



Carver County Board of Commissioners
August 28, 2018
Work Session
County Board Room
Carver County Government Center
Human Services Building
Chaska, Minnesota

PAGE

WORK SESSION

9:00 a.m.	A. FINANCES: IMPROVE THE COUNTY'S FINANCIAL HEALTH AND ECONOMIC PROFILE	
	1. Administrator's Recommended 2019 County Levy & Budget	1-19
	2. Administrator's Recommended 2019 Regional Rail Authority Levy & Budget.....	20
	3. Solid Waste Fee and Environmental Center Plans	21
	4. Preliminary 2019 Carver County Water Management Organization Levy.....	22
10:30 a.m.	B. CULTURE: PROVIDE ORGANIZATIONAL CULTURE FOSTERING ACCOUNTABILITY TO ACHIEVE GOALS AND SUSTAIN TRUST/CONFIDENCE IN COUNTY GOVERNMENT	
	1. Data Practices and Open Meeting Law Refresher & Discussion	23
11:15 a.m.	BOARD REPORTS	
	1. Chair	
	2. Board Members	
	3. Administrator	
	4. Adjourn	

David Hemze
County Administrator

UPCOMING MEETINGS

August 31, 2018	10:30 a.m. Highway 41 Project Ribbon Cutting
September 4, 2018	9:00 a.m. Board Meeting
September 11, 2018	No Meeting
September 18, 2018	4:00 p.m. Board Meeting
September 25, 2018	9:00 a.m. Board Work Session
October 2, 2018	9:00 a.m. Board Meeting
October 9, 2018	No Board Meeting

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Administrator's Recommended 2019 County Levy & Budget

Primary Originating Division/Dept: Administration (County)	Meeting Date: 8/28/2018
Contact: Dave Hemze & David Frischmon Title: County Administrator	Item Type: Work Session
Amount of Time Requested: 20 minutes Presenter: Dave Hemze & David Frischmon Title: County Administrator and Propel	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: Finances: Improve the County's financial health and economic profile	

BACKGROUND/JUSTIFICATION:

The 2019 Budget process began at a June 5th, 2018 Board workshop where the County Board directed staff to develop two options for balancing the 2019 Budget:

- #A - "Zero Impact" on the average value home and
- #B - "Inflation Impact" on the average value home.

During July, Division Directors presented their 2019 budget requests and recommended levy adjustments for both options at budget hearings with Board members which are summarized in the 2019 Budget Attachments A-F.

By September 30th, State law requires that the County Board adopt a 2019 preliminary property tax levy to finance 2019 County operations and capital projects. On September 4th, the County Board will be asked to adopt a 2019 preliminary property tax levy for the County, CCRRA and WMO. The final property tax levy, adopted in December, can be lower than the preliminary levy but not higher.

In November, County staff plan to present the Administrator's Recommended 2020 Long Term Financial Plan ("LTFP"), which along with the Annual Budget, fulfills the County Board's direction to "connect financial strategies to the County's short and long-term goals and objectives."

In December, the County Board is expected to hold a public hearing on the 6th and on the 11th adopt the 2019 Budget and the 2020 LTFP.

ACTION REQUESTED:

Requesting Board direction on the County Administrator's Recommended 2019 Levy and Budget

FISCAL IMPACT: Other	FUNDING
If "Other", specify: see fiscal/FTE comment below	County Dollars =
FTE IMPACT: Increase budgeted staff	Total \$0.00
Insert additional funding source	

Related Financial/FTE Comments:

The County's FTE and tax impacts for both options will be presented at the Board Workshop. The County Administrator's Recommended 2019 levy is \$1.9M higher than the "Zero Impact" option. If the board decides to adopt the "Zero Impact" Levy option, the 2019 Budget could be balanced by lowering the Administrators Budget Recommendation by a corresponding \$1.9M with the following adjustments:

1. \$1M Take all submitted but **not** recommended levy adjustments (See Attachment A2)
2. \$600K No levy funded FTES (See Attachment B)
3. \$300K No county-wide levy adjustments (See Attachment A1)

Total \$1.9M

2019 Budget: Net Levy Adjustments/Trends

	Item	Division Request	County Administrator's Preliminary Recommendation	Board Approved
County-wide:				
	Attachment C - 2018 Capital Projects - Road Preservation	100,000	100,000	
	Attachment D - 2018 Equipment Replacement	100,600	100,600	
	Attachment E - Redirect CPA from Operating to One-Time Projects	100,000	100,000	
	Vacancy Savings Adjustment - 5.4% of 2019 Salary & Benefit Projection	(400,000)	(400,000)	
	<i>Subtotal</i>	<i>(99,400)</i>	<i>(99,400)</i>	
Divisions:				
HHS	Increase in Beacon Contract- families moving forward	30,000	30,000	
HHS	Increased service costs within Child & Family for treatment foster care related to high needs children, family assessment cases, changes in State eligibility requirements.	225,000	225,000	
HHS	Increased services costs withing HCBC for fostercare related to high needs children.	52,000	52,000	
HHS	Revenue shortfalls and cuts (VCA, FA, Child Protection, etc.)	119,970	119,970	
Public Services- Facilities	Waconia Event Center (operating costs for Townhall model)	20,000	20,000	
Court Admin	Increase based on 3 year average- civil court appointed atty costs	50,000	50,000	
Sheriff	First-Net (ongoing costs)	20,000	20,000	
Sheriff	COOP Plan (ongoing costs)	10,000	10,000	
Employee Relations	County-wide training	10,000	10,000	
Employee Relations	Professional Services- Arbitration	10,000	10,000	
PW- Parks	Eliminate park entrance fees	170,000	-	
PW- Parks	Decrease STOC gate attendants (weekday)	(15,000)	-	
PW	Federal Lobbist contract	40,000	40,000	
	<i>Subtotal</i>	<i>741,970</i>	<i>586,970</i>	
	Accounted for in Attachment A2	(741,970)	(586,970)	
	Accounted for in Attachment C-E	(300,600)	(300,600)	
	GRAND TOTAL =	\$ (400,000)	\$ (400,000)	\$ -
				\$ -

"Zero Impact (1)" 2019 Budget Gap = \$ (1,800,000)

Levy Adjustment Targets By Division:

Note: Bolded adjustments submitted by the Divisions are to hit levy targets, but are not being recommended by the Divisor.

Division(s)	2018 Levy /CPA Allocation	2018 Levy/ CPA %	2019 Initial Levy Target	Departments	Adjustment Type (Pick One): New Revenue, Trends, Cost Savings, "Decrease Programs/Services", etc.	DD Submitted Levy Adjustments	Administrator's Recommended Levy Adjustments	Board Approved Levy Adjustments	Describe Adjustments i.e. driving factors, impact, effective date, etc.
Property & Financial Services				Property Assessment	Cost Savings	(3,887)	(3,887)	-	Due to past trends, reductions in gas and auto tabs/licenses can be reduced
				Property Assessment	New Revenue	(43,134)	-	-	Projected increase in City Assessing Contract revenue which is recommended to help cover the Att B request for an additional Assessor and, therefore, has been submitted to meet levy targets, but is not recommended to be used as a levy adjustment target.
				Land Records	New Revenue	(18,000)	(18,000)	-	Due to past trends, mortgage registration and county recorder fees have been up.
				PTELC	Trends	(17,200)	(17,200)	-	Due to past trends, reductions in various expenditure line items can be reduced and an increase in revenues related to certified copies and elections.
				Financial Services	Cost Savings	(4,950)	(4,950)	-	Due to past trends, reductions in office equipment, stationary, and data processing can be reduced
Subtotal PFS	1,762,592	3.0%	(54,660)			(87,171)	(44,037)		
Public Services				Facilities	Att A1- Waconia Event Center	20,000	20,000		Transition Waconia Event Center from a third party lease with an "Event Manager Model" (Lancer) to a "Town Hall Model" so utilities, maintenance, insurance, etc. included in Facilities budget similar to other County buildings i.e. Environmental Center, First Street, etc. (note: building stewardship costs which would be eligible for Met Council reimbursement are not included in this amount.)
				IT	Decrease Programs/Services	(40,000)	-	-	Eliminate the CIO's Initiatives Fund: Doing so would eliminate projects the CIO supports. These projects include CIO initiatives, Division projects, projects that go over budget, and unexpected issues that arise. Examples of previous uses: defeating the Qakbot worm (vendor), ITSM (helpstar replacement) Professional Services, and Aumentum Hosting for PFS Division. Making this cut entails an almost certain risk of system failures, slowdowns, and postponements in upgrades.
				IT	Cost Savings	(800)	-	-	Cut Learning Resources: Cutting this fund would reduce the number of new instructional, reference, and related books, manuals, guides, and related materials for the IT office. Such resources are critical to the IT staff's continuous learning as Info. Technology changes every year.
				IT	Cost Savings	(10,000)	(10,000)		Cut cell phone payments for phones with no usage for 1 month: This decrease would give IT the authority automatically to suspend devices with no monthly usage and cancel the following month if there were no request for reactivation. IT would not deactivate the device if there were a documented business case on file to keep it active.
				IT	Cost Savings	(2,000)	-	-	Postpone Computer Workstation Purchases: GIS and Software teams would extend the life of their computer workstations. This would raise the risk of errors and slowdowns and likely cause inefficiencies with professional staffers using older computers that are beyond their recommended life.
				IT	Decrease Programs/Services	(5,000)	-	-	Cut Noncapitalized Equipment: This reduction would completely remove IT's ability to make larger purchases on items like GPS units, storage, and plotters.
				IT	Decrease Programs/Services	(1,500)	-	-	Eliminate the GIS GeoCortex server monitoring software. The GIS Team wouldn't have the ability to monitor the health of GIS Services. This tool allows staff to see if GIS is "up or down" by sending alerts.
				IT	Decrease Programs/Services:	(29,870)	-	-	Reduce Project Management professional services: this cut would almost eliminate the PMO professional services fund and remove our ability to bring in experts' help on almost all system upgrades, software deployments, and maintenance support. Our own staff would have to take on challenges for which they are not equipped, with limited resources. IT uses professional services to bring in firms that have specialized knowledge in technologies beyond that of staff on security, troubleshooting hardware/software issues, and technology implementations.
				IT	Decrease Programs/Services	(5,000)	-	-	Cut Software purchases: The IT software budget is very tight; there is only about \$10,000 for additional license costs or increases. IT would have to be extremely selective on additional software licensing requests in 2019 if this cut were implemented.

