



## CARVER COUNTY PARKS

11360 Highway 212 West, Suite #2  
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Division of Public Works

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### *Carver County Park Commission Regular Meeting and Public Hearing*

**Wednesday, March 2<sup>nd</sup> 2011**  
**Community Ed Room**

Victoria Fire Station  
1500 - 80<sup>th</sup> Street  
Victoria, MN 55386

**6:30 p.m. Public Open House**

**Grant Applications for Waconia Playground  
and  
Minnewashta Boat Access redevelopment**

**Regular Meeting 7:00 p.m.**

#### Agenda

- 1) Call Regular Meeting to Order (7:00 p.m.)
- 2) Roll Call (7:01 p.m.)
- 3) Approval of the January 12, 2011 Regular Meeting Minutes (7:02 p.m.)
- 4) Additions or Deletions to the Agenda (7:03 p.m.)
- 5) Approval of Agenda (7:04 p.m.)
- 6) Open to the Public (7:05 p.m.)
- 7) Public Hearings (7:10)
  - a. Lake Minnewashta Regional Park Boat Access Redevelopment Grant Application
  - b. Lake Waconia Regional Park Playground Grant Application
- 8) Commissioner Liaison Report (8:25 p.m.)
- 9) Staff Reports (8:30 p.m.)
  - a. TH 41 Trail and Underpass (Marty)
  - b. Dakota Rail Regional Trail (Marty)
  - c. Union Pacific Railroad Acquisition (Marty)
  - d. Events, Activities (Lenny)
  - e. Legislative Update (Marty)
- 10) Commission Member Reports (8:50 p.m.)
- 11) Set Next Meeting Date (8:55 p.m.)
- 12) Adjourn Meeting (9:00 p.m.)

**Please note if a Commission Member cannot attend the meeting, please call the Park Office at 466 – 5250.**

**Draft**  
**Meeting Minutes**  
**February 9<sup>th</sup>, 2011 Regular Meeting**

**Members Present:** Neil Wingert, Jerald Moja, Thomas Hermann, Myron Karki, Gail Von Bargaen, Cindy Dobratz, Jeff Anderson and Commissioner Tim Lynch.

**Staff Present:** Marty Walsh, Lenny Klevan Schmitz

**Welcome New Member:** Commission Members welcomed Jeff Anderson to the Park Commission and took a few minutes introducing themselves.

**CALL TO ORDER -** Wingert called the meeting to order at 7:00 p.m.

**MINUTES -** Hermann motioned to approve the January 12<sup>th</sup>, 2011 minutes. Moja seconded the motion. Motion passed 7-0.

**AGENDA-** Moja motioned to approve the agenda. Von Bargaen seconded the motion. Motion passed 7-0.

**LIAISON REPORT-** Commissioner Lynch recapped the happenings over the last month pertaining to the County hiring a lobbyist to help the County pursue funding for land needed for Lake Waconia Regional Park. Lynch indicated for 2011 Carver County would not be hiring a lobbyist for this work.

Walsh provided some background and history of the planning for Lake Waconia Regional Park.

Discussion took place about the issues and concerns. Walsh indicated that staff likely will be meeting with officials from the City of Waconia to get them familiar with the park master plan and provide them with a history of the planning which has taken place to date.

**OPEN TO THE PUBLIC-** N/A

**NEW BUSINESS**

- a. Lake Waconia Regional Park Playground Designs  
Walsh provided a brief overview of the 4 playground designs for the park commission. Discussion took place about the set back from the lake and other pro's and con's to each design. After some discussion each member of the park commission provided comments about the designs:
  - Von Bargaen – prefers the look of concept 1 with more curved lines and less pavement, but would like to stay out of the 75' set back.

- Karki – likes concept #1 best because it has the least amount of impact to the parking lot and likes the shade incorporated into the design but feels it should respect the set back.
- Hermann – likes that design 3A stays out of the 75' set back area.
- Anderson – Liked concept #1 but would prefer it was pulled away from lake
- Moja – Likes concept #1 and #3a the best...like the set back in 3A and the lines of #1.
- Wingert – Liked #1 initially. Feels the design should be rotated to get out of the set back and that the fencing should be moved further away from the equipment to outside the trees.
- Dobratz – Prefers concept #1 – likes that the concept is within budget but also expressed some concern about outgrowing the size of the equipment in the future.

