenda Item:
PEER Award Recognition

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Public Employees Excellence Recognition Program (PEER) is Carver County's annual recognition program to honor hard work and exceptional contributions during the prior year of service. The PEER Program is designed to allow employees of Carver County to nominate their co-workers for an award for having shown excellence in the areas of Customer Service, Innovation, and Teamwork.

ACTION REQUESTED:

Recognition of PEER Award recipients in the categories of Customer Service, Innovation, and Teamwork; and also a Judge's Choice award.

FISCAL IMPACT:
If "Other", specify:

FUNDING
County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5721

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Mental Health Advisory Committee Appointment

Primary Originating Division/Dept: Administration (County)

Meeting Date: 10/16/2018

Contact: David Hemze Title: County Administrator

Item Type:
Regular Session

Amount of Time Requested: 15 minutes

Attachments: Yes No

Presenter: Gayle Degler Title: Board Chair

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The County Board has expressed interested in formally appointing a Commissioner to the Mental Health Advisory Committee. The Mental Health Advisory Committee advises the County Board and the Health & Human Services Division on services relating to Mental Health and Mental Illness. Appointments to the Committee include citizens, consumers, parents of consumers, and providers. Meetings are held the second Tuesday of the month at 4 pm.

ACTION REQUESTED:

Motion to appoint a Commissioner to the Mental Health Advisory Committee with a second Commissioner serving as the alternate.

FISCAL IMPACT: None
If "Other", specify:

FUNDING
County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5745

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Appointments to the Steiner-Kelting Mental Wellness Facility Advisory Committee

Primary Originating Division/Dept: <input type="text" value="Health & Human Services"/>	Meeting Date: <input type="text" value="10/16/2018"/>
Contact: <input type="text" value="Rod Franks"/> Title: <input type="text" value="HHS Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text" value="Rod Franks"/> Title: <input type="text" value="HHS Director"/>	
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

The Carver County Board of Commissioners approved the creation of the Steiner-Kelting Mental Wellness Facility Advisory Committee on August 7th. This committee was charged with making recommendations regarding the operational details of the facility as well as involvement in the selection process of a vendor to operate the facility. The approved membership of the committee was designed to establish a broad representation of community stakeholders.

Openings for the Committee were advertised in local newspapers and on the Carver County website. Each of the stakeholder organizations represented on the Committee selected their applicant for appointment.

Attached is the complete list of applicants and the approved positions they have applied for and are eligible to fill. A few vacancies remain, but it is imperative for the Committee to start its work as soon as possible. As candidates for specific vacant positions are identified, they will be brought before the Board for approval.

The Board also previously expressed consensus to have Commissioner Maluchnik to serve as a liaison on the Committee, with Commissioner Workman as an alternate.

ACTION REQUESTED:

Motion to appoint the stakeholder organization representatives, a "lived experience representative" and "two neighborhood representatives" to the Steiner-Kelting Mental Wellness Facility Advisory Committee.

Following these appointments, there will be one remaining "lived experience representative" and two "local mental health provider" appointments that will still need to be made.

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING
If "Other", specify: <input type="text"/>	County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5743

Steiner-Kelting Mental Wellness Advisory Committee Membership

Membership Composition/Number of Openings

Lived Experience Representative (2 Openings)

Lisa Gjerde

Neighborhood Representative (2 Openings)

Victoria Swenson

Stacey Schuette

Linda Aaberg

Christine Devore

Suzan Petersen

Connie Kettler

Pat Ahrens

City of Chaska Elected Official (1)

Council Member Paula Geisler

City of Victoria Elected Official (1)

Council Member Tom Vogt

Ridgeview Medical Center Staff (1)

Dr. Alvaro Sanchez

Health Plan Representative (1)

Lynn Price, BCBS

Eastern Carver County School Staff (1)

Jackie Johnston

Chaska Police Department Representative (1)

Scott Knight

Carver County Sherriff Representative(1)