IT	Decrease Programs/Services	(53,643)	-	Reduce Infrastructure professional services: this cut would severely limit our ability to bring in vendor help on system upgrades, software deployments, and maintenance support. The staff would have to take on such tasks with limited resources. IT uses professional services to bring in firms that have specialized knowledge in technologies beyond the expectations of staff on security, troubleshooting hardware/software and technology implementations. The cut would raise a substantial risk of system failures and slowdowns and postpone or cut programs and services to County divisions and partner cities.
IT	Cost shift to CarverLink	(3,458)	(3,458)	Costs for one Sr. Systems Engineer position are shared between the CarverLink and IT budgets. Additional costs for budgeted salary and benefits increases can be shifted to CarverLink.
Extension	Trend	4,263	4,263	MOA Increase: AMC negotiates with the University of Minnesota Extension on the cost to provide local educators such as 4H program educators and Master Gardener coordinators. For 2019, the increase is 2.2%.
Extension	Cost Savings	(2,773)	-	Reduce office supply budget, food and beverage budget, professional and technical fees, mileage for intern, and teaching supplies.
Extension	Cost Savings	(2,500)	-	Eliminate per diem for Extension Committee members. Could have a negative impact on ability to attract and retain members.
Facilities	Cost Savings	(30,000)	(30,000)	Reduce grounds keeping costs by moving additional snow removal duties in-house.
Facilities	Cost Savings	(25,000)	-	Eliminate energy consultant services. Probably a negative impact on rebates and energy reducing projects.
Facilities	Cost Savings	(3,000)	-	Reduction in cleaning supplies. Would reduce the number of cleaning chemicals used.
Facilities	Decrease Programs/Services	(5,000)	-	Reduction in non-capital equipment purchases. This cut would raise the risk of a deterioration in Facilities' ability to buy the equipment needed to complete a repair or construction timely.
Facilities	Decrease Programs/Services	(10,000)	-	Reduction in professional services. This cut would reduce our ability to hire vendors (architects, designers, technical experts) to assist on project design. That reduction would raise the risk that our project designs would yield flawed elements, raising costs and decreasing satisfaction in the long run.
Facilities	Decrease Programs/Services	(44,400)	-	Reduce and postpone Facility repairs, upgrades, additions, build-outs, and other improvements. This cut would erode building conditions, maintenance, and employee working conditions -- and therefore employee morale, recruitment, and retention.
Library	Decrease Programs/Services	(104,000)	-	Cut more than 25% of library material acquisitions for its collection, including books and magazines. This would have a large negative impact on the collection and our ability to furnish the materials the public seeks. We would anticipate strong dissatisfaction and complaints from some library patrons, employees, and the media.
Library	Cost Savings	(400)	-	Cut in communications (Facebook blasts, promotional materials, e.g.). Fewer people would learn about the services that the library offers.
VSO	Trends	4,000	4,000	Costs for training, memberships, software licensing, and other IT needs have increased since adding an additional two employees over the past three years. The VSO requires another \$4,000 per year to provide the resources necessary for the professional staff.
VSO	Cost shift to Grant funding	(4,000)	-	Shift costs to grant funds rather than general levy to fund operating cost increases. This shift would yield a smaller amount of the grant for projects and events.
VSO	Decrease Programs/Services	(5,865)	-	Reduction in STOC. Less office coverage during summer. We would look at the VA's Federal Work-study Program as an option to backfill this loss in staffing.
VSO	Cost shift to Grant funding	(5,000)	-	Use grant funds rather than general levy to fund most of the department's conference and training activities. This would limit grant funds available for special projects and events. It would not be sustainable over the long term if the MDVA grant were reduced by the Legislature.
PWM	New Revenue	(4,000)	(4,000)	Per agreement with the Lower MN Watershed District (LMWD), the 2019 amount from the LMWD increases the funding covering labor by this amount.
PWM	WMO Levy Cost Shift	(10,290)	(10,290)	Staff salaries for the dept. are currently funded by both the General Levy and the WMO levy. The shift would, in turn, move an additional \$10,290 from the general levy to the WMO levy to cover more personnel costs. That shift would raise the proposed 2019 WMO levy, putting additional pressure on the WMO levy to cover a greater percentage of PWM staff costs.
Public Services Admin.	Cost Savings	(20,000)	-	Eliminate the Professional Services line. This cut would erase our ability to contract for expertise on training, technology, and other unusual & urgent priorities for the Division as well as unplanned activities and costs.

				Public Services Admin.	Cost Savings	(6,054)	-		Reduce STOC expense by eliminating the Administrative Fellow position. This position has benefited the county by providing division and county leadership with support for research and special projects that help our communications, policy planning, and strategic planning work. It is also an investment in future municipal administrative leaders.
				Env Services	New Revenue - SW Fee increase	(44,000)	(44,000)		By raising our Solid Waste Fee by \$1 in 2019, we could generate approximately \$44,000 in new revenue. We would put \$37,458 toward ensuring that ES requires no levy funds. We would then propose placing the remainder in our grant programs for increased recycling and organics diversion.
				Env Services	New Revenue- Fee increases	(11,750)	(11,750)		Fee increases at the Environmental Center to offset cost increases related to carpet, mattresses, and box spring disposals
				Env Services	Trends	11,750	11,750		Cost increases at the Environmental Center related to carpet, mattresses, and box spring disposals.
				Env Services	Trend	6,542	6,542		Addition to solid waste grant programs, to be funded by the additional Solid Waste service fee revenue (see above).
Total PS	14,276,972	24.6%	(442,748)			(442,748)	(66,943)		
Sheriff's Office				Communications	Att A1- FirstNet	20,000	20,000		ongoing costs
				Communications	Att A1- COOP Plan	10,000	10,000		ongoing costs
				Patrol	2019 Contract Revenues	(347,498)	(347,498)		Police contract increases for FY2019
				Communications	Decrease Program/Service	(50,000)	-		Defer equipment purchase
				Jail	Increase Pay For Stay	(10,000)	(10,000)		Pay For Stay Revenue increase
				All	Misc. Line Item Cuts	(22,000)	-		Short supplies, decrease professional contracted services, services cut
				Emergency Mgmt.	Decrease Program/Service	(10,000)	-		Eliminate FD funding of mutual aid equipment - results in lack of public safety equipment
Subtotal Sheriff	14,854,203	25.6%	(460,648)			(409,498)	(327,498)		
Public Works				Parks	Att A1- Eliminate Park Entrance Fees	155,000	-		Eliminate park entrance fees offset by a decrease in STOC gate attendants on weekdays only
					Att A1- Federal Lobbyist Contract	40,000	40,000		ongoing costs
				PW	New Revenue from Local Option Sales Tax	(40,000)	(40,000)		Use to fund Lobbyist Contract. There is a significant advantage in having Lockridge in DC lobbying for TH 212 grants.
				PW	New Revenue from CSAH	(71,000)	(71,000)		Additional CSAH Maintenance Funding
				PW	Decrease Supplies	(12,000)	(12,000)		Tires, Parts, General supplies
				PW	Decrease Services	(19,888)	(19,888)		Rentals, Traffic Signal Maintenance, Misc. Repairs
				PW	Decrease Conference & Training	(5,000)	(5,000)		Trends indicate underutilization
				Parks	New Revenue- Fee increases	(38,035)	(38,035)		Increased fees to be consistent with regional agency rates
				Parks	Trends- increase in parks & rec stewardship	38,035	38,035		Trends indicate underutilization
				PW	Eliminate Project Manager Position	(122,000)	-		This position was funded with Sales Tax in 2018 to assist with the management of the Transportation Tax Implementation Plan. Need to shift the sales tax used for this position to other levy funded FTEs. Eliminating this position is a short term solution that will force additional work onto existing employees and delay the delivery of projects.
Subtotal PW	7,413,028	12.8%	(229,888)			(74,888)	(107,888)		
Buildings CIP						-	-		
Subtotal Buildings CIP	19,904	0.0%	(617)			-	-		
Health & Human Services				HHS	Att A1- Beacon Contract	30,000	30,000		increased contract costs for Beacon Contract- families moving forward
				HHS	Decrease in services	(83,000)	-		Non mandated service. Homelessness may increase
				Workforce	Eliminate vacant position	(104,000)	(104,000)		Due to low unemployment & workforce caseloads
				Crisis	Decrease in services	(98,000)	-		Eliminates ability to initiate collaborative work with law enforcement
				Child & Family	Decrease in services	(100,000)	-		Will increase length of time a child protection case stays open. Non revenue generating position
				Early Childhood Respite	Decrease in services	(9,000)	-		No funding for parents struggling with special needs children