Staff indicated they would take this feedback and work with the consultant to refine the playground design based on the comments from the park commission and staff.

Walsh asked if the March meeting could be moved to March 2<sup>nd</sup> instead of the 9<sup>th</sup> and that as part of the meeting a Public Hearing take place for the Playground and Boat access grants as required in the grant applications. Some discussion took place and it was decided to move the meeting to the 2<sup>nd</sup>. Staff also asked about location. Two choices were presented: 1 – Public Works Building in Cologne 2 – Community Ed Room in Victoria. The recommendation was made to hold the public hearing in Victoria so it would be more centrally located and closer for the public in those communities.

b. Review Goals and Activities of 2010

Walsh reviewed with the Commission a spreadsheet of listed goals and activities for 2011-2012.

**STAFF REPORTS-**

a. Update on the Lake Minnewashta Regional Park/TH 41 Trail and Underpass

Walsh reported that the plans and specs for the project have been completed and are under review by MnDOT. He also noted that the consultant has contacted the utility company about the process needed to relocate the large gas main in the project area so it can be scheduled for this summer.

b. Dakota Rail Regional Trail

A final punch list of items for the contractor to complete has been developed and will be updated next spring for action by the contractor for the completion of Phase I.

Phase II work including master planning for the depot areas in Mayer and new Germany will begin this summer along with design for phase II construction scheduled for 2012.

c. Union Pacific Railroad/Extension of the Minnesota River Valley Bluffs Regional Trail

The agreement has gone through a review process by the rail authorities of Scott and Carver counties. The revised purchase agreement is planned to be sent back to UP by the end of the week.

d. Events and activities:

Thank you to Cindy and Jerry (and his wife) for attending and assisting with the February 5<sup>th</sup> Candlelight ski event at Baylor Regional Park. With the warm weather we had around 200 or more people attend the event.

Some upcoming events to be aware of include:

- Free Ski February 21<sup>st</sup>
- Maple Syrup Open House March 26<sup>th</sup>

e. Regional Park Foundation Update

Walsh informed the park commission that the park foundation is going to more of a federated campaign like the United Way where people can make donations via payroll deduction or through their employer worksites.

**NEXT MEETING** – March 2nd, 2011 at the Community Ed Room in Victoria.

**ADJOURN** - Meeting adjourned at 9:07p.m.



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# STAFF REPORT

MARCH 2<sup>nd</sup>, 2011

## PARK COMMISSION MEETING AND GRANT PUBLIC HEARINGS

To: Members of the Park Commission  
From: Lenny Klevan Schmitz, Park Operations Coordinator  
CC: Marty Walsh, Parks Director  
Lyndon Robjent, County Engineer  
Tim Lynch, County Commissioner  
Date: 2/25/2011  
Re: March 2<sup>nd</sup>, 2011 Park Commission Meeting and Public Hearings for Grants

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### Public Hearing

Grant applications are being completed for the Parks Legacy Grant Program administered by the MN DNR for the 2011 funding cycle. The two applications are:

1. Development of a playground at Lake Waconia Regional Park
2. Consolidation and redevelopment of boat access at Lake Minnewashta Regional Park

Each of the two grants requires that the applicant hold a public hearing to inform the public about the project and provide them with the following information at the hearing:

- Project scope and the type of activities involved
- Implementation schedule
- Overall cost and the proposed financing for the project
- Costs to be assessed to community residents
- Other associated project costs such as maintenance expenses, etc.

The attached handouts have been developed for the public hearing. They provide the information necessary as listed above. As a part of the meeting, an open house will be held at 6:30 p.m. prior to the formal public hearing to allow people to ask questions and learn more about the projects. Then the Commission will conduct two separate public hearings for the two grant applications as a part of its Regular Agenda.