Eric Kittelson

Carver County Health and Human Services Staff (2)

Melissa Hanson

Local Mental Health Provider (2-3)

(Vacant)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Trail Agreement with Hennepin County Regional Rail Authority

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 10/16/2018

Contact: Martin Walsh

Title: Parks and Recreation Director

Item Type:

Regular Session

Amount of Time Requested: 15 minutes

Presenter: Martin Walsh

Title: Parks and Recreation Director

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

In 2014, a section of the Southwest Light Rail Transit Line (SLRT) /Minnesota River Bluffs Regional Trail (MN RB RT) between Bluff Creek Drive and the east county line was closed due to a slope failure after heavy rains. Hennepin County Regional Rail Authority (HCRRA) owns approximately 3 miles of the SLRT/MN RB RT within the boundary of Carver County, that includes the area with the slope failure.

Carver County has been working with HCRRA to reach agreements for Carver County to acquire the SLRT/ MN RB RT after HCRRA repairs the slope failure.

It is proposed Carver County will apply for a Park Acquisition Opportunity Fund grant from the Metropolitan Council to acquire HCRRA's property within Carver County. This funding source is utilized to acquire land for regional park and trail purposes.

It is anticipated that if Carver County receives grant funds from Metropolitan Council for the acquisition of the property from HCRRA, then Carver County would use the funds to acquire ownership and possession of the property after HCRRA has repaired the slope failure, and to address other land stewardship needs associated with the property.

The HCRRA property to be acquired has an appraised value of \$5,840,000.

It is proposed that Carver County would acquire the HCRRA property, including related fees and services, for \$1,700,000. That is the maximum amount that Carver County can receive from the Park Acquisition Opportunity Fund grant from the Metropolitan Council.

In the terms of the Memorandum of Understanding and the Purchase Agreement, if Carver County does not receive that grant amount from Metropolitan Council, then HCRRA will be solely responsible for the cost of the trail repairs and Carver County would not pay for any of the costs of repairing the slope failure, or of addressing other land stewardship needs; and would not acquire the HCRRA property within Carver County. Carver County will continue to work in good faith with HCRRA to explore other possible funding sources which satisfy the need to complete the trail repairs prior to the transfer of the ownership to Carver County.

To obtain funding from the Metropolitan Council, Carver County must complete an application for Park Acquisition Opportunity Funds. That application requires: 1) An action by the Board authorizing a Memorandum of Understanding along with a Purchase Agreement; and 2) Delivery of an executed Purchase Agreement.

ACTION REQUESTED:

Motion to authorize the Board Chair and County Administrator to execute a Memorandum of Understanding and a Purchase Agreement for \$1.7 million, less any eligible acquisition expenses incurred by Carver County, with the Hennepin County Regional Rail Authority for the Carver County portion of the Southwest Light Rail Transit Line/Minnesota River Bluffs Regional Trail, after review and approval under the contract review process and final authorization to proceed by the County Administrator.

FISCAL IMPACT: Other

If "Other", specify:

See below

FUNDING

County Dollars =

Metropolitan Council	\$1,700,000.00
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Total	\$1,700,000.00
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FTE IMPACT: None

Related Financial/FTE Comments:

The \$1,700,000 Met Council Park Acquisition Opportunity Funds Grant will be the funding source for the purchase of the regional trail from the Hennepin County Regional Rail Authority.

Office use only:

RBA 2018 - 5741

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Semi-Annual Report to the Carver County Board of Health

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Dr. Richard Scott, Carver County Community Health Services Administrator and Public Health Manager, will provide Carver County Board of Health with a Semi-Annual Update. The update will include discussion of the required Community Health Assessment and Community Health Improvement Plan process, as well as brief highlights of activities of the Public Health Department over the past year. State Statute required the Community Health Board to meet semi-annually.

ACTION REQUESTED:

Motion to convene as the Carver County Board of Health, and receive the semi-annual report of the Community Health Services Administrator.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5747