				Jail Mental Health	Decrease in services	(70,600)	-		Discontinue contract for mental health services provided in the jail - non mandated service
				HCBC	Att A1- Increase service need	52,000	52,000		Foster care for high needs children
				Child & Family	Att A1- Increase service need	100,000	100,000		Increased treatment foster care costs for high needs children
				Child & Family	Att A1- Increase service need	50,000	50,000		Due to increased family assessment cases vs. investigations
				Child & Family	Att A1- Increase service need	75,000	75,000		Change in State eligibility requirement which now opens it up to age 23
					Eliminate vacant position	(107,000)	(107,000)		Non revenue generating position
					Cost savings	(64,500)	-		Non revenue generating position
					Cost savings	(90,000)	-		Loss of revenue attached to position - Net levy is reflected
					Att A1- Revenue	119,970	119,970		Revenue shortfall in multiple grant areas (VCA, FA, Child Protection, etc.)
Subtotal HHS	11,287,188	19.4%	(350,030)			(299,130)	215,970	-	
County Attorney					Decrease Programs/Services	(99,925)	-		Eliminate existing personnel. This will cause delays for clients, overload staff, deadlines will be missed. Staff taking on more tasks.
					New Revenue	(3,000)	(3,000)		Increase in Prosecution Contract revenue for 2019
Subtotal CA	3,226,463	5.6%	(100,057)			(102,925)	(3,000)	-	
Employee Relations					Att A1- County-wide training	10,000	10,000		increased need and cost of training
					Att A1- Professional Services	10,000	10,000		increased arbitration costs
					Professional Services	11,000	11,000		Learning Management System
					Decrease Programs/Services	(3,100)	-		Reduce Wellness Other Miscellaneous Expenses 01-050-050-6379-6379
					Decrease Programs/Services	(25,000)	-		Reduce Wellness Professional Services 01-050-050-0000-6260. Eliminate wellness portal technology along with additional program elements.
					Decrease Programs/Services	(29,000)	-		Significantly Reduce Countywide Training 01-050-000-0000-6335
					Decrease Programs/Services	(11,000)	-		Eliminate Learning Management System 01-050-000-0000-6260
					Trends	(20,000)	(20,000)		Reduce Wellness Program HIP Funding 01-050-050-6376-6379
Subtotal ER	1,836,509	3.2%	(56,953)			(57,100)	11,000	-	
Court Services/Probation					New Revenue	(20,000)	(20,000)		Anticipated increase in probation supervision fee revenue- client numbers up, which will impact supervision and services to clients
					Cost Savings	(4,034)	(4,034)		CSTS User/Enhancement fees- less than expected fee for 2019
					New Revenue	(10,000)	(10,000)		Increase in salary/benefit reimbursement from MN Department of Corrections based on anticipated salary increases for 2019
					Decrease Programs/Services	(10,000)	(10,000)		Decrease child placement budget, specifically line 01-252-254-3715-6040- greater use of community alternatives to short-term juvenile placement.
Subtotal Court Serv.	1,419,923	2.4%	(44,034)			(44,034)	(44,034)	-	
Court Administration					Att A1- Court Appointed Atty Costs Trends - Based on market rates of County Attorneys and comparable to other surrounding counties, the hourly rate of Court Appointed Attorney's is \$100/hour and due to the increased CHIPS attorney fees and statutory changes effective 2015-2016, the trends increased. However, case filings from 2015 to 2017 appear to have stayed consistent and thus far in 2018 our report projections reflect 2018 will also not increase compared to years past. We do not foresee an increase in filings or fees related to CHIPS cases in 2019.	50,000	50,000		increase needed based on 3 year budget to actual trends within civil court appointed atty costs. Court appointed attorney fees are market driven hourly rates and the county is ordered to pay the hourly fees pursuant to statute. The court continues to track each court appointed attorney invoice, type of work and hours worked so we can compare the appointed attorney's fees to other appointed attorneys with similar case work with a large overview to see if there are options to reduce the number of hearings, or look into other possibilities to reduce overall costs. The increase will assist Civil Commitments which according to budget trends have consistently been above the funds appropriated to that case type the last three years. Commitment case filings have not significantly increased within the last three years and current year projections are that they will remain consistent. However, the funding increase will assist with ensuring accurate funding needs are available for the attorney fees related to Civil Commitments.
Subtotal Court Adm.	281,100	0.5%	(8,717)			50,000	50,000		
County Commissioners	-					-	-		Reductions to County Commissioner and County Admin budgets were considered but are not being recommended including reductions to Commissioner Contingency, membership dues, conference and training, and lobbying expenses.
Subtotal County Commissioners	601,025	1.0%	(18,639)			-	-		
County Administration						-	-		See County Commissioner budget note above.

Subtotal County Admin.	425,958	0.7%	(13,210)			-	-	-	
County Commissioners & County Admin Total	1,026,983		(31,848)			-	-	-	
Soil and Water Conservation District				SWCD	staffing costs	16,602	16,602	-	increase cost of staffing, based on County projection
				SWCD	Cost shift to WMO	(5,366)	(5,366)		A portion of the increase in SWCD staffing costs has been included in the WMO recommended levy increase for 2019.
				SWCD	Decrease Programs/Services	(20,932)	-		Shift accounting from SWCD to the BWSR district capacity grant. Additional staff time would be charged to the grant, leaving fewer funds available for projects.
Subtotal SWCD	312,656	0.5%	(9,696)			(9,696)	11,236	-	
Historical Society				Historical	staffing costs	6,238	6,238	-	increase cost of staffing, based on County projection
				Historical	Decrease Programs/Services	(12,900)	-		To make their levy adjustment target, the Society would reduce personnel cost increases (projected at \$6,238 for 2019) and keep vacant positions open longer. This would compound the challenges of attracting and retaining staffers.
Subtotal Historical Society	214,823	0.4%	(6,662)			(6,662)	6,238	-	
Fair Board					Cost Savings/ additional grants	(3,442)	-	-	The Fair Board plans to recover the respective levy adjustment by applying for additional grants and seeking sponsors for specific items.
Subtotal Fair Board	111,000	0.2%	(3,442)			(3,442)	-	-	
Subtotal	\$ 58,043,344	100.0%	\$ (1,800,000)			\$ (1,487,294)	\$ (298,956)	\$ -	

Debt Service	4,542,200	n/a	n/a	Accounted for in Attachment B - Staffing Changes	211,000
Interest Income	(1,543,391)			Division Negative Trends in Attachment A1	(586,970)
Non-Departmental	(7,073,037)	n/a	n/a	Net Division Levy Adjustments	(674,926)
Total Levy/ CPA	53,969,116				

Gap as a % of Total Levy/CPA = 3.3%

Attachment B: Recommended Staffing Changes

as of 8/17/2018

Division/Department	Division Requested FTE's	Funding Source	Administrator Recommended FTE's Changes	Position	Requested Gross Levy (\$)	Direct Reimbursement	Indirect Funding	Division Requested Net Levy (\$)	Administrator Recommended Net Levy (\$)
Requested for 2019:									
Attorney's Office	1.00	Levy	1.00	Assistant County Attorney	111,176	-	-	111,176	111,176
HHS/Administrative Support	1.00	Partial Levy	1.00	Accounting Supervisor	111,249	16,687	-	94,562	94,562
HHS/Administrative Support	1.00	Partial Levy	1.00	Social Services Director	145,816	21,872	-	123,944	123,944
HHS/Child and Family	0.50	Partial Levy	-	Social Worker	60,869	4,870	-	55,999	-
HHS/Income Support	1.00	Partial Levy	1.00	Financial Assistance Specialist	77,861	38,931	-	38,931	38,931
HHS/Public Health	1.00	Partial Levy	-	Public Health Nurse	107,537	-	35,000	72,537	-
Property and Financial Services	0.80	Partial Levy	0.80	Payroll Technician	66,274	-	31,597	34,677	34,677
Property and Financial Services	(1.00)	Levy	(1.00)	Payroll Administrator	(87,623)	-	-	(87,623)	(87,623)
Property and Financial Services	1.00	Partial Levy	1.00	Senior Payroll Administrator	91,145	-	-	91,145	91,145
Property and Financial Services	1.00	No Levy	1.00	Appraiser	78,524	-	78,524	-	-
Property and Financial Services	1.00	Levy	-	Taxation Analyst	77,859	-	-	77,859	-
Public Services	1.00	No Levy	1.00	Environmentalist	83,345	-	83,345	-	-
Public Services	1.00	Levy	1.00	Facility Technician	79,340	-	25,000	54,340	54,340
Public Services	1.00	Levy	1.00	IT Systems Engineer	88,604	-	-	88,604	88,604
Public Services	1.00	Levy	-	Librarian	101,755	-	-	101,755	-
Public Services	1.00	Levy	-	Library Assistant	63,555	-	-	63,555	-
Public Services	0.25	No Levy	0.25	Seasonal Water Resource Education Intern	9,131	-	9,131	-	-
Public Works	1.00	Levy	-	Communications Manager	103,429	-	-	103,429	-
Public Works	1.00	Partial Levy	1.00	Park Operations and Natural Resource Supervisor	108,714	-	55,000	53,714	53,714
Public Works	0.25	No Levy	0.25	STOC - PT Seasonal	6,953	-	6,953	-	-
Public Works	2.00	No Levy	2.00	Highway Maintenance Operator	160,345	-	160,345	-	-
Public Works	1.00	Partial Levy	-	Senior Engineering Technician	88,702	-	44,351	44,351	-
Sheriff's Office	1.00	Partial Levy	-	Deputy Sheriff	94,579	36,000	-	58,579	-
Subtotal:	19.80		12.30		\$ 1,829,139	\$ 118,360	\$ 529,246	\$ 1,181,533	\$ 603,469
Levy Adjustments:									
Eliminate Vacant Positions	Division Submitted FTE's	Funding Source	Administrator Recommended FTE's Changes	Position	Division Submitted Gross Cost (\$)	Direct Reimbursement	Indirect Funding	Division Submitted Net Levy (\$)	Administrator Recommended Net Levy (\$)
HHS/	(1.00)	Partial Levy	(1.00)	CD Assessor	(107,000)	-	-	(107,000)	(107,000)
HHS/Workforce	(1.00)	Partial Levy	(1.00)	Employment Counselor	(104,000)	-	-	(104,000)	(104,000)
Subtotal:	(2.00)		(2.00)		\$ (211,000)	\$ -	\$ -	\$ (211,000)	\$ (211,000)
Grand Total:	17.80		10.30		\$ 1,618,139	\$ 118,360	\$ 529,246	\$ 970,533	\$ 392,469