A public hearing notice was published in the February 17<sup>th</sup> Edition of the Chaska Herald (legal paper for Carver County) and press releases have been sent to all of the local papers in Carver County for publication.

At the beginning of each public hearing it will be important for the chair of the park commission to inform the public that the purpose of the hearing is to provide feedback and comments about the specific grant applications and development projects. The commission will accept the comments as a part of the public record.

## **Staff Reports**

### A) Update on the Lake Minnewashta Regional Park/TH 41 Trail and Underpass

Engineering work is approximately 95% complete. MNDOT would like to meet and discuss some of the design exceptions that are planned due to constraints of the project area prior to final approval and bidding of the project. Once the MNDOT has approved of the design, a schedule will be developed outlining when advertisement for bids and bid a submittal date is planned. A meeting is being planned concerning the large gas main to be relocated. The engineering consultant has prepared a preliminary engineer's estimate for the proposed project.

### B) Dakota Rail Regional Trail

The landscaping plan and signage for the trailhead facility in Mayer are being finalized. Staff will attend the Mayer Park Commission on March 1<sup>st</sup> to present the plans for the trailhead for their review. Mayer has expressed some interest in cost sharing on the trailhead enhancements which will also be discussed at the meeting.

Testing of fencing material has determined that the fence material used on the project did not meet specifications and will be replaced by the contractor.

The grand opening celebration is being planned for May 21<sup>st</sup> from 10 a.m. – 1 p.m. at the Mayer Trailhead. Activities being planned for the grand opening include a bike clinic, ribbon cutting, family bike ride and refreshments.

Lastly, work will soon begin on planning for phase II of the Dakota Rail Regional Trail from Mayer west to the McLeod County Line.

### C) Union Pacific Railroad/Extension of the Minnesota River Valley Bluffs Regional Trail

The purchase agreement has been returned to Union Pacific Railroad with requested changes. Union Pacific is responding to the requested changes. Staff is working to follow up on responses that Union Pacific has provided.

### D) Events and activities:

Upcoming events to be aware of include:

- Maple Syrup Open House – March 26<sup>th</sup> at Baylor Regional Park from 10 a.m. - Noon

Park commission members are invited to attend and help out with all of our events. This is a great chance to interact with the public and become more familiar with the park facilities.

E) Legislative Update

The Governor's budget proposed a 40% reduction in State General Fund appropriations for Metro Regional Parks operations and maintenance (\$1,428,000 reduction). For 2012, the Governor's Budget would reduce the amount of funding for operations and maintenance for Carver County from \$41,000 to \$24,500...a reduction of \$16,500.

## Park Legacy Grant for Lake Waconia Regional Park Playground Development

**Project:**

Carver County Parks is applying for a grant through the Legacy Grant Program for park development to build a new playground at Lake Waconia Regional Park which would replace the older limited play equipment currently in the park. The new playground has been designed to fit into the long term development plan for the park.

Benefits of the new playground include:

- Meet current ADA and safety guidelines making playground more accessible than older equipment currently in the park
- Improve user satisfaction
- Contribute to day long activity in the park

**Development Costs:**

The estimated cost of this project is \$625,000 of which \$500,000.00 is being applied for through the grant. Carver County will contribute 25% (\$125,000). The required 25% local match could come from designated park funds, county general funds or funding provided through the Metropolitan Council.

**Proposed Implementation schedule:**

The Grant deadline is March 31st, 2011. If the project is approved for funding the following schedule for the project is anticipated:

- Final Design and Engineering – September 2011-February 2012
- Bid project March 2012-April 2012
- Award contract for work May 2012
- Construction between June 2012-October 2012

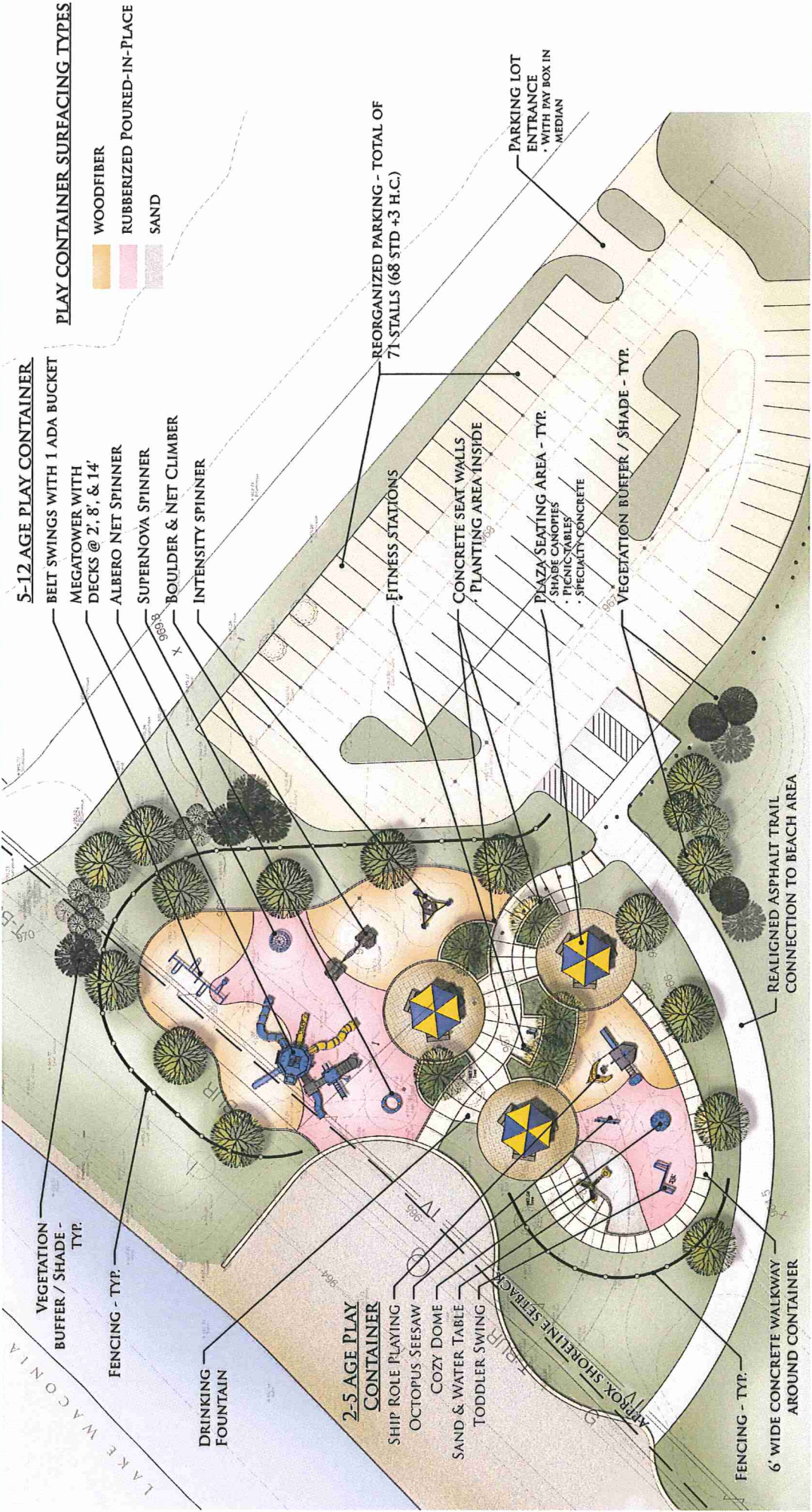
**Maintenance and Operations Costs:**

	Annually	3-5 years	10 years	20 years
Maintenance/Grounds Keeping	\$ 2,500.00			
Vandalism	\$ 250.00			
Extra Trash and Septic	\$ 500.00			
Part Replacement and fall material		\$ 5,000.00		
Sand		\$ 150.00		
Wood Fiber Replacement			\$ 20,000.00	
Replace worn equipment				\$ 30,000.00
Estimated cost in 2011 dollars	\$ 3,250.00	\$ 5,150.00	\$ 20,000.00	\$ 30,000.00
<b>Estimated Cost with inflation over the next 20 years</b>	<b>\$ 87,330</b>	<b>\$ 36,145</b>	<b>\$ 26,095</b>	<b>\$ 52,605</b>