Approved during 2018: Savings will carryover into 2019**

Included in the 2019 Salary and Benefit Projection (after Adopted 2018 Budget)	FTE's	Date of RBA	Position	Requested Gross Levy (\$)	Direct Reimbursement	Indirect Funding	Division Requested Net Levy (\$)	
Property and Financial Services	(0.35)	10/17/2017	Licensing Specialist					
Property and Financial Services	(0.50)	10/17/2017	Licensing Specialist					
Property and Financial Services	1.00	10/17/2017	Licensing Specialist					
HHS/HCBC	1.00	10/17/2017	Social Worker II					
1st Judicial District	0.50	11/21/2017	Court Coordinator - Veteran					
Public Services	0.50	12/12/2017	Library Technology Associate					
Public Services	(0.50)	12/12/2017	Library Technology Associate					
Public Services	(0.38)	12/12/2017	Library Shelters					
Employee Relations	0.20	12/12/2017	Employee Relations Senior Advisor					
Employee Relations	(0.20)	12/12/2017	Employee Relations Business Partner					
HHS/Behavioral Health	(0.88)	1/16/2018	Lead Case Management Associate					
HHS/Behavioral Health	0.88	1/16/2018	Social Worker					
Public Services	0.80	2/20/2018	Law Library Paralegal					
Public Services	(0.80)	2/20/2018	Librarian					
HHS/Behavioral Health	(1.00)	2/27/2018	Crisis Program Supervisor					
HHS/Behavioral Health	(1.00)	2/27/2018	Crisis Therapist					
Public Services	1.00	3/20/2018	Assistant Facility Project Manager					
Public Services	(1.00)	3/20/2018	Facilities Services Coordinator					
Property and Financial Services	0.00	3/20/2018	Payroll Technician - Limited Term					
Property and Financial Services	1.00	3/20/2018	Licensing Specialist					
Public Works	1.00	3/20/2018	Inventory Control Technician					
Public Works	(1.00)	3/20/2018	Equipment Technician					
HHS/HCBC	1.00	3/20/2018	Social Worker					
Subtotal:	1.27			\$ -	\$ -	\$ -	\$ -	\$ -
NOT Included in the 2019 Salary and Benefit Projection (RBAs between 4/1 and 5/15/18)								
HHS/Behavioral Health	0.40	4/17/2018	HHS Administrative Assistant (0.60 to 1.0)					
HHS/Behavioral Health	0.10	4/17/2018	Crisis Therapist (0.80 to 0.90)					
HHS/Behavioral Health	(0.50)	4/17/2018	Crisis Therapist					
HHS/Behavioral Health	0.10	4/17/2018	Crisis Therapist (0.90 to 1.0)					
Public Services	1.00	5/1/2018	IT Security and Infrastructure Supervisor					
Public Services	1.00	5/1/2018	IT Support Technician Supervisor					
Public Services	(1.00)	5/1/2018	IT Senior Systems Engineer					
Public Services	(1.00)	5/1/2018	IT Lead Support Technician					
Property and Financial Services	1.00	5/1/2018	Senior Taxation Analyst					
Property and Financial Services	(1.00)	5/1/2018	Taxation Analyst					
Property and Financial Services	1.00	5/1/2018	Senior Appraiser					
Property and Financial Services	(1.00)	5/1/2018	Appraiser					
Employee Relations	0.20	5/15/2018	Employee Relations Business Partner (0.80 to 1.0)					
Subtotal:	0.30			\$ -	\$ -	\$ -	\$ -	\$ -
Total:	21.37	0.00		\$ 1,931,390	\$ 234,391	\$ 158,481	\$ 1,538,519	\$ -

Attachment C: Capital Projects by Fund for 2019
as of 8/13/18

DEPT.	CIP #	DESCRIPTION	2018 Board Approved	2019 Recommended	2019 Board Approved	Inc./Dec
Parks & Trails Capital Improvements						
522-512	TH5	Arboretum Trail (Municipal / State Participation)	1,472,000	256,000	-	(1,216,000)
522-512	TH5	Arboretum Trail (CPA)	79,904	73,539	-	(6,365)
522-516	TH5	Arboretum Trail (Parks & Trails)	299,000	-	-	(299,000)
529-000		Reimbursement for Lake Waconia Park Land Acquisition (Met Council Grant)	705,270	-	-	(705,270)
		34-000-XXX-XXXX-66xx	2,556,174	329,539	-	(2,226,635)
Fund 34 Total	34-XXX-XXX-XXXX-66XX		2,556,174	329,539	-	(2,226,635)
Levy Dollars - Fund #34			-	-	-	-
Building and Other Capital Improvements						
		Contribution to Agricultural Society 2013/2014 Building Projects (CPA)	60,000	60,000	-	-
		Building Security Improvement Plan- (CPA)	19,904	13,539	-	(6,365)
		30-XXX-XXX-XXXX-6630	79,904	73,539	-	(6,365)
Fund #30 Total	30-XXX-XXX-XXXX-66X		79,904	73,539	-	(6,365)
Levy Dollars - Fund #30			-	-	-	-
Regional Rail Authority Right-of Way Capital Improvements						
		Contribution to County for FTE (levy)	63,202	63,202	-	-
		Ditch Drainage, Culvert Cleaning, Tree Removal	102,798	102,798	-	-
		15-XXX-XXX-XXXX-66XX	166,000	166,000	-	-
Fund #15 Total	15-XXX-XXX-XXXX-66XX		166,000	166,000	-	-
Levy Dollars - Fund #15			162,000	162,000	-	-
Road & Bridge Capital Improvements						
Transfers		State Aid Regular transfer for FTEs	320,000	320,000	-	-
		Transportation Sales & Use Tax to Fund 3 for FTEs	279,970	279,970	-	-
		CSAH Regular funds transfer to Fund 03	25,000	25,000	-	-
		Wheelage tax funds transfer to Fund 35	315,000	315,000	-	-
		03-304 & 35-814	939,970	939,970	-	-
Professional Services						
307-8692	CSAH 14	Marsh Lake Road Reconstruction (CSAH 43 - CSAH 11) (State Aid)		546,000		
307-8692	CSAH 14	Marsh Lake Road Reconstruction (CSAH 43 - CSAH 11) (Mun / St)		234,000		
307-8747	Hollywood Township	Bridge #L2774 (Mun / State Participation)	10,000		-	(10,000)
307-8747	Hollywood Township	Bridge #L2812 (Mun / State Participation)	10,000		-	(10,000)
307-8758	TH41	Reconstruction (TH212 - Pioneer) (Mun / State Participation)	840,259		-	(840,259)
307-8786	Highway 212 / CSAH 44	Interchange Phase I (State Aid)		220,000		
307-8786	Highway 212 / CSAH 44	Interchange Phase I (Mun / State Participation)		120,000		
307-8788	CSAH 44 and TH 212	Interchange (State Aid)	350,979		-	(350,979)
307-8788	CSAH 44 and TH 212	Interchange (Mun / State Participation)	724,228	875,000	-	150,772
307-8813	CSAH 61	Reconstruction (TH41 - East Chaska Creek (Mun / State Participation)		340,000		
		32-307-000-0000-6680	1,935,466	1,215,000	-	(1,060,466)

Construction					
307-8015	Safety Set Aside (County Levy)	175,000	85,701	-	(89,299)
307-8016	Traffic Marking / Signs / Signals (County Levy)	315,000	315,000	-	-
TBD	Additional Wheelage Tax funded projects	879,166	859,396	-	(19,770)
TBD	Transportation Sales & Use Tax funded projects	3,296,829	3,296,829	-	-
307-8016	Traffic Marking / Signs / Signals (CPA)	159,808	-	-	(159,808)
307-8637	CSAH 18 Reconstruction (TH41 - CSAH 15) (State Aid)		1,972,180		
307-8637	CSAH 18 Reconstruction (TH41 - CSAH 15) (Mun / State Participation)		2,657,820		
307-8692	CSAH 14 Marsh Lake Road Reconstruction (CSAH 43 - CSAH 11) (State Aid)		4,460,000		
307-8692	CSAH 14 Marsh Lake Road Reconstruction (CSAH 43 - CSAH 11) (Mun / St)		2,340,000		
307-8747	Hollywood Township Bridge #L2774 (Bridge Bonding)	447,000		-	(447,000)
307-8748	Hollywood Township Bridge #L2812 (Bridge Bonding)	315,000		-	(315,000)
307-8750	Bridge #10503 on CSAH 53 over Bevens Creek (CPA)		147,078		
307-8750	Bridge #10503 on CSAH 53 over Bevens Creek (Bridge Bonding)		241,000		
307-8751	Bridge #L2826 on 154th Street over Bevens Creek (Bridge Bonding)		571,000		
307-8752	Bridge #3569 on 53rd Street over Joint Ditch 1 (Bridge Bonding)		571,000		
307-8758	TH 41 Reconstruction (TH 212 - Pioneer Trail) (State Aid Regular)	2,100		-	(2,100)
307-8758	TH 41 Reconstruction (TH 212 - Pioneer Trail) (Federal)	7,420,000		-	(7,420,000)
307-8758	TH 41 Reconstruction (TH 212 - Pioneer Trail) (Municipal / State)	3,081,145		-	(3,081,145)
307-8783	Th 212 @ CSAH 43 and 34 (RICWS) (Federal)	273,618		-	(273,618)
307-8783	Th 212 @ CSAH 43 and 34 (RICWS) (Municipal / State)	30,402		-	(30,402)
307-8786	Highway 212 / CSAH 44 Interchange Phase I (State Aid)		1,250,000		
307-8786	Highway 212 / CSAH 44 Interchange Phase I (Mun / State Participation)		1,200,000		
307-8788	CSAH 44 and TH 212 Interchange (Mun / State Participation)		8,750,000		
307-8796	CSAH 20 Bridge #93035 Replacement (Bridge Bonding)	149,589		-	(149,589)
307-8830	TH41 Reconstruction (TH41 / CSAH 18 Roundabout) (Mun / State Participation)		1,610,000		
307-8834	TH41 Reconstruction (MN River - Walnut Court) (Mun / State Participation)		1,135,200		
307-8835	CSAH 34 Reconstruction from McLeod CL 500' East (State Aid)	100,000		-	(100,000)
307-8836	TH 212n Flashing Yellow Arrows (State Aid)	161,158		-	(161,158)
307-8836	TH 212n Flashing Yellow Arrows (Mun / State Participation)	215,001		-	(215,001)
	32-307-000-0000-6681	17,020,816	31,462,204	-	(12,463,890)
Right of Way					
307-8726	TH101 Reconstruction (CSAH 61 - CSAH 14) (Muni/ State Participation)		5,900,000		
307-8786	CSAH 44 from TH 212 to Cemetery Driveway (State Aid)	250,000		-	(250,000)
307-8786	CSAH 44 from TH 212 to Cemetery Driveway (Mun / State Participation)	250,000		-	(250,000)
307-8788	CSAH 44 and TH 212 Interchange (Mun / State Participation)	875,000		-	(875,000)
307-8790	CSAH 32 Major rehab (County Levy)	50,000		-	(50,000)
307-8796	CSAH 20 Bridge #93035 Replacement (State Aid Regular)	25,000		-	(25,000)
307-8813	CSAH 61 Reconstruction (TH41 - East Chaska Creek) (Mun / State Participation)		10,000		
	32-307-000-0000-6685	1,450,000	10,000	-	(1,450,000)
Resurfacing/ Rehab/ Maintenance					
307-8000	Resurfacing/ Rehab/ Maintenance (County Levy)	1,450,000	1,689,299	-	239,299
307-8000	Resurfacing/ Rehab/ Maintenance (Wheelage)	564,166	583,936	-	19,770
307-8000	Resurfacing/ Rehab/ Maintenance (State Aid)	1,586,508	3,711,160	-	2,124,652
	32-307-000-0000-6684	3,600,674	5,984,395	-	2,383,721
Fund #32 Total	32-307-XXX-XXXX-66XX	24,946,926	46,631,569	-	(12,590,635)
Road & Bridge Levy Dollars - Fund #32		1,990,000	2,090,000	-	100,000

Attachment D: 2019 Facilities, Vehicles and Equipment (County-wide)

as of 7/10/18

DEPT.	DESCRIPTION	2018	2019	2019	2019	Inc./Dec
		Board Approved	Initially Rolled Forward from 2018 LTFP	County Administrator's Preliminary Recommendation	Board Approved	
Public Services - Admin						
	Vehicle Replacement for Public Services (\$30K moved to PW)	-	-	-	-	-
Dept Total	01-048-000-0000-66XX	-	-	-	-	-
Public Services - Facilities						
Building Improvements - 6640						
	Facilities - Manager Initiatives	330,000	330,000	330,000	-	-
Dept Total	01-110-XXX-2001-66XX	330,000	330,000	330,000	-	-
Public Services - Information Services						
Capital Initiatives						
	IT Capital Initiatives	334,400	334,400	334,400	-	-
	Moved to operations budget, based on usage and need		(250,000)	(250,000)		(250,000)
	Software: 01-049-046-0000-6660	334,400	84,400	84,400	-	(250,000)
Client Services						
	Scanner Replacement	15,000	20,000	20,000	-	5,000
	Equipment: 01-049-060-0000-6660	15,000	20,000	20,000	-	5,000
CarverLink						
	CarverLink buildout	70,000	55,000	55,000	-	(15,000)
	CarverLink equipment replacement	30,000	30,000	30,000	-	-
	Equipment: 02-048-000-130x-666x	100,000	85,000	85,000	-	(15,000)
Dept Total		449,400	189,400	189,400	-	(260,000)
Public Services - Library						
Administration						
	Furniture replacement	10,000	10,000	10,000	-	-
	Equipment replacement	20,000	-	-	-	(20,000)
	Equipment: 01-014-500-0000-6660	30,000	10,000	10,000	-	(20,000)
Dept Total	01-014-XXX-XXXX-66XX	30,000	10,000	10,000	-	(20,000)
Public Services - Planning & Water						
WMO						
	Carver County Water Mgmt. Organization Project Fund*	177,575	186,611	186,611	-	9,036
	16-XXX-XXX-XXXX-6630	177,575	186,611	186,611	-	9,036
Dept Total	16-XXX-XXX-XXXX-66XX	177,575	186,611	186,611	-	9,036
Sheriff's Office						
Admin						
	Sheriff Priorities		25,000	25,000	-	25,000
	Equipment: 01-201-201-0000-66xx	-	25,000	25,000	-	25,000
Jail						
	Jail Facility Maintenance	5,000	-	-	-	(5,000)

	Equipment: 01-201-235-0000-6660	5,000	-	-	-	(5,000)
Patrol						
	Vehicles	278,000	293,600	293,600	-	15,600
	Vehicles: 01-201-236-0000-6670	278,000	293,600	293,600	-	15,600
Communication						
	MDC Replacement and Mobile Radio Replacement	60,000	60,000	60,000	-	-
	Portable Radio Replacement Planning	35,000	35,000	35,000	-	-
	Equipment: 01-201-240-0000-6660	95,000	95,000	95,000	-	-
Division Total	01-201-XXX-XXXX-66XX	378,000	413,600	413,600	-	35,600
Public Works						
Highway Operations						
	Public Works Equipment (PS +30K & HHS +30K)	315,000	425,000	425,000	-	110,000
	Public Works Equipment (CSAH)	150,000	150,000	150,000	-	-
	Equipment: 03-304-000-0000-6660	465,000	575,000	575,000	-	110,000
		-	-	-	-	-
Park Administration						
	Park Maintenance Projects (paid by increase in park permit fees*)	26,000	26,000	26,000	-	-
	Site Improvements: 01-520-000-0000-6610	26,000	26,000	26,000	-	-
Division Total		491,000	601,000	601,000	-	110,000
Health & Human Services						
	Replacement Client Transport					
	Vehicles (1 @ \$30,000) (\$30K moved to PW)	30,000	-	-	-	(30,000)
	Vehicles 11-405-700-XXXX-6670	30,000	-	-	-	(30,000)
Division Total	11-XXX-XXX-XXXX-66XX	30,000	-	-	-	(30,000)
County Totals		1,885,975	1,730,611	1,730,611	-	(155,364)
	Transfer to IT operations	-	250,000	250,000	-	250,000
	*Non-Levy Dollars Available to Pay	(453,575)	(447,611)	(447,611)	-	5,964
	Net Levy Dollars Needed	1,432,400	1,533,000	1,533,000	-	100,600