Estimating an inflationary rate of 3% a year over the next 20 years the total cost for operations and maintenance for the playground facility is estimated at \$202,175.00



# CREATING LAKE WACONIA REGIONAL PARK



## MASTER PLAN

1617 EXETER ROAD, SUITE ONE  
 TEL: 952.234.8031 FAX: 952.234.8033  
 PROJECT: 11-17  
 DATED: 2-2-2011

**BRUHLER & ASSOCIATES, LTD.**  
 LAND USE PLANNING AND DESIGN

# Parks Legacy Grant for Lake Minnewashta Regional Park Boat Access Consolidation and Redevelopment

**Project:**

Combine two separate boat access within Lake Minnewashta Regional Park into one improved boat access as indicated in the park development master plan. Currently there are two separate boat accesses in the park, which are both unimproved (aggregate parking and launch area), access #1 has parking for 10 vehicles with trailers and access #2 has parking for 25 vehicles with trailers. The park master plan shows the consolidation of the two accesses into one larger access at the location of Access #1. Along with the consolidation the parking area and launch would be improved to a paved surface and a double launch. Benefits to combining the accesses into one at the proposed location include:

- Easier to manage one access vs. two and easier to explain to users where the boat parking is in the park
- Location of access #1 is deeper. Access #2 can become difficult for boaters to use during lower water levels.
- Access #1 is more sheltered from the wind and waves making it more appealing for users.
- Combining accesses allows for future redevelopment of access #2 into group camp/use area reducing conflicts between large groups and general park users.

**Development Costs:**

The estimated cost of this project is \$537,500.00 of which \$430,500.00 is being applied for through the grant. Carver County would contribute 25% (\$107,000.00). The required 25% local could come from designated park funds, county general funds or funding provided through the Metropolitan Council.

**Proposed Implementation schedule:**

The Grant deadline is March 31st, 2011. The grants are to be awarded in the summer of 2011. If the project is approved for funding, the following schedule for the project is anticipated:

- Final Design and Engineering – September 2011-January 2012
- Bid project February 2012-March 2012
- Award contract for work April 2012
- Construction between May 2012-October 2012