2019 Budget: Software and Other One-Time Projects

as of 8/13/18

	Item	2019 LTFP/Division Director Request	County Administrator Recommendation	Adopted Changes
2019 Long Term Financial Plan	PW Cologne Roof Repairs	\$ 100,000	100,000	
2019 Long Term Financial Plan	PW Cologne Salt Shed Fabric Replacement	25,000	25,000	
2019 Long Term Financial Plan	Road & Bridge Projects- Bridge Replacement	650,000	650,000	
2019 Long Term Financial Plan	Sheriff Emergency Management Incident Command Unit (Pushed back to 2020)	150,000	-	
2019 Long Term Financial Plan	Sheriff Microwave Radios System Upgrade (funded in 2018)	155,000	155,000	
HHS	1st Street Center improvements- Kitchen Remodel (funded in 2018)	30,000	30,000	
Public Works/Parks	Trail Construction at Lake Waconia RP in connection with MCES sewer project	100,000	100,000	
Public Works/Parks	Watercraft for Waconia RP to transport personnel and equipment to/from Coney Island	100,000	-	
Public Works/Parks	Contingency funding for Coney Island and Lake Waconia RP to fill a funding gap for island clean up and lake shore access	100,000	100,000	
Public Works/Parks	Contingency funding for TH5 Arboretum Trail Connection to fill a funding gap for construction	100,000	100,000	
Public Works/Parks	Skid Loader (Minnewashta Park)	70,000	70,000	
Public Works	Out-building improvements at Cologne (funded in 2018)	280,000	280,000	
Public Works	Advanced Traffic Management Software - CENTRACS	75,000	75,000	
Public Works	Transportation Asset Management Plan- professional services need	100,000	100,000	
HHS	iPad replacements	30,000	30,000	
Property and Financial Services	Purchase DS450/DS850 high-speed Absentee Ballot Counter - (rented DS850 for 2016 election and renting DS450 for 2018 election - 2018 rental cost applied to purchase if either DS450 or DS850 is purchased in 2018 election.)	100,000	100,000	
Property and Financial Services	Land Records - land notification software	12,000	12,000	
Property and Financial Services	Real ID cameras- License Centers	15,000	15,000	
Facilities	1-ton truck	65,000	65,000	
Facilities	Energy Management System Update	100,000	100,000	
Facilities	PW Boiler Replacement	90,000	90,000	
One Time Projects Total =		2,447,000	2,197,000	-
Initial Project Funding Shortage		(907,000)	(657,000)	-
One-Time Funding Sources:				
State Turnback Reimbursement		\$ 1,440,000	\$ 1,440,000	\$ -
Redirect CPA from Operating Budget		100,000	100,000	
Total One-Time Funding Sources:		<u>\$ 1,540,000</u>	<u>\$ 1,540,000</u>	
Additional 2018 Turnback received		\$120,000	\$120,000	
2017 YES Funded projects in 2018		\$787,000	\$537,000	
Total		<u>\$907,000</u>	<u>\$657,000</u>	

Turnback estimates by year	
1,440,000	2019
1,450,000	2020
3,210,000	2021
1,910,000	2022

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2019**

as of 8/15/18		2018	2019	2019	
DIVISION - DEPT.	DESCRIPTION	Adopted	Requested	Adopted	Inc./Dec
Commissioners					
District 1	AMC and miscellaneous instate	4,000	4,000	-	-
District 2	Transportation Alliance Fly-in-Washington	1,500	1,500	-	-
	Waste Expo-Outstate location TBD	1,500	1,500	-	-
	AMC/Midwest Regional Rail and miscellaneous instate	1,000	1,000	-	-
District 3	Transportation Alliance Fly-in-Washington	750	250		(500)
	NACO Legislative-Washington	750	950		200
	NACO Annual Conference-Nevada	1,000	750		(250)
	Western Interstate Conference-Outstate location TBD	500	650		150
	RAC Oustate Location TBD	500	650		150
	NACO Leadership Summit-Outstate location TBD	-	250		250
	AMC and miscellaneous instate	500	500		-
District 4	AMC and miscellaneous instate	4,000	4,000		-
District 5	NACO Annual Conference-Nevada	1,500	1,500		-
	Western Interstate Conference- Outstate location TBD	1,500	1,500		-
	AMC and miscellaneous instate	1,000	1,000		-
Total- Commissioners	01-001-XXX-0000-6332	20,000	20,000	-	-
County Administration					
	AMC Annual Conference	700	700		-
	MCMA/MACA Annual Conference	725	725		-
	MACA Fall	475	475		-
	NACO/ICMA National	2,000	2,000		-
	Misc.- Administrator/staff	200	200		-
Total- County Administration	01-030-000-0000-6332	4,100	4,100	-	-
Public Services - Administration					
	MCMA Annual Conference- Minnesota - 2	1,350	1,500	-	150
	ICMA National Conference- Out of State	1,800	1,800	-	-
	MACA Fall- Minnesota	500	650	-	150
	Webinars and In State Training	1,800	1,500	-	(300)
	Staff Professional Training	100	100	-	-
Total- Public Services Admin	01-048-000-0000-6332	5,550	5,550	-	-
Public Services - Facilities					
Facilities Management					
	IFMA & EDAM - Local	1,100	1,100	-	-
	IFMA National	1,000	1,000	-	-
Total- Facilities	01-110-000-0000-6332	2,100	2,100	-	-
Public Services - Information Services					
Manager	Microsoft Ignite Conference (out of state training - 1)	-	3,500	-	3,500
	In state training	4,000	500	-	(3,500)
	01-049-000-0000-6332	4,000	4,000	-	-
Infrastructure	Security Supervisor - Security Conference (out of state -1)	7,000	5,000	-	(2,000)
	IT Manager IT Solutions Conference (out of state - 1)		5,000		5,000
	Tech Supervisor Data Center Conference (out of state - 1)	3,000		-	(3,000)
	In state training	13,000	18,400	-	5,400
	01-049-046-0000-6332	23,000	28,400	-	5,400
Client Services	ARMA National Fall Conference or MER Conference (out of state - 1)	3,000	4,000	-	1,000
	In state training	4,000	1,600	-	(2,400)
	01-049-xxx-0000-6332	7,000	5,600	-	(1,400)
GIS & Software	ESRI International Conf. (out of state - 2)	4,000	4,000	-	-
	ESRI Developers Summit (out of state - 1)	4,600	2,300	-	(2,300)
	Microsoft Ignite Conf. (out of state -1)		4,000		4,000
	SQL Database Conference (out of state - 1)	3,500			(3,500)
	Web and SharePoint (out of state - 1)		3,500		3,500
	In state training	6,400	5,700	-	(700)
	01-049-062-0000-6332	18,500	19,500	-	1,000
Project Management Office	Onbase National Conference (out of state - 1)	3,500	3,500	-	-
	Web and SharePoint (out of state - 1)	3,500		-	(3,500)
	PM/BA Conference (out of state - 2)	7,000	7,000	-	-
	Peak Academy Black Belt Training – Innovation (out of state- 1)	4,250			(4,250)
	In state training	1,250	4,000	-	2,750
	01-049-064-0000-6332	19,500	14,500	-	(5,000)
CarverLink	In state training	2,300	2,300	-	-
	02-048-000-0000-6332	2,300	2,300	-	-
Total- Information Tech	01-049-XXX-XXXX-6332 & 02-048.6332	74,300	74,300	-	-

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2019**

as of 8/15/18		2018	2019	2019	
DIVISION - DEPT.	DESCRIPTION	Adopted	Requested	Adopted	Inc./Dec
Public Services - Library					
	IUG conference (2019 in Phoenix, AZ) - 2 conference attendees	2,000	4,000		2,000
	PLA Annual Conference (2018 Philadelphia-County funding budgeted for 2 attendees)	4,000	-	-	(4,000)
	Library Marketing Conference	-	2,000		2,000
	01-014-500-0000-6332	6,000	6,000	-	-
	ALA Conference - Out of State (MELSA pays for 2 attendees)	-	-		-
	Power Up Conference - Wisconsin (MELSA pays for 4 attendees)	-	-		-
	01-014-500-0000-6332 Reimbursed by MELSA	-	-	-	-
Law Library	In State Training	500	500	-	-
	02-508-000-0000-6332	500	500	-	-
Total- Library	01-014-500-0000-6332 & 02-508.6332	6,500	6,500	-	-
Public Services - Veteran Services					
	MN DVA Spring Training/Conference (Two staffers @ \$300/staffers)	350	600	-	250
	Nat'l County Veteran Service Officer Conf (Out of State - two staffers @ \$1500/staffer)	2,250	3,000	-	750
	Minnesota County Veterans Service Officer Conference (Four staffers @ \$750/staffer)	2,100	3,000	-	900
	County Veterans Service Officer Assistant's & Secretary Association Conf (Not sending ;	300	-	-	(300)
Total- Veteran Services	01-120-000-0000-6332	5,000	6,600	-	1,600
Public Services - Land Management					
	Planning/Zoning Administrators workshop or conference	900	900	-	-
	Tuition Reimbursement	200	200	-	-
	Continuing Education - Building Plan Technician Certification and Septic Certification	300	300	-	-
	CRM Training	200	200	-	-
	01-123-160-0000-6332	1,600	1,600	-	-
Public Services- Environmental Services					
Administration					
	Annual Agricultural Inspectors Conference	250	250	-	-
	Annual MPCA Sewage Treatment System Cont. Education (3)	1,900	1,900	-	-
	Annual MPCA County Feedlot Officers Training	300	300	-	-
	Misc. professional conferences or work related tuition reimbursement	900	900	-	-
Solid Waste	Feedlot, SSTS and Water Quality misc. conferences	500	500	-	-
	RAM/SWANA Annual Conference [4]	950	950	-	-
	SWAA Annual conference	200	200	-	-
	Misc. special issue conferences	650	1,150	-	500
	US Composting Council Conference [Out of State]	1,300	1,300	-	-
Industrial Hazardous Waste					
	National Hazardous Waste Conference - Out of State	500	1,000	-	500
	Misc. special issue conferences	300	300	-	-
	OSHA/Safety Training	300	300	-	-
	01-123-130-XXXX-6332	8,050	9,050	-	1,000
Public Services - Planning & Water Management					
	Various water related, ISTS, WCA, Wetland, Erosion Control Conferences, seminars, training sessions	1,350	-	-	(1,350)
	ESRI Annual User Conference (Out of State)	1,500	1,500	-	-
	Misc. Professional conferences or Tuition Reimbursement	250	250	-	-
	Annual Water Resource Conference	650	-	-	(650)
	MN Water Resource conference: MNAPA Annual Conference, other water related conferences, other planning related conferences.	-	1,650		1,650
	GIS Conference & Training	500	-	-	(500)
	In state GIS, CRM or other software conference & training		850		850
	National (Out of State) or State/Local Wetland and/or CRM Training	1,800	-	-	(1,800)
	Wetland Certification and related training		1,800		1,800
	National (Out of State) potential conferences: Nat. APA Conf., Nat. NALMS Conf., Nat. StormCon Conf., Nat. TMDL Conf., National LID Symposium	1,550	1,550	-	-
	01-123-XXX-XXXX-6332 & 16.6332	7,600	7,600	-	-
AIS					
	National (Out of State) or State AIS conferences and training: State of Water, AIS Summit, AISRC center, Upper Midwest Invasive Species Conference, WI AIS ID Training or related trainings	1,500	1,500	-	-
	01-123-120-5021-6332	1,500	1,500	-	-
Total- Public Services		112,200	114,800	-	2,600
Attorney					
	IMLA & NDAA- Out of State (Chicago)	6,000	6,000		-
	Various training courses- continuing education credits for Attorneys	6,000	10,500		4,500
Total- Attorney	01-090-000-0000-6332	12,000	16,500	-	4,500
Court Services - Probation					
	Correctional Evidence-Based Practices (LS/CMI, YLS, MI, Case Planning, etc.)	500	500		-
	APPA National Probation Training Institute (Out-of-State)	1,400	1,400		-
	MN Association of County Probation Officers (MACPO) - Spring Conference	1,500	1,500		-
	MACPO Regional Training for Probation Officers	250	250		-
	Miscellaneous Mental Health Training Opportunities	500	500		-
	Minnesota Corrections Association (MCA) - Fall Institute	1,350	1,350		-
Total- Court Services	01-252-XXX-XXXX-6332	5,500	5,500	-	-

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2019**

as of 8/15/18

DIVISION - DEPT.	DESCRIPTION	2018	2019	2019	Inc./Dec
		Adopted	Requested	Adopted	
Employee Relations - Personnel Services					
	MCHRMA Spring Conference	300	300	-	-
	MCHRMA Fall Conference	400	400	-	-
	MPELRA Summer Conference	500	500	-	-
	MPELRA Winter Session	200	200	-	-
	ADA, WC, FMLA, COBRA, ACA	500	500	-	-
	SHRM Seminars	600	600	-	-
	Support, MCIT Seminars	600	600	-	-
	Legal Update Seminars	2,400	2,400	-	-
	NPELRA, SHRM or IPMA or NEOGOV Out-of-State Conference	4,000	4,000	-	-
	IPMA Local, Regional or National Conference	700	700	-	-
	PRIMA National Conference (IN)	2,000	2,000	-	-
	01-050-000-0000-6332	12,200	12,200	-	-
	Wellness Conference	1,000	1,000	-	-
	01-050-050-0000-6332	1,000	1,000	-	-
Total- Employee Relations	01-050-XXX-0000-6332	13,200	13,200	-	-
Property & Financial Services					
Property & Financial Services- Financial Services					
	National GFOA Conference- Los Angeles, CA (OUT OF STATE) (2)	2,200	4,200	-	2,000
	National APA Congress- San Francisco, CA (OUT OF STATE)	3,000	3,000	-	-
	Minnesota GFOA Conference (2)	1,500	1,500	-	-
	MCCC Annual Conference	1,000	1,000	-	-
	Additional Staff Training (IFS, Year-end, OSA)	1,250	1,250	-	-
	Treasurer's Mid-Year Conference	750	750	-	-
Total- Finance	01-045-000-0000-6332	9,700	11,700	-	2,000
Property & Financial Services- Property Tax, Elections and License Centers ("PTELC")					
Administration/Property Tax					
	MN Assoc. of County Officers	750	750	-	-
	MN Assoc. of County Auditors	1,600	1,600	-	-
	Tax Training /Dept. Revenue	1,500	1,500	-	-
	MCCC Conference	1,500	1,500	-	-
	Staff Training	2,150	2,150	-	-
	01-040-040-0000-6332	7,500	7,500	-	-
License Centers					
	MN Assoc. of County Officers	600	600	-	-
	Deputy Registrar Annual Meeting	600	600	-	-
	Staff Training	800	800	-	-
	01-040-055-0000-6332	2,000	2,000	-	-
Elections & Vitals					
	MN Assoc. of County Officers	600	600	-	-
	Sec. of State Training	600	600	-	-
	National NACRC Conference (OUT OF STATE)	2,000	-	-	(2,000)
	MCRA Conference (Vitals)	300	300	-	-
	National NAEO Conference (OUT OF STATE)	2,000	-	-	(2,000)
	Staff Training	600	600	-	-
	01-040-065-0000-6332	6,100	2,100	-	(4,000)
Total- PTELC	01-040-XXX-XXXX-6332	15,600	11,600	-	(4,000)
Property & Financial Services-Property Assessment					
	MAAO Fall Conference	1,220	1,250	-	30
	MAAO Seminars	700	1,500	-	800
	CLE Seminars	750	750	-	-
	MCCC Annual Conference	1,000	1,500	-	500
	MAAP Training	-	200	-	200
	Appraisal Training	4,000	4,000	-	-
Total- Property Assessment	01-047-000-0000-6332	7,670	9,200	-	1,530
Property & Financial Services-Land Records					
	MN Association of County Officers	2,000	2,000	-	-
	PRIA National Conference Colorado Springs, CO (OUT OF STATE) (2)	2,000	4,000	-	2,000
	Recorder's Conference	2,000	2,000	-	-
	Examiner of Titles Training	500	500	-	-
	Staff Training	1,000	1,000	-	-
Total- Land Records	01-100-000-0000-6332	7,500	9,500	-	2,000
Total- Property & Financial Services		40,470	42,000	-	1,530
Public Works - Road & Bridge Administration					
	MCEA Institute	500	500	-	-
	Highway Accountants Conference (2)	700	1,050	-	350
	AMC Annual Conference	600	600	-	-
	NACE Annual Conference (Wichita, Kansas) OUT OF STATE	1,500	1,500	-	-
	MTA Fly In (Washington DC) OUT OF STATE	1,300	1,300	-	-
	MTA Annual Meeting	100	100	-	-
	MAPA (MN Asphalt Pavement Assoc.)	100	100	-	-
	PM Web Users Conference OUT OF STATE	-	1,000	-	1,000
	Miscellaneous	1,700	350	-	(1,350)
	03-301-000-0000-6332	6,500	6,500	-	-

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2019**

as of 8/15/18

DIVISION - DEPT.	DESCRIPTION	2018	2019	2019	Inc./Dec
		Adopted	Requested	Adopted	
Program Delivery					
	MCEA Institute	2,505	2,505	-	-
	MCEA Summer Conference	650	650	-	-
	MSPS Conference	980	950	-	(30)
	MN-Dot Survey Technical Conference	1,400	1,050	-	(350)
	Frontier Precision	1,000	1,000	-	-
	MN GISLIS Conference	3,450	4,600	-	1,150
	ESRI User Conference (San Diego) OUT OF STATE	3,000	3,400	-	400
	GIS Transportation Asset Management Conference OUT OF STATE	1,650	1,650	-	-
	Cartograph Conference (Colorado) OUT OF STATE	2,550	2,550	-	-
	Leadership Training	1,000	1,000	-	-
	MN Transportation Conference	600	600	-	-
	Toward Zero Deaths Conference	800	800	-	-
	MN-Dot and U of M certificates	3,000	3,000	-	-
	MN-Dot and U of M re-certificates	2,000	4,000	-	2,000
	MN-Dot R-O-W Conference	500	500	-	-
	Project Management Training	2,000	1,000	-	(1,000)
	Project Management Institute Days Conference	1,600	1,700	-	100
	NACE Annual Conference (Wichita, Kansas) OUT OF STATE	2,250	2,250	-	-
	Drone Training & Testing	1,600	1,600	-	-
	MN Bar Association	500	-	-	(500)
	Miscellaneous	65	695	-	630
	03-303-000-0000-6332	33,100	35,500	-	2,400
Highway Operations					
	Equipment Training, Pesticide	3,000	2,500	-	(500)
	APWA National and Snow Conference, (out of State)	6,000	6,000	-	-
	U of W Snow and Ice Management	3,000	3,000	-	-
	Asset Works Academy (2 staff) OUT OF STATE	3,000	4,500	-	1,500
	03-304-000-0000-6332	15,000	16,000	-	1,000
Equipment Operations					
	Hydraulic, Electrical, & Welding Training	2,500	3,000	-	500
	Mack Class OUT OF STATE	10,000	7,000	-	(3,000)
	03-306-000-0000-6332	12,500	10,000	-	(2,500)
Total- Public Works	03-XXX-XXX-XXXX-6332	67,100	68,000	-	900
Public Works - Parks					
	MRPA Annual Conference	1,500	1,500	-	-
	MN Shade Tree Short	100	100	-	-
	MRPA Seminars	100	100	-	-
	Park Supervisor Seminars	100	100	-	-
	National Park Institute (Out of State)	2,500	2,500	-	-
	Miscellaneous	700	700	-	-
Total- Parks	01-520-000-0000-6332	5,000	5,000	-	-
Sheriff's Office					
Administrative Services Unit		10,000	20,000	-	10,000
	Clerical Support (15)				
	MSA Summer Conference				
	MSA Winter Conference				
	Administrative Services Manager (PLEAA Conference)				
	Sheriff MSA Jail Conference				
	Chief Deputy				
Jail Services Unit		9,000	9,000	-	-
	Jail Training-Conf, Mgmt. Training, etc.				
	From SS Other				
Operation Services Unit		10,005	10,005	-	-
	Investigation Division				
	Crime Technician				
	School Resource Officer/Gangs/Bike Patrol				
	SERT				
Patrol Services Unit		-	-	-	-
	Training - State POST, OSHA mandated,				
	Elective, 1st Responder, PRISIM, ADA, etc.				
	Traffic Safety/Criminal Interdiction/Weights/Scales				
	K-9 Trials and Certifications				
	Supervisor Development				
Support Services Unit		59,675	59,375	-	(300)
	ATV				
	Civil Process				
	Conceal and Carry				
	Warrants				
	Dive Team				
	Community Service Officers (CSO)				
	Court/Bailiffs				
	Reserves				
	Volunteer Services- Chaplain				
	Rec Services - Water Patrol				
	Snowmobile				
	Training -In House Entire Office - Sex Harr, Cult Div., 1st Aid				
	Instructor Courses-recertification, etc.				
	Supervisory - Sgt & Cpl				
	Licensed Personnel Training				
	ILEETA Conference Outstate (1)				
	EVOC, 1st Aid, SPSC				
	01-201-XXX-XXXX-6332	88,680	98,380	-	9,700