**Operations and Maintenance Expenses**

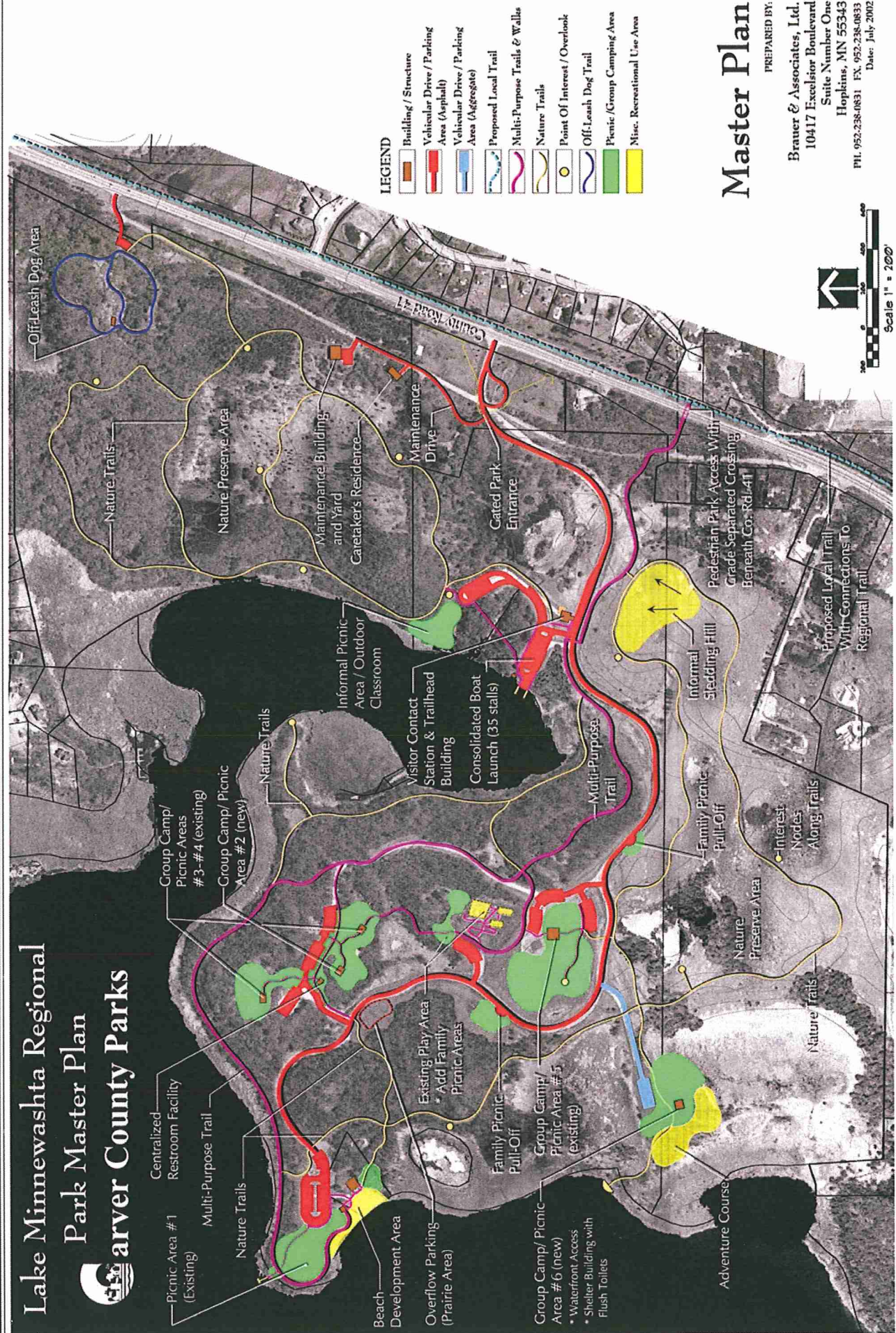
	Annually	3-5 years	7-10 years	15-20 years	
Utility Costs	\$ -	\$ -	\$ -	\$ -	
Repairs	\$300.00				
Grounds Keeping	\$1500.00				
Vandalism	\$200.00				
Waste Management	\$150.00				
Road Maintenance	\$500.00				
General patching and repair	\$1000.00				
Striping		\$650.00			
Seal Coat			\$14,000.00		
Mill and Overlay of pavement				\$85,000	
Estimated Annual Cost	\$3650.00				<b>20 yr TOTAL</b>
20 year Estimated Totals w/inflation	\$93,238.00*	\$4,300*	\$48,700**	\$235,000***	<b>\$381,238</b>

\*Total for 20 years with 2.5% inflation added in

\*\*Total estimates two seal coat applications with 5% inflation because of oil, but it depends on actual cost

\*\*\*Estimated cost in 20 years given an average inflation of 5% because of the volatility of oil pricing.

# Lake Minnewashta Regional Park Master Plan Carver County Parks



**LEGEND**

- Building / Structure
- Vehicular Drive / Parking Area (Asphalt)
- Vehicular Drive / Parking Area (Aggregate)
- Proposed Local Trail
- Multi-Purpose Trails & Walks
- Nature Trails
- Point Of Interest / Overlook
- Off-Leash Dog Trail
- Picnic / Group Camping Area
- Misc. Recreational Use Area

## Master Plan

PREPARED BY:  
**Brauer & Associates, Ltd.**  
 10417 Excelsior Boulevard  
 Suite Number One  
 Hopkins, MN 55343  
 PH. 952.238-0831 FX. 952.238-0833  
 Date: July 2002