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2019**

as of 8/15/18

DIVISION - DEPT.	DESCRIPTION	2018	2019	2019	Inc./Dec
		Adopted	Requested	Adopted	
Emergency Management Unit	AMEM Emergency Management Conference	3,900	3,900	-	-
	Governor's Emergency Mgmt. Conf.	1,000	1,000	-	-
	Emergency Management Training	1,000	1,000	-	-
	Hazardous Materials Training	2,600	2,600	-	-
	01-201-280-0000-6332	8,500	8,500	-	-
Conceal & Carry	Conceal & Carry- reserve fund	1,700	1,700	-	-
	02-202-000-0000-6332	1,700	1,700	-	-
Reserves-	Reserves	1,000	1,000	-	-
	02-204-000-0000-6332	1,000	1,000	-	-
Explorers	Explorers	2,750	2,750	-	-
	02-205-000-0000-6332	2,750	2,750	-	-
Posse	Posse Training	3,750	3,750	-	-
	02-203-000-0000-6332	3,750	3,750	-	-
Communications	Communications	-	637	-	637
	01-201-240-0000-6332	-	637	-	637
911 Communication	Communications	4,200	4,200	-	-
	APCO/NENA MSA State Conference-(6)	3,480	3,480	-	-
	02-911-000-0000-6332	7,680	7,680	-	-
Total- Sheriff	01-201-XXX-XXXX-6332	114,060	124,397	-	10,337
Health & Human Services- Social Services	National Youth Conference - Chicago	-	1,800	-	1,800
	Workforce Conference - Out of State	3,600	1,800	-	(1,800)
	National Eligibility Workers Assoc Conf - Out of State	3,600	4,800	-	1,200
	National Child Support Assoc Conf Out of State	1,800	1,800	-	-
	National Child Support Assoc Conf Out of State - County Attorney	1,800	1,800	-	-
	2018 National Conf. on Coaching in Health & Human Services	1,500	-	-	(1,500)
	National Human Services Conference- Out of State	-	1,500	-	1,500
	Signs of Safety Training - Out of State	6,000	-	-	(6,000)
	International Signs of Safety Garthering - Out of State	6,000	3,500	-	(2,500)
	International Conference on Child & Family Maltreatment - San Diego	-	2,000	-	2,000
	CWLA National Conference - Washington	-	2,000	-	2,000
	Solution Focused Brief Therapy National Conference - Out of State	2,000	-	-	(2,000)
	National Council of Behavior Health - Out of State	1,500	-	-	(1,500)
	National Crisis Providers Conference	2,200	-	-	(2,200)
	Mental Health America Annual Conference - Out of State	1,500	-	-	(1,500)
	Justice and Mental Health Second Chance Conference - Out of State	1,600	-	-	(1,600)
	National Adult Protective Services Association Conference - Out of State	3,600	3,600	-	-
	Credible Conference - Out of State	-	2,382	-	2,382
	Conferences within State	44,182	54,700	-	10,518
	11-XXX-XXX-XXXX-6332	80,882	81,682	-	800
Public Health					
Public Health Department - Leadership	National Public Health Conference - Out of State: potentially NACCHO, APHA, ASTHO or other public health focused conference	3,000	-	-	(3,000)
	CHS State Conference	2,000	-	-	(2,000)
	CPHEO Public Health Institute Seminars	2,000	-	-	(2,000)
	Staff Computer Trainings	1,000	-	-	(1,000)
Public Health Nursing Unit	TB Clinical Intensive Conference - Out of State	-	3,500	-	3,500
	Training for Maternal & Child Health	1,000	-	-	(1,000)
	Training for TANF-related Family Home Visiting	2,000	-	-	(2,000)
	Training for Disease Prevention & Control	1,500	-	-	(1,500)
	Training for Child & Teen Checkups	3,000	-	-	(3,000)
	Minnesota E-Health Summit	700	-	-	(700)
	National Conference - Out of State: focused on Family Health and Family Home Visiting	3,000	3,500	-	500
	Vaccinology Research Conference - Out of State	-	3,500	-	3,500
Planning & Promotion Unit	NACCHO Emergency Preparedness Conference - Out of State	6,000	3,500	-	(2,500)
	NACCHO/APHA Annual Conference - Out of State	-	3,500	-	3,500
	Health Promotion Focused Conference - Out of State	6,000	-	-	(6,000)
	Aging Focused Conference - Out of State	4,000	-	-	(4,000)
	GIS Conference & Training - Out of State	3,000	3,500	-	500
	Planning and Health Promotion Workshops and Seminars	3,000	-	-	(3,000)
	Public Health Emergency Preparedness Training	500	-	-	(500)
	Conferences within State	-	11,990	-	11,990
	11-460-XXX-XXXX-6332	41,700	32,990	-	(8,710)
Total- Health & Human Services	11-XXX-XXX-XXXX-6332	122,582	114,672	-	(7,910)
County Totals		516,212	528,169	-	11,957

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Administrator's Recommended 2019 Regional Rail Authority Levy & Budget

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Administrator's Recommended 2019 Regional Rail Authority Levy is \$162k which is the no change from 2018. The 2019 Rail Authority Budget also has no change from 2018 and will be used for staffing and stewardship of rail property similar to 2018.

ACTION REQUESTED:

Requesting Board direction on the Administrator's Recommended 2019 Levy and Budget.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

The average value home will pay less in 2019 for the Regional Rail Authority levy compared to 2018.

Office use only:

RBA 2018 - 5640

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Solid Waste Fee and Environmental Center Plans

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The staff will discuss options for funding the Environmental Services Department's popular recycling and waste programs in 2019 as well as plans to address facility and equipment needs and challenges at the Environmental Center in 2018.

ACTION REQUESTED:

Board guidance.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

The staff will discuss funding options in the work session.

Office use only:

RBA 2018 - 4874

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Preliminary 2019 Carver County Water Management Organization Levy

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

State Statute requires that the preliminary Carver County Watershed Management Organization (CCWMO) levy request be certified by the CCWMO authority, which is the County Board. The levy request is for the special taxing district making up the CCWMO. The levy consists of funds for projects plus general operating expenses.

In May of 2018, the CCWMO Advisory Committee recommended a levy amount along with a list of funded projects for 2019. Since that time, a budget hearing was held in July where staff presented the 2019 budget and levy request to the County Administrator. Staff will review the recommended levy, the recommended projects, and the tax impact with the Board.

On September 4th, the County Board will be asked to adopt a 2019 preliminary property tax levy for the CCWMO. The final property tax levy, adopted in December, can be lower than the preliminary levy but not higher.

ACTION REQUESTED:

Board guidance.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
CCWMO Levy (2019)	\$764,979.00
Total	\$764,979.00

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

The County Board has the levy and budget approval authority for the CCWMO. Tax impacts will be presented during the board workshop.

Office use only:

RBA 2018 - 5630

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Data Practices and Open Meeting Law Refresher & Discussion

Primary Originating Division/Dept: Attorney

Meeting Date: 8/28/2018

Contact: Mark Metz Title: County Attorney

Item Type:
Work Session

Amount of Time Requested: 45 minutes

Attachments: Yes No

Presenter: Peter Ivy Title: Chief Deputy County Attorney

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Peter Ivy will provide a brief presentation and refresher on the Minnesota Government Data Practices Act (MGDPA) and the Open Meeting Law (OML), including an update and summary of the Court decisions related to the City of Victoria. Practice pointers and tips will be offered, along with time to answer questions.

ACTION REQUESTED:

No action required, unless the Board directs staff to follow-up with additional information or training on the MGDPA or OML.

FISCAL IMPACT: None
If "Other", specify:

FUNDING
County Dollars =
Total \$0.00

FTE IMPACT: None

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5